



SWA

Sinclair Water Authority

126 Cay Drive Milledgeville, GA 31061

Joseph D. Witcher Plant Manager

Phone (706) 485-8993 Fax (706) 485-8994

Minutes

Monday, May 18, 2020 ◊ 5:00 PM

Sinclair Water Plant

The Sinclair Water Authority met on Monday, May 18, 2020 at approximately 5:00 PM at the Sinclair Water Plant, 126 Cay Drive, Milledgeville, Georgia.

PRESENT

Chairman Robert Brown

Member Sammy Hall

Member Kelvin Irvin

Member Donna Van Haute

Member David Waddell

STAFF PRESENT

Plant Manager Joey Witcher

Clerk Lynn Butterworth

Christina Patterson

Opening

1. Call to Order

Chairman Brown called the meeting to order at approximately 5:00 p.m.

(Copy of agenda made a part of the minutes.)

2. Public Participation

None

Minutes

3. Minutes - March 23, 2020

Motion to approve the March 23, 2020 Minutes.

Motion made by Member Hall, Seconded by Member Van Haute.

Voting Yea: Chairman Brown, Member Hall, Member Irvin, Member Van Haute, Member Waddell

Reports I

4. Manager's Report

a. Discussion and possible action on DBP Improvements

Plant Manager Witcher discussed the DBP improvements and estimates costs to be about \$5000-\$6000.

Motion to authorize the Plant Manager to rent a roll off dumpster and other equipment and tools as needed to destruct and discard the existing Bulk Purate and Bulk Sulfuric Acid tanks at the SWA Intake facility located at 111 Spurgeon Drive, Milledgeville and further authorizes the Plant Manager to procure pricing from concrete coring and sawing contractors to cut sections from each containment area so as to provide access into those areas for the forklift.

Motion made by Member Van Haute, Seconded by Member Hall.

Voting Yea: Chairman Brown, Member Hall, Member Irvin, Member Van Haute, Member Waddell

b. COVID-19 Update

Plant Manager Witcher provided a COVID-19 update:

- SWA Operators are still practicing safe protocol.
- Christina is back working at the office, and all are isolating themselves while in the offices.
- SWA received 15 reusable masks from GAWARN - these masks came from FEMA as a direct distribution to water and wastewater personnel.

New Business

5. Employee Benefits - Action on Health Insurance Renewal

Chairman Brown reviewed the Health Insurance options from United Health and Anthem Chamber SMART.

Motion to change the Employee Health Insurance plan to Anthem Chamber SMART

Motion made by Member Waddell, Seconded by Member Van Haute.

Voting Yea: Chairman Brown, Member Hall, Member Irvin, Member Van Haute, Member Waddell

(Copy of proposal made a part of the minutes.)

6. Employee Benefits - Action on Life Insurance

Chairman Brown reviewed the Life Insurance options. The Guardian option also offers a voluntary term life for employees and their families.

Motion to accept the Guardian proposal.

Motion made by Member Hall, Seconded by Member Van Haute.

Voting Yea: Chairman Brown, Member Hall, Member Irvin, Member Van Haute, Member Waddell

(Copy of proposals made a part of the minutes.)

7. Discussion of Additional Employee Benefits

The board did not wish to add any additional employee benefits at this time. No action was taken.

Old Business

8. Discussion and possible action on meeting dates

Chairman Brown advised that he has a personal conflict with the third Mondays of the month and would like to move the meetings to the second or fourth Monday.

Motion to change the meetings of the Sinclair Water Authority to the second Monday of every other month, beginning with the July 2020 meeting.

Motion made by Member Waddell, Seconded by Member Irvin.

Voting Yea: Chairman Brown, Member Hall, Member Irvin, Member Van Haute, Member Waddell

(Copy of revised meeting calendar made a part of the minutes.)

Reports II

9. Plant Production Reports

Plant Production reports are in the meeting package to review. No action was taken.

10. Financial Reports

Financial reports are in the meeting package to review, and depreciation and amortization items were discussed. No action was taken.

Closing

11. Next Meeting - July 20, 2020

The next meeting is scheduled for July 13, 2020 at 5:00 p.m.

12. Adjournment

Member Van Haute announced that her term has ended, and this is her last meeting. She added that she has enjoyed working with everyone. The board members thanked her for the time and efforts she devoted to SWA.

Member Irvin requested a meeting with Plant Manager Witcher along with a tour of the plant and its operations. He was advised that it could be arranged and to call and make an appointment at his convenience.

Motion to adjourn the meeting.

Motion made by Member Irvin, Seconded by Member Hall.

Voting Yea: Chairman Brown, Member Hall, Member Irvin, Member Van Haute, Member Waddell

Meeting adjourned at approximately 5:35 p.m.

ATTEST:

Lynn Butterworth
Clerk

Robert Brown
Chairman