

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Agenda

Friday, January 3, 2025 ♦ 10:00 AM

Putnam County Administration Building – Room 203

Opening

1. Welcome - Call to Order
2. Approval of Agenda
3. Invocation - Chairman Bill Sharp
4. Pledge of Allegiance (staff)

Regular Business Meeting

5. Public Comments
6. Consent Agenda
 - a. Approval of Minutes - December 17, 2024 Regular Meeting
7. Appeal by Ann Foster of the Planning & Zoning Commission decision to grant sideline setback at 407 E. Riverbend Drive (staff-P&D)
8. Request from LA Development LLC for Revised Final Plat Subdivision Approval for Overlook at Pea Ridge (staff-P&D)
9. Report from Putnam Development Authority
10. Authorization for Chairman to sign Resolutions for the Tax Commissioner's office (staff-Tax Comm)
 - a. Resolution for Authority for the Tax Commissioner to Receive Funds
 - b. Resolution for Establishing Tax Due Date
 - c. Resolution for the Waiver of Penalties and Interest on Unpaid Ad Valorem Taxes
11. Authorization for Chairman to sign ACCG Defined Benefit Plan Resolution (staff-CM)
12. Discussion and possible action regarding the creation of a Recreation Authority (staff-CM)
13. Approval of Certification of Road Abandonment for a portion of Napier Mill Road (staff-CC)
14. Appointment to the Eatonton-Putnam County Library Board (staff-CC)
15. Discussion and possible action regarding Facebook Live Streaming of BOC Meetings (staff-CM)

Reports/Announcements

16. County Manager Report
17. County Attorney Report
18. Commissioner Announcements

Closing

19. Adjournment

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The board can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

File Attachments for Item:

6. Consent Agenda

a. Approval of Minutes - December 17, 2024 Regular Meeting

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Tuesday, December 17, 2024 ♦ 6:00 PM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Tuesday, December 17, 2024 at approximately 6:00 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

PRESENT

- Chairman Bill Sharp
- Commissioner Tom McElhenney
- Commissioner Daniel Brown
- Commissioner Steve Hersey
- Commissioner Jeff Wooten

STAFF PRESENT

- County Attorney Adam Nelson
- County Manager Paul Van Haute
- County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Sharp called the meeting to order at approximately 6:00 p.m.
(Copy of agenda made a part of the minutes on minute book page _____.)

2. Approval of Agenda

Motion to approve the Agenda.

Motion made by Commissioner Wooten, Seconded by Commissioner Brown.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Hersey, Commissioner Wooten

3. Invocation

Pastor Brandon Walton, Bible Fellowship Church, was unable to attend the meeting due to a death in his family. County Attorney Nelson gave the invocation.

4. Pledge of Allegiance (JW)

Commissioner Wooten led the Pledge of Allegiance.

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5. Special Presentation - Retirement Proclamation - Darren Alford

The commissioners presented a proclamation and gift card to Darren Alford congratulating him on his retirement.

Zoning Public Hearing

6. Request by William R. Jerles Jr., agent for Danny Copelan, Uyvonna Copelan, and Drew Copelan, to rezone 150 acres at 612 Sparta Highway from AG to C-2 [Map 092, Part of Parcel 017, District 2] (staff-P&D)

Mr. Billy Jerles spoke in support of this request. No one signed in to speak against this item. Planning and Development staff recommendation was for approval to rezone 150 acres at 612 Sparta Highway from AG to C-2 with the following conditions:

1. Use of the property shall be limited to a utility facility, which shall conform to the applicant’s submitted concept plan.
2. All utility vehicles and equipment must be stored in an enclosed building or a designated screened parking lot.
3. This rezoning approval shall be conditioned upon the resurveying and recordation in the Superior Court of Putnam County of an accurate plat within 60 days of approval by the board of commissioners. A copy of the recorded plat shall be filed with the planning and development department director. Failure to file a plat pursuant to this subsection shall have the effect of invalidating the rezoning action as stated in Section 66-165(e)(3) of the Putnam County Code of Ordinances.

Motion to approve the request by William R. Jerles Jr., agent for Danny Copelan, Uyvonna Copelan, and Drew Copelan, to rezone 150 acres at 612 Sparta Highway from AG to C-2 [Map 092, Part of Parcel 017, District 2] with the following conditions:

- 1. Use of the property shall be limited to a utility facility, which shall conform to the applicant’s submitted concept plan.**
- 2. All utility vehicles and equipment must be stored in an enclosed building or a designated screened parking lot.**
- 3. This rezoning approval shall be conditioned upon the resurveying and recordation in the Superior Court of Putnam County of an accurate plat within 60 days of approval by the board of commissioners. A copy of the recorded plat shall be filed with the planning and development department director. Failure to file a plat pursuant to this subsection shall have the effect of invalidating the rezoning action as stated in Section 66-165(e)(3) of the Putnam County Code of Ordinances.**

Motion made by Commissioner Brown, Seconded by Commissioner McElhenney.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Hersey, Commissioner Wooten

Regular Business Meeting

7. Public Comments

Ms. Barbara Vargo commented on decision making.

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- 8. Consent Agenda
 - a. Approval of Minutes - December 6, 2024 Regular Meeting (staff-CC)
 - b. Approval of Minutes - December 6, 2024 Executive Session (staff-CC)
 - c. Approval of 2024 Alcohol License for Pals Watering Hole (staff-CC)

Motion to approve the Consent Agenda.

Motion made by Commissioner Brown, Seconded by Commissioner Hersey.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Hersey, Commissioner Wooten

(Copy of alcohol license made a part of the minutes on minute book page _____.)

9. Chairman's Appointment to the Jimmy Davis Park Partnership Advisory Council (DB)
Chairman Sharp appointed Mr. Sidney Jackson to the Jimmy Davis Park Partnership Advisory Council based on Commissioner Brown’s recommendation.

10. Authorization for Chairman to sign 2025 Contract between Putnam County and Eatonton-Putnam Chamber of Commerce dba/Visit Eatonton (staff-CM)

County Manager Van Haute advised that the proposed new contract had been changed to a 45% to the Chamber/55% to the County split.

County Attorney Nelson reminded the board that they recently changed the ordinances to follow state law.

Motion to approve the 2025 Contract between Putnam County and Eatonton-Putnam Chamber of Commerce dba/Visit Eatonton as presented.

Motion made by Commissioner Hersey, Seconded by Chairman Sharp.

Voting Yea: Commissioner Hersey

Voting Nay: Commissioner McElhenney, Commissioner Brown, Commissioner Wooten

Motion to approve the 2025 Contract between Putnam County and Eatonton-Putnam Chamber of Commerce dba/Visit Eatonton at a 60% to the Chamber/40% to the County split with a decrease to the Chamber’s percentage each year until it reaches 45%.

Motion made by Commissioner Brown. No second received. Motion failed for lack of a second.

Motion to approve the 2025 Contract between Putnam County and Eatonton-Putnam Chamber of Commerce dba/Visit Eatonton and follow state law with a 58% to the Chamber/42% to the County split for one year.

Motion made by Commissioner Wooten, Seconded by Commissioner Brown.

Motion amended to end the contract on September 30, 2025.

Amended motion made by Commissioner Hersey, Seconded by Chairman Sharp

Voting Yea: Commissioner Hersey

Voting Nay: Commissioner McElhenney, Commissioner Brown, Commissioner Wooten

Amended motion failed.

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Vote on original motion to approve the 2025 Contract between Putnam County and Eatonton-Putnam Chamber of Commerce dba/Visit Eatonton and follow state law with a 58% to the Chamber/42% to the County split for one year.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Wooten

Voting Nay: Commissioner Hersey

Current Chamber of Commerce President Maggie Milner introduced her replacement, Mr. Robbie King, who will take over the position on January 17, 2025.

11. Appeal by John Crochet of Short Term Rental License Decision (staff-CC)
Mr. Sam Crochet and his sister Stacia Crochet advised that county staff refused their 2024 STR license at 114 Winding River Road and provided handouts to the board explaining what happened.

Motion to uphold the appeal by John Crochet of Short Term Rental License decision and allow them to apply by December 31, 2024.

Motion made by Commissioner Hersey, Seconded by Commissioner Brown.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Hersey

Voting Nay: Commissioner Wooten

(Copy of documents made a part of the minutes on minute book pages _____ to _____.)

12. Awarding of Solicitation 24-42001-002 2024 Putnam County SPLOST Road Resurfacing (staff-CM)

County Manager Van Haute reported that three bids were received with the lowest bidder being Pittman Construction Company in the amount of \$15,099,945.15. He further advised that he will be asking each district commissioner for additional miles of roads since this bid is lower than the bond amount that was issued.

Motion to award Solicitation 24-42001-002 2024 Putnam County SPLOST Road Resurfacing to Pittman Construction Company in the amount of \$15,099,945.15.

Motion made by Commissioner Brown, Seconded by Commissioner Hersey.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Hersey, Commissioner Wooten

Reports/Announcements

13. County Manager Report

County Manager Van Haute reported the following:

- Reminder of county employees Christmas lunch tomorrow
- Merry Christmas, Happy New Year, and everyone stay safe
- Ribbon cutting for the new Whataburger is tomorrow

14. County Attorney Report

County Attorney Nelson wished everyone a Merry Christmas and commented on how much he appreciated working with Commissioner Brown.

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15. Commissioner Announcements

Commissioner McElhenney: wished everyone a Merry Christmas and Happy New Year.

