



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884
www.putnamdevelopmentauthority.com

Minutes **Monday, July 20, 2020 ♦ 9:00 AM**

The Putnam Development Authority met on Monday, July 20, 2020 at approximately 9:00 AM via conference call.

PRESENT

Chairman Walt Rocker III
Member Patty Burns
Member Mylle Mangum
Member Eugene Smith
Member John Wojtas

OTHERS PRESENT

Attorney Kevin Brown
Interim Economic Development Director Pat Topping
County Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Rocker called the meeting to order at approximately 9:03 a.m.
(Copy of agenda made a part of the minutes.)

Minutes

2. Approval of Minutes

- a. June 8, 2020 Regular Meeting
- b. June 8, 2020 Executive Session

Motion to approve the Minutes of the June 8, 2020 Regular Meeting and Executive Session.

Motion made by Member Mangum, Seconded by Member Wojtas.

**Voting Yea: Chairman Rocker, Member Burns, Member Mangum, Member Smith,
Member Wojtas**

Financials

3. Approval of Financials - May 2020

4. Approval of Financials - June 2020

Items 3 & 4 were taken together.

Member Burns reviewed the financial reports.

Motion to approve the May 2020 and June 2020 Financials.

Motion made by Member Burns, Seconded by Member Wojtas.

Voting Yea: Chairman Rocker, Member Burns, Member Mangum, Member Smith, Member Wojtas

(Copy of reports made a part of the minutes.)

Regular Business

5. FY2021 Budget Report

Interim EDD Topping reviewed the FY21 budget request to the Board of Commissioners. The amount is the same as last year but with a request to change to an agency type payment from the county, where the PDA pays their own bills instead of the county.

Action may be needed, but will hear the EDD report first.

Reports

6. Interim Economic Director's Report

Interim EDD Topping reported the following:

- Project Anchor (hotel on Lake Oconee) was approved by the Planning & Zoning Commission and the Board of Commissioners; plans are for a 175 room hotel and architectural work is being done now
- South Georgia lighting company looking to relocate (Project Lake)
- Project Club is looking at some existing buildings; needs 123,000 square feet for manufacturing; would employ 100 people to start and could grow; wages \$16-\$18; working with the state to develop a proposal
- Mixed Use Commercial/Residential/Medical in the works; goes before Planning & Zoning Commission in August
- Cosmos Cabinets is looking for people: machine operators, supervisors, team leader
- COVID is changing the economic development world; can't go visit businesses anymore; travel restrictions in place; might need to increase phone calls; companies not as interested in taking in high school students right now
- New business recruitment: need good web presence; virtual site visits and virtual community visits are being done now in the industry
- Website: contract renewed with MGRC for \$1600 for 3 years, includes redoing of site; making a list of things to address; need solid building and site data base; need workforce info; need to promote existing businesses

Member Wojtas requested a third-party evaluation to figure out who we are and who we want to be and what our needs are. EDD Topping will do some research and bring something back to the board.

Member Mangum left the meeting during this item.

Back to #5 FY2021 Budget Report

Motion to move remaining FY20 budget allocation from Fulltime Staff into Professional Services

Motion made by Member Wojtas, Seconded by Member Burns.

Voting Yea: Chairman Rocker, Member Burns, Member Smith, Member Wojtas

Other Business

7. Other Business

Member Wojtas requested updated social media statistics. Interim EDD Topping will check and report back.

Next Meeting Items

8. Next Meeting Items

None

Executive Session

9. Enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4 for Litigation purposes.

Motion made by Member Burns, Seconded by Member Wojtas.

Voting Yea: Chairman Rocker, Member Burns, Member Smith, Member Wojtas

Meeting closed at approximately 9:48 a.m.

10. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

Motion to reopen the meeting and execute the Affidavit concerning the subject matter of the closed portion of the meeting.

Motion made by Member Smith, Seconded by Member Wojtas.

Voting Yea: Chairman Rocker, Member Burns, Member Smith, Member Wojtas

Meeting reopened at approximately 9:59 a.m.

11. Action, if any, resulting from the Executive Session

No action was taken.

Closing

12. Adjournment

Motion to adjourn the meeting.

Motion made by Member Smith, Seconded by Member Wojtas.

Voting Yea: Chairman Rocker, Member Burns, Member Smith, Member Wojtas

Meeting adjourned at approximately 10:00 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Walt Rocker III
Chairman