



Sinclair Water Authority
 126 Cay Drive Milledgeville, GA 31061
 Phone (706) 485-8993 Fax (706) 485-8994

Minutes
Monday, November 8, 2021 ◊ 5:00 PM
Sinclair Water Plant

The Sinclair Water Authority met on Monday, November 8, 2021 at approximately 5:00 PM at the Sinclair Water Plant, 126 Cay Drive, Milledgeville, Georgia.

PRESENT

- Chairman Robert Brown
- Member Sammy Hall
- Member Tommy Jefferson
- Member David Waddell
- Member Billy Webster

STAFF PRESENT

- Plant Manager Andrew Paracca
- Clerk Lynn Butterworth

Opening

1. Call to Order
 Chairman Brown called the meeting to order at approximately 5:00 p.m.
 (Copy of agenda made a part of the minutes.)

2. Public Participation
 None

Minutes

3. Approval of Minutes
 a. September 13, 2021 Regular Meeting

Motion to approve the September 13, 2021 Regular Meeting Minutes.
Motion made by Member Jefferson, Seconded by Member Webster.
Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Waddell, Member Webster

b. October 19, 2021 Called Meeting

Motion to approve the October 19, 2021 Called Meeting Minutes.
Motion made by Member Jefferson, Seconded by Member Webster.
Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Waddell, Member Webster

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Reports I

4. Manager's Report

Plant Manager Paracca reporting the following:

- Membrane performance
- Update on NPDES Permit and testing procedures
- Clean in Place chemical room improvements
- Main plant compressor update
- Raw Water Intake compressor update
- CC&A update
- ARPA Grant application has been submitted
- Long Term Projects
- GovDeals
- Update on Cyber Security
- Alum Sludge
- Depreciation itemization
- 2021 Polaris Ranger has been purchased
- Temporary Plant Management
- Vacation
- Advising Fee

(Copy of report made a part of the minutes.)

New Business

5. Approval of 2022 Meeting Calendar

Motion to approve the 2022 SWA Meeting Calendar.

Motion made by Member Hall, Seconded by Member Jefferson.

Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Waddell, Member Webster

(Copy of calendar made a part of the minutes.)

Member Hall announced that Mr. Ed Walker had been appointed by the Baldwin County Board of Commissioners to fill Member Waddell's expired term beginning on January 1, 2022.

6. Discussion of Plant Manager Departure

This item was discussed with item #7.

7. Discussion and possible action on Management Proposals

a. ESG Inc.

The following were present from ESG Operations, Inc.: Daniel E. Groselle, Co-Founder and Principal; John Eddlemon, Senior Vice President and Partner; Don North, Operations Specialist; Danny Lyndall, Regional Manager; and Brice Doolittle, Project Manager.

Mr. Eddlemon provided a brief history of ESG and advised that their review of the plant indicated there was a lot of work to be done. He also distributed copies of their full proposal binders. Mr. Groselle introduced everyone on the team. Mr. Lyndall advised that he and Mr. North have visited the plant several times in the last couple of weeks and noticed areas that have not been maintained as needed. He further advised that if certain items fail the plant will not be able to produce water which would lead to two counties going without water. He noted safety issues and electrical issues and advised that ESG can operate the plant more economically in the

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long run. Mr. Groselle advised that ESG will do an overall assessment of all assets and a risk assessment and will hire all of the existing SWA staff.

After the ESG staff left, the board discussed the proposal. Member Jefferson advised that he and staff had worked the ESG figures into the current SWA budget and that he had met with all employees to answer questions. Christina Corn advised that she had spoken to her counterpart at EPWSA about ESG and received a good solid report. Member Waddell reminded all that this is the biggest decision ever made and doesn't want to move too quickly and wants to make sure all possibilities are investigated. Plant Manager Paracca advised that Christina and Clay can operate the plant in the interim using his proposed help, but the plan won't work for a long time without putting strains on the current staff which could result in the loss of some staff. Member Waddell mentioned that incoming member Ed Walker should be involved in this decision. He asked Member Jefferson if he could get another proposal and if there is a conflict of interest with ESG running both EPWSA and SWA. Member Webster advised that this decision should not be delayed and in he is in favor of fast-tracking it.

Motion to ask ESG to draft a contract for attorney review.

Motion made by Member Webster, Seconded by Member Jefferson.

Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Waddell, Member Webster

b. Southern Water Group

The Southern Water Group proposal was reviewed. Member Jefferson advised that it was just for a temporary basis.

Motion to approve the hiring of a temporary employee for additional maintenance needs at \$15.00 per hour; a bonus of 15% for Christina and a bonus of 20% for Clay for a temporary time frame to be determined and to be paid per payday.

Motion made by Member Webster, Seconded by Member Waddell.

Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Waddell, Member Webster

Motion to accept Plant Manager Paracca's proposal for Vacation pay to allow one week to be carried over and to pay out the rest and his proposal for an advising fee of \$40.00 per hour for 10 hours per month of over the phone and email support and \$60.00 per hour plus mileage for emergency work that requires onsite service or assistance.

Motion made by Member Hall, Seconded by Member Jefferson.

Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Waddell, Member Webster

8. Discussion and possible action on CFO transition

Member Jefferson advised that Lorraine Neligan is working well and he didn't think Linda Zarkowski's services were needed anymore. Ms. Zarkowski has resigned as of December 31, 2021 so no action was taken.

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Executive Session

9. Enter Executive Session as allowed by O.C.G.A. 50-14-4 for Personnel, Litigation, or Real Estate

Executive Session was not needed.

10. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

Executive Session was not held.

11. Action, if any, resulting from the Executive Session

Executive Session was not held.

Reports II

12. Plant Production Reports

Plant Production reports are in the meeting package to review. No action was taken.

13. Financial Reports

Financial reports are in the meeting package to review. No action was taken.

Closing

14. Next Meeting - January 10, 2022

The next meeting is scheduled for January 10, 2022 at 5:00 p.m.

15. Adjournment

Chairman Brown adjourned the meeting at approximately 6:42 p.m.

ATTEST:

Lynn Butterworth
Clerk

Robert Brown
Chairman

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