Commissioner Brown: wished everyone a Merry Christmas, Happy New Year and safe travels.

Commissioner Hersey: wished everyone a Merry Christmas and Happy New Year.

Commissioner Wooten: wished everyone a Merry Christmas and Happy New Year.

Chairman Sharp: commented to Commissioner Brown that it had been a pleasure serving with him and thanked him for his contributions; he wished everyone a Merry Christmas and reminded everyone that it was the third week of Advent-Joy.

Executive Session

16. Enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel, Litigation, or Real Estate

Executive Session was not needed.

17. Reopen meeting following Executive Session

Executive Session was not held.

18. Authorize Chairman to sign Affidavit concerning the subject matter of the closed portion of the meeting

Executive Session was not held.

19. Action, if any, resulting from the Executive Session

Executive Session was not held.

Closing

20. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner Hersey, Seconded by Commissioner McElhenney.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Hersey, Commissioner Wooten

Meeting adjourned at approximately 8:09 p.m.

ATTEST:

Lynn Butterworth
County Clerk

B. W. "Bill" Sharp
Chairman

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File Attachments for Item:

7. Appeal by Ann Foster of the Planning & Zoning Commission decision to grant sideline setback at 407 E. Riverbend Drive (staff-P&D)



PUTNAM COUNTY PLANNING & DEVELOPMENT

117 Putnam Drive, Suite B ♦ Eatonton, GA 31024

Tel: 706-485-2776 ♦ 706-485-0552 fax ♦ www.putnamcountyga.us

City of Eatonton
Putnam County

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DEC 13 2024 PM 4:17

APPEAL APPLICATION

THE UNDERSIGNED HEREBY REQUESTS AN APPEAL BEFORE THE:

PUTNAM COUNTY BOARD OF COMMISSIONERS
 EATONTON CITY COUNCIL

APPLICANT: Ann Foster

ADDRESS: 409 E Riverbend Dr Eatonton, Ga. 31024

APPLICANT: _____

APPEAL IS AGAINST DECISION MADE BY: (check one of the following)

- The Director or Building official of Planning & Development
- The Planning & Zoning Commission
- The Technical Review Committee

DOCUMENTS NEEDED:

- Documentation of Action(s) taken
- Detailed letter stating the reason for the appeal of action taken
- All supporting documents

FILING FEE (\$125 - CHECK NO. 2557 CASH _____ C.C. _____)

SIGNATURE OF APPLICANT: Ann Foster DATE: 12/13/24

* ALL APPEALS MUST BE FILED WITHIN TEN DAYS OF SAID DECISIONS PER THE PUTNAM COUNTY CODE OF ORDINANCES,

- CHAPTER 66 – ZONING, SEC. 66-157(d)(1) AND SEC. 66-158 (c)(1),,
- Chapter 28 – Development Regulation – Sec. 28-101.
- City-Chapter 75-44

RCVD 2024 DEC 13

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OFFICE USE: DATE FILED: <u>12-13-2024</u> RECEIVED BY: <u>DE</u>
DATE OF DECISION MADE BY DIRECTOR OF PLANNING & DEVELOPMENT: _____
DATE HEARD BEFORE PLANNING & ZONING COMMISSION: _____

Ann Foster
409 E. Riverbend Dr.
Eatonton, Georgia 31024

Dec. 13, 2024

To: Putnam County Board of Commissioners

From: Ann Foster

RE: Appeal of Zoning Boards Decision to Grant Sideline setback at 407 E. Riverbend Dr., Eatonton, GA 31024

After we alerted the Planning and Zoning office in May of 2024, the owner of the property at 407 E. Riverbend was given a notice of violation that the pool structure was being built within the 15ft required setback, thus purposefully violating the ordinance. It's actually, 2 feet, 8 inches from the property line on one end and a little over 11ft at the other. The owner attached the pool to the retaining wall hence making it all one structure. Putnam County Planning and Zoning has approved the owner's request for a variance of 3.75 ft, allowing them to leave the entire structure and just put a few plants on it. This does not remedy the violation of the setback requirement of 15 ft as required by the current code. The 3.75 ft variance approved by the Zoning Commission does not correct the violation as the entire structure is still 2ft. 8in. in one place to 5ft. 3in. to 6ft. 3in. in another place.

Attached:

- Exhibit A: Documentation of action taken by zoning commission, pages 2-4
- Exhibit B: Copy of original plan submitted to P & Z (retaining wall not attached), pages 5-6
- Exhibit C: Sec. 66-132, List of uses and performance standards, Put. Co. Zoning Ordinance, page 7
- Exhibit D: Photos of original retaining wall, when it was attached and what is there now, page 8
- Exhibit E: A timeline of events, page 9
- Exhibit F: Additional photos of violation, pages 10-11
- Exhibit G: Plan approved by zoning commission, page 12
- Exhibit H: Additional photos, pages 13-14


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Exhibit A
(3 pages)



PUTNAM COUNTY PLANNING & DEVELOPMENT

117 Putnam Drive, Suite B ♦ Eatonton, GA 31024

Tel: 706-485-2776 ♦ 706-485-0552 fax ♦ www.putnamcountyga.us

Agenda

Thursday, December 05, 2024 ♦ 6:30 PM

Putnam County Administration Building – Room 203

The Putnam County Planning & Zoning Commission will conduct a public hearing meeting on December 5, 2024 at 6:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, GA. The following agenda will be considered:

Opening

1. Call to Order
2. Attendance
3. Rules of Procedures

Minutes

4. Approval of Minutes

Requests

5. Request by **Trevor J. Addison** for a left-side setback variance at 101 Emory Drive. Presently zoned R-2 [Map 111A, Parcel 007, District 3].

Staff recommendation was for approval of an 14-foot side yard setback variance, being 16.5 feet from the left side property line at 101 Emory Drive [Map 111A, Parcel 007, District 3].

Motion: Member Jones made the motion to approve the 14-foot side yard setback variance, being 16 feet from the left side property line at 101 Emory Drive. [Map 111A, Parcel 007, District 3].

Second: Member Atkinson

Voting Yea: Member Hurt, Member Jones, Member Atkinson, Chairman Mitchell

The motion was approved by a vote of 4.

6. Request by **William R. Jeries Jr., agent for Danny Copelan, Uyvonna Copelan, and Drew Copelan** to rezone 150 acres at 612 Sparta Hwy from AG to C-2. [Map 092, Part of Parcel 017, District 2].*

Staff Recommendation was for approval to rezone 150 acres from AG to C-2 at 612 Sparta Hwy [Map 092, Part of Parcel 017, District 2].*with the following conditions:

1. Use of the property shall be limited to a utility facility, which shall conform to the applicant's submitted concept plan.
2. All utility vehicles and equipment must be stored in an enclosed building or a designated screened parking lot.
3. This rezoning approval shall be conditioned upon the resurveying and recordation in the Superior Court of Putnam County of an accurate plat within 60 days of the approval by the board of commissioners. A copy of the recorded plat shall be filed with the planning and development director. Failure to file a plat pursuant to this subsection shall have the effect of

invalidating the rezoning action as stated in Section 66-165(e)(3) of the Putnam County Code of Ordinances.

Motion: **Member Hurt** made the motion to approve the request to rezone 150 acres at 612 Sparta Hwy from AG to C-2 [Map 092, Part of Parcel 017, District2].* with the following conditions:

- 1. Use of the property shall be limited to a utility facility, which shall conform to the applicant’s submitted concept plan.**
- 2. All utility vehicles and equipment must be stored in an enclosed building or a designated screened parking lot.**
- 3. This rezoning approval shall be conditioned upon the resurveying and recordation in the Superior Court of Putnam County of an accurate plat within 60 days of the approval by the board of commissioners. A copy of the recorded plat shall be filed with the planning and development director. Failure to file a plat pursuant to this subsection shall have the effect of invalidating the rezoning action as stated in Section 66-165(e)(3) of the Putnam County Code of Ordinances.**

Second: **Member Jones**

Voting Yea: **Member Hurt, Member Jones, Member Atkinson, Chairman Mitchell**

The motion was approved by a vote of 4.

Old Business

Request by **Jennifer Bass and James Walker Jr.** for a rear and side yard setback variance at 407 East River Bend Drive. Presently zoned R-1R. [Map 120B, Parcel 004, District 3].* Mrs. Jennifer Bass represented this request.

Staff Recommendation was for approval of a 4-foot rear yard setback variance, being 61 feet from the nearest point to the lake on the lower right-hand corner specially as shown on the attached site plan and a 3.75-foot side yard setback variance, being 11.75 feet from the right rear corner specially as shown on the attached site plan, when facing the lake at 407 East River Bend Drive [Map 120B, Parcel 004, District 3].

Motion: **Member Jones** made the motion to deny the 4-foot rear yard setback variance, being 61 feet from the nearest point to the lake on the lower right-hand corner specially as shown on the attached site plan and a 3.75-foot side yard setback variance, being 11.75 feet from the right rear corner specially as shown on the attached site plan, when facing the lake at 407 East River Bend Drive [Map 120B, Parcel 004, District 3].

Second: **None.**

The motion died for lack of a second.

Motion: **Member Atkinson** made the motion to grant a 4-foot rear yard setback variance, being 61 feet from the nearest point to the lake on the lower right-hand corner and a 3.75-foot side yard setback variance, being 11.75 feet from the right rear corner, as shown on the site plan submitted with the application for variance, on condition that the improvements within and adjacent to the side setback depicted on the submitted site plan strictly comply with the actual improvements on the property [Map 120B, Parcel 004, District 3].

