



# TOWN OF PARADISE

5555 SKYWAY • PARADISE, CALIFORNIA 95969-4931

TELEPHONE (530) 872-6291 FAX (530) 877-5059

[www.townofparadise.com](http://www.townofparadise.com)

## **Management Staff:**

Lauren Gill, Town Manager

Dwight L. Moore, Town Attorney

Joanna Gutierrez, Town Clerk

Craig Baker, Community Development Director

Gabriela Tazzari-Dineen, Police Chief

George Morris, Jr., Unit Chief

CAL FIRE/Butte County Fire

Paradise

Gina Will, Finance Director/Town Treasurer

## **Town Council:**

Tim Titus, Mayor

Scott Lotter, Vice Mayor

Greg Bolin, Council Member

Steve "Woody" Culleton, Council Member

John J. Rawlings, Council Member

## **TOWN COUNCIL AGENDA**

### **REGULAR MEETING – 6:00 PM – August 13, 2013**

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department, at 872-6291 x101 or x102 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Town Council Meetings are held at the Paradise Town Hall located at 5555 Skyway, Paradise, California. Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting. The Mayor or Presiding Chair will introduce each agenda item, and following a report from staff, ask the Clerk to announce each speaker. Agendas and request cards are located outside the entrance door to the Council Chamber.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the Town Hall in the Town Clerk Department located at 5555 Skyway, Room 3, at the time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m. Agendas and supporting information is posted on the Town's website at [www.townofparadise.com](http://www.townofparadise.com) in compliance with California's open meeting laws. Click on the Agenda and Minutes button.

## **1. OPENING**

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America

- c. Invocation
- d. Roll Call
- e. (1) Presentation by CSU, Chico Geographic Information Center Director

## **2. ITEMS DEFERRED FROM PREVIOUS MEETINGS - None.**

## **3. CONSENT CALENDAR**

One roll call vote will be taken for all items placed on the consent calendar.

- 3a. Approve Minutes of the July 9, 2013, Regular Meeting.
- 3b. Approve cash disbursements in the amount of \$2,513,903.68.
- 3c. Accept a donation of labor and design services from Mike Kemp and materials from Northern Recycling and Waste Systems to manufacture and install a support for the depot decking at the Paradise Community Park, valued at an amount of \$600.
- 3d. Adopt Resolution No. 13-40, A Resolution of the Town Council of the Town of Paradise Authorizing Disposal/Destruction of Certain Records Maintained in the Town Clerk Department.
- 3e. Adopt Resolution No. 13-41, A Resolution of the Town Council of the Town of Paradise Approving Purchase of Hardware and Software Upgrades for the ShoreTel Voice System and Authorizing the Town Manager to Execute Documents Necessary for the Purchase
- 3f. Award contract to PacifiCom for the IT PTP (Point-to-Point) LINK (a site-to-site wireless link) between Town locations in an amount of \$9,396.52 and authorize the Town Manager to execute a contract as approved by the Town Attorney.
- 3g. Acknowledge receipt of the 4th Quarter Investment Report for the Fiscal Year Ended June 30, 2013.
- 3h. Adopt Resolution No. 13-42, "A Resolution of the Town Council of the Town of Paradise Approving the Final Map of Nielsen Estates, Assessor Parcel No. 053-180-076.
- 3i. Adopt Resolution No. 13-43, a Resolution of the Town Council of the Town of Paradise, California, Rescinding Resolution No. 13-31 and Approving an Amended Post-Retirement Health Care Vesting Promissory Note Between the Town and the California Department of Forestry and Fire Protection (CAL FIRE).

## **4. PUBLIC HEARING PROCEDURE**

The Town Council has adopted the following procedure for public hearings:

- a. Staff report to Council (15 minutes total maximum)
- b. Mayor or Presiding Chair opens the hearing for public comment in the following order:
  1. Project proponents or in favor of (15-minute time limit)
  2. Project opponents or against (15-minute time limit)
  3. Rebuttals - when requested  
(15-minute time limit or 3 minutes per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

## **5. PUBLIC HEARINGS** – None.

## **6. PUBLIC COMMUNICATION**

This is the time for members of the audience who have completed a "Request to Address Council" card and given it to the Clerk to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The Town Council is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.

## **7. COUNCIL CONSIDERATION**

- 7a.** Consider adopting Resolution No. 13-\_\_\_, A Resolution of the Town Council of the Town of Paradise Accepting the Work Performed Under the Bille Road Overlay - Posey to Fern - Project (Contract No. 13-04). Final Construction Costs: \$78,367.24 (PID - \$32,000; Town Gas Tax - \$46,367.24). **(ROLL CALL VOTE)**
- 7b.** Consider adopting Resolution 13-\_\_\_, A Resolution of the Town Council of the Town of Paradise Authorizing the Town Manager to execute a Memorandum of Understanding between the City of Chico, City of Oroville, City of Gridley and the Town of Paradise for AB-109 funds. Funds are available to offset costs of front line law enforcement resulting from AB-109 legislation that shifted certain prison responsibilities to counties. **(ROLL CALL VOTE)**
- 7c.** Consider approving the recommended budget adjustments for the 2013/14 fiscal year. The adjustments would result in a \$16,673 increase to General Fund net income and to General Fund reserves. **(ROLL CALL VOTE)**
- 7d.** Review and consider approving: (1) An amended job description for the Senior Financial Services Clerk; (2) An amended job description for the Housing Program Supervisor; and, (3) Amending position control and budget appropriation for Senior Financial Services Clerk position and for Housing Program Supervisor. **(ROLL CALL VOTE)**

## **8. COUNCIL COMMUNICATION (Council Initiatives)**

8a. Consider authorizing a supplemental budget allocation in an amount of \$2,525 to cover the registration costs for Council Member attendance at the League of California Cities annual conference September 18-20, 2013 in Sacramento. For member cities the registration cost is \$525 per participant. Two Council Members registered early at \$475 each.

8b. Consider taking a position on the following proposed resolutions scheduled for action at League of California Cities Annual Conference and giving direction to the Town's voting delegate:

(1) Resolution Calling on the Governor and the Legislature to Work with the League of California Cities in Providing Adequate Funding and to Prioritize Water Bonds to Assist Local Government in Water Conservation, Ground Water Recharge and Reuse of Stormwater and Urban Runoff Programs; and,

(2) Resolution Calling on the Governor and the Legislature to Enter Into Discussions with the League and California Police Chiefs' Association Representatives to Identify and Enact Strategies That Will Ensure the Success of Public Safety Realignment from a Local Municipal Law Enforcement Perspective.

8c. Council oral reports of their representation on Committees/Commissions.

8d. Discussion of future agenda items

## **9. STAFF/COMMISSION/COMMITTEE COMMUNICATION**

9a. Town Manager oral reports

## **10. CLOSED SESSION**

10a. Pursuant to Government Code section 54956.95, the Town Council will hold a closed session relating to the liability claim filed by Jon Remalia against the Town of Paradise.

10b. Pursuant to Government Code section 54956.9(a), the Town Council will hold a closed session with the Town Attorney concerning the following existing litigation: Town of Paradise v. Arthur J. Silverstein, Butte County Superior Court Case No.159786.

## **11. ADJOURNMENT**



STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	

**MINUTES  
PARADISE TOWN COUNCIL  
REGULAR MEETING – 6:00 PM – July 09, 2013**

**1. OPENING**

The Regular Meeting was called to order by Mayor Timothy Titus at 6:02 pm in the Town Council Chamber located at 5555 Skyway, Paradise, California. Following the Pledge of Allegiance to the Flag of the United States of America, the Invocation was offered by Council Member Steve “Woody” Culleton.

**COUNCIL MEMBERS PRESENT:** Greg Bolin, Steve “Woody” Culleton, Scott Lotter and Timothy Titus, Mayor.

**COUNCIL MEMBERS ABSENT:** John J. Rawlings

**STAFF PRESENT:** Town Clerk Joanna Gutierrez, Town Manager Lauren Gill, Town Attorney Dwight L. Moore, Finance Director Gina Will, Community Development Director Craig Baker, Police Chief Gabriela Tazzari-Dineen, Battalion Chief Curtis Lawrie, CAL FIRE/Paradise Fire, Assistant Town Clerk Dina Volenski, Associate Civil Engineer Marc Mattox, and Fire Marshal/Building Official Anthony Lindsey.

**2. ITEMS DEFERRED FROM PREVIOUS MEETINGS** – None.

**3. CONSENT CALENDAR**

Mayor Titus called for public comment on the consent calendar.

1. Ward Habriel commented on the following agenda items:
  - 3c. Discussed comments in the Grand Jury Report that declare an inadequate water supply for Paradise.
  - 3d. Stated there are errors in the street maps for Paradise that are printed by automobile associations and asked if the GIC could contact the publishers and provide accurate information.
  - 3e. Stated that Donna Marie Tibbits was his neighbor and friend and was glad to see that the donation to the Town was accomplished.

Following a MOTION by Lotter, seconded by Culleton, the following items on the consent calendar were adopted as presented by unanimous roll call vote of those present – Rawlings was absent and not voting:

- 3a. Approved the Minutes of the June 25, 2013 Regular Council Meeting.

- 3b. Approved cash disbursements in the amount of \$747,201.54. (310-10-29)
- 3c. Authorized the Mayor to sign and submit the Town's response to the 2012-2013 Final Report of the Butte County Grand Jury to the Presiding Judge of the Butte County Superior Court. (550-20-21 & 550-20-03)
- 3d. Approved the 2013/2014 Annual Maintenance Contract with Chico State University (CSU) Research Foundation on behalf of the Geographical Information Center (GIC) for Geographic Information Services in the amount of \$10,000.00. The GIC provides both basic and specialized data maintenance, such as spatially referenced road, parcel, land use, zoning, aerial images, drainage, and topography data. Additionally, the GIC provides the Paradise Fire Department with updated Map Books and Dispatch with the most current parcel and road data to aid with dispatch. (C06-22)
- 3e. Accepted monetary donation from the estate of Donna Marie Tibbitts in the amount of \$4,799.81 for the Paradise Animal Shelter, authorized the Mayor to execute a Declaration Regarding Beneficiary Agreement and directed that the monies be deposited into the Animal Control Misc Donation Fund 7811 for animal control operations. (395-50-13 & 410-10-06)

#### **4. PUBLIC HEARING PROCEDURE**

Mayor Titus informed the public of the Town Council adopted procedure for public hearings.

#### **5. PUBLIC HEARINGS**

Community Development Director Baker reported to Council that the fee schedule amendment will correct an inability of the Town's automated computer system to calculate certain fees currently set forth on the fee schedule, and the result will not increase any fees, rather, it will decrease certain fees. Mayor Titus opened the public hearing at 6:10 pm. There were no speakers on the matter and Mayor Titus closed the public hearing at 6:10 pm.

- 5a. **MOTION by Lotter, seconded by Culleton**, adopted Resolution No. 13-37, A Resolution of the Town Council of the Town of Paradise amending the Master Schedule of Fees for Town Services. Roll call vote of those present was unanimous; Rawlings absent and not voting. The correction relates to implementation incompatibilities and includes an inadvertently omitted note relating to planning services. Roll call vote of those present was unanimous: Rawlings absent and not voting. (395-20-18)

## **6. PUBLIC COMMUNICATION**

1. Daniel Wentland stated that many citizens contacted the Paradise Senior Center last week during the recent heat wave in search of a cooling center and asked if the Town would meet with members of the Senior Center Board of Directors to discuss what a cooling center would provide, and if the Town would assist the Senior Center in drafting a policy for the Senior Center Board to use to address such situations.

Town Manager Gill informed that a local government agency would set up a cooling/warming center only as a part of an emergency operation during a long-term power outage and the purpose would be to provide short term respite - a cool or warm area for citizens to come in to sit down for a couple of hours during the day to either cool down or warm up and then return to their home. There should be no expectation of overnight accommodations or meals at such a center.

## **7. COUNCIL CONSIDERATION**

- 7a. **MOTION by Lotter, seconded by Bolin**, adopted the following resolutions to approve participation in the county-wide FIGTREE PACE program and to include properties within the incorporated Paradise Town limits:

(1) Resolution No. 13-38, A Resolution by the Town Council of the Town of Paradise approving the Town of Paradise's Associate Membership in the California Enterprise Development Authority (CEDA) and authorizing the Town Manager to execute an associate membership agreement with CEDA. Roll call vote of those present was unanimous; Rawlings absent and not voting. (510-20-63)

(2) Resolution No. 13-39, A Resolution of the Town Council of the Town of Paradise, Consenting to Inclusion of Properties Within the Incorporated Area of the Town in the Butte County Property Assessed Clean Energy Program to Finance Distributed Generation and Renewable Energy Sources and Energy and Water Efficiency Improvements, Approving the Report Setting forth the Parameters of the Referenced Program and Certain Matters in Connection Therewith." Roll call vote of those present was unanimous; Rawlings absent and not voting. (510-20-63)

Through a contractual assessment district process, PACE programs allow interested property owners to fund the installation of energy and water efficient improvements through a market rate loan that is repaid over time by annual property tax payments. Participation in the program is completely voluntary and property taxes remain unchanged for properties within a PACE assessment district that do not participate in the program.

## **8. COUNCIL COMMUNICATION (Council Initiatives)**

- 8a. Council oral reports of their representation on Committees/Commissions.
- 8b. Discussion of future agenda items

Council Member Culleton requested funding for registration costs for all Council Members to attend the annual League of California Cities conference September 18-20, 2013 in Sacramento. Early Bird Registration was \$475 (\$950) and two Council Members have pre-registered, and the remaining three would cost \$525 each (\$1,575) for a total amount of \$2,525.00.

## **9. STAFF/COMMISSION/COMMITTEE COMMUNICATION**

- 9a. Town Manager oral reports

## **10. CLOSED SESSION**

At 6:32 pm Mayor Titus announced the following closed sessions:

- 10a. Pursuant to Government Code section 54956.9(d)(1), the Town Council will hold a closed session to meet with the Town Attorney relating to following pending litigation: Town of Paradise vs. Arthur J. Silverstein, Butte County Superior Court Case No. 159786.
- 10b. Pursuant to Government Code 54956.9(d)(4), the Town Council will consider initiating litigation. One potential case.

At 7:20 pm Mayor Titus reconvened the Council meeting and the Town Attorney announced that no action was taken in closed session and that direction was given to staff relating to the pending litigation.

## **11. ADJOURNMENT**

Mayor Titus adjourned the Council meeting at 7:21 pm.

DATE APPROVED:

By: \_\_\_\_\_  
Timothy Titus, Mayor

\_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

# **TOWN OF PARADISE**

## **CASH DISBURSEMENTS REPORT**

FOR THE PERIOD OF  
JULY 1, 2013 - JULY 31, 2013



July 1, 2013 - July 31, 2013

Check Date	Pay Period End	DESCRIPTION	AMOUNT
07/05/13	06/30/13	Net Payroll - Direct Deposits & Checks	\$113,253.81
07/19/13	07/14/13	Net Payroll - Direct Deposits & Checks	\$104,854.39
TOTAL NET WAGES PAYROLL			\$218,108.20

**Accounts Payable**

PAYROLL VENDORS: TAXES, PERS, DUES, INSURANCE, ETC.	\$117,247.52
OPERATIONS VENDORS: SUPPLIES, CONTRACTS, UTILITIES, ETC.	\$2,178,547.96
TOTAL CASH DISBURSEMENTS - ACCOUNTS PAYABLE (Detail attached)	<u>\$2,295,795.48</u>
GRAND TOTAL CASH DISBURSEMENTS	<u><u>\$2,513,903.68</u></u>

APPROVED BY: \_\_\_\_\_  
LAUREN GILL, TOWN MANAGER

APPROVED BY: \_\_\_\_\_  
GINA S. WILL, FINANCE DIRECTOR/TOWN TREASURER

**CASH DISBURSEMENTS REPORT**

From Payment Date: 7/1/2013 - To Payment Date: 7/31/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
Check									
58672	07/01/2013	Open			Accounts Payable	BUZZARD, CHRIS	\$687.61		
58673	07/01/2013	Open			Accounts Payable	City of Marysville	\$10,000.00		
58674	07/01/2013	Open			Accounts Payable	HAUNSCHILD, MARK	\$220.55		
58675	07/01/2013	Open			Accounts Payable	HOUSEWORTH, JERILYN	\$76.85		
58676	07/01/2013	Open			Accounts Payable	MOBILITIE INVESTMENTS II, LLC	\$112.49		
58677	07/01/2013	Open			Accounts Payable	MOORE, DWIGHT, L.	\$12,650.00		
58678	07/01/2013	Open			Accounts Payable	ROUGH JR., CHARLES L.	\$81.77		
58679	07/01/2013	Open			Accounts Payable	US BANCORP OFFICE EQUIP FINANCE SERVICES	\$547.84		
58680	07/01/2013	Open			Accounts Payable	WESTAMERICA BANK	\$770.70		
58681	07/01/2013	Open			Accounts Payable	WHALEN, SUZANNE	\$40.88		
58682	07/02/2013	Open			Accounts Payable	FRANKLIN CONSTRUCTION COMPANY	\$268,938.43		
58686	07/05/2013	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$475.00		
58687	07/05/2013	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$886.79		
58688	07/05/2013	Open			Accounts Payable	STATE OF CALIFORNIA FRANCHISE TAX BOARD	\$74.62		
58689	07/11/2013	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$91.14		
58690	07/11/2013	Open			Accounts Payable	AT&T	\$104.70		
58691	07/11/2013	Open			Accounts Payable	AT&T CALNET 2-REPEATER LINES	\$200.43		
58692	07/11/2013	Open			Accounts Payable	AT&T-COMMUNITY PARK	\$15.62		
58693	07/11/2013	Open			Accounts Payable	AT&T/CAL NET 2	\$3,840.59		
58694	07/11/2013	Open			Accounts Payable	Big O Tires	\$19.00		
58695	07/11/2013	Open			Accounts Payable	BILLINGTON, AL	\$43.86		
58696	07/11/2013	Open			Accounts Payable	BURTON'S FIRE, INC.	\$64.55		
58697	07/11/2013	Open			Accounts Payable	BUTTE CO AUDITOR-CONTROLLER	\$24,925.30		
58698	07/11/2013	Open			Accounts Payable	BUTTE COUNTY PUBLIC HEALTH DEPARTMENT - CHICO	\$250.00		
58699	07/11/2013	Open			Accounts Payable	C & C ROOFING, INC.	\$4,950.00		
58700	07/11/2013	Open			Accounts Payable	CALIFORNIA BUILDING STANDARDS COMMISSION	\$94.00		
58701	07/11/2013	Open			Accounts Payable	CALIFORNIA POLICE CHIEFS ASSOCIATION	\$630.00		
58702	07/11/2013	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF CONSERVATION	\$271.99		
58703	07/11/2013	Open			Accounts Payable	CAROLYN'S OFFICE SUPPLIES	\$37.64		
58704	07/11/2013	Open			Accounts Payable	CDW-GOVT	\$7,793.07		
58705	07/11/2013	Open			Accounts Payable	CREATIONS ENGRAVING	\$13.44		
58706	07/11/2013	Open			Accounts Payable	CSU, CHICO RESEARCH FOUNDATION	\$10,000.00		
58707	07/11/2013	Open			Accounts Payable	DEPARTMENT OF FORESTRY & FIRE PROTECTION	\$120.00		
58708	07/11/2013	Open			Accounts Payable	DODGE, JEFFREY, L.	\$115.00		
58709	07/11/2013	Open			Accounts Payable	DON'S SAW & MOWER	\$50.90		
58710	07/11/2013	Open			Accounts Payable	DRAKE, JEFFREY	\$117.00		
58711	07/11/2013	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$343.48		
58712	07/11/2013	Open			Accounts Payable	FLORES, LUIS, A.	\$114.00		
58713	07/11/2013	Open			Accounts Payable	FLORES, MICHAEL	\$100.00		

**CASH DISBURSEMENTS REPORT**

From Payment Date: 7/1/2013 - To Payment Date: 7/31/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
58714	07/11/2013	Open			Accounts Payable	GILBERT, MATT	\$110.00		
58715	07/11/2013	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$118.25		
58716	07/11/2013	Open			Accounts Payable	HOLDREGE & KULL, CONSULTING ENGINEERS	\$4,798.15		
58717	07/11/2013	Open			Accounts Payable	HUNTERS PEST CONTROL	\$165.00		
58718	07/11/2013	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$4,200.19		
58719	07/11/2013	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$147.03		
58720	07/11/2013	Open			Accounts Payable	JAMES RIOTTO & ASSOCIATES	\$75.00		
58721	07/11/2013	Open			Accounts Payable	JOURNYX, INC.	\$2,153.25		
58722	07/11/2013	Open			Accounts Payable	LES SCHWAB TIRE CENTER - MOTORPOOL	\$31.00		
58723	07/11/2013	Open			Accounts Payable	LINDHOLM CONSTRUCTION, INC	\$6,559.20		
58724	07/11/2013	Open			Accounts Payable	MARQUIS, JOSH	\$152.84		
58725	07/11/2013	Open			Accounts Payable	MATT WOLFE	\$536.00		
58726	07/11/2013	Open			Accounts Payable	MCDONALD CONSTRUCTION	\$5,877.00		
58727	07/11/2013	Open			Accounts Payable	MCGREGOR CONSTRUCTION CO INC	\$9,965.00		
58728	07/11/2013	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$370.00		
58729	07/11/2013	Open			Accounts Payable	MJB WELDING SUPPLY, INC.	\$117.28		
58730	07/11/2013	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$8,422.93		
58731	07/11/2013	Open			Accounts Payable	NORTHSTAR ENGINEERING INC	\$391.25		
58732	07/11/2013	Open			Accounts Payable	O'REILLY AUTO PARTS	\$552.67		
58733	07/11/2013	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$476.00		
58734	07/11/2013	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$70.93		
58735	07/11/2013	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$1,000.00		
58736	07/11/2013	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$136.98		
58737	07/11/2013	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMITY MEDIA	\$589.23		
58738	07/11/2013	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$1,450.55		
58739	07/11/2013	Open			Accounts Payable	PF DISTRIBUTION CENTER, INC.	\$494.68		
58740	07/11/2013	Open			Accounts Payable	RAMOS, DANIEL J.	\$121.00		
58741	07/11/2013	Open			Accounts Payable	RE CONSTRUCTION	\$200.00		
58742	07/11/2013	Open			Accounts Payable	Rich's Rain gutters	\$740.70		
58743	07/11/2013	Open			Accounts Payable	Sierra Tree Care	\$2,520.00		
58744	07/11/2013	Open			Accounts Payable	SINCLAIR'S AUTOMOTIVE & TOWING	\$80.00		
58745	07/11/2013	Open			Accounts Payable	STAPLES BUSINESS ADVANTAGE	\$120.91		
58746	07/11/2013	Open			Accounts Payable	STARR, RUSSELL	\$84.00		
58747	07/11/2013	Open			Accounts Payable	STOEL RIVES, LLP	\$567.00		
58748	07/11/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$2.49		
58749	07/11/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$35.64		
58750	07/11/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$23.63		
58751	07/11/2013	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$126.00		
58752	07/11/2013	Open			Accounts Payable	TURNBOW, DAVID LYNN	\$27.00		
58753	07/11/2013	Open			Accounts Payable	TURNBOW, DEBBIE	\$101.00		
58754	07/11/2013	Open			Accounts Payable	VALLEY OAK VETERINARY CENTER	\$327.31		

**CASH DISBURSEMENTS REPORT**

From Payment Date: 7/1/2013 - To Payment Date: 7/31/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
58755	07/11/2013	Open			Accounts Payable	Vigilant Canine Services	\$175.00		
58756	07/11/2013	Open			Accounts Payable	VILLAGE PRINTER, INC.	\$53.54		
58757	07/11/2013	Open			Accounts Payable	WITTMER AUTO CENTER	\$67.60		
58758	07/11/2013	Open			Accounts Payable	ZOLL MEDICAL CORP.	\$176.57		
58759	07/19/2013	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$475.00		
58760	07/19/2013	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$765.86		
58761	07/17/2013	Open			Accounts Payable	DEPARTMENT OF MOTOR VEHICLES	\$34.00		
58762	07/17/2013	Voided		07/23/2013	Accounts Payable	DEPARTMENT OF MOTOR VEHICLES	\$34.00		
58763	07/17/2013	Voided		07/23/2013	Accounts Payable	DEPARTMENT OF MOTOR VEHICLES	\$34.00		
58764	07/17/2013	Open			Accounts Payable	DEPARTMENT OF MOTOR VEHICLES	\$34.00		
58765	07/18/2013	Open			Accounts Payable	O'Hern, Casey	\$253.00		
58766	07/23/2013	Open			Accounts Payable	DEPARTMENT OF MOTOR VEHICLES	\$38.00		
58767	07/25/2013	Open			Accounts Payable	ACCESS INFORMATION MANAGEMENT	\$36.24		
58768	07/25/2013	Open			Accounts Payable	AgendaPal Corporation	\$399.00		
58769	07/25/2013	Open			Accounts Payable	ALLIANT INSURANCE	\$8,508.84		
58770	07/25/2013	Open			Accounts Payable	AMERIGAS	\$194.96		
58771	07/25/2013	Open			Accounts Payable	ANDERSON, KATE	\$18.09		
58772	07/25/2013	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$91.14		
58773	07/25/2013	Open			Accounts Payable	AT&T	\$1,000.11		
58774	07/25/2013	Open			Accounts Payable	B.I.N.T.F.	\$5,000.00		
58775	07/25/2013	Open			Accounts Payable	Big O Tires	\$238.00		
58776	07/25/2013	Open			Accounts Payable	BOYS AND GIRLS CLUB	\$18,770.00		
58777	07/25/2013	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$231,785.15		
58778	07/25/2013	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$790.00		
58779	07/25/2013	Open			Accounts Payable	CATALYST WOMEN'S ADV. INC.	\$1,575.00		
58780	07/25/2013	Open			Accounts Payable	CERTIFION CORPORATION D.B.A. ENTERSECT	\$84.95		
58781	07/25/2013	Open			Accounts Payable	CHICO IMMEDIATE CARE	\$93.00		
58782	07/25/2013	Open			Accounts Payable	CLEANING CONNECTION, THE	\$300.00		
58783	07/25/2013	Open			Accounts Payable	COMCAST CABLE	\$85.60		
58784	07/25/2013	Open			Accounts Payable	COMCAST CABLE	\$85.60		
58785	07/25/2013	Open			Accounts Payable	COMCAST CABLE	\$90.60		
58786	07/25/2013	Open			Accounts Payable	COMCAST CABLE	\$120.60		
58787	07/25/2013	Open			Accounts Payable	CSU, CHICO RESEARCH FOUNDATION	\$150.00		
58788	07/25/2013	Open			Accounts Payable	DEL JOHNSON A/C & HEATING, INC.	\$6,115.50		
58789	07/25/2013	Open			Accounts Payable	DOUGLAS R. THORN, ATTY AT LAW	\$10,837.50		
58790	07/25/2013	Open			Accounts Payable	GAGER DISTRIBUTING, INC.	\$223.64		
58791	07/25/2013	Open			Accounts Payable	GENESIS SOCIETY	\$500.00		
58792	07/25/2013	Open			Accounts Payable	Hignell, Inc.	\$6,991.20		
58793	07/25/2013	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$701.55		
58794	07/25/2013	Open			Accounts Payable	JAMES RIOTTO & ASSOCIATES	\$175.00		

