



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884

[www.putnamdevelopmentauthority.com](http://www.putnamdevelopmentauthority.com)

## Minutes

**Tuesday, April 12, 2022 ♦ 3:30 PM**

*Putnam County Administration Building – Room 204*

The Putnam Development Authority met on Tuesday, April 12, 2022 at approximately 3:30 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia.

### *PRESENT*

Chairman Walt Rocker III  
Member Patty Burns  
Member Brice Doolittle  
Member Mylle Mangum  
Member John Wojtas

### *STAFF PRESENT*

Attorney Kevin Brown  
Executive Director Matt Poyner  
County Clerk Lynn Butterworth

### **Opening**

#### 1. Call to Order

Chairman Rocker called the meeting to order at approximately 3:43 p.m.  
(Copy of agenda made a part of the minutes.)

### **Minutes**

#### 2. Approval of Minutes

- a. March 8, 2022 Regular Meeting
- b. March 22, 2022 Called Meeting

**Motion to approve the Minutes of the March 8, 2022 Regular Meeting and March 22, 2022 Called Meeting.**

**Motion made by Member Mangum, Seconded by Member Wojtas.**

**Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas**

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**Financials**

- 3. Approval of Financials
  - a. February 2022
  - b. March 2022

February and March Financials are combined.

**Motion to approve the February/March 2022 Financials**

**Motion made by Member Mangum, Seconded by Member Burns.**

**Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas**

**Motion to set up electronic banking to streamline the bill paying process.**

**Motion made by Member Mangum, Seconded by Member Burns.**

**Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas**

(Copy of Financials made a part of the minutes.)

**Reports**

- 4. Executive Director Report

Executive Director Matt Poyner reported the following: (copy of report made a part of the minutes.)

- Administrative
  - OneGeorgia
  - Financials
  - Miscellaneous
- Business & Industry Company Contacts
  - Existing Industry Updates
  - Industrial Park Association
- Workforce Development
  - Chamber of Commerce
  - Georgia Department of Economic Development
  - Putnam County High School
- Marketing & Branding
  - Tytan Pictures
  - Goebel Media
- Project Status
- Strategic Planning Retreat – 2022 Goals
  - Website/Marketing
  - Industrial Park
  - Workforce Engagement
  - Existing Industry
  - Property Acquisition
- Rock Eagle Technology Park
  - GDOT
- South Industrial Park
  - Spec Building
  - Existing Entry Sign

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- o Georgia Department of Economic Development

**Regular Business**

5. Authorization for Chairman to sign Georgia Power Easement

**Motion to authorize the Chairman to sign the Georgia Power Easement.**

**Motion made by Member Wojtas, Seconded by Member Mangum.**

**Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas**

(Copy of easement made a part of the minutes.)

6. Review of Survey Proposals for Industrial Boulevard

Executive Director Poyner received quotes for as built survey from the entrance of the South Industrial Park to our site:

- Chivers - \$8000 with work to be completed by the end of April
- Simonton - \$5925 with work to be completed by the end of April

**Motion to engage Simonton for survey at a cost of \$5925 to be completed within 30 days of notification.**

**Motion made by Member Wojtas, Seconded by Member Burns.**

**Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas**

7. Authorization for Chairman to sign an Easement for a Relocated Valve Vault for the Waterline Relocation Project at Rock Eagle Technology Park

Member Doolittle reviewed plans for relocation of valve vault for the waterline relocation near the Rock Eagle Technology Park. Easement document not received yet. No action was taken.

**Other Business**

8. Other Business

Executive Director Poyner explained that he has been in contact with ER Snell who will doing roadwork along Highway 441. They will be “wasting” dirt on this property and thus will create an 8 acre pad ready site for the PDA's use in marketing. This is roughly a \$2MM project for the PDA that will enhance this Park at ZERO dollars of cost to the PDA. ER Snell will also construct a temporary asphalt plant on this property that will be removed once the work has been completed. They have agreed also to sell asphalt to the County when needed.

**Motion to authorize the Chairman to sign the lease agreement with ER Snell subject to revisions recommended by Attorney Brown.**

**Motion made by Member Mangum, Seconded by Member Burns.**

**Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas**

(Copy of agreement made a part of the minutes.)

**Next Meeting Items**

9. Next Meeting Items

None

**Executive Session**

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10. Enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

**Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4 for Real Estate.**

**Motion made by Member Mangum, Seconded by Member Doolittle.**

**Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas**

Meeting closed at approximately 4:33 p.m.

11. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

**Motion to reopen the meeting and execute the Affidavit concerning the subject matter of the closed portion of the meeting.**

**Motion made by Member Burns, Seconded by Member Mangum.**

**Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas**

Meeting reopened at approximately 4:48 p.m.

12. Action, if any, resulting from the Executive Session

No action was taken.

### **Closing**

13. Adjournment

**Motion to adjourn the meeting.**

**Motion made by Member Mangum, Seconded by Member Burns.**

**Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas**

Meeting adjourned at approximately 4:50 p.m.

ATTEST:

Lynn Butterworth  
County Clerk

Walt Rocker III  
Chairman

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