



# Town of Paradise

## Town Council Meeting Agenda

### 6:00 PM – December 13, 2022

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#### Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Steve Crowder  
Vice Mayor, Greg Bolin  
Council Member, Steve “Woody” Culleton  
Council Member, Jody Jones  
Council Member, Rose Tryon

Town Manager, Kevin Phillips  
Town Attorney, Scott E. Huber  
Town Clerk/Elections Official, Dina Volenski  
CDD, Planning & Onsite, Susan Hartman  
CDD, Building & Code Enforcement, Tony Lindsey  
Finance Director/Town Treasurer – Ross Gilb  
Public Works Director/Town Engineer, Marc Mattox  
Division Chief, CAL FIRE/Paradise Fire, Patrick Purvis  
Chief of Police, Eric Reinbold  
Recovery & Economic Development Director, Colette Curtis  
Human Resources & Risk Management Director, Crystal Peters  
Information Systems Director, Luis Marquez

#### Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
  - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
  - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## 1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
- 1e. p5 Approve minutes of the November 7, 2022 Special and Adjourned Regular Town Council meetings.
- 1f. The Year in Review by Mayor Steve Crowder.
- 1g. Recognition of Council Member Jody Jones.
- 1h. p14 Adopt Resolution No. 2022-83 "A Resolution of the Town Council of the Town of Paradise Reciting the Fact of the General Municipal Election Consolidated with the Statewide General Election held on November 8, 2022 Declaring the Result and Such Other Matters as Provided by Law." (ROLL CALL VOTE)
- 1i. Present Certificates of Election and administer Oaths of Office to newly-elected Council Members Steve Crowder and Ron Lassonde.
- 1j. Adjourn meeting for a 10-minute recess for outgoing and incoming Council Members.
- 1k. Town Clerk will reconvene the Council meeting and take a roll call to include newly seated Council Members.
- 1l. p35 Town Clerk will chair the selection of Mayor for a one-year term beginning December 13, 2022 through December 12, 2023. The Clerk will turn the meeting over to the newly selected Mayor for selection of Vice-Mayor for a one-year term.
- 1m. Mayor will chair the selection for Vice Mayor for a one-year term commencing December 13, 2022 and ending the first regular meeting in December 2023.
- 1n. Camp Fire Recovery Updates - Written reports are included in the agenda packet.
  - p36 Colette Curtis, Recovery and Economic Development Director - Recovery Projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.
  - p39 Marc Mattox, Public Works Director/Town Engineer - Infrastructure and sewer Update
  - p41 Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update
  - p45 Kate Anderson, Business and Housing Manager - Business and Housing Update

## 2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- [2a.](#) p47 Approve November 2022 Cash Disbursements in the amount of \$4,496,450.76.
- [2b.](#) p55 1. Approve the Program Supplement Agreement No. F019 Rev. 1 to Administering Agency-State Agreement for Federal-aid Projects no. 03-5425F15 to assure receipt of \$696,544.00 in state funds for the Intersection Safety Improvement Project; and, 2. Adopt Resolution No. 2022-84, A Resolution of the Town Council of the Town of Paradise Authorizing the Town Manager, or his or her designee, to sign the Program Supplement Agreement No. F019 Rev. 1 to Administering Agency-State Agreement for Federal-Aid Projects No. 03-5425F15.
- [2c.](#) p67 Concur with staff recommendation to file a CEQA Notice of Exemption for the Pentz Road Pathway Phase II Project.
- [2d.](#) p72 Review and approve Town of Paradise – 140 Investment Policy.

### **3. ITEMS REMOVED FROM CONSENT CALENDAR**

### **4. PUBLIC COMMUNICATION**

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

### **5. PUBLIC HEARINGS - None**

### **6. COUNCIL CONSIDERATION**

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. Presentation by PASH regarding the Paradise Animal Shelter and discussion regarding the Paradise Animal Shelter renovation, funding options and PASH involvement and provide direction to staff.
- [6b.](#) p81 Appoint Council representatives and alternates to represent the Town of Paradise on various local and regional boards, committees and commissions.
- [6c.](#) p88 1. Approve the Notice of Vacancy created by the election of Planning Commissioner Ron Lassonde to the Paradise Town Council; and, approve the Planning Commissioner application; and, authorize staff to advertise the existing Planning Commissioner vacancy, which will include a legal notice, posting on the Town's website, Facebook page and a media release. The vacated Planning Commission term expires June 30, 2024.
  - a. Set an application deadline of January 12, 2023 at 5:00 p.m. for the one Planning Commissioner vacancy; and,
  - b. Designate two Town Council Members to serve as the only members on an interview panel for the Planning Commission interview process; and,
  - c. Direct staff to assist the interview panel by providing suggested questions and a scoring matrix for candidates and coordinating interviews on January 25, 2023 or January 26, 2023; and,

d. Schedule appointment to the vacancy for the February 14, 2023, regular meeting with appointment to become effective immediately. (ROLL CALL VOTE)

6d. p92 Approve the Community Development Block Grant Disaster Recovery – Infrastructure Action Plan Amendment 1; or Provide alternate direction. (ROLL CALL VOTE)

6e. p161 Upon conclusion of public discussion of this agenda item adopt either the recommended action or an alternative action.

Consider waiving the first reading of Town Ordinance No. \_\_\_\_\_ and read by title only; and, Introduce Town Ordinance No. \_\_\_\_\_. “An Ordinance Amending Paradise Municipal Code Section 8.04.020.1 Relating To Abatement Warrants, Injunctions And Civil Penalties” or; Adopt an alternative directive to Town staff. (ROLL CALL VOTE)

6f. p164 1. Consider adopting the attached and proposed “Third Amendment to the Franchise Agreement” between the Town of Paradise and Northern Recycling & Waste Services thereby removing street sweeping from the Agreement; and, 2. Authorize the Town Manager to execute the adopted “Third Amendment to the Franchise Agreement” document on behalf of the Town of Paradise; and, 3. Authorize Town staff to file with the office of the Town Clerk a fully executed copy of the adopted “Third Amendment to the Franchise Agreement”; or, 4. Adopt an alternative directive to Town staff regarding this agenda item. (ROLL CALL VOTE)

## 7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items

7a1. Discuss establishing a Healthcare Committee to return Emergency Services and other Health Care facilities to Paradise. (CROWDER)

7a2. Discuss the Transient Occupancy Tax (TOT) money collected from hotel stays and provide direction to staff on the future allocation of funds. (CULLETON)

7b. Council reports on committee representation

7c. Future Agenda Items

## 8. STAFF COMMUNICATION

8a. Town Manager Report

## 9. CLOSED SESSION

9a. Pursuant to Government Code Section 54956.9(d)(4), the Town Council will meet with the Town Manager and Town Attorney to consider initiation of litigation - two (2) potential cases.

## 10. ADJOURNMENT

STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date: _____	
TOWN/ASSISTANT TOWN CLERK SIGNATURE _____	



**MINUTES  
PARADISE TOWN COUNCIL  
SPECIAL MEETING – 5:30 PM – November 07, 2022**

**1. OPENING**

The Special meeting of the Paradise Town Council was called to order by Mayor Crowder at 5:31 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America.

**COUNCIL MEMBERS PRESENT:** Greg Bolin, Steve “Woody” Culleton, Jody Jones, Rose Tryon and Steve Crowder, Mayor.

**COUNCIL MEMBERS ABSENT:** None

**STAFF PRESENT:** Town Manager Kevin Phillips, Town Clerk Dina Volenski, Town Attorney Scott E. Huber, Public Works Director/Town Engineer Marc Mattox, Engineering Division Manager Ashley Stanley, and Community Development Director Anthony Lindsey.

There were no public comments.

Mayor Crowder recessed the meeting into Closed Session at 5:32 p.m.

**2. CLOSED SESSION**

- 2a. Pursuant to Government Code section 54956.9(d)(4), the Town Council will meet with the Town Manager and Town Attorney to consider initiation of litigation (4 potential cases).

After reconvening from Closed Session at 6:05 p.m., Mayor Crowder announced that no reportable action was taken.

**3. ADJOURNMENT**

Mayor Crowder adjourned the Special Council meeting at 6:05 p.m.

Date approved:

By:

Attest:

\_\_\_\_\_  
Steve Crowder, Mayor

\_\_\_\_\_  
Dina Volenski, CMC, Town Clerk



## TOWN COUNCIL Meeting Minutes

6:00 PM – November 07, 2022

### 1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Crowder at 6:06 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Vice Mayor Bolin.

**COUNCIL MEMBERS PRESENT:** Greg Bolin, Steve “Woody” Culleton, Jody Jones, Rose Tryon and Steve Crowder, Mayor

**COUNCIL MEMBERS ABSENT:** None

**STAFF PRESENT:** Town Manager Kevin Phillips, Town Attorney Scott E. Huber, Town Clerk/Elections Official Dina Volenski, Finance Director/Town Treasurer Ross Gilb, Information Systems Director Luis Marquez, Public Works Director/Town Engineer Marc Mattox, Community Development Director Susan Hartman, Community Development Director Tony Lindsey, Recovery and Economic Development Director Colette Curtis, Business and Housing Manager Kate Anderson, Engineering Division Manager Ashley Stanley, Recovery and Economic Development Project Manager Brian Solecki, Capital Projects Manager David Kehn, Police Chief Eric Reinbold, Police Lieutenant Anthony Borgman, Fire Chief Patrick Purvis, and Administrative Assistant Andrea Lui.

- 1e. A moment of silence was observed to acknowledge the fourth anniversary of the November 8, 2018 Camp Fire.
- 1f. Mayor Crowder presented a proclamation to retiring VIP, David Saul, for 19 years of service. (180-40-027)
- 1g. Mayor Crowder presented a proclamation recognizing November as Homeless and Runaway Youth Awareness Month. (180-40-027)
- 1h. Recovery and Economic Development Director Colette Curtis provided an update on Town projects completed since the 2018 Camp Fire.
- 1i. Camp Fire Recovery Updates - Written reports are included in the agenda packet. (110-60-061)

Colette Curtis, Recovery and Economic Development Director - Recovery projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.

Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update.

Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update

Kate Anderson, Business and Housing Manager - Business and Housing Update

## 2. CONSENT CALENDAR

**MOTION by Bolin, seconded by Tryon**, approved consent calendar items 2a through 2f. Roll call vote was unanimous.

- 2a. Approved minutes of the October 11, 2022 Regular Council meeting.
- 2b. Approved October 2022 Cash Disbursements in the amount of \$4,585,759.74. (310-10-034)
- 2c. Adopted Resolution No. 2022-74, "A Resolution of the Town Council of the Town of Paradise Accepting Contract No. 7302.CON, On-System Hardscape Replacement Project, performed by Franklin Construction, Inc., Chico, CA." (510-20-328, 950-40-053)
- 2d. Adopted Resolution No. 2022-75, "A Resolution of the Town Council of the Town of Paradise Accepting Contract No. 8403.CON, Skyway and Pearson Road Traffic Signal Repair Project, Performed by Bear Electrical Solutions, Inc., Alviso, CA." (510-20-319, 950-40-062)
- 2e. 1. Waived the second reading of the entire Town Ordinance No. 622 and approve reading by title only; and, 2. Adopted Town Ordinance No. 622. " An Ordinance Of The Town Of Paradise Repealing Paradise Municipal Code Chapters 15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13 And Adopting New Chapters 15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13, 15.14, And 15.15 And Making Findings Of Facts Relating To Local Climatic, Geological, And Topographic Conditions, All Relating To The Amendments And Adoption Of The 2022 California Building Standards Code." (540-16-191)
- 2f. Reviewed and filed the 1<sup>st</sup> Quarter Investment Report for the Fiscal Year ending June 30, 2023. (360-30-006)

## 3. ITEMS REMOVED FROM CONSENT CALENDAR - None

## 4. PUBLIC COMMUNICATION

1. Ward Habriel thanked Mayor Crowder for his radio update, Community Development Director Tony Lindsey for his work in Code Enforcement; announced that daffodils have arrived at the Garden Club and an anonymous donation was received to pay for the replanting of the daffodils in front of the CMA church. He also commented that he thought public meetings weren't advertised well enough.

## 5. PUBLIC HEARINGS

- 5a. Business and Housing Manager Kate Anderson provided an overview of the Draft 2019-2023 Permanent Local Housing Allocation (PLHA) Plan.

Mayor Crowder opened the public hearing at 6:35 p.m.

There were no public comments.

Mayor Crowder closed the public hearing at 6:35 p.m.

**MOTION by Culleton, seconded by Jones,** 1. Adopted the Draft 2019-2023 Permanent Local Housing Allocation (PLHA) Plan as submitted and 2. Adopted Resolution No. 2022-76 “A Resolution of the Town Council of the Town of Paradise Authorizing the Application and Adopting the PLHA Plan for The Permanent Local Housing Allocation Program”. Roll call vote was unanimous. (710-10-102)

- 5b. At 6:36 p.m. Vice Mayor Bolin recused himself from the dais and left the Council Chambers for Agenda Item 5(b) the Paradise Sewer Project due to a potential conflict of interest.

Town Engineer Marc Mattox provided an overview of the Paradise Sewer Project’s objectives and goals and introduced Dawn Edwards and Ariel Cohen of HDR and Elizabeth Martin from Cole Huber who were present via Teams.

Dawn Edwards of HDR presented on the Paradise Sewer Project.

Mr. Mattox addressed the two public comments received, via email, before the Town Council meeting. A copy of the email from commentor, Dana Ripley, and Marc Mattox’s reply was provided to the Council Members and copies of the comments and Mr. Mattox’s reply were made available for the public. The second comment was received via email from Richard Harriman at 4:43 p.m. Copies of the comment were also provided to Council and made available to the public. Mr. Mattox stated that a response had not yet been submitted to Mr. Harriman due to having received the comment so late in the day, but, read aloud the reply that would be submitted in response. Town Attorney Scott Huber read aloud a second comment received by Richard Harriman via email at 5:33 p.m. requesting a continuance of the hearing.

Mayor Crowder opened the public hearing at 7:12 p.m.

1. Ward Habriel spoke in opposition of the Paradise Sewer Project.
2. Bruce Lawrence asked Council to consider the newly paved roads when considering the sewer pipeline.

Council Member Jones asked Town Engineer Marc Mattox to address the comment from Mr. Lawrence.



Mr. Mattox stated that this issue was addressed in the final Program Environmental Report and stated that the Town's pavement restoration standards would be adhered to.

Mayor Crowder closed the public hearing at 7:15 p.m.

**MOTION by Culleton, seconded by Crowder,** a) Adopted Town of Paradise Resolution No. 2022-77, "A Resolution of the Town Council of the Town of Paradise Certifying the Final Programmatic Environmental Impact Report with CEQA findings for significant environmental impacts, and adoption of Mitigation, Monitoring and Reporting Program for the Paradise Sewer Project"; with the proposed revisions to the resolution: on page 2 of the resolution, to include the comments that were received on August 30, 2022; on page 4 of the resolution, to correct of the date to read November 3, 2022; and to include the accompanying attachments that were received that day; and, b) Adopted the Final Programmatic Environmental Impact Report (Final PEIR) for use in conjunction with the Paradise Sewer Project, or other action; and, c) Directed staff to continue the next steps in the Paradise Sewer Project implementation including Federal environmental reviews and processes, Design and Right of Way phases, including solicitation of Staff Augmentation and Design Build contract(s) in compliance with secured and potential funding sources' policies. Roll call vote was unanimous with Vice Mayor Bolin absent and not voting. (960-70-004)

## 6. COUNCIL CONSIDERATION

- 6a. Vice Mayor Bolin previously recused himself for the Paradise Sewer Project public hearing (Agenda Item 5b) and remained out of the Council Chambers for agenda item 6a due to a potential conflict of interest.

Town Engineer Marc Mattox provided an overview of the proposed resolution to authorize submittal of a Financial Assistance Application to the State Water Resources Control Board for the Paradise Sewer Project.

**MOTION by Jones, seconded by Culleton,** adopted Resolution No. 2022-78, "A Resolution of the Town Council of the Town of Paradise Authorizing a Financial Assistance Application to the State Water Resources Control Board for the Paradise Sewer Project and Designating the Town Manager or Designee to Sign and Submit the Application." Roll call vote was unanimous with Vice Mayor Bolin absent and not voting. (960-70-004, 510-20-308)

- 6b. Vice Mayor Bolin previously recused himself for agenda items 5b and 6a and remained out of the Council Chambers due to a potential conflict of interest.

Town Engineer Marc Mattox provided an overview of the proposed Grant Agreement to receive an allocation of funding from the 2018 CDBG-DR Infrastructure Program and any forthcoming amendments for the purposes of the design and engineering phase of the Paradise Sewer Project.

**MOTION by Culleton, seconded by Jones**, adopted Resolution No. 2022-79, "A Resolution of the Town Council of the Town of Paradise Authorizing and Approving Execution of a Grant Agreement to Receive an Allocation of Funding from the 2018 CDBG-DR Infrastructure Program and any Forthcoming Amendments, Thereto." Roll call vote was unanimous with Vice Mayor Bolin absent and not voting. (960-70-004, 710-10-099)

- 6c. Vice Mayor Bolin returned to the dais in Council Chambers at 7:24 p.m.

Finance Director/Town Treasurer Ross Gilb provided an overview of the proposed adjustments to the FY 2022-23 operating and capital budgets

**MOTION by Tryon, seconded by Culleton**, Approved the proposed adjustments to the FY 2022-23 operating and capital budgets. Roll call vote was unanimous. (340-40-016)

- 6d. Town Engineer Marc Mattox provided an overview of the proposed 2023 On-System Road Rehabilitation project.

**MOTION by Bolin, seconded by Jones**, adopted Resolution No. 2022-80, "A Resolution of the Town Council of the Town of Paradise Approving the Plans and Specifications for the 2023 On-System Road Rehabilitation Project and Authorizing Advertisement for Bids on the Project." Roll call vote was unanimous. (960-70-004)

- 6e. Town Engineer Marc Mattox provided an overview of the proposal to submit a formal Scope Change request to FEMA.

**MOTION by Tryon, seconded by Culleton** directed staff to submit a formal request to FEMA designating FEMA-4407-DR-CA PA ID: 007-55520-00 PW 363 as an Improved Project. Roll call vote was unanimous. (950-40-061)

- 6f. Town Engineer Marc Mattox provided an overview of the Off-System Road Rehabilitation Project.

1. Carrie Max asked why there was a cost difference on different roads and how specific roads are picked.

Town Engineer Marc Mattox addressed Ms. Max's questions.

**MOTION by Culleton, seconded by Jones** adopted Resolution No. 2022-81, "A Resolution of the Town Council of the Town of Paradise Approving the Plans and Specifications for the Off-System Road Rehabilitation Project and Authorizing Advertisement for Bids on the Project." Roll call vote was unanimous. (950-40-061)

- 6g. Town Engineer Marc Mattox provided an overview of the Transportation Master Plan supplemental Honey Run Road analysis.

**MOTION by Jones, seconded by Bolin**, adopted Town of Paradise Resolution No. 2022-82, "A Resolution of the Town Council of the Town of Paradise Expressing a Desire to Reopen Honey Run Road between Town Limits and Honey View Terrace as a Historical Community Route with Vehicular Speed, Weight, and Length Restrictions." Roll call vote was unanimous. (950-40-063)

- 6h. Town Engineer Marc Mattox provided an overview of the recommended bid awards for Town Hall, Fire Station 81 and the Police Department with the funding source to be unallocated American Rescue Plan Act Funds.

**MOTION by Jones, seconded by Culleton**, approved awarding the following contracts:

Town Hall - Contract 9419.TH, to Bob Walters for \$240,000 with a 10% Contingency of \$24,000; and, (510-20-363, 280-05-006)

Fire Station 81 - Contract 9419.FD to SheBuilds for \$232,040 with a 10% Contingency of \$23,200; and, (510-20-364, 280-50-001)

Police Department – Contract 9419.PD to Paine Construction for \$58,000 with contingencies of 10% and other Vendor Costs of \$17,800. Roll call vote was unanimous. (510-20-365, 580-60-005)

- 6i. Recovery and Economic Development Director Colette Curtis presented the updated Long-Term Recovery Plan, complete, with additional, retired, superseded and updated projects.

**MOTION by Bolin, seconded by Tryon**, adopted the Long-Term Recovery Plan Update, prepared by Urban Design Associates. Roll call vote was unanimous. (420-25-010)

- 6j. Recovery and Economic Development Director Colette Curtis provided an overview of the proposed guidelines for the Commercial Sign Removal Program and Business Investment Grant program.

**MOTION by Jones, seconded by Culleton**, approved the guidelines for the Commercial Sign Removal Program (beginning January 15, 2023) and the Business Investment Grant Program (beginning December 1, 2022 through January 15, 2023. Roll call vote was unanimous. (110-30-030)

- 6k. Community Development Director Susan Hartman provided an overview of the proposed standards.

1. Jon Remalia stated concern for this item as he believes construction worker housing on a short-term basis is needed.

Council provided staff with consensus on the proposed standards for an Ordinance relating to the creation of short-term rental zoning regulations to present for adoption at a future council meeting.

## **7. COUNCIL INITIATED ITEMS AND REPORTS**

7a. Council initiated agenda items - None

7b. Council reports on committee representation:

Council Member Jones attended a BCAG meeting and shared that the next section of highway 70 will have a ribbon cutting the following week. She also attended several Business Committee meetings.

Council Member Culleton attended the Business Committee meetings and Solid Waste Committee meetings. Council Member Culleton was appointed to the California League of Cities Housing Community and Economic Development Committee.

Council Member Tryon toured the Town's animal shelter, attended the Butte County Air Quality Management meeting and the Solid Waste Committee meeting. Council Member Tryon also researched solutions to AB1383 and toured the local rendering plant where they have the capacity and ability to take in the Town's food waste.

Mayor Crowder presented the State of the Town at the Sirs' luncheon; attended a ribbon cutting with for the first of four houses in a rental program with Fannie Mae and CHIP; attended the Paradise Revival Festival; and attended the ribbon cutting at the Equilibrium Center.

7c. Future Agenda Items

Mayor Crowder would like to discuss creating a Healthcare Committee.

Council Member Culleton would like to discuss allocating TOT funds to promote tourism.

## **8. STAFF COMMUNICATION**

8a. Town Manager Report

Town Manager Phillips commented on the rendering plant and its potential capabilities.

Community Development Director reported that Paradise Boutique Apartments will come before Commission to convert the remaining space into 58 additional units. Ms. Hartman shared that there is a new 20-unit senior affordable housing development on Pentz Road that will submit for their septic review next week. There is a 43-unit affordable housing development on Maxwell that is hoping to have their submittals in before

the end of the calendar year. The Moose Lodge will be submitting their plans for the rebuild of their lodge. A new Mexican restaurant had a soft opening today. Barney O'Rourke's had their final inspection from the Town and are now waiting on final County Health sign off. The BRC has been working with Big Lots so they can open in December. Ms. Hartman also shared that Dollar General on Skyway has pulled electrical permits. Community Development has received the first grant-funded draft residential landscape plans.

**9. CLOSED SESSION - None**

**10. ADJOURNMENT**

Mayor Crowder adjourned the meeting at 10:01 p.m.

Date approved:

By:

Attest:

\_\_\_\_\_  
Steve Crowder, Mayor

\_\_\_\_\_  
Dina Volenski, CMC, Town Clerk

DRAFT



**Town of Paradise**

**Council Agenda Summary**

**Agenda Item: 1(h)**

**Date: December 13, 2022**

**ORIGINATED BY:** Dina Volenski, CMC, Town Clerk/Elections Official  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Results of the November 8, 2022, General Municipal Election  
**LONG TERM RECOVERY PLAN:** No

**COUNCIL ACTION REQUESTED:**

Adopt Resolution No. 2022-83 “A Resolution of the Town Council of the Town of Paradise Reciting the Fact of the General Municipal Election Consolidated with the Statewide General Election held on November 8, 2022 Declaring the Result and Such Other Matters as Provided by Law.”

**Background:**

The following information was placed on the November 8, 2022, ballot:

Candidates for Town Council (vote for two)

1. Stuart L. Bannister
2. Steve Crowder
3. Ron Lassonde

**Analysis:**

On November 23, 2022, the Butte County Clerk Election Department posted the final election results on the Department’s website and emailed the certification to the Town Clerk. The official results declare that Steve Crowder and Ron Lassonde received the highest number of votes cast at the election for the two terms.

The Election Code states that for a consolidated election, upon completion of the canvass and before installing the new officers, the governing body shall adopt a resolution reciting the fact of the election to declare elected the persons for whom the highest number of votes was cast for each office and to declare the passage of the ballot. As such, the “Resolution Reciting the Fact of the General Municipal Election Consolidated with the Statewide General Election held on November 8, 2022 Declaring the Result and Such Other Matters as provided by Law” is presented for your consideration.

Attached as Exhibit A to the resolution are the following documents:

- Butte County Clerk-Recorder/Registrar of Voters Certification of Results
- Election Summary Report for: All Contests, All Districts, All Tabulators, All Counting Groups

This election information may be viewed at the Butte County Internet Website at [www.buttecounty.net/](http://www.buttecounty.net/). A link to the County website is also posted on the Town of Paradise Home page at [www.townofparadise.com](http://www.townofparadise.com) or accessed by clicking on the Election button from the Town Clerk or the Town Council Home page.

**Financial Impact:**

There is no financial impact by adopting the election result. Elections costs have been budgeted.

**TOWN OF PARADISE  
RESOLUTION NO. 2022-83**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE RECITING THE  
FACT OF THE GENERAL MUNICIPAL ELECTION CONSOLIDATED WITH THE  
STATEWIDE GENERAL ELECTION HELD ON NOVEMBER 8, 2022, DECLARING THE  
RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW**

WHEREAS, a General Municipal Election consolidated with the Statewide General Election was held and conducted in the Town of Paradise, California, on Tuesday, November 8, 2022, as required by law for the purpose of the election of two Town Council Members for a four-year term; and,

WHEREAS, notice of the election was given in time, form and manner as provided by law; voting precincts were properly established; election officers were appointed and in all respects, the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, The Butte County Clerk canvassed the returns of the election and has provided a certified copy of the results to this Town Council.

NOW, THEREFORE, be it resolved by the Town Council of the Town of Paradise as follows:

Section 1: That the total number of votes cast in the Town is 3,938;

Section 2. That the names of the persons who qualified as candidates and whose names were placed on the ballot for election as a Town of Paradise Council Member are as follows:

1. Stuart L. Bannister
2. Steve Crowder
3. Ron Lassonde

Section 3. The Town Council does declare and determine that Steve Crowder and Ron Lassonde received the highest number of votes and were elected to serve as a Paradise Town Council Member for full four-year terms; and,

Section 4. The Town Council does declare and determine that the Butte County Clerk-Recorder/Registrar of Voters has certified the results of the November 8, 2022, General Election and that the results set forth within this resolution and its Exhibit "A" shall be the official record of the Town of Paradise as to the result of the election showing: (1) The total number of votes cast in the Town; (2) The names of the persons and for what office each person was voted for in the election.

Section 5. The Town Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election signed by the Town Clerk and authenticated; shall administer to each person elected the Oath of Office prescribed in the Constitution of the State of California; and, shall have the persons elected subscribe to the oath and cause it to be filed in the office of the Town Clerk; and, each and all of the persons so elected shall be inducted into the respective office to which they have been elected.



TOWN OF PARADISE  
RESOLUTION NO. 2022-83

Section 6. The Town Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 13<sup>th</sup> day of December, 2022, by the following vote:

- AYES:
- NOES:
- ABSENT:
- NOT VOTING:

\_\_\_\_\_  
Steve Crowder, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Dina Volenski, CMC, Town Clerk

\_\_\_\_\_  
Scott E. Huber, Town Attorney

**CERTIFICATION OF  
COUNTY CLERK/REGISTRAR OF VOTERS OF THE  
RESULTS OF THE CANVASS  
OF THE NOVEMBER 8, 2022, GENERAL ELECTION**

STATE OF CALIFORNIA


COUNTY OF Butte

} ss.

I, Candace J. Grubbs, County Clerk/Registrar of Voters of County of Butte, do hereby certify that, in pursuance of the provisions of Elections Code section 15300, et seq., I did canvass the results of the votes cast in the General Election held in said County on November 8, 2022, for measures and contests that were submitted to the vote of the voters, and that the Statement of Votes Cast, to which this certificate is attached is full, true, and correct.

I hereby set my hand and official seal this 25 day of November, 2022, at the County of Butte.



  
\_\_\_\_\_  
County Clerk/Registrar of Voters  
County of Butte  
State of California

Canvass Certification of Elections Official  
(11/2022)

# Election Summary Report

## General Election

### Butte

November 08, 2022

Summary for: All Contests, All Districts, All Tabulators, All Counting Groups

### Final Election Results

Elector Group	Counting Group	Voters Cast	Registered Voters	Turnout
Total	Live	12		0.01%
	VBM	72,222		58.28%
	Provisional	977		0.79%
	Total	73,211	123,929	59.07%

Voters Cast: 73,211 of 123,929 (59.07%)

### Governor (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
BRIAN DAHLE	REP	40,939	56.51%
GAVIN NEWSOM	DEM	31,502	43.49%
Total Votes		72,441	
		Total	
Unresolved Write-In		0	

### Lieutenant Governor (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
ANGELA E. UNDERWOOD JACOBS	REP	39,007	54.47%
ELENI KOUNALAKIS	DEM	32,611	45.53%
Total Votes		71,618	
		Total	
Unresolved Write-In		0	

## Secretary of State (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
ROB BERNOSKY	REP	38,544	53.94%
SHIRLEY N. WEBER	DEM	32,915	46.06%
Total Votes		71,459	
		Total	
Unresolved Write-In		0	

## Controller (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
MALIA M. COHEN	DEM	30,817	43.48%
LANHEE J. CHEN	REP	40,057	56.52%
Total Votes		70,874	
		Total	
Unresolved Write-In		0	

## Treasurer (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
FIONA MA	DEM	32,159	45.33%
JACK M. GUERRERO	REP	38,790	54.67%
Total Votes		70,949	
		Total	
Unresolved Write-In		0	

## Attorney General (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
ROB BONTA	DEM	32,130	45.64%
NATHAN HOCHMAN	REP	38,262	54.36%
Total Votes		70,392	
		Total	
Unresolved Write-In		0	

## Insurance Commissioner (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
ROBERT HOWELL	REP	37,561	53.64%
RICARDO LARA	DEM	32,467	46.36%
Total Votes		70,028	
		Total	
Unresolved Write-In		0	

## Member State Board Equalization 1st District (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
JOSE S. ALTAMIRANO	DEM	29,940	42.62%
TED GAINES	REP	40,301	57.38%
Total Votes		70,241	
		Total	
Unresolved Write-In		0	

## United States Senator (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
ALEX PADILLA	DEM	33,467	46.71%
MARK P. MEUSER	REP	38,183	53.29%
Total Votes		71,650	
		Total	
Unresolved Write-In		0	

## United States Senator, Partial Term (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
ALEX PADILLA	DEM	33,276	46.57%
MARK P. MEUSER	REP	38,181	53.43%
Total Votes		71,457	
		Total	
Unresolved Write-In		0	

**U. S. Representative 1st District (Vote for 1)**

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
MAX STEINER	DEM	35,503	49.12%
DOUG LAMALFA	REP	36,776	50.88%
Total Votes		72,279	
		Total	
Unresolved Write-In		0	

**Member State Assembly 3rd District (Vote for 1)**

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
JAMES GALLAGHER	REP	41,417	57.72%
DAVID LEON ZINK	DEM	30,337	42.28%
Total Votes		71,754	
		Total	
Unresolved Write-In		0	

**CJ Supreme Court Patricia Guerrero (Vote for 1)**

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
Yes		35,852	60.15%
No		23,754	39.85%
Total Votes		59,606	
		Total	
Unresolved Write-In		0	

**AJ Supreme Court Goodwin H. Liu (Vote for 1)**

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
Yes		35,035	59.69%
No		23,659	40.31%
Total Votes		58,694	
		Total	
Unresolved Write-In		0	

### AJ Supreme Court Martin J. Jenkins (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
Yes		34,726	59.77%
No		23,371	40.23%
Total Votes		58,097	
		Total	
Unresolved Write-In		0	

### AJ Supreme Court Joshua P. Groban (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
Yes		33,560	58.18%
No		24,126	41.82%
Total Votes		57,686	
		Total	
Unresolved Write-In		0	

### AJ Appellate Court 3rd Dist Stacy Boulware Eurie (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
Yes		34,866	61.56%
No		21,771	38.44%
Total Votes		56,637	
		Total	
Unresolved Write-In		0	

### AJ Appellate Court 3rd Dist Laurie M. Earl (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
Yes		33,239	58.65%
No		23,438	41.35%
Total Votes		56,677	
		Total	
Unresolved Write-In		0	

**AJ Appellate Court 3rd Dist Harry E. Hull, Jr. (Vote for 1)**

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
Yes		34,979	62.34%
No		21,130	37.66%
Total Votes		56,109	
		Total	
Unresolved Write-In		0	

**AJ Appellate Court 3rd Dist Peter A. Krause (Vote for 1)**

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
Yes		33,147	58.98%
No		23,049	41.02%
Total Votes		56,196	
		Total	
Unresolved Write-In		0	

**State Superintendent of Public Instruction (Vote for 1)**

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
LANCE RAY CHRISTENSEN		26,178	44.25%
TONY K. THURMOND		32,987	55.75%
Total Votes		59,165	
		Total	
Unresolved Write-In		0	

**Biggs Unified School Board Member (Vote for 3)**

		Total	
Times Cast		1,254 / 2,037	61.56%
Candidate	Party	Total	
SEAN AVRAM		488	22.10%
MELISSA A. ATTEBERRY		757	34.28%
M. AMERICA NAVARRO		488	22.10%
VAUGHNA SCHOOLER		475	21.51%
Total Votes		2,208	
		Total	
Unresolved Write-In		0	



### Chico Unified School Board Member TA 1 (Vote for 1)

		Total	
Times Cast		7,560 / 13,214	57.21%
Candidate	Party	Total	
SCOTT THOMPSON		2,645	40.38%
REBECCA KONKIN		3,906	59.62%
Total Votes		6,551	
		Total	
Unresolved Write-In		0	

### Chico Unified School Board Member TA 4 (Vote for 1)

		Total	
Times Cast		8,858 / 14,380	61.60%
Candidate	Party	Total	
MATT TENNIS		3,378	42.29%
THOMAS M. LANDO		4,610	57.71%
Total Votes		7,988	
		Total	
Unresolved Write-In		0	

### Chico Unified School Board Member TA 5 (Vote for 1)

		Total	
Times Cast		11,010 / 16,493	66.76%
Candidate	Party	Total	
EILEEN L. ROBINSON		4,924	50.98%
LOGAN WILSON		4,735	49.02%
Total Votes		9,659	
		Total	
Unresolved Write-In		0	

### Durham Unified School Board Member (Vote for 2)

		Total	
Times Cast		2,418 / 3,559	67.94%
Candidate	Party	Total	
JENNIE M. DUBOSE		1,199	36.10%
LANCE R. SMITH		816	24.57%
BUZZ LANDON		1,306	39.33%
Total Votes		3,321	
		Total	
Unresolved Write-In		0	

### Gridley Unified TA 2 School Board Member (Vote for 2)

		Total	
Times Cast		3,306 / 6,084	54.34%
Candidate	Party	Total	
JOSEPH H. DEWSNUP		1,397	26.98%
STACY ANTHONY		1,017	19.64%
DREW BECKER		1,715	33.13%
KIRSTEN STORNE-PIAZZA		1,048	20.24%
Total Votes		5,177	
		Total	
Unresolved Write-In		0	

### Marysville Jt Unified TA 4 School Board Member (Vote for 1)

		Total	
Times Cast		178 / 300	59.33%
Candidate	Party	Total	
BRETT BUTLER		65	53.28%
SETH STEMEN		57	46.72%
Total Votes		122	
		Total	
Unresolved Write-In		0	

### Manzanita School Board Member (Vote for 2)

		Total	
Times Cast		352 / 594	59.26%
Candidate	Party	Total	
BRENDA ROACH DONNAHOE		178	33.84%
MARC TILLOTSON		130	24.71%
JAKE WILSON		218	41.44%
Total Votes		526	
		Total	
Unresolved Write-In		0	

### Palermo School Board Member (Vote for 3)

		Total	
Times Cast		2,033 / 4,163	48.83%
Candidate	Party	Total	
JUSTIN K. YOUNGER		874	24.81%
WILLIAM BYNUM		684	19.42%
CODY NISSEN		1,021	28.98%
KIMBERLY TYLER		944	26.80%
Total Votes		3,523	
		Total	
Unresolved Write-In		0	

### Palermo School Board Member, Short Term (Vote for 1)

		Total	
Times Cast		2,033 / 4,163	48.83%
Candidate	Party	Total	
MARK MCCLARREN		956	56.24%
LORETTA LONG		744	43.76%
Total Votes		1,700	
		Total	
Unresolved Write-In		0	

### Thermalito School Board Member (Vote for 3)

		Total	
Times Cast		2,678 / 5,812	46.08%
Candidate	Party	Total	
ROBERT E. STEVENS		1,023	21.04%
DARLENE FULTZ		1,338	27.51%
MARK W. WALKER		1,232	25.33%
JAYMES LACKEY		1,270	26.12%
Total Votes		4,863	
		Total	
Unresolved Write-In		0	

### Biggs City Council Member (Vote for 3)

		Total	
Times Cast		517 / 946	54.65%
Candidate	Party	Total	
BRIAN BASSETT		308	28.36%
EDMUND PUNZO		172	15.84%
CHUCK NUCHOLS		316	29.10%
JAMES THEO "BO" SHEPPARD		290	26.70%
Total Votes		1,086	
		Total	
Unresolved Write-In		0	

### Biggs City Council Member, Short Term (Vote for 1)

		Total	
Times Cast		517 / 946	54.65%
Candidate	Party	Total	
MICHAEL BUCK		228	50.67%
ANITA WILKS		222	49.33%
Total Votes		450	
		Total	
Unresolved Write-In		0	

### Chico City Council DIST 2 (Vote for 1)

		Total	
Times Cast		4,751 / 8,062	58.93%
Candidate	Party	Total	
KASEY REYNOLDS		2,470	55.79%
MORGAN KENNEDY		1,957	44.21%
Total Votes		4,427	
		Total	
Unresolved Write-In		0	

### Chico City Council DIST 4 (Vote for 1)

		Total	
Times Cast		4,402 / 7,760	56.73%
Candidate	Party	Total	
NICHOLE NAVA		1,710	42.30%
ADDISON WINSLOW		2,333	57.70%
Total Votes		4,043	
		Total	
Unresolved Write-In		0	

### Chico City Council DIST 6 (Vote for 1)

		Total	
Times Cast		6,338 / 9,515	66.61%
Candidate	Party	Total	
TOM VAN OVERBEEK		3,441	58.77%
JESICA GIANNOLA		2,414	41.23%
Total Votes		5,855	
		Total	
Unresolved Write-In		0	

### Chico City Council DIST 3 (2020), Short Term (Vote for 1)

		Total	
Times Cast		6,704 / 10,333	64.88%
Candidate	Party	Total	
DALE BENNETT		3,156	51.92%
MONICA MCDANIEL		2,922	48.08%
Total Votes		6,078	
		Total	
Unresolved Write-In		0	

### Oroville City Mayor (Vote for 1)

		Total	
Times Cast		4,564 / 9,595	47.57%
Candidate	Party	Total	
CHUCK REYNOLDS		2,119	48.77%
DAVID PITTMAN		2,226	51.23%
Total Votes		4,345	
		Total	
Unresolved Write-In		0	

### Oroville City Council DIST A (Vote for 1)

		Total	
Times Cast		661 / 1,469	45.00%
Candidate	Party	Total	
ART HATLEY		272	45.26%
TRACY JOHNSTONE		329	54.74%
Total Votes		601	
		Total	
Unresolved Write-In		0	

### Oroville City Council DIST F (Vote for 1)

		Total	
Times Cast		671 / 1,584	42.36%
Candidate	Party	Total	
NATALIE SHEARD		306	48.04%
SHAWN WEBBER		331	51.96%
Total Votes		637	
		Total	
Unresolved Write-In		0	

### Oroville City Treasurer (Vote for 1)

		Total	
Times Cast		4,564 / 9,595	47.57%
Candidate	Party	Total	
KAROLYN FAIRBANKS		3,001	76.38%
AUGUST LINCOLN		928	23.62%
Total Votes		3,929	
		Total	
Unresolved Write-In		0	

### Paradise Town Council Member (Vote for 2)

		Total	
Times Cast		3,938 / 5,916	66.57%
Candidate	Party	Total	
STUART LEE BANNISTER		1,190	21.11%
STEVE CROWDER		2,700	47.90%
RON LASSONDE		1,747	30.99%
Total Votes		5,637	
		Total	
Unresolved Write-In		0	

### Paradise Recreation & Park Director (Vote for 3)

		Total	
Times Cast		8,076 / 12,834	62.93%
Candidate	Party	Total	
DONNA YUTZY		1,939	11.75%
MARY BELLEFEUILLE		4,341	26.31%
STEVE RODOWICK		3,662	22.20%
WILLIAM "BILL" H. REEVES		1,401	8.49%
ALBERT "AL" MC GREEHAN		3,256	19.74%
KATHLEEN T. HIATT		1,899	11.51%
Total Votes		16,498	
		Total	
Unresolved Write-In		0	

### Paradise Recreation & Park Director, Short Term (Vote for 1)

		Total	
Times Cast		8,076 / 12,834	62.93%
Candidate	Party	Total	
TONY EVERTS		2,554	42.59%
JENNI GOODLIN		3,443	57.41%
Total Votes		5,997	
		Total	
Unresolved Write-In		0	

### North Yuba Water District, Div 1, Short Term (Vote for 1)

		Total	
Times Cast		81 / 146	55.48%
Candidate	Party	Total	
DOUGLAS J. NEILSON		20	27.03%
ALTON WRIGHT		48	64.86%
RENEE WOOD		6	8.11%
Total Votes		74	
		Total	
Unresolved Write-In		0	

### South Feather Water & Power Director Division 1 (Vote for 1)

		Total	
Times Cast		7,896 / 13,244	59.62%
Candidate	Party	Total	
TOD HICKMAN		3,391	47.36%
BRAD HEMSTALK		3,769	52.64%
Total Votes		7,160	
		Total	
Unresolved Write-In		0	

### Proposition 1 (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
Yes		41,855	59.01%
No		29,072	40.99%
Total Votes		70,927	
		Total	
Unresolved Write-In		0	

### Proposition 26 (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
Yes		21,989	31.25%
No		48,375	68.75%
Total Votes		70,364	
		Total	
Unresolved Write-In		0	

### Proposition 27 (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
Yes		10,908	15.35%
No		60,169	84.65%
Total Votes		71,077	
		Total	
Unresolved Write-In		0	



### Proposition 28 (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
Yes		42,818	60.38%
No		28,098	39.62%
Total Votes		70,916	
		Total	
Unresolved Write-In		0	

### Proposition 29 (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
Yes		16,478	23.38%
No		54,015	76.62%
Total Votes		70,493	
		Total	
Unresolved Write-In		0	

### Proposition 30 (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
Yes		29,376	41.32%
No		41,716	58.68%
Total Votes		71,092	
		Total	
Unresolved Write-In		0	

### Proposition 31 (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
Yes		39,346	55.47%
No		31,590	44.53%
Total Votes		70,936	
		Total	
Unresolved Write-In		0	

### Measure J: Gridley Unified School Bond (Vote for 1)

		Total	
Times Cast		3,306 / 6,084	54.34%
Candidate	Party	Total	
Bonds - Yes		1,922	60.19%
Bonds - No		1,271	39.81%
Total Votes		3,193	
		Total	
Unresolved Write-In		0	

### Measure K: Butte County Abandoned Vehicle Abatement Program (Vote for 1)

		Total	
Times Cast		73,211 / 123,929	59.07%
Candidate	Party	Total	
Yes		49,121	71.25%
No		19,822	28.75%
Total Votes		68,943	
		Total	
Unresolved Write-In		0	

### Measure H: City Of Chico Sales And Use Tax Measure (Vote for 1)

		Total	
Times Cast		34,070 / 57,679	59.07%
Candidate	Party	Total	
Yes		17,320	52.72%
No		15,530	47.28%
Total Votes		32,850	
		Total	
Unresolved Write-In		0	

### Measure L: City Of Chico Public Nuisance Measure (Vote for 1)

		Total	
Times Cast		34,070 / 57,679	59.07%
Candidate	Party	Total	
Yes		18,934	60.08%
No		12,582	39.92%
Total Votes		31,516	
		Total	
Unresolved Write-In		0	



**Town of Paradise**

**Council Agenda Summary**

**Agenda Item: 1(I)**

**Date: December 13, 2022**

**ORIGINATED BY:** Dina Volenski, Town Clerk/Elections Official  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Town Council Selection of Mayor and Vice-Mayor for a one-year term beginning December 13, 2022 through December 12, 2023

**LONG TERM RECOVERY PLAN:** No

**COUNCIL ACTION REQUESTED:**

Town Clerk will chair the selection of Mayor for a one- year term beginning December 13, 2022 through December 12, 2023. The Clerk will turn the meeting over to the newly selected Mayor for selection of Vice-Mayor for a one-year term.

