

## Agenda Tuesday, February 13, 2024 ◊ 1:30 PM 107 S. Jefferson Avenue, Eatonton, GA 31024

# **Opening**

1. Call to Order

### **Minutes**

2. Approval of Minutes - November 14, 2023 Regular Meeting

## **Financials**

- 3. Approval of Financials
  - a. November 2023
  - b. December 2023
  - c. January 2024

## **Reports**

4. Economic Development Director Report

# **Regular Business**

- 5. Ratification of 2024 PDA Meeting Schedule
- 6. Selection of 2024 PDA Officers
  - a. Chairman
  - b. Vice-Chairman
  - c. Secretary/Treasurer
  - d. Assistant Secretary/Treasurer

### **Other Business**

7. Other Business

## **Next Meeting Items**

8. Next Meeting Items

### **Executive Session**

- 9. Enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate
- 10. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting
- 11. Action, if any, resulting from the Executive Session

#### Closing

12. Adjournment

The Putnam Development Authority reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the PDA members, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The authority can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-1877 to allow the Authority to make reasonable accommodations for those persons.

