PAULDING COUNTY BOARD OF COMMISSIONERS
BOARD MEETING MINUTES
September 23, 2025

Watson Government Complex
Second Floor – Board of Commissioners Meeting Room

CALL TO ORDER: Timothy Estes, Chairman

INVOCATION: & PLEDGE: Pastor Mike Faulkner with Northview Baptist Church

PRESENT: Tim Estes, Chairman; Keith Dunn, Post I; Sandy Kaecher, Post II; Virginia Galloway, Post III; Dean Schneider, Post IV; Tabitha Pollard, County Manager; Jayson Phillips, County Attorney; Rebecca Merideth, County Clerk

MINUTES:

1. ***Adopt the September 9, 2025 Work Session Minutes and the September 9, 2025 Board Meeting Minutes:*** Keith Dunn made a motion to adopt the September 9, 2025 Work Session Minutes and the September 9, 2025 Board Meeting Minutes. Seconded by Dean Schneider. Voting Yea: Chairman Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider.

ANNOUNCEMENTS: None

INVITED GUESTS: None

BID AWARDS:

2. ***Purchase of twenty (20) Ford Explorer PPV's from Hardy Family Ford using State Contract pricing in the amount of $943,418.80 utilizing SPLOST funds:***
Keith Dunn made a motion to approve the purchase of twenty (20) Ford Explorer PPV's from Hardy Family Ford using State Contract pricing in the amount of $943,418.80 utilizing SPLOST funds. Seconded by Sandy Kaecher. Voting Yea: Chairman Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Finance Department)

REPORTS FROM COMMITTEES & DEPARTMENTS: None

PUBLIC PARTICIPATION ON AGENDA ITEMS: None

CONSENT AGENDA: Sandy Kaecher made a motion to approve the following consent agenda items:

3. ***Adopt Water job classification for: Commercial Asset Manager.***

4. ***Adopt Fleet Maintenance job classification for: Director of Fleet Maintenance and Assistant Director of Fleet Maintenance.***

5. ***Adopt the District Attorney's job classifications for: Deputy Chief ADA - SVU and Office Manager.***

6. ***Authorize the County to participate in Nationwide Settlement Agreements regarding opioid litigation with Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus in conjunction with the State of Georgia and authorize the Chairman and County Attorney to execute all documentation related thereto. (On file in the County Clerk's Office)***

7. ***Discuss action to authorize the Chairman to enter into a Development Agreement with Century Communities of Georgia, LLC - Tributary Subdivision, regarding access along Dabbs Bridge Road at Tributary Parkway / Lost Creek Club Drive. Development is located in Post 4. (On file in the Transpiration Department)***

8. ***Authorize the purchase of four (4) Lifepak 35 Cardiac Monitors/Defibrillators in the amount of $275,642.56 from the department's capital outlay FY26 budget. There is one company that provides this type of equipment. (On file in the Paulding County Fire Department)***

9. ***Declare the following items listed as surplus, and approve their disposal through sale, auction, trade or governmental donation:***

Surplus Items			
Department	*Item Name*	*Make/Model*	*Serial Number*
Sheriff	Unit P-5	2012 Chev Caprice	6G1MK5U20CL660221
Sheriff	Unit P-71	2014 Chev Caprice	6G3NS5U2XEL936936
Recreation	Unit 459	2011 Ford F-250	1FTBF2A68BEA30813

Seconded by Dean Schneider. Voting Yea: Chairman Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider.

OLD BUSINESS: None

NEW BUSINESS:

10. ***Intergovernmental Agreement with the City of Dallas for the Imposition of the Floating Homestead Local Option Sales Tax (FLOST):***
Sandy Kaecher made a motion to approve an Intergovernmental Agreement with the City of Dallas for the Imposition of the Floating Homestead Local Option Sales Tax (FLOST). Seconded by Virginia Galloway. Voting Yea: Chairman Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (See Attachment "A")

11. ***Adopt the FY2025 Budget Amendments:***
Dean Schneider made a motion to adopt the FY2025 Budget Amendments. Seconded by Virginia Galloway. Voting Yea: Chairman Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (See Attachment "B")

12. ***GDOT Agreement to address water main changes needed due to GDOT plan revisions in the amount of $56,128.70 paid for by GDOT. No funding is required. Project is located in Post 1 and Post 4:***
Keith Dunn made a motion to recommend approval of a GDOT Agreement to address water main changes needed due to GDOT plan revisions in the amount of $56,128.70 paid for by GDOT. No funding is required. Project is located in Post 1 and Post 4. Seconded by Dean Schneider. Voting Yea: Chairman Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. Voting Yea: Chairman Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (on file in the Transportation Department)

13. ***Purchase of Kubota membranes through Pump & Process Equipment, Inc. on Quotation Number 25-5031G in the amount of $131,443.00, for the replacement of existing membranes at the Pumpkinvine Water Reclamation Facility. This purchase is funded through the Renewal and Extension funds. Project is located in Post 4:***
Dean Schneider made a motion to approve the purchase of Kubota membranes through Pump & Process Equipment, Inc. on Quotation Number 25-5031G in the amount of $131,443.00, for the replacement of existing membranes at the Pumpkinvine Water Reclamation Facility. This purchase is funded through the Renewal and Extension funds. Project is located in Post 4. Seconded by Sandy Kaecher. Voting Yea: Chairman Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Water System Department)