Second: **Chairman Mitchell**

Voting Yea: **Member Hurt, Member Atkinson, Chairman Mitchell**
Voting Nay: **Member Jones**

The motion was approved by a vote of 3 to 1.

Adjournment

Meeting adjourned at 7:15 PM

The Planning & Zoning Commission meeting will be conducted pursuant and in accordance with O.C.G.A. Chapter 36-66.

Notice: All opponents to any rezoning request on the Planning & Zoning Commission and the Board of Commissioners agendas must file a disclosure of campaign contributions with the Planning & Development Department within five calendar days prior to public hearings if you have contributed \$250.00 or more to an elected official in Putnam County within the last five years.

*The Putnam County Board of Commissioners will hear these agenda items on December 17, 2024 at 6:00 P.M., in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, GA 31024.

The full meeting package can be reviewed in the Planning & Development office upon request.

The Board of Commissioners reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the Board of Commissioners, staff, and members of the public exceeds the legal limits.

The Board of Commissioners' hearing will be conducted pursuant to O.C.G.A. 50-14-1 and Section 66-159 of the Putnam County Code of Ordinances and meets the requirements of the Zoning Procedures Laws established in O.C.G.A 36-66.

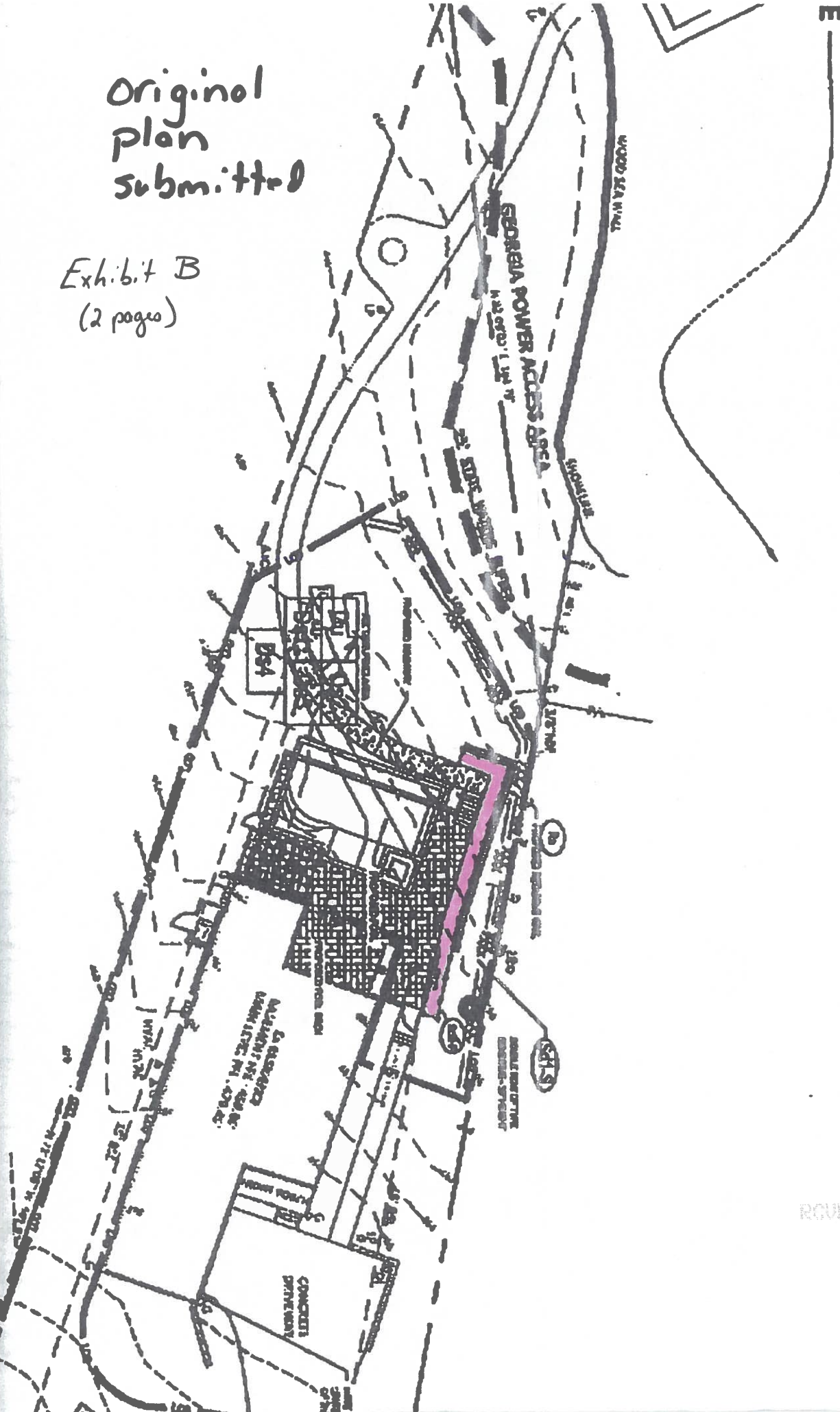
Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

RCVD 2024 DEC 13



Original
plan
submitted

Exhibit B
(2 pages)



RCVD 2024DEC 13

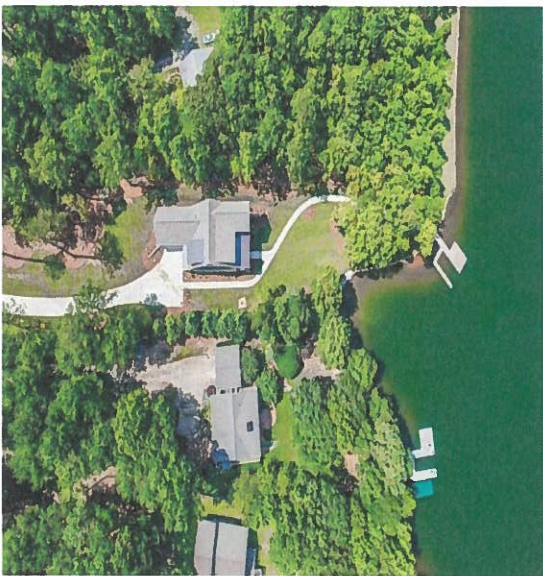
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B



RCUD 2024 DEC 18

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Sec. 66-132. - List of uses and performance standards.

Exhibit C

(a) *Accessory uses and structures.*

(1) *Accessory uses and structures customarily incidental to any allowed use.*

- a. An accessory structure shall be located on the same lot and within the same zoning boundary as the principal building/use to which it is accessory.
- b. No accessory structure shall be constructed upon a lot until construction of the principal building has commenced. If the principal building has not been completed within 12 months of the issuance of a building permit, then the accessory use shall be continued only with express permission of the director of the planning and development department based upon unusual circumstances or hardship. Under no circumstances shall the accessory structure or use continue for more than 24 months if the principal structure/use has not been completed.
- c. An accessory structure, with the exception of garages and carports, shall be permitted in the side or rear yard of any R, RM or R-PUD district.
- d. Setback use for waterfront lots on Lakes Oconee and Sinclair. A detached accessory structure may be located in the portion of the setback between the house on the property and the street. Setbacks for the district must be followed.
- e. No accessory structure in a nonresidential district shall be used by other than employees or relatives of the owner unless otherwise allowed by provisions of this chapter.
- f. Accessory structures shall not exceed two stories in height and may not cover more than 30 percent of the rear yard.
- g. Where a corner lot in a residential district adjoins another lot, no accessory structure shall be located closer to the side street right-of-way line than the principal building or closer than 25 feet to the rear property line. The setback of 25 feet will not be required when the adjoining yard is a rear yard.
- h. When an accessory structure is attached to the principal building by a breezeway, passageway or similar means, the accessory structure shall comply with the setback requirements of the principal building to which it is accessory.
- i. Private accessory structures such as swimming pools in a residential district shall comply with the minimum side and rear setback requirements of that district. Setback minimums shall be measured from the decking or closest part of the pool structure to the applicable property line. Accessory swimming pools shall be permitted only upon written approval by the director of planning and development department.
- j. Accessory uses in a multi-family development or manufactured home park may include laundry facilities and must be housed in a separate area for the convenience of residents.



PCOD 2024 DEC 13

Handwritten signature in blue ink.

Exhibit D



11 feet, 2 inches from property line



6 feet, 3 inches from property line



5 feet, 3 inches from property line

RCVD 2024 DEC 13

- 5/23/2024 Retaining wall to close to property line
- 5/25/2024 Alan sent email with photos to Lisa
- 5/28/2024 P& Z acknowledged receipt of our complaint
- 5/30/2024 Alan send email w/ photos to Adam Nelson, said he'd look into it
- June 2024 Ms. Jackson came out the first week of June, she indicated the "retaining" was not a violation. She was informed by Alan that we were concerned it was part of the pool structure. She said it was not.
- 8/26/2024 Filled in between pool deck and "retaining wall/fence" with concrete. I sent text to Lisa w/ photos
- 8/27/2024 (per the NOV) contractor to meet w/ P & Z

- 9/5/2024 (per the NOV) P & Z met w/ developers to discuss "violation". See NOV
- 9/5/2024 Alan talked to Lisa on site. She stopped by after meeting w/ contractor.
- 9/6/2024 ? date, believe this is the date the NOV was issued
- 9/10/2024 Developer give new date of 10/18/24 to submit revision of plans
- 9/19/2024 I sent Ms. Jackson a text with photos showing the project and how close to the property line, an they were still working on it. They were adding a column and a gate to the existing structure.