**Background:** Every year in December the Town Council elects one Council Member to serve as Mayor and one Council Member to serve as Vice-Mayor for a one-year term. Any Council Member may be nominated for the office of Mayor, including the Council Member who served as Mayor during the previous year. Election requires the affirmative votes of at least three (3) members of the Council. (Resolution No. 88-55)

**Analysis:** The election process for the Mayor and Vice Mayor is as follows:

1. The Mayor turns the meeting over to the Town Clerk to act as presiding officer for selection of Mayor for a one-year term.
2. The Town Clerk opens the nominations for Mayor. Any Council Member may nominate any other Council Member – no motion necessary.
3. The Town Clerk asks for a Motion, a second and a Council vote to close the nominations for Mayor.
4. The Town Clerk takes a roll call vote on each Council Member nominated in the order of nomination.
5. When one Council Member receives a majority (three) affirmative votes, he/she will be deemed selected as the Mayor for a one-year term and there will be no further vote on any subsequent nominees.
6. The Town Clerk turns the meeting over to the new Mayor as the presiding officer.
7. Procedures for selection of Vice Mayor will be the same and items 2 – 5 which will be repeated by the new Mayor as presiding officer.

**Conclusion:**

The Mayor serves as the presiding officer at Council meetings and is responsible for maintaining order at the meetings; executes certain documents approved by the Town Council, such as contracts, resolutions and ordinances and warrants drawn on the town treasurer; and, represents the Town at various ceremonial events. The Mayor and Vice Mayor also review and approve requests for proclamations.



**Town of Paradise**  
**Council Agenda Summary**  
**Date: December 13, 2022**

**Agenda Item: 1(n)**

**ORIGINATED BY:** Colette Curtis, Recovery and Economic Development Director

**REVIEWED BY:** Kevin Phillips, Town Manager

**SUBJECT:** Monthly Recovery Update

**LONG TERM RECOVERY PLAN:** Yes

**COUNCIL ACTION REQUESTED:**

1. None

**Background:**

This report continues the Monthly Updates provided to keep the Town Council apprised of important developments related to the recovery of the Town of Paradise from the Camp Fire. Included in this update are items related to recovery projects, advocacy economic recovery and development, communications and emergency operations.

**Analysis:**

ECONOMIC DEVELOPMENT

Business Assistance Programs

- Business Investment Grant (BIG) Program
  - Application period open Dec. 5, 2022 – Jan. 16, 2023
  - Applicants will be selected for funding through a lottery process once the application period closes.
  - Advertised through all communication channels, and direct emails to current Paradise business license holders.
- Commercial Sign Removal Program
  - Application period will open January 16, 2023

Business Retention and Attraction

- Big Lots opened in the old Rite Aid Building on Dec. 1st.
- A national clothing retailer is planning to occupy the other side of the old Kmart building, next to Tractor Supply. We expect to receive their permit applications very soon.
- Paradise Brew Werks, a local microbrewery, is moving forward with plans to establish themselves in Town. They have acquired property on Skyway (old Big 5 Property).

CDBG-DR Economic Development

- The Butte County allocation for CDBG DR Economic Development has been announced at \$18.7 million.

- The Notice of Funding Availability (NOFA) is expected to be released in January 2023, and we will have more information on what projects will be eligible.
- In preparation, the Town is working with our regional workforce partners on potential projects.

## RECOVERY

### **Category 4 Tree Removal Program**

- We opened the program to applicants on July 25th and received 577 applicants. This represents 1,014 acres of private property across the Town.
- As of December 1, 2022, our arborists have assessed 559 of the properties and marked 8,189 trees for submission to FEMA/CalOES for removal. 18 Parcels remain in the assessment process.
- Phase 1 of this project will be complete by the end of December with submission of the tree inventory to CalOES/FEMA.
- Undergoing Federal Environmental Review. The draft Environmental Assessment is now complete and in final review with FEMA.
- Tree cutting process would commence after full phase 2 approval of submitted tree inventory.

### **Early Warning System**

- The Early Warning System was fully approved in April 2022 and a contract was awarded in July 2022.
- Our contractor has ordered long lead-time materials and is working on coordinating utilities for each of the 21 sites.
- We are working with PPRD and PUSD on formal agreements for the towers which are on their property.
- We are working to survey tower sites in public right-of-ways to confirm locations.
- We will be working with Police and Fire Departments to determine which towers (if any) would benefit from having internal video camera access to view major intersections and/or horizon lines for fire detection.

### **Residential Ignition Resistant Retrofit Program**

- Undergoing Federal Environmental Review. The draft Environmental Assessment is now complete and in final review with FEMA.
- All other Town required action items are complete
- Phase 1 process of enrollment is being formalized with the intent to open to applicants this Winter.

### **Hazardous Fuels Reduction Program**

- Undergoing Federal Environmental Review. The draft Environmental Assessment is now complete and in final review with FEMA.

- All other Town required action items are complete.

### **Defensible Space Code Enforcement**

- Undergoing Federal Environmental Review. The draft Environmental Assessment is now complete and in final review with FEMA.
- All other Town required action items are complete.

### **Abatement Update**

- We continue to move forward with the ~100 properties that are not compliant with the hazardous tree ordinance utilizing a complaint driven legal abatement process.

### **COMMUNICATIONS**

- Paradise Rotary Vocational Committee Career Expo held November 18
  - PD, Cal Fire, Public Works, and Building participated
- Upcoming Recovery Events
  - Staff is planning a media event for the installation of the Early Warning System towers in January or February 2023.

### **EMERGENCY MANAGEMENT**

- An EOC Tabletop exercise was held on November 17<sup>th</sup>
- A full scale EOC exercise is in the initial planning stages for Spring 2023
  - The exercise will involve the community and cooperator agencies
  - A months long information and education campaign will precede the exercise
  - The Early Warning System will be utilized as part of the exercise

### **Financial Impact:**

None.



**TOWN OF PARADISE  
Council Agenda Summary  
Date: December 13, 2022**

**Agenda No. 1(n)**

**ORIGINATED BY:** Marc Mattox, Public Works Director / Town Engineer

**REVIEWED BY:** Kevin Phillips, Town Manager

**SUBJECT:** Camp Fire Recovery Updates - Infrastructure

**COUNCIL ACTION REQUESTED:**

1. None, written monthly update only.

**Background:**

This report continues the Monthly Disaster Recovery Updates provided to keep the Town Council apprised of important developments related to the recovery of the Town of Paradise from the Camp Fire.

**Analysis:**

**Road Rehabilitation**

As previously covered in related Agenda Summaries and Updates, the Town of Paradise has secured funding from both FEMA and Federal Highways Administration for the purposes of road rehabilitation associated with Camp Fire damages from the fire itself, debris removal and tree removal operations. These projects cover all Town of Paradise publicly owned and maintained roadways.

A revised paving plan has been published here:

[https://www.google.com/maps/d/u/0/viewer?mid=1w-PjuvtL5rmmOj\\_EM-4IFaj7sV-YVRs&ll=39.763511840651375%2C-121.61120815000001&z=13](https://www.google.com/maps/d/u/0/viewer?mid=1w-PjuvtL5rmmOj_EM-4IFaj7sV-YVRs&ll=39.763511840651375%2C-121.61120815000001&z=13)

This paving plan informs residents of which roads are expected to be paved in which calendar year. The plan will be updated frequently as actual field conditions change.

The first project in this series, Skyway between Crossroads and Westchester Way is nearing completion with only minor striping remaining

Further, staff has advertised work for about half of 2023's paving schedule, anticipated to be awarded at the January Town Council meeting.

**Paradise Sewer Project**

**Efforts for Past Month:**

- Previous Updates: *The Central Valley Regional Water Quality Control Board (Regional Board) hosts meetings of the Sewer Regionalization Project Advisory Committee (SRPAC). The SRPAC last met on March 21, 2022 at the City of Chico council chambers and finalized the first draft of the Principles of Agreement (POA). The POA will serve as a starting point for drafting an inter-municipal agreement (IMA) between Paradise and Chico to address*

*treatment of Paradise wastewater at the Chico Water Pollution Control Plant. Information about SRPAC meetings, including agendas and meeting minutes, are at [www.paradiseseWER.com](http://www.paradiseseWER.com).*

- Completed the Final EIR.
- Held a public hearing on the Final EIR on November 7th at the Paradise Town Hall Council chambers. At the completion of that hearing, the Town Council certified the Final EIR.
  - Received two requests for postponement. Both requests were included in the Public Hearing and responses were issued to requesters by the Town.
- Filed the Notice of Determination on November 8<sup>th</sup> with Butte County, Town of Paradise and City of Chico Clerk Recorders. 30 day appeal period closes December 8, 2022.
- Continued to update the project's public website ([www.paradiseseWER.com](http://www.paradiseseWER.com)).
- Continued working with City of Chico staff on the draft IMA. Chico comments on the IMA are due to the Town in December.
- Continued funding application efforts with the State and CDBG-DR.

**Efforts for Next Month:**

- Continue working with City of Chico staff on the draft IMA.
- Continue funding application efforts and funding due diligence.





**Town of Paradise**

**Council Agenda Summary**

**Agenda Item: 1(n)**

**Date: December 13<sup>th</sup>, 2022**

**ORIGINATED BY:** Tony Lindsey, Community Development  
Director, Building & Code Enforcement  
**REVIEWED BY:** Kevin Philips, Town Manager  
**SUBJECT:** Camp Fire Recovery Updates – Code Enforcement  
**LONG-TERM RECOVERY PLAN:** No

**COUNCIL ACTION REQUESTED:**

1. Code Enforcement Update

**Background:**

The mission of the Code Enforcement Division is to promote and maintain a safe and desirable living and working environment. We help maintain and improve the quality of our community by administering a fair and unbiased enforcement program to correct violations of municipal codes and land use requirements. We work with residents, neighborhood associations, public service agencies, and other Town departments to:

- Facilitate voluntary compliance with Town codes.
- Empower community self-help programs.
- Develop public outreach programs.
- Establish community priorities for enforcement programs.

**Analysis:**

Code Enforcement receives complaints of violations from staff and general community members. Each complaint is investigated and verified by our Officers.

Temporary Use Permits (TUPs) issued under Urgency Ordinance 612 as of 11/30/2022 = 283 (Exhibit A):

- 39 – Parcels with RV Storage only
- 225 – Parcels permitted to occupy an RV (128 currently occupied)
- 20 – Accessory structures (Sheds, Shops, Non-habitable)
- Six-Months in advance of Ordinance 612 expiration, informational notifications were distributed by certified and first-class mail to the current owners and emailed to all applicants. Information was also delivered to each site, either hand-delivered or posted.
  - Of the 285 certified mailings, 41 returns remain outstanding.
  - 3 Homes have been applied for but not yet issued.

RV Code Enforcement activity for the reporting period (Oct. 28<sup>th</sup> – Dec.1<sup>st</sup>) (Exhibit B) :

- Occupied sites without TUPs – 37 (38 in Oct.)
- Occupied sites with TUP Violations – 1 (2 in Oct.)
- Compliance gained/RV cases closed – 12 (8 in Oct.)
  - 6 RVs removed
  - 6 Violations resolved (1 building permit issued)
- Civil Abatement Cases have been forwarded to Town Attorney – 34. 22 cases have been resolved, and 12 remain eligible for action.

The Community Enhancement Outreach Team, consisting of Fire Prevention, Police, Housing, Disaster Case Managers (DCMs), and Code Enforcement staff, visited 36 RV sites. The team contacted 25 community members in September:

- 16 were tenants and did not own property
- 9 owner-occupied
- 1 purchased the property post-Camp Fire
- 20 supplied contact information to DCM staff

Other Code Enforcement Items:

- Abandoned Vehicle Authority abatements – 12
  - Eight vehicles voluntarily abated
  - Four vehicles towed
- Complaints regarding waste and refuse, zoning, building without a permit, camping, fire hazards, cannabis, vehicles, vending, etc.

Fire Prevention is built upon the philosophy of three main objectives: Education, Engineering, and Enforcement. Fire Prevention is vital in the community and our continued economic development. Our defensible space and hazardous fuel management ordinance require property owners to keep their parcels fire-safe, whether they live in Town or not. The Fire Prevention staff performs weed abatement inspections on 11,081 parcels within our community.

Beginning April 1<sup>st</sup>, 2022, the Town started requiring property title transfers to obtain a Certificate of Compliance with our Defensible Space regulations. During November:

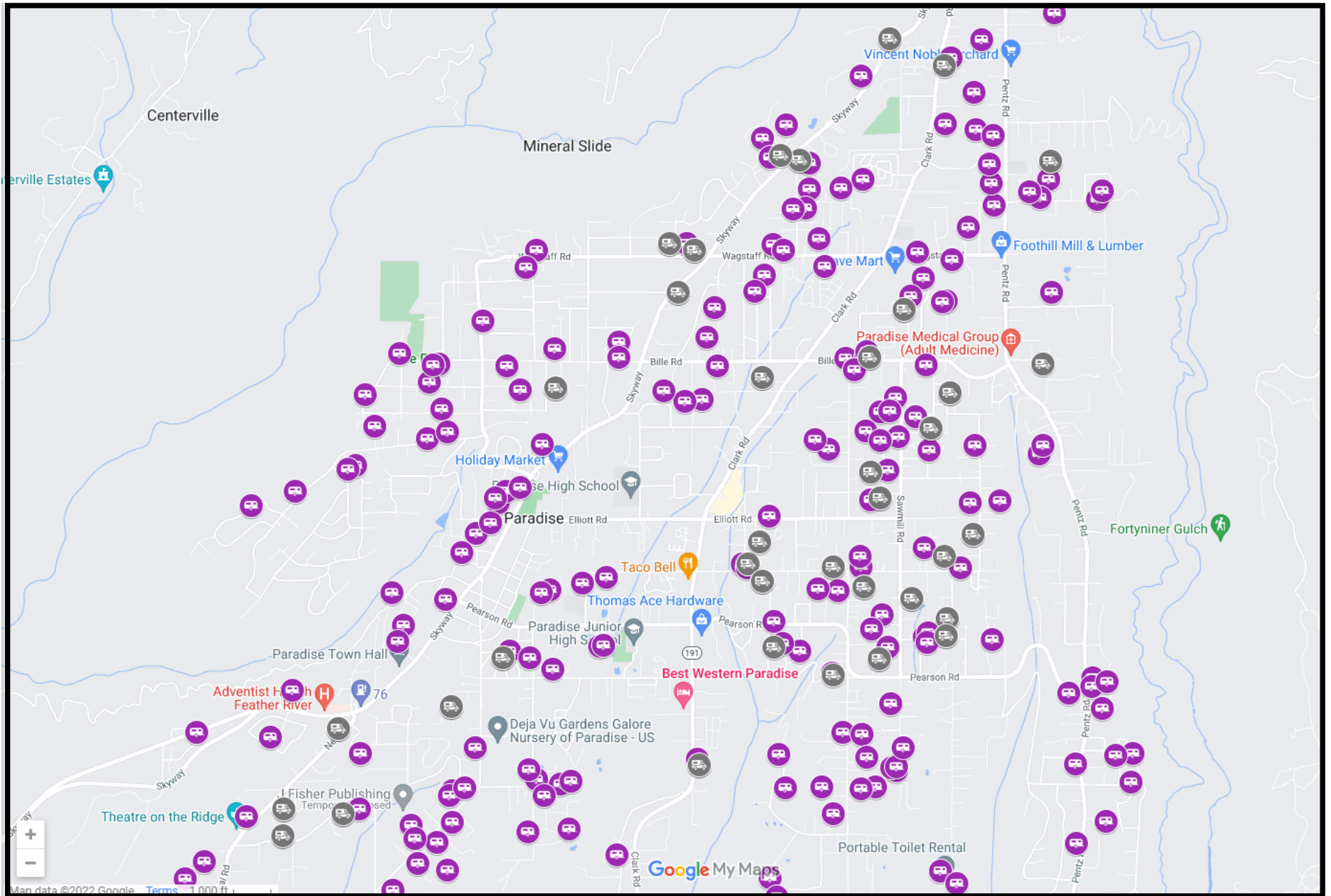
- Clearance requests received – 75 (64 in Oct.)
- First inspection compliance rate – 76% (83% in Oct.)
- Certificates issued – 64 (53 in Oct.)
- Land Surveyor's Certifications on file – 20 (13 in Oct.)

The following is the number of town-wide Defensible Space Program inspections completed as of 12/1/2022:

- Compliant – 7,567 (approx. 68%)
- Non-compliant – 3,250 (not including active code enforcement cases)
- Code Enforcement Referrals for citation – 276 Active Code Cases
  - 21 – Commercial parcels, 255 – Residential parcels

# EXHIBIT A

## TUPs under ORD 612 11/30/2022



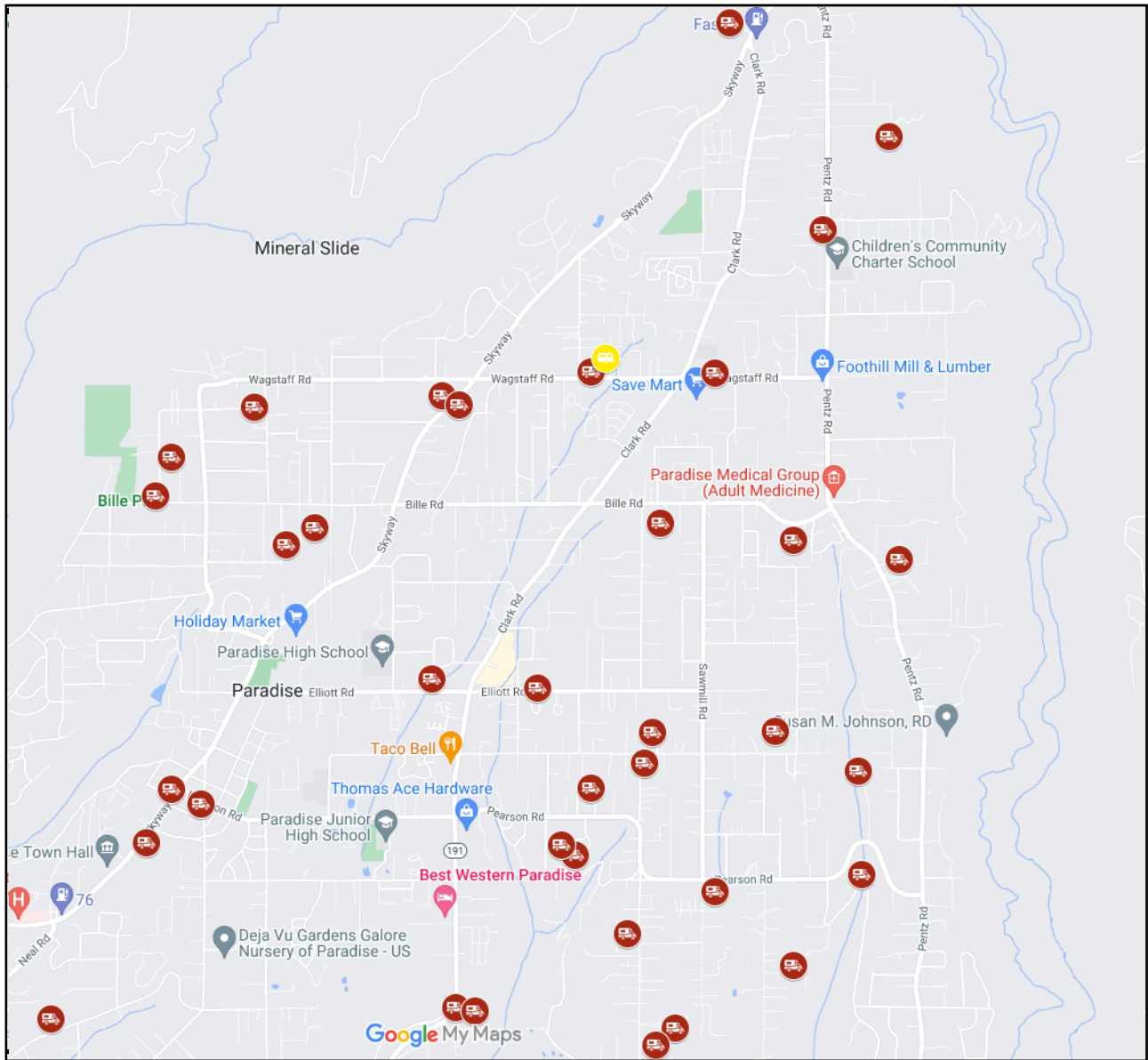
RV TUP STORAGE ONLY 39



RV TUP OCCUPIED 225

# EXHIBIT B

# TUP Violations 11/30/2022



Violations w/ TUP 1



RV no TUP 37



**Town of Paradise**  
**Council Agenda Summary**  
**Date: December 13, 2022**

**Agenda Item: 1(n)**

**ORIGINATED BY:** Kate Anderson, Housing Program Manager  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Housing Recovery Update  
**LONG TERM RECOVERY PLAN:** No

**COUNCIL ACTION REQUESTED:**

1. None

**Background:**

This report provide the Town Council with an update of Housing activities. A summary of the programs, with overall interest and change from the last month, follows.

**Analysis:**

**We have 28.75% (+0.47) of our pre-disaster housing stock to-date** (1,377 surviving units + 2,077 new CofOs to-date [+56 from last month] = 3,454 habitable dwellings / 12,015 housing units before the Camp Fire). An additional 792 (-14) permits have been issued but have not received their CofO yet.

Rebuild Advocate Program (\$99,345)

- Rebuild Advocates help residents overcome the challenges of rebuilding; this program has moved to the Housing Dept. at Town Hall, as all grant funds have been expended.

Town of Paradise Owner-Occupied Rehabilitation/Reconstruction Program (\$21 million)

- This program helps homeowners rehabilitate or reconstruct their home.
- **To-date 27 (+2) homes rebuilt, 21 (+0) under construction and 37 (+5) in the application process.**

State of California/ReCoverCA: Owner-Occupied Rehabilitation/Reconstruction Program (\$47 million across state)

- Grants of up to \$500,000 for property owners.
- **To-date 4 (+1) home rebuilt, 9 (+1) permits issued, 2 (+0) have been submitted for plan review, 1,232 (+1) surveys received.**

Town of Paradise First-Time Homebuyer Program (\$2 million)

- Helping to make home ownership more affordable by providing assistance toward the purchase price and closing costs of an owner-occupied, affordable housing unit.
- **To-date 7 (+1) homes purchased and 25 (+14) applications in process. Lots of interest from local lenders and realtors.**

Town of Paradise Septic Grant Program (\$570,000)

- Grants up to \$17,000 to assist Camp Fire survivors to repair or replace septic systems damaged or destroyed during the Camp Fire or subsequent clean-up efforts.
- **To-date 29 (-8), applications in process, 3 (-12) applications approved, 13 (+8) completed.**

CDBG-DR Multifamily Rental Housing Program (\$55 million)

- Goal is to create affordable rental housing
- Large projects (8+ units): **1 (+0) project approved totaling 43 units, 4 (+0) projects under review totaling 165 units, 2 (+1) projects preparing applications totaling 91 units at which point the funding will be oversubscribed, 10 (-2) projects in-the-works that will not receive this funding.**
- Small projects (1-2 units): State's draft policies and procedures are too restrictive; Town decided to not implement program.

HOME Infill New Construction (\$2,700,000)

- Create affordable housing for first-time homebuyers.
- **HCD has suspended this program and these funds.**

**Financial Impact:**

None.

# TOWN OF PARADISE

## CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF  
**November 1, 2022 - November 30, 2022**



**CASH DISBURSEMENTS REPORT**  
**November 1, 2022 - November 30, 2022**

Check Date	Pay Period End	Description	Amount	Total
11/10/2022	11/6/2022	Net Payroll - Direct Deposits and Checks	\$ 197,552.05	
11/25/2022	11/20/2022	Net Payroll - Direct Deposits and Checks	<u>208,004.56</u>	
				\$ 405,556.61
 Accounts Payable				
		Payroll Vendors: Taxes, PERS, Dues, Insurance, Etc.	356,879.16	
		Operations Vendors: Supplies, Contracts, Utilities, Etc.	<u>\$ 3,734,014.99</u>	
		TOTAL CASH DISBURSEMENTS ACCOUNTS PAYABLE		<u>4,090,894.15</u>
		GRAND TOTAL CASH DISBURSEMENTS		<u><u>\$ 4,496,450.76</u></u>

APPROVED BY: \_\_\_\_\_  
 Kevin Phillips, Town Manager

APPROVED BY: \_\_\_\_\_  
 Ross Gilb, Finance Director / Town Treasurer



TOWN OF PARADISE  
**Payment Register**

From Payment Date: 11/1/2022 - To Payment Date: 11/30/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
81873	11/01/2022	Open			Accounts Payable	De Lage Landen Public Finance LLC	\$781.25		
81874	11/01/2022	Open			Accounts Payable	ENTERPRISE FM TRUST	\$1,073.32		
81875	11/01/2022	Open			Accounts Payable	SBA Monarch Towers III LLC	\$166.50		
81976	11/03/2022	Open			Accounts Payable	4LEAF, Inc	\$56,980.00		
81977	11/03/2022	Open			Accounts Payable	ALLSTAR FIRE EQUIPMENT	\$1,549.68		
81978	11/03/2022	Open			Accounts Payable	Asbury Environmental Services	\$95.00		
81979	11/03/2022	Open			Accounts Payable	AT&T	\$36.57		
81980	11/03/2022	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$110.56		
81981	11/03/2022	Open			Accounts Payable	AT&T MOBILITY	\$89.46		
81982	11/03/2022	Open			Accounts Payable	AT&T/CALNET3 - REPEATER LINES	\$211.65		
81983	11/03/2022	Open			Accounts Payable	AT&T/CALNET3 - COMMUNITY PARK	\$22.53		
81984	11/03/2022	Open			Accounts Payable	AT&T/CALNET3 - Summary	\$2,250.34		
81985	11/03/2022	Open			Accounts Payable	AT&T/CALNET3 - TH/FDPD FIBER LINES	\$1,136.08		
81986	11/03/2022	Open			Accounts Payable	AWARDS COMPANY	\$71.81		
81987	11/03/2022	Open			Accounts Payable	BIDWELL TITLE & ESCROW	\$175.00		
81988	11/03/2022	Open			Accounts Payable	BIDWELL TITLE & ESCROW	\$175.00		
81989	11/03/2022	Open			Accounts Payable	BIDWELL TITLE & ESCROW	\$175.00		
81990	11/03/2022	Open			Accounts Payable	BIDWELL TITLE & ESCROW	\$175.00		
81991	11/03/2022	Open			Accounts Payable	BIDWELL TITLE & ESCROW	\$175.00		
81992	11/03/2022	Open			Accounts Payable	BIDWELL TITLE & ESCROW	\$175.00		
81993	11/03/2022	Open			Accounts Payable	Bidwell Truck & Auto	\$3,263.23		
81994	11/03/2022	Open			Accounts Payable	Big O Tires	\$199.95		
81995	11/03/2022	Open			Accounts Payable	Blue Flamingo Marketing Advocates	\$750.00		
81996	11/03/2022	Open			Accounts Payable	Broad & Gusman	\$4,000.00		
81997	11/03/2022	Open			Accounts Payable	BUTTE CO NEAL ROAD LANDFILL	\$19.00		
81998	11/03/2022	Open			Accounts Payable	Butte County Construction Inc	\$15,567.00		
81999	11/03/2022	Open			Accounts Payable	Butte County Construction Inc	\$40,000.00		
82000	11/03/2022	Open			Accounts Payable	Butte County Construction Inc	\$1,500.00		
82001	11/03/2022	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$1,395.00		
82002	11/03/2022	Open			Accounts Payable	Caltrans	\$303.86		
82003	11/03/2022	Open			Accounts Payable	Creative Composition Inc	\$498.98		
82004	11/03/2022	Open			Accounts Payable	DADCO	\$685.00		
82005	11/03/2022	Open			Accounts Payable	Deja Vu Gardens Galore Nursery	\$753.26		
82006	11/03/2022	Open			Accounts Payable	DOBRICH & SONS SEPTIC	\$1,297.00		
82007	11/03/2022	Open			Accounts Payable	Dokken Engineering, Inc.	\$8,306.79		
82008	11/03/2022	Open			Accounts Payable	Dokken Engineering, Inc.	\$660.33		
82009	11/03/2022	Open			Accounts Payable	Dokken Engineering, Inc.	\$449.39		
82010	11/03/2022	Open			Accounts Payable	Eagle Security Systems	\$179.70		
82011	11/03/2022	Open			Accounts Payable	Early, Tami	\$65.00		
82012	11/03/2022	Open			Accounts Payable	ENLOE MEDICAL CENTER, INC.	\$499.00		
82013	11/03/2022	Open			Accounts Payable	Entersect	\$109.95		
82014	11/03/2022	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$98.92		
82015	11/03/2022	Open			Accounts Payable	FRANKLIN CONSTRUCTION COMPANY	\$94,629.45		
82016	11/03/2022	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$145.47		

TOWN OF PARADISE  
**Payment Register**

From Payment Date: 11/1/2022 - To Payment Date: 11/30/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
82017	11/03/2022	Open			Accounts Payable	Hamilton Engineering Inc.	\$2,000.00		
82018	11/03/2022	Open			Accounts Payable	Hope Crisis Response Network, Inc	\$12,000.00		
82019	11/03/2022	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$13,126.83		
82020	11/03/2022	Open			Accounts Payable	INTERSTATE OIL COMPANY	\$291.49		
82021	11/03/2022	Open			Accounts Payable	J.J.R. Enterprises Inc	\$968.98		
82022	11/03/2022	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$282,366.82		
82023	11/03/2022	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$298.26		
82024	11/03/2022	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$591.80		
82025	11/03/2022	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$1,632,425.76		
82026	11/03/2022	Open			Accounts Payable	KP Research Services, Inc.	\$1,500.00		
82027	11/03/2022	Open			Accounts Payable	Law Office of Gregory P. Einhorn	\$320.00		
82028	11/03/2022	Open			Accounts Payable	Lotus Energy Systems	\$223.47		
82029	11/03/2022	Open			Accounts Payable	Mark Thomas & Company Inc	\$4,887.26		
82030	11/03/2022	Open			Accounts Payable	MAUREEN KANE & ASSOCIATES, INC.	\$1,500.00		
82031	11/03/2022	Open			Accounts Payable	Meyers Police K-9 Training, LLC	\$2,640.00		
82032	11/03/2022	Open			Accounts Payable	MOBILE MINI INC	\$475.93		
82033	11/03/2022	Open			Accounts Payable	MOTOROLA	\$54,835.30		
82034	11/03/2022	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$219.28		
82035	11/03/2022	Open			Accounts Payable	MUNIMETRIX SYSTEMS CORP	\$39.99		
82036	11/03/2022	Open			Accounts Payable	NETMOTION WIRELESS, INC.	\$2,193.61		
82037	11/03/2022	Open			Accounts Payable	NEWMAN TRAFFIC SIGNS	\$2,725.11		
82038	11/03/2022	Open			Accounts Payable	NORTHERN RECYCLING & WASTE SERVICES, INC.	\$1,245.52		
82039	11/03/2022	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$10,109.83		
82040	11/03/2022	Open			Accounts Payable	NV5, Inc.	\$807.73		
82041	11/03/2022	Open			Accounts Payable	NV5, Inc.	\$2,223.43		
82042	11/03/2022	Open			Accounts Payable	NV5, Inc.	\$39,632.82		
82043	11/03/2022	Open			Accounts Payable	O'REILLY AUTO PARTS	\$187.01		
82044	11/03/2022	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$2,426.24		
82045	11/03/2022	Open			Accounts Payable	OROVILLE FORD	\$219.38		
82046	11/03/2022	Open			Accounts Payable	Pace Analytical Services, LLC	\$1,337.95		
82047	11/03/2022	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$450.14		
82048	11/03/2022	Open			Accounts Payable	PARADISE ALLIANCE CHURCH	\$570.00		
82049	11/03/2022	Open			Accounts Payable	PARADISE POST	\$90.02		
82050	11/03/2022	Open			Accounts Payable	Psomas	\$24,279.40		
82051	11/03/2022	Open			Accounts Payable	Psomas	\$14,418.63		
82052	11/03/2022	Open			Accounts Payable	Psomas	\$10,720.16		
82053	11/03/2022	Open			Accounts Payable	Psomas	\$1,301.46		
82054	11/03/2022	Open			Accounts Payable	Psomas	\$1,587.41		
82055	11/03/2022	Open			Accounts Payable	Psomas	\$2,309.34		
82056	11/03/2022	Open			Accounts Payable	Psomas	\$73,436.93		
82057	11/03/2022	Open			Accounts Payable	RE CONSTRUCTION	\$13,140.00		
82058	11/03/2022	Open			Accounts Payable	Riebes Auto Parts- Motorpool	\$614.95		
82059	11/03/2022	Open			Accounts Payable	RoadSafe Traffic Systems, Inc.	\$498.33		
82060	11/03/2022	Open			Accounts Payable	Spherion Staffing	\$4,232.96		

TOWN OF PARADISE  
**Payment Register**

From Payment Date: 11/1/2022 - To Payment Date: 11/30/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
82061	11/03/2022	Voided		11/08/2022	Accounts Payable	STATE OF CALIFORNIA - FISH & GAME	\$3,539.25		
82062	11/03/2022	Open			Accounts Payable	Stratti	\$1,720.85		
82063	11/03/2022	Open			Accounts Payable	T and S DVBE Inc.	\$262.64		
82064	11/03/2022	Open			Accounts Payable	Tahoe Pure Water Co.	\$99.00		
82065	11/03/2022	Open			Accounts Payable	Technique Communications	\$5,061.96		
82066	11/03/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$914.72		
82067	11/03/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$20.35		
82068	11/03/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$22.28		
82069	11/03/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$43.09		
82070	11/03/2022	Open			Accounts Payable	Tri Flame Propane	\$539.36		
82071	11/03/2022	Open			Accounts Payable	Western Systems, Inc.	\$693.86		
82072	11/03/2022	Open			Accounts Payable	Westlake Ace Hardware	\$50.39		
82073	11/03/2022	Open			Accounts Payable	White Glove Cleaning Svc Inc, Theresa Contreras	\$3,650.00		
82074	11/03/2022	Open			Accounts Payable	WITTMIEER AUTO CENTER	\$22.44		
82075	11/03/2022	Open			Accounts Payable	Wood Rodgers, Inc.	\$506.40		
82076	11/03/2022	Open			Accounts Payable	Aflac	\$57.98		
82077	11/03/2022	Open			Accounts Payable	Met Life	\$10,488.24		
82078	11/03/2022	Open			Accounts Payable	OPERATING ENGINEERS	\$1,003.00		
82079	11/03/2022	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$1,820.96		
82080	11/03/2022	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$812.96		
82081	11/03/2022	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$80.00		
82082	11/15/2022	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$1,335.00		
82083	11/15/2022	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
82084	11/17/2022	Open			Accounts Payable	4LEAF, Inc	\$28,817.50		
82085	11/17/2022	Open			Accounts Payable	ACCELA, INC.	\$3,539.03		
82086	11/17/2022	Open			Accounts Payable	ACCESS INFORMATION PROTECTED	\$126.61		
82087	11/17/2022	Open			Accounts Payable	Adams Ashby Group, Inc.	\$17,850.00		
82088	11/17/2022	Open			Accounts Payable	ADVANCED DOCUMENT CONCEPTS	\$301.62		
82089	11/17/2022	Open			Accounts Payable	ALLIANT INSURANCE	\$1,328.00		
82090	11/17/2022	Open			Accounts Payable	ANIMAL HOSPITAL/VETMOBILE	\$340.32		
82091	11/17/2022	Open			Accounts Payable	ArchiveSocial	\$4,788.00		
82092	11/17/2022	Open			Accounts Payable	Asbury Environmental Services	\$134.69		
82093	11/17/2022	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$858.06		
82094	11/17/2022	Open			Accounts Payable	Bannister, Stuart & Terrie	\$87.00		
82095	11/17/2022	Open			Accounts Payable	Bear Electrical Systems, Inc	\$19,240.64		
82096	11/17/2022	Open			Accounts Payable	BIDWELL TITLE & ESCROW	\$850.00		
82097	11/17/2022	Open			Accounts Payable	BIDWELL TITLE & ESCROW	\$175.00		
82098	11/17/2022	Open			Accounts Payable	Big O Tires	\$120.00		
82099	11/17/2022	Open			Accounts Payable	Biometrics4ALL, Inc	\$32.25		
82100	11/17/2022	Open			Accounts Payable	Blue Flamingo Marketing Advocates	\$6,714.55		
82101	11/17/2022	Open			Accounts Payable	BOYS AND GIRLS CLUB	\$954.04		
82102	11/17/2022	Open			Accounts Payable	Bug Smart	\$83.00		
82103	11/17/2022	Open			Accounts Payable	Butte Co Public Health	\$11,526.67		
82104	11/17/2022	Open			Accounts Payable	BUTTE CO RECORDER	\$512.00		

