



117 Putnam Drive
Eatonton, GA 31024
(478) 747-2219
www.putnamforward.dev

Minutes
Tuesday, September 13, 2022 ♦ 3:30 PM
Putnam County Administration Building – Room 204

The Putnam Development Authority met on Tuesday, September 13, 2022 at approximately 3:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia.

PRESENT

Chairman Walt Rocker III
Member Patty Burns (via telephone)
Member Brice Doolittle
Member John Wojtas

ABSENT

Member Mylle Mangum

STAFF PRESENT

Attorney Kevin Brown
Executive Director Matt Poyner
County Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Rocker called the meeting to order at approximately 3:40 p.m.
(Copy of agenda made a part of the minutes.)

Minutes

2. Approval of Minutes

- a. August 9, 2022 Regular Meeting
- b. August 9 2022 Executive Session

Motion to approve the August 9, 2022 Regular Meeting and Executive Session Minutes.

Motion made by Member Wojtas, Seconded by Member Doolittle.

Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Wojtas

Financials

3. Approval of Financials - August 2022

Motion to approve the August 2022 Financials.

Motion made by Member Doolittle, Seconded by Member Wojtas.

Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Wojtas

(Copy of financials made a part of the minutes.)

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Executive Session

- 4. Enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4 for Real Estate, Pending Litigation and Attorney Client Privilege.

Motion made by Member Doolittle, Seconded by Member Wojtas.

Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Wojtas

Meeting closed at approximately 3:43 p.m.

- 5. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

Motion to reopen the meeting and execute the Affidavit concerning the subject matter of the closed portion of the meeting.

Motion made by Member Doolittle, Seconded by Member Wojtas.

Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Wojtas

(Copy of affidavit made a part of the minutes)

Meeting reconvened at approximately 4:18 p.m.

- 6. Action, if any, resulting from the Executive Session

Motion to proceed as discussed regarding a meeting with the county and the city.

Motion made by Member Wojtas, Seconded by Member Doolittle.

Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Wojtas

Regular Business

- 7. Authorization for Chairman to sign documents related to Legacy Housing's Exercise of Option to Terminate Bond Lease and Bond Documents
 - a. Resolution of the PDA Authorizing the Execution of a Termination of Bond Documents
 - b. Limited Warranty Deed
 - c. Termination of Bond Documents
 - d. Quit Claim Bill of Sale

Attorney Brown reviewed the documents.

Motion to authorize the Chairman to sign documents related to Legacy Housing's Exercise of Option to Terminate Bond Lease and Bond Documents.

Motion made by Member Wojtas, Seconded by Member Doolittle.

Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Wojtas

(Copy of documents made a part of the minutes.)

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8. Approval of RFP for the Old Hotel Eatonton

Attorney Brown reviewed the proposed RFP and board members discussed specifics. Attorney Brown will incorporate changes into the document and send out a clean copy for advertising.

Member Burns prepared a brochure to aid in selling the Old Hotel. She is working on this for no commission; however, listing fees and actual costs will be covered by the PDA.

Motion to approve the RFP for the Old Hotel Eatonton based on changes and dates discussed.

Motion made by Member Doolittle, Seconded by Member Wojtas.

Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Wojtas

(Copy of RFP made a part of the minutes.)

9. CGTC: Maintenance - Kudzu

Chairman Rocker advised that a call was received from a neighbor of Central Georgia Technical College regarding kudzu in the area that has grown out of control. They asked the PDA to clear it up. Executive Director Poyner advised that a forester could be contracted to spray kudzu killer and let it die. Attorney Brown will check the lease and see whose responsibility is grounds maintenance. Executive Director Poyner will respond to the neighbor. No action taken.

Other Business

10. Other Business

Executive Director Poyner provided an update on the new office space. deLacy Leverette of Seeking Slow Interiors & i Dwellings is working on paint and furniture this week. The IT quote came in a little higher than expected but still within the overall budget.

Reports

11. Economic Development Director Report

Report is in meeting package for review.

Next Meeting Items

12. Next Meeting Items

None

Closing

13. Adjournment

Chairman Rocker adjourned the meeting at approximately 5:15 p.m.

ATTEST:

Lynn Butterworth
County Clerk

Walt Rocker III
Chairman

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