

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Friday, March 1, 2019 ♦ 9:00 AM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Friday, March 1, 2019 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia

PRESENT

Chairman Billy Webster
Commissioner Kelvin Irvin
Commissioner Daniel Brown
Commissioner Bill Sharp
Commissioner Trevor Addison

STAFF PRESENT

County Attorney Adam Nelson
County Manager Paul Van Haute
Deputy County Manager Lisa Jackson
County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Webster call the meeting to order at approximately 9:02 a.m.

(Copy of agenda made a part of the minutes on minute book page _____.)

2. Invocation

Rev. Avis Williams gave the invocation.

3. Pledge of Allegiance

Commissioner Sharp led the Pledge of Allegiance.

4. Special Presentations

a. Departmental Presentation - Fire/Rescue

Fire Chief Shane Hill began with a moment of silence for Houston County Fire Chief James W. Williams Jr. who recently passed away. He gave a brief presentation on the Fire/Rescue department explaining that they are a combination department with 10 stations and have achieved an average response time of nine minutes. He further discussed fire safety, stressing that early detection is essential. Ways to help early detection are working smoke alarms (no more than 10 years old), practicing escape routes (two from every room), and sleeping with your doors closed (“Close before you doze”).

b. Presentation of 2018 Audit Report

Mr. Pat Muse from McNair, McLemore, Middlebrooks & Co., LLC presented the 2018 audit report. He reported an unmodified or “clean” opinion on the basic financial statements, which were presented fairly in accordance with accounting principles generally accepted in the United States of America. He advised that their responsibility does not extend beyond financial information contained in our report.

(Copy of audit report made a part of the minutes on minute book pages _____ to _____.)

Regular Business Meeting

5. Public Comments

Mr. Tom Frey of Tiny Houses of Georgia in Milledgeville distributed some information and commented on the tiny homes that they build and sell, expressing hopes that Putnam County can get ahead of the curve and allow these in the county.

(Copy of documents made a part of the minutes on minute book pages _____ to _____.)

6. Approval of Agenda

Motion to approve the Agenda.

Motion made by Commissioner Addison, Seconded by Commissioner Sharp.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

7. Consent Agenda

a. Approval of Minutes - February 18, 2019 Joint Called Meeting (staff-CC)

b. Approval of Minutes - February 19, 2019 Regular Business Meeting (staff-CC)

Motion to approve the Consent Agenda.

Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

8. Approval of Transfer from General Fund to Special Service District (staff-Finance)
Motion to approve a transfer of \$314,124 from the General fund to the Special Service District.

Motion made by Commissioner Addison, Seconded by Commissioner Sharp.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

9. Authorization for Chairman to sign Right-of-Way Easement for Georgia Power Company for Power Line Extension and Tree Removal on Scuffleboro Road (staff-CC)

Motion to authorize the Chairman to sign a Right-of-Way Easement for Georgia Power Company for Power Line Extension and Tree Removal on Scuffleboro Road for approximately 1300 feet total.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

(Copy of easement and drawings made a part of the minutes on minute book pages _____ to _____.)

10. Authorization for Chairman to sign Department of Human Services Transportation Resolution (BW)

Motion to authorize the Chairman to sign Department of Human Services Transportation Resolution.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

(Copy of resolution made a part of the minutes on minute book pages _____ to _____.)

11. Awarding of Solicitation 18-42001-003 Glenwood Springs Road over Little River (Bridge Repair) (staff-CM)

Motion to award Solicitation 18-42001-003 Glenwood Springs Road over Little River (Bridge Repair) to E & D Contracting Services, Inc. in the amount of \$310,399.40.

Motion made by Commissioner Irvin, Seconded by Commissioner Addison.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

12. Appointment of the Census 2020 Complete Count Committee Chairperson (BW)
Chairman Webster recommended Mr. Bob Landau for Chairperson of the Census 2020 Complete Count Committee.

Motion to appoint Mr. Bob Landau as the Census 2020 Complete Count Committee Chairperson.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

Reports/Announcements

13. County Manager Report

County Manager Van Haute reported the following:

- Received notice from the Department of Community Affairs that our Service Delivery Strategy is in compliance
- Leadership Putnam - Government class will be here at the Administration Building on Thursday, March 14, 2019 at 6:00 pm. Commissioners are invited to attend and offer a few comments
- He will be out of the office the week of March 11-15, 2019
- Mr. Jamie Boswell, one of GDOT's Board of Directors will be here on March 18, 2019 at 11:00 am for a meeting with the commissioners.

14. County Attorney Report

No report.

15. Commissioner Announcements

Commissioner Irvin: none

Commissioner Brown: none

Commissioner Sharp: none

Commissioner Addison: announced the recent passing of former State Representation Mickey Channell with thoughts and prayers for his family.

Chairman Webster: announced that GDOT will be doing light pole maintenance on a half-mile US 441 lane section at Lake Sinclair on Tuesday March 5, 2019 from 9 a.m. to 5 p.m., weather permitting.

Closing

16. Adjournment

Chairman Webster announced that the Work Session will start at 10:45 a.m.

Motion to adjourn the meeting.

Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

Meeting adjourned at approximately 10:17 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Billy Webster
Chairman