TOWN OF PARADISE  
**Payment Register**

From Payment Date: 11/1/2022 - To Payment Date: 11/30/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
82105	11/17/2022	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$159.10		
82106	11/17/2022	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$32.00		
82107	11/17/2022	Open			Accounts Payable	CHICO IMMEDIATE CARE MEDICAL CENTER, INC	\$347.00		
82108	11/17/2022	Open			Accounts Payable	Chico Meals on Wheels	\$5,334.00		
82109	11/17/2022	Open			Accounts Payable	Cole Huber LLP	\$91,184.29		
82110	11/17/2022	Open			Accounts Payable	COMCAST CABLE	\$396.40		
82111	11/17/2022	Open			Accounts Payable	COMCAST CABLE	\$401.40		
82112	11/17/2022	Open			Accounts Payable	COMCAST CABLE	\$416.40		
82113	11/17/2022	Open			Accounts Payable	COMCAST CABLE	\$143.40		
82114	11/17/2022	Open			Accounts Payable	Crowder, Steven	\$87.00		
82115	11/17/2022	Open			Accounts Payable	Deja Vu Gardens Galore Nursery	\$23.98		
82116	11/17/2022	Open			Accounts Payable	Dewberry Engineers Inc.	\$35,957.59		
82117	11/17/2022	Open			Accounts Payable	Eagle Security Systems	\$402.81		
82118	11/17/2022	Open			Accounts Payable	Entersect	\$109.95		
82119	11/17/2022	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$662.53		
82120	11/17/2022	Open			Accounts Payable	Flud, Michael	\$257.00		
82121	11/17/2022	Open			Accounts Payable	GOVERNOR'S OFFICE OF EMERGENCY SERVICES	\$184.00		
82122	11/17/2022	Open			Accounts Payable	Goymer, Phillip	\$54.91		
82123	11/17/2022	Open			Accounts Payable	Granicher Appraisals, Inc	\$400.00		
82124	11/17/2022	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$129.31		
82125	11/17/2022	Open			Accounts Payable	GREEN RIDGE LANDSCAPING	\$5,296.00		
82126	11/17/2022	Open			Accounts Payable	Gregory Cundiff	\$350.00		
82127	11/17/2022	Open			Accounts Payable	HDR Engineering, Inc	\$39,644.56		
82128	11/17/2022	Open			Accounts Payable	HDR Engineering, Inc	\$39,856.67		
82129	11/17/2022	Voided	Incorrect Amount	11/21/2022	Accounts Payable	Hope Crisis Response Network, Inc	\$39,700.00		
82130	11/17/2022	Open			Accounts Payable	Hope Crisis Response Network, Inc	\$32,000.00		
82131	11/17/2022	Open			Accounts Payable	HQE Systems, Inc.	\$573,188.06		
82132	11/17/2022	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$8,000.64		
82133	11/17/2022	Open			Accounts Payable	James or Lavenia Riotto	\$100.00		
82134	11/17/2022	Open			Accounts Payable	Jennifer Arbuckle	\$5,425.00		
82135	11/17/2022	Open			Accounts Payable	JOHNNY ON THE SPOT PORTABLES	\$570.80		
82136	11/17/2022	Open			Accounts Payable	KP Research Services, Inc.	\$3,000.00		
82137	11/17/2022	Open			Accounts Payable	L.N. CURTIS & SONS	\$170.08		
82138	11/17/2022	Open			Accounts Payable	Lassonde, Ron	\$87.00		
82139	11/17/2022	Open			Accounts Payable	Law Office of Gregory P. Einhorn	\$2,020.00		
82140	11/17/2022	Open			Accounts Payable	LEAGUE OF CALIFORNIA CITIES	\$70.00		
82141	11/17/2022	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$60.00		
82142	11/17/2022	Open			Accounts Payable	Look Ahead Veterinary Services	\$305.00		
82143	11/17/2022	Open			Accounts Payable	Mark Thau Photography	\$160.00		
82144	11/17/2022	Open			Accounts Payable	Mark Thomas & Company Inc	\$9,258.99		
82145	11/17/2022	Open			Accounts Payable	McGuire, Merritt	\$1,089.00		
82146	11/17/2022	Open			Accounts Payable	Merck Animal Health	\$538.21		
82147	11/17/2022	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$508.00		
82148	11/17/2022	Open			Accounts Payable	Monsido, Inc.	\$2,760.00		

TOWN OF PARADISE  
**Payment Register**

From Payment Date: 11/1/2022 - To Payment Date: 11/30/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
82149	11/17/2022	Open			Accounts Payable	MOTOROLA	\$124,662.43		
82150	11/17/2022	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$50.97		
82151	11/17/2022	Open			Accounts Payable	MUNIMETRIX SYSTEMS CORP	\$39.99		
82152	11/17/2022	Open			Accounts Payable	NICOLETTI, CHRISTOPHER	\$292.04		
82153	11/17/2022	Open			Accounts Payable	Northern California Glove & Safety	\$305.90		
82154	11/17/2022	Open			Accounts Payable	NV5, Inc.	\$13,731.09		
82155	11/17/2022	Open			Accounts Payable	NV5, Inc.	\$6,768.70		
82156	11/17/2022	Open			Accounts Payable	O'REILLY AUTO PARTS	\$520.48		
82157	11/17/2022	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$635.28		
82158	11/17/2022	Open			Accounts Payable	Oliver, Jon & Kathleen	\$500.00		
82159	11/17/2022	Open			Accounts Payable	OROVILLE FORD	\$458.71		
82160	11/17/2022	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$1,550.82		
82161	11/17/2022	Open			Accounts Payable	PARADISE POST	\$727.12		
82162	11/17/2022	Open			Accounts Payable	PETERSON TRACTOR CO	\$2,435.53		
82163	11/17/2022	Open			Accounts Payable	RE CONSTRUCTION	\$12,610.00		
82164	11/17/2022	Open			Accounts Payable	RE CONSTRUCTION	\$1,160.00		
82165	11/17/2022	Open			Accounts Payable	Richardson & Company, LLP	\$5,600.00		
82166	11/17/2022	Open			Accounts Payable	Riebes Auto Parts- Motorpool	\$547.46		
82167	11/17/2022	Open			Accounts Payable	Rybchenko, Pavel	\$238.93		
82168	11/17/2022	Open			Accounts Payable	Sigler Pest Control	\$50.00		
82169	11/17/2022	Open			Accounts Payable	SKYWAY TOOL CENTER	\$43.95		
82170	11/17/2022	Open			Accounts Payable	Spherion Staffing	\$5,037.14		
82171	11/17/2022	Open			Accounts Payable	Stratti	\$11,162.93		
82172	11/17/2022	Open			Accounts Payable	SUTTER BUTTES COMMUNICATIONS, INC.	\$274.49		
82173	11/17/2022	Open			Accounts Payable	T MOBILE USA, INC.	\$1,400.40		
82174	11/17/2022	Open			Accounts Payable	The Ferguson Group	\$5,000.00		
82175	11/17/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$280.30		
82176	11/17/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$189.38		
82177	11/17/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$67.78		
82178	11/17/2022	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$54.27		
82179	11/17/2022	Open			Accounts Payable	UNITED RENTALS, INC.	\$2,049.73		
82180	11/17/2022	Open			Accounts Payable	Urban Design Associates. LTD	\$1,130.81		
82181	11/17/2022	Open			Accounts Payable	VERIZON WIRELESS	\$269.75		
82182	11/17/2022	Open			Accounts Payable	VERIZON WIRELESS	\$1,180.42		
82183	11/17/2022	Open			Accounts Payable	White Glove Cleaning Svc Inc, Theresa Contreras	\$1,960.00		
82184	11/17/2022	Open			Accounts Payable	WITTMEIER AUTO CENTER	\$923.51		
82185	11/17/2022	Open			Accounts Payable	Wood Rodgers, Inc.	\$2,702.75		
82186	11/17/2022	Open			Accounts Payable	YOWZERS.COM	\$777.95		
82187	11/21/2022	Open			Accounts Payable	Hope Crisis Response Network, Inc	\$29,000.00		
82188	11/21/2022	Open			Accounts Payable	Hope Crisis Response Network, Inc	\$10,700.00		
82189	11/22/2022	Open			Accounts Payable	SUN LIFE INSURANCE	\$6,557.01		
82190	11/29/2022	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$1,335.00		
82191	11/29/2022	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
Type Check Totals:									
							219 Transactions	\$3,749,807.89	

TOWN OF PARADISE  
**Payment Register**

From Payment Date: 11/1/2022 - To Payment Date: 11/30/2022

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
AP - US Bank TOP AP Checking										
<u>Check</u>										
<u>EFT</u>										
1360	11/02/2022	Open			Accounts Payable	CALPERS - RETIREMENT	\$8,974.10			
1361	11/03/2022	Open			Accounts Payable	CALPERS	\$123,716.47			
1362	11/15/2022	Open			Accounts Payable	CALPERS - RETIREMENT	\$49,759.53			
1363	11/15/2022	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$7,460.00			
1364	11/08/2022	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$10,160.80			
1365	11/08/2022	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$35,145.76			
1366	11/29/2022	Open			Accounts Payable	CALPERS - RETIREMENT	\$49,545.46			
1367	11/29/2022	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$11,119.37			
1368	11/29/2022	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$7,460.00			
1369	11/29/2022	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$37,744.77			
Type EFT Totals:										
AP - US Bank TOP AP Checking Totals										
							10 Transactions	\$341,086.26		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	217	\$3,706,568.64	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	2	\$43,239.25	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>219</b>	<b>\$3,749,807.89</b>	<b>\$0.00</b>
EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	10	\$341,086.26	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	<b>Total</b>	<b>10</b>	<b>\$341,086.26</b>	<b>\$0.00</b>
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	227	\$4,047,654.90	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	2	\$43,239.25	\$0.00
	Stopped	0	\$0.00	\$0.00
	<b>Total</b>	<b>229</b>	<b>\$4,090,894.15</b>	<b>\$0.00</b>



**Town of Paradise**

**Council Agenda Summary**

**Agenda Item: 2(b)**

**Date: December 13, 2022**

**ORIGINATED BY:** Jessica Erdahl, Sr. Capital Projects Manager  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Systemic Intersection Safety Improvements Project  
Program Supplement Agreement Revision 1

**LONG TERM RECOVERY PLAN:** Yes, Evacuation Routes

**COUNCIL ACTION REQUESTED:**

1. Approve the Program Supplement Agreement No. F019 Rev. 1 to Administering Agency-State Agreement for Federal-aid Projects no. 03-5425F15 to assure receipt of \$696,544.00 in state funds for the Intersection Safety Improvement Project.
2. Adopt Resolution No. 2022-\_\_ A Resolution of the Town Council of the Town of Paradise Authorizing the Town Manager, or his or her designee, to sign the Program Supplement Agreement No. F019 Rev. 1 to Administering Agency-State Agreement for Federal-Aid Projects No. 03-5425F15.

**Background:**

In April 2018, Caltrans announced Cycle 9 Call-for-Projects for the Highway Safety Improvement Program (HSIP). The purpose of this program is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads. The HSIP requires a data-driven, strategic approach to improving highway safety on all public roads that focuses on performance.

In July 2018, the Town of Paradise submitted an HSIP grant application for the Intersection Safety Improvement project. This project is based on data from the Systematic Safety Analysis Final Report by Kittelson Associates. The report consisted of a town-wide systemic safety analysis based on the five-year (2012-2016) crash data from California Statewide Integrated Traffic Records System (SWITRS), Transportation Injury Mapping System (TIMS), and local police reports. For the study high-priority safety intersections and corridors were identified.

High-priority safety intersections and corridors were identified using the equivalent property damage only (EPDO) and crash rate network screening performance measures from the Highway Safety Manual (HSM). Five specific intersections were selected with high scores for intersections in the town that had not had recent improvements. In addition to these five high-scoring intersections, the systemic safety analysis identified another eleven similar sites that could benefit from a systemic application of the same treatments. Following field reviews of the sites, limited sight lines, limited advanced intersection warning, and undefined intersection approaches may be influencing safety at the improvement locations.

On December 12, 2018 the Approved HSIP Project List was released and included the Town of Paradise Intersection Safety Improvement Project. The total estimated project cost was \$1,229,300, with a federal funds award of \$1,106,370.00 and local match of \$122,930. The purpose of the project is to improve safety at the identified sixteen stop-controlled intersections

at various locations. The countermeasure will be to systemically improve minor street approaches with a combination of splitter island striping, additional intersection warning/regulatory signs, improved pavement markings, and providing improve sight triangles. The sixteen various locations are identified in Attachment A.

The Town received construction authorization in the amount of \$421, 544.00 on October 27, 2022. Due to a scope revision, removal of vertical elements in the roadway which could impeded future evacuation events (concrete splitter islands), the estimated construction costs were decreased by \$532,756.00. Therefore, a revised Program Supplement Agreement is required.

**Analysis:**

To remain eligible for the allocated grant funding, the Town of Paradise is required to execute Program Supplement Agreements to the Administering Agency-State Agreement for State-Funded Projects (Agreement No. 03-5425DF15). The supplement agreement serve as a contract between the Town of Paradise and California Department of Transportation, binding each to certain responsibilities to process State funded projects. The attached agreements must be approved by the Town to continue receipt of State funds. In addition, the Town is required to adopt resolutions identifying the newly awarded projects and designate an official authorized to execute Program Supplement Agreements.

**Financial Impact:**

Total estimated total cost for of the project is \$696,544.00. Federal funds will cover \$626,889.00. The remaining \$69,655.00 will be absorbed by the Towns Transportation Fund.

**Attachments:**

1. Attachment 1 – 16 Intersection location Site Vicinity Map
2. Attachment 2 – Program Supplement Agreement No. F019 Rev.1
3. Resolution



**TOWN OF PARADISE  
RESOLUTION NO. 2022-\_\_\_\_\_**

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE  
AUTHORIZING THE TOWN MANAGER OF THE TOWN OF PARADISE OR HER  
DESIGNEE TO SIGN PROGRAM SUPPLEMENT AGREEMENT NO F019 REV.1TO  
THE ADMINISTERING AGENCY-STATE AGREEMENT FOR FEDERAL AID  
PROJECTS CORRESPONDING TO PROJECT NO. HSIPL 5425 (041).**

**WHEREAS,** the Town of Paradise has received and will continue to receive federal funds for various transportation projects and has entered into an Agency-State Agreement for Federal-Aid Projects with the California Department of Transportation; and,

**WHEREAS,** the State of California through its Department of Transportation (Caltrans) administers the Federal Highway Safety Improvement Program (HSIP) and selects projects for funding; and,

**WHEREAS,** the Intersection Safety Improvement Project currently has \$696,544 of Federal funds allocated to the Project; and,

**WHEREAS,** Caltrans provides Program Supplement Agreements in accordance with Administering Agency-State Agreement for Federal-Aid Projects, Agreement No. 03-5425F15 (Master Agreement), which upon full execution enables the Town of Paradise to request and receive Federal funds for certain street projects; and,

**WHEREAS,** Caltrans requires the Town of Paradise to execute the Program Supplement Agreement No. F019 Rev. 1 for the Intersection Safety Improvement Project, in order to be eligible to receive Federal-Aid for eligible project costs; and,

**WHEREAS,** these funds will require that they are managed in accordance with the Caltrans Local Assistance Procedures Manual; and,

**WHEREAS,** the Town Council of the Town of Paradise has approved and agreed to this revised Program Supplement Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:**

**Section 1.** That the Town Manager of the Town of Paradise, or her designee, is hereby authorized to sign said Agreement on behalf of the Town.

**Section 2.** The Town Clerk shall certify to the passage and adoption of this resolution.

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**PROGRAM SUPPLEMENT NO.** F019 Rev. 1  
**to**  
**ADMINISTERING AGENCY-STATE AGREEMENT**  
**FOR FEDERAL-AID PROJECTS NO** 03-5425F15

Adv. Project ID  
0319000098

**Date:** November 16, 2022  
**Location:** 03-BUT-0-PRDS  
**Project Number:** HSIPL-5425(041)  
**E.A. Number:**  
**Locode:** 5425

This Program Supplement hereby adopts and incorporates the Administering Agency-State Agreement for Federal Aid which was entered into between the Administering Agency and the State on 04/25/2016 and is subject to all the terms and conditions thereof. This Program Supplement is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. \_\_\_\_\_ approved by the Administering Agency on \_\_\_\_\_ (See copy attached).

The Administering Agency further stipulates that as a condition to the payment by the State of any funds derived from sources noted below obligated to this PROJECT, the Administering Agency accepts and will comply with the special covenants or remarks set forth on the following pages.

**PROJECT LOCATION:** Sixteen stop-controlled intersections at various locations

**TYPE OF WORK:** splitter islands, intersection warning/regulatory signs, pavement markings, improved sight triangles **LENGTH:** 0.0(MILES)

Estimated Cost	Federal Funds		Matching Funds		
			LOCAL		OTHER
\$696,544.00	ZS30	\$247,500.00			
	YS30	\$379,389.00			
			\$69,655.00		\$0.00

**TOWN OF PARADISE**

By \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_  
Attest \_\_\_\_\_

**STATE OF CALIFORNIA**  
**Department of Transportation**

By \_\_\_\_\_  
**Chief, Office of Project Implementation**  
**Division of Local Assistance**  
Date \_\_\_\_\_

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

**Accounting Officer**  **Date** 11/16/2022 **\$626,889.00**

### SPECIAL COVENANTS OR REMARKS

1.
  - A. The ADMINISTERING AGENCY will advertise, award and administer this project in accordance with the current published Local Assistance Procedures Manual.
  - B. ADMINISTERING AGENCY agrees that it will only proceed with work authorized for specific phase(s) with an "Authorization to Proceed" and will not proceed with future phase(s) of this project prior to receiving an "Authorization to Proceed" from the STATE for that phase(s) unless no further State or Federal funds are needed for those future phase(s).
  - C. STATE and ADMINISTERING AGENCY agree that any additional funds which might be made available by future Federal obligations will be encumbered on this PROJECT by use of a STATE-approved "Authorization to Proceed" and Finance Letter. ADMINISTERING AGENCY agrees that Federal funds available for reimbursement will be limited to the amounts obligated by the Federal Highway Administration.
  - D. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer within 60 days of project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract.

Failure to do so will cause a delay in the State processing invoices for the construction phase. Attention is directed to Section 15.7 "Award Package" of the Local Assistance Procedures Manual.

E. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumbrances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

### SPECIAL COVENANTS OR REMARKS

F. Administering Agency shall not discriminate on the basis of race, religion, age, disability, color, national origin, or sex in the award and performance of any Federal-assisted contract or in the administration of its DBE Program Implementation Agreement. The Administering Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of Federal-assisted contracts. The Administering Agency's DBE Implementation Agreement is incorporated by reference in this Agreement. Implementation of the DBE Implementation Agreement, including but not limited to timely reporting of DBE commitments and utilization, is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Administering Agency of its failure to carry out its DBE Implementation Agreement, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

G. Any State and Federal funds that may have been encumbered for this project are available for disbursement for limited periods of time. For each fund encumbrance the limited period is from the start of the fiscal year that the specific fund was appropriated within the State Budget Act to the applicable fund Reversion Date shown on the State approved project finance letter. Per Government Code Section 16304, all project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested by the ADMINISTERING AGENCY and approved by the California Department of Finance.

ADMINISTERING AGENCY should ensure that invoices are submitted to the District Local Assistance Engineer at least 75 days prior to the applicable fund Reversion Date to avoid the lapse of applicable funds. Pursuant to a directive from the State Controller's Office and the Department of Finance; in order for payment to be made, the last date the District Local Assistance Engineer can forward an invoice for payment to the Department's Local Programs Accounting Office for reimbursable work for funds that are going to revert at the end of a particular fiscal year is May 15th of the particular fiscal year. Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement involving applicable funds that is not received by the Department's Local Programs Accounting Office at least 45 days prior to the applicable fixed fund Reversion Date will not be paid. These unexpended funds will be irrevocably reverted by the Department's Division of Accounting on the applicable fund Reversion Date.

H. As a condition for receiving federal-aid highway funds for the PROJECT, the Administering Agency certifies that NO members of the elected board, council, or other key decision makers are on the Federal Government Exclusion List. Exclusions can be found at [www.sam.gov](http://www.sam.gov).

## SPECIAL COVENANTS OR REMARKS

2.
  - A. ADMINISTERING AGENCY shall conform to all State statutes, regulations and procedures (including those set forth in the Local Assistance Procedures Manual and the Local Assistance Program Guidelines, hereafter collectively referred to as "LOCAL ASSISTANCE PROCEDURES") relating to the federal-aid program, all Title 23 Code of Federal Regulation (CFR) and 2 CFR Part 200 federal requirements, and all applicable federal laws, regulations, and policy and procedural or instructional memoranda, unless otherwise specifically waived as designated in the executed project-specific PROGRAM SUPPLEMENT.
  - B. Invoices shall be formatted in accordance with LOCAL ASSISTANCE PROCEDURES.
  - C. ADMINISTERING AGENCY must have at least one copy of supporting backup documentation for costs incurred and claimed for reimbursement by ADMINISTERING AGENCY. ADMINISTERING AGENCY agrees to submit supporting backup documentation with invoices if requested by State. Acceptable backup documentation includes, but is not limited to, agency's progress payment to the contractors, copies of cancelled checks showing amounts made payable to vendors and contractors, and/or a computerized summary of PROJECT costs.
  - D. Indirect Cost Allocation Plan/Indirect Cost Rate Proposals (ICAP/ICRP), Central Service Cost Allocation Plans and related documentation are to be prepared and provided to STATE (Caltrans Audits & Investigations) for review and approval prior to ADMINISTERING AGENCY seeking reimbursement of indirect costs incurred within each fiscal year being claimed for State and federal reimbursement. ICAPs/ICRPs must be prepared in accordance with the requirements set forth in 2 CFR, Part 200, Chapter 5 of the Local Assistance Procedural Manual, and the ICAP/ICRP approval procedures established by STATE.
  - E. STATE will withhold the greater of either two (2) percent of the total of all federal funds encumbered for each PROGRAM SUPPLEMENT or \$40,000 until ADMINISTERING AGENCY submits the Final Report of Expenditures for each completed PROGRAM SUPPLEMENT PROJECT.
  - F. Payments to ADMINISTERING AGENCY for PROJECT-related travel and subsistence (per diem) expenses of ADMINISTERING AGENCY forces and its contractors and subcontractors claimed for reimbursement or as local match credit shall not exceed rates authorized to be paid rank and file STATE employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced by ADMINISTERING AGENCY are in excess of DPA rates, ADMINISTERING AGENCY is responsible for the cost difference, and any overpayments inadvertently paid by STATE shall be reimbursed to STATE by ADMINISTERING AGENCY on demand within thirty (30) days of such invoice.

## SPECIAL COVENANTS OR REMARKS

G. ADMINISTERING AGENCY agrees to comply with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards.

H. ADMINISTERING AGENCY agrees, and will assure that its contractors and subcontractors will be obligated to agree, that Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual PROJECT cost items.

I. Every sub-recipient receiving PROJECT funds under this AGREEMENT shall comply with 2 CFR, Part 200, 23 CFR, 48 CFR Chapter 1, Part 31, Local Assistance Procedures, Public Contract Code (PCC) 10300-10334 (procurement of goods), PCC 10335-10381 (non-A&E services), and other applicable STATE and FEDERAL regulations.

J. Any PROJECT costs for which ADMINISTERING AGENCY has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, 23 CFR, 48 CFR, Chapter 1, Part 31, and other applicable STATE and FEDERAL regulations, are subject to repayment by ADMINISTERING AGENCY to STATE.

K. STATE reserves the right to conduct technical and financial audits of PROJECT WORK and records and ADMINISTERING AGENCY agrees, and shall require its contractors and subcontractors to agree, to cooperate with STATE by making all appropriate and relevant PROJECT records available for audit and copying as required by the following paragraph:

ADMINISTERING AGENCY, ADMINISTERING AGENCY'S contractors and subcontractors, and STATE shall each maintain and make available for inspection and audit by STATE, the California State Auditor, or any duly authorized representative of STATE or the United States all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts and ADMINISTERING AGENCY shall furnish copies thereof if requested. All of the above referenced parties shall make such AGREEMENT, PROGRAM SUPPLEMENT, and contract materials available at their respective offices at all reasonable times during the entire PROJECT period and for three (3) years from the date of submission of the final expenditure report by the STATE to the FHWA.

L. ADMINISTERING AGENCY, its contractors and subcontractors shall establish and maintain a financial management system and records that properly accumulate and segregate reasonable, allowable, and allocable incurred PROJECT costs and matching funds by line item for the PROJECT. The financial management system

### SPECIAL COVENANTS OR REMARKS

of ADMINISTERING AGENCY, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles, enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices set to or paid by STATE.

M. ADMINISTERING AGENCY is required to have an audit in accordance with the Single Audit Act of 2 CFR 200 if it expends \$750,000 or more in Federal Funds in a single fiscal year of the Catalogue of Federal Domestic Assistance.

N. ADMINISTERING AGENCY agrees to include all PROGRAM SUPPLEMENTS adopting the terms of this AGREEMENT in the schedule of projects to be examined in ADMINISTERING AGENCY's annual audit and in the schedule of projects to be examined under its single audit prepared in accordance with 2 CFR, Part 200.

O. ADMINISTERING AGENCY shall not award a non-A&E contract over \$5,000, construction contracts over \$10,000, or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed under this AGREEMENT without the prior written approval of STATE. Contracts awarded by ADMINISTERING AGENCY, if intended as local match credit, must meet the requirements set forth in this AGREEMENT regarding local match funds.

P. Any subcontract entered into by ADMINISTERING AGENCY as a result of this AGREEMENT shall contain provisions B, C, F, H, I, K, and L under Section 2 of this agreement.

3. Appendix E of the Title VI Assurances (US DOT Order 1050.2A)

During the performance of this agreement, the ADMINISTERING AGENCY, ADMINISTERING AGENCY'S contractors and subcontractor, (hereinafter referred to as the "contractor") agrees to comply with the following nondiscrimination statutes and authorities; including but not limited to:

Pertinent Nondiscrimination Authorities:

A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.

B. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);

C. Federal-Aid Highway Act of 1973, (23 U.S.C. 324 et seq.), (prohibits discrimination on the basis of sex);

D. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 et seq.), as



### SPECIAL COVENANTS OR REMARKS

amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;

E. The Age Discrimination Act of 1975, as amended, (42 U.S.C. 6101 et seq.), (prohibits discrimination on the basis of age);

F. Airport and Airway Improvement Act of 1982, (49 U.S.C. 4 71, Section 4 7123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);

G. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, subrecipients and contractors, whether such programs or activities are Federally funded or not);

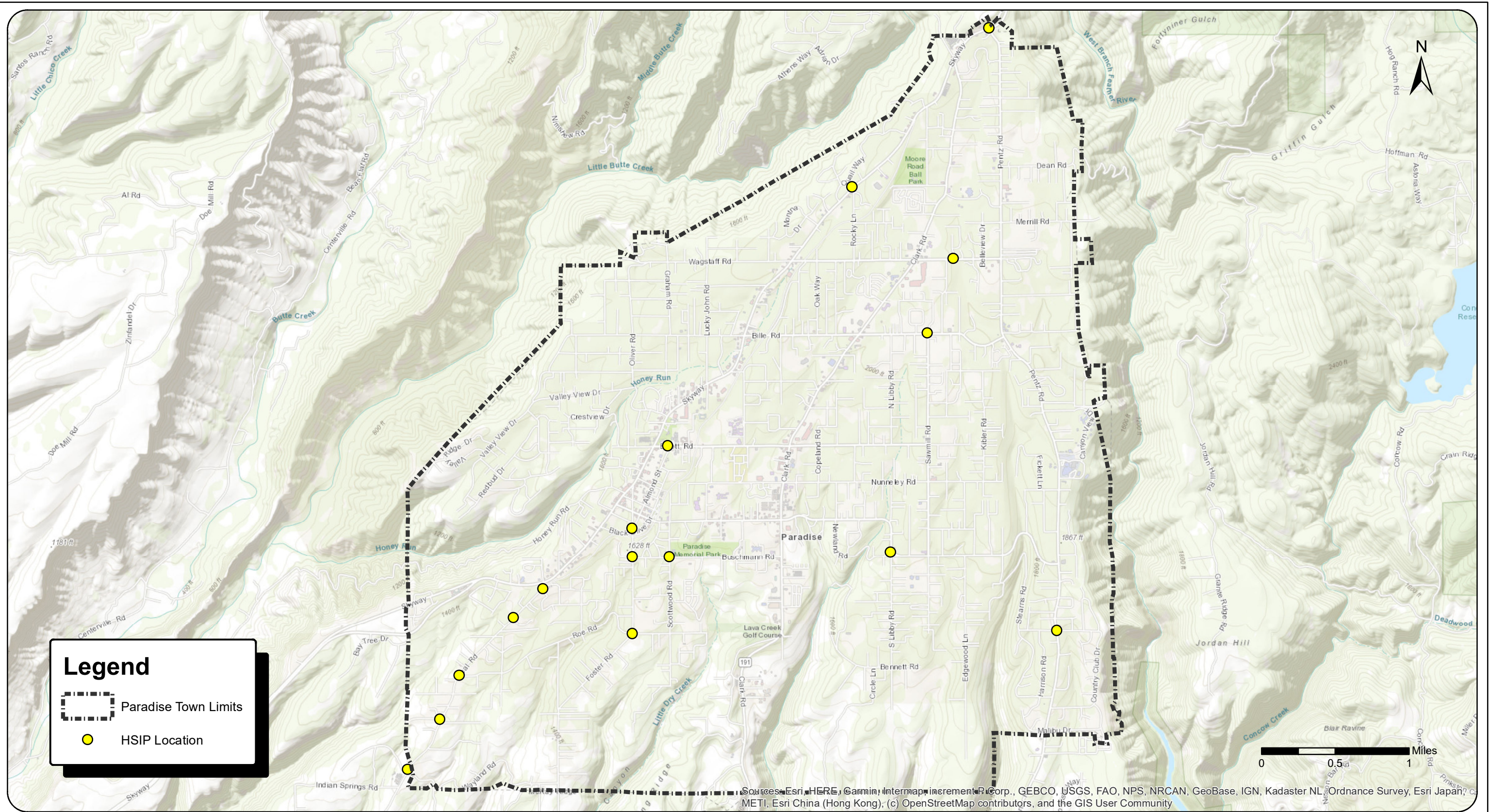
H. Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;

I. The Federal Aviation Administration's Nondiscrimination statute (49 U.S.C. 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);

J. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;

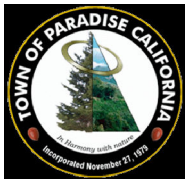
K. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);

L. Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).



**Legend**

- Paradise Town Limits
- HSIP Location



**TOWN OF PARADISE**  
 PUBLIC WORKS DEPARTMENT  
 5555 Skyway Road  
 Paradise, California 95969

**SYSTEMIC INTERSECTION  
 SAFETY IMPROVEMENTS**  
 FEDERAL-AID NO. HSIPL 5425 (041)

**PROJECT  
 LOCATION  
 MAP**  
 J ERDAHL  
 NOV 2020



**Town of Paradise**

**Council Agenda Summary**

**Agenda Item: 2(c)**

**Date: December 13, 2022**

**ORIGINATED BY:** Jessica Erdahl, Sr. Capital Projects Manager  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Pentz Road Pathway Phase II Project CEQA Determination  
**LONG TERM RECOVERY PLAN:** Yes, Tier 1, Evacuation Routes

**COUNCIL ACTION REQUESTED:**

1. Concur with staff recommendation to file a CEQA Notice of Exemption for the Pentz Road Pathway Phase II Project.

**Background:**

On June 7, 2019 the Town of Paradise received a Preliminary Engineering authorization to proceed on a new Congestion Mitigation Air Quality (CMAQ) grant in the amount \$550,000 for the Pentz Pathway Phase II project. In June 2022, Caltrans approved revisions to the 2021 Federal Transportation Improvement Program (FTIP) increasing the Preliminary Engineering authorization to \$700,000. This grant will provide for the environmental review and design phase of the project.

The Project proposes to construct a new Class I path along Pentz Road between Pearson Road and Bille Road (1.63 miles) and between Wagstaff Road and Skyway (1.56 miles). This project will tie into constructed improvements between Bille Road and Wagstaff Road. The project will consist of installation of a Class I Path on the west side of Pentz Road and includes installation of drainage infrastructure, intersection curb ramps, and pedestrian lighting.

The Project is part of the town's ongoing initiative to provide residents with active transportation infrastructure. The need for the project stems from the lack of consistent sidewalks throughout the town and the fact that "The overall pattern of streets, forced largely by land topography and other constraints, has created poor street connectivity." This makes it extremely difficult for community members utilizing any form of rolling transportation to navigate the town. The project will have a transformative effect upon the community in the long run by increasing mobility, providing a safe route for pedestrians and cyclists, and increasing the walkability of the tract.

**Analysis:**

The current phase for this project is environmental review under the California Environmental Quality Act (CEQA). The CEQA process requires the lead agency to examine the project proposal and evaluate potential impacts. Staff has evaluated the subject project thoroughly and found that the project is exempt under State CEQA Guidelines Section (c), Existing Facilities which states:

The project is exempt under State CEQA Guidelines [Section 15301(c)], which states:

"Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use. The types

of “existing facilities” itemized below are not intended to be all-inclusive of the types of projects which might fall within Class 1. The key consideration is whether the project involves negligible or no expansion of use. Examples include but are not limited to:

Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety), and other alterations such as the addition of bicycle facilities, including but not limited to bicycle parking, bicycle-share facilities and bicycle lanes, transit improvements such as bus lanes, pedestrian crossings, street trees, and other similar alterations that do not create additional automobile lanes).”

Based on CEQA Section 15301(c), staff is requesting the Council to concur and approve for filing the Notice of Exemption with the Butte County Recorder’s Office. If approved, the environmental phase will be complete in early January 2023 and design and right-of way efforts may continue towards construction in 2025.

A draft Notice of Exemption is attached to this staff report.

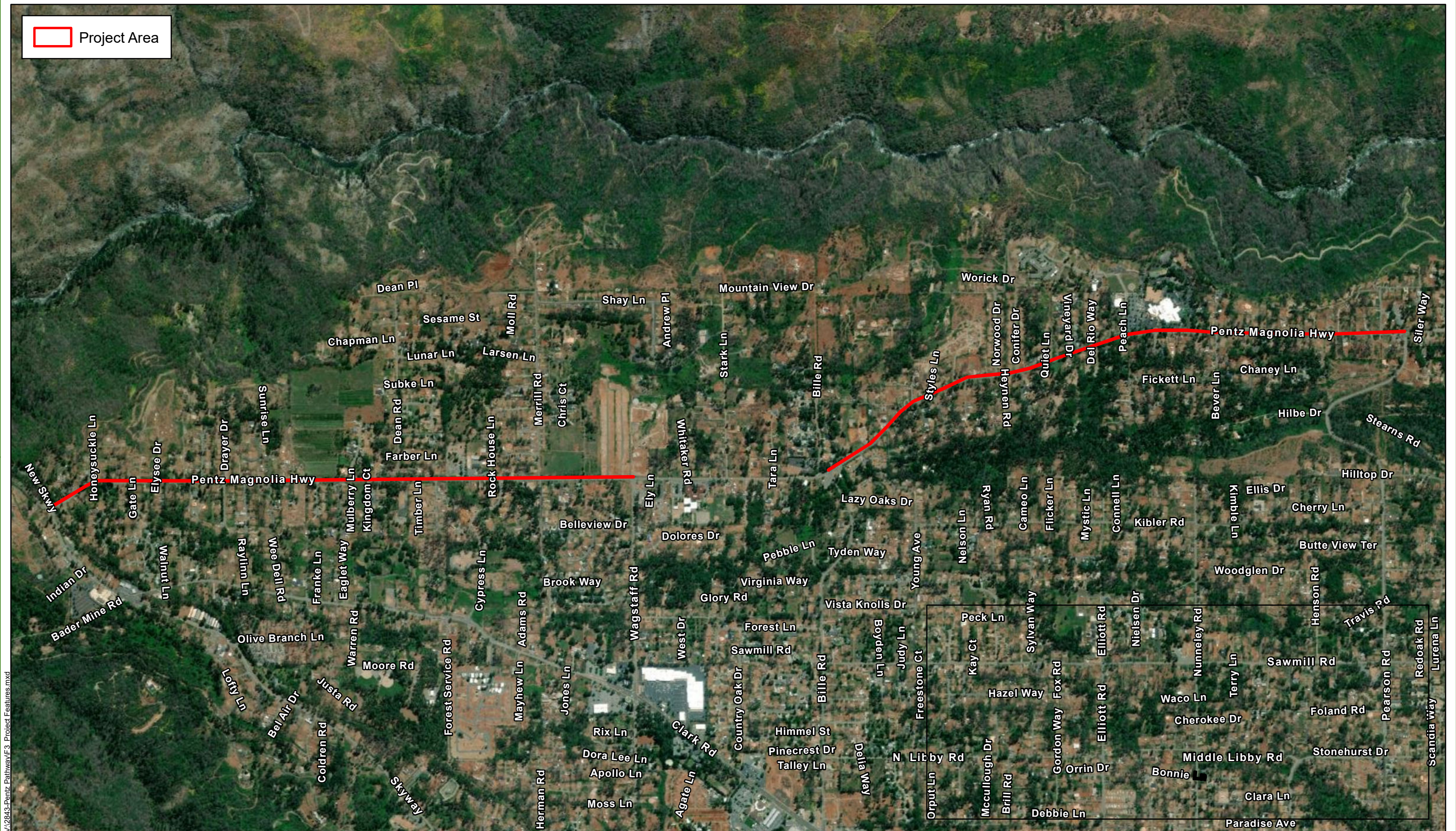
**Financial Impact:**

There is a recording fee of \$50 per project with the Butte County Recorder’s Office to file the Notice of Exemption.

**Attachments:**

CEQA Notice of Exemption

Project Area



V:\12843-Pentz\_Pathway\F3\_Protect\_Features.mxd

Source: ESRI Maps Online; Dokken Engineering 12/21/2021; Created By: vchevreuil



1 inch = 1,250 feet



**Figure 2**  
**Project Area**

CML-542(042)  
Pentz Pathway Phase II Project  
Town of Paradise, Butte County, California

# NOTICE OF EXEMPTION

To:  Office of Planning and Research  
1400 Tenth Street  
Sacramento, CA 95814

County Clerk-Recorder  
Butte County  
155 Nelson Avenue  
Orville, CA 95965

From: Public Works Department  
Town of Paradise  
5555 Skyway  
Paradise, CA 95969

## DATE RECEIVED FOR FILING

Posted: \_\_\_\_\_ through \_\_\_\_\_  
(date) (date)

Project Title: **Pentz Road Pathway Phase II – CIP 9389**  
Project Location: Town of Paradise, Butte County, CA. See attached project location map.  
Assessor's Parcel Number(s): Town Rights of Way  
Project Description: The Town of Paradise (Town) proposes to construct a new Class I path along Pentz Road between Pearson Road and Bille Road (1.63 miles) and between Wagstaff Road and Skyway (1.56 miles) in the Town of Paradise, Butte County, California. This project will tie into constructed improvements between Bille Road and Wagstaff Road. The project will consist of installation of a Class I Path on the west side of Pentz Road and includes installation of drainage infrastructure, intersection curb ramps, and pedestrian lighting.  
Lead Agency: Town of Paradise  
Applicant: Town of Paradise, 5555 Skyway, Paradise, CA 95969  
Exemption Status:  Ministerial [Section 21080(b); 15268];  
 Declared Emergency [Section 21080(b)(3); 15269(a)];  
 Emergency Project [Section 21080(b)(4); 15269(b)(c)];  
 General Rule [Section 15061(b)(3)];  
 **Categorical Exemption [Section 15301(c), Existing Facilities];**  
 Statutory Exemption [Section 15273(a)(4)].