**CASH DISBURSEMENTS REPORT**

From Payment Date: 7/1/2013 - To Payment Date: 7/31/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
58795	07/25/2013	Open			Accounts Payable	JOHN REGH INLAND LEASING	\$427.85		
58796	07/25/2013	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$580.02		
58797	07/25/2013	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$250.00		
58798	07/25/2013	Open			Accounts Payable	KUNST PAINTING & DECORATING, JOHN, KUNST	\$2,934.90		
58799	07/25/2013	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$25.00		
58800	07/25/2013	Open			Accounts Payable	MATT WOLFE	\$304.00		
58801	07/25/2013	Open			Accounts Payable	MID VALLEY TERMITE	\$135.00		
58802	07/25/2013	Open			Accounts Payable	MUNIMETRIX SYSTEMS CORP	\$499.00		
58803	07/25/2013	Open			Accounts Payable	NATIONAL DIRECTORY OF LAW ENFORCEMENT ADMIN	\$144.00		
58804	07/25/2013	Open			Accounts Payable	NCCSIF TREASURER	\$286,835.25		
58805	07/25/2013	Open			Accounts Payable	NORTH STATE RENDERING INC	\$80.00		
58806	07/25/2013	Open			Accounts Payable	O'REILLY AUTO PARTS	\$11.25		
58807	07/25/2013	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$46.72		
58808	07/25/2013	Open			Accounts Payable	PARADISE COMMUNITY VILLAGE	\$222,162.46		
58809	07/25/2013	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$646.75		
58810	07/25/2013	Open			Accounts Payable	PETTY CASH CUSTODIAN, VIRGINIA MARABLE	\$15.47		
58811	07/25/2013	Open			Accounts Payable	RIEBES AUTO PARTS	\$98.39		
58812	07/25/2013	Open			Accounts Payable	RUNDLE, ED	\$309.80		
58813	07/25/2013	Open			Accounts Payable	SAFEGUARD FIRE PROTECTION	\$808.54		
58814	07/25/2013	Open			Accounts Payable	SINCLAIR'S AUTOMOTIVE & TOWING	\$215.00		
58815	07/25/2013	Open			Accounts Payable	STATE WATER RESOURCES CONTROL BOARD	\$582.00		
58816	07/25/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$110.12		
58817	07/25/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$375.61		
58818	07/25/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$18.52		
58819	07/25/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$46.79		
58820	07/25/2013	Open			Accounts Payable	VALLEY TOXICOLOGY SERVICE	\$2,505.00		
58821	07/25/2013	Open			Accounts Payable	VERIZON WIRELESS	\$858.50		
58822	07/25/2013	Open			Accounts Payable	VERIZON WIRELESS	\$570.15		
58823	07/25/2013	Open			Accounts Payable	WESTAMERICA BANK	\$43,607.33		
58824	07/26/2013	Open			Accounts Payable	DEPARTMENT OF MOTOR VEHICLES	\$34.00		
58825	07/26/2013	Voided		07/29/2013	Accounts Payable	DEPARTMENT OF MOTOR VEHICLES	\$34.00		
58826	07/31/2013	Open			Accounts Payable	Wild Rose Motors Ltd	\$23,739.54		
58827	07/31/2013	Open			Accounts Payable	Wild Rose Motors Ltd	\$23,739.54		
Type Check Totals:							\$1,313,758.67		
61	07/05/2013	Open			Accounts Payable	CALPERS - RETIREMENT	\$31,814.86		
62	07/05/2013	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$4,658.38		
63	07/05/2013	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$2,267.64		
64	07/05/2013	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$20,436.86		

**CASH DISBURSEMENTS REPORT**

From Payment Date: 7/1/2013 - To Payment Date: 7/31/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
65	07/10/2013	Open			Accounts Payable	FP/FRANCOTYP-POSTALIA	\$750.00		
66	07/19/2013	Open			Accounts Payable	MAILING SOLUTIONS			
67	07/19/2013	Open			Accounts Payable	CALPERS - RETIREMENT	\$30,991.89		
68	07/19/2013	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT	\$4,076.30		
69	07/19/2013	Open			Accounts Payable	DEPARTMENT			
74	07/31/2013	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$1,911.94		
					Accounts Payable	INTERNAL REVENUE SERVICE	\$18,412.38		
					Accounts Payable	WELLS FARGO BANK NA	\$866,818.56		
Type EFT Totals:							\$982,138.81		
AP - US Bank TOP AP Checking Totals							\$982,138.81		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	150	\$1,313,656.67	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	3	\$102.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	153	\$1,313,758.67	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	10	\$982,138.81	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	10	\$982,138.81	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	160	\$2,295,795.48	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	3	\$102.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	163	\$2,295,897.48	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	150	\$1,313,656.67	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	3	\$102.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	153	\$1,313,758.67	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	10	\$982,138.81	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	10	\$982,138.81	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	160	\$2,295,795.48	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	3	\$102.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	163	\$2,295,897.48	\$0.00





**Town of Paradise  
Council Agenda Summary  
Date: August 13, 2013**

**Agenda Item 3(c)**

**Originated by:** Paul Derr, Public Works Manager

**Reviewed by:** Lauren Gill, Town Manager

**Subject:** Donation of Deck Support Bracing on Depot Building at Paradise Community Park

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**COUNCIL ACTION REQUESTED:** Accept a donation of labor and design services from Mike Kemp and materials from Northern Recycling and Waste Systems to manufacture and install a support for the depot decking at the Paradise Community Park.

**BACKGROUND:** The construction of the Paradise Community Park was completed in May, 2007. The construction activity included the reconstruction of the Depot building and the loading platform (deck). After several years, the material used for the decking began to fail. A local supplier was contacted for an estimate of materials needed to replace the decking material. The new deck was constructed by the Paradise Community Council, Inc. and volunteers from local construction companies.

However, due to a design change during construction, a support structure for the cantilevered corner of the deck was not included in the project and the deck began to sag. Mr. Kemp assisted in the evaluation and design solution for the problem. With Northern Recycling providing the material, Mr. Kemp constructed and installed a very strong support for the deck.

**FINANCIAL IMPACT:** This generous donation of labor and material, valued at Six Hundred Dollars (\$600,) has allowed the deck to be reopened to the public and has provided a savings to the Town.



**Town of Paradise  
Council Agenda Summary  
Date: August 13, 2013**

**Agenda Item: 3(d)**

**Originated by:** Joanna Gutierrez, Town Clerk

**Reviewed by:** Lauren Gill, Town Manager

**Subject:** Authorize destruction of certain records maintained in the Town Clerk's Department in keeping with the principles of an effective and cost efficient Records Management Program

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**Council Action Requested:** Adopt Resolution No. 13-40, A Resolution of the Town Council of the Town of Paradise Authorizing Destruction of Certain Town Records Maintained in the Town Clerk Department Pursuant to Government Code Section 34090. The records listed in Exhibit B have been retained for the required number of years and are eligible for destruction.

**Alternatives:** Consider making a determination that certain records listed for destruction have value to the agency, and direct that the Town Clerk continue to maintain all, or some, of the records listed in Exhibit B.

**Background:** The Town Clerk Department has had an established records management program since the early 1980's. Based upon recommendations from the California Secretary of State, all records have been appraised, inventoried and scheduled with a retention/destruction code pursuant to Town of Paradise Resolution No. 04-27 (originally adopted in 1993 by Resolution No. 93-30). This resolution provides the Town with legal authority to dispose of certain records that are no longer of value to the agency.

**Discussion:** Once records have fulfilled their administrative, fiscal, or legal function they should be disposed of as soon as possible in order to maintain an efficient, effective and economical management of information. Resolution No. 04-27 provides the legal authority, with the Town Attorney's consent, to dispose of records that no longer serve the administrative, legal and/or fiscal purposes for which they were created.

**Conclusion:** Since the records are eligible for destruction and no longer have value to the Town, it is appropriate that the Council adopt the proposed resolution.

**Fiscal Impact Analysis:** None. These records are not of a confidential nature and may be recycled, rather than shredded.

**TOWN OF PARADISE**

**RESOLUTION NO. 13-40**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE  
AUTHORIZING DISPOSAL OF CERTAIN TOWN RECORDS MAINTAINED IN  
STORAGE FOR THE TOWN CLERK DEPARTMENT PURSUANT TO GOVERNMENT  
CODE SECTION 34090.**

**WHEREAS**, Government Code Section 34090 authorizes the head of a town department, with the written consent of the Town Attorney, to destroy certain records over two years of age upon approval of the legislative body; and,

**WHEREAS**, the Town Attorney consent is incorporated into this resolution as Exhibit A approving the destruction of those certain records set forth in Exhibit "B; and,

**WHEREAS** the specific records are set forth on Exhibit "B"; and,

**WHEREAS**, the Town Clerk is requesting to dispose certain records maintained in Finance Department storage as set forth on the attached Exhibit "B".

**NOW, THEREFORE**, the Town Council of the Town of Paradise does resolve as follows:

**SECTION 1:** The Town Clerk of the Town of Paradise is hereby authorized to dispose of the records set forth in Exhibit "B "of this resolution.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise this 13th day of August, 2013, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**NOT VOTING:**

\_\_\_\_\_  
Timothy Titus, Mayor

**ATTEST:**

\_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Dwight L. Moore, Town Attorney

EXHIBIT "A"

**Consent to Destruction of Certain Records, Documents  
and Papers of the Town of Paradise**

Pursuant to the Government Code Section 34090, I hereby consent to the destruction of those certain records, documents and papers of the Town of Paradise listed on Exhibit "B" and made a part of Resolution No. 13-40.

DATED: August 5, 2013

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DWIGHT L. MOORE, Town Attorney

**RESOLUTION NO. 13-40**  
**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE**  
**AUTHORIZING DESTRUCTION OF CERTAIN TOWN RECORDS**  
**PURSUANT TO GOVERNMENT CODE SECTION 34090**

**EXHIBIT "B"**  
**LIST OF FILES TO BE DESTROYED**

<b>INDEX NO. &amp; DESCRIPTION</b>
AGENDA PACKETS: CU + 4  Calendar Year 2007 Calendar Year 2008
<b>ADMINISTRATION: CU + 2</b>
110-10-25 Goals and Objectives 2005 – 2006 110-10-26 Goals and Objectives 2007 – 2008 110-10-27 Goals and Objectives 2008 – 2009
110-30-26 3-CORE 110-30-27 3-CORE
110-60-33 Clerk's "Know Your Local Government"
110-90-01 Flag Contest
120-10-03 Council Committee Representation (Roster) (THROUGH 2007)
120-10-08 Butte County City Selection Committee thru 5/5/11
140-10-05 Chamber of Commerce General File thru 6/26/09
140-80-04 Feather River Hospital Master Plan
150-10-12 BCAG General File and Newsletters thru 3/5/10 150-10-14 BCAG Board of Directors' Meetings thru 9/09 150-10-15 Board of Supervisors Agenda thru 7/27/10
150-10-19 Butte County Solid Waste Management Local Task Force
150-10-23 Butte County Grant Application (Lookout Point Skyway) Res 03-71
150-10-27 BCAG / Town of Paradise Transit Funds (thru 1/21/02)
150-10-28 BCAG Joint Powers Authority (draft & memos) 150-10-29 BCAG Annual Reports thru 3/24/10
150-10-30 Butte County Water Advisory Committee General thru 9/15/06 150-10-31 BCAG Appointments of Representation to Board thru 12/19/07 150-10-32 BCAG Butte Regional Habitat Conservation Plan-HCP 3/13/07 150-10-33 BCAG Transit Needs Assessment 2008/2009 150-10-34 BCAG Amicus Curiae Brief 9/14/2009 150-10-36 Butte County Citizens Advisory Committee (Butte Co General Plan
150-10-39 Butte County Air Quality Management District File #2 – 2006 thru 2009
150-10-42 Butte County Water Advisory Committee Agendas, Minutes, Newsletters, Rosters thru 3/8/07 150-10-44 Butte County Water Advisory Committee Appointments to Committee thru 12/19/07

**RESOLUTION NO. 13-40****A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE  
AUTHORIZING DESTRUCTION OF CERTAIN TOWN RECORDS  
PURSUANT TO GOVERNMENT CODE SECTION 34090**

<b>INDEX NO. &amp; DESCRIPTION</b>
150-10-45 Butte County Water Advisory Committee Appointments to Committee thru 12/19/08
150-10-46 Butte County Water Advisory Committee Groundwater Management Ordinance Chapter 33A
150-10-47 Butte County Water Advisory Committee Basin Management Objectives (BMOS) 6/27/2006
150-10-40 Butte County Water Advisory Committee Agendas, Minutes, Newsletters, Rosters
150-10-50 Local Agency Formation Committee General File
150-10-51 Butte County Fire Safe Council Agendas, Minutes, Newsletters, Rosters 2002-2008
150-10-52 Butte County Fire Safe Council Agendas, Minutes, Newsletters, Rosters 2009-2010
150-10-53 Butte County Fire Safe Council: Press Releases
150-10-54 Butte County Fire Safe Council: General File
150-10-81 Housing Authority of the County of Butte
150-20-01 Butte County Water Commission General File thru 2010
150-20-10 Butte County Water Commission Agendas, Minutes, Newsletters, Rosters 2008/09
155-10-04 July 4th Bluegrass Festival at Community Park
155-15-05 Structure of Town Government
155-15-07 Visitors Bureau File #2 (Empty)
155-15-09 Email Requirements for Public Records / Research 2006-2008
155-15-11 Request for Public Records / Research File #8 Freedom of Information Act (FOIA) Requests
155-15-12 Request for Public Records / Research File #9 Freedom of Information (FOIA) Requests 2009-2010
155-15-13 Freedom of Information (FOIA) Requests John Proctor 2009-2010
155-15-14 Freedom of Information (FOIA) Requests Mat Lakota 09-10-2010
155-15-16 Freedom of Information (FOIA) Requests Mat Lakota 03-22-2011
155-30-03 Employee Quarterly Newsletter thru 2/6/2007
155-60-01 Student Outreach
155-60-07 Town Clerk Radio Messages, Press Releases (NON-EOC) 2007-2010
160-20-13 Destruction of Records and Files (Duplicate Resolutions)
160-50-05 Automated Agenda Programs: General File
160-50-06 Automated Agenda Programs: Granicus
160-50-07 Automated Agenda Programs: Laserfische
160-50-08 Automated Agenda Programs: Novus Agenda
160-50-10 Automated Agenda Programs: MuniAgenda
180-30-69 Town Clerk Correspondence 2009-2010
180-30-78 Town Council Correspondence 2009



**RESOLUTION NO. 13-40**  
**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE**  
**AUTHORIZING DESTRUCTION OF CERTAIN TOWN RECORDS**  
**PURSUANT TO GOVERNMENT CODE SECTION 34090**

<b>INDEX NO. &amp; DESCRIPTION</b>
180-30-84 Town Mayor Correspondence 2009-2010
180-30-85 Town Council Correspondence 2009
180-35-12 Mayor / Vice Mayor Selection Process 1979-1998
180-35-18 Mayor / Vice Mayor Selection Process 1999-2009
180-35-15 Council Member Handbook 2000
180-35-16 Council Member Handbook 2002
<b>FINANCIAL/FISCAL</b>
380-05-05 Inventory - Town Clerk Department thru 1992 (AU+4)
380-05-06 General Services Agency thru 1998 (CU+2)
380-05-07 Purchasing Policies thru 2010 – S
380-40-20 Procurement – Misc Office Supplies 1/9/10 (CU+2)
380-40-27 Remodeling - All Departments thru 2007 (CDD & PW) CU+2
380-50-01 Inland Business Systems, Inc.: 2 Copy Machines Minolta DI-450 Lease Purchase – #22486 Humboldt Bank - Paid 3/9/2004 (T+5)
380-50-04 Five (5) Police Department Vehicles (1996, 1999, 2002) Pd off 11/12/2004 (T+5)
380-50-05 Municipal Finance: Police Vehicles and Loader Tractor for Public Works Pd off 10/2006 (T+5)
385-20-83 Revenue Expenditure Monthly Financial Report 2005 (CU+2)
<b>HEALTH, SAFETY &amp; WELFARE</b>
440-60-02 Chico Municipal Airport - Air Tankers thru 2003
<b>LEGAL &amp; LEGISLATIVE</b>
CONTRACTS: T + 5 (Termination plus 5 years)
<b>510-10-10</b>
#81-18 Butte Community College–Career Work Experience Education
#83-17 Butte Community College-Fire Dept Emergency Med Tech Program
#92-03 Butte Community College-Tri County Small Business Development Center
#99-41 Butte Regional Waste Management Authority – Closed 12/31/2007
Town responsible for solid waste mgt & diversion programs per AB 939 mandate
#04-28 Broshears, Jim – Agreement for Fire Chief Services through 1/1/2007
#01-29 Cal Fire – Agreement to Use Chipper - Closed 3/27/08
#03-10 Carrigan, Gerald W. Employment Agreement for Police Chief Services
#05-19 Computers Plus - No contract executed-Computer upgrade by P. O. (2005)
#05-20 CDW-G - No contract executed – Computer upgrade by P. O. (2005)
#04-27 CRC (Mike Wrobel) Computer Service and Repairs – Exp 11/10/05
#01-06 Davenport, Rodney – Employment Agreement for Finance Director Services
#96-16 DeCuir & Somach – Legal Representation re Oak Creek Estates Litigation
#05-07 Figge, Pam – General Plan Housing Element Consultant – Closed 10/23/05
#05-13 Fleming, Mike Grant Writer - Closed 2/1/06
#00-18 & 00-30 GDA Engineering – Professional Surveying as needed – No contract executed
#00-32 Graves, Ron & Associates – Professional Surveying as needed – No contract executed
#04-25 Greenridge Landscaping Services – Closed 7/30/07

**RESOLUTION NO. 13-40**  
**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE**  
**AUTHORIZING DESTRUCTION OF CERTAIN TOWN RECORDS**  
**PURSUANT TO GOVERNMENT CODE SECTION 34090**

<b>INDEX NO. &amp; DESCRIPTION</b>
<p>#04-13 Hedenland, Lloyd Sr. – Onsite Sanitary Official Services - Closed 11/1/2006</p> <p>#05-27 Hilton, Frankoph &amp; Hobson Advisory Services re waste mgt – closed 2/28/07</p> <p>#01-11 Hunters Pest Control – Trapping Skunks – Closed 10/24/07</p> <p>#97-32 Ivey, Dennis – Assistant Town Manager Employment Agreement</p> <p>#06-16 Indigo, Hammond &amp; Playle – Analysis of Fire Station #3 – Closed 10/23/07</p> <p>NOTE: Results were not in the file.</p> <p>#00-31 L &amp; L Surveying – Professional Surveying as needed – No contract executed</p> <p>#02-24 Leonard, Tom - Plan Check Review &amp; Building Inspection Services</p> <p>#97-33 McGreehan, Albert – Employment Agreement for CDD Director Services</p> <p>#04-10 North Valley Fence–Install security fencing @ PD w/Homeland Security Grant Monies</p> <p>#05-22 Pacific Mutual Consultants re PRYSFC– Closed 04/2006</p> <p>#06-14 Pacific Mutual Consultants re PRYSFC– Closed 06/28/07</p> <p>#06-17 Paradise Land Project, LLC – Live Wildland Fire Training July 10-14, 2006</p> <p>#97-03 Paradise Recycling &amp; Transfer – Material Recovery Facility</p> <p>#97-10 Paradise Unified School District – Inspection Services</p> <p>#97-25 Partners For Youth – License Agt for vehicular ingress/egress</p> <p>#05/14 Pitts, Catherine dba CJP Enterprises – Consulting– closed 10/20/05</p> <p>#05-11 Plumas National Forest &amp; Town (through 5/10/05)</p> <p>#03-05 Price, Eric – Plan Review of Fire Protection Systems – Expired 12/2004</p> <p>#97-35 Rutledge, Frankie – Employment Agreement for Part-time Town Clerk Services</p> <p>#97-38 Rutledge, Frankie – Employment Agreement for Town Clerk Services</p> <p>#05-21 Sierra Refrigeration (HVAC)– Closed 9/13/07</p> <p>#04-03 Stott Outdoor Advertising License Agt – Closed 7/5/05</p> <p>#05-16 Tange, Mark – PERS 960 –Transitional Police Work – Closed 12/31/06</p> <p>#05-04 Thornburgh, David R. – Operations Inspector–Wastewater Systems – Closed 10/23/07</p> <p>#98-06 Schmidt, Dennis (Dept Head Contract thru 2006)</p> <p>#05-26 Schmidt, Margaret– Grant Writing Services – Closed 12/31/07</p> <p>#94-03 Tri-County EDC Revolving Loan</p> <p>#99-36 USA Waste of CA (PSWS) Vegetative Waste Collection &amp; Transfer</p> <p>#05-17 Vasquez, Rick – PERS 960 –Transitional Police Work – Closed 06/30/06</p> <p>#05-08 Walters, Paul – Employee Background Investigations</p> <p>#97-24 Wedgewood Retirement Inns – License Agt for Leach Line Unnecessary-Code Change</p> <p>#06-09 Wildann – Plan Check Review Services – Closed 10/23/07</p>
510-50-30 Butte College: Fire Service Vehicle 1959 G.M.C. (T+5)

**RESOLUTION NO. 13-40**  
**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE**  
**AUTHORIZING DESTRUCTION OF CERTAIN TOWN RECORDS**  
**PURSUANT TO GOVERNMENT CODE SECTION 34090**

INDEX NO. & DESCRIPTION
520-10-05 Northern California Cities Self-Insurance Fund (NCCSIF) Loss / Liability Reports (thru 4/22/1996) (CL+7)
530-10-01 Elections: General File #1 thru 2005 (CU+2)
530-10-33 November 2002 Ballot Initiative Petition for RDA (.75 from date of filing)
530-10-34 November 2002 Ballot Initiative Petition for RDA (.75 from date of filing)
530-10-35 Primary Election March 2, 2004 (E+2)
530-10-36 Ballot Initiative 11/04 - Protect Local Tax Revenues (.75 from date of filing)
530-10-37 Election November 2004 (E+2)
530-10- 41 Election 2006 (E+2)
530-10-42 Election 2008 (E+2)
540-15-21 Publication Errors (through 4/24/06) (CU+2)
580-10-18 Proof of Posting Agendas Town Council 2009 (CU+2)
580-10-35 Original Agendas Town Council 2009 (CU+2)



**Town of Paradise  
Council Agenda Summary  
Date: August 13, 2013**

**Agenda Item: 3(e)**

**Originated by:** Josh Marquis, IT Manager

**Reviewed by:** Lauren Gill, Town Manager

**Subject:** Approve Shoretel phone system upgrade purchase from VistaNet Inc.

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**Council Action Requested:**

Adopt Resolution No 13-41, A Resolution of the Town Council of the Town of Paradise Approving Purchase of Hardware and Software Upgrades for the ShoreTel Voice System from VistaNet, Inc., and Authorizing the Town Manager to Execute Documents Necessary for the Purchase

**Alternatives:**

Provide staff with alternate direction.

**Background/Discussion:**

For two (2) years, the phone system at Town Hall has been incrementally updated by replacing Users' desk phones with Shoretel phones. The upgrade allows the Town to recognize significant monthly savings as well as taking advantage of many advanced features offered by the ShoreTel system. Features such as Find Me and email delivery of voicemail have allowed some staff to eliminate use of a desk phone, resulting in large cost savings and increased accessibility.

Approval of the purchase from VistaNet, Inc., will complete Town Hall's conversion and will be a significant step towards converting Fire and Police. IT Staff plans for completion of Fire and Police's conversion during next fiscal year.

This purchase is exempt from the Town's bidding process as a cooperative purchase through the California Department of General Services pursuant to Paradise Municipal Code (PMC) Section [2.45.070 \(D\)](#). Furthermore, pursuant to PMC Section [2.45.070 \(B\)](#), VistaNet Inc. is the only authorized distributor of ShoreTel products in this region which also exempts this quote from the Town's bidding process.

**Fiscal Impact Analysis:**

An amount of \$8,278 was budgeted in 2013/2014. The quote received was for an amount of \$8,660.50. The difference of \$382.50 will be made up within the same GL account through decreased, budgeted spending. Staff estimates that break-even will be in approximately 14 months.

