



TOWN OF PARADISE

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Management Staff:

Lauren Gill, Town Manager

Dwight L. Moore, Town Attorney

Joanna Gutierrez, Town Clerk

Craig Baker, Community Development Director

Gabriela Tazzari-Dineen, Police Chief

Greg McFadden, Unit Chief, CAL FIRE/

Butte County Fire/Paradise Fire

Gina Will, Finance Director/Town Treasurer

Marc Mattox, Public Works Director/

Town Engineer

Town Council:

Greg Bolin, Mayor

Jody Jones, Vice Mayor

Steve "Woody" Culleton, Council Member

Scott Lotter, Council Member

John J. Rawlings, Council Member

TOWN COUNCIL AGENDA

REGULAR MEETING – 6:00 PM – April 14, 2015

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department, at 872-6291 x101 or x102 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Town Council Meetings are held at the Paradise Town Hall located at 5555 Skyway, Paradise, California. Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting. The Mayor or Presiding Chair will introduce each agenda item, and following a report from staff, ask the Clerk to announce each speaker. Agendas and request cards are located outside the entrance door to the Council Chamber.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the Town Hall in the Town Clerk Department located at 5555 Skyway, Room 3, at the time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m. Agendas and supporting information is posted on the Town's website at www.townofparadise.com in compliance with California's open meeting laws. Click on the Agenda and Minutes button.

1. OPENING

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America
- c. Invocation
- d. Roll Call
- e. Proclamations/Presentations:

(1) Child Abuse Prevention Month Proclamation

(2) National Poetry Month Proclamation

(3) Downtown Banner Program Presentation

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS - NONE

3. CONSENT CALENDAR

One roll call vote will be taken for all items placed on the consent calendar.

3a. Approve the March 10, 2015 Regular Meeting Minutes.

3b. Approve cash disbursements for March 2015 in the amount of \$921,341.16.

3c. (1) Waive the second reading of the entire Town Ordinance No. 556 and approve reading by title only; and (2) Adopt Town Ordinance No. 556, "An Ordinance Amending Chapters 17.04 and 17.38 within the Paradise Municipal Code Related to Senior Housing." Approval will reduce the parking requirements for senior housing and further implement the Housing Element of the Paradise General Plan.

3d. Acknowledge receipt of the 2014 Northern California Cities Self Insurance Fund (NCCSIF) report.

4. PUBLIC HEARING PROCEDURE

The Town Council has adopted the following procedure for public hearings:

- a. Staff report to Council (15 minutes total maximum)
- b. Mayor or Presiding Chair opens the hearing for public comment in the following order:
 - 1. Project proponents or in favor of (15-minute time limit)
 - 2. Project opponents or against (15-minute time limit)
 - 3. Rebuttals - when requested
(15-minute time limit or 3 minutes per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

5. PUBLIC HEARINGS - NONE

6. PUBLIC COMMUNICATION

This is the time for members of the audience who have completed a "Request to Address Council" card and given it to the Clerk to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The Town Council is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.

7. COUNCIL CONSIDERATION

7a. Consider the following actions relating to recruitment to fill upcoming vacancies on the Paradise Planning Commission:

(1) Concur to leave the current vacancy on Planning Commission unfilled as its term expires on June 30, 2015. Planning staff has advised that there is no business forthcoming that would necessitate a five-member commission to be seated.

(2) Schedule appointment to the two four-year terms of office on the Planning Commission for the May 12, 2015 meeting. Appointment would become effective July 1, 2015 and continue through June 30, 2019.

(3) Designate two Town Council Members to screen applications received by the April 30, 2015 deadline, and to meet with applicants for the purpose of providing a recommendation to the full Council at the May 12, 2015 Council meeting for appointment to the two upcoming vacancies, terms to expire June 30, 2015; OR,

(4) Direct that the deadline be extended and schedule appointments for the June 9, 2015 Council Meeting.

(5) Direct staff to assist the interview panel by providing suggested questions and a scoring matrix for candidates, and coordinating the date and times for the interviews. **(ROLL CALL VOTE)**

7b. Consider the following actions relating to the Community Development Block Grant (CDBG) funding. CDBG funds are awarded for the purpose of community development activities that are directed toward revitalizing neighborhoods, for economic development and providing improved community facilities and services.

(1) Adopt the 2015-16 Sub-recipient funding recommendations regarding grant funding for local organizations;

(2) Adopt the FINAL 2014-2015 Annual Plan and 2015-2020 Consolidated Plan as submitted; **OR** (3) Revising the FINAL 2014-2015 Annual Plan and 2015-2020 Consolidated Plan; and;

(4) Authorize staff to submit the adopted 2014-2015 Annual Plan and 2015-2020 Consolidated Plan to the U.S. Department of Housing and Urban Development. **(ROLL CALL VOTE)**

7c. Adopt Resolution No. 15-___, A Resolution of the Town Council of the Town of Paradise Accepting the Work Performed Under the Paradise Signal Upgrades Project (Contract No. 14-03). **(ROLL CALL VOTE)**

Adoption will result in approval of the notice of completion that was recorded for the project. Contractor: Tim Paxin's Pacific Excavation, Inc. of Elk Grove, CA. Final construction cost \$276,910.00.

7d. Consider adopting Resolution No. 15-___, A Resolution Approving the Plans and Specifications for the Stearns-DeMille Pavement Restoration Project and Authorizing Advertisement for Bids on the Project. **(ROLL CALL VOTE)**

Pacific Gas & Electric provided the Town of Paradise \$218,000 on November 28, 2014 to cover the entire project cost with zero local funds required. In the event the project cost is less than \$218,000, remaining funds are required to be returned to PG&E.

7e. Acknowledge receipt of the budget update presented by staff.

8. COUNCIL COMMUNICATION (Council Initiatives)

- 8a. Council oral reports of their representation on Committees/Commissions.
- 8b. Discussion of future agenda items

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

- 9a. Town Manager oral reports
- 9b. Community Development Director oral reports

10. CLOSED SESSION

- 10a. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Paradise Police Officers Association, Confidential Mid-Management Association, General Employees Unit, Police Mid-Management Unit and the Management Group.
- 10b. Pursuant to Government Code Section 54956.9(d) (1), the Town Council will hold a closed session with the Town Attorney relating to the following pending litigation: Town of Paradise, a Municipal Corporation, vs. Rose E. Kallunki; Pacific Gas and Electric Company; Doe 1 through Doe 50, inclusive, Butte County Superior Court Case No. 161781.

- 10c. Pursuant to Government Code Section 54956.8, the Town Council will hold a closed session with the Town's negotiators relating to an exchange of real property as follows:

Property: Assessor Parcel No. 055-180-075 (western portion)

Town Negotiator: Lauren M. Gill

Negotiating Party: M. C. Horning, Jr.

Issue: Terms

11. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date: _____	
_____ TOWN/ASSISTANT TOWN CLERK SIGNATURE	

Town of Paradise, California

PROCLAMATION

WHEREAS, child abuse and neglect continues to be a problem in the Paradise Ridge Area; and,

WHEREAS, preventing child abuse and neglect is a task for all citizens; and,

WHEREAS, the Town of Paradise continues to promote events, activities and programs that strengthen families using the protective factors; and,

WHEREAS, the five protective factors listed here have been proven to strengthen families and prevent child abuse and neglect:

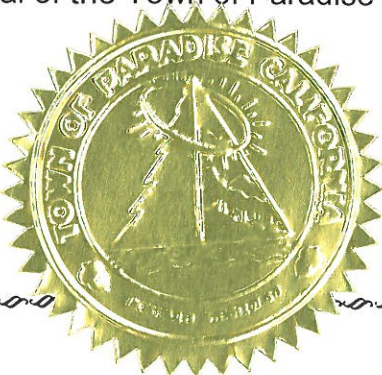
Parental resilience
Social Connections
Knowledge of parenting and child development
Concrete support in times of need
Social and emotional competence of children; and

WHEREAS, knowledge of these factors makes it possible for communities to provide programs and resources to help strengthen families; and,

WHEREAS, effective programs succeed because of partnerships with Youth for Change, Butte Baby Steps, Boys and Girls Club, Paradise Parks and Recreation, Feather River Hospital, and other community based organizations, schools, the faith community, law enforcement, and the business community, plus the new 211 phone service.

NOW, THEREFORE, I, Greg Bolin, Mayor of the Town of Paradise hereby proclaim April 2015 as Child Abuse Prevention Awareness and Family Strengthening Month in the Town of Paradise, commend the efforts of our community's organizations to strengthen families, thereby reducing the incidence of child abuse and neglect in Paradise, and encourage all citizens to become aware of what they can do to strengthen their own families, to share information and work together to prevent child abuse and neglect.

IN WITNESS WHEREOF I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed hereto this 14th day of April, 2015.



Greg Bolin, Mayor

Town of Paradise, California

PROCLAMATION

WHEREAS, the Academy of American Poets established the month of April as National Poetry Month in 1996; and

WHEREAS, National Poetry Month seeks to highlight the extraordinary legacy and ongoing achievement of American poets; introduce Americans to the pleasures and benefits of reading poetry; bring poets and poetry to the public in immediate and innovative ways; make poetry an important part of our children's education; and

WHEREAS, National Poetry Month, under the leadership and direction of the Academy of American Poets, is now the largest literary celebration in the world; and

WHEREAS, poetry enhances and enriches the lives of all Americans; and

WHEREAS, poetry, as an essential part of the arts and humanities, affects every aspect of life in America today, including education, the economy, and community pride and development; and

WHEREAS, poetry has produced some of the nation's leading creative artists and has inspired other artists in fields such as music, theatre, film, dance, and the visual arts; and

NOW, THEREFORE, I, Greg Bolin, Mayor of the Town of Paradise, do hereby proclaim April 1 through April 30 as National Poetry Month. I call upon public officials, educators, librarians, and all the people of the Town of Paradise to observe this month, to celebrate the cultural riches our community has to offer, and to recognize the important role poetry has in creating and sustaining this great nation with appropriate ceremonies, activities, and programs.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed here this 14th day of April, 2015.





Greg Bolin, Mayor

**MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – March 10, 2015**

1. OPENING

The March 10, 2015 Regular Meeting was called to order by Mayor Greg Bolin at 6:01 p.m. in the Paradise Council Chamber located at 5555 Skyway, Paradise. Following the Pledge of Allegiance to the Flag of the United States of America, Vice Mayor Jody Jones offered an invocation.

COUNCIL MEMBERS PRESENT: Steve “Woody” Culleton, Jody Jones, Scott Lotter, John J. Rawlings, and Greg Bolin, Mayor.

COUNCIL MEMBERS ABSENT: None.

- (1) Council Member John J. Rawlings, on behalf of the Town Council, presented a Certificate of Appreciation to Michael Wilson for donation of funds to the Paradise Animal Shelter that he requested in-lieu of receiving gifts for his 13th birthday.
- (2) Marc Mattox, Public Works Director/Town Engineer, introduced Martin Nueva of Cal Trans, who provided Power Point presentation of the California Department of Transportation (Caltrans) State Route 191 Project Scope and its effect on the Town.
- (3) Colette Curtis, Administrative Analyst, presented a Power Point to display the newly redesigned Town of Paradise website that provides citizens an option to obtain and pay for burn permits online.
- (4) Mayor Greg Bolin presented the Town Council recognitions to employees for the years of service to the Town as follows:

TWENTY-FIVE YEAR

David Cruz – Public Works

FIFTEEN-YEAR

Shelley Hernandez – Finance
Claude (Bud) Parrot – Fire Dept.
Robert Pickering – Police Dept.
Diana Hall – Police Dept.

TEN-YEAR

Kevin Peppas – Public Works
Deborah Cook – Onsite
Susan Hartman – Onsite
Robert Larson – Onsite

FIVE-YEAR

Meghan McGee – Police Dept

- (5) The Volunteers in Police Services (VIPS) 2014 Annual Report was presented by Community Services Officer Charlie Rollo who highlighted the 9,700 hours of volunteer service provided by the VIPS for an approximate cost savings of \$122,000, the equivalent of 4.7 full-time employees.

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS – None.

3. CONSENT CALENDAR

Mayor Bolin called for public comment cards for the consent calendar.

Tom Kelly commented on item 3c relating to the Fire Safe Council, and Ward Habriel commented on item 3d, the public nuisance abatement ordinance.

Following a MOTION by Jones, seconded by Culleton, all consent calendar items were approved as presented by unanimous roll call vote – all council member present .

- 3a. Approved the Minutes of the February 10, 2015 Regular Town Council meeting.
- 3b. Approved the Minutes of the February 24, 2015, 3:30 p.m. Special Meeting - Budget Priority Setting Session.
- 3c. Approved the Minutes of the February 24, 2015, 6:00 p.m. Special Meeting - Citizen Oversight Committee appointments.
- 3d. Approved February 2015 cash disbursements in the amount of \$1,760,717.94.
- 3e. (1) Approved the elimination of the Paradise Fire Safe Council as an official “advisory committee” to the Town Council; and, (2) Acknowledged that wildland fire safety is a common goal of the Town and the Paradise Fire Safe Council and that to the extent possible, both organizations will share resources whenever possible to meet this goal.
- 3f. (1) Waived second reading of the entire Town Ordinance No. 555 and approve reading by title only; and, (2) Adopted Town Ordinance No. 555, "An Ordinance Amending Text Regulations within the Paradise Municipal Code Chapter 8.04 Related to Nuisance Abatement." The text amendments were developed in response to increasing concerns regarding blighted properties in the Town and were designed to more effectively promote the health, safety and general welfare of the public by requiring a level of maintenance of private property to protect the livability, appearance and economic stability of neighborhoods and commercial areas of the Town.

- 3g. (1) Acknowledged receipt of the 2nd Quarter Investment Report for the Fiscal Year Ending June 30, 2015; and, (2) Approved the revised Administrative Investment Policy No. 140

4. PUBLIC HEARING PROCEDURE

Mayor Bolin referred the public to the following Town Council adopted procedure for public hearings.

- a. Staff report to Council (15 minutes total maximum)
- b. Mayor or Presiding Chair opens the hearing for public comment in the following order:
 1. Project proponents or in favor of (15-minute time limit)
 2. Project opponents or against (15-minute time limit)
 3. Rebuttals - when requested
(15-minute time limit or 3 minutes per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

5. PUBLIC HEARINGS

- 5a. Administrative Analyst Colette Curtis reported to Council regarding the Draft Community Development Block Grant (CDBG) 2015-2020 Consolidated Plan and the Draft CDBG 2015-2016 Annual Plan. CDBG funds are awarded for the purpose of community development activities directed toward revitalizing neighborhoods, economic development and providing improved community facilities and services.

Mayor Bolin opened the public hearing at 6:36 p.m. There were no speakers on the matter and Mayor Bolin closed the public hearing at 6:36 p.m. Final action is scheduled for the April 14, 2015 Council Meeting.

- 5b. Community Development Director Craig Baker reported to Council regarding the Planning Commission recommendation for the Town Council to consider approving an ordinance that, if adopted, would result in text amendments to the Town's zoning regulations contained in Paradise Municipal Code (PMC) Title 17 (Zoning Ordinance). If adopted by the Town Council, the text amendments would add a new residential use to the off-street parking requirements (senior housing) within PMC Chapter 17.38 and add a definition for "senior housing" to PMC Chapter 17.04.

Mayor Bolin opened the public hearing at 6:40 p.m. There were no speakers on the matter and Mayor Bolin closed the public hearing at 6:40 p.m.

MOTION by Lotter, seconded by Rawlings, (1) Waived the first reading of Town Ordinance No. 556 and approved reading by title only; and, (2) Introduced Ordinance No. 556, "An Ordinance Amending Chapters 17.04

and 17.38 of the Paradise Municipal Code Relative to Senior Housing".
Roll call vote was unanimous; all members present.

6. PUBLIC COMMUNICATION

1. Ward Habriel invited participation in the Gold Nugget Days melodrama, informed of public education materials available on the Paradise Irrigation District website relating to water use, and encouraged water conservation measures by local leaders to set an example for the community.
2. Thomas Wahl stated that he does not think the matter of dangerous trees is adequately addressed in the Town's municipal code, informed the Council of his experience with his neighbor's tree falling onto his property and that he disagrees with the Building Official's opinion relating to what he believes to be a retaining wall on his property.

7. COUNCIL CONSIDERATION

- 7a. Public Works Director/Town Engineer Marc Mattox and North Division Chief David Hawks reported to Council regarding the updated evacuation plan and the Town's updated evacuation traffic control plan.

Mayor Bolin opened the matter for public comment.

1. Thomas Wahl thanked the Town for improving the evacuation plan.
2. Tom Kelly stated that the boundary changes that were made based on geography rather than on the location of the road make sense, and that he is appreciative of the mutual cooperation between agencies relating to fire safety plans for the Paradise ridge.

MOTION by Jones, seconded by Lotter, adopted Resolution No. 15-05, A Resolution Adopting an Updated Town of Paradise/Upper Ridge Fire Evacuation Plan. Roll call vote was unanimous; all members present.

MOTION by Jones, seconded by Lotter, adopted Resolution No. 15-06, A Resolution Adopting an Updated 2014 Paradise Evacuation Traffic Control Plan. Roll call vote was unanimous; all members present.

- 7b. Following a report by Northern Division Chief David Hawks regarding the Butte County Community Wildfire Protection Plan, Mayor Bolin opened the matter to public comment.

1. Tom Kelly stated that the various Fire Safe Councils have made over 200 community outreach presentations and that adoption of the plan will open up many doors to grant opportunities to maintain the fire safety for our community.

MOTION by Culleton, seconded by Rawlings, supported the county-wide Butte County Community Wildfire Protection Plan (CWPP) as the comprehensive document outlining fire-protection planning & engineering, fire protection education and fuel reduction work; and authorized the Mayor to sign the plan as a signatory on behalf of the Town of Paradise and the Paradise Fire Department. Roll call vote was unanimous; all members present.

- 7c. Northern Division Chief David Hawks reported to the Council regarding the 2015 Drought Status and outlook for fire season. Chief Hawks informed the Council that California is entering its fourth year of drought and the outlook is dismal. Rainfall is 75% of normal, snowfall is 15-17% of normal and summer staffing will be implemented on June 8, 2015. It is most likely that outdoor burning will be suspended on April 1, 2015. No action was requested of Council. The presentation was for information only.
- 7d. Public Works Director/Town Engineer Marc Mattox reported that the Council is requested to approve the actions on the agenda in order for the Town to remain eligible for the Active Transportation Program (ATP) grant funding for the Safe Routes to School (SR2S) Pearson Road Connectivity Project and the SR2S Maxwell Drive Project. Council is requested to identify the projects and to designate an official to execute the Program Supplement Agreements.

Mayor Bolin opened the matter for public comment.

1. Ward Habriel requested clarification on the cost of the two projects, as there appears to be an error on the agenda that states the same cost for each. Mr. Mattox informed that the SR2S Pearson Road project cost is \$1,388,000 and the SR2S Maxwell Drive project cost is \$968,000.

2. Thomas Wahl stated that he is happy to hear that something is going to be done to improve the roads, discussed a problem that is occurring with a drain located in the roadway front of his property on Pearson Road and that he hopes something can be done during the upcoming project to fix it.

Following a **MOTION by Rawlings, seconded by Jones**, by unanimous roll call vote (no members absent), the Council took the following actions:

(1) Approved the CalTrans Administering Agency-State Master Agreement No. 00449S for State-funded projects;

(2) Approved the Program Supplement Agreement No. 0M61 Rev 000 to Administering Agency-State Agreement No. 00449S for State-Aid Project

ATPL-5425 (029) to assure receipt of \$1,388,000 in state funds. *Pearson Rd Safe Routes to School (SR2S) Connectivity Project*.

(3) Approved the Program Supplement Agreement No. 0M62 Rev 000 to Administering Agency-State Agreement No. 00449S for State-Aid Project ATPL-5425 (030) to assure receipt of \$968,000 in state funds. *Maxwell Dr Safe Routes to School (SR2S) Project*;

(4)(a) Adopted Resolution No. 15-07, A Resolution Authorizing the Town Manager or her designee to Sign Program Supplement Agreement No 0M61 (**Pearson Rd SR2S**) to the Administering Agency-State Agreement for State Funded Projects Corresponding to Project No. ATPL 5425 (029); and,

(4)(b) Adopted Resolution No. 15-08, A Resolution Authorizing the Town Manager, or her designee, to Sign Program Supplement Agreement No. 0M62 (**Maxwell Dr SR2S**) to Administering Agency-State Agreement for State Funded Projects Corresponding to Project No. ATPL 5425 (030).

(5) Concurred with staff recommendation to file a CEQA Notice of Exemptions for the Pearson Rd SR2S Connectivity Project and Maxwell Dr SR2S Projects.

Roll call vote was unanimous; no members absent.

8. COUNCIL COMMUNICATION (Council Initiatives)

- 8a. Mayor Bolin read a statement into the record regarding the request for the Town Council to consider adopting a motion to remove Chairman Michael Zuccolillo from the Paradise Planning Commission effective immediately, in that Commissioner Zuccolillo knowingly and in willful disregard of local law moved into a building that does not have a valid septic operating permit and is continuing to occupy the building in spite of warnings, citations and fines. Mayor Bolin stated that because Mr. Zuccolillo is acting in disregard for the local ordinances and ethics policies adopted by the Town Council, he is making the motion to remove him from the Planning Commission.

Following a **MOTION by Bolin, seconded by Jones**, to remove Chairman Michael Zuccolillo from the Paradise Planning Commission effective immediately, Mayor Bolin opened the matter for public comment.

1. Ward Habriel stated that he was in support of the ethics policy, that he does not believe this circumstance warrants removal action as Mike is not doing business at the location, that he only has a presence there, that he believes that

Michael Zuccolillo is a well-respected businessman in the community and that this matter is one that should not have been aired in public.

2. Michael Zuccolillo stated that he received no notification that this matter was on the agenda, that he first heard about it from the press, that there was no information in the packet, that he has been diligent in his service on the Planning Commission, that he relied on verbal assurances that he could occupy the building and is doing his part to revitalize the downtown by occupying a building that has been vacant for ten years, and that he believes this action is the result of his disagreeing with the Downtown Safety Project, his dissent about Measure C and how the committee was formed, and the upcoming 2016 Election.

Town Attorney Moore stated that there is no requirement to provide information in the packet, that there is a requirement to state clearly on the agenda what the item is and action to be taken, and, that persons serving on a Council appointed board serve at the pleasure of the Council.

The roll call vote on the motion to remove Michael Zuccolillo from the Planning Commission was unanimous.

8b. Council oral reports of their representation on Committees/Commissions.

Vice Mayor Jones reported that she and Town Manager Gill met with Assemblyman James Gallagher and with the Butte County Association of Government lobbyist to discuss the sewer project; that she attended BCAG and BCAQMD meetings and that BCAG will be contacting the Town with a request to extend the Joint Powers Authority for two years to accommodate the finalization of the Habitat Conservation Plan.

Council Member Lotter reported that he attended the City Selection and the LAFCo meetings, that he was appointed to serve another four-year term on LAFCo, and that LAFCo is working on annexations for the City of Oroville and the City of Chico is addressing annexation of an area to correct improper sewer connections.

Council Member Rawlings attended the Downtown Beautification meetings, discussed the proposed banner program for the downtown area, that a refrigerator was donated anonymously to the Animal Control Department, discussed the League of California Cities quarterly meeting schedule and noted that Jennifer Robbins was promoted to the position of Animal Control Supervisor.

8c. Discussion of future agenda items:

Town Clerk will advertise for applicants for the current and upcoming Planning Commission vacancies and bring an agenda item to the April 14, 2015 meeting.

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

9a. Town Manager oral reports – None.

9b. Community Development Director oral reports

The Planning Commission conducted four public hearings, three for development projects and one for a cell tower.

10. CLOSED SESSION

At 7:55 p.m. Mayor Bolin announced the following:

10a. Pursuant to Government Code Section 54956.9(d) (1), the Town Council will hold a closed session with the Town Attorney relating to the following pending litigation: Town of Paradise, a Municipal Corporation, vs. Rose E. Kallunki; Pacific Gas and Electric Company; Doe 1 through Doe 50, inclusive, Butte County Superior Court Case No. 161781.

10b. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Paradise Police Officers Association, Confidential Mid-Management Association, General Employees Unit, Police Mid-Management Unit and the Management Group.

Mayor Bolin reconvened the meeting at 8:35 p.m. Town Attorney Moore announced that direction was given, no action taken in closed session.

11. ADJOURNMENT

Mayor Bolin adjourned the meeting at 8:36 p.m.

Date approved:

By: _____
Greg Bolin, Mayor

Joanna Gutierrez, CMC, Town Clerk

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF
MARCH 1, 2015 - MARCH 31, 2015

March 1, 2015 - March 31, 2015

Check Date	Pay Period End	DESCRIPTION	AMOUNT
03/13/15	03/08/15	Net Payroll - Direct Deposits & Checks	\$104,296.03
03/27/15	03/22/15	Net Payroll - Direct Deposits & Checks	\$108,383.93
TOTAL NET WAGES PAYROLL			\$212,679.96

Accounts Payable

PAYROLL VENDORS: TAXES, PERS, DUES, INSURANCE, ETC.	\$257,999.74
OPERATIONS VENDORS: SUPPLIES, CONTRACTS, UTILITIES, ETC.	\$450,661.46
TOTAL CASH DISBURSEMENTS - ACCOUNTS PAYABLE (Detail attached)	<u>\$708,661.20</u>
GRAND TOTAL CASH DISBURSEMENTS	<u><u>\$921,341.16</u></u>

APPROVED BY: _____
LAUREN GILL, TOWN MANAGER

APPROVED BY: _____
GINA S. WILL, FINANCE DIRECTOR/TOWN TREASURER

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 3/1/2015 - To Payment Date: 3/31/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
Check									
62002	03/02/2015	Open			Accounts Payable	BRUNO, SHERRY	\$118.37		
62003	03/02/2015	Open			Accounts Payable	BUZZARD, CHRIS	\$741.23		
62004	03/02/2015	Open			Accounts Payable	DERR, PAUL	\$425.25		
62005	03/02/2015	Open			Accounts Payable	HAUNSCHILD, MARK	\$424.55		
62006	03/02/2015	Open			Accounts Payable	HONEYWELL, JANICE, J.	\$955.41		
62007	03/02/2015	Open			Accounts Payable	HOUSEWORTH, JERILYN	\$170.85		
62008	03/02/2015	Open			Accounts Payable	JEFFORDS, ROBERT, D.	\$478.07		
62009	03/02/2015	Open			Accounts Payable	MARABLE, VIRGINIA	\$212.62		
62010	03/02/2015	Open			Accounts Payable	MOORE, DWIGHT, L.	\$13,800.00		
62011	03/02/2015	Open			Accounts Payable	SBA Monarch Towers III LLC	\$121.67		
62012	03/02/2015	Open			Accounts Payable	US BANCORP OFFICE EQUIP FINANCE SERVICES	\$599.86		
62013	03/02/2015	Open			Accounts Payable	WEGENER, WILL	\$1,386.05		
62014	03/02/2015	Open			Accounts Payable	WESTAMERICA BANK	\$8,584.61		
62015	03/04/2015	Open			Accounts Payable	BLOOD SOURCE	\$54.00		
62016	03/04/2015	Open			Accounts Payable	Met Life	\$7,879.36		
62017	03/04/2015	Open			Accounts Payable	OPERATING ENGINEERS	\$572.00		
62018	03/04/2015	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$1,812.76		
62019	03/04/2015	Open			Accounts Payable	SUN LIFE INSURANCE	\$3,705.41		
62020	03/04/2015	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$680.70		
62021	03/04/2015	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$125.00		
62022	03/05/2015	Open			Accounts Payable	ACE RENTALS	\$52.09		
62023	03/05/2015	Open			Accounts Payable	AgendaPal Corporation	\$399.00		
62024	03/05/2015	Open			Accounts Payable	AIRGAS SAFETY, INC.	\$204.54		
62025	03/05/2015	Open			Accounts Payable	ANDORA MEDIA	\$214.14		
62026	03/05/2015	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$51.26		
62027	03/05/2015	Open			Accounts Payable	AT&T MOBILITY	\$53.76		
62028	03/05/2015	Open			Accounts Payable	Bertagna, Steve	\$28.04		
62029	03/05/2015	Open			Accounts Payable	Big O Tires	\$15.00		
62030	03/05/2015	Open			Accounts Payable	BURTON'S FIRE, INC.	\$94.94		
62031	03/05/2015	Open			Accounts Payable	BUTTE CO SHERIFF'S OFFICE	\$427.70		
62032	03/05/2015	Open			Accounts Payable	BUTTE COUNTY ELECTIONS DIVISION	\$26,518.49		
62033	03/05/2015	Voided	Vendor lost/did not receive check	03/26/2015	Accounts Payable	CLEANING CONNECTION, THE	\$300.00		
62034	03/05/2015	Open			Accounts Payable	DAY WIRELESS SYSTEMS - MILWAUKIE, OR	\$312.50		
62035	03/05/2015	Open			Accounts Payable	DURHAM PENTZ TRUCK CENTER	\$866.59		
62036	03/05/2015	Open			Accounts Payable	FERGUSON ENTERPRISES INC	\$67.73		
62037	03/05/2015	Open			Accounts Payable	FOOTHILL MILL & LUMBER	\$40.64		
62038	03/05/2015	Open			Accounts Payable	GENESIS SOCIETY	\$500.00		
62039	03/05/2015	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$118.25		
62040	03/05/2015	Open			Accounts Payable	HINDERLITER, DE LLAMAS & ASSOCIATES INC.	\$454.85		
62041	03/05/2015	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$3,125.11		
62042	03/05/2015	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$135.23		

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 3/1/2015 - To Payment Date: 3/31/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
62043	03/05/2015	Open			Accounts Payable	JAMES RIOTTO & ASSOCIATES	\$200.00		
62044	03/05/2015	Open			Accounts Payable	Kendall Construction	\$3,101.40		
62045	03/05/2015	Open			Accounts Payable	KP Research Services, Inc.	\$1,000.00		
62046	03/05/2015	Open			Accounts Payable	LEHR AUTO ELECTRIC STOMMEL, INC.	\$137.06		
62047	03/05/2015	Open			Accounts Payable	LES SCHWAB TIRE CENTER - MOTORPOOL	\$24.00		
62048	03/05/2015	Open			Accounts Payable	MANN, URRUTIA, NELSON, CAS & ASSOC, LLP	\$800.00		
62049	03/05/2015	Open			Accounts Payable	MCGREGOR CONSTRUCTION CO INC	\$425.00		
62050	03/05/2015	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$547.00		
62051	03/05/2015	Open			Accounts Payable	MILLER GLASS INC	\$26.88		
62052	03/05/2015	Open			Accounts Payable	Moody, Jolene	\$209.89		
62053	03/05/2015	Open			Accounts Payable	NORTHERN RECYCLING & WASTE SERVICES, INC.	\$13,631.40		
62054	03/05/2015	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$4,728.73		
62055	03/05/2015	Open			Accounts Payable	O'REILLY AUTO PARTS	\$389.01		
62056	03/05/2015	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$537.84		
62057	03/05/2015	Open			Accounts Payable	OROVILLE, CITY OF	\$837.69		
62058	03/05/2015	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$123.63		
62059	03/05/2015	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$971.81		
62060	03/05/2015	Open			Accounts Payable	PARADISE SCREEN PRINT	\$32.25		
62061	03/05/2015	Open			Accounts Payable	PBM SUPPLY & MFG INC	\$26.56		
62062	03/05/2015	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$1,440.00		
62063	03/05/2015	Open			Accounts Payable	R.D. Robbins Construction	\$3,177.00		
62064	03/05/2015	Open			Accounts Payable	R.D. Robbins Construction	\$4,284.00		
62065	03/05/2015	Open			Accounts Payable	R.D. Robbins Construction	\$6,466.50		
62066	03/05/2015	Open			Accounts Payable	ROLLO/CSO, CHARLIE	\$248.50		
62067	03/05/2015	Open			Accounts Payable	SIERRA SAFETY ASSOCIATES	\$502.91		
62068	03/05/2015	Open			Accounts Payable	SKYWAY PET HOSPITAL,	\$58.37		
62069	03/05/2015	Open			Accounts Payable	SUNN APPRAISAL	\$350.00		
62070	03/05/2015	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$248.64		
62071	03/05/2015	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$94.32		
62072	03/05/2015	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$5.90		
62073	03/05/2015	Open			Accounts Payable	Tri Flame Propane	\$106.75		
62074	03/05/2015	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$126.00		
62075	03/05/2015	Open			Accounts Payable	WAYNE MURPHY	\$1,943.50		
62076	03/05/2015	Open			Accounts Payable	WILSON PRINTING CO.	\$107.50		
62077	03/13/2015	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$550.00		
62078	03/13/2015	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$314.76		
62079	03/18/2015	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$51.26		
62080	03/18/2015	Open			Accounts Payable	AT&T	\$106.53		
62081	03/18/2015	Open			Accounts Payable	AT&T	\$1,017.89		
62082	03/18/2015	Open			Accounts Payable	AT&T CALNET 2-REPEATER LINES	\$209.18		
62083	03/18/2015	Open			Accounts Payable	AT&T-COMMUNITY PARK	\$16.95		
62084	03/18/2015	Open			Accounts Payable	AT&T/CAL NET 2	\$3,316.18		
62085	03/18/2015	Open			Accounts Payable	Ayala, Manuel	\$231.00		

