



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884
www.putnamdevelopmentauthority.com

Agenda

Monday, March 9, 2020 ♦ 9:00 AM

Putnam County Administration Building – Room 204

Opening

1. Call to Order

Minutes

2. Approval of Minutes
 - a. February 10, 2020 Regular Meeting
 - b. February 10, 2020 Executive Session
 - c. March 2, 2020 Called Meeting
 - c. March 2, 2020 Executive Session

Financials

3. Approval of Financials - February 2020
4. Discussion and possible action on new bookkeeping solutions

Regular Business

5. Discussion and possible action regarding the new GRAD site submittal requirements (tabled from 3/2/20)

Other Business

6. Other Business

Next Meeting Items

7. Next Meeting Items

Closing

8. Adjournment

The Putnam Development Authority reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the PDA members, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The authority can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

Item Attachment Documents:

- 2. Approval of Minutes
 - a. February 10, 2020 Regular Meeting
 - b. February 10, 2020 Executive Session
 - c. March 2, 2020 Called Meeting
 - c. March 2, 2020 Executive Session

The Putnam Development Authority reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the PDA members, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The authority can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or persons regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days prior to the date of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

Item #2.



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884
www.putnamdevelopmentauthority.com

Minutes

Monday, February 10, 2020 ♦ 9:00 AM

Putnam County Administration Building – Room 204

The Putnam Development Authority met on Monday, February 10, 2020 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia.

PRESENT

Chairman Walt Rocker III
Member Patty Burns
Member Eugene Smith
Member John Wojtas

OTHERS PRESENT

County Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Rocker called the meeting to order at approximately 9:01 a.m.
(Copy of agenda made a part of the minutes.)

2. Possible extension of the SIP Grading Contract - P.C. Simonton & Associates

Mr. Justin Echols from P.C. Simonton & Associates was here to provide an update and answer questions. He advised that the contractor has completed 90-95% of the grading, with weather being a big problem lately. According to the contract, the work should've been completed by December 3, 2019. The contractor has submitted some rain dates and requested an extension until March 2020. He has subcontracted the rest of the work to someone who is capable of doing it and Justin feels it should be able to be completed once the weather clears.

Chairman Rocker advised that he signed an extension until June 2020 with DCA for the grant. He thinks the contractor squandered a lot of dry time and believes the PDA needs to be good stewards of their resources. He further advised that the contract start date was March 8, 2019 and there was not a lot of excess rain during most of the time period. He advised the board to think about liquidated damages.

Mr. Echols suggested getting with the contractor and discussing this with him. He recommended granting the extension as requested and not seeking liquidated damages at this time.

No action was taken.

Minutes

- 3. Approval of Minutes
 - a. January 13, 2020 Regular Meeting
 - b. January 13, 2020 Executive Session

Motion to approve the January 13, 2020 Regular Meeting and Executive Session minutes.

Motion made by Member Wojtas, Seconded by Member Smith.

Voting Yea: Member Burns, Member Smith, Member Wojtas

Financials

- 4. Approval of Financials
 - a. December 2019
 - b. January 2020

Motion to approve the December 2019 and January 2020 Financials.

Motion made by Member Smith, Seconded by Member Wojtas.

Voting Yea: Member Burns, Member Smith, Member Wojtas

(Copy of financials made a part of the minutes.)

5. Budget Management

The board discussed options regarding bookkeeping to either stay the same with the county keeping part of the books and PDA keeping part or let county give a lump sum to the PDA and have PDA keep all books. A decision should be made before this year's budget cycle. No action was taken.

6. Audit/Auditor

The board voted to initiate an audit back in November 2019, but nothing was started. Chairman Rocker will contact McNair, McLemore, Middlebrooks & Co., LLC. No action was taken.

7. Certificates of Deposit

The PDA has two CDs: one matures 4/22/2020 & one 5/12/2020. Attorney Brown was looking into additional options and a follow up on this is needed. No action was taken.

Regular Business

- 8. Review First Quarter Invoices from County re: Compensation for Director & County Clerk

Motion to pay both invoices to Putnam County.

Motion made by Member Wojtas, Seconded by Member Burns.

Voting Yea: Member Burns, Member Smith, Member Wojtas

(Copy of invoices made a part of the minutes.)

9. Joint Comprehensive Plan - Putnam County and the City of Eatonton
Chairman Rocker suggested that all members look over the current Comp Plan to help plan the direction of the PDA. No action was taken.