- 10/9/2024 Property owners submitted a request for variance on 10/9/2024. By this point all work had been completed, without approval. The entire project encroaches on the setback. Still working on the project by adding a fence/railing to the outside corner
- 10/19/2024 I submitted an open records request for the revision that contractor was to hand in by 10/18/24, the message was there were no documents.

- 10/22/24 Contractor installed Emerald arborvitae's on the tall north facing wall. These plants require full sun.

RCVD 2024 DEC 13



Exhibit F
(2 pages)



2 feet, 8 inches from the property line



I'm standing just behind my property line.
Note that the side wall is not even the shape of the original plan submitted.

RCVD 2024 DEC 13

F



11 feet, 2 inches from property line



6 feet, 3 inches from property line

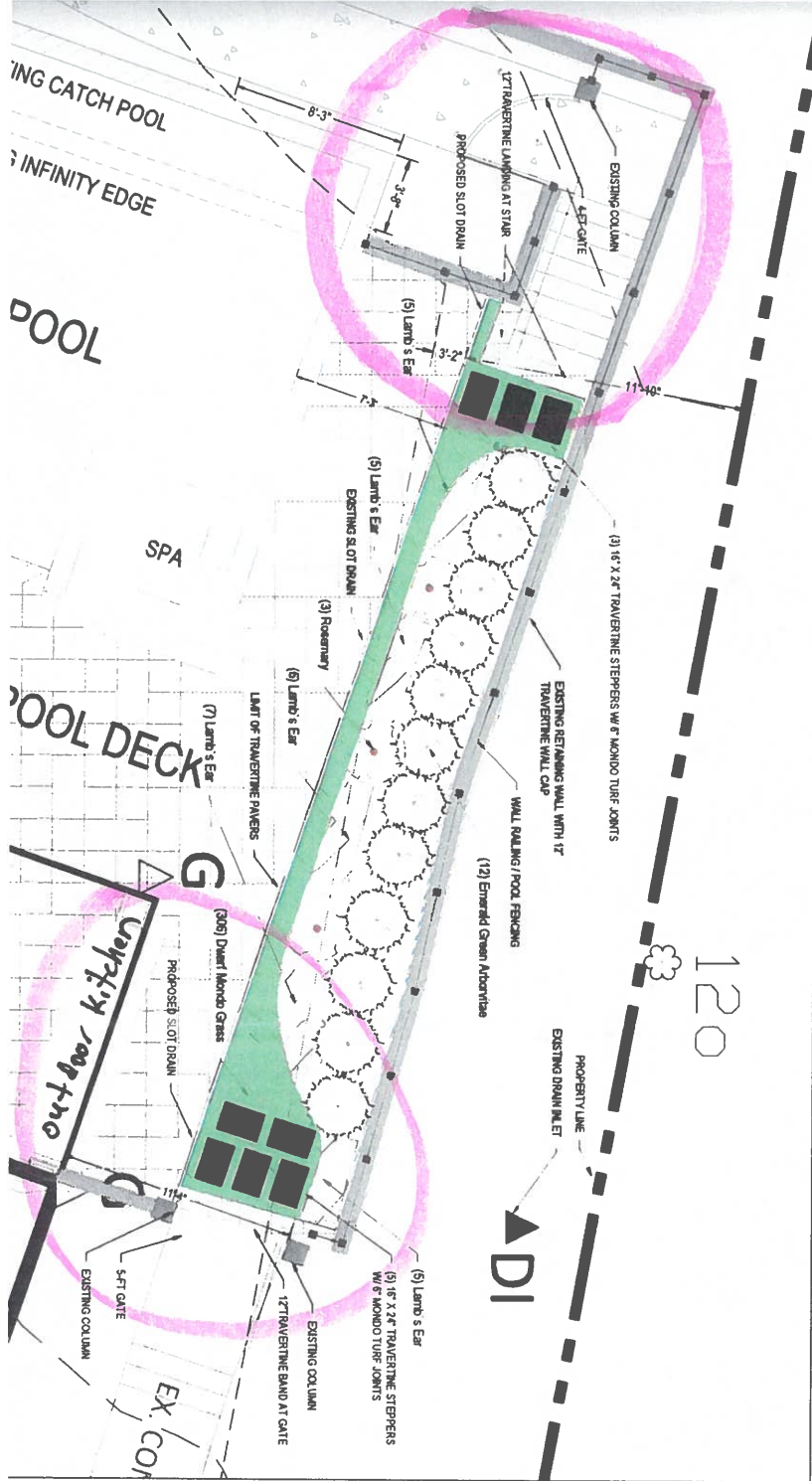


5 feet, 3 inches from property line

RCUD 2024 DEC 13

Handwritten signature

Exhibit G



RCVD 2024 DEC 13

Exhibit H
(2 pages)

Concrete cut out for plants, but still attached to the wall and is part of the structure. This structure is not 11.25 inches from the property line.



RCVD 2024 DEC 13

DE



H

Stairs and wall are part of the pool structure, and were not intended to be attached per the original drawing filed with Building Dept.

RCVD 2024 DEC 13
DL

©2024, BUTLER LANDSCAPE & DESIGN
Any other use of this drawing including any reproduction or alteration of this drawing without the prior written approval of Butler Landscape & Design is prohibited.

