

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Agenda

Friday, November 4, 2022 ♦ 9:00 AM

Putnam County Administration Building – Room 203

Opening

1. Welcome - Call to Order
2. Approval of Agenda
3. Invocation - Pastor Pete Mattix, Lake Country Baptist Church
4. Pledge of Allegiance (GM)

Regular Business Meeting

5. Public Comments
6. Consent Agenda
 - a. Approval of Minutes - October 18, 2022 Regular Meeting (staff-CC)
 - b. Ratification of Fire Truck Purchase (staff-Fire)
 - c. Approval of 2023 Alcohol Licenses (staff-CC)
7. Approval of Right-of-Way Permit Application from the City of Eatonton Gas Department (staff-CM & PW)
8. Approval of FY2022 Budget Amendment #2 (staff-Finance)
9. Awarding of Solicitation 22-42001-002 Landfill Supplemental Maintenance Grading (staff-CM)

Reports/Announcements

10. County Manager Report
11. County Attorney Report
12. Commissioner Announcements

Closing

13. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

File Attachments for Item:

6. Consent Agenda

- a. Approval of Minutes - October 18, 2022 Regular Meeting (staff-CC)
- b. Ratification of Fire Truck Purchase (staff-Fire)
- c. Approval of 2023 Alcohol Licenses (staff-CC)

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Tuesday, October 18, 2022 ♦ 6:30 PM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Tuesday, October 18, 2022 at approximately 6:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

PRESENT

- Chairman Billy Webster
- Commissioner Gary McElhenney
- Commissioner Daniel Brown
- Commissioner Bill Sharp
- Commissioner Jeff Wooten

STAFF PRESENT

- County Attorney Barry Fleming
- County Manager Paul Van Haute

STAFF ABSENT

- County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Webster called the meeting to order at approximately 6:30 p.m.
(Copy of agenda made a part of the minutes on minute book page _____.)

2. Approval of Agenda

Motion to approve the Agenda.

Motion made by Commissioner Sharp, Seconded by Commissioner Wooten.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

3. Invocation

Rev. Ed Baker of Union Chapel Methodist Church and Concord Methodist Church gave the invocation.

Draft Minutes	Page 1 of 5	
October 18, 2022		

4. Pledge of Allegiance (staff)

County Manager Paul Van Haute led the Pledge of Allegiance.

Regular Business Meeting

5. Public Comments

None

6. Consent Agenda

a. Approval of Minutes - October 7, 2022 Regular Meeting (staff-CC)

Motion to approve the Consent Agenda.

Motion made by Commissioner McElhenney, Seconded by Commissioner Sharp.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

7. Discussion and possible action regarding Senior Tax Relief (BW)

Dr. Steve Hersey presented a proposal for property tax relief for seniors 70 years or older to increase the standard homestead exemption from \$10,000 to \$40,000.

Mr. Dale Bills commented that senior tax relief is a welcome idea, but more thought needs to be put into this proposal.

Motion to see what the school board would do, and we would probably go along with them if they decided they wanted to do this because it's affecting them also.

Motion made by Commissioner Wooten.

Motion restated to present this to the school board and let them go over it and they come back to us and let us know how they feel about it and however they feel about it we would go along with them.

Motion restated by Commissioner Wooten.

Dr. Hersey advised that he spoke to Dr. Weiner of the school board, and he is against exemption from school taxes for seniors and feels the rest of the school board is of a like mind. He advised that Dr. Weiner is planning to do a public hearing in December on this issue and then have his board make a decision about which way to go. Dr. Hersey commented that a meeting of representatives from the school board and the board of commissioners before December would be a good idea.

Chairman Webster recommended tabling any action until meeting with the school board and seeing what their feelings are. After the meeting of representatives, a report can be given to the BOC for action at that time.

Commissioner Sharp inquired if the City of Eatonton needed to be involved in the discussions too. Dr. Hersey advised that the City does not have a Homestead Exemption on city property taxes.

Commissioner Wooten added to his motion that if the school board and the Board of Commissioners can come to some kind of agreement, that it will not have to come back to the BOC for an ok, because whatever they are good with is okay.

Chairman Webster restated the motion for clarification: Motion to move forward with the resolution presented by Dr. Hersey contingent upon the school board also agreeing to the conditions that have been outlined. This was okay with Commissioner Wooten.

