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117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884  
[www.putnamdevelopmentauthority.com](http://www.putnamdevelopmentauthority.com)

## Minutes

**Monday, May 14, 2018 ♦ 9:00 AM**

*Putnam County Administration Building – Room 204*

The Putnam Development Authority met on Monday, May 14, 2018 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia

### *PRESENT*

Chairman Bill Sharp  
Member Patty Burns  
Member Joshua Daniel  
Member Ed Waggoner

### *ABSENT*

Member Eugene Smith

### *OTHERS PRESENT*

Attorney Kevin Brown  
Economic Development Director Terry Schwindler  
County Clerk Lynn Butterworth

## **Opening**

### 1. Call to Order

Chairman Sharp called meeting to order at approximately 9:03 a.m. He explained that his term and Ed Waggoner's term expired May 1, 2018, but they will continue to serve until reappointed or replaced. The appointments are on the Board of Commissioners agenda for tomorrow night. (Copy of agenda made a part of the minutes.)

## **Minutes**

### 2. Approval of Minutes - April 9, 2018 Regular Meeting

**Motion to approve the April 9, 2018 Regular Meeting minutes.**

**Motion made by Member Daniel, Seconded by Vice Chairman Waggoner**

**Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel**

3. Approval of Minutes - April 12, 2018 Called Meeting  
**Motion to approve the April 12, 2018 Called Meeting minutes.**  
**Motion made by Member Daniel, Seconded by Vice Chairman Waggoner**  
**Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel**

### **Financials**

4. Approval of Financials - April 2018  
**Motion to approve the April 2018 Financials.**  
**Motion made by Member Daniel, Seconded by Member Burns**  
**Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel**  
(Copy of financials made a part of the minutes.)

### **Reports**

5. Economic Development Director Report - May 2018  
EDD Schwindler reported the following: (copy of report made a part of the minutes)

- Website visitor sessions and pages viewed per session
- Website analytics
- Project status - 10 projects added
- Projects by Industry - 7 Commercial/Retail, 2 Manufacturing, 1 Distribution
- Project source – 3 local referral, 7 existing industry
- Company located – Jack Minchey/Lazarus Investments
- Company located – The Folks Art
- Company relocated – Kayco Constructions & Free Range Tiny Homes
- Company relocated – Lake Country Window Tinting
- Company expanded – Dalton Carpet One
- Project update – Medical Center at Harmony Crossing
- Project update – ACE Hardware building – estimated completion June 2018
- Project update – SIP Perky Cap lift station upgrade
- Business & Industry contacts - 33 MTD, 99 YTD
- Social media - 295 likes on Facebook, 44 followers on LinkedIn, 49 followers on Instagram, 13 followers on Twitter
- Events attended and upcoming events
- Cosmo Cabinets Grand Opening – April 11<sup>th</sup>
- JMA Office Solutions Ribbon Cutting – April 12<sup>th</sup>
- Magnolia Medical Group Ribbon Cutting – April 17<sup>th</sup>
- Eatonton Kidney Center now open
- Workforce Resources for Business Lunch & Learn @ PCHS – May 8<sup>th</sup> – 30 attendees
- PCHS Career Fair – May 21<sup>st</sup>
- Interfor Hiring Expo – May 22<sup>nd</sup>
- Vizi Tech - doing a lot with school systems; looking for a space to do demos and training with teachers possibly in Macon; also looking at doing a small assembly line type manufacturing place here in Eatonton; looking at hiring 20 interns for the summer

## **Regular Business**

6. Sign Georgia Power Utility Easement

**Motion to authorize chairman to sign Georgia Power Utility Easement**

**Motion made by Vice Chairman Waggoner, Seconded by Member Daniel**

**Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel**

7. Approval to keep Safe Deposit Box open

Voted to close safe deposit box at the last meeting, thinking nothing was in it but the authority seal. However, there are legal documents in there as well as the seal. Options are to keep the safe deposit box open or get a fire proof safe for the office. EDD Schwindler will look into costs for fire proof cabinets vs. the safe deposit box. No action was taken.

8. Status Updates of the South Industrial Park, Rock Eagle Technology Park, and sewer project  
EDD Schwindler provided the following status reports:

- SIP/sewer project – nearly complete; OneGeorgia grant submitted April 13<sup>th</sup> - should have results in July.
- RETP - following up with leads from the trade show; not sure yet what GDOT is planning for the 441 widening; Chairman Sharp, Vice Chairman Waggoner and EDD Schwindler will reach out to P. C. Simonton or Carter & Sloope to approach GDOT to try to work out the most advantageous plan for all.

No action was taken.

## **Other Business**

Chairman Sharp reviewed the current potential agreement between Putnam County and Piedmont Water Company to purchase water and expand the line from Rock Eagle Technology Park to the Harmony area. No action was taken.

## **Closing**

9. Adjournment

**Motion to adjourn**

**Motion made by Vice Chairman Waggoner, Seconded by Member Daniel**

**Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel**

Meeting adjourned at approximately 10:12 a.m.

ATTEST:

Lynn Butterworth  
County Clerk

Bill Sharp  
Chairman