



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884
www.putnamdevelopmentauthority.com

Minutes

Monday, March 12, 2018 ♦ 9:00 AM

Putnam County Administration Building – Room 204

The Putnam Development Authority met on Monday, March 12, 2018 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia

PRESENT

Chairman Bill Sharp (via telephone)
Member Patty Burns
Member Joshua Daniel
Member Eugene Smith
Member Ed Waggoner

OTHERS PRESENT

Attorney Kevin Brown
Economic Development Director Terry Schwindler
County Clerk Lynn Butterworth

Opening

1. Call to Order

Vice Chairman Waggoner chaired the meeting due to Chairman Sharp's physical absence. He called the meeting to order at approximately 9:02 a.m. (Copy of agenda made a part of the minutes.)

Minutes

2. Approval of Minutes - February 12, 2018

Motion made by Member Smith, seconded by Member Burns, to approve the minutes of the February 12, 2018 regular meeting. Motion carried with Members Burns, Daniel, and Smith and Chairman Sharp voting yes.

Financials

3. Approval of Financials - February 2018

Motion made by Member Daniel, seconded by Member Smith, to approve the February 2018 Financials. Motion carried with Members Burns, Daniel, and Smith and Chairman Sharp voting yes. (Copy of financials made a part of the minutes.)

Reports

4. Economic Development Director Report - March 2018

EDD Schwindler reported the following: (copy of report made a part of the minutes)

- Website visitor sessions and pages viewed per session
- Website analytics
- Project status - 11 projects added
- Projects by Industry - 7 Commercial/Retail, 2 Distribution, 2 Film
- Project source – 3 local referral, 6 direct, 1 state, 1 existing industry
- Company relocated – JMA Office Solutions
- Company located – RTS Oconee Chauffeured Transportation
- Project update – Cosmo Cabinets – grand opening April 11
- Project update – Legacy Housing – 220 FTE
- Project update – ACE Hardware building – estimated completion May 2018
- Project update – Downtown sidewalk project completed
- Business & Industry contacts - 18 MTD, 41 YTD
- Social media - 273 likes on Facebook, 44 followers on LinkedIn
- Events attended and upcoming events
- Interfor Hiring Expo – February 13, 2018 – 170 job seekers
- Pittcon Conference – 13 leads
- UFP Job Fair – March 13, 2018
- PCHS Lunch and Learn planned for May
- SIP – received engineering report from Paul Simonton and sent to MGRC (they are working on grant to be submitted mid-April)

Regular Business

5. Adopt PDA 2018 Strategic Plan

Motion made by Member Smith, seconded by Member Daniel, to adopt the 2018 Strategic Plan as presented. Motion carried with Members Burns, Daniel, and Smith and Chairman Sharp voting yes. (Copy of plan made a part of the minutes.)

Other Business

None

Closing

6. Adjournment

Motion made by Member Daniel, seconded by Member Smith, to adjourn the meeting.

Motion carried with Members Burns, Daniel, and Smith and Chairman Sharp voting yes.

Meeting adjourned at approximately 9:56 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Ed Waggoner
Vice-Chairman