

PUTNAM COUNTY BOARD OF COMMISSIONERS

1



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Agenda

Tuesday, November 13, 2018 ♦ 6:30 PM

Putnam County Administration Building – Room 203

Opening

1. Welcome - Call to Order
2. Invocation
3. Pledge of Allegiance

Regular Business Meeting

4. Public Comments
5. Approval of Agenda
6. Consent Agenda
 - a. Approval of Minutes - October 16, 2018 Regular Meeting (staff-CC)
 - b. Approval of Minutes - October 16, 2018 Executive Session (staff-CC)
 - c. Approval of Minutes - November 2, 2018 Called Meeting (staff-CC)
 - d. Approval of Minutes - November 2, 2018 Public Hearing/Called Meeting (staff-CC)
 - e. Approval of Revised Final Plat for Enclave at Waterfront (staff-P&D)
 - f. Authorization for Chairman to sign GDOT Section 5311 Program FY2020 Grant Application (staff-Transit)
7. Approval of 2018 Budget Amendment #3 (staff-Fin)
8. Approval of the 2019 BOC Meeting Schedule (staff-CC)
9. Discussion and possible action regarding the Resolution passed on November 2, 2018 (SH)
10. Discussion and possible action regarding the Consolidation Study prepared by MGRC (SH)
11. Discussion and possible action regarding the IGA between Putnam County, Baldwin County and the Sinclair Water Authority (SH)

Reports/Announcements

12. County Manager Report
13. County Attorney Report
14. Commissioner Announcements

Closing

15. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

6. Consent Agenda
 - a. Approval of Minutes - October 16, 2018 Regular Meeting (staff-CC)
 - b. Approval of Minutes - October 16, 2018 Executive Session (staff-CC)
 - c. Approval of Minutes - November 2, 2018 Called Meeting (staff-CC)
 - d. Approval of Minutes - November 2, 2018 Public Hearing/Called Meeting (staff-CC)
 - e. Approval of Revised Final Plat for Enclave at Waterfront (staff-P&D)
 - f. Authorization for Chairman to sign GDOT Section 5311 Program FY2020 Grant Application (staff-Transit)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Tuesday, October 16, 2018 ♦ 6:30 PM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Tuesday, October 16, 2018 at approximately 6:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia

PRESENT

- Chairman Stephen Hersey
- Commissioner Kelvin Irvin
- Commissioner Daniel Brown
- Commissioner Alan Foster
- Commissioner Trevor Addison

STAFF PRESENT

- County Attorney Barry Fleming
- County Manager Paul Van Haute
- Assistant County Manager Lisa Jackson
- County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Hersey called the meeting to order at approximately 6:31 p.m. (Copy of agenda made a part of the minutes on minute book page _____.)

2. Invocation

The invocation was given by County Attorney Adam Nelson.

3. Pledge of Allegiance

Chairman Hersey led the Pledge of Allegiance.

Zoning Public Hearing

- 4. Request by Howard McMichael, agent for Janice Allred, to rezone 1.65 acres at 1054 Greensboro Road, Units A-F from R-1 to C-1 [Map 102D, Part of Parcel 133, District 3] (staff-P&D)

Mr. Howard McMichael spoke in support of this request. No one signed in to speak against this item. Planning & Development staff recommendation was for approval to rezone 1.65 acres from R-1 to C-1.

Motion to approve the request by Howard McMichael, agent for Janice Allred, to rezone 1.65 acres at 1054 Greensboro Road, Units A-F from R-1 to C-1 [Map 102D, Part of Parcel 133, District 3].

Motion made by Commissioner Foster, Seconded by Commissioner Addison.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

Regular Business Meeting

- 5. Public Comments

Mr. Billy Webster commented on the article in the Georgia County Government magazine for Fall 2018 entitled “ACCG Honors the 2018 Legislative Service Awards Recipients.” He congratulated Senator Burt Jones and Representative Barry Fleming for both receiving this award.

- 6. Approval of Agenda

Commissioner Addison requested to remove agenda item #10 “Discussion and possible action concerning Service Delivery Strategy.”

Motion to approve the Agenda as amended.

Motion made by Commissioner Addison, Seconded by Commissioner Foster.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

- 7. Consent Agenda

- a. Approval of Minutes - October 5, 2018 Regular Meeting (staff-CC)
- b. Approval of Minutes - October 5, 2018 Executive Session (staff-CC)
- c. Authorization for Chairman to sign Authorizing Resolution for FTA Section 5311 Grant Application for FY2020 (staff-Transit)
- d. Authorization for Chairman to sign Fire Suppression Fund Resolution (staff-Finance)

Chairman Hersey requested to pull out item 7d. and handle separately.

Motion to approve Consent Agenda items a., b., and c.

Motion made by Commissioner Foster, Seconded by Commissioner Irvin.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

Motion to approve Consent Agenda item d.

Motion made by Commissioner Addison, Seconded by Commissioner Foster.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

(Copy of documents made a part of the minutes on minute book pages _____ to _____.)

8. Appointment to the Eatonton-Putnam County Library Board (staff-CC)

Nomination to appoint Mr. Mike Mize to the Eatonton-Putnam County Library Board.

Nomination made by Commissioner Brown, Seconded by Commissioner Irvin.

Voting in favor of Mr. Mize: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

9. Approval of Change to BOC Meeting Schedule - 11/2/18 meeting (staff-CC)

Motion to change the Friday, November 2, 2018, 9:00 a.m. BOC meeting to Tuesday, November 13, 2018 at 6:30 p.m.

Motion made by Commissioner Addison, Seconded by Commissioner Foster.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

Note:

Due to an already advertised Rezoning Public Hearing, a November 2, 2018 Public Hearing/Called Meeting will be held at 9:00 a.m. for that one item only. The meeting will be held in Room 204.

10. Discussion and possible action concerning Service Delivery Strategy

This item was removed from the agenda.

11. Discussion and possible action concerning distribution of FY19 DATE Funds (SH)

Chairman Hersey reported that the DATE Fund Advisory Committee had met on October 4,

2018 and recommended to release the \$10,000 held in reserve for OUI/DUI court and add it to the \$26,500 budgeted for FY19 and distribute as follows: \$24,000 to ATCC drug court;

\$12,000 to the Putnam County Sheriff's Office; and \$500 held in reserve for OUI/DUI court

Motion to expend the FY19 DATE funds as recommended by the committee.

Motion made by Commissioner Addison, Seconded by Chairman Hersey.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

(Copy of DATE Fund Advisory Committee minutes made a part of the minutes on minute book pages _____ to _____.)

Chairman Hersey advised that an Executive Session was needed.

11.1 Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

Motion to enter Executive Session for Litigation purposes.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

Meeting closed at approximately 7:17 p.m.

11.2 Motion to reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

Motion to enter reopen the meeting and executive an affidavit concerning the subject matter of the closed portion of the meeting.

Motion made by Commissioner Addison, Seconded by Commissioner Foster.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

(Copy of affidavit made a part of the minutes on minute book page _____.)

Meeting reopened at approximately 8:37 p.m.

11.3 Action, if any, resulting from the Executive Session

County Attorney Fleming reported that one legal matter was discussed with no final action taken.

Reports/Announcements

12. County Manager Report

County Manager Van Haute reported the following:

- Rockville deed paperwork is ready to be signed and filed, action plan for the water tank to follow
- All are invited to the legislative breakfast at the Chamber of Commerce
- City-County consolidation meeting has been postponed – new date to be determined
- Will be on vacation next week
- Thanks to Public Works and the Sheriff’s Office for the storm cleanup last week
- Researching possible changes to the time of service employee benefit to give employees the option to either accrue time or put in a 457 account

13. County Attorney Report

No report

14. Commissioner Announcements

Commissioner Irvin: none

Commissioner Brown: none

Commissioner Foster: none

Commissioner Addison: none

Chairman Hersey: none

Closing

15. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner Foster, Seconded by Commissioner Irvin.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Foster, Commissioner Addison

Meeting adjourned at approximately 8:47 p.m.

ATTEST:

Lynn Butterworth
County Clerk

Stephen J. Hersey
Chairman

PUTNAM COUNTY BOARD OF COMMISSIONERS



Office of the County Clerk
117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
706-485-5826 (main office) ♦ 706-485-1877 (direct line) ♦ 706-923-2345 (fax)
lbutterworth@putnamcountyga.us ♦ www.putnamcountyga.us

The draft minutes of the October 16, 2018 Executive Session are available for Commissioner review in the Clerk's office.

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Called Meeting

Minutes

Friday, November 2, 2018 ♦ 8:30 AM

Putnam County Administration Building – Room 204

The Putnam County Board of Commissioners met on Friday, November 2, 2018 at approximately 8:30 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia

PRESENT

- Commissioner Kelvin Irvin
- Commissioner Daniel Brown
- Commissioner Trevor Addison

ABSENT

- Chairman Stephen Hersey
- Commissioner Alan Foster

STAFF PRESENT

- County Attorney Adam Nelson
- County Manager Paul Van Haute
- County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Hersey and Vice Chairman Foster were absent. Attorney Nelson explained that the body can elect a chairman for this meeting only.

Motion to elect Commissioner Addison as Chairman for this meeting.

Motion made by Commissioner Irvin, Seconded by Commissioner Brown.

Attorney Nelson advised that the motion stands with no opposition.

Acting Chairman Addison called the meeting to order at approximately 8:32 a.m. (Copy of agenda made a part of the minutes on minute book page _____.)

Called Meeting

2. Discussion and possible action on Service Delivery Strategy extension

Attorney Nelson explained that the city and county came to agreement on the Service Delivery Strategy and the administrative documents were prepared for DCA. Within that process questions were raised regarding the language on some of the forms. He presented a proposed resolution with the specific revised language for the SDS forms.

Motion to approve the resolution calling for the extension of the existing service delivery strategy between Putnam County and the City of Eatonton.

Motion made by Commissioner Brown, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Addison.

(Copy of resolution and SDS forms made a part of the minutes on minute book pages _____ to _____.)

Closing

3. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner Irvin, Seconded by Commissioner Brown.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Addison.

Meeting adjourned at approximately 8:43 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Trevor J. Addison
Acting Chairman

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Public Hearing/Called Meeting

Minutes

Friday, November 2, 2018 ♦ 9:00 AM

Putnam County Administration Building – Room 204

The Putnam County Board of Commissioners met on Friday, November 2, 2018 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia

PRESENT

- Chairman Stephen Hersey
- Commissioner Kelvin Irvin
- Commissioner Daniel Brown
- Commissioner Trevor Addison

ABSENT

- Commissioner Alan Foster

STAFF PRESENT

- County Attorney Adam Nelson
- County Manager Paul Van Haute
- County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Hersey called the meeting to order at approximately 9:00 a.m. (Copy of agenda made a part of the minutes on minute book page _____.)

Zoning Public Hearing

2. Request by Alan W. McDade, agent for Lawson J. & Carolyn W. McDade to rezone 12.46 acres at 142 McDade Road from AG-1 to AG-2 [Map 053, Part of Parcel 023, District 4] (staff-P&D)

Mr. Alan McDade spoke in support of this request. No one signed in to speak against this item. Planning and Development staff recommendation was for approval with the following condition: (1) this rezoning shall be conditioned upon the resurveying and the recordation of all new plats as stated in Section 66-165(e)(3) of the Putnam County Code of Ordinances.

Motion to approve the request by Alan W. McDade, agent for Lawson J. & Carolyn W. McDade to rezone 12.46 acres at 142 McDade Road from AG-1 to AG-2 [Map 053, Part of Parcel 023, District 4] with the following condition: (1) this rezoning shall be conditioned upon the resurveying and the recordation of all new plats as stated in Section 66-165(e)(3) of the Putnam County Code of Ordinances.

Motion made by Commissioner Addison, Seconded by Commissioner Brown.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Addison.

Closing

3. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner Irvin, Seconded by Commissioner Brown.

Voting Yea: Chairman Hersey, Commissioner Irvin, Commissioner Brown, Commissioner Addison

Meeting adjourned at approximately 9:03 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Stephen J. Hersey
Chairman



PUTNAM COUNTY PLANNING & DEVELOPMENT

117 Putnam Drive, Suite B ♦ Eatonton, GA 31024

Tel: 706-485-2776 ♦ 706-485-0552 fax ♦ www.putnamcountyga.us

PLATS

Please complete the following information and attach to the plats.

DATE: 10/15/18

NAME: Pick McALISTER

ADDRESS: COLLIS MANNIA ROAD

PHONE: 706 206 5030

EMAIL ADDRESS: PICKALISTER.MSC@GMAIL.COM

MAP 104B PARCEL 015002

CURRENTLY ZONED RM-3 DE ADJACENT ZONING RM-3 DE / RM-3

SEPTIC TANK _____ SEWER SYSTEM X

INDIVIDUAL WELL _____ COMMUNITY WATER X

WATERFRONT: YES NO

____ NEW

RE-SURVEY OF EXISTING PLAT

REVISED

- COMBINING PARCELS _____
- RE-SUBDIVIDING _____
- MOVING LINES _____
- OTHER (EXPLAIN) * _____

COMMENTS: Add Metes & bounds to individual units #13-18

CONTACT FOR PICK-UP:

NAME: Pick McAlister PHONE: 706 206 5030

Requirements

*If combining lots an as-built survey is required.

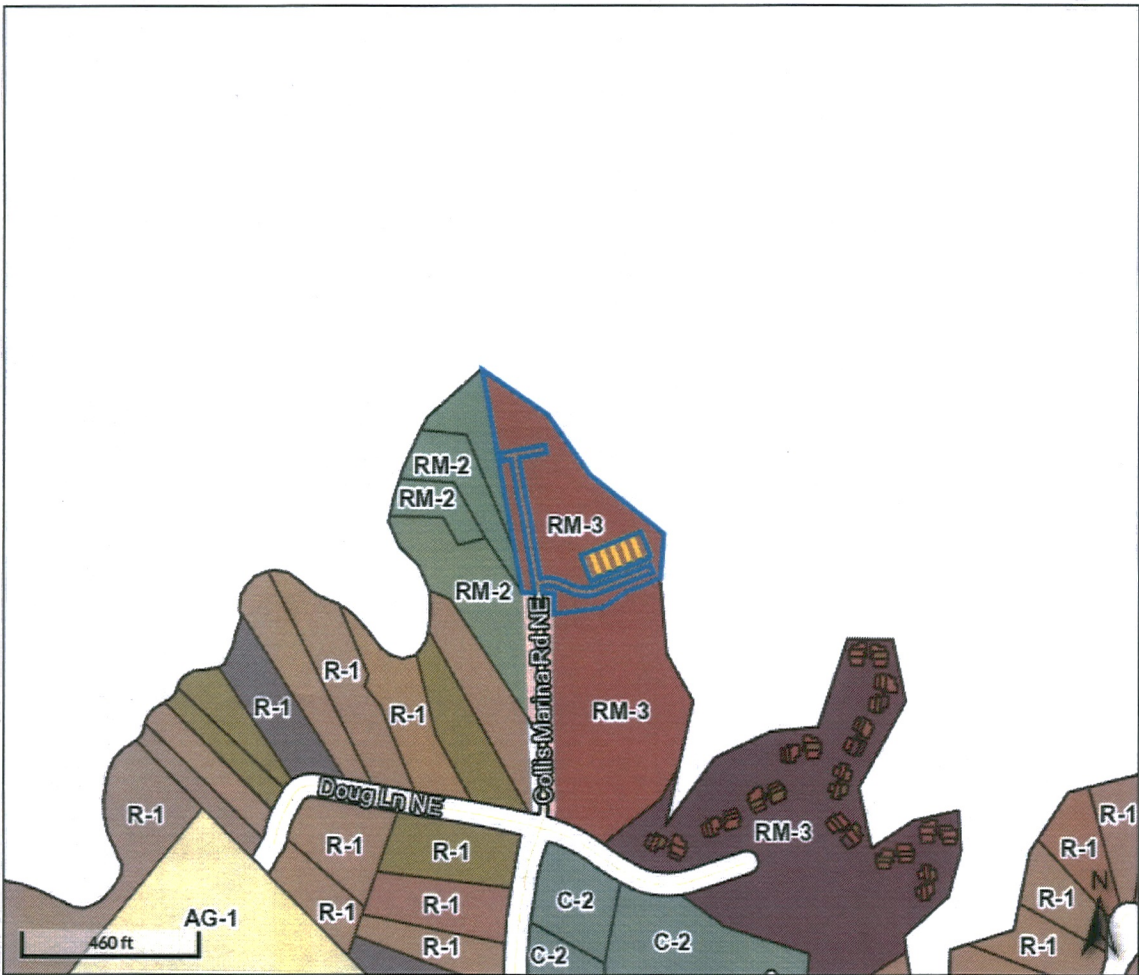
*If agriculture property and subdividing for family use a notarized letter of intent is required.

*The buildable area should be in block form on new surveys as required with designated zoning district.

