



SWA

Sinclair Water Authority

126 Cay Drive Milledgeville, GA 31061

Joseph D. Witcher Plant Manager

Phone (706) 485-8993 Fax (706) 485-8994

Minutes

Monday, September 14, 2020 ♦ 5:00 PM

Lakeside Baptist Church

The Sinclair Water Authority met on Monday, September 14, 2020 at approximately 5:00 PM at the Lakeside Baptist Church, 1023 Milledgeville Highway, Milledgeville, Georgia.

PRESENT

Chairman Robert Brown

Member Trevor Addison

Member Sammy Hall

Member Kelvin Irvin

Member David Waddell

STAFF PRESENT

Plant Manager Joey Witcher

Acting Clerk Christina Patterson

Opening

1. Call to Order

Chairman Brown called the meeting to order at approximately 5:00 p.m.

(Copy of agenda made a part of the minutes.)

2. Public Participation

None

Minutes

3. Minutes - July 13, 2020

Motion to approve the July 13, 2020 Minutes.

Motion made by Member Addison, Seconded by Member Irvin.

Voting Yea: Chairman Brown, Member Addison, Member Hall, Member Irvin, Member Waddell

Reports I

4. Manager's Report

Plant Manager Witcher reported the following:

- DBP Improvements
 - Both bulk storage tanks have been removed
 - Next will be the installation of metal containment walls, coat them and the adjacent concrete; install new chemical piping and place the containments in their permanent positions
 - Final step will be installing the metal structure
- COVID 19 update
 - Extra attention is being paid and everyone's temperature and symptoms are being monitored
 - To date no staff members or their immediate family members have tested positive
- Alum Sludge
 - Proposed changes in NPDES permit (from Georgie EPD)
 - Total Chlorine
 - Phosphorus Monitoring
 - Escherichia Coli or Fecal Monitoring
 - Approved Sludge Management Plan
 - These changes will require more testing and will likely cause an increase in costs
- Plant Manager Witcher also announced his resignation. He has taken a position with the City of Monroe. His last day will be October 3, 2020. He thanked the board for the opportunity and offered to help in a consulting role during the transition time.

Motion to appoint a search committee with Joan Minton as Chair of that committee and Sammy Hall and Billy Webster as members, to work with Joey Witcher to find a new plant manager.

Motion made by Member Waddell, Seconded by Member Irvin.

Voting Yea: Chairman Brown, Member Addison, Member Hall, Member Irvin, Member Waddell

(Copy of report and EPD documents made a part of the minutes.)

New Business

5. 2019 Financial Audit

Copies of the 2019 Financial Audit were distributed at the meeting. No action was taken.

6. Exchange Bank Accounts Conversion - Discussion and possible action of the Operating and USDA Reserve Account

Chairman Brown advised that he contacted Exchange Bank and was informed that the SWA accounts will be converted but nothing would change with the features of the accounts, just the interest rates. Member Addison will check with some other banks to compare interest rates. No action was taken.

Old Business

None

Reports II

7. Plant Production Reports

Plant Production reports are in the meeting package to review. No action was taken.

8. Financial Reports

Financial reports are in the meeting package to review. No action was taken.

Closing

9. Next Meeting - November 9, 2020

The next meeting is scheduled for November 9, 2020 at 5:00 p.m.

10. Adjournment

Motion to adjourn the meeting.

Motion made by Member Hall, Seconded by Member Irvin.

Voting Yea: Chairman Brown, Member Addison, Member Hall, Member Irvin, Member Waddell

Meeting adjourned at approximately 5:25 p.m.

ATTEST:

Lynn Butterworth
Clerk

Robert Brown
Chairman