



Sinclair Water Authority
 126 Cay Drive Milledgeville, GA 31061
 Phone (706) 485-8993 Fax (706) 485-8994

Minutes
Monday, July 8, 2024 ◊ 5:00 PM
Sinclair Water Plant

The Sinclair Water Authority met on Monday, July 8, 2024 at approximately 5:00 PM at the Sinclair Water Plant, 126 Cay Drive, Milledgeville, Georgia.

PRESENT

- Chairman Tommy Jefferson
- Member Sammy Hall
- Member Joan Minton
- Member Ed Walker
- Member Jeff Wooten

STAFF PRESENT

- Project Manager Brice Doolittle
- Plant Manager Clay Stuart
- Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Jefferson called the meeting to order at approximately 4:55 p.m.
 (Copy of agenda made a part of the minutes.)

2. Public Participation
None

Minutes

3. Approval of Minutes - May 13, 2024 Regular Meeting
Motion to approve the May 13, 2024 Regular Meeting Minutes.
Motion made by Member Walker, Seconded by Member Minton.
Voting Yea: Member Hall, Chairman Jefferson, Member Minton, Member Walker, Member Wooten

Agenda

4. Approval of Agenda
Motion to approve the Agenda.
Motion made by Member Walker, Seconded by Member Hall.
Voting Yea: Member Hall, Chairman Jefferson, Member Minton, Member Walker, Member Wooten

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Reports I

5. Operations Report presented by ESG, Inc.

Project Manager Brice Doolittle gave the operations report:

- Raw Water Intake
 - Copper Sulfate has been applied to intake cove; this method controls algae and organics entering the intake.
 - Chlorine Dioxide feed line has been fully replaced.
- Flocculation / Sedimentation Basins
 - Basket Strainers have been pulled and cleaned. This allows for optimal flow to membranes.
- Membrane Filters
 - The new SCADA upgrade is 99% complete.
- Chemical Feed / CIP System
 - A new post lime chemical feed line has been pulled; the old line has been stopped up for some time.
- Clearwell / High Service
 - 24" Flapper valve has been installed on clearwell drainpipe. This will prevent any cross contamination.
- Lagoons
 - Sludge pulled from lagoon 2 is beginning to be rolled-over and piled up for removal.

(Copy of report made a part of the minutes.)

New Business

6. GEMA Generator Grant - Discussion

Project Manager Doolittle distributed a handout of the original probable project costs. He will update with current figures. The total estimated project costs for two generators at the time was \$453,341. SWA has officially been awarded the grant and we have until October 11, 2024 to accept the grant or walk away. The grant amount is not going to be enough to cover the current costs.

Motion to authorize Project Manager Doolittle to solicit bids for engineering for a full set of drawings to install two generators and bring back to the board.

Motion made by Member Walker, Seconded by Member Minton.

Voting Yea: Member Hall, Chairman Jefferson, Member Minton, Member Walker, Member Wooten

(Copy of handout made a part of the minutes.)

7. TTHM Follow-up - Discussion

Project Manager Doolittle met with Baldwin County to discuss issues with TTHMs and DBPs (distribution byproducts) within the system; carbon can help with issues, but too much carbon will void warranty of filters. Will watch carefully. Feeding carbon is not a budgeted item. Do already have a pallet of 50-pound bags on site, which will last about a month. Project Manager Doolittle will get costs for ongoing; will start with what we have. No action taken.

Old Business

None

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Reports II

8. Plant Production Reports

Plant Production reports were in the meeting packet to review. No action was taken.

9. Financial Reports

Chairman Jefferson expressed concern about getting financial information that we do not need. Member Minton requested to get highlights of areas of concern. Member Walker requested key performance indicators. Member Hall asked to see what accounts are close to being over budget. Project Manager Doolittle will trim down the report and include the information requested. He also reviewed cash flow and rebateable items. No action was taken.

10. Board Member Reports

None

Closing

11. Next Meeting - September 9, 2024

The next meeting is scheduled for September 9, 2024.

12. Adjournment

Motion to adjourn the meeting.

Motion made by Member Hall, Seconded by Member Wooten.

Voting Yea: Member Hall, Chairman Jefferson, Member Minton, Member Walker, Member Wooten

Meeting adjourned at approximately 6:19 p.m.

ATTEST:

Lynn Butterworth
Clerk

Tommy Jefferson
Chairman

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