10. Clarification of "Who Are We" and what we need in a Director
Motion to reissue the job posting modified to reflect employed by PDA, not Putnam County and repost as before including the PDA website and Facebook page.
Motion made by Member Wojtas, Seconded by Member Smith.
Voting Yea: Member Burns, Member Smith, Member Wojtas

Other Business

11. Other Business
None

Next Meeting Items

12. Next Meeting Items
None

Executive Session

13. Enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation or Real Estate
Motion to enter Executive Session for Real Estate purposes.
Motion made by Member Smith, Seconded by Member Wojtas.
Voting Yea: Member Burns, Member Smith, Member Wojtas

Meeting closed at approximately 10:28 a.m.

14. Reopen Meeting and Execute Affidavit Concerning the Subject Matter of the Closed Portion of the Meeting
Motion to reopen the meeting and execute the affidavit concerning the subject matter of the closed portion of the meeting.
Motion made by Member Wojtas, Seconded by Member Burns.
Voting Yea: Member Burns, Member Smith, Member Wojtas
(Copy of affidavit made a part of the minutes.)

Meeting reopened at approximately 10:35 a.m.

15. Action, if any, Resulting from the Executive Session
No action was taken.

Closing

16. Adjournment

Motion to adjourn the meeting.

Motion made by Member Smith, Seconded by Member Burns.

Voting Yea: Member Burns, Member Smith, Member Wojtas

Meeting adjourned at approximately 10:39 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Walt Rocker III
Chairman



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The draft minutes of the February 10, 2020 and March 2, 2020 Executive Sessions are available for Board Member review in the Clerk’s office.



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884
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Called Meeting

Minutes

Monday, March 2, 2020 ♦ 9:00 AM

Putnam County Administration Building – Room 204

The Putnam Development Authority met on Monday, March 2, 2020 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia

PRESENT

Chairman Walt Rocker III
Member Patty Burns
Member Eugene Smith
Member John Wojtas (via telephone)

OTHERS PRESENT

Attorney Kevin Brown (via telephone)
County Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Rocker called the meeting to order at approximately 9:01 a.m.
(Copy of agenda made a part of the minutes.)

Called Meeting

2. Possible extension of the SIP Grading Contract - P.C. Simonton & Associates

Mr. Paul Simonton provided details of the South Industrial Park grading contract. The contractor has finished everything except for final grading and road paving. In the fall the contractor did not pass on the proof roll and had subgrade compaction problems. In trying to get those issues resolved, the weather caught up with them and it has been raining since. The original notice to proceed was issued in the spring, with a completion date in December; the contractor expected to finish in October but got caught in an OSHA problem with his equipment on another job. Mr. Simonton advised that the request for extension is valid and recommended the board approve it.

**Motion to extend the SIP grading contract to April 13, 2020.
Motion made by Member Smith, Seconded by Member Burns.
Voting Yea: Member Burns, Member Smith, Member Wojtas**

3. Discussion regarding the turnover of the road maintenance in the SIP project to the City of Eatonton

Chairman Rocker advised that he spoke with the City of Eatonton on Friday and they have no formal process for road acceptance.

Motion to start the process to turn over road maintenance in the SIP project o the City of Eatonton.

**Motion made by Member Smith, Seconded by Member Burns.
Voting Yea: Member Burns, Member Smith, Member Wojtas**

4. Discussion and possible action regarding the new GRAD site submittal requirements, and how we need to handle them

Mr. Paul Simonton and Attorney Brown explained that there has been a change in the submittal process for GRAD sites. The change went into effect on January 1, 2020 and much more is required than before. A new pre-application conference call will need to be done before the online submittal can begin. Chairman Rocker requested that this be tabled until the next regular meeting in order to obtain more information.

Motion to table discussion and possible action regarding the new GRAD site submittal requirements until the next regular meeting.

**Motion made by Member Smith, Seconded by Member Burns.
Voting Yea: Member Burns, Member Smith, Member Wojtas**

Executive Session

5. Enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation or Real Estate

Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4 for Real Estate.

**Motion made by Member Burns, Seconded by Member Smith.
Voting Yea: Member Burns, Member Smith, Member Wojtas**

Meeting closed at approximately 9:20 a.m.

6. Reopen Meeting and Execute Affidavit Concerning the Subject Matter of the Closed Portion of the Meeting

Motion to reopen the meeting and execute the affidavit concerning the subject matter of the closed portion of the meeting.