RCVD OCT 15 '18

DE

| | |
|---|-------------------------|
| OFFICE USE: | |
| DATE RECEIVED: <u>10/15/18</u> | BY (initial): <u>DE</u> |
| DATE REVIEWED: <u>10/15/18</u> | BY (initial): _____ |
| CORRECTIONS NEEDED (if any): _____ | |
| FEES: \$100.00-PER PLAT: CK: <u>1006</u> CASH: _____ CREDIT CARD: _____ | |
| DATE SIGNED: _____ BY (initial): _____ | |



Overview



Legend

- City Limit
- Parcels
- Yearly Sales
 - 2013
 - 2014
 - 2015
 - 2016
 - 2017
 - 2018
- Zoning
 - A-1 CITY
 - A-1 and AG-1
 - AG-1
 - AG-2
 - C-1
 - C-1 CITY
 - C-2
 - C-2 CITY
 - C-2 PUD
 - I-1 CITY
 - I-2 CITY
 - I-M
 - MHP
 - PUBLIC
 - PUBLIC CITY
 - R-1 CITY
 - R-2 CITY
 - R-3 CITY
 - R-4 CITY
 - R-1
 - R-1R
 - R-2
 - RM-1
 - RM-2
 - RM-3
 - VILLAGE

RCVD OCT 15 '18

A handwritten signature in blue ink, appearing to be 'JE'.

Parcel ID 104B015002
Class Code Residential
Taxing District PUTNAM
PUTNAM
Acres 3.18

Owner ARROW OCONEE WATERFRONT
LLC
350 RESEARCH CIRCLE STE 100
NORCROSS GA 30339
Physical Address EVELYN ALLEY
Assessed Value Value \$1216524
Land Value Value \$750000
Improvement Value
Accessory Value

| Last 2 Sales | | | |
|--------------|----------|--------|------|
| Date | Price | Reason | Qual |
| 11/14/2016 | 0 | QC | U |
| 11/14/2016 | \$850000 | FM | Q |

(Note: Not to be used on legal documents)

Date created: 10/15/2018
Last Data Uploaded: 10/15/2018 7:46:35 AM

Developed by  **Schneider**
GEOSPATIAL

Owner / Developer:
Arrow Oconee Waterfront, LLC
 830 Research Court Suite 100
 Marietta, Georgia 30066
 Phone (404) 867-8275
24 Hour Contact Person:
Curtis Hicks
 Phone (404) 867-8279

OWNER'S ACKNOWLEDGEMENT AND DECLARATION:

STATE OF GEORGIA, PUTNAM COUNTY
 I, THE OWNER OF THE LAND SHOWN ON THIS PLAT WHOSE NAME IS SUBSCRIBED HEREIN, IN WITNESS WHEREOF I HAVE HERETOFORE SIGNED, ACKNOWLEDGED AND DECLARED THAT THIS PLAT WAS MADE FROM AN ACTUAL SURVEY, AND INDICATED BY THIS ACKNOWLEDGMENT AND DECLARATION TO BE FOR THE PUBLIC BENEFIT ALL THINGS IN THIS PLAT, SUCH AS DRAINAGE, EASEMENTS, AND OTHER PUBLIC UTILITIES AND IMPROVEMENTS THEREON, AS SHOWN.

Prepared by: _____
DATE: 10/1/18
Checked by: _____
DATE: 10/1/18
Reviewed by: _____
DATE: 10/1/18
Approved by: _____
DATE: 10/1/18

FINAL PLAT APPROVAL:

I, THE DIRECTOR OF THE PLANNING AND DEVELOPMENT DEPARTMENT OF PUTNAM COUNTY, GEORGIA, HAVE REVIEWED THE ABOVE PLAT AND FIND IT TO BE IN ACCORDANCE WITH THE PLANNING AND DEVELOPMENT DEPARTMENT REGULATIONS.

SIGNED THIS _____ DAY OF _____ 2018.
 DIRECTOR, PLANNING AND DEVELOPMENT DEPARTMENT

INFRASTRUCTURE CERTIFICATIONS:

PUBLIC WORKS:
 I HEREBY CERTIFY THAT THE ABOVE MEETS THE REQUIREMENTS OF THE PUTNAM COUNTY DEVELOPMENT DEPARTMENT REGULATIONS.

UTILITIES:
 I HEREBY CERTIFY THAT THE ABOVE MEETS THE REQUIREMENTS OF FUTURE UTILITY CONDUITS AND THE INSTALLATION OF UTILITY CONDUITS FOR FUTURE SERVICE.

BOARD OF COMMISSIONERS:

THE PUTNAM COUNTY BOARD OF COMMISSIONERS HEREBY ACCEPTS THIS PLAT ON THIS _____ DAY OF _____, 2018.

COMMISSIONERS: _____
 AND
 COUNTY CLERK: _____

FINAL SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT AS TO THE PROPERTY LINES AND AS INDICATED BY THE SURVEY AND AS INDICATED BY THE SURVEYOR'S REPORT. I HAVE BEEN ADEQUATELY QUALIFIED BY THE BOARD OF SURVEYORS AND I HAVE BEEN LICENSED BY THE BOARD OF SURVEYORS. I HAVE BEEN AWARE OF THE REQUIREMENTS OF THE PLAT ACT AND I HAVE COMPLIED WITH THEM. I HAVE BEEN AWARE OF THE REQUIREMENTS OF THE PLAT ACT AND I HAVE COMPLIED WITH THEM. I HAVE BEEN AWARE OF THE REQUIREMENTS OF THE PLAT ACT AND I HAVE COMPLIED WITH THEM.

SURVEY INFORMATION:

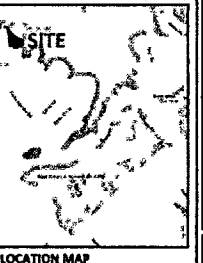
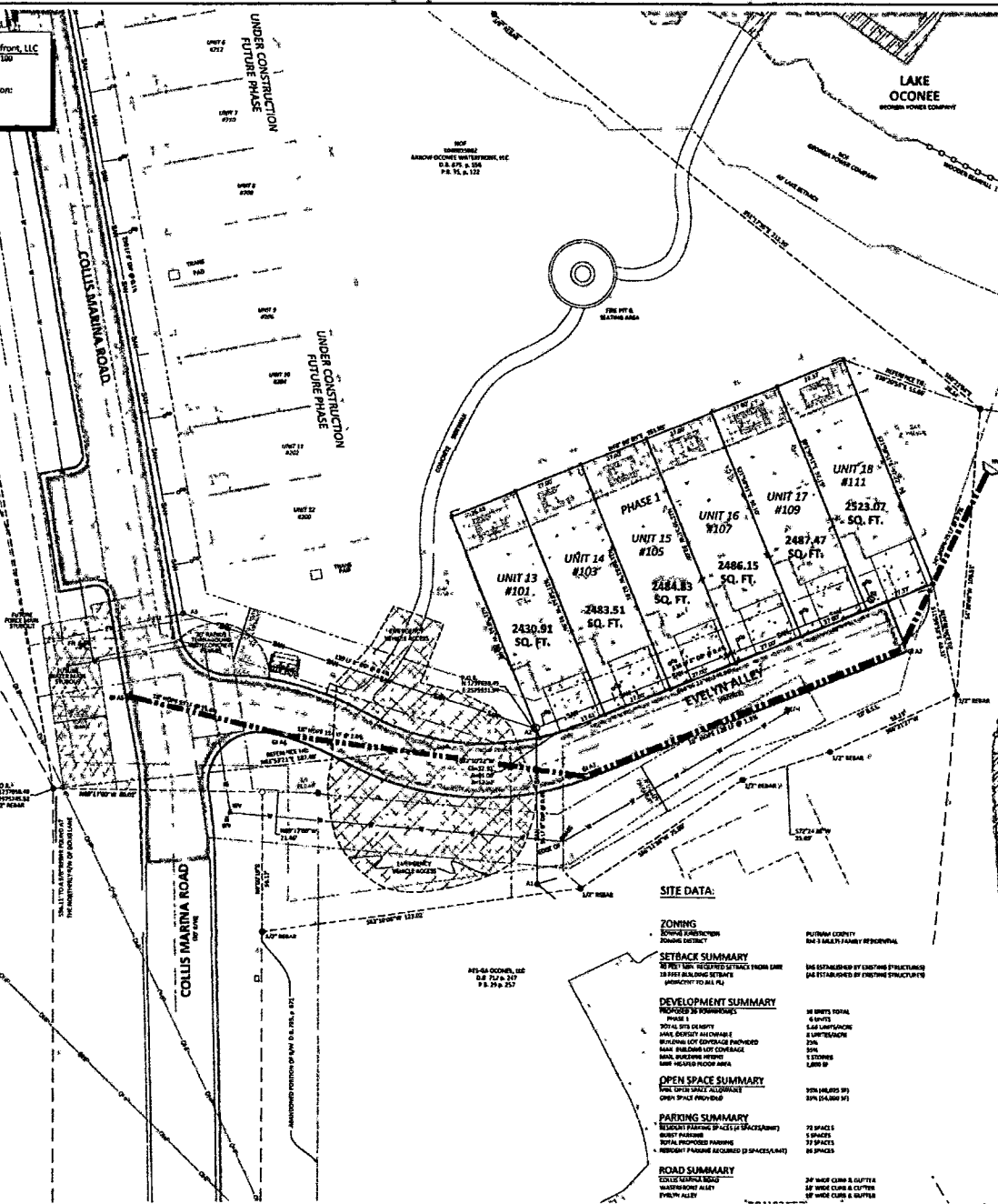
REFERENCES:
 CURRENT OWNER: ARROW OCOOEE WATERFRONT, LLC
 SUBJECT PROPERTY: 337-2825-29
 PLAT RECORD: P.B. 29, P. 177
 PUTNAM COUNTY TAX RECORD: 2018 PARCEL INFORMATION

ADJACENT PLATS: COMPLETELY RECORDED: 2018 ADJACENT INFORMATION
 COMPLETELY RECORDED: 2018 ADJACENT INFORMATION

ALL INFORMATION HEREON IS NOT GUARANTEED TO BE ACCURATE AS DETERMINED FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY FIRM, 15131-3000 FOR PUTNAM COUNTY, GEORGIA DATED 08-29-18.

COOPERATION BETWEEN ALL INTERESTED PARTIES IS NECESSARY TO COMPLY WITH THE PLAT ACT AND TO OBTAIN A FINAL PLAT FROM THE STATE OF GEORGIA FROM THE TOP OF EACH BAR IN THE MIDDLE OF EACH PLAT INDICATED BY THIS PLAT.

A 15-FOOT UNDEVELOPED BUFFER IS ESTABLISHED BY THE STATE OF GEORGIA FROM THE TOP OF EACH BAR IN THE MIDDLE OF EACH PLAT INDICATED BY THIS PLAT.



SITE LOCATION MAP

SANITARY SEWER TABLE

| | | |
|---------|-------------|------------|
| SDWA 01 | TOP: 450.00 | BY: 450.00 |
| SDWA 02 | TOP: 448.00 | BY: 448.00 |
| SDWA 03 | TOP: 446.00 | BY: 446.00 |
| SDWA 04 | TOP: 444.00 | BY: 444.00 |
| SDWA 05 | TOP: 442.00 | BY: 442.00 |
| SDWA 06 | TOP: 440.00 | BY: 440.00 |
| SDWA 07 | TOP: 438.00 | BY: 438.00 |
| SDWA 08 | TOP: 436.00 | BY: 436.00 |
| SDWA 09 | TOP: 434.00 | BY: 434.00 |
| SDWA 10 | TOP: 432.00 | BY: 432.00 |
| SDWA 11 | TOP: 430.00 | BY: 430.00 |
| SDWA 12 | TOP: 428.00 | BY: 428.00 |
| SDWA 13 | TOP: 426.00 | BY: 426.00 |
| SDWA 14 | TOP: 424.00 | BY: 424.00 |
| SDWA 15 | TOP: 422.00 | BY: 422.00 |
| SDWA 16 | TOP: 420.00 | BY: 420.00 |
| SDWA 17 | TOP: 418.00 | BY: 418.00 |
| SDWA 18 | TOP: 416.00 | BY: 416.00 |
| SDWA 19 | TOP: 414.00 | BY: 414.00 |
| SDWA 20 | TOP: 412.00 | BY: 412.00 |

STORM SEWER TABLE

| | | |
|---------|-------------|------------|
| SSWA 01 | TOP: 450.00 | BY: 450.00 |
| SSWA 02 | TOP: 448.00 | BY: 448.00 |
| SSWA 03 | TOP: 446.00 | BY: 446.00 |
| SSWA 04 | TOP: 444.00 | BY: 444.00 |
| SSWA 05 | TOP: 442.00 | BY: 442.00 |
| SSWA 06 | TOP: 440.00 | BY: 440.00 |
| SSWA 07 | TOP: 438.00 | BY: 438.00 |
| SSWA 08 | TOP: 436.00 | BY: 436.00 |
| SSWA 09 | TOP: 434.00 | BY: 434.00 |
| SSWA 10 | TOP: 432.00 | BY: 432.00 |
| SSWA 11 | TOP: 430.00 | BY: 430.00 |
| SSWA 12 | TOP: 428.00 | BY: 428.00 |
| SSWA 13 | TOP: 426.00 | BY: 426.00 |
| SSWA 14 | TOP: 424.00 | BY: 424.00 |
| SSWA 15 | TOP: 422.00 | BY: 422.00 |
| SSWA 16 | TOP: 420.00 | BY: 420.00 |
| SSWA 17 | TOP: 418.00 | BY: 418.00 |
| SSWA 18 | TOP: 416.00 | BY: 416.00 |
| SSWA 19 | TOP: 414.00 | BY: 414.00 |
| SSWA 20 | TOP: 412.00 | BY: 412.00 |

REVISED FINAL PLAT
 7/17/18
 Add metes and bounds to individual units 13-18
 Add mail kiosk area

LINE LEGEND

| | |
|----------|---------------------------|
| (Symbol) | PROPERTY BOUNDARY |
| (Symbol) | OVERLINE AD POWER |
| (Symbol) | BOUNDARY |
| (Symbol) | ADJACENT PROPERTY LINE |
| (Symbol) | CRPS ON SHORESIDE |
| (Symbol) | PERMANENT FENCELINE |
| (Symbol) | LINE OF CONTINGENCY |
| (Symbol) | STRUCTURE WITHIN EASEMENT |
| (Symbol) | DRAINAGE VEIN |
| (Symbol) | BOUNDARY BY STAKE LINE |

LEGEND

| | |
|----------|---------------------------|
| (Symbol) | OPEN SPACE |
| (Symbol) | STREET |
| (Symbol) | ADJACENT PROPERTY |
| (Symbol) | BOUNDARY BY STAKE LINE |
| (Symbol) | PROPERTY BOUNDARY |
| (Symbol) | OVERLINE AD POWER |
| (Symbol) | BOUNDARY |
| (Symbol) | ADJACENT PROPERTY LINE |
| (Symbol) | CRPS ON SHORESIDE |
| (Symbol) | PERMANENT FENCELINE |
| (Symbol) | LINE OF CONTINGENCY |
| (Symbol) | STRUCTURE WITHIN EASEMENT |
| (Symbol) | DRAINAGE VEIN |
| (Symbol) | BOUNDARY BY STAKE LINE |

UTILITY PROVIDERS:
 Water: Putnam Water Company
 Sewer: Putnam Water Company
 Power: Tri County EMC



SCALE 1" = 20'
 MAY 16, 2018

JORDAN
 ENGINEERING
 1208 East Forsyth Street, Suite 200
 Marietta, Georgia 30066
 Phone (404) 867-8275
 Fax (404) 867-8279



REVISED FINAL PLAT

Phase 1
 Enclave at Waterfront
 Lot 337, District 3
 Georgia Mills District 306
 Putnam County, Georgia

DATE: _____

| | |
|--------------|-------|
| PREPARED BY: | _____ |
| DRAWN BY: | _____ |
| CHECKED BY: | _____ |
| DATE: | _____ |

JORDAN ENGINEERS ARCHITECTS



FINAL PLAT

Enclave at Waterfront
 Lot 337, District 3
 Georgia Mills, District 309
 Putnam County, Georgia