## REASONS WHY THIS PROJECT IS EXEMPT OR DOES NOT REQUIRE FURTHER ENVIRONMENTAL DOCUMENTATION:

The project is exempt under State CEQA Guidelines [Section 15301(c)], which states:

*“Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use. The types of “existing facilities” itemized below are not intended to be all-inclusive of the types of projects which might fall within Class 1. The key consideration is whether the project involves negligible or no expansion of use. Examples include but are not limited to:*

*Existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety), and other alterations such as the addition of bicycle facilities, including but not limited to bicycle parking, bicycle-share facilities and bicycle lanes, transit improvements such as bus lanes, pedestrian crossings, street trees, and other similar alterations that do not create additional automobile lanes;”*

The project will result in no expansion of an existing use. No additional lanes or capacity will be created by the project. The purpose of the project is to increase the proportion of biking and walking trips; increase safety for non-motorized users; and increase mobility for non-motorized users. No further environmental review is necessary for this project.

By \_\_\_\_\_  
Jessica Erdahl, Senior Capital Projects Manager  
Town of Paradise

Date \_\_\_\_\_

**DECLARATION OF FEES DUE**  
(California Fish and Game Code Section 711.4)

**NAME AND ADDRESS OF LEAD AGENCY/APPLICANT:**

Town of Paradise  
Public Works Department  
5555 Skyway  
Paradise, CA 95969  
(530) 872-6291

**Project: Pentz Pathway Phase II – CIP 9389**

**CLASSIFICATION OF ENVIRONMENTAL DOCUMENT:**

1. **NOTICE OF EXEMPTION/STATEMENT OF EXEMPTION**  
 A. **Statutorily or Categorically Exempt**  
**\$50.00 (Fifty Dollars) Butte County Clerk's Filing Fee**
  
2. **NOTICE OF DETERMINATION - FEE REQUIRED**  
 A. **Negative Declaration**  
**\$2,406.75 State Filing Fee**  
**\$50.00 Butte County Clerk's Filing Fee**  
  
 B. **Mitigated Negative Declaration**  
**\$2,406.75 State Filing Fee**  
**\$50.00 Butte County Clerk's Filing Fee**  
  
 C. **Environmental Impact Report**  
**\$3343.25 State Filing Fee**  
**\$50.00 Butte County Clerk's Filing Fee**
  
3.  **OTHER (Specify) General Rule Exemption**  
**\$50.00 Butte County Clerk's Filing Fee**

THREE COPIES OF THIS FORM MUST BE COMPLETED AND SUBMITTED WITH ALL ENVIRONMENTAL DOCUMENTS FILED WITH THE BUTTE COUNTY CLERK'S OFFICE.

ALL APPLICABLE FEES MUST BE PAID AT THE TIME OF FILING ANY ENVIRONMENTAL DOCUMENTS WITH THE BUTTE COUNTY CLERK'S OFFICE.

THE \$50.00 HANDLING FEE IS REQUIRED PER FILING IN ADDITION TO THE FILING FEE SPECIFIED IN FISH AND GAME CODE SECTION 711.4(d).

MAKE CHECKS PAYABLE TO COUNTY OF BUTTE.



**Town of Paradise**  
**Council Agenda Summary**  
**Date: December 13, 2022**

**Agenda Item: 2(d)**

**ORIGINATED BY:** Ross Gilb, Finance Director/Town Treasurer  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Annual Review of Town of Paradise Investment Policy

**COUNCIL ACTION REQUESTED:**

Review and approve Town of Paradise – 140 Investment Policy.

**Background:**

Staff is submitting an Investment Policy for Town Council's review and approval.

The investment policy was last approved by Town Council on May 11, 2021. Per the Policy, and California Government Code Section 53646, the Investment Policy is to be reviewed by the Treasurer and submitted to Town Council for consideration annually.

At this time, no changes are recommended to be made relating to the previously approved Investment Policy as the laws governing the local agency investment of the funds have had only minor statutory changes, which do not affect the terms of the Policy.

All current reserve investments adhere to this policy and will continue to be monitored closely to ensure ongoing compliance.

**Financial Impact:**

There is no financial impact associated with review and approval of the Investment Policy.



# Town of Paradise



## 140 Investment Policy

**Approved by Town Council  
December 13, 2022**

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## **II. PURPOSE**

This investment policy is intended to provide guidelines for the prudent investment of the temporary idle cash of the Town of Paradise and to outline the policies for maximizing the efficiency of the Town's cash management system. The ultimate goal is to enhance the financial status of the Town of Paradise, while protecting its pooled cash.

## **III. SCOPE**

The Town of Paradise cash management system is designed to accurately monitor and forecast revenues and expenditures, thus enabling the Town of Paradise to invest funds to the fullest extent possible. The Town of Paradise will attempt to obtain the highest yield obtainable, as long as investments meet the criteria established for safety and liquidity.

The Town of Paradise operates its pooled cash investments under the "Prudent Investor" standard pursuant to California Government Code Section 53600.3, and within the specific terms governing investments for municipal governments as set forth in California Government Code Sections 53600 through 53659.

The Town of Paradise shall strive to maintain the level of investment of all idle funds as near 100% as possible, through projected cash flow determinations. Idle cash management and investment transactions are the responsibility of the Town Treasurer, and the Town of Paradise Investment Committee.

## **IV. OBJECTIVES**

Criteria for selecting investments and the order of priority are:

### **A. Safety**

The safety and risk associated with an investment refers to the potential loss of principal, interest or a combination of these amounts. All "allowable investments" are of a very high quality and would be considered extremely safe and conservative.

### **B. Liquidity**

An adequate percentage of the portfolio will be maintained in liquid short term securities that can be converted to cash as necessary to meet disbursement requirements. The liquidity percentage will be determined from time to time from projected cash flow reports. Investments will be made in securities with active secondary and resale markets.

### **C. Yield**

Within the constraints of safety and liquidity, the highest and best return will be sought. The investment portfolio will be designed to attain a market average rate of return, taking into account the Town's risk constraints, the cash flow characteristics of the portfolio, and state law.

D. Maturity

The maturity of each investment shall not exceed a period of five years. Maturities shall be selected to anticipate cash needs, thus avoiding forced liquidations.

E. Diversification

The portfolio will be diversified to avoid incurring unreasonable and unavoidable risks regarding specific security types or individual financial institutions.

F. Prudence

Person(s) authorized to make investment decisions on behalf of local agencies are trustees and therefore, fiduciaries subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, a trustee is authorized to acquire investments as authorized by law.

G. Public Trust

All participants in the investment process shall act as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust. In a diversified portfolio it must be recognized that occasional measured losses are inevitable and must be considered within the context of the overall investment return.

H. Non-Discriminatory

The Town of Paradise shall not knowingly make or allow investments in any institution, company, corporation, subsidiary or affiliate that practices or supports, directly or indirectly through its actions, discrimination on the basis of race, religion, creed, national or ethnic origin, age, sex, sexual preference or physical disability.

**V. AUTHORITY TO INVEST**

California Government Code Section 53600 et seq. provides legal authorization for investment of funds of local agencies. All investments of the Town of Paradise shall conform to the provisions of those laws.

**VI. REPORTING REQUIREMENTS**

A. Annually

In accordance with the California Government Code Section 53646, the Town Treasurer will annually submit to the Town Council and the Investment Committee (consisting of the Town Manager, Finance Director/Town Treasurer, and one

member of Town Council,) a statement of investment policy which the Town Council shall consider at a public meeting. The policy shall be reviewed on an annual basis by the Treasurer and the Investment Committee. Any investment held at the time this Investment Policy is adopted that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, however, such monies shall be reinvested only as provided by this policy.

**B. Quarterly**

Pursuant to California Government Code Sections 53607 and 53646, the Town Treasurer shall submit a quarterly report (the "Report") detailing the performance of the investment portfolio to the Town Council and the Investment Committee. The Report will be submitted to the Town Council within 30 days following the end of the quarter. The Report will contain the following:

1. Type of investment
2. Issuer
3. Date of maturity
4. The par value
5. The cost of all funds invested subject to this policy
6. The current market value of securities with the source of the market valuation for all securities held by the Town, and under management of any outside party that is not also a local agency, or the State of California Local Agency Investment Fund (LAIF)
7. Rate of interest
8. A statement of compliance with the investment policy
9. Accrued interest
10. Interest earned to date
11. Average weighted book yield
12. Average term to maturity
13. Transactions
14. Percentage distribution of investment types
15. Modified duration
16. Total rate of return

**VII. INTERNAL CONTROLS**

The Town Treasurer, in cooperation with the Investment Committee, shall develop a system of internal investment control procedures and a segregation of responsibilities of investment functions in order to assure an adequate system of internal control over the investment function. Internal control procedures shall address wire controls, separation of duties, delivery of securities to a third party for custodial safekeeping, and written procedures for placing investment transactions.

## **VIII. EXTERNAL CONTROLS**

The Town's external auditor will review and verify the Town's investment activity, holdings and compliance with this Investment Policy on an annual basis, and submit a report to the Town Council relating thereto. The external auditor shall maintain errors and omissions insurance coverage.

## **IX. QUALIFIED DEALERS AND INSTITUTIONS**

The Town shall transact business only with banks, savings and loans, and registered investment securities dealers. The purchase of any investment, other than those purchased directly from the issuer, shall be purchased either from an institution licensed by the State as a broker-dealer, as defined in Corporation Code Section 25004, or from a member of a federally regulated securities exchange, from a national or state chartered bank, from a savings association or federal association (as defined by Financial Code Section 5102), or a brokerage firm designated as a Primary Government Dealer by the Federal Reserve Bank.

The Town Treasurer and the Investment Committee shall investigate all institutions that wish to do business with the Town, in order to determine if they are adequately capitalized, make markets in securities appropriate to the Town's needs, and agree to abide by the conditions set forth in this Investment Policy. All financial institutions and broker-dealers who desire to become qualified bidders for investment transactions must provide a current audited financial statement, sign a statement that they have received a copy of this Investment Policy and will abide by its conditions, and document that they are properly regulated as indicated above.

## **X. COLLATERAL REQUIREMENTS**

California Government Code, Sections 53652 through 53667 requires depositories to post certain types and levels of collateral for public funds above the Federal Deposit Insurance Corporation ("FDIC") insurance amounts. The collateral requirements apply to bank deposits, both active (checking and savings accounts) and inactive (non-negotiable time certificates of deposit).

Collateral is also required for repurchase agreements. The collateral level shall be valued daily and must be maintained at a level of 102% for the life of the repurchase agreement.

## **XI. AUTHORIZED INVESTMENTS AND DIVERSIFICATION**

Securities purchased will be maintained within the statutory requirements imposed by California Government Code Section 53601. The Government Code currently allows for the following:

	Maximum % of Portfolio	Minimum Quality	Maximum Maturity
A. <b>Asset Backed Securities</b>	20%	Rated "AA" or better by NRSRO	5 Years
B. <b>Bankers Acceptances</b>	40% (30% of any one bank)	N/A	180 Days
C. <b>Collateralized Bank Deposits</b>	Unlimited	N/A	5 Years
D. <b>Commercial Paper</b>	25% (10% of single issuer)	Highest ranking of NRSRO	270 Days
E. <b>Local Agency Investment Fund</b>	Unlimited	Assets exceed \$500 million	5 Years
F. <b>Medium Term Notes</b>	30%	Rated "A" or better by NRSRO	5 Years
G. <b>Mutual Funds</b>	20% (10% of any one fund)	Highest rating by two NRSRO	5 Years
H. <b>Certificates of Deposit</b>	30%	N/A	5 Years
I. <b>Repurchase Agreements</b>	20%	Primary dealers	1 Year
J. <b>Subnationals: IBRD, IFC, IADB</b>	30%	Rated "AA" or better by NRSRO	5 Years
K. <b>Treasury Bills and Notes</b>	Unlimited	N/A	5 Years
L. <b>US Government, State(s) and Agency Securities</b>	Unlimited	N/A	5 Years

If the California Government Code adopts more restrictive investment restrictions, then those restrictions will have precedence over those listed above.

Funds deposited with a trustee for the purpose of debt reserve or future payment of indebtedness may be invested in accordance with the covenant of the trust agreement.

Investments shall be purchased according to the minimum credit standards listed above. In the event of a downgrade in credit after the date of purchase, the Town Treasurer shall advise the Investment Committee and will make a recommendation as to the disposition of the security.

## **XII. PROHIBITED INVESTMENTS**

The following investments are prohibited under this Investment Policy:

- A. Investments not specifically stated under "authorized investments".
- B. The Town will not invest in inverse floaters, range notes, or mortgage derived, interest-only strips.
- C. The Town will not invest in any security that could result in zero interest accrual if held to maturity.

## **XIII. SAFEKEEPING AND CUSTODY**

Securities purchased from broker/dealer will be held in a third-party custodian/safekeeping account except the collateral for time deposits in banks and savings and loans. Collateral for time deposits shall be held in accordance with California law.

## **XIV. DELEGATION OF AUTHORITY**

The Town Treasurer is authorized to invest the Town's idle funds in accordance with California Government Code Sections 53600 et seq., 16429.1 and 53684. In the absence of the Town Treasurer the investment of the funds will be delegated to the Town Manager. Investments made by the Town Manager will be restricted to the State managed California Local Agency Investment Fund ("LAIF") or to securities maturing within six months. Prior to investing in securities, the Town Manager will consider the cash flow requirements of the Town and may invest in securities maturing over six months if directed by the Treasurer in writing or verbally, if confirmed in writing within 30 days.

## **XV. ETHICS AND CONFLICTS OF INTEREST**

The Town Treasurer and other officers, officials, and/or employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program or which could impair their ability to make impartial investment decisions. The Treasurer, other officers, officials and/or employees involved in the investment process shall disclose to the Town Council any material interest in financial institutions with which they conduct business. They shall further disclose to the Town Council any personal financial/investment positions that could be related to the performance of the investment portfolio and shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of their entity. The Treasurer, other officers, officials, and/or investment employees are required to file annual disclosure statements as required by the Fair Political Practices Commission ("FPPC"). During the course of the year, if there is an event subject to disclosure that could impair impartial decisions, the Town Council will be notified in writing within ten (10) days of the event.





**Town of Paradise**

**Council Agenda Summary**

**Agenda Item: 6(b)**

**Date: December 13, 2022**

**ORIGINATED BY:** Dina Volenski, Town Clerk/Elections Official

**REVIEWED BY:** Kevin Phillips, Town Manager

**SUBJECT:** Council representation on local and county committees and commissions.

**LONG TERM RECOVERY PLAN:** No

**COUNCIL ACTION REQUESTED:**

1. Appoint Council representatives and alternates to represent the Town of Paradise on various local and regional boards, committees and commissions.

**Background:**

Each year in December, the Town Council appoints members to represent the Town of Paradise on local and regional boards, committees and commissions. These appointments vary in meeting requirements and responsibilities. Usually, members agree to share the responsibilities to ensure coverage for the Town, but consideration will also be given to individual preferences.

In considering appointments, please note that three committees require Mayor representation: The Butte County City Selection Committee, the Butte County Disaster Council and Town's Finance & Investment (Budget) Committee. If the Mayor is unable to attend a City Selection Committee meeting, a letter of authorization from the mayor is required for an alternate to attend on the mayor's behalf. The alternate must be a seated council member.

The Butte County Air Quality Management District (BCAQMD) and Butte County Association of Governments (BCAG) boards meet on the same day and in the same location. For this reason, it is recommended that the same Council Member serve on the BCAQMD and BCAG. The Joint Powers Agreement for the Butte County Air Quality Management District (BCAQMD) states that city appointments are for a four-year term unless the term of office for the representative expires.

At the November 10, 2009, regular meeting, Council concurred that the council member appointed to serve as alternate to the Butte County Association of Governments (BCAG) would automatically serve as the alternate to the Butte County Air Quality Management District (BCAQMD).

The following is a list and description of the committees and commissions, meeting dates and times, and locations.

## Analysis:

### Butte County Committees/Commissions

#### 1. **Butte County Air Quality Management District Governing Board**

- Meets the 4<sup>th</sup> Thursday after Butte County Association of Governments
- Comprised of five Butte County Supervisors plus **one elected representative** from each of the County's five cities.

The Butte County Air Quality Management District board establishes policies & approves new rules to protect people & environment from the effects of air pollution.

#### 2. **Butte County Association of Governments**

- Meets the 4<sup>th</sup> Thursday of each month at 9:00 a.m., except for the month of November, on Zoom.
- Comprised of five Butte County Supervisors plus **one elected representative** from each of the County's five cities

The Butte County Association of Governments board is responsible for development of federal and state transportation plans and programs that secure transportation funding for the region's highways, transit, streets/roads, and, pedestrian and other transportation system improvements.

#### 3. **Butte County City Selection Committee**

- Meets twice a year upon notification; **Mayor must be representative.**

The City Selection Committee is comprised of the mayors from the five incorporated cities and selects two city representatives to serve on the Local Area Formation Commission (\*LAFCo).

#### 4. **Butte County Disaster Council**

- Meets at least once a year in Oroville; **Mayor must be representative.**

The purpose of the Disaster Council is to provide for the preparation and execution of plans for the protection of persons, the environment, and property within the County of Butte in the event of an emergency.

#### 5. **Butte County Local Area Formation Commission (LAFCo)**

- Meets the 1<sup>st</sup> Thursday of each month at 9:00 am in Oroville; Appointments to LAFCo made by City Selection Committee.

LAFCo is a State mandated local agency composed of seven regular Commissioners: two members from the Butte County Board of Supervisors (selected by the entire Board); two members from the city councils (selected by the mayors of all five incorporated cities); two members who represent special districts (selected by a majority vote of independent special districts); and one public member (selected by the other six LAFCo members).

The LAFCo board oversees boundary changes to cities and special districts, the formation of new agencies including incorporation of new cities, and consolidation of existing agencies.

**6. Butte County Mosquito and Vector Control Board (BCMVCD)**

- **One representative**, for a four-year term, meets regularly on the second Wednesday of each month at 4:00 pm.

The purpose of the eleven (11) trustee board is to set policy for the 1600 square mile district concerning Mosquito and Vector control. The mission of BCMVCD is to reduce mosquito-transmitted disease and other vector associated diseases through environmentally compatible control practices and public education.

**7. Butte County Integrated Waste Management Local Task Force**

- **One representative and one alternate**; meets as needed in Oroville.

The Local Task Force is a mandated committee formed by the Board of Supervisors; develops goals, policies & procedures which are consistent with guidelines & regulations adopted by the CA Integrated Waste Management Act relating to coordinated & cost-effective regional waste management issues/solutions.

**8. City/County Ad Hoc Committee**

- **Two Council representatives**; meets upon notification

The City/County Ad Hoc Committee was formed to discuss issues/topics of common concern associated with the Paradise Ridge Area: comprised of two members of the Town Council; two members of the Board of Supervisors and various staff.

**9. Tourism Business Improvement District (TBID-Explore Butte County) –**

- Meets every other month, on the second Thursday, at the Residence Inn by Marriott from 12:00 – 2:00 p.m.

The Butte County Tourism Business Improvement District (BCTBID) is an assessment district that provides specific benefits to payors, by funding marketing and sales promotion efforts for assessed businesses. The Butte County Tourism Business Improvement District was formed in November 2015 and includes the communities of Chico, Oroville, Paradise, Biggs, and the unincorporated area of Butte County. The annual assessment rate is two percent (2%) of gross short-term room rental revenue. Utilizing assessment funds collected, Explore Butte County intends to strategically market the region with the goal of increasing overnight stays. This is only an advisory position, and an appointment is at the discretion of the Town Council.

**10. Butte Continuum of Care Council**

- **One Council representative** (must be an elected official)

Meets monthly on the third Monday from 1:00 p.m. - 3:00 p.m. If in person meeting resume in 2022, locations will alternate between Oroville and Chico. Oroville DESS Andes Room, 78 Table Mountain Blvd. Oroville. Chico DESS Condor Room, 765 East Ave. Suite 200, Chico (North Valley Plaza)

The Butte Countywide Homeless Continuum of Care (CoC) is a multi-agency planning body with the common goal of ending homelessness. This goal will be accomplished by assisting individuals and families experiencing homelessness receive rapid, adaptive, quality services which lead to the long-term stability of permanent housing and self-sufficiency.

## 11. **Butte County Fire Safe Council**

- Meets first Wednesday of the month at Paradise Town Hall from 9:00 a.m. – 10:35 a.m.

Butte County Fire Safe Council provides wildland fire mitigation and recovery services to the communities of Butte County. Their mission is to provide safety in Butte County through wildfire hazard education, mitigation and wildlife recovery.

### **Local Committees**

#### **1. Paradise Community Village – (formerly known as the Paradise Youth Sports and Family Center) One Council representative.**

- Meets at Paradise Community village upon notification.

Paradise Community Village (PCV) is a local non-profit corporation formed to oversee the development of the Paradise Community Village project, a mixed-use development consisting of affordable and single-family housing, parks/recreation, open space & community facilities. Board is comprised of the following members: Town of Paradise (one Council and one staff representative); Youth for Change; Paradise Youth Soccer Club; and, the Community Housing Improvement Program (CHIP).

#### **2. Paradise Irrigation District (PID) Liaison – Two Council representatives.**

- Meets in Paradise upon notification to discuss issues of common concern.

PID is an Independent Special District governed by a five-member elected board of directors; Formed in 1916 under the laws of the State Water Code to deliver water to municipal residential and commercial customers.

#### **3. Paradise Recreation & Park District (PRPD) Liaison – Two Council Representatives.**

- Meets in Paradise upon notification to discuss issues of common concern.

PRPD is an Independent Special District governed by a five-member elected board of directors; Formed in 1948 to provide recreation and park services within the district.

#### **4. Paradise Solid Waste Committee – Meets in Paradise upon notification; two Council representatives.**

The Paradise Solid Waste Committee discusses solid waste, recyclable materials, and yard waste programs with staff and representative from Northern Recycling and Waste Services, the company franchised by the Town to provide of solid waste collection and disposal services which includes recycling, source reduction, household hazardous waste and vegetative waste disposal services; two council representatives, Town staff.

#### **5. Onsite Ad Hoc Committee – Two Council representatives**

The Onsite Ad Hoc Committee meets as needed to keep Council representatives informed of issues & long-term effects of proposed changes to the Manual for Onsite Treatment of Wastewater (Onsite Manual); formed by Minute Order on September 3, 2008. The Onsite Manual may be viewed at the Town's website at the following address: <https://www.townofparadise.com/septic/page/onsite-wastewater-manual>

**6. Finance & Investment Committee** – members include **Mayor, Vice Mayor, Town Manager, Finance Director/Town Treasurer.**

The Finance & Investment Commission is established by Paradise Municipal Code Section 2.16.030 for the purpose of providing oversight of the Town's financial, public financing & investment activities.

**7. Butte County Oversight Board** – Members of the Countywide Oversight Board are made up pursuant to Health and Safety Code Section 34179 (j) with Appointing Authority from different agencies. Annual meetings are held on the 3rd Wednesday of each January at 2:00 p.m. in the Butte County Board of Supervisors Chambers located at 25 County Center Dr. Ste. 205, Oroville, CA 95965.

The Countywide Oversight Board has fiduciary responsibility to holders of enforceable obligations and the taxing entities that benefit from distributions of property tax and other revenues.

**8. Paradise Sewer Regionalization Project Advisory Committee - Two Town Council representatives** – the committee meets bi-monthly in alternating locations between the Town of Paradise and the City of Chico.

The Committee serves to: (1) Monitor progress of the Paradise Sewer Project, including the Project's Environmental Impact Report (EIR), and efforts being done under the Town and City's Cooperative Work Agreement, (2) Develop the Principles of Agreement for an inter-municipal agreement between the Town and City, and make a recommendation on those Principles to the two Councils if applicable, and (3) Guide public participation in the EIR process which will happen separately but in parallel with the Committee's work.

Attached is a list of the 2022 representation, along with a blank chart for the 2023 assignments.

**Financial Impact:**

None.



**2022 TOWN COUNCIL  
REPRESENTATION**

**BUTTE COUNTY  
COMMITTEES/COMMISSIONS**

<b>BUTTE COUNTY</b>		<b>Bolin</b>	<b>Crowder</b>	<b>Culleton</b>	<b>Jones</b>	<b>Tryon</b>
1.	Air Quality Management District				A	R
2.	Association of Governments				R	A
3.	City Selection Committee (Mayor)		R			
4.	Disaster Council (Mayor)		R			
5.	Local Area Formation Commission (LAFCo) <b>(Bolin was appointed through 5/2023 – Appointed by City Selection Committee)</b>	R				
6.	Mosquito and Vector Control Board			Melissa	Schuster	
7.	Waste Mgt Local Task Force			R		A
8.	City/County Ad Hoc Committee			R		
9.	Tourism Business Improvement District (TBID)			Colette	Curtis	
10.	Continuum of Care			R		
11.	Butte County Fire Safe Council					R

**LOCAL COMMITTEES/COMMISSIONS**

<b>PARADISE</b>		<b>Bolin</b>	<b>Crowder</b>	<b>Culleton</b>	<b>Jones</b>	<b>Tryon</b>
1.	Paradise Community Village	R		A		
2.	Paradise Irrigation District Liaison				R	R
3.	Paradise Rec. & Park District Liaison		R	R		
4.	Paradise Solid Waste Committee			R		R
5.	Onsite Ad Hoc Committee	R	R			
6.	Finance Committee (Mayor & Vice Mayor)	R	R			
7.	Butte County Oversight Board				R	
8.	Paradise Sewer Regionalization Project Advisory Committee		R		R	



**2023 TOWN COUNCIL  
REPRESENTATION**

**BUTTE COUNTY  
COMMITTEES/COMMISSIONS**

<b>BUTTE COUNTY</b>		<b>Bolin</b>	<b>Crowder</b>	<b>Culleton</b>	<b>Lassonde</b>	<b>Tryon</b>
1.	Air Quality Management District					
2.	Association of Governments					
3.	City Selection Committee (Mayor)					
4.	Disaster Council (Mayor)					
5.	Local Area Formation Commission (LAFCo) (Bolin was appointed through 5/2023 – Appointed by City Selection Committee)	R				
6.	Mosquito and Vector Control Board			Melissa	Schuster	
7.	Waste Mgt Local Task Force					
8.	City/County Ad Hoc Committee					
9.	Tourism Business Improvement District			Colette	Curtis	
10.	Continuum of Care					
11.	Butte County Fire Safe Council					

**LOCAL COMMITTEES/COMMISSIONS**

<b>PARADISE</b>		<b>Bolin</b>	<b>Crowder</b>	<b>Culleton</b>	<b>Lassonde</b>	<b>Tryon</b>
1.	Paradise Community Village					
2.	Paradise Irrigation District Liaison					
3.	Paradise Rec. & Park District Liaison					
4.	Paradise Solid Waste Committee					
5.	Onsite Ad Hoc Committee					
6.	Finance Committee (Mayor & Vice Mayor)					
7.	Butte County Oversight Board					
8.	Paradise Sewer Regionalization Project Advisory Committee					



**Town of Paradise  
Council Agenda Summary  
Date: December 13, 2022**

**Agenda Item: 6(c)**

**Originated by:** Dina Volenski, Town Clerk/Elections Official  
**Reviewed by:** Kevin Phillips, Town Manager  
**Subject:** Upcoming vacancy on the Planning Commission  
**Long Term Recovery Plan** No

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**Council Action Requested:** Consider the following actions relating to recruitment for one vacancy on the Paradise Planning Commission:

1. Approve the Notice of Vacancy created by the election of Planning Commissioner Ron Lassonde to the Paradise Town Council; approve the Planning Commissioner application and authorize staff to advertise the existing Planning Commissioner vacancy, which will include a legal notice, posting on the Town's website, Facebook page and a media release. The vacated Planning Commission term expires June 30, 2024.

Below is the suggested timeline for appointment of one Planning Commissioner:

- a. Set an application deadline of January 12, 2023 at 5:00 p.m. for the one Planning Commissioner vacancy; and,
- b. Designate two Town Council Members to serve as the only members on an interview panel for the Planning Commission interview process; and,
- c. Direct staff to assist the interview panel by providing suggested questions and a scoring matrix for candidates and coordinating interviews on January 25, 2023 or January 26, 2023; and,
- d. Schedule appointment to the vacancy for the February 14, 2023, regular meeting with appointment to become effective immediately.

**Background:** On November 8, 2022, Planning Commissioner Ron Lassonde, was elected to a position on the Paradise Town Council to be effective December 13, 2022, which will create an open position on the Paradise Planning Commission.

With one vacant Planning Commissioner position it is prudent that the Council ask all interested citizens to go through the process, complete applications and be interviewed for the Planning Commissioner positions.

The Paradise Planning Commission consists of a five-member board that was established by ordinance (Paradise Municipal Code Sections 2.12.030 through 2.12.039) to serve as an advisory board to the Paradise Town Council. The Commission meets once a month on the third Tuesday of the month at 6:00 p.m.



The Town Council generally appoints citizens to vacancies of boards and commission by authorizing recruitment by application and scheduling appointments at a regular meeting. The Town Council has also utilized an interview process where two Council Members serve as an interview panel and make recommendations for appointment to the Council.

**Analysis:** It is necessary for the Town Council to appoint one Planning Commissioner due to the current Planning Commissioner, Ron Lassonde being elected to the Paradise Town Council.

**Fiscal Impact** The cost of a legal notice is approximately \$125.

**TOWN OF PARADISE  
NOTICE OF PLANNING COMMISSION VACANCY**

NOTICE IS HEREBY GIVEN by the Paradise Town Council of one vacant position on the Paradise Planning Commission. Any registered voter of the Town of Paradise is eligible to apply and may obtain an application at the Town Hall located at 5555 Skyway, Paradise, California, M-Th from 8:00 am - 5:00 pm or from the Town's internet website at [www.townofparadise.com](http://www.townofparadise.com). The Town Clerk must receive the application by 5 pm on January 12, 2023. Interviews will be on January 25 or 26, 2023 with appointment to the Commission scheduled for the February 14, 2023 Regular Council Meeting. The successful applicants will be required to disclose certain financial interests within the Town of Paradise and file a California Form 700, Statement of Economic Interest.

The Planning Commission is established by ordinance to serve as an advisory board to the Paradise Town Council and holds one regular meeting on the third Tuesday of each month at 6:00 p.m. at Town Hall located at 5555 Skyway. See Paradise Municipal Code Sections 2.12.030 through 2.12.039 available on the Town's website at [www.townofparadise.com](http://www.townofparadise.com) or at Town Hall. For further information call the Town Clerk's Department at 530-872-6291 Extension 102.

DINA VOLENSKI, CMC, Town Clerk

## TOWN OF PARADISE COMMITTEE/COMMISSION APPLICATION

Please be advised that application information will become a public record and will be posted on the Town's website as part of the agenda packet (personal information redacted).

Appointments will be made by the Paradise Town Council at the February 14, 2023, Regular Town Council Meeting (6:00 p.m.) Please plan to be present to answer any questions of the Town Council. Applicants shall be full-time residents and registered voters in the Town of Paradise per Resolution No. 81-40. The successful applicant will be required to file an annual financial disclosure - a Statement of Economic Interest Form 700, a public document filed with the California Fair Political Practices Commission; and, complete an ethics training every two years. Information on the financial disclosure and ethics training may be viewed at the following website: [www.fppc.ca.gov](http://www.fppc.ca.gov). Applications must bear an original signature and will become a public record.

Position applying for: Planning Commissioner

**Application Deadline:** January 12, 2023 at 5:00 pm. Submit to the Town Clerk Dept., 5555 Skyway, Paradise or email to [dvolenski@townofparadise.com](mailto:dvolenski@townofparadise.com). Interviews will take place on Wednesday or Thursday, January 25 or 26. Times to be determined.

Date: \_\_\_\_\_

Applicant Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact Information Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Education: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Biographical Sketch (what you would like the Council and public to know about you and your ability to serve in this position):**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Qualifications or past experience:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Comments:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

Please return application to:

Dina Volenski, CMC, Paradise Town Clerk  
5555 Skyway, Paradise, CA 95969 M-Th: 8-5 pm  
Telephone: 530-872-6291 Extension 102  
[dvolenski@townofparadise.com](mailto:dvolenski@townofparadise.com)



**Town of Paradise**

**Council Agenda Summary**

**Agenda Item: XX**

**Date: December 13, 2022**

**ORIGINATED BY:** Marc Mattox, Public Works Director  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Paradise CDBG-DR Infrastructure Action Plan  
Amendment No. 1

**LONG TERM RECOVERY PLAN:** Yes - Various

**COUNCIL ACTION REQUESTED:**

1. Approve the Community Development Block Grant Disaster Recovery – Infrastructure Action Plan Amendment 1; or
2. Provide alternate direction.

**Background:**

On January 27, 2020, United States Department of Housing and Urban Development (HUD) published Federal Register Notice 85 FR 4681 allocating \$1,017,399,000 in CDBG-DR funding, related to the Federal Emergency Management Agency (FEMA) Major Disaster Declarations DR-4382 from July to September 2018 and DR-4407 in November 2018. The California Department of Housing and Community Development (HCD) is the grantee responsible for administering the CDBG-DR funds allocated to the State of California. CDBG-DR supports the State of California's unmet recovery needs related to the Federal Emergency Management Agency (FEMA) Major Disaster Declarations DR- 4382 from July to September 2018 and DR-4407 in November 2018.

Recognizing unmet infrastructure recovery needs, related to DR-4382 from July to September 2018 and DR-4407 in November 2018, HCD allocated \$317,428,488 of the CDBG-DR funding to the Disaster Recovery Infrastructure Program (DR-Infrastructure). DR-Infrastructure projects are funded to assist with meeting the unmet infrastructure needs of local communities. This program provides funding for FEMA Public Assistance (PA) match projects, FEMA Hazard Mitigation Grant Program (HMGP) match projects, other non-FEMA match projects, and stand-alone projects identified by local communities impacted by DR-4382 or DR-4407.

On February 8, 2022, Paradise Town Council adopted Resolution No. 2022-12, a resolution of the Town Council of the Town of Paradise declaring certain projects critical to Camp Fire recovery with unfunded needs for consideration in the CDBG-DR Infrastructure Program (DR-4407).

On August 19, the Town of Paradise was formally notified by California Housing and Community Development that of the \$317M made available for allocations, the Town would be recipients of \$199,592,735.75 for implementation of identified projects in the program. Separate from this allocation, Housing and Community Development announced a \$30M Action Plan Amendment to program the Paradise Sewer Project design phase – bringing the overall allocation to \$229,592,735.75.

A crucial next step towards implementation was identification of which projects of the Town's overall eligible listing should be advanced for further study, environmental review, design, and construction, as appropriate.

On September 15, 2022, Paradise Town Council reviewed and approved the CDBG-DR Infrastructure Action Plan which will aims to keep the Council and community apprised of the status of allocated projects through completion. The primary objectives of the Action Plan aim to:

1. Stabilize the Town's Fiscal Sustainability Plan through the allocation of eligible Disaster Recovery and Mitigation projects with unfunded match requirements.
2. Implement a diverse array of infrastructure projects identified through the extensive planning of the 2019 Community Long-Term Recovery Plan and 2020 Transportation Master Plan. Projects identified will increase evacuation capacity, connect dead-end roads, or complete missing road segments which would have been useful during the 2018 Camp Fire evacuation and will be useful in any future evacuation scenario the Town may face in the future.

One forecasted issue with adoption of the original Action Plan was the potential for inclusion of additional external funding which was pending until October 2022.

### **Analysis:**

On October 20, 2022, Paradise staff learned of new funding announcements through the California Transportation Commission's Active Transportation Program administered by Caltrans. In total, \$41M in new funding was announced for three critical projects supporting new Class 1 Bike Paths, which aim to double as evacuation assets in case of emergency. The three projects are listed below:

- Pentz Student Pathway, Pentz Road between Skyway and Pearson Road
- Neal Pathway, Neal Road between Skyway and Town Limits
- Skyway Link, Skyway between Bille and Wagstaff

The Pentz project was included in the Town's original CDBG-DR Recommended Project List and Neal and Skyway projects were noted on the Reserve project list. With this funding announcement, all three projects are able included in Town's revised action plan, with required matching funds to be sourced from our CDBG-DR allocation. Further, two new projects are now able to be added to the overall project list, now including:

- Oliver Curve Pathway, Oliver Road between Skyway and Bille Park
- Foster/Black Olive Intersection Improvements

An overall project list summary is provided on the next page, which major changes in **bold**:

Priority	Project Title	Total Project Cost	CDBG-DR Project Grant Amount
1a	Paradise Sewer Project (Design APA-2)	\$39,791,100	\$30,000,000
1b	Paradise Sewer Project (Construction)	\$184,675,000	\$15,000,000
2	Roe Road Phase 1	\$60,400,000	\$60,400,000
3a	Pentz Road Widening	\$51,000,000	\$51,000,000
3b	Skyway/Pentz Intersection Improvements	\$4,500,000	\$4,500,000
<b>3c</b>	<b>Pentz Pathway Project Phase II</b>	<b>\$23,293,000</b>	<b>\$1,000,000</b>
4a	Upper Skyway Widening (Bille to Wagstaff)	\$15,000,000	\$15,000,000
<b>4b</b>	<b>Skyway Connectivity Project (Bille to Wagstaff)</b>	<b>\$6,810,000</b>	<b>\$250,000</b>
<b>5</b>	<b>Paradise ATP Gateway Project (Neal Road Class I)</b>	<b>\$13,068,000</b>	<b>\$800,000</b>
6	Elliott/Nunnelely Road Extension	\$7,500,000	\$7,500,000
<b>7</b>	<b>Oliver Curve Pathway Phase I</b>	<b>\$13,100,000</b>	<b>\$13,100,000</b>
<b>8</b>	<b>Foster/Black Olive Intersection Improvements</b>	<b>\$2,500,000</b>	<b>\$2,500,000</b>
9	Forest Service Road Improvements	\$2,000,000	\$2,000,000
M1	On-System Road Rehabilitation	\$55,439,200	\$13,800,000
M2	Off-System Road Rehabilitation	\$45,043,700	\$7,308,635
M3	Early Warning System	\$3,207,400	\$756,000
M4	Hazardous Fuel Reduction Program	\$8,465,986	\$475,000
M5	Neal Road Rehabilitation	\$1,588,300	\$425,000
M6	On-System Culvert Replacement	\$811,000	\$100,000
M7	On-System Hardscape Replacement	\$767,100	\$75,000
M8	Off-System Culvert Repair	\$750,000	\$50,000
M9	On-System Sign Replacement	\$285,200	\$35,000

The other major change in the Action Plan Amendment relates to establishing a policy for addressing future funding availability similarly described above – ie new grants or existing projects identified using CDBG-DR funding being delivered under budgets. The following policy is recommended:

*Any newly available funding (ie selected projects come in under budget or additional external funding is secured) within the Town's CDBG-DR allocation will be dedicated to the Paradise Sewer Project construction phase*

This policy will allow the program to keep pace with long-range planning and development of critical infrastructure projects. Specifically, it would be difficult in later years to start any currently unfunded projects and meet program funding requirements. By allocating new funding to the Sewer Project, the unfunded construction gap will continue to close.

#### **Financial Impact:**

This revised Action Plan outlines additional financial impacts with these actions for various projects. No new general funds are impacted.



**Town of Paradise**

**Community Development Block Grant Disaster Recovery – Infrastructure**

**Action Plan**

**Amendment 1**

December 13, 2022

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## 1. Amendment 1 Summary

The Town of Paradise is issuing Action Plan Amendment 1 to incorporate developments relating to projects recommended for funding under the California Transportation Commission’s Active Transportation Program Cycle 6. Further, the Amendment reallocates newly available funding because of these awards, adding multiple projects from the Reserved Project List while increasing funding allocations to various other previously Recommended Projects respective budgets.

A change in approach relating to the Reserve Project List is also recommended.

More information on the specific changes to the Amendment can be found in Sections 10-14 of this document.

## 2. Purpose

The Town of Paradise CDBG-DR Infrastructure Action Plan aims to document the context, approach and overview of potential use of allocated funds. Future revised Action Plans will be presented:

- Annually during budget processing, and
- As needed when critical issues develop requiring Council action such as changes to the Recommended Project List

## 3. CDBG-DR General

On January 27, 2020, United States Department of Housing and Urban Development (HUD) published Federal Register Notice 85 FR 4681 allocating \$1,017,399,000 in CDBG-DR funding, related to the Federal Emergency Management Agency (FEMA) Major Disaster Declarations DR-4382 from July to September 2018 and DR-4407 in November 2018. The California Department of Housing and Community Development (HCD) is the grantee responsible for administering the CDBG-DR funds allocated to the State of California. CDBG-DR supports the State of California’s unmet recovery needs related to the Federal Emergency Management Agency (FEMA) Major Disaster Declarations DR- 4382 from July to September 2018 and DR-4407 in November 2018.