Motion made by Commissioner Wooten, Seconded by Commissioner Brown.

Voting Yea: Commissioner Wooten

Voting Nay: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp

Per Chairman Webster, the motion did not pass, the BOC will not pursue any further.
(Copy of presentation made a part of the minutes on minute book pages _____ to _____.)

- 8. Authorization for Staff to schedule a Public Hearing on proposed changes to the Putnam County Code of Ordinances - Chapter 66 (Zoning) C-1 Commercial District (staff-P&D)

Motion to authorize staff to schedule a Public Hearing on proposed changes to the Putnam County Code of Ordinances - Chapter 66 (Zoning) C-1 Commercial District.

Motion made by Commissioner Sharp, Seconded by Commissioner Brown.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

(Copy of proposed changes made a part of the minutes on minute book pages _____ to _____.)

- 9. Authorization for Chairman to sign a letter in support of the Coalition Against Bigger Trucks (BW)

Chairman Webster advised that this concerns letters to our Senators and Representative in opposition to an increase in the amount of weight trucks can carry on our roads.

Motion to authorize the Chairman to sign a letter of support of the Coalition Against Bigger Trucks.

Motion made by Commissioner McElhenney, Seconded by Commissioner Sharp.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

(Copy of letters made a part of the minutes on minute book pages _____ to _____.)

Reports/Announcements

10. County Manager Report

County Manager Van Haute reported the following:

- Update on landfill status: the county has been working with EPD over the last nine months and have done various remediation at the landfill from minor to medium and now we are going to be at major renovations at the landfill site; we have received bids in excess of \$1.2M to redo the entire landfill cap; the products inside the landfill are a living micro organism and as the cap grows and shrinks there are breaks and the slope doesn't keep water running off anymore so water sits on top and disintegrates the clay cap; this will be on the next meeting agenda.

Draft Minutes	Page 3 of 5	
October 18, 2022		

- Asked Fire Chief McClain to come up and explain a situation that needs resolving before November 1st. Chief McClain explained that his 2023 budget includes funds for a replacement engine which we would plan to receive in 2025; when budgeted lead times were 24-27 months; today lead times are 32-38 months; the manufacturer has a price increase that takes effect on November 1st of 6.5%; the truck he would like to purchase to receive in 2025 is the same that he purchased to receive in 2023 which cost \$701,500; the same truck now comes in at \$744K and if we pay for it when we order it like we have done in the past we get a \$39K prepay discount which brings the price down to \$705K which is only a \$3500 increase over the same truck last year, but we have to get the PO to them before November 1st and that is why he's coming today a little early to ask for that money a little sooner in the budget year than anticipated; will be using SPLOST 9 funds for this project.
Chairman Webster inquired of the board if it is ok for the county manager to authorize the purchase of this vehicle and have the board ratify this at the next meeting. There were no objections.
- We are seeing trash pile up at all the convenience centers, most notably Dennis Station, Wards Chapel and Flatrock; this is also impeding the public works team from adding several cans in the ground at Flatrock; meeting with Waste Management area manager here on Thursday to get issues resolved; trash budget increased about \$600K last year and centers look as terrible as they ever have.

11. County Attorney Report
No report.

12. Commissioner Announcements
Commissioner McElhenney: none

Commissioner Brown: none

Commissioner Sharp: none

Commissioner Wooten: commented that he looked at the convenience centers this weekend and wondered about the trash but wanted to praise public works for the great job they have done with the in ground containers.

Chairman Webster: none

Closing

13. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner McElhenney, Seconded by Commissioner Sharp.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten

Meeting adjourned at approximately 7:37 p.m.

ATTEST:

Lynn Butterworth
County Clerk

Billy Webster
Chairman

Draft Minutes	Page 5 of 5	
October 18, 2022		



Equipment Proposal

Pierce Proposal # 1024

This Equipment Proposal (the "Proposal") has been prepared by Ten-8 Fire & Safety, LLC ("Company") in response to the undersigned Customer's request for a proposal. This Proposal is comprised of the special terms set forth below, the Proposal Option List, Warranty, and Company's Purchasing Terms and Conditions. Through its signature below or other Acceptance (as defined below), Customer acknowledges having received, read and being bound by this Proposal, all attachments and Company's Purchasing Terms and Conditions.

