

# PUTNAM COUNTY BOARD OF COMMISSIONERS

1



---

117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

## **Agenda**

**Friday, May 1, 2020 ♦ 9:00 AM**

*Putnam County Administration Building – Room 203*

### **Opening**

1. Welcome - Call to Order
2. Approval of Agenda
3. Invocation
4. Pledge of Allegiance (staff)
5. Special Presentations
  - a. Retirement Proclamation for Luvenia Thomas
  - b. Public Safety Proclamation

### **Regular Business Meeting**

6. Public Comments
7. Consent Agenda
  - a. Approval of Minutes - April 3, 2020 Regular Meeting (staff-CC)
8. Employee Medical Insurance Discussion (staff-CM)

### **Reports/Announcements**

9. County Manager Report
10. County Attorney Report
11. Commissioner Announcements

### **Closing**

12. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

## Item Attachment Documents:

7. Consent Agenda
  - a. Approval of Minutes - April 3, 2020 Regular Meeting (staff-CC)

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

# PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

## Minutes

Friday, April 3, 2020 ♦ 9:00 AM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Friday, April 3, 2020 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

### *PRESENT*

- Chairman Billy Webster
- Commissioner Kelvin Irvin
- Commissioner Daniel Brown
- Commissioner Bill Sharp (via telephone)

### *STAFF PRESENT*

- County Attorney Barry Fleming
- County Manager Paul Van Haute
- County Clerk Lynn Butterworth

### **Opening**

1. Welcome - Call to Order

Chairman Webster called the meeting to order at approximately 9:00 a.m.  
(Copy of agenda made a part of the minutes on minute book page \_\_\_\_\_.)

2. Approval of Agenda

**Motion to approve the agenda.**

**Motion made by Commissioner Irvin, Seconded by Commissioner Brown.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

3. Invocation

Pastor Pete Mattix, from Lake Country Baptist Church, gave the invocation.

4. Pledge of Allegiance (BW)

Former Commissioner Trevor Addison led the Pledge of Allegiance.

5. Special Presentation - Trevor Addison

A Proclamation was presented to former Commissioner Trevor Addison, along with commemorative clock, thanking him for his public service. Mr. Addison made a few comments, thanking all that he served with.

(Copy of proclamation made a part of the minutes on minute book page \_\_\_\_\_.)

**Regular Business Meeting**

6. Public Comments

Pastor Ron Smith commented on churches and the recent BOC emergency resolutions and asked the board to make churches essential so they can meet.

Dr. George Utuk thanked the commissioners and public safety employees for their work and asked if we could work together for churches to able to meet.

7. Consent Agenda

- a. Approval of Minutes - March 17, 2020 Regular Meeting (staff-CC)
- b. Approval of Minutes - March 23, 2020 Called Meeting (staff-CC)
- c. Approval of Minutes - March 24, 2020 Called Meeting (staff-CC)
- d. Approval of 2020 Alcohol License (staff-CC)

**Motion to approve the Consent Agenda.**

**Motion made by Commissioner Brown, Seconded by Commissioner Irvin.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

(Copy of alcohol license made a part of the minutes on minute book page \_\_\_\_\_.)

8. Request for Road Acceptance into the Putnam County Road System and Authorization for Chairman to sign Right of Way Deed and Plat (staff-Engineer)

- a. Garrett Drive
- b. Kaitlyn Circle
- c. Colin Lane

**Motion to accept Garrett Drive, Kaitlyn Circle, and Colin Lane into the Putnam County Road System and authorize the Chairman to sign the Right of Way Deed and Plat.**

**Motion made by Commissioner Brown, Seconded by Commissioner Irvin.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

(Copy of deed and plat made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

9. Authorization for Chairman to sign Resolution approving the Waiver of Penalties and Interest on Unpaid Ad Valorem Taxes (Tax Comm)

**Motion to authorize the Chairman to sign a Resolution approving the Waiver of Penalties and Interest on Unpaid Ad Valorem Taxes.**

**Motion made by Commissioner Irvin, Seconded by Commissioner Brown.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

(Copy of resolution made a part of the minutes on minute book page \_\_\_\_\_.)

10. Request from Fire Chief to Purchase Bunker Gear (staff-Fire)

Fire Chief McClain explained the request and answered questions. He requested approval of quote #2 (#031820-44) for 20 sets of head to toe gear from Bennett Fire Products in the amount of \$55,736.40.

**Motion to approve the request from the Fire Chief to purchase 20 sets of head to toe gear from Bennett Fire Products in the amount of \$55,736.40.**

**Motion made by Commissioner Irvin, Seconded by Commissioner Brown.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

11. Discussion and possible action regarding the Coroner's Salary, Benefits and Staffing (staff-PVH)

County Manager Van Haute explained the history of the coroner's position relating to salary, benefits and staffing and requested clarification.

**Motion to pay the Coroner and Deputy Coroner according to state law with no benefits.**

**Motion made by Commissioner Brown, Seconded by Commissioner Irvin.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

12. Discussion and possible action to extend Emergency Resolutions (BW)

Sheriff Sills advised that the Governor issued an executive order yesterday and voided all previous county resolutions and prohibited counties from making resolutions regarding the pandemic. He explained in detail the part regarding gatherings - no more than 10 people unless they are 6 feet apart and advised that he will be posting the order on his website and on Facebook. He also reported there were two cases of the virus in Putnam County and urged everyone to stay home.

No action was taken.

**Reports/Announcements**

13. County Manager Report

County Manger Van Haute reported the following:

- ServPro has cleaned and disinfected the Courthouse
- Looking to obtain air cleaning systems for the Administration Building and the Courthouse
- Recreation Director Haley donated hundreds of Easter eggs to the school system's free lunch program
- Reviewed how the various county departments were functioning during this pandemic

14. County Attorney Report

County Attorney Fleming thanked Sheriff Sills for all his help and good resources during this emergency time.

15. Commissioner Announcements

Commissioner Irvin: none

Commissioner Brown: none

Commissioner Sharp: none

Chairman Webster: received an inquiry from the manager of Cuscowilla, Mr. Jarrod Clark, about golf courses remaining open. According to the PGA, they can remain open with only one person per cart, or 6 feet apart if walking, no holes that a ball can fall in, and various other stipulations. County Manager Van Haute is evaluating to see if the County's course could comply.

Chairman Webster allowed the newspaper representative to comment. Ms. Shannon Sneed said the newspaper is trying to get more on their website and social media feeds and staying abreast of what's going on, with their main focus on safety.

**Closing**

16. Adjournment

**Motion to adjourn the meeting.**

**Motion made by Commissioner Irvin, Seconded by Commissioner Brown.**

**Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp**

Meeting adjourned at approximately 9:58 a.m.

ATTEST:

Lynn Butterworth  
County Clerk

Billy Webster  
Chairman