

# PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

## Minutes

Friday, June 4, 2021 ♦ 9:00 AM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Friday, June 4, 2021 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

### *PRESENT*

Chairman Billy Webster  
Commissioner Gary McElhenney  
Commissioner Daniel Brown  
Commissioner Bill Sharp  
Commissioner Jeff Wooten

### *STAFF PRESENT*

County Attorney Adam Nelson  
County Manager Paul Van Haute  
County Clerk Lynn Butterworth

### **Opening**

1. Welcome - Call to Order

Chairman Webster called the meeting to order at approximately 9:00 a.m.  
(Copy of agenda made a part of the minutes on minute book page \_\_\_\_\_.)

2. Approval of Agenda

**Motion to approve the Agenda with the removal of #12 "Approval of American Rescue Plan (ARP) Funding for Hazard Pay".**

**Motion made by Commissioner Sharp, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

3. Invocation - Dr. Ford G'Segner

Rev. Dr. Ford G'Segner gave the invocation.

4. Pledge of Allegiance (DB)

Commissioner Brown led the Pledge of Allegiance.

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5. Special Presentation - Fire Department

Chief McClain thanked the board for their support and reported on happenings at the Fire Department this year:

- New fire engines are here and in service
- Staff in place at Station 9 has improved response times
- Driveway project at Station 9 completed
- 767 calls so far this year
  - 19 structure fires
  - 75 motor vehicle accidents
  - 33 trees in road
  - 89 lift assists
  - 335 EMS assists
- Training every day
- 50 Short Term Rental inspections
- 50 building inspections
- 19 fire investigations
- Hydrant maintenance
- Hosted a vehicle extrication class
- Hosted an Academy approved class on how to document training classes for ISO improvement
- Admin staff is working on alternative funding for projects such as grants - recently received a grant from Tri-County EMC

**Regular Business Meeting**

6. Public Comments

None

7. Consent Agenda

- a. Approval of Minutes - May 18, 2021 Regular Meeting (staff-CC)
- b. Approval of Minutes - May 18, 2021 Executive Session (staff-CC)

**Motion to approve the Consent Agenda.**

**Motion made by Commissioner McElhenney, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

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8. Authorization for Chairman to sign Intergovernmental Agreement with the City of Eatonton for TSPLOST #2 (staff-CM)

County Manager Van Haute advised that City Council approved this agreement at their last meeting. The agreement is the same as the first TSPLOST with a 75-25 split between the county and the city.

**Motion to authorize the Chairman to sign the Intergovernmental Agreement with the the City of Eatonton for TSPLOST #2.**

**Motion made by Commissioner Sharp, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

(Copy of agreement made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

9. Approval of TSPLOST #2 Projects (staff-CM)

**Motion to approve TSPLOST #2 projects.**

**Motion made by Commissioner Wooten, Seconded by Commissioner McElhenney.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

(Copy of project list made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

10. Approval of FY 2021 LMIG Safety Action Plan (SAP) Projects and authorization for Chairman to sign documents (staff-CM)

County Manager Van Haute explained that this is for approximately 16 miles of striping and raised pavement markers.

**Motion to approve FY2021 LMIG SAP projects and authorize the Chairman to sign appropriate documents.**

**Motion made by Commissioner McElhenney, Seconded by Commissioner Sharp.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

(Copy of documents made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

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- 11. Awarding of Bids for the SR 44 @ Scott Road Traffic Signal (staff-CM)
  - a. Solicitation 21-42001-002 Traffic Signal Installation
  - b. Solicitation 21-42001-003 Signal Mast Arms/Poles

County Manager Van Haute explained that two bid packages were prepared in April to offer the county alternatives for decreasing the turnaround time for installation of a traffic signal while simultaneously decreasing the cost for installation. One bid package provided for the county to purchase the mast arm/mast pole uprights directly from a GDOT approved vendor. The other bid package had the bidders submit a BASE Bid (county to provide the mast arm/pole uprights) with the contractor installing the signal and performing all the remaining work tasks and an ALTERNATE Bid (contractor provides the mast arms and strain poles and performs the complete installation). Staff recommendation was to select Reedwick – ALTERNATE BID; in the amount of \$230,234.60.

**Motion to award Solicitation 21-42001-002 for the SR44 @ Scott Road Traffic Signal to Reedwick, LLC in the amount of \$230,234.60 for the complete project.**

**Motion made by Commissioner Sharp, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

(Copy of documents made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

- 12. Approval of American Rescue Plan (ARP) Funding for Hazard Pay (staff-CM)  
This item was removed from the agenda.

- 13. Authorization for Chairman to sign Technical Assistance Letter to the Middle Georgia Regional Commission for assistance with an IT upgrade of the Administration Building and Courthouse (staff-CM)

**Motion to authorize the Chairman to sign a Technical Assistance letter to the Middle Georgia Regional Commission for assistance with an IT upgrade of the Administration Building and Courthouse.**

**Motion made by Commissioner McElhenney, Seconded by Commissioner Sharp.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

(Copy of letter made a part of the minutes on minute book page \_\_\_\_\_.)

- 14. Authorization for staff to schedule a Public Hearing for proposed changes to the Putnam County Code of Ordinances - Chapter 6 (Alcoholic Beverages) and Chapter 18 (Buildings and Building Regulations) (staff-CA,CC,P&D)

County Attorney Nelson reviewed the proposed changes.

**Motion to authorize staff to schedule a Public Hearing for proposed changes to the Putnam County Code of Ordinances - Chapter 6 (Alcoholic Beverages) and Chapter 18 (Buildings and Building Regulations).**

**Motion made by Commissioner Sharp, Seconded by Commissioner Brown.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

(Copy of proposed changes made a part of the minutes on minute book pages \_\_\_\_\_ to \_\_\_\_\_.)

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**Reports/Announcements**

15. County Manager Report

County Manager Van Haute reported the following:

- Thanked the board for their hard work on TSPLOST #2 and the 16 miles of SAP
- Fire Chief was asked to speak today to show how busy they are and pleased to say that morale has never been higher; thankful he joined us
- All-star games are being played at the Recreation Department
- Oconee Springs Park had the best Memorial Day weekend in history
- New Golf Course Superintendent starts Monday

16. County Attorney Report

No report.

17. Commissioner Announcements

Commissioner McElhenney: none

Commissioner Brown: none

Commissioner Sharp: none

Commissioner Wooten: none

Chairman Webster: commented that he is proud of the commissioners and staff; everyone is stepping up. He also gave a shout out to The Eatonton Messenger staff - the last issue had a lot of good reporting and thanked our Public Information Officer for keeping the social media updated.

**Executive Session**

18. Enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel, Litigation, or Real Estate

**Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4 for Litigation.**

**Motion made by Commissioner Sharp, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

Meeting closed at approximately 9:40 a.m.

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19. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

**Motion to reopen the meeting and execute an Affidavit concerning the subject matter of the closed portion of the meeting.**

**Motion made by Commissioner Brown, Seconded by Commissioner Sharp.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

(Copy of affidavit made a part of the minutes on minute book page \_\_\_\_\_.)

Meeting reopened at approximately 10:52 a.m.

20. Action, if any, resulting from the Executive Session

No action was taken.

**Closing**

21. Adjournment

**Motion to adjourn the meeting.**

**Motion made by Commissioner McElhenney, Seconded by Commissioner Wooten.**

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Sharp, Commissioner Wooten**

Meeting adjourned at approximately 10:53 a.m.

ATTEST:

Lynn Butterworth  
County Clerk

Billy Webster  
Chairman

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