



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884
www.putnamdevelopmentauthority.com

Minutes

Monday, September 9, 2019 ♦ 9:00 AM

Putnam County Administration Building – Room 204

The Putnam Development Authority met on Monday, September 9, 2019 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia.

PRESENT

Chairman Ed Waggoner
Member Patty Burns
Member Walt Rocker III
Member Eugene Smith
Member John Wojtas

OTHERS PRESENT

Attorney Kevin Brown
Economic Development Director Terry Schwindler

Opening

1. Call to Order

Chairman Waggoner called the meeting to order at approximately 9:07 a.m.
(Copy of agenda made a part of the minutes.)

Minutes

2. Approval of Minutes

- a. August 12, 2019 Regular Meeting
- b. August 12, 2019 Executive Session

Motion to approve the minutes of the August 12, 2019 Regular Meeting and Executive Session.

Motion made by Member Rocker, Seconded by Member Smith.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

Financials

3. Approval of Financials - August 2019

It was reported that a check for \$40,000 to Taylor and Son did not clear the bank statement this month.

Motion to approve the August 2019 Financials.

Motion made by Member Smith, Seconded by Member Wojtas.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

(Copy of financials made a part of the minutes.)

Reports

4. Economic Development Director Report - September 2019

EDD Schwindler reported the following: (copy of report made a part of the minutes)

- Website visitor sessions and pages viewed per session
- Website analytics
- Project status - 12 projects added
- Projects by Industry - 9 commercial/retail, 2 manufacturing, 1 film
- Project source – 5 direct, 4 local referrals, 3 PDA website
- Business & Industry contacts - 33 MTD, 214 YTD
- Social media - 438 likes on Facebook, 57 followers on LinkedIn, 210 followers on Instagram, 29 followers on Twitter
- Company located – J&J Brick & Materials, 207 Sammons Parkway, \$594,869 investment
- Company located – G&S Gas Service, 113 Harmony Crossing, Suite 5, gas logs, fire pits, home generators, tankless water heaters, and propane delivery
- Company expanded – Legacy Housing, 184 Industrial Blvd.
- Company relocated and rebranded – El Cazador Mexican Restaurant, 104 N Jefferson Avenue, \$95,000 investment
- Company rebranded – Pablo’s Southwest Express, 810 Oak Street
- Company update – Cosmo Cabinets, 110 Industrial Blvd., installed \$400,000 new equipment, started office renovation
- Company update – Forestry Recycling/Container Resources, 138 Sammons Parkway, Transfer Station
- Company update – SIP grading is almost complete
- Company update – Burger King construction at Rana’s Travel Center
- Company update – Rossee Oil
- Company update – Interfor completed bond paperwork, groundbreaking in October
- Company update – UFP started their equipment upgrade project
- Events attended and upcoming events

Regular Business

5. Discuss and vote on the amount of funding the PDA will contribute towards Lynn's compensation

Motion that PDA will pay the dollar value of eight hours per month of Lynn's salary to the county (to be invoiced quarterly).

Motion made by Member Rocker, Seconded by Member Burns.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

Other Business

6. Other Business

Member Smith reported that Putnam County Charter School System is a test bed for incremental testing. They are trying to get away from "milestones" testing annually. No action was taken.

Next Meeting Items

7. Next Meeting Items

Agenda items for the October 11th meeting: discuss soil testing and discuss survey.

Executive Session

8. Enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

Motion to enter Executive Session for Personnel and Real Estate.

Motion made by Member Smith, Seconded by Member Burns.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

Meeting closed at approximately 9:49 a.m.

9. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

Motion to reopen the meeting and execute the Affidavit concerning the subject matter of the closed portion of the meeting.

Motion made by Member Smith, Seconded by Member Rocker.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

(Copy of affidavit made a part of the minutes.)

Meeting reopened at approximately 10:13 a.m.

10. Action, if any, resulting from the Executive Session

Motion to authorize the county to invoice PDA for Executive Director's salary of \$50,472.50 to be billed on a quarterly basis for budget year 2020 as a reimbursement for amounts not included in the budget allocation.

Motion made by Member Smith, Seconded by Member Rocker.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

Closing

11. Adjournment

Motion to adjourn the meeting.

Motion made by Member Rocker, Seconded by Member Smith.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

Meeting adjourned at approximately 10:24 a.m.

ATTEST:

Terry Schwindler
Acting Clerk

Ed Waggoner
Chairman