



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884
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Minutes

Monday, June 11, 2018 ♦ 9:00 AM

Putnam County Administration Building – Room 204

The Putnam Development Authority met on Monday, June 11, 2018 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia

PRESENT

Chairman Bill Sharp
Member Patty Burns
Member Joshua Daniel
Member Eugene Smith
Member Ed Waggoner

OTHERS PRESENT

Attorney Kevin Brown
Economic Development Director Terry Schwindler
County Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Sharp called the meeting to order at approximately 9:00 a.m. (Copy of agenda made a part of the minutes.)

Minutes

2. Approval of Minutes - May 14, 2018 Regular Meeting

Motion to approve the May 14, 2018 regular meeting minutes.

Motion made by Member Smith, Seconded by Member Daniel.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith

Financials

3. Approval of Financials - May 2018

Motion to approve May 2018 Financials

Motion made by Member Daniel, Seconded by Member Smith.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith

(Copy of financials made a part of the minutes.)

Reports

4. Economic Development Director Report - June 2018

Mr. Paul Simonton provided an update on the Rock Eagle Technology Park. He provided a copy of the RETP Master Plan and explained that GDOT will be acquiring property to widen Highway 441 (see yellow area on plan). He advised that the fence and sign will have to be relocated and possibly the gate also; GDOT should reimburse for the costs to move these. (Copy of plan made a part of the minutes.)

EDD Schwindler provided an update on the South Industrial Park. She advised that there was a meeting with DCA last Friday concerning the OneGeorgia grant. The visit from DCA was very positive.

EDD Schwindler also reported the following: (copy of report made a part of the minutes)

- Website visitor sessions and pages viewed per session
- Website analytics
- Project status - 2 projects added
- Projects by Industry - 2 Manufacturing
- Project source – 1 direct, 1 existing industry
- Project update – Legacy Moulding – currently 20 FTE, growing to 50 FTE
- Project update – ACE Hardware building – opened Saturday
- Project update – Label Source
- Project update – Medical Center at Harmony Crossing
- Project update – SIP Perky Cap lift station upgrade
- Patty Burns and Ed Waggoner graduate from the Georgia Academy for Economic Development – May 17, 2018
- Business & Industry contacts - 24 MTD, 123 YTD
- Social media - 298 likes on Facebook, 43 followers on LinkedIn, 101 followers on Instagram, 16 followers on Twitter
- Events attended and upcoming events
- Young Harris Water Sports Ribbon Cutting – May 10th
- Regional Think-Tank Workshop at CGTC Warner Robbins – June 15th

Regular Business

5. Sign EPTAH pass through grant application

Motion to authorize the Chairman to sign the 2018-2019 Tourism Product Development Resource Team Community Grant Funding Application.

Motion made by Member Smith, Seconded by Vice Chairman Waggoner.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith
(Copy of application made a part of the minutes.)

6. Film Commission Update

EDD Schwindler provided an update on the introductory meeting of the Film Commission on May 24, 2018. The purpose of the Film Commission is to help the Chamber of Commerce with work related to the film industry here in Eatonton and Putnam County. They are working to get the film permit application and regulations posted on multiple websites. The Film Commission plans to meet every other month. No action was taken.

7. Updates on Cosmo, Manley, and Interfor

EDD Schwindler provided the following updates:

- Cosmo Cabinets is working with Putnam County High School and Central Georgia Technical College to train students.
- Manley Metalworks is expanding.
- Interfor held two job fairs and invited 34 applicants back for a second interview.

No action was taken.

8. Other Business

Motion to authorize the Chairman to sign letter to GEDA supporting EDD Schwindler's efforts to become a Certified Economic Developer.

Motion made by Member Daniel, Seconded by Member Burns.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith
(Copy of letter made a part of the minutes.)

Attorney Brown advised that the PDA is a local constitutional authority and his research revealed that no member of the Board of Roads and Revenue can serve on the PDA. Since Chairman Sharp has been elected as a Commissioner beginning January 1, 2019, he advised that he will resign from the PDA after the December meeting.

Closing

9. Adjournment

Motion to adjourn the meeting.

Motion made by Vice Chairman Waggoner, Seconded by Member Smith.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith

The meeting adjourned at approximately 10:21 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Bill Sharp
Chairman