**RESOLUTION NO. 13-\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE  
APPROVING PURCHASE OF HARDWARE AND SOFTWARE UPGRADES FOR THE  
SHORETEL VOICE SYSTEM AND AUTHORIZING THE TOWN MANAGER TO  
EXECUTE DOCUMENTS WITH VISTANET, INC FOR THE PURCHASE**

**WHEREAS**, Town of Paradise has been incrementally upgrading the phone system at Town Hall by replacing desk phones with Shoretel IP phones in order to realize significant monetary savings and improve efficiency of operations; and,

**WHEREAS**, to further the implementation of the upgrade, staff is requesting the Town Council to approve the quote received from VistaNet, Inc., in the amount of \$8,660.50 and authorize the Town Manager to purchase the recommended hardware and software to further the project to upgrade the Town's communication system; and,

**WHEREAS**, in order to comply with the Town's purchasing policy, it is necessary for the Town Council to make a finding that the project is exempt from the Town's bidding process based on the fact that VistaNet, Inc. is the only authorized distributor of ShoreTel products in this region.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:**

**Section 1.** Pursuant to Paradise Municipal Code Section 2.45.070 (D), the Town Council of the Town of Paradise makes the finding that the ShoreTel equipment is provided through a CMAS contract with the California Department of General Services and is not subject to the Town's bidding process.

**Section 2.** Pursuant to Paradise Municipal Code Section 2.45.070(B), the Town Council of the Town of Paradise makes the finding that VistaNet Inc. is the only authorized distributor for ShoreTel products in this region and is not subject to the Town's bidding process.

**Section 3.** The Town Council of the Town of Paradise authorizes the Town Manager to execute the documents with VistaNet, Inc., as approved by the Town Attorney, for the purchase of ShoreTel IP phone equipment in the amount of \$8,660.60 as set forth in the quote attached hereto as Exhibit B.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise on this \_\_th day of \_\_\_\_\_, 20\_\_, by the following vote:

AYES:

NOES:

ABSENT:  
ABSTAIN:

By: \_\_\_\_\_  
Timothy Titus, Mayor

ATTEST:

\_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Dwight L. Moore, Town Attorney

## ***Budgetary Estimate (ShoreTelPhones )***

Prepared for: Josh @ Town of Paradise

July 18, 2013

	qty.	unit price	discount	ext price
<b>Shoretel IP Phone System: (CMAS Pricing)</b>				
ShoreTel IP 230GPhones	15	\$329.00	\$256.00	\$3840.00
IP Phone Power Supply	15	\$35.00	\$28.00	\$420.00
Extension/Voice Mail License	12	\$200.00	\$156.00	\$1872.00
Extension License only	3	\$140.00	\$110.00	\$330.00
Voicemail License only	16	\$90.00	\$71.00	\$1136.00
SIP Trunk License	4	\$50.00	\$39.00	\$156.00
ShoreTel Site License (remote site)	1	\$495.00	\$386.00	\$386.00
ShoreTel Software/Support Subscription	1	To be determined on final configuration Please budget for this item		

**OPTIONS:**

230 IP Phone \$203.00 each  
ShoreTel 90 Switch \$2336.00

\*Please use a ShoreTel Certified SIP Provider (Etherspeak etc.)

\*Please refer to the ShoreTel Planning Guide for WAN requirements (QoS, Latency etc.)

\* Consider upgrading to ShoreTel version 13.x for enhanced SIP Support/Windows 2008 Server

**INSTALLATION:**

Install and Configure IP Phones	1	Customer Installation
---------------------------------	---	-----------------------

**FINANCIAL SUMMARY:**

Hardware/Software	\$8140.00
ShoreTel Support/Pro-Rated	\$150.00
Shipping Est.	\$51.00
Sales Tax	<u>\$319.50</u>
Total	\$8660.50

Customer Acceptance \_\_\_\_\_ Date \_\_\_\_\_

PO# \_\_\_\_\_

Deposit Required \$5270.00



**Town of Paradise  
Council Agenda Summary  
Date: August 13, 2013**

**Agenda Item: 3(f)**

**Originated by:** Josh Marquis, IT Manager  
**Reviewed by:** Lauren Gill, Town Manager  
**Subject:** Award contract to PacifiCom for the IT PTP LINK

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**Council Action Requested:**

1. Award contract to PacifiCom for the IT PTP LINK in the amount of \$9,396.52.
2. Authorize the Town Manager to execute a contract as approved by the Town Attorney.

**Alternatives:**

1. Provide staff with alternate direction.

**Background/Discussion:**

The Fire and Police (FDPD) and Town Hall (TH) sites are currently connected by a T1 line. When this type of connection was first installed over 8 years ago it could adequately handle the network traffic requirements at the time. Currently, the T1 is, on a daily basis, unable to handle the inter-site network traffic.

This deficiency is routinely causing delays in domain synchronization, email delivery, IT monitoring processes, etc. As a result, Users are routinely being delayed in using domain services such as file sharing, printing, and authentication. This degradation will eventually result in regular service disruptions.

The published bid notice, project specifications, and all bids are attached to this agenda summary. Since PacifiCom's bid is the lowest, staff recommends awarding the contract to PacifiCom

**Fiscal Impact Analysis:**

Staff had budgeted \$14,000 during fiscal year 2013/2014 for this project. The winning bid's total of \$9,396.52 will result in a general fund savings for 2013/2014 of \$4,603.48

This investment will also allow staff to reduce some future hardware purchases as infrastructure items will not need to be duplicated between the FDPD & TH sites.





## Request for Bids

The Town Council of the Town of Paradise invites sealed bids for the purchase, installation, and setup of a **Point-to-Point Wireless Link** between Fire Station 81 (767 Birch Street, Paradise, California) and Town Hall (5555 Skyway, Paradise, California). The Point-to-Point Wireless Link consists of two wireless radios allowing network traffic between the two physical locations.

Detailed specifications for the Point-to-Point wireless link can be obtained by contacting IT Manager, Josh Marquis, at 530-872-6291 extension 100 or [support@townofparadise.com](mailto:support@townofparadise.com).

All bids must be in a sealed envelope marked **IT PTP LINK BID** and be delivered to the Town of Paradise, Town Clerk's Office, 5555 Skyway, Paradise, CA 95969 by August 6<sup>th</sup> 2013 up to the hour of 1:00PM, at which time they will be opened. A recommended award of contract, along with all bids submitted, will be presented to the Town Council of the Town of Paradise.

The Town of Paradise reserves the right to reject any or all bids and waive any informality in any bid.

Josh Marquis  
IT Manager

Dated: July 24<sup>th</sup>, 2013  
Publish: July 27<sup>th</sup>, 2013

# Details

## Site A

5555 Skyway, Paradise, CA 95969

39.74945, -121.63407

Assume ~6' tripod/mast on roof. Cable run to TH NOC onsite.

## Site B

767 Birch St, Paradise, CA 95969

39.753908, -121.624698

Assume mounting on 60'+ radio tower. Cable run to radio 'Vault' onsite. Install/test (6) Cat6 cables between 'Vault' and PD NOC via metal conduit (approx. 250') to be installed above ground between buildings. (4) 48 port Cat5/6 rackmount panels installed in PD NOC, (1) 12 port Cat6 rackmount panel installed in 'Vault'.

# Requirements

1. No less than 1 Gbps aggregate
2. No less than 1,000,000 pps
3. License-free spectrum
4. No less than 128-Bit AES (minimum)
5. PoE via injector installed in NOCs
6. Ethernet data interface
7. All equipment properly grounded and arrested

# DAY Wireless Systems

8300 Juniper Creek Lane #100  
San Diego, CA 92126



## Proposal

**Prepared For:** Town Of Paradise

**Contact:** Josh Marquis

**Address:** 5555 Skyway

**City/State/Zip:** Paradise CA

**Phone:** 530-872-6291

**Date:** 8/6/2013

**Acct #**

**PO#**

Item	Qty	Description	Retail Price	Unit Cost	Total
1	1	BridgeWave 60GHz Gigabit AR Link AR60X		\$21,000.00	\$21,000.00
2	1	Non Pen Roof mount		\$750.00	\$750.00
3	1	Pads for roof mount		\$90.00	\$90.00
4	2	Fiber kit 50 meter		\$495.00	\$990.00
5	2	Power Cable assembly		\$100.00	\$200.00
6	1	Grounding kits/lighting arrestors		\$500.00	\$500.00
7	250	Rigid Conduit		\$4.20	\$1,050.00
8	4	48 port patch Panels		\$160.00	\$640.00
9	1	12 Port Patch Panel		\$130.00	\$130.00
10	2	RG 6 cable 1000ft		\$425.00	\$850.00
11	1	3 port GigE Media Converter		\$450.00	\$450.00
12				\$0.00	\$0.00
13	1	Misc Hardware/connectors		\$500.00	\$500.00
14	1	Install optimise all required equipmpent		\$4,000.00	\$4,000.00
15	1	Unpack stage and test equipment at shop		\$1,000.00	\$1,000.00

**Equipment / Labor** \$32,150.00

**Shipping** \$ 500.00

**Subtotal** \$ 32,650.00

**% Sales Tax** \$ 2,032.50

**Total** \$ 34,682.50

**Note:** The proposed labor rate is based on work performed during regular business hours  
Monday - Friday 8:00 AM to 5:00PM Overtime labor rates are higher

### Scope of Work:

Before we can order any equipment a Line of Sight Survey would need to be completed as well as a structural analysis of the customers tower to verify at what elevation the 2 two foot dish could be mounted. \$1500. of the labor is for the LOS survey. The customer will be responsible for obtaining the Structural perferably from the tower manufacture. Once that is accomplished we can proceed to beter define a final Scope of work and verify the bill of materials required.

*Proposal Valid for 60 Days - Please See Exceptions Below*

### Area Sales Rep:

**Damon Vetsch**

**Office:** 858-537-0709

**Fax:** 858-537-9570

**Email:** [dvetsch@daywireless.com](mailto:dvetsch@daywireless.com)

**Cell # 858-668-8181**

**Exceptions:**

**Notes:**

This proposal is based on the performance of labor during regular business hours of 8:00 am through 5:00 pm Monday through Friday. Customer requests for work to be performed outside of these parameters may be accommodated but will be billed at the current over time shop rates unless otherwise noted in this or other valid quotation and or statement of work.

All prices quoted herein are firm for 60 days and are based on customer needs and information supplied as of proposal date. If customers specifications or other circumstances change, please contact us for a revised quotation. This quotation supersedes all previous quotations for the same scope of work.

In order for a customer to be billed on their own personal or business account after completion of work, customers must have a pre-arranged and established line of credit approved with Day Wireless Systems, Inc. If a customer does not have such a line of credit, a down payment of the full quoted price may be required prior to ordering product or performing any work or services.

**Taxes:** All pricing herein is exclusive of California State Sales Tax. Any tax or other governmental charges now, or hereafter levied upon, or measured by the transaction between Day Wireless Systems Inc, and the agency accepting this quotation shall be paid by such person, corporation, or agency accepting this quotation, in addition to any prices quoted or invoiced by Day Wireless Systems, Inc.

**Payment Terms:** Net 10 days from the date Day Wireless Systems receives and invoices equipment. Customers are welcome to inspect equipment to ensure Day Wireless Systems has received equipment and it is in good working condition. All labor charges are net 10 days after completion of specified work. There will be a 20% re-stocking charge on all returned or canceled orders.

**Accepted By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

*Thank you for the opportunity to offer quality edge products from Day Wireless Systems*

## BID SUMMARY

PROJECT NAME: Point to Point Wireless Link

OPENING DATE: Tuesday, August 06, 2013 @ 1:00 p.m.

LOCATION: Town Clerk's Office

CONTRACTOR Name of Bidder	BASE BID	Alternate 1 (If Applicable)	Alternate 2 (If Applicable)
<i>Day Wireless</i>	<i>\$34,682.50</i>		
<i>8300 Juniper Cr. Ln. #100</i>			
<i>San Diego, CA 92126</i>			
<i>Pacificom</i>			
<i>2000 Talbert Drive</i>			
<i>Chico, CA 95928</i>	<i>9,396.52</i>		

Present at Opening: *Gina Will, Finance Director*  
*1:01 pm, Joanna Gutierrez, Town Clerk*  
*Dina Volenski, Asst Town Clerk*

Date: August 5, 2013

From: Brent Largent  
PacifiCom  
2080 Talbert Drive  
Chico, CA 95928

To:  
Town of Paradise  
Josh Marquis  
5555 Skyway  
Paradise, CA 95969

Re: IT PTP LINK BID

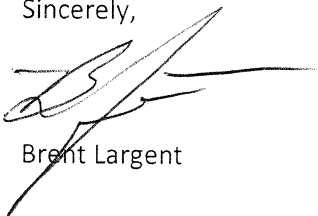
Attached is our Bid to the Town of paradise for installation, and setup of a **Point-to-Point Wireless Link** between Fire Station 81 (767 Birch Street, Paradise, California) and Town Hall (5555 Skyway, Paradise, California). The Point-to-Point Wireless Link consists of two wireless radios allowing network traffic between the two physical locations.

Details include:

- Install and configure wireless link between Paradise PD and Town Hall
- Network cable in Town of Paradise building will go to Network data closet
- Network cable on PD side will go from Station 81 Radio tower to network data closet Vault
- Install 1" Rigid conduit from Station 81 building to PD Server room
- Install and test 6 CAT-6 data lines between buildings
- Install 48 port CAT-6 rack mount patch panel
- Connection continues from Station 81 Vault to PD server room
- Test wireless link speed
- Test and label CAT-6 data cables

Total cost of Labor and material is \$9396.52. (see attached Estimate 9127 for details)  
Thank you for the opportunity to bid your project

Sincerely,



Brent Largent

2080 Talbert Drive  
Chico, CA 95928

(530) 342-8999

# Estimate

Date	Estimate #
7/30/2013	9127

Terms	Net 30	Rep	
Ship To			

Name / Address
Town of Paradise attn: Josh Marquis 5555 Skyway Paradise, CA 95969

Description	Qty
Wireless Link between Paradise PD (At station 81) and Town Hall, includes labor and materials	
24 GHz Point-to-Point 1.4+ Gbps Radio	2
Product Specifications	
• Operating Frequency: 24.05 - 24.25GHz	
• Dimensions: 649 x 426 x 303mm (25.6" x 16.8" x 11.9")	
• Weight: 10.5kg (23.2 lbs) - mount included	
• Max. Power Consumption: < 50W	
• Power Supply: 50V, 1.2A PoE GigE Adapter (included)	
• Power Method: Passive Power over Ethernet (42-58VDC)	
• Operating Temperature: -40° to 55°C (-40° to 131°F)	
• Maximum Throughput: 1.4+ Gbps	
• Maximum Range: 13+ km	
• Packets per Second: > 1 million	
• Uplink / Downlink Ratio: 50% Fixed	
ALPU-PTP-M OD GbE/PoE adapter, metal enclosure,	2
Mounting Kit for ALPU-POE Series	2
106245 Penetrating Tripod Mount 60" Heavy Duty	1
Bulk CAT 5e PVC Direct Burial/Underground Network Cable	250
Miscellaneous connectors and mounts	1
1" Rigid Conduit from Station 01 "Vault" to Paradise PD server room, 240'	1
Bulk CAT 6 Cable,	1,600
48PT PATCH PANEL CAT5&6 19IN Rackmount 110 568B, 10701784	4
On-Site Labor	1
Install and configure wireless link between Paradise PD and Town Hall	
Network cable in Town of Paradise building will go to Network data closet	
Network cable on PD side will go from Station 01 Radio tower to network data closet Vault	
Install 1" Rigid conduit from Station 01 building to PD Server room	
Install and test 6 CAT-6 datalines between buildings	
Install 48 port CAT-6 rackmount patch panel	
Connection continues from Station 01 Vault to PD server room	
Test wireless link speed	
Test and label CAT-6 data cables	
Sales Tax 7.5%	
<b>Total</b>	<b>\$9,396.52</b>

Signature of Acceptance \_\_\_\_\_

Fax Accepted Estimate to (530)342-0337  
Estimate Good for 30 Days.

# DAY Wireless Systems

8300 Juniper Creek Lane #100

San Diego, CA 92126



## Proposal

**Prepared For:** Town Of Paradise

**Contact:** Josh Marquis

**Address:** 5555 Skyway

**City/State/Zip:** Paradise CA

**Phone:** 530-872-6291

**Date:** 8/6/2013

**Acct #**

**PO#**

Item	Qty	Description	Retail Price	Unit Cost	Total
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15	1	Unpack stage and test equipment at shop		\$1,000.00	\$1,000.00
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				<b>% Sales Tax</b>	\$ 2,032.50
				<b>Total</b>	\$ 34,682.50

**Note:** The proposed labor rate is based on work performed during regular business hours  
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### Scope of Work:

Before we can order any equipment a Line of Sight Survey would need to be completed as well as a structural analysis of the customers tower to verify at what elevation the 2 two foot dish could be mounted. \$1500. of the labor is for the LOS survey. The customer will be responsible for obtaining the Structural perferably from the tower manufacture. Once that is accomplished we can proceed to beter define a final Scope of work and verify the bill of materials required.

**Proposal Valid for 60 Days - Please See Exceptions Below**

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**Damon Vetsch**

**Office:** 858-537-0709

**Fax:** 858-537-9570

**Email:** [dvetsch@daywireless.com](mailto:dvetsch@daywireless.com)

**Cell # 858-668-8181**



**Exceptions:**

**Notes:**

This proposal is based on the performance of labor during regular business hours of 8:00 am through 5:00 pm Monday through Friday. Customer requests for work to be performed outside of these parameters may be accommodated but will be billed at the current over time shop rates unless otherwise noted in this or other valid quotation and or statement of work.

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**Accepted By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Thank you for the opportunity to offer quality edge products from Day Wireless Systems

Date: August 5, 2013

From: Brent Largent  
PacifiCom  
2080 Talbert Drive  
Chico, CA 95928

To:  
Town of Paradise  
Josh Marquis  
5555 Skyway  
Paradise, CA 95969

Re: IT PTP LINK BID

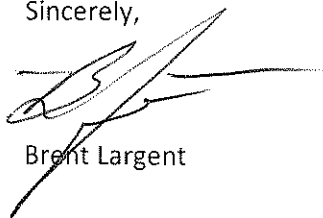
Attached is our Bid to the Town of paradise for installation, and setup of a **Point-to-Point Wireless Link** between Fire Station 81 (767 Birch Street, Paradise, California) and Town Hall (5555 Skyway, Paradise, California). The Point-to-Point Wireless Link consists of two wireless radios allowing network traffic between the two physical locations.

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- Connection continues from Station 81 Vault to PD server room
- Test wireless link speed
- Test and label CAT-6 data cables

Total cost of Labor and material is \$9396.52. (see attached Estimate 9127 for details)  
Thank you for the opportunity to bid your project

Sincerely,



Brent Largent

2080 Talbert Drive  
Chico, CA 95928

(530) 342-8999

# Estimate

Date	Estimate #
7/30/2013	9127

Name / Address
Town of Paradise attn: Josh Marquis 5555 Skyway Paradise, CA 95969

Terms	Net 30	Rep	
Ship To			

Description	Qty
Wireless Link between Paradise PD (At station 81) and Town Hall, includes labor and materials	
24 GHz Point-to-Point 1.4+ Gbps Radio	2
Product Specifications	
• Operating Frequency: 24.05 - 24.25GHz	
• Dimensions: 649 x 426 x 303mm (25.6" x 16.8" x 11.9")	
• Weight: 10.5kg (23.2 lbs) - mount included	
• Max. Power Consumption: < 50W	
• Power Supply: 50V, 1.2A PoE GigE Adapter (included)	
• Power Method: Passive Power over Ethernet (42-58VDC)	
• Operating Temperature: -40° to 55°C (-40° to 131°F)	
• Maximum Throughput: 1.4+ Gbps	
• Maximum Range: 13+ km	
• Packets per Second: > 1 million	
• Uplink / Downlink Ratio: 50% Fixed	
ALPU-PTP-M OD GbE/PoE adapter, metal enclosure,	2
Mounting Kit for ALPU-POE Series	2
106245 Penetrating Tripod Mount 60" Heavy Duty	1
Bulk CAT 5e PVC Direct Burial/Underground Network Cable	250
Miscellaneous connectors and mounts	1
1" Rigid Conduit from Station 01 "Vault" to Paradise PD server room, 240'	1
Bulk CAT 6 Cable,	1,600
48PT PATCH PANEL CAT5&6 19IN Rackmount 110 568B, 10701784	4
On-Site Labor	1
Install and configure wireless link between Paradise PD and Town Hall	
Network cable in Town of Paradise building will go to Network data closet	
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Install and test 6 CAT-6 datalines between buildings	
Install 48 port CAT-6 rackmount patch panel	
Connection continues from Station 01 Vault to PD server room	
Test wireless link speed	
Test and label CAT-6 data cables	
Sales Tax 7.5%	
<b>Total</b>	<b>\$9,396.52</b>

Signature of Acceptance \_\_\_\_\_

Fax Accepted Estimate to (530)342-0337  
Estimate Good for 30 Days.



**Town of Paradise  
Council Agenda Summary  
Date: August 13, 2013**

**Agenda Item: 3(g)**

**Originated by:** Gina S. Will, Finance Director/Town Treasurer  
**Reviewed by:** Lauren Gill, Interim Town Manager  
**Subject:** Quarterly Investment Report

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**Council Action Requested:**

Review and file the 4th Quarter Investment Report for the Fiscal Year Ended June 30, 2013; or,

**Alternatives:**

Refer the matter back to staff for further development and consideration.

**Background:**

Attached is a report on the Town's cash and investments for the quarter ended June 30, 2013.

The Town uses the State of California managed Local Agency Investment Fund (LAIF) for investment of cash in excess of immediately needed operating capital. With same day liquidity and comparable yields, LAIF is currently the best investment option for the Town. Funds are able to be transferred electronically through phone authorization between LAIF and the Town checking account. The Town will continue to research other investment options that match LAIF's liquidity and security in order to improve investment yield.

In June of 2011, the Town established an irrevocable trust to begin funding the future obligations associated with retiree health as required by GASB 45. The funds are being managed by Self-Insured Schools of California (SISC) and can only be used for the payment of retiree health benefits.

A US Bank checking account is currently being used for payroll, accounts payable and other operating purposes. Most accounts payable disbursements are drawn through checks, and most payroll disbursements are processed through direct deposit.

The Town establishes escrow funds at the start of each new lease. The escrow fund is drawn down to zero through the process of purchasing equipment against the lease. Interest is accrued on any unspent escrow balance. The "other" investment type represents these available escrow funds as well as petty cash balances. As of June 30, the Town had established a lease and escrow funds for refurbishing two police patrol vehicles.

**Conclusion:**

September 28, 2012, the Town received its TRAN proceeds of \$2.25 million for 2012/13. With careful spending and budget cutbacks, the Town has reduced cash flow usage and this TRAN was sufficient to fund operations and payroll for the 2012/13 fiscal year. The 2012/13 TRAN

Quarterly Investment Report  
August 13, 2013

was repaid May 31, 2013. Staff has recently issued a request for proposal for the 2013/14 TRAN to eight regional banks. Staff expects that the 2013/14 TRAN will fund with Council approval sometime in September 2013.

The GASB 45 trust investment managed by SISC experienced a 0.5% return on investment during the 4th quarter of 2012/13. Staff remains cautiously optimistic and expects that in the short term the yield will remain relatively low. Markets remain volatile domestically. The economy is picking up but interest rates remain historically low. Globally investors continue to worry about weak world markets. Long term, SISC has been successful with its allocation model of approximately 60% equity and 40% fixed income.

**Fiscal Impact Analysis:**

Isolating the gain from the GASB 45 trust, the Town earned \$1,719.52 for the quarter ended June 30, 2013. That is compared to \$4,472.22 for the quarter ended June 30, 2012. Again, isolating the GASB 45 return, the Town realized about 23 basis points less in yield from a year ago, but had larger average balances invested. Year to date, and isolating GASB 45 investment yield, the Town earned \$7,272.64 for 2012/13 compared to \$21,323.34 for 2011/12.