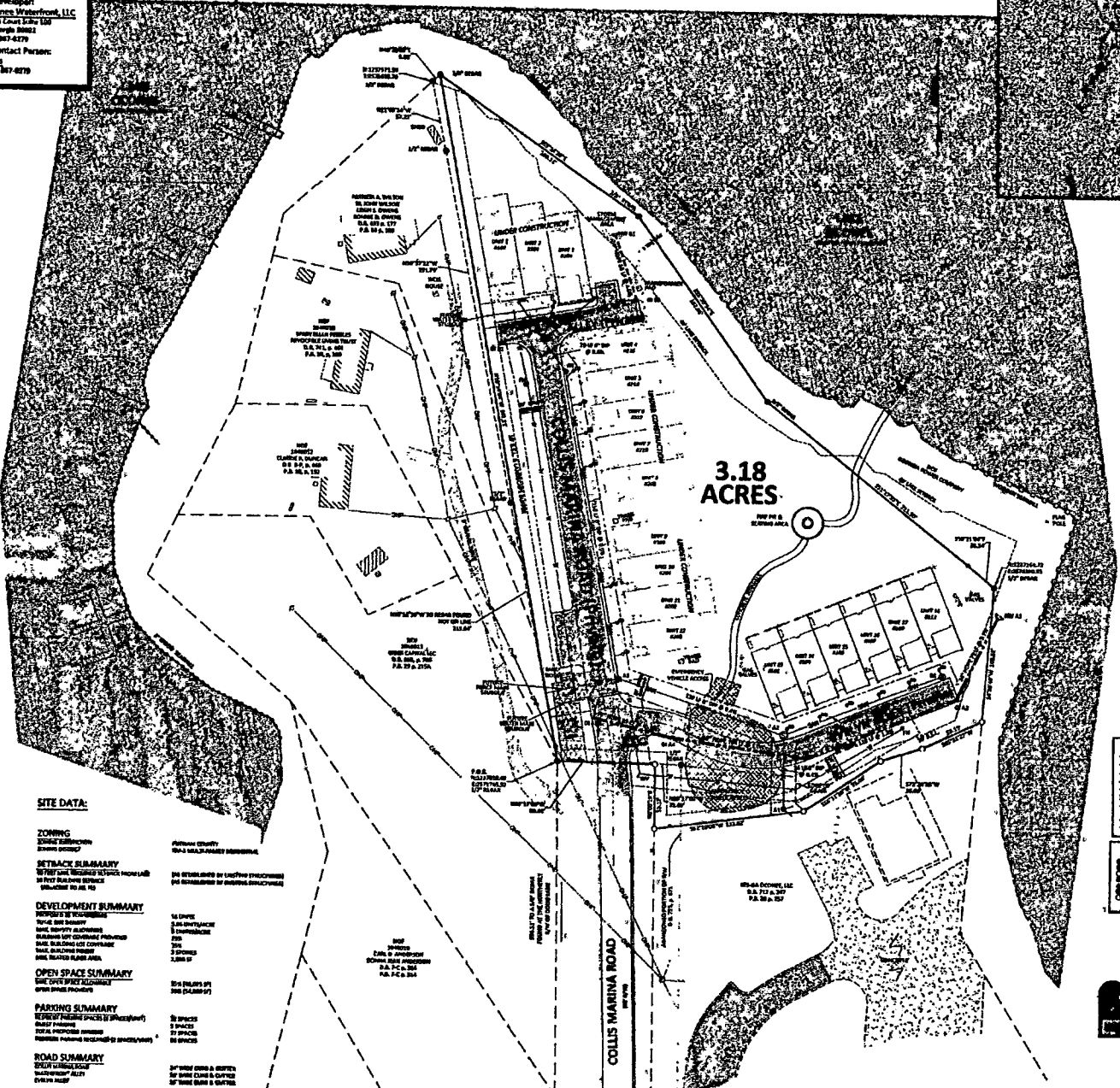
| REVISION | DATE | DESCRIPTION |
|----------|------|-------------|
| | | |
| | | |
| | | |

Sheet No. **1**

SITE LOCATION MAP

| SANITARY SEWER TABLE | STORM SEWER TABLE |
|----------------------|-------------------|
| SSW 01 | SSW 01 |
| SSW 02 | SSW 02 |
| SSW 03 | SSW 03 |
| SSW 04 | SSW 04 |
| SSW 05 | SSW 05 |
| SSW 06 | SSW 06 |
| SSW 07 | SSW 07 |
| SSW 08 | SSW 08 |
| SSW 09 | SSW 09 |
| SSW 10 | SSW 10 |
| SSW 11 | SSW 11 |
| SSW 12 | SSW 12 |
| SSW 13 | SSW 13 |
| SSW 14 | SSW 14 |
| SSW 15 | SSW 15 |
| SSW 16 | SSW 16 |
| SSW 17 | SSW 17 |
| SSW 18 | SSW 18 |
| SSW 19 | SSW 19 |
| SSW 20 | SSW 20 |
| SSW 21 | SSW 21 |
| SSW 22 | SSW 22 |
| SSW 23 | SSW 23 |
| SSW 24 | SSW 24 |
| SSW 25 | SSW 25 |
| SSW 26 | SSW 26 |
| SSW 27 | SSW 27 |
| SSW 28 | SSW 28 |
| SSW 29 | SSW 29 |
| SSW 30 | SSW 30 |
| SSW 31 | SSW 31 |
| SSW 32 | SSW 32 |
| SSW 33 | SSW 33 |
| SSW 34 | SSW 34 |
| SSW 35 | SSW 35 |
| SSW 36 | SSW 36 |
| SSW 37 | SSW 37 |
| SSW 38 | SSW 38 |
| SSW 39 | SSW 39 |
| SSW 40 | SSW 40 |
| SSW 41 | SSW 41 |
| SSW 42 | SSW 42 |
| SSW 43 | SSW 43 |
| SSW 44 | SSW 44 |
| SSW 45 | SSW 45 |
| SSW 46 | SSW 46 |
| SSW 47 | SSW 47 |
| SSW 48 | SSW 48 |
| SSW 49 | SSW 49 |
| SSW 50 | SSW 50 |
| SSW 51 | SSW 51 |
| SSW 52 | SSW 52 |
| SSW 53 | SSW 53 |
| SSW 54 | SSW 54 |
| SSW 55 | SSW 55 |
| SSW 56 | SSW 56 |
| SSW 57 | SSW 57 |
| SSW 58 | SSW 58 |
| SSW 59 | SSW 59 |
| SSW 60 | SSW 60 |
| SSW 61 | SSW 61 |
| SSW 62 | SSW 62 |
| SSW 63 | SSW 63 |
| SSW 64 | SSW 64 |
| SSW 65 | SSW 65 |
| SSW 66 | SSW 66 |
| SSW 67 | SSW 67 |
| SSW 68 | SSW 68 |
| SSW 69 | SSW 69 |
| SSW 70 | SSW 70 |
| SSW 71 | SSW 71 |
| SSW 72 | SSW 72 |
| SSW 73 | SSW 73 |
| SSW 74 | SSW 74 |
| SSW 75 | SSW 75 |
| SSW 76 | SSW 76 |
| SSW 77 | SSW 77 |
| SSW 78 | SSW 78 |
| SSW 79 | SSW 79 |
| SSW 80 | SSW 80 |
| SSW 81 | SSW 81 |
| SSW 82 | SSW 82 |
| SSW 83 | SSW 83 |
| SSW 84 | SSW 84 |
| SSW 85 | SSW 85 |
| SSW 86 | SSW 86 |
| SSW 87 | SSW 87 |
| SSW 88 | SSW 88 |
| SSW 89 | SSW 89 |
| SSW 90 | SSW 90 |
| SSW 91 | SSW 91 |
| SSW 92 | SSW 92 |
| SSW 93 | SSW 93 |
| SSW 94 | SSW 94 |
| SSW 95 | SSW 95 |
| SSW 96 | SSW 96 |
| SSW 97 | SSW 97 |
| SSW 98 | SSW 98 |
| SSW 99 | SSW 99 |
| SSW 100 | SSW 100 |

3.18 ACRES



LINE LEGEND

| | |
|-----------|------------------------|
| --- | PROPERTY BOUNDARY |
| - - - | EASEMENT |
| - · - · - | ADJACENT PROPERTY LINE |
| - - - - - | LOCAL HIGHWAY |
| - · - · - | STATE HIGHWAY |
| - - - - - | FEDERAL HIGHWAY |
| --- | CONCRETE PIPE |
| --- | STAINLESS STEEL PIPE |
| --- | DUCTILE IRON PIPE |

LEGEND

| | |
|-----|----------------------|
| --- | 6" DIA. 20' DEPTH |
| --- | 8" DIA. 24' DEPTH |
| --- | 12" DIA. 36' DEPTH |
| --- | 18" DIA. 54' DEPTH |
| --- | 24" DIA. 72' DEPTH |
| --- | 36" DIA. 108' DEPTH |
| --- | 48" DIA. 144' DEPTH |
| --- | 60" DIA. 180' DEPTH |
| --- | 72" DIA. 216' DEPTH |
| --- | 84" DIA. 252' DEPTH |
| --- | 96" DIA. 288' DEPTH |
| --- | 108" DIA. 324' DEPTH |
| --- | 120" DIA. 360' DEPTH |

Utility Provider:
 Water: Putnam Water Company
 Sewer: Putnam Water Company
 Power: Tid Company EMC



These utility locations
 Call before you dig.



PROJECT NUMBER: P2012000043
 PROJECT NAME: ENCLAVE AT WATERFRONT
 PREPARED BY: JORDAN ENGINEERS ARCHITECTS
 DATE: 5/14/18
 DRAWING TITLE: FINAL PLAT

OWNER'S ACKNOWLEDGEMENT AND DECLARATION:

I, the undersigned, being the owner of the above described premises, do hereby certify that the above plat is a true and correct copy of the original plat on file in the office of the Putnam County Clerk.

DATE OF RECORDATION:
5/14/18
BY: [Signature]
 TITLE: Owner

FINAL PLAT APPROVAL:

I, the undersigned, being the Surveyor, do hereby certify that the above plat is a true and correct copy of the original plat on file in the office of the Putnam County Clerk.

INFRASTRUCTURE CERTIFICATIONS:

I, the undersigned, being the Utility Provider, do hereby certify that the above plat is a true and correct copy of the original plat on file in the office of the Putnam County Clerk.

BOARD OF COMMISSIONERS:

I, the undersigned, being the Board of Commissioners, do hereby certify that the above plat is a true and correct copy of the original plat on file in the office of the Putnam County Clerk.

FINAL SURVEYOR'S CERTIFICATE:

I, the undersigned, being the Surveyor, do hereby certify that the above plat is a true and correct copy of the original plat on file in the office of the Putnam County Clerk.

SURVEY INFORMATION:

DEVELOPMENT SUMMARY
 TOTAL AREA: 3.18 ACRES
 TOTAL FLOOR AREA: 100,000 SQ FT
 TOTAL PARKING SPACES: 500

ROAD SUMMARY:

ROAD WIDTH: 30' TO 40' FEET
 ROAD TYPE: PAVED

SITE DATA:

ZONING: COMMERCIAL (CM-10)
SETBACKS: FRONT 30', SIDE 10', REAR 30'
DEVELOPMENT: 100,000 SQ FT FLOOR AREA
PARKING: 500 SPACES
ROADS: COLLIS MARINA ROAD (30' WIDE)

DATE: October 5, 2018

FROM: Nancy C. Cobb, Interim Program Manager & Assistant Division Director

TO: Section 5311 Subrecipients and qualified Nonprofit organizations

SUBJECT: FY20 Call for Projects - Section 5311 Rural Transit Program

The Georgia Department of Transportation (GDOT) is pleased to announce the annual call for applications for FY 20 transit funding under the Federal Transit Administration's (FTA's) Section 5311 Program entitled "Formula Grants for Rural Areas". This program provides planning, operating and capital assistance to eligible recipients in support of public transportation in rural areas with populations of less than 50,000.

Eligible recipients include states and federally recognized Indian Tribes, state or local government authorities, nonprofit organizations, and operators of public transportation services. Private non-profit organizations must complete the non-profit application and obtain letters from both the local government jurisdiction (city or county, as appropriate) and the Regional Commission(s) for the proposed service area. Interested private non-profit organizations should reach out to the Transit Program's Assistant Program Delivery Managers, Troy Green at tgreen@dot.ga.gov or Freida Black at fblack@dot.ga.gov for guidance.

Eligible activities include planning, operating, and capital assistance, job access and reverse commute projects, mobility management activities, and the acquisition of public transportation services.

The deadline for submittal of one hard copy of the completed application and one electronic copy sent via email to the Public Transportation Specialist in your respective district is November 30, 2018. Please follow the application checklist on page 4 to ensure all required pages and documents are submitted. Applications received after the deadline will not be considered.

All FY20 grant application materials will be available online at: <http://www.dot.ga.gov/IS/Transit>. With the exception of the transmittal letter and authorizing resolution, the application has been formatted to allow completion using the templates provided. The transmittal letter must be submitted on subrecipient letterhead and signed by an authorized representative. The authorizing resolution must be adopted at an official meeting of the governing body after which it must be notarized and attested.

FEDERAL TRANSIT ADMINISTRATION

**SECTION 5311 PROGRAM
FORMULA FUNDS FOR RURAL TRANSIT**

FY 2020 GRANT APPLICATION

DEADLINE FOR SUBMISSION: NOVEMBER 30, 2018

**Please send an electronic copy and the original completed application to the designated Public Transportation Specialist for Applicant Organization's district.
(See Appendix A on page 43 for contact information)**

Transit Agency Name:

Putnam County Transit

Transit Supervisor:

Dianne Pounds

Date Submitted:

Public Transportation Specialist Signature:

Date Received:

Introduction

The Federal Transit Administration (FTA) provides federal funding to support the capital and operating assistance activities for rural transit systems. Georgia Department of Transportation (GDOT) is the designated recipient of these federal funds and is responsible for the program oversight and administration of the program in compliance with all applicable federal regulations.

Each year, GDOT announces the opportunity for eligible applicants to apply for Section 5311 funds for rural transit. Each application is reviewed and evaluated by GDOT using the established criteria in Table 1 below:

Table 1: Evaluation Criteria

| Criteria | Currently Operating Transit Systems | Proposed New Systems |
|----------|--|--|
| 1 | Contract /Project Management Performance – including reimbursements, procurements, and other contract-related activities (20%) | Proposed System Start-Up Plan (40%) |
| 2 | Compliance Review Performance (30%) | Level of City/County/Regional Commission Support (20%) |
| 3 | Transit Asset Management (Maintenance) Activities (30%) | Transit Asset Management Program/Vehicle Maintenance Program (25%) |
| 4 | Quality of National Transit Database (NTD) Reporting Activities (20%) | Track Record in Operating Similar Services (15%) |

All approved funding amounts under this program are dependent on the availability of FTA funds.

All grant applicants should complete the Section 5311 application as outlined in the enclosed instructions. Ensure all required items on the Grant Application Checklist (Page 4) are completed and submitted with the application. Please note, the placement and publication of a public notice (page 19) must have a 15-day comment period that concludes PRIOR to November 30, 2018. The Applicant Organization Board must also adopt and certify the Authorizing Resolution (page **Error! Bookmark not defined.**) prior to the deadline.

Please contact your local GDOT District Public Transportation Specialist (see Appendix A on Page 43) with any questions or requests for assistance.

*****Incomplete and incorrect applications will be returned to the transit agency for corrections. Late submissions will be documented as such; such information will be used as part of the application evaluation upon which final budgets are based and awarded by GDOT.*****

Data that GDOT subrecipients collect, monitor, and report is used to assess the performance of their transit services and document compliance with federal and state requirements. This information must be tabulated for monthly, semi-annual, and annual reports. Transit managers are primarily responsible for monitoring and reporting system performance on an ongoing basis.

Additionally, GDOT's FTA subrecipients are contractually required to provide the following reports:

Monthly Reports

- Monthly Vehicle Usage and Ridership Reports – due the 15th of each month
- Monthly Reimbursement Requests – due 30 days after the end of each month

Semi-Annual Reports

- DBE Semi Annual Reports – due May 1st and November 1st
- Semi Annual Preventative Maintenance Interval Checklists - due January 25th and July 25th

Annual Report

- Drug and Alcohol Management Information System (DAMIS) reports – due March 1st

| Name/Description of Item | Completed? (Yes/No) |
|---|------------------------|
| Part A: Grant Applicant Profile | NA |
| Part B: Transmittal Letter | Yes |
| Part C: Authorizing Resolution | Yes |
| Part D: FTA-Funded Assets/State of Good Repair | Yes |
| Part E: Section 5311 Project Budget | Yes |
| Part F: Sources of Local Matching Funds and Three-Year Budget Trends | Yes |
| Part G: Third Party Operators | No |
| Copy of all TPO Contracts | N/A |
| Part H: Public Notice & Private Enterprise Coordination | Yes |
| Part I: FTA Title VI Data Collection, Reporting, and Economic Impacts | |
| Copy of Current Fare Sheet | Yes |
| Part J: Certification of No Intent to Charter Service | Yes |
| Part K: Drug-Free Workplace and Drug and Alcohol Program | |
| Part L: Drug-Free Workplace Act Certification for Public and Private Entities | |
| Part M: Certification of Equivalent Access for Persons with Disabilities | |
| Part N: FTA Civil Rights Assurance | |
| Part O: Debarment and Suspension | |
| Part P: Disadvantaged Business Enterprise (DBE) Semi-Annual Reporting | Yes |
| Part Q: Lobbying Restrictions | Yes |
| Part R: FTA Certifications and Assurances | Yes |

| | | |
|---------------------|---|------|
| Reviewed By: | District Public Transportation Specialist | Date |
| | Transit Program Manager | Date |
| | Assistant Division Director – Intermodal Division | Date |

Table of Contents

Introduction 2

Reporting Requirements..... 3

FY 2020 Section 5311 Grant Application Checklist 4

Table of Contents 5

Part A: Grant Applicant Profile..... 7

Part B: Transmittal Letter..... 9

Part C: Authorizing Resolution 10

 Resolution and Certificate..... **Error! Bookmark not defined.**

Part D: FTA-Funded Assets/State of Good Repair..... 12

Part E: Section 5311 Project Budget and Contracting Opportunities 14

 Part E-1: Project Budget..... 14

 Part E-2: Contracting Opportunities 15

Part F: Sources of Local Matching Funds and Three-Year Budget Trends 16

 Part F-1: Purchase of Service Contracts 16

 Part F-2: Sources of Local Matching Funds 16

 Part F-3: Three-Year Operating Budget Trend (FY2018-FY2020)..... 17

Part G: Third Party Operators 18

Part H: Public Notice & Private Enterprise Coordination..... 19

 Public Notice 19

 Part H-1: Private Enterprise Coordination Certification 20

Part I: FTA Title VI Data Collection, Reporting, and Economic Impacts 21

 Part I-1: General Reporting 21

 Part I-2: Title VI Monitoring Procedures 22

 Part I-3: Performance and Quality of Service 23

 Part I-3-1: Level of Service 23

 Part I-3-2: Performance and Quality of Service 23

 Part I-3-3: Transit Cost Analysis 24

 Part I-4: Economic Impacts 25

 Part I-4-1: Transportation System and Services:..... 25

 Part I-4-2: Service Area Details 26

 Part I-4-3: Statement of Public Benefits 27

 Part I-4-4: Project Coordination 27

Part J: Certification of No Intent to Charter Service 28

Part K: Drug-Free Workplace and Drug and Alcohol Program..... 29

Part L: Drug-Free Workplace Act Certification for Public and Private Entities 30

Part M: Certification of Equivalent Access for Persons with Disabilities 32

Part N: FTA Civil Rights Assurance 33

Part O: Debarment and Suspension..... 36

Part P: Disadvantaged Business Enterprise (DBE) Semi-Annual Reporting 38

Part Q: Lobbying Restrictions..... 39

Part R: FTA Certifications and Assurances 40

Appendix A: Contact Information for GDOT District Public Transportation Specialists 43

