



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884
www.putnamdevelopmentauthority.com

Minutes

Monday, August 13, 2018 ♦ 9:00 AM

Putnam County Administration Building – Room 204

The Putnam Development Authority met on Monday, August 13, 2018 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia

PRESENT

Chairman Bill Sharp
Member Patty Burns
Member Joshua Daniel
Member Eugene Smith
Member Ed Waggoner

OTHERS PRESENT

Attorney Kevin Brown
Economic Development Director Terry Schwindler
County Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Sharp called the meeting to order at 9:05 a.m. (Copy of agenda made a part of the minutes.)

Minutes

2. Approval of Minutes

- a. July 9, 2018 Regular Meeting
- b. July 9, 2018 Executive Session

Motion to approve the July 9, 2018 Regular Meeting minutes.

Motion made by Member Smith, Seconded by Member Daniel.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith

Motion to approve the July 9, 2018 Executive Session minutes.

Motion made by Vice Chairman Waggoner, Seconded by Member Smith.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith

Financials

3. Approval of Financials - July 2018

Motion to approve the July 2018 Financials.

Motion made by Member Daniel, Seconded by Vice Chairman Waggoner.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith

Reports

4. Economic Development Director Report - August 2018

EDD Schwindler reported the following: (copy of report made a part of the minutes)

- Website visitor sessions and pages viewed per session
- Website analytics
- Project status - 8 projects added
- Projects by Industry - 4 manufacturing, 3 commercial/retail, 1 residential
- Project source – 3 direct, 2 existing industry, 2 local referrals, 1 PDA website
- Project announced – Interfor equipment upgrade and mill modernization
- Project update – Medical Center at Harmony Crossing
- Project update – Lakeview Senior Gardens
- Business & Industry contacts - 20 MTD, 161 YTD
- Social media - 312 likes on Facebook, 43 followers on LinkedIn, 114 followers on Instagram, 16 followers on Twitter
- Events attended and upcoming events
- UFP Job Fair – July 19th – 17 attendees

Regular Business

5. Sign OneGeorgia Grant Agreement

Motion to authorize the Chairman to sign the OneGeorgia Grant Agreement

Motion made by Member Smith, Seconded by Member Burns.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith
(Copy of agreement made a part of the minutes.)

6. Update Bank Signor List

The authorized signors for the various accounts at Farmers & Merchants Bank was updated to remove former PDA members and staff and add current members. (Copy of list made a part of the minutes.)

7. PDA Budget Update

EDD Schwindler gave an update of the 2019 budget request. The Board of Commissioners are proposing to cut \$135,000. No action was taken. (Copy of budget request made a part of the minutes.)

8. SPLOST #9 Update

EDD Schwindler provided a list of the county and city approved SPLOST #9 projects. She advised that this will be on the November ballot for voter approval. No action taken. (Copy of project list made a part of the minutes.)

9. Interfor Announcement

EDD Schwindler discussed this during her report. (Copy of announcement made a part of the minutes.)

10. Other Business

Vice Chairman Waggoner inquired about the extensive checklist for the OneGeorgia Grant, wanting to make sure we have a process in place to meet all the deadlines. EDD Schwindler advised that the Middle Georgia Regional Commission is handling the administration of the grant and they will keep track of everything.

Chairman Sharp advised that there is a need for an Executive Session.

10.1 Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

Motion to enter Executive Session for Real Estate

Motion made by Vice Chairman Waggoner, Seconded by Member Smith.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith

Meeting closed at approximately 10:14 a.m.

Member Burns disclosed a potential conflict of interest and left the meeting.

10.2 Motion to reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

Motion to reopen the meeting and execute the affidavit concerning the subject matter of the closed portion of the meeting

Motion made by Vice Chairman Waggoner, Seconded by Member Smith.

Voting Yea: Vice Chairman Waggoner, Member Burns, Member Daniel, Member Smith

Meeting reopened at approximately 10:25 a.m. (Copy of affidavit made a part of the minutes.)

10.3 Action, if any, resulting from the Executive Session

No action taken.

Closing

11. Adjournment

Motion to adjourn the meeting

Motion made by Member Daniel, Seconded by Vice Chairman Waggoner.

Voting Yea: Vice Chairman Waggoner, Member Daniel, Member Smith

Voting Abstaining: Member Burns

Meeting adjourned at approximately 10:27 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Bill Sharp
Chairman