TOWN OF PARADISE  
 QUARTERLY SUMMARY OF INVESTMENTS  
 For Quarter Ended June 30, 2013

<u>Investment</u>	<u>Type</u>	<u>For Quarter Ended June 30, 2013</u>			<u>For Quarter Ended June 30, 2012</u>			<u>Net Change</u>
		<u>Yield</u>	<u>Book Value</u>	<u>Market Value*</u>	<u>Yield</u>	<u>Book Value</u>	<u>Market Value*</u>	
US Bank	Checking		154,978.87	154,978.87		-	-	154,978.87
Wells Fargo Bank	Checking		-	-		274,919.25	274,919.25	(274,919.25)
Local Agency Investment Fund (LAIF)	Savings	0.25%	2,625,699.42	2,626,416.78	0.36%	14,171.64	14,188.92	2,611,527.78
Rabobank	Money Market		-	-	0.48%	2,247,475.70	2,247,475.70	(2,247,475.70)
SISC GASB 45 Trust B	Various	0.49%	56,110.34	56,110.34	-2.72%	49,485.62	49,485.62	6,624.72
Fiscal Agents & Petty Cash	Other	0.07%	53,639.99	53,639.99	0.01%	5,117.58	5,117.58	48,522.41
	Totals		2,890,428.62	2,891,145.98		2,591,169.79	2,591,187.07	299,258.83
Total Quarterly Earnings on accrual basis			1,995.08			4,526.21		
Total Annual Earnings (July 1st - June 30th)			14,002.50			15,031.07		

\* Market Value determined by LAIF

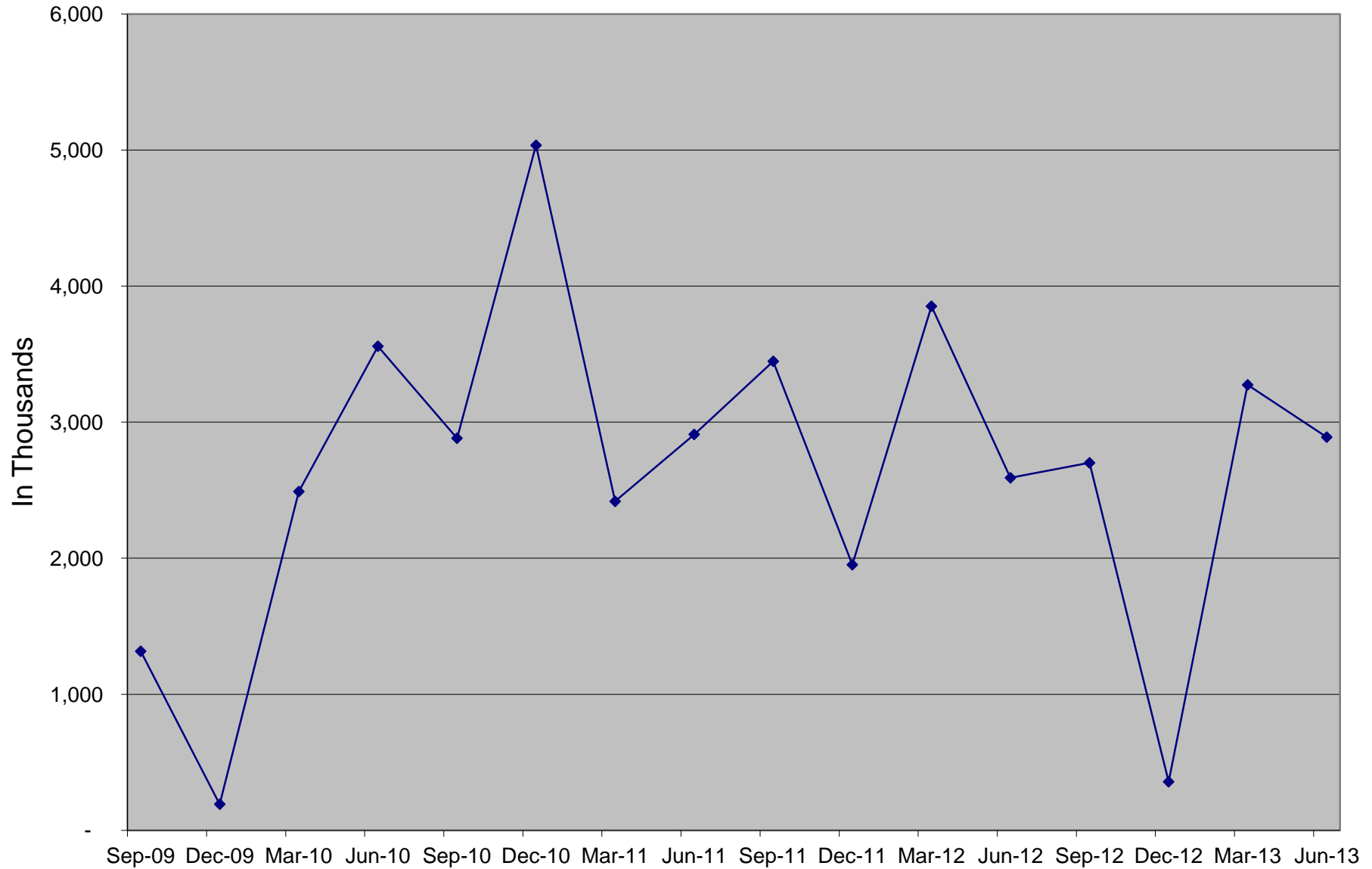
In compliance with the California Code Section 53646; the Treasurer of the Town of Paradise hereby certifies that sufficient investment liquidity and anticipated revenues are available to meet the Town's budgeted expenditure requirements for the next six months.

Investments in the report meet the requirements of the Town of Paradise's adopted investment policy.

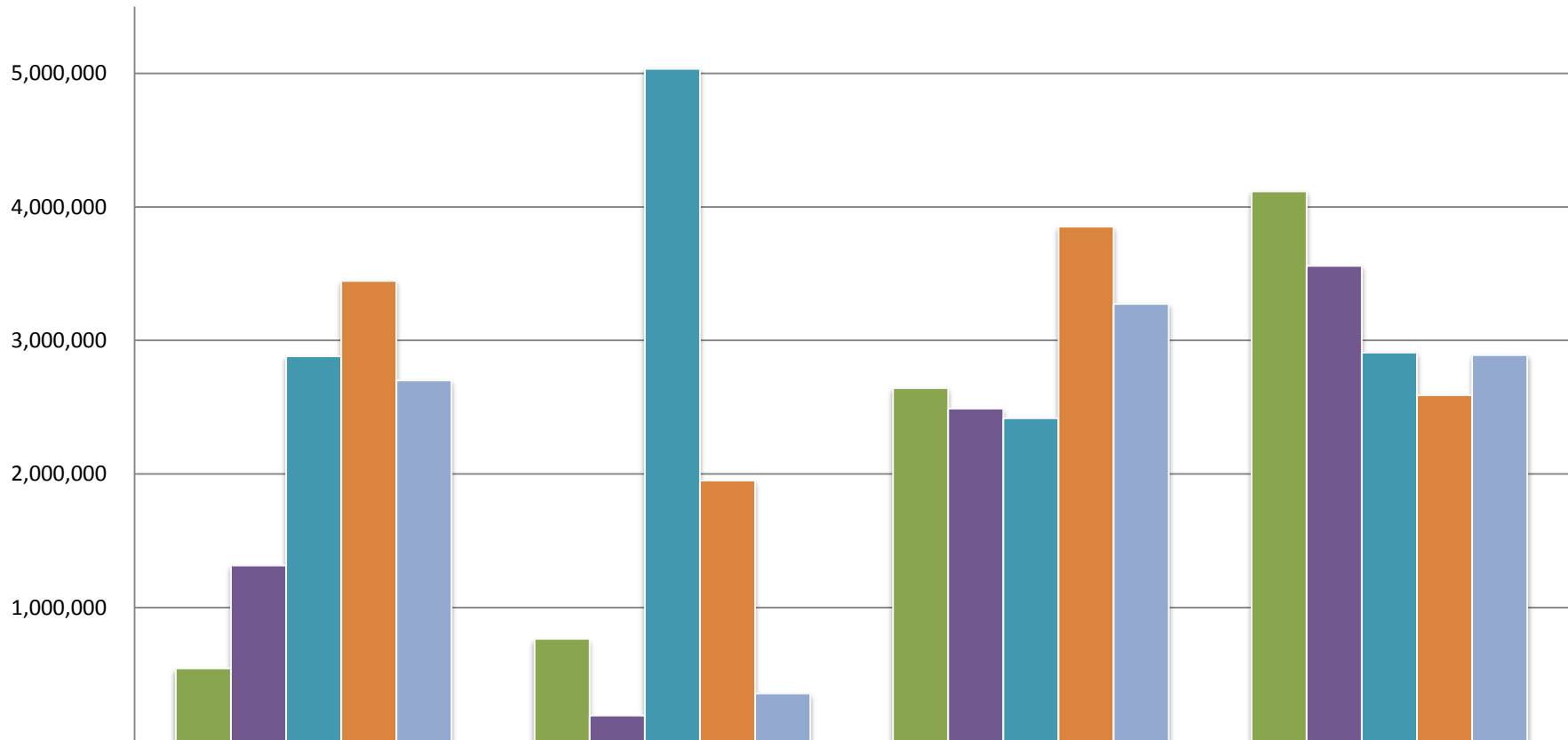
Respectfully submitted,

Gina S. Will  
 Finance Director/Town Treasurer

**Town of Paradise  
Investment Balances  
September 2009 - June 2013**



# Town of Paradise Investment Balances 2008/09 - 2012/13



	Sept. 30th	Dec. 31st	March 31st	June 30th
■ 2008/09	544,749	765,446	2,642,871	4,115,703
■ 2009/10	1,315,739	191,774	2,489,668	3,558,461
■ 2010/11	2,881,720	5,034,579	2,417,553	2,910,472
■ 2011/12	3,446,611	1,952,141	3,852,176	2,591,170
■ 2012/13	2,701,104	357,101	3,274,156	2,890,429



**TOWN OF PARADISE  
Council Agenda Summary  
Date: August 13, 2013**

**AGENDA NO: 3(h )**

**ORIGINATED BY:** Craig Baker, Community Development Director

**REVIEWED BY:** Lauren Gill, Town Manager

**SUBJECT:** Nielsen Estates Final Map (EN-09-00020), APN 053-180-076

**COUNCIL ACTION REQUESTED:**

1. Adopt Resolution No. 13-\_\_\_\_, "A Resolution of the Town Council of the Town of Paradise Approving the Final Map of Nielsen Estates, Assessor Parcel No. 053-180-076"; **OR**
2. Provide alternative direction to staff

**Note: Action Item No. 1 is the staff recommendation**

**BACKGROUND:** On December 13, 2007, the developers of this project submitted a General Plan amendment/rezone application and a tentative map (Nielsen Estates) proposing to divide an existing +/- 5.5 acre property into nine lots of record. These applications were reviewed by staff and the Town Development Services Department processed the project in accordance with Town development policies and the California Environmental Quality Act (CEQA) guidelines. An initial study and a mitigated negative declaration were prepared for the project. On July 7, 2008, the Planning Commission approved the Nielsen Estates tentative map and adopted a resolution recommending that the Town Council approve a General Plan amendment and property rezone application associated with the project.

On August 12, 2008, the Town Council conducted a public hearing and adopted resolution and ordinance documents, amending the General Plan land use designation affecting the project site from Rural Residential (RR) to Town Residential (TR) and changing the zoning for the site from Rural Residential-2/3 acre minimum (RR-2/3) to Town Residential-1/2 acre minimum (TR-1/2 in order to accommodate the design of the tentative map.

**DISCUSSION:** Adoption of the attached resolution and approval of this final map is the last action necessary to allow the recording of the Nielsen Estates final map. Once recorded, the developers will then be able to sell the individual lots and/or construct individual homes on each lot. All 32 conditions of tentative map approval assigned by the Planning Commission have been satisfactorily completed.

Once recorded, the design of the final map will result in the creation of eight ½-acre lots possessing public street frontage along Elliott and Sawmill Roads and a 1.4-acre lot to be accessed via Cameron Lane, an existing paved private road. Improvements associated with the project that have been completed include approximately 1,076 lineal feet of public street frontage improvements constructed to the current Town-adopted B-2 public street standard,

an improvement upgrade to Cameron Lane, replacement of a substandard fire hydrant with a larger municipal style hydrant and the installation of two subsurface storm water detention facilities.

To ensure adequate fire safety for this subdivision, the developers have entered into an agreement (binding upon all future property owners) to maintain compliance with a fuel reduction plan in accordance with Town Fire Department requirements. Additionally, all future construction will be subject to the Town's adopted Building Code requirements including automatic interior fire sprinklers and non-combustible exterior materials.

**REVIEWED BY PLANNING DIRECTOR:** The subject map has been reviewed, and its Town of Paradise adopted conditions of approval have been satisfactorily completed. The final map, Nielsen Estates, is recommended for approval.

**FINANCIAL IMPACT:** Approval of this final Subdivision map will have no immediate impact upon the Town of Paradise General Fund. Over the long term, construction of nine new homes and the corresponding increased property tax base should result in an increased revenue flow into the Town's General Fund.

**RESOLUTION NO. 13 - \_\_\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE  
APPROVING THE FINAL MAP OF NIELSEN ESTATES SUBDIVISION,  
ASSESSORS PARCEL NO. 053-180-076**

**WHEREAS**, the tentative map application SD-07-5 (Nielsen Estates) was conditionally approved by the Paradise Planning Commission on July 7, 2008; **AND**

**WHEREAS**, the final map of Nielsen Estates complies with all 32 conditions assigned by the Planning Commission for the tentative map; **AND**

**WHEREAS**, the final map meets the requirements of the subdivision ordinance regulations of the Town and has been approved by the Town's contract land surveyor and the Town Engineer;

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Paradise as follows:

1. The final map for Nielsen Estates is hereby accepted and approved.
2. The public utility easements over, on those strips of land shown on the annexed map as "P.U.E." (public utility easement) including communication facilities are not accepted on behalf of the public at this time.
3. The Town Clerk is authorized to sign the certificate of approval on the subject map on behalf of the Town of Paradise.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise, County of Butte, State of California, on this \_\_\_\_ day of August, 2013, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**NOT VOTING:**

\_\_\_\_\_  
Tim Titus, Mayor

**ATTEST:**

\_\_\_\_\_  
Joanna Gutierrez, Town Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Dwight L. Moore, Town Attorney

# OWNER'S STATEMENT

WE, ANDERSON LAND & INVESTMENT COMPANY, LP, A CALIFORNIA LIMITED PARTNERSHIP, AS TO AN UNDIVIDED 1/2 INTEREST AND RICKARDS INVESTMENTS, A CALIFORNIA GENERAL PARTNERSHIP, AS TO AN UNDIVIDED 1/2 INTEREST, AS OWNERS OF THE LAND SHOWN HEREON, DO HEREBY STATE THAT WE ARE THE ONLY PARTIES WHOSE CONSENT IS NECESSARY TO PASS CLEAR TITLE TO SAID LAND AND THAT WE CONSENT TO THE PREPARATION AND RECORDATION OF THIS MAP.

WE HEREBY OFFER FOR DEDICATION, AND DO HEREBY DEDICATE FOR SPECIFIC PURPOSES, THE FOLLOWING:

(A) PUBLIC UTILITY EASEMENTS OVER, ON AND UNDER THOSE STRIPS OF LAND SHOWN ON THE ANNEXED MAP AS "P.U.E." (PUBLIC UTILITY EASEMENT) INCLUDING COMMUNICATION FACILITIES.

FURTHER, WE DO HEREBY CREATE FOR SPECIFIC PURPOSES THE FOLLOWING:

1) DRAINAGE EASEMENT OVER A PORTION OF LOT 9 FOR THE BENEFIT OF LOT 1 THRU LOT 9. SAID EASEMENT TO BE RESERVED IN DEEDS BY REFERENCE TO THIS MAP.

ANDERSON LAND & INVESTMENT COMPANY, L.P., A CALIFORNIA LIMITED PARTNERSHIP

*David R. Anderson*  
DAVID R. ANDERSON, GENERAL PARTNER

RICKARDS INVESTMENTS, A CALIFORNIA GENERAL PARTNERSHIP

*James S. Rickards*  
JAMES S. RICKARDS,  
MANAGING GENERAL PARTNER

## NOTARY ACKNOWLEDGMENT

STATE OF CA  
COUNTY OF Butte

ON June 27 2013, BEFORE ME, Jennifer Cockrell Markell, A NOTARY PUBLIC, PERSONALLY APPEARED James S. Rickards WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY, UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND NO SEAL REQUIRED

SIGNATURE Jennifer Cockrell Markell Jennifer Cockrell Markell  
PRINTED NAME

COMMISSION EXPIRES 11/21/2013

NOTARY'S PRINCIPAL PLACE OF BUSINESS Chico/Butte  
(CITY & COUNTY)

## NOTARY ACKNOWLEDGMENT

STATE OF CA  
COUNTY OF Butte

ON 7-15-13, BEFORE ME, Dee Odell, A NOTARY PUBLIC, PERSONALLY APPEARED Joy Anderson WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY, UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND NO SEAL REQUIRED

SIGNATURE Dee Odell Dee Odell  
PRINTED NAME

COMMISSION EXPIRES 01-26-2017

NOTARY'S PRINCIPAL PLACE OF BUSINESS Chico, Butte  
(CITY & COUNTY)

# SURVEYOR'S STATEMENT

I, HERBERT L. VOTAW, DO HEREBY STATE THAT I AM A LICENSED LAND SURVEYOR OF THE STATE OF CALIFORNIA, THAT THE MAP OF "NIELSEN ESTATES" WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF DAVID ANDERSON IN JANUARY, 2009, THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED TENTATIVE MAP, IF ANY, AND THE SURVEY IS TRUE AND COMPLETE AS SHOWN, THE MONUMENTS SHOWN EXIST AND ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED AND ARE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED.



*Herbert L. Votaw*  
HERBERT L. VOTAW  
L.S. 8043  
REGISTRATION EXPIRES: 12/31/13  
DATE: 07-22-13

## NOTARY ACKNOWLEDGMENT

STATE OF CA  
COUNTY OF Butte

ON 7-18-13, BEFORE ME, Dee Odell, A NOTARY PUBLIC, PERSONALLY APPEARED David R. Anderson WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

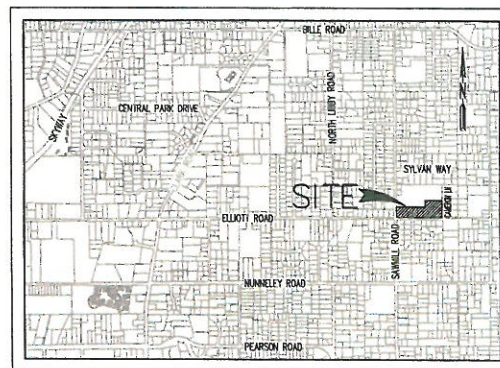
I CERTIFY UNDER PENALTY OF PERJURY, UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND NO SEAL REQUIRED

SIGNATURE Dee Odell Dee Odell  
PRINTED NAME

COMMISSION EXPIRES 01-26-2017

NOTARY'S PRINCIPAL PLACE OF BUSINESS Chico, Butte  
(CITY & COUNTY)



## LOCATION MAP

NO SCALE

# TOWN CLERK'S STATEMENT

I, JOANNA GUTIERREZ, TOWN CLERK OF THE TOWN OF PARADISE, COUNTY OF BUTTE, STATE OF CALIFORNIA, DO HEREBY STATE THAT ON THE 20 DAY OF 20 THE TOWN COUNCIL OF THE TOWN OF PARADISE OFFICIALLY APPROVED THE SUBDIVISION MAP OF NIELSEN ESTATES, AND ADOPTED RESOLUTION NO.        AUTHORIZING THE FILING OF THIS FINAL MAP.

DEDICATION AS SHOWN ON THE ANNEXED MAP AND OFFERED FOR DEDICATION TO THE TOWN OF PARADISE ARE/ARE NOT HEREBY ACCEPTED AT THIS TIME.

JOANNA GUTIERREZ  
CLERK OF THE TOWN OF PARADISE

BY:         
DEPUTY

## TOWN ENGINEER'S STATEMENT

I, MARC A. MATTOX, TOWN ENGINEER OF THE TOWN OF PARADISE, STATE OF CALIFORNIA, DO HEREBY CERTIFY THAT I HAVE EXAMINED THE MAP OF THIS SUBDIVISION AND FOUND IT TO SUBSTANTIALLY CONFORM TO THE TENTATIVE MAP APPROVED ON JULY 7, 2008 AND ANY APPROVED ALTERATIONS THEREOF. THE APPLICABLE CONDITIONS OF APPROVAL OF THE TENTATIVE MAP, THE SUBDIVISION MAP ACT AND APPLICABLE PROVISIONS OF TITLE 16 OF THE PARADISE MUNICIPAL CODE.

DATED:       

MARC A. MATTOX R.C.E. 79885  
TOWN ENGINEER, TOWN OF PARADISE  
STATE OF CALIFORNIA  
MY REGISTRATION EXPIRES: 09/30/14

I, JAMES S. RIOTTO, P.L.S. DO HEREBY CERTIFY THAT I HAVE EXAMINED THE MAP OF THIS SUBDIVISION ON BEHALF OF THE TOWN OF PARADISE AND I AM SATISFIED THAT THE MAP IS TECHNICALLY CORRECT.

DATED: July 22, 2013

*James S. Riotta*  
JAMES S. RIOTTO P.L.S. 3911  
MY REGISTRATION EXPIRES: 06/30/14



## RECORDER'S STATEMENT

FILED THIS        DAY OF       , 20      , AT        M., IN        BOOK        OF MAPS AT PAGES        AT THE REQUEST OF ROLLS, ANDERSON AND ROLLS.

SERIAL NO.       

CANDACE J. GRUBBS,  
COUNTY RECORDER

BY:         
DEPUTY

# NIELSEN ESTATES

FOR  
RICKARDS/ANDERSON

A PORTION OF LOTS A, 5 AND 6, AS SAID LOTS ARE SHOWN ON THE MAP OF PARADISE HEIGHTS, RECORDED IN BOOK 6 OF MAPS, PAGE 27 LYING IN SECTION 13, TOWNSHIP 22 NORTH, RANGE 3 EAST, M.D.M.

TOWN OF PARADISE COUNTY OF BUTTE CALIFORNIA

RAR  
ROLLS ANDERSON & ROLLS  
CIVIL ENGINEERS  
115 YELLOWSTONE DRIVE - CHICO, CALIFORNIA 95973-5811  
TELEPHONE 530-895-1422

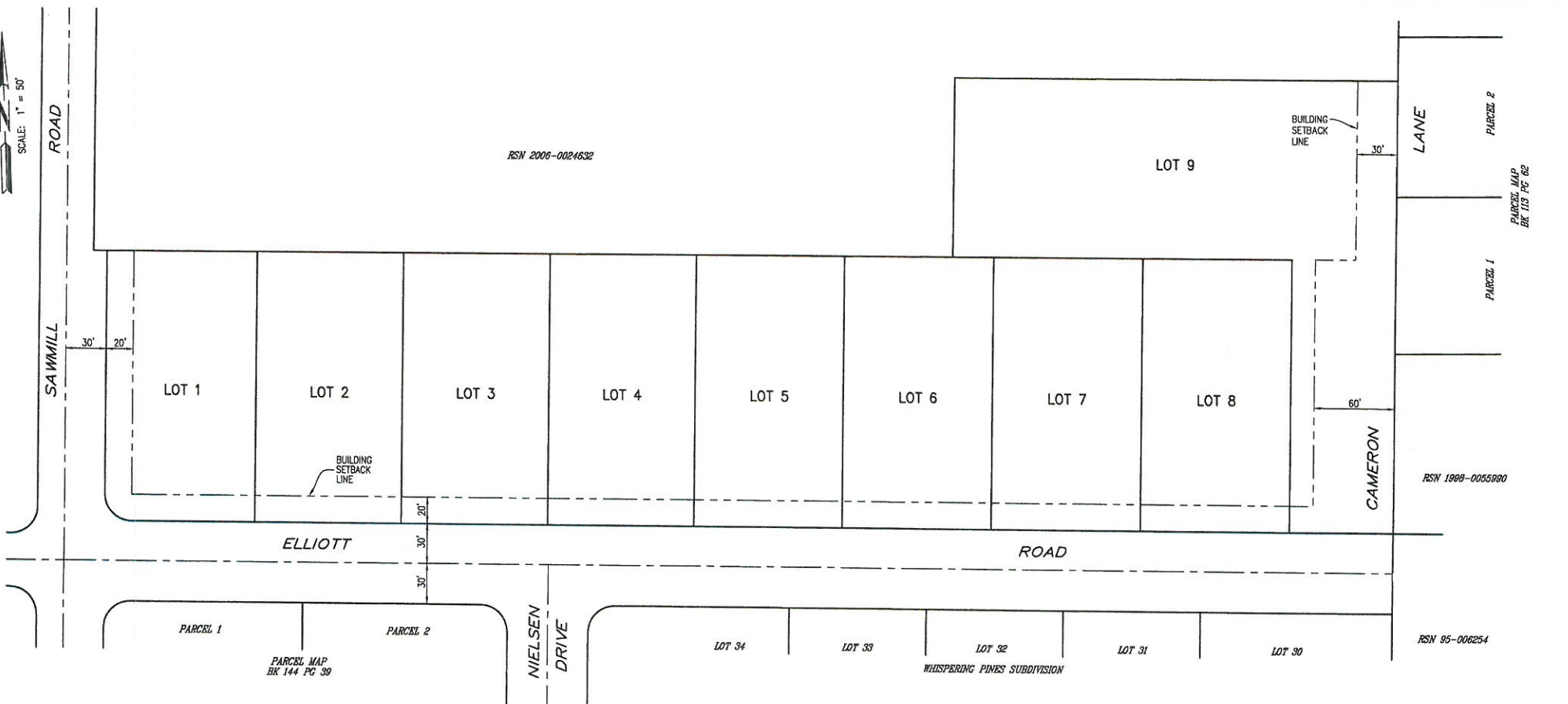
MAY, 2013

09063

SHEET 1 OF 3







#### NOTES

1. ALL THE SUBDIVISION LOTS HAVE BEEN DETERMINED BY THE PARADISE FIRE CHIEF TO BE SUBJECT TO THE REQUIREMENTS OF THE URBAN WILDLAND INTERFACE CODE. THE DESIGN AND CONSTRUCTION OF FUTURE RESIDENCES SHALL COMPLY WITH THE REQUIREMENTS OF THE CURRENT URBAN WILDLAND INTERFACE CODE IN EFFECT AT THE TIME OF CONSTRUCTION.
2. IF ANY ARCHAEOLOGICAL RESOURCES ARE UNCOVERED DURING PROJECT CONSTRUCTION ACTIVITIES WITHIN THE NIELSEN ESTATES SUBDIVISION, ALL WORK SHALL STOP IN THE AREA OF THE FIND UNTIL A QUALIFIED ARCHAEOLOGIST PROVIDES AN APPROPRIATE EVALUATION OF THE DISCOVERY.
3. AT THE TIME OF BUILDING PERMIT ISSUANCE, LOT OWNERS WILL BE REQUIRED TO PAY ANY TOWN OF PARADISE ADOPTED DEVELOPMENT IMPACT FEES.
4. ANY STRUCTURES PLACED ON THESE PROPERTIES SHALL MEET WITH THE FIRE RESISTIVE BUILDING CONSTRUCTION REQUIREMENTS OF THE "WILDLAND URBAN INTERFACE", TOWN OF PARADISE FIRE DEPARTMENT. IN ADDITION, THE REQUIREMENTS OF ANY STATE ADOPTED REQUIREMENTS AT THE TIME THE STRUCTURES ARE BUILT.

THIS MAP SHEET IS FOR INFORMATION PURPOSES ONLY,  
DESCRIBING CONDITIONS AS OF THE DATE OF FILING AND IS  
NOT INTENDED TO AFFECT RECORD TITLE INTEREST.

#### ADDITIONAL INFORMATION SHEET

## NIELSEN ESTATES

FOR

**RICKARDS/ANDERSON**

A PORTION OF LOTS A, 5 AND 6, AS SAID LOTS ARE SHOWN ON THE  
MAP OF PARADISE HEIGHTS, RECORDED IN BOOK 6 OF MAPS, PAGE 27  
LYING IN SECTION 13, TOWNSHIP 22 NORTH, RANGE 3 EAST, M.D.M.

