



SWA

Sinclair Water Authority

126 Cay Drive Milledgeville, GA 31061

Joseph D. Witcher Plant Manager

Phone (706) 485-8993 Fax (706) 485-8994

**Minutes**

**Monday, July 13, 2020 ◊ 5:00 PM**

*Sinclair Water Plant*

The Sinclair Water Authority met on Monday, July 13, 2020 at approximately 5:00 PM at the Sinclair Water Plant, 126 Cay Drive, Milledgeville, Georgia

*PRESENT*

Member Trevor Addison

Member Sammy Hall

Member Kelvin Irvin

Member David Waddell

*ABSENT*

Chairman Robert Brown

*STAFF PRESENT*

Clerk Lynn Butterworth

Christina Patterson

*STAFF ABSENT*

Plant Manager Joey Witcher

**Opening**

1. Call to Order

Member Hall called the meeting to order at approximately 5:00 p.m.

(Copy of agenda made a part of the minutes.)

2. Public Participation

None

**Minutes**

3. Minutes - May 18, 2020

**Motion to approve the May 18, 2020 Minutes.**

**Motion made by Member Waddell, Seconded by Member Addison.**

**Voting Yea: Member Addison, Member Hall, Member Irvin, Member Waddell**

## **Reports I**

4. Manager's Report
  - a. DBP Update
  - b. Alum Sludge - Discussion
  - c. Algae Treatment

In Plant Manager Witcher's absence, the board reviewed the reports in the meeting package. No action was taken.

## **New Business**

5. Appoint Budget Committee - Action

**Motion to appoint the following to the Budget Committee: David Waddell, Bobby Brown, Linda Zarkowski, and Joey Witcher with Trevor Addison as Ex Officio Member.**

**Motion made by Member Addison, Seconded by Member Irvin.**

**Voting Yea: Member Addison, Member Hall, Member Irvin, Member Waddell**

6. Budget Calendar - Action

One change is needed in the Budget Calendar: change September 7th Committee Meeting to September 8th due to the Labor Day holiday.

**Motion to approve the Budget Calendar as amended.**

**Motion made by Member Addison, Seconded by Member Irvin.**

**Voting Yea: Member Addison, Member Hall, Member Irvin, Member Waddell**

(Copy of calendar made a part of the minutes.)

7. GEFA Loan Deferral Modification - Action

**Motion to approve the GEFA Loan Deferral Modification as presented.**

**Motion made by Member Addison, Seconded by Member Irvin.**

**Voting Yea: Member Addison, Member Hall, Member Irvin, Member Waddell**

(Copy of documents made a part of the minutes.)

## **Old Business**

None

## **Reports II**

8. Plant Production Reports

Plant Production reports are in the meeting package to review. No action was taken.

9. Financial Reports

Financial reports are in the meeting package to review. Member Addison requested that budget adjustments be implemented as needed throughout the year. He also asked to see the checking and savings accounts broken out on the balance sheet. No action was taken.

## **Closing**

10. Next Meeting - September 14, 2020

The next meeting is scheduled for September 14, 2020 at 5:00 p.m.

11. Adjournment

**Motion to adjourn the meeting.**

**Motion made by Member Addison, Seconded by Member Waddell.**

**Voting Yea: Member Addison, Member Hall, Member Irvin, Member Waddell**

Meeting adjourned at approximately 5:15 p.m.

ATTEST:

Lynn Butterworth  
Clerk

Sammy Hall  
Member