14. ***Contract for a new five-year Joint Funding Agreement with the United States Geologic Service for water quality monitoring not to exceed $308,600.00. This purchase is funded through the Renewal and Extention Fund. The Project is located in Post 4:***
Dean Schneider made a motion to approve a Contract for a new five-year Joint Funding Agreement with the United States Geologic Service for water quality monitoring not to exceed $308,600.00. This purchase is funded through the Renewal and Extension Fund. The Project is located in Post 4. Seconded by Virginia Galloway. Voting Yea: Chairman Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Finance Department)

15. ***Adoption of the 2025 Wastewater Master Plan:***
Keith Dunn made a motion to approve the adoption of the 2025 Wastewater Master Plan. Seconded by Dean Schneider. Voting Yea: Chairman Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (See Attachment "C")

16. ***Supplemental Agreement with BM&K in the amount of $50,000.00 for Right of Way Acquisistion and Appraisal Services for the Cedarcrest Road Widening Project, from Harmony Grove Church Road to the Cobb County Line, PI 0013700, for the purpose of conducting Administrative Appeals. Funding for this Supplemental Agreement will be allocated from SPLOST. The Project is located in Post 1 and Post 4:***
Dean Schneider made a motion to authorize the Chairman to enter into a Supplemental Agreement with BM&K in the amount of $50,000.00 for Right of Way Acquisition and Appraisal Services for the Cedarcrest Road Widening Project, from Harmony Grove Church Road to the Cobb County Line, PI 0013700, for the purpose of conducting Administrative Appeals. Funding for this Supplemental Agreement will be allocated from SPLOST. The Project is located in Post 1 and Post 4. Keith Dunn. Voting Yea: Chairman Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Transportation Department)

17. ***Supplemental Agreement in the amount of $14,000.00 with Atlas Technical Consultants, LLC for the Winndale Road Trailhead at the Silver Comet Trail. Funding will be allocated from SPLOST. The Project is located in Post 1:***
Keith Dunn made a motion to authorize the Chairman to enter into a Supplemental Agreement in the amount of $14,000.00 with Atlas Technical Consultants, LLC for the Winndale Road Trailhead at the Silver Comet Trail. Funding will be allocated from SPLOST. The Project is located in Post 1. Seconded by Sandy Kaecher. Voting Yea: Chairman Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Transportation Department)

18. ***Agreement with Gordian and Crown Retail Services for the remodel of the Paulding County Health Department Building, located at 451 Jimmy Campbell Parkway. The State funding for this project is $270,000.00 and the remaining $170,266.39 provided by the County. A total project cost of $440,266.39. This project is located in Post 2:***
Sandy Kaecher made a motion to authorize the Chairman to enter into an Agreement with Gordian and Crown Retail Services for the remodel of the Paulding County Health Department Building, located at 451 Jimmy Campbell Parkway. The State funding for this project is $270,000.00 and the remaining $170,266.39 provided by the County. A total project cost of $440,266.39. This project is located in Post 2. Seconded by Keith Dunn. Voting Yea: Chairman Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Property Management Department)

19. ***Issuance of a letter for non-renewal for the Servline Contract:***
Dean Schneider made a motion to approve the issuance of a letter for non-renewal for the Servline Contract. Seconded by Virginia Galloway. Voting Yea: Chairman Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Water System Department)

20. ***Contract for Sale of Realty for Parcel ID 082.4.3.002.0000, property address 4393 Dallas Acworth Highway, for the New Hope Corridor Improvement Project in the amount of $615,000.00. SPLOST funds will be used for the purchase of this tract of property. This project is located in Post 1 and Post 4:***
Dean Schneider made a motion to authorize the Chairman to execute a Contract for Sale of Realty for Parcel ID 082.4.3.002.0000, property address 4393 Dallas Acworth Highway, for the New Hope Corridor Improvement Project in the amount of $615,000.00. SPLOST funds will be used for the purchase of this tract of property. This project is located in Post 1 and Post 4. Seconded by Keith Dunn. Voting Yea: Chairman Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (See Attachment "D")

21. ***Contract to HD Excavations and Utilities in the amount of $165,682.00 to complete the 16-inch water main along Seven Hills Connector. This purchase is funded through the Renewal and Extension Fund. This project is located in Post 4:***
Keith Dunn made a motion to award a contract to HD Excavations and Utilities in the amount of $165,682.00 to complete the 16-inch water main along Seven Hills Connector. This purchase is funded through the Renewal and Extension Fund. This project is located in Post 4. Seconded by

Dean Schneider. Voting Yea: Chairman Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider. (On file in the Water System Department)

CONCLUSION OF REGULAR BUSINESS

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None

Chairman Estes asked the Commissioners if they had any comments or announcements.

Commissioner Kaecher asked for prayers for Ivy Capps husband and family.

Commissioner Galloway announced the Shepherds Rest Memorial Walk in downtown Dallas. She stated October is Domestic Violence Month and that Paulding was in the top 10 Counties in Georgia for domestic violence.

Commissioner Kaecher asked that everyone keep Ivy Capps and her family in your prayers.

Commissioner Schneider thanked Ray Wooten and his staff for the work on the emergency project at Seven Hills and thanked the Paulding County School District for stepping up and funding this project.

EXECUTIVE SESSION: None

ADJOURNMENT: Sandy Kaecher made a motion to adjourn, seconded by Dean Schneider. Voting Yea: Chairman Estes, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Dean Schneider.

Rebecca Merideth, County Clerk

Timothy B Estes, Chairman