TOWN OF PARADISE

COUNTY OF BUTTE

CALIFORNIA

**RAR**  
**ROLLS ANDERSON & ROLLS**  
CIVIL ENGINEERS  
115 YELLOWSTONE DRIVE - CHICO, CALIFORNIA 95973-5811  
TELEPHONE 530-895-1422  
09063

MAY, 2013

SHEET 3 OF 3





**Town of Paradise  
Council Agenda Summary  
Date: August 13, 2013**

**Agenda Item: 3(i)**

**Originated by:** Gina S. Will, Finance Director/Town Treasurer  
**Reviewed by:** Lauren Gill, Town Manager  
**Subject:** Post-Retirement, Health Care Vesting Promissory Note

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**Council Action Requested:**

Adopt Resolution No. 13- \_\_, a Resolution of the Town Council of the Town of Paradise, California, Rescinding Resolution No. 13-31 and Approving an amended Post-Retirement Health Care Vesting Promissory Note Between the Town and the California Department of Forestry and Fire Protection (CAL FIRE); or

**Alternatives:**

Refer the matter back to staff for further development and consideration.

**Background:**

On June 25, 2013 Town Council adopted resolution 13-31 which approved a post-retirement health care vesting promissory note in the amount of \$583,113.60 between the Town and CAL FIRE. This note finances the cost of retiree health benefits vested through Town employment that cannot be earned through CAL FIRE employment. This obligation is part of the agreement between the Town and the Paradise Firefighters Association that addressed issues of transitioning to state service.

**Discussion:**

Most employees transitioned to CAL FIRE employment on December 10, 2012, two opted not to transition, one transitioned on April 1, 2013 and the final employee recently transitioned on July 29, 2013. As a result of the changes in employee decisions it is prudent to change the note amount to include those employees that have transitioned to CAL FIRE employment. CAL FIRE has agreed to do a separate note at a later date for the remaining employee should they eventually choose to transition. The current calculated obligation is \$673,153.20.

**Fiscal Impact Analysis:**

CAL FIRE has agreed to finance this obligation for the Town over ten years at an interest rate of 0.382%. Annual payments begin July 1, 2013 and will be \$68,737.70 per year. An estimate of \$76,327 was included in the 2013/14 budget, so the Town will realize a savings of \$7,589.

**TOWN OF PARADISE  
RESOLUTION NO. 13-\_\_\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE,  
CALIFORNIA, RESCINDING RESOLUTION NO. 13-31 AND APPROVING AN  
AMENDED POST-RETIREMENT HEALTH CARE VESTING PROMISSORY  
NOTE BETWEEN THE TOWN AND THE CALIFORNIA DEPARTMENT OF  
FORESTRY AND FIRE PROTECTION (CAL FIRE)**

**WHEREAS**, the Town of Paradise has contracted personnel services to the California Department of Forestry and Fire Protection (CAL FIRE) as of December 10, 2012, and,

**WHEREAS**, as part of the transition, the Town needs to compensate its fire personnel transitioned to state employment at the time of their eventual retirement for the Town's portion of their vested retirement medical benefits that are not recognized by CAL FIRE's retiree medical vesting schedule; and,

**WHEREAS**, the obligation amount estimated in resolution 13-31 does not include all the individuals that have transitioned to State employment; and

**WHEREAS**, the total correct calculated post-retirement medical benefits vesting obligation by the town amounts to \$673,153.20, and the State has agreed to the Town paying this obligation over a ten (10) year period at 0.382% interest beginning July 1, 2013;

**NOW, THEREFORE**, be it resolved by the Town Council of the Town of Paradise as follows:

Section 1. The Town Council of the Town of Paradise does hereby approve the post-retirement health care vesting promissory note between the Town and the California Department of Forestry and Fire Protection (CAL FIRE) attached as Exhibit A.

Section 2. The Town Mayor is authorized to execute the agreement on behalf of the Town of Paradise.

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**PASSED AND ADOPTED** by the Town Council of the Town of Paradise this 13<sup>th</sup> day of August, 2013, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**NOT VOTING:**

\_\_\_\_\_  
Timothy Titus, Mayor

**ATTEST:**

By: \_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Dwight L. Moore, Town Attorney

## **EXHIBIT “A”**

### **TOWN OF PARADISE/CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION POST RETIREMENT HEALTH CARE VESTING PROMISSORY NOTE**

WHEREBY this Promissory Note is being entered into pursuant to the Cooperative Agreement for Fire Protection (hereinafter referred to as “COOPERATIVE AGREEMENT”) between The Town of Paradise (hereinafter referred to as “PROMISOR”) and the California Department of Forestry and Fire Protection (hereinafter referred to as “PROMISEE”) as allowed by Public Resources Code 4142, PROMISOR and PROMISEE agree to the following terms:

1. PROMISOR agrees to pay PROMISEE the principal sum of \$673,153.20 – hereinafter referred to as “PRINCIPAL”, as calculated in attached employee calculations sheet) for purchasing vesting of health benefits for designated local agency employees transferring to state service, as calculated by using the formula approved by the Department of Finance, which is described on the attached addendum.
2. If PRINCIPAL owed to the PROMISEE is less than \$50,000, final payment shall be made within 5 (five) years (plus 30 days) of the PROMISOR’s first billing date (First billing date shall be determined in the manner described within item 5, below.)
3. If PRINCIPAL owed to the Promisee is \$50,000 or more, final payment must be made within 10 (ten) years (plus 30 days) of the PROMISOR’s first billing date (First billing date shall be determined in the manner described within item 5, below.)
4. Interest shall accrue on the Principle at an annual fixed rate of 0.382% based on the Pooled Money Investment (PMI Account Rate as determined by the State Treasurer’s Office for 2011/12.
5. PROMISEE shall bill PROMISOR in accordance with the following terms:
  - a. The first billing date shall be on or soon after July 1, 2013 following the finalization of this Promissory Note;
  - b. Billing will occur on annual cycles thereafter;
  - c. The bill will state the PMI interest rate of 0.382% as stated in Term 4 above;
  - d. The bill will include the annual interest and principal due and be calculated such that PROMISOR will tender equal payments throughout the ten year duration of this Promissory Note, as determined pursuant to item 3 above. Principle due is based on the Summary and Detail sheets attached.

- e. The bill shall list the beginning and remaining balance (after payment) due and the remaining balance may be paid in full or in part at any time. There shall be no prepayment penalty.
  - f. Bills shall be based on actual costs for employees requiring vesting per the Transitional Memorandum of Understanding (TMOU) between the Town of Paradise and the Paradise Firefighters Association. Cost shall be adjusted if an employee covered in the TMOU terminates or otherwise leaves service prior to the first billing date within 5a above.
6. PROMISOR shall tender payment to PROMISEE within 30 days after billing. If payment is not tendered within 30 days of billing, interest on the unpaid amount shall accrue at the rate identified within the current bill and shall be paid at the time that payment is eventually tendered.
7. The amount of this Promissory Note reflects vesting as determined by TMOU between the Town of Paradise and the Paradise Firefighters Association. It does not provide for full vesting at earliest retirement age for the employees affected.
8. The validity of this Promissory Note shall remain in full force and effect regardless of any changes or cancellation of the COOPERATIVE AGREEMENT which may occur during the duration of the repayment period.
9. PROMISOR and PROMISEE enter into this Promissory Note with full knowledge that item 8, above, is not a penalty clause, for the following reason. The parties recognize that is Promissory Note reflects recoupment of a cost which will be incurred by PROMISEE, by virtue of entering into the COOPERATIVE AGREEMENT, regardless of whether the COOPERATIVE AGREEMENT is later modified or terminated. Thus, whether the COOPERATIVE AGREEMENT is later modified or terminated, pursuant to the execution of PROMISOR's termination clause included within the COOPERATIVE AGREEMENT, by the mutual consent of PROMISOR and PROMISEE, otherwise, it is understood that this Promissory Note shall remain in full force and effect.

\_\_\_\_\_  
PROMISOR  
Mayor, Timothy Titus  
Town of Paradise

DATE: \_\_\_\_\_

\_\_\_\_\_  
PROMISEE  
Andy McMurray  
Deputy Director for Fire Protection  
California Department of Forestry and Fire Protection

DATE: \_\_\_\_\_

TOWN OF PARADISE  
CALCULATION OF RETIREE VESTING COSTS - DETAIL  
PREPARED AUGUST 7, 2013

LAST NAME	FIRST NAME	POSITION	DOB	CA Current Age @ 12/10/12 04/01/13 or 07/29/13	RA Retire Age	(A) YRS to 50	PC Previous Credit (B) Years of Cal Fire Service Annualized	Mo. TOP Con	Est State Mo Con	VP Vesting Period = (A)+(B)+(C)	(C) Yrs to Purchase	CVC Current Vesting Cost	VC Vesting Cost
Albertson	Keith	FF	07/19/78	34.4	50.0	15.6	0.5	1,310.79	1,888.26		-	14,292	-
Bryant^^	Eric	ENG	11/07/72	40.4	50.0	9.6	0.0	1,310.79	1,383.71	14.0	4.4	14,292	62,884.80
Butolph	Timothy	FF	09/19/80	32.2	50.0	17.8	1.1	1,310.79	2,253.65		-	14,292	-
Fisher ^	Joshua	ENG	02/06/77	35.9	50.0	14.1	2.2	504.15	730.74		-	14,292	-
Hasek*	Bruce	BC	12/25/58	54.0	50.0	-	20.0	1,310.79	1,382.00		-	14,292	-
Hollstrom ^	Shane	CAPT	02/23/77	35.8	50.0	14.2	1.5	504.15	685.07		-	14,292	-
Lawrie	Curtis	BC	11/09/67	45.1	50.0	4.9	0.0	1,310.79	1,364.12	16.0	11.1	14,292	158,641.20
Main	Chris	CAPT	09/10/63	49.3	50.0	0.7	20.0	1,310.79	1,515.00		-	14,292	-
Mount	Albert	FF	12/12/80	32.0	50.0	18.0	0.0	1,310.79	2,253.65		-	14,292	-
Palade	Matt	ENG	05/28/78	34.6	50.0	15.4	0.6	1,310.79	1,833.26		-	14,292	-
Rapp	Eric	BC	04/11/63	49.7	50.0	0.3	1.6	1,310.79	1,363.50	18.0	16.1	14,292	230,101.20
Rose~	Phil	ENG	04/21/71	42.0	50.0	8.0	0.0	1,008.29	1,018.46	14.0	6.0	14,292	85,752.00
Saise	Alejandro	CAPT	06/15/73	39.5	50.0	10.5	0.5	1,310.79	1,323.42	13.0	2.0	14,292	28,584.00
Singler	John	CAPT	06/15/70	42.5	50.0	7.5	0.0	1,310.79	1,397.45	15.0	7.5	14,292	107,190.00
Sweeney	Bryce	FF	03/26/80	32.7	50.0	17.3	0.3	1,008.29	1,613.61		-	14,292	-
Topp	Dustin	ENG	02/03/80	32.9	50.0	17.1	0.0	1,310.79	2,066.00		-	14,292	-
Van Iderstine	Brian	ENG	06/19/75	37.5	50.0	12.5	0.0	1,310.79	1,404.02		-	14,292	-
Webster**	Donald	ENG	09/25/66	46.2	50.0	3.8	20.0	1,310.79	1,655.48		-	14,292	-
Youngblood	Brian	CAPT	04/28/75	37.6	50.0	12.4	2.7	1,310.79	1,572.83		-	14,292	-

\* Tier 1 - fully vested

\*\* Tier 2 - 10 years needed

^ Currently waiving benefits

^^ Age @ 04/01/13

~ Age @ 07/29/13

Annual payment on 10 year 0.382% note \$68,737.70

673,153.20

TOWN OF PARADISE  
CALCULATION OF RETIREE VESTING COSTS - DETAIL  
PREPARED AUGUST 7, 2013

LAST NAME	FIRST NAME	POSITION	DOB	CA Current Age @ 12/10/12 04/01/13 or 07/29/13	RA Retire Age	(A) YRS to 50	PC Previous Credit (B) Years of Cal Fire Service Annualized	Mo. TOP Con	Est State Mo Con	VP Vesting Period = (A)+(B)+(C)	(C) Yrs to Purchase	CVC Current Vesting Cost	VC Vesting Cost
Bryant^^	Eric	ENG	11/07/72	40.4	50.0	9.6	0.0	1,310.79	1,383.71	14.0	4.4	14,292	62,884.80
Lawrie	Curtis	BC	11/09/67	45.1	50.0	4.9	0.0	1,310.79	1,364.12	16.0	11.1	14,292	158,641.20
Rapp	Eric	BC	04/11/63	49.7	50.0	0.3	1.6	1,310.79	1,363.50	18.0	16.1	14,292	230,101.20
Rose~	Phil	ENG	04/21/71	42.0	50.0	8.0	0.0	1,008.29	1,018.46	14.0	6.0	14,292	85,752.00
Saise	Alejandro	CAPT	06/15/73	39.5	50.0	10.5	0.5	1,310.79	1,323.42	13.0	2.0	14,292	28,584.00
Singler	John	CAPT	06/15/70	42.5	50.0	7.5	0.0	1,310.79	1,397.45	15.0	7.5	14,292	107,190.00

\* Tier 1 - fully vested

\*\* Tier 2 - 10 years needed

^ Currently waiving benefits

^^ Age @ 04/01/13

~ Age @ 07/29/13

Annual payment on 10 year 0.382% note \$68,737.70

673,153.20

# Town of Paradise - Retiree Health Vesting Note

Enter values	
Loan amount	\$ 673,153.20
Annual interest rate	0.382%
Loan period in years	10
Number of payments per year	1
Start date of loan	12/10/2012
Optional extra payments	

Lender name: CAL FIRE

Loan summary	
Scheduled payment	\$ 68,737.70
Scheduled number of payments	10
Actual number of payments	10
Total early payments	\$ -
Total interest	\$ 14,223.83

Pmt. No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
1	7/1/2013	\$ 673,153.20	\$ 68,737.70	\$ -	\$ 68,737.70	\$ 66,166.26	\$ 2,571.45	\$ 606,986.94	\$ 2,571.45
2	7/1/2014	\$ 606,986.94	\$ 68,737.70	\$ -	\$ 68,737.70	\$ 66,419.01	\$ 2,318.69	\$ 540,567.93	\$ 4,890.14
3	7/1/2015	\$ 540,567.93	\$ 68,737.70	\$ -	\$ 68,737.70	\$ 66,672.73	\$ 2,064.97	\$ 473,895.20	\$ 6,955.10
4	7/1/2016	\$ 473,895.20	\$ 68,737.70	\$ -	\$ 68,737.70	\$ 66,927.42	\$ 1,810.28	\$ 406,967.77	\$ 8,765.38
5	7/1/2017	\$ 406,967.77	\$ 68,737.70	\$ -	\$ 68,737.70	\$ 67,183.09	\$ 1,554.62	\$ 339,784.69	\$ 10,320.00
6	7/1/2018	\$ 339,784.69	\$ 68,737.70	\$ -	\$ 68,737.70	\$ 67,439.73	\$ 1,297.98	\$ 272,344.96	\$ 11,617.98
7	7/1/2019	\$ 272,344.96	\$ 68,737.70	\$ -	\$ 68,737.70	\$ 67,697.35	\$ 1,040.36	\$ 204,647.61	\$ 12,658.34
8	7/1/2020	\$ 204,647.61	\$ 68,737.70	\$ -	\$ 68,737.70	\$ 67,955.95	\$ 781.75	\$ 136,691.67	\$ 13,440.09
9	7/1/2021	\$ 136,691.67	\$ 68,737.70	\$ -	\$ 68,737.70	\$ 68,215.54	\$ 522.16	\$ 68,476.12	\$ 13,962.25
10	7/1/2022	\$ 68,476.12	\$ 68,737.70	\$ -	\$ 68,737.70	\$ 68,476.12	\$ 261.58	\$ -	\$ 14,223.83

Yrs of Service	Cont %	Year	CalPERS*	TOP	CalPERS*	TOP	CalPERS*	TOP
			Retiree		Retiree +1		Retiree +2	
			Contribution		Contribution		Contribution	
		2012	566.00	504.15	1,074.00	1,008.29	1,382.00	1,310.79
1	0%	2013	622.00	504.15	1,183.00	1,008.29	1,515.00	1,310.79
2	0%	2014	640.66	504.15	1,218.49	1,008.29	1,560.45	1,310.79
3	0%	2015	659.88	504.15	1,255.04	1,008.29	1,607.26	1,310.79
4	0%	2016	679.68	504.15	1,292.70	1,008.29	1,655.48	1,310.79
5	0%	2017	700.07	504.15	1,331.48	1,008.29	1,705.15	1,310.79
6	0%	2018	721.07	504.15	1,371.42	1,008.29	1,756.30	1,310.79
7	0%	2019	742.70	504.15	1,412.56	1,008.29	1,808.99	1,310.79
8	0%	2020	764.98	504.15	1,454.94	1,008.29	1,863.26	1,310.79
9	0%	2021	787.93	504.15	1,498.59	1,008.29	1,919.16	1,310.79
10	50%	2022	811.57	504.15	1,543.55	1,008.29	1,976.73	1,310.79
11	55%	2023	835.92	504.15	1,589.85	1,008.29	2,036.03	1,310.79
12	60%	2024	860.99	504.15	1,637.55	1,008.29	2,097.11	1,310.79
13	65%	2025	886.82	504.15	1,686.68	1,008.29	2,160.03	1,310.79
14	70%	2026	913.43	504.15	1,737.28	1,008.29	2,224.83	1,310.79
15	75%	2027	940.83	504.15	1,789.39	1,008.29	2,291.57	1,310.79
16	80%	2028	969.06	504.15	1,843.08	1,008.29	2,360.32	1,310.79
17	85%	2029	998.13	504.15	1,898.37	1,008.29	2,431.13	1,310.79
18	90%	2030	1,028.07	504.15	1,955.32	1,008.29	2,504.06	1,310.79
19	95%	2031	1,058.91	504.15	2,013.98	1,008.29	2,579.19	1,310.79
20	100%	2032	1,090.68	504.15	2,074.40	1,008.29	2,656.56	1,310.79
			*3%		*3%		*3%	

**TOWN OF PARADISE**  
**Council Agenda Summary**  
**Date: August 13, 2013**

**Agenda No. 7a**

**ORIGINATED BY:** Marc Mattox, Associate Civil Engineer  
**REVIEWED BY:** Lauren Gill, Town Manager  
**SUBJECT:** Bille Road Overlay, Posey to Fern – Notice of Completion  
**COUNCIL ACTION REQUESTED:**

1. Adopt a resolution accepting the subject project

**Background:**

On June 11, 2013, Council awarded Contract No. 13-04, Bille Road Overlay, Posey to Fern, to Folsom Lake Asphalt, Inc. of Rancho Cordova, CA in the amount of their bid \$72,296.10. With the award Council identified \$7,229.61 of contingency funds for a total contract amount of \$79,525.71.

This project consisted of installing a 2" hot mix asphalt overlay, raising water valves to grade, centerline striping with recessed reflective markers. Refer to Exhibit A for the project limits.

**Analysis:**

The project was substantially complete in accordance with project Plans and Specifications on July 30, 2013. With Council acceptance of the project, Folsom Lake Asphalt will be required to warranty the project for one year.

During the course of construction, staff worked with Folsom Lake Asphalt to provide the best finished product, including conforming to private driveways, widening the road 3-9" in areas and filling low spots as needed. This resulted in an increased hot mix asphalt tonnage from originally estimated. The increase resulted in additional costs to be borne by the contingency fund allocated to the project.

A Notice of Completion was filed by the Town Manager on August 7, 2013, in accordance with California Civil Code Section 9204.

**Financial Impact:**

The final construction cost is \$78,367.24, pending final payment. Funding for the Bille Road Overlay comes from a combination of Paradise Irrigation District funds allocated to the project and Town Gas Tax programmed in the Town's 2013/2014 Fiscal Year Budget. A breakdown of actual costs is shown below:

Item	Paradise Irrigation District	Town Gas Tax	Total
Construction Contract	\$32,000.00	46,367.24	\$78,367.24



**RESOLUTION NO. 13-\_\_**

**RESOLUTION OF THE TOWN COUNCIL OF TOWN OF PARADISE  
ACCEPTING THE WORK PERFORMED UNDER THE BILLE ROAD  
OVERLAY, POSEY TO FERN PROJECT (CONTRACT NO. 13-04).**

WHEREAS, the Town of Paradise has heretofore contracted with Folsom Lake Asphalt, Inc. for certain work performed under that certain project known as the Bille Road Overlay, Posey to Fern, being Contract No. 13-04; and

WHEREAS, said work of improvements, as called for by the contract between the Town of Paradise and Folsom Lake Asphalt, Inc., referable to said project was completed on July 30, 2013, to the satisfaction of the Town; and

WHEREAS, there has been posted a bond insuring the work of improvements from a maintenance standpoint for a period of one year from and after completion.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise that it hereby accepts the work performed on those certain improvements, the subject of a contract between the Town of Paradise and Folsom Lake Asphalt, Inc., known and referred to as the Bille Road Overlay, Posey to Fern.

The foregoing resolution was duly and regularly introduced, passed, and adopted by the Town Council of the Town of Paradise at a regular meeting thereof held on the 13<sup>th</sup> day of August 2013.

AYES:

NOES:

ABSENT:

ABSTENTION:

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Timothy Titus, Mayor

ATTEST:

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Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

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Dwight L. Moore, Town Attorney



**TOWN OF PARADISE  
COUNCIL AGENDA SUMMARY  
DATE: August 13, 2013**

**ORIGINATED BY:** Gabriela Tazzari-Dineen, Chief of Police    **AGENDA ITEM: 7(b)**

**REVIEWED BY:**    Lauren Gill, Interim Town Manager

**SUBJECT:** Recommend the Adoption of Resolution 13-\_\_\_\_\_ Authorizing the Town Manager to execute a Memorandum of Understanding between the City of Chico, City of Oroville, City of Gridley and the Town of Paradise for AB-109 funds.

**COUNCIL ACTION REQUESTED: Adopt a MOTION TO:**

- (1) Adopt Resolution 13- \_\_\_\_\_ Authorizing the Town Manager to execute a Memorandum of Understanding between the City of Chico, City of Oroville, City of Gridley and Town of Paradise for AB-109 funds

**BACKGROUND:** In 2011, Governor Brown signed Assembly Bill (AB) 109 to reduce overcrowding and reduce costs in California's State prisons. In November 2012, California voters approved Proposition 30 which protected ongoing funding to counties for realignment. Each county was directed to create a Community Corrections Partnership (CCP) to develop and recommend implementation of the realignment. Initial distribution of funds was disbursed to the Butte County Sheriff's Department, Butte County Probation Department, Butte County Mental Health, and Butte County Department of Employment and Social Services.

On January 17, 2012 the Board of State and Community Corrections (BSCC) provided funding to front line law enforcement intended to assist local police agencies in offsetting the impact of AB109. The initial funding for police departments was \$24 million dollars. The funds were allocated to the county police chief level with one of the cities tasked to serve as the fiscal agent. The local police chiefs were designated as the governing body of this grant and have sole authority to allocate the funds. All decisions regarding the use of these funds must be approved by this committee. The FY 2012-13 AB-109 Grant Funds for Butte County was \$210,127. This funding is guaranteed for three fiscal years.

**DISCUSSION:** Since the beginning of the year, the chiefs from all four Butte County police departments have been meeting regarding the AB-109 grant funds for the County. The Committee researched and reviewed the guidelines and restrictions associated with the funds, which states the funds should be used:

- Regionally

- In collaboration with other police department to address crime impacts in their communities
- In partnership or collaboration with county probation
- Employing best and promising practices
- Focusing on serious, violent crimes and habitually non-compliant offenders
- Supported by crime and data analysis for greatest impact and to provide evaluative information to support demonstration of outcomes

Additionally, the Committee was tasked to select one city as the fiscal agent for the funds. The Chief's Committee asked and the City of Chico accepted to act as the fiscal agent.

During the last six months the committee met, discussed, and voted on how best to distribute the AB-109 funds. "Exhibit A", an MOU regarding the 2013 AB 109 Grant describes the breakdown of the disbursements per agency.

The Paradise Police Department will receive funds for the following purposes:

**\$40,250 for a police officer position:**

During the last few years the police department has had to endure large budget cuts that resulted in a reduction of 6 police officer positions (5 frozen positions and 1 lay-off position). Although the workforce has decreased, crime and calls for service has remained steady; causing the department to become re-active rather than pro-active in its law enforcement approach.

The budget restrictions are still in place and the current FY13/14 budget does not include hiring any new police officers. Although \$40,250 does not in itself pay for a police officer position (approximately \$79,000 salary and benefits), the State's commitment of providing these funds for three years allows the department to place these funds in a dedicated AB-109 budget line item with the specific intent of hiring a police officer later this year.

This expenditure of AB-109 funds is directly in line with the grant's guidelines of addressing crime impacts by increasing the number of police officers on the street; thus having the ability for more pro-active police work.

**Up to \$5,000 in overtime costs for participation in the Butte County Anti-Gang Task Force:**

Currently the Paradise Police Department participates in Butte County Anti-Gang Task Force operations on a limited basis because of the restrictions in our overtime budget and our reduced work force. The Chief's Committee met and discussed the immense value of having all of Butte County agencies participate in more BCAGE enforcement operations and therefore it was decided that up to \$5,000 in BCAGE related overtime costs would be reimbursed to each agency in exchange for more participation.

This expenditure of AB-109 funds is in line with the set guidelines of working in partnership or collaboration with other police departments to address crime and focus on serious and violent offenders.

**\$7,680 for RIMS Connect CAD Component:**

In February 2011, the Paradise Police Department implemented the new RIMS Computer Aided Dispatch/Records management System (CAD/RMS). One feature the Department did not purchase was the RIMS Collaborate Data Sharing Software. This software allows Paradise and other allied agencies that have RIMS and RIMS Collaborate to view and share the CAD/RMS databases.

Currently, Gridley Police Department and Oroville Police Department have the RIMS system and the Collaborate software. They each are able to view each other's databases (with some restrictions). The purpose of obtaining this software is to enhance all of the agencies' ability to view suspect information, prior contacts, crime reports, officer safety alerts that might be associated with a specific individuals, and contacts with subjects on Post Release Community Supervision (PRCS), better known as County Parole.