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 3/1/2015 - To Payment Date: 3/31/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
62086	03/18/2015	Open			Accounts Payable	Bauer Compressors	\$770.00		
62087	03/18/2015	Open			Accounts Payable	Big O Tires	\$356.21		
62088	03/18/2015	Open			Accounts Payable	BURTON'S FIRE, INC.	\$10.83		
62089	03/18/2015	Open			Accounts Payable	BUTTE CO RECORDER	\$37.00		
62090	03/18/2015	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$1,911.00		
62091	03/18/2015	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$867.00		
62092	03/18/2015	Open			Accounts Payable	COMCAST CABLE	\$83.82		
62093	03/18/2015	Open			Accounts Payable	COMCAST CABLE	\$253.82		
62094	03/18/2015	Open			Accounts Payable	COMCAST CABLE	\$83.82		
62095	03/18/2015	Open			Accounts Payable	COMCAST CABLE	\$218.82		
62096	03/18/2015	Open			Accounts Payable	COMPLETE ASPHALT SERVICE CO. INC. (CASCO)	\$96.75		
62097	03/18/2015	Open			Accounts Payable	DOBRICH & SONS SEPTIC	\$755.00		
62098	03/18/2015	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$101.09		
62099	03/18/2015	Open			Accounts Payable	FERGUSON ENTERPRISES INC	\$1,501.24		
62100	03/18/2015	Open			Accounts Payable	Gallaway Enterprises	\$2,225.00		
62101	03/18/2015	Open			Accounts Payable	GENESIS SOCIETY	\$500.00		
62102	03/18/2015	Open			Accounts Payable	HELENA SPECIALTY PRODUCTS	\$2,129.95		
62103	03/18/2015	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$7,554.36		
62104	03/18/2015	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$42.89		
62105	03/18/2015	Open			Accounts Payable	JC NELSON SUPPLY COMPANY	\$432.95		
62106	03/18/2015	Open			Accounts Payable	KEN'S HITCH & WELDING	\$86.00		
62107	03/18/2015	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$938.35		
62108	03/18/2015	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$250.00		
62109	03/18/2015	Open			Accounts Payable	Larson, Tiffany	\$231.00		
62110	03/18/2015	Open			Accounts Payable	LEHR AUTO ELECTRIC STOMMEL, INC.	\$168.59		
62111	03/18/2015	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$29.94		
62112	03/18/2015	Open			Accounts Payable	M.S. TEDESCO CONSTRUCTION	\$6,291.00		
62113	03/18/2015	Open			Accounts Payable	MARK THOMAS & COMPANY INC	\$4,085.02		
62114	03/18/2015	Open			Accounts Payable	MCGREGOR CONSTRUCTION CO INC	\$490.00		
62115	03/18/2015	Open			Accounts Payable	MYERS STEVENS TOOHEY & COMPANY	\$3,053.20		
62116	03/18/2015	Open			Accounts Payable	NORTH STATE RENDERING INC	\$80.00		
62117	03/18/2015	Open			Accounts Payable	NORTHERN RECYCLING & WASTE SERVICES, INC.	\$7,569.00		
62118	03/18/2015	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$5,548.85		
62119	03/18/2015	Open			Accounts Payable	O'REILLY AUTO PARTS	\$415.01		
62120	03/18/2015	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$523.30		
62121	03/18/2015	Open			Accounts Payable	Pacific Excavation	\$257,958.25		
62122	03/18/2015	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$7,946.88		
62123	03/18/2015	Open			Accounts Payable	PARADISE ALLIANCE CHURCH	\$240.00		
62124	03/18/2015	Open			Accounts Payable	PARADISE SANITATION COMPANY	\$475.00		
62125	03/18/2015	Open			Accounts Payable	PARROTT, BUD	\$11.65		
62126	03/18/2015	Open			Accounts Payable	PBM SUPPLY & MFG INC	\$124.60		
62127	03/18/2015	Open			Accounts Payable	PEPPAS, KEVIN	\$128.23		

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 3/1/2015 - To Payment Date: 3/31/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
62128	03/18/2015	Open			Accounts Payable	PETTY CASH CUSTODIAN, HELEN CHEUNG	\$258.68		
62129	03/18/2015	Open			Accounts Payable	R.D. Robbins Construction	\$1,800.00		
62130	03/18/2015	Open			Accounts Payable	SIERRA-SACRAMENTO VALLEY EMS	\$585.00		
62131	03/18/2015	Open			Accounts Payable	SNOQUIP	\$12,091.67		
62132	03/18/2015	Open			Accounts Payable	Solarcity Corporation	\$105.13		
62133	03/18/2015	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$52.09		
62134	03/18/2015	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$11.84		
62135	03/18/2015	Open			Accounts Payable	VALLEY TOXICOLOGY SERVICE	\$1,425.00		
62136	03/18/2015	Open			Accounts Payable	VERIZON WIRELESS	\$771.84		
62137	03/18/2015	Open			Accounts Payable	VERIZON WIRELESS	\$570.15		
62138	03/18/2015	Open			Accounts Payable	VERIZON WIRELESS	\$483.66		
62139	03/18/2015	Open			Accounts Payable	Vigilant Canine Services	\$175.00		
62140	03/18/2015	Open			Accounts Payable	WESTERN HEATING	\$505.00		
62141	03/18/2015	Open			Accounts Payable	Wolff, Helen	\$359.75		
62142	03/18/2015	Open			Accounts Payable	YOWZERS.COM	\$283.80		
62143	03/27/2015	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$800.00		
62144	03/27/2015	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$314.76		
Type Check Totals:							\$466,720.21		
EFT									
282	03/04/2015	Open			Accounts Payable	CALPERS	\$120,869.09		
283	03/13/2015	Open			Accounts Payable	CALPERS - RETIREMENT	\$33,386.71		
284	03/13/2015	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$3,998.84		
285	03/13/2015	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$2,579.68		
286	03/13/2015	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$18,022.30		
287	03/27/2015	Open			Accounts Payable	CALPERS - RETIREMENT	\$35,932.06		
288	03/27/2015	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$4,463.94		
289	03/27/2015	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$2,679.68		
290	03/27/2015	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$19,258.69		
291	03/30/2015	Open			Accounts Payable	FP/FRANCOTYP-POSTALIA MAILING SOLUTIONS	\$750.00		
Type EFT Totals:							\$241,940.99		
AP - US Bank TOP AP Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	142	\$466,420.21	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$300.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	143	\$466,720.21	\$0.00
EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	10	\$241,940.99	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	10	\$241,940.99	\$0.00

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 3/1/2015 - To Payment Date: 3/31/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
Grand Totals:									
All									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		152		\$708,361.20		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		1		\$300.00		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		Total		153		\$708,661.20		\$0.00	
Checks									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		142		\$466,420.21		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		1		\$300.00		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		Total		143		\$466,720.21		\$0.00	
EFTs									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		10		\$241,940.99		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Total		10		\$241,940.99		\$0.00	
All									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		152		\$708,361.20		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		1		\$300.00		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		Total		153		\$708,661.20		\$0.00	



TOWN OF PARADISE
Council Agenda Summary
Date: April 14, 2015

Agenda No. 3(c)

ORIGINATED BY: Craig Baker, Community Development Director

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Adoption of Town Ordinance No. 556

COUNCIL ACTION REQUESTED: Adopt a **MOTION TO:**

1. Waive second reading of the entire Town Ordinance No. 556 and approve reading by title only (roll call vote); **AND**
2. Adopt Town Ordinance No. 556, "An Ordinance Amending Chapters 17.04 and 17.38 within the Paradise Municipal Code Related to Senior Housing"

BACKGROUND: On March 10, 2015, the Town Council introduced the above-noted Town ordinance for purposes of eventual adoption. The intent of the proposed ordinance is to reduce the parking requirements for senior housing projects and further implement the Housing Element of the Paradise General Plan.

DISCUSSION: Town staff recommends that the Town Council waive the second reading of this entire ordinance; read it by title only; and formally adopt Town Ordinance No. 556 (copy attached). Once adopted, the provisions of this ordinance will be effective thirty days thereafter.

FINANCIAL IMPACT: A nominal cost for publication of the ordinance within the local newspaper and for codification will be borne by the Town of Paradise.

Attachment

**TOWN OF PARADISE
ORDINANCE NO. 556**

**AN ORDINANCE AMENDING TEXT REGULATIONS WITHIN
PARADISE MUNICIPAL CODE CHAPTERS 17.04 AND 17.38 REGARDING SENIOR HOUSING**

SECTION 1. The definition of the term “Senior housing” shall be added to Section 17.04.500 [General Definitions] of the Paradise Municipal Code to read as follows:

Senior Housing. “Senior housing” means housing meeting the definition set forth in Civil Code Section 51.3 of housing for older persons.

SECTION 2. A new category to Residential Uses shall be added to Section 17.38.1000 [Off-street parking requirements] of the Paradise Municipal Code to read as follows:

Senior housing 1.2/unit

SECTION 3. The Town Council finds and determines that adoption of this ordinance is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061 (General Rule Exemption) because there is no possibility that such adoption and subsequent enactment will have a significant effect on the environment.

SECTION 4. This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

PASSED AND ADOPTED by the Town Council of the Town of Paradise, County of Butte, State of California, on this 10th day of March, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Greg Bolin, Mayor

ATTEST:

APPROVED AS TO FORM:

Joanna Gutierrez, CMC, Town Clerk

Dwight L. Moore, Town Attorney



**Town of Paradise
Council Agenda Summary
Date: April 14, 2015**

Agenda Item: 3d

Originated by: Gina S. Will, Finance Director/Town Treasurer

Reviewed by: Lauren Gill, Town Manager

Subject: Northern California Cities Self Insurance Fund (NCCSIF) Annual Report

Council Action Requested:

1. Receive and file the 2014 NCCSIF report, or

Alternatives:

Refer the matter back to staff for further development and consideration.

Background:

"The Northern California Cities Self Insurance Fund (NCCSIF) is an association of municipalities joined together in 1979 to protect Member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management." There were eight founding members, and today the membership is twenty-two strong with its newest addition in 2013.

Each member has a representative and an alternate that serves on the JPA Board. The Finance Director/Town Treasurer and the HR/Risk Manager are the Town's current representatives. Members take turns rotating through the executive committee.

The Town of Paradise joined the NCCSIF Liability Program in 1985 and the Workers Compensation program in 1987. Today, the Town participates in the following NCCSIF programs:

Liability Program

"The Liability Program provides coverage for losses Member Entities become legally obligated to pay as damages because of bodily injury, property damage, employment practices liability, personal injury and public officials' errors or omissions." Coverage is provided through three layers:

Banking Fund	\$0 - \$50,000
Shared Risk	\$51,000 - \$500,000
Excess Coverage	\$501,000 - \$40,000,000

Workers' Compensation

"California Workers' Compensation laws require every employer to provide benefits to employees for injury and/or illness arising out of, or in the course of, employment. Statutory benefits prescribed by law include:

- Medical Treatment
- Temporary Disability Payments
- Permanent Disability Compensation
- Rehabilitation
- Death Benefits

Coverage is provided through three layers:

Banking Fund	\$0 - \$100,000
Shared Risk	\$101,000 - \$500,000
Excess Coverage	\$501,000 – Statutory Limit (Workers' Comp)
	\$501,000 - \$5,000,000 (Employer's Liability)

Property Program

"This year NCCSIF renewed coverage through the Alliant Property Insurance Program. The program provides replacement cost coverage for all building and contents, subject to a \$1 billion limit per occurrence and a \$5,000 deductible per claim."

Physical Damage Program

This program designed especially for public agencies and rural cities, provides vehicle and mobile equipment protection. It replaces property on a like kind and quality basis. The Town covers vehicles still obligated under lease purchase agreements, fire engines and equipment and other large and expensive vehicles and equipment.

Crime Program

"The NCCSIF Crime Program provides for coverage of employee theft through the National Union Insurance Company, A.M. Best Rated A++ XV." It covers theft, forgery and computer fraud up to \$1,000,000.

Employee Assistance Program

"An Employee Assistance Program (EAP) is a worksite-based program designed to assist City employees in identifying and resolving personal concerns, including, but not

limited to, health, marital, family, financial, alcohol, drug, legal, emotional, stress, or other personal issues that may affect job performance.”

Identity Fraud Protection

“New this year is a program to protect Member employees from the impact of identity fraud.” Employees have access to \$25,000 worth of coverage to reimburse for the costs and expenses related to identity recovery, including lost wages and attorney fees.

Discussion:

NCCSIF is a well managed and fiscally conservative JPA. For several years the JPA released over \$15 million in dividends to members to help ease the strain of the recession. The Town received over \$1.1 million in dividends from 2008/09 through 2012/13. Even with such release of dividends, the JPA has maintained a healthy cash reserve and equity.

The Liability Program rates were at historic lows in 2012, and while still historically low are climbing due to decreases in payroll and increased claims. The program is currently in the process of rebuilding equity. The Board has voted not to approve any dividends from the program until equity is rebuilt.

The Workers’ Compensation program is currently healthy with adequate equity. The rates are competitive and are actually a little less than the State Fund. The rates and payroll went down for several years in alignment with the recession, but are now climbing back up. Fortunately, unlike traditional insurance coverage, the Town has the opportunity to build equity, earn interest on its banking layers, and to receive dividends.

Fiscal Analysis:

There is no fiscal impact to receiving this report.



2014 Annual Report



NCCSIF Program Administrators



Alliant Insurance Services, Inc.

1792 Tribute Road, Ste 450

Sacramento, California 95815

Main: (916) 643-2700 – Fax: (916) 643-2750

www.alliantinsurance.com

Corporate License No. 0C36861



www.nccsif.org

NCCSIF 2014 Annual Report

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Northern California Cities Self Insurance Fund

Letter to Our Members

Dear Members,

As NCCSIF celebrates its 35th anniversary, we are pleased to present the 2014 NCCSIF Annual Report. Through our long association with NCCSIF we have seen many changes take place, as outlined in the History of the JPA. The 2014 fiscal year saw a change in membership with the addition of the City of Elk Grove, a new Program Administrator, a new coverage program, and a number of new Board Members. New members and personnel bring new ideas, interests and energy to the JPA, but the constant is the commitment we all have in building and maintaining strong programs and services.

Over the last two years NCCSIF has continued to focus on expanding the Risk Management services and training programs available to Members. This began with a baseline assessment of each Member's operations and continues with customized service plans to meet their needs. The Police Risk Management Committee has seen increased participation and ideas for training and equipment, including funding for body-worn cameras to reduce the frequency and severity of claims.

While NCCSIF continues to be financially strong, the Liability Program has been challenged by a number of large losses that have impacted the Shared Risk Layer. Members have responded by reducing the Self-Insured Retention from

\$1,000,000 to \$500,000 and providing additional funding to replenish reserves.

The Workers' Compensation Program has also seen an increase in claims but results have improved since 2012's historically bad year. Members have implemented measures to reduce the increase in medical costs, including establishing a new Medical Provider Network (MPN) to provide employees prompt and effective treatment from industrial injury specialists at rates often below the official fee schedule.

Change is a constant for any organization, and NCCSIF Members have responded to changes in creative and flexible ways while maintaining their focus on financial stability. We are proud to assist Members in assessing and responding to the ever-changing risks they face and look forward to contributing to the next thirty-five years of success.

Sincerely,



Marcus Beverly, CPCU, AIC, ARM-P
NCCSIF Program Administrator
Alliant Insurance Services, Inc.

Mission Statement

The Northern California Cities Self Insurance Fund (NCCSIF) is an association of municipalities joined together in 1979 to protect Member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.



Northern California Cities Self Insurance Fund

History of the JPA

The Northern California Cities Workers' Compensation Fund, a Joint Powers Authority, was formed in early 1979. It is one of the first pooled municipal insurance programs in the State. The JPA's original purpose was to provide medium-sized Northern California cities a mechanism to self-insure most of their Workers' Compensation benefits and obtain the advantages of group purchasing excess insurance for the rest.

In 1981, a number of members formed the Liability Program to apply the same concepts of pooling to coverage for General Liability, Automobile Liability, Errors and Omissions, and Employment Practices Liability. Since then the group has grown to twenty-two cities that pool coverage to a limit of \$500,000 for both Workers' Compensation and Liability.

Where originally the JPA relied upon excess coverage from the Commercial Insurance Marketplace, the excess coverage for both Workers' Compensation and Liability are now provided by excess Joint Powers Authorities. These are Joint Powers Authorities and larger individual entities grouped together to pool coverages and reduce the need for commercial coverage.

In 1987, the name of the Joint Powers Authority was changed to Northern California Cities Self Insurance Fund (NCCSIF).

The same year, NCCSIF began offering group purchase of Property and Crime coverage and an Employee Assistance Program. These are insurance programs since the cost to group purchase coverage continues to be less than self-insurance.

In 2008 NCCSIF started providing Wellness services to Members. During 2009, NCCSIF enhanced its risk management services through partnerships with Target Safety and Risk Management Solutions to provide online loss prevention services to the membership. During 2010 the City of Ione joined NCCSIF.

In 2012 NCCSIF hired Bickmore Risk Services as their Risk Control Services Vendor and expanded the number of risk management resources available to members.

In 2013 the City of Elk Grove joined NCCSIF's Workers' Compensation program, bringing the total number of members in the JPA to twenty-two.

Northern California Cities Self Insurance Fund

NCCSIF Historical Timeline

1979	1980	1981	1982	1983	1984	1985
<p>The Northern California Cities Workers' Compensation Fund, a Joint Powers Authority, was formed in early 1979. It is one of the oldest pooled municipal insurance programs in the State.</p> <p>Members who joined the pool: Anderson, Corning, Folsom, Galt, Jackson, Placerville, Rio Vista and Willows</p>	<p>Additional members join the WC JPA:</p> <p>Gridley Rocklin</p>	<p>A number of the member cities desired to apply the same concepts of pooling to Automobile and General Liability coverage.</p> <p>LIABILITY Anderson Corning Folsom Galt Gridley Rocklin Willows</p> <p>WC Auburn</p>	<p>City of Nevada City joins the WC JPA</p>	<p>Additional members join the WC JPA:</p> <p>Dixon Red Bluff</p>	<p>City of Lincoln joins the WC JPA</p>	<p>A number of the member cities join the Liability JPA:</p> <p>Lincoln Oroville Paradise Rio Vista</p>
1986	1987	1988	1990	1991	1992	1993
<p>Additional members join the Liability JPA:</p> <p>Auburn Red Bluff</p>	<p>The name of the Joint Powers Authority was changed to Northern California Cities Self Insurance Fund (NCCSIF).</p> <p>NCCSIF offers group purchase of Property, Crime & EAP programs.</p> <p>The following members joined the JPA:</p> <p>LIABILITY City of Jackson</p> <p>WC Town of Paradise</p>	<p>Additional members join the Liability JPA:</p> <p>Colusa Dixon</p>	<p>The City of Oroville joins the WC JPA</p>	<p>The City of Marysville joins the Liability JPA</p> <p>NCCSIF begins shared risk program for Liability and Workers' Compensation</p> <p>NCCSIF begins a Risk Management Committee</p> <p>Alliant - Marilyn Kelley joins and becomes Program Administrator</p>	<p>The City of Yuba City joins the Liability JPA</p> <p>Additional members join the WC JPA: Colusa Marysville Yuba City</p>	<p>NCCSIF is one of the first JPAs to achieve CAJPA Accreditation with Excellence</p>
1996	2003	2007	2008	2009	2010	2013
<p>NCCSIF joins CJPRMA for Excess Liability Coverage</p>	<p>NCCSIF joins CPEIA for Excess Workers' Compensation Coverage</p>	<p>NCCSIF's Shared Risk Liability Layer changes from \$500,000 to \$1,000,000.</p> <p>NCCSIF joins CSAC-EIA for Excess Workers' Compensation Coverage</p>	<p>NCCSIF Revises its Dividend Formula and Distributes \$6M to Members</p> <p>Multiple risk management services are paid for by an administrative surplus: BackSafe for Fire and Public Works, Wellness Programs, Lexipol Daily Training Bulletin for PDS</p>	<p>NCCSIF is once again awarded the CAJPA Accreditation with Excellence</p> <p>Online risk management services are enhanced through partnerships with TargetSafety and Risk Control Online.</p>	<p>City of Ione joins Liability and Workers' Compensation JPA</p>	<p>City of Elk Grove joins Workers' Compensation JPA</p>

Northern California Cities Self Insurance Fund

Board of Directors

The Board of Directors of NCCSIF is composed of a representative appointed by the City Council of each member agency. An Alternate Member is also appointed to serve in the

absence of the appointed representative. Only the Board Member – or in the Board Member’s absence the Alternate Member – has voting authority.

Current Members are as follows:

Member	Board Director	Alternate	Member	Board Director	Alternate
City of Anderson*	Jeff Kiser	Vacant	City of Lincoln	John Lee	Sheila VanZandt
City of Auburn	Dylan Feik	Tim Rundel	City of Marysville	Leigh Keicher	Walter Muncheimer
City of Colusa	Toni Benson	Vacant	City of Nevada City	Corey Shaver	Catrina Olson
City of Corning*	John Brewer	Tom Watson	City of Oroville	Liz Ehrenstrom	Vacant
City of Dixon	Michelle Pellegrino	Kim Stalie	City of Placerville*	Dave Warren	John Driscoll
City of Elk Grove	Brad Koehn	Jonathan Hobbs	City of Red Bluff	Sandy Ryan	Cheryl Smith
City of Folsom*	Bruce Cline	Kristine Wilfong	City of Rio Vista*	Tim Chapa	Marni Rittburg
City of Galt*	Paula Islas	Jason Behrmann	City of Rocklin	Russell Hildebrand	Michael Green
City of Gridley	Matt Michaelis	Elisa Arteaga	City of Willows*	Tim Sailsbery	Steve Holsinger
City of Ione	Ed Pattison	Jane Wright	City of Yuba City	Natalie Walter	Robin Bertagna
City of Jackson*	Michael Daly	Vacant	Town of Paradise	Gina Will	Crystal Peters

**Founding Members*

Northern California Cities Self Insurance Fund

Executive Committee

The Executive Committee is a standing committee of the Board that acts as a steering committee for overall operation of the Joint Powers Authority and has been delegated certain duties as enumerated in the Bylaws. The Committee is composed of seven-to-nine voting members and two non-voting members, all selected by the Board. The President of the Board serves as

the Chair of the Committee, while the Vice President and the Secretary are voting members of the Committee. Remaining voting seats are selected on a rotating geographical basis. The Treasurer and CJPRMA Board Representative are non-voting members of the Committee.

Members are as follows:

January 1, 2014		January 1, 2015	
City of Dixon	Steve Johnson	City of Dixon	Michelle Pellegrino
City of Galt	Paula Islas, <i>CJPRMA Rep</i>	City of Elk Grove	Brad Keohn
City of Lincoln	John Lee	City of Folsom	Bruce Cline, <i>Vice President</i>
City of Nevada City	Corey Shaver	City of Galt	Paula Islas, <i>CJPRMA Representative</i>
City of Oroville	Liz Ehrenstrom, <i>President</i>	City of Ione	Ed Pattison
Town of Rocklin	Russell Hildebrand, <i>Vice President</i>	City of Jackson	Michael Daly
City of Rio Vista	Tim Chapa	City of Placerville	Dave Warren
		City of Rio Vista	Tim Chapa
		City of Rocklin	Russell Hildebrand, <i>President</i>

Non-Voting Members:

Treasurer	Tim Sailsbery, City of Willows
CJPRMA Representative	Paula Islas, City of Galt (voting member due to geography rotation for 2014 and 2015).

Northern California Cities Self Insurance Fund

Claims Committee

The Claims Committee reviews claims in the Shared Risk Layer, authorizes settlements and makes determinations on coverage. Authority is granted to the Executive Committee to act as or appoint members of the Claims Committee. All claims are reported to the Claims Administrator regardless of the claim values. The Claims Committee meets as necessary to review all open reported claims likely to involve the Authority's shared risk portion of the Liability and Workers' Compensation Programs.

NCCSIF has retained York Risk Services Group, Inc. as Claims Administrator, and they are responsible for managing claims to conclusion, including investigation, negotiation, assignment of legal counsel, and litigation management. They also provide reports regarding claim status, reserves, and settlement recommendations to the Claims Committee.

Members have authority to settle claims in their Banking Layer up to \$50,000 (\$100,000 for Folsom) for Liability and \$100,000 for Workers' Compensation. The Claims Committee has authority up to \$250,000. The Board of Directors has authority to settle claims over \$250,000 up to the SIR of \$500,000 for both Liability and Workers' Compensation. The Claims Committee is also granted authority to deny claims and to refer claims to counsel for coverage opinions.

NCCSIF hires an independent claims auditor to perform an audit for the Liability Program every odd-numbered year and an audit for the Workers' Compensation Program every even-numbered year.

Claims Committee members are selected from the Executive Committee annually at the spring meeting.

Northern California Cities Self Insurance Fund

Finance Committee

The NCCSIF Board of Directors has delegated financial investment authority and other duties to the Executive Committee. The Executive Committee delegates these duties to the Finance Committee on an as-needed basis. Finance Committee members are appointed by the Executive Committee as follows:

The Treasurer and other Board members or Alternates are appointed by the Executive Committee. It is desired that one member of the committee shall be a finance or assistant finance director of an NCCSIF member.

A Treasurer is annually elected by the Board of Directors and serves as the Chair of the Finance Committee.

Finance Committee Chair & Treasurer:

Tim Sailsbery, City of Willows

Duties delegated to the Finance Committee may include:

1. Discuss strategies with the Investment Advisors in accordance with the Investment Policy and direct overall investment strategy.
2. Review cash management requirements on an annual basis and give direction to the accountant to make adjustments.
3. Review the independent auditor's proposed audit scope and approach.
4. Review the performance of the independent auditor.
5. Recommend the appointment to the Executive Committee of the independent auditor and review audit fees.
6. At the direction of the Board or the Executive Committee, review with counsel any legal matters that could have significant impact on the financial statements.
7. Review and make recommendations to the Board or the Executive Committee to maintain or change the Investment Policy in accordance with California Government Code.
8. Advise the Board and the Executive Committee on other financial matters.

Northern California Cities Self Insurance Fund

Risk Management Committee

NCCSIF established a formal Risk Management Committee in 1991. The Committee is comprised of one member from each City, and over the years it has been enriched from participation by employees from Public Works, Finance, Human Resources, Police, Fire, and City Management who have all worked to provide a broad range of ideas and risk management services to the members. The Risk Management Committee has adopted the following Loss Control Policy Statement:

The Northern California Cities Self Insurance Fund, a Joint Powers Authority, is concerned for the welfare and safety of the JPA Members, Employees and the Public they serve.

The JPA acknowledges its obligation to encourage its members to provide the safest possible working conditions for employees and, as a government service organization, to provide a safe environment for the public that use their services and facilities.

It is the JPA's philosophy that the consideration of worker safety, and the safety of the general public, bears as high a priority as the decision to commit funds or to complete a task. Our goal is to foster loss control programs to guard against all types of accidents and incidents wherever possible.

Recognizing the above goals, the Committee annually recommends and administers a Risk Management Budget as approved by the Board of Directors. That budget represents a little more than 4% of the NCCSIF banking and pooled layer funding. These services include:

Contract Risk Management Services

Consulting by Bickmore Risk Services, including:

- Hotline Services – one of the most popular services provided
- Hazard & Safety Assessments
- Program/Policy Development
- On-site Training
- Safety Materials
- Webinars – WC and Liability Risk Management Topics
- Training Matrix

Safety Library

On-line Video Libraries are available through the Bickmore website, riskcontrol.brsrisk.com as well as the CSAC- EIA website, csac-eia.org.

Northern California Cities Self Insurance Fund

Seminars and Training Sessions

Selection of topics determined annually by the Committee including:

- Bickmore: on-site sessions covering employment issues such as Harassment, Skills for Supervisors, and e-mail communications
- TargetSolutions and online training services on a variety of topics including OSHA Compliance and Employment Practices
- My Safety Officer and Risk Control Online: online programs to assist in the management and employment and safety training requirements for employees
- Wastewater Services Safety: updates wastewater safety policies at the City level on an as needed basis
- Regional Workshops: NCCSIF conducts regional workshops on pertinent safety topics. Topics for 2014 consisted of Hazard Communication Training, Traffic Control and Flagger Training, and Certified Pool Operator Training.

Conference Attendance

Sponsorship of members for attendance at the Annual PARMA or CAJPA Risk Management Conference.

Website

Maintenance of the NCCSIF website, www.nccsif.org, including a "Risk Management" tab where members can access Risk Management information.

Additionally, the Committee has adopted and frequently reviews ten policies and procedures on various topics:

P & P NUMBER	SUBJECT	EFFECTIVE DATE	TYPE
RM-1	Compliance with Risk Management Standards	06/14/96	Mandatory
RM-2	Driving Standards	04/24/09	Mandatory
RM-3	Sidewalk Maintenance Liability Standards	01/11/08	Advisory
RM-4	Use of Public Facilities	01/11/08	Advisory
RM-5	Unlawful Harassment Policy	04/15/10	Mandatory*
RM-6	Approval of Coverage for Skateboard Parks	12/19/08	Mandatory
RM-7	Pool Operation	01/14/10	Advisory
RM-8	Development and Operation of Bicycle Parks	10/24/03	Mandatory
RM-9	Model Sewer Overflow and Backup Response	04/28/06	Advisory
RM-10	Risk Management Committee Composition & Duties	05/20/10	Mandatory

NCCSIF hired Bickmore in 2012 as their Risk Control Services provider to perform a Hazard and Risk Assessment for each member and recommend policies, procedures, and training to address their individual needs. As a result, members are receiving more direct assistance in managing their operations in ways that reduce the frequency and severity of claims.

Northern California Cities Self Insurance Fund

Police Risk Management Committee

The Police Risk Management Committee is a subcommittee of the Risk Management Committee. Public safety generates the highest frequency and severity of losses for liability and Workers' Compensation. Given the importance of managing public safety risks and the unique nature of their operations, it was agreed that the most effective way to tackle their risk control issues was to form a separate Risk Management Committee for police departments.

All members who have police departments are encouraged to participate in the Police Risk Management Committee. One of their first recommendations upon formation was to contract with Lexipol to develop and annually update member police procedure manuals. Lexipol also provides interested police departments with their Daily Training Bulletin, an online service developed to keep officers apprised of their department's various policies and procedures.

The Police Risk Management Committee is working with Bickmore Risk Services to coordinate and organize training seminars by leading law enforcement professionals, designed to reduce the various risk exposures generated by the performance of police duties in the current legal environment.

A training session is held at each Police Risk Management Committee meeting. Topics for 2014 included Workers' Compensation Claims Reporting for Police, The Skelly Process and Police Officers Bill of Rights, Wellness & Fitness Programs for Police and the Fit for Duty Evaluation Process.

The Committee also reviews major claims for risk management practices that can be shared or improved and evaluates equipment that can prevent or minimize losses. In August of 2014 the Committee recommended the purchase of body cameras for participating member agencies, and the Board of Directors approved a purchase in the amount of \$50,000 to provide each member with at least two cameras. The Board and Committee expect the use of body cameras will prevent future claims.

Northern California Cities Self Insurance Fund

Liability Program

The Liability Program provides coverage for losses Member Entities become legally obligated to pay as damages because of bodily injury, property damage, employment practices liability, personal injury and public officials' errors or omissions. Coverage is included for the Member Entity and its commissions, agencies, districts, authorities, boards, or similar entities coming under the Member Entity's direction or control. There are nineteen (19) members in the Liability Program.

The total limit of liability provided under the Liability Program is \$40,000,000 per occurrence. The program is divided into three separate coverage layers - Banking, Shared Risk and Excess Coverage - as noted below:

<p><u>Excess Layer</u></p> <p>Excess Insurance: \$5,000,000 to \$40,000,000 CJPRMA Members: \$500,000 to \$5,000,000</p>
<p><u>Shared Risk Layer</u></p> <p>Member Banking Layer Limit to \$500,000</p>
<p><u>Banking Layer</u></p> <p>Folsom: \$0 to \$100,000 All Other Members: \$0 to \$50,000</p>

All three coverage layers include self-insurance. The Banking Layer is funded to pay for each Member's own claims, similar to a deductible. The Shared Risk Layer is funded to pay for claims that are shared by all NCCSIF Members. The Excess Layer is funded through the California Joint Powers Risk Management Authority (CJPRMA). Since 1994 NCCSIF has participated in CJPRMA, which shares risk up to \$5,000,000 with three other JPA's and 17 larger individual cities. CJPRMA purchases excess reinsurance for total limits of \$40,000,000 inclusive of NCCSIF's retained limit of \$500,000 per occurrence.

As a result of sharing risk to \$5,000,000, CJPRMA is largely removed from the impact of insurance market conditions. In addition, members share in dividends declared when CJPRMA exceeds its funding goals. In 2014 NCCSIF received dividends from CJPRMA of \$399,360 which were credited to the FYE 2015 deposits and 2014 liability shared risk assessments.

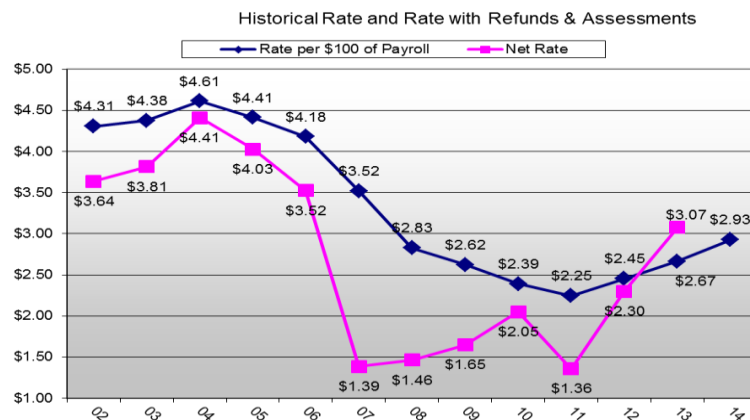
Total funding for the Liability Program in 2015 is \$4,397,805. This represents an 8.52% increase from the prior year. The Banking Fund returned \$113,392 to Members who exceeded their target funding level and assessed Members who were below the target a total of \$134,887. The Shared Risk Layer Fund was assessed \$600,000 this year, some of which came from the CJPRMA refund.

Northern California Cities Self Insurance Fund

This chart shows payroll growth which had been close to or in excess of 10% annually in the past, has now leveled out to about 18% below the height of six years ago.