Recognizing unmet infrastructure recovery needs, related to DR-4382 from July to September 2018 and DR-4407 in November 2018, HCD allocated \$317,428,488 of the CDBG-DR funding to the Disaster Recovery Infrastructure Program (DR-Infrastructure). DR-Infrastructure projects are funded to assist with meeting the unmet infrastructure needs of local communities. This program provides funding for FEMA Public Assistance (PA) match projects, FEMA Hazard Mitigation Grant Program (HMGP) match projects, other non-FEMA match projects, and stand-alone projects identified by local communities impacted by DR-4382 or DR-4407. HUD requires that 70% of the total grant-wide funds are spent on activities that meet the low- and moderate-income (LMI) national objective and 80% of grant funds are expended in the HUD-identified most impacted and distressed (MID) areas. The MID areas for the 2018 DR-Infrastructure Program include the entire counties of Butte, Shasta, Los Angeles and Lake; the Town of Paradise is MID eligible within Butte County.

## 4. CDBG-DR Infrastructure Program Activities

The DR-Infrastructure Program utilizes CDBG-DR funds to address two needs of Eligible Applicants: 1.) providing support to disaster-impacted units of local government and other eligible entities with payment of their non-federal local cost share (FEMA Public Assistance (PA) Match, FEMA HMGP Match, and other federal grants) requirement so that they can access other disaster recovery resources without incurring an unexpected financial burden to address recovery needs; and 2.) providing funds to units of local government to develop “Stand- Alone” infrastructure projects, which can be funded with up to 100% CDBG-DR funding,

that are necessary to address unmet disaster recovery needs from impacts tied to DR- 4382 or DR-4407. To address the needs of Eligible Applicants described in this paragraph, the DR-Infrastructure Program funds are used for the following project types:

- The non-federal local cost share match on disaster-related federal grants (FEMA and other federal grants); and
- Non-match, Stand-Alone Infrastructure projects that address identified unmet 2018 disaster recovery needs and increase the resilience of cities and counties.

#### a. FEMA PA Match

The FEMA Public Assistance (PA) Grant Program supports communities' recovery from major disasters by providing them with grant assistance for debris removal, life-saving emergency protective measures, and restoring public infrastructure. FEMA provides grants to the State and its sub-applicants (cities, counties, school districts, etc.) to address the long-term rebuilding, recovery, and resiliency needs of the communities. Projects that are approved for FEMA PA Match in certain FEMA Categories are eligible for non- federal share, local match funding under the DR-Infrastructure Program. See Section 2.4 of the [2018 CDBG-DR Infrastructure Program Policies and Procedures](#) for more information on eligible FEMA PA Match projects, activities, and compliance.

#### b. FEMA HMGP Match

FEMA Hazard Mitigation Grant Program (HMGP) activities are designed to help communities implement hazard mitigation measures following a Presidential Major Disaster Declaration in the areas of the state, tribe, or territory requested by the Governor or Tribal Executive. The key purpose of HMGP is to enact mitigation measures that reduce the risk of loss of life and property from future disasters. Projects that are approved for FEMA HMGP Match are eligible for non-federal, local match funding under DR-Infrastructure. See Section 2.5 of the [2018 CDBG-DR Infrastructure Program Policies and Procedures](#) for more information on eligible FEMA HMGP Match projects, activities, and compliance.

#### c. Other Non-Federal Match

HCD may fund the local portion of the non-federal share for other federally grant- funded infrastructure projects with a tie-back to the DR-4382 or DR-4407 disaster events. Grants include, but are not limited to, projects funded by the Federal Highway Administration (FHWA) and the United States Department of Agriculture (USDA).

#### d. Stand-Alone Infrastructure

Non-match, Stand-Alone CDBG-DR eligible infrastructure projects with a tie-back to the 2018 disasters that can be funded with up to 100 percent of CDBG-DR funding are eligible for the DR-Infrastructure Program. These non-match, Stand-Alone Infrastructure projects are critical to address identified unmet disaster recovery needs and increase the resilience of cities and counties that are not funded by other federal recovery programs. All Stand-Alone Infrastructure projects require an environmental review be completed by the Subrecipient. See Section 2.6 of the [2018 CDBG-DR Infrastructure Program Policies and Procedures](#) for more information on eligible Standalone Infrastructure Projects, activities, and compliance.

## 5. CDBG-DR Infrastructure Program Requirements

### a. Tie-back to the Disasters

All projects funded through the DR Infrastructure Program must in some way respond to a direct impact from the following federally declared disasters:

- DR-4382 California Wildfires and High Winds (July 23, 2018 – September 19, 2018)
- DR-4407 California Wildfires (November 08, 2018 – November 25, 2018)

The FEMA PA program requires clear documentation showing a direct disaster related impact as a prerequisite for entry into the program. Only after an impact threshold has been met does FEMA consider making disaster funds available to applicants. It is assumed that if the potential applicant received funding and support through the FEMA PA program, the project has a tie to one of the declared disasters. For FEMA PA Match projects, the tie to the 2018 disasters is documented by FEMA's approval of the Project Worksheet.

For Stand-Alone projects, HMGP Match projects, and other Federal match projects, the tie to the 2018 disasters is documented as part of the Notice of Intent (NOI) and application processes and stored in the program file of Grants Network. Documentation that shows a tie to the disaster can include, but is not limited to, a damage estimate prepared by city/county staff or contractor, reconstruction estimates for physical losses by engineers or other similar professionals, insurance claims, or photographic evidence of the physical impact of the disaster on the project with clear dates and timeline.

Eligible Applicants may submit indirect tie backs to the disaster that are a result of population shifts due to DR-4382 and DR-4407. For such indirect tie backs, Eligible Applicants are required to use one of two options. Option one is to use publicly available data from a government entity or research center acceptable to HCD to determine whether the jurisdiction experienced a sustained population increase, of at least 24 months, reasonably attributable to an influx of 2018 disaster survivors. Option two is for Eligible Applicants to provide alternative data documenting a sustained population increase, of at least 24 months, reasonably attributable to an influx of 2018 disaster survivors, using a survey methodology acceptable to HCD (i.e., reasonably designed to produce an accurate estimate).

For all projects, HCD reviews how each project supports the overall housing recovery from DR-4382 or DR-4407. Projects that support overall housing recovery are infrastructure projects that enable the recovery of residential areas by meeting transportation needs, restoring essential utilities, and addressing other public infrastructure and facility needs. Examples of infrastructure projects that support overall housing recovery include, but are not limited to public roads, school facilities, stormwater drainage improvements, potable water, sanitary sewer, electric and gas utilities, wastewater treatment facilities, parks, and other public facilities that are important publicly owned assets.

### b. Meeting a National Objective

In accordance with 24 CFR 570.208, all CDBG-DR funded activities must meet a national objective as required under 24 CFR 570.200(a)(2). Under section 101(c) of the authorizing Act (42 U.S.C. 5301) the CDBG program must ensure that the funded activity meets one of the named national objectives. The two qualifying national objectives are:

- Benefiting low- and moderate-income (LMI) persons; and
- Meeting an urgent need.

National Objective Category	Subcategory	Required Documentation
LMI Benefit	LMI Area Benefit	Boundaries of service area of activity/project Census data including the persons and percentage LMI Evidence area is primarily residential Survey documentation (if applicable)
LMI Benefit	LMI Limited Clientele	Documentation that the beneficiaries are or are presumed to be LMI by category (e.g. senior housing, homeless shelters, etc.).
LMI Benefit	LMI Housing	If applicable, income document for all household members 18 years of age and older.
Urgent Need	Urgent Need	Resolution from Subrecipient’s city council, county board, or similar governing body stating that no other funds are available for the proposed project.

The DR-Infrastructure Program must demonstrate that funded activities meet one of the two National Objectives. The types of records to be maintained for each CDBG-DR funded project depends on the National Objective category for which it qualifies. For all DR-Infrastructure Program projects, the final determination of the National Objective is completed during the application process based on HUD guidance. Eligible Applicants also need to provide preliminary National Objective documentation as part of the NOI process to support the Priority Level of the project.

Determining the service area of an activity involves consideration of the nature, location, and accessibility of each activity, and the information contained within the project’s description and scope of work (contained in the Project Worksheet for FEMA PA projects). Service areas are based on the beneficiaries of recovery activities and/or types of facilities (e.g. work on roads and bridges, repair/replacement of public utilities, etc.); geographic features (e.g. locations of highway, rivers, hillsides, etc.); and local population characteristics (e.g. population size and density). Wherever possible, HCD leverages pre- defined service areas mapped by a government agency or utility service providers.

HCD anticipates that projects that qualify under the Low- and Moderate-Income (LMI) National Objective are primarily using the Low- and Moderate-Income Area Benefit (LMA) category. Once a project’s service area is identified, HUD Low- and Moderate-Income Summary Data is used to determine if least 51 percent of the residents are low- and moderate-income persons.

The Urgent Need National Objective requires that the project is designed to meet community development needs having a particular urgency. In the absence of substantial evidence to the contrary, a project is considered to address this National Objective if the design of the project is certified to alleviate existing conditions which pose a serious and immediate threat to the health or welfare of the community which are of recent origin or which recently became urgent, that the Subrecipient is unable to finance the activity on its own, and that other sources of funding are not available. A condition is generally considered to be of recent origin if it developed or became critical within 18 months preceding the certification by the Subrecipient.

### c. Eligible Applicants

The eligible applicants for Infrastructure Recovery Program funds are municipal and county governments that received FEMA Public Assistance funds for permanent infrastructure projects (Categories C through G) related to the DR-4382 or DR-4407 disaster events and/or are listed as a subrecipient jurisdiction under the 2018 CDBG Disaster Recovery Multifamily Housing Program.

## Eligible Applicants

- Butte County
- Lake County
- Los Angeles County
- Shasta County
- Ventura County
- City of Agoura Hills
- City of Anderson
- City of Calabasas
- City of Chico
- City of Gridley
- City of Lakeport
- City of Los Angeles
- City of Malibu
- City of Oroville
- City of Redding
- City of Shasta Lake
- City of Thousand Oaks
- City of Westlake Village
- Town of Paradise

Eligible Applicants may submit projects located anywhere within the unit of local government’s jurisdiction in accordance with the eligibility requirements outlined in [2018 CDBG-DR Infrastructure Program Policies and Procedures](#). As needed, Eligible Applicants may collaborate with other eligible entities, units of local government, or special districts in the implementation of the DR-Infrastructure Program.

Subrecipients may submit applications on behalf of another jurisdiction or special district. If the application is approved by HCD, the Subrecipient may enter into an agreement with another jurisdiction or special district for implementing the project. Prior to HCD issuing a Notice to Proceed (NTP) for the project, the Subrecipient must submit a monitoring plan for the unit of local government or special district working under the agreement. The monitoring plan shall demonstrate that the Subrecipient has the capacity to oversee work of the local government or special district.

Agreements with other units of local government, special districts, and other eligible entities are limited to program implementation support and the Subrecipient cannot allocate project funding directly to other government entities unless the Subrecipient, during the Due Diligence process, notifies HCD of its intent to make a unit of local government or special district a subrecipient for a potential project. In such instances, the following two (2) conditions must be special conditions in the MSA that the Subrecipient needs to clear prior to HCD issuing a Notice to Proceed for the specific potential project(s):

- 1.) HCD approves the Subrecipient’s monitoring plan of the unit of local government or special district for the proposed project. The monitoring plan must demonstrate that the Subrecipient has sufficient understanding of the program requirements, the applicable federal and state regulations, and the capacity to monitor the work of its subrecipients.
- 2.) Subrecipient agreements must be approved by HCD. If a Subrecipient is a CDBG entitlement community and has a subrecipient agreement in place, they may use the agreement as a template or an amended agreement, if approved by HCD.

If the preceding two (2) conditions are met, the Subrecipient can make the units of local government or special districts subrecipients and can directly allocate funds from the Subrecipient’s DR-Infrastructure allocation for individual projects approved by HCD during the Project Application process and for which HCD issues a Notice to Proceed. For all cases in accordance with 83 FR 5844 Section 51(k), HCD must also assess the Subrecipient’s capacity to execute and monitor the proposed project(s) as a factor in the project review. Additionally, for CDBG-DR funds to be used as the non-federal cost share local match, the project must be a HUD eligible activity and must meet a HUD national objective, per CDBG-DR rules and regulations. Similarly, the project must fully comply with all applicable federal rules and regulations, to include Davis Bacon and related acts, Section 3, Section 504, procurement, environmental review and all other CDBG-DR, cross-cutting, state and local applicable statutes, rules and regulations.

Special note, Paradise Irrigation District is an eligible applicant under the Town of Paradise and will be subject to the subrecipient requirements

## 6. CDBG-DR Infrastructure Program Policies and Procedures

Full CDBG-DR Infrastructure Program Policies and Procedures can be found here:

<https://www.hcd.ca.gov/community-development/disaster-recovery-programs/cdbg-dr/cdbg-dr-2018/docs/18DRINF18MITRIPPoliciesandProceduresv2.pdf>

## 7. Town of Paradise Notices of Intent Round 1 & Round 2

Through the development of the Town’s Community Long Term Recovery Plan and Transportation Master Plan, the Town of Paradise prepared a list of eligible projects to be considered in the CDBG-DR Infrastructure Notice of Intent phase for both Round 1 (LMI-eligible projects) and Round 2 (all other non-LMI projects). Action taken by Paradise Town Council on February 8, 2022 included the adoption of Resolution No. 2022-12, A Resolution of the Town Council of the Town of Paradise Declaring Certain Projects Critical to Camp Fire Recovery with Unfunded Needs for Consideration in the CDBG-DR Infrastructure Program. A copy of the project list adopted by Council and submitted for consideration is provided below:

Project Title	National Objective	Overall Priority	LMI Priority	Urgent Need Priority	Long Term Recovery Plan Tier and Project Category	Total Cost	Total Unmet Need
Paradise Sewer Project	Urgent Need	1	N/A	1	1 - Sewer System	\$184,675,000	\$182,275,000
On-System Road Rehabilitation	Urgent Need-Match	2	N/A	2	1 - Evacuation Routes	\$55,439,200	\$13,859,800
Off-System Road Rehabilitation	Urgent Need-Match	3	N/A	3	1 - Evacuation Routes	\$45,043,700	\$11,260,925
Roe Road Extension Phase 1 (S Libby to Pentz)	LMI	4	1	N/A	1 - Missing Road Segment	\$60,400,000	\$60,400,000
Roe Road Phase 2 (SR-191 to S Libby)	LMI	5	2	N/A	1 - Missing Road Segment	\$42,622,089	\$42,622,089
Roe Road Phase 3 (Scottwood to SR-191)	LMI	6	3	N/A	1 - Missing Road Segment	\$11,105,512	\$11,105,512
Pentz Road Widening (Town Limits to Skyway)	Urgent Need	7	N/A	4	1 - Evacuation Routes	\$88,865,680	\$88,865,680
Early Warning System	Urgent Need-Match	8	N/A	5	1 - Emergency Notification	\$3,207,400	\$3,200,000
Elliott Road Extension (End to Pentz Road)	Urgent Need	9	N/A	6	1 - Missing Road Segment	\$7,050,742	\$7,050,742
Neal Road Rehabilitation	Urgent Need-Match	10	N/A	7	1 - Evacuation Routes	\$1,588,300	\$397,075
Off-System Culvert Repair	Urgent Need-Match	11	N/A	8	1 - Evacuation Routes	\$750,000	\$187,500
Buschmann Extension between Clark & Libby	LMI	12	4	N/A	1 - Missing Road Segment	\$24,043,221	\$24,043,221
Sawmill Extension south to Roe Road Extension	LMI	13	5	N/A	1 - Long Dead-End Streets	\$3,337,373	\$3,337,373
Roe Road Phase 4 (Skyway to Neal)	Urgent Need	14	N/A	9	1 - Missing Road Segment	\$20,380,141	\$20,380,141

Roe Road Phase 5 (Neal to Scottwood)	Urgent Need	15	N/A	10	1 - Evacuation Routes	\$21,049,870	\$21,049,870
Upper Skyway Widening (Bille to Pentz)	Urgent Need	16	N/A	11	1 - Evacuation Routes	\$49,067,998	\$49,067,998
Neal Road Widening (Town Limits to Skyway)	Urgent Need	17	N/A	12	1 - Evacuation Routes	\$25,308,880	\$25,308,880
On-System Culvert Replacement	Urgent Need-Match	18	N/A	13	1 - Evacuation Routes	\$811,000	\$202,750
Upper Clark Widening (Wagstaff to Skyway)	Urgent Need	19	N/A	14	1 - Evacuation Routes	\$25,007,475	\$25,007,475
Elliott Road Extension (west of Skyway)	Urgent Need	20	N/A	15	1 - Missing Road Segment	\$850,011	\$850,011
Category 4 Tree Removal	Urgent Need-Match	21	N/A	16	1 - Standing Burnt Tree Removal	\$11,747,100	\$2,936,782
Category 4 Tree Removal Additional Assistance	Urgent Need-Match	22	N/A	17	1 - Standing Burnt Tree Removal	\$10,000,000	\$2,500,000
General Plan Update	Urgent Need	23	N/A	18	1 - Planning and Zoning	\$1,200,000	\$1,200,000
Sewer Service Area Specific Plan	Urgent Need	24	N/A	19	1 - Sewer System	\$800,000	\$800,000
Defensible Space Code Enforcement	Urgent Need-Match	25	N/A	20	1 - Updated codes/standards	\$691,460	\$172,865
On-System Hardscape Replacement	Urgent Need-Match	26	N/A	21	1 - Walkable Downtown	\$767,100	\$191,775
Storm Drain Master Plan (HMGP)	Urgent Need-Match	27	N/A	22	2 - Sustainable Stormwater	\$513,774	\$128,444
Residential Ignition Resistant Program	Urgent Need-Match	28	N/A	23	2 - Education Program	\$8,465,986	\$2,116,497
ATP 1 - Skyway Connectivity Project	Urgent Need	29	N/A	24	1 - Interconnect Path System	\$4,461,689	\$4,461,689
ATP 3 - Pentz Pathway Project Phase II	Urgent Need	30	N/A	25	1 - Interconnect Path System	\$27,164,964	\$26,464,964
ATP 2 - Paradise ATP Gateway Project	Urgent Need	31	N/A	26	1 - Interconnect Path System	\$10,066,526	\$9,516,526
ATP 4 - Oliver Curve Pathway Project Phase I	Urgent Need	32	N/A	27	1 - Interconnect Path System	\$4,906,900	\$5,073,547
Foster/Black Olive Intersection Improvements	Urgent Need	33	N/A	28	1 - Evacuation Routes	\$5,000,000	\$5,000,000
Buschmann Extension West of Foster Road	Urgent Need	34	N/A	29	1 - Missing Road Segment	\$3,290,571	\$3,290,571
Intersection Improvements Skyway/Pentz	Urgent Need	35	N/A	30	1 - Evacuation Routes	\$4,500,000	\$4,500,000
Moore Road (Public, pave)	Urgent Need	36	N/A	31	1 - Missing Road Segment	\$1,436,639	\$1,436,639
Pentz/Pearson Intersection Improvements	Urgent Need	37	N/A	32	1 - Evacuation Routes	\$4,500,000	\$4,500,000
Clark Class I (Skyway to Pearson)	Urgent Need	38	N/A	33	1 - Interconnect Path System	\$21,554,691	\$21,554,691
Pearson Class I (Clark to Pentz)	Urgent Need	39	N/A	34	1 - Interconnect Path System	\$13,554,857	\$13,554,857
Elliott Class I (Skyway to Sawmill)	Urgent Need	40	N/A	35	1 - Interconnect Path System	\$12,718,561	\$12,718,561
Wagstaff Class I (North side Oliver to Clark)	Urgent Need	41	N/A	36	1 - Interconnect Path System	\$12,638,530	\$12,638,530
Libby Road Extension between Pearson & Elliott	Urgent Need	42	N/A	37	1 - Missing Road Segment	\$5,898,678	\$5,898,678
Changeable Message Sign Network	Urgent Need	43	N/A	38	1 - Emergency Notification	\$130,000	\$130,000
Forest Service Road	Urgent Need	44	N/A	39	1 - Missing Road Segment	\$1,706,351	\$1,706,351
Toyon Lane Improvements (Foster to Roe)	Urgent Need	45	N/A	40	1 - Missing Road Segment	\$3,880,420	\$3,880,420

On-System Sign Replacement	Urgent Need-Match	46	N/A	41	1 - Evacuation Routes	\$285,200	\$71,300
Traffic Management Center	Urgent Need	47	N/A	42	1 - Evacuation Routes	\$3,500,000	\$3,500,000
Traffic Signal Interconnect (Town of Paradise)	Urgent Need	48	N/A	43	1 - Evacuation Routes	\$10,500,000	\$10,500,000
Honey Run Road Improvements	Urgent Need	49	N/A	44	1 - Evacuation Routes	\$80,000	\$80,000
Reseeding Program	Urgent Need-Match	50	N/A	45	1 - Fuels Management Plan	\$53,600	\$13,400
Hazardous Fuel Reduction Program	Urgent Need-Match	51	N/A	46	1 - Fuels Management Plan	\$8,465,986	\$2,116,497
Bille Road Class I (Bille Park to Pentz Road)	Urgent Need	52	N/A	47	1 - Interconnect Path System	\$17,865,526	\$17,865,526
Sawmill Class I (Bille to Pearson)	Urgent Need	53	N/A	48	1 - Interconnect Path System	\$9,129,765	\$9,129,765
Valley View Class I (Valley Ridge Dr West to Oliver)	Urgent Need	54	N/A	49	1 - Interconnect Path System	\$8,973,865	\$8,973,865
Oliver Curve Pathway Project Phase II (Bille to Wagstaff)	Urgent Need	55	N/A	50	1 - Interconnect Path System	\$3,787,009	\$3,787,009
Skyway Class I (YKHT to Oliver Road)	Urgent Need	56	N/A	51	1 - Interconnect Path System	\$3,371,677	\$3,371,677
Pearson Roadway Reconfiguration (Skyway to Almond)	Urgent Need	57	N/A	52	1 - Evacuation Routes	\$600,000	\$600,000
Shay Lane Extension (to Center Pine Drive)	Urgent Need	58	N/A	53	1 - Long Dead-End Streets	\$849,633	\$849,633
Bille Road Extension east of Pentz	Urgent Need	59	N/A	54	1 - Missing Road Segment	\$2,598,810	\$2,598,810
Clark (spot widening b/t Wagstaff & Bille)	Urgent Need	60	N/A	55	1 - Evacuation Routes	\$1,684,300	\$1,684,300

A map of most infrastructure projects planned as a result of the development of the Town's Transportation Master Plan is found below.





Figure 1 - Paradise TMP Evacuation Projects Map

## 8. HCD Funding Allocation Announcement

On August 19, 2022, Governor Gavin Newsom announced federal grants totaling more than \$317 million to assist seven jurisdictions that continue to recover and rebuild after the 2018 federally declared disasters, when wildfires burned more than 1.6 million acres and destroyed hundreds of homes and businesses, particularly in the Town of Paradise, in Butte County.

The Community Development Block Grant-Disaster Recovery (CDBG-DR) funds announced are for foundational infrastructure projects that must be completed as communities work to build and rebuild needed housing, especially housing for low- and moderate-income Californians, and ensure that every household that was displaced in these disasters has the opportunity to return home.

A press release issued by the Governor’s office stated:

*Communities were awarded funding based on their unmet infrastructure needs and have the flexibility to use the grants to support projects based on their priorities to rebuild in a safe, sustainable, and resilient way. The Town of Paradise has been awarded nearly \$200 million, which will be used to construct critical projects that will accelerate their capacity to rebuild higher density and more affordable housing, business corridors, and critical evacuation routes in the event they face future disasters.*

The following is a full list of awards announced across the entire CDBG-DR Infrastructure Program:

<b><u>Local Jurisdiction</u></b>	<b><u>Total Awarded</u></b>
Butte County	\$72,722,679.61
City of Chico	\$12,388,409.65
City of Malibu	\$47,276.93
City of Redding	\$22,563,043.51
City of Shasta Lake	\$6,326,184.69
Los Angeles County	\$3,788,157.86
<b><u>Town of Paradise</u></b>	<b><u>\$199,592,735.75</u></b>
Total	\$317,428,488.00

## 9. Town of Paradise Allocation

The Town of Paradise was allocated \$199,592,735.75. This determination was made after a review of the Town’s eligible projects in respect to other jurisdictions eligible projects and available funding. As a result, the Town of Paradise was awarded 27% its overall eligible unmet need. The Town’s allocation is also inclusive of Paradise Irrigation District’s four eligible projects. The Town of Paradise plans to administer CDBG-DR Program Guidelines for subrecipients and follow the HCD formulate to distribute 27% of Paradise Irrigation District’s eligible projects. Paradise Irrigation District submitted \$13,030,000 in eligible CDBG-DR Infrastructure projects. Apportioned at 27%, \$3,518,100 would be the Town’s subrecipient allocation to Paradise Irrigation District, reducing the Town’s available funding to \$196,074,635.75.

Separate from the CDBG-DR Infrastructure total of \$317M available, Action Plan Amendment 2 was issued by HCD which identified an additional \$30M to be allocated to the Town of Paradise for the Paradise Sewer Project design phase.

Combined, the Town is tasked with administering a total \$229,592,735.75 (inclusive of the Paradise Sewer Project Design phase funding), in a long-term partnership with California Housing & Community Development to create generational change in a stronger, more resilient Paradise.

## 10. Town of Paradise Project Grant List

Critically, the Town will define the budget allocations to implement specific projects which meet the objectives and priorities of the CDBG-DR program and community by:

- Stabilizing the Town's Fiscal Sustainability Plan through the allocation of eligible Disaster Recovery and Mitigation projects with previously unfunded match requirements.
- Implement a diverse array of infrastructure projects identified through the extensive planning of the 2019 Community Long-Term Recovery Plan and 2020 Transportation Master Plan. Projects identified will either: increase evacuation capacity, connect dead-end roads or complete missing road segments which would have been utilized during the 2018 Camp Fire evacuation. Once constructed these infrastructure projects will be available for use in future evacuation scenarios in the Town.

The Long Term Recovery Plan and Transportation Master Plan priorities have been incorporated into a CDBG-DR Project Grant List which fully utilizes the Town's allocation. The Project Priorities, Titles, Types, National Objectives, Total Costs and CDBG-DR Grant Amounts are provided on the following page:

**CDBG-DR Project Grant List 22-1213**

Priority	Project Title	Project Type	National Objective	Total Project Cost	CDBG-DR Project Grant Amount
1	Paradise Sewer Project (Design APA-2)	New Infrastructure Project	UN	\$39,791,100	\$30,000,000
1	Paradise Sewer Project (Construction)	New Infrastructure Project	UN	\$184,675,000	\$15,000,000
2	Roe Road Phase 1	New Infrastructure Project	LMI	\$60,400,000	\$60,400,000
3	Pentz Road Widening	New Infrastructure Project	UN	\$51,000,000	\$51,000,000
3	Skyway/Pentz Intersection Improvements	New Infrastructure Project	UN	\$4,500,000	\$4,500,000
3	Pentz Pathway Project Phase II	New Infrastructure Project	UN	\$23,293,000	\$1,000,000
4	Upper Skyway Widening (Bille to Wagstaff)	New Infrastructure Project	UN	\$15,000,000	\$15,000,000
4	Skyway Connectivity Project (Bille to Wagstaff)	New Infrastructure Project	UN	\$6,810,000	\$250,000
5	Paradise ATP Gateway Project (Neal Road Class I)	New Infrastructure Project	UN	\$13,068,000	\$800,000
6	Elliott/Nunnelely Road Extension	New Infrastructure Project	UN	\$7,500,000	\$7,500,000
7	Oliver Curve Pathway Phase I	New Infrastructure Project	UN	\$13,100,000	\$13,100,000
8	Foster/Black Olive Intersection Improvements	New Infrastructure Project	UN	\$2,500,000	\$2,500,000
9	Forest Service Road Improvements	New Infrastructure Project	UN	\$2,000,000	\$2,000,000
M1	On-System Road Rehabilitation	Match - FHWA ER	UN/LMI*	\$55,439,200	\$13,800,000
M2	Off-System Road Rehabilitation	Match - FEMA PA	UN/LMI*	\$45,043,700	\$7,308,635
M3	Early Warning System	Match - FEMA HMGP	UN/LMI*	\$3,207,400	\$756,000
M4	Hazardous Fuel Reduction Program	Match - FEMA HMGP	UN	\$8,465,986	\$475,000
M5	Neal Road Rehabilitation	Match - FHWA ER	UN	\$1,588,300	\$425,000
M6	On-System Culvert Replacement	Match - FHWA ER	UN	\$811,000	\$100,000
M7	On-System Hardscape Replacement	Match - FHWA ER	UN	\$767,100	\$75,000
M8	Off-System Culvert Repair	Match - FEMA PA	UN	\$750,000	\$50,000
M9	On-System Sign Replacement	Match - FHWA ER	UN	\$285,200	\$35,000
			<b>TOTAL</b>	<b>\$539,994,986</b>	<b>\$226,074,635</b>

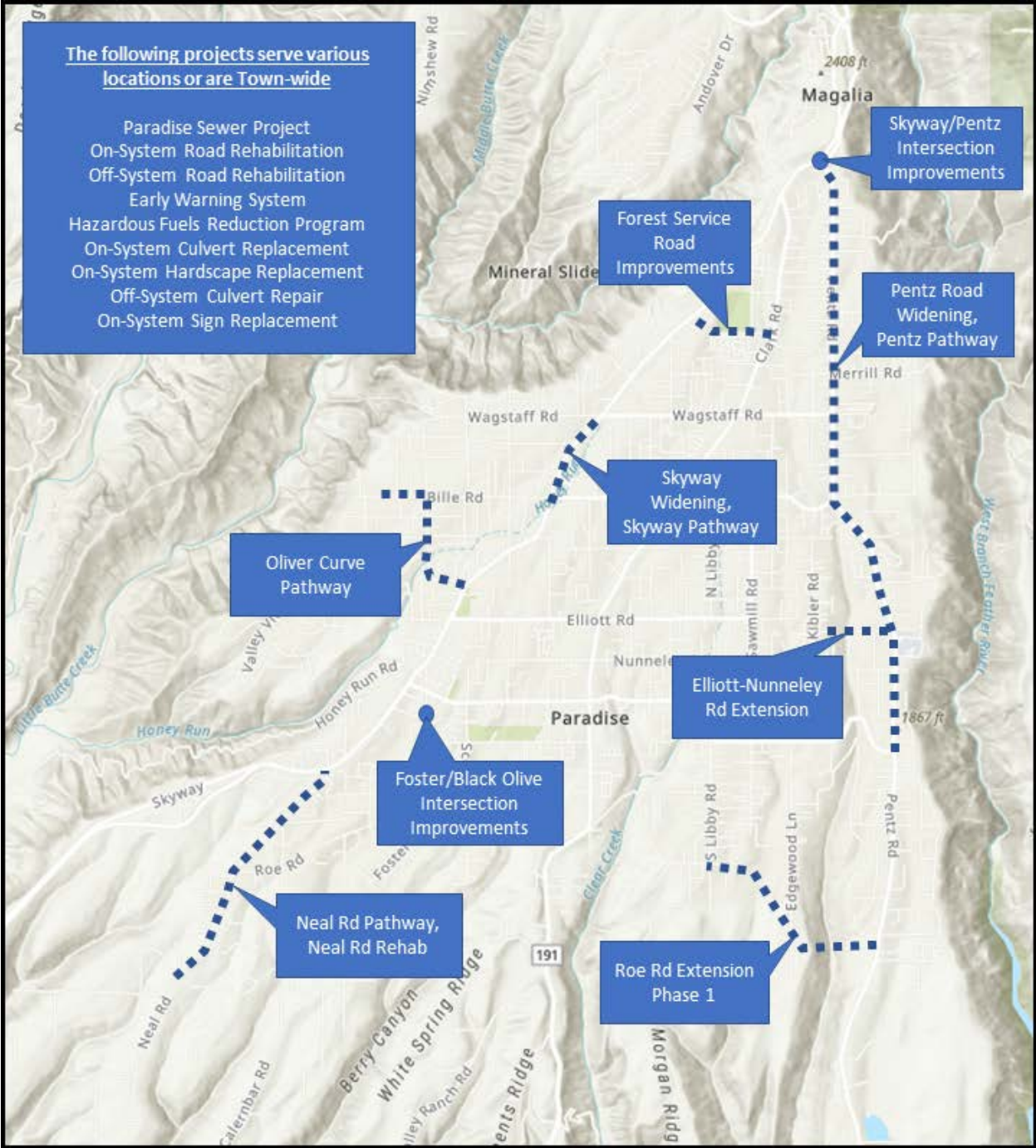
Key components and statistics of the proposed use of the overall allocation are specified below:

- **Previously Unfunded Match Requirements:** \$23,024,635 in funding dedicated to fulfilling existing match requirements, including road rehabilitation and early warning system.
- **New Standalone Infrastructure Projects:** \$203,050,000 in funding dedicated to constructing new, standalone infrastructure projects.
  
- **National Objective, Low Moderate Income:** \$60,400,000 in funding qualifies towards Low Moderate Income eligible projects.
- **National Objective, Urgent Need:** \$143,810,000 in funding qualifies towards Urgent Need eligible projects.
- **National Objective, Urgent Need/Low Moderate Income\*:** \$21,864,635 in funding is dedicated to projects which have town-wide service areas, including areas which qualify as Low Moderate Income.
  
- **Paradise Long Term Recovery Plan Project Statistics:** Below is a breakdown of the overall allocation's use divided by the Town's Long Term Recovery Plan Categories
  - o Evacuation Routes: \$94,718,635
  - o Sewer System: \$45,000,000
  - o Missing Road Segments: \$69,900,000
  - o Interconnected Path System: \$15,150,000
  - o Emergency Notification System: \$756,000
  - o Fuels Management: \$475,000
  - o Walkable Downtown: \$75,000
  
- **Paradise Sewer Project:** \$45,000,000 in dedicated funding. HCD allocation of \$30,000,000 for the design phase of the project and an additional \$15,000,000 is recommended from the overall Town allocation to be used towards the construction of the project.
  
- **Overall Allocation Leverage:** The Town of Paradise's total \$226,074,635 is proposed to leverage a total of \$539,994,986 combined from at least five separate funding sources. Note, of the total leveraged amount, the Town of Paradise is still seeking \$179,466,100 for the construction of the Paradise Sewer Project.

An overall Project Location Map can be found on the next page.

Project fact sheets which cover location, scope and submitted costs may be found in Appendix A: CDBG-DR Grant Projects.

The recommended projects represent the highest and best use of the CDBG-DR investment while establishing a critical network of projects, when taken globally, will transform Paradise for the next 100 years and more.



# CDBG-DR Project Grant List

## Project Location Map



## 11. Town of Paradise Reserve Project List

In the original Action Plan, a Reserve Project List was created to account for potential new funding from other sources, including Active Transportation Program Funding. With ATP funds now recommended for award, instead of creating a new Reserve Project List, a policy moving forward is hereby established:

Any newly available funding (ie selected projects come in under budget or additional external funding is secured) within the Town's CDBG-DR allocation will be dedicated to the Paradise Sewer Project construction phase. This policy will allow the program to keep pace with long-range planning and development of critical infrastructure projects.

## 12. Future Projects

The Town's overall project unmet need identified for the purposes of CDBG-DR Infrastructure consideration exceeded \$800M – while the \$199M infrastructure investment will clearly signify an unprecedented investment in the community's safety and housing recovery, much remains unfunded. Projects not selected will remain documented as critical priorities within the Town's overall recovery vision for other funding considerations at the local, state and federal levels.

## 13. Project Schedule Forecast

For the Recommended Project List, staff created a potential schedule of implementation and deliver, forecasting work to continue through 2028 on major efforts, with some projects minor projects reaching closeout in 2023. The Project Schedule Forecast is shown on the next page.

**CDBG-DR Project Grant List 22-1213 Schedule**

Priority	Project Title	Total Project Cost	CDBG-DR Project Grant Amount	Estimated Environmental Completion Year	Estimated Design & ROW Completion Year	Estimated Construction Completion Year
1	Paradise Sewer Project (Design APA-2)	\$39,791,100	\$30,000,000	2023	2025	N/A
1	Paradise Sewer Project (Construction)	\$184,675,000	\$15,000,000	2024	2025	2026
2	Roe Road Phase 1	\$60,400,000	\$60,400,000	2024	2026	2028
3	Pentz Road Widening	\$51,000,000	\$51,000,000	2024	2026	2027
3	Skyway/Pentz Intersection Improvements	\$4,500,000	\$4,500,000	2024	2025	2026
3	Pentz Pathway Project Phase II	\$23,293,000	\$1,000,000	2024	2026	2027
4	Upper Skyway Widening (Bille to Wagstaff)	\$15,000,000	\$15,000,000	N/A	N/A	2027
4	Skyway Connectivity Project (Bille to Wagstaff)	\$6,810,000	\$250,000	2024	2025	2026
5	Paradise ATP Gateway Project (Neal Road Class I)	\$13,068,000	\$800,000	2024	2025	2026
6	Elliott/Nunnelely Road Extension	\$7,500,000	\$7,500,000	2024	2025	2026
7	Oliver Curve Pathway Phase I	\$13,100,000	\$13,100,000	2024	2025	2026
8	Foster/Black Olive Intersection Improvements	\$2,500,000	\$2,500,000	2024	2025	2026
9	Forest Service Road Improvements	\$2,000,000	\$2,000,000	2024	2025	2026
M1	On-System Road Rehabilitation	\$55,439,200	\$13,800,000	Complete	Complete	2027
M2	Off-System Road Rehabilitation	\$45,043,700	\$7,308,635	Complete	Complete	2026
M3	Early Warning System	\$3,207,400	\$756,000	Complete	Complete	2023
M4	Hazardous Fuel Reduction Program	\$8,465,986	\$475,000	2023	2023	2026
M5	Neal Road Rehabilitation	\$1,588,300	\$425,000	Complete	Complete	2026
M6	On-System Culvert Replacement	\$811,000	\$100,000	Complete	Complete	2023
M7	On-System Hardscape Replacement	\$767,100	\$75,000	Complete	Complete	2023
M8	Off-System Culvert Repair	\$750,000	\$50,000	Complete	Complete	2023
M9	On-System Sign Replacement	\$285,200	\$35,000	Complete	Complete	2023
<b>TOTAL</b>		<b>\$539,994,986</b>	<b>\$226,074,635</b>			



## 14. Issues to Watch

### a. Changeable Message Sign Network Project

During the NOI review phase, the subject project was deemed ineligible due to the infrastructure proposed was for moveable message boards. Staff would like to work with HCD to modify the project description to permanent changeable signs, typically seen along State highways. Permanent signs could be added to Skyway at key locations. Messages displayed could read “ONE WAY EVACUATION ACTIVE, USE ALL LANES,” as necessary. This approach may simplify one-way/contraflow activation if installed on both ends of evacuation routes. Staff is not certain if the project modification is not feasible due to the nature the original Notice of Intent scoping.

*Acton Plan Amendment 1 Update: This project has been removed from the Project Grant List and will be further coordinated and developed in partnership with Butte County Public Works. Staff anticipates submitting this project for consideration of anticipated CDGB-DR Mitigation funding in 2023.*

### b. Low Moderate Income Projects

At this time, the Town has an additional requirement to implement \$73,984,047.67 of its allocation towards Low Moderate Income eligible requirements. As submitted, the Town’s project list relied on pre-fire income data which, in turn, made a handful of projects LMI eligible. As proposed, only \$60,400,000 in funding is proposed towards pre-fire LMI qualifying projects. It is anticipated that with the 2020 Census data release and further data, that more areas, if not the Town in its entirety, would be considered LMI qualifying. The LMI project threshold will be monitored and updated in future Action Plans or Adjustments.

*Acton Plan Amendment 1 Update: There are no further updates to this item, however, special notation to the project list includes projects which have large town-wide service areas and contain LMI-qualifying areas within them. These projects total \$21,864,635 and is estimated to serve up to 25% LMI-qualifying areas.*

### c. Program Schedule

With ongoing development of the CDBG-DR Infrastructure program, administrators with HCD are establishing a proposed expenditure deadline. Current estimates are being proposed for mid-2025. At this time, of the Town’s project list proposed, only a handful could feasibly be completed in this amount of time. Staff will be working continuously with HCD and HUD to establish a reasonable program end date which allows for the projects to be completed as efficiently as possible.

