



Sinclair Water Authority
 126 Cay Drive Milledgeville, GA 31061
 Phone (706) 485-8993 Fax (706) 485-8994

**Called Meeting
 Minutes
 Monday, December 6, 2021 ◊ 5:00 PM
Sinclair Water Plant**

The Sinclair Water Authority met on Monday, December 6, 2021 at approximately 5:00 PM at the Sinclair Water Plant, 126 Cay Drive, Milledgeville, Georgia.

PRESENT

Chairman Robert Brown
 Member Sammy Hall
 Member Tommy Jefferson
 Member David Waddell
 Member Billy Webster

STAFF PRESENT

Plant Manager Andrew Paracca
 Clerk Lynn Butterworth

OTHERS PRESENT

2022 Incoming Member Ed Walker

Opening

1. Call to Order

Chairman Brown called the meeting to order at approximately 5:00 p.m.
 (Copy of agenda made a part of the minutes.)

Called Meeting

2. 2022 Budget Amendment and Capital Improvement Budget

Motion that Budget Amendment presented by Christina that incorporates the ESG proposal be approved subject to the ESG proposal being approved with \$37,000 shortfall being covered by contingency.

Motion made by Member Waddell, Seconded by Member Webster.

Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Waddell, Member Webster

Called Meeting Minutes	Page 1 of 3	Approved
December 6, 2021		January 10, 2022

Motion that the following Capital Improvements be approved in principal to start the process of getting these items done to include final costs approval by Members Hall and Webster:

- **GE Spare Parts up to \$10,000 to order and replace as needed**
- **Security System Upgrade up to \$15,000**
- **Kemio basic test kit up to \$2,200**
- **Swan Turbidimeter (one recent replacement, order two more) up to \$10,000**
- **CL-17s (order two) up to \$12,00 plus PH Probe up to \$1,500**
- **Roofing (get current quotes and determine time schedules) up to \$110,000**
- **Painting up to \$65,000 for removal (use screening during the removal and repaint) and repainting**
- **Scada Upgrades up to \$30,000 for system**
- **Chemical Pump Redundancy up to \$5,000 (spare Flouride pump, spare Phosphate pump, Chlorine Dioxide pumps)**
- **CLO2 Reactor Replacement up to \$10,000**

Motion made by Member Waddell, Seconded by Member Webster.

Motion amended to make final costs approval by the SWA Board instead of just Members Hall and Webster.

Amended Motion made by Member Webster, Seconded by Member Waddell.

Voting Yea for motion as amended: Chairman Brown, Member Hall, Member Jefferson, Member Waddell, Member Webster

Motion to move \$275,000 from the Fund Balance (presently \$374,000) to Capital Budget. (After payment of all of the above, still leaves \$375,000 in Capital Budget and Operating Reserve of over \$200,000 needed to cover match for grant, and still have over \$100,000 in Repair and Replacement Budget.)

Motion made by Member Waddell, Seconded by Member Hall.

Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Waddell, Member Webster

Motion to assess Baldwin County and Putnam County a one time capital improvement sum of \$250,000 each, payable on or before June 1, 2022 to be deposited in the Capital Budget account.

Motion made by Member Waddell, Seconded by Member Hall.

Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Waddell, Member Webster

3. Discuss and Act on Management and Operations Proposals

Member Hall discussed the proposal from J & T Environmental Services, Inc. and advised that he talked to other companies who didn't submit proposals.

Motion to authorize the Chairman to sign the ESG Agreement for Operation of the plant.

Motion made by Member Webster, Seconded by Member Jefferson.

Voting Yea: Chairman Brown, Member Hall, Member Jefferson, Member Waddell, Member Webster

Called Meeting Minutes	Page 2 of 3	Approved
December 6, 2021		January 10, 2022

4. Chairman's Remarks

Chairman Brown apologized that his business and personal life kept him from being as involved in the plant management research and expressed appreciation to the board for the good job they did.

Closing

5. Adjournment

Chairman Brown adjourned the meeting at approximately 6:00 p.m.

ATTEST:

Lynn Butterworth
Clerk

Robert Brown
Chairman

Called Meeting Minutes	Page 3 of 3	Approved
December 6, 2021		January 10, 2022