Part A: Grant Applicant Profile

Table 2: Grant Applicant Information Profile

| | | |
|---|----------------|---|
| Legal Name of Applicant Organization | | Putnam County Transit |
| Physical Address | | 117 Putnam Dr. Suite A Eatonton, Georgia 31024 |
| Mailing Address | | 117 Putnam Dr. Suite A Eatonton, Georgia 31024 |
| Organization Type | | <input checked="" type="checkbox"/> County Government <input type="checkbox"/> City Government <input type="checkbox"/> Regional Commission <input type="checkbox"/> Non-Profit Organization <input type="checkbox"/> Other (Specify) _____ |
| Authorized Grant Submitter <small>This should also be the person where questions about this application are to be directed)</small> | Name | Dianne Pounds |
| | Title | Transit Director |
| | Phone # | 706-485-6355 |
| | Email | dpounds@putnamcountyga.us |
| DUNS # | | 010112084 |
| NAICS-Verify # | | 49222 |
| Congressional District(s) | | 2 |
| Authorized Official who will Execute the Contract | Name | Stephen J. Hersey |
| | Title | Commission Chairman |
| | Phone # | 706-485-5826 |
| | Email | shersey@putnamcountyga.us |
| Designated Staff Person who will Attest the Executing Official's Signature and Affix the Government's Seal | Name | Lynn Butterworth |
| | Title | County Clerk |
| | Phone # | 706-485-5826 |
| | Email | lbutterworth@putnamcountyga.us |
| Designated Notary who will Notarize the Executing and Attesting Officials' Signatures | Name | Stephanie MuMullen |
| | Title | Administrative Assistant |
| | Phone # | 706-485-5826 |
| | Email | smcmullen@putnamcountyga.us |
| Does your transit system employ 100 or more employees? | | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

| | | |
|---|--|--|
| <p>Do you use one or more Third Party Operators (TPO) that have 100 or more employees? If “yes,” please state the name of the company (ies); the TPO manager in responsible charge of your service; and their number of employees.</p> | <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> | |
| <p>Does Your Organization Currently Operate Public Transportation Services Using FTA Section 5311 Funding?</p> | <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> | |
| <p>Public Transportation Service Area (i.e. county, city, or multiple counties)</p> | | |
| <p>FY 2020 Section 5311 Application Request Includes (please check all that apply)</p> | <p><input checked="" type="checkbox"/> Operating <input type="checkbox"/> Capital (vehicles) <input checked="" type="checkbox"/> Capital (small equipment) <input type="checkbox"/> Mobility Management</p> | |

Applicant should provide the following letter on the Applicant Organization’s letterhead and include the signature of the Authorized Official. Please note that the Transmittal Letter and/or Authorized Official MAY NOT be submitted to GDOT from a Third Party Operator (TPO) on his/her letterhead.

Date

Mrs. Nancy Cobb
Assistant Division Director
Division of Intermodal
Georgia Department of Transportation
600 W. Peachtree Street
Atlanta, Georgia 30308

Dear Mrs. Cobb:

The Putnam County BOC (Applicant’s organization) is applying for an FTA Section 5311 grant to aid in the operation of the Putnam County Transit (transit agency’s name) for FY 2020 in the amount \$126,178.00. The financial assistance requested for this project has been reviewed and approved by the local transportation planning process and is identified in the State Transportation Improvement Program.

The application total of \$126,178.00 is further detailed below (list all that apply)

- Operating assistance \$ 126,178.00 (50% federal share) with a local match requirement of \$126,178.00 (50% local share) to be provided by Putnam County Transit (name of legal entity).
- Large Capital Purchase of Transit (Revenue) Vehicles in the amount of \$ 0 with an 80% federal share of \$ 0 ; 10% state funds in the amount of \$ 0 and 10% local funds in the amount of \$ 0 to be provided by Putnam County Transit.
- Small Capital Purchase in the amount of \$ 0 with an 80% federal share of \$ 0 , 10% state funds in the amount of \$ 0 and 10% local funds in the amount of \$ 0 to be provided by Putnam County Transit.
- Mobility Management funding in the amount of \$ 0 with an 80% federal share of \$ 0 10% state funds in the amount of \$ 0 and 10% local funds in the amount of \$ 0 to be provided by Putnam County Transit.

The Applicant certifies sufficient financial capacity exists to carry out the proposed projects listed above for a minimum of 90 days in the event of delays in the receipt of federal funds or execution of a contract. The applicant certifies the local match is from an eligible source of funds.

The applicant certifies all of the information contained in this funding application is correct and the applicant has the legal, financial, technical, and managerial capacity to carry out the proposed project and maintain the project property. If you have questions about this request for funding, please contact Dianne Pounds at 706-485-6355 (Applicant Organization’s phone number) or dpounds@putnamcountyga.us (Applicant Organization’s email address).

Signature
Stephen J Hersey, Commission Chairman
Name and Title of Authorized Official

The following authorizing resolution must be enacted by the governing body of the Applicant Organization and signed by the Chair of the County Commission, Mayor, or the head of the governing body of other eligible Applicant Organization, as appropriate. The authorizing resolution must be properly witnessed and notarized, including the date the notary's commission expires. The resolution should also be stamped with the notary seal as well as the seal of the county commission, city, or appropriate applicant jurisdiction. The certificate of the attesting officer must also be completed.

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE GEORGIA DEPARTMENT OF TRANSPORTATION AND THE UNITED STATES DEPARTMENT OF TRANSPORTATION FOR A GRANT FOR PUBLIC TRANSPORTATION ASSISTANCE UNDER TITLE 49 U.S.C., SECTION 5311.

WHEREAS, the Federal Transit Administration and the Georgia Department of Transportation are authorized to make grants to non-urbanized (rural) areas for mass transportation projects; and

WHEREAS, the contract for financial assistance will impose certain obligations upon Applicant, including the provision of the local share of project costs; and

WHEREAS, it is required by the United States Department of Transportation and the Georgia Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under the Federal Transit Act, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the United States Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that Minority Business Enterprise (Disadvantaged Business Enterprise and Women's Business Enterprise) be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum feasible opportunity to compete for contracts and purchase orders when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW THEREFORE, BE IT RESOLVED BY (Board of Commissioners of Putnam County), hereinafter referred to as the "Applicant",

1. That the Designated Official (Commission Chairman) hereinafter referred to as the "Official" is authorized to execute and file an application on the behalf of the Applicant, a City/County government, with the Georgia Department of Transportation to aid in the financing of public transportation assistance pursuant to Section 5311 of the Federal Transit Act.
2. That the Official is authorized to execute and file such application and assurances or any other document required by the U.S. Department of Transportation and the Georgia Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.
3. That the Official is authorized to execute and file all other standard assurances or any other document required by the Georgia Department of Transportation or the U.S. Department of Transportation in connection with the application for public transportation assistance.
4. That the Official is authorized to execute grant contract agreements on behalf of the Applicant with the Georgia Department of Transportation.

- 5. That the Official is authorized to set forth and execute Minority Business Enterprise, DBE (Disadvantaged Business Enterprise) and WBE (Women Business Enterprise) policies and procedures in connection with the project's procurement needs as applicable.
- 6. That the applicant while making application to or receiving grants from the Federal Transit Administration will comply with FTA Circular 9040.1G, FTA Certifications and Assurances for Federal Assistance 2020 as listed in this grant application and General Operating Guidelines as illustrated in the Georgia State Management Plan.
- 7. That the applicant has or will have available in the General Fund the required non-federal funds to meet local share requirements for this grant application.

APPROVED AND ADOPTED this ____ day of _____, 2018.

Authorized Official

Stephen J. Hersey, Commission Chairman
Type Name and Title

Signed, sealed and delivered this ____ day of _____, 2018 in the presence of

Witness

Notary Public/Notary Seal

CERTIFICATE

The undersigned duly qualified and acting (_____) of (_____) (*Title of Certifying/Attesting Official*)(*Applicant's Legal Name*) certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting held on _____, 2018.

Name of Certifying/Attesting Officer

(Seal)

Title of Certifying/Attesting Officer

Part D: FTA-Funded Assets/State of Good Repair

FTA requires that organizations receiving federal transit funds maintain a complete inventory of their transit (revenue-producing) vehicles and transit facilities. Please complete the respective inventory tables below. Please include any new rolling stock acquired after 6/30/18 with a mileage of zero (0), and include anticipated annual mileage for the vehicle. Add rows as needed.

Table 3: Inventory of Rolling Stock Vehicles

| GDOT Vehicle # | Year/Make/Model | VIN # | Purchased Under FTA Grant No.? | Mileage as of 06/30/2018 | Approximate Annual Mileage | Condition (excellent, good, fair, poor) | ADA Lift Equipped? (Yes/No) | Replacement Requested in FY2020? (Yes/No) |
|----------------|---|-------------------|--------------------------------|--------------------------|----------------------------|---|-----------------------------|---|
| 3212 | 2012/ Ford/Cutaway Van E3 | 1FDEE3FS9CDA1494 | yes | 202,280 | 29,068 | fair | No | No |
| 3663 | 2017/Ford/Startrans E350 Shuttle Van w/lift | 1FDEE3FS2HDC32083 | yes | 55,197 | 33,755 | excellent | Yes | No |
| 3664 | 2017/Ford/Startrans E350 Shuttle Van w/lift | 1FDEE3FSOHDC30154 | yes | 57,224 | 34,163 | excellent | Yes | No |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

Table 4: Inventory of Transit Facilities

| Facility Name | Facility Type | Address (Street, City) | Condition (excellent, good, fair, poor) | Acquired under FTA Grant No.? |
|--|------------------------|--------------------------------------|---|----------------------------------|
| Putnam County Administration Building | County Office Facility | 117 Putnam Dr. Eatonton, GA 31024 | excellent | yes |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Part E: Section 5311 Project Budget and Contracting Opportunities

Part E-1: Project Budget

The Applicant should insert a completed Project Budget Form for the GDOT Section 5311 Grant Application here. The Project Budget Form should include the number and type of vehicles requested, small capital items to be purchased, and amount for operating and/or mobility management assistance. Please insert the COMPLETED Project Budget that has already been initially reviewed by the respective GDOT District Public Transportation Specialist.

*** For electronic application submissions, submit the GDOT Project Budget Form as a clearly named attachment. For paper application submissions, please insert the Budget Form after this page. ***

Part E-2: Contracting Opportunities

In Table 5, list and describe anticipated contracting opportunities (i.e. consultants or other vendors), budgeted amounts, and expected dates for advertising the opportunities (Project milestones for all contracted services (i.e. consultant or other vendor activities). Please insert rows as needed.

Table 5: Contractor Deliverables

| PROJECT DELIVERABLES TO BE PRODUCED BY CONSULTANTS OR OTHER CONTRACTORS | | | | | |
|---|-------------------------|---|------------|----------|--|
| Work Deliverable | Estimated Budget Amount | Milestone | Start Date | End Date | Person Responsible for Submitting FTA Quarterly Report to GDOT |
| # 1 - | \$ | Draft RFP Submitted to GDOT for Approval: | | | |
| | | Advertise Contract Opportunity: | | | |
| | | Draft Contract Submitted to GDOT for Approval: | | | |
| | | Notice to Proceed Issued to Contractor: | | | |
| | | Draft Deliverable Submitted to GDOT for Approval: | | | |
| | | Final Deliverable Submitted to GDOT: | | | |
| # 2 - | \$ | Draft RFP Submitted to GDOT for Approval: | | | |
| | | Advertise Contract Opportunity: | | | |
| | | Draft Contract Submitted to GDOT for Approval: | | | |
| | | Notice to Proceed Issued to Contractor: | | | |
| | | Draft Deliverable Submitted to GDOT for Approval: | | | |
| | | Final Deliverable Submitted to GDOT: | | | |

Part F: Sources of Local Matching Funds and Three-Year Budget Trends

Please list ALL sources of local matching funds, including the amounts for each. The use of purchase of service (POS) contracts with the Georgia Department of Human Services (DHS) and other similar entities should also be shown, along with the source of the POS revenues.

For budgeting purposes, all POS revenues must be deducted from the total transit operating expenses (as defined by FTA) as “program revenue” to arrive at the net Section 5311 transit operating expenses each month. The funding share of the net operating expenses is then calculated at 50% federal funds and 50% local funds.

Please note that other FTA funds, including Section 5310, 5316, and 5317 funds, are not eligible sources of local match funds. Local match funds must be traceable back to the source of origination (from a specific local governmental entity) and can be used only once as a local match source for a federal grant.

Part F-1: Purchase of Service Contracts

List all POS contracts in Table 6 below. Include contracting agency/office, the contract start/end dates, amounts, and cost per unit of service. Please add rows to the table as needed.

Table 6: List of POS Contracts

| POS Contracting Agency/Office: | Contract Start Date: | Contract End Date: | Total Contract Amount: | Cost Per Unit of Transit Service: |
|-----------------------------------|----------------------|--------------------|------------------------|-----------------------------------|
| | | | \$ | \$ |
| | | | \$ | \$ |
| | | | \$ | \$ |
| Total of all POS Contracts | | | \$ | |

Part F-2: Sources of Local Matching Funds

Please list all sources of local matching funds in Table 7 below. Add rows to the table as needed.

Table 7: Sources of Local Matching Funds

| Local Funding Source: | Amount: |
|---|---------------------|
| Local Government General Revenues | \$126,178.00 |
| Estimated Medicaid Revenues | \$0 |
| POS Contracts (total from Table 6 above) | \$0 |
| Other Local Fund Source (please specify, add rows for additional sources as needed) | |
| Estimated Revenues | \$30,000.00 |
| TOTAL LOCAL MATCHING FUNDS: | \$156,178.00 |

Part F-3: Three-Year Operating Budget Trend (FY2018-FY2020)

Please complete Table 8 with federal and local operating funding from FY2018 through FY2020. Actual funding levels should be used for FY2018, current funding levels for FY2019, and your proposed FY2020 funding as requested in this application. *Only operating funds* should be used to populate the table.

Table 8: Three-Year Operating Budget Trend

| FY 2018 (actual) | | FY 2019 (current year budget) | | Proposed FY 2020 (this application) | |
|---|----------------------------|---|-----------------------------|---|-----------------------------|
| Federal Funds | \$91,292.00 | Federal Funds | \$115,000.00 | Federal Funds | \$126,178.00 |
| Local Funds (total including general fund and POS revenues) | \$91,292.00 \$20,287.00 | Local Funds (total including general fund and POS revenues) | \$115,000.00 \$25,426.00 | Local Funds (total including general fund and POS revenues) | \$126,178.00 \$30,000.00 |
| Total | \$202,871.00 | Total | \$265,400.00 | Total | \$282,356.00 |

Part G: Third Party Operators

Please check one (1) of the boxes below to indicate whether your agency employs a third party operator (TPO). If your agency employs one or more TPOs, you must attach a copy of all TPO contracts to this application. *TPO contracts must include a maximum amount or "Not to exceed" amount for proposed transit operations in FY2020.*

Does this applicant Agency employ a Third Party Operator?

This Agency employs a TPO and a copy of the TPO contract(s) is attached.

This Agency does not employ a TPO.

***A copy of all TPO contracts must be attached to this application. For electronic application submissions, please submit the contracts as a clearly named attachment. For paper application submissions, please insert the TPO contract(s) after this page. ***

Part H: Public Notice & Private Enterprise Coordination

The Applicant Organization MUST publish the following notice one time in the local government's legal newspaper, and have a 15-day comment period that concludes PRIOR to November 30, 2018.

This is required to make private transportation service providers aware of the Applicant's grant application. The original legal ad and notarized publisher's affidavit from the newspaper must be included in your grant application.

If no response is received within the fifteen (15) days, the Applicant must certify this in the completed grant application in writing. If there is a response to the Public Notice, the "Private Enterprise Coordination Certification" (see next page, Part H-1) must be completed and included in the Applicant's completed grant application.

Public Notice

The _____ (Legal Name of City/County/Eligible Organization) is applying for funding assistance under Title 49 U.S.C. Section 5311 of the Federal Transit Act pertaining to rural areas.

The _____ (Legal Name of City/County/Eligible Organization) will offer general public transportation to all citizens of _____ (Legal Name of County or Counties or City) for any worthwhile purpose, including but not limited to shopping, medical treatment, social services, and other purposes.

The _____ (Legal Name of City/County/Eligible Organization) solicits private sector input and participation to assure that private for-profit transportation operators have a fair and timely opportunity to participate in the development of this program.

The _____ (Legal Name of City/County/Eligible Organization) also solicits comments and concerns from the general population on local rural public transportation services.

The _____ (Legal Name of City/County/Eligible Organization) also solicits comments and concerns from the elderly, low-income, and disabled population and their representatives to assure that issues relating to the disabled are addressed in the service design proposed during the planning process.