*Acton Plan Amendment 1 Update: There are no further updates to this item.*

## 15. Next Steps

In late August 2022, staff received notice of a potential schedule for next steps, summarized on the next page:

**Step 1) Allocation Notices Released (Complete)**

**Step 2) Due Diligence (Ongoing)**

Due diligence is a process by which HCD collects information from the Town about its policies and procedures in order to preliminarily assess the Town's capacity. Due diligence items may include, but are not limited to, written policies that outline how the entity carries out environmental review, Davis-Bacon labor compliance, procurement and timekeeping. Due diligence is a requirement from HUD passed on to the Grantee, the State of California/HCD.

Next steps:

An HCD representative has contacted the Town to request certain policies.

The list of due diligence documents will be inserted into the Master Standard Agreement (MSA) (Step 4) as special conditions unless they have already been cleared by another 2018 CDBG-DR program.

Timeline: Due by the end of January 2023.

### **Step 3) Authorizing Resolution (Complete)**

### **Step 4) Master Standard Agreement (MSA) Release**

HCD will provide each awardee with their MSA for execution in Grants Network.

Any due diligence policies and procedures not already found acceptable by HCD by the time the MSA is prepared will be a special condition in the MSA. All special conditions must be cleared prior to a project moving forward. See Step 2, Due Diligence and Step 6, Notice to Proceed (NTP).

Timeline: Expected in early 2023.

### **Step 5) Project Application**

Once the MSAs are executed, HCD will release project applications in Grants Network.

Subrecipients must complete an application for each project and submit it to HCD via Grants Network. Only projects submitted under the Notice of Intent (NOI) can be submitted as project applications.

Projects originally submitted under the NOI as Urgent Need can be submitted as an LMI project (if the LMI percentage or service area changed), but a project submitted under the NOI as LMI cannot be submitted as Urgent Need.

Timeline: Expected in early 2023.

### **Step 6) Notice to Proceed (NTP)**

An NTP is the final step before the subrecipient can begin expending funds, other than funds that were pre-approved by HCD for pre-construction work. An NTP requires the subrecipient to provide an updated schedule and performance milestones for each project prior to commencing work.

As described in the MSA, once an application is approved, each project must receive an NTP. An NTP will not be issued until Steps 1-5 are complete.

Timeline: Dependent on approval of the project applications, environmental review process, and clearance of MSA special conditions.

Appendix A: CDBG-DR Grant Projects



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	1
<b>Project Name</b>	Paradise Sewer Project (Design)
<b>Project Type</b>	New Infrastructure Project
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Sewer System
<b>Project Total Cost</b>	\$39,791,100
<b>CDBG-DR Project Grant Amount</b>	\$30,000,000
<b>Environmental Completion Year</b>	2023
<b>Design &amp; ROW Completion Year</b>	2024
<b>Construction Completion Year</b>	N/A

**Project Scope**

The Paradise Sewer Project includes all of the components and activities necessary to convert the core part of the Town (the Sewer Service Area) from on-site septic tank treatment to wastewater conveyance and treatment at the Chico Water Pollution Control Plant (WPCP).

**Project Description**

The next phase of the Paradise Sewer Project will be preparation of the engineering design of project components. During this design phase, several other key activities will occur to prepare the project for construction, namely right-of-way (ROW) acquisition, environmental permitting and connection payment. Each of these items are described in further detail below.

**Engineering Design**

The project consists of two major components—the core collection system and the export pipeline system. Because these two components are very different (sit in different geographical locations and are made up of slightly different types of infrastructure), each component will be designed by a different engineering firm. These two design efforts will go on in parallel, and will take approximately 18 to 24 months to complete. Both designs will be typical civil engineering efforts involving the creation of design drawings and specifications.

The engineering design effort will also involve obtaining certain types of construction permits, such as permission to cross highways and railroads.



### **ROW Acquisition**

Before a project can be constructed, the owner must acquire the legal right to install the infrastructure. For the core collection system, a vast majority of the sewer pipes and small pump stations will be installed within Town of Paradise right-of-way (roads). However, there may be several small areas where ROW will need to be acquired from private property owners, such as short lengths of sewer that must cross private land.

For the export pipeline system, two ROW situations exist:

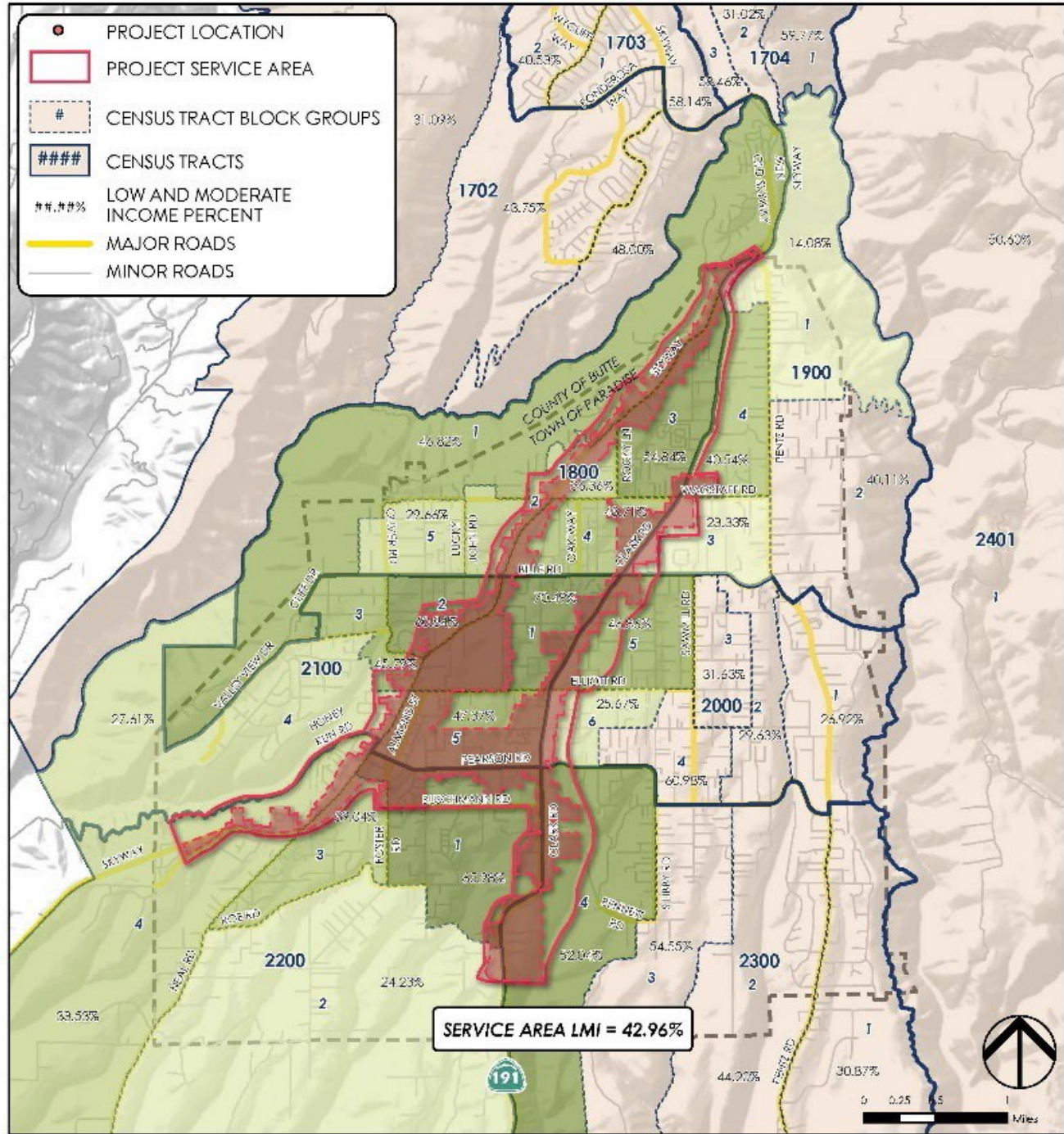
- Of the 18.2 miles of export pipeline length, 17.1 miles will be installed within Butte County road rights-of-way. The Town will obtain an encroachment permit from Butte County for this installation.
- For the 1.1 miles of export pipeline that crosses private property, the Town will obtain ROW from private property owners. This ROW will primarily be in the form of temporary (construction) and permanent easements for buried pipelines. The permanent easements usually allow for some continued surface use of the land over the pipeline, with certain limitations (e.g., no permanent structures placed over the top of the pipeline).

### **Environmental Permitting**

The Town will need to obtain environmental permits from certain state and federal agencies. Because obtaining these permits is often very complex and time consuming, they are usually handled as separate activities during the design phase. Because the core collection system will be installed within the Town of Paradise, in areas that have already been developed, it is likely that no significant environmental permits will be needed for that component. The export pipeline system crosses several water bodies (creeks) and 1.1 miles of undeveloped land, which will likely trigger the need to obtain environmental permits from the U.S. Army Corps of Engineers, U.S. Fish and Wildlife Service, National Marine Fisheries Service, California Department of Fish and Wildlife, and the Central Valley Regional Water Quality Control Board.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	1
<b>Project Name</b>	Paradise Sewer Project (Construction)
<b>Project Type</b>	New Infrastructure Project
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Sewer System
<b>Project Total Cost</b>	\$184,675,000
<b>CDBG-DR Project Grant Amount</b>	\$15,000,000
<b>Environmental Completion Year</b>	2024
<b>Design &amp; ROW Completion Year</b>	2025
<b>Construction Completion Year</b>	2026

**Project Scope**

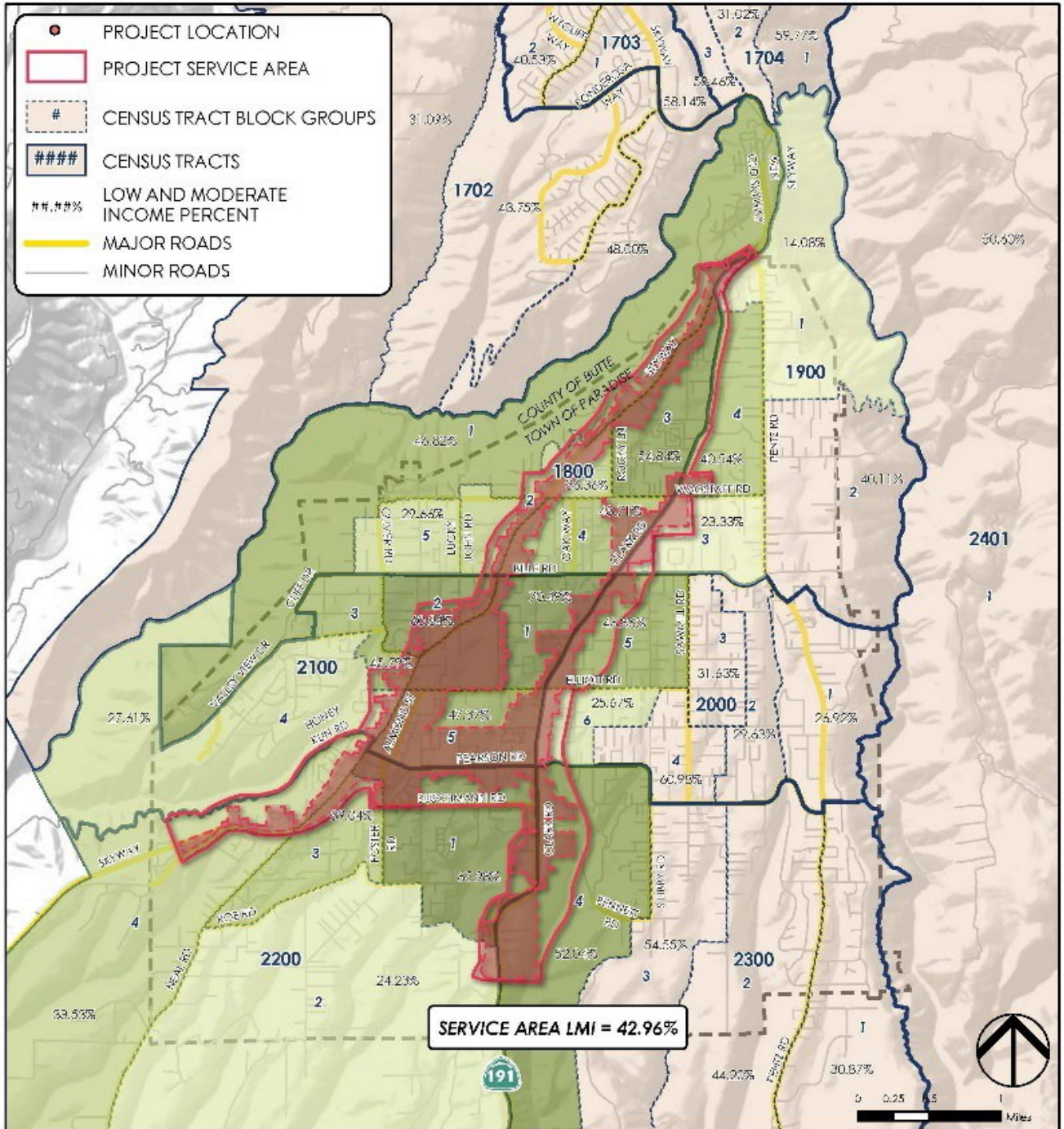
The Paradise Sewer Project includes all of the components and activities necessary to convert the core part of the Town (the Sewer Service Area) from on-site septic tank treatment to wastewater conveyance and treatment at the Chico Water Pollution Control Plant (WPCP).

**Project Description**

The Paradise Sewer Project consists of three primary components: 1) a wastewater collection system consisting of service connections of individual parcels within a designated service area to sewer lines and lift stations; 2) an 18-mile export pipeline to convey Paradise wastewater to the Chico WPCP; and 3) connection to the Chico WPCP where the Paradise wastewater will be treated.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	2
<b>Project Name</b>	Roe Road Phase 1
<b>Project Type</b>	New Infrastructure Project
<b>HUD National Objective</b>	Low-Moderate Income
<b>Long-Term Recovery Plan</b>	Missing Road Segment
<b>Project Total Cost</b>	\$60,400,000
<b>CDBG-DR Project Grant Amount</b>	\$60,400,000
<b>Environmental Completion Year</b>	2024
<b>Design &amp; ROW Completion Year</b>	2026
<b>Construction Completion Year</b>	2028

**Project Scope**

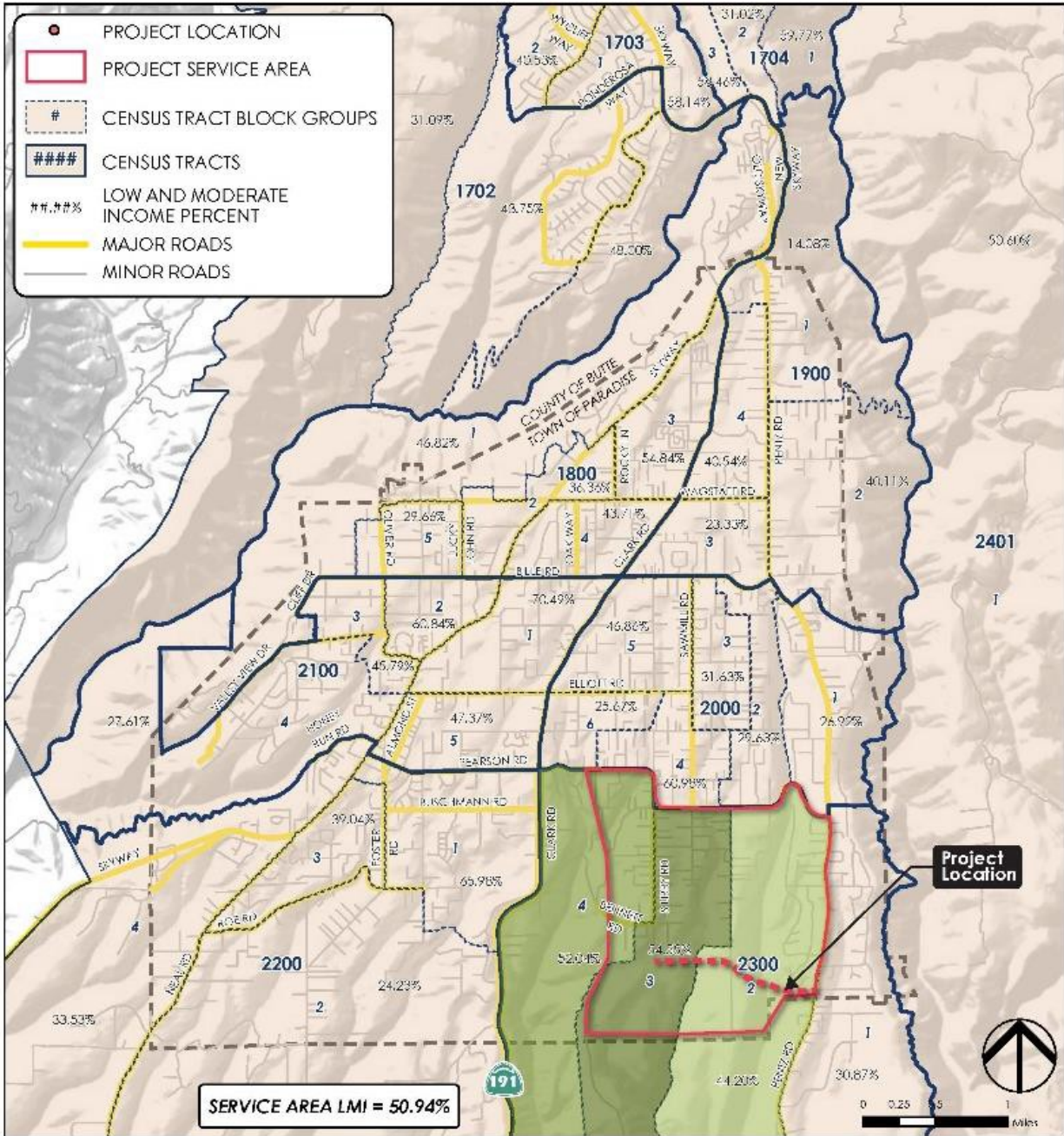
Roe Road Phase 1 Project will construct a new three lane 1.25-mile roadway with wide shoulders. The project will include a Class I multi-use pathway, ADA curb ramps, storm drain infrastructure, and intersections with Pentz Road, Edgewood Lane, and South Libby Road.

**Project Description**

Roe Road Phase 1 project is part of a five-phase project to construct a new east-west roadway connection between Skyway and Pentz Road. The proposed project will construct 1.25-miles of roadway between South Libby Road and Pentz Road to improve circulation and connectivity throughout the Town and provide alternative ingress/egress routes for residential neighborhoods. The project will also construct a parallel Class I bikeway for travel by people walking and bicycling and provides first responders a dedicated bi-directional travel lane during emergency events.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	3
<b>Project Name</b>	Pentz Road Widening
<b>Project Type</b>	New Infrastructure Project
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Evacuation Routes
<b>Project Total Cost</b>	\$51,000,000
<b>CDBG-DR Project Grant Amount</b>	\$51,000,000
<b>Environmental Completion Year</b>	2024
<b>Design &amp; ROW Completion Year</b>	2026
<b>Construction Completion Year</b>	2027

**Project Scope**

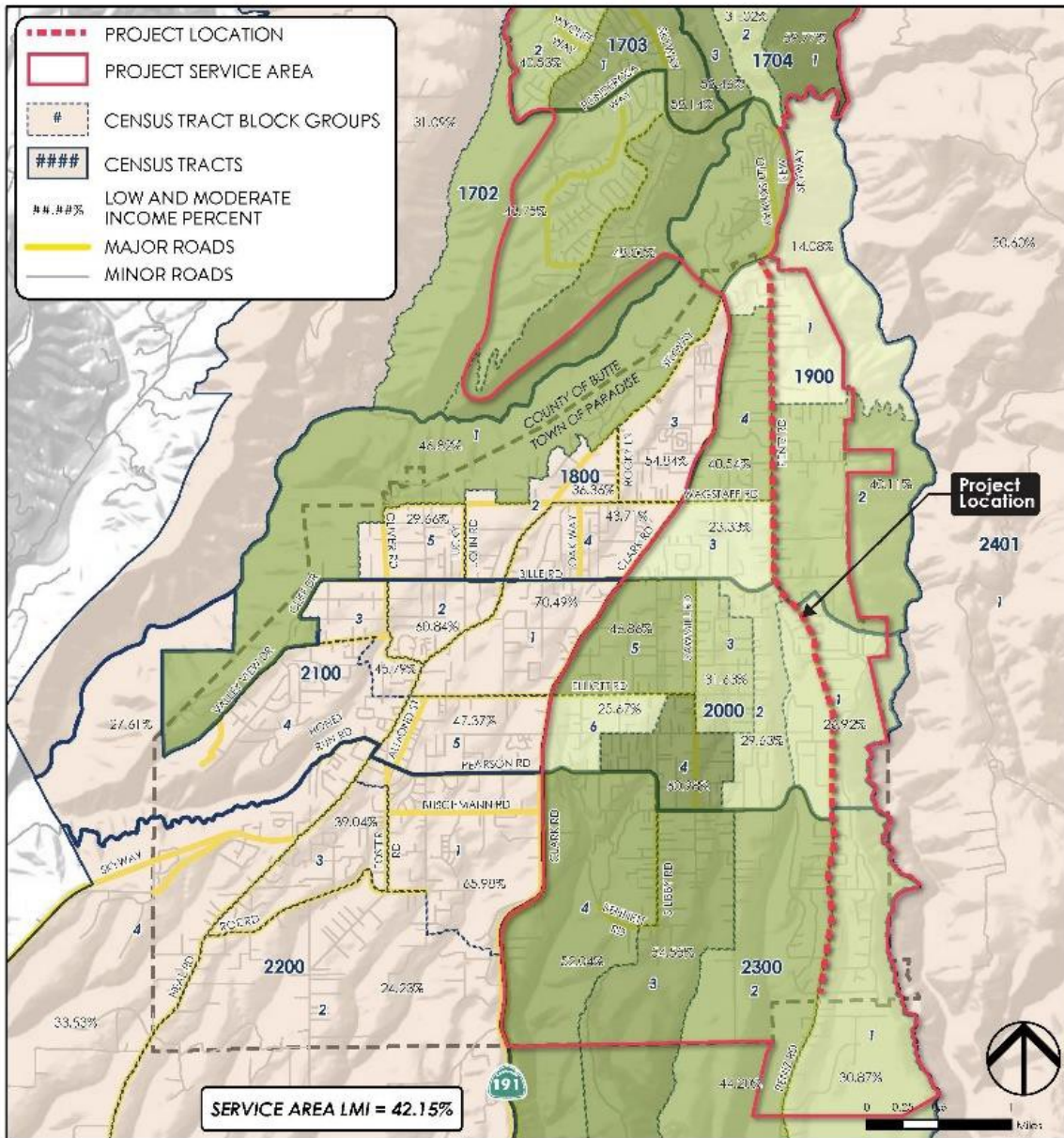
The Pentz Road Widening project will widen Pentz Road from Skyway to the southern Town limits to include a 12-foot-wide center turn lane, widened shoulders, and a multi-use pathway. The project builds upon the FHWA disaster recovery efforts that are rehabilitating the existing roadway pavement.

**Project Description**

Pentz Road serves as a primary north-south ingress/egress route for Town residents. Widening the road will improve evacuation efficiency along this route, provide an adequate shoulder to park disabled vehicles and reduce fire fuel proximity to the traveling public. The project proposes a 10-foot-wide Class I multi-use facility with 2-foot shoulders, lighting, storm drain accommodations, ADA ramps, and crossing surface improvements.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

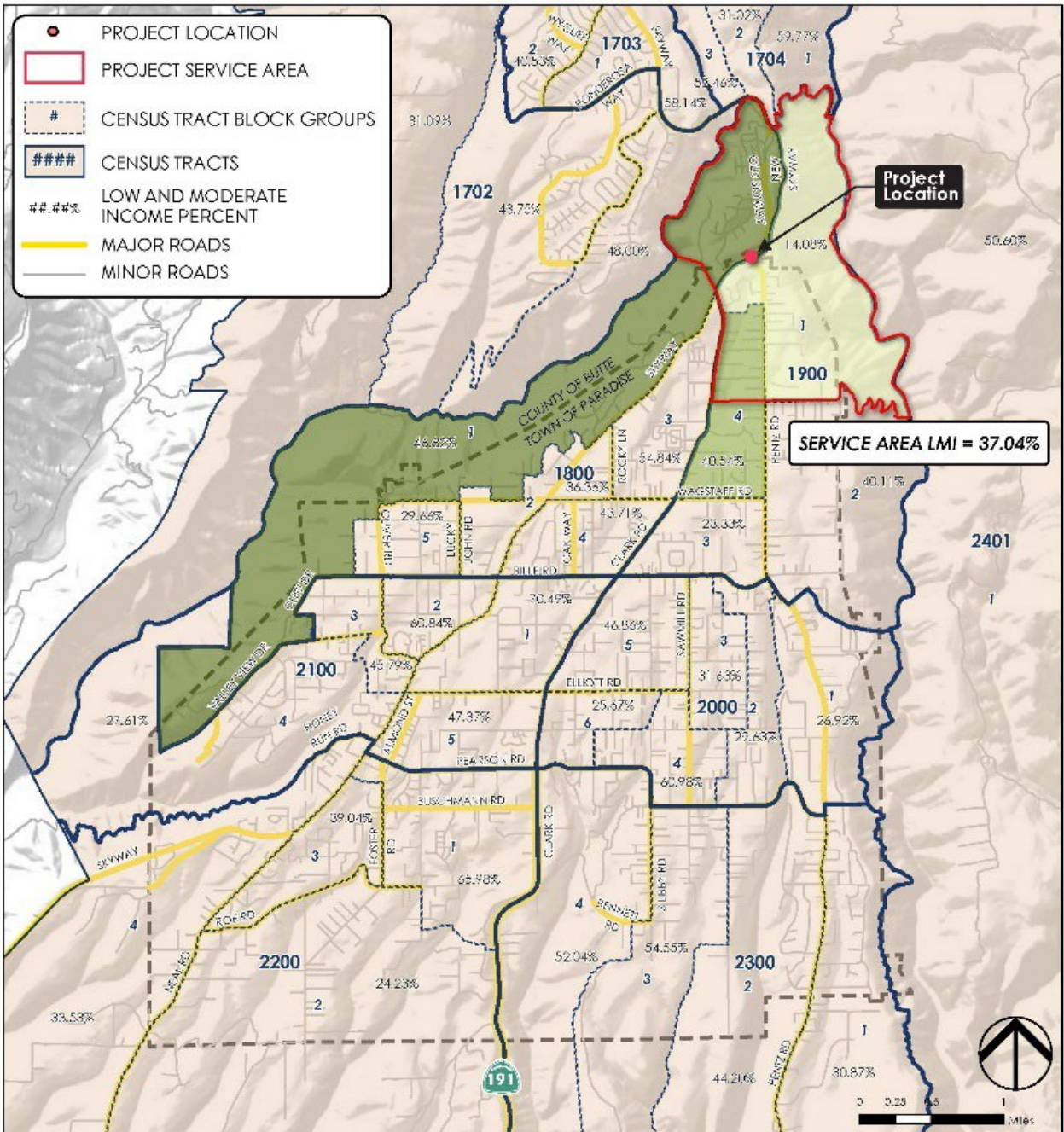
<b>Allocation Priority</b>	3
<b>Project Name</b>	Skyway/Pentz Intersection Improvements
<b>Project Type</b>	New Infrastructure Project
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Evacuation Routes
<b>Project Total Cost</b>	\$4,500,000
<b>CDBG-DR Project Grant Amount</b>	\$4,500,000
<b>Environmental Completion Year</b>	2024
<b>Design &amp; ROW Completion Year</b>	2025
<b>Construction Completion Year</b>	2026

**Project Scope**

The Skyway/Pentz Intersection Improvements project will increase capacity with the construction of additional turn lanes and will provide for large vehicle turning radius. The project will require right-of-way acquisition.

**Project Description**

The Skyway/Pentz Intersection Improvements project will construct additional turn lanes and a traffic signal system or a roundabout at the existing narrow, Two-Way Stop Controlled Skyway/Pentz intersection. Additional capacity and large vehicle turning space is needed at this location for more efficient emergency services. The control type decision will be made early, during the engineering feasibility study phase of the project. The project includes right-of-way acquisition in the intersection vicinity which is required to accommodate the larger intersection footprint that is anticipated.





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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	3
<b>Project Name</b>	Pentz Pathway Project Phase II
<b>Project Type</b>	New Infrastructure Project
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Interconnected Path System
<b>Project Total Cost</b>	\$23,293,000
<b>CDBG-DR Project Grant Amount</b>	\$1,000,000
<b>Environmental Completion Year</b>	2024
<b>Design &amp; ROW Completion Year</b>	2026
<b>Construction Completion Year</b>	2027

**Project Scope**

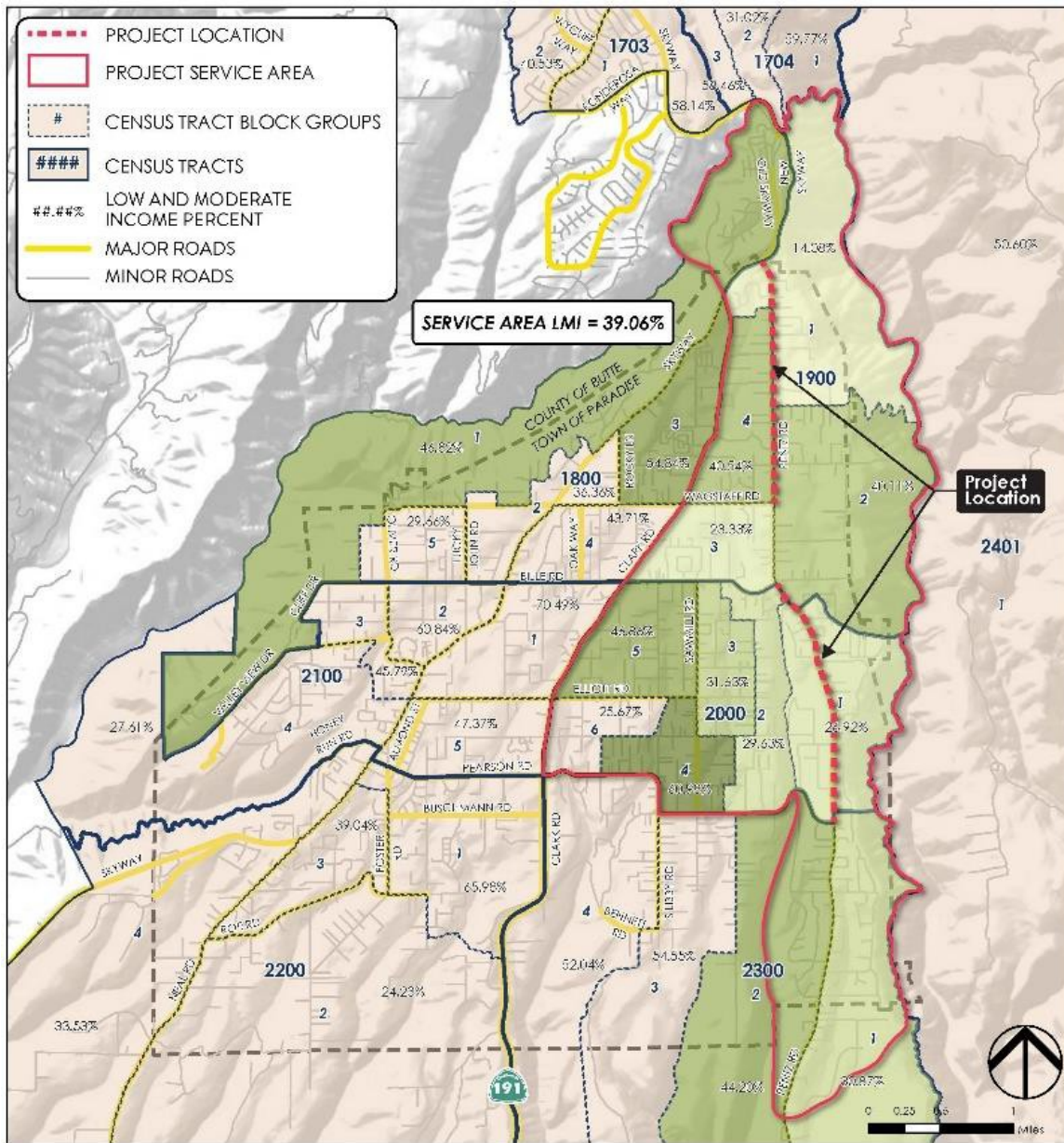
The Pentz Pathway Phase II Project will construct 16,896 linear feet of a 10-foot-wide Class I multi-use facility complete with 2-foot-wide shoulders, lighting, and storm drain accommodations between Skyway to Wagstaff Road and Bille Road to Malibu Drive. Additional improvements include 80 new ADA ramps, 7 new RRFB signals, and 27 crossing surface improvements.

**Project Description**

The proposed project will provide infrastructure improvements for people walking and bicycling in the corridor to reach destinations throughout Town. The project will extend from the recently constructed Pentz Project Phase I north to Skyway, as well as south to Pearson. The project proposes a 10-foot-wide Class I multi-use facility with 2-foot shoulders, lighting, storm drain accommodations, ADA ramps, RRFB's, and crossing surface improvements.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	4
<b>Project Name</b>	Upper Skyway Widening (Billie to Wagstaff)
<b>Project Type</b>	New Infrastructure Project
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Evacuation Routes
<b>Project Total Cost</b>	\$15,000,000
<b>CDBG-DR Project Grant Amount</b>	\$15,000,000
<b>Environmental Completion Year</b>	N/A
<b>Design &amp; ROW Completion Year</b>	N/A
<b>Construction Completion Year</b>	2027

**Project Scope**

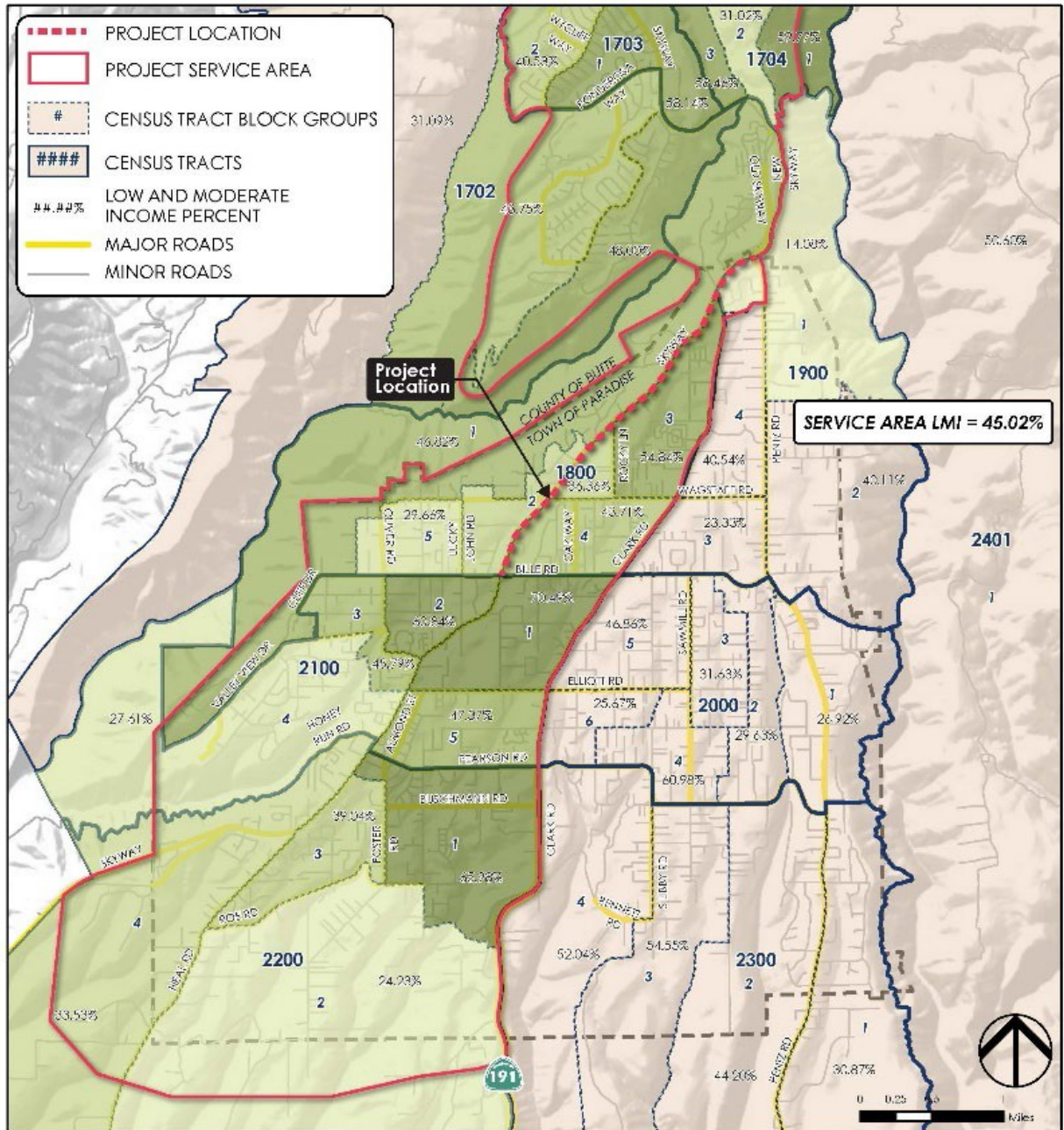
The Upper Skyway Widening project will widen Upper Skyway from Bille Road to Pentz Road (2.7 miles) to include a 12-foot-wide center turn lane, widened shoulders, and a multi-use pathway. The project builds upon the FHWA disaster recovery efforts.

**Project Description**

Skyway serves as the primary ingress/egress route for Town residents. Widening the road will improve evacuation along this route, provide an adequate shoulder to park disabled vehicles and reduce fire fuel proximity to the traveling public. The project includes a grade separated multi-use bike and pedestrian pathway create an interconnected path system. This pathway can function as an emergency ingress/egress during future evacuation events and provide an additional fire break.



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NOTE: This map is for Town of Paradise only. All other LMI's are for the county.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	4
<b>Project Name</b>	Skyway Connectivity Project (Bille to Wagstaff)
<b>Project Type</b>	New Infrastructure project
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Interconnected Path System
<b>Project Total Cost</b>	\$6,810,000
<b>CDBG-DR Project Grant Amount</b>	\$250,000
<b>Environmental Completion Year</b>	2024
<b>Design &amp; ROW Completion Year</b>	2025
<b>Construction Completion Year</b>	2026

**Project Scope**

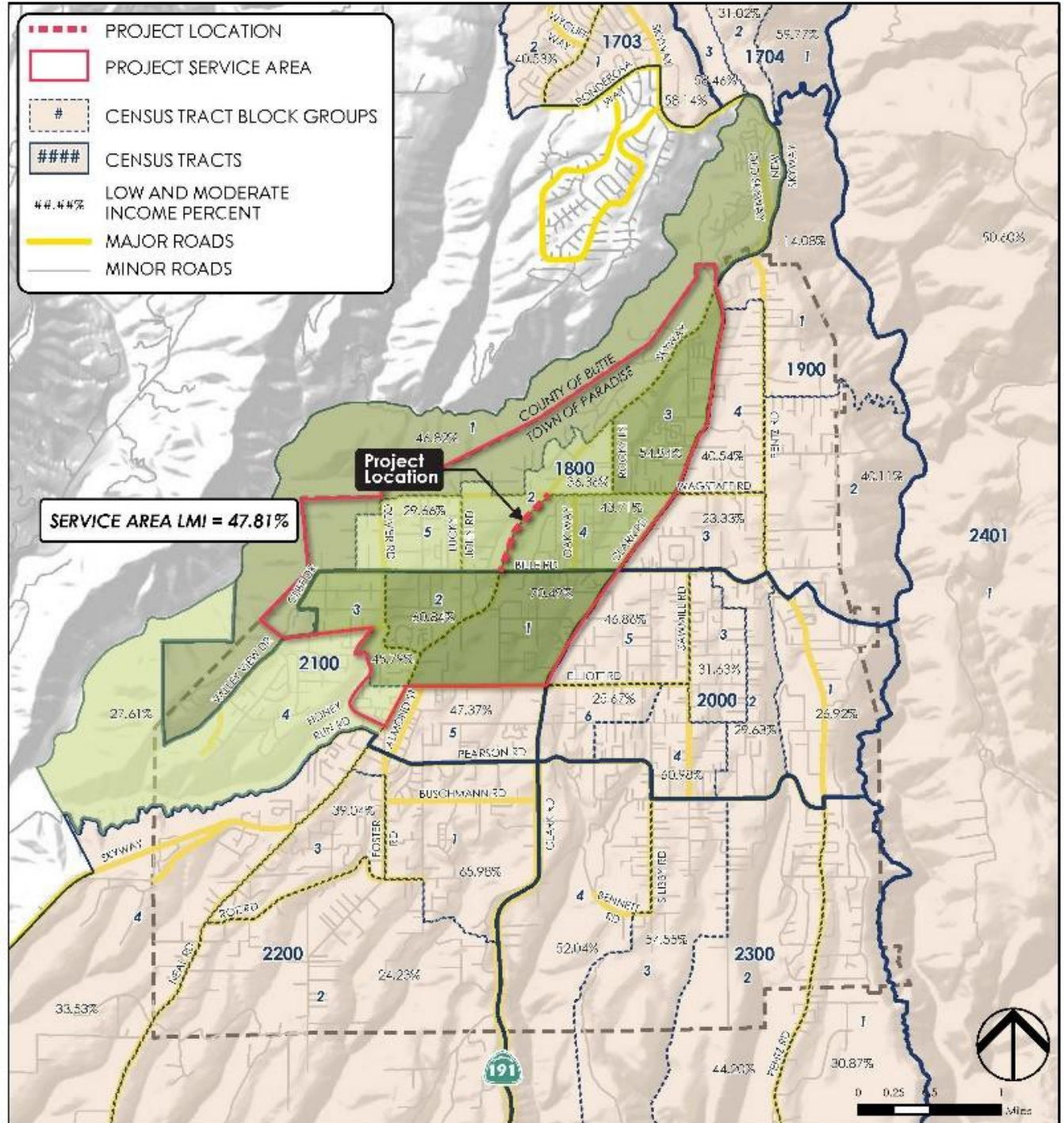
The Skyway Connectivity Project will construct 5 segments of sidewalk infill totaling 4,255 linear feet, 20 new ADA ramps, and stripe 3,165 linear feet of on-street bicycle lanes between Wagstaff Road and Bille Road. The project also constructs 20 ADA ramps and undergrounds overhead utilities.

