PAULDING COUNTY BOARD OF COMMISSIONERS
BOARD MEETING MINUTES
October 14, 2025

Watson Government Complex
Second Floor – Board of Commissioners Meeting Room

CALL TO ORDER: Timothy Estes, Chairman

INVOCATION: Jason Cathey, Fellowship of Christian Athletes

COLORS & PLEDGE: East Paulding High School Air Force ROTC

PRESENT: Tim Estes, Chairman; Keith Dunn, Post I; Sandy Kaecher, Post II; Virginia Galloway, Post III; Dean Schneider, Post IV; Jayson Phillips, County Attorney; Tabitha Pollard, County Manager; Rebecca Merideth, County Clerk

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MINUTES:

1. ***Adopt the September 23, 2025 Work Session Minutes and the September 23, 2025 Board Meeting Minutes:***
   Sandy Kaecher made a motion to adopt the September 23, 2025 Work Session Minutes and the September 23, 2025 Board Meeting Minutes. Seconded by Virginia Galloway.
   Voting Yea: Chairman Tim Estes, Post 1 Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider.

ANNOUNCEMENTS: None

INVITED GUESTS: None

BID AWARDS:

2. ***Approve the purchase of one (1) 2025 Ford Transit 250 from Hardy Family Ford in the amount of $51,325.00 utilizing General Funds:***
   Dean Schneider made a motion to approve the purchase of one (1) 2025 Ford Transit 250 from Hardy Family Ford in the amount of $51,325.00 utilizing General Funds. Seconded by Keith Dunn. Voting Yea: Chairman Tim Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Finance Department)

3. ***Award the FY 2026 Trenchless Rehabilitation Contract 1A to the lowest reliable bidder, Vortex Services, in the amount of $95,865.00. Funding for this project will be allocated from Stormwater General Funds. The Project is located in Post 1, Post 2, and Post 4:***
   Sandy Kaecher made a motion to award the FY 2026 Trenchless Rehabilitation Contract 1A to the lowest reliable bidder, Vortex Services, in the amount of $95,865.00. Seconded by Dean Schneider. Voting Yea: Chairman Tim Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Transportation Department)

4. ***Award the FY 2026 Trenchless Rehabilitation Contract 1B to the lowest reliable bidder, NuPipe, LLC, in the amount of $56,347.00. Funding for this project will be allocated from Stormwater General Funds. Project locations are in Post 1 and Post 2:***
   Keith Dunn made a motion to award the FY 2026 Trenchless Rehabilitation Contract 1B to the lowest reliable bidder, NuPipe, LLC, in the amount of $56,347.00. Seconded by Sandy Kaecher. Voting Yea: Chairman Tim Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Transportation Department)

5. ***Award the Stormwater Maintenance Project located at 256 Willow Pond Court Pipe Replacement to CSTE, Inc. in the amount of $54,149.77. Quotes for this project are utilized under the FY 2025 Stormwater Infrastructure Replacement and Repair Unit Price Contract. Funding for this project will be allocated from Stormwater Department General Funds. The Project is located in Post 1:***

Keith Dunn made a motion to award the Stormwater Maintenance Project located at 256 Willow Pond Court Pipe Replacement to CSTE, Inc. in the amount of $54,149.77. Quotes for this project are utilized under the FY 2025 Stormwater Infrastructure Replacement and Repair Unit Price Contract. Seconded by Dean Schneider. Voting Yea: Chairman Tim Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Transportation Department)

6. ***Approve the purchase of (3) Ford PPV's from Hardy Family Ford through the State Contract in the amount of $144,555.00. Funding for these vehicles will come from the Heat Grant Funds:***
   Sandy Kaecher made a motion to approve the purchase of (3) Ford PPV's from Hardy Family Ford through the State Contract in the amount of $144,555.00. Seconded by Virginia Galloway. Voting Yea: Chairman Tim Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Finance Department)

REPORTS FROM COMMITTEES & DEPARTMENTS: None

PUBLIC PARTICIPATION ON AGENDA ITEMS: None

CONSENT AGENDA: Virginia Galloway made a motion to approve the following consent agenda items:

7. ***Confirm the 2026 Paulding County Board of Commissioners Designated Holiday Schedule.***

8. ***Award the five-year renewal of the Genetec License Renewal to Comsec Systems, Inc., in the amount of $91,101.85.***