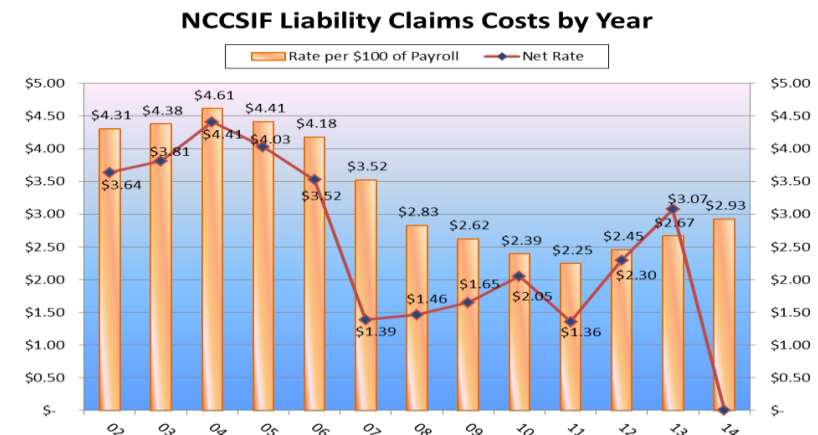
The Board of Directors annually reviews the Banking and Shared Risk financial status to evaluate the appropriateness for declaring either a refund or an assessment. The following chart shows the historical rates with and without the impact of refunds and assessments.



Seven years ago the Liability Program net rates reached historic lows due to large dividends that continued for several years. The gross rate hit a low of \$2.26 in 2012 before climbing the last three years, due to an increase in anticipated losses and decreases in payroll. The increase in the net rate is due to the Shared Risk Layer Assessments for the 2013 and 2014 fiscal year.

Due to the fact that NCCSIF doubled the size of the Shared Risk Layer from \$500,000 to \$1,000,000, the claims cost obligations for that layer have increased since 2007. Due to unfavorable claims development in 2012, NCCSIF made the decision to lower the Shared Risk Layer from \$1,000,000 back to \$500,000.

The following chart shows historical claims performance and illustrates that liability claims tend to be volatile.



Northern California Cities Self Insurance Fund

Workers' Compensation

California Workers' Compensation laws require every employer to provide benefits to employees for injury and/or illness arising out of, or in the course of, employment. Statutory benefits prescribed by law include:

- Medical Treatment
- Temporary Disability Payments
- Permanent Disability Compensation
- Rehabilitation
- Death Benefits

The total amount of benefits provided under the Workers' Compensation Program is limited only by State Law, also known as Statutory Limits, with a \$5,000,000 limit for Employers' Liability. The program is divided into three separate coverage layers. Banking, Shared Risk (which are self funded) and Excess Coverage as illustrated in the chart below:

<u>Excess Coverage</u> \$500,000 – Statutory/Workers' Compensation \$500,000 - \$5,000,000 – Employer's Liability
<u>Shared Risk Layer</u> Banking Layer Limit to \$500,000
<u>Banking Layer</u> \$0 to \$100,000

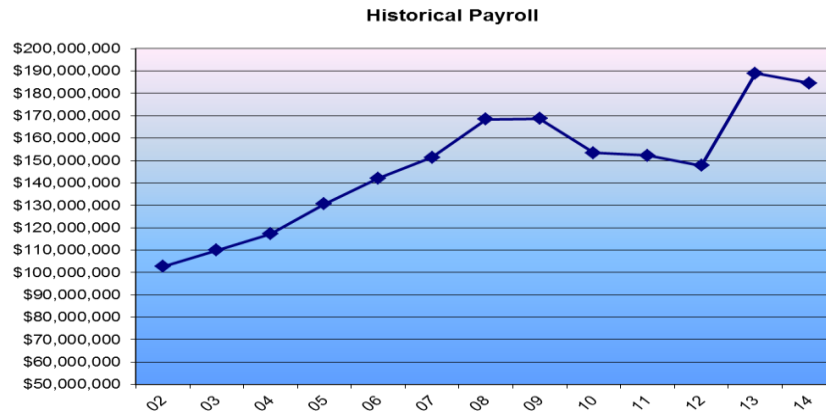
This program has seen a reduction in the number of claims from a high of 458 in 2002 to 406 in 2014. Average claim costs have gone from a high of \$20,441 in 2012 to \$11,537 in 2014. Part of this reduction is due to the fact that the severity of claims in 2012 was well above average, but this also reflects a reduction in the number of employees, legislative reforms and more proactive claims management.

In spite of these reductions there is still an increase in claims medical costs. The CPI index for Medical costs continues to outpace the CPI index as whole. This means that medical costs will continue to have a major impact on total NCCSIF loss costs. They currently represent 58% of claims costs for this year.

The total cost of the program for 2014 was \$9,354,638, before dividends, an increase of 8.9% over the prior year. The large increase is mainly due to the City of Elk Grove joining the program effective 9/1/13 at a pro-rated deposit.

All twenty-two members participate in the program. The following chart on the next page shows the historical Workers' Compensation payrolls and reflects the addition of Elk Grove in FYE 2014.

Northern California Cities Self Insurance Fund

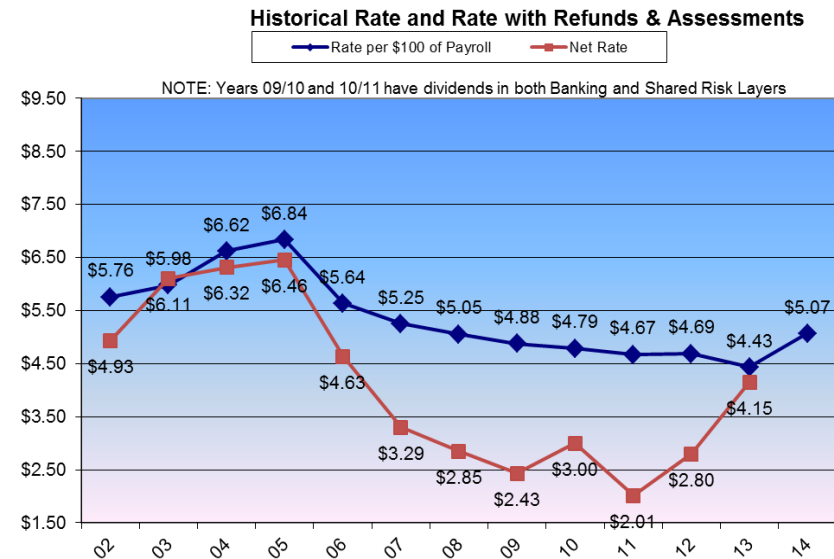


The Excess Coverage is provided through a joint powers authority, the CSAC Excess Insurance Authority (EIA). Since joining this group in 2003, the cost of Excess Insurance has stabilized, though rates increased in 2015 due to the impact of above average losses in 2010 and 2012.

Until this year the rates were decreasing, from a high of \$6.84 in 2006 to \$4.43 in 2014. These excellent financial results are due to a combination of NCCSIF cost containment strategies, including encouraging return to work modified duty placement for injured workers, increased loss control training for the members, and quality claims management from York.

Annually, the Board of Directors reviews the Program's financial status to evaluate the appropriateness of declaring either a refund or an assessment. In spring of 2014, NCCSIF returned \$131,757 in Shared Layer dividends to its members and assessed members who were below their financial benchmarks \$377,636 in the Banking Layer.

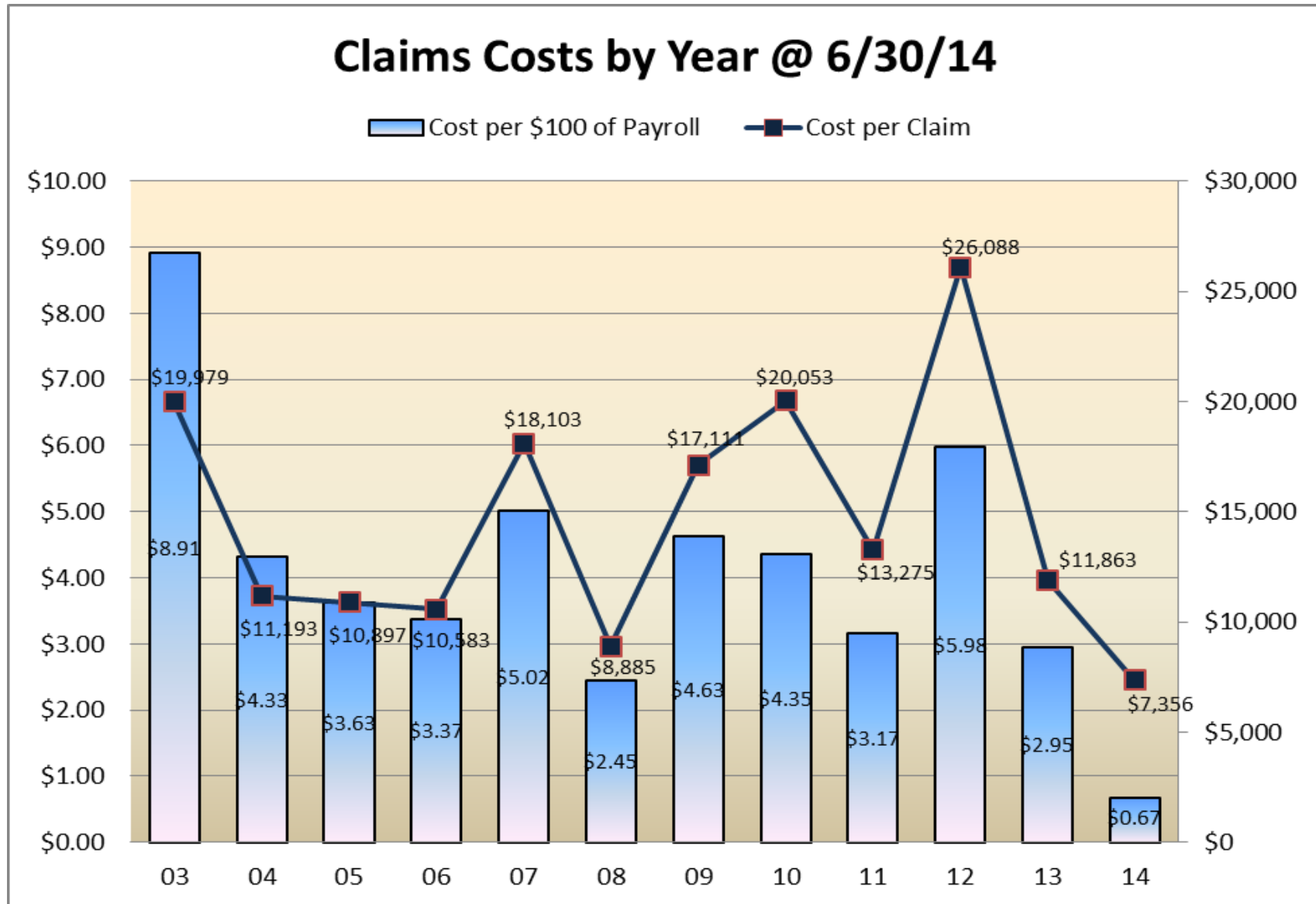
The following chart shows the historical rates with and without the impact of refunds and assessments:



Claims administration is provided by contract with York Risk Services. The claims examiner is responsible for advising the member on the merits of each claim and the appropriate action to be taken, as well as providing for necessary investigation of claims and oversight of legal defense.

The following chart on the next page shows Workers' Compensation costs by claim and payroll.

Northern California Cities Self Insurance Fund



Northern California Cities Self Insurance Fund

Property Program

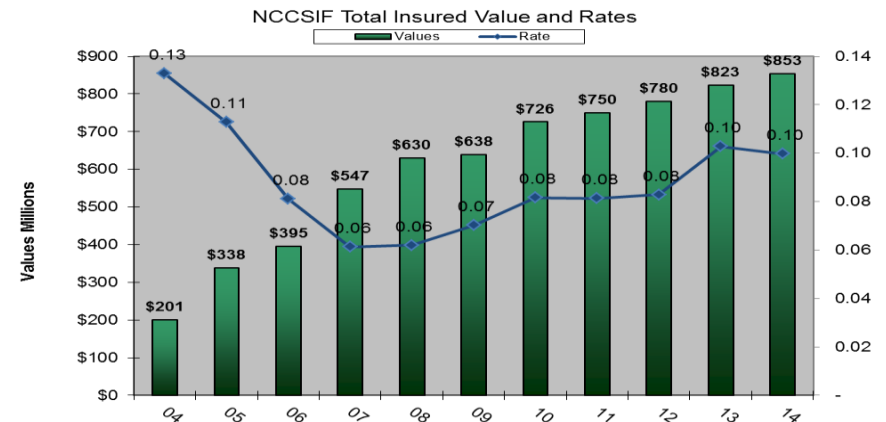
This year NCCSIF renewed coverage through the Alliant Property Insurance Program (APIP). This Program provides broad replacement cost coverage for all buildings and contents, subject to a \$1 billion limit per occurrence and a \$5,000 deductible per claim. NCCSIF members purchase Boiler & Machinery Coverage at a \$100,000,000 limit per occurrence at a \$2,500 deductible per claim. Selected members also insure for auto physical damage and flood coverage through the program excess of a flood deductible of \$100,000 or \$250,000 for Flood Zones A & V.

The Property Program also includes a number of coverages tailored to NCCSIF members, including Pollution Liability, Cyber Liability, Course of Construction, and Rental Income and Tax Interruption. The coverage also provides sub-limits for unscheduled property, new acquisitions, and Increased Cost of Construction.

NCCSIF continues to approve funding for property appraisals to be completed for its members as needed to maintain accurate valuations.

NCCSIF increased the total values insured from \$823 million in 2013 to \$852 million in 2014, while the rate remained steady at \$0.10 per \$100 in values.

The chart below shows the Total Insured Values in the program along with the coverage rate per \$100 of values.



Membership in APIP has grown to fifteen NCCSIF members. Program participants are: Cities of Anderson, Auburn, Colusa, Dixon, Folsom, Galt, Gridley, Ione, Lincoln, Marysville, Red Bluff, Rocklin, Yuba City and Town of Paradise

Northern California Cities Self Insurance Fund

Physical Damage Program

Selected Members are enrolled in the Western States Public Entity Physical Damage Program. The program was initially designed specifically for public agencies – including rural cities, sanitation districts, and wastewater districts – with a limited number of higher-valued vehicles. The program has expanded to include other types of vehicles and mobile equipment.

It provides an All Risk Equipment Floater including earthquake and flood for scheduled equipment on file with the Company

through Beazley Lloyd's Syndicate. Claims valuation is on a replacement cost valuation of property according to the cost of replacing it with property of a like kind and quality basis (not new for old).

Currently eleven of the twenty-two NCCSIF Members are enrolled in this program. The deductible varies for each member as selected annually and covers all risks of direct physical loss or damage from any external cause, including general average and salvage charges, except perils excluded.

Northern California Cities Self Insurance Fund

Crime Program

The NCCSIF Crime Program provides for coverage of employee theft through the National Union Insurance Company, A.M. Best Rated A++ XV.

Fifteen of the twenty-two NCCSIF members participate in the Crime program. The per-occurrence limit was increased to \$1,000,000 in 2007. Coverage is subject to a \$5,000 deductible.

Program 15 participants are Cities of Anderson, Auburn, Corning, Colusa, Dixon, Galt, Gridley, Ione, Lincoln, Marysville, Oroville, Red Bluff, Rocklin, Yuba City and Town of Paradise.

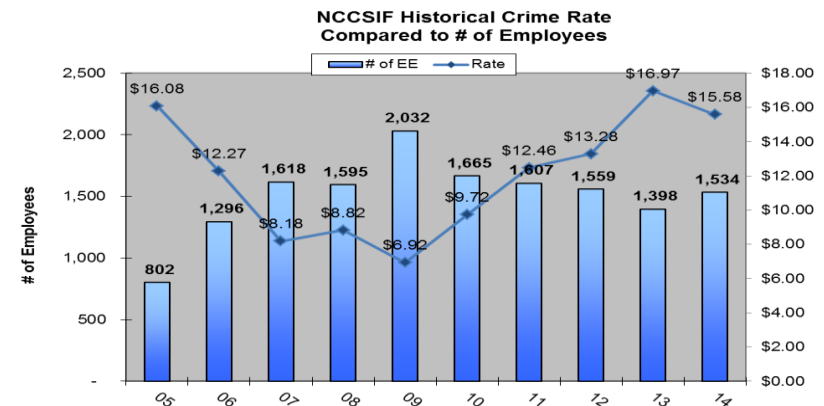
- Includes specified non-compensated officers as employees
- Specified City Officials Coverage Endorsement (for cities that are required by their city charter to individually bond certain employee or officer positions)

Insuring Agreements	Limits of Insurance
Employee Theft – Per Loss Coverage Including Faithful Performance of Duty	\$1,000,000
Forgery or Alteration including Credit, Debit or Charge Card Forgery	\$1,000,000
Computer Fraud	\$1,000,000
Investigative Expenses	\$50,000

Limits of Insurance are subject to a \$5,000 Deductible

Program Highlights:

- Includes volunteer workers other than fund solicitors as employees
- Includes specified directors and trustees on committees as employees
- Includes chairperson and members of committees as employees
- Deletes Treasurer/Tax Collector and Bonded Employees exclusions



Northern California Cities Self Insurance Fund

Other Programs

Employee Assistance Program (EAP)

Eighteen NCCSIF members participate in the group purchase of an Employee Assistance Program. An Employee Assistance Program (EAP) is a worksite-based program designed to assist City employees in identifying and resolving personal concerns, including, but not limited to, health, marital, family, financial, alcohol, drug, legal, emotional, stress, or other personal issues that may affect job performance.

NCCSIF's current EAP carrier, ACI, has provided services for NCCSIF's participating cities since 2002. ACI Specialty Benefits offers EAP, Work life and Wellness models. The program NCCSIF participates in features an unlimited EAP benefit package which includes consultation, training, (Critical Incident Stress Debriefing (CISD) response, childcare, eldercare, legal and financial consultation. ACI's EAP always includes employees and ALL of their family members – whether or no they live in the home.

In 2008 NCCSIF's Risk Management Committee approved free participation for all interested members in ACI's AppleCore Wellness program. Members recently participated in Walking Challenges as part of the Wellness Program.

Identity Fraud Protection

New this year is a program to protect Member employees from the impact of identity fraud. Identity Fraud Reimbursement Coverage and Resolution Services are offered through Travelers Insurance Company, with a limit of up to \$25,000 to reimburse many of the costs and expenses associated with identity recovery, including lost wages, attorney fees, and document replacement fees.

Employees have access to a fraud specialist who will provide unlimited assistance to restore a victim's identity. They also have access to exclusive online educational resources providing tips, information and steps to avoid becoming a victim of identity theft.

Northern California Cities Self Insurance Fund

Financial Overview

The following report reflects on the financial condition of Northern California Cities Self Insurance Fund (NCCSIF) for the fiscal year ended June 30, 2014. It is provided in order to enhance the information in the financial audit and should be reviewed in concert with that report.

Financial Highlights, FYE June 30, 2013 and 2014

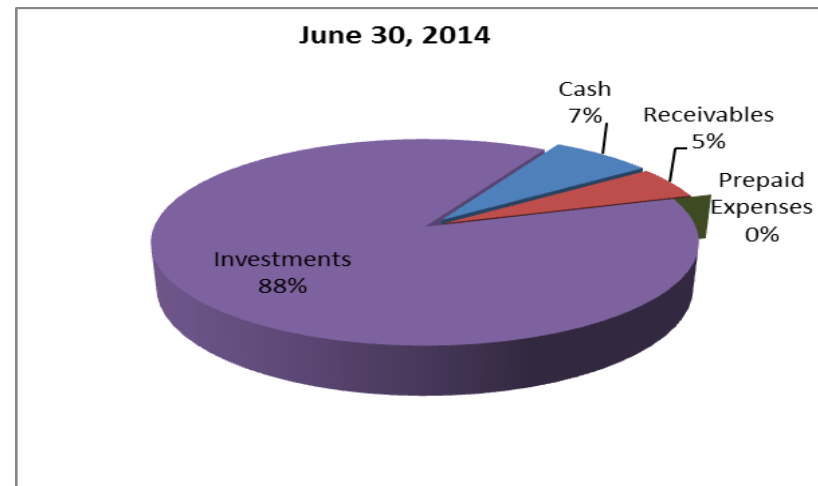
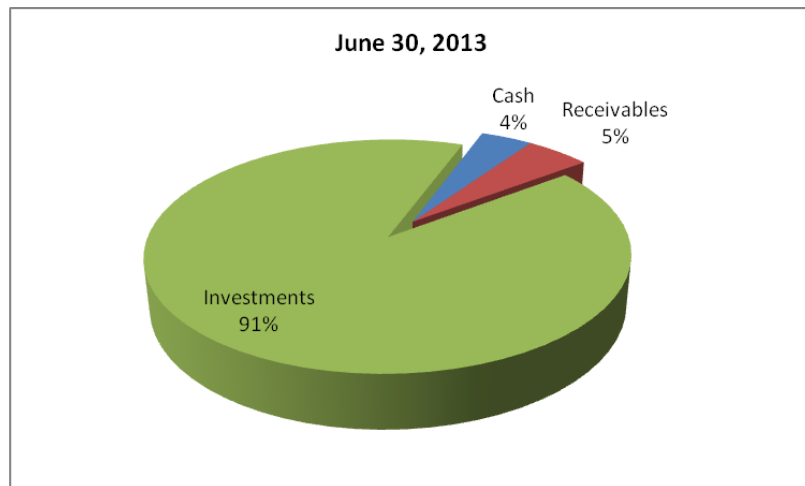
- The change in net position for the fiscal year ended June 30, 2014 was \$2,670,424. A decrease in prior years' claims liabilities for the workers' compensation fund totaled \$2,141,057, due principally to a change in management's estimate of ultimate losses in that program. Expenses during the year included dividends to members totaling \$1,445,334. Without the dividends to members the program would have shown an increase in net position of \$4,115,758.
- The net loss for the fiscal year ended June 30, 2013 was \$5,770,434. This loss is principally due to dividends to members of \$4,236,073, a net increase in prior years' claims liabilities of \$2,063,327, and a net loss from investments of \$70,118 due to a decrease in their fair market value. Without the dividends to members the program would have shown a net loss of \$1,534,361.
- Total operating revenues for fiscal year 2014 were \$15,798,109, net of refunds, an increase of 21%, or \$2,698,433, as compared to fiscal year 2013. This increase is primarily due to the addition of the City of Elk Grove as a member of the Workers' Compensation Program and an increase in excess insurance premiums.
- Total operating revenues for fiscal year 2013 were \$13,099,676, an increase of 6%, or \$734,081, as compared to fiscal year 2012. This increase is primarily due to the Board's decision to increase premiums for the liability and workers' compensation programs due to increasing excess insurance premiums.

Northern California Cities Self Insurance Fund

Pool-Wide Financial Analysis

	June 30, 2014	Percent	June 30, 2013	Percent	June 30, 2012	Percent
Current Assets	\$ 10,237,879	28%	\$ 10,237,879	23%	\$ 11,042,321	22%
Noncurrent Assets	33,984,221	72%	34,380,597	78%	38,065,068	78%
Total Assets	46,940,001	100%	44,618,476	100%	49,107,398	100%
Current Liabilities	448,980	1%	1,763,450	4%	2,370,650	5%
Claim Liabilities	36,427,089	78%	35,461,518	79%	33,572,797	68%
Total Liabilities	36,876,069	79%	37,224,968	83%	35,943,447	73%
Net Assets	10,063,932	21%	7,393,508	17%	13,163,942	27%
Total Liabilities and Net Assets	46,940,001	100%	44,618,476	100%	49,107,389	100%

Total Assets by Type at June 30, 2013 and June 30, 2014



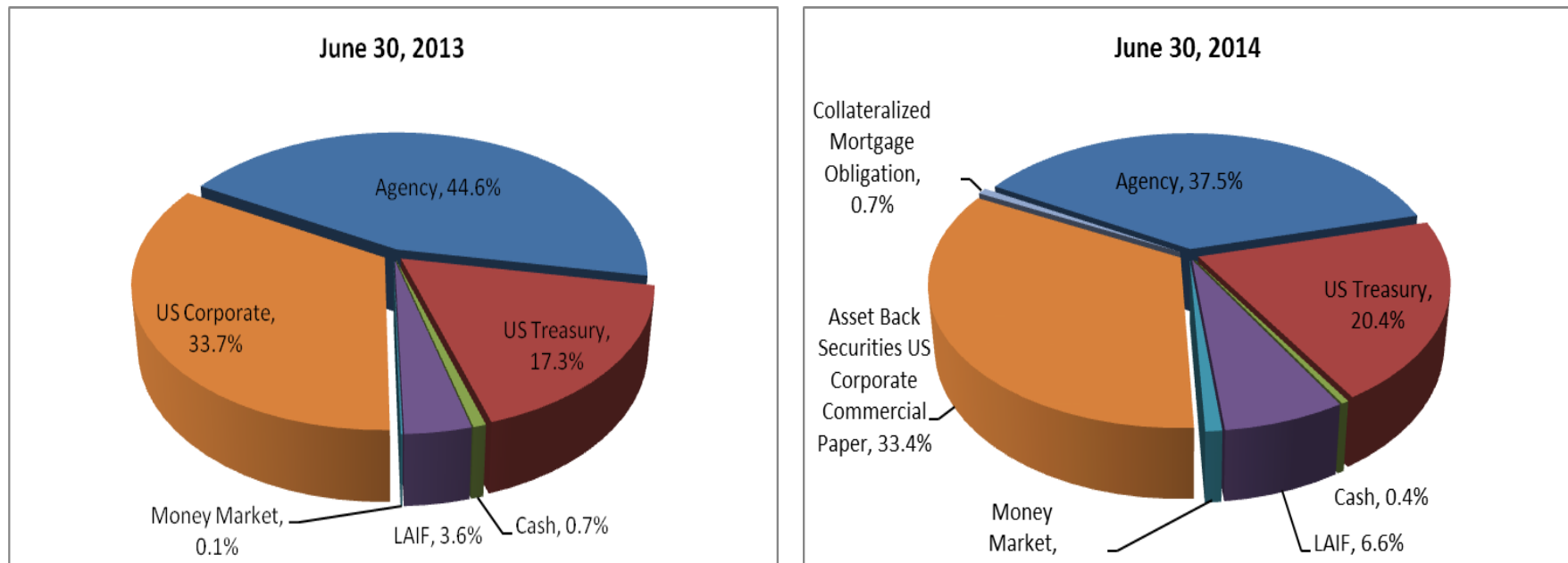
Investment revenues are used to offset program costs wherever

Northern California Cities Self Insurance Fund

Investment revenues are used to offset program costs wherever possible and reduce the required member contributions. The overall investments of the pool decreased in 2013 from \$45,088,684 to \$40,508,952 and increased in 2014 to \$41,302,609. NCCSIF invests funds not immediately necessary for the payment of claims in order to optimize the rate of return. Funds are invested in a manner that will protect principal, allow for cash flow needs and optimize returns, in conformity with all federal, state, and local statutes governing investment of public funds. Those assets needed for current operations are maintained by the Local Agency Investment Fund (LAIF), administered by the State Treasurer's Office.

Interest rates have remained low the last two years, for example, the average rate of return for funds invested in LAIF during the fiscal year 2013 was 0.298%, and in 2014 the average rate of return was 0.243%. However, the effective rate of return for the overall JPA investment portfolio increased from (0.2%) in fiscal year 2013 to 1.9% in fiscal year 2014. The ability of these funds to earn investment income has a direct effect on program rates, as this income is used to discount future liabilities. When investments fall short of projections, additional funding may be required to meet actuarial estimates.

Components of NCCSIF Portfolio at June 30, 2013 and June 30, 2014



Northern California Cities Self Insurance Fund

NCCSIF Statements of Revenue, Expenses, and Changes in Net Assets

	2014	2013	Percent Change	2013	2012	Percent Change
Operating Revenues	\$ 15,798,109	\$ 13,099,676	21%	\$ 13,099,676	\$ 12,365,595	6%
Provisions for Claims	7,773,183	10,464,233	-26%	10,464,233	10,470,894	0%
Dividends	1,445,334	4,236,073	-66%	4,236,073	4,417,281	-4%
Insurance Premiums	2,735,852	2,042,806	34%	2,042,806	1,995,581	2%
Administration	1,950,718	2,056,880	-5%	2,056,880	2,079,978	-1%
Total Expenses	13,905,087	18,779,992	-26%	18,779,992	18,963,734	-1%
Non-operating:						
Investment Income	777,402	(70,118)	-1209%	(70,118)	1,811,433	-104%
Net Income (Loss)	2,670,424	(5,770,434)	-146%	(5,770,434)	(4,786,706)	21%
Beginning Net Assets	7,393,508	13,163,942	-44%	13,163,942	17,950,648	-27%
Ending Net Assets	\$ 10,063,932	\$ 7,393,508	36%	\$ 7,393,508	\$ 13,163,942	-44%

Non-operating revenues decreased from \$1,811,443 to (\$70,118) for 2012 and 2013, respectively. Non-operating revenues increased by \$847,520 in fiscal year 2014 to net income of \$777,402. The 2013 net loss was due to changes in the fair market value of investments, not realized losses, totaling \$1.4 million. The fair value of investments experienced a smaller net decrease from 2013 to 2014 – with a decrease in 2014 of \$150,685 on the whole portfolio.

Operating expenses, including the provision for insured events, decreased by 1% in 2013, to \$18,799,992. This decrease resulted from lower dividends and decreases in administrative expenses. Operating expenses decreased nearly \$4.9 million from the 2013 total, to \$13,905,087 in fiscal year 2014. This decrease resulted from lower dividends, lower administrative expenses and a change in management's method for estimating total losses in the Workers' Compensation Program.

Northern California Cities Self Insurance Fund

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www.nccsif.org



NCCSIF

Northern California Cities Self Insurance Fund
A Joint Powers Authority

The Northern California Cities Self Insurance Fund (NCCSIF) is an association of municipalities joined together in 1979 to protect Member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.



**Town of Paradise
Council Agenda Summary
Date: April 14, 2015**

Agenda Item: 7(a)

Originated by: Joanna Gutierrez, Town Clerk

Reviewed by: Lauren Gill, Town Manager

Subject: Current and upcoming vacancies on the Planning Commission

Council Action Requested: Consider the following actions relating to recruitment for upcoming vacancies on the Paradise Planning Commission:

(1) Concur to leave the current vacancy on Planning Commission unfilled as its term expires on June 30, 2015. Planning staff has advised that there is no business forthcoming that would necessitate a five-member commission to be seated.

(2) Schedule appointment to the two four-year terms of office on the Planning Commission for the May 12, 2015 meeting. Appointment would become effective July 1, 2015 and continue through June 30, 2019.

(3) Designate two Town Council Members to screen applications received by the April 30, 2015 deadline, and to meet with applicants for the purpose of providing a recommendation to the full Council at the May 12, 2015 Council meeting for appointment to the two upcoming vacancies, terms to expire June 30, 2015. Appointment would become effective July 1, 2015.

(4) Direct staff to assist the interview panel by providing suggested questions and a scoring matrix for candidates, and coordinating the date and times for the interviews.

Alternative actions:

(1) Extend the application deadline and schedule appointments to upcoming vacancies on the June 9, 2015, Council meeting agenda.

(2) Consider an alternative action and direct staff to bring the matter back to the Council on May 12, 2015.

Background: There currently exists a vacancy on the Paradise Planning Commission effective March 10, 2015. This term will expire on June 30, 2015. A second position is due to become vacant on June 30, 2015, due to expiration of a four-year term of office.

The Town Council directed the Town Clerk to advertise for applicants for the Planning Commission and to bring an action item to the Council at the April 14, 2015, meeting.

Planning staff advised that there is no business scheduled for the commission that would necessitate a seated five-member commission, so there is no recruitment for the existing vacancy.

The Town Clerk advertised the upcoming vacancies by sending a media release and posting the vacancies on the Town's website and on Facebook and set an application deadline of April 30, 2015.

The Paradise Planning Commission consists of a five member volunteer board that was established by ordinance (Paradise Municipal Code Sections 2.12.030 through 2.12.039) to serve as an advisory board to the Paradise Town Council. The Commission meets once a month on the third Tuesday of the month at 6:00 pm.

Conclusion: It is timely that the Town Council considers appointments as the terms of two positions on the Planning Commission are due to expire on June 30, 2015.

FISCAL IMPACT: None.



**Town of Paradise
Council Agenda Summary
Date: April 14, 2015**

Agenda Item: 7(b)

Originated by: Colette Curtis, Administrative Analyst

Reviewed by: Lauren Gill, Town Manager

**Subject: Community Development Block Grant Program (CDBG)
Approval of Consolidated Plan, Annual Action Plan and
Subrecipient Funding Recommendations**

Council Action Requested:

1. Adopt the 2015-16 Subrecipient funding recommendations regarding grant funding for local organizations; and
2. Adopt the FINAL 2014-2015 Annual Plan and 2015-2020 Consolidated Plan as submitted; or
3. Revise the FINAL 2014-2015 Annual Plan and 2015-2020 Consolidated Plan; and
4. Authorize staff to submit the adopted 2014-2015 Annual Plan and 2015-2020 Consolidated Plan to the U.S. Department of Housing and Urban Development.

Background:

On March 10, 2015 Council held the second of two public hearings on the 2015-2020 Consolidated Plan and 2015-2016 Annual Action Plan. The Consolidated Plan and Annual Action Plan have been available for public comment during a mandatory 30-day public notice period from March 10th to April 10th, 2015. The Action Plan was available for viewing and comment at Town Hall, The Family Resource Center, the Public Library and the Senior Center, and posted on the Town's website for comment. Residents were encouraged to participate in the plan's development through the public hearing process or by submitting comments to staff by the end of the Council meeting on April 14, 2015. Today's meeting is the final approval of the Annual Plan. Staff will submit the plan to the U.S. Department of Housing and Urban Development for review and approval before the next funding cycle begins July 1, 2015.

This year the Town has been allocated \$175,704, a slight increase (about 1%) over our allocation last year.

Subrecipient Funding:

In January, non-profit organizations doing business in Paradise were given 30-days to submit applications for grant funding to the Town. Eight applications were submitted and scheduled to interview with the subrecipient funding sub-committee. The funding Committee, consisting of Council Members Rawlings and Culleton, along with the Town Manager and Administrative Analyst, met with each of the applicants on March 11,

2015.

Although all of the organizations that submitted applications were deserving of the funding, the Town's allotment was much smaller than the requests for funding. The Town will receive \$26,356 this program year. The sub-committee's recommendation to Council is depicted in the funding chart below.