**Project Description**

The proposed project will provide infrastructure improvements for people walking and bicycling in the corridor to reach destinations throughout Town. The proposed improvements serve a dual purpose and provide increased capacity for citizens as well as ingress/egress for emergency response vehicles during evacuation events.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	5
<b>Project Name</b>	Paradise ATP Gateway Project (Neal Road Class I)
<b>Project Type</b>	New Infrastructure Project
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Interconnected Path System
<b>Project Total Cost</b>	\$13,068,000
<b>CDBG-DR Project Grant Amount</b>	\$800,000
<b>Environmental Completion Year</b>	2024
<b>Design &amp; ROW Completion Year</b>	2025
<b>Construction Completion Year</b>	2026

**Project Scope**

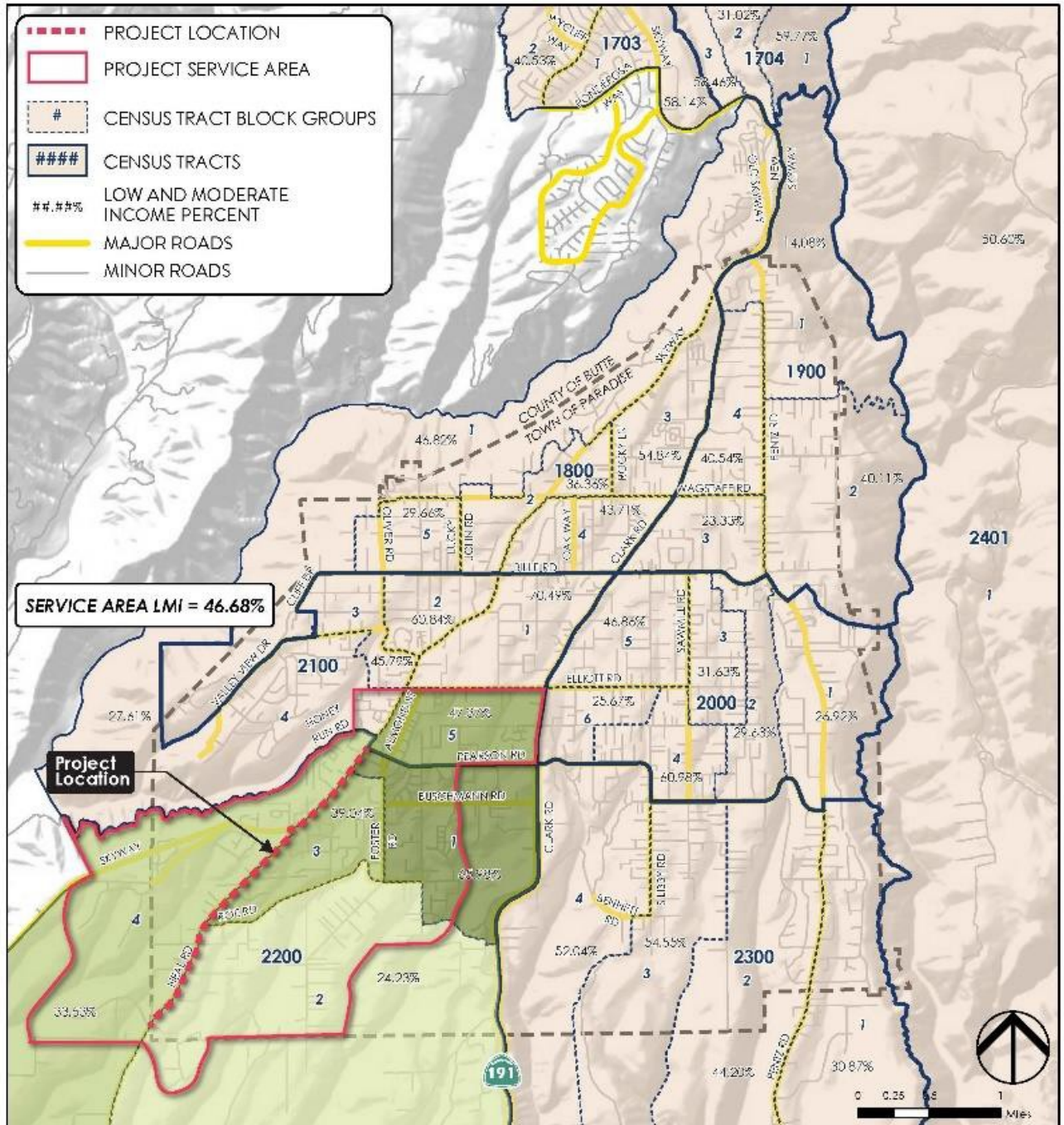
The Paradise Gateway Project will construct an 8,554-foot long, grade-separated, Class I multi-use facility along Neal Road. The project also constructs 50 ADA ramps, up to 3 Rectangular Rapid Flashing Beacons (RRFBs), and undergrounds overhead utilities.

**Project Description**

The proposed project will provide infrastructure improvements for people walking and bicycling in the corridor to reach destinations throughout Town. The project will provide an 8,554-foot grade-separated, Class I multi-use facility along Neal Road, 50 ADA ramps, up to 3 RRFBs.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	6
<b>Project Name</b>	Elliott/Nunneley Road Extension
<b>Project Type</b>	New Infrastructure Project
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Missing Road Segment
<b>Project Total Cost</b>	\$7,500,000
<b>CDBG-DR Project Grant Amount</b>	\$7,500,000
<b>Environmental Completion Year</b>	2024
<b>Design &amp; ROW Completion Year</b>	2025
<b>Construction Completion Year</b>	2026

**Project Scope**

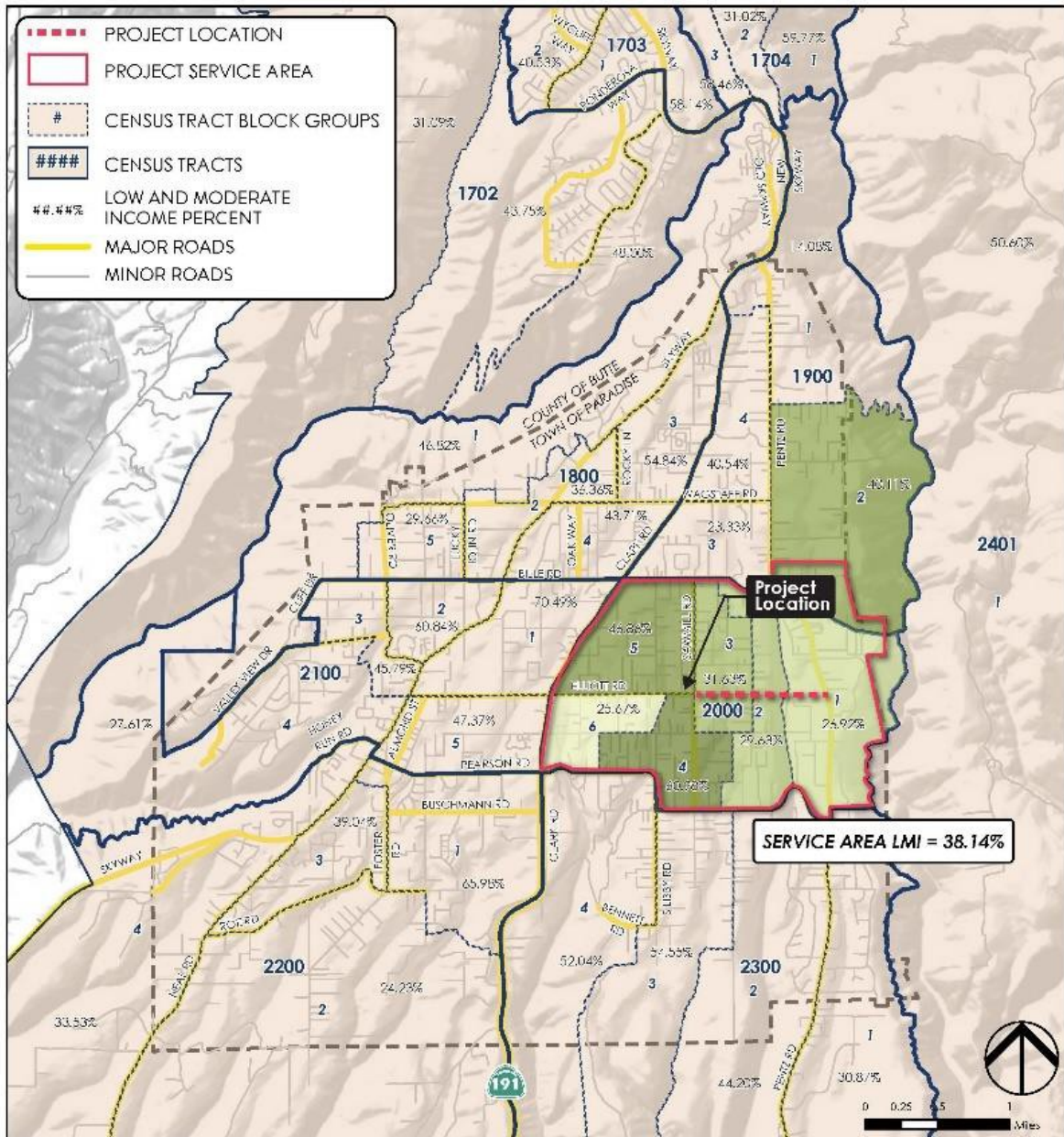
The Elliott-Nunneley Road Extension Project will extend the existing roadway 0.7-miles from its easterly terminus to Pentz Road. The extension will include a two-lane roadway with sidewalks, bike lanes, and lighting.

**Project Description**

The project will extend either Nunneley or Elliott Road 0.7-miles east to Pentz Road and provide alternative ingress/egress for the neighborhood as well as interconnectivity between primary evacuation routes within Town. The project also supports daily multimodal access and circulation needs of the community. The project improves access to evacuation routes, completes missing road segments, reduces dead-end streets, reduces fire fuel proximity to the roadway, and is consistent with Town Long-Term Recovery Plan.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	7
<b>Project Name</b>	Oliver Curve Pathway Phase I
<b>Project Type</b>	New Infrastructure Project
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Interconnected Path System
<b>Project Total Cost</b>	\$13,100,000
<b>CDBG-DR Project Grant Amount</b>	\$13,100,000
<b>Environmental Completion Year</b>	2024
<b>Design &amp; ROW Completion Year</b>	2025
<b>Construction Completion Year</b>	2026

**Project Scope**

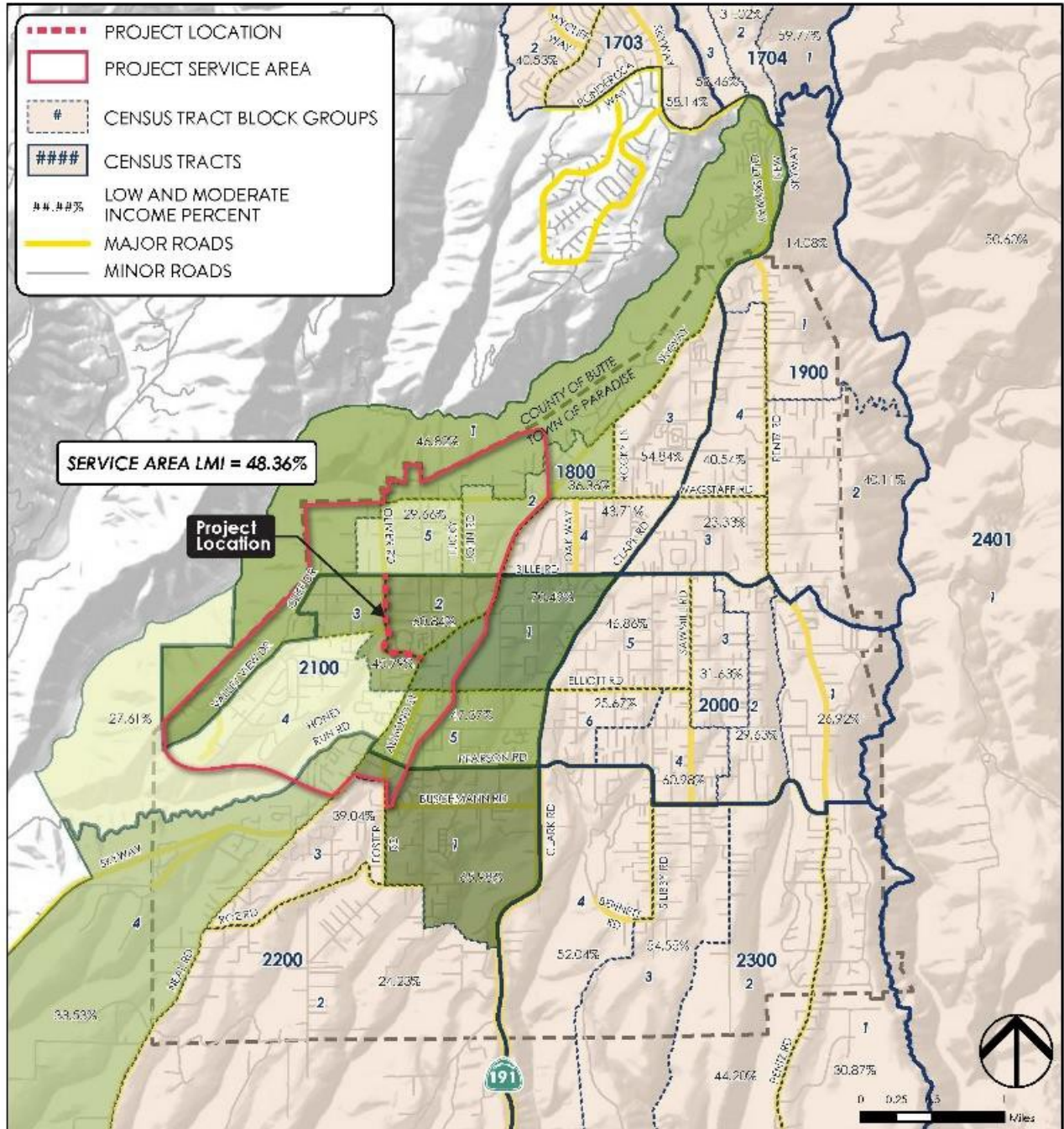
The Oliver Curve Pathway Phase I project will construct a 10-foot-wide Class I multi-use facility complete with 2-foot-wide shoulders, lighting, and storm drain accommodations. Additional improvements include at least 17 new ADA ramps, 1 new crosswalk, and retaining walls.

**Project Description**

The Oliver Curve Pathway Project Phase I proposes a Class I pathway on Oliver Road, from Skyway to Bille Park along Bille Road. The multi-use facility is 10 feet wide with 2-foot shoulders and includes at least 17 ADA ramps, pathway lighting, and retaining walls along Honey Run Creek. The project will provide improved access for people walking and bicycling to access destinations throughout Town including improved connectivity to the Yellowstone Kelly Heritage Trail and Bille Park.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	8
<b>Project Name</b>	Foster/Black Olive Intersection Improvements
<b>Project Type</b>	New Infrastructure Project
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Evacuation Routes
<b>Project Total Cost</b>	\$2,500,000
<b>CDBG-DR Project Grant Amount</b>	\$2,500,000
<b>Environmental Completion Year</b>	2024
<b>Design &amp; ROW Completion Year</b>	2025
<b>Construction Completion Year</b>	2026

**Project Scope**

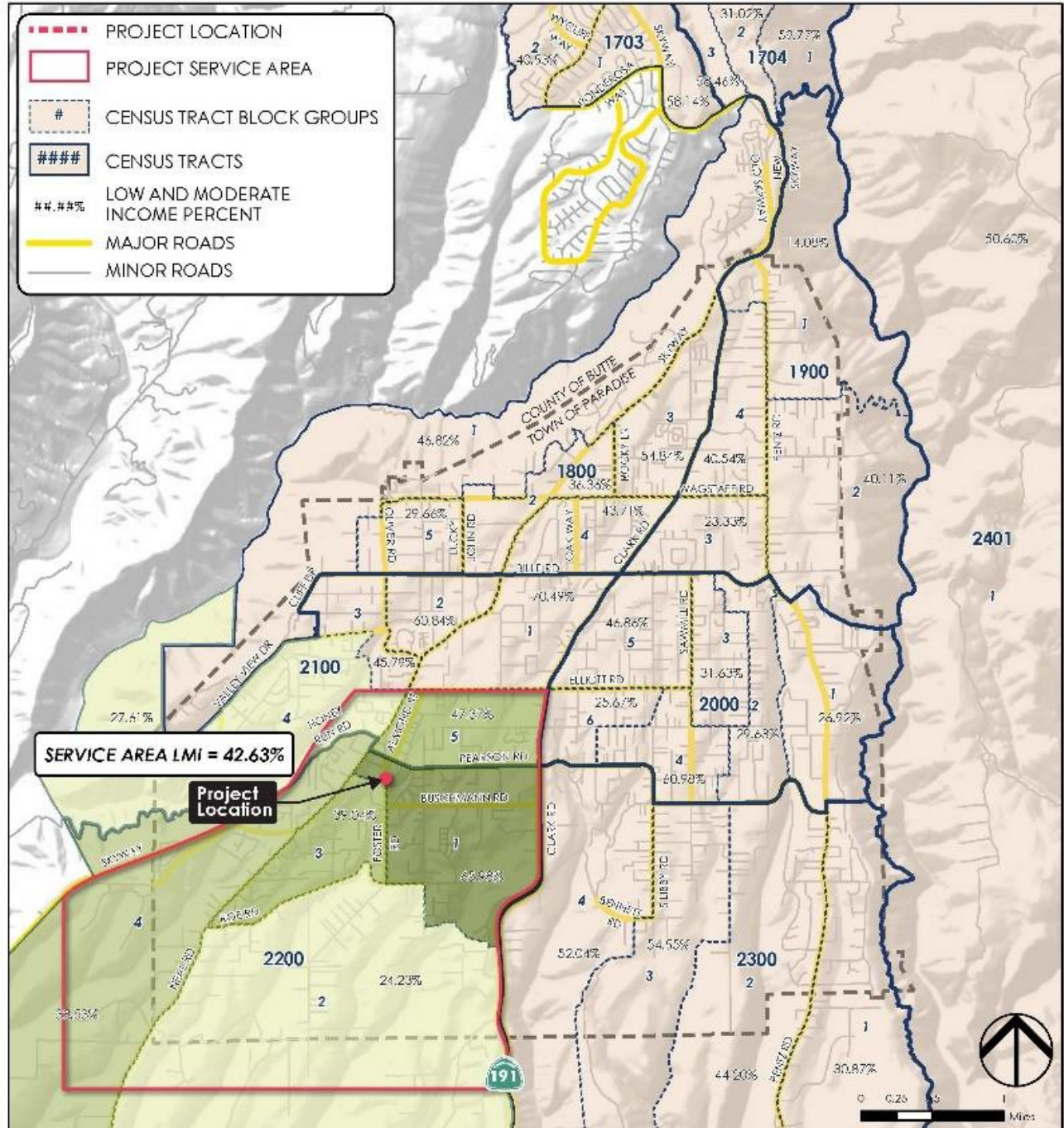
The Black Olive/Foster Intersection Improvements project will include roadway realignment, the construction of turn lanes, and the installation of a traffic signal or a roundabout.

**Project Description**

The Black Olive/Foster Intersection Improvements project will realign Black Olive Drive both horizontally and vertically through the Foster Drive intersection, construct additional turn lanes, and revise the intersection controls. The project includes constructing either a traffic signal system or roundabout. The intersection control decision will be made during the engineering feasibility study (early phase) of the project. The project includes right-of-way acquisition in the intersection vicinity which will be required to realign the roadway in accordance with nationally recognized design guidelines.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	9
<b>Project Name</b>	Forest Service Road Improvements
<b>Project Type</b>	New Infrastructure Project
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Missing road Segment
<b>Project Total Cost</b>	\$2,000,000
<b>CDBG-DR Project Grant Amount</b>	\$2,000,000
<b>Environmental Completion Year</b>	2024
<b>Design &amp; ROW Completion Year</b>	2025
<b>Construction Completion Year</b>	2026

**Project Scope**

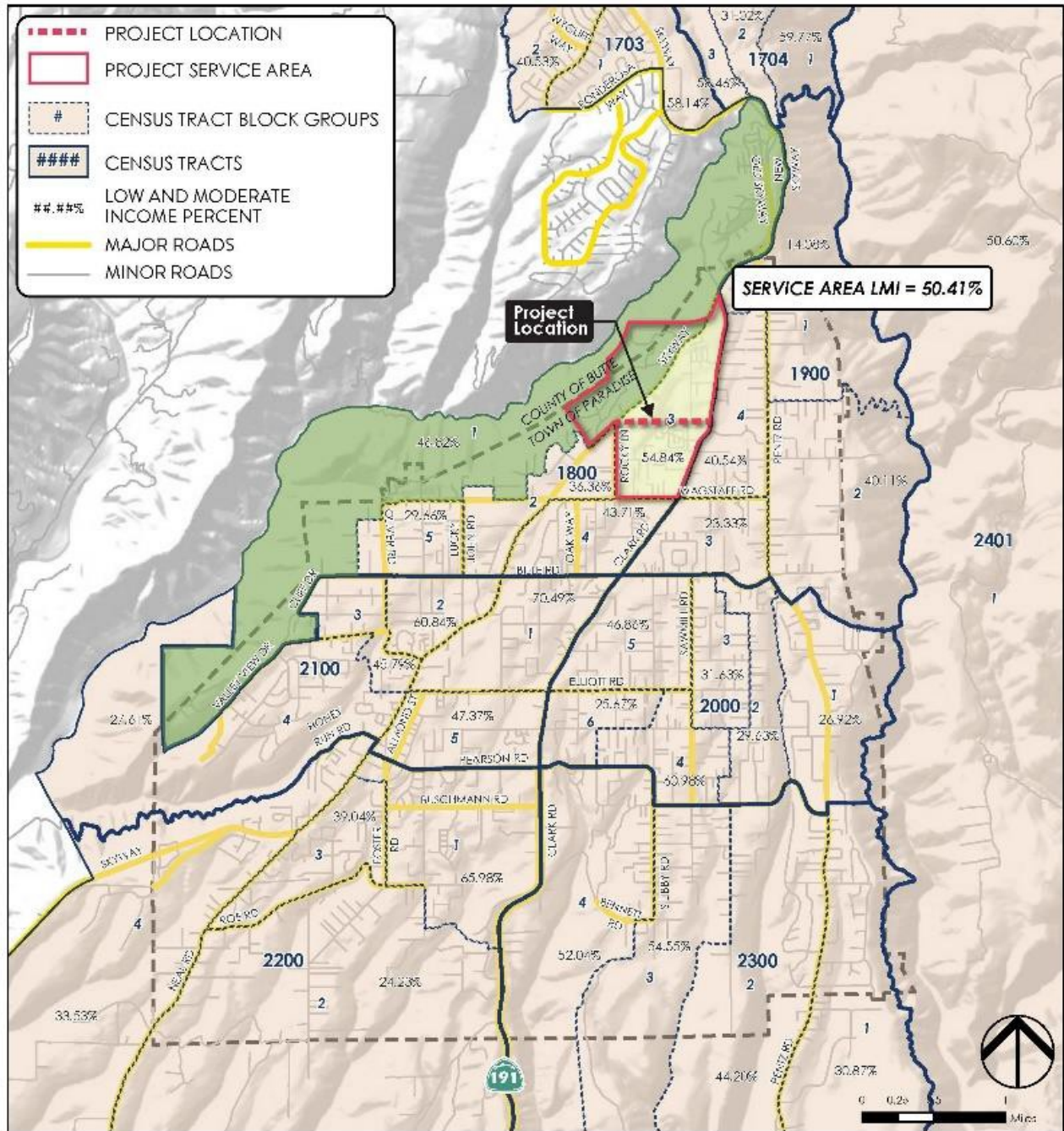
The project acquires the right of way and improves approximately 1,940 feet of Forest Service Road by removing a layer of existing pavement via Cold Plane (CP) and resurfacing with hot mix asphalt overlay (HMA). In addition, the project extends the road from its current east-west alignment 900 feet west to connect to Skyway. Improvements include paving, striping, new shoulders, bike lane, and drainage facilities.

**Project Description**

The project improves and extends Forest Service Road, an east-west route connecting Clark Road to a public roadway. Butte County Fire Station 35 is at the corner of Forest Service Road and Moore Road. The improved roadway will provide a missing connection between Skyway and Clark Road, primary evacuation routes for the community.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	M1
<b>Project Name</b>	On-System Road Rehabilitation
<b>Project Type</b>	Match – FHWA ER
<b>HUD National Objective</b>	Unmet Need/Low Moderate Income
<b>Long-Term Recovery Plan</b>	Evacuation Routes
<b>Project Total Cost</b>	\$55,439,200
<b>CDBG-DR Project Grant Amount</b>	\$13,800,000
<b>Environmental Completion Year</b>	Complete
<b>Design &amp; ROW Completion Year</b>	Complete
<b>Construction Completion Year</b>	2027

**Project Scope**

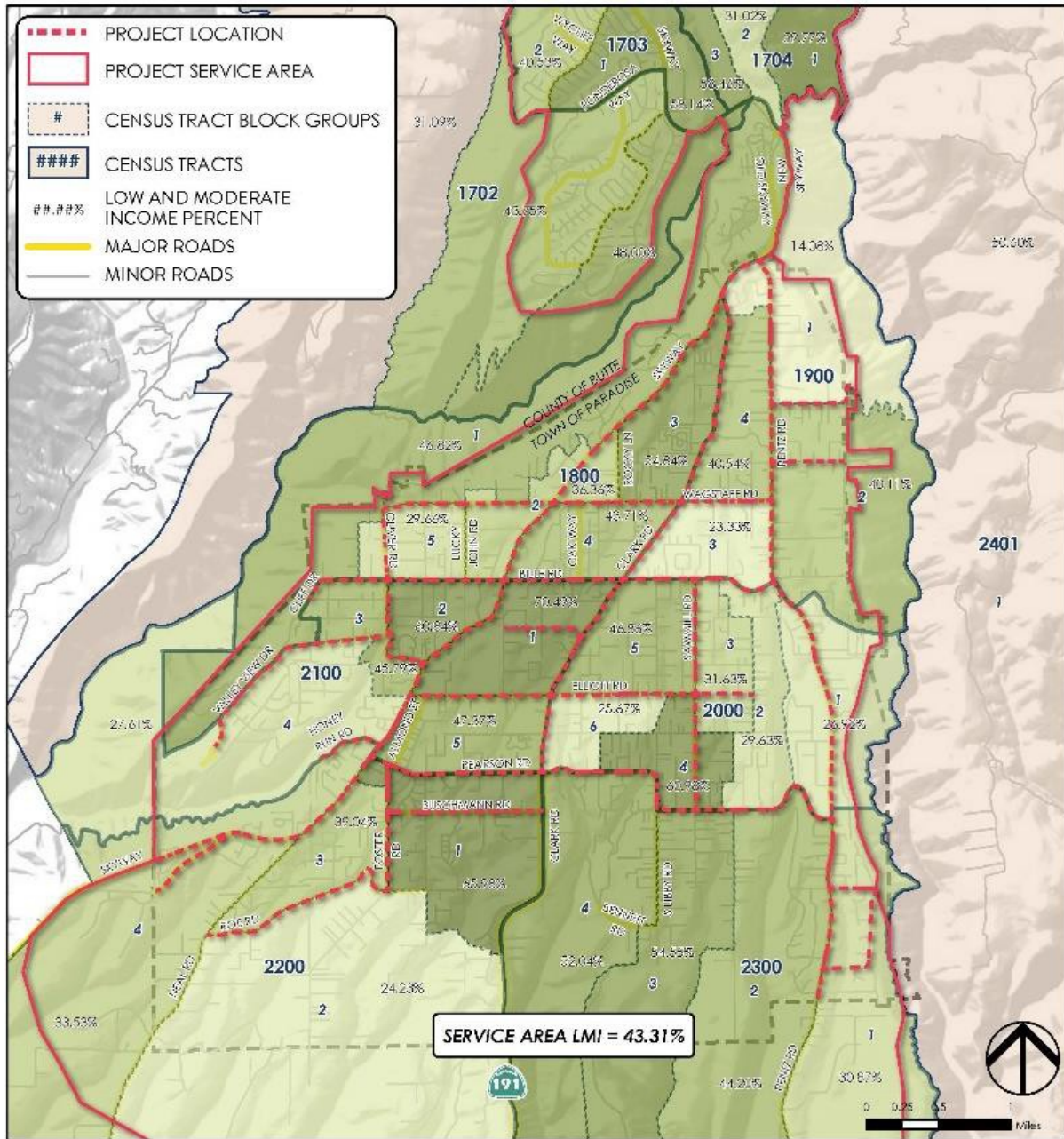
The On-System Road Rehabilitation Project repairs damaged sections of roadway and re-striping when necessary to rehabilitate 32 miles of roadway segments of on-system roadway. The project includes a combination of pavement rehabilitation strategies depending on the severity of damage, modifications to nine signalized intersections, and construction of 48 ADA compliant curb ramps.

**Project Description**

The project will repair 32 miles of on-system roadways that sustained heavy damage in the wake of the Camp Fire and debris removal efforts. The critical condition of the current roadways risks pavement failure and creates unsafe road conditions. The project will improve safety along public roads that are part of the federal-aid system. These arterial roadways are either evacuation routes or primary east-west connections to the evacuation routes.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	M2
<b>Project Name</b>	Off-System Road Rehabilitation
<b>Project Type</b>	Match – FEMA PA
<b>HUD National Objective</b>	Unmet Need/ Low Moderate Income
<b>Long-Term Recovery Plan</b>	Evacuation Routes
<b>Project Total Cost</b>	\$45,043,700
<b>CDBG-DR Project Grant Amount</b>	\$7,308,635
<b>Environmental Completion Year</b>	Complete
<b>Design &amp; ROW Completion Year</b>	Complete
<b>Construction Completion Year</b>	2026

**Project Scope**

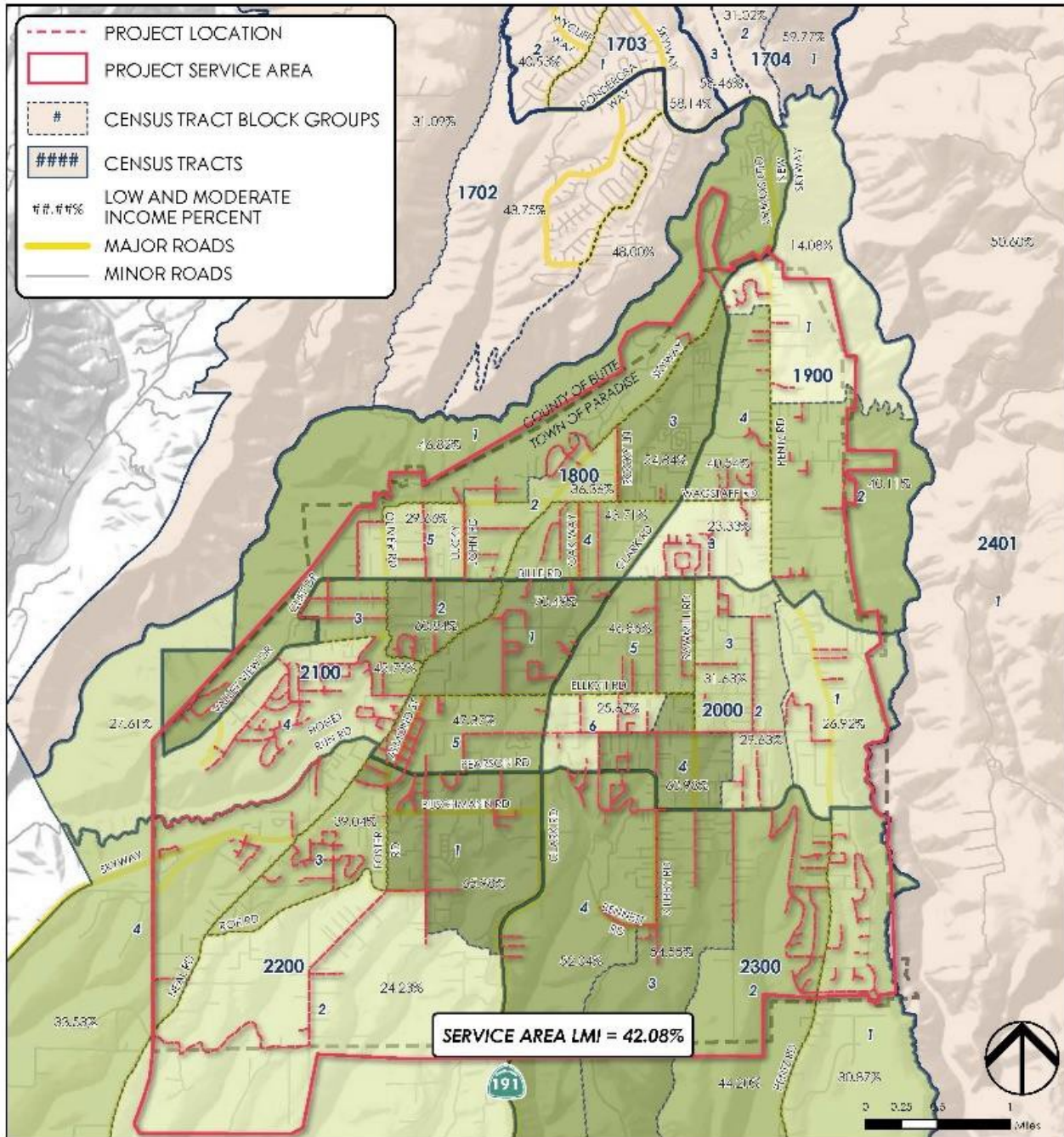
The Off-System Road Rehabilitation Project repairs damaged sections of roadway and re-striping when necessary to rehabilitate 47 miles of roadway segments of on-system roadway. The project also upgrades non-compliant ADA curb ramps.

**Project Description**

The project will repair 47 miles of off-system roadways that sustained heavy damage in the wake of the Camp Fire. The critical condition of the current roadways risks pavement failure and creates unsafe road conditions. The project will improve safety along public roads that are not part of the federal-aid system. These roads include local roads and rural minor collectors, which provide evacuation routes connecting to the federal-aid system.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	M3
<b>Project Name</b>	Early Warning System
<b>Project Type</b>	Match – FEMA HMGP
<b>HUD National Objective</b>	Unmet Need/ Low Moderate Income
<b>Long-Term Recovery Plan</b>	Emergency Notification
<b>Project Total Cost</b>	\$3,207,400
<b>CDBG-DR Project Grant Amount</b>	\$756,000
<b>Environmental Completion Year</b>	Complete
<b>Design &amp; ROW Completion Year</b>	Complete
<b>Construction Completion Year</b>	2023

**Project Scope**

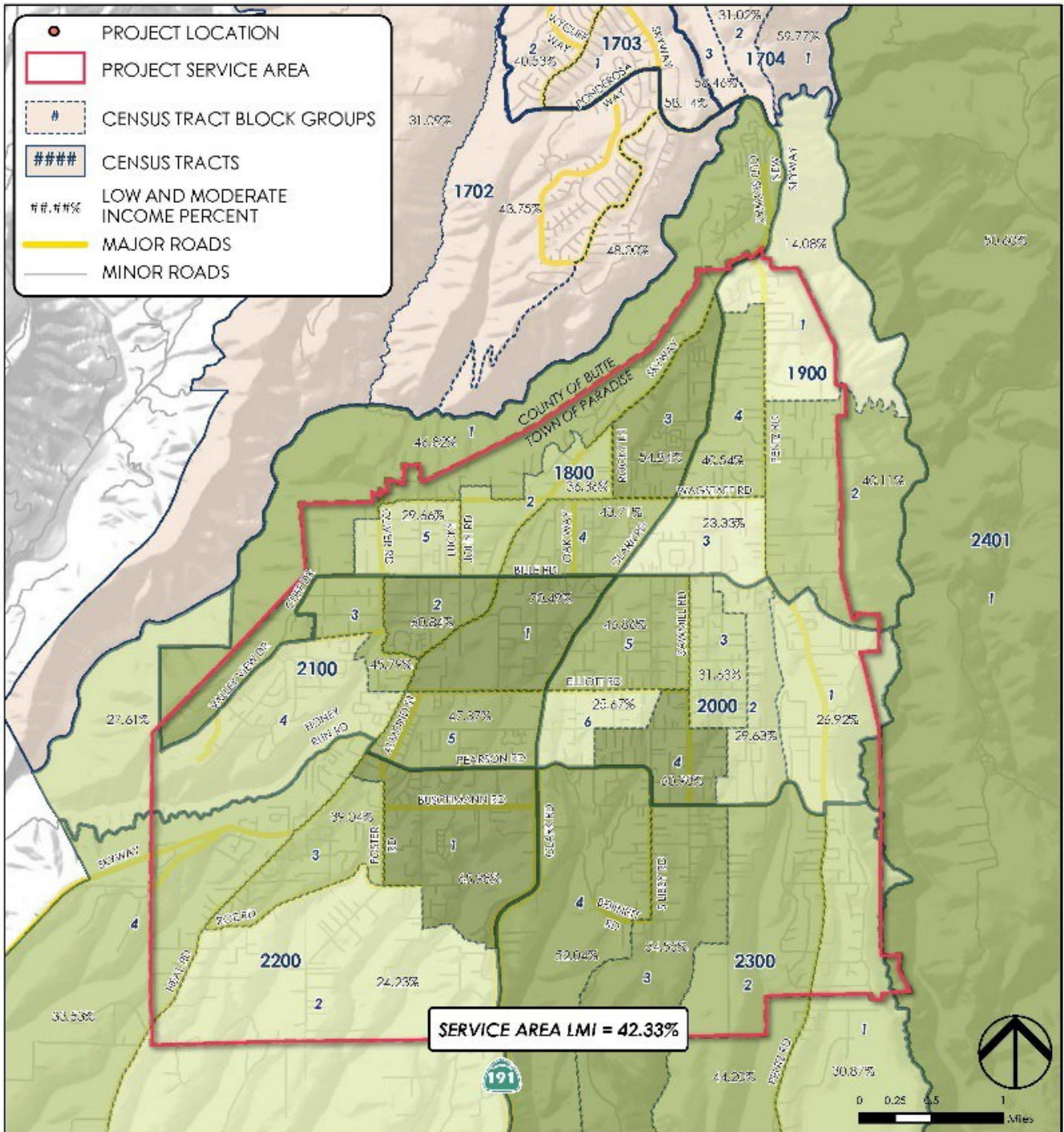
The Early Warning System project will design, install, and implement a network of emergency warning systems for the purpose of rapid hazard notification.