Obtaining this software is directly in line with the AB-109 funding guidelines of working in partnership or collaboration with other police departments to address crime.

**FINANCIAL IMPACT:** This represents a supplemental budget appropriation and expenditure of up to \$52,930.00 for Fiscal Year 13/14.

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CITY OF CHICO, CALIFORNIA, THE CITY OF OROVILLE, CITY OF  
GRIDLEY, AND TOWN OF PARADISE CALIFORNIA**

**2013 AB 109 GRANT**

**WHEREAS**, the State of California has allocated grant funds intended to assist local police agencies in offsetting the impacts of AB 109 and has allocated those funds by County and dispersed them to certain police departments who are intended to be the fiscal agent for such funds; and

**WHEREAS**, the City of Chico has received the amount of \$210,127 from the State of California, as the fiscal agent for the funds to be used by the City of Chico, City of Oroville, City of Gridley and Town of Paradise; and

**WHEREAS**, the Police Chiefs for those cities have met and agreed on an appropriate distribution and use of those funds between and by those jurisdictions:

**NOW THEREFORE**, the City of Chico, City of Oroville, City of Gridley and Town of Paradise agree as follows:

The City of Chico shall disburse the funds as follows to be used for the purposes set forth below:

City of Chico

Operations (police officer salary):	\$40,250
Butte County Anti-Gang Task Force (Overtime):	5,000
Administrative Costs (for serving as fiscal agent):	4,127
CAD component to connect to GPD,PPD, OPD:	7,320
Crime Analyst services:	10,000
Total	\$66,697

City of Oroville

Operations (police officer salary):	\$40,250
Butte County Anti-Gang Task Force (Overtime):	5,000
Total	\$45,250

City of Gridley


Operations (police officer salary):	\$40,250
Butte County Anti-Gang Task Force (Overtime):	5,000
Total	\$45,250

Town of Paradise

Operations (police officer salary):	\$40,250
Butte County Anti-Gang Task Force (Overtime):	5,000
RIMS Connect CAD component:	7,680
Total	\$52,930

Each Parties hereto assumes all responsibility for using the funds distributed to it in compliance with all regulations and conditions which may apply to the use of the grant funds. The funds shall be used for enforcement activities that are related to the impacts of AB 109 or which focus on serious, violent crimes and habitually non-compliant offenders. The funds may be used in collaboration with other police departments or in collaboration with county probation. Each of the Parties hereto shall keep accurate records of how the funds are spent and shall retain those records for a minimum of five years.

CITY OF CHICO

  
By: Brian S. Nakamura  
City Manager

Date 7/25/2013

Approved as to form:

  
Lori J. Barker, City Attorney

Authorized pursuant to Budget Policy G-6.  
CMC 2.04.300

CITY OF OROVILLE

By: Peter Cosentini  
Interim City Administrator

Date \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Scott E. Huber, City Attorney

CITY OF GRIDLEY

\_\_\_\_\_  
By:  
City Manager


\_\_\_\_\_  
Date

Approved as to form:

\_\_\_\_\_  
City Attorney

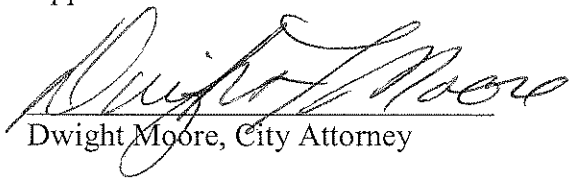
Approved as to form:

TOWN OF PARADISE

  
\_\_\_\_\_  
By: Lauren Gill  
City Administrator

  
\_\_\_\_\_  
Date

Approved as to form:

  
\_\_\_\_\_  
Dwight Moore, City Attorney

TOWN OF PARADISE  
RESOLUTION NO. 13-\_\_

A RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE A  
MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CHICO,  
CITY OF OROVILLE, CITY OF GRIDLEY AND THE TOWN OF PARADISE  
FOR AB-109 FUNDS

WHEREAS, the State of California has allocated grant funds intended to assist local police agencies in offsetting the impacts of Assembly Bill (AB)109 (Public Safety Realignment) and has allocated those funds for each county and dispersed them to the City of Chico as the selected fiscal agent for the funds; and

WHEREAS, the grant designates Police Chiefs as the committee with sole authority to allocate funds; and

WHEREAS, the Police Chiefs within Butte County have met and agreed on an appropriate distribution and use of those funds between and by their jurisdictions; and

WHEREAS, the Town of Paradise will receive up to \$52,930 for specific police department operations and equipment.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The Town hereby authorizes the Town Manager to execute the Memorandum of Understanding between the City of Chico, the City of Oroville, the City of Gridley and the Town of Paradise relating to AB 109 Funds as set forth in the attached Exhibit A.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 13th of August, 2013, by the following votes:

AYES:

NOES:

ABSENT:

ABSTAINING:

\_\_\_\_\_  
Tim Titus, Mayor

ATTEST:    DATE:\_\_\_\_\_

APPROVED AS TO FORM:

By \_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

\_\_\_\_\_  
Dwight Moore, Town Attorney





**Town of Paradise  
Council Agenda Summary  
Date: August 13, 2013**

**Agenda Item: 7(c)**

**Originated by:** Lauren Gill, Town Manager  
Gina S. Will, Finance Director/Town Treasurer

**Subject:** Town 2012/13 Operating and Capital Budget Status Update

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**Council Action Requested:**

Approve the following budget adjustments; or,

**Alternatives:**

Refer the matter back to staff for further development and consideration.

**Background:**

The 2013/14 Operating and Capital Budget was adopted June 25, 2013. Each month staff will complete analysis of the financial transactions recorded to date and additional information received to identify the potential impact to the 2013/14 budget. Monthly a report will be brought forward to Town Council updating them on the status of the budget and recommending appropriate budget adjustments. This is the first of that series of reports for the 2013/14 budget.

**Discussion:**

**Fund 1010 – General Fund**

Staff ran and analyzed a General Fund Budget Performance Report to date for the 2012/13 fiscal year and 2013/14 budget in order to review trends or significant swings in revenues and expenses. A copy of this report is attached for review. The following information was derived from this analysis:

**Revenues**

- Property tax receipts are still coming in for the 2012/13 fiscal year. The final true up payment will be sometime in August 2013. The receipts are generally as expected, but with over \$4,000 worth of growth for general supplemental. This is good news in that it shows the values of homes are increasing and that the housing market is active and improving in the community. No adjustment to the 2013/14 numbers are currently recommended.

- Sales tax receipts are continuing to show modest growth. With one payment remaining for the 2012/13 fiscal year, the Town shows revenues increasing 3% for the fiscal year. HDL's analysis and report of sales tax data through March 31, 2013 indicates a 1.7% growth in revenues year to date and a 9.4% growth in point of sale revenues for thirteen quarters. Fuel and service stations continue to provide the most sales tax revenue, followed by food and drugs; general consumer goods; and restaurants and hotels. Please see the attached 3<sup>rd</sup> Quarter Sales Tax Update for a visual display of this data. All of this data combined supports staff recommending a \$15,000 increase to the sales tax budget for 2013/14.
- The final payment has been received for Real Property Transfer Taxes and shows a year-over-year growth of 34% for 2012/13. This is another positive sign that the housing market is improving and that homes are selling. These numbers support increasing the 2013/14 budget by \$3,200.
- With receipts still pending for the last quarter of the 2012/13 fiscal year related to franchise fees and transient occupancy tax, there is insufficient information at this time to support changing projections for the 2013/14 budget.

Expenses:

Administration

- The Town of Paradise recently settled a lawsuit that allowed for the collection of related attorney fees and some staff time. As a result staff recommends making an \$11,301.27 adjustment to General Fund revenues and \$1,462.68 adjustment to Building Safety & Waste Water revenues. In addition, staff recommends increasing General Fund expenditures by \$10,837.50 to cover the costs of outside legal counsel. Another part of this settlement will be realized in about a month. Staff will bring forward the related adjustments at that time.
- As directed by Council, a budget appropriation is recommended in the amount of \$2,525 for the registration of all Council members attending the annual League of California Cities conference September 18-20, 2013. Council members will cover their own costs of travel and lodging.
- The Administrative Analyst position was filled on August 5, 2013 after a short term vacancy. As this report must be concluded before the employee makes an election for their medical benefits, a final fiscal analysis cannot be completed. Depending on that election, the fiscal implications range from savings of \$6,000 to added costs of \$2,643. This position is split 65% to Business and Housing and 35% to General Fund. Further good news, this hire is eligible for a \$6,000 reimbursement through a program offered by Alliance for Workforce Development, Inc. for the hire of someone who was previously unemployed. This savings is recommended to be split between the funds in accordance with the salary and benefit allocation percentage.

#### Fire Department

- The final firefighter has transitioned to CAL FIRE employment as of 7/29/13. All of this employee's accruals had been used, but there is a pending final payout of holiday time in the amount of about \$1,565 that requires a budget adjustment.

#### Police Department

- Police operations has realized about \$3,000 in salary savings from an officer out on a long term workers compensation claim. That officer has just been released to full duty and will be scheduled for training and shifts soon. With one month of the fiscal year completed, overtime is currently running at budgeted levels. Staff recommends waiting to make a personnel related budget adjustment until later in the fiscal year.
- There are currently three vacancies in the public safety communications division. Two positions have conditional job offers pending and the other position is in background. The first two positions will be filled in 2-4 weeks and the last position will be filled in about 4-6 weeks. Most of the savings from these vacancies were already factored into the 2013/14 budget. Overtime and per-diem dispatch assistance with one month complete is currently trending about \$5,000 above budget. With only one month complete, staff recommends waiting to make a personnel related budget adjustment until later in the fiscal year.

#### **Fund 2030 – Building Safety & Waste Water Services**

Review of the budget performance report for this fund indicates that most accounts are performing according to budget projections. No budget adjustment is currently recommended.

#### **Fund 2070 – Animal Control**

This continues to be a fund that the Town must find a long term solution for funding and providing services. The fund is not self sustaining and currently is depending on animal control donations to balance.

- Personnel costs have been analyzed in light of the recent retirement of the 36 hour Animal Control Officer. While there is expected to be about \$9,000 in salary and benefit savings related to the replacement of that position, there is also close to \$9,000 added in retiree medical expenses. The estimated result is about \$294 in savings.

### **Fund 2120 – State Gas Tax (Street Maintenance)**

The last three years this fund has been self-sustaining without transfers in from the general fund. Between staff layoffs and vacancies, the fund acquired a large ending fund balance. This fiscal year a portion of that ending fund balance is being used on vital road and street maintenance projects within the community.

- It was recently discovered that inadvertently \$4,500 the cost of replacing the Associate Engineer's computer was left out of the budget. Staff recommends approval of this budget adjustment as the replacement is essential to the continued productivity and function of the engineer.

### **Fund 5900 – Transit Fund**

The budget performance report to date for this fund shows that accounts are trending according to budget expectations. The ending fund balance for this fund is made up of left over local transit funds (LTF) and can eventually be used to leverage major street maintenance capital improvement projects. Under the Town's current financial constraints, the Town depends on these reserves for cash flow the first six months of the fiscal year.

### **Other Financial Information**

The California State Controller's office conducted a review of assets transferred by the Paradise Redevelopment Agency between January 1, 2011 and January 31, 2012. There were originally three findings from the review, but additional information provided to the state reduced the findings to one which the Town expected. In summary, the state requires the Town to transfer \$55,000 back to the Successor Agency of the Paradise Redevelopment Agency for debt service purposes. The dissolution statutes no longer allow the former RDA to repay short term cash flow loans to the Town. This transaction will have no negative impact to the 2013/14 budget. The \$55,000 will eventually be repaid to the Town. A copy of the report is attached for Council review.

### **Conclusion:**

Following are the recommended 2013/14 budget adjustments:

2013/14 Operating Budget Status Update  
August 13, 2013

1010 – General Fund			
<b>Beginning Fund Balance</b>			1,045,141
<b>Revenues</b>			9,283,310
Recommended Adjustments			
1.	00.0000.3130.325	15,000	Sales Tax
2.	00.0000.3167.330	3,200	Property Transfer Tax
3.	00.0000.3901.100	11,301	Attorney fee reimbursement
4.	00.0000.3901.100	2,100	Alliance for Workforce Development Reimbursement
<b>Adjusted Revenues</b>			9,314,911
<b>Transfers In</b>			486,760
<b>Total Resources</b>			9,801,671
<b>Expenditures</b>			9,767,282
Recommended Adjustments			
5.	10.4000.5220.100	2,525	League of California Cities conference
6.	20.4300.5213.100	10,838	Outside legal counsel
7.	35.4630.5104	1,565	Holiday payout
<b>Adjusted Expenditures</b>			9,782,210
<b>Net Income</b>			19,461
<b>Projected Ending Fund Balance</b>			1,064,602

2030 – Building Safety & Waste Water Services			
<b>Beginning Fund Balance</b>			27,229
<b>Revenues</b>			709,527
Recommended Adjustments			
8.	40.4730.3902.100	1,463	Staff time reimbursement
<b>Adjusted Revenues</b>			
<b>Transfers In</b>			0
<b>Total Resources</b>			710,990
<b>Expenditures</b>			575,668
Recommended Adjustments			
<b>Adjusted Expenditures</b>			575,668
<b>Transfers Out</b>			134,422
<b>Net Income</b>			900
<b>Projected Ending Fund Balance</b>			28,129

2070 – Animal Control		
<b>Beginning Fund Balance</b>		(11,361)
<b>Revenues</b>		170,103
Recommended Adjustments		
<b>Adjusted Revenues</b>		170,103
<b>Transfers In</b>		21,542
<b>Total Resources</b>		191,645
<b>Expenditures</b>		158,113
Recommended Adjustments		
9. 30.4540.5101-5122	(294)	Salary & benefit savings
<b>Adjusted Expenditures</b>		157,819
<b>Transfers Out</b>		31,260
<b>Net Income</b>		2,566
<b>Projected Ending Fund Balance</b>		(8,795)

2120 – State Gas Tax (Street Maintenance)		
<b>Beginning Fund Balance</b>		409,242
<b>Revenues</b>		958,582
Recommended Adjustments		
<b>Adjusted Revenues</b>		958,582
<b>Transfers In</b>		59,505
<b>Total Resources</b>		1,018,087
<b>Expenditures</b>		1,042,860
Recommended Adjustments		
10. 45.4750.5304	4,500	Computer purchase
<b>Adjusted Expenditures</b>		1,047,360
<b>Transfers Out</b>		211,546
<b>Net Income</b>		(240,819)
<b>Projected Ending Fund Balance</b>		168,423

### **Fiscal Impact Analysis:**

These current adjustments increase the General Fund net income and increase the General Fund reserves by \$16,673.



# Budget Performance Report

Fiscal Year to Date 08/06/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
REVENUE										
Department 00 - Non Department Activity										
Program 0000 - Non Program Activity										
3110.311	Property Tax Current Secured	3,997,568.00	.00	3,997,568.00	.00	.00	.00	3,997,568.00	0	3,768,819.95
3110.312	Property Tax Current Unsecured	215,248.00	.00	215,248.00	.00	.00	.00	215,248.00	0	206,144.46
3110.315	Property Tax Prior Secured/Unsecured	7,344.00	.00	7,344.00	.00	.00	.00	7,344.00	0	6,599.73
3110.320	Property Tax General Supplemental	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0	14,602.61
3130.325	General Sales and Use Tax Sales and Use Tax	1,703,356.00	.00	1,703,356.00	.00	.00	.00	1,703,356.00	0	1,562,996.98
3167.330	Real Property Transfer Tax Real Property Transfer Tax	48,116.00	.00	48,116.00	.00	.00	.00	48,116.00	0	48,899.71
3182.335	Franchise Taxes Franchise Taxes	811,865.00	.00	811,865.00	.00	.00	.00	811,865.00	0	731,468.87
3185.340	Transient Occupancy Tax Transient Occupancy Tax	178,967.00	.00	178,967.00	.00	.00	.00	178,967.00	0	171,957.91
3210.110	Business Licenses and Permits Business Regulation	2,900.00	.00	2,900.00	.00	.00	59.00	2,841.00	2	3,209.25
3210.120	Business Licenses and Permits Bingo Regulation	132.00	.00	132.00	.00	.00	.00	132.00	0	148.50
3345.200	State Revenues - Other Miscellaneous	24,000.00	.00	24,000.00	.00	.00	.00	24,000.00	0	.00
3351.001	Property Tax Homeowners Apportionment	70,437.00	.00	70,437.00	.00	.00	.00	70,437.00	0	69,436.18
3356.001	State Motor Vehicle In Lieu Motor Vehicle In Lieu Tax	1,929,000.00	.00	1,929,000.00	.00	.00	.00	1,929,000.00	0	1,901,700.75
3410.101	Administrative Services General Administrative Fees	.00	.00	.00	.00	.00	.00	.00	+++	18.60
3410.104	Administrative Services Returned Check Processing	300.00	.00	300.00	.00	.00	.00	300.00	0	152.57
3410.112	Administrative Services Printed Material Production/Sale	400.00	.00	400.00	.00	.00	.01	399.99	0	950.15
3410.113	Administrative Services Document Copying	300.00	.00	300.00	.00	.00	20.00	280.00	7	252.75
3410.114	Administrative Services Document Certification	100.00	.00	100.00	.00	.00	40.00	60.00	40	30.00
3410.115	Administrative Services Research on Request/Dept Records	400.00	.00	400.00	.00	.00	.00	400.00	0	247.00
3410.150	Administrative Services Late Fees	.00	.00	.00	.00	.00	.00	.00	+++	(1.50)
3610.100	Interest Revenue Investments	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	3,372.04
3630.200	Rents and Royalties Billboard Rents and Leases	440.00	.00	440.00	.00	.00	.00	440.00	0	440.00
3901.100	Refunds & Reimbursements Miscellaneous	1,000.00	.00	1,000.00	.00	.00	11,256.62	(10,256.62)	1126	364.74
3902.100	Miscellaneous Revenue General	1,000.00	.00	1,000.00	.00	.00	91.05	908.95	9	1,381.97
3902.110	Miscellaneous Revenue Cash Over and Short	.00	.00	.00	.00	.00	.01	(.01)	+++	(85.24)
3910.030	Transfers In From Development Services Fund	134,422.00	.00	134,422.00	.00	.00	.00	134,422.00	0	105,880.00
3910.070	Transfers In From Animal Control	31,260.00	.00	31,260.00	.00	.00	.00	31,260.00	0	23,359.00
3910.112	Transfers In From Federal CMAQ Fund	.00	.00	.00	.00	.00	.00	.00	+++	13,549.08
3910.120	Transfers In From State Gas Tax Fund	166,495.00	.00	166,495.00	.00	.00	.00	166,495.00	0	120,738.00
3910.140	Transfers In From Traffic Safety Fund	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	30,000.00
3910.160	Transfers In From BHS Development Svcs Fund	29,621.00	.00	29,621.00	.00	.00	.00	29,621.00	0	24,027.00
3910.204	Transfers In From State SLESF Grant Fund	.00	.00	.00	.00	.00	.00	.00	+++	50,000.00
3910.215	Transfers In From Aband Vehicle Abate Fund	7,696.00	.00	7,696.00	.00	.00	.00	7,696.00	0	2,063.69
3910.510	Transfers In From Impact Fees Road Imp Fund	.00	.00	.00	.00	.00	.00	.00	+++	1,588.06
3910.628	Transfers In From Gen Plan Fee	39,447.00	.00	39,447.00	.00	.00	.00	39,447.00	0	.00
3910.650	Transfers In From Successor Agency to RDA NH	2,009.00	.00	2,009.00	.00	.00	.00	2,009.00	0	.00



# Budget Performance Report

Fiscal Year to Date 08/06/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>REVENUE</b>										
Department <b>00 - Non Department Activity</b>										
Program <b>0000 - Non Program Activity</b>										
3910.900	Transfers In From Transit Fund	4,691.00	.00	4,691.00	.00	.00	.00	4,691.00	0	3,828.00
3910.970	Transfers In From Self Insurance Trust Fund	41,119.00	.00	41,119.00	.00	.00	.00	41,119.00	0	215,505.00
Program <b>0000 - Non Program Activity Totals</b>		<b>\$9,499,633.00</b>	<b>\$0.00</b>	<b>\$9,499,633.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,466.69</b>	<b>\$9,488,166.31</b>	<b>0%</b>	<b>\$9,083,645.81</b>
Department <b>00 - Non Department Activity Totals</b>		<b>\$9,499,633.00</b>	<b>\$0.00</b>	<b>\$9,499,633.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,466.69</b>	<b>\$9,488,166.31</b>	<b>0%</b>	<b>\$9,083,645.81</b>
Department <b>25 - Finance</b>										
Program <b>5005 - Rental Properties</b>										
3901.100	Refunds & Reimbursements Miscellaneous	2,100.00	.00	2,100.00	.00	.00	.00	2,100.00	0	2,103.28
Program <b>5005 - Rental Properties Totals</b>		<b>\$2,100.00</b>	<b>\$0.00</b>	<b>\$2,100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,100.00</b>	<b>0%</b>	<b>\$2,103.28</b>
Department <b>25 - Finance Totals</b>		<b>\$2,100.00</b>	<b>\$0.00</b>	<b>\$2,100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,100.00</b>	<b>0%</b>	<b>\$2,103.28</b>
Department <b>30 - Police</b>										
Program <b>0000 - Non Program Activity</b>										
3320.100	Federal Revenue - Other Refunds and Reimbursements	500.00	.00	500.00	.00	.00	.00	500.00	0	900.85
3345.004	State Revenues - Other POST Reimbursements	5,000.00	.00	5,000.00	.00	.00	1,443.79	3,556.21	29	26,766.86
3345.100	State Revenues - Other Refunds & Reimbursements	12,000.00	.00	12,000.00	.00	.00	167.00	11,833.00	1	11,950.91
3380.100	Local Government Revenue Fines and Forfeitures	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	20,368.44
3380.106	Local Government Revenue Administrative Citations	3,200.00	.00	3,200.00	.00	.00	.00	3,200.00	0	3,200.00
Police										
3421.100	Police Vehicle Repossession	200.00	.00	200.00	.00	.00	.00	200.00	0	126.00
3421.103	Police Weapons Storage Fee	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
3421.105	Police Cite Sign Off / VIN Verification	1,800.00	.00	1,800.00	.00	.00	203.50	1,596.50	11	1,159.29
3421.110	Police DUI Accident & Arrest Processing	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
3421.111	Police Vehicle Impound Fee	1,500.00	.00	1,500.00	.00	.00	224.00	1,276.00	15	1,344.00
3421.115	Police Police Report (Copy)	6,000.00	.00	6,000.00	11.26	.00	527.43	5,472.57	9	5,718.40
3421.120	Police Fingerprint Processing	8,000.00	.00	8,000.00	.00	.00	399.00	7,601.00	5	6,713.72
3421.122	Police Visa/Clearance Letter	78.00	.00	78.00	.00	.00	48.21	29.79	62	97.14
3421.128	Police Statutory Registration	500.00	.00	500.00	.00	.00	60.00	440.00	12	330.00
3421.130	Police Reproduce/Sale of Tapes & Photos	150.00	.00	150.00	.00	.00	.00	150.00	0	172.07
3421.140	Police Alarm System Registration	150.00	.00	150.00	.00	.00	.00	150.00	0	552.00
3421.141	Police False Alarm Response	2,200.00	.00	2,200.00	.00	.00	.00	2,200.00	0	2,136.94
3421.180	Police Special Services	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,485.00
3421.187	Police Subpoena Duces Tecum	.00	.00	.00	.00	.00	.00	.00	+++	30.00
3901.100	Refunds & Reimbursements Miscellaneous	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	2,367.64
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	500.00	.00	500.00	.00	.00	.00	500.00	0	185.00
3902.100	Miscellaneous Revenue General	.00	.00	.00	.00	.00	.00	.00	+++	30.00
Program <b>0000 - Non Program Activity Totals</b>		<b>\$84,978.00</b>	<b>\$0.00</b>	<b>\$84,978.00</b>	<b>\$11.26</b>	<b>\$0.00</b>	<b>\$3,072.93</b>	<b>\$81,905.07</b>	<b>4%</b>	<b>\$85,634.26</b>
Department <b>30 - Police Totals</b>		<b>\$84,978.00</b>	<b>\$0.00</b>	<b>\$84,978.00</b>	<b>\$11.26</b>	<b>\$0.00</b>	<b>\$3,072.93</b>	<b>\$81,905.07</b>	<b>4%</b>	<b>\$85,634.26</b>





