



SWA
Sinclair Water Authority
126 Cay Drive Milledgeville, GA 31061
Clay Stuart Plant Manager
Phone (706) 485-8993 Fax (706) 485-8994

Minutes
Monday, May 13, 2024 ♦ 5:00 PM
Sinclair Water Plant

The Sinclair Water Authority met on Monday, March 13, 2024 at approximately 5:00 PM at the Sinclair Water Plant, 126 Cay Drive, Milledgeville, GA.

PRESENT

Chairman Tommy Jefferson
Member Sammy Hall
Member Joan Minton
Member Edward Walker
Member Jeff Wooten

STAFF PRESENT

Project Manager Brice Doolittle
Plant Manager
Clerk Sandi Homan (filling in for Lynn Butterworth)

Opening

1. Call to order
Chairman Jefferson called the meeting to order at approximately 5:00 p.m.
(Copy of agenda made a part of the minutes)

2. Public participation
None

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3. Approval of minutes

Motion to approve March 11, 2024 meeting minutes. Motion made by Chairman Jefferson, Seconded by Member Walker

Voting Yea: Members Hall, Wooten, Minton and Jefferson

4. Approval of agenda

Motion to approve agenda. Motion made by Chairman Jefferson, Seconded by member Walker.

Voting Yea: Members Hall, Minton, Wooten and Jefferson

5. Operations Report presented by ESG, Inc.

Project Manager Brice Doolittle gave the operations report:

- Preventative Maintenance
 - Since the last board meeting, SWA staff completed 136 preventative work orders and two corrective maintenance work orders.
- Raw Water communications
 - Communication has been restored by MR Systems.
- Chlorine Dioxide line
 - New booster pump installed enabling us to manage Iron and Manganese more efficiently.
- New Scada System
 - The new system has been installed. MR Systems will continue to monitor the system ensuring any issues are resolved.
- Train 3
 - Membrane replacements are complete. They are showing outstanding performance.

6. GEMA Generator Grant

Project Manager Brice Doolittle gave the update. Not much has changed, but he was able to present various pricing for the Board to consider.

7. SWA Retirement Plan Termination

Chairman Jefferson presented the final reconciliation for the SWA Assets showing an additional payment owed of \$2,956.

Motion to approve payment. Made by Chairman Jefferson, Seconded by Member Walker.

Voting Yea: Members Hall, Minton, Wooten and Jefferson

8. Plant Production Reports

Project Manager Brice Doolittle reviewed the usage in both counties. No action taken.

9. Financial Reports

Financial reports are in the meeting packet to review. No action was taken.

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10. Board Member reports

Chairman Hall's birthday. Everyone wished him a happy birthday.

13. Next meeting – July 8, 2024

The next meeting is scheduled for July 8, 2024

14. Adjournment

Motion to adjourn the meeting.

Motion made by Chairman Jefferson, Seconded by Member Walker.

Voting Yea: Members Hall, Minton, Wooten, and Jefferson

Meeting adjourned approximately 6:20 p.m.

ATTEST:

Sandi Homan
Interim Clerk

Tommy Jefferson
Chairman

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