Date: October 10, 2022 ("Proposal Date") **Customer:** Putnam Co ("Customer")

Customer Address: Putnam County, GA

Qty	Product Description & Options	Price
1	Pierce custom PUC pumper with IRT system	\$744,000.00
1	prepay discount	(\$39,000.00)
Purchase Price:		\$705,000.00

Delivery Timing: The Product described above in the Product Description and Options Section of this document will be built by and shipped from the manufacturer approximately 34 (months) after Company receives Customer's acceptance of this Proposal as defined below.

Other: Pricing includes factory visits, delivery.

Unless accepted within 30 days from date of proposal, the right is reserved to withdraw this proposal.

ACCEPTANCE OF THIS PROPOSAL CREATES AN ENFORCEABLE BINDING AGREEMENT BETWEEN COMPANY AND CUSTOMER. "ACCEPTANCE" MEANS THAT CUSTOMER DELIVERS TO COMPANY: (A) A PROPOSAL SIGNED BY AN AUTHORIZED REPRESENTATIVE, OR (B) A PURCHASE ORDER INCORPORATING THIS PROPOSAL, WHICH IS DULY APPROVED, TO THE EXTENT APPLICABLE, BY CUSTOMER'S GOVERNING BOARD. ACCEPTANCE OF THIS PROPOSAL IS EXPRESSLY LIMITED TO THE TERMS CONTAINED IN THIS PROPOSAL AND COMPANY'S PURCHASING TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS, WHETHER CONTAINED IN CUSTOMER'S FORMS OR OTHERWISE PRESENTED BY CUSTOMER AT ANY TIME, ARE HEREBY REJECTED.

INTENDING TO CREATE A BINDING AGREEMENT, Customer and Company have each caused this Proposal to be executed by their duly authorized representatives as of date of the last signature below.

Customer: Putnam County

Ten-8 Fire & Safety, LLC

By:
Title: Putnam County Manager
Print: Paul Van Houte
Date: October 20, 2022

By: _____
Title: **Authorized Sales Representative**
Print: _____
Date: _____



Office of the County Clerk
117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
706-485-5826 (main office) ♦ 706-485-1877 (direct line) ♦ 706-923-2345 (fax)
lbutterworth@putnamcountyga.us ♦ www.putnamcountyga.us

Approval of 2023 Alcohol Licenses

The following alcohol license applications (which are available for review in the County Clerk’s office) have been approved by the Sheriff, Fire Marshal and/or Building Inspector, and Tax Commissioner and are ready for BOC approval:

Individual Name	Business Name	Address	License Type
Mark Little	Harmony Crossing Foods	1001 Lake Oconee Parkway	Retail Beer/Wine

File Attachments for Item:

7. Approval of Right-of-Way Permit Application from the City of Eatonton Gas Department (staff-CM & PW)

Permit #: 20220233

Permit Date: 10/27/22

Permit Type: Right of Way Permit

Applicant Name: City of Eatonton Gas Dept (Charles Bales)

Applicant Address: PO Box 3820

Applicant City, State, ZIP: Eatonton, Ga 31024

Applicant Phone Number:

Applicant Email:

Address Assignment: Dance Rd

Description: Right of Way Permit

Use Type: Utility

Project Cost: 0

Square Footage: 0

Dimensions of Project: From Intersection of Hwy 44 down Dance Rd

Driveway Material:

Culvert Needed:

Culvert Size:

Culvert Type:

Right of way (in feet): 60

Culvert Setback from edge of road (in feet):

Permit Approved By:

Permit Approved Date :