Applicant Name	Requested Amount	Final Recommendation	Proposed Program
Catalyst	\$10,000	\$7,000	Provides services to meet the needs of domestic violence victims and children, provide shelters, hotlines, counseling, restraining orders.
Paradise Jr. Football	\$7,250	\$5,356	Provide scholarships for low/moderate income youth to participate in football and cheerleading activities.
Youth 4 Change	\$10,000	\$8,000	Assistance to low income families to pay for emergency needs and bills.
Paradise Recreation and Park District	\$4,000	\$3,000	Scholarships for low/moderate income youth to participate in PRPD Youth Sports.
Boys and Girls Club	\$2,500	\$2,500	Provide weekly workforce readiness program services and support. Help at risk teens develop their leadership skills and strive for academic achievement and a future career path.
Sojourner House on the Ridge (SHOR)	\$10,000	\$0	Hire a part time case worker to provide case management to SHOR guests. The case manager would work with guests to make a plan of action to work themselves out of homelessness.
Salvation Army	\$2,000	\$500	Provide hotel vouchers for 1 or 2 nights stay in emergency situations to prevent homelessness.
Total Requested	\$45,750	\$26,356.00	
Funds Available	\$26,356		

In forming its recommendation, the Committee focused on funding organizations that served those in need of critical emergency services. The Committee also voted to support organizations that were requesting initial funding to assist them in growing and sustaining programs and services for at risk youth.

Annual Plan 2015-16 Proposed Funding Allocation:

This year, the Town will continue to support low and moderate income homeowners who need repairs to their home, and low income first-time homebuyers who are seeking down-payment assistance to purchase a home. The town will also be allocating funding for public services through our subrecipient funding process and allocate funds for the program's planning and administrative activities.

2015-2016 Staff Recommended Funding Breakdown:

Program Administration	\$35,140
Housing	\$114,209
Public Services	\$26,355
TOTAL:	\$175,704

Financial Impact:

The impact of this agenda item and subsequent actions related to the CDBG Program is positive, as it will result in the award of \$175,704 in federal funds. There is no impact to the General Fund.

Staff Recommendation:

Adopt the 2015-2016 Subrecipient funding recommendations regarding grant funding for local organizations and adopt the Final Community Development Block Grant Program's 2015-2020 Consolidated Plan and 2015-2016 Annual Action Plan. Authorize staff to submit the adopted 2015-2020 Consolidated Plan and 2015-2016 Annual Plan to the U.S. Department of Housing and Urban Development.



Town of Paradise

2015-2020 Consolidated Plan Community Development Block Grant

Adopted by Paradise Town Council: DD-MM-YYYY
Final Submittal to U.S. Department of Housing &
Urban Development: May 15, 2015



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Exhibit A – Paradise Redevelopment Map

Exhibit B – Pedestrian Safety Workshop Final Recommendations 2013

Exhibit C - Community Survey 2014

Appendix A – Housing and Community Development Activities

Appendix B – Housing Needs Table

Appendix C – Housing Market Analysis

Appendix D – Continuum of Care Population and Subpopulations Chart

GENERAL

Executive Summary

The Town of Paradise Consolidated Plan outlines a five-year housing and community development strategy focused on developing Paradise as a viable community by providing decent housing, a suitable living environment, and by expanding economic opportunities, principally for low and moderate income persons. The plan, which sets the goals and objectives for the Community Development Block Grant (CDBG), is in effect from 2015-2020.

The mission of the Strategic Plan is to develop a working document that guides a five year planning process that identifies the needs of the community and then prioritizes available funding in order to plan and prepare for meeting the needs identified in the process. By identifying current needs of our residents, the town is then able to determine the future needs and funding priorities that will help close these gaps to help make Paradise a better community.

This document also evaluates the past performance during the last five years that the Town administered its CDBG program. CDBG funding is an important part of the town's overall strategy to promote a viable community and to help provide decent, safe, and affordable housing. The Town leverages these dollars with other grants and funding sources to reach our overall goals.

For instance, in the past five years the Town has used a Skyway Corridor Study, funded by the Butte County Association of Governments, to dramatically restructure the downtown area. The study included a component to promote pedestrian safety; ADA improvements, emergency evacuation improvements; traffic circulation improvements; and aesthetic elements that help to promote economic development for local businesses, especially those located on Skyway in the downtown area (Whitlock and Weinberger Transportation, Inc. 2009). As a result of the study and subsequent public outreach effort, the Town leveraged a \$1million HSIP Grant to reduce traffic lanes to one lane in each direction with a center turn lane and added safety features such as intersection bulbouts and flashing beacons at crosswalks. These improvements provided safe infrastructure for the downtown area and improve traffic speed, pedestrian safety, parking and storm drainage issues. This project area is located in low- and moderate- income areas.

Another important infrastructure project for the Town of Paradise in the 5-year planning process is the establishment of a commercial wastewater treatment facility for the downtown area. This will provide the infrastructure necessary for the businesses in the downtown area to maintain and/or expand their number of employees, their products, and/or allows for future

business expansion opportunities. Many commercial properties in our downtown are impacted with wastewater constraints that limit their ability to prosper and limit the number of employees they can hire. CDBG funding would be used to assist low income and moderate income businesses and microenterprises located within the project area with the cost to connect into the sewer.

As decent, safe and affordable housing is an important component of a communities' housing stock, the Town worked in conjunction with several Town agencies on the Paradise Community Village project. This development provides 36 affordable rental housing units. CDBG funding was used to construct a wastewater facility to allow this project to be successful. The project was completed in October of 2013 and is currently fully rented with a waiting list.

After meeting with residents and community stakeholders, the following goals and objectives have been identified for the next five year period:

Goals for the 2015-2020 Consolidated Plan:

1. Improve the condition of the community's housing supply.
2. Improve the community's economic condition.
3. Improve the community's well-being by participating with residents and local stakeholders in community building efforts.

Specific Objectives for the 2015-2020 Consolidated Plan:

1. Rehabilitation/repairs of 50 low-income, owner-occupied homes
2. Mortgage assistance of 50 low-income first-time homebuyers
3. Rental Assistance for 10 low-income renter households
4. Provide funding opportunities to non-profits and agencies serving low income residents and residents with special needs.
5. Provide education and improved transportation for those services mentioned above.
6. Provide recreational opportunities for at-risk youth and low-income/disadvantaged children.
7. Improve pedestrian safety, especially projects that provide opportunities for children, elderly, special needs/ADA to travel safely in low income moderate income areas and in their respective neighborhoods.

8. Provide low-income loans/grants for low income and moderate income businesses and microenterprises to hook up to the wastewater facility. The Town of Paradise is currently planning a sewer for the downtown commercial district in Paradise. This project will increase economic development and jobs in Paradise.

HOUSING:

Over the past five years, the town has assisted 133 households in Paradise using CDBG and Home to fund the First-time homebuyer and Owner Occupied Housing Rehabilitation Programs. We have had substantial and continued interest and success with these programs and because these programs have been identified as needs during the housing element and Housing Needs Assessment from the Butte County Association of Governments (BCAG), the Town of Paradise will continue to market the programs to low and moderate income residents of Paradise.

A new element to the housing programs in the next five years will be the introduction of a rental assistance pilot program. Currently the need for rental assistance is not being met in Paradise and with the new program; we hope to make renting in Paradise affordable for more families. This is part of our goal to assist low income residents as well as prevent homelessness.

Table 1 - Owner-Occupied Housing Rehabilitation Program 2010-2015:

Income Category	30%	50%	80%
CDBG/HOME funds	8	13	15
CalHome funds	3	1	7
Total Number of Families/ Individuals Assisted	11	14	22

Source: Town of Paradise, loan program

Table 2- First-time Homebuyer Program Assistance Program 2010-2015:

Income Category	30%	50%	80%
CDBG/HOME funds	1	6	19
CalHome funds	0	3	21
Total Number of Families/ Individuals Assisted	1	9	40

Source: Town of Paradise, loan program

ECONOMIC DEVELOPMENT:

The past Consolidated Plan and its Annual Plan components provided funding for the town's commercial rehabilitation program. Program funds were used to improve the facades of commercial buildings in the Redevelopment Project Area.

During this Consolidated Plan, the Town will focus on economic development including, job growth, creation, and retention. The economic hardships of the current economy have affected jobs in Paradise. In 2010, more than 70% of the working population of Paradise traveled outside of Paradise for work. (Town of Paradise Housing Element, 2014)

Over the life of the Consolidated Plan, program staff will continue to work with the business community to ensure that town government is doing its part to facilitate growth in the local economy. The CDBG program will continue to be a part of that commitment.

COMMUNITY BUILDING:

One of the strongest and most successful aspects of the CDBG program has been its relationship with the town's non-profit agencies. This program allows the Town an opportunity to build relationships and cooperation among local governments, school and park district leaders and an array of community based organizations.

The CDBG program has provided assistance to homeowners, homebuyers, senior citizens, business owners, and community organizations for over 20 years. The 2015-2020 Consolidated Plan will focus on funding for public infrastructure projects related to the Town's Clustered Wastewater Treatment Facility. This facility is planned to be installed to support the businesses located in the Downtown, an area which is defined as a low- and moderate-income boundary. CDBG funds would be used to assist low income and moderate income businesses and microenterprises with the costs associated with connecting to the sewer system.

General Questions:

1. *Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed.*

The Town of Paradise is located in the foothills of Northern California's Sierra Nevada Mountains. The Town is located in the eastern portion of Butte County with elevations ranging from 2,000-2,800 feet above the valley floor. The town lies between two ridge tops, with most of the population, including the three areas of low- and moderate-income areas, sit inside this area.

Paradise is the second largest city in Butte County, and is part of the Chico-

Paradise metropolitan statistical area. Paradise was incorporated in 1979, and it is home to nearly 27,000 residents (U.S. Census Bureau, 2012). The neighboring communities of Magalia, Paradise Pines, Lovelock, Stirling City, and Inskip add nearly another 25,000 residents. The town has received CDBG funding since 1994 and most of the housing and community development projects are focused in the low- and moderate-income boundary, which is approx. 1,725 acres. A map provided as Exhibit A shows the town's low- and moderate-income neighborhoods.

2. *Describe the basis for allocating investments geographically within the jurisdiction and the basis for assigning the priority (including the relative priority, where required) given to each category of priority needs (91.215(a)(2)). Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.*

The CDBG program has always been available to income-eligible residents on a town-wide basis. While this Consolidated Plan will continue to support that approach, a concentrated effort will be made to target housing program activities in the identified low and moderate-income neighborhoods. Residents assisted by the community based organizations are income eligible for program assistance. Determining income eligibility is one of the pass through requirements from the town to the recipient organizations. HUD requires that the town spend at least 70% of Public Service funding on low and moderate income residents. The town strives to surpass this goal, and has done so in the past.

3. *Identify any obstacles to meeting underserved needs (91.215(a)(3)).*

Although the Town has been receiving CDBG funds since 1994, there is still a need for affordable housing, better jobs, and a support system that can help underserved needs of residents from a position of need to one of self-sufficiency. There are still unmet needs in Paradise especially related to elder care, affordable housing, and support for at-risk youth. Another obstacle facing this area is the lack of a sewer system.

Managing the Process (91.200 (b))

1. *Lead Agency. Identify the lead agency or entity for overseeing the development of the plan and the major public and private agencies responsible for administering programs covered by the consolidated plan.*

The lead agency for the development and implementation is the Town of Paradise, specifically; the program management responsibility is assigned to the Business and Housing Services Division of the Town of Paradise.

2. *Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.*

The Town was focused on collaboration between government agencies; local non-profits; community needs organizations, and local businesses while drafting the elements of the Consolidated Plan. The town hosted stakeholder meetings with community service agencies, and organizations of Paradise. The organizations were informed of these meetings through mail and email and were invited to attend the meetings to provide insight and input into this planning process.

Public service agencies/nonprofit agency meetings:

A stakeholder meeting was held on February 4, 2014, that gave several Butte County service organizations an opportunity to comment on the Town of Paradise Housing Element and help give insight towards the Consolidated Plan. Some of the discussion was related to the populations these organizations served, their current and future needs, as well as estimating what other needs they perceived to be a problem in their community. During the discussion, we also focused on what barriers there are for providing services to their clients and/or the challenges in meeting the needs of Paradise residents.

The following organizations were represented at the meeting: Paradise Chamber of Commerce, Butte County Housing Authority, Sojourner House on the Ridge (SHOR), Paradise Ridge Homeless Task Force, Feather River Hospital, Butte Baby Steps, and Community Legal Information Services.

The Town also held a Housing stakeholders workshop on September 5, 2013 that was focused on improving pedestrian safety. This workshop was held in conjunction with Cal Walks and Safe Treks. The following organizations and groups were represented at the meeting: Paradise Town Council, Town Manager's Office and staff, Paradise Police Department, Paradise Recreation and Park District, Planning Commission, Paradise Ridge Family Resource Center, Paradise Senior Center, Downtown Businesses, Feather River Hospital, Traffic Works, Board of Realtors, Let's Move Coalition, Butte County Supervisor, Butte County Association of Governments, Butte County Department of Public Health, Butte County Board of Education, Butte County Bicycle Coalition, Strengthening Families Initiative, First 5 Butte County, Center for Nutrition and Physical Activity Promotion, Safe Routes to School Program, Paradise Unified School District.

3. *Describe the jurisdiction's consultations with housing, social service agencies, and other entities, including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons.*

As outlined above, the Town felt it was imperative to get first hand information from local non-profit organizations who deal with the low- and moderate-income population on a daily basis. Both of the stakeholder

meetings were composed of the Community Service Agencies who provide services for the following groups of residents in Paradise:

- Low/moderate income families
- Senior citizens
- Frail elderly
- Mentally disabled individuals
- Physically disabled individuals
- Homeless individuals
- Chemically dependent individuals
- Individuals in group homes
- At-risk youth

The workshops provided town staff with information about gaps in services and also allowed the organizations to see where there are opportunities to coordinate services and cooperate with one and another.

A community survey was administered by Paradise Citizen's Alliance in 2014 on a wide range of topics regarding the community of Paradise. The survey is included as exhibit C.

Citizen Participation (91.200 (b))

1. Provide a summary of the citizen participation process.

The Town of Paradise followed the Town's adopted Public Participation Plan when noticing the Consolidated Planning process. There were two public hearings scheduled and the Draft document was available at five locations within the Town of Paradise: Senior Center, Paradise Branch of the Butte County Public Library, Paradise Ridge Family Resource Center, Chamber of Commerce and Town Hall and on the Town's website at www.townofparadise.com.

- **1st Public Hearing:** Tuesday, January 13, 2015 at 6:00 p.m. This public hearing was used to solicit suggestions and/or comments from the public regarding the 2015-2020 Consolidated Plan and 2015-2016 Annual Plan funding priorities.
- **2nd Public Hearing:** Tuesday, March 10, 2015 at 6:00 p.m., in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. The Draft Consolidated Plan and Draft Annual Action plan was available for review by the Council and the public. This public hearing initiated a 30-day public comment period.
- **30-Day Public Comment Period:** March 10th-April 10th, 2015. The Draft Consolidated Plan and Annual Action Plan was available for public review at the following locations, Paradise Public Library, Senior Center, Family Resource Center, Paradise Chamber of Commerce, Town Hall and could be downloaded via the Town's website.

- **Council Meeting:** Tuesday, April 14, 2015, at 6:00 p.m., in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. The Council reviewed the final draft of the 2015-2020 Consolidated Plan and 2015-2016 Annual Plan. Council adopted the drafts and approved submission of the documents to HUD.

2. *Provide a summary of citizen comments or views on the plan.*

No citizen comments were made at the January 13 and March 10, 2015 Public Hearings. No citizen comments were made at the final meeting on April 14, 2015.

3. *Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.*

The Town continues to broaden public participation by posting the Consolidated Plan at locations where minorities and persons with disabilities visit for services. The Public Notice was posted in the local newspaper, the *Paradise Post*. The draft plan was also available at community locations where services are provided to low and moderate income individuals and families. This plan was also emailed to all the organizations that provided input on community services, housing needs and community development projects. They were asked to hand this information out to their clients and were also encouraged to provide any comments and/or suggestions that needed attention.

4. *Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.*

Staff accepted all comments which were submitted to the town.

Institutional Structure (91.215 (i))

1. *Explain the institutional structure through which the jurisdiction will carry out its consolidated plan, including private industry, non-profit organizations, and public institutions.*

The Town Institutional Structure is as follows:

5 member Town Council

- Holds public hearings on Consolidated Plan, Annual Plans and CAPER reports
- Approves funding for Public Service Agencies

The Town of Paradise, Business and Housing Services staff provides the main administrative and project management duties over the CDBG program. The BHS Staff is under the management of the Town Manager. Staff prepares the Consolidated Plan, Annual Plans and Consolidated Annual Performance

Evaluation Reports (CAPER) for each CDBG program year. The oversight of the CDBG program is provided by the five-member Town Council whom are elected officials voted in by the citizens of Paradise. All reports and plans are reviewed by Council before submitted to HUD.

The Town works closely with non-profit organizations in the area that provide specific programs to the citizens of Paradise. These organizations provide services to very low-, low- and moderate-income residents, including the frail and elderly, mentally disabled, physically disabled, homeless, and at-risk youth. These organizations submit funding requests to the Town to qualify for money that comes out of the Community Needs Category. As required by HUD, 15% of annual funding is set-aside for these organizations. Once applications for grant funding are received and reviewed by staff, they go through a competitive review process and recommendations are decided by a funding committee and forwarded to the Town Council for final approval.

Once funding decisions are made, organizations are required to sign a contract with the Town outlining the rules and regulations of public service funds. They are required to submit the required documents and reference material related to grant funding. After the contract is signed, the organizations submit quarterly and year end reports for staff review. Organizations are audited and staff performs site visits on a yearly basis. If organizations are not submitting reports on-time or are unable to follow through with program requirements, staff will monitor the organizations to make sure that HUD regulations are being met, or funding is relinquished.

2. Assess the strengths and gaps in the delivery system.

We are fortunate because Paradise is a smaller community and our service organizations are able to work directly with government officials on a daily basis. Employees from each local non-profit and service organization are brought together to form common bonds and connect together on essential projects. Generally, the CDBG program's delivery system is adequate, and with any local government in today's fiscal environment, the Town could use more funding and more staff time. Yet, this gap in funding has fostered the level of cooperation among service providers that has become the strength of this program.

One of the weaknesses in our institutional structure is the lack of monetary support for the reinstatement of a fully functional Family Resource Center (FRC). The FRC is a one-stop facility that provides a broad range of services to residents of Paradise. The facilities house various agencies and non-profits of Butte County that provide essential services to low- and moderate-income residents of Paradise. Through a reduction in services and budget cuts of non-profits in the area, the resource center does not house the social service organizations as it did just a few years ago.

3. Assess the strengths and gaps in the delivery system for public housing, including a description of the organizational relationship between the jurisdiction and the

public housing agency, including the appointing authority for the commissioners or board of housing agency, relationship regarding hiring, contracting and procurement; provision of services funded by the jurisdiction; review by the jurisdiction of proposed capital improvements as well as proposed development, demolition or disposition of public housing developments.

The Town of Paradise has constant contact with the Butte County Housing Authority regarding public housing projects in Paradise. However, the town does not participate in the management of housing authority to the extent outlined in question three of this section. Housing Authority staff is included in the town's discussion of housing strategies, proposed multi-family housing development projects and housing development financing.

Monitoring (91.230)

1. *Describe the standards and procedures the jurisdiction will use to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.*

The Town follows the procedures adopted in the Code of Federal Regulations, created by the Office of the Assistant Secretary of Community Planning and Development that pertain to Community Development programs are contained within Part 570 for CDBG entitlement communities. The town works closely with contracted subrecipients whom receive public service funding. These organizations are required to report quarterly to the town and also provide an end of year report which is reviewed and imputed into IDIS for yearly accomplishments at the close of the program year. At the beginning of each funding year, staff reviews the accomplishments of community service agencies to determine their ability to serve the residents of Paradise and meet the program requirements.

The Town follows all applicable program requirements of HOME regarding housing projects and lead-based paint standards.

Priority Needs Analysis and Strategies (91.215 (a))

Below is a list of the underserved needs in Paradise. This information is a summary of several stakeholder meetings; staff interviews with the Salvation Army, Family Resource Center, and data taken from the Housing Element.

Table 3- List of Underserved Needs in Town

Underserved Needs	Source of Information	Obstacles
Emergency assistance to families	Family Resource Center/Salvation Army	Lack of funding sources
Affordable housing	Family Resource Center/	Lack of developers willing to

opportunities and funding	Salvation Army	take on public housing construction, no financing, struggling housing market
Public Transportation	Family Resource Center/ Salvation Army	Not a high enough demand for this area to add more lines
Assistance for at-risk youth	Youth 4 Change/Boys and Girls Club	Identifying the needs, coordinating resources
Substandard care facilities for elderly residents	Senior Center	Lack of funding
Aging Housing Stock	Housing Element Stakeholder meeting	Lack of funding
Business & Economic Development Projects	Stakeholder Meeting	Lack of resources
Street & Road Improvements	Stakeholder Meeting/Community Survey	Lack of resources/funding
Pedestrian Improvements	Community Survey	Lack of funding

1. Describe the basis for assigning the priority given to each category of priority needs.

The list of priority needs was based off of ideas and concepts brought up at the Stakeholder meetings, citizen comments and staff's experience from working with these needs since the inception of the CDBG program. Staff has also determined that priority needs are similar to the needs in years' past, but since the downturn in the economy has created more problems for agencies who provide services to these priority needs population, this Consolidated Plan will focus on providing funding to help families and individuals with emergency expenses. CDBG funding will also be used on economic development projects that will encourage job creation, retention and an increase in the economic sales tax base of Paradise.

2. Identify any obstacles to meeting underserved needs.

As in the past, funding continues to be an obstacle in meeting the underserved needs of our community. A lack of coordination between Community service organizations has also affected the ability the town has in serving the priority needs population in an effective and efficient manner. The Town will work with community organizations on restoring the Family Resource Center to become a central location for residents to receive social services and information. This set-up allows organizations to provide services to the priority needs populations.

The lack of a sewer is another major obstacle to economic development in the Town of Paradise. Securing funding for a wastewater district and

ultimately a sewer in the downtown commercial district is a goal of this Consolidated Plan.

The dissolution of the Redevelopment Agency (RDA) has been a major obstacle to meeting many underserved needs, especially those related to economic development and the reduction of blight.

Lead-based Paint (91.215 (g))

1. *Estimate the number of housing units that contain lead-based paint hazards, as defined in section 1004 of the Residential Lead-Based Paint Hazard Reduction Act of 1992, and are occupied by extremely low-income, low-income, and moderate-income families.*

Based on the 2010 Census, approximately 9,281 homes in Paradise were built before 1978. This represents approximately 75% of all homes in Paradise. It is difficult to estimate how many of these homes are occupied by extremely low- low- and moderate-income families.

2. *Outline actions proposed or being taken to evaluate and reduce lead-based paint hazards and describe how lead based paint hazards will be integrated into housing policies and programs, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.*

The Town of Paradise follows the procedures for inspection and mitigation of lead-base paint hazards as outlined by the HOME rehabilitation guidelines. The Town's housing rehabilitation and mortgage subsidy programs include lead-base paint inspection requirements. Depending on the initial analysis, other mitigation measures, as outlined by federal regulations, may be taken.

HOUSING

Housing Needs (91.205)

1. Describe the estimated housing needs projected for the next five year period for the following categories of persons: extremely low-income, low-income, moderate-income, and middle-income families, renters and owners, elderly persons, persons with disabilities, including persons with HIV/AIDS and their families, single persons, large families, public housing residents, victims of domestic violence, families on the public housing and section 8 tenant-based waiting list, and discuss specific housing problems, including: cost-burden, severe cost- burden, substandard housing, and overcrowding (especially large families).

The projected housing needs for the next five years is based on CHAS data which comes from data extrapolated from the 2010 Census (CHAS Data Report, 2010). This Consolidated Plan will also use data collected for the 2014 Housing Element, which estimates the housing needs for the next 10 years, as provided by the Butte County Association of Governments (BCAG).

Some of the statistical data is updated from the Census and has provided staff with a more solid insight on the current housing situation.

Explanation of Housing Needs Assessment – Severe cost burden and cost burden groups

Historically, and represented in the 2010 census, a large percentage of the population in Paradise is elderly. Thus, the housing needs table show that there are a large portion of elderly and small (2-3) households that report of housing problems and cost burden in rental properties and home ownership.

There are 840 elderly households, 3,336 renters and 8,111 owners in Paradise. There are 615 renters and 1,128 owners that represent less than or equal to 30% of the median household income. Of this group, 85% of renters and 82 % of owners reported some type of housing problem. There are 793 renters and 1,696 owners that are 30-50% of the median household income bracket. Of this group, 86.6% of renters and 56% of owners reported housing problems. There are 969 renters and 2,118 owners that are included in the 50-80% bracket of median household income group. Of this income bracket, 59% of renters and 42% of owners reported a housing problem (CHAS Data Report, 2010).

These data results show the housing needs of low and moderate income residents in Paradise. The largest inequality is with very low income renters and owners. They have a larger percentage of cost burden than the other groups. Those in the low-income group also experience a cost of burden problem. The Town has applied its housing program funds on a town-wide basis, and targets those individuals, such as the elderly and those living in small dwellings with public assistance to fix structural problems and code deficiencies. These client groups represent a large percentage of needs identified in the Housing Needs Table. The CDBG and HOME funded housing programs will continue to provide assistance on an as-needed basis to residents of Paradise.

Public Housing Needs- Accessibility for Affordable Rental Units

The Town of Paradise worked with local non-profits to complete the first stage of the Paradise Community Village housing development. This development which was completed in 2013 provides 36 affordable housing rental units.

Along with the affordable rental housing component, the Paradise Community Village project is a shared vision of a developed multi-use educational, recreational and community facility for the Ridge communities that meet the individual and collective mission and needs of the project's

partners. Agencies involved in the planning and construction of this project include: Boys & Girls Club of the North Valley, Ridge Family Resource Center, Town of Paradise, Paradise Recreation and Park District, Paradise Unified School District, Paradise Charter Middle School, Paradise Ridge Youth Soccer Club.

1. *To the extent that any racial or ethnic group has a disproportionately greater need for any income category in comparison to the needs of that category as a whole, the jurisdiction must complete an assessment of that specific need. For this purpose, disproportionately greater need exists when the percentage of persons in a category of need who are members of a particular racial or ethnic group is at least ten percentage points higher than the percentage of persons in the category as a whole.*

According to the 2010 Census, 92% of the population in Paradise is white, .4% is black, 1.1% Asian, 3% other, 3.5% multi racial, and 7% Hispanic Origin. Based on these numbers, it is to be assumed that there are no racial or ethnic groups in Paradise that are disproportionately represent a greater need in any of the income categories (U. S. Census, 2010).

Priority Housing Needs (91.215 (b))

1. *Identify the priority housing needs and activities in accordance with the categories specified in the Housing Needs Table (formerly Table 2A). These categories correspond with special tabulations of U.S. census data provided by HUD for the preparation of the Consolidated Plan.*

The housing needs table provides both a numerical tally of impacted households and a percentage of impacted households within each of the income categories. The table breaks down the data among renters and owners, elderly, small and large related households, and other households. The priority housing needs in this table will be focused on the groups that have the largest percentage of household problems and cost burden, that fall under the 50% of median household income.

2. *Provide an analysis of how the characteristics of the housing market and the severity of housing problems and needs of each category of residents provided the basis for determining the relative priority of each priority housing need category.*

Note: Family and income types may be grouped in the case of closely related categories of residents where the analysis would apply to more than one family or income type.

Low and very low income residents experience the highest rate of cost burden problems as listed in the Housing Needs Table attached as Appendix B. These groups are given a higher priority on the housing needs table. The level of burden between renters and owners in each low-income group is about the same, thus, attention and priority is given to both groups that are very-low and low-income. The Town currently provides a rehabilitation program for home-owners in Paradise and plans to start a rental assistance program in the next year.

3. *Describe the basis for assigning the priority given to each category of priority needs.*

The highest priority was given to very-low and low-income residents that had high level of cost burden relative to their income. The Town based the priority need for each category by assessing the percentage of how many households there were in each category. The categories with the highest percentage, over 66%, with housing problems and those affected by cost burden were considered a high priority. The number of households with housing problems and cost burdens that were between 66-33% were considered a medium priority, and categories with 33% or less were given a low priority. Several of the household categories were listed as high priority for those in the 30% and 50% income brackets. The town will be focusing priority on those very-low and low-income groups.

The town also used data collected by the Butte County Association of Governments to explain the priority given to each income group. BCAG is required to allocate each region's share of the statewide housing needs based on Department of Finance population projects.

The allocation set-aside consists of the following:

- 141 for very low income
- 100 for low income
- 93 for moderate income residents
- 303 for above moderate income residents
- This accounts to the establishment of 334 *affordable* housing units needed.

4. *Identify any obstacles to meeting underserved needs.*

There are a few obstacles the Town has identified after holding the stakeholder meetings and talking to the non-profit groups. There have been conversations over the need to address transitional housing complexes or housing options for individuals who may not be able to rent on their own due to one or more of the following issues: bad credit or lack of credit, no rental history, no job or no steady income.) The Town of Paradise is currently laying the ground work for a new program that will aim to fill this gap in service to renters in Paradise. In the next year the Town will start a Tenant Based Rental Assistance (TBRA) Program. The program should be up and running by the end of the first program year (2015).

The lack of a wastewater treatment facility is another obstacle facing our priority housing needs. All of the single family homes in Paradise have their own septic and leach lines which are expensive to maintain because these homes have large yards that need to be maintained. The lack of a wastewater treatment plan also deters development of multi-family and apartment style housing units. The cost related to building a small-scale

treatment for these complexes is not cost effective, thus developers steer away from these types of buildings, and public funding for these is difficult are becoming more difficult to secure in the current economy.

The Town is currently working on a plan to construct a wastewater district in the downtown area to provide businesses with a sewer. This is a long term project, but once it is completed, CDBG funds could be used to assist low income business owners with the cost associated with connecting with the sewer.

Housing Market Analysis (91.210)

**Please also refer to the Housing Market Analysis Table in the Needs.xls workbook*

1. *Based on information available to the jurisdiction, describe the significant characteristics of the housing market in terms of supply, demand, condition, and the cost of housing; the housing stock available to serve persons with disabilities; and to serve persons with HIV/AIDS and their families. Data on the housing market should include, to the extent information is available, an estimate of the number of vacant or abandoned buildings and whether units in these buildings are suitable for rehabilitation.*

Based on the regional housing needs plan (HNP) mandated by the state of California, Paradise was allocated a new construction need of 637 housing units in the Regional Housing Needs Plan prepared by the Butte County Association of Governments (BCAG) for years 2014-2022. 141 of these units are allocated for very low income households, 100 for low income, 93 for moderate income households, and 303 for above moderate income households. CHAS data also lists the housing market analysis data from 2010 Census numbers. Please refer to Appendix C for additional information.

Table 4- Future Housing Needs in Paradise

Income Ranges	Allocated Housing Units
Very Low Income (<30% median income)	141
Low Income (<50% median income)	100
Moderate Income (<80% median Income)	93
Above Moderate	303
Total Housing Units	637

Source: BCAG Regional Housing Need Plan 2014-2022

Characteristics of the housing stock in Paradise

According to the Housing Element, the Town currently has approximately 12,050 households in Paradise, with the median income of \$37,107 (Paradise Housing Element 2014).

Table 5- Current Housing Units in Paradise (2010)

Household Income	All Households (owner & renter)	Percentage
Less than \$14,999	1538	13
\$15,000-24,999	2,223	19
\$25,000-\$34,999	1,713	15
\$35,000-\$49,999	1,497	13
\$50,000-\$74,999	2,075	18
\$75,000 or more	930	8
Median Income: \$37,107		

Source: Paradise Housing Element 2014

The largest income brackets of households in Paradise have an income that is between \$15,000 and \$24,999. This figure is not broken into family size, so it is difficult to state how many of these household are in the very low- and low income category. The Housing Element states that the average household in Paradise is approximately 2.15 persons per household, it would mean that all of the households making less than \$35,000 were in the low-to moderate income group, as defined by the 2009 AMI income categories for Butte County. Table 5 shows us that approximately 47% of the households in Paradise make less than \$35,000 per year.

Based on information from the Town's Housing Element document, the median sales price for homes in Paradise has decreased over the past 4 years. In 2008, the median housing price was \$216,500 and in 2012 it was 145,500. This represents a 50 percent decrease in median home prices.

Table 6 - Vacant or Abandoned Buildings (2010)

Type of Vacancy/Abandonment	Number	Percent
For Rent	248	23%
For Sale Only	235	22%
Rent or Sold, not occupied	71	6%
For seasonal, recreational, or occasional use	162	15%
Other vacant	372	34%

Source: Paradise Housing Element 2014

The largest percentage of vacant buildings in town is either for homes that are for sale or for rent. As of 2010, the vacancy rate in Paradise was 8.3 percent.

The Housing Element states that data taken from the 2000 census, 26% percent of the households in Paradise are disabled (mentally and/or physically). Based on the RHNA allocations, it can be assumed that approximately 322 units of the allocation should be accessible for disabled persons. There are two residential care facilities in Paradise that provide housing for developmentally disabled citizens. The College Hill Guest Home and Golden Oaks Residential Care facilities, together, provide housing services to approximately 20 disabled residents.

2. *Describe the number and targeting (income level and type of household served) of units currently assisted by local, state, or federally funded programs, and an assessment of whether any such units are expected to be lost from the assisted housing inventory for any reason, (i.e. expiration of Section 8 contracts).*

There are currently three housing projects in Paradise that accommodate low income and senior citizens. These housing units are operated with assistance from both state and federal housing program funding. It is not expected that any of the developments will be lost from the assisted housing inventory list.

As of January 2014, there were 271 families within the Town of Paradise that were receiving Section 8 Rental Assistance, with 189 families on the waiting list. Table 7 shows the breakdown of Section 8 assisted housing units in Paradise.