Interested persons are invited to request that a public hearing be held to discuss the services being offered or development of the application.

Written comments, requests for a public hearing and/or written notice of intent by private for-profit transportation operators to provide or participate in any or all of the above services should be submitted no later than fifteen (15) days from the date of this publication to:

Commission Chairman/Mayor/Chief Executive of Applicant Organization:

Address/City/State/Zip Code of Applicant:

Phone Number of Applicant:

If no response is received within the fifteen (15) days, the _____ (Legal Name of City/County/Eligible Organization) will proceed with the application to the Georgia Department of Transportation.

Part H-1: Private Enterprise Coordination Certification

The Applicant Organization’s County Commission Chair, Mayor, or Authorized Executive must complete the certification below, sign, and date this form. The Applicant must also attach a Notice and Affidavit from the newspaper or letter sent to private transportation providers. For paper application submissions, these attachments should be inserted after this page.

This form, the original legal ad appearing in the local newspaper, and a notarized publisher’s affidavit from the newspaper must be included in this Section 5311 grant application.

Advertisement run in the _____ (DATE) Edition of the _____ (name of legal organ).

Please complete Table 9 below with a list of private transportation providers operating in the service area, including a contact person, address, and phone number. Add rows to Table 9 as needed.

Table 9: List of Private Transportation Providers

| Private Transportation Provider | Point of Contact | Phone Number | Address |
|---------------------------------|------------------|--------------|---------|
| | | | |
| | | | |

Date of Notification(s) Requesting Public Hearing (if any): _____

Last day for private transportation providers to request the public hearing: _____

The Applicant’s organization, _____ (Legal Name of City/County/Eligible Organization) will annually review existing service and any proposed service changes to determine the feasibility of private providers providing the public service. An annual review will be scheduled and a review format will be developed to carry out this task. Private transportation service providers will be notified and their interest in the service provision will be assessed. Private transportation service providers will be invited to attend and be a part of the annual review process.

Signature of Authorized Official

Printed Name and Title of Authorized Official

Date

Part I: FTA Title VI Data Collection, Reporting, and Economic Impacts

The Applicant Organization must complete the following sections pertaining to its Title VI Program activities.

Part I-1: General Reporting

1. List any Title VI-related lawsuits or complaints filed pertaining to the Applicant Organization's Section 5311 program.

N/A

2. Has your organization applied for any other federal financial assistance for transportation?
 Yes No

If "Yes," what kind of financial assistance and from which source?

3. In the last three years, has any Civil Rights/Title VI Compliance Review Activity been conducted at your organization?
 Yes No

Part I-2: Title VI Monitoring Procedures

GDOT requires the following monthly reporting in order to meet FTA National Transit Database requirements. Accurate completion of the following information is critical to continued Section 5311 grant eligibility. Subrecipients must provide this data monthly, including data on population of your service area, percentage of trips made by minority population (compared to the total); types of services provided; days and hours of operation; number and type of vehicles in operation; number/percentage of wheelchair-equipped vehicles total seating capacity; service area; total monthly ridership; transit costs by hour, mile, etc.; number of trips by trip purpose; quality of service; etc. Please seek technical assistance from your public transit coordinator, if you have any questions regarding the definitions or completion of these data.

The Applicant Organization agrees to provide this data on a monthly basis in a format designated by GDOT.

Signature of Authorized Official

Stephen J. Hersey, Commission Chairman
Printed Name/Title of Authorized Official

Date

Part I-3: Performance and Quality of Service

Part I-3-1: Level of Service

Complete the Table 10 below with the requested information regarding Applicant Organization's transit service and area. Please use <https://www.census.gov/quickfacts/fact/table> to obtain information for population and minority percentage.

Table 10: Level of Service Data

| | |
|--|------------------------------------|
| Total Population: | 21,730 |
| Percent Minority: | 29.3% |
| Type of Service: | Demand Response |
| Days/Hours of Operation: | Monday-Friday/8:00 a.m.- 4:00 p.m. |
| Number of Vehicles: | 3 |
| Number of Wheelchair Equipped Vehicles: | 2 |
| Total Seating Capacity: | 31 |
| Service Area: | Putnam County |

Part I-3-2: Performance and Quality of Service

Complete Table 11 below with Applicant Organization trip data from FY2018. Suggested calculation methods are included in parenthesis.

Table 11: Performance Data

| | |
|--|--------|
| Annual Trip Total: | 14090 |
| Average Trips Per Month: (Trip total divided by 12) | 1,174 |
| Annual Trips Serving Minority Populations: (Annual trip total less trips by Caucasian riders) | 10,967 |
| Percentage of Trips Serving Minority Populations: (trips serving minority populations divided by total annual trips, multiplied by 100) | 77.84% |

Complete Table 12 below with trip purpose data from Applicant Organization's records for FY2018.

Table 12: Trip Counts by Purpose

| | Trip Count | Minority Population Trip Count |
|-------------------|-------------------|---------------------------------------|
| Medical | 128 | 100 |
| Employment | 147 | 114 |
| Nutrition | 186 | 145 |
| Social/Recreation | 218 | 170 |
| Education | 22 | 17 |
| Shopping/Personal | 202 | 157 |
| TOTAL | 903 | 703 |

Part I-3-3: Transit Cost Analysis

Table 13 below is used to complete the transit cost analysis for this application. The table includes embedded formulas to calculate the cost per hour, cost per one-way passenger trips, and cost per mile. Applicant should enter data into each of the grey highlighted fields. Once the requested data is entered, select the full table, then press “F9” on your keyboard. The remaining fields should update automatically using the embedded formulas.

The Applicant Organization should use the FEDERAL SHARE, LOCAL SHARE, and TOTAL line items from its FY2018 Final Reimbursement Form.

Table 13: Transit Cost Analysis

| Total Annual Trip Count | Federally Allocated Funds Spent in FY2018 | Locally Allocated Funds Spent in FY2018 | Total Funds Spent in FY2018 | Annual Revenue Service Hours in FY2018 | Annual Miles in Revenue Service in FY2018 |
|---|---|---|-----------------------------|--|---|
| 14,090 | 91,292 | 114,897.99 | \$206,171.99 | 5,599 | 96,986 |
| Cost per hour | \$ 16.31 | \$ 20.52 | \$ 36.82 | | |
| Cost Per One-Way Passenger Trips (OWPT) | \$ 6.48 | \$ 8.15 | \$ 14.63 | | |
| Cost per mile | \$ 0.94 | \$ 1.18 | \$ 2.13 | | |

Part I-4: Economic Impacts

Part I-4-1: Transportation System and Services:

Applicant Organization should describe its current Section 5311 transit system in the text boxes below.

1. Service area (i.e. countywide or multiple counties, municipalities served):

Putnam, Greene and Baldwin County

2. Methods used to communicate transit system information to the public:

brochures, facebook, radio, county website, advertisement post on hand fans and wall calendars

3. Trends in the number of public transit riders transportation over the past three years:

| # of OWPTs in FY2016 | # of OWPTs in FY2017 | # of OWPTs in FY2018 |
|----------------------|----------------------|----------------------|
| 16,841 | 17,262 | 14,090 |

4. Period of time Applicant Organization has provided transit services:

33 years

5. Description of how transit services are delivered (i.e. by a third party operator, by county staff, a combination of county and TPO staff, etc.):

County staff

6. ****Optional – New Starts Only**** If Applicant Organization is applying to FTA for a NEW public transportation service, describe the area to be served, transit needs to be met, public outreach activities conducted, and overall organization for planning and delivering transit services. Please include all agencies/entities providing key transit-related activities, including vehicle operations, vehicle maintenance, operations reporting capabilities, etc.

N/A

Part I-4-2: Service Area Details

Table 14: Service Area Details

| Counties/Cities Served by Applicant Section 5311 Transit System | Funding Source (i.e. DFAC, DHS POS contracts/programs, etc.) | Total OWPT Provided in Past 12 Months: (1) General Public (2) DHS Clients | Rates Charged for OWPT: (1) General Public (2) DHS Clients |
|---|--|---|--|
| Putnam County | General Public | 14,090 | (1) \$2.00 |
| | | | \$5.00 |
| | | | \$8.00 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Please insert a copy of the current fare sheet for the 5311 transit agency that shows fares charged for one-way passenger trips for all types of fares charged.

Part I-4-3: Statement of Public Benefits

List Applicant Organization's three most important focus areas in the communities it serves for FY2020. Describe the role transit plays in those focus areas (jobs, medical, etc.).

Focus Area #1

Employment

Focus Area #2

Medical

Focus Area #3

Nutrition

What actions is the Applicant Organization taking to increase ridership, especially among under-served populations (Veterans, transitioning services, etc.)?

Increase citizen mobility of transportation resources, promotion of local business which in turn contributes to economy of the County.

Part I-4-4: Project Coordination

Describe how the FTA-funded services detailed in this grant application will be coordinated with social service agencies and private transportation providers in the Applicant Organization's service area. Descriptions should include, but not be limited to, coordination with DCH, DHS, employer contracts, and on-the-job training (OJT) programs. Provide detailed information on existing coordinated services and any planned coordination activities.

N/A

*****For New Government Entity Applicants Only - Service Initiation and Delivery*****

If Applicant Organization is a NEW applicant for FTA Section 5311 funding, please describe your plan for initiating the service, including major phases and milestone dates for launching the new service and any other public or private sector partners participating in the launch of the new service).

N/A

Part J: Certification of No Intent to Charter Service

The Applicant Organization must provide the certification shown below and include the signature of the Authorized Official.

The Applicant Organization, Putnam County Transit (name of legal entity) certifies that it does not intend to and will not provide charter service with Federal Transit Administration funded equipment and facilities or provide any exclusive service during the operating period of this application.

The Applicant also certifies that conveyance of government officials shall not exceed 80 hours in a given year and such services must also be reported to the Federal Transit Administration.

Signature of Authorized Official

Stephen J. Hersey, Commission Chairman
Printed Name and Title of Authorized Official

Date

Part K: Drug-Free Workplace and Drug and Alcohol Program

Applicant Organizations that are current Section 5311 funding recipients must complete the following certification. New (or first time) Applicant Organizations may not sign this certification until their program has been approved by GDOT.

I, Stephen J. Hersey (*Name of Official*), Commission Chairman (*Title of Official*), certify that Putnam County (*Applicant Organization*) and its contractors, as required, for the Section 5311 Rural Public Transportation Program, has established and implemented an alcohol misuse prevention program and anti-drug abuse program in accordance with the terms of 49 CFR Part 40 and Part 655. I further certify that the employee training conducted under this part meets the requirements of 49 CFR, Part 40 and Part 655.

Signature of Authorized Official

Date

Part L: Drug-Free Workplace Act Certification for Public and Private Entities

Applicant Organizations must complete the following certification and include the signature of the Authorized Official.

The Putnam County Transit (legal name of entity) certifies that it will provide a drug-free workplace as specified in U.S. Department of Transportation's (DOT) rule, 49 CFR Part 40 and 655, which describes required procedures for conducting workplace drug and alcohol testing for FTA programs, including:

- A) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- B) Establishing an ongoing drug-free awareness program to inform employees about:
 - The dangers of drug abuse in the workplace;
 - The Applicant's policy of maintaining a drug-free workplace;
 - Any available drug counseling, rehabilitation, and employee assistance programs; and, the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- C) Making it a requirement that each employee to be engaged in the performance of the grant or cooperative agreement be given a copy of the statement required by paragraph (A);
- D) Notifying the employee in the statement required by paragraph (A) that, as a condition of employment under the grant or cooperative agreement, the employee will abide by the terms of the statement; and notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- E) Notifying the Federal agency in writing, within ten calendar days after receiving notice under subparagraph (D) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every project officer or other designee on whose project activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification numbers(s) of each affected grant or cooperative agreement;
- F) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (D), with respect to any employee who is so convicted:
 - Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
- G) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (A), (B), (C), (D), (E), and (F).

The Applicant's headquarters are located at the following address:

Name of Applicant Organization: Putnam County Transit
Name of Authorized Official: Stephen J. Hersey
Address: 117 Putnam Dr. Suite A
City: County: State: Zip Code Eatonton, Putnam Georgia 31024

Signature of Authorized Official

Stephen J. Hersey
Printed Name of Authorized Official

Date

Part M: Certification of Equivalent Access for Persons with Disabilities

Applicant Organization is required to sign this certification **only if** the organization is requesting the purchase of a vehicle without disability access features (i.e. wheelchair lift) as required in 49 CFR Part 38).

I hereby certify that when viewed in its entirety, the demand-responsive transportation program of Putnam County Transit (legal name of entity) provides disabled persons with access equal to that afforded to any other persons in terms of the following criteria:

- Response time,
- Fares (demand response system cannot charge higher fare for wheelchair boarding),
- Geographic area of service,
- Hours and days of service,
- Restrictions based on trip purpose,
- Availability of information and reservations capabilities, and
- Constraints on capacity or service availability.

Public Demand Response Agencies: In accordance with 49 CFR 37.77, public funded entities operating demand responsive systems for the general public which receive financial assistance under Section 18 of the Federal Transit Act must file this certification with the appropriate state program office before procuring any inaccessible vehicle. Public entities receiving FTA funds under any other section of the FTA Act must file the certification with the appropriate FTA regional office.

Certified this _____ day of _____, 201__.

Signature of Authorized Official

Commission Chairman
Title of Authorized Official

Date

Part N: FTA Civil Rights Assurance

Applicant Organization must complete the following certification and include the signature of the Authorized Official.

The Putnam County Transit (legal name of entity) hereby certifies that, as a condition of receiving Federal financial assistance under the Federal Transit Act, the organization will ensure that:

- No person on the basis of race, color, or national origin, will be subjected to discrimination in the level and quality of transportation services and transit related benefits.
- The Putnam County Transit (legal name of entity) will compile, maintain, and submit in a timely manner Title VI information required by FTA Circular 4702.1B and in compliance with the Department of Transportation’s Title VI regulation, 49 CFR Part 21.7(a).
-
- The Putnam County Transit (legal name of the entity) will make it known to the public that those persons alleging discrimination on the basis of race, color, or national origin as it relates to the provision of transportation services and transit-related benefits may file a complaint with the Federal Transit Administration and/or the U.S. Department of Transportation.

The Applicant/Recipient assures that it will comply with the following laws and regulations so that no person in the United States will be denied the benefits of, or otherwise be subjected to discrimination in any U.S. DOT or FTA funded program or activity (particularly in the level and quality of transportation services and transportation-related benefits on the basis of race, color, national origin, religion, sex, disability, or age:

- Federal transit laws, specifically 49 U.S.C. 5332, as amended by MAP-21 (prohibiting discrimination on the basis of race, color, religion, national origin, sex, disability, or age, and in employment or business opportunity),
- Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d,
- The Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, *et seq.*,
- The Americans with Disabilities Act of 1990, as amended, 42 U.S.C. 12101 *et seq.*,
- U.S. DOT regulations, “Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964,” 49 CFR part 21.7(a),
- U.S. DOT regulations, specifically 49 CFR parts 27, 37, 38, and 39, and
- Any other applicable Federal statutes that may be signed into law or Federal regulations that may be promulgated,

As required by 49 CFR 21.7:

- It will comply with Federal guidance implementing Federal nondiscrimination laws and regulations, except to the extent FTA determines otherwise in writing, with 49 U.S.C. 5332, as amended by MAP-21, 42 U.S.C. 2000d, and 49 CFR Part 21 in the manner it conducts each Project, undertakes property acquisitions, and operates its Project facilities, including: it’s entire facilities and its facilities operated in connection with its Project. This assurance applies to your Applicant/Recipient’s entire Project and to all parts of its facilities, including the facilities it operates to implement its Project,

- It will promptly take the necessary actions to carry out this assurance, including: notifying the public that discrimination complaints about transportation-related services or benefits may be filed with U.S. DOT or FTA, and submitting information about its compliance with these provisions to U.S. DOT or FTA upon their request,
- If it transfers FTA funded real property, structures, or improvements to another party, any deeds and instruments recording that transfer will contain a covenant running with the land assuring nondiscrimination: (1) while the property is used for the purpose that the Federal funding is extended, and (2) while the property is used for another purpose involving the provision of similar services or benefits,
- It will make any changes in its Title VI implementing procedures as U.S. DOT or FTA may request to comply with Title VI of the Civil Rights Act, 42 U.S.C. 2000d, U.S. DOT regulations, 49 CFR part 21, and Federal transit laws, 49 U.S.C. 5332, as amended by MAP-21,
- It will comply with Federal guidance issued to implement Federal nondiscrimination requirements, except as FTA determines otherwise in writing,
- It will extend the requirements of 49 U.S.C. 5332, as amended by MAP-21, 42 U.S.C. 2000d, and 49 CFR part 21 to each Third Party Participant, including: (1) Any Subrecipient, (2) Any Transferee, (3) Any Third Party Contractor or Subcontractor at any tier, (4) Any Successor in Interest, (5) Any Lessee, or (6) Any other Third Party Participant in its Project,
- It will include adequate provisions to extend the requirements of 49 U.S.C. 5332, as amended by MAP-21, 42 U.S.C. 2000d, and 49 CFR part 21 to each third party agreement, including: (1) Each subagreement, (2) Each property transfer agreement, (3) Each third party contract or subcontract at any tier, (4) Each lease, or (5) Each participation agreement, and

As required by U.S. DOT regulations, "Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance," 49 CFR part 27, specifically 49 CFR 27.9, and consistent with 49 U.S.C. 5307(c)(1)(D)(iii), as amended by MAP-21, the Applicant/Recipient assures that:

1. It will comply with the following prohibitions against discrimination on the basis of disability, which are a condition of approval or extension of any FTA funding awarded to: (1) Construct any facility, (2) Obtain any rolling stock or other equipment, (3) Undertake studies, (4) Conduct research, or (5) Participate in or obtain any benefit from any FTA administered program, and
2. In any program or activity receiving or benefiting from Federal funding that U.S. DOT administers, no otherwise qualified people with a disability will, because of their disability, be: (1) Excluded from participation, (2) Denied benefits, or (3) Otherwise subjected to discrimination.