**Project Description**

This project will provide an early warning system with multiple notification channels, including IPAWS/WEA, AM Radio, SMS, social media, and outdoor siren/speakers capable of broadcasting audible alert tones and clear voice messages. The siren/speaker system will be installed in 21 locations throughout Paradise. The system is intended to have battery backup, AC, solar power, user friendly cloud-based software, and a reliable connection that is not reliant on local power or cell towers.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	M4
<b>Project Name</b>	Hazardous Fuel Reduction Program
<b>Project Type</b>	Match – FEMA HMGP
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Fuels Management
<b>Project Total Cost</b>	\$8,465,986
<b>CDBG-DR Project Grant Amount</b>	\$475,000
<b>Environmental Completion Year</b>	2023
<b>Design &amp; ROW Completion Year</b>	2023
<b>Construction Completion Year</b>	2026

**Project Scope**

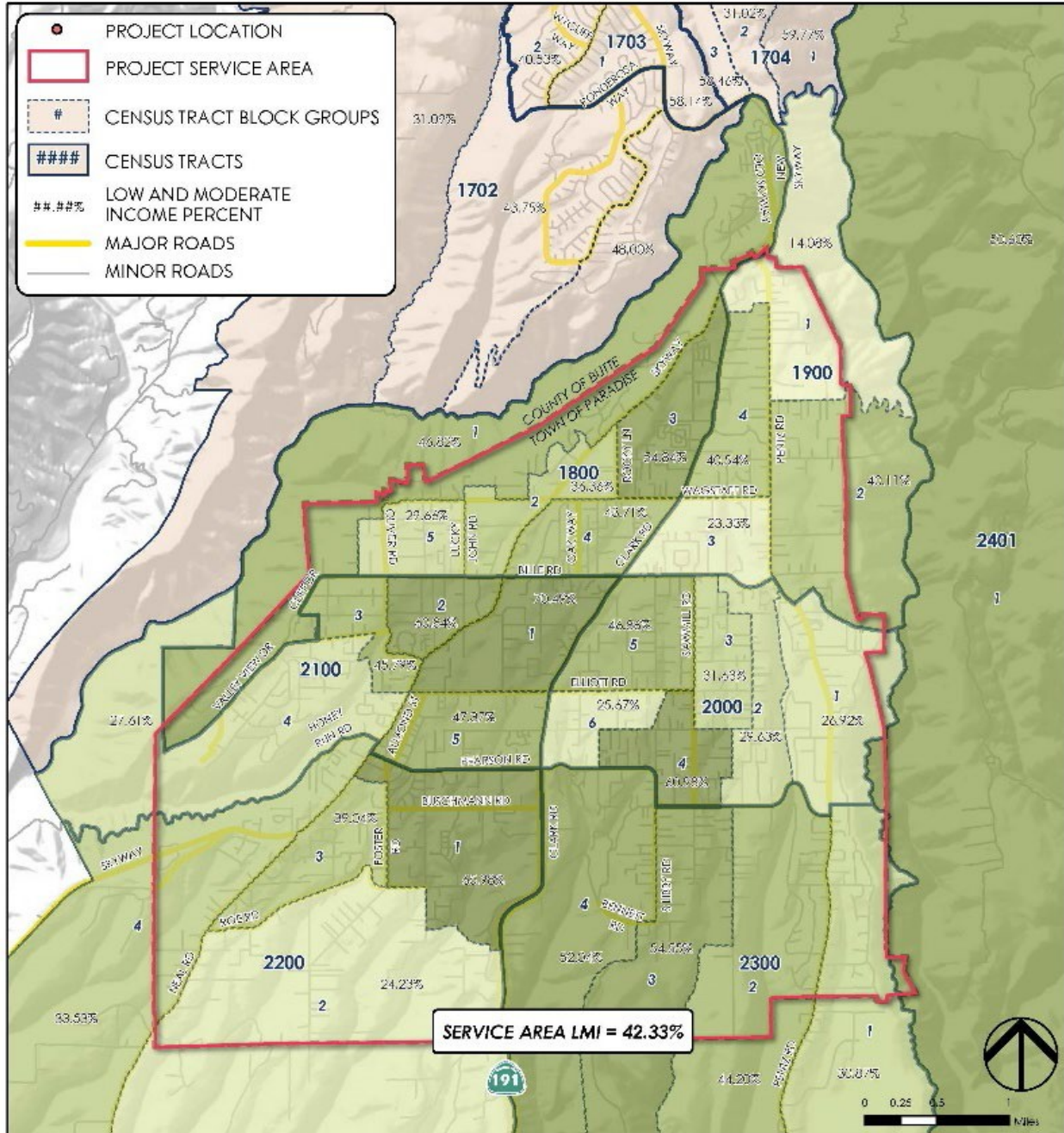
The Defensible Space Code Enforcement project will remove hazardous fuel in the wake of the Camp Fire within Town.

**Project Description**

The project will dispose of most vegetative debris at the Green Waste Yard adjacent to the Public Works yard on American Way in Paradise.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	M5
<b>Project Name</b>	Neal Road Rehabilitation
<b>Project Type</b>	Match – FHWA ER
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Evacuation Routes
<b>Project Total Cost</b>	\$1,588,300
<b>CDBG-DR Project Grant Amount</b>	\$425,000
<b>Environmental Completion Year</b>	Complete
<b>Design &amp; ROW Completion Year</b>	Complete
<b>Construction Completion Year</b>	2026

**Project Scope**

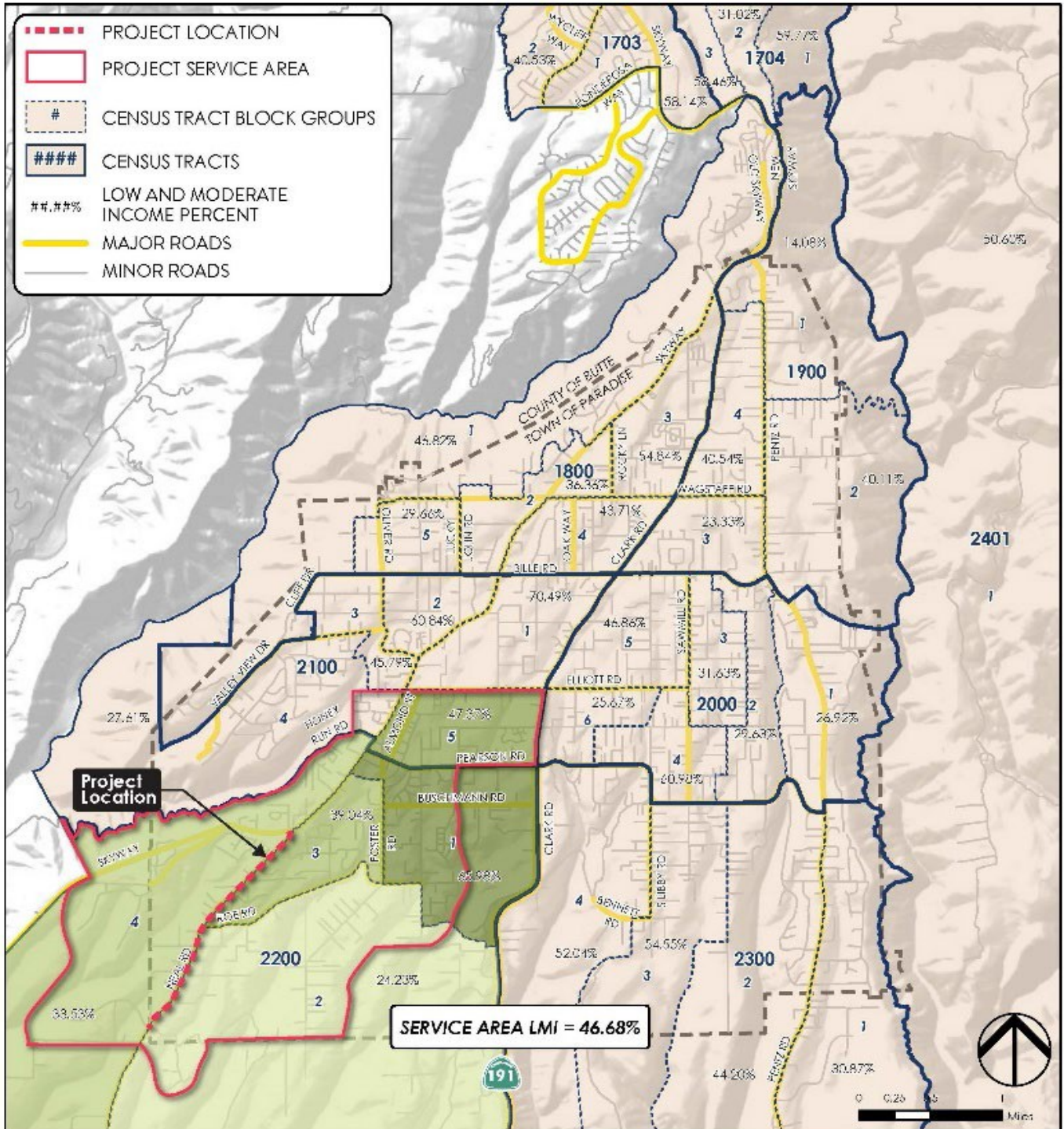
The project rehabilitates approximately 1.63 miles of Neal Road within the Town limits between Skyway and Wayland. The project work includes 1-inch Cold Plane and 3-inch asphalt concrete (AC) overlay for the entire roadway section with digout areas of 12-inch asphalt AC for sections with severe rutting and cracking damage.

**Project Description**

Neal Road is an on-system, principal arterial, major connector route in from the Town of Paradise to State Route 99 (SR 99) and it is designated as a federal aid route within the Town Limits. Neal Road is one of the primary routes between the Neal Road Landfill just east of SR 99 and the Town. The rehabilitation consists of asphalt concrete overlays and structural section repair (digouts) for severely damaged locations.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	M6
<b>Project Name</b>	On-System Culvert Replacement
<b>Project Type</b>	Match- FHWA ER
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Evacuation Routes
<b>Project Total Cost</b>	\$811,000
<b>CDBG-DR Project Grant Amount</b>	\$100,000
<b>Environmental Completion Year</b>	Complete
<b>Design &amp; ROW Completion Year</b>	Complete
<b>Construction Completion Year</b>	2023

**Project Scope**

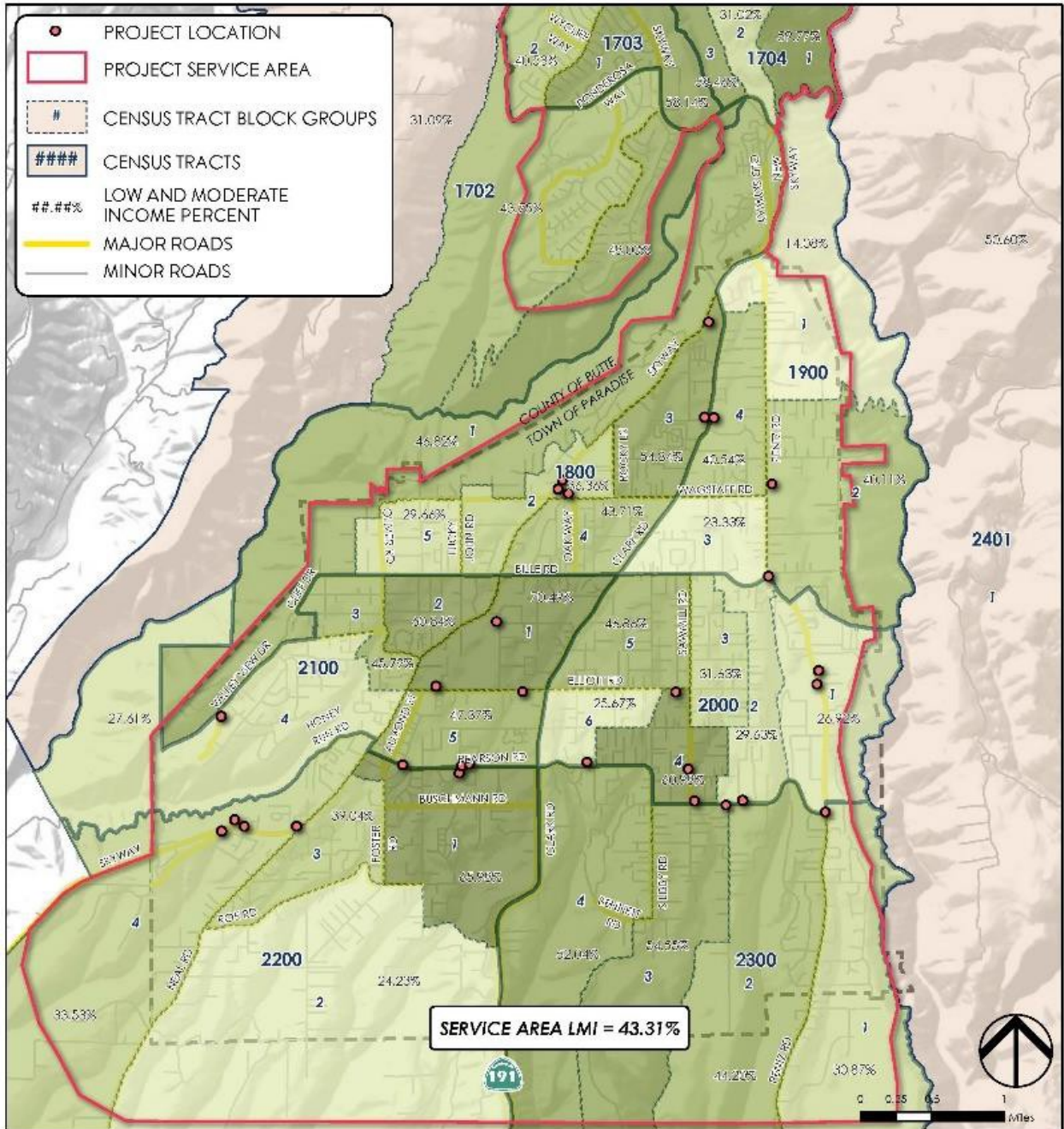
The On-System Culvert Replacement Project involves replacing damaged On-System High Density Poly Ethylene (HDPE) “plastic” culverts with Reinforced Concrete Pipe (RCP) culverts, including restoration of the roadway section above the pipe at various locations. The project is funded through FHWA Emergency Relief.

**Project Description**

The project will repair damaged culverts at 25 locations along evacuation routes to improve safety and provide safe and effective management of storm runoff. Consistent with the Long-Term Recovery Plan, the project provides for a more sustainable and greener community.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	M7
<b>Project Name</b>	On- System Hardscape Replacement
<b>Project Type</b>	Match- FHWA ER
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Walkable Downtown
<b>Project Total Cost</b>	\$767,100
<b>CDBG-DR Project Grant Amount</b>	\$75,000
<b>Environmental Completion Year</b>	Complete
<b>Design &amp; ROW Completion Year</b>	Complete
<b>Construction Completion Year</b>	2023

**Project Scope**

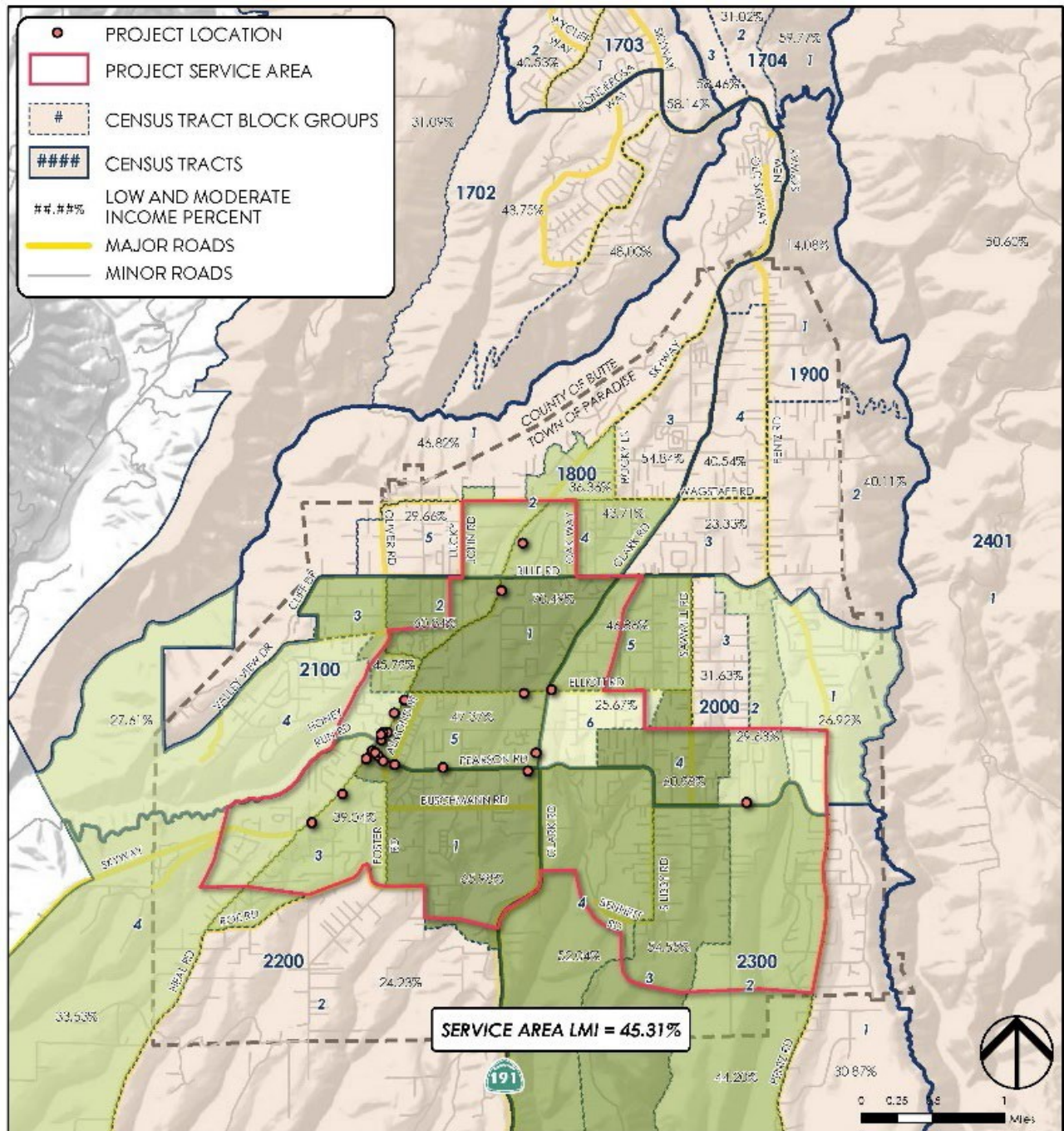
The On-System Hardscape Replacement Project involves removal and replacement of damaged concrete curb, gutter, and sidewalk at 22 locations along on-system roads that are part of the federal-aid system. The project is partially funded through FHWA Emergency Relief.

**Project Description**

The project will repair damaged hardscape along on-system roads to improve safety. The Town's hardscape sustained heavy damage in the wake of the Camp fire. Damaged areas pose a hazard to pedestrians and bicyclists. Consistent with the Long-Term Recovery Plan, the project repairs will support an interconnected path system and walkable downtown.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	M8
<b>Project Name</b>	Off-System Culvert Repair
<b>Project Type</b>	Match – FEMA PA
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Evacuation Routes
<b>Project Total Cost</b>	\$750,000
<b>CDBG-DR Project Grant Amount</b>	\$50,000
<b>Environmental Completion Year</b>	Complete
<b>Design &amp; ROW Completion Year</b>	Complete
<b>Construction Completion Year</b>	2023

**Project Scope**

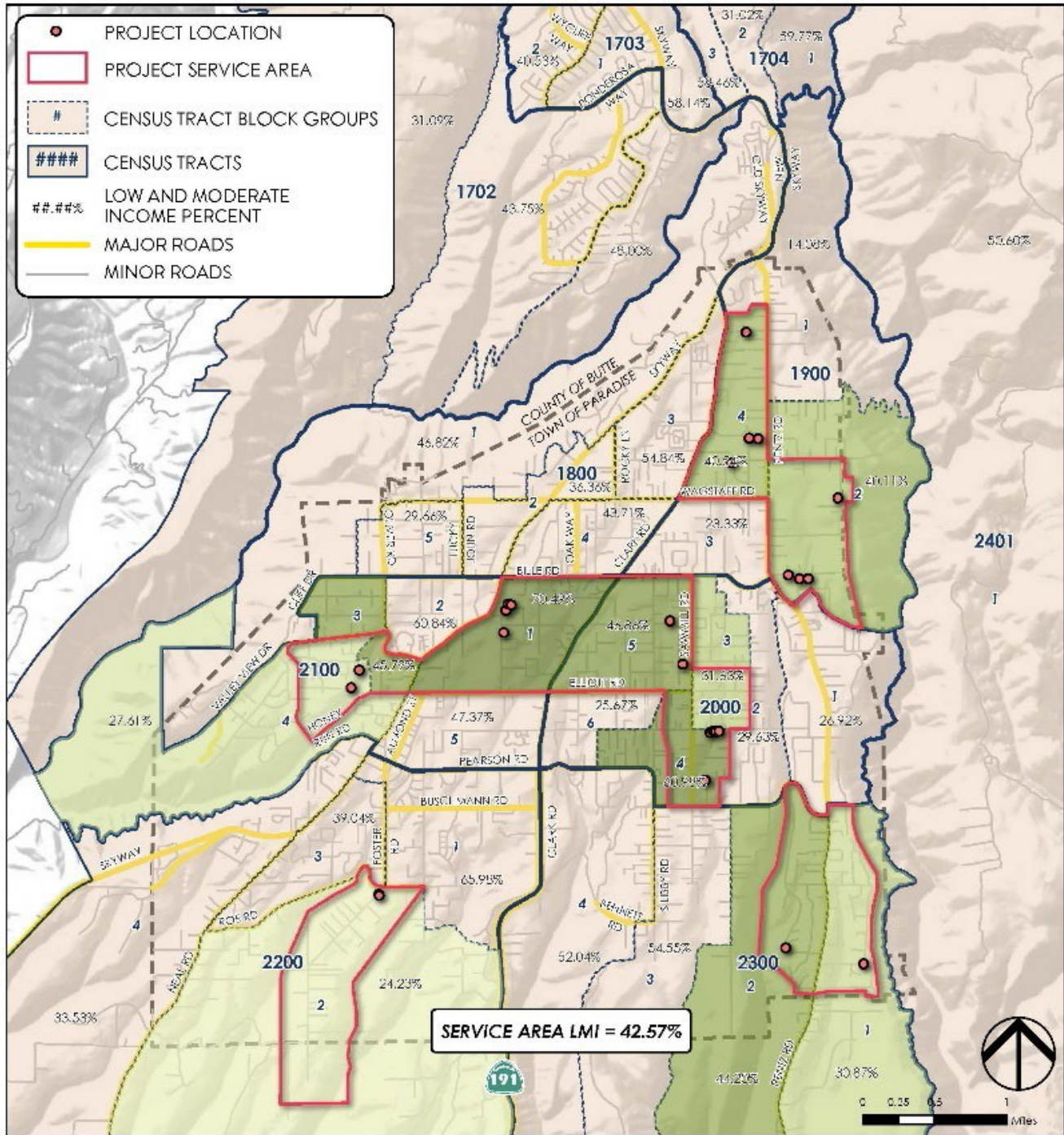
The Off-System Culvert Replacement Project involves replacing damaged On-System High Density Poly Ethylene (HDPE) culverts and rehabilitation of the roadway section above the pipe at 31 locations.

**Project Description**

The project will repair damaged culverts at 31 locations along neighborhood roads connecting to evacuation routes to improve safety and provide safe and effective management of storm water runoff. The culverts targeted for inspection were identified by using the Town’s Acela inventory database. Plastic culverts that were listed as off the federal and state system and located within the burn areas were identified.



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**Town of Paradise**  
**Community Development Block Grant Disaster Recovery – Infrastructure**  
**Project Fact Sheet**

<b>Allocation Priority</b>	M9
<b>Project Name</b>	On-System Sign Replacement
<b>Project Type</b>	Match – FHWA ER
<b>HUD National Objective</b>	Unmet Need
<b>Long-Term Recovery Plan</b>	Evacuation Routes
<b>Project Total Cost</b>	\$285,200
<b>CDBG-DR Project Grant Amount</b>	\$35,000
<b>Environmental Completion Year</b>	Complete
<b>Design &amp; ROW Completion Year</b>	Complete
<b>Construction Completion Year</b>	2023

**Project Scope**

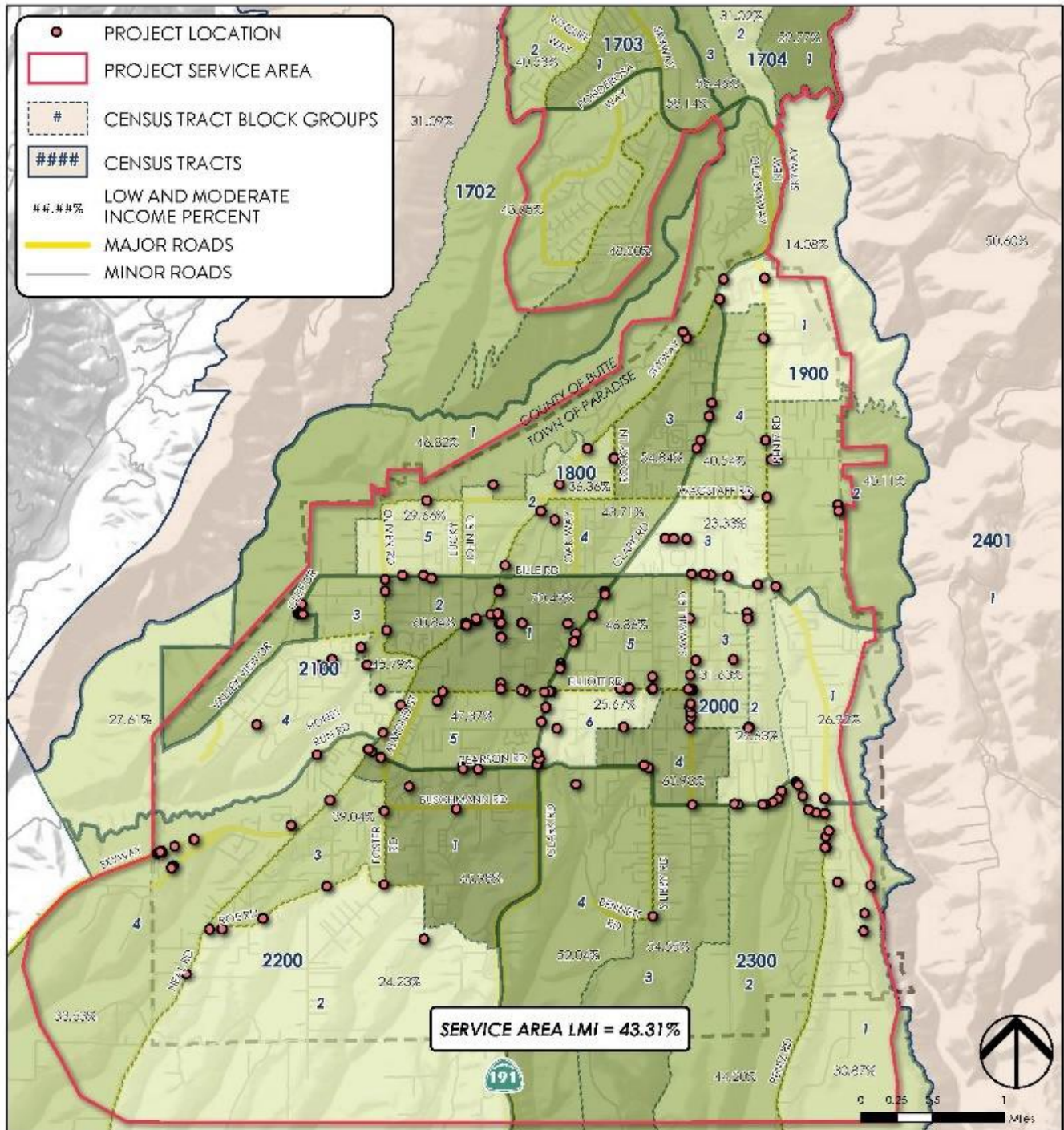
The On-System Sign Replacement Project involves sign removal, sign installation and reset of roadside signs and flashing beacons at 122 locations damaged in the 2018 Camp Fire. The project is partially funded through FHWA Emergency Relief.

**Project Description**

The project will replace damaged roadway signs along federal aid routes to improve safety. Signage types include stop, no parking, signs alerting to fire station access, speed limit, curves ahead, street markers, prepare to stop/stop ahead, merge left, school crossing, flashing beacons, hospital/police, no outlet, wildlife crossing, etc.



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**Town of Paradise**

**Council Agenda Summary**

**Agenda Item: 6(e)**

**Date: December 13, 2022**

**ORIGINATED BY:** Scott Huber, Town Attorney  
**REVIEWED BY:** Kevin Phillips, Town Manager  
Scott Huber, Town Attorney  
**SUBJECT:** Consider Introducing an Ordinance Amending Chapter 8.04.020.1 of the Paradise Municipal Code Relating to Abatement Warrants, Injunctions And Civil Penalties  
**LONG TERM RECOVERY PLAN:** No

**COUNCIL ACTION REQUESTED:**

Upon conclusion of public discussion of this agenda item adopt either the recommended action or an alternative action.

1. Consider waiving the first reading of Town Ordinance No. \_\_\_\_\_ and read by title only; and,
2. Introduce Town Ordinance No. \_\_\_\_\_. "An Ordinance Amending Paradise Municipal Code Section 8.04.020.1 Relating To Abatement Warrants, Injunctions And Civil Penalties" or;
3. Adopt an alternative directive to Town staff.

**Background:**

Attached with this council agenda summary for your consideration and recommended adoption for introduction purposes is a copy of an ordinance document recently prepared by the Town Attorney and reviewed by the Town Manager. Recommended text amendments to the ordinance are shown in "shaded" (additions). There are no proposed deletions to the current ordinance.

At the direction of the Town Council, staff has worked diligently to abate nuisance recreational vehicles which have been placed on properties without permits, and without proper utility connections for the protection of the environment. Under the current ordinance, if a property refuses to abate the public nuisance following the receipt of a citation, the Town Attorney must file litigation against the property owner. This process is expensive and time consuming.

However, should the ordinance be amended, the Town Attorney would be able to file a motion with the Court for a simple abatement warrant. This would give the Town the option to abate the public nuisance within 15 days' following approval of the Court. Following abatement by the Town, a lien can then be placed on the property for the Town to recover its abatement expenses. This procedure would mirror that which is available to the Town in tree abatement cases.

**Analysis:**

The attached ordinance proposes to amend Section 8.04.020.1 of the PMC relating to abatement warrants for recreational vehicles.

The ordinance would modify section 8.04.020.1 (A) by adding an additional option for the Town to abate public nuisances as follows:

A. In addition to any other remedy provided by this code, any provision of this chapter relating to the abatement of a public nuisance may be enforced by application to the Court for an abatement warrant granting Town authority to eliminate the nuisance conditions or by an injunction issued by the superior court upon a suit brought in the name of the Town of Paradise. All remedies prescribed by this chapter are cumulative and the use of one (1) or more remedies by the town shall not bar the use of any other remedy for the purposes of enforcing the provisions hereof or abating a public nuisance.

Lastly, the Town Attorney has determined that this proposed ordinance is a class of projects that have been determined not to have a significant effect on the environment. Therefore, the proposed ordinance action is exempt from the requirements of the California Environmental Quality Act (CEQA), according to CEQA Guidelines section 15308 (Actions by Regulatory Agencies for Protection of the Environment). **NOTE:** This subject CEQA determination finding is embodied within the attached proposed ordinance document.

**Financial Impact:**

There is no financial impact associated with the first reading and introduction of the ordinance.

**LIST OF ATTACHMENTS**

1. Ordinance No. \_\_\_\_\_ “An Ordinance Amending Paradise Municipal Code Section 8.04.020.1 Relating To Abatement Warrants, Injunctions And Civil Penalties”.

**TOWN OF PARADISE  
ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE AMENDING PARADISE MUNICIPAL CODE SECTION 8.04.020.1 RELATING TO  
ABATEMENT WARRANTS, INJUNCTIONS AND CIVIL PENALTIES**

**SECTION 1.** Section 8.04.020.1 of the Paradise Municipal Code is amended to read as follows:

**8.04.020.1 Civil Violation – Abatement Warrants, Injunctions and Civil Penalties**

- A. In addition to any other remedy provided by this code, any provision of this chapter relating to the abatement of a public nuisance may be enforced by application to the Court for an abatement warrant granting Town authority to eliminate the nuisance conditions or by an injunction issued by the superior court upon a suit brought in the name of the Town of Paradise. All remedies prescribed by this chapter are cumulative and the use of one (1) or more remedies by the town shall not bar the use of any other remedy for the purposes of enforcing the provisions hereof or abating a public nuisance.
  
- B. In addition to the penalties provided above, any condition caused or permitted to exist in violation of any provision of any ordinance of the town or provision of this code shall be deemed a public nuisance and may be abated as provided herein or in any other chapter of this code.

**SECTION 2.** Pursuant to California Environmental Quality Act (CEQA) Guidelines section 15308 this ordinance is exempt from CEQA in that it is a Class 8 categorical exemption for actions taken by a regulatory agency to establish procedures for the protection of the environment.

**SECTION 3.** This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

**PASSED AND ADOPTED** BY THE Town Council of the Town of Paradise, County of Butte, State of California, on this 13th day of December, 2022, by the following vote:

**AYES:  
NOES:  
ABSENT:  
ABSTAIN:**

\_\_\_\_\_  
, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Dina Volenski, CMC, Town Clerk

\_\_\_\_\_  
Scott E. Huber, Town Attorney



**Town of Paradise**

**Council Agenda Summary**

**Agenda Item: 6(f)**

**Date: December 13, 2022**

**ORIGINATED BY:** Susan Hartman, Community Development  
Director – Planning & Wastewater

**REVIEWED BY:** Kevin Phillips, Town Manager

**SUBJECT:** Consider Adoption and Authorization of an Amendment to the Franchise Agreement Between the Town and Northern Recycling & Waste Services Relating to the Removal of Street Sweeping

**LONG TERM RECOVERY PLAN:** No

**COUNCIL ACTION REQUESTED:**

1. Adopt the attached and proposed “Third Amendment to the Franchise Agreement” between the Town of Paradise and Northern Recycling & Waste Services thereby removing street sweeping the Agreement; **AND**
2. Authorize the Town Manager to execute the adopted “Third Amendment to the Franchise Agreement” document on behalf of the Town of Paradise; **AND**
3. Authorize town staff to file with the office of the Town Clerk a fully executed copy of the adopted “Third Amendment to the Franchise Agreement”; **OR**
4. Adopt an alternative directive to town staff regarding this agenda item.

**Background:**

In April 2017, the solid waste franchise agreement between the Town and Northern Recycling & Waste Services (NRWS) was amended and restated for a time period ending April 30, 2027. As part of that Agreement, there are requirements to implement a street sweeping program to remove solid waste from public streets as a benefit to property owners and taxpayers.

The Solid Waste Committee has been in conversation with NRWS about the future of street sweeping in conjunction with the Town purchasing its own street sweeper through Measure V and USDA grant funds. Ultimately, the Committee came to agreement, with concurrence from NRWS, to move forward to the full Town Council with a proposed amendment to the solid waste franchise agreement to remove the street sweeping requirements, thereby removing the street sweeping surcharge from the NRWS customer bills. Street sweeping fees collected by NRWS between January 1, 2019 and December 31, 2022 would then be invested towards the purchase of the Town’s street sweeper thereby reducing the impact on the Measure V funds. Moving forward, the Town’s Public Works Department would manage the sweeping of public roads.

**Analysis:**

The Town’s Public Works Department has found it necessary to invest in its own street sweeper due the amount of road construction associated with the Town’s capital improvement projects.

The Town now has the staff and equipment necessary to successfully complete the sweeping of public roads so the request to remove street sweeping from the franchise agreement will not be detrimental to operations or functionality of public roadways and will eliminate the surcharge from customer bills. The Town will also have greater control and response time to unforeseen issues and accidents that arise.

The franchise agreement amendment would look to:

1. Strike Section 4.26 *Street Sweeping* from the agreement:

**~~4.26 — Street Sweeping.~~**

~~Contractor shall provide a street sweeping program in accordance with Exhibit H.~~

~~With the assistance of Town Public Works, Contractor shall provide a public notification program for street sweeping activities that gives a written 24-hour notice for areas impacted by on-street parking. Street sweeping activities shall take place between 5:00 a.m. and 10:00 p.m.~~

~~Contractor shall provide “on-call” street sweeping services provided at the direction of the Town with appropriate contact and communication protocols. Upon request of “on-call” sweeping/vacuuming services, Contractor shall provide a response time within 24-hours or less.~~

~~The street sweeping program, as identified in Exhibit H, shall be implemented for the first two years of this Agreement. During the months of May 2019 – July 2019, the Contractor and the Town shall work together to determine if the sweeping schedule needs to be modified to improve the street sweeping results for curbed streets, repeated hot-spots, and other efficiency opportunities identified during the first two years of this Agreement. Any modifications to the street sweeping program shall continue to provide the 1,300 annual sweeping miles service with no changes to the “on-call” service hours. Contractor shall process the street sweeping debris at a location designated by Town.~~

2. Amend Sections 8.03 *Reports* and 12.08 *Subcontracting* to remove references to street sweeping:

**8.03 Reports (subsection B.3)**

~~Contractor shall provide information about Street Sweeping Program set forth in Exhibit H.~~

**12.08 Subcontracting**

~~Except for street sweeping activities, Contractor shall not engage any subcontractors for Collection, Processing or Disposal of Solid Waste, Recyclable Materials, and Yard Waste without the prior written consent of the Town~~

3. Strike Exhibit H *Street Sweeping Program (list of public roads not shown below due to length)*:

**Street Sweeping Program**

Contractor shall provide Street Sweeping services during the following months based on Schedules A and B below:

Month	Schedule A Sweep Arterials & Collectors Only	Schedule B Sweep All Public Roads
January		X

<b>February</b>	✕	
<b>March</b>		✕
<b>April</b>	✕	
<b>May</b>		
<b>June</b>		
<b>July</b>		✕
<b>August</b>		
<b>September</b>		
<b>October</b>	✕	
<b>November</b>		✕
<b>December</b>	✕	

Services shall include:

- ~~1. 24hr notice "on-call" sweeping for 20 mobilizations with up to 80 hours of sweeping.~~
- ~~2. Sweeper shall include a vacuum attachment for on-call drainage inlet cleanings.~~

Staff and NRWS are open to discussing any other options the Council would like to suggest regarding this agenda item.

**Financial Impact:**

The proposed amendment of the existing franchise agreement would see the investment of approximately \$75,000 in collected street sweeping fees from NRWS towards the purchase of the Town's street sweeper thereby reducing the approved Measure V expenditure from \$144,000 to +/- \$69,000.

Attachment

**THIRD AMENDMENT TO THE FRANCHISE AGREEMENT**

This Third Amendment to the Franchise Agreement dated April 30, 2017 between the Town of Paradise (Town) and Northern Recycling and Waste Services LLC (Contractor) is made on December 13, 2022.

**WHEREAS**, on April 30, 2017, the Town and Contractor entered into an amended and restated agreement for solid waste, recyclable materials, and yard waste collection processing and disposal services; and

**WHEREAS**, Section 4.26 and Exhibit H of the Agreement need to be removed, and Sections 8.03 and 12.08 amended, to reflect the Council’s approval of the removal of street sweeping, as outlined in the Agreement, due to the Town’s scheduled purchase of a street sweeper.

**NOW, THEREFORE**, the Town and Contractor agree to amend the Agreement as follows:

1. Section 4.26 *Street Sweeping* of the Agreement shall be removed.
2. Section 8.03 *Reports*, subsection B.3, of the Agreement shall be removed and subsections B.4 and B.5 renumbered.
3. “Except for street sweeping activities,” shall be removed from the first sentence of Section 12.08 *Subcontracting* of the Agreement.
4. Exhibit H *Street Sweeping Program* of the Agreement shall be removed.
5. Any conflicts between this Third Amendment and the Agreement shall be controlled by this Third Amendment.
6. All other provisions of the Agreement shall remain in full force and effect.

This Third Amendment shall be effective on December 13, 2022.

Town of Paradise

Northern Recycling & Waste Services, LLC

By: \_\_\_\_\_  
Kevin Phillips, Town Manager

By: \_\_\_\_\_

ATTEST:

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Dina Volenski, Town Clerk

By: \_\_\_\_\_  
Scott E. Huber, Town Attorney