**Motion made by Member Smith, Seconded by Member Burns.
Voting Yea: Member Burns, Member Smith, Member Wojtas
(Copy of affidavit made a part of the minutes.)**

Meeting reconvened at approximately 9:43 a.m.

7. Action, if any, Resulting from the Executive Session

Motion that PDA supports a hotel project in Putnam County.

Motion made by Member Smith, Seconded by Member Burns.

Voting Yea: Member Burns, Member Smith, Member Wojtas

Closing

8. Adjournment

Motion to adjourn the meeting.

Motion made by Member Smith, Seconded by Member Burns.

Voting Yea: Member Burns, Member Smith, Member Wojtas

Meeting adjourned at approximately 9:44 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Walt Rocker III
Chairman

Item Attachment Documents:

3. Approval of Financials - February 2020

The Putnam Development Authority reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the PDA members, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The authority can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or persons regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days prior to the start of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

Item #3.



Putnam County, GA

Income Statement 12

Account Summary

For Fiscal: 2020 Period Ending: 02/29/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 101 - GENERAL FUND						
Expense						
101-75201-511100	Full-time Staff	68,139.00	68,139.00	0.00	10,419.20	57,719.80
101-75201-512101	Insurance Benefits	7,890.00	7,890.00	0.00	535.62	7,354.38
101-75201-512201	Social Security	5,213.00	5,213.00	0.00	794.25	4,418.75
101-75201-512401	Retirement Contributions	8,850.00	8,850.00	885.00	4,425.00	4,425.00
101-75201-512701	Workers Compensation	220.00	220.00	0.00	0.00	220.00
101-75201-512901	Payroll Accrual	425.00	425.00	0.00	0.00	425.00
101-75201-521203	Legal Services	20,000.00	20,000.00	1,250.00	5,106.72	14,893.28
101-75201-521206	Accounting/Auditing	6,500.00	6,500.00	0.00	0.00	6,500.00
101-75201-521220	Professional Services	20,000.00	20,000.00	0.00	8,832.00	11,168.00
101-75201-521301	Computer Services	4,489.00	4,489.00	69.00	345.00	4,144.00
101-75201-522201	Building & Ground Services	5,000.00	5,000.00	0.00	0.00	5,000.00
101-75201-522205	Equipment Services	500.00	500.00	0.00	13.98	486.02
101-75201-522321	Rental Expense	1,028.00	1,028.00	0.00	0.00	1,028.00
101-75201-523101	General Insurance	6,900.00	6,900.00	323.00	2,352.00	4,548.00
101-75201-523201	Telecommunications	1,500.00	1,500.00	71.63	376.78	1,123.22
101-75201-523215	Postage	250.00	250.00	0.00	25.85	224.15
101-75201-523301	Advertising	24,000.00	24,000.00	0.00	749.28	23,250.72
101-75201-523401	Printing & Binding	1,500.00	1,500.00	0.00	0.00	1,500.00
101-75201-523501	Travel	6,150.00	6,150.00	0.00	6.00	6,144.00
101-75201-523601	Dues & Fees	3,000.00	3,000.00	0.00	265.00	2,735.00
101-75201-523701	Education	4,400.00	4,400.00	0.00	0.00	4,400.00
101-75201-523920	Miscellaneous Services	20,000.00	20,000.00	0.00	0.00	20,000.00
101-75201-531101	Office & General Supplies	600.00	600.00	0.00	0.00	600.00
101-75201-531110	Building & Ground Supplies	2,000.00	2,000.00	0.00	0.00	2,000.00
101-75201-531231	Electricity	1,500.00	1,500.00	47.29	236.04	1,263.96
101-75201-531301	Meals For Special Events	2,500.00	2,500.00	0.00	81.53	2,418.47
101-75201-531401	Books & Periodicals	250.00	250.00	0.00	0.00	250.00
101-75201-531601	Small Equipment	2,500.00	2,500.00	0.00	0.00	2,500.00
	Expense Total:	225,304.00	225,304.00	2,645.92	34,564.25	190,739.75
	Fund: 101 - GENERAL FUND Total:	225,304.00	225,304.00	2,645.92	34,564.25	
	Total Surplus (Deficit):	-225,304.00	-225,304.00	-2,645.92	-34,564.25	



Putnam County, GA

Detail Report
Account Detail

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Date Range: 10/01/2019 - 09/30/2020