The United States has a right to seek judicial enforcement of any matter arising under Title VI of the Civil Rights Act, 42 U.S.C. 2000d, U.S. DOT regulations, 49 CFR Part 21, and this assurance.

The assurances made will remain in effect as long as: (1) Federal funding is extended to your Project, (2) Project property is used for a purpose for which the Federal funding is extended, (3) Project property is used for a purpose involving the provision of similar services or benefits, or (4) Ownership or possession is retained of its Project property.

The person whose signature appears below is authorized to sign this assurance on behalf of the recipient.

Signature of Authorized Official

Stephen J. Hersey, Commission Chairman
Name and Title of Authorized Official

Date

Part O: Debarment and Suspension

If the Applicant Organization is requesting funding exceeding \$25,000, the Applicant must provide the following certification, including the signature of the Authorized Official.

U.S. DOT regulations, "Non-procurement Suspension and Debarment," 2 CFR Part 1200, which adopts and supplements the provisions of U.S. Office of Management and Budget (U.S. OMB) "Guidelines to Agencies on Government-wide Debarment and Suspension (Non-procurement)," 2 CFR part 180, permit certifications to assure the Applicant/Recipient acknowledges that:

The Applicant/Recipient certifies to the best of its knowledge and belief that, it, its principals, and first tier sub-recipients:

- a. Are eligible to participate in covered transactions of any Federal department or agency and are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded, or disqualified.
- b. Have not within a three-year period preceding its latest application or proposal been convicted of or had a civil judgment rendered against any of them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction, or contract under a public transaction, violation of any Federal or State antitrust statute, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making any false statement, or receiving stolen property.
- c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses listed in the preceding Section 'a' of this certification.
- d. Have not had one or more public transactions (Federal, State, or local) terminated for cause or default within a three-year period preceding this certification.
- e. Will promptly provide any information to the FTA if at a later time any information contradicts the statements of subparagraphs above, and
- f. Will treat each lower tier contract or lower tier subcontract under the Project as a covered lower tier contract for purposes of 2 CFR part 1200 and 2 CFR part 180 if it equals or exceeds \$25,000, is for audit services, or requires the consent of a Federal official.
- g. Will require that each covered lower tier contractor and subcontractor comply and facilitate compliance with the Federal requirements of 2 CFR parts 180 1200, and assure that each lower tier participant in the Project is not presently declared by any Federal department or agency to be:
 - Debarred from participation in the federally funded project,
 - Suspended from participation in the federally funded project,
 - Proposed for debarment from participation in the federally funded project,
 - Declared ineligible to participate in the federally funded project,
 - Voluntarily excluded from participation in the federally funded project, or
 - Disqualified from participation in the federally funded Project.

The Applicant/Recipient will promptly provide a written explanation to GDOT if it or any of its principals, including any of its first tier sub-recipients or lower tier participants, is unable to certify to the preceding statements in this certification.

Signature of Authorized Official

Commission Chairman
Title of Authorized Official

Date

Part P: Disadvantaged Business Enterprise (DBE) Semi-Annual Reporting

The Applicant Organization must complete the following certification that it will provide the required semi-annual DBE reports to GDOT on May 1st and November 1st of each year.

The Applicant, Putnam County Transit (legal name of entity) will provide the required FTA Semi-Annual Disadvantaged Business Enterprise (DBE) Program Report, referred to as the Uniform Report of DBE Commitments/Award and Payments is a requirement of 49 CFR Part 26. The semi-annual DBE report is a spreadsheet that captures a detailed breakdown of DBE participation in the Georgia Department of Transportation's DBE program.

Authorized Official

Commission Chairman
Title of Authorized Official

Date

Part Q: Lobbying Restrictions

The lobbying requirements apply to all contracts and subcontracts of \$100,000 or more at any tier under a Federal grant. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this agreement, the payor must complete and submit the Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement .
2. If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Stephen J. Hersey, Commission Chairman
Name and Title of Subrecipient's Authorized Official

Signature of Subrecipient's Authorized Official

Date

Part R: FTA Certifications and Assurances

As part of this grant application package, all applicants must attach a signed copy of the most recent available FTA Certifications and Assurances (FY 2018) included as the following two pages.

- The full FTA FY 2018 Certifications and Assurances document is available at :
<https://www.transit.dot.gov/sites/fta.dot.gov/0files/docs/funding/grants/grantee-resources/114591/2018-certifications-and-assurances.pdf>
- The FTA FY 2018 Certifications and Assurances sheet listing all of the relevant documents should be marked with a check mark (v) showing that ALL categories numbered 01 through 23 are being certified by your organization.
- Original signatures must be placed on the FTA Fiscal Year 2018 Certifications and Assurances page which includes the “Affirmation of Applicant” and “Affirmation of the Applicant’s Attorney”.

**FEDERAL FISCAL YEAR 2018 CERTIFICATIONS AND ASSURANCES
FOR FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**
(Signature pages alternative to providing Certifications and Assurances in TrAMS)

Name of Applicant: Putnam County

The Applicant agrees to comply with applicable provisions of Categories 01 – 21. X
OR

The Applicant agrees to comply with applicable provisions of the Categories it has selected:

| <u>Category</u> | <u>Description</u> | |
|-----------------|---|-------|
| 01. | Required Certifications and Assurances for Each Applicant. | _____ |
| 02. | Lobbying. | _____ |
| 03. | Private Sector Protections. | _____ |
| 04. | Rolling Stock Reviews and Bus Testing. | _____ |
| 05. | Demand Responsive Service. | _____ |
| 06. | Intelligent Transportation Systems. | _____ |
| 07. | Interest and Financing Costs and Acquisition of Capital Assets by Lease. | _____ |
| 08. | Transit Asset Management Plan, Public Transportation Safety Program, and State Safety Oversight Requirements. | _____ |
| 09. | Alcohol and Controlled Substances Testing. | _____ |
| 10. | Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts, and Core Capacity Improvement). | _____ |
| 11. | State of Good Repair Program. | _____ |
| 12. | Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs. | _____ |
| 13. | Urbanized Area Formula Grants Programs and Passenger Ferry Grant Program. | _____ |
| 14. | Enhanced Mobility of Seniors and Individuals with Disabilities Programs. | _____ |
| 15. | Rural Areas and Appalachian Development Programs. | _____ |
| 16. | Tribal Transit Programs (Public Transportation on Indian Reservations Programs). | _____ |
| 17. | State Safety Oversight Grant Program. | _____ |
| 18. | Public Transportation Emergency Relief Program. | _____ |
| 19. | Expedited Project Delivery Pilot Program. | _____ |
| 20. | Infrastructure Finance Programs. | _____ |
| 21. | Construction Hiring Preferences. | _____ |

FEDERAL FISCAL YEAR 2018 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

(Required of all Applicants for federal assistance to be awarded by FTA in FY 2018)

AFFIRMATION OF APPLICANTName of the Applicant: Putnam CountyName and Relationship of the Authorized Representative: Stephen J. Hersey, Commission Chairman

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in federal fiscal year 2018, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Award for which it now seeks, or may later seek federal assistance to be awarded during federal fiscal year 2018.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature _____ Date: _____

Name Stephen J. Hersey
Authorized Representative of Applicant**AFFIRMATION OF APPLICANT'S ATTORNEY**For (Name of Applicant): Putnam County

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature _____ Date: _____

Name F. Adam Nelson
Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

Appendix A: Contact Information for GDOT District Public Transportation Specialists

| District | Assigned Counties | Name/Contact Information |
|----------|--|--|
| 1 | Banks, Barrow, Clarke, Dawson, Elbert, Forsyth, Franklin, Habersham, Hall, Hart, Jackson, Lumpkin, Madison, Oconee, Rabun, Towns, Stephens, Union, Walton, White | Jemal Sheppard 1475 Jesse Jewell Parkway Gainesville, GA 30501 (770) 533-7346 office (678) 630-5285 cell djsheppard@dot.ga.gov |
| 2 | Baldwin, Bleckley, Burke, Columbia, Dodge, Emanuel, Glascock, Greene, Hancock, Jasper, Jefferson, Jenkins, Johnson, Laurens, Lincoln, McDuffie, Morgan, Newton, Oglethorpe, Putnam, Richmond, Taliaferro, Treutlen, Warren, Washington, Wilkes, Wilkinson | Kristy "Mellie" Pettit 4260 Frontage Road Augusta, GA 30909 (478) 553-3410 office (478) 232-6007 cell kpettit@dot.ga.gov |
| 3 | Bibb, Butts, Chattahoochee, Coweta, Crawford, Dooly, Fayette, Harris, Heard, Henry, Houston, Jones, Lamar, Macon, Meriwether, Marion, Monroe, Muscogee, Peach, Pike, Pulaski, Schley, Spalding, Stewart, Sumter, Talbot, Taylor, Troup, Twiggs, Upson, Webster | Carrie Anderson 115 Transportation Blvd., Thomaston, GA 30286 (706) 646-7570 office (404) 640-1342 cell caanderson@dot.ga.gov |
| 4 | Atkinson, Baker, Ben Hill, Berrien, Brooks, Calhoun, Clay, Coffee, Colquitt, Cook, Crisp, Decatur, Dougherty, Early, Echols, Grady, Irwin, Lanier, Lee, Lowndes, Miller, Mitchell, Quitman, Randolph, Seminole, Terrell, Thomas, Tift, Turner, Wilcox, Worth | P. Algenia Skinner 710 West 2 nd Street Tifton, GA 31794 (229) 391-5433 office (229) 454-6760 cell paskinner@dot.ga.gov |
| 5 | Appling, Bacon, Brantley, Bryan Bulloch, Camden, Candler, Charlton, Chatham, Clinch, Effingham, Evans, Glynn, Jeff Davis, Liberty, Long, McIntosh, Montgomery, Pierce, Screven, Tattnall, Telfair, Toombs, Ware, Wayne, Wheeler | Troy Green 204 N. US Highway 301 Jesup, GA 31546 (912) 530-4372 office (912) 424-3741 cell tgreen@dot.ga.gov |
| 6 | Bartow, Carol, Catoosa, Chattooga, Cherokee, Dade, Fannin, Floyd, Gilmer, Gordon, Haralson, Murray, Paulding, Pickens, Polk, Walker, Whitfield | Freida Black P. O. Box 10 500 Joe Frank Harris Pkwy. Cartersville, GA 30120 (678) 721-5312 office (770) 262-3778 cell fblack@dot.ga.gov |

Backup material for agenda item:

7. Approval of 2018 Budget Amendment #3 (staff-Fin)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

2018 BUDGET AMENDMENT #3

| General Fund Revenues: | Increase (Decrease) to Current Budget | Total |
|--|--|------------------|
| Taxes: | | 607,885 |
| Real Property Tax | 85,355 | |
| Title Ad Valorem Tax | 157,290 | |
| Intangible Tax | 13,375 | |
| Real Estate Transfer Tax | 12,420 | |
| Local Option Sales Tax | 300,400 | |
| Penalties/Interest Delinquent Taxes | 39,045 | |
| License & Permits: | | 83,450 |
| Alcoholic Bev License | 260 | |
| Business License | 7,165 | |
| Business License Inspections County | 250 | |
| Building Permit-County | 55,915 | |
| Building Permit-City | 11,475 | |
| EPD Permits | 8,385 | |
| Intergovernmental: | | 92,385 |
| Grant-EMS | 7,810 | |
| Timber Slaes In Lieu Tax | 84,575 | |
| Charges for Services: | | 81,870 |
| Services Superior Court | 19,125 | |
| Services State Court | 675 | |
| Clerk's Image Income | 9,135 | |
| Services Tax Commissioner | 23,755 | |
| Commissions - Taxes | 16,390 | |
| Services Sheriff | 12,790 | |
| Fines: | | (160,865) |
| Fines Superior Court | (34,000) | |
| Fines State Court | (126,865) | |
| Interest & Miscellaneous: | | 63,130 |
| Interest Earned | 29,860 | |
| Reimb - Damaged Property | 9,095 | |
| Miscellaneous Revenue | 23,675 | |
| Donations | 500 | |
| Appropriation from Fund Balance | | (877,490) |
| Total General Fund Revenue Adjustment | | (109,635) |

2018 BUDGET AMENDMENT #3

| General Fund Expenditures: | Increase (Decrease) to Current Budget | Total |
|--|--|-----------|
| Executive Officers | 26,036 | |
| Legal Services | 4,925 | |
| Superior Court | 36,055 | |
| Clerk of Superior Court & Image Account | 7,945 | |
| State Court | (2,620) | |
| Magistrate Court | 2,620 | |
| Juvenile Court | (44,000) | |
| Sheriff and Jail Operations | (200,926) | |
| Public Works | 65,750 | |
| County Extension Service | 8,800 | |
| Planning & Dev. / Dev. Commisison / Code Enforcement | (14,220) | |
| Total General Fund Expenditure Adjustment | | (109,635) |
| | | |
| Law Library Fund - Revenues | | 640 |
| Law Library Fund - Expenditures | | 640 |
| | | |
| EIP Grant Fund - Revenues | | 227,050 |
| EIP Grant Fund - Expenditures | | 227,050 |
| | | |
| Juvenile Prosecutor Fund - Revenues | | 64,770 |
| Juvenile Prosecutor Fund - Expenditures | | 8,975 |
| | | |
| Oconee Springs Park Fund - Revenues | | 41,900 |
| Oconee Springs Park Fund - Expenses | | 41,900 |

Backup material for agenda item:

8. Approval of the 2019 BOC Meeting Schedule (staff-CC)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
Tel: 706-485-5826 ♦ Fax: 706-923-2345 ♦ www.putnamcountyga.us

AGENDA ITEM

Date: 11/13/2018

To: BOC

From: County Clerk

Item: Approval of 2019 BOC Meeting Schedule

NOTES

Per the Putnam County Code of Ordinances:

Sec. 2-46. - Regular meetings.

Regular meetings of the board of commissioners shall be held at 9:00 a.m. on the first Friday of each month and at 6:30 p.m. on the third Tuesday of each month.

The proposed 2019 meeting schedule has been set according to the above, with the following exception:

January 2019 meetings have been switched to the second Friday at 9:00 a.m. and the fourth Tuesday at 6:30 p.m. This is a requested change for a one time accommodation for Commissioner-elect Bill Sharp who would otherwise miss his very first BOC meeting due to a previously scheduled conflict.

In addition, possible conflicts with the schedule have been noted for consideration.

