



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884
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Minutes

Monday, December 11, 2017 ♦ 9:00 AM

Putnam County Administration Building – Room 204

The Putnam Development Authority met on Monday, December 11, 2017 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia

PRESENT

Chairman Lynward Lindsey
Member Joshua Daniel
Member Bill Sharp
Member Eugene Smith
Member Ed Waggoner

OTHERS PRESENT

Attorney Kevin Brown
Economic Development Director Terry Schwindler
County Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Lindsey called the meeting to order at approximately 9:01 a.m. (Copy of agenda made a part of the minutes.)

Minutes

2. Approval of Minutes - November 13, 2017 Regular Meeting

Motion made by Member Sharp, seconded by Member Smith, to approve the minutes of the November 13, 2017 regular meeting. Motion carried with Members Daniel, Sharp, Smith and Waggoner voting yes.

Financials

3. Approval of Financials - November 2017

The November 2017 Financials were not available. They will be added to the next agenda. No action taken.

Regular Business

4. Presentation of Tri-County EMC Check (Greg Mullis, Kim Broun, Ray Grinberg)

Mr. Greg Mullis and Ms. Kim Broun presented a check from Tri-County EMC in the amount of \$5800 earmarked for economic development. No action was taken.

5. Carter & Sloope Sewer Study presentation (Claire Swaim)

Ms. Claire Swaim of Carter & Sloope distributed copies of the South Industrial Park Sewer Study and maps. She went over the objectives, existing capacities, options, and recommendations. No action was taken. (Copy of study made a part of the minutes.)

6. Update from the Rural Prosperity Summit (Andrew Simpson)

Mr. Andrew Simpson with Eatonton Main Street attended the Rural Prosperity Summit and provided a report. He advised that the current focus of the Rural Prosperity Committee is on South Georgia and that unless Putnam County is at the table, we will be forgotten. Mr. Simpson was the only one there from our entire area. They talked about the need for pad ready sites and high-speed internet; quality of life; workforce housing; educators being included in economic development; lack of health care; closing of rural hospitals; lack of qualified workers; and regionalism. No action was taken.

7. Discuss confidentiality - Kevin Brown (tabled from last meeting)

Attorney Kevin Brown gave a recap on the Non-Disclosure Agreement (it's basically an internal code of conduct amongst board members) and answered questions.

Motion made by Member Smith, seconded by Member Waggoner, for all board members to sign the Non-Disclosure Agreement. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes. (Copy of agreements made a part of the minutes.)

8. Discuss new officer election for January meeting

Chairman Lindsey explained the bylaws for officers and advised that elections will be held at the January 2018 meeting. Member Sharp introduced Mr. Jim Ryan who will be applying for the vacant PDA member position. Mr. Ryan currently serves on the Board of Equalization. No action was taken.

9. Discuss replacement for the Central Georgia Joint Development Authority (CGJDA)

Chairman Lindsey advised that since he has resigned from the PDA and CGJDA that a replacement needs to be appointed from the PDA board.

Motion made by Member Smith, seconded by Member Sharp, that Josh Daniel be appointed to the Central Georgia Joint Development Authority. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.

10. Discuss 2018 meeting calendar - November Date Change

Chairman Lindsey advised that the November meeting date needed to be changed due to the Veterans Day holiday.

Motion made by Member Sharp, seconded by Member Waggoner, to approve the 2018 PDA meeting calendar with one change: November meeting to be held on the second Tuesday, November 13th. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes. (Copy of schedule made a part of the minutes.)

11. Update from Strategic Planning Committee - Film Subcommittee

Member Sharp advised that he has arranged a meeting with Candice Scott, Senior Regional Project Manager for the Georgia Department of Economic Development. She will present different facets of film making and what we need to be doing. The meeting is tentatively scheduled for January 11, 2018. All PDA members are welcome to attend as well as the members of the Film subcommittee of the Strategic Planning Committee. No action was taken.

Reports

12. Economic Development Director Report - December 2017

EDD Schwindler reported the following: (copy of report made a part of the minutes)

- Website visitor sessions and pages viewed per session
- Website analytics
- Project status - 10 projects added
- Projects by Industry - 7 Commercial/Retail, 3 Distribution
- Project source – 3 local referrals, 2 existing industry, 5 direct
- Company located – Lake Country Family Chiropractic
- Company expanded – Michael’s Window Treatments
- Company expanded – 44 Marketplace
- Company relocated – Lake Oconee Antique Mall
- Business & Industry contacts - 22 MTD, 250 YTD
- Social media - 256 likes on Facebook, 42 followers on LinkedIn
- Events attended and upcoming events
- UFP Job Fair – November 15, 2017 – 30 job seekers
- Basic Construction Skills course offered at CGTC beginning January 8th

Other Business

Member Sharp thanked Chairman Lindsey for his leadership and work on this board for the past 10 years. Chairman Lindsey commented that it’s been his pleasure and he looks forward to the future accomplishments of the PDA.

Closing

13. Adjournment

**Motion made by Member Smith, seconded by Member Daniel, to adjourn the meeting.
Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.**

Meeting adjourned at approximately 10:53 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Lynward Lindsey
Chairman