

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Friday, September 6, 2019 ♦ 9:00 AM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Friday, September 6, 2019 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

PRESENT

Chairman Billy Webster
Commissioner Kelvin Irvin
Commissioner Daniel Brown
Commissioner Bill Sharp
Commissioner Trevor Addison

STAFF PRESENT

County Attorney Barry Fleming
County Manager Paul Van Haute
Deputy County Manager Lisa Jackson
County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Webster called the meeting to order at approximately 9:00 a.m.

(Copy of agenda made a part of the minutes on minute book page _____.)

2. Invocation

Pastor Deck Jackson, 2nd Birth Christian Church, gave the invocation.

3. Pledge of Allegiance (BS)

Commissioner Sharp led the Pledge of Allegiance.

4. Special Presentations

a. Departmental Report - Planning & Development / Public Buildings

Planning & Development Director Lisa Jackson introduced members of her staff and reviewed some statistics from her department with a PowerPoint presentation. She also introduced the Public Buildings staff and she and Torrey Whittaker answered questions related to this department.

(Copy of presentation made a part of the minutes on minute book pages _____ to _____.)

Mill Rate Public Hearing

5. Presentation of Proposed 2019 Mill Rate (staff-Finance)

Finance Director Linda Cook advised that the proposed millage rate for both incorporated and unincorporated Putnam County is 8.203 and the proposed millage rate for the Board of Education is 16.06. Both of these rates are rollback rates. She also provided the proposed millage rate for the Special Service District, which is .378, the same as last year.

6. Comments from the Public

None

7. Comments from Commissioners and/or Staff

None

Regular Business Meeting

8. Public Comments

None

9. Approval of Agenda

Motion to approve the Agenda.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

10. Consent Agenda

a. Approval of Minutes - August 20, 2019 Regular Meeting (staff-CC)

b. Approval of Minutes - August 20, 2019 Executive Session (staff-CC)

c. Approval of Minutes - August 30, 2019 Called Meeting (staff-CC)

d. Authorization for Chairman to sign letter of support for TenderCare Clinic (BW)

Motion to approve the Consent Agenda.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

(Copy of letter made a part of the minutes on minute book page _____.)

11. Appointment to the Planning & Zoning Commission (staff-CC)

Motion to appoint Maurice Hill to the Planning & Zoning Commission to fill an unexpired term ending 12/31/2020.

Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

12. Recommendation for appointment to the Hospital Authority - Post 6 (staff-CC)

Motion to recommend Judy Fain, Nancy Chaklos, and David Owens for appointment to the Hospital Authority-Post 6.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

13. Awarding of Solicitation 19-39101-001 Animal Services Building Addition (staff-CM & Animal Svcs)

Animal Services Director Christine Tillman recommended Renfro Construction Company and answered questions.

Motion to award Solicitation 19-39101-001 Animal Services Building Addition to Renfro Construction Company in the amount of \$60,928.00.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

14. Transfer Old Hotel to the Putnam Development Authority for Economic Development Purposes (staff-CM)

Motion transfer the Old Hotel Eatonton to the Putnam Development Authority and authorize the Chairman to sign necessary documents.

Motion made by Commissioner Sharp, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

(Copy of documents made a part of the minutes on minute book pages _____ to _____.)

15. Ratification of the Board of Education Mill Rate and Authorization for Chairman to sign Tax Levy Resolution (staff-Finance)

Motion to ratify the Board of Education Mill Rate at 16.016 and authorize the Chairman to sign the Resolution.

Motion made by Commissioner Addison, Seconded by Commissioner Irvin.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

(Copy of documents made a part of the minutes on minute book pages _____ to _____.)

16. Authorization for Chairman to sign Resolution setting 2019 Mill Rate for Incorporated County Maintenance and Operation (staff-Finance)
Motion to set the 2019 Mill Rate for Incorporated County Maintenance and Operation at 8.203 and authorize the Chairman to sign the Resolution.
Motion made by Commissioner Sharp, Seconded by Commissioner Addison.
Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison
(Copy of documents made a part of the minutes on minute book pages _____ to _____.)

17. Authorization for Chairman to sign Resolution setting 2019 Mill Rate for Unincorporated County Maintenance and Operation (staff-Finance)
Motion to set the 2019 Mill Rate for Unincorporated County Maintenance and Operation at 8.203 and authorize the Chairman to sign the Resolution.
Motion made by Commissioner Addison, Seconded by Commissioner Irvin.
Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison
(Copy of documents made a part of the minutes on minute book pages _____ to _____.)

18. Authorization for Chairman to sign Resolution setting 2019 Mill Rate for Special Service District (staff-Finance)
Motion to set the 2019 Mill Rate for the Special Service District at .378 and authorize the Chairman to sign the Resolution.
Motion made by Commissioner Addison, Seconded by Commissioner Irvin.
Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison
(Copy of documents made a part of the minutes on minute book pages _____ to _____.)

Reports/Announcements

19. County Manager Report

County Manager Van Haute thanked everyone for all for their work on the budget and mill rate; it was an easy process. He also announced that the old Hotel Eatonton is being used for filming of a popular television show.

20. County Attorney Report

No report.

21. Commissioner Announcements

Commissioner Irvin: none

Commissioner Brown: none

Commissioner Sharp: none

Commissioner Addison: none

Chairman Webster: none

Executive Session

22. Enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel, Litigation, or Real Estate

Executive Session not needed.

23. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

Executive Session not held.

24. Action, if any, resulting from the Executive Session

Executive Session not held.

Closing

25. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner Irvin, Seconded by Commissioner Sharp.

Voting Yea: Commissioner Irvin, Commissioner Brown, Commissioner Sharp, Commissioner Addison

Meeting adjourned at approximately 9:57 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Billy Webster
Chairman