Table 7 – Analysis of Assisted Units

Type of Housing	Number	Percentage
Zero Bedrooms	2	.8
One Bedroom	102	42.3
Two Bedrooms	104	43.6
Three Bedrooms	29	12
Four Bedrooms	4	1.6
Single Family Dwelling	85	35.3
Flat/Garden/Apt.	74	30.7
Duplex	39	16.2
Mobile Home	43	17.8

Source: Housing Authority of the County of Butte, 2010

3. *Indicate how the characteristics of the housing market will influence the use of funds made available for rental assistance, production of new units, rehabilitation of old units, or acquisition of existing units. Please note, the goal of affordable housing is not met by beds in nursing homes.*

Older Housing Stock

Many of Paradise's homes were constructed pre- 1976. The housing stock in Paradise represents the following:

Table 8 - Age of Housing Stock

	Number	Percentage
Built 1939 or earlier	645	5
Built 1940-1949	940	7.2
Built 1950-1959	1,692	13
Built 1960-1969	2,327	17.9
Built 1970-1979	3,323	25.6
Built 1980-1989	2,370	18
Built 1990-2000	1,057	8.1
Built 2000-2013	629	5.9

Source: Paradise Housing Element, 2014

Characteristics of the Aging Housing Stock:

- 70% of the homes are single family detached homes- estimated number: 9,002
- 16% of housing stock are mobile homes- estimated number: 2,141
- Approximately 25% of the homes pre-date 1960 and are listed as substandard- estimated to be 3,278 homes.

There are a large number of older homes in Paradise because of the increase in housing development in the late 1970s. It is estimated that Paradise will be seeing more and more dilapidated homes and homes with code deficiencies because of the aging housing stock coupled with the current economic crisis. The town currently implements the owner occupied housing rehabilitation program which is funded by both the CDBG and HOME programs. The town will continue working with residents to assist with the improvement of Paradise's older housing stock.

Lack of Affordable Rental Housing

Based on the discussions with stakeholders, it is apparent that Paradise lacks adequate rental properties which are affordable for very-low income residents. The construction of Paradise Community Village (completed in 2013) has assisted with some of this burden.

There are a high number of residents in Paradise that do not qualify for rental housing. Applicants are denied housing based on some of the following characteristics: lack of verifiable income, credit history, and past tenancy problems. Typically property management companies are not willing to take on the risk of these potential tenants. These rental issues will be met by focusing on programs that support rental housing assistance. The Town of Paradise is working on a implementing a Tenant Based Rental Assistance (TBRA) Program. This program would assist low income residents with short term rental assistance to make renting affordable. This program is expected to be up and running by the end of 2015.

Lack of Wastewater Treatment Facility

The town's lack of a centralized sewer system has deterred the production of large multi-family housing developments, including public housing and federally assisted housing. The housing authority does not own, or manage any multi-family developments in town, but they do manage one apartment complex in town, and are looking into buying and fixing up another complex to rent for Section 8 assistance. The Town is actively planning a downtown sewer project that would make large multi-family housing developments feasible in the downtown area.

Current Economic State

The current housing market for single family homes has allowed more individuals to invest in first-time homes in Paradise. The town is estimating that the acquisition for new units will continue to increase as the market for homes has decreased and made homeownership more affordable. With the new first-time homebuyer tax credit and lower housing prices, the Town has seen an increase in first-time homebuyer loans.

Specific Housing Objectives (91.215 (b))

1. *Describe the priorities and specific objectives the jurisdiction hopes to achieve over a specified time period.*

The specific housing objectives for the Town in the next five years are:

- Implement the Tenant Based Rental Assistance Program.
- Continue funding the first-time homebuyer and owner-occupied rehabilitation programs.

2. *Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the strategic plan.*

The Town of Paradise has secured funding under both the HOME and Cal Home grants. The Town is currently administering three grants associated with our housing programs.

Needs of Public Housing (91.210 (b))

In cooperation with the public housing agency or agencies located within its boundaries, describe the needs of public housing, including the number of public housing units in the jurisdiction, the physical condition of such units, the restoration and revitalization needs of public housing projects within the jurisdiction, and other factors, including the number of families on public housing and tenant-based waiting lists and results from the Section 504 needs assessment of public housing projects located within its boundaries (i.e. assessment of needs of tenants and applicants on waiting list for accessible units as required by 24 CFR 8.25). The public housing agency and jurisdiction can use the optional Priority Public Housing Needs Table

(formerly Table 4) of the Consolidated Plan to identify priority public housing needs to assist in this process.

Public Housing in Paradise

As of January 2014, there were 271 families within the Town of Paradise that were receiving Section 8 Rental Assistance, with 189 on the waiting list. The average age of rental assistance recipients within Paradise is 52. The average income for families is \$12,963 with an average assistance payment of \$405 per month. Of the 241 families, 180 have children under the age of 18 (Housing Authority, 2010).

There are currently three public housing projects in Paradise that accommodate low income and senior citizens. These housing units are operated with assistance from both state and federal housing program funding. A Section 236-funded senior complex of approximately 40 units remains under contract and is not expected to be lost from the assisted housing inventory within the next 5 year planning process (Paradise Housing Element, 2014).

The following list outlines the needs of Public Housing for the Town of Paradise:

- Assistance for residents who are known to be at-risk renters
- Transitional apartment units for young adults, at-risk renters
- Affordable housing units for the elderly
- Emergency rental assistance

During meetings with non-profit groups, concern was expressed over the lack of affordable housing units for very low income individuals who are unable to pay the current rental prices in Paradise and may have a other issues that have prevented them an opportunity of rent because there is a lack of credit or financial assistance that would make them able to rent. Because there is a lack of housing opportunities for individuals who do not have credit or monthly income that qualifies them for normal housing, a local non-profit organization, the Ridge Family Resource Center (RFRC) has a program in conjunction with Butte County Behavioral Health, which allows the RFRC to lease buildings or apartments that they then sub-lease to at-risk youth. This gives youth (typically those that are 18 and older who have aged out of the foster care system) an opportunity to live on their own and develop the skills and abilities necessary to go to school, get a job and become self-sufficient.

The upcoming TBRA Program will help meet this need in the community.

Public Housing Strategy (91.210)

1. *Describe the public housing agency's strategy to serve the needs of extremely low-income, low-income, and moderate-income families residing in the jurisdiction served by the public housing agency (including families on the public housing and section 8 tenant-based waiting list), the public housing agency's*

strategy for addressing the revitalization and restoration needs of public housing projects within the jurisdiction and improving the management and operation of such public housing, and the public housing agency's strategy for improving the living environment of extremely low-income, low-income, and moderate families residing in public housing.

The public housing agency for Paradise falls under the authority of Housing Authority of the County of Butte. They are a non-profit organization that provides subsidized housing to families, seniors and disabled individuals whose income is between 50% and 80% of median area income.

- 2. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake to encourage public housing residents to become more involved in management and participate in homeownership. (NAHA Sec. 105 (b)(11) and (91.215 (k))*

The Town works with several non-profits in Town to address the needs of public housing activities. The Town also assists the Community Housing and Credit Counseling Center who provides free credit counseling services and first-time homebuyer classes for low and moderate income residents of Paradise. These programs provide knowledge to low-income residents about different housing programs that are available for them. The Community Housing Improvement Program (CHIP) also provides low-income residents opportunities to rent and buy homes from them. Some of the programs involve the homeowner, working with contractors to help build these homes. This allows residents to participate in the homeownership experience.

- 3. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation. (NAHA Sec. 105 (g))*

Not Applicable.

Barriers to Affordable Housing (91.210 (e) and 91.215 (f))

- 1. Explain whether the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by public policies, particularly those of the local jurisdiction. Such policies include tax policy affecting land and other property, land use controls, zoning ordinances, building codes, fees and charges, growth limits, and policies that affect the return on residential investment.*

The Town encourages the development of affordable housing by initiating the following goals. The goals are used as incentives to assist with options of affordable housing construction. These bonuses and incentives are intended to contribute to the economic feasibility of affordable housing in developments proposed within the town.

- Softened the zoning requirements associated with secondary housing units to encourage development.

- The Paradise Zoning Ordinance Chapter 17.44 includes provisions about affordable housing incentives and residential density bonuses (Paradise Housing Element, 2014).
2. *Describe the strategy to remove or ameliorate negative effects of public policies that serve as barriers to affordable housing, except that, if a State requires a unit of general local government to submit a regulatory barrier assessment that is substantially equivalent to the information required under this part, as determined by HUD, the unit of general local government may submit that assessment to HUD and it shall be considered to have complied with this requirement.*

The Town of has an adopted Fair Housing Impediments Analysis that provides an overview of the public policies which are in place to serve as barriers to affordable housing.

One of the barriers to affordable housing is the Town of Paradise's lack of a municipal wastewater treatment facility. Typical septic tanks and leach lines are adequate for single family development but this is not a viable alternative for new housing developments which are at higher densities. Typically, affordable housing units are built in clusters and would require a more advanced wastewater treatment system, which typically is very expensive and may lead to costs being passed on to the developer or whomever is financing the project.

HOMELESS

Homeless Needs (91.205 (b) and 91.215 (c))

*Please also refer to the Homeless Needs Table in the Needs.xls workbook

Homeless Needs— The jurisdiction must provide a concise summary of the nature and extent of homelessness in the jurisdiction, (including rural homelessness and chronic homelessness where applicable), addressing separately the need for facilities and services for homeless persons and homeless families with children, both sheltered and unsheltered, and homeless subpopulations, in accordance with Table 1A. The summary must include the characteristics and needs of low-income individuals and children, (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered. In addition, to the extent information is available, the plan must include a description of the nature and extent of homelessness by racial and ethnic group. A quantitative analysis is not required. If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates.

Although the Town has approximately 27,000 residents, it is by no means an urban center in the North state, and with the lack of efficient public transportation, Paradise has not become a destination for homeless individuals such as other communities in our area- as seen in Chico and

Oroville. The lack of social services and shelters, coupled with the fact that these services have been available in neighboring cities has lessened both the homeless population and urgency to address these needs in Paradise.

The Butte County Housing Authority is working with the Butte Continuum of Care, which is a conglomeration of public agencies and local nonprofits, who work together to hold an annual census of homelessness in Butte County. This survey was completed on January 30, 2013, and included in Appendix D. The data is a point in time survey which makes it very hard to assess the actual homeless count, since it is only a one-day juncture and may not capture the whole picture or actual homelessness in Paradise. These parameters of the survey were kept in mind as the Town decided among priority needs in this category.

2013 Homeless Survey (Completed by Continuum of Care staff and volunteers)

The 2013 survey data was complied, and the following information, provides us with an overview of homelessness in Paradise. Over 1,553 surveys were given out in Butte County, 89 or 6% were completed in Paradise. The survey results show that 29% of respondents from Paradise were adults, 38% were adults in families and 29% were children. The report did state that approximately 10% of homeless youth are or have been part of the foster care system. The high number of homeless youth that came out of the survey could be justified because Paradise has a very high number of foster care youth and youth in group homes. HUD does not current define foster youth as 'chronically homeless.'

Table – 9 Homeless Demographics

Family Make-Up	Paradise Respondents
Single Adult	29 or 33%
Adults in families	34 or 38%
Children	26 or 29%

Source: Butte County Homeless Continuum of Care, 2013

The report cited that 9 or 18% of the homeless individuals in Paradise fell under HUD's definition of 'chronically homeless.' 19% of the respondents in Paradise stated that employment/financial reasons were the common reason why they were currently homeless and 25% stated that family problems were the reason why they were homeless (Butte County Homeless Continuum of Care, 2013).

The racial breakdown for homelessness in Paradise shows that 67% of the homeless population is white, 31% are multi-racial, 1% unknown, and no respondents were Black/African American, Native Hawaiian/other Pacific Islander, American Indian/Alaskan Native, or Asian. After reviewing this

data, it is determined that there is not a high incidence of minority individuals who are homeless in Paradise (Butte County Homeless Continuum of Care, 2013).

Priority Homeless Needs

- 1. Using the results of the Continuum of Care planning process, identify the jurisdiction's homeless and homeless prevention priorities specified in Table 1A, the Homeless and Special Needs Populations Chart. The description of the jurisdiction's choice of priority needs and allocation priorities must be based on reliable data meeting HUD standards and should reflect the required consultation with homeless assistance providers, homeless persons, and other concerned citizens regarding the needs of homeless families with children and individuals. The jurisdiction must provide an analysis of how the needs of each category of residents provided the basis for determining the relative priority of each priority homeless need category. A separate brief narrative should be directed to addressing gaps in services and housing for the sheltered and unsheltered chronic homeless.*

The homelessness prevention priorities that are listed in Table 1A, as found Appendix D, focus on providing support for transitional housing opportunities for individuals and families. The Town used data collected from the 2013 Homeless Survey and interviews with homeless assistance providers. The following analysis is based on these sources. The Continuum of Care Homeless Task Force had 89 people respond to their survey in 2013 accounting for approximately 6% of the homeless population in Butte County. The largest percentage of homeless individuals, 52% and 37%, were in Chico and Oroville, respectively. Based on this data, there is not a large incidence of homelessness in Paradise as there are in surrounding communities. The study also found that 18% or 9 individuals in Paradise met the HUD definition as 'chronically homeless'.

The Town will continue to work with local non-profits and the homeless shelter in Chico (Torres Shelter) to make sure that the chronically homeless population in Paradise will be able to seek out services from these agencies and to also make sure that agencies are able to service this population. The Torres shelter accepts individuals from around the area, and Paradise homeless individuals are encouraged to seek shelter there if needed. The Town's CDBG program has provided funding to the Salvation Army for emergency shelter nights for individuals in need of shelter. The Family Resource Center, also supported with CDBG funds, provides services and funding for homeless/homeless prevention. The Sojourner House on the Ridge (SHOR) operates a nomadic shelter in Paradise with churches providing rotating shelter for homeless in the winter. There is no central location other than an intake center, and individuals are then transported to the rotating shelter for the night. There are several churches and non-profits in town that provide hot meals to residents of Paradise and they also help with emergency shelters if needed.

2. *A community should give a high priority to chronically homeless persons, where the jurisdiction identifies sheltered and unsheltered chronic homeless persons in its Homeless Needs Table - Homeless Populations and Subpopulations.*

See Homeless Needs Table, Appendix D. The 2013 Survey did not breakdown the number of Homeless Needs Families (Part 4 of the table). The 2013 results show that of the 89 recorded homeless individuals, 0 are in substance abuse treatment facilities, 15 are living in transitional housing, 55 are living with relatives or friends, 19 are not living in homes (assumed to be a shelter).

Homeless Inventory (91.210 (c))

The jurisdiction shall provide a concise summary of the existing facilities and services (including a brief inventory) that assist homeless persons and families with children and subpopulations identified in Table 1A. These include outreach and assessment, emergency shelters and services, transitional housing, permanent supportive housing, access to permanent housing, and activities to prevent low-income individuals and families with children (especially extremely low-income) from becoming homeless. The jurisdiction can use the optional Continuum of Care Housing Activity Chart and Service Activity Chart to meet this requirement.

Currently, the Town of Paradise provides grant funding to different community service organizations that provide services to homeless residents. The Paradise Ridge Family Resource Center has a Family Preservation Program that provides information and resources to homeless individuals and gives them access to temporary shelters at local motels, and shelters in neighboring cities including gas and food vouchers on an interment basis.

Homeless Strategic Plan (91.215 (c))

1. *Homelessness— Describe the jurisdiction's strategy for developing a system to address homelessness and the priority needs of homeless persons and families (including the subpopulations identified in the needs section). The jurisdiction's strategy must consider the housing and supportive services needed in each stage of the process which includes preventing homelessness, outreach/assessment, emergency shelters and services, transitional housing, and helping homeless persons (especially any persons that are chronically homeless) make the transition to permanent housing and independent living. The jurisdiction must also describe its strategy for helping extremely low- and low-income individuals and families who are at imminent risk of becoming homeless.*

The town's involvement with the Butte County Continuum of Care (CoC), which compiles an annual survey of the homeless population in Paradise, has provided the town with actual data regarding homelessness in the Town. The survey report which was provided to the town only counted the actual surveys filled out by homeless persons.

The Town provides assistance to non-profit organizations, which provide services to the homeless population. Through CDBG funding, the Town assists these organizations to find solutions and additional funding that can support this population. The town is working on a rental assistance program to assist individuals who are unable to rent on their own.

2. *Chronic homelessness—Describe the jurisdiction’s strategy for eliminating chronic homelessness. This should include the strategy for helping homeless persons make the transition to permanent housing and independent living. This strategy should, to the maximum extent feasible, be coordinated with the strategy presented Exhibit 1 of the Continuum of Care (CoC) application and any other strategy or plan to eliminate chronic homelessness. Also describe, in a narrative, relationships and efforts to coordinate the Conplan, CoC, and any other strategy or plan to address chronic homelessness.*

The town currently works with the local Continuum of Care program to prevent chronic homelessness within our jurisdiction. The Family Resource Center also provides services to homeless individuals and youth in foster and group homes. These programs focus on transitioning individuals from homelessness to permanent housing and independent living. The FRC also has partnered with Butte County to provide rental apartments for young adults who grew up in foster care and youth homes. This program provides young adults with assistance and guidance to becoming self sufficient and able to find a job, go to school and live on their own. The town will continue funding organizations that provide case management and credit counseling services to the homeless population to encourage and teach them how to be successful in their jobs and living situation.

3. *Homelessness Prevention—Describe the jurisdiction’s strategy to help prevent homelessness for individuals and families with children who are at imminent risk of becoming homeless.*

The Town of Paradise also supports local non-profit agencies who provide emergency assistance to individuals and families who are in need of payment vouchers for food, payment for utility bill, gas or rent payments. The town will also assist organization who provide case management and credit counseling services to encourage and teach homeless individuals how to be successful in their jobs and living situation. The town also supports the Community Housing and Credit Counseling Center who provides free services to low and moderate income residents in Paradise who need assistance with credit counseling and/or housing issues.

4. *Institutional Structure—Briefly describe the institutional structure, including private industry, non-profit organizations, and public institutions, through which the jurisdiction will carry out its homelessness strategy.*

The Butte County Continuum of Care program is spearheading the homelessness strategy for Butte County. The Town is included in these discussions. The Town also provides resources to local non-profits to support

homeless individuals in Paradise through the Family Resource Center.

5. *Discharge Coordination Policy—Every jurisdiction receiving McKinney-Vento Homeless Assistance Act Emergency Shelter Grant (ESG), Supportive Housing, Shelter Plus Care, or Section 8 SRO Program funds must develop and implement a Discharge Coordination Policy, to the maximum extent practicable. Such a policy should include "policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons." The jurisdiction should describe its planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how the community will move toward such a policy.*

Not Applicable.

COMMUNITY DEVELOPMENT

Community Development (91.215 (e))

**Please also refer to the Community Development Table in the Needs.xls workbook*

1. *Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), – i.e., public facilities, public improvements, public services and economic development.*

Economic Development Projects

The main non-housing need that will be a focused on this consolidated plan is the Town's commitment to economic development. The local economic development strategy will focus on supporting the downtown wastewater project. The project in turn will support job retention, job creation and job growth in Paradise. The current unemployment rate in Paradise is 5.7% and Butte County is at 7.5% (California Economic Development Department, 2014). The town will be partnering with local employment agencies and organizations that provide services to unemployed citizens of Butte County and residents who need job training.

Pedestrian Safety and Downtown Revitalization

On September 5, 2013 the Town of Paradise held a stakeholders meeting to discuss pedestrian and bicycle safety in Paradise. The report from this meeting can be found in exhibit B. During the meeting a walkability study was completed with participants walking through the downtown and noting obstacles to pedestrian safety. It was clear from the discussions at the meeting that Paradise needed significant infrastructure and education to allow pedestrians and bicyclists to feel safe in town. Another issue that came up was lack of access for disabled residents who are unable to travel on the

uneven or non-existent sidewalks. Improving pedestrian safety is a major goal of this consolidated plan through supporting ADA and infrastructure projects that will increase pedestrian safety.

One outcome of the September 2013 stakeholder meeting was support for the Downtown Paradise Safety Project, an HSIP Grant funded project that reduced the number of travel lanes and added a center two way left turn lane, enhanced pedestrian crosswalks and coordinated traffic signals. The goal of the project was to increase pedestrian safety in the downtown, reduce traffic speeds, and create an official “downtown” that would promote business investment and economic development. The project was completed in October 2014 and has been a launching point for a revitalization effort in the downtown. This consolidated plan aims to support this revitalization effort with support for economic development projects in the downtown.

The 2014 Community Survey, administered by Paradise Citizen’s Alliance, ranks pedestrian accessibility as the top priority in Paradise. Downtown revitalization is also mentioned as a major priority.

Wastewater Infrastructure Project

A sewer for the downtown commercial area was identified as a top community priority through stakeholder meetings and the 2014 Community Survey. The Town of Paradise is in the planning process of establishing a commercial wastewater treatment facility for the downtown area. This will provide the infrastructure necessary for low/mod and micro businesses in the downtown area to maintain and/or expand their number of employees, their products, and/or allows for future business expansion opportunities. Many commercial properties in our downtown are impacted with wastewater constraints that limit their ability to prosper and limit the number of employees they can hire. The downtown is included in one of the town’s three low- and moderate- income areas.

2. Describe the basis for assigning the priority given to each category of priority needs.

The highest priority of the Community Development category is focused on economic development activities that will support businesses and jobs in Paradise. The town is focused on creating jobs and encouraging an expansion of services for current businesses, especially in the downtown as we develop plans for the commercial wastewater treatment facility. The community development priorities of this consolidated plan, the downtown wastewater project and pedestrian safety and downtown revitalization all support economic development in Paradise.

3. *Identify any obstacles to meeting underserved needs.*

The Town is faced with several obstacles surrounding infrastructure projects when it comes to underserved needs in the Community Development Section. The Town lacks a centralized wastewater treatment facility which limits growth and development in the Downtown and other low and moderate income boundary areas. There is a lack of an effective public transportation system for Paradise residents. The town lacks detailed information about businesses in Paradise to perform research on economic development activities. These obstacles make it difficult to plan for projects because basic elements of city planning are not currently in place to meet the underserved needs in the community.

4. *Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.*

NOTE: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

The following lists the Town's short-term goals for community development objectives:

- Develop economic development projects that provide job creation and retention services to local businesses.
- Support pedestrian safety efforts.
- Support downtown revitalization.

Antipoverty Strategy (91.215 (h))

1. *Describe the jurisdiction's goals, programs, and policies for reducing the number of poverty level families (as defined by the Office of Management and Budget and revised annually). In consultation with other appropriate public and private agencies, (i.e. TANF agency) state how the jurisdiction's goals, programs, and policies for producing and preserving affordable housing set forth in the housing component of the consolidated plan will be coordinated with other programs and services for which the jurisdiction is responsible.*

As stated above, the goals and priorities of this plan are to provide services to the neediest groups of individuals. This is done through the community partnership funding, housing assistance and general economic development initiatives that are indented to increase the economy of Paradise.

2. *Identify the extent to which this strategy will reduce (or assist in reducing) the number of poverty level families, taking into consideration factors over which the jurisdiction has control.*

The Town will continue working with local non-profits who provide essential services to low income residents in Paradise.

Low Income Housing Tax Credit (LIHTC) Coordination (91.315 (k))

1. *(States only) Describe the strategy to coordinate the Low-income Housing Tax Credit (LIHTC) with the development of housing that is affordable to low- and moderate-income families.*

Not Applicable

NON-HOMELESS SPECIAL NEEDS

Specific Special Needs Objectives (91.215)

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve over a specified time period.

The community's special needs populations consist largely of elderly, frail elderly, mentally challenged individuals, physically challenged individuals and at-risk youth. The town has a well-established history of caring for these populations through non-profit and community-based religious organizations. The medical community and the religious organizations philosophically and financially support providing supportive housing and services for these populations.

2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the strategic plan.

The CDBG program has and will continue to provide support to organizations that serve this client population. Over time, the CDBG program has funded the addition of a senior's wing at the local work training facility, recreational equipment for work training facility clients, support for a local organization that provides recreational and social services for elderly, as well as challenged individuals from many of the town care facilities, and support for the regional adult day health care facility that serves the Paradise area.

The continued commitment to those organizations is evidenced in the current program year allocations. The Council's support for these organizations is strong, and staff does not envision a change in funding priorities during the Consolidated Plan period. The stakeholder meeting also highlighted the need to continue support for programs that assist this population.

Non-homeless Special Needs (91.205 (d) and 91.210 (d)) Analysis (including HOPWA)

**Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.*

1. *Estimate, to the extent practicable, the number of persons in various subpopulations that are not homeless but may require housing or supportive services, including the elderly, frail elderly, persons with disabilities (mental, physical, developmental, persons with HIV/AIDS and their families), persons with alcohol or other drug addiction, victims of domestic violence, and any other categories the jurisdiction may specify and describe their supportive housing needs. The jurisdiction can use the Non-Homeless Special Needs Table (formerly Table 1B) of their Consolidated Plan to help identify these needs.*

**Note: HOPWA recipients must identify the size and characteristics of the population with HIV/AIDS and their families that will be served in the metropolitan area.*

It's difficult to estimate the number or person in this particular subpopulation. The 2000 Census lists 6,393 residents in Paradise that have a disability. In 2010 the town sent out a survey to community service organizations asking them for estimates for this population, the following outlines these estimates. The town mailed and electronically forwarded 32 surveys to known non-profits and community service organizations in town and those in Chico who are known to provide services to residents of Paradise. Of the 13 applications submitted, only 3 applicants estimated a number for this information.

Table 11 – Non-Homeless, Special Needs Population Estimates

Subpopulation	Estimated Number in Community
Elderly	3,000
Persons with special challenges	210
Persons with drug addiction	100
Public Housing Residents	200
Persons with alcohol addiction	100
Persons with HIV/AIDS	50
Families with HIV/AIDS	50
Frail Elderly	675

Source: Community Needs Questionnaire, 2010

2. *Identify the priority housing and supportive service needs of persons who are not homeless but may or may not require supportive housing, i.e., elderly, frail elderly, persons with disabilities (mental, physical, developmental, persons with HIV/AIDS and their families), persons with alcohol or other drug addiction by using the Non-homeless Special Needs Table.*

All of the above mentioned persons have a high priority on the non-homeless special needs table.

3. Describe the basis for assigning the priority given to each category of priority needs.

The Town of Paradise is home to a large portion of elderly residents. This section is based on assisting the priority needs of the elderly and frail elderly. In 2010, 7,183 persons in Paradise (27.4%) were 65 years and older. Of the senior population, 2,736 were 65 to 74 (10.5%), 2,276 were 75 to 84 (87%), and 1,480 were 85 and older (5.7%). From 2000 to 2010, the 85 and older age group increased significantly by 27.4%. (Paradise Housing Element, 2014).

Based on interviews and the stakeholder meeting with community needs organizations, it is important to not forget about this subpopulation. Several agencies in town offer support services for these individuals, and it is assumed the town will continue to provide grant funding to these agencies to continue servicing these clients.

4. Identify any obstacles to meeting underserved needs.

Funding is one obstacle that affects the ability to meet the needs of this large population. Paradise is home to a large elderly community, many of these who are frail, and need assistance. There are several convalescent homes and elder care facilities that are available for elderly patients. The churches and service organization provide food to these residents and there are day-care programs in place that are available to these residents.

5. To the extent information is available, describe the facilities and services that assist persons who are not homeless but require supportive housing, and programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing.

According to the Housing Element, there are six senior housing units in town.

6. If the jurisdiction plans to use HOME or other tenant based rental assistance to assist one or more of these subpopulations, it must justify the need for such assistance in the plan.

Not Applicable.

Works Cited

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- CHAS Data Report. 2015. SOCDS CHAS Data: Housing Problems Output for all Households. <http://socds.huduser.org/chas/reports.odb>. (accessed January 2015).
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- Pedestrian Safety Workshop and Walkability Study, September 5, 2013, Town of Paradise.
- Pedestrian Safety Workshop Final Recommendations*, 2013
- Town of Paradise. 2010. *Housing Loan Program* (accessed February 2015).
- U. S. Census Bureau. 2010. *Town of Paradise: Census 2000 Demographic Profile Highlights*.
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First Program Year Action Plan – 2015-2016

The CPMP Annual Action Plan includes the and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Narrative Responses

GENERAL

Executive Summary

The Town of Paradise, through its Community Development Block Grant (CDBG) program, has developed a strategy that focuses on cultivating Paradise as a viable community by providing decent housing, a suitable living environment, and by expanding economic opportunities, principally for low and moderate income persons.

This year, the Town will continue to support low and moderate income homeowners who need repairs to their home, and low income first-time homebuyers who are seeking down payment assistance to purchase a home as well as offering lateral sewer/water hookups to eligible residents.. The Town will continue funding public services through our subrecipient funding process and allocate funds for the program's planning and administrative activities.

2015-2016 Staff Recommended Funding Breakdown:

Program Administration	\$35,140
Housing Assistance	\$114,209
Public Services	\$26,355
TOTAL:	\$175,704

The increased budget for Housing Assistance will support our need for First Time Home Buyer Assistance and Owner Occupied Rehabilitation Assistance as well as support a new program for low/moderate income fire safety and code enforcement assistance. The new program will be made available to low/moderate households who need assistance with removal of fire hazards on their property such as trees, brush, etc. The Town of Paradise faces a very high fire danger, especially with the recent drought, and many times residents cannot afford the removal of dangerous fuels. The program would also assist low/moderate income households with addressing code enforcement violations on their property that would otherwise be unaffordable to fix.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

The Town of Paradise is a small mountain community with a mixture of uses and socioeconomic levels. Racial/minority and economic concentrations are not found in Paradise, as families tend to locate socio-economically, rather than racially. Affordability sets the pattern for population concentrations in Paradise. Primarily the two canyons bounding Paradise on the east and west contain the higher income constituents while low-to-moderate income families are located throughout Town.

Funds in the Town's housing programs are spent Town-wide and serve low-to-moderate income families. The sluggish housing economy has created a need in all aspects of the housing industry. Homeowners, homebuyers, contractors, lenders, realtors, etc. will benefit by the investment in housing repairs and mortgage assistance programs.

The two commercial corridors which follow the two main arterials through Town contain mainly micro-businesses. Historically, the Town's economic base has been low and extremely underserved. Over the past few years, the Town proposed investing CDBG dollars for commercial rehabilitation, as building infrastructure is very old, unsafe, and not environmentally sound.

2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.

The Town of Paradise is a very eclectic community. The assorted housing types and conditions scattered throughout the community make it difficult and counter-productive to concentrate efforts into one or two specific neighborhoods. The Town's neighborhoods are not well defined and therefore providing housing funds on a town-wide basis is the best approach.

Community groups that receive subrecipient funding, operate throughout the Town; as such their funding must also be available to serve client needs on a Town-wide basis. The Ridge Family Resource Center, which is the location of many of our past subrecipients, is centrally located on the Town's main street. It's location is such that most residents drive by there on their way to or from almost any destination.

3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

Although the Town has been receiving CDBG funds since 1994, there is still a need for affordable housing, better jobs, and a support system that can help underserved needs of residents from a position of need to one of self-sufficiency. There are still unmet needs in Paradise especially related to elder care, affordable housing, and support for at-risk youth. Another obstacle facing this area is the lack of a sewer system, especially in the downtown commercial district. The local community will also experience a cut in services from local non-profit agencies, as they are dealing with major reductions from the state and other sources in their budgets).

4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

The Business & Housing Services department has responded attentively to the needs of its low-income residents by providing Owner-Occupied Housing Rehabilitation and First- Time Homebuyer assistance. During the fiscal year 2013/2014, the Town of Paradise completed ten rehabilitation projects, extending \$180,428.86 in loans/grants, and assisted nine households in purchasing their first home, extending \$360,000 in loans. In addition, four more rehabilitation projects have been completed and seven more homes have been purchased since the start of the 2014/2015 fiscal year and ten rehabilitation projects are in verification or under construction and eight more FTHB households are in verification or out shopping for a home. Lastly, the Town was awarded a 2014 HOME grant for \$1,000,000 to fund its Owner-Occupied Rehabilitation program and to pilot a Tenant-Based Rental Assistance program.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.

The Town of Paradise is the lead agency responsible for administering the programs covered by the consolidated plan.

2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.

The annual plan process is a public process coordinated by the Town staff. The Town follows the prescribed citizen participation process when developing the Annual Plan. Town staff held stakeholder meetings, public hearings, conducted surveys and met with individuals and groups to collaborate and coordinate efforts and resources. As a relatively small community, it is easy to stay connected with other groups and citizens.

3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

The Town will focus on collaboration between government agencies; local non-profits; community needs organizations, and local businesses. The town will continue to work with stakeholder and other community service agencies, and organizations.

Town staff also partnered with several agencies on the development of Paradise Community Village, Phase 1 – an affordable housing apartment complex with 36 units available to low and very low income residents. The Town of Paradise made a financial commitment to the wastewater treatment facility as part of the overall affordable housing development. The apartment complex was completed in the summer and was fully rented by October 2013. The Town of Paradise is currently working with the agencies involved with Phase 1 on the next Phase of the Development which will include more affordable housing units.

The Town of Paradise holds an annual forum for lenders/realtors to promote and educate community stakeholders regarding the first time homebuyers program. This ensures that all agencies and individuals involved with the Town's housing programs follow the guidelines set forth by HUD and Housing and Community Development (HCD).

The Town collaborates with the Chamber of Commerce in many ways to share information, provide services and support, and initiates programs and policies that benefit the local business community.

Citizen Participation

1. Provide a summary of the citizen participation process.

A public notice was published in the Paradise Post on December 27, 2014 outlining the noticing requirements of the Citizen Participation Plan and Annual Plan. The public notice announced the two public hearings that allowed citizens the opportunity to comment and make suggestions on the development of the 2015-2016 Annual Action Plan.

- **1st Public Hearing:** Tuesday, January 13, 2015 at 6:00 p.m. This public hearing was used to solicit suggestions and/or comments from the public regarding the 2015-2020 Consolidated Plan and 2015-2016 Annual Plan funding priorities.
- **2nd Public Hearing:** Tuesday, March 10, 2015 at 6:00 p.m., in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. The Draft Consolidated Plan and Draft Annual Action plan was available for review by the Council and the public. This public hearing initiated a 30-day public comment period.
- **30-Day Public Comment Period:** March 10th-April 10th, 2015. The Draft Consolidated Plan and Annual Action Plan was available for public

review at the following locations, Paradise Public Library, Senior Center, Family Resource Center, Paradise Chamber of Commerce, Town Hall and could be downloaded via the Town's website.

