



SWA
Sinclair Water Authority
126 Cay Drive Milledgeville, GA 31061
Clay Stuart Plant Manager
Phone (706) 485-8993 Fax (706) 485-8994

Minutes
Monday, March 11, 2024 ♦ 5:00 PM
Sinclair Water Plant

The Sinclair Water Authority met on Monday, March 11, 2024 at approximately 5:00 PM at the Sinclair Water Plant, 126 Cay Drive, Milledgeville, GA.

PRESENT

Chairman Tommy Jefferson
Member Sammy Hall
Member Joan Minton
Member Jeff Wooten

ABSENT

Member Edward Walker

STAFF PRESENT

Project Manager Brice Doolittle
Regional Manager Percy Nolan
Clerk Sandi Homan (filling in for Lynn Butterworth)

GUEST

Auditor Pat Muse

Opening

1. Call to order

Chairman Jefferson called the meeting to order at approximately 5:00 p.m.
(Copy of agenda made a part of the minutes)

2. Public participation

None

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3. Approval of minutes

Motion to move January 8, 2024 meeting minutes to next meeting, May 13, 2024. Motion made by Chairman Jefferson, Seconded by Member Hall

Voting Yea: Members Hall, Minton, Wooten, and Jefferson

4. Approval of agenda

Motion to approve agenda. Motion made by Chairman Jefferson, Seconded by member Hall.

Voting Yea: Members Hall, Minton, Wooten, and Jefferson

5. Operations Report presented by ESG, Inc.

Project Manager Brice Doolittle gave the operations report:

- Flocculation / Sedimentation Basins
 - Due to excess rain, sludge in bottom of both basins were unusually deep. Both basins were cleaned allowing for reduced manganese levels.
 - Alum does continue to increase, due to large amounts of precipitation.
- Membrane Filters
 - New VFD installed for Train 4.
- Chemical Feed / CIP System
 - All CIP chemical pumps have been removed from wall and mounted on tables from new maintenance employee Will Spani.

6. 2022 Audit Presentation

Pat Muse, Auditor with McNair McLemore Middlebrooks & Co. presented findings from audit. No significant issues found. Over-reporting from previous management (pre ESG) and some current. Heather has implemented changes which will not be an issue moving forward.

7. GEMA Generator Grant

All members agree this needs to be completed as soon as possible.

8. Plant Flooring Replacement

Motion to move to another agenda closer to the end of the year. Motion made by Member Hall, seconded by Member Hall

Voting Yea: Members Hall, Minton, Wooten, and Jefferson

9. SWA Retirement Plan Termination

Discussion to terminate plan. Chairman Jefferson is attempting to get a full accounting of money invested.

10. Plant Production Reports

Plant Production reports are in the meeting package to review. No action was taken.

11. Financial Reports

Project Manager Doolittle briefly reviewed the Profit & Loss sheet and Balance sheet. No action was taken.

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12. Board member reports
Nothing reported

13. Next meeting – May 13, 2024
The next meeting is scheduled for May 13, 2024

14. Adjournment

Motion to adjourn the meeting.

Motion made by Chairman Jefferson, Seconded by Member Hall.

Voting Yea: Members Hall, Minton, Wooten, and Jefferson

Meeting adjourned approximately 6:10 p.m.

ATTEST:

Sandi Homan
Interim Clerk

Tommy Jefferson
Chairman

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