JENNIFER BASS &
JAMES WALKER, JR
RESIDENCE
407 EAST RIVER BEND DRIVE
EATONTON, GEORGIA 31024

REVISIONS

#	DATE	REV. REF.
1	10/3/2024	PER PUTNAM CO
2	10/9/2024	PER PUTNAM CO
3	11/14/2024	PER OWNER

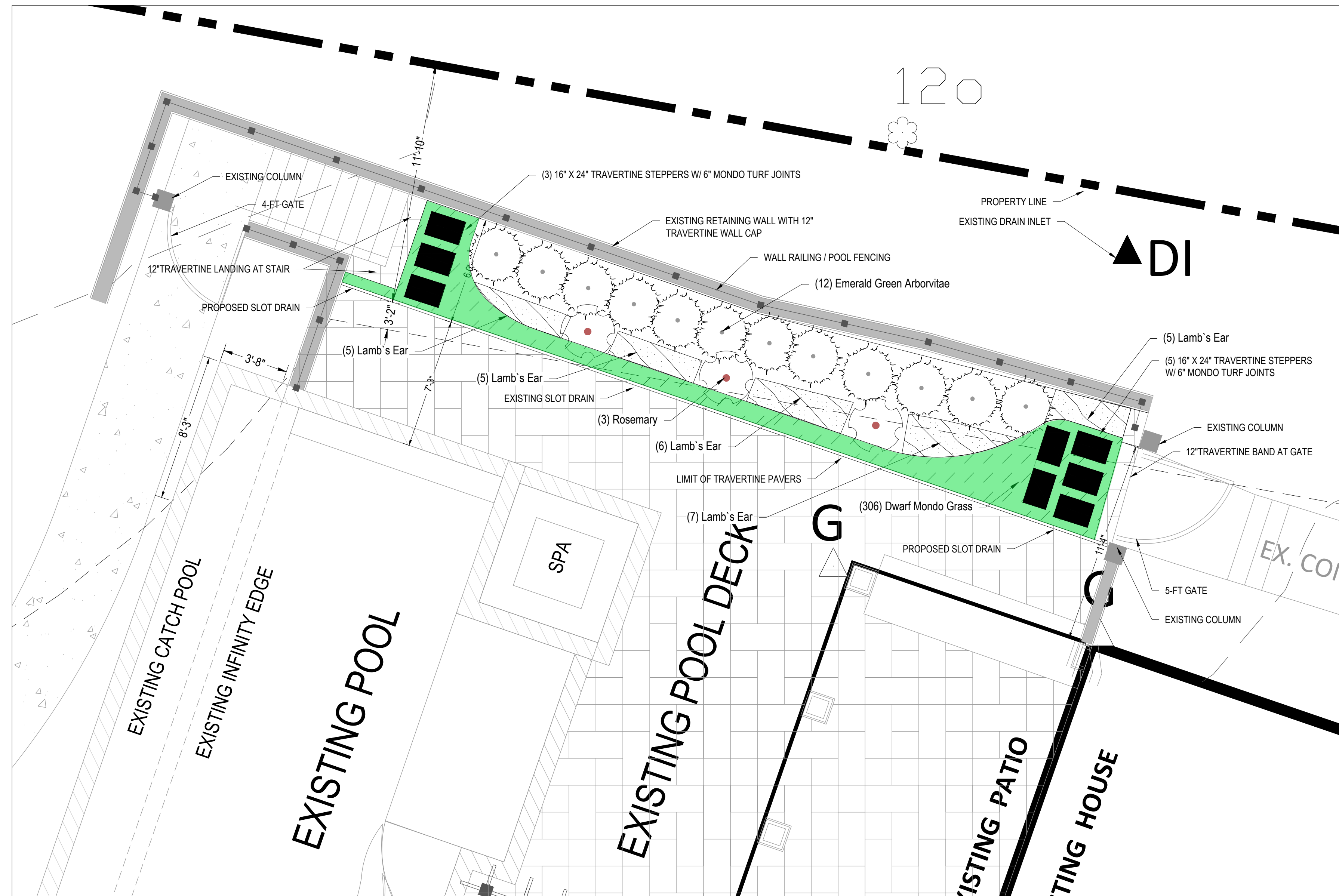
DRAWN BY:	STATUS:
SCALE:	ISSUE
SEE DRAWING	DATE:
	11/14/2024

SHEET TITLE

SITE PLAN
ENLARGEMENT

SHEET NUMBER

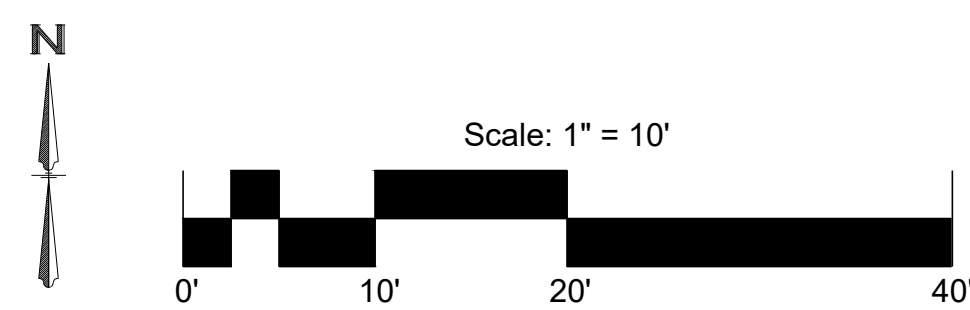
L-101



DETAIL VIEW
SCALE: 1" = 10'

PLANT SCHEDULE

SYMBOL	QTY	BOTANICAL / COMMON NAME	SIZE	REMARKS	
TREES					
	12	Thuja occidentalis 'Smaragd' / Emerald Green Arborvitae	10 gal.		
SYMBOL QTY BOTANICAL / COMMON NAME SIZE SPACING REMARKS					
SHRUBS					
	3	Rosmarinus officinalis / Rosemary	1 gal.	36" o.c.	
GROUND COVERS					
	306	Ophiopogon japonicus 'Nanust' / Dwarf Mondo Grass	4" pot	6" o.c.	
	28	Stachys byzantina 'Silky Fleece' / Lamb's Ear	1 qt.	18" o.c.	



NOT FOR CONSTRUCTION
THESE PLANS HAVE NOT BEEN APPROVED
BY THE GOVERNING AGENCY
AND ARE SUBJECT TO CHANGE.

File Attachments for Item:

8. Request from LA Development LLC for Revised Final Plat Subdivision Approval for Overlook at Pea Ridge (staff-P&D)



PUTNAM COUNTY PLANNING & DEVELOPMENT

117 Putnam Drive, Suite B ♦ Eatonton, GA 31024

Tel: 706-485-2776 ♦ 706-485-0552 fax ♦ www.putnamcountyga.us

REQUEST FOR FINAL PLAT SUBDIVISION APPROVAL

THE UNDERSIGNED HEREBY REQUESTS AN INSPECTION OF SUBDIVISION FOR FINAL PLAT APPROVAL.

APPLICANT: LA Development LLC ****Revision****

ADDRESS: 113 Harmony Crossing Suite 5
Eatonton, GA 31024

PHONE: 706-923-0190

PROPERTY OWNER IS DIFFERENT FROM ABOVE: _____
ADDRESS: _____

PHONE: _____

PROPERTY:

SUBDIVISION NAME: Overlook at Pea Ridge

LOCATION: 475 Pea Ridge Rd

MAP 089 PARCEL 024 NUMBER OF ACRES 93.41 PHASE _____

SUPPORTING INFORMATION ATTACHED TO APPLICATION:

- _____ FOUR COPIES OF THE AS-BUILT SURVEY
- _____ BOND FOR PERFORMANCE/MAINTENANCE
- _____ DEDICATION DEEDS FOR EASEMENTS, STREETS, and RIGHT-OF-WAYS

***APPLICANT HEREBY AFFIRMS THAT APPLICANT IS THE PROPERTY OWNER OR HAS THE LEGAL AUTHORITY TO SIGN THIS FORM ON OWNER'S BEHALF AND APPLICANT AGREES TO INDEMNIFY AND HOLD PUTNAM COUNTY HARMLESS IN THE EVENT IT IS DETERMINED APPLICANT DOES NOT HAVE SUCH LEGAL AUTHORITY.**

*SIGNATURE OF APPLICANT: [Signature] DATE: 12/17/24

FOR OFFICE USE	
AMOUNT \$ <u>\$365.00</u>	CHECK NO. _____
CASH _____ CREDIT CARD _____	RECEIPT# _____
DATE FILED: _____ BOC MEETING _____	DATE SIGNED: _____

Revised 10-1-23

RECEIVED DEC 17 2024 *[Signature]*

December 16, 2024

LA Development, LLC
113 Harmony Crossing, Ste 5
Eatonton, GA 31024

Re: Overlook at Pea Ridge - Entrance Gates

Lisa Jackson, Director of P&D

Dear Lisa,

Enclosed are 5 copies of the revised Final Plat for the Overlook at Pea Ridge subdivision with entrance gates showing as the only change. Per our conversation in May, we are requesting to make the Overlook at Pea Ridge subdivision gated at the entrance on Pea Ridge Road. The gates have been installed and they have been held open until Putnam County approval is obtained.

We, the developers, have been promising the residents of the subdivision that we would convert to a gated subdivision. Unfortunately, it has taken us 6 months to obtain the revised plat from the surveyor. We would like to expedite this process from here on so that we can make good on our promise to complete this task quickly.

Once you review, please let us know what the next step is so we can keep this moving.

Sincerely,



Lowell White III
Developer, LA Development, LLC
The Overlook at Pea Ridge

File Attachments for Item:

10. Authorization for Chairman to sign Resolutions for the Tax Commissioner's office (staff-Tax Comm)

a. Resolution for Authority for the Tax Commissioner to Receive Funds

b. Resolution for Establishing Tax Due Date

c. Resolution for the Waiver of Penalties and Interest on Unpaid Ad Valorem Taxes



**A RESOLUTION OF
PUTNAM COUNTY**

AUTHORITY FOR TAX COMMISSIONER TO RECEIVE FUNDS

BE IT RESOLVED per O.C.G.A. § 48-5-146, we the Board of Commissioners of Putnam County do hereby authorize the Tax Commissioner, Terrell Abernathy, to accept checks, credit cards and any form of United States legal tender for all taxes, fees, and licenses due their respective office.

Resolved this 3rd day of January 2025

BY: _____
B.W. "Bill" Sharp, Chairman

ATTEST: _____
Lynn Butterworth, County Clerk



RESOLUTION

ESTABLISHING TAX DUE DATE

WHEREAS, the Putnam County Board of Commissioners (“Board”) is authorized pursuant to O.C.G.A. § 48-5-150 to establish the due date for all taxes due the State and County; and

WHEREAS, the Board desires to set the due date for property taxes owed the State and County to December 1 in each calendar year; and

WHEREAS, the Tax Commissioner of Putnam County has approved the Board’s decision to set the due date to December 1.

THEREFORE, BE IT RESOLVED the Board of Commissioners of Putnam County, Georgia hereby establishes December 1 of each calendar year as the due date for all taxes due the State and County.

IN WITNESS WHEREOF, this ordinance has been duly adopted by the governing authority of Putnam County, Georgia on the 3rd day of January 2025.

Chairman B.W. “Bill” Sharp

Tax Commissioner Terrell Abernathy

County Clerk Lynn Butterworth

[Affix County Seal]



RESOLUTION

WAIVER OF PENALTIES AND INTEREST ON UNPAID AD VALOREM TAXES

Whereas, the Georgia General Assembly has adopted amendments to O.C.G.A. 48-5-242 relating to the waiver and / or reduction of penalties and interest due on unpaid ad valorem taxes.

THEREFORE, BE IT RESOLVED the Putnam County Board of Commissioners do hereby authorize the Putnam County Tax Commissioner pursuant to O.C.G.A. 48-5-242 and any other applicable law to waive unpaid penalties and / or interest on unpaid ad valorem taxes when the penalty or interest is less than ten dollars (\$10.00).

This resolution shall be effective upon adoption.

SO RESOLVED, this 3rd day of January 2025.

BY: _____
B.W. "Bill" Sharp, Chairman

ATTEST: _____
Lynn Butterworth, County Clerk

File Attachments for Item:

11. Authorization for Chairman to sign ACCG Defined Benefit Plan Resolution (staff-CM)

Resolution

WHEREAS, the Putnam County Board of Commissioners (the "Employer") sponsors the Association County Commissioners of Georgia Defined Benefit Plan for Putnam County Employees (the, "Plan");

WHEREAS, the Employer makes the Required Contributions to the plan in accordance with the Funding Policy maintained by the Board of Trustees for the Association County Commissioners of Georgia Pension Plan and Trust;

WHEREAS, in the accordance with such Funding Policy, the Employer may use its Accumulated Contribution Credits (if any) to partially or fully offset a Required Contribution in any year; and

WHEREAS, effective with the Plan's January 1, 2025 funding valuation report, the Accumulated Contribution Credits will be decreased if one or both of the following occurs:

- The funding valuation results in a liability increase of \$100,000 or less due to an assumption change.
- The funding valuation results in an actuarial loss of \$100,000 or less.