- **Council Meeting:** Tuesday, April 14, 2015, at 6:00 p.m., in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. The Council reviewed the final draft of the 2015-2020 Consolidated Plan and 2015-2016 Annual Plan. Council adopted the drafts and approved submission of the documents to HUD.

2. Provide a summary of citizen comments or views on the plan.

No public comments were received on the 2015-2016 Annual Plan.

3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.

The Town posted the public hearing notice in the Paradise Post and made it available on the Town's website. Community Service organizations were given information about the Annual Plan process and were encouraged to discuss these projects with individuals who visit their organizations. The draft plan was made available for review at the above mentioned locations, all of which are accessible to persons with disabilities.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

No public comments were received on the 2015-2016 Annual Plan.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

The Town Institutional Structure is as follows:

Five member Town Council

- Holds public hearings on Consolidated Plan, Annual Plans and CAPER reports and approves submittal to HUD.
- Approves funding for Public Service Agencies

The Town of Paradise, Business and Housing Services staff provides the main administrative and project management duties over the CDBG program. The BHS Staff is under the management of the Town Manager. Staff prepares the Consolidated Plan, Annual Plans and Consolidated Annual Performance Evaluation Reports (CAPER) for each CDBG program year. The oversight of the CDBG program is provided by the five-member Town Council whom are elected officials voted in by the citizens of Paradise. All reports and plans are reviewed by Council before they are submitted to HUD.

The Paradise Community Village rental housing project united several organizations that are working cooperatively for the betterment of the community. The degree of commitment and cooperation needed to move this project forward establishes a new paradigm in institutional structure and brings community resources together in a whole new way.

The Town works closely with non-profit organizations in the area that provide specific programs to the citizens of Paradise. These organizations provide services to very low-, low- and moderate-income residents, including the frail and elderly, mentally disabled, physically disabled, homeless, and at-risk youth. These organizations submit funding requests to the Town to qualify for money that comes out of the Community Needs Category. Up to 15% of annual funding is set-aside for these organizations. Once applications for grant funding are received and reviewed by staff, they go through a competitive review process and recommendations are decided by a funding committee and forwarded to the Town Council for final approval.

Once funding decisions are made, organizations are required to sign a contract with the Town outlining the rules and regulations of public service funds. They are required to submit the required documents and reference material related to grant funding. After the contract is signed, the organizations submit quarterly and year end reports for staff review. Organizations are audited and staff performs site visits on a yearly basis. If organizations are not submitting reports on-time or are unable to follow through with program requirements, staff will monitor the organizations to make sure that HUD regulations are being met, or funding is withdrawn.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Staff works closely with sub-grantees to ensure program compliance. Town staff checks in with sub-grantees on a quarterly basis and performs an annual review to work through the performance measurement requirements and to ensure their compliance with program regulations.

The Town also cooperates in annual independent audits and receives monitoring visits from the State. These audits and monitoring visits educate and inform the Town on its processes and procedures and help to ensure long term compliance with program requirements.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

The Town's mortgage subsidy program and residential rehabilitation program comply with federal regulations regarding lead testing, containment, and abatement.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Although the housing prices have fallen over the past four years, affordability for low income persons is still an issue.

The decline in property values will prevent many low income persons from being able to afford major home repairs. Deferred maintenance becomes an issue, especially in the Town's older housing stock which tends to need more attention. The Town will continue to fund home repair programs for low and moderate income families. These funds benefit homeowners as well as local contractors, building suppliers and others related to the housing industry.

The Town will also continue to fund a mortgage assistance program for low-to-moderate income home buyers. These funds benefit those involved in the housing industry, including lenders, realtors, etc.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

The Butte County Housing Authority provides Section 8 vouchers and public housing assistance to the residents of Butte County. At this time the Town has one public housing apartment building. This public housing complex is supported by Housing Authority funds.

The Town and Housing Authority share information on needs and works collaboratively, when needed, to address the needs of the community. The

Housing Authority holds public meetings for their clients. These meetings are well attended and comments and needs are recorded and prioritized.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

The Town of Paradise updated its Housing Element, which was completed in 2014 and submitted to the California Housing and Community Development Department. As a part of that process, the Town identified both barriers and deficiencies in the Town's housing efforts. The Town also looked at current policies, available land, citizen needs and demands to assist the Town in addressing any barriers to affordable housing that may exist.

The development of the Paradise Community Village, Phase I project has been a marked step towards providing affordable housing for residents of the Town of Paradise. The next Phases of the Paradise Community Village will offer more affordable housing options for residents. Plans for the next phases are currently being developed.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.

1. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
2. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
3. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
4. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

The Butte County Continuum of Care receives funding from the County and local agencies to support a coordinator position that coordinates the efforts to serve homelessness in the County. A yearly homeless survey is completed and results are submitted to each city within the County.

The Town will continue to support the efforts of the Butte County Continuum of Care. The Continuum of Care program works with the local homeless population and facilitates the coordination of services to these individuals. They identify the gaps in services and apply for additional funding resources to meet these needs. The Town also utilizes the Community Housing Improvement Program's Credit Counseling Program which provides residents of Paradise with information about improving credit and finding ways to insure that those who may be losing their home- find a means to help them stay in their home.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

N/A

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

The town's non-housing community development needs are as follows:

1. Economic development
2. Public facilities
3. Public services
4. Public improvements

The Town of Paradise has adopted program objectives that mirror HUD's primary objectives of decent housing, expanded economic opportunities, and achieving a suitable living environment. The Town will focus funding towards needed infrastructure in the downtown area, which will go a long way towards business growth and job creation. Needed infrastructure includes a wastewater treatment facility, improved streets, pedestrian improvements, parking and other amenities conducive to a successful downtown.

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

The Town's non-profits work with social service agencies to address needs of low and very low income individuals and families. The Town collaborates with these groups to provide assistance in the form of subrecipient funding and to ensure that services are available to help reduce poverty and the effects of poverty.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

The Town intends to continue to work with local care providers, to provide social, employment, recreational and health care opportunity for our special needs population. The Town will also support local efforts to obtain other funds that support the special needs community.



TOWN OF PARADISE
Council Agenda Summary
Date: April 14, 2015

Agenda No. 7(c)

ORIGINATED BY: Marc Mattox, Town Engineer
REVIEWED BY: Lauren Gill, Town Manager
SUBJECT: Paradise Signal Upgrades Project Acceptance
COUNCIL ACTION REQUESTED:

1. Adopt a resolution accepting the subject project.

Background:

On January 13, Council awarded Contract No. 14-03, Paradise Signal Upgrades Project, to Tim Paxin's Pacific Excavation, Inc. of Elk Grove, CA in the amount of their bid \$254,619. With the award Council identified \$25,462 of contingency funds for a total contract amount of \$280,081.

The subject project included equipment upgrades to all Paradise traffic signals including: battery backup systems, emergency vehicle pre-emption systems, and pedestrian countdown heads.

Analysis:

Construction for the Paradise Signal Upgrades Project began on March 3, 2015. While the project had forty five days budgeted for construction efforts, Pacific Excavation increased their labor forces and completed all work far ahead of schedule. The project was substantially complete on March 13, 2015.

During construction, staff issued several contract change orders. Notably, staff worked with Caltrans to add emergency pre-emption receivers to the Clark Road and Pearson Road traffic signal. With change orders, the final construction cost is \$276,910.00.

With Council acceptance of the project, Pacific Excavation will be required to warranty the project for one year. A Notice of Completion was filed by the Town Manager on March 23, 2015, in accordance with California Civil Code Section 9204.

Financial Impact:

Funding for the Paradise Signal Upgrades Project is mostly from an approved Highway Safety Improvement Grant. The total grant amount may not exceed \$313,400.

A breakdown of projected final project phase is shown below:

Item / Phase	Federal HSIP Grant	Gas Tax	Total
Preliminary Engineering	\$16,560.69	\$1,840.08	\$18,400.77
Construction Contract (<i>Pacific Excavation</i>)	\$249,219.00	\$27,691.00	\$276,910.00
Town Project Management/Inspection (<i>Pending</i>)	\$13,500.00	1,500.00	\$15,000.00
Total	\$279,279.69	\$31,031.08	\$310,310.77

**TOWN OF PARADISE
RESOLUTION NO. 15-_____**

**RESOLUTION OF THE TOWN COUNCIL OF TOWN OF PARADISE
ACCEPTING THE WORK PERFORMED UNDER THE PARADISE
SIGNAL UPGRADES PROJECT (CONTRACT NO. 14-03).**

WHEREAS, the Town of Paradise has heretofore contracted with Tim Paxin's Pacific Excavation, Inc. for certain work performed under the project known as the Paradise Signal Upgrades Project, being Contract No. 14-03; and

WHEREAS, said work of improvements, as called for by the contract between the Town of Paradise and Tim Paxin's Pacific Excavation, Inc., was substantially completed on March 13, 2015 to the satisfaction of the Town; and

WHEREAS, a bond has been posted insuring the work from a maintenance standpoint for a period of one year from and after completion.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Paradise hereby accepts the work performed under subject contract between the Town of Paradise and Tim Paxin's Pacific Excavation, Inc., known and referred to as the Paradise Signal Upgrades Project.

The foregoing resolution was duly and regularly introduced, passed, and adopted by the Town Council of the Town of Paradise at a regular meeting thereof held on the 14th day of April 2015.

AYES:

NOES:

ABSENT:

ABSTAIN:

By _____
Greg Bolin, Mayor

ATTEST:

Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney



TOWN OF PARADISE
Council Agenda Summary
Date: April 14, 2015

Agenda No. 7(d)

ORIGINATED BY: Marc Mattox, Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Stearns-DeMille PG&E Paving Agreement Ratification

COUNCIL ACTION REQUESTED:

1. Adopt a resolution approving the plans and specifications for the Stearns-DeMille Pavement Restoration Project and authorizing advertisement for bids on the project

Background:

The Town of Paradise administers utility encroachment permits for projects within Town right-of-way. These permits require all street excavations to be performed and restored in a manner consistent with Town-adopted standards.

Pacific Gas & Electric commenced work for the Stearns-DeMille Gas Main Replacement Project (Permit No. EN13-00079) on January 13, 2014. A project area map is shown in Attachment A. The scope of the project included replacement of aging gas mains and individual property service laterals. The project was completed per Town pavement restoration standards on July 30, 2014.

On Monday, October 27, 2014, Pacific Gas & Electric notified the Town of Paradise that the main replacements completed earlier in the year were in need of immediate replacement out of an abundance of caution due to laboratory test results.

With the proposition of a second construction interval on fragile Town roads in the area, PG&E offered a transfer of assets to fund a complete neighborhood overlay. PG&E was required to backfill all trenches per Town Standards with the exception of final pavement restoration. In lieu of performing individual pavement patches, PG&E transferred \$218,000 to the Town of Paradise and said funds will be used in 2015 to complete a street-width 1.5" overlay in the project area.

PG&E's second construction process was completed in late November 2014.

A formal contract agreement was prepared by the Town Attorney and routed for signatures by Pacific Gas & Electric officials. This agreement was formally ratified by Town Council on December 9, 2014.

Paradise Irrigation District is performing repairs and replacements to underground utilities along portions of Richmond Road, Thornburg Road, DeMille Road and Harrison Road. PID's work will be complete prior to September 15, 2015.

Analysis:

Engineering has prepared the plans, specifications, and cost estimate for Stearns-DeMille Pavement Restoration Project. With Council approval of the plans and specifications and authorization to advertise for bids, staff proposes the following schedule:

Advertise for bid:	April – May 2015
Award Contract:	June 9, 2015
Construction:	Late September 2015

The plans and specifications for the project are on file in the Public Works office for review.

Financial Impact:

Pacific Gas & Electric has provided the Town of Paradise \$218,000 on November 28, 2014. It is expected the amount provided will cover the entire project cost with zero local funds required. In the event the project cost is less than \$218,000, remaining funds are required to be returned to PG&E.

Alternatives:

Reject proposed changes and provide alternate direction.

**TOWN OF PARADISE
RESOLUTION NO. 15-_____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PARADISE APPROVING THE PLANS, SPECIFICATIONS AND
ESTIMATES FOR STEARNS-DEMILLE PAVEMENT RESTORATION
PROJECT AND AUTHORIZING ADVERTISEMENT FOR
BIDS ON THE PROJECT.**

WHEREAS, Pacific Gas & Electric (PG&E) commenced work for the Stearns-DeMille Gas Main Replacement Project (Permit No. EN13-00079) on January 13, 2014. A project area map is shown in Attachment A. The scope of the project included replacement of aging gas mains and individual property service laterals. The project was completed per Town pavement restoration standards on July 30, 2014; and,

WHEREAS, On Monday, October 27, 2014, Pacific Gas & Electric notified the Town of Paradise that the main replacements completed earlier in the year were in need of immediate replacement out of an abundance of caution due to laboratory test results; and,

WHEREAS, With the proposition of a second construction interval on fragile Town roads in the area, PG&E offered a transfer of assets to fund a complete neighborhood overlay. PG&E was required to backfill all trenches per Town Standards with the exception of final pavement restoration. In lieu of performing individual pavement patches, PG&E transferred \$218,000 to the Town of Paradise and said funds will be used in 2015 to complete a street-width 1.5" overlay in the project area; and,

WHEREAS, PG&E's second construction process was completed in late November 2014; and,

WHEREAS, Council ratified the pavement restoration agreement between the Town of Paradise and PG&E at the regularly scheduled December 9, 2014 Council meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:

Section 1. The design, plans, specifications and estimates for the Stearns-DeMille Pavement Restoration Project described in the Town Council Agenda Summary for this Resolution are hereby approved.

Section 2. The Public Works Department is authorized to advertise the Stearns-DeMille Pavement Restoration Project.

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PASSED AND ADOPTED by the Town Council of the Town of Paradise on this
14th day of April, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Greg Bolin, Mayor

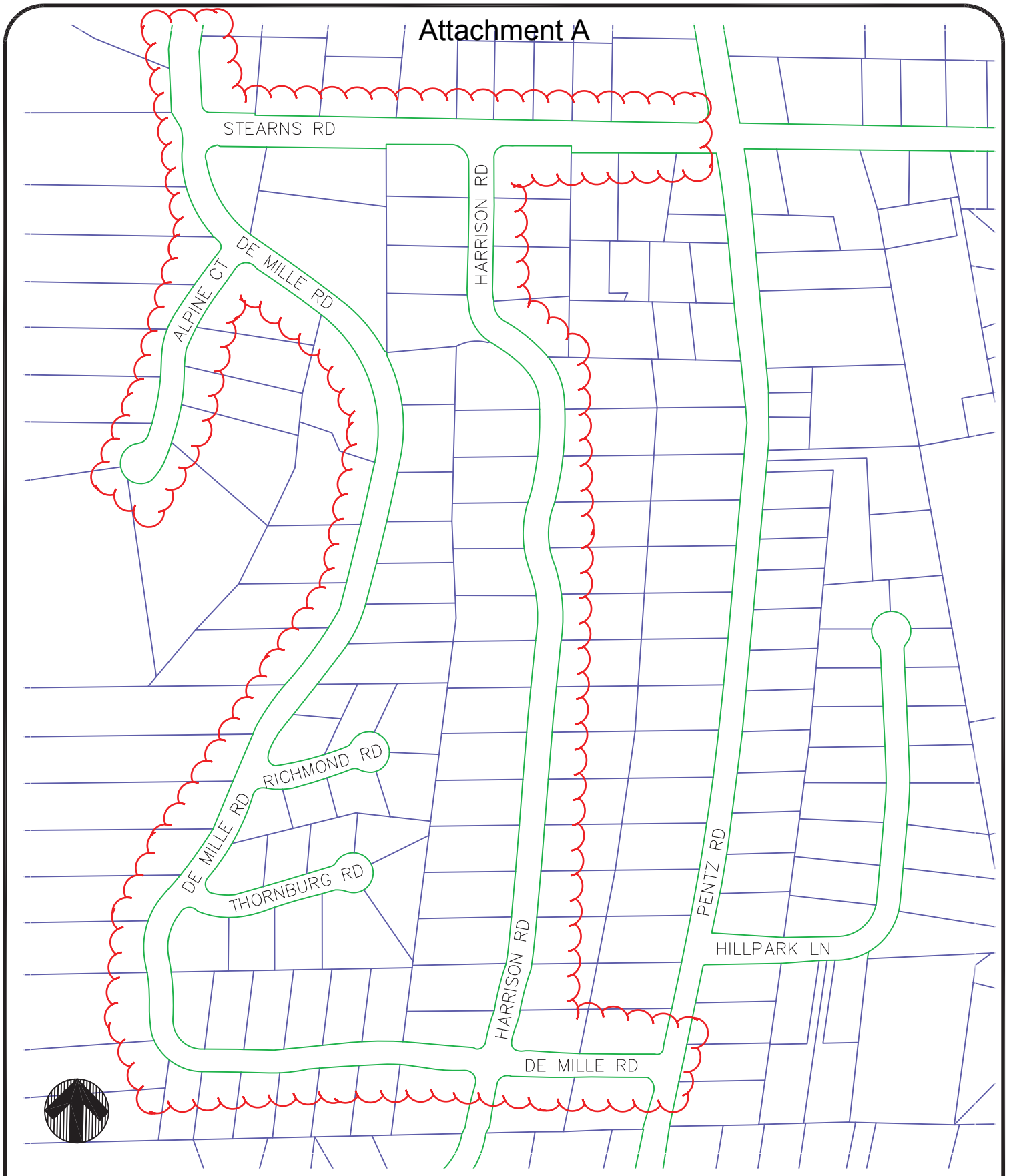
ATTEST:

Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

Attachment A



TOWN OF PARADISE PUBLIC WORKS DEPARTMENT

5555 Skyway
Paradise, California 95969
Phone: (530) 872-6291 Fax: (530) 877-5059

Exhibit B - PG&E Project Area

Stearns Road, DeMille Road, Harrison Road,
Thornburg Road, Richmond Road and Alpine
Court



**Town of Paradise
Council Agenda Summary
Date: April 14, 2015**

Agenda Item: 7(e)

Originated by: Lauren Gill, Town Manager
Gina S. Will, Finance Director/Town Treasurer

Subject: Town 2014/15 and 2015/16 Operating and Capital Budget Status Update

Council Action Requested:

Review and file the budget update presented by staff.

Alternatives:

Refer the matter back to staff for further development and consideration.

Background:

The 2014/15 Operating and Capital Budget was adopted June 25, 2014. Each month staff has completed analysis of the financial transactions recorded to date and additional information received to identify the potential impact to the 2014/15 budget. In February 2015, a comprehensive mid-year review and financial diagnostic was presented to Town Council. It indicated that the worst of the financial crisis is behind us (revenues are no longer decreasing,) and the Town is able to achieve short-term goals of maintaining a balanced budget. Conversely, it was indicated that to achieve long term financial stability the Town must address depleted reserves, long-term obligations, diminished assets and diversify its revenue stream. Invested appropriately over the next six years, funds provided by Measure "C" can build a bridge to a more stable economic future for the Town budget.

Discussion:

Staff ran and analyzed a General Fund Budget Performance Report to date for the 2014/15 budget in order to review additional changes in revenues and expenses. A copy of this report is attached for review. The following information was derived from this analysis:

- Continued review of the budget indicates that by the end of the fiscal year, about \$75,000 more in revenues will be gained compared to the mid-year budget review.
- The next major property tax deposit will occur at the end of April or beginning of May 2015 which will help confirm the 2014/15 budget numbers and 2015/16 projected revenues.

- With the continued delay of being able to fill vacant officer and vacant dispatch positions, about another \$25,000 in salary savings will be realized this fiscal year.

Following is the current estimated actual General Fund revenues and expenses for the 2014/15 fiscal year:

	2014/15 Adopted Budget	2014/15 Amended Budget	2014/15 Estimated Actual
Revenues (includes Measure "C")	10,036,524	10,555,236	10,631,512
Expenses	(10,036,524)	(10,193,063)	(10,168,063)
Net Difference	0	362,173	463,449
<u>Designated Reserves</u>			
<i>Non-spendable (RDA loan)</i>	2,015,945	2,006,863	2,006,863
<i>Assigned for Measure "C"</i>	0	148,000	148,000
<i>Unassigned (spendable)</i>	(81,449)	141,806	243,082

2015/16 Budget Process

Town staff met with the newly formed Measure "C" Citizen Oversight Committee on March 24, 2015. They were presented with a complete Town financial overview including how the recession impacted the Town's revenues and how the Town reacted quickly to maintain financial solvency. Results of the financial diagnostic tool were also shared. Estimated Measure "C" funds were discussed, and particularly how those funds would be insufficient to fund every need of the Town and its departments. Finally, staff shared the Town Council's funding priorities from the February 24, 2015 Council priority setting session:

Fire Department

- SCBA's
- Fire Engine
- Contract Maintenance
- Fire Station 82 Location

Police Department

- Police cars
- Equipment
- Body Cameras
- Personnel

Public Works

- Street Sweeper
- Materials Only Projects
- Road Improvement

Community Development

- Downtown Sewer
- Accela Implementation

Town Health

- Reserve
- ARC
- Facilities

It is important to note that Measure “C” revenues and expenditures will have a separate and distinct section within the 2015/16 general fund budget. All funds will be tracked separately to maintain fiscal accountability.

The next Measure “C” Oversight Committee meeting is April 28, 2015, at which departments will have a chance to address the committee about critical items and priorities for department budgets. Departments have now received their 2015/16 budget packages and are beginning to see what will and won’t fit within their assigned allocations. As discussed with Council previously, higher required CalPERS pension contributions in 2015/16 are absorbing all non-Measure “C” anticipated revenue increases. Since all of public safety is funded through the general fund, the highest concentration of this increase is felt within the general fund and public safety programs. This will mean that programs funded through the general fund will not see an improvement in their discretionary spending dollars for 2015/16. Said another way, fixed costs as a percent of total operating expenses will remain above 90%. Our budget is still very tight and Measure C will help us fund those critical items necessary for our mission.

Fiscal Impact Analysis:

The Town is on track to bring forward and adopt a **balanced** 2015/16 Operating and Capital Budget by the end of June 2015. Staff will continue to keep Council informed about changes in the 2014/15 budget and the progress of the 2015/16 budget.



Budget Performance Report

Fiscal Year to Date 03/31/15

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
REVENUE										
Department 00 - Non Department Activity										
Program 0000 - Non Program Activity										
3110.311	Property Tax Current Secured	4,142,843.00	.00	4,142,843.00	.00	.00	2,273,623.43	1,869,219.57	55	4,043,451.68
3110.312	Property Tax Current Unsecured	220,432.00	6,941.00	227,373.00	2,436.91	.00	213,067.33	14,305.67	94	223,034.44
3110.315	Property Tax Prior Secured/Unsecured	7,344.00	.00	7,344.00	1,249.48	.00	3,769.82	3,574.18	51	7,620.11
3110.320	Property Tax General Supplemental	19,380.00	17,627.00	37,007.00	14,521.32	.00	21,408.37	15,598.63	58	36,281.14
3130.325	General Sales and Use Tax Sales and Use Tax	1,814,118.00	(26,527.00)	1,787,591.00	117,941.47	.00	1,018,023.72	769,567.28	57	1,758,211.29
3167.330	Real Property Transfer Tax Real Property Transfer Tax	61,974.00	(6,123.00)	55,851.00	3,842.26	.00	36,717.17	19,133.83	66	68,913.95
3182.335	Franchise Taxes Franchise Taxes	841,905.00	10,265.00	852,170.00	.00	.00	296,454.18	555,715.82	35	836,738.33
3185.340	Transient Occupancy Tax Transient Occupancy Tax	173,125.00	8,591.00	181,716.00	13,882.32	.00	96,842.94	84,873.06	53	185,351.61
3210.110	Business Licenses and Permits Business Regulation	3,000.00	500.00	3,500.00	302.36	.00	3,164.65	335.35	90	3,721.57
3210.120	Business Licenses and Permits Bingo Regulation	132.00	.00	132.00	66.00	.00	132.00	.00	100	132.00
3215.100	DOJ/FBI Fees Fingerprinting/Processing	.00	.00	.00	861.79	.00	861.79	(861.79)	+++	.00
3345.100	State Revenues - Other Refunds & Reimbursements	.00	2,807.00	2,807.00	.00	.00	2,807.00	.00	100	237.00
3345.200	State Revenues - Other Miscellaneous	24,000.00	.00	24,000.00	.00	.00	.00	24,000.00	0	31,110.50
3351.001	Property Tax Homeowners Apportionment	69,109.00	.00	69,109.00	23,627.85	.00	33,754.07	35,354.93	49	69,108.86
3356.001	State Motor Vehicle In Lieu Motor Vehicle In Lieu Tax	1,970,371.00	236,607.00	2,206,978.00	.00	.00	1,259,715.59	947,262.41	57	1,922,349.56
3356.003	State Motor Vehicle In Lieu Section 11001.5 Prior Year	.00	10,952.00	10,952.00	.00	.00	10,952.07	(.07)	100	.00
3410.101	Administrative Services General Administrative Fees	15.00	30.00	45.00	1.23	.00	28.12	16.88	62	45.40
3410.104	Administrative Services Returned Check Processing	200.00	.00	200.00	25.57	.00	127.85	72.15	64	178.99
3410.106	Administrative Services Building Rental	.00	.00	.00	.00	.00	511.56	(511.56)	+++	.00
3410.107	Administrative Services Electronic Audio Reproduction	.00	15.00	15.00	.00	.00	14.86	.14	99	.00
3410.112	Administrative Services Printed Material Production/Sale	250.00	300.00	550.00	.00	.00	470.50	79.50	86	268.02
3410.113	Administrative Services Document Copying	250.00	150.00	400.00	3.75	.00	383.00	17.00	96	253.50
3410.114	Administrative Services Document Certification	250.00	(30.00)	220.00	30.00	.00	170.00	50.00	77	400.00
3410.115	Administrative Services Research on Request/Dept Records	100.00	(50.00)	50.00	.00	.00	.00	50.00	0	1.37
3410.150	Administrative Services Late Fees	.00	15.00	15.00	10.04	.00	47.71	(32.71)	318	.00
3610.100	Interest Revenue Investments	4,500.00	.00	4,500.00	123.50	.00	1,461.25	3,038.75	32	6,015.56
3610.150	Interest Revenue Interfund Loans	.00	.00	.00	.00	.00	.00	.00	+++	3,700.26
3610.200	Interest Revenue Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	27.50
3630.200	Rents and Royalties Billboard Rents and Leases	440.00	.00	440.00	200.00	.00	440.00	.00	100	440.00
3901.100	Refunds & Reimbursements Miscellaneous	5,000.00	.00	5,000.00	5.18	.00	276.54	4,723.46	6	27,643.05
3902.100	Miscellaneous Revenue General	2,000.00	.00	2,000.00	290.91	.00	562.65	1,437.35	28	98,246.99
3902.110	Miscellaneous Revenue Cash Over and Short	.00	.00	.00	.00	.00	.00	.00	+++	99.01
3910.030	Transfers In From Development Services Fund	144,351.00	(2,223.00)	142,128.00	.00	.00	60,970.00	81,158.00	43	130,809.00
3910.070	Transfers In From Animal Control	28,726.00	171.00	28,897.00	.00	.00	12,119.00	16,778.00	42	34,087.00
3910.120	Transfers In From State Gas Tax Fund	168,497.00	660.00	169,157.00	.00	.00	71,435.00	97,722.00	42	163,756.00
3910.140	Transfers In From Traffic Safety Fund	30,000.00	.00	30,000.00	2,500.00	.00	22,500.00	7,500.00	75	0.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
REVENUE										
Department 00 - Non Department Activity										
Program 0000 - Non Program Activity										
3910.160	Transfers In From BHS Development Svcs Fund	31,403.00	28.00	31,431.00	.00	.00	14,999.00	16,432.00	48	29,621.00
3910.215	Transfers In From Aband Vehicle Abate Fund	6,500.00	.00	6,500.00	.00	.00	508.13	5,991.87	8	4,443.77
3910.628	Transfers In From Gen Plan Fee	.00	.00	.00	.00	.00	.00	.00	+++	34,395.34
3910.650	Transfers In From Successor Agency to RDA NH	13,200.00	(6,600.00)	6,600.00	833.00	.00	2,648.00	3,952.00	40	.00
3910.900	Transfers In From Transit Fund	4,806.00	(90.00)	4,716.00	.00	.00	1,792.00	2,924.00	38	4,570.00
3910.970	Transfers In From Self Insurance Trust Fund	.00	.00	.00	.00	.00	.00	.00	+++	41,119.00
Program 0000 - Non Program Activity Totals		\$9,788,221.00	\$254,016.00	\$10,042,237.00	\$182,754.94	\$0.00	\$5,462,759.30	\$4,579,477.70	54%	\$9,796,382.80
Department 00 - Non Department Activity Totals		\$9,788,221.00	\$254,016.00	\$10,042,237.00	\$182,754.94	\$0.00	\$5,462,759.30	\$4,579,477.70	54%	\$9,796,382.80
Department 25 - Finance										
Program 4420 - Measure C TUT										
3130.326	General Sales and Use Tax Transactions and Use Tax (TUT)	.00	200,000.00	200,000.00	.00	.00	.00	200,000.00	0	.00
Program 4420 - Measure C TUT Totals		\$0.00	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$200,000.00	0%	\$0.00
Program 5005 - Rental Properties										
3630.100	Rents and Royalties Commercial Prop Rents & Leases	.00	9,629.00	9,629.00	1,500.00	.00	5,129.07	4,499.93	53	.00
3901.100	Refunds & Reimbursements Miscellaneous	2,100.00	.00	2,100.00	198.65	.00	1,260.32	839.68	60	2,170.13
Program 5005 - Rental Properties Totals		\$2,100.00	\$9,629.00	\$11,729.00	\$1,698.65	\$0.00	\$6,389.39	\$5,339.61	54%	\$2,170.13
Department 25 - Finance Totals		\$2,100.00	\$209,629.00	\$211,729.00	\$1,698.65	\$0.00	\$6,389.39	\$205,339.61	3%	\$2,170.13
Department 30 - Police										
Program 0000 - Non Program Activity										
3320.100	Federal Revenue - Other Refunds and Reimbursements	500.00	.00	500.00	.00	.00	3,329.62	(2,829.62)	666	429.98
3345.004	State Revenues - Other POST Reimbursements	14,000.00	(10,000.00)	4,000.00	.00	.00	700.32	3,299.68	18	13,257.98
3345.100	State Revenues - Other Refunds & Reimbursements	12,000.00	11,402.00	23,402.00	.00	.00	23,402.00	.00	100	12,128.24
3380.100	Local Government Revenue Fines and Forfeitures	22,000.00	(4,000.00)	18,000.00	879.49	.00	11,187.85	6,812.15	62	24,893.32
3380.106	Local Government Revenue Administrative Citations Police	.00	.00	.00	.00	.00	100.00	(100.00)	+++	.00
3410.150	Administrative Services Late Fees	.00	.00	.00	186.92	.00	1,756.90	(1,756.90)	+++	43.14
3421.100	Police Vehicle Repossession	150.00	50.00	200.00	21.00	.00	168.00	32.00	84	231.00
3421.103	Police Weapons Storage Fee	300.00	(150.00)	150.00	.00	.00	.00	150.00	0	282.18
3421.105	Police Cite Sign Off / VIN Verification	1,200.00	(400.00)	800.00	162.80	.00	732.60	67.40	92	1,302.40
3421.110	Police DUI Accident & Arrest Processing	5,000.00	(146.00)	4,854.00	771.21	.00	2,148.23	2,705.77	44	2,348.10
3421.111	Police Vehicle Impound Fee	1,200.00	(200.00)	1,000.00	112.00	.00	896.00	104.00	90	1,456.00
3421.115	Police Police Report (Copy)	7,000.00	.00	7,000.00	717.63	.00	5,734.11	1,265.89	82	7,151.79
3421.120	Police Fingerprint Processing	6,000.00	.00	6,000.00	437.00	.00	4,356.00	1,644.00	73	6,111.28
3421.122	Police Visa/Clearance Letter	64.00	.00	64.00	.00	.00	48.21	15.79	75	64.28
3421.128	Police Statutory Registration	700.00	(200.00)	500.00	.00	.00	300.00	200.00	60	750.00
3421.130	Police Reproduce/Sale of Tapes & Photos	150.00	.00	150.00	.00	.00	167.33	(17.33)	112	167.33
3421.140	Police Alarm System Registration	500.00	1,200.00	1,700.00	17.92	.00	1,965.93	(265.93)	116	17.92