Status: Open

Assigned To: Carola Woods

Property

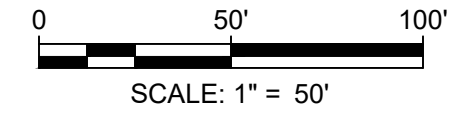
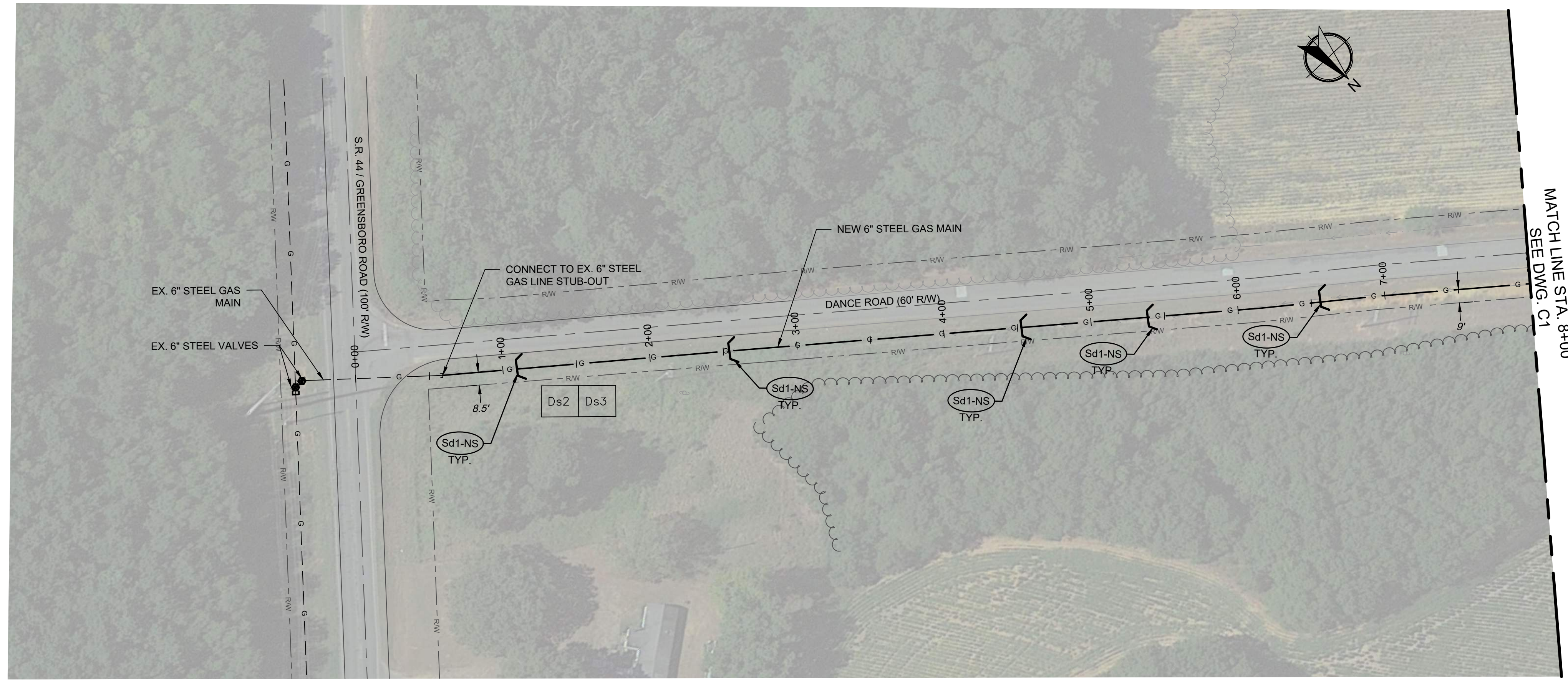
Parcel #	Address	Legal Description	Owner Name	Owner Phone	Zoning
076 002	0 DANCE RD		MADDOX JEFF A JR & MARGARET M JOHNSON		

Notes

Date	Note	Created By:
10/27/2022	Will be in the county right of way 3000ft.	Carola Woods

Uploaded Files

Date	File Name
10/27/2022	13256729-2022-10-20 Preliminary Dance Rd Nat. Gas Main Extension to T&W Farms Plans.pdf



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**DANCE ROAD NATURAL GAS MAIN
 EXTENSION TO T&W FARMS
 FOR SRNG-T&W**