Account	Name	Beginning Balance	Total Activity	Ending Balance			
Fund: 101 - GENERAL FUND							
Expense							
101-75201-511100	Full-time Staff	0.00	10,419.20	10,419.20			
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
10/10/2019	PYPKT02025	PYPKT02025 - PR PPE:		PYPKT02025 - PR PPE: 10-06-2019 CM -		2,801.42	2,801.42
10/24/2019	PYPKT02037	PYPKT02037 - PR PPE:		PYPKT02037 - PR PPE: 10/20/2019 CM -		2,801.42	5,602.84
11/07/2019	PYPKT02046	PYPKT02046 - PR PPE:		PYPKT02046 - PR PPE: 11-03-2019 CM -		4,816.36	10,419.20
101-75201-512101	Insurance Benefits	0.00	535.62	535.62			
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
10/01/2019	APPKT8726	INV0122601	133092	Economic Development	03465 - Greater Georgia Life Insurance Company	7.35	7.35
10/01/2019	GLPKT16798	JN10786		Medical Insurance		603.11	610.46
10/01/2019	GLPKT16798	JN10786		Dental Insurance		32.80	643.26
11/01/2019	GLPKT16955	JN10901		Medical Insurance		603.11	1,246.37
11/01/2019	GLPKT16955	JN10901		Dental Insurance		32.80	1,279.17
12/01/2019	GLPKT17160	JN11018		Medical Insurance		(705.28)	573.89
12/01/2019	GLPKT17160	JN11018		Dental Insurance		(38.27)	535.62
01/01/2020	GLPKT17289	JN11099		Dental Insurance		32.80	568.42
01/01/2020	GLPKT17292	JN11104		To correct error made in BCBS Insuranc		(32.80)	535.62
101-75201-512201	Social Security	0.00	794.25	794.25			
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
10/10/2019	PYPKT02025	PYPKT02025 - PR PPE:		PYPKT02025 - PR PPE: 10-06-2019 CM -		211.48	211.48
10/24/2019	PYPKT02037	PYPKT02037 - PR PPE:		PYPKT02037 - PR PPE: 10/20/2019 CM -		214.31	425.79
11/07/2019	PYPKT02046	PYPKT02046 - PR PPE:		PYPKT02046 - PR PPE: 11-03-2019 CM -		368.46	794.25

Detail Report

Date Range: 10/01/2019 - 10/31/2020

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Account	Name	Beginning Balance	Total Activity	Ending Balance
101-75201-512401	Retirement Contributions	0.00	11,931.00	11,931.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
10/31/2019	GLPKT17038	JN10950		Monthly Retirement		885.00	885.00
11/30/2019	GLPKT17158	JN11011		Monthly Retirement		885.00	1,770.00
12/31/2019	GLPKT17280	JN11094		Monthly Retirement		885.00	2,655.00
01/31/2020	GLPKT17414	JN11159		Monthly Retirement		885.00	3,540.00
02/28/2020	GLPKT17472	JN11190		Monthly Retirement		885.00	4,425.00
03/31/2020	GLPKT17634	JN11270		Monthly Retirement		885.00	5,310.00
04/30/2020	GLPKT17660	JN11285		2020 Retirement Allocation		6,621.00	11,931.00

Account	Name	Beginning Balance	Total Activity	Ending Balance
101-75201-521203	Legal Services	0.00	5,106.72	5,106.72

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
10/17/2019	APPKT8758	3355760	133294	Legal Serv/PDA	03560 - Seyfarth Shaw LLP	1,250.00	1,250.00
11/22/2019	APPKT8866	3377167	133775	Legal Services/PDA	03560 - Seyfarth Shaw LLP	1,250.00	2,500.00
01/22/2020	APPKT9010	3414479	134516	Legal Services/PDA	03560 - Seyfarth Shaw LLP	1,356.72	3,856.72
02/26/2020	APPKT9061	3434871	134756	Legal Serv/PDA	03560 - Seyfarth Shaw LLP	1,250.00	5,106.72

Account	Name	Beginning Balance	Total Activity	Ending Balance
101-75201-521220	Professional Services	0.00	8,832.00	8,832.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
10/25/2019	APPKT8765	2015-06-10/19	133371	Eatonton Industrial Park/PDA	02381 - P.C. Simonton Engineering, LLC	5,000.00	5,000.00
10/25/2019	APPKT8818	PGC-17-4030	133602	Eatonton Industrial Park/PDA	02381 - P.C. Simonton Engineering, LLC	2,415.00	7,415.00
11/15/2019	APPKT8866	2015-06-11/19	133758	Eatonton Industrial Park/PDA	02381 - P.C. Simonton Engineering, LLC	1,417.00	8,832.00