9. ***Authorize the Board of Commissioners to sign Resolution 2025-36 to adopt the Title VI Plan update for 2025 in relation to Federal Transportation Funding.*** (Attachment "A")

10. ***Adopt Resolution 2025-37 to reappoint Ben Amerson to the Paulding County Board of Assessors for a three-year term, effective January 1, 2026 and expiring on December 31, 2028.*** (Attachment "B")

11. ***Authorize the Board of Commissioners to execute a permanent sewer easement to Brock Investments, Inc. for the price of $1,000.00. The easement is located in Post 1.***

12. ***Declare the following items listed as surplus, and approve their disposal through sale, auction, trade or governmental donation.***

Surplus Items			
Department	**Item name**	**Make/Model**	**Serial Number**
Animal Control	Unit 475	2006 Ford Crown Vic	2FAFP71W76X165576
Sheriff	Unit P-36	2006 Ford Crown Vic	2FAHP71V49X139943
Sheriff	Unit P-62	2010 Ford Crown Vic	2FABP7BV2AX129016
Transfer Station	Unity 392- Backhoe	2000JD 410G	T0410GX894103
Water/Sewer	Unit 232	2013 Ford F150	1FTMF1CM4AFB04322

13. ***Authorize the Chairman to approve and execute the Utility Easement Agreement with Georgia Power for the installation of two underground transformers on the Watson Complex Property.***

Seconded by Dean Schneider. Voting Yea: Chairman Tim Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider.

OLD BUSINESS: None

NEW BUSINESS:

14. ***Purchase of Peregrine Technologies, Inc. software with a term of three years at a cost of $146,000.00 per year:***
   Sandy Kaecher made a motion to approve the purchase of Peregrine Technologies, Inc. software with a term of three years at a cost of $146,000.00 per year. Seconded by Virginia Galloway. Voting Yea: Chairman Tim Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Sheriff's Office)

15. ***Acceptance of the HEAT Grant through GOHS (Ga. Governor's Office of Highway Safety) & NHTSA (National Highway Traffic Safety Administration) for FY 2026 in the amount of $389,017.59:***

Keith Dunn made a motion to authorize the acceptance of the HEAT Grant through GOHS (Ga. Governor's Office of Highway Safety) & NHTSA (National Highway Traffic Safety Administration) for FY 2026 in the amount of $389,017.59. Seconded by Virginia Galloway. Voting Yea: Chairman Tim Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Finance Department)

16. ***Acceptance of the CHINS Grant through the Criminal Justice Coordinating Council (CJCC) for FY 2026 in the amount of $94,222.00:***
Virginia Galloway made a motion to authorize the acceptance of the CHINS Grant through the Criminal Justice Coordinating Council (CJCC) for FY 2026 in the amount of $94,222.00. Seconded by Dean Schneider. Voting Yea: Chairman Tim Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Finance Department)

17. ***Georgia Public Library Service Construction Grant for the Dallas Library:***
Dean Schneider made a motion to authorize the Chairman to sign the Georgia Public Library Service construction grant for the Dallas Library. Seconded by Sandy Kaecher. Voting Yea: Chairman Tim Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Finance Department)

18. ***Georgia Public Library Service Construction Grant for a new Yorkville Library:***
Sandy Kaecher made a motion to authorize the Chairman to sign the Georgia Public Library Service construction grant for a new Yorkville Library. Seconded by Virginia Galloway. Voting Yea: Chairman Tim Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Finance Department)

19. ***Emergency purchase of a cut-in pipe replacement on the 36-inch transmission main with HD Excavations and Utilities in the amount of $59,750.00. This purchase is funded through the Renewal and Extension Fund. The project is located in Post 4:***
Dean Schneider made a motion to approve the emergency purchase of a cut-in pipe replacement on the 36-inch transmission main with HD Excavations and Utilities in the amount of $59,750.00. Seconded by Keith Dunn. Voting Yea: Chairman Tim Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Water & Sewer Department)

PAULDING COUNTY PLANNING COMMISSION MEETING
PLANNING COMMISSION RECOMMENDATIONS
September 23, 2025
October 14, 2025 (BOC)

20. **Virginia Galloway made a motion to approve with one (1) stipulation 2025-03-LUP:**
Application by **TABITHA ROLLINS FARR** requesting to renew an existing Land Use Permit for a 5 acre property zoned R-2 (Suburban Residential District) to allow for the continued operation of her residential-based business - Therapy with Tabitha, LLC. Property is located in Land Lot 986; District 2; Section 3; on the south of Davis Road, west of McClung Road. POST 3. Seconded by Dean Schneider. Voting Yea: Chairman Tim Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider.