**DANCE ROAD T&W FARM GAS
 MAIN STA. 0+00 TO STA. 19+50**

THIS BAR IS
 1 INCH LONG
 PLOTTED FULL SCALE

Project Manager:
John G. Payne, PE

Drawn By: **ACM** Checked By: **JGP**

Date: **10/24/2022**

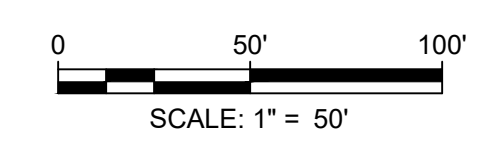
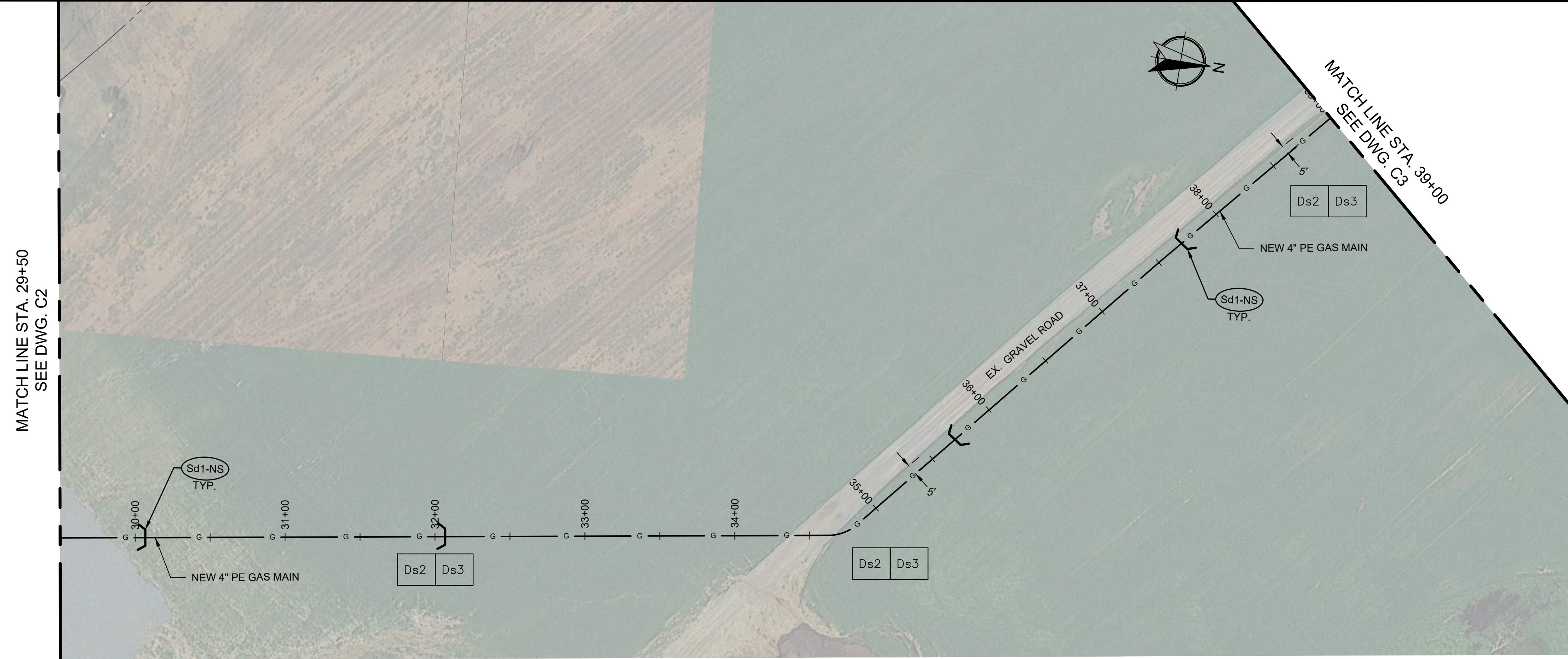
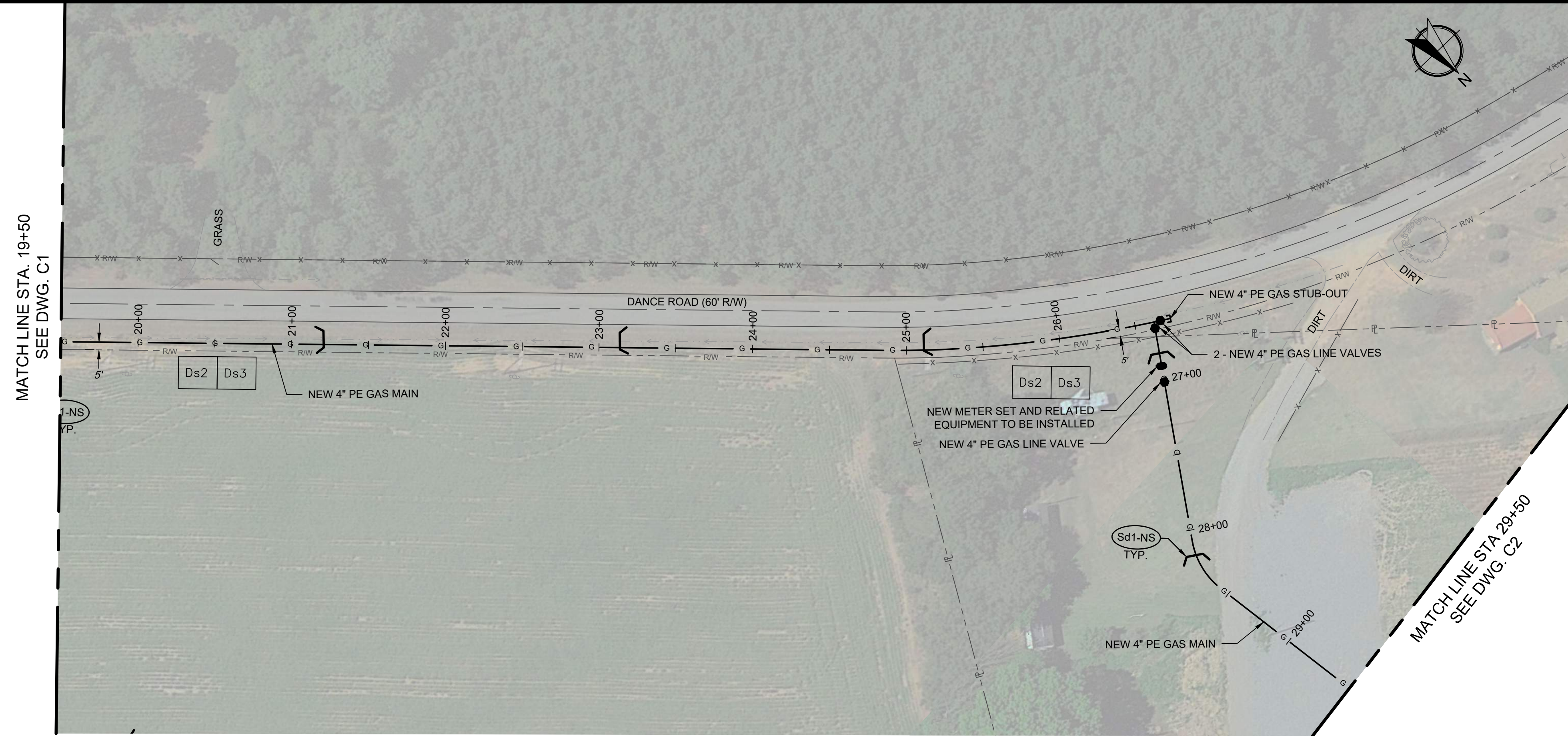
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Project No.:
220320.00