Account	Name	Beginning Balance	Total Activity	Ending Balance
101-75201-521301	Computer Services	0.00	345.00	345.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
10/02/2019	APPKT8805	11202	133484	PDA - Cogentes	03655 - Cogentes, Inc.	69.00	69.00
11/04/2019	APPKT8829	11285	133567	PDA - Cogentes	03655 - Cogentes, Inc.	69.00	138.00
12/01/2019	APPKT8871	11379	133721	PDA - Cogentes	03655 - Cogentes, Inc.	69.00	207.00
01/05/2020	APPKT8928	11561	134069	PDA - Cogentes	03655 - Cogentes, Inc.	69.00	276.00
02/01/2020	APPKT9001	11819	134375	PDA - Cogentes	03655 - Cogentes, Inc.	69.00	345.00

Account	Name	Beginning Balance	Total Activity	Ending Balance
101-75201-522205	Equipment Services	0.00	13.98	13.98

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
10/12/2019	APPKT8763	IN817278	133257	Equip Svcs/Dist Comm/Exe Ofc/HR/Fire-	01115 - Georgia Duplicating Products, Inc.	13.98	13.98

Account	Name	Beginning Balance	Total Activity	Ending Balance
101-75201-523101	General Insurance	0.00	2,352.00	2,352.00

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
01/08/2020	APPKT8940	111505	134071	Directors & Officers Liability Insurance/	03284 - Craig-Massee Insurance	2,029.00	2,029.00
02/03/2020	APPKT9010	INV0125005	134472	General Insurance/PDA	03284 - Craig-Massee Insurance	323.00	2,352.00

Detail Report

Date Range: 10/01/2019 - 15 2020

Account	Name	Beginning Balance	Total Activity	Ending Balance
101-75201-523201	Telecommunications	0.00	401.78	401.78

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
10/01/2019	APPKT8707	18529	133003	Development Authority	03044 - Localloop, Inc	25.00	25.00
10/13/2019	APPKT8759	9840075800	133308	706-816-8099 Terry Schwindler	01191 - Verizon Wireless	62.70	87.70
11/01/2019	APPKT8784	18899	133431	Development Authority	03044 - Localloop, Inc	25.00	112.70
11/13/2019	APPKT8837	9842124019	133684	706-816-8099 Terry Schwindler	01191 - Verizon Wireless	62.70	175.40
12/01/2019	APPKT8861	19283	133748	Development Authority	03044 - Localloop, Inc	25.00	200.40
12/13/2019	APPKT8904	9844195450	134021	706-816-8099 Terry Schwindler	01191 - Verizon Wireless	33.12	233.52
01/01/2020	APPKT8925	19614	134090	Development Authority	03044 - Localloop, Inc	25.00	258.52
01/13/2020	APPKT8966	9846271886	134269	706-816-8099 Terry Schwindler	01191 - Verizon Wireless	46.63	305.15
02/01/2020	APPKT8999	19960	134401	Development Authority	03044 - Localloop, Inc	25.00	330.15
02/13/2020	APPKT9037	9848342894	134672	706-816-8099 Terry Schwindler	01191 - Verizon Wireless	46.63	376.78
03/01/2020	APPKT9064	20317	134735	Development Authority	03044 - Localloop, Inc	25.00	401.78

101-75201-523215	Postage	0.00	25.85	25.85
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
12/31/2019	APPKT8958	INV0124806	134131	USPS PO 1228380024.Butterworth	01348 - Bank of America	25.85	25.85

101-75201-523301	Advertising	0.00	749.28	749.28
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
10/31/2019	APPKT8803	INV0123364	133515	Advertising/Dist.Comm,P&D,PDA and Tr	01179 - Smith Communications, Inc.	280.84	280.84
11/30/2019	APPKT8878	1949A	133850	Advertising/Transit-PDA	01179 - Smith Communications, Inc.	468.44	749.28

101-75201-523501	Travel	0.00	6.00	6.00
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
10/31/2019	APPKT8821	INV0123942	133539	26312 - CITY OF ATLANTA.Schwindler	01348 - Bank of America	6.00	6.00

101-75201-523601	Dues & Fees	0.00	265.00	265.00
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
10/24/2019	APPKT8765	INV0123276	133388	Dues & Fees/PDA	04136 - John Wojtas	265.00	265.00