If one or both of the above occurs, the Accumulated Contribution Credits with be reduced by the amount of the liability increase due to the assumption change and/or the actuarial loss. If the balance of Accumulated Contribution Credits is less than the amount of the liability increase, there will be no decrease in the Accumulated Contribution Credits.

NOW THEREFORE, BE IT RESOLVED that the Employer hereby approves the election to reduce the Accumulated Contribution Credits as described above effective with the 2025 year and thereafter to the extent the Accumulated Contribution Credits equal or exceed \$100,000.

BE IT FURTHER RESOLVED that the Chairman of the Board of Commissioners of Putnam County, Georgia is hereby authorized, empowered and directed to take all further actions and to execute all documents necessary to implement this resolution.

BE IT FURTHER RESOLVED that any resolution in conflict with this resolution is hereby repealed.

The ____ day of _____, 2024.

PUTNAM COUNTY BOARD OF COMMISSIONERS

By: _____

Date: _____

File Attachments for Item:

13. Approval of Certification of Road Abandonment for a portion of Napier Mill Road (staff-CC)

**CERTIFICATION BY
PUTNAM COUNTY BOARD OF COMMISSIONERS
OF DETERMINATION REGARDING ABANDONING
COUNTY ROAD AND DECLARATION OF ABANDONMENT**

WHEREAS, the Putnam County Board of Commissioners has determined that a section of the county road system, specifically, a portion of Napier Mill Road more particularly described on a plat of survey attached hereto as "Exhibit A" and made a part hereof, has ceased to be used by the public to the extent that no substantial public purpose is served by it; and

WHEREAS, notice of a public hearing with respect to abandoning such public roads has been published once a week for a period of two weeks in *The Eatonton Messenger* which is the newspaper in which the sheriff's advertisements for the county are published; and

WHEREAS, on December 6, 2024, a public hearing on such issue was held;

NOW, THEREFORE, in accordance with the provisions of OCGA 32-7-2(b)(1), the Putnam County Board of Commissioners does hereby certify that it has determined that the portion of Napier Mill Road described on "Exhibit A" attached hereto has ceased to be used by the public to the extent that no substantial public purpose is served by it. The Board does hereby direct the County Clerk to record said certification in the Board's minutes, to provide said certification to the property owners located on the portion of the roads described on said "Exhibit A", and to publish notice of said certification in *The Eatonton Messenger* once a week for a period of two weeks.

The Board does hereby declare that portion of Napier Mill Road described on said "Exhibit A" to be abandoned once the requirements of OCGA 32-7-2(b)(1) have been met. Thereafter that portion of roads shall no longer be part of the county road system and the rights of the public in and to the portion of the roads as public roads shall cease.

This 3rd day of January 2024.

PUTNAM COUNTY BOARD OF COMMISSIONERS

B. W. "Bill" Sharp
Chairman

ATTEST:

Lynn Butterworth
County Clerk

THE FIELD DATA ON WHICH THIS PLAT IS BASED WAS COLLECTED USING A TOPCON GPT 9005 A ROBOTIC SURVEY SYSTEM AND A TOPCON FC-200 DATA COLLECTOR. THE DATA COLLECTED BY THE ROBOTIC SYSTEM HAS A CLOSURE PRECISION OF: 1" PER 25000' AND AN ANGULAR ERROR OF 06" PER ANGLE POINT. NO ADJUSTMENT WAS MADE. THIS PLAT HAS BEEN CALCULATED FOR CLOSURE AND FOUND TO BE ACCURATE TO: 1' FOOT PER 1000000'.

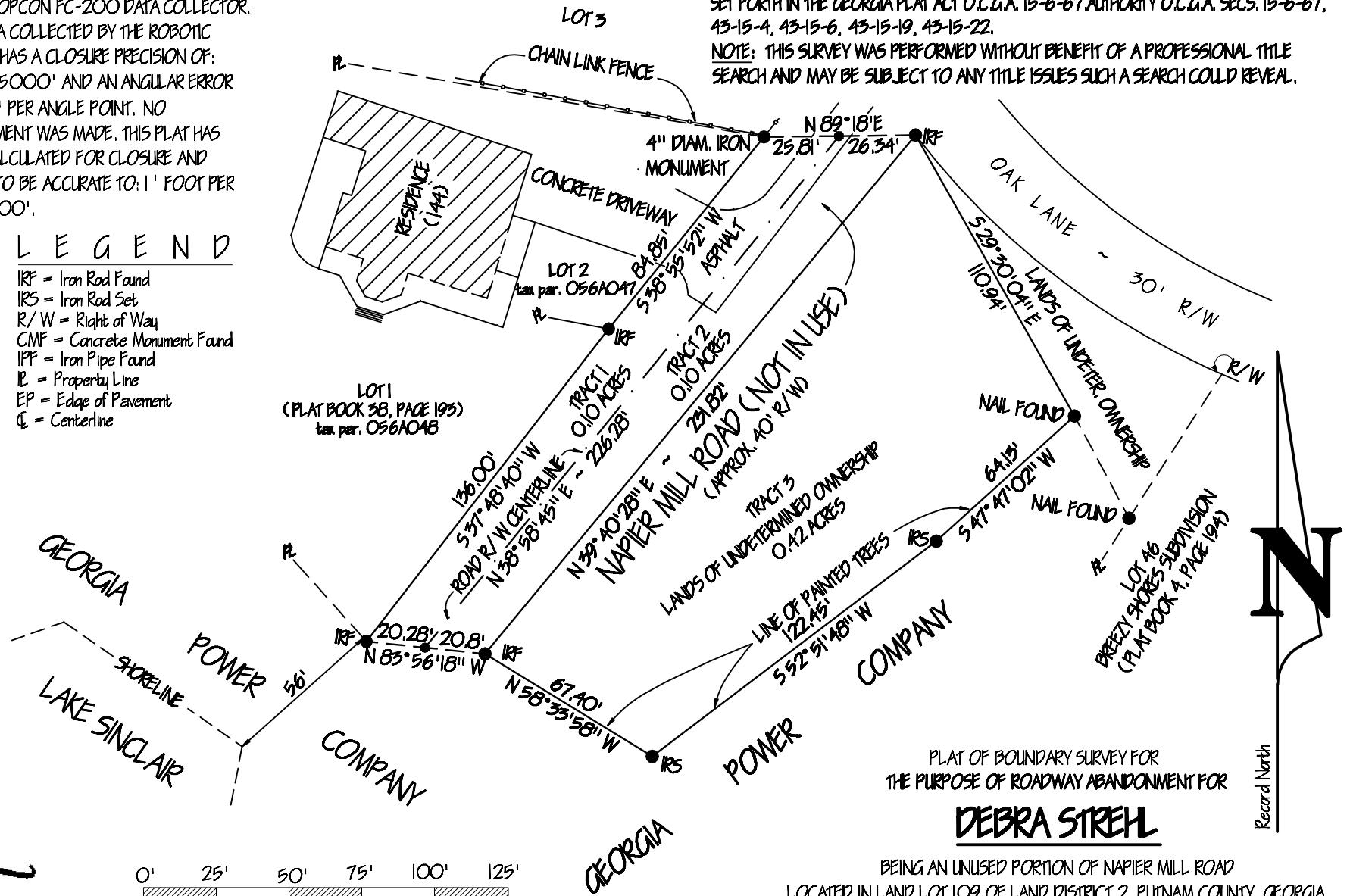
THIS SURVEY WAS PREPARED IN CONFORMITY WITH THE TECHNICAL STANDARDS FOR PROPERTY SURVEYS IN GEORGIA AS SET FORTH IN CHAPTER 180-7 OF THE RULES OF THE GEORGIA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND AS SET FORTH IN THE GEORGIA PLAT ACT O.C.G.A. 15-6-67. AUTHORITY O.C.G.A. SECS. 15-6-67, 43-15-4, 43-15-6, 43-15-19, 43-15-22.
NOTE: THIS SURVEY WAS PERFORMED WITHOUT BENEFIT OF A PROFESSIONAL TITLE SEARCH AND MAY BE SUBJECT TO ANY TITLE ISSUES SUCH A SEARCH COULD REVEAL.

LEGEND

- IRF = Iron Rod Found
- IRS = Iron Rod Set
- R/W = Right of Way
- CMF = Concrete Monument Found
- IPF = Iron Pipe Found
- PL = Property Line
- EP = Edge of Pavement
- CL = Centerline

PUTNAM CO. CHAIRMAN OF COUNTY COMMISSION CERTIFICATE
THE UNDERSIGNED, IN HIS AUTHORITY AS CHAIRMAN OF THE PUTNAM COUNTY, GEORGIA COMMISSION, DOES HEREBY AUTHORIZE THE ABANDONMENT OF THE ROADWAY HERE PLATTED AND SHOWN AS TRACTS 1 & 2 HEREON. THE UNDERSIGNED AFFIRMS THAT THIS PLAT IS APPROVED FOR RECORDING IN THE RECORDS OF THE CLERK OF COURT OF PUTNAM COUNTY.

