



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884
www.putnamdevelopmentauthority.com

Minutes

Monday, September 18, 2017 ♦ 11:00 AM

Putnam County Administration Building – Room 204

The Putnam Development Authority met on Monday, September 18, 2017 at approximately 11:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia

PRESENT

Chairman Lynward Lindsey
Member Joshua Daniel
Member Bill Sharp
Member Eugene Smith
Member Ed Waggoner

OTHERS PRESENT

Attorney Kevin Brown (via telephone)
Economic Development Director Terry Schwindler
County Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Lindsey called the meeting to order at approximately 11:00 a.m. (Copy of agenda made a part of the minutes.)

Minutes

2. Approval of Minutes – August 14, 2017

Motion made by Member Smith, seconded by Member Sharp, to approve the August 14, 2017 minutes. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.

Financials

3. Approval of Financials - August 2017

Motion made by Member Daniel, seconded by Member Smith, to approve the August 2017 Financials. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.
(Copy of financials made a part of the minutes.)

Regular Business

4. Discuss sewer study proposal and vote to accept

Motion made by Member Smith, seconded by Member Waggoner, to accept the sewer study proposal by Carter & Sloope. Motion carried with Members Daniel, Smith, and Waggoner voting yes and Member Sharp abstaining. (Copy of proposal made a part of the minutes.)

5. Discuss Haband/Bluestem bond termination

Haband/Bluestem has completed their obligation with the bond and are ready to close. **Motion made by Member Sharp, seconded by Member Daniel, to ratify documents signed by Chairman Lindsey. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes. (Copy of documents made a part of the minutes.)**

6. Update remaining budget

EDD Schwindler provided an up-to-date 2017 budget with a current remaining balance of \$30,383.91 and a project list of \$17,565.50. This would bring the final remaining balance to \$12,818.41. **Motion made by Member Smith, seconded by Member Waggoner, to approve expenses of \$2,000.00 for Pittcon Conference. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.**

7. Rock Eagle Technology Park Update

EDD Schwindler confirmed that Georgia Fall Line Properties paid the Pittcon Conference booth charges at \$2,600.00. No action needed or taken.

Executive Session

8. Motion to Enter Executive Session as Allowed by O.C.G.A. 50-14-4, if Necessary, for Personnel, Litigation or Real Estate

Motion made by Member Smith, seconded by Member Daniel, to enter Executive Session as allowed by O.C.G.A. 50-14-4 for real estate purposes. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.

Meeting closed at approximately 11:19 a.m.

9. Motion to Reopen Meeting and Execute Affidavit Concerning the Subject Matter of the Closed Portion of the Meeting

Motion made by Member Sharp, seconded by Member Smith, to reopen the meeting and execute the affidavit concerning the subject matter of the closed portion of the meeting. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes. (Copy of affidavit made a part of the minutes.)

Meeting reopened at approximately 11:41 a.m.

10. Action, if any, Resulting from the Executive Session

Motion made by Member Smith, seconded by Member Sharp, to approve matter #1 as discussed in executive session as related to a real estate agreement. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.

Motion made by Member Sharp, seconded by Member Waggoner, to approve matter #2 as discussed in executive session as related to sewer easements on PDA properties. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.

Motion made by Member Daniel, seconded by Member Smith, to approve matter #3 as discussed in executive session regarding sending a letter to the Mayor for 1.13 acre property. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.

Other Business

None

Reports

11. Economic Development Director Report - August 2017

EDD Schwindler reported the following: (copy of report made a part of the minutes)

- Project Status - 11 projects added
- Projects by Industry - 2 manufacturing, 7 commercial/retail, 2 healthcare
- Project Source - 5 local referral, 4 direct, 1 existing industry, 1 state
- Company Located - Cosmo Cabinets
- Company Update - Interfor
- Company Update - Legacy Housing
- Company Update - Tytan
- Business & Industry Contacts - 25 this month, 182 YTD
- Social Media
- Events attended and upcoming events

Closing

12. Adjournment

Motion made by Member Sharp, seconded by Member Waggoner, to adjourn the meeting. Motion carried with Members Daniel, Sharp, Smith, and Waggoner voting yes.

Meeting adjourned at approximately 12:00 p.m.

ATTEST:

Lynn Butterworth
County Clerk

Lynward Lindsey
Chairman