Measure C Citizen Oversight Committee
Meeting Agenda

4:00 PM - May 23, 2017

Measure C Committee Members

Chris Buzzard
Dean Fender
Dan Hansen
Nick Jones
Molly Knappen
George Morris, Jr.
James Ratekin
Sharon Simonton
Kirk Trostle

Alternates

Linda Dye
Stacey Poliquin

The Citizen Oversight Committee holds its meetings in the Town Council Chambers at Town Hall, located at 5555 Skyway, Paradise, California, 95969. In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department at 872-6291 Extension 102 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Members of the public may address the Citizen Oversight Committee on any agenda item. If you wish to address the Committee on any matter on the Agenda, it is requested that you complete a request card and give it to the Committee Secretary prior to the beginning of the Oversight Board Meeting.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Oversight Committee will be available for public inspection at the Town Hall in the Town Clerk Department at 5555 Skyway, at the same time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

1. OPENING

a. Call to Order
b. Pledge of Allegiance to the Flag of the United States of America
c. Roll Call

2. ITEMS

a. Approve Minutes of the April 25, 2017 Regular Measure C Oversight Committee meeting.

b. Financial update – Finance Director, Gina Will.

c. Continued discussion of FY 2017/2018 budget including details on the budget process with department directors.

1. ADJOURNMENT

STATE OF CALIFORNIA) SS.
COUNTY OF BUTTE)

I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:

_____

_____
TOWN/ASSISTANT TOWN CLERK SIGNATURE

Measure C Oversight Committee
Meeting Minutes

4:00 PM – April 25, 2017

1. OPENING

The April 25, 2017 regular meeting of the Measure C Oversight Committee was called to order by Chair Trostle at 4:05 p.m. who led the pledge of allegiance to the Flag of the United States of America.

COMMITTEE MEMBERS PRESENT: Chris Buzzard, Dean Fender (Fender arrived at 4:09 p.m.), Dan Hansen, Nicki Jones, Jim Ratekin, Sharon Simonton and Kirk Trostle, Chair.

COMMITTEE MEMBERS ABSENT: Molly Knappen, Vice Chair and George Morris, Jr.,

ALTERNATE PRESENT: Linda Dye

ALTERNATE ABSENT: Stacey Poliquin

2. ITEMS

a. **MOTION by Simonton, seconded by Hansen,** approved Minutes of the March 28, 2017 Regular Measure C Oversight Committee meeting. Roll call vote was unanimous with Fender, Knappen and Morris absent and not voting.

Dean Fender arrived at 4:09 p.m.

b. Administrative Services Director, Gina Will provided a financial update on the 3rd quarter of the 2016/2017 Fiscal Year. Director Will highlighted the progress of projects from the Police Department, Animal Control, Fire Department and Public Works.

MOTION by Fender, seconded by Jones, approved the quarterly report from the Measure C Citizens Oversight Committee to the residents of Paradise for the 3rd quarter of the 2016/2017 Fiscal Year. Roll call vote was unanimous with Knappen and Morris absent and not voting.

c. Discussion continued regarding the 2017/2018 Budget process.

Administrative Services Director Will reviewed the past finances and the difficult economic situation the Town was previously in. She also mentioned how Measure C has allowed the Town to put items back in the budget that had previously been deferred. Director Will informed the Committee that the Measure C budget for the current 2016/2017 fiscal year has been fully allocated with the Town Council giving direction to staff to maintain at least a 10% reserve from Measure C as contingency funds.

The Measure C Committee discussed the potential extension of Measure C, but acknowledged that there was difficulty in getting the message to the public about all the benefits that the sales tax revenues from Measure C have provided for the Town. Suggestions were made to place a message on the electronic sign in front of the Paradise Recreation and Park District, put an ad in the paper, make a presentation of the annual report to different groups and to the Town Council and the media.

The Measure C Committee would like to have presentations from the different departments to hear what the needs are for each area and make a final recommendation to the Town Council.

The next Measure C Oversight meeting is scheduled for May 23, 2017 at 4:00 p.m.

3. PUBLIC COMMENT- None

4. ADJOURNMENT

Chair Trostle adjourned the meeting at 5:16 p.m.

Date Approved:

By: _____
Kirk Trostle, Chair

Attest:

_____
Dina Volenski, CMC, Town Clerk