Drawing No.:
C1

NO.	DATE	REVISION

PRELIMINARY



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NO.	DATE	REVISION

**DANCE ROAD NATURAL GAS MAIN
 EXTENSION TO T&W FARMS
 FOR SRNG-T&W**

**DANCE ROAD T&W FARM GAS
 MAIN STA. 19+50 TO STA. 39+00**

THIS BAR IS 1 INCH LONG PLOTTED FULL SCALE	
Project Manager:	John G. Payne, PE
Drawn By:	ACM
Checked By:	JGP
Date:	10/24/2022
Scale:	As Shown
Project No.:	220320.00
Drawing No.:	C2

PRELIMINARY



NO.	DATE	REVISION
1		
2		
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10		

**DANCE ROAD NATURAL GAS MAIN
 EXTENSION TO T&W FARMS
 FOR SRNG-T&W**

**DANCE ROAD T&W FARM GAS
 MAIN STA. 39+00 TO STA. 54+00**

THIS BAR IS
 1 INCH LONG
 PLOTTED FULL SCALE

Project Manager:
 John G. Payne, PE

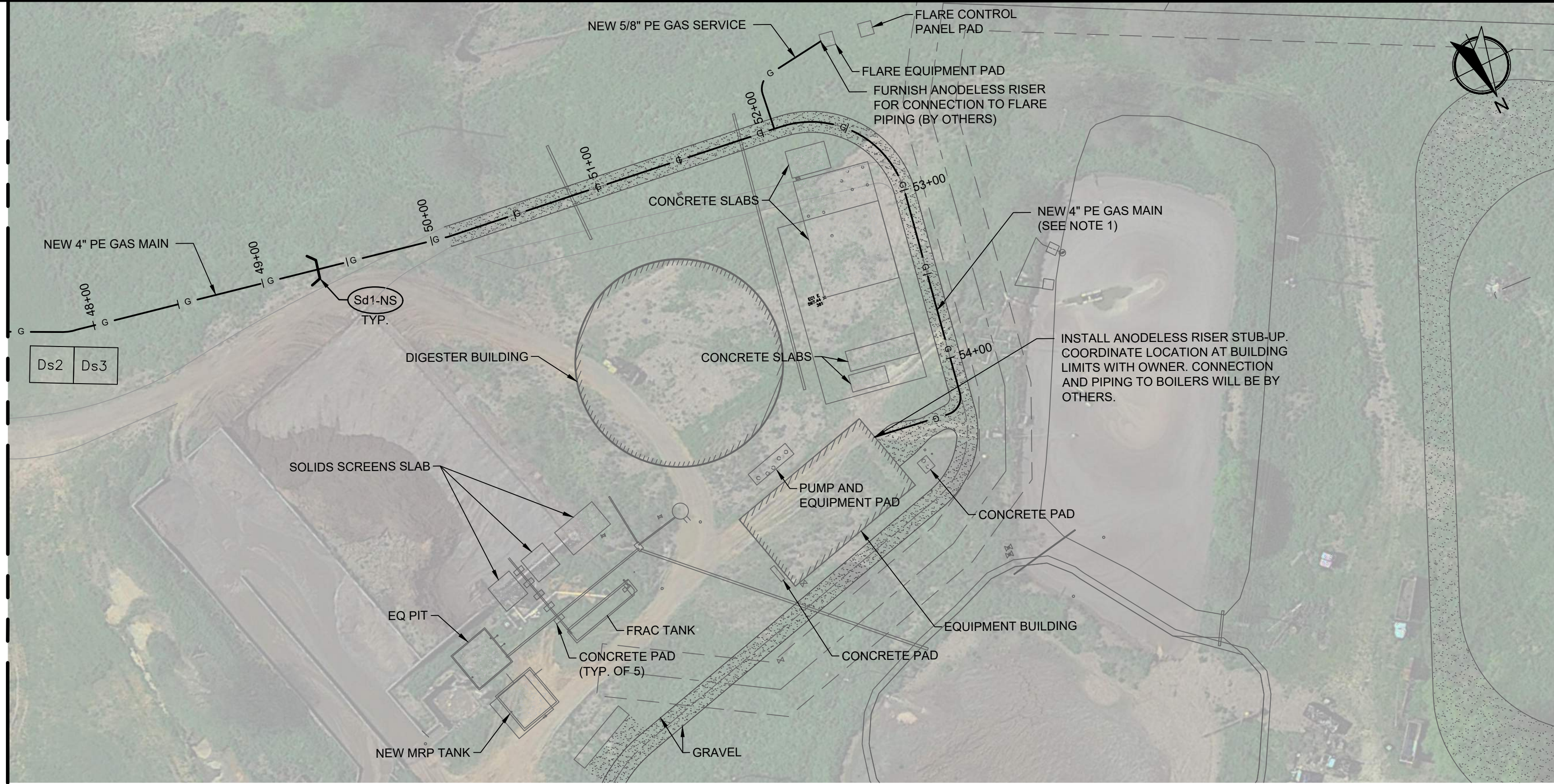
Drawn By: JGP Checked By: JGP

Date: 10/24/2022

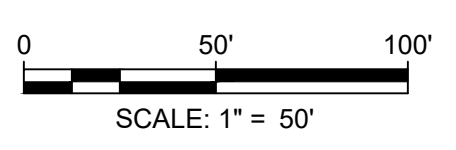
Scale: As Shown

Project No.:
220320.00

Drawing No.:
C3



- NOTES:**
- COORDINATE WITH SITE CONTRACTOR AND OWNER REGARDING LOCATIONS OF EXISTING BURIED PIPING AND UTILITIES WITHIN THE SITE TO AVOID DAMAGE OR DISTURBANCE.
 - OWNER SHALL REPLACE GRAVEL DISTURBED DURING INSTALLATION WITHIN LIMITS OF ACCESS DRIVE.



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File Attachments for Item:

8. Approval of FY2022 Budget Amendment #2 (staff-Finance)

2022 BUDGET AMENDMENT #2

	Increase (Decrease) to Current Budget	Total
General Fund Revenues:		
Taxes	(368,330)	
Licenses & Permits	16,435	
Charges for Services	188,570	
Interest & Miscellaneous	192,080	
Transfer from Other Funds	11,500	
Appropriation from Fund Balance	(40,255)	
Total General Fund Revenue Adjustment		0
General Fund Expenditures:		
Executive Officers	4,670	
Board of Elections & Registration	(19,700)	
General Administration	(72,690)	
Legal Services	(6,000)	
Public Buildings	(106,000)	
Magistrate Court	6,100	
Probate Court	(25,000)	
Fire Stations & Rescue	(170,000)	
Ambulance Service	44,860	
Public Works	520,000	
Indigent Burial	600	
Public Transit System	(17,200)	
Recreation	(66,400)	
Uncle Remus Golf Course	6,760	
