



Sinclair Water Authority
 126 Cay Drive Milledgeville, GA 31061
 Phone (706) 485-8993 Fax (706) 485-8994

Minutes
Monday, March 13, 2023 ◊ 5:00 PM
Sinclair Water Plant

The Sinclair Water Authority met on Monday, March 13, 2023 at approximately 5:00 PM at the Sinclair Water Plant, 126 Cay Drive, Milledgeville, Georgia.

PRESENT

- Chairman Robert Brown
- Member Sammy Hall
- Member Tommy Jefferson
- Member Ed Walker
- Member Jeff Wooten

STAFF PRESENT

- Plant Manager Clay Stuart
- Clerk Lynn Butterworth

OTHERS PRESENT

- ESG Operations Project Manager Brice Doolittle
- Anthony Shinn, SWA

Opening

1. Call to Order
 Chairman Brown called the meeting to order at approximately 5:00 p.m.
 (Copy of agenda made a part of the minutes.)

2. Public Participation
 None

Minutes

3. Approval of Minutes - January 9, 2023 Regular Meeting
 Member Wooten pointed out one item for correction: under members present, change Billy Webster to Jeff Wooten.

**Motion to approve the January 9, 2023 Regular Meeting Minutes with above correction.
 Motion made by Member Walker, Seconded by Member Jefferson.**

**Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Walker,
 Member Wooten**

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Reports I

4. Operations Report presented by ESG, Inc.

Project Manager Brice Doolittle gave the operations report:

- Maintenance
- Flocculation - VFD
- Membrane Filters
 - Installation of new membranes in Trane #2 has been scheduled for April 2023
 - Several leaking header couplings were repaired or replaced
 - Two leaking airlines were repaired

(Copy of detailed report made a part of the minutes.)

New Business

5. Introduction of newly promoted Plant Manager (Clay Stuart)

Project Manager Doolittle advised that James Cupo took another ESG position in Forsyth to be closer to his family and introduced new Plant Manager, Clay Stuart. Clay has been with SWA 2019. He further advised that there are two operators in training, working on getting their licenses.

6. Capital Program Update

Project Manager Doolittle reviewed the quarterly breakdown of improvement schedule and advised that columns had been added for budget and amount spent so far. He also advised that the SCADA upgrade is taking longer than anticipated and basin drains will be put out for bid. No action taken.

(Copy of chart made a part of the minutes.)

7. Signatory approval for Commissioner Jeff Wooten

Motion to add Member Wooten as a signatory on the checking account.

Motion made by Member Hall, Seconded by Member Jefferson.

Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Walker, Member Wooten

Old Business

None

Reports II

8. Plant Production Reports

Plant Production reports are in the meeting package to review. No action was taken.

9. Financial Reports

Financial Reports are in the meeting package to review. No action was taken.

Closing

10. Next Meeting - May 8, 2023

The next meeting is scheduled for May 8, 2023.

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11. Adjournment

Member Jefferson bragged on the preventative maintenance program and thanked Project Manager Doolittle for the updates he is providing.

Motion to adjourn the meeting.

Motion made by Member Jefferson, Seconded by Member Walker.

Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Walker, Member Wooten

Meeting adjourned at approximately 5:31 p.m.

ATTEST:

Lynn Butterworth
Clerk

Robert Brown
Chairman

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