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117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884  
[www.putnamdevelopmentauthority.com](http://www.putnamdevelopmentauthority.com)

## Minutes

**Monday, January 13, 2020 ♦ 9:00 AM**

*Putnam County Administration Building – Room 204*

The Putnam Development Authority met on Monday, January 13, 2020 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia.

### *PRESENT*

Member Patty Burns  
Member Walt Rocker III  
Member Eugene Smith  
Member John Wojtas

### *OTHERS PRESENT*

County Clerk Lynn Butterworth  
Former Chairman Ed Waggoner

### **Opening**

#### 1. Call to Order

Vice Chairman Smith called the meeting to order at approximately 9:02 a.m.  
(Copy of agenda made a part of the minutes.)

### **Minutes**

#### 2. Approval of Minutes

- a. December 9, 2019 Regular Meeting
- b. December 9, 2019 Executive Session

**Motion to approve the December 9, 2019 Regular Meeting and Executive Session minutes.**

**Motion made by Member Rocker, Seconded by Member Wojtas.**

**Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas**

3. Review First Quarter Invoice from County re: Compensation for Director & County Clerk After #2

Former Chairman Waggoner explained that the PDA had requested two separate invoices: one for the Director and one for the Clerk, but the county only provided an invoice for the Director. Board members questioned the amount due to the vacancy of the Director's position. County Manager Van Haute explained that final figures were not available yet, but that the county could create an invoice for the clerk and could correct the amount for the Director after all pension, vacation, etc. had been paid out.

**Motion to pay County Invoice #FY20-01 dated December 27, 2019 in the amount of \$11,342.00 and get county to correct when final figures are available.**

**Motion made by Member Rocker, Seconded by Member Burns.**

**Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas**

### **Financials**

4. Approval of Financials - December 2019

**Motion to table the December 2019 Financials until the next meeting.**

**Motion made by Member Burns, Seconded by Member Rocker.**

**Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas**

### **Regular Business**

5. Removal of Ed Waggoner from the signatures on file at Farmers and Merchants Bank

**Motion to approve the removal of Ed Waggoner from the signatures on file at Farmers and Merchants Bank.**

**Motion made by Member Rocker, Seconded by Member Wojtas.**

**Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas**

(Copy of letter to FMB made a part of the minutes.)

6. Selection of Officers

- a. Chairman

**Motion to select Walt Rocker as Chairman.**

**Motion made by Member Smith, Seconded by Member Wojtas.**

**Voting Yea: Member Burns, Member Smith, Member Wojtas**

**Voting Abstain: Member Rocker**

- b. Vice-Chairman

**Motion to select Gene Smith as Vice-Chairman.**

**Motion made by Member Wojtas, Seconded by Member Burns.**

**Voting Yea: Member Burns, Member Rocker, Member Wojtas**

**Voting Abstain: Member Smith**

- c. Secretary/Treasurer

**Motion to select Patty Burns as Secretary/Treasurer.**

**Motion made by Member Rocker, Seconded by Member Wojtas.**

**Voting Yea: Member Rocker, Member Smith, Member Wojtas**

**Voting Abstain: Member Burns**

d. Assistant Secretary/Treasurer

**Motion to select John Wojtas as Assistant Secretary/Treasurer.  
Motion made by Member Rocker, Seconded by Member Burns.  
Voting Yea: Member Burns, Member Rocker, Member Smith  
Voting Abstain: Member Wojtas**

### **Other Business**

#### 7. Other Business

The board discussed the status of the South Industrial Park project. Member Rocker will call Paul Simonton for an update. No action was taken.

### **Next Meeting Items**

#### 8. Next Meeting Items

An action item was requested for the next meeting to discuss moving towards clarification of who we are and what we need in a director.

Board members board thanked former Chairman Waggoner for his service.

### **Executive Session**

9. Enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation or Real Estate

**Motion to enter Executive Session for Real Estate and Personnel.**

**Motion made by Member Rocker, Seconded by Member Burns.**

**Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas**

Meeting closed at approximately 9:56 a.m.

10. Reopen Meeting and Execute Affidavit Concerning the Subject Matter of the Closed Portion of the Meeting

**Motion to reopen the meeting and execute the affidavit concerning the subject matter of the closed portion of the meeting.**

**Motion made by Member Rocker, Seconded by Member Smith.**

**Voting Yea: Member Rocker, Member Smith, Member Wojtas**

Member Burns left at approximately 10:41 a.m.

(Copy of affidavit made a part of the minutes.)

Meeting reopened at approximately 10:46 a.m.

11. Action, if any, Resulting from the Executive Session

No action was taken.

**Closing**

12. Adjournment

**Motion to adjourn the meeting.**

**Motion made by Member Rocker, Seconded by Member Wojtas.**

**Voting Yea: Member Rocker, Member Smith, Member Wojtas**

Meeting adjourned at approximately 10:47 a.m.

ATTEST:

Lynn Butterworth  
County Clerk

Eugene Smith  
Vice-Chairman