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
706-485-5826 ♦ 706-923-2345 fax ♦ www.putnamcountyga.us

2019 BOC MEETING SCHEDULE

| DATE | POSSIBLE CONFLICTS | DAY | TIME |
|--------------------|---|---------|---------|
| January 11, 2019 | | Friday | 9:00 am |
| January 22, 2019 | | Tuesday | 6:30 pm |
| February 1, 2019 | | Friday | 9:00 am |
| February 19, 2019 | | Tuesday | 6:30 pm |
| March 1, 2019 | ACCG Life Long Learning Academy is February 27-28 | Friday | 9:00 am |
| March 19, 2019 | | Tuesday | 6:30 pm |
| April 5, 2019 | | Friday | 9:00 am |
| April 16, 2019 | | Tuesday | 6:30 pm |
| May 3, 2019 | ACCG Annual Conference is April 26-29 | Friday | 9:00 am |
| May 21, 2019 | | Tuesday | 6:30 pm |
| June 7, 2019 | | Friday | 9:00 am |
| June 18, 2019 | | Tuesday | 6:30 pm |
| July 5, 2019 | Independence Day holiday is July 4 | Friday | 9:00 am |
| July 16, 2019 | NACo Annual Conference is July 11-15 | Tuesday | 6:30 pm |
| August 2, 2019 | | Friday | 9:00 am |
| August 20, 2019 | | Tuesday | 6:30 pm |
| September 6, 2019 | | Friday | 9:00 am |
| September 17, 2019 | | Tuesday | 6:30 pm |
| October 4, 2019 | ACCG Legislative Leadership Conference is October 2-4 | Friday | 9:00 am |
| October 15, 2019 | | Tuesday | 6:30 pm |
| November 1, 2019 | | Friday | 9:00 am |
| November 19, 2019 | | Tuesday | 6:30 pm |
| December 6, 2019 | | Friday | 9:00 am |
| December 17, 2019 | | Tuesday | 6:30 pm |

Backup material for agenda item:

9. Discussion and possible action regarding the Resolution passed on November 2, 2018 (SH)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Called Meeting

Agenda

Friday, November 2, 2018 ♦ 8:30 AM

Putnam County Administration Building – Room 204

Opening

1. Welcome - Call to Order

Called Meeting

2. Discussion and possible action on Service Delivery Strategy extension

Closing

3. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

RESOLUTION CALLING FOR EXTENSION OF EXISTING SERVICE DELIVERY STRATEGY BETWEEN PUTNAM COUNTY, GEORGIA AND THE CITY OF EATONTON, GEORGIA

WHEREAS, Putnam County, Georgia and the City of Eatonton, Georgia have previously negotiated terms regarding the implementation of the delivery of local services throughout the incorporated and unincorporated territories of Putnam County, Georgia; and

WHEREAS, the Board of Commissioners of Putnam County, Georgia (“County”) and the City Council of Eatonton, Georgia (“City”) have agreed to such terms to include the completion of all forms necessary to submit the agreed upon Service Delivery Strategy to the Georgia Department of Community Affairs (“DCA”);

NOW, THEREFORE, BE IT RESOLVED by the County as follows:

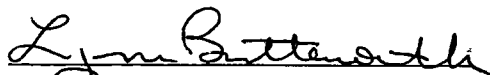
1. The following amendments shall be made to Form 1:
 - a. With respect to Section III, Jail Operations, Public Transportation, Sewage Collection and Treatment, and Water Services shall be deleted.
 - b. With respect to Section IV, Jail Operations, Public Transportation, Sewage Collection and Treatment, and Water Services shall be added.
 - c. Within Section IV, Sewage Collection and Treatment, Question 3, shall include “City and County with Grant and/or Bond funding.”
 - d. Within Section IV, Water Services, Question 3, shall include “City and County with Grant and/or Bond funding.”
2. The following amendments shall be made to the Form 2s:
 - a. Form 2s for Inert Landfill and Rescue shall be deleted.
 - b. Form 2s, Question 3 for Animal Control, Code Enforcement, Library, Senior Center, Solid Waste Collection and Recycling shall be amended to include “Putnam County – Special Service District Revenues as itemized in Putnam County Resolution creating the Special Service District effective October 1, 2018.”
 - c. Form 2 for Building Inspections, Question 4 shall be amended to read as follows: “The strategy changes the funding methods used to provide the service in Putnam County. The County will continue to provide the service countywide. The service is jointly funded through an Intergovernmental Agreement (IGA). The County is permitted to use the General Fund per the Planning and Development service IGA and subject to the passage of the 2018 SPLOST Referendum.” Form 2 for Building Inspection, Question 6 shall be amended to include “The 2018 SPLOST Intergovernmental Agreement” as a separate line.
 - d. Form 2 for Fire Protection shall be changed to Fire and Rescue. Form 2 for Fire and Rescue, Question 3 shall be amended to include SPLOST funding to city and county sources, and to include “Available SPLOST funds may be used to purchase Capital Items as needed.” Form 2 for Fire and Rescue, Question 4, shall be amended to read as follows: “The funding methods used to provide the service in Putnam County and the City of Eatonton will be through the General Fund. The County will provide the service in the unincorporated area of the county and the City will provide the service within the city limits. The county will provide rescue, extrication, and first responder services countywide. The City does not provide those services. The County will also provide automatic aid to the city. In exchange for this substantial public benefit the City agrees that the County can

- fund the County fire department from countywide revenues in the general fund per the Fire and Rescue Services Intergovernmental Agreement and subject to the passage of the 2018 SPLOST referendum.” Form 2, Question 6 shall be amended to include “The 2018 SPLOST Intergovernmental Agreement” as a separate line.
- e. Form 2 for Law Enforcement shall be changed to Law Enforcement (Municipal). Form 2 for Law Enforcement (Municipal), Question 1 shall change to mark c) Service will be provided within the incorporated boundaries and the County will not provide. Form 2 for Law Enforcement (Municipal), Question 4 shall remove reference to the Sheriff providing law enforcement in the County.
 - f. Form 2 for Senior Center, Question 3 will remove the word “Federal”.
 - g. Form 2 for Zoning, Question 1 shall mark d). Question 3 shall be amended to read as follows: “Special Service District funds as itemized in Putnam County Resolution creating the Special Service District effective October 1, 2018.”
 - h. A Form 2 will be submitted for Putnam-Jasper Service Center. Question 1 shall mark a) Service Provided Countywide. Question 2 shall read “No”. Question 3 shall read “Putnam County – General Fund”. Question 4 shall read “New Service”. Question 8 shall read “Paul Van Haute”.
 - i. Form 2s for Engineering Services, General Government Services, Traffic Control, Maintenance Shop and Law Enforcement for County shall not be submitted.
3. All administrative DCA forms not specifically addressed herein shall remain unchanged from the previously drafted documents provided by the Middle Georgia Regional Commission.
 4. The County shall submit to the Middle Georgia Regional Commission an executed copy of this Resolution in support of the submission of the Service Delivery Strategy for Putnam County to DCA.
 5. The County shall execute Form 5 to certify the request for an extension of the existing SDS strategy.
 6. The County, by and through its duly elected Chairman, shall, subject to approval from their staff, be authorized to execute any forms necessary to support and facilitate the submission of documentation reflecting and representing the agreed upon Service Delivery Strategy.

PUTNAM COUNTY, GEORGIA

Acting 
Chairman

ATTEST:


County Clerk
Date Adopted 11-2-2018



SERVICE DELIVERY STRATEGY

FORM 1

COUNTY: **PUTNAM**

I. GENERAL INSTRUCTIONS:

1. **FORM 1 is required for ALL SDS submittals.** Only one set of these forms should be submitted per county. The completed forms shall clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and/or authority within the county that are continuing *without change* in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

| <p>OPTION A <i>Revising or Adding to the SDS</i></p> | <p>OPTION B <i>Extending the Existing SDS</i></p> |
|---|---|
| <ol style="list-style-type: none"> 4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.) 5. For each service or service component listed in Section IV, complete a separate, updated <i>Summary of Service Delivery Arrangements</i> form (FORM 2). 6. Complete one copy of the <i>Certifications</i> form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).] | <ol style="list-style-type: none"> 4. In Section IV type, "NONE." 5. Complete one copy of the <i>Certifications for Extension of Existing SDS</i> form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).] 6. Proceed to step 7, below. <div data-bbox="841 1192 1507 1417" style="background-color: #333; color: white; padding: 10px; margin-top: 10px;"> <p><i>For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at http://www.dca.ga.gov/development/PlanningQualityGrowth/programs/servicedelivery.asp, or call the Office of Planning and Quality Growth at (404) 679-5279.</i></p> </div> |

7. If any of the conditions described in the existing *Summary of Land Use Agreements* form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.
8. Provide the completed forms and any attachments to your regional commission. The regional commission will upload digital copies of the SDS documents to the Department's password-protected web-server.

NOTE: ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE "OPTION A" PROCESS DESCRIBED, ABOVE.

II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

Putnam County, City of Eatonton, Putnam County Development Authority, Eatonton-Putnam Water and Sewer Authority, Hospital Authority of Putnam County, Regional Library Authority

III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:

In this section, list each service or service component already included in the existing SDS which will continue as previously agreed with no need for modification.

Ambulance, Animal Control, Building Inspection, Cemetery, Code Enforcement, Courts, E-911, Economic Development, Emergency Management, Fire Protection, Golf Course, Hospital, Indigent Defense, Inert Landfill, Jail Operations, Law Enforcement, Library, Public Transportation, Recreation, Rescue Services, Roads and Bridges, Senior Center, Sewerage Collection/Treatment, Solid Waste Collection/Recycling, Solid Waste Disposal, Stormwater Management, Street Lighting, Water Services, Zoning

IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

None



SERVICE DELIVERY STRATEGY
FORM 5: Certifications for Extension of Existing SDS

Instructions: This two page form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2010 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2010 population of between 500 and 9,000 residing within the county.

If the strategy for providing ANY local service is being revised, FORM 5 CANNOT be used. When revisions are necessary, a submittal MUST include updates to FORM 1, FORM 2, and FORM 4 that cover ALL local services.

COUNTY: PUTNAM

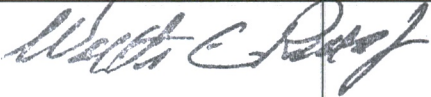

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

- 1. We have reviewed our existing Service Delivery Strategy (SDS) and have determined that it continues to accurately reflect our preferred arrangements for providing ALL local services throughout our county and no changes in our Strategy are needed at this time. We authorize its extension until:

Table with 2 columns: Select 1 box, below and Type End-Year Below. Contains checkboxes for February 28, June 30, and October 31, and the year 2019.

- 2. Each of our governing bodies (County Commission and City Councils) that are a party to this strategy have adopted resolutions agreeing to the Service Delivery arrangements identified in our strategy and have executed agreements for implementation of our service delivery strategy (O.C.G.A. 36-70-21);
3. Our service delivery strategy continues to promote the delivery of local government services in the most efficient, effective, and responsive manner for all residents, individuals and property owners throughout the county (O.C.G.A. 36-70-24(1));
4. Our service delivery strategy continues to provide that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (2));
5. Our service delivery strategy continues to ensure that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3));
6. Our Service Delivery Strategy continues to ensure that the officially adopted County and City land use plans of all local governments located in the County are compatible and nonconflicting (O.C.G.A. 36-70-24 (4)(A));
7. Our Service Delivery Strategy continues to ensure that the provision of extraterritorial water and sewer services by any jurisdiction is consistent with all County and City land use plans and ordinances (O.C.G.A. 36-70-24 (4)(B)); and
8. DCA has been provided a copy of this certification and copies of all forms, maps and supporting agreements needed to accurately depict our agreed upon strategy (O.C.G.A. 36-70-27).

SDS FORM 5, continued

| JURISDICTION | TITLE | NAME | SIGNATURE | DATE |
|-------------------------|--------------------|--|---|----------|
| <u>CITY OF EATONTON</u> | Mayor | Walter C. Rocker, Jr. |  | 10-31-18 |
| <u>PUTNAM COUNTY</u> | Acting Chairman | Stephen J. Hersey Trevor Addison |  | 11-2-18 |

Backup material for agenda item:

10. Discussion and possible action regarding the Consolidation Study prepared by MGRC (SH)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

PUTNAM COUNTY BOARD OF COMMISSIONERS

77



DISTRICT ONE:
KELVIN IRVIN

DISTRICT TWO:
DANIEL W. BROWN

CHAIRMAN:
DR. STEPHEN HERSEY

DISTRICT THREE:
ALAN FOSTER

DISTRICT FOUR:
TREVOR J. ADDISON

January 5, 2018

Ms. Laura Mathis
Executive Director
Middle Georgia Regional Commission
175 Emery Highway, Suite C
Macon, GA 31217

Dear Ms. Mathis:

Putnam County requests technical assistance in conducting a feasibility study on consolidation of the City of Eatonton and Putnam County governments. Please contact Paul Van Haute, County Manager regarding this application.

Thank you for your assistance in this matter.

Sincerely,


Stephen J. Hersey, Chairman
Putnam County Board of Commissioners

Backup material for agenda item:

11. Discussion and possible action regarding the IGA between Putnam County, Baldwin County and the Sinclair Water Authority (SH)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
PUTNAM COUNTY, GEORGA,
BALDWIN COUNTY, GEORGIA,
AND SINCLAIR WATER AUTHORITY**

This Agreement made and entered into by, between and among **PUTNAM COUNTY, GEORGIA**, a political subdivision of the State of Georgia, hereinafter called "**Putnam**"; **BALDWIN COUNTY, GEORGIA**, a political subdivision of the State of Georgia, hereinafter called "**Baldwin**"; and **SINCLAIR WATER AUTHORITY**, a public authority organized and existing under the laws of the State of Georgia, hereinafter called "**SWA**"; and

WHEREAS, said Putnam and Baldwin are in need of a dependable water supply to provide safe, dependable and affordable potable water to their citizens; and

WHEREAS, SWA was specifically established for the purpose of constructing and operating a water treatment plant to produce and distribute potable water to both Putnam and Baldwin for sale to their citizens and for other related purposes. Said water treatment plant, as of its initial commencement date of operation, would produce approximately four (4) million gallons of potable water per day and would be expandable; and

WHEREAS, pursuant to its authority and by direction from said Putnam and Baldwin, SWA has acquired an appropriate site for such a plant and related facilities, has obtained the initial permits and approvals required for such a facility, has contracted for the required engineering and related services necessary to complete the final plans and specifications for such a plant; and has applied to the United States Department of Agriculture, Rural Development (Rural Development) for a loan not to exceed \$12,514,320.00, hereinafter referred to as the "Loan" and a grant not to exceed \$1,907,000 which would provide funds sufficient to fully construct and place such a plant into operation; and

WHEREAS, one of the conditions for the approval of the loan and grant from Rural Development is an agreement entered into between the parties hereto to confirm their commitment to this project and to confirm the commitment by Putnam and Baldwin of such funds as are necessary to fully fund the ordinary and necessary operating costs of said plant, the servicing of the debt required for its construction, and the establishment of necessary reserves as required by the Loan; and

WHEREAS, said Putnam, Baldwin and SWA are authorized to enter into intergovernmental agreements that may be effective for up to 50 years by virtue of the provisions of the Constitution and Laws of the State of Georgia;

NOW THEREFORE, for and in consideration of the mutual covenants herein and the public health, safety, and welfare benefits to the citizens of said Putnam and Baldwin Counties, the parties hereto do hereby agree as follows:

1.

SWA does hereby agree to construct a water treatment plant and all infrastructure necessary to produce approximately four (4) millions gallons of potable water per day, hereinafter the "Plant", and distribute said potable water to each of the Counties at the metered connections described in Paragraph 4 of this Agreement in accord with the general plans and specifications that have previously been presented to said Counties, with the costs of said plant and infrastructure to be consistent with the projected costs that have been provided to said Counties, said total costs presently projected to be approximately \$14,421,320.

SWA shall allocate to Baldwin one/half of the daily production of potable water from the Plant and any other source available to SWA for the duration of the term of this Agreement. SWA shall allocate to Putnam one/half of the daily production of potable water from the Plant and any other source available to SWA for the duration of the term of this Agreement. The manner in which SWA distributes production to each of the Counties shall be at the discretion of SWA but shall be accomplished in such a way that meets the average daily flow requirements of both Baldwin and Putnam. During the term of this Agreement SWA shall not contract with any other party to provide or distribute raw water or potable water other than to Baldwin or Putnam without the prior written consent of both Baldwin and Putnam.

2.

SWA and said Counties shall continue to pursue the application with Rural Development for a loan by Rural Development to SWA not to exceed \$12,514,320 and a grant not to exceed \$1,907,000, being the total of \$14,421,320 necessary for the construction of the Plant and the required infrastructure necessary for its operation and the delivery of potable water to Putnam and Baldwin as provided for herein.

3.

SWA shall obtain, and maintain in full force and effect, all approvals and permits required to withdraw the raw water required from Lake Sinclair, operate the Plant on a continuous basis, and to sell said potable water to said Counties as provided for herein.

4.

As part of the total costs of the construction project for the Plant set out herein, SWA shall provide such infrastructure as is required to deliver not less than one-half of the plant's production to Putnam at a metered connection to be located as agreed between Putnam and SWA, in the general vicinity of Cay Road on U. S. Highway 441 north of Jackson Road; and to deliver not less than one-half of the plant's production to Baldwin at a metered connection to be located as agreed between Baldwin and SWA at a point south of Lake Sinclair along U. S. Highway 441 in the general vicinity of Little River Park.

SWA shall be responsible for reading each meter on a monthly basis and for the maintenance, repair and calibration of each meter. Baldwin and Putnam, at their own expense, shall have the right to verify monthly meter readings and confirm the proper maintenance and calibration of the meter supplying each respective county. In addition each County shall have the right to conduct such tests as may be appropriate so as to assure that the meter is accurately measuring the water delivered. SWA shall be obligated to have any malfunctioning meter repaired or replace promptly. In the event SWA determines that the repair or replacement will require more than fifteen days to complete SWA shall provide a repair schedule for approval by the effected County. The County shall have the option to accept the repair schedule or upon written notice to SWA undertake the repairs or replacement and submit the costs to SWA for reimbursement.

5.

Following construction of the Plant SWA agrees to operate and maintain the Plant in a manner that allows for the production of up four million gallons of potable water per day based on the respective needs of Baldwin and Putnam. SWA shall directly through employees; or by service contract(s) with a third-party or parties; or by additional service contract(s) with one or both of said Counties; or by any combination of said methods, provide for the operation of the Plant in full conformity with all applicable governmental regulations and shall insure that the Plant is operated in the most cost effective and efficient manner possible, while adhering to the highest standards of water quality required for such plants based upon applicable engineering standards in effect during the term of this Agreement for the Southeastern United States and the applicable permitting requirements of the Georgia EPD. In the event SWA elects to enter a service or operations contract with either of the counties which are parties to this Agreement, written approval of the terms of the proposed contract or any amendment thereto must be secured from the remaining county prior to SWA's approval and execution of the proposed contract.

6.

Not less than 90 days prior to the initial operation of the Plant, and not less than 90 days prior to the beginning of SWA's fiscal year, each County shall provide to SWA its projected water needs for the next ten years, projecting the volume and timing of its needs as determined by its respective planners and engineers. Not less than 60 days prior to the initial operation of the Plant, based upon these projected needs and all other information available to it, SWA shall provide to each of said Counties a projected budget for the first year of plant operations to include the amounts necessary to fully fund the debt service established for the Plant including all required reserves as specified by the Loan and all of the ordinary and necessary operating expenses and costs of the Plant that are necessary to operate the Plant at the level required to fulfill the needs of both of said Counties as projected by them and to provide a reasonable annual contingency fund. The sum of all of these amounts is herein referred to as the "Total Cost".