DATE _____ PUTNAM CO. COMMISSION CHAIRMAN OR DESIGNEE _____



PLAT OF BOUNDARY SURVEY FOR THE PURPOSE OF ROADWAY ABANDONMENT FOR **DEBRA STREHL**

BEING AN UNUSED PORTION OF NAPIER MILL ROAD LOCATED IN LAND LOT 109 OF LAND DISTRICT 2, PUTNAM COUNTY, GEORGIA
DATE: NOVEMBER 30, 2023 SURVEY NUMBER: 023-027

Shad L. Atkinson, PLS No. 2254 127 Hardson Drive, Eatonton, Georgia 31024 (912) 294-2252

ROAD ABANDONMENT CHECKLIST

Name of Road Segment of Napier Mill Road

When there is a request to abandon a county road the following steps must be followed:

1. The Board of Commissioners must approve beginning the process at a regular board meeting.

Completed Date 10-15-2024

2. A "Notice of Intent to Abandon A County Road" must be published in the legal organ of the county for two weeks.

Completed Dates 11-7-2024 & 11-14-2024

3. Post signs at each end of the road proposed to be abandoned. *emailed to Frazier 11-4-24*

Completed Date 11-7-2024

4. Public hearing is held.

Completed Date 12-6-2024

5. Board of Commissioners approves Certification of Road Abandonment at a regular board meeting.

Completed Date 1-3-25

- a. A copy of the certification and plat is mailed to the property owner(s).

Completed Date _____

- b. A copy of the certification and plat is published in the county's legal organ for two weeks.

Completed Dates _____

6. Board of Commissioners declares road abandoned and authorizes Chairman to sign affidavit of abandonment (and, if needed, resolution conveying land to property owner and quit-claim deed) at a regular board meeting.

Completed Date _____

- a. County attorney prepares an affidavit of abandonment (and, if needed, resolution and quit-claim deed), to be executed by the Chairman, and files the affidavit and quit-claim deed with the Putnam County Superior Court.

Completed Date _____



Putnam County Board of Commissioners
Agenda Item Request Form

DATE OF MEETING REQUESTED: October 15 2024

REQUEST BY: Anthony Frazier, Public Works

AGENDA ITEM: Road Abandonment Request for segment of Naper Mill Rd

AGENDA ITEM TYPE:

- Checkboxes for Presentation (checked), Discussion, Action* (checked), and Other (Please Specify)

*ACTION REQUESTED: Approve/Disapprove abandonment of segment of Napier Mill Rd

SUPPORTING DOCUMENTATION PROVIDED: Yes (checked) No

BUDGET/FUNDING INFORMATION:

FACTS AND/OR ISSUES: Citizen requesting the abandonment of short section of Napier Mill Rd. We have been unable to determine if has been abandoned prior to this request.



PUTNAM COUNTY BOARD OF COMMISSIONERS

117 Putnam Drive, Suite A ♦ Eatonton, GA 31024 ♦ Tel: 706-485-5826 ♦ Fax: 706-923-2345

Road Abandonment Request

AUG 23 2024 AM 11:23

Date of Request: _____

Road Name: Napier Mill Rd Southwest

Requester/Authorized Agent: Debra Strehl

Requester's physical Address: 144 Napier Mill Rd. Southwest

Mailing Address: same

Contact Number(s): 606-416-3983

Road length in Miles: _____ Paved Unpaved

****For recording purposes, please provide Survey Plat of Road****

Reason for Requested Abandonment: keep people from trashing & partying (not anyone living on this road) its very scary to wake up to voices that are this close as I am recent widow and so I can't control who's basically in my yard

Number of homeowners to be affected by Abandonment: 0 *Have they been notified of proposal? yes

Number of businesses to be affected by Abandonment: 0 *Have they been notified of proposal? N/A
*Please provide proof of notification

OFFICE USE ONLY:

Payment Received: \$550.00 [✓] Date 8-23-24 Receipt # _____
ck # 354

Was evidence provided to indicate that all or most of the affected home or business owners have been notified

of proposed abandonment? Yes No

Recommendation by Planning & Development Director: _____

If recommendation is for Denial, reason _____

Planning Director Signature: _____ Date: _____

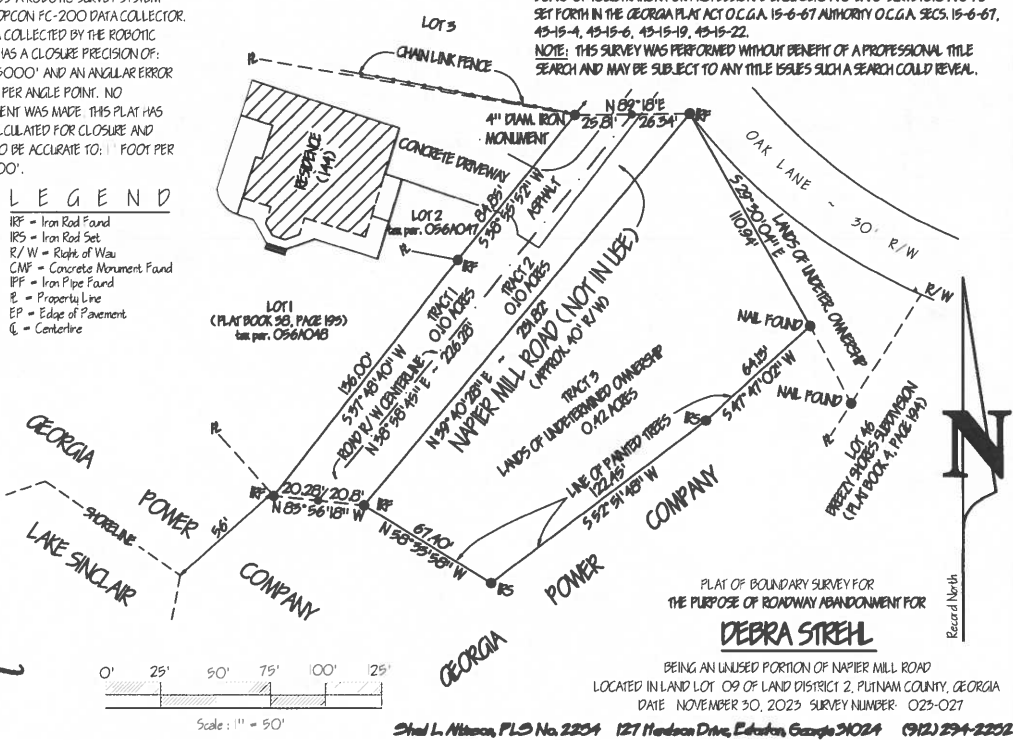
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- LEGEND**
- IRF = Iron Rod Found
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PUTNAM CO. CHAIRMAN OF COUNTY COMMISSION CERTIFICATE
 THE UNDERSIGNED, IN HIS AUTHORITY AS CHAIRMAN OF THE PUTNAM COUNTY, GEORGIA COMMISSION, DOES HEREBY AUTHORIZE THE ABANDONMENT OF THE ROADWAY HERE PLATED AND SHOWN AS TRACTS 1 & 2 HEREON. THE UNDERSIGNED AFFIRMS THAT THIS PLAT IS APPROVED FOR RECORDING IN THE RECORDS OF THE CLERK OF COURT OF PUTNAM COUNTY.

DATE _____ PUTNAM CO. COMMISSION CHAIRMAN OR DESIGNEE _____



PLAT OF BOUNDARY SURVEY FOR THE PURPOSE OF ROADWAY ABANDONMENT FOR **DEBRA STREHL**

BEING AN UNUSED PORTION OF NAPIER MILL ROAD LOCATED IN LAND LOT 09 OF LAND DISTRICT 2, PUTNAM COUNTY, GEORGIA DATE NOVEMBER 30, 2023 SURVEY NUMBER 023-027

Chad L. Atkinson, PLS No. 22212 127 Henderson Drive, Eatonton, Georgia 31024 (912) 294-2252



Overview



Legend

- City Limit
- Parcels
- Parcel Numbers
- Roads

Parcel ID	056A047	Owner	STREHL DEBRA	Last 2 Sales			
Real Key / Acct	9892		144 NAPIER MILL ROAD	Date	Price	Reason	Qual
Class Code	Residential		EATONTON, GA 31024	6/18/2021	\$575000	LD	U
Taxing District	PUTNAM	Physical Address	144 NAPIER MILL RD	11/16/2020	\$375000	R+	U
Acres	1.04	Land Value	\$159001				
		Improvement Value	\$569574				
		Accessory Value	\$40119				
		Current Value	\$768694				

(Note: Not to be used on legal documents)

Date created: 10/7/2024
Last Data Uploaded: 10/7/2024 6:38:17 AM

Developed by  SCHNEIDER
GEOSPATIAL



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
706-485-5826
www.putnamcountyga.us

NOTICE OF INTENT TO ABANDON A COUNTY ROAD

Pursuant to O.C.G.A. Section 32-7-1 and 32-7-2, notice is given that Putnam County will consider the abandonment of a portion of Napier Mill Road described as follows:

All that lot, tract and parcel of land, with all improvements thereon, situate, lying and being that portion of Napier Mill Road SW that runs north east from the shore of Lake Sinclair along and bordering tax parcel 056A047 and tax parcel 056A046 to the point, but not including, where Napier Mill Road SW intersects Oak Lane SW.

It appears the roadway proposed to be abandoned serves no public purpose and it is otherwise in the best interest of the County to abandon the same. If abandoned, this road shall no longer be part of the county road system and the rights of the public in and to the section of road, as a public road shall cease.

A public hearing will be held on December 6, 2024 at 10:00 a.m. in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, GA 31024 regarding the abandonment of this county road. The public is invited to express any concerns regarding Putnam County's determination.

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.

The Board of Commissioners reserves the right to continue the hearing to another time and place in the event the number of people in attendance at the hearing, including the Board of Commissioners, staff, and members of the public exceeds the legal limits. Hearings will be conducted pursuant to O.C.G.A. 50-14-1 and Section 2-42 of the Putnam County Code of Ordinances.