RECOMMENDATION FROM PLANNING AND ZONING: APPROVAL (5-0-1).

1. Owner/Applicant agrees approval of this LUP is not transferable to another owner other than the current applicant.

21. **Keith Dunn made a motion to approve with two (2) stipulations and two (2) added stipulations 2025-07-SUP:** Application by **FOGITUP! LLC, - KEITH ENGLAND** requesting a Special Use Permit on a 3.37 acre property zoned B-2 (Highway Business District) for the operation of a tobacco, e-cig and smoke shop supply retailer. Property is located in Land Lot 467; District 2; Section 3; situated on the east side of Hiram-Acworth Highway (SR 92) and north side Darby's Crossing Dr intersection. POST 1. Seconded by Dean Schneider. Voting Yea: Chairman Tim Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider.

RECOMMENDATION FROM PLANNING AND ZONING: DENIAL (5-0-1).

Staff Recommendations if the Board of Commissioners Approve:

1. Owner/Applicant agrees approval of this SUP is not transferable to another owner other than the current applicant.
2. Owner/Applicant agrees all applicable federal, state, and local regulations for Tobacco, Electronic Cigarette and other Smoking Supplies Stores CBD / Smoke Shop business to be obtained prior to business license issuance.

ADDED STIPULATIONS:

3. ***Owner/Applicant agrees to have no vape and/or neon signs in storefront windows.***
4. ***Owner/Applicant agrees to purchase and operate smart countertop ID scanner Onyx Edition for age verification and fake ID detection.***

22. **Virginia Galloway made a motion to approve with three (3) stipulations 2025-08-SUP:** Application by **DONALD NEAL** requesting a Special Use Permit on a 1.95 acre property zoned B-1 (General Business District) for the operation of a CBD / Vape shop supply retailer. Property is located in Land Lot 357; District 1; Section 3; on the north side of Brownsville Road, east of Hiram-Douglasville Hwy (SR 92). Site address is 105 Brownsville Road. POST 3. Seconded by Sandy Kaecher. Voting Yea: Chairman Tim Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider.

Commissioner Galloway requested the application verbiage be changed from a CBD/Vape Shop to Cigar Shop.

RECOMMENDATION FROM PLANNING AND ZONING: APPROVAL (3-2-0).

1. Owner/Applicant agrees approval of this SUP is not transferable to another owner other than the current applicant.
2. Owner/Applicant agrees all applicable federal, state, and local regulations for Tobacco Stores to be obtained prior to business license issuance.
3. Owner/Applicant agrees to only cigar sales.

23. **Virginia Galloway made a motion to approve with two (2) stipulations 2025-06-Z:** Application by **HEARTS ON FIRE CHURCH** requesting to rezone 9.882 acres from R-2 (Suburban Residential) District to O/I (Office / Institutional) District to construct a church and private school. Property is located in Land Lot 814; District 19; Section 2; located east side of Bill Carruth Parkway and north and west side of Lula Circle. POST 3. Seconded by Keith Dunn. Voting Yea: Chairman Tim Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider.

RECOMMENDATION FROM PLANNING AND ZONING: APPROVAL (5-0-1).

1. Owner/Developer agrees access to the development shall be determined during the plan review process.
2. Owner/Developer to donate sufficient right of way along property frontage to accommodate a 60' right of way along Lula Circle (30' from centerline).

CONCLUSION OF REGULAR BUSINESS

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None

Chairman Estes asked the Commissioners if they had any comments or announcements.

Commissioner Galloway invited everyone out to our annual Trick-or-Treat Village.

Chairman Estes reminded everyone to early vote.

EXECUTIVE SESSION: None

ADJOURNMENT: Dean Schneider made a motion to adjourn, seconded by Sandy Kaecher. Voting Yea: Chairman Tim Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider.

Rebecca Merideth, County Clerk

Timothy B Estes, Chairman