In addition, SWA shall determine the total variable costs for that year's budget based on the projected water volume demands of both Counties. For the purposes of this Agreement, costs which are directly correlated to the total volume of water produced by the plant for any

year for which this Agreement is in effect shall be referred to as "Variable Costs" and shall consist of all of the utility costs, the chemical costs, the treatment and monitoring costs, and the cost of water purchased from Georgia Power which are incurred in conjunction with the total volume of water produced in any given year of operation. SWA shall then determine the variable unit cost on a per 1,000 gallon basis by dividing the total Variable Cost by the budgeted annual water production volume. Each month, SWA shall determine the Variable Cost charge for each County by multiplying the variable unit cost times the number of 1000 gallons of water used by each county. This Variable Cost charge to be paid by each County shall be determined on a monthly basis and paid in arrears.

SWA shall determine the annual Base Charge for the operation of the Plant by deducting from the Total Cost the Total Variable Cost. The total annual projected Base Charge shall be divided by twelve (12) to determine the monthly Base Charge which shall then be equally divided between the two counties for payment on a monthly basis.

The Base Charges and Variable Costs charge paid by both counties shall be not less than the total of all amounts necessary to fully fund the debt service established for the plant including all required reserves and all of the ordinary and necessary operating expenses and costs of the plant inclusive of a reasonable annual contingency fund. These Base and Variable Costs charges will be specified in SWA's User Rate Ordinance. In conjunction with its adoption and or future amendment of a User Rate Ordinance, SWA shall incorporate the methodology and approach for Base Charges and Variable Cost charges as prescribed by the terms of this Agreement. In the event of any amendment to the User Rate Ordinance SWA shall provide written notice to the Counties 60 days in advance of any proposed changes to such User Rates. In no event shall any amendment to the User Rates be inconsistent or contrary to the calculation of Base Charges and Variable Cost charges prescribed by this Agreement.

Each of said Counties shall provide their projected needs for ten years following the initial year, providing those projections not less than 90 days prior to the beginning of the next budget year. There shall be an annual Volume Planning meeting with the Counties and SWA on or about October 1st of each year this Agreement is in effect. SWA shall provide its projected budget indicating the figures for the Base Charge plus the Variable Unit cost per thousand gallons for each year following the initial year. These cost figures shall be provided to each county not less than 60 days prior to the beginning of that next budget year in the annual Budget Review meeting on or about November 1st of each year. .

7.

Beginning on the tenth day of the month that follows not less than 30 days of full operation of the plant and the availability of water to each of said Counties at said connection points and continuing on the tenth day of each month thereafter during the full term of this Agreement, Putnam and Baldwin shall each pay to SWA their one half each of said Base Charge. Beginning the tenth day of the following month and continuing on the tenth day of each month thereafter, each County shall pay its share of the Variable Costs charge based upon the volume of water purchased for the month which is the subject of the billing.

8.

Putnam and Baldwin are each entitled to up to one-half of the capacity of the Plant and neither may exceed one-half of the capacity without the express written agreement of the other County. In arriving at any such agreement, it must be understood that any permanent rental of available surplus capacity shall be a permanent agreement at least until plant capacity is expanded. In the event of such an agreement, the County that exceeds its one-half capacity quota shall pay a surplus capacity rental charge to SWA. This surplus capacity rental charge will be based on the calculated percentage of capacity actually used above and beyond that County's one-half capacity quota. This percentage will be multiplied times the standard 50-50 Base Charge to determine a surplus capacity rental payment which will be credited against the monthly sum due from the other County and thereby reduce the sum due from that County for that month.

9.

In conjunction with the Loan the parties agree to execute all documents ordinary and necessary to carry out the intent and purpose of this intergovernmental agreement, including acknowledgement that said intergovernmental agreement may be the basis for any temporary financing and for the permanent financing and grant being sought by SWA and that any such financing authority shall be a third party beneficiary of the Agreement and that SWA may assign its benefits under said Agreement to said financing agency for the purpose of securing such financing. Said Counties, in conjunction with the Loan, also agree to support and endorse the financing sought by SWA, including joining in any request for bond validations used for such financing.

In the event SWA seeks financing in addition to the Loan or in the event SWA seeks to expand the Plant's capacity from its initial capacity of four (4) million gallons of potable water per day, the written approval of both Counties shall be required for any such financing or expansion.

10.

The parties hereto are aware that Putnam County and the City of Eatonton have formed a joint water authority for the purpose of providing a more efficient and effective water delivery system to the citizens of said City and County. It is further understood and agreed that Putnam may contract with said authority in such manner as it deems appropriate to assign certain of Putnam's rights under this agreement to said authority. The parties hereto do specifically authorize such an assignment for such purposes; provided however, that as between the parties hereto and any third-party beneficiaries, such as Rural Development, Putnam shall remain fully liable for all of its obligations hereunder.

11.

This Intergovernmental Agreement shall have a term of fifty years, commencing on the effective date of this Agreement, unless sooner terminated by written agreement of all parties hereto or extended by such a written agreement. No termination of this agreement, or modification of this agreement that would result in the release of liability of either County hereto for payment of their respective share of any indebtedness then outstanding, shall be effective as to the financing entity without the express written consent of that financing entity.

12.

Time is of the essence of this Agreement.

This Agreement shall inure to the benefit of, and shall be binding upon, the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals by and through their duly authorized agents, having been approved at meetings duly held, and with true and correct copies hereof being spread upon the minutes of each of the Counties hereto, all as provided by applicable law, to be effective as of the 19 day of May, 2006.

PUTNAM COUNTY, GEORGIA (SEAL)

By: *Howard M. Michaels Sr.*
Title: Chairman

Attest: *Heber J. Carras*
Title: County Clerk

BALDWIN COUNTY, GEORGIA (SEAL)

By: *Collins J. Lee*
Title: Chairman

Attest: *Cynthia K. Cunningham*
Title: County Clerk

SINCLAIR WATER AUTHORITY (SEAL)

By: *Vincent Ciampa*
Title: Chairman

Attest: *Cynthia K. Cunningham*
Title: Baldwin County Clerk

**FIRST AMENDMENT
TO
INTERGOVERNMENTAL
AGREEMENT BETWEEN
PUTNAM COUNTY, GEORGIA
BALDWIN COUNTY, GEORGIA;
AND SINCLAIR WATER AUTHORITY**

This First Amendment made and entered into by, between and among **PUTNAM COUNTY, GEORGIA**, a political subdivision of the State of Georgia, hereinafter called "Putnam"; **BALDWIN COUNTY, GEORGIA**, a political subdivision of the State of Georgia, hereinafter called "Baldwin"; and **SINCLAIR WATER AUTHORITY**, a public authority organized and existing under the laws of the State of Georgia, hereinafter called "SWA";

WHEREAS, the parties hereto have entered into an Intergovernmental Agreement regarding the provision of potable water to said Putnam and Baldwin Counties, said Agreement effective as of May 17, 2006; and

WHEREAS, pursuant to its authority and by direction from said Putnam and Baldwin, SWA applied to, and has been approved by, the United States Department of Agriculture, Rural Development (Rural Development) for a loan of approximately \$12,514,320.00, "Loan", and a grant of approximately \$1,907,000 which were the funding amounts initially projected for the facility and the amounts recited in the Intergovernmental Agreement; and

WHEREAS, said SWA, on October 11, 2006, obtained bids for the construction of said facility and the intake and distributions systems necessary to provide water to said Counties; and

WHEREAS, due to the extended period required for obtaining all required permits and agreements, the substantial increase in basic materials such as concrete, steel and petroleum products, together with the increased demand for the repair and replacement of these type facilities due to unprecedented natural disasters such as hurricane Katrina, the total low bids for said overall project, together with other costs required for the project, now exceeds the Loan and grant funds; and

WHEREAS, at the request of said Counties under Joint Resolution, SWA has applied for, and Rural Development has approved, additional funding in the amount of \$2,200,00.00, which together with said initial loan and grant are sufficient to fully fund the project;

NOW THEREFORE, for and in consideration of the mutual covenants herein and the public health, safety, and welfare benefits to the citizens of said Putnam and Baldwin Counties, the parties hereto do hereby amend said Intergovernmental Agreement as follows:

1.

In all places where the total costs of said project are reflected as approximately \$14,421,320.00, the projected total cost is hereby amended to read "approximately \$16,621,320.00". In all places where the loan from Rural Development is referenced as being \$12,514,320.00, the loans from Rural Development are hereby amended to read "\$12,514,320 with subsequent loan in the amount of \$2,200,000.00" for a total of \$14,714,320.00 in loan funds from Rural Development and with grant funds to remain \$1,907,000.00. All terms and conditions dependent upon, and related to, said sums are hereby amended to reflect the current projected costs, loan amounts and grant funds as set out herein.

2.

All other terms and conditions not specifically amended herein remain in full force and effect and are hereby ratified and confirmed by the parties.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals by and through their duly authorized agents, having been approved at meetings duly held, and with true and correct copies hereof being spread upon the minutes of each of the Counties hereto and upon the minutes of SWA, all as provided by applicable law, to be effective as of January 4, 2007.

PUTNAM COUNTY, GEORGIA (SEAL)

BY: Howard M. Mitchell Sr.
ITS Chairman

ATTEST Linda Dargatzis
ITS County Clerk

BALDWIN COUNTY, GEORGIA (SEAL)

BY: Collins S. Lee
ITS Chairman

ATTEST Cynthia Thompson
ITS County Clerk

SINCLAIR WATER AUTHORITY (SEAL)

BY: Vincent Crampa
ITS Chairman

ATTEST Cynthia K. Cunningham
ITS Secretary

10

Baldwin County Billable Gallons History

| Month | Year | Usage | Overage | Overage % | 1/2 of Fixed Cost | Amount Due |
|---|------|-----------|---------|-----------|-------------------|-------------------|
| July | 2009 | 2,313,929 | 313,929 | 15.70% | 65,056.00 | 10,211.48 |
| August | 2009 | 2,290,721 | 290,721 | 14.54% | 65,056.00 | 9,456.57 |
| September | 2009 | 2,122,601 | 122,601 | 6.13% | 65,056.00 | 3,987.97 |
| October | 2009 | 2,146,018 | 146,018 | 7.30% | 65,056.00 | 4,749.67 |
| November | 2009 | 2,071,161 | 71,161 | 3.56% | 65,056.00 | 2,314.73 |
| December | 2009 | 2,092,747 | 92,747 | 4.64% | 65,056.00 | 3,016.87 |
| January | 2010 | 2,212,769 | 212,769 | 10.64% | 65,056.00 | 6,920.95 |
| May | 2010 | 2,124,872 | 124,872 | 6.24% | 62,474.66 | 3,900.67 |
| June | 2010 | 2,222,328 | 222,328 | 11.12% | 62,474.66 | 6,944.93 |
| July | 2010 | 2,436,927 | 436,927 | 21.85% | 67,809.41 | 14,813.88 |
| August | 2010 | 2,267,042 | 267,042 | 13.35% | 67,809.41 | 9,053.98 |
| September | 2010 | 2,183,295 | 183,295 | 9.16% | 67,809.41 | 6,214.56 |
| October | 2010 | 2,189,972 | 189,972 | 9.50% | 65,309.41 | 6,203.48 |
| November | 2010 | 2,021,849 | 21,849 | 1.09% | 65,309.41 | 713.47 |
| December | 2010 | 2,066,325 | 66,325 | 3.32% | 65,309.41 | 2,165.82 |
| January | 2011 | 2,136,021 | 136,021 | 6.80% | 65,309.41 | 4,441.73 |
| April | 2011 | 2,234,350 | 234,350 | 11.72% | 65,647.32 | 7,692.22 |
| May | 2011 | 2,465,896 | 465,896 | 23.29% | 65,647.32 | 15,292.41 |
| April | 2012 | 2,158,266 | 158,266 | 7.91% | 68,957.89 | 5,456.84 |
| May | 2012 | 2,380,483 | 380,483 | 19.02% | 68,957.89 | 13,118.65 |
| June | 2012 | 2,307,666 | 307,666 | 15.38% | 68,957.89 | 10,608.00 |
| July | 2012 | 2,352,580 | 352,580 | 17.63% | 68,957.89 | 12,156.59 |
| August | 2012 | 2,071,903 | 71,903 | 3.60% | 68,957.89 | 2,479.14 |
| September | 2012 | 2,114,463 | 114,463 | 5.72% | 68,957.89 | 3,946.56 |
| November | 2012 | 2,018,015 | 18,015 | 0.90% | 68,957.89 | 621.14 |
| August | 2014 | 2,039,774 | 39,774 | 1.99% | 66,840.50 | 1,329.26 |
| May | 2015 | 2,054,709 | 54,709 | 2.74% | 69,828.74 | 1,910.13 |
| June | 2015 | 2,034,800 | 34,800 | 1.74% | 69,828.74 | 1,215.02 |
| July | 2015 | 2,074,032 | 74,032 | 3.70% | 69,828.74 | 2,584.78 |
| June | 2016 | 2,124,288 | 124,288 | 6.21% | 71,339.74 | 4,433.34 |
| Total Over paid by Putnam County | | | | | | 177,954.86 |

SECOND AMENDMENT TO
INTERGOVERNMENTAL AGREEMENT
BETWEEN
PUTNAM COUNTY, GEORGIA
BALDWIN COUNTY, GEORGIA
AND SINCLAIR WATER AUTHORITY

This Amendment made and entered into by, between and among PUTNAM COUNTY, GEORGIA, a political subdivision of the State of Georgia, hereinafter called "Putnam"; BALDWIN COUNTY, GEORGIA, a political subdivision of the State of Georgia, hereinafter called "Baldwin"; and SINCLAIR WATER AUTHORITY, a public authority organized and existing under the laws of the State of Georgia, hereinafter called "SWA";

WHEREAS, the parties hereto have entered into an Intergovernmental Agreement, hereinafter called "the Agreement," regarding the provision of potable water to Putnam and Baldwin, said Agreement effective as of May 17, 2006 and first amended January 4, 2007; and

WHEREAS, the parties agreed that the SWA Plant was designed and constructed with three trains of filter membranes to provide an initial functional capacity of production for the SWA Plant of approximately four (4) million gallons of potable water per day; and

WHEREAS, the Agreement specifies that Putnam and Baldwin each are allotted one-half of the capacity on a monthly average; and

WHEREAS, the Agreement specifies that payment of "Base Charge" would be equally divided between Putnam and Baldwin on a monthly basis; and

WHEREAS, it is to the benefit of the Parties to produce and distribute more potable water;

NOW THEREFORE, for and in consideration of the mutual benefits and covenants provided herein, the Parties hereto hereby agree to amend the Intergovernmental Agreement as follows:

- 1.

Putnam and Baldwin do hereby expressly agree, for the sole purpose of this Agreement, the functional daily capacity for production of potable water of the SWA Plant shall be stated to be five (5) million gallons of potable water per day. The parties further agree any change or modification to the agreed upon functional daily capacity of five (5) million gallons per day for production of potable water of the Plant must be agreed to in writing by all parties to the agreement, regardless of the capability of SWA

facilities to produce potable water.

2.

In lieu of the current allocation and apportionment of costs for operation of SWA facilities, the parties agree to all operational cost borne by the parties under the existing intergovernmental agreement, both variable and base as defined in the current agreement, shall be designated as the Total Cost. The parties further agree Total Cost shall be paid on a monthly basis by the parties as follows: Baldwin shall be responsible for sixty percent (60%) of the Total Cost, Putnam shall be responsible for forty percent (40%) of the Total Cost.

3.

The allocation of the Plant's capacity shall be changed from the current schedule of one-half each to Putnam and Baldwin to a new schedule of sixty percent (60%) to Baldwin, amounting to three (3) million gallons per day on a monthly average, and forty percent (40%) to Putnam, amounting to two (2) million gallons per day on a monthly average.

4.

Neither County shall exceed their allotted capacity without express written consent of the other County. In the event that either County exceeds their allotted capacity (based upon the monthly average of each day of any given month) without the express written consent of the other County, the County exceeding its allotment shall pay a surplus capacity rental charge to SWA, equal to the calculated percentage of capacity actually used above and beyond that County's capacity allocation, multiplied by 60% of Total Costs in the event of a breach by Baldwin or multiplied by 40% of Total Costs in the event of a breach by Putnam, which will be credited against the monthly sum due from the other County, thereby reducing the sum due from the non-breaching County.

5.

In the event any party to this Agreement disputes the interpretation of the terms of this Amendment and any terms under any previous agreement or amendment now in effect or moves to enforce any obligation there in, the parties shall submit the dispute to a panel of three arbitrators each of whom are members of good standing with the American Arbitration Association, one chosen by Baldwin, one chosen by Putnam, and a third chosen by the arbitrators selected by Baldwin and Putnam. The parties agree to be bound by the determination of the panel.

6.

Any terms of any existing agreement or amendment not in conflict with the provisions of this Amendment shall control and remaining binding upon the parties.

IN WITNESS, WHEREOF, the parties hereto have hereunder set their hands and seals by and through their duly authorized agents, having been approved at meetings duly held, and with true and correct copies hereof being spread upon the minutes of each of the Counties hereto, all as provided by applicable law, to be effective as of the 20th day of February, 2018.



PUTNAM COUNTY, GEORGIA
(SEAL)

By: Stephen J. Husey

Title: Chairman

Attest: Lynn Buttenworth

Title: County Clerk

BALDWIN COUNTY, GEORGIA
(SEAL)

By: _____

Title: _____

Attest: _____

Title: _____

SINCLAIR WATER AUTHORITY
(SEAL)

By: _____

Title: _____

Attest: _____

Title: _____