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Fund 1010 - General Fund										
REVENUE										
Department 30 - Police										
Program 0000 - Non Program Activity										
3421.141	Police False Alarm Response	2,200.00	(1,300.00)	900.00	.00	.00	977.30	(77.30)	109	1,899.55
3421.180	Police Special Services	3,500.00	(3,000.00)	500.00	.00	.00	825.00	(325.00)	165	3,495.24
3421.185	Police Bicycle License	.00	.00	.00	.00	.00	11.25	(11.25)	+++	7.50
3421.187	Police Subpoena Duces Tecum	30.00	320.00	350.00	.00	.00	365.00	(15.00)	104	60.00
3421.235	Police Deer Validation	36.00	.00	36.00	.00	.00	.00	36.00	0	36.00
3901.100	Refunds & Reimbursements Miscellaneous	3,000.00	(1,500.00)	1,500.00	.00	.00	14.85	1,485.15	1	842.47
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	200.00	.00	200.00	.00	.00	195.60	4.40	98	610.33
3902.100	Miscellaneous Revenue General	50.00	.00	50.00	5.65	.00	19.57	30.43	39	1,404.40
Program 0000 - Non Program Activity Totals		\$79,780.00	(\$7,924.00)	\$71,856.00	\$3,311.62	\$0.00	\$59,401.67	\$12,454.33	83%	\$80,000.48
Department 30 - Police Totals		\$79,780.00	(\$7,924.00)	\$71,856.00	\$3,311.62	\$0.00	\$59,401.67	\$12,454.33	83%	\$80,000.48
Department 35 - Fire										
Program 0000 - Non Program Activity										
3345.100	State Revenues - Other Refunds & Reimbursements	20,000.00	59,324.00	79,324.00	.00	.00	75,127.30	4,196.70	95	24,601.00
3380.103	Local Government Revenue Fines and Citations Fire	.00	.00	.00	.00	.00	.00	.00	+++	100.00
3410.150	Administrative Services Late Fees	20.00	(20.00)	.00	.00	.00	.00	.00	+++	13.60
3422.303	Fire Out Of Hours Burning Response	500.00	(250.00)	250.00	.00	.00	.00	250.00	0	373.12
3422.304	Fire Fuel Reduction Burn Permit	500.00	(250.00)	250.00	408.00	.00	636.00	(386.00)	254	476.00
3422.310	Fire Report Copying	40.00	.00	40.00	.00	.00	.00	40.00	0	39.00
3422.315	Fire Residential Burning Regulation	8,000.00	(1,000.00)	7,000.00	3,212.00	.00	5,197.92	1,802.08	74	6,028.00
3422.330	Fire Campfire/Special Activity Permit	22.00	.00	22.00	.00	.00	.00	22.00	0	22.00
3422.335	Fire Land Clearing Fire Regulation	75.00	.00	75.00	.00	.00	.00	75.00	0	75.00
3650.100	Donations Private Sources	.00	1,500.00	1,500.00	.00	.00	1,500.00	.00	100	.00
3901.100	Refunds & Reimbursements Miscellaneous	500.00	(250.00)	250.00	.00	.00	76.68	173.32	31	493.34
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	.00	.00	.00	.00	.00	.00	.00	+++	303.00
3902.100	Miscellaneous Revenue General	.00	.00	.00	.00	.00	.36	(.36)	+++	(.64)
Program 0000 - Non Program Activity Totals		\$29,657.00	\$59,054.00	\$88,711.00	\$3,620.00	\$0.00	\$82,538.26	\$6,172.74	93%	\$32,523.42
Department 35 - Fire Totals		\$29,657.00	\$59,054.00	\$88,711.00	\$3,620.00	\$0.00	\$82,538.26	\$6,172.74	93%	\$32,523.42
Department 40 - Community Development										
Program 4720 - CDD Planning										
3380.101	Local Government Revenue Fines and Citations Comm Develop	18,000.00	5,500.00	23,500.00	974.43	.00	7,059.90	16,440.10	30	17,429.12
3400.101	CDD Planning Appeals Review	.00	.00	.00	.00	.00	(79.90)	79.90	+++	168.36
3400.104	CDD Planning Tentative Parcel Map	1,750.00	5.00	1,755.00	.00	.00	1,754.50	.50	100	.00
3400.108	CDD Planning Road Name Review	.00	.00	.00	168.90	.00	168.90	(168.90)	+++	.00
3400.109	CDD Planning Street Address Change Review	130.00	.00	130.00	67.56	.00	270.24	(140.24)	208	202.66
3400.111	CDD Planning Landscape Plan	500.00	.00	500.00	240.60	.00	240.60	259.40	48	7.20



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Fund 1010 - General Fund										
REVENUE										
Department 40 - Community Development										
Program 4720 - CDD Planning										
3400.123	CDD Planning Tree Pres/Protect Plan Review	80.00	.00	80.00	.00	.00	.00	80.00	0	160.39
3400.130	CDD Planning General Plan Amend and Rezoning	2,000.00	(1,000.00)	1,000.00	.00	.00	.00	1,000.00	0	.00
3400.138	CDD Planning Development Agreement	.00	1,182.00	1,182.00	.00	.00	1,181.94	.06	100	.00
3400.139	CDD Planning Research on Request	160.00	.00	160.00	160.40	.00	401.00	(241.00)	251	237.89
3400.140	CDD Planning Comm Zoning Interpretation	.00	.00	.00	.00	.00	.00	.00	+++	294.42
3400.150	CDD Planning Code Compliance Enforcement Fee	.00	.00	.00	531.67	.00	531.67	(531.67)	+++	.00
3400.170	CDD Planning Use Permit Class A	600.00	(300.00)	300.00	598.13	.00	1,196.27	(896.27)	399	.00
3400.171	CDD Planning Use Permit Class B	1,000.00	(500.00)	500.00	.00	.00	.00	500.00	0	.00
3400.173	CDD Planning Temporary Use Permit	450.00	(225.00)	225.00	.00	.00	79.63	145.37	35	663.52
3400.174	CDD Planning Administrative Permit	2,500.00	(1,000.00)	1,500.00	239.70	.00	1,438.20	61.80	96	2,692.07
3400.176	CDD Planning Home Occupation Permit	1,500.00	.00	1,500.00	.00	.00	653.31	846.69	44	2,172.16
3400.177	CDD Planning Site Plan/Use Permit Mod Class A	.00	319.00	319.00	.00	.00	638.00	(319.00)	200	290.00
3400.184	CDD Planning Site Plan Review Class A	560.00	(280.00)	280.00	.00	.00	1,721.41	(1,441.41)	615	860.70
3400.185	CDD Planning Site Plan Review Class B	860.00	(430.00)	430.00	.00	.00	.00	430.00	0	.00
3400.186	CDD Planning Site Plan Review Class C	.00	.00	.00	.00	.00	.00	.00	+++	860.71
3400.190	CDD Planning Admin Variance-Noise Ordinance	.00	533.00	533.00	.00	.00	533.16	(.16)	100	.00
3400.200	CDD Planning Tree Felling Permit	19,000.00	.00	19,000.00	2,543.34	.00	16,412.05	2,587.95	86	20,332.99
3400.307	CDD Planning Design Review Application	1,250.00	250.00	1,500.00	76.53	.00	1,147.98	352.02	77	1,301.04
3901.100	Refunds & Reimbursements Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	749.77
Program 4720 - CDD Planning Totals		\$50,340.00	\$4,054.00	\$54,394.00	\$5,601.26	\$0.00	\$35,348.86	\$19,045.14	65%	\$49,113.00
Program 4780 - CDD - Waste Management										
3182.335	Franchise Taxes Franchise Taxes	37,426.00	194.00	37,620.00	.00	.00	18,774.88	18,845.12	50	36,803.35
3340.400	State Funding - Grants Waste Mgmt	.00	.00	.00	.00	.00	2,286.95	(2,286.95)	+++	179.00
3345.200	State Revenues - Other Miscellaneous	.00	.00	.00	.00	.00	(448.00)	448.00	+++	27.00
3380.104	Local Government Revenue Fines and Citations Waste Mgmt	9,500.00	.00	9,500.00	448.87	.00	7,835.96	1,664.04	82	7,727.89
Program 4780 - CDD - Waste Management Totals		\$46,926.00	\$194.00	\$47,120.00	\$448.87	\$0.00	\$28,449.79	\$18,670.21	60%	\$44,737.24
Department 40 - Community Development Totals		\$97,266.00	\$4,248.00	\$101,514.00	\$6,050.13	\$0.00	\$63,798.65	\$37,715.35	63%	\$93,850.24
Department 45 - Public Works										
Program 4740 - Public Works - Engineering										
3402.201	PW Engineering Final Parcel Map	1,000.00	(500.00)	500.00	.00	.00	.00	500.00	0	.00
3402.202	PW Engineering Final Subdivision Map Review	.00	.00	.00	.00	.00	.00	.00	+++	220.00
3402.220	PW Engineering Land Divisn/Pvt Develop Projects	10,490.00	(5,245.00)	5,245.00	.00	.00	8,714.28	(3,469.28)	166	24,142.22
3402.222	PW Engineering Improvement Agreement Review	260.00	(130.00)	130.00	.00	.00	.00	130.00	0	351.72
3402.223	PW Engineering Engineering Site Plan	350.00	(175.00)	175.00	.00	.00	.00	175.00	0	351.72
3402.224	PW Engineering Grading Check/Inspection	1,500.00	(300.00)	1,200.00	592.96	.00	1,185.92	14.08	99	1,185.92
3402.227	PW Engineering Lot Merger Review	1,000.00	(300.00)	700.00	.00	.00	351.71	348.29	50	1.99



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Fund 1010 - General Fund										
REVENUE										
Department 45 - Public Works										
Program 4740 - Public Works - Engineering										
3402.228	PW Engineering Lot Line Adjustment	1,000.00	481.00	1,481.00	.00	.00	2,096.53	(615.53)	142	.00
3402.229	PW Engineering Cert of Compliance Review w/Hear	.00	528.00	528.00	.00	.00	527.58	.42	100	.00
3402.230	PW Engineering Engineer Drain Plan/Calc Review	7,000.00	(3,500.00)	3,500.00	.00	.00	827.17	2,672.83	24	1,318.95
3402.232	PW Engineering Erosion Control Plan Review	900.00	(450.00)	450.00	.00	.00	674.28	(224.28)	150	1,231.02
3402.239	PW Engineering Hourly Fee	.00	.00	.00	.00	.00	.00	.00	+++	210.00
3402.250	PW Engineering Oversized Vehicle Regulation	500.00	200.00	700.00	138.00	.00	770.00	(70.00)	110	936.50
3402.270	PW Engineering Encroachment Permit Fees	13,000.00	9,000.00	22,000.00	1,482.40	.00	21,678.71	321.29	99	14,457.91
Program 4740 - Public Works - Engineering Totals		\$37,000.00	(\$391.00)	\$36,609.00	\$2,213.36	\$0.00	\$36,826.18	(\$217.18)	101%	\$47,517.95
Program 4745 - Paradise Community Park										
3470.251	Parks & Recreation Space Rental	2,500.00	.00	2,500.00	.00	.00	580.00	1,920.00	23	3,250.00
3470.258	Parks & Recreation Miscellaneous	.00	80.00	80.00	.00	.00	80.00	.00	100	.00
Program 4745 - Paradise Community Park Totals		\$2,500.00	\$80.00	\$2,580.00	\$0.00	\$0.00	\$660.00	\$1,920.00	26%	\$3,250.00
Department 45 - Public Works Totals		\$39,500.00	(\$311.00)	\$39,189.00	\$2,213.36	\$0.00	\$37,486.18	\$1,702.82	96%	\$50,767.95
REVENUE TOTALS		\$10,036,524.00	\$518,712.00	\$10,555,236.00	\$199,648.70	\$0.00	\$5,712,373.45	\$4,842,862.55	54%	\$10,055,695.02
EXPENSE										
Department 00 - Non Department Activity										
Program 0000 - Non Program Activity										
5225	Bank Fees and Charges	9,000.00	(4,500.00)	4,500.00	.00	.00	3,115.00	1,385.00	69	8,140.56
5260	Miscellaneous	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
5280.100	Bad Debt Write Off Expense	.00	2,032.00	2,032.00	.00	.00	2,032.14	(.14)	100	.00
5501	Debt Service Payment - Principal	580,547.00	.00	580,547.00	.00	.00	.00	580,547.00	0	597,611.20
5502	Debt Service Payment - Interest	309,453.00	.00	309,453.00	.00	.00	.00	309,453.00	0	267,388.80
5502.150	Debt Service Payment - Interest Interfund Loans	971.00	.00	971.00	.00	.00	970.90	.10	100	3,151.99
5502.201	Debt Service Payment - Interest Tax Anticipation Notes	25,313.00	(2,013.00)	23,300.00	.00	.00	.00	23,300.00	0	25,133.33
5510.201	Bond Payments - Issuance Costs Tax Anticipation Notes	8,150.00	(300.00)	7,850.00	.00	.00	7,850.00	.00	100	8,150.00
Program 0000 - Non Program Activity Totals		\$938,434.00	(\$4,781.00)	\$933,653.00	\$0.00	\$0.00	\$13,968.04	\$919,684.96	1%	\$909,575.88
Department 00 - Non Department Activity Totals		\$938,434.00	(\$4,781.00)	\$933,653.00	\$0.00	\$0.00	\$13,968.04	\$919,684.96	1%	\$909,575.88
Department 10 - Legislative										
Program 4000 - Town Council										
5101	Salaries - Permanent	18,000.00	(180.00)	17,820.00	1,470.00	.00	13,230.00	4,590.00	74	17,640.00
5107	Car Allowance/Mileage	5,400.00	.00	5,400.00	450.00	.00	4,050.00	1,350.00	75	5,400.00
5111	Medicare	339.00	.00	339.00	28.30	.00	254.50	84.50	75	339.31
5112.102	Retirement Contribution Social Security	1,451.00	.00	1,451.00	120.90	.00	1,088.10	362.90	75	1,450.80
5113	Worker's Compensation	169.00	(3.00)	166.00	.00	.00	124.84	41.16	75	198.02
5202.100	Operating Supplies General	150.00	.00	150.00	.00	.00	7.52	142.48	5	178.25
5219.100	Printing General	100.00	.00	100.00	.00	.00	.00	100.00	0	15.90



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Fund 1010 - General Fund										
EXPENSE										
Department 10 - Legislative										
Program 4000 - Town Council										
5220.100	Employee Development General	10,915.00	.00	10,915.00	.00	.00	10,284.00	631.00	94	11,639.00
5223.105	Meals and Refreshments Emergencies and Meetings	.00	.00	.00	.00	.00	48.57	(48.57)	+++	.00
5304	Furniture & Equipment	.00	932.00	932.00	.00	.00	932.01	(.01)	100	.00
Program 4000 - Town Council Totals		\$36,524.00	\$749.00	\$37,273.00	\$2,069.20	\$0.00	\$30,019.54	\$7,253.46	81%	\$36,891.28
Department 10 - Legislative Totals		\$36,524.00	\$749.00	\$37,273.00	\$2,069.20	\$0.00	\$30,019.54	\$7,253.46	81%	\$36,891.28
Department 15 - Town Clerk										
Program 4100 - Town Clerk										
5101	Salaries - Permanent	169,033.00	393.00	169,426.00	12,984.37	.00	123,020.06	46,405.94	73	160,972.18
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	.00	.00	+++	107.99
5106.100	Incentives & Admin Leave Administrative Leave	8,635.00	42.00	8,677.00	.00	.00	.00	8,677.00	0	8,257.52
5106.200	Incentives & Admin Leave Gym Reimbursement	.00	.00	.00	.00	.00	.00	.00	+++	90.00
5107	Car Allowance/Mileage	2,381.00	8.00	2,389.00	198.00	.00	1,792.75	596.25	75	2,400.00
5111	Medicare	2,611.00	(15.00)	2,596.00	185.80	.00	1,772.14	823.86	68	2,406.20
5112.101	Retirement Contribution PERS	21,283.00	9.00	21,292.00	1,634.86	.00	15,496.91	5,795.09	73	18,556.45
5113	Worker's Compensation	1,587.00	(27.00)	1,560.00	.00	.00	1,175.80	384.20	75	1,766.36
5114.101	Health Insurance Medical	18,141.00	(97.00)	18,044.00	1,296.87	.00	11,695.38	6,348.62	65	15,616.21
5114.102	Health Insurance Dental	.00	.00	.00	180.22	.00	1,565.28	(1,565.28)	+++	1,962.28
5114.103	Health Insurance Vision	.00	.00	.00	20.54	.00	204.88	(204.88)	+++	291.48
5115	Unemployment Compensation	.00	.00	.00	82.01	.00	827.02	(827.02)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	1,682.00	89.00	1,771.00	47.22	.00	426.50	1,344.50	24	570.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	86.18	.00	575.72	(575.72)	+++	1,035.25
5119.100	Retiree Costs Medical Insurance	19,337.00	1,928.00	21,265.00	1,661.68	.00	14,678.62	6,586.38	69	20,138.71
5201.100	Office Supplies General	175.00	.00	175.00	.00	.00	101.60	73.40	58	65.87
5202.100	Operating Supplies General	150.00	.00	150.00	.00	.00	44.56	105.44	30	72.84
5204	Subscriptions and Code Books	60.00	19.00	79.00	.00	.00	133.02	(54.02)	168	112.89
5210.100	Postage General	175.00	.00	175.00	.00	.00	93.09	81.91	53	145.91
5213.100	Professional/Contract Services General	10,535.00	.00	10,535.00	932.20	.00	7,939.15	2,595.85	75	10,382.78
5218.100	Advertising General	2,900.00	.00	2,900.00	166.92	.00	3,683.71	(783.71)	127	3,900.70
5221	Election-County Services	25,000.00	.00	25,000.00	.00	.00	27,416.54	(2,416.54)	110	.00
5501	Debt Service Payment - Principal	.00	.00	.00	.00	.00	.00	.00	+++	193.65
Program 4100 - Town Clerk Totals		\$283,685.00	\$2,349.00	\$286,034.00	\$19,476.87	\$0.00	\$212,642.73	\$73,391.27	74%	\$249,045.27
Department 15 - Town Clerk Totals		\$283,685.00	\$2,349.00	\$286,034.00	\$19,476.87	\$0.00	\$212,642.73	\$73,391.27	74%	\$249,045.27
Department 20 - Administrative Services										
Program 4200 - Town Manager										
5101	Salaries - Permanent	96,065.00	265.00	96,330.00	7,060.39	.00	66,905.19	29,424.81	69	86,585.50
5102	Salaries - Temporary	.00	.00	.00	.00	.00	.00	.00	+++	4.96



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 20 - Administrative Services										
Program 4200 - Town Manager										
5106.100	Incentives & Admin Leave Administrative Leave	4,736.00	43.00	4,779.00	.00	.00	.00	4,779.00	0	4,336.02
5107	Car Allowance/Mileage	1,545.00	7.00	1,552.00	128.00	.00	1,160.75	391.25	75	1,502.00
5111	Medicare	203.00	12.00	215.00	12.68	.00	125.62	89.38	58	147.07
5112.101	Retirement Contribution PERS	11,209.00	(213.00)	10,996.00	820.30	.00	7,786.07	3,209.93	71	9,418.51
5113	Worker's Compensation	902.00	(14.00)	888.00	.00	.00	669.09	218.91	75	976.20
5114.101	Health Insurance Medical	9,088.00	.00	9,088.00	672.30	.00	6,069.89	3,018.11	67	7,752.40
5114.102	Health Insurance Dental	.00	.00	.00	83.60	.00	728.06	(728.06)	+++	851.60
5114.103	Health Insurance Vision	.00	.00	.00	3.10	.00	28.44	(28.44)	+++	35.93
5115	Unemployment Compensation	.00	.00	.00	43.09	.00	435.68	(435.68)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	759.00	153.00	912.00	24.90	.00	225.33	686.67	25	283.91
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	56.38	.00	399.03	(399.03)	+++	605.60
5119.100	Retiree Costs Medical Insurance	39,401.00	2,704.00	42,105.00	3,425.26	.00	30,001.99	12,103.01	71	38,845.85
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	277.73
5201.100	Office Supplies General	100.00	.00	100.00	.00	.00	.00	100.00	0	81.02
5202.100	Operating Supplies General	100.00	.00	100.00	.00	.00	.00	100.00	0	46.72
5210.100	Postage General	20.00	.00	20.00	.00	.00	17.32	2.68	87	13.25
5213.100	Professional/Contract Services General	.00	.00	.00	.00	.00	.00	.00	+++	77.00
5260	Miscellaneous	.00	.00	.00	.00	.00	4.50	(4.50)	+++	.00
5501	Debt Service Payment - Principal	.00	.00	.00	.00	.00	.00	.00	+++	193.65
Program 4200 - Town Manager Totals		\$164,128.00	\$2,957.00	\$167,085.00	\$12,330.00	\$0.00	\$114,556.96	\$52,528.04	69%	\$152,074.92
Program 4201 - Central Services										
5101	Salaries - Permanent	120,571.00	949.00	121,520.00	9,423.68	.00	88,246.19	33,273.81	73	117,522.26
5106.100	Incentives & Admin Leave Administrative Leave	3,764.00	.00	3,764.00	.00	.00	.00	3,764.00	0	3,573.68
5111	Medicare	1,803.00	.00	1,803.00	139.02	.00	1,287.11	515.89	71	1,814.66
5112.101	Retirement Contribution PERS	13,177.00	52.00	13,229.00	1,022.90	.00	9,614.95	3,614.05	73	12,682.11
5113	Worker's Compensation	1,132.00	(31.00)	1,101.00	.00	.00	836.16	264.84	76	1,272.23
5114.101	Health Insurance Medical	19,176.00	(16.00)	19,160.00	1,214.46	.00	12,335.23	6,824.77	64	14,340.20
5114.102	Health Insurance Dental	.00	.00	.00	81.35	.00	1,047.61	(1,047.61)	+++	1,399.29
5114.103	Health Insurance Vision	.00	.00	.00	9.28	.00	104.64	(104.64)	+++	106.90
5115	Unemployment Compensation	.00	.00	.00	61.37	.00	598.86	(598.86)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	1,284.00	21.00	1,305.00	36.10	.00	324.90	980.10	25	433.42
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	64.00	.00	428.54	(428.54)	+++	754.15
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	2,165.65
5199.199	Other Fund Support IT-Serv from Tech Fee	(58,000.00)	.00	(58,000.00)	(4,833.00)	.00	(43,501.00)	(14,499.00)	75	(58,000.00)
5201.100	Office Supplies General	.00	.00	.00	.00	.00	305.31	(305.31)	+++	2,663.07
5202.100	Operating Supplies General	15,045.00	955.00	16,000.00	198.27	.00	13,296.64	2,703.36	83	\$3.83



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 20 - Administrative Services										
Program 4201 - Central Services										
5203.100	Repairs and Maint Supplies General	800.00	1,000.00	1,800.00	59.63	.00	2,030.12	(230.12)	113	1,796.19
5209.101	Auto Fuel Expense Town Vehicles	350.00	(100.00)	250.00	.00	.00	95.37	154.63	38	316.40
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	.00	112.00	112.00	.00	.00	112.00	.00	100	.00
5210.100	Postage General	50.00	.00	50.00	.00	.00	74.93	(24.93)	150	.00
5211.135	Utilities Water and Sewer	720.00	.00	720.00	.00	.00	472.93	247.07	66	705.21
5211.137	Utilities Electric and Gas	22,200.00	.00	22,200.00	.00	.00	15,473.83	6,726.17	70	21,444.17
5212.100	Insurance General	205,165.00	(6,219.00)	198,946.00	.00	.00	198,446.00	500.00	100	220,344.62
5213.100	Professional/Contract Services General	49,150.00	.00	49,150.00	193.50	.00	34,725.98	14,424.02	71	43,726.78
5214.100	Repair and Maint Service General	65,958.00	.00	65,958.00	75.84	.00	60,460.08	5,497.92	92	63,030.19
5215.100	Rents and Leases Miscellaneous	1,419.00	365.00	1,784.00	118.25	.00	1,429.36	354.64	80	1,762.50
5215.106	Rents and Leases Copiers	5,134.00	.00	5,134.00	427.85	.00	3,850.65	1,283.35	75	5,134.20
5216.100	Communications General Services	34,311.00	.00	34,311.00	2,406.68	.00	24,421.78	9,889.22	71	33,820.05
5218.100	Advertising General	100.00	.00	100.00	.00	.00	70.54	29.46	71	86.06
5219.100	Printing General	500.00	300.00	800.00	.00	.00	1,012.66	(212.66)	127	685.86
5220.100	Employee Development General	.00	.00	.00	.00	.00	78.26	(78.26)	+++	272.61
5225	Bank Fees and Charges	100.00	.00	100.00	.00	.00	65.00	35.00	65	100.00
5260	Miscellaneous	25,120.00	42.00	25,162.00	.00	.00	25,161.52	.48	100	25,526.26
5303	Improvements	2,000.00	.00	2,000.00	.00	.00	1,229.55	770.45	61	.00
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	11,187.21
5500	Bond Payments - Fiscal Agent	2,500.00	.00	2,500.00	.00	.00	1,862.81	637.19	75	2,500.00
5501	Debt Service Payment - Principal	14,072.00	(5,161.00)	8,911.00	2,970.31	.00	5,940.62	2,970.38	67	10,241.91
Program 4201 - Central Services Totals		\$547,601.00	(\$7,731.00)	\$539,870.00	\$13,669.49	\$0.00	\$461,939.13	\$77,930.87	86%	\$563,591.67
Program 4203 - HR and Risk Management										
5101	Salaries - Permanent	51,667.00	.00	51,667.00	4,039.20	.00	37,185.63	14,481.37	72	43,224.68
5106.100	Incentives & Admin Leave Administrative Leave	2,469.00	.00	2,469.00	.00	.00	.00	2,469.00	0	1,407.32
5111	Medicare	785.00	(46.00)	739.00	49.85	.00	467.00	272.00	63	580.26
5112.101	Retirement Contribution PERS	6,505.00	(21.00)	6,484.00	508.58	.00	4,684.57	1,799.43	72	4,981.34
5113	Worker's Compensation	485.00	.00	485.00	.00	.00	358.26	126.74	74	398.08
5114.101	Health Insurance Medical	15,523.00	(17.00)	15,506.00	1,127.70	.00	10,149.30	5,356.70	65	13,532.43
5114.102	Health Insurance Dental	.00	.00	.00	158.04	.00	1,367.06	(1,367.06)	+++	1,712.22
5114.103	Health Insurance Vision	.00	.00	.00	14.22	.00	127.98	(127.98)	+++	168.96
5115	Unemployment Compensation	.00	.00	.00	22.00	.00	219.37	(219.37)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	660.00	13.00	673.00	19.00	.00	171.00	502.00	25	228.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	30.71	.00	209.46	(209.46)	+++	330.41
5119.120	Retiree Costs PERS 1959 Survivor Benefits	2,100.00	.00	2,100.00	.00	.00	2,520.00	(420.00)	120	2,097.60
5201.100	Office Supplies General	10.00	.00	10.00	.00	.00	.00	10.00	0	5.91



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 20 - Administrative Services										
Program 4203 - HR and Risk Management										
5202.100	Operating Supplies General	345.00	.00	345.00	.00	.00	255.42	89.58	74	237.66
5210.100	Postage General	50.00	.00	50.00	.00	.00	14.29	35.71	29	17.56
5213.100	Professional/Contract Services General	1,900.00	(47.00)	1,853.00	463.32	.00	1,389.96	463.04	75	1,874.34
5223.105	Meals and Refreshments Emergencies and Meetings	.00	41.00	41.00	.00	.00	41.13	(.13)	100	.00
Program 4203 - HR and Risk Management Totals		\$82,499.00	(\$77.00)	\$82,422.00	\$6,432.62	\$0.00	\$59,160.43	\$23,261.57	72%	\$70,796.77
Program 4300 - Legal Services										
5210.100	Postage General	10.00	10.00	20.00	.00	.00	29.24	(9.24)	146	28.90
5213.100	Professional/Contract Services General	180,600.00	.00	180,600.00	13,800.00	.00	128,748.95	51,851.05	71	168,185.81
Program 4300 - Legal Services Totals		\$180,610.00	\$10.00	\$180,620.00	\$13,800.00	\$0.00	\$128,778.19	\$51,841.81	71%	\$168,214.71
Department 20 - Administrative Services Totals		\$974,838.00	(\$4,841.00)	\$969,997.00	\$46,232.11	\$0.00	\$764,434.71	\$205,562.29	79%	\$954,678.07
Department 25 - Finance										
Program 4400 - Finance										
5101	Salaries - Permanent	144,854.00	2,381.00	147,235.00	11,115.00	.00	107,854.63	39,380.37	73	142,374.22
5106.100	Incentives & Admin Leave Administrative Leave	7,361.00	296.00	7,657.00	.00	.00	.00	7,657.00	0	7,297.18
5106.200	Incentives & Admin Leave Gym Reimbursement	.00	.00	.00	74.70	.00	149.40	(149.40)	+++	.00
5107	Car Allowance/Mileage	2,025.00	65.00	2,090.00	168.00	.00	1,588.50	501.50	76	2,160.00
5111	Medicare	2,236.00	45.00	2,281.00	164.73	.00	1,589.51	691.49	70	2,189.43
5112.101	Retirement Contribution PERS	18,239.00	305.00	18,544.00	1,399.50	.00	13,587.64	4,956.36	73	16,386.28
5113	Worker's Compensation	1,360.00	(27.00)	1,333.00	.00	.00	1,030.37	302.63	77	1,563.32
5114.101	Health Insurance Medical	9,330.00	868.00	10,198.00	724.33	.00	6,685.17	3,512.83	66	11,504.65
5114.102	Health Insurance Dental	.00	.00	.00	164.40	.00	1,468.09	(1,468.09)	+++	1,873.59
5114.103	Health Insurance Vision	.00	.00	.00	15.96	.00	148.84	(148.84)	+++	199.84
5115	Unemployment Compensation	.00	.00	.00	72.70	.00	743.61	(743.61)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	1,413.00	42.00	1,455.00	39.70	.00	368.14	1,086.86	25	496.91
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	69.32	.00	480.62	(480.62)	+++	897.19
5119.100	Retiree Costs Medical Insurance	16,362.00	1,586.00	17,948.00	1,425.13	.00	12,469.46	5,478.54	69	12,527.79
5201.100	Office Supplies General	.00	50.00	50.00	.00	.00	41.12	8.88	82	7.83
5202.100	Operating Supplies General	200.00	(50.00)	150.00	.00	.00	118.42	31.58	79	210.26
5203.100	Repairs and Maint Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	45.29
5210.100	Postage General	1,500.00	.00	1,500.00	.00	.00	874.88	625.12	58	1,416.22
5213.100	Professional/Contract Services General	660.00	.00	660.00	.00	.00	711.26	(51.26)	108	887.52
5218.100	Advertising General	.00	.00	.00	.00	.00	.00	.00	+++	16.85
5219.100	Printing General	600.00	.00	600.00	.00	.00	548.70	51.30	91	530.18
5220.100	Employee Development General	329.00	.00	329.00	.00	.00	110.00	219.00	33	364.00
5501	Debt Service Payment - Principal	257.00	(98.00)	159.00	52.98	.00	105.95	53.05	67	.00
Program 4400 - Finance Totals		\$206,726.00	\$5,463.00	\$212,189.00	\$15,486.45	\$0.00	\$150,674.31	\$61,514.69	71%	\$8.55



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Fund 1010 - General Fund										
EXPENSE										
Department 25 - Finance										
Program 4420 - Measure C TUT										
5213.100	Professional/Contract Services General	.00	52,000.00	52,000.00	.00	.00	30.64	51,969.36	0	.00
	Program 4420 - Measure C TUT Totals	\$0.00	\$52,000.00	\$52,000.00	\$0.00	\$0.00	\$30.64	\$51,969.36	0%	\$0.00
Program 5005 - Rental Properties										
5211.175	Utilities Rental Properties	2,100.00	245.00	2,345.00	.00	.00	1,335.92	1,009.08	57	1,955.72
5213.100	Professional/Contract Services General	.00	.00	.00	595.00	.00	595.00	(595.00)	+++	.00
5214.100	Repair and Maint Service General	.00	280.00	280.00	40.00	.00	354.92	(74.92)	127	.00
5501	Debt Service Payment - Principal	.00	8,601.00	8,601.00	1,433.48	.00	4,300.44	4,300.56	50	.00
	Program 5005 - Rental Properties Totals	\$2,100.00	\$9,126.00	\$11,226.00	\$2,068.48	\$0.00	\$6,586.28	\$4,639.72	59%	\$1,955.72
	Department 25 - Finance Totals	\$208,826.00	\$66,589.00	\$275,415.00	\$17,554.93	\$0.00	\$157,291.23	\$118,123.77	57%	\$204,904.27
Department 30 - Police										
Program 4510 - Police Administration										
5101	Salaries - Permanent	285,319.00	39,503.00	324,822.00	25,422.89	.00	234,447.30	90,374.70	72	312,092.73
5102	Salaries - Temporary	39,946.00	(39,946.00)	.00	.00	.00	.00	.00	+++	.00
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	166.44	(166.44)	+++	632.53
5104	Wages - PS Holiday Pay	12,396.00	1,594.00	13,990.00	1,103.76	.00	10,497.60	3,492.40	75	13,815.54
5105	Salaries - Overtime/FLSA	.00	26.00	26.00	.00	.00	26.16	(.16)	101	.00
5106.100	Incentives & Admin Leave Administrative Leave	13,259.00	1,212.00	14,471.00	.00	.00	.00	14,471.00	0	22,304.40
5106.101	Incentives & Admin Leave School Incentive	7,050.00	.00	7,050.00	675.00	.00	6,075.00	975.00	86	8,100.00
5109.100	Allowances Uniform Allowance	1,895.00	426.00	2,321.00	196.66	.00	1,769.94	551.06	76	2,359.92
5111	Medicare	5,576.00	95.00	5,671.00	387.38	.00	3,599.17	2,071.83	63	5,162.07
5112.101	Retirement Contribution PERS	83,693.00	14,439.00	98,132.00	7,580.42	.00	69,876.31	28,255.69	71	86,829.76
5113	Worker's Compensation	26,147.00	(518.00)	25,629.00	.00	.00	19,313.24	6,315.76	75	49,885.92
5114.101	Health Insurance Medical	39,350.00	2,620.00	41,970.00	3,122.88	.00	28,106.48	13,863.52	67	35,135.08
5114.102	Health Insurance Dental	.00	.00	.00	271.68	.00	2,350.02	(2,350.02)	+++	2,943.42
5114.103	Health Insurance Vision	.00	.00	.00	34.86	.00	313.74	(313.74)	+++	414.02
5115	Unemployment Compensation	.00	.00	.00	170.98	.00	1,757.00	(1,757.00)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	2,628.00	406.00	3,034.00	78.86	.00	709.74	2,324.26	23	946.32
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	156.89	.00	1,058.15	(1,058.15)	+++	1,890.97
5119.100	Retiree Costs Medical Insurance	52,077.00	1,435.00	53,512.00	4,551.04	.00	40,554.30	12,957.70	76	52,564.95
5119.120	Retiree Costs PERS 1959 Survivor Benefits	1,200.00	.00	1,200.00	.00	.00	240.00	960.00	20	1,104.00
5122	Accrual Bank Payoff	24,700.00	.00	24,700.00	.00	.00	.00	24,700.00	0	.00
5201.100	Office Supplies General	2,862.00	.00	2,862.00	.00	103.04	1,567.04	1,191.92	58	2,431.01
5202.100	Operating Supplies General	7,176.00	(300.00)	6,876.00	287.72	232.96	3,669.42	2,973.62	57	5,095.67
5203.100	Repairs and Maint Supplies General	2,070.00	.00	2,070.00	107.18	.00	736.49	1,333.51	36	2,051.27
5204	Subscriptions and Code Books	85.00	.00	85.00	.00	.00	84.86	.14	100	43.22
5210.100	Postage General	2,200.00	.00	2,200.00	.00	38.44	1,417.16	744.40	66	2.93



