



117 Putnam Drive ♦ Eatonton, GA 31024 ♦ Tel: 706-485-1884
www.putnamdevelopmentauthority.com

Minutes

Monday, May 13, 2019 ♦ 9:00 AM

Putnam County Administration Building – Room 204

The Putnam Development Authority met on Monday, May 13, 2019 at approximately 9:00 AM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia

PRESENT

Chairman Ed Waggoner
Member Patty Burns
Member Walt Rocker III
Member Eugene Smith
Member John Wojtas

OTHERS PRESENT

Attorney Kevin Brown
Economic Development Director Terry Schwindler
County Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Waggoner called the meeting to order at approximately 9:00 a.m.
(Copy of agenda made a part of the minutes.)

2. Introduction of new PDA Board Member - John Wojtas of the Paxis Group

Chairman Waggoner welcomed new board member John Wojtas. Member Wojtas was appointed to fill the unexpired term of Joshua Daniel. Member Wojtas gave a little background on his personal and professional life.

Minutes

3. Approval of Minutes - April 8, 2019 Regular Meeting

Motion to approve the April 8, 2019 Regular Meeting and Executive Session minutes.

Motion made by Member Smith, Seconded by Member Rocker.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

4. Approval of Minutes - April 8, 2019 Executive Session
Approved with item #3.

Financials

5. Approval of Financials - April 2019

Motion to approve the April 2019 Financials.

Motion made by Member Burns, Seconded by Member Smith.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

(Copy of financials made a part of the minutes.)

Reports

6. Economic Development Director Report - May 2019

EDD Schwindler reported the following: (copy of report made a part of the minutes)

- Website visitor sessions and pages viewed per session
- Website analytics
- Project status - 12 projects added
- Projects by Industry - 8 commercial/retail, 1 manufacturing, 2 residential, 1 hospitality
- Project source – 3 direct, 5 existing industry, 3 local referrals, state
- Business & Industry contacts - 28 MTD, 103 YTD
- Social media - 383 likes on Facebook, 45 followers on LinkedIn, 188 followers on Instagram, 27 followers on Twitter
- Company located – Oconee Leisure, 937 Greensboro Road
- Company located – Merci Beaucoup Fine Cakes & Pastries, 105 Clack Circle, Suite 100
- Company relocated and expanded – Lights of Oconee Warehouse, 881 Harmony Road
- Company relocated and expanded – Print & Sign Solutions, 1023 Lake Oconee Parkway, Suite B
- Company relocated and expanded – Pella Windows & Doors, 113 Harmony Crossing, Suite 6
- Company expanded – Vinyl Deck & Dock Covers, LLC, 209 Sammons Parkway
- Interfor – Eatonton-Putnam Chamber of Commerce Business of the Year
- Company update – ViziTech USA – Developed a 3D holographic product for the US Army, new window artwork
- Company update – Wing MAXX construction, 100 Scott Road
- South Industrial Park Update – clearing is underway
- PCHS – Career Fair 4/24/19
- Cosmo currently has 25 FTE and will be up to 32 FTE by late May
- Events attended and upcoming events
- Manufacturing Appreciation Week Luncheon – April 18th

Attorney Brown also reported that the Interfor bond resolution should be ready for the June meeting.

Regular Business

7. Discuss Solar Project

EDD Schwindler reported that SolAmerica agreed to move their solar project further west on the parcel so that it does not interfere with any development plans that the PDA has for the eastern side of the parcel.

Motion to support the change and new location of the solar farm.

Motion made by Member Rocker, Seconded by Member Burns.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

8. Discuss accomplishment summary of goals/objectives and schedule employee review

EDD Schwindler briefly explained the information in the meeting package which included results of goals/objectives for December 2018-April 2019, project metrics, and an accomplishment summary report from 2013-2019. She also reviewed the county budget schedule for FY2020. Chairman Waggoner called a meeting for May 28, 2019 at 9:00 am for budget discussions and employee review.

Other Business

9. Other Business

EDD Schwindler asked members to sign checks and OneGeorgia paperwork.

EDD Schwindler advised that the Grad package needs a listing price for the South Industrial Park property. Board members suggested \$35,000 per acre.

Member Rocker advised that movie companies were concerned about the lack of hotels, which may cause some projects moved elsewhere.

Next Meeting Items

10. Next Meeting Items

There will be a called meeting a May 28, 2019 at 9:00 a.m. for budget and personnel discussions. The next regular meeting is scheduled for June 10, 2019 at 9:00 a.m. Members Rocker and Wojtas will not be able to attend.

Executive Session

11. Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4 for Real Estate purposes.

Motion made by Member Rocker, Seconded by Member Smith.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

Meeting closed at approximately 9:54 a.m.

12. Motion to reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

Motion to reopen the meeting and execute the affidavit concerning the subject matter of the closed portion of the meeting.

Motion made by Member Smith, Seconded by Member Rocker.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

(Copy of affidavit made a part of the minutes.)

Meeting reopened at approximately 10:12 a.m.

13. Action, if any, resulting from the Executive Session

Motion to proceed as discussed in Executive Session.

Motion made by Member Rocker, Seconded by Member Smith.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

Closing

14. Adjournment

Motion to adjourn the meeting.

Motion made by Member Smith, Seconded by Member Burns.

Voting Yea: Member Burns, Member Rocker, Member Smith, Member Wojtas

Meeting adjourned at approximately 10:16 a.m.

ATTEST:

Lynn Butterworth
County Clerk

Ed Waggoner
Chairman