Edgewater Event Center	(100,000)	
Total General Fund Expenditure Adjustment		0
Special Service District Revenues:		
Interest & Miscellaneous	500	
Other Financing Sources	(500)	
Total Special Service District Revenue Adjustment		0
Special Service District Expenditures:		
Regional Development Fees	365	
Recyclables Collection	(365)	
Animal Services - City	555	
Animal Services	(555)	
Total Special Service District Expenditure Adjustment		0

2022 BUDGET AMENDMENT #2

	Increase (Decrease) to Current Budget	Total
Law Library Fund - Revenues	2,095	
Jail Fund - Revenues	9,305	
Juvenile Services Fund - Revenues	335	
Victim & Witness Assistance Program - Revenues	11,885	
Juvenile Prosecutor Fund - Expenditures	19,565	
American Rescue Plan Fund - Expenditures	1,656,836	
Drug Confiscation Fund - Revenues	32,000	
Drug Confiscation Fund - Expenditures	15,000	
Hotel/Motel Tax Fund - Revenues	300,000	
Hotel/Motel Tax Fund - Expenditures	265,270	
Solid Waste Fund - Revenues	150,425	
Solid Waste Fund - Expenses	90,000	
Oconee Springs Park Fund- Revenues	46,440	
Oconee Springs Park Fund- Expenses	46,440	

File Attachments for Item:

9. Awarding of Solicitation 22-42001-002 Landfill Supplemental Maintenance Grading (staff-CM)

October 31, 2022

Mr. Paul Van Haute
Putnam County Manager
Putnam County Board of Commissioners
117 Putnam Drive, Suite A,
Eatonton, Georgia 31024

Re: Bid No.: 22-42001-002 Landfill Supplemental Maintenance Grading

Dear Mr. Haute,

Two (2) bids were received by Putnam County on October 12, 2022 on Bid No. 22-42001-002 Landfill Supplemental Maintenance Grading.

The low bidder was Peed Bros., Inc. with a bid of \$1,278,530.17. We have reviewed the bid prices and consider the low bid to be acceptable. It is recommended that the contract be awarded to Peed Bros., Inc.

A tabulation of the bids received is attached.

Sincerely,



Russell Small

BIDDER	BASE BID
Peed Brothers	1,278,530.17
Harper & Sons	1,424,010

Peed Bros. Inc., Butler, GA

Harper & Son Construction, Inc., Eatonton, GA

Wm H. Cook
10-12-22
Lynn Beasly
10-12-22