Budget Performance Report

Fiscal Year to Date 03/31/15

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4510 - Police Administration										
5211.135	Utilities Water and Sewer	800.00	60.00	860.00	.00	.00	566.44	293.56	66	837.72
5211.137	Utilities Electric and Gas	25,000.00	.00	25,000.00	.00	.00	17,919.48	7,080.52	72	24,854.89
5211.139	Utilities Propane	2,100.00	(600.00)	1,500.00	57.06	.00	219.03	1,280.97	15	1,845.96
5213.100	Professional/Contract Services General	34,308.00	4,850.00	39,158.00	.00	32.00	18,731.31	20,394.69	48	26,555.42
5214.100	Repair and Maint Service General	36,454.00	1,500.00	37,954.00	1,509.07	(113.62)	21,042.06	17,025.56	55	30,785.34
5215.100	Rents and Leases Miscellaneous	417.00	.00	417.00	.00	.00	312.58	104.42	75	614.17
5215.106	Rents and Leases Copiers	.00	.00	.00	.00	.00	.00	.00	+++	1,447.00
5216.100	Communications General Services	6,400.00	(900.00)	5,500.00	.00	.00	3,329.37	2,170.63	61	5,606.53
5218.100	Advertising General	110.00	.00	110.00	.00	.00	.00	110.00	0	.00
5219.100	Printing General	1,700.00	.00	1,700.00	.00	.00	1,477.53	222.47	87	1,495.76
5220.100	Employee Development General	1,080.00	.00	1,080.00	.00	.00	1,262.50	(182.50)	117	692.00
5223.105	Meals and Refreshments Emergencies and Meetings	500.00	.00	500.00	.00	45.37	349.62	105.01	79	284.56
5225	Bank Fees and Charges	1,400.00	(890.00)	510.00	.00	.00	336.20	173.80	66	972.75
5501	Debt Service Payment - Principal	3,631.00	318.00	3,949.00	408.50	.00	2,934.92	1,014.08	74	4,790.62
Program 4510 - Police Administration Totals		\$723,529.00	\$25,330.00	\$748,859.00	\$46,122.83	\$338.19	\$496,816.60	\$251,704.21	66%	\$708,678.45
Program 4520 - Police Operations										
5101	Salaries - Permanent	1,084,654.00	(39,324.00)	1,045,330.00	72,245.12	.00	678,999.78	366,330.22	65	969,875.81
5102	Salaries - Temporary	.00	.00	.00	.00	.00	.00	.00	+++	1,807.20
5103.102	Differential Pay Out of Class	.00	.00	.00	129.11	.00	3,221.64	(3,221.64)	+++	2,204.51
5103.105	Differential Pay Swing/Graveyard Shift	.00	.00	.00	2,269.18	.00	21,873.95	(21,873.95)	+++	29,729.31
5103.108	Differential Pay Canine Maintenance	.00	.00	.00	251.92	.00	2,329.20	(2,329.20)	+++	2,919.00
5104	Wages - PS Holiday Pay	52,551.00	(2,664.00)	49,887.00	3,617.41	.00	38,749.77	11,137.23	78	.00
5105	Salaries - Overtime/FLSA	220,000.00	12,851.00	232,851.00	11,831.17	.00	176,141.55	56,709.45	76	237,465.24
5106.101	Incentives & Admin Leave School Incentive	42,580.00	(3,174.00)	39,406.00	3,220.10	.00	30,448.06	8,957.94	77	47,142.60
5106.103	Incentives & Admin Leave Team Pay	.00	.00	.00	278.42	.00	3,407.78	(3,407.78)	+++	5,541.43
5106.200	Incentives & Admin Leave Gym Reimbursement	1,000.00	(105.00)	895.00	.00	.00	360.00	535.00	40	720.00
5106.205	Incentives & Admin Leave PS Recruitment Incentive	.00	.00	.00	.00	.00	9,300.00	(9,300.00)	+++	.00
5109.100	Allowances Uniform Allowance	17,035.00	2,740.00	19,775.00	1,245.18	.00	14,106.07	5,668.93	71	1,508.45
5111	Medicare	20,668.00	(524.00)	20,144.00	1,299.13	.00	13,404.99	6,739.01	67	17,943.57
5112.101	Retirement Contribution PERS	299,862.00	(14,589.00)	285,273.00	20,995.62	.00	202,959.63	82,313.37	71	268,165.53
5113	Worker's Compensation	104,539.00	(2,075.00)	102,464.00	.00	.00	77,216.75	25,247.25	75	127,896.39
5114.101	Health Insurance Medical	271,809.00	(8,668.00)	263,141.00	19,579.70	.00	183,229.33	79,911.67	70	223,092.75
5114.102	Health Insurance Dental	.00	.00	.00	2,186.00	.00	18,228.36	(18,228.36)	+++	22,885.90
5114.103	Health Insurance Vision	.00	.00	.00	201.04	.00	1,717.04	(1,717.04)	+++	2,232.18
5115	Unemployment Compensation	5,000.00	(1,800.00)	3,200.00	573.38	.00	6,396.00	(3,196.00)	200	.00
5116.101	Life and Disability Insurance Life & Disab.	12,790.00	(589.00)	12,201.00	323.00	.00	2,812.00	9,389.00	23	3,933.00



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4520 - Police Operations										
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	617.55	.00	4,041.17	(4,041.17)	+++	7,281.80
5119.100	Retiree Costs Medical Insurance	129,644.00	337.00	129,981.00	13,236.59	.00	91,899.00	38,082.00	71	108,633.14
5122	Accrual Bank Payoff	7,557.00	3,610.00	11,167.00	.00	.00	11,166.71	.29	100	6,100.88
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(135,724.00)	74,999.00	(60,725.00)	(2,161.25)	.00	(27,352.39)	(33,372.61)	45	(100,841.96)
5202.100	Operating Supplies General	9,350.00	.00	9,350.00	.00	3,231.99	3,337.65	2,780.36	70	10,137.29
5204	Subscriptions and Code Books	.00	.00	.00	.00	.00	.00	.00	+++	275.74
5209.101	Auto Fuel Expense Town Vehicles	68,000.00	(8,000.00)	60,000.00	2,594.57	148.81	38,645.42	21,205.77	65	66,372.79
5213.100	Professional/Contract Services General	9,900.00	.00	9,900.00	.00	.00	9,687.21	212.79	98	7,545.66
5216.100	Communications General Services	6,900.00	.00	6,900.00	.00	.00	4,561.20	2,338.80	66	6,841.80
5218.100	Advertising General	500.00	.00	500.00	.00	.00	65.37	434.63	13	272.13
5220.100	Employee Development General	11,150.00	.00	11,150.00	339.82	1,348.78	6,431.03	3,370.19	70	11,024.01
5220.110	Employee Development Education Reimb MOU Program	550.00	.00	550.00	.00	.00	.00	550.00	0	1,100.00
5220.120	Employee Development PD Cadet Tuition Reimb Program	.00	2,382.00	2,382.00	.00	.00	2,381.76	.24	100	.00
5501	Debt Service Payment - Principal	.00	.00	.00	.00	.00	.00	.00	+++	193.30
Program 4520 - Police Operations Totals		\$2,240,315.00	\$15,407.00	\$2,255,722.00	\$154,872.76	\$4,729.58	\$1,629,766.03	\$621,226.39	72%	\$2,089,999.45
Program 4530 - Public Safety Communications										
5101	Salaries - Permanent	298,609.00	(34,334.00)	264,275.00	19,619.72	.00	174,157.23	90,117.77	66	243,460.12
5102	Salaries - Temporary	75,158.00	.00	75,158.00	4,037.21	.00	47,598.28	27,559.72	63	63,946.26
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	1,977.21	(1,977.21)	+++	2,486.12
5103.105	Differential Pay Swing/Graveyard Shift	.00	.00	.00	705.79	.00	6,456.61	(6,456.61)	+++	10,377.35
5104	Wages - PS Holiday Pay	12,576.00	.00	12,576.00	898.16	.00	8,761.63	3,814.37	70	.00
5105	Salaries - Overtime/FLSA	75,000.00	.00	75,000.00	2,676.43	.00	30,472.74	44,527.26	41	76,208.64
5106.101	Incentives & Admin Leave School Incentive	8,739.00	378.00	9,117.00	729.12	.00	6,434.26	2,682.74	71	9,066.92
5106.200	Incentives & Admin Leave Gym Reimbursement	.00	180.00	180.00	.00	.00	180.00	.00	100	90.00
5106.205	Incentives & Admin Leave PS Recruitment Incentive	.00	1,000.00	1,000.00	.00	.00	500.00	500.00	50	.00
5109.100	Allowances Uniform Allowance	5,058.00	1,246.00	6,304.00	397.88	.00	4,855.26	1,448.74	77	2,162.55
5111	Medicare	6,882.00	(564.00)	6,318.00	418.72	.00	4,046.40	2,271.60	64	6,094.15
5112.101	Retirement Contribution PERS	31,210.00	(1,896.00)	29,314.00	4,454.01	.00	21,395.39	7,918.61	73	28,019.76
5113	Worker's Compensation	19,144.00	(380.00)	18,764.00	.00	.00	14,140.54	4,623.46	75	22,574.48
5114.101	Health Insurance Medical	82,900.00	(10,029.00)	72,871.00	5,203.21	.00	45,821.44	27,049.56	63	75,144.86
5114.102	Health Insurance Dental	.00	.00	.00	478.48	.00	4,136.72	(4,136.72)	+++	7,287.31
5114.103	Health Insurance Vision	.00	.00	.00	38.20	.00	343.80	(343.80)	+++	679.48
5115	Unemployment Compensation	3,000.00	(1,000.00)	2,000.00	184.80	.00	1,871.24	128.76	94	.00
5116.101	Life and Disability Insurance Life & Disab.	3,997.00	(165.00)	3,832.00	122.56	.00	1,046.04	2,785.96	27	1,261.72
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	161.81	.00	1,023.82	(1,023.82)	+++	7.45



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4530 - Public Safety Communications										
5119.100	Retiree Costs Medical Insurance	73,232.00	5,218.00	78,450.00	5,335.61	.00	51,814.81	26,635.19	66	54,780.83
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	23,275.77
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(50,000.00)	.00	(50,000.00)	(4,166.00)	.00	(37,502.00)	(12,498.00)	75	(50,000.00)
5202.100	Operating Supplies General	1,400.00	100.00	1,500.00	.00	.00	1,193.10	306.90	80	2,413.28
5204	Subscriptions and Code Books	150.00	.00	150.00	.00	.00	144.00	6.00	96	144.00
5213.100	Professional/Contract Services General	6,000.00	(3,000.00)	3,000.00	.00	.00	2,327.25	672.75	78	9,266.31
5214.100	Repair and Maint Service General	33,564.00	.00	33,564.00	.00	.00	.00	33,564.00	0	33,559.75
5216.100	Communications General Services	24,000.00	(2,000.00)	22,000.00	1,827.61	.00	15,891.10	6,108.90	72	23,653.83
5218.100	Advertising General	110.00	.00	110.00	.00	.00	62.81	47.19	57	173.46
5220.100	Employee Development General	1,480.00	5,074.00	6,554.00	359.82	18.68	2,388.72	4,146.60	37	28.75
5304	Furniture & Equipment	970.00	(74.00)	896.00	.00	203.99	692.37	(.36)	100	.00
5501	Debt Service Payment - Principal	66,640.00	(539.00)	66,101.00	907.01	.00	64,257.60	1,843.40	97	64,784.28
Program 4530 - Public Safety Communications Totals		\$779,819.00	(\$40,785.00)	\$739,034.00	\$44,390.15	\$222.67	\$476,488.37	\$262,322.96	65%	\$712,857.43
Program 4550 - Fleet Management										
5101	Salaries - Permanent	70,907.00	.00	70,907.00	5,454.41	.00	47,452.08	23,454.92	67	64,492.71
5106.100	Incentives & Admin Leave Administrative Leave	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,714.80
5109.100	Allowances Uniform Allowance	500.00	.00	500.00	41.66	.00	374.94	125.06	75	499.92
5109.102	Allowances Tool Allowance	1,000.00	.00	1,000.00	.00	.00	1,000.00	.00	100	1,000.00
5111	Medicare	1,093.00	(108.00)	985.00	66.19	.00	591.21	393.79	60	852.20
5112.101	Retirement Contribution PERS	8,928.00	(490.00)	8,438.00	692.01	.00	6,025.03	2,412.97	71	7,487.87
5113	Worker's Compensation	2,505.00	(49.00)	2,456.00	.00	.00	1,850.30	605.70	75	2,814.56
5114.101	Health Insurance Medical	15,523.00	(17.00)	15,506.00	1,127.69	.00	10,149.61	5,356.39	65	13,534.78
5114.102	Health Insurance Dental	.00	.00	.00	158.04	.00	1,367.06	(1,367.06)	+++	1,712.16
5114.103	Health Insurance Vision	.00	.00	.00	14.22	.00	127.98	(127.98)	+++	168.94
5115	Unemployment Compensation	.00	.00	.00	29.22	.00	290.22	(290.22)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	811.00	(26.00)	785.00	19.00	.00	171.00	614.00	22	228.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	43.04	.00	293.18	(293.18)	+++	493.14
5119.100	Retiree Costs Medical Insurance	7,306.00	1,238.00	8,544.00	707.66	.00	5,822.89	2,721.11	68	6,810.53
5202.100	Operating Supplies General	200.00	.00	200.00	.00	.00	129.46	70.54	65	220.33
5203.100	Repairs and Maint Supplies General	40,200.00	6,000.00	46,200.00	4,062.85	.00	50,910.16	(4,710.16)	110	51,383.70
5209.101	Auto Fuel Expense Town Vehicles	850.00	.00	850.00	.00	.00	513.44	336.56	60	1,063.29
5210.100	Postage General	50.00	.00	50.00	.00	.00	10.43	39.57	21	31.17
5213.100	Professional/Contract Services General	3,000.00	.00	3,000.00	31.50	.00	1,817.25	1,182.75	61	2,773.00
5214.100	Repair and Maint Service General	24,800.00	21,200.00	46,000.00	478.95	(8,623.34)	26,359.52	28,263.82	39	20,983.99
5216.100	Communications General Services	900.00	.00	900.00	82.40	.00	518.98	381.02	58	862.14
5218.100	Advertising General	.00	.00	.00	.00	.00	.00	.00	+++	1.58



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4550 - Fleet Management										
5220.100	Employee Development General	1,500.00	(1,280.00)	220.00	.00	.00	.00	220.00	0	.00
5303	Improvements	750.00	.00	750.00	.00	.00	.00	750.00	0	918.00
5501	Debt Service Payment - Principal	4,172.00	.00	4,172.00	.00	.00	4,179.56	(7.56)	100	4,365.67
Program 4550 - Fleet Management Totals		\$187,995.00	\$26,468.00	\$214,463.00	\$13,008.84	(\$8,623.34)	\$159,954.30	\$63,132.04	71%	\$185,572.48
Department 30 - Police Totals		\$3,931,658.00	\$26,420.00	\$3,958,078.00	\$258,394.58	(\$3,332.90)	\$2,763,025.30	\$1,198,385.60	70%	\$3,697,107.81
Department 35 - Fire										
Program 0000 - Non Program Activity										
5280.100	Bad Debt Write Off Expense	.00	5,915.00	5,915.00	.00	.00	5,914.56	.44	100	222.06
Program 0000 - Non Program Activity Totals		\$0.00	\$5,915.00	\$5,915.00	\$0.00	\$0.00	\$5,914.56	\$0.44	100%	\$222.06
Program 4610 - Fire - Administrative										
5101	Salaries - Permanent	35,190.00	298.00	35,488.00	1,819.20	.00	17,179.86	18,308.14	48	22,590.22
5102	Salaries - Temporary	.00	.00	.00	932.40	.00	8,589.96	(8,589.96)	+++	11,540.88
5106.200	Incentives & Admin Leave Gym Reimbursement	90.00	.00	90.00	.00	.00	.00	90.00	0	90.00
5111	Medicare	510.00	27.00	537.00	43.67	.00	407.64	129.36	76	541.49
5112.101	Retirement Contribution PERS	3,693.00	17.00	3,710.00	229.06	.00	2,162.94	1,547.06	58	2,602.27
5112.102	Retirement Contribution Social Security	.00	.00	.00	57.81	.00	533.26	(533.26)	+++	715.53
5113	Worker's Compensation	630.00	(13.00)	617.00	.00	.00	465.36	151.64	75	754.16
5114.101	Health Insurance Medical	3,123.00	.00	3,123.00	260.24	.00	2,342.16	780.84	75	3,122.88
5115	Unemployment Compensation	.00	.00	.00	19.27	.00	189.00	(189.00)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	334.00	7.00	341.00	11.40	.00	102.60	238.40	30	136.80
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	14.52	.00	99.02	(99.02)	+++	169.31
5119.100	Retiree Costs Medical Insurance	60,131.00	8,277.00	68,408.00	5,485.93	.00	46,671.98	21,736.02	68	58,852.11
5201.100	Office Supplies General	1,000.00	(200.00)	800.00	(25.12)	.00	376.75	423.25	47	1,078.44
5202.100	Operating Supplies General	3,180.00	(500.00)	2,680.00	.00	.00	424.61	2,255.39	16	1,374.04
5203.100	Repairs and Maint Supplies General	3,000.00	1,500.00	4,500.00	21.97	.00	4,696.60	(196.60)	104	4,398.99
5204	Subscriptions and Code Books	.00	.00	.00	.00	.00	.00	.00	+++	1,165.50
5210.100	Postage General	345.00	.00	345.00	.00	.00	99.02	245.98	29	342.66
5211.135	Utilities Water and Sewer	2,784.00	(1,179.00)	1,605.00	.00	.00	1,492.64	112.36	93	2,580.94
5211.137	Utilities Electric and Gas	19,200.00	.00	19,200.00	.00	.00	15,443.25	3,756.75	80	18,744.73
5211.139	Utilities Propane	505.00	200.00	705.00	15.04	.00	276.48	428.52	39	464.79
5213.100	Professional/Contract Services General	5,010.00	.00	5,010.00	.00	.00	4,098.00	912.00	82	5,438.18
5214.100	Repair and Maint Service General	15,004.00	.00	15,004.00	(2,199.25)	.00	7,107.99	7,896.01	47	11,456.77
5215.106	Rents and Leases Copiers	6,876.00	233.00	7,109.00	599.86	.00	5,309.46	1,799.54	75	6,857.11
5216.100	Communications General Services	11,760.00	.00	11,760.00	925.20	.00	8,298.32	3,461.68	71	11,519.03
5219.100	Printing General	300.00	.00	300.00	.00	.00	.00	300.00	0	159.46
5223.105	Meals and Refreshments Emergencies and Meetings	.00	.00	.00	.00	.00	87.20	(87.20)	+++	.00



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 35 - Fire										
Program 4610 - Fire - Administrative										
5303	Improvements	1,500.00	68,348.00	69,848.00	.00	.00	66,863.37	2,984.63	96	840.20
5304	Furniture & Equipment	.00	540.00	540.00	.00	.00	536.43	3.57	99	4,182.47
5501	Debt Service Payment - Principal	1,370.00	(493.00)	877.00	186.51	.00	478.96	398.04	55	386.30
Program 4610 - Fire - Administrative Totals		\$175,535.00	\$77,062.00	\$252,597.00	\$8,397.71	\$0.00	\$194,332.86	\$58,264.14	77%	\$172,105.26
Program 4615 - Fire - EOC										
5202.100	Operating Supplies General	50.00	69.00	119.00	.00	.00	119.31	(.31)	100	16.49
5203.100	Repairs and Maint Supplies General	.00	.00	.00	.00	.00	185.87	(185.87)	+++	.00
5213.100	Professional/Contract Services General	120.00	.00	120.00	.00	.00	.00	120.00	0	.00
5214.100	Repair and Maint Service General	5,260.00	.00	5,260.00	.00	.00	.00	5,260.00	0	6,098.00
5216.100	Communications General Services	4,037.00	.00	4,037.00	582.87	.00	3,282.40	754.60	81	3,761.75
Program 4615 - Fire - EOC Totals		\$9,467.00	\$69.00	\$9,536.00	\$582.87	\$0.00	\$3,587.58	\$5,948.42	38%	\$9,876.24
Program 4630 - Fire - Suppression										
5101	Salaries - Permanent	.00	.00	.00	.00	.00	.00	.00	+++	90.86
5104	Wages - PS Holiday Pay	.00	.00	.00	.00	.00	.00	.00	+++	1,855.82
5106.102	Incentives & Admin Leave Emergency Medical Tech	.00	.00	.00	.00	.00	.00	.00	+++	45.00
5106.103	Incentives & Admin Leave Team Pay	.00	.00	.00	.00	.00	.00	.00	+++	18.40
5109.100	Allowances Uniform Allowance	.00	.00	.00	.00	.00	.00	.00	+++	127.34
5111	Medicare	.00	.00	.00	.00	.00	.00	.00	+++	30.77
5112.101	Retirement Contribution PERS	.00	.00	.00	.00	.00	.00	.00	+++	151.49
5114.101	Health Insurance Medical	.00	.00	.00	.00	.00	.00	.00	+++	1,009.15
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	.00	.00	+++	(12.00)
5119.100	Retiree Costs Medical Insurance	196,967.00	13,278.00	210,245.00	16,076.68	.00	148,839.77	61,405.23	71	198,084.91
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	15.22
5202.100	Operating Supplies General	23,012.00	(4,000.00)	19,012.00	227.00	(1,447.63)	6,659.31	13,800.32	27	11,520.34
5203.100	Repairs and Maint Supplies General	8,030.00	(2,500.00)	5,530.00	113.09	.00	1,224.18	4,305.82	22	1,008.99
5209.101	Auto Fuel Expense Town Vehicles	29,400.00	(2,400.00)	27,000.00	1,248.24	.00	17,999.40	9,000.60	67	27,455.24
5213.100	Professional/Contract Services General	2,816,437.00	.00	2,816,437.00	.00	.00	1,342,353.99	1,474,083.01	48	2,589,561.71
5214.100	Repair and Maint Service General	16,300.00	(3,000.00)	13,300.00	702.87	.00	6,642.08	6,657.92	50	10,025.91
5220.100	Employee Development General	.00	.00	.00	.00	.00	520.00	(520.00)	+++	188.16
5269.135	Emergency Incident Costs Fire Related	2,000.00	(500.00)	1,500.00	81.60	.00	97.13	1,402.87	6	923.76
5304	Furniture & Equipment	36,852.00	.00	36,852.00	.00	.00	9,346.01	27,505.99	25	11,322.84
5501	Debt Service Payment - Principal	114,265.00	.00	114,265.00	.00	.00	114,264.53	.47	100	133,895.33
Program 4630 - Fire - Suppression Totals		\$3,243,263.00	\$878.00	\$3,244,141.00	\$18,449.48	(\$1,447.63)	\$1,647,946.40	\$1,597,642.23	51%	\$2,987,319.24
Program 4640 - Fire - Volunteer Program										
5118	Volunteer Benefits	12,391.00	(4,249.00)	8,142.00	.00	.00	5,365.07	2,776.93	66	13,117.47
5202.100	Operating Supplies General	4,740.00	.00	4,740.00	.00	.00	232.04	4,507.96	5	11.97



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 35 - Fire										
Program 4640 - Fire - Volunteer Program										
5213.100	Professional/Contract Services General	12,100.00	(7,100.00)	5,000.00	.00	.00	2,755.00	2,245.00	55	5,056.00
5220.100	Employee Development General	1,010.00	.00	1,010.00	.00	.00	65.00	945.00	6	.00
5223.105	Meals and Refreshments Emergencies and Meetings	.00	.00	.00	.00	.00	35.00	(35.00)	+++	.00
Program 4640 - Fire - Volunteer Program Totals		\$30,241.00	(\$11,349.00)	\$18,892.00	\$0.00	\$0.00	\$8,452.11	\$10,439.89	45%	\$19,315.44
Department 35 - Fire Totals		\$3,458,506.00	\$72,575.00	\$3,531,081.00	\$27,430.06	(\$1,447.63)	\$1,860,233.51	\$1,672,295.12	53%	\$3,188,838.24
Department 40 - Community Development										
Program 4720 - CDD Planning										
5101	Salaries - Permanent	74,256.00	(6,100.00)	68,156.00	2,612.87	.00	42,575.64	25,580.36	62	88,144.50
5102	Salaries - Temporary	.00	.00	.00	1,369.86	.00	3,084.22	(3,084.22)	+++	.00
5106.100	Incentives & Admin Leave Administrative Leave	1,472.00	.00	1,472.00	.00	.00	.00	1,472.00	0	2,510.36
5106.200	Incentives & Admin Leave Gym Reimbursement	58.00	.00	58.00	.00	.00	3.60	54.40	6	108.00
5107	Car Allowance/Mileage	600.00	.00	600.00	50.00	.00	450.00	150.00	75	1,128.00
5109.101	Allowances Boot Allowance	.00	300.00	300.00	.00	.00	300.00	.00	100	.00
5111	Medicare	1,107.00	(87.00)	1,020.00	53.72	.00	596.71	423.29	59	1,231.45
5112.101	Retirement Contribution PERS	6,795.00	(644.00)	6,151.00	328.98	.00	3,920.74	2,230.26	64	8,022.85
5113	Worker's Compensation	1,742.00	(34.00)	1,708.00	.00	.00	1,286.70	421.30	75	2,215.44
5114.101	Health Insurance Medical	10,929.00	.00	10,929.00	1,548.41	.00	11,530.11	(601.11)	106	13,561.03
5114.102	Health Insurance Dental	.00	.00	.00	210.54	.00	1,354.20	(1,354.20)	+++	1,478.27
5114.103	Health Insurance Vision	.00	.00	.00	19.44	.00	124.62	(124.62)	+++	164.28
5115	Unemployment Compensation	.00	.00	.00	23.71	.00	384.02	(384.02)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	867.00	.00	867.00	10.16	.00	204.45	662.55	24	400.32
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	48.65	.00	122.70	(122.70)	+++	471.99
5119.100	Retiree Costs Medical Insurance	15,681.00	202.00	15,883.00	1,241.40	.00	10,962.70	4,920.30	69	17,195.63
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	692.29
5201.100	Office Supplies General	50.00	.00	50.00	.00	.00	53.23	(3.23)	106	103.54
5202.100	Operating Supplies General	250.00	.00	250.00	.00	.00	147.25	102.75	59	312.19
5209.101	Auto Fuel Expense Town Vehicles	800.00	.00	800.00	.00	.00	637.20	162.80	80	708.02
5210.100	Postage General	600.00	.00	600.00	.00	.00	323.59	276.41	54	599.69
5213.100	Professional/Contract Services General	500.00	.00	500.00	.00	.00	32.00	468.00	6	30,233.63
5214.100	Repair and Maint Service General	7,125.00	(1.00)	7,124.00	.00	.00	7,124.44	(.44)	100	8,067.59
5218.100	Advertising General	900.00	.00	900.00	178.57	.00	440.35	459.65	49	1,280.75
5219.100	Printing General	.00	.00	.00	.00	.00	.00	.00	+++	53.54
5220.100	Employee Development General	.00	.00	.00	.00	.00	.00	.00	+++	225.00
5501	Debt Service Payment - Principal	.00	.00	.00	.00	.00	.00	.00	+++	579.95
Program 4720 - CDD Planning Totals		\$123,732.00	(\$6,364.00)	\$117,368.00	\$7,696.31	\$0.00	\$85,658.47	\$31,709.53	73%	\$179,488.31



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 40 - Community Development										
Program 4780 - CDD - Waste Management										
5101	Salaries - Permanent	30,567.00	.00	30,567.00	2,351.04	.00	23,256.14	7,310.86	76	21,722.55
5106.100	Incentives & Admin Leave Administrative Leave	1,001.00	.00	1,001.00	.00	.00	.00	1,001.00	0	640.94
5106.200	Incentives & Admin Leave Gym Reimbursement	90.00	.00	90.00	.00	.00	50.40	39.60	56	79.20
5107	Car Allowance/Mileage	408.00	.00	408.00	34.00	.00	306.00	102.00	75	288.00
5111	Medicare	464.00	.00	464.00	30.42	.00	307.40	156.60	66	301.87
5112.101	Retirement Contribution PERS	3,849.00	.00	3,849.00	296.02	.00	2,928.72	920.28	76	2,507.70
5113	Worker's Compensation	287.00	(6.00)	281.00	.00	.00	212.00	69.00	75	238.04
5114.101	Health Insurance Medical	5,551.00	.00	5,551.00	408.56	.00	3,828.83	1,722.17	69	3,913.66
5114.102	Health Insurance Dental	.00	.00	.00	48.48	.00	434.07	(434.07)	+++	412.68
5114.103	Health Insurance Vision	.00	.00	.00	5.00	.00	46.76	(46.76)	+++	47.24
5115	Unemployment Compensation	.00	.00	.00	13.42	.00	120.45	(120.45)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	316.00	9.00	325.00	9.60	.00	89.74	235.26	28	91.20
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	18.76	.00	149.19	(149.19)	+++	157.28
5211.135	Utilities Water and Sewer	2,300.00	.00	2,300.00	.00	.00	1,357.90	942.10	59	2,132.85
Program 4780 - CDD - Waste Management Totals		\$44,833.00	\$3.00	\$44,836.00	\$3,215.30	\$0.00	\$33,087.60	\$11,748.40	74%	\$32,533.21
Department 40 - Community Development Totals		\$168,565.00	(\$6,361.00)	\$162,204.00	\$10,911.61	\$0.00	\$118,746.07	\$43,457.93	73%	\$212,021.52
Department 45 - Public Works										
Program 4740 - Public Works - Engineering										
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	.00	.00	+++	(2.83)
5119.100	Retiree Costs Medical Insurance	11,070.00	789.00	11,859.00	1,048.28	.00	8,726.72	3,132.28	74	8,789.05
5199.130	Other Payroll Expenses Interfund Payroll Transfers	.00	.00	.00	.00	.00	3,366.78	(3,366.78)	+++	.00
5210.100	Postage General	100.00	100.00	200.00	.00	.00	113.38	86.62	57	93.65
5213.100	Professional/Contract Services General	2,500.00	1,500.00	4,000.00	125.00	.00	2,189.00	1,811.00	55	2,433.00
5214.100	Repair and Maint Service General	4,021.00	.00	4,021.00	.00	.00	3,780.93	240.07	94	5,600.57
5220.100	Employee Development General	125.00	(9.00)	116.00	.00	.00	116.00	.00	100	240.00
5501	Debt Service Payment - Principal	.00	.00	.00	.00	.00	.00	.00	+++	193.00
Program 4740 - Public Works - Engineering Totals		\$17,816.00	\$2,380.00	\$20,196.00	\$1,173.28	\$0.00	\$18,292.81	\$1,903.19	91%	\$17,346.44
Program 4745 - Paradise Community Park										
5202.100	Operating Supplies General	2,800.00	.00	2,800.00	.00	.00	1,499.26	1,300.74	54	1,799.59
5203.100	Repairs and Maint Supplies General	1,650.00	.00	1,650.00	.00	.00	518.17	1,131.83	31	614.68
5211.135	Utilities Water and Sewer	2,600.00	1,200.00	3,800.00	.00	.00	1,828.64	1,971.36	48	2,903.10
5211.137	Utilities Electric and Gas	3,000.00	.00	3,000.00	.00	.00	2,489.54	510.46	83	3,530.99
5214.100	Repair and Maint Service General	1,140.00	.00	1,140.00	.00	.00	80.00	1,060.00	7	268.15
5216.100	Communications General Services	190.00	10.00	200.00	16.95	.00	151.14	48.86	76	192.89
5304	Furniture & Equipment	900.00	(450.00)	450.00	.00	.00	.00	450.00	0	.00
Program 4745 - Paradise Community Park Totals		\$12,280.00	\$760.00	\$13,040.00	\$16.95	\$0.00	\$6,566.75	\$6,473.25	50%	\$9.40



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Fund 1010 - General Fund										
EXPENSE										
Department 45 - Public Works										
Program 4747 - Public Facilities										
5203.100	Repairs and Maint Supplies General	352.00	.00	352.00	.00	.00	220.84	131.16	63	123.79
5211.135	Utilities Water and Sewer	4,300.00	700.00	5,000.00	.00	.00	2,986.65	2,013.35	60	4,586.50
5214.100	Repair and Maint Service General	740.00	.00	740.00	.00	.00	200.00	540.00	27	270.07
Program 4747 - Public Facilities Totals		\$5,392.00	\$700.00	\$6,092.00	\$0.00	\$0.00	\$3,407.49	\$2,684.51	56%	\$4,980.36
Department 45 - Public Works Totals		\$35,488.00	\$3,840.00	\$39,328.00	\$1,190.23	\$0.00	\$28,267.05	\$11,060.95	72%	\$31,636.20
EXPENSE TOTALS		\$10,036,524.00	\$156,539.00	\$10,193,063.00	\$383,259.59	(\$4,780.53)	\$5,948,628.18	\$4,249,215.35	58%	\$9,484,698.54
Fund 1010 - General Fund Totals										
REVENUE TOTALS		10,036,524.00	518,712.00	10,555,236.00	199,648.70	.00	5,712,373.45	4,842,862.55	54	10,055,695.02
EXPENSE TOTALS		10,036,524.00	156,539.00	10,193,063.00	383,259.59	(4,780.53)	5,948,628.18	4,249,215.35	58	9,484,698.54
Fund 1010 - General Fund Totals		\$0.00	\$362,173.00	\$362,173.00	(\$183,610.89)	\$4,780.53	(\$236,254.73)	\$593,647.20		\$570,996.48
Grand Totals										
REVENUE TOTALS		10,036,524.00	518,712.00	10,555,236.00	199,648.70	.00	5,712,373.45	4,842,862.55	54	10,055,695.02
EXPENSE TOTALS		10,036,524.00	156,539.00	10,193,063.00	383,259.59	(4,780.53)	5,948,628.18	4,249,215.35	58	9,484,698.54
Grand Totals		\$0.00	\$362,173.00	\$362,173.00	(\$183,610.89)	\$4,780.53	(\$236,254.73)	\$593,647.20		\$570,996.48