101-75201-531231	Electricity	0.00	236.04	236.04
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Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
10/18/2019	APPKT8758	INV0123264	133304	Electricity/PDA	01045 - Tri-County EMC	47.46	47.46
11/15/2019	APPKT8816	INV0123458	133632	Electricity/PDA	01045 - Tri-County EMC	48.05	95.51
12/17/2019	APPKT8889	INV0124341	133931	Elect/PDA	01045 - Tri-County EMC	45.80	141.31
01/08/2020	APPKT8965	INV0124894	134266	Electricity/PDA	01045 - Tri-County EMC	47.44	188.75
02/08/2020	APPKT9033	INV0125972	134598	Electricity/PDA	01045 - Tri-County EMC	47.29	236.04

Detail Report

Date Range: 10/01/2019 - 16 2020

Account	Name	Beginning Balance	Total Activity	Ending Balance
101-75201-531301	Meals For Special Events	0.00	81.53	81.53

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Amount	Running Balance
10/31/2019	APPKT8821	INV0123939	133539	IN GEORGIA ECONOMIC DEVE.Schwind	01348 - Bank of America	40.00	40.00
10/31/2019	APPKT8821	INV0123940	133539	DEL TACO #1206.Schwindler	01348 - Bank of America	4.27	44.27
10/31/2019	APPKT8821	INV0123941	133539	TST LALORE CAFE.Schwindler	01348 - Bank of America	37.26	81.53

Total Expense: Beginning Balance: 0.00 Total Activity: 42,095.25 Ending Balance: 42,095.25

Total Fund: 101 - GENERAL FUND : Beginning Balance: 0.00 Total Activity: 42,095.25 Ending Balance: 42,095.25

Grand Totals: Beginning Balance: 0.00 Total Activity: 42,095.25 Ending Balance: 42,095.25

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
101 - GENERAL FUND	0.00	42,095.25	42,095.25
Grand Total:	0.00	42,095.25	42,095.25

Balance Sheet

As of February 29, 2020

	<u>Feb 29, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
10001 · Checking-FMB	513,307.16
10050 · One Georgia Funds	50.00
10300 · Certificate of Deposit 42072	110,240.31
10600 · Certificate of Deposit-24251	82,389.12
Total Checking/Savings	<u>705,986.59</u>
Other Current Assets	
11700 · CIP	25,357.50
12007 · Prepaid Insurance	3,896.00
Total Other Current Assets	<u>29,253.50</u>
Total Current Assets	<u>735,240.09</u>
Fixed Assets	
11100 · 10 ac. N. Park	200,000.00
11200 · 5 ac. N. Park	100,000.00
11225 · Land	19,106.00
11250 · Building-Tech College	1,000,000.00
11300 · Tech. College Property	455,962.60
11350 · Rock Eagle Land Improvements	660,561.00
11355 · Rock Eagle Rech. Accum Deprecia	-62,386.40
11500 · 142 Ac. Indust Blvd	300,000.00
11600 · 130 Ac. RE Tech. Park	1,029,600.00
11751 · building-Old Hotel	123,536.00
Total Fixed Assets	<u>3,826,379.20</u>
TOTAL ASSETS	<u><u>4,561,619.29</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
11360 · Accum Depr-Building	352,083.00
18050 · Accrued Payroll	667.00
Total Other Current Liabilities	<u>352,750.00</u>
Total Current Liabilities	<u>352,750.00</u>
Total Liabilities	352,750.00
Equity	
30000 · Opening Balance Equity	3,367,924.20
32000 · Unrestricted Net Assets	698,994.09
Net Income	141,951.00
Total Equity	<u>4,208,869.29</u>
TOTAL LIABILITIES & EQUITY	<u><u>4,561,619.29</u></u>

Putnam Development Authority
Profit & Loss YTD Comparison
February 2020

	Feb 20	Oct '19 - Feb 20
Income		
44500 · Grants		
44530 · Tri County	0.00	3,500.00
44546- · Community Affairs	0.00	239,592.35
Total 44500 · Grants	0.00	243,092.35
46400 · Other Types of Income		
46430 · Miscellaneous Revenue	0.00	7,880.00
Total 46400 · Other Types of Income	0.00	7,880.00
47001 · Contributed Capital	0.00	142,642.00
Total Income	0.00	393,614.35
Expense		
64000 · Projects		
64001 · SIP Project	0.00	239,592.35
Total 64000 · Projects	0.00	239,592.35
65144 · Salaries	12,071.00	12,071.00
Total Expense	12,071.00	251,663.35
Net Income	-12,071.00	141,951.00