11/07/2024 & 11/14/2024

OAK LANE
NAPIER MILL



Notice is given that Putnam County will consider the abandonment of a portion of Napier Mill Road. A public hearing will be held on December 6, 2024 at 10:00 a.m. in the Putnam County Administration Building 117 Putnam Drive, Room 203, Fatsoten, GA 31024 regarding the abandonment of this county road. The public is invited to express any concerns regarding Putnam County's determination.



File Attachments for Item:

14. Appointment to the Eatonton-Putnam County Library Board (staff-CC)

NAME	ADDRESS	DISTRICT	BACKGROUND	APPLICATION DATE
Rex Bishop	139 Collis Circle	3	Degree in business and horticulture and MBA	12/12/2024

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
706-485-5826
www.putnamcountyga.us

NOTICE

The Putnam County Board of Commissioners is seeking individuals to serve on the **Eatonton-Putnam County Library Board**. Candidates must be Putnam County residents and willing to serve a six-year term. As a member of the Eatonton-Putnam Board you would also serve on the Azalea Regional Library Board of Trustees.

Interested persons should submit an **application** to the Putnam County Board of Commissioners, 117 Putnam Drive, Suite A, Eatonton, Georgia 31024. Applications will be accepted until the positions are filled. The board application form can be found on the county website at www.putnamcountyga.us (in the "How Do I..." or "Forms & Documents" sections) or by calling 706-485-5826.

10/03/2024 & 10/10/2024

EATONTON-PUTNAM LIBRARY BOARD OF TRUSTEES

TRUSTEE

TERM

EXPIRES

Putnam County Appointees:

Pamela (Pam) Atkinson
127 Haralson Drive
Eatonton, GA 31024

06/30/2029

Lynn Hobbs
184 Sinclair Circle
Eatonton, GA 31024

06/30/2024

Gail Farmer
101 S. Bay Road, Unit 1004
Eatonton, GA 31024

06/30/2026

Patricia A. Hurt
220 Madelyn Avenue
Eatonton, GA 31024

06/30/2026

City of Eatonton Appointees:

James Michael (Mike) Mize
411 N. Madison Avenue
Eatonton, GA 31024

**MOVED BY LIBRARY
TO CITY APPOINTEE**

06/30/2024

Stanley Lines
Eatonton, GA 31024

06/30/2026

6 year terms

Last Updated 12/27/2024

New appointees do not fill unexpired terms-they start new 6 year terms from the date of their appointment-per Library Constitution and Bylaws – all terms end June 30 regardless of appointment date

Putnam County has 4 members

Appointed by BOC

PUTNAM COUNTY BOARD OF COMMISSIONERS



RECEIVED
By Lynn Butterworth at 11:29 am, Dec 12, 2024

117 Putnam Drive, Suite A ♦ Eatonton, GA 31024
706-485-5826 ♦ 706-923-2345 fax
www.putnamcountyga.us

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: Rex Bishop
Address: 139 Coilis Circle
Eatonton, GA 31024
Occupation: _____

Home Phone: [REDACTED]
Work Phone: _____
Cell Phone: [REDACTED]
E-mail: [REDACTED]

I would like to apply for appointment to the following Board, Committee, or Authority:

Eatonton - Putnam County Library Board

Which district do you live in? 1 2 3 4

Briefly explain your educational background degrees in business and horticulture, and MBA

Are you an owner or officer in any business or corporation? Yes No

If yes, please list the name and activity of the business or corporation: _____

Please explain any previous experience with State or Local Government: taught high school and college horticulture, served as college vice-president, served on Rockdale Parks & Recreation Commission

Briefly explain why you seek this appointment: seek to give back to the community. As an educator, the library board seems to be a great fit.

If appointed, I agree to serve.

Rex Bishop
Signature

12/12/24
Application Date

*This application should be submitted to the Putnam County Board of Commissioners. Any additional information may be included on a separate page.

Rex Bishop
139 Collis Circle
Eatonton, Georgia 31024
[REDACTED]

Employment History

Current self-employed/semi-retired

Consulting and training firm specializing in small to mid-size landscape companies. Develops training materials, training program, safety programs and more
Developed training materials for National Association of Landscape Professionals
OSHA 10 and 30 Certified
Speaker for conferences

National Association of Landscape Professionals

June 2017-December 2018

Director of Technical Education

Developed training materials and programs for regional offerings. Worked to development of On-line course through Colorado State University. Developed Landscape Management Apprenticeship Program. Developed technical raining tips for NALP website. Developed Landscapes 2018 education program. Certified to teach OSHA 10.

Chattahoochee Technical College

January 2013-June 2017 (retired from State)

Vice President of Workforce Development

Responsible for non-credit and corporate training programs, Workforce Development Grants, college facility rentals and budgets for all programs. Provided corporate training programs for Toyo Tires, Coca Cola, Outdoor Expressions Landscapes, Goodwill of North Georgia, Fastenal, and many more

North Georgia Technical College

September 2010-January 2013

Vice President Academic Affairs

Responsible for all academic programs at three campuses, management of all full time and part-time faculty. Manage Perkins Funding Grant, Accreditation of programs, including SACS Accreditation

Responsible for college program budgets, student learning labs, curriculum approvals, staffing and more

North Metro Technical College and Chattahoochee Technical College; September 1997- September 2010

Technical Trade Division Chair, Environmental Horticulture Lead Instructor, Grounds Manager

Responsible for coordinating schedules, budgets, personnel issues, hiring adjunct faculty, performance reviews; as an instructor responsible for teaching, curriculum development, advising students, career placement, facilities management, lab management, program budget, PLANET student chapter and campus identification gardens. Developed

curriculum for landscape management and sustainable urban horticulture specializations, also responsible for grounds staff, grounds budget, grounds improvements and environmental activities

Developed non-credit activities to include training for Pike Nurseries, Scapes Landscape Company, Georgia Recreation and Parks Association Maintenance Management School Level I and Level II, and Metro Atlanta Landscape and Turf Association training

Managed PLANET Student Career Days 2008, the largest event in the 32-year history with 65 colleges and 980 students in attendance.

Manage Smith-Gilbert Gardens for city of Kennesaw

Directing PLANET Accreditation Self-Study and Visit

DeKalb Technical College; April 1997-September 1997

Director of Business and Industry Services

Managing corporate training programs for business, industry and governmental clients including computer training, machine shop skills, OSHA training, management and supervisory training. Coordinated training programs and economic development opportunities in DeKalb, Rockdale and Newton counties.

Gwinnett Technical College; July 1991- April 1997

Director of Corporate Training and Continuing Education

Managed corporate training programs and continuing education programs including computer training, AutoCAD training, management and supervisory training and others. Oversaw the day-to-day operations of the continuing education programs. Managed four on site computer labs, two AutoDesk labs, one off site computer lab and two mobile labs. Responsible for managing budget, equipment purchases, hiring staff, maintaining facilities, managing focus groups and development of new programs such as the Leadership Institute training program. Worked with IT department to achieve banner needs for CE/CT

Dorman and Sons Nursery; June 1990-June 1991

Sales Manager

Responsible for coordinating all sales activities of a wholesale nursery operation. Managed all sales staff, and managed outside sales to landscape clients

Arbor-Nomics; June 1989-June 1990

General Manager

Managed the day-to-day operations of a horticulture chemical application company. Responsibilities included the operation of the Tree and Shrub Division, Turf Division, sales and customer service

Gwinnett Technical College; May 1984-June 1989

Horticulture Program Director

Responsible for teaching, advising students, budgets, lab management, hiring adjunct faculty, class scheduling

Clayton County Schools; August 1978-April 1984

High school Horticulture Instructor

Responsible for teaching, budgets, scheduling, FFA Chapter advisor, managing greenhouse and lab facilities, taught at both Jonesboro and Riverdale High Schools

K-Mart Corporation; May 1977-July 1978

Managed 2nd largest Garden Center in entire chain with almost three million dollars in revenues

Saint Augustine Technical School; June 1976-April 1977

Greenhouse Manager, managing all greenhouse operations for horticulture program

Melrose Nursery; January 1973-April 1976

Landscape Supervisor managing installation crews. Extensive knowledge and experience in blueprint reading, equipment operation, and crew scheduling and task management in both residential and commercial landscaping

Education

Miami Dade Community College, AA Degree 1972

Kennesaw State University, MBA 1994

Gwinnett Technical College, AAT Environmental Horticulture 2005

Community Service, Memberships, Awards, Interests

Outstanding Young Agriculture Teacher of the Year 1982 and 1983

President's Award Gwinnett Technical College 1985

President Rockdale County High School Soccer Booster Club 1998-2000

President Landscape Division of the Georgia Green Industry Association 2000-2001

Environmental Horticulture Consortium Chair and Vice Chair

Member Metro Atlanta Landscape and Turf Association

Teacher of the Year 1999 North Metro Technical College

Georgia Green Industry Association Educator of the Year 2001

Member Rockdale County Parks and Recreation Commission

Author of A Field Guide to Woody Landscape Plants of The Southeast and The Deciduous Supplement

Georgia Green Industry Association Board of Directors

Rick Perkins Award Winner, North Metro Technical College 2008

PLANET 2008 Outstanding Educator of the Year

PLANET Faculty Forum Chair

PLANET Crystal Ball, Accreditation, Student Career Days and Education Committees