# Budget Performance Report

Fiscal Year to Date 08/06/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>REVENUE</b>										
Department <b>35 - Fire</b>										
Program <b>0000 - Non Program Activity</b>										
3320.100	Federal Revenue - Other Refunds and Reimbursements	.00	.00	.00	.00	.00	.00	.00	+++	30,975.14
3345.100	State Revenues - Other Refunds & Reimbursements	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	25,320.62
3380.103	Local Government Revenue Fines and Citations Fire	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,786.99
3410.150	Administrative Services Late Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	653.38
3422.303	Fire Out Of Hours Burning Response	500.00	.00	500.00	.00	.00	176.00	324.00	35	55.59
3422.304	Fire Fuel Reduction Burn Permit	500.00	.00	500.00	.00	.00	.00	500.00	0	1,032.00
3422.310	Fire Report Copying	200.00	.00	200.00	.00	.00	.00	200.00	0	204.00
3422.315	Fire Residential Burning Regulation	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	9,790.00
3422.330	Fire Campfire/Special Activity Permit	50.00	.00	50.00	.00	.00	22.00	28.00	44	.00
3422.335	Fire Land Clearing Fire Regulation	75.00	.00	75.00	.00	.00	.00	75.00	0	75.00
3422.344	Fire Negligent/Reckless Cost Recovery	.00	.00	.00	.00	.00	.00	.00	+++	4,993.34
3422.375	Fire Stand By	.00	.00	.00	.00	.00	.00	.00	+++	585.46
3901.100	Refunds & Reimbursements Miscellaneous	100.00	.00	100.00	.00	.00	.00	100.00	0	1,059.49
Program <b>0000 - Non Program Activity Totals</b>		<b>\$34,625.00</b>	<b>\$0.00</b>	<b>\$34,625.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$198.00</b>	<b>\$34,427.00</b>	<b>1%</b>	<b>\$77,531.01</b>
Department <b>35 - Fire Totals</b>		<b>\$34,625.00</b>	<b>\$0.00</b>	<b>\$34,625.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$198.00</b>	<b>\$34,427.00</b>	<b>1%</b>	<b>\$77,531.01</b>
Department <b>40 - Community Development</b>										
Program <b>4720 - CDD Planning</b>										
3380.100	Local Government Revenue Fines and Forfeitures	.00	.00	.00	.00	.00	.00	.00	+++	300.00
3380.101	Local Government Revenue Fines and Citations Comm Develop	28,000.00	.00	28,000.00	.00	.00	.00	28,000.00	0	22,230.03
3400.104	CDD Planning Tentative Parcel Map	1,650.00	.00	1,650.00	.00	.00	.00	1,650.00	0	.00
3400.106	CDD Planning Minor Map Modificaiton Review	.00	.00	.00	.00	.00	.00	.00	+++	305.00
3400.108	CDD Planning Road Name Review	178.00	.00	178.00	.00	.00	.00	178.00	0	178.00
3400.109	CDD Planning Street Address Change Review	.00	.00	.00	.00	.00	.00	.00	+++	76.00
3400.111	CDD Planning Landscape Plan	648.00	.00	648.00	.00	.00	216.00	432.00	33	648.00
3400.123	CDD Planning Tree Pres/Protect Plan Review	.00	.00	.00	.00	.00	80.19	(80.19)	+++	95.00
3400.130	CDD Planning General Plan Amend and Rezoning	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
3400.140	CDD Planning Comm Zoning Interpretation	.00	.00	.00	.00	.00	.00	.00	+++	266.00
3400.147	CDD Planning Remote (Offsite) Parking Review	.00	.00	.00	.00	.00	.00	.00	+++	95.00
3400.149	CDD Planning DIF Adjust/Waiver Application	.00	.00	.00	.00	.00	.00	.00	+++	127.00
3400.171	CDD Planning Use Permit Class B	952.00	.00	952.00	.00	.00	.00	952.00	0	952.00
3400.173	CDD Planning Temporary Use Permit	168.00	.00	168.00	.00	.00	.00	168.00	0	290.00
3400.174	CDD Planning Administrative Permit	2,360.00	.00	2,360.00	.00	.00	454.70	1,905.30	19	2,308.00
3400.176	CDD Planning Home Occupation Permit	215.00	.00	215.00	.00	.00	647.77	(432.77)	301	215.00
3400.178	CDD Planning Site Plan/Use Permit Mod Class B	238.00	.00	238.00	.00	.00	.00	238.00	0	.00
3400.184	CDD Planning Site Plan Review Class A	510.00	.00	510.00	.00	.00	.00	510.00	0	1,020.00
3400.195	CDD Planning Public Convenience/Necessity	.00	.00	.00	.00	.00	.00	.00	+++	88.00



# Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>REVENUE</b>										
Department <b>40 - Community Development</b>										
Program <b>4720 - CDD Planning</b>										
3400.200	CDD Planning Tree Felling Permit	19,000.00	.00	19,000.00	.00	.00	1,758.43	17,241.57	9	19,686.00
3400.307	CDD Planning Design Review Application	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	2,432.00
3901.100	Refunds & Reimbursements Miscellaneous	.00	.00	.00	.00	.00	463.77	(463.77)	+++	.00
3902.100	Miscellaneous Revenue General	.00	.00	.00	.00	.00	.00	.00	+++	108.92
Program <b>4720 - CDD Planning Totals</b>		\$57,419.00	\$0.00	\$57,419.00	\$0.00	\$0.00	\$3,620.86	\$53,798.14	6%	\$51,419.95
Program <b>4780 - CDD - Waste Management</b>										
3182.335	Franchise Taxes Franchise Taxes	35,895.00	.00	35,895.00	.00	.00	.00	35,895.00	0	36,133.82
3340.400	State Funding - Grants Waste Mgmt	.00	.00	.00	.00	.00	.00	.00	+++	7,298.00
3345.200	State Revenues - Other Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	175.00
3380.104	Local Government Revenue Fines and Citations Waste Mgmt	13,000.00	.00	13,000.00	.00	.00	54.00	12,946.00	0	14,618.88
Program <b>4780 - CDD - Waste Management Totals</b>		\$48,895.00	\$0.00	\$48,895.00	\$0.00	\$0.00	\$54.00	\$48,841.00	0%	\$58,225.70
Department <b>40 - Community Development Totals</b>		\$106,314.00	\$0.00	\$106,314.00	\$0.00	\$0.00	\$3,674.86	\$102,639.14	3%	\$109,645.65
Department <b>45 - Public Works</b>										
Program <b>4740 - Public Works - Engineering</b>										
3402.201	PW Engineering Final Parcel Map	1,360.00	.00	1,360.00	.00	.00	.00	1,360.00	0	680.00
3402.220	PW Engineering Land Divisn/Pvt Develop Projects	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	7,035.20
3402.222	PW Engineering Improvement Agreement Review	260.00	.00	260.00	.00	.00	.00	260.00	0	260.00
3402.223	PW Engineering Engineering Site Plan	400.00	.00	400.00	.00	.00	.00	400.00	0	864.00
3402.224	PW Engineering Grading Check/Inspection	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,452.50
3402.225	PW Engineering Cert of Correct w/out Hearing	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
3402.227	PW Engineering Lot Merger Review	400.00	.00	400.00	.00	.00	351.71	48.29	88	684.00
3402.228	PW Engineering Lot Line Adjustment	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,010.00
3402.230	PW Engineering Engineer Drain Plan/Calc Review	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	22,484.06
3402.232	PW Engineering Erosion Control Plan Review	400.00	.00	400.00	.00	.00	.00	400.00	0	721.00
3402.250	PW Engineering Oversized Vehicle Regulation	500.00	.00	500.00	.00	.00	138.50	361.50	28	568.00
3402.270	PW Engineering Encroachment Permit Fees	11,000.00	.00	11,000.00	.00	.00	295.30	10,704.70	3	13,568.16
Program <b>4740 - Public Works - Engineering Totals</b>		\$39,420.00	\$0.00	\$39,420.00	\$0.00	\$0.00	\$785.51	\$38,634.49	2%	\$49,326.92
Program <b>4745 - Paradise Community Park</b>										
3470.251	Parks & Recreation Space Rental	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	4,801.60
3470.259	Parks & Recreation Donations	.00	.00	.00	.00	.00	.00	.00	+++	1,300.00
Program <b>4745 - Paradise Community Park Totals</b>		\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0%	\$6,101.60
Department <b>45 - Public Works Totals</b>		\$42,420.00	\$0.00	\$42,420.00	\$0.00	\$0.00	\$785.51	\$41,634.49	2%	\$55,428.52
<b>REVENUE TOTALS</b>		\$9,770,070.00	\$0.00	\$9,770,070.00	\$11.26	\$0.00	\$19,197.99	\$9,750,872.01	0%	\$9,413,988.53



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>00 - Non Department Activity</b>										
Program <b>0000 - Non Program Activity</b>										
5225	Bank Fees and Charges	12,000.00	.00	12,000.00	.00	.00	1,888.56	10,111.44	16	11,623.18
5280.100	Bad Debt Write Off Expense	200.00	.00	200.00	.00	.00	.00	200.00	0	146.00
5501	Debt Service Payment - Principal	597,612.00	.00	597,612.00	.00	.00	.00	597,612.00	0	609,441.45
5502	Debt Service Payment - Interest	267,389.00	.00	267,389.00	.00	.00	.00	267,389.00	0	225,558.55
5502.150	Debt Service Payment - Interest Interfund Loans	3,152.00	.00	3,152.00	.00	.00	.00	3,152.00	0	5,606.31
5502.201	Debt Service Payment - Interest Tax Anticipation Notes	37,500.00	.00	37,500.00	.00	.00	.00	37,500.00	0	19,743.75
5510.201	Bond Payments - Issuance Costs Tax Anticipation Notes	7,400.00	.00	7,400.00	.00	.00	.00	7,400.00	0	7,400.00
Program <b>0000 - Non Program Activity Totals</b>		<b>\$925,253.00</b>	<b>\$0.00</b>	<b>\$925,253.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,888.56</b>	<b>\$923,364.44</b>	<b>0%</b>	<b>\$879,519.24</b>
Department <b>00 - Non Department Activity Totals</b>		<b>\$925,253.00</b>	<b>\$0.00</b>	<b>\$925,253.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,888.56</b>	<b>\$923,364.44</b>	<b>0%</b>	<b>\$879,519.24</b>
Department <b>10 - Legislative</b>										
Program <b>4000 - Town Council</b>										
5101	Salaries - Permanent	18,000.00	.00	18,000.00	735.00	.00	2,205.00	15,795.00	12	17,340.00
5107	Car Allowance/Mileage	5,400.00	.00	5,400.00	225.00	.00	675.00	4,725.00	12	5,400.00
5111	Medicare	339.00	.00	339.00	14.10	.00	42.40	296.60	13	339.17
5112.102	Retirement Contribution Social Security	1,451.00	.00	1,451.00	60.45	.00	181.35	1,269.65	12	1,450.80
5113	Worker's Compensation	198.00	.00	198.00	.00	.00	49.51	148.49	25	179.00
5202.100	Operating Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	376.29
5220.100	Employee Development General	9,575.00	.00	9,575.00	.00	.00	(475.00)	10,050.00	-5	10,628.50
Program <b>4000 - Town Council Totals</b>		<b>\$34,963.00</b>	<b>\$0.00</b>	<b>\$34,963.00</b>	<b>\$1,034.55</b>	<b>\$0.00</b>	<b>\$2,678.26</b>	<b>\$32,284.74</b>	<b>8%</b>	<b>\$35,713.76</b>
Department <b>10 - Legislative Totals</b>		<b>\$34,963.00</b>	<b>\$0.00</b>	<b>\$34,963.00</b>	<b>\$1,034.55</b>	<b>\$0.00</b>	<b>\$2,678.26</b>	<b>\$32,284.74</b>	<b>8%</b>	<b>\$35,713.76</b>
Department <b>15 - Town Clerk</b>										
Program <b>4100 - Town Clerk</b>										
5101	Salaries - Permanent	160,229.00	.00	160,229.00	6,085.20	.00	12,170.40	148,058.60	8	157,264.33
5103.102	Differential Pay Out of Class	.00	.00	.00	63.12	.00	107.99	(107.99)	+++	283.26
5106.100	Incentives & Admin Leave Administrative Leave	8,257.00	.00	8,257.00	.00	.00	.00	8,257.00	0	8,178.72
5106.200	Incentives & Admin Leave Gym Reimbursement	.00	.00	.00	.00	.00	.00	.00	+++	90.00
5107	Car Allowance/Mileage	2,400.00	.00	2,400.00	100.00	.00	300.00	2,100.00	12	2,400.00
5111	Medicare	2,478.00	.00	2,478.00	85.26	.00	171.70	2,306.30	7	2,319.79
5112.101	Retirement Contribution PERS	18,498.00	.00	18,498.00	709.83	.00	1,417.55	17,080.45	8	19,412.24
5113	Worker's Compensation	1,766.00	.00	1,766.00	.00	.00	441.59	1,324.41	25	1,665.00
5114.101	Health Insurance Medical	18,022.00	.00	18,022.00	650.60	.00	1,951.80	16,070.20	11	15,612.77
5114.102	Health Insurance Dental	.00	.00	.00	78.32	.00	234.96	(234.96)	+++	2,269.24
5114.103	Health Insurance Vision	.00	.00	.00	11.97	.00	35.91	(35.91)	+++	293.18
5115	Unemployment Compensation	.00	.00	.00	37.64	.00	112.87	(112.87)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	1,429.00	.00	1,429.00	23.75	.00	71.25	1,357.75	5	570.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>15 - Town Clerk</b>										
Program <b>4100 - Town Clerk</b>										
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	42.71	.00	128.67	(128.67)	+++	883.62
5119.100	Retiree Costs Medical Insurance	22,066.00	.00	22,066.00	.00	.00	.00	22,066.00	0	22,399.41
5201.100	Office Supplies General	200.00	.00	200.00	.00	.00	.00	200.00	0	176.42
5202.100	Operating Supplies General	150.00	.00	150.00	.00	.00	13.44	136.56	9	141.71
5204	Subscriptions and Code Books	1,705.00	.00	1,705.00	.00	.00	.00	1,705.00	0	2,087.10
5210.100	Postage General	200.00	.00	200.00	.00	.00	.00	200.00	0	175.93
5213.100	Professional/Contract Services General	10,223.00	.00	10,223.00	499.00	.00	898.00	9,325.00	9	7,665.47
5214.100	Repair and Maint Service General	.00	.00	.00	.00	.00	.00	.00	+++	315.15
5218.100	Advertising General	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,760.68
5220.100	Employee Development General	.00	.00	.00	.00	.00	.00	.00	+++	1,310.00
5221	Election-County Services	.00	.00	.00	.00	.00	.00	.00	+++	17,976.72
5501	Debt Service Payment - Principal	194.00	.00	194.00	97.00	.00	97.00	97.00	50	193.95
Program <b>4100 - Town Clerk Totals</b>		<b>\$249,817.00</b>	<b>\$0.00</b>	<b>\$249,817.00</b>	<b>\$8,484.40</b>	<b>\$0.00</b>	<b>\$18,153.13</b>	<b>\$231,663.87</b>	<b>7%</b>	<b>\$265,444.69</b>
Department <b>15 - Town Clerk Totals</b>		<b>\$249,817.00</b>	<b>\$0.00</b>	<b>\$249,817.00</b>	<b>\$8,484.40</b>	<b>\$0.00</b>	<b>\$18,153.13</b>	<b>\$231,663.87</b>	<b>7%</b>	<b>\$265,444.69</b>
Department <b>20 - Administrative Services</b>										
Program <b>4200 - Town Manager</b>										
5101	Salaries - Permanent	88,514.00	.00	88,514.00	2,890.59	.00	5,896.79	82,617.21	7	32,138.63
5102	Salaries - Temporary	.00	.00	.00	16.06	.00	16.06	(16.06)	+++	46,687.20
5106.100	Incentives & Admin Leave Administrative Leave	4,336.00	.00	4,336.00	.00	.00	.00	4,336.00	0	4,447.00
5107	Car Allowance/Mileage	1,560.00	.00	1,560.00	65.00	.00	137.00	1,423.00	9	168.00
5111	Medicare	194.00	.00	194.00	.23	.00	8.13	185.87	4	1,579.93
5112.101	Retirement Contribution PERS	10,219.00	.00	10,219.00	335.58	.00	682.63	9,536.37	7	3,743.75
5113	Worker's Compensation	976.00	.00	976.00	.00	.00	244.05	731.95	25	244.00
5114.101	Health Insurance Medical	5,549.00	.00	5,549.00	140.97	.00	448.91	5,100.09	8	5,311.62
5114.102	Health Insurance Dental	.00	.00	.00	12.42	.00	26.18	(26.18)	+++	561.98
5114.103	Health Insurance Vision	.00	.00	.00	1.53	.00	3.24	(3.24)	+++	47.22
5115	Unemployment Compensation	.00	.00	.00	18.27	.00	29.11	(29.11)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	659.00	.00	659.00	9.26	.00	19.52	639.48	3	126.49
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	20.29	.00	42.73	(42.73)	+++	199.18
5119.100	Retiree Costs Medical Insurance	43,305.00	.00	43,305.00	81.77	.00	163.54	43,141.46	0	35,504.49
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	277.73	(277.73)	+++	34,370.37
5201.100	Office Supplies General	100.00	.00	100.00	.00	.00	.00	100.00	0	39.86
5202.100	Operating Supplies General	100.00	.00	100.00	.00	.00	46.72	53.28	47	.00
5210.100	Postage General	.00	.00	.00	.00	.00	.00	.00	+++	4.68
5213.100	Professional/Contract Services General	.00	.00	.00	.00	.00	.00	.00	+++	18.64
5214.100	Repair and Maint Service General	.00	.00	.00	.00	.00	.00	.00	+++	500.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>20 - Administrative Services</b>										
Program <b>4200 - Town Manager</b>										
5260	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	234.30
5501	Debt Service Payment - Principal	194.00	.00	194.00	97.00	.00	97.00	97.00	50	193.95
Program <b>4200 - Town Manager Totals</b>		\$155,706.00	\$0.00	\$155,706.00	\$3,688.97	\$0.00	\$8,139.34	\$147,566.66	5%	\$166,121.29
Program <b>4201 - Central Services</b>										
5101	Salaries - Permanent	115,371.00	.00	115,371.00	4,536.89	.00	9,073.78	106,297.22	8	121,151.15
5106.100	Incentives & Admin Leave Administrative Leave	3,574.00	.00	3,574.00	.00	.00	.00	3,574.00	0	3,763.76
5111	Medicare	1,782.00	.00	1,782.00	68.54	.00	140.22	1,641.78	8	1,786.16
5112.101	Retirement Contribution PERS	12,575.00	.00	12,575.00	523.79	.00	1,047.57	11,527.43	8	13,361.33
5113	Worker's Compensation	1,272.00	.00	1,272.00	.00	.00	318.05	953.95	25	1,281.00
5114.101	Health Insurance Medical	14,363.00	.00	14,363.00	433.74	.00	1,301.22	13,061.78	9	11,921.57
5114.102	Health Insurance Dental	.00	.00	.00	19.11	.00	57.33	(57.33)	+++	1,339.31
5114.103	Health Insurance Vision	.00	.00	.00	2.36	.00	7.08	(7.08)	+++	102.16
5115	Unemployment Compensation	.00	.00	.00	30.26	.00	92.30	(92.30)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	1,136.00	.00	1,136.00	19.00	.00	57.00	1,079.00	5	455.34
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	31.84	.00	97.20	(97.20)	+++	659.21
5122	Accrual Bank Payoff	3,962.00	.00	3,962.00	.00	.00	.00	3,962.00	0	.00
5199.199	Other Fund Support IT-Serv from Tech Fee	(53,000.00)	.00	(53,000.00)	.00	.00	.00	(53,000.00)	0	(51,000.00)
5201.100	Office Supplies General	1,486.00	.00	1,486.00	.00	.00	.00	1,486.00	0	341.82
5202.100	Operating Supplies General	19,358.00	.00	19,358.00	.00	.00	.00	19,358.00	0	20,946.27
5203.100	Repairs and Maint Supplies General	700.00	.00	700.00	.00	.00	214.16	485.84	31	477.80
5209.101	Auto Fuel Expense Town Vehicles	400.00	.00	400.00	.00	.00	.00	400.00	0	101.88
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	100.00	.00	100.00	.00	.00	.00	100.00	0	200.42
5210.100	Postage General	75.00	.00	75.00	.00	.00	.00	75.00	0	18.27
5211.135	Utilities Water and Sewer	730.00	.00	730.00	.00	.00	.00	730.00	0	716.55
5211.137	Utilities Electric and Gas	22,950.00	.00	22,950.00	.00	.00	.00	22,950.00	0	19,112.20
5212.100	Insurance General	211,455.00	.00	211,455.00	.00	.00	219,867.84	(8,412.84)	104	174,852.88
5213.100	Professional/Contract Services General	40,705.00	.00	40,705.00	.00	.00	.00	40,705.00	0	50,398.25
5214.100	Repair and Maint Service General	70,007.00	.00	70,007.00	.00	(4,000.00)	3,654.64	70,352.36	0	71,604.53
5215.100	Rents and Leases Miscellaneous	1,419.00	.00	1,419.00	.00	.00	118.25	1,300.75	8	1,320.04
5215.106	Rents and Leases Copiers	5,134.00	.00	5,134.00	.00	.00	427.85	4,706.15	8	5,128.26
5216.100	Communications General Services	29,628.00	.00	29,628.00	.00	.00	757.38	28,870.62	3	28,577.30
5219.100	Printing General	500.00	.00	500.00	.00	.00	.00	500.00	0	316.05
5225	Bank Fees and Charges	100.00	.00	100.00	.00	.00	.00	100.00	0	100.00
5260	Miscellaneous	25,331.00	.00	25,331.00	.00	.00	24,925.30	405.70	98	22,978.84
5304	Furniture & Equipment	14,480.00	.00	14,480.00	.00	.00	.00	14,480.00	0	7,698.19
5500	Bond Payments - Fiscal Agent	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	2,500.00



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<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>20 - Administrative Services</b>										
Program <b>4201 - Central Services</b>										
5501	Debt Service Payment - Principal	10,235.00	.00	10,235.00	5,116.36	.00	5,116.36	5,118.64	50	12,424.12
5510	Bond Payments - Issuance Costs	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
Program <b>4201 - Central Services Totals</b>		\$560,328.00	\$0.00	\$560,328.00	\$10,781.89	(\$4,000.00)	\$267,273.53	\$297,054.47	47%	\$524,634.66
Program <b>4203 - HR and Risk Management</b>										
5101	Salaries - Permanent	36,119.00	.00	36,119.00	1,350.01	.00	2,719.27	33,399.73	8	37,326.46
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	.00	.00	+++	44.44
5111	Medicare	524.00	.00	524.00	18.12	.00	36.52	487.48	7	552.64
5112.101	Retirement Contribution PERS	4,170.00	.00	4,170.00	155.86	.00	313.94	3,856.06	8	4,116.14
5113	Worker's Compensation	398.00	.00	398.00	.00	.00	99.52	298.48	25	359.00
5114.101	Health Insurance Medical	15,391.00	.00	15,391.00	563.85	.00	1,691.55	13,699.45	11	9,796.16
5114.102	Health Insurance Dental	.00	.00	.00	68.33	.00	204.99	(204.99)	+++	1,017.27
5114.103	Health Insurance Vision	.00	.00	.00	6.94	.00	20.82	(20.82)	+++	93.68
5115	Unemployment Compensation	.00	.00	.00	8.00	.00	24.58	(24.58)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	458.00	.00	458.00	9.50	.00	28.50	429.50	6	211.85
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	9.47	.00	28.93	(28.93)	+++	235.15
5119.120	Retiree Costs PERS 1959 Survivor Benefits	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	2,256.00
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	924.87
5201.100	Office Supplies General	25.00	.00	25.00	.00	.00	.00	25.00	0	53.74
5202.100	Operating Supplies General	450.00	.00	450.00	.00	.00	.00	450.00	0	463.39
5210.100	Postage General	100.00	.00	100.00	.00	.00	.00	100.00	0	64.60
5213.100	Professional/Contract Services General	1,650.00	.00	1,650.00	.00	.00	484.38	1,165.62	29	1,607.58
5220.100	Employee Development General	800.00	.00	800.00	.00	.00	.00	800.00	0	785.27
5223.105	Meals and Refreshments Emergencies and Meetings	50.00	.00	50.00	.00	.00	.00	50.00	0	48.51
Program <b>4203 - HR and Risk Management Totals</b>		\$62,135.00	\$0.00	\$62,135.00	\$2,190.08	\$0.00	\$5,653.00	\$56,482.00	9%	\$59,956.75
Program <b>4300 - Legal Services</b>										
5210.100	Postage General	10.00	.00	10.00	.00	.00	.00	10.00	0	1.35
5213.100	Professional/Contract Services General	172,320.00	.00	172,320.00	.00	.00	23,947.50	148,372.50	14	174,078.71
Program <b>4300 - Legal Services Totals</b>		\$172,330.00	\$0.00	\$172,330.00	\$0.00	\$0.00	\$23,947.50	\$148,382.50	14%	\$174,080.06
Department <b>20 - Administrative Services Totals</b>		\$950,499.00	\$0.00	\$950,499.00	\$16,660.94	(\$4,000.00)	\$305,013.37	\$649,485.63	32%	\$924,792.76
Department <b>25 - Finance</b>										
Program <b>4400 - Finance</b>										
5101	Salaries - Permanent	141,776.00	.00	141,776.00	5,440.35	.00	10,880.71	130,895.29	8	141,678.53
5106.100	Incentives & Admin Leave Administrative Leave	7,297.00	.00	7,297.00	.00	.00	.00	7,297.00	0	7,328.33
5107	Car Allowance/Mileage	2,160.00	.00	2,160.00	90.00	.00	270.00	1,890.00	12	2,160.00
5111	Medicare	2,193.00	.00	2,193.00	77.03	.00	155.38	2,037.62	7	2,106.49
5112.101	Retirement Contribution PERS	16,368.00	.00	16,368.00	628.06	.00	1,256.12	15,111.88	8	19,030.42



# Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>25 - Finance</b>										
Program <b>4400 - Finance</b>										
5113	Worker's Compensation	1,563.00	.00	1,563.00	.00	.00	390.83	1,172.17	25	1,543.00
5114.101	Health Insurance Medical	18,546.00	.00	18,546.00	687.45	.00	2,062.37	16,483.63	11	16,374.50
5114.102	Health Insurance Dental	.00	.00	.00	74.66	.00	223.98	(223.98)	+++	2,059.00
5114.103	Health Insurance Vision	.00	.00	.00	8.21	.00	24.63	(24.63)	+++	191.71
5115	Unemployment Compensation	.00	.00	.00	34.00	.00	102.47	(102.47)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	1,261.00	.00	1,261.00	20.71	.00	62.14	1,198.86	5	497.20
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	38.19	.00	115.08	(115.08)	+++	771.60
5119.100	Retiree Costs Medical Insurance	11,814.00	.00	11,814.00	.00	.00	.00	11,814.00	0	9,322.57
5201.100	Office Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	37.09
5202.100	Operating Supplies General	200.00	.00	200.00	.00	.00	.00	200.00	0	449.09
5210.100	Postage General	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,531.15
5213.100	Professional/Contract Services General	1,220.00	.00	1,220.00	.00	.00	.00	1,220.00	0	555.63
5218.100	Advertising General	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
5219.100	Printing General	600.00	.00	600.00	.00	.00	.00	600.00	0	859.91
5220.100	Employee Development General	364.00	.00	364.00	.00	.00	.00	364.00	0	124.00
5260	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	60.00
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	1,451.45
Program <b>4400 - Finance Totals</b>		\$207,062.00	\$0.00	\$207,062.00	\$7,098.66	\$0.00	\$15,543.71	\$191,518.29	8%	\$208,131.67
Program <b>5005 - Rental Properties</b>										
5211.175	Utilities Rental Properties	2,100.00	.00	2,100.00	.00	.00	.00	2,100.00	0	1,905.54
Program <b>5005 - Rental Properties Totals</b>		\$2,100.00	\$0.00	\$2,100.00	\$0.00	\$0.00	\$0.00	\$2,100.00	0%	\$1,905.54
Department <b>25 - Finance Totals</b>		\$209,162.00	\$0.00	\$209,162.00	\$7,098.66	\$0.00	\$15,543.71	\$193,618.29	7%	\$210,037.21
Department <b>30 - Police</b>										
Program <b>4510 - Police Administration</b>										
5101	Salaries - Permanent	319,715.00	.00	319,715.00	11,928.28	.00	23,856.58	295,858.42	7	307,907.60
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	.00	.00	+++	184.33
5104	Wages - PS Holiday Pay	14,513.00	.00	14,513.00	532.48	.00	1,064.96	13,448.04	7	13,817.40
5106.100	Incentives & Admin Leave Administrative Leave	13,015.00	.00	13,015.00	.00	.00	.00	13,015.00	0	1,899.20
5106.101	Incentives & Admin Leave School Incentive	8,400.00	.00	8,400.00	337.50	.00	1,012.50	7,387.50	12	8,100.00
5109.100	Allowances Uniform Allowance	2,360.00	.00	2,360.00	98.33	.00	294.99	2,065.01	12	2,359.92
5111	Medicare	5,191.00	.00	5,191.00	186.17	.00	381.81	4,809.19	7	4,832.68
5112.101	Retirement Contribution PERS	89,112.00	.00	89,112.00	3,327.04	.00	6,826.78	82,285.22	8	88,337.04
5113	Worker's Compensation	49,876.00	.00	49,876.00	.00	.00	12,471.48	37,404.52	25	41,688.00
5114.101	Health Insurance Medical	38,545.00	.00	38,545.00	1,431.32	.00	4,293.96	34,251.04	11	33,915.61
5114.102	Health Insurance Dental	.00	.00	.00	117.48	.00	352.44	(352.44)	+++	3,374.16
5114.103	Health Insurance Vision	.00	.00	.00	17.00	.00	51.00	(51.00)	+++	402.66





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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>30 - Police</b>										
Program <b>4510 - Police Administration</b>										
5115	Unemployment Compensation	.00	.00	.00	82.17	.00	248.41	(248.41)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	2,588.00	.00	2,588.00	39.43	.00	118.29	2,469.71	5	946.32
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	83.71	.00	253.14	(253.14)	+++	1,639.33
5119.100	Retiree Costs Medical Insurance	61,206.00	.00	61,206.00	687.61	.00	1,375.22	59,830.78	2	57,829.94
5119.120	Retiree Costs PERS 1959 Survivor Benefits	1,249.00	.00	1,249.00	.00	.00	.00	1,249.00	0	1,248.00
5201.100	Office Supplies General	2,862.00	.00	2,862.00	.00	.00	.00	2,862.00	0	1,682.86
5202.100	Operating Supplies General	6,676.00	.00	6,676.00	.00	.00	.00	6,676.00	0	7,638.18
5203.100	Repairs and Maint Supplies General	2,070.00	.00	2,070.00	.00	.00	.00	2,070.00	0	2,097.80
5204	Subscriptions and Code Books	75.00	.00	75.00	.00	.00	.00	75.00	0	62.14
5210.100	Postage General	2,200.00	.00	2,200.00	.00	.00	.00	2,200.00	0	1,841.52
5211.135	Utilities Water and Sewer	875.00	.00	875.00	.00	.00	.00	875.00	0	743.17
5211.137	Utilities Electric and Gas	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	24,146.82
5211.139	Utilities Propane	1,700.00	.00	1,700.00	.00	.00	194.96	1,505.04	11	1,508.95
5213.100	Professional/Contract Services General	43,208.00	.00	43,208.00	.00	.00	5,072.00	38,136.00	12	42,762.29
5214.100	Repair and Maint Service General	37,804.00	.00	37,804.00	.00	.00	225.04	37,578.96	1	33,039.85
5215.100	Rents and Leases Miscellaneous	614.00	.00	614.00	.00	.00	.00	614.00	0	611.71
5215.106	Rents and Leases Copiers	1,010.00	.00	1,010.00	.00	.00	361.75	648.25	36	4,335.96
5216.100	Communications General Services	7,205.00	.00	7,205.00	.00	.00	.00	7,205.00	0	5,677.55
5218.100	Advertising General	.00	.00	.00	.00	.00	.00	.00	+++	56.11
5219.100	Printing General	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,846.41
5220.100	Employee Development General	650.00	.00	650.00	.00	.00	630.00	20.00	97	8,340.51
5223.105	Meals and Refreshments Emergencies and Meetings	100.00	.00	100.00	.00	.00	.00	100.00	0	248.06
5225	Bank Fees and Charges	1,733.00	.00	1,733.00	.00	.00	.00	1,733.00	0	1,761.54
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	855.43
5501	Debt Service Payment - Principal	4,791.00	.00	4,791.00	882.56	.00	1,185.12	3,605.88	25	4,790.62
Program <b>4510 - Police Administration Totals</b>		\$750,843.00	\$0.00	\$750,843.00	\$19,751.08	\$0.00	\$60,270.43	\$690,572.57	8%	\$712,529.67
Program <b>4520 - Police Operations</b>										
5101	Salaries - Permanent	1,072,617.00	.00	1,072,617.00	36,137.27	.00	73,413.65	999,203.35	7	1,012,415.62
5102	Salaries - Temporary	.00	.00	.00	.00	.00	.00	.00	+++	817.76
5103.102	Differential Pay Out of Class	.00	.00	.00	48.62	.00	105.77	(105.77)	+++	3,459.23
5103.105	Differential Pay Swing/Graveyard Shift	.00	.00	.00	1,166.45	.00	2,341.18	(2,341.18)	+++	32,716.84
5103.108	Differential Pay Canine Maintenance	.00	.00	.00	111.96	.00	223.92	(223.92)	+++	3,654.60
5104	Wages - PS Holiday Pay	.00	.00	.00	.00	.00	.00	.00	+++	20,062.20
5105	Salaries - Overtime/FLSA	200,000.00	.00	200,000.00	7,994.98	.00	15,564.37	184,435.63	8	197,453.25
5106.101	Incentives & Admin Leave School Incentive	40,345.00	.00	40,345.00	1,526.68	.00	4,839.54	35,505.46	12	40,800.11
5106.103	Incentives & Admin Leave Team Pay	.00	.00	.00	209.60	.00	419.20	(419.20)	+++	5,300.54





# Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>30 - Police</b>										
Program <b>4520 - Police Operations</b>										
5106.200	Incentives & Admin Leave Gym Reimbursement	840.00	.00	840.00	90.00	.00	90.00	750.00	11	540.00
5109.100	Allowances Uniform Allowance	682.00	.00	682.00	28.42	.00	85.26	596.74	13	7,615.75
5111	Medicare	19,060.00	.00	19,060.00	673.50	.00	1,370.34	17,689.66	7	18,213.45
5112.101	Retirement Contribution PERS	283,356.00	.00	283,356.00	9,935.76	.00	20,674.58	262,681.42	7	273,972.72
5113	Worker's Compensation	127,871.00	.00	127,871.00	.00	.00	31,974.09	95,896.91	25	100,517.00
5114.101	Health Insurance Medical	261,652.00	.00	261,652.00	9,745.56	.00	29,236.68	232,415.32	11	228,373.79
5114.102	Health Insurance Dental	.00	.00	.00	964.77	.00	2,894.31	(2,894.31)	+++	24,849.82
5114.103	Health Insurance Vision	.00	.00	.00	96.15	.00	288.45	(288.45)	+++	2,350.88
5115	Unemployment Compensation	6,529.00	.00	6,529.00	297.24	.00	914.39	5,614.61	14	11,700.00
5116.101	Life and Disability Insurance Life & Disab.	10,580.00	.00	10,580.00	171.00	.00	513.00	10,067.00	5	4,237.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	255.12	.00	789.34	(789.34)	+++	6,583.19
5119.100	Retiree Costs Medical Insurance	99,379.00	.00	99,379.00	.00	.00	.00	99,379.00	0	95,003.34
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	3,139.78
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(144,800.00)	.00	(144,800.00)	.00	.00	.00	(144,800.00)	0	(151,873.79)
5202.100	Operating Supplies General	11,100.00	.00	11,100.00	.00	.00	.00	11,100.00	0	17,851.49
5209.101	Auto Fuel Expense Town Vehicles	68,000.00	.00	68,000.00	.00	.00	.00	68,000.00	0	66,582.51
5213.100	Professional/Contract Services General	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	5,962.73
5214.100	Repair and Maint Service General	.00	.00	.00	.00	.00	.00	.00	+++	1,042.56
5216.100	Communications General Services	6,600.00	.00	6,600.00	.00	.00	.00	6,600.00	0	6,626.01
5217	Extradition/Transportation Expen	500.00	.00	500.00	.00	.00	.00	500.00	0	54.43
5218.100	Advertising General	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
5220.100	Employee Development General	13,750.00	.00	13,750.00	.00	.00	253.00	13,497.00	2	31,164.26
5220.110	Employee Development Education Reimb MOU Program	2,200.00	.00	2,200.00	.00	.00	.00	2,200.00	0	1,100.00
5223.105	Meals and Refreshments Emergencies and Meetings	200.00	.00	200.00	.00	.00	.00	200.00	0	65.76
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	855.43
5501	Debt Service Payment - Principal	193.00	.00	193.00	.00	.00	.00	193.00	0	96.65
Program <b>4520 - Police Operations Totals</b>		\$2,089,254.00	\$0.00	\$2,089,254.00	\$69,453.08	\$0.00	\$185,991.07	\$1,903,262.93	9%	\$2,073,304.91
Program <b>4530 - Public Safety Communications</b>										
5101	Salaries - Permanent	315,168.00	.00	315,168.00	8,163.33	.00	16,287.57	298,880.43	5	329,180.97
5102	Salaries - Temporary	93,620.00	.00	93,620.00	3,514.97	.00	7,423.15	86,196.85	8	75,613.34
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	.00	.00	+++	1,344.89
5103.105	Differential Pay Swing/Graveyard Shift	.00	.00	.00	431.43	.00	895.14	(895.14)	+++	10,966.64
5104	Wages - PS Holiday Pay	.00	.00	.00	.00	.00	.00	.00	+++	6,499.96
5105	Salaries - Overtime/FLSA	32,200.00	.00	32,200.00	2,624.66	.00	5,764.56	26,435.44	18	42,694.29
5106.101	Incentives & Admin Leave School Incentive	7,114.00	.00	7,114.00	190.15	.00	582.29	6,531.71	8	7,986.50
5109.100	Allowances Uniform Allowance	682.00	.00	682.00	28.42	.00	85.26	596.74	13	3,367.92



# Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>30 - Police</b>										
Program <b>4530 - Public Safety Communications</b>										
5111	Medicare	6,507.00	.00	6,507.00	214.45	.00	478.75	6,028.25	7	6,727.71
5112.101	Retirement Contribution PERS	32,181.00	.00	32,181.00	1,003.92	.00	2,029.76	30,151.24	6	37,832.81
5112.102	Retirement Contribution Social Security	.00	.00	.00	.00	.00	.00	.00	+++	227.30
5113	Worker's Compensation	22,570.00	.00	22,570.00	.00	.00	5,643.62	16,926.38	25	16,100.00
5114.101	Health Insurance Medical	102,887.00	.00	102,887.00	2,652.01	.00	7,956.03	94,930.97	8	86,140.81
5114.102	Health Insurance Dental	.00	.00	.00	274.31	.00	784.71	(784.71)	+++	9,445.85
5114.103	Health Insurance Vision	.00	.00	.00	26.30	.00	74.18	(74.18)	+++	887.66
5115	Unemployment Compensation	5,300.00	.00	5,300.00	94.65	.00	309.22	4,990.78	6	6,025.00
5116.101	Life and Disability Insurance Life & Disab.	3,651.00	.00	3,651.00	42.28	.00	107.84	3,543.16	3	1,660.72
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	57.08	.00	150.93	(150.93)	+++	2,125.70
5119.100	Retiree Costs Medical Insurance	59,179.00	.00	59,179.00	76.85	.00	153.70	59,025.30	0	47,026.55
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	1,997.96	(1,997.96)	+++	14,333.88
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(50,000.00)	.00	(50,000.00)	.00	.00	.00	(50,000.00)	0	.00
5202.100	Operating Supplies General	2,150.00	.00	2,150.00	.00	.00	.00	2,150.00	0	3,193.60
5204	Subscriptions and Code Books	152.00	.00	152.00	.00	.00	144.00	8.00	95	144.00
5213.100	Professional/Contract Services General	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	3,518.90
5214.100	Repair and Maint Service General	33,564.00	.00	33,564.00	.00	.00	.00	33,564.00	0	31,065.00
5216.100	Communications General Services	28,450.00	.00	28,450.00	.00	.00	128.78	28,321.22	0	24,861.97
5220.100	Employee Development General	1,340.00	.00	1,340.00	.00	.00	.00	1,340.00	0	3,240.40
5223.105	Meals and Refreshments Emergencies and Meetings	.00	.00	.00	.00	.00	.00	.00	+++	62.66
5501	Debt Service Payment - Principal	64,785.00	.00	64,785.00	30,051.44	.00	30,519.58	34,265.42	47	68,071.68
Program <b>4530 - Public Safety Communications Totals</b>		\$767,500.00	\$0.00	\$767,500.00	\$49,446.25	\$0.00	\$81,517.03	\$685,982.97	11%	\$840,346.71
Program <b>4550 - Fleet Management</b>										
5101	Salaries - Permanent	64,168.00	.00	64,168.00	2,468.00	.00	4,936.00	59,232.00	8	62,712.00
5106.100	Incentives & Admin Leave Administrative Leave	2,715.00	.00	2,715.00	.00	.00	.00	2,715.00	0	2,720.96
5109.100	Allowances Uniform Allowance	500.00	.00	500.00	20.83	.00	62.49	437.51	12	499.92
5109.102	Allowances Tool Allowance	1,000.00	.00	1,000.00	.00	.00	1,000.00	.00	100	1,000.00
5111	Medicare	992.00	.00	992.00	29.29	.00	73.39	918.61	7	821.56
5112.101	Retirement Contribution PERS	7,408.00	.00	7,408.00	287.34	.00	577.08	6,830.92	8	6,971.01
5113	Worker's Compensation	2,814.00	.00	2,814.00	.00	.00	703.64	2,110.36	25	2,640.00
5114.101	Health Insurance Medical	15,391.00	.00	15,391.00	563.85	.00	1,691.55	13,699.45	11	13,530.26
5114.102	Health Insurance Dental	.00	.00	.00	68.33	.00	204.99	(204.99)	+++	1,552.93
5114.103	Health Insurance Vision	.00	.00	.00	6.94	.00	20.82	(20.82)	+++	166.56
5115	Unemployment Compensation	.00	.00	.00	12.93	.00	45.23	(45.23)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	648.00	.00	648.00	9.50	.00	28.50	619.50	4	228.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	17.32	.00	52.00	(52.00)	+++	405.77



# Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>30 - Police</b>										
Program <b>4550 - Fleet Management</b>										
5119.100	Retiree Costs Medical Insurance	10,441.00	.00	10,441.00	.00	.00	.00	10,441.00	0	10,562.15
5201.100	Office Supplies General	25.00	.00	25.00	.00	.00	.00	25.00	0	.00
5202.100	Operating Supplies General	100.00	.00	100.00	.00	.00	.00	100.00	0	729.18
5203.100	Repairs and Maint Supplies General	31,050.00	.00	31,050.00	.00	.00	5,495.90	25,554.10	18	32,983.12
5209.101	Auto Fuel Expense Town Vehicles	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,681.44
5210.100	Postage General	50.00	.00	50.00	.00	.00	.00	50.00	0	50.42
5213.100	Professional/Contract Services General	2,800.00	.00	2,800.00	.00	.00	215.00	2,585.00	8	2,804.75
5214.100	Repair and Maint Service General	24,600.00	.00	24,600.00	.00	.00	238.00	24,362.00	1	26,781.74
5216.100	Communications General Services	900.00	.00	900.00	.00	.00	.00	900.00	0	961.65
5220.100	Employee Development General	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	.00
5303	Improvements	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
5501	Debt Service Payment - Principal	4,365.00	.00	4,365.00	2,183.01	.00	2,183.01	2,181.99	50	4,365.67
Program <b>4550 - Fleet Management Totals</b>		<b>\$173,967.00</b>	<b>\$0.00</b>	<b>\$173,967.00</b>	<b>\$5,667.34</b>	<b>\$0.00</b>	<b>\$17,527.60</b>	<b>\$156,439.40</b>	<b>10%</b>	<b>\$174,169.09</b>
Department <b>30 - Police Totals</b>		<b>\$3,781,564.00</b>	<b>\$0.00</b>	<b>\$3,781,564.00</b>	<b>\$144,317.75</b>	<b>\$0.00</b>	<b>\$345,306.13</b>	<b>\$3,436,257.87</b>	<b>9%</b>	<b>\$3,800,350.38</b>
Department <b>35 - Fire</b>										
Program <b>0000 - Non Program Activity</b>										
5280.100	Bad Debt Write Off Expense	.00	.00	.00	.00	.00	.00	.00	+++	2,662.28
Program <b>0000 - Non Program Activity Totals</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>\$2,662.28</b>
Program <b>4610 - Fire - Administrative</b>										
5101	Salaries - Permanent	34,017.00	.00	34,017.00	864.48	.00	1,728.96	32,288.04	5	22,732.80
5102	Salaries - Temporary	.00	.00	.00	443.88	.00	887.76	(887.76)	+++	11,540.88
5106.200	Incentives & Admin Leave Gym Reimbursement	.00	.00	.00	.00	.00	90.00	(90.00)	+++	.00
5111	Medicare	493.00	.00	493.00	20.86	.00	44.91	448.09	9	542.24
5112.101	Retirement Contribution PERS	3,310.00	.00	3,310.00	99.80	.00	199.60	3,110.40	6	2,507.08
5112.102	Retirement Contribution Social Security	.00	.00	.00	27.52	.00	55.04	(55.04)	+++	715.53
5113	Worker's Compensation	754.00	.00	754.00	.00	.00	188.54	565.46	25	727.00
5114.101	Health Insurance Medical	3,123.00	.00	3,123.00	130.12	.00	390.36	2,732.64	12	3,122.88
5115	Unemployment Compensation	.00	.00	.00	9.20	.00	28.48	(28.48)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	284.00	.00	284.00	5.70	.00	17.10	266.90	6	136.80
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	6.07	.00	18.53	(18.53)	+++	146.65
5119.100	Retiree Costs Medical Insurance	58,649.00	.00	58,649.00	220.55	.00	441.10	58,207.90	1	57,157.10
5201.100	Office Supplies General	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	814.19
5202.100	Operating Supplies General	1,510.00	.00	1,510.00	.00	.00	5.15	1,504.85	0	2,926.71
5203.100	Repairs and Maint Supplies General	5,000.00	.00	5,000.00	.00	.00	317.01	4,682.99	6	5,143.33
5204	Subscriptions and Code Books	960.00	.00	960.00	.00	.00	.00	960.00	0	945.99
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	.00	.00	.00	.00	.00	.00	.00	+++	15.54



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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>35 - Fire</b>										
Program <b>4610 - Fire - Administrative</b>										
5210.100	Postage General	330.00	.00	330.00	.00	.00	.00	330.00	0	361.56
5211.135	Utilities Water and Sewer	2,340.00	.00	2,340.00	.00	.00	.00	2,340.00	0	2,154.60
5211.137	Utilities Electric and Gas	19,000.00	.00	19,000.00	.00	.00	.00	19,000.00	0	16,233.87
5211.139	Utilities Propane	550.00	.00	550.00	.00	.00	17.75	532.25	3	310.44
5213.100	Professional/Contract Services General	5,130.00	.00	5,130.00	.00	.00	.00	5,130.00	0	4,619.37
5214.100	Repair and Maint Service General	15,004.00	.00	15,004.00	.00	.00	126.00	14,878.00	1	10,520.15
5215.106	Rents and Leases Copiers	6,600.00	.00	6,600.00	547.84	.00	1,095.68	5,504.32	17	6,630.25
5216.100	Communications General Services	12,060.00	.00	12,060.00	.00	.00	520.41	11,539.59	4	13,979.22
5219.100	Printing General	500.00	.00	500.00	.00	.00	.00	500.00	0	53.54
5220.100	Employee Development General	.00	.00	.00	.00	.00	.00	.00	+++	459.00
5303	Improvements	4,000.00	.00	4,000.00	.00	.00	232.28	3,767.72	6	7,281.30
5304	Furniture & Equipment	901.00	.00	901.00	.00	.00	.00	901.00	0	855.42
5501	Debt Service Payment - Principal	387.00	.00	387.00	193.00	.00	193.00	194.00	50	10,830.14
Program <b>4610 - Fire - Administrative Totals</b>		\$175,902.00	\$0.00	\$175,902.00	\$2,569.02	\$0.00	\$6,597.66	\$169,304.34	4%	\$183,463.58
Program <b>4615 - Fire - EOC</b>										
5202.100	Operating Supplies General	50.00	.00	50.00	.00	.00	.00	50.00	0	71.26
5203.100	Repairs and Maint Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	52.64
5213.100	Professional/Contract Services General	120.00	.00	120.00	.00	.00	.00	120.00	0	152.00
5214.100	Repair and Maint Service General	5,910.00	.00	5,910.00	.00	.00	.00	5,910.00	0	12,000.00
5216.100	Communications General Services	4,001.00	.00	4,001.00	112.49	.00	224.98	3,776.02	6	4,000.71
Program <b>4615 - Fire - EOC Totals</b>		\$10,081.00	\$0.00	\$10,081.00	\$112.49	\$0.00	\$224.98	\$9,856.02	2%	\$16,276.61
Program <b>4630 - Fire - Suppression</b>										
5101	Salaries - Permanent	.00	.00	.00	28.73	.00	86.39	(86.39)	+++	693,301.79
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	.00	.00	+++	1,710.68
5104	Wages - PS Holiday Pay	.00	.00	.00	145.39	.00	290.78	(290.78)	+++	33,021.49
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	.00	.00	+++	212,301.24
5105.200	Salaries - Overtime/FLSA State Assistance Overtime	.00	.00	.00	.00	.00	.00	.00	+++	46,794.00
5106.102	Incentives & Admin Leave Emergency Medical Tech	.00	.00	.00	15.00	.00	45.00	(45.00)	+++	4,118.55
5106.103	Incentives & Admin Leave Team Pay	.00	.00	.00	8.49	.00	18.40	(18.40)	+++	28,271.10
5106.200	Incentives & Admin Leave Gym Reimbursement	.00	.00	.00	.00	.00	.00	.00	+++	2,298.47
5109.100	Allowances Uniform Allowance	.00	.00	.00	41.46	.00	124.38	(124.38)	+++	11,377.75
5111	Medicare	.00	.00	.00	2.71	.00	6.67	(6.67)	+++	15,152.91
5112.101	Retirement Contribution PERS	.00	.00	.00	66.47	.00	157.07	(157.07)	+++	195,175.94
5113	Worker's Compensation	.00	.00	.00	.00	.00	.00	.00	+++	120,898.00
5114.101	Health Insurance Medical	.00	.00	.00	504.15	.00	1,512.45	(1,512.45)	+++	142,194.76
5114.102	Health Insurance Dental	.00	.00	.00	43.72	.00	131.16	(131.16)	+++	12,846.20
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	.00	.00	+++	1,176.96



# Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>35 - Fire</b>										
Program <b>4630 - Fire - Suppression</b>										
5115	Unemployment Compensation	.00	.00	.00	1.19	.00	5.55	(5.55)	+++	5,850.00
5116.101	Life and Disability Insurance Life & Disab.	.00	.00	.00	9.50	.00	28.50	(28.50)	+++	2,204.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	6.00	.00	18.00	(18.00)	+++	1,415.00
5119.100	Retiree Costs Medical Insurance	209,182.00	.00	209,182.00	.00	.00	.00	209,182.00	0	217,605.70
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	94,954.79
5202.100	Operating Supplies General	19,404.00	.00	19,404.00	.00	.00	586.55	18,817.45	3	21,399.90
5203.100	Repairs and Maint Supplies General	9,000.00	.00	9,000.00	.00	.00	8.60	8,991.40	0	2,430.00
5209.101	Auto Fuel Expense Town Vehicles	32,000.00	.00	32,000.00	.00	.00	.00	32,000.00	0	31,191.70
5213.100	Professional/Contract Services General	2,667,690.00	.00	2,667,690.00	.00	.00	34.00	2,667,656.00	0	740,122.75
5214.100	Repair and Maint Service General	17,000.00	.00	17,000.00	.00	.00	.00	17,000.00	0	12,223.75
5216.100	Communications General Services	.00	.00	.00	.00	.00	.00	.00	+++	1,213.74
5220.100	Employee Development General	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	2,137.86
5223.105	Meals and Refreshments Emergencies and Meetings	.00	.00	.00	.00	.00	.00	.00	+++	16.95
5269.135	Emergency Incident Costs Fire Related	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,914.01
5304	Furniture & Equipment	29,000.00	.00	29,000.00	.00	.00	.00	29,000.00	0	10,942.63
5501	Debt Service Payment - Principal	141,405.00	.00	141,405.00	.00	.00	4,887.66	136,517.34	3	73,107.22
Program <b>4630 - Fire - Suppression Totals</b>		\$3,129,181.00	\$0.00	\$3,129,181.00	\$872.81	\$0.00	\$7,941.16	\$3,121,239.84	0%	\$2,739,369.84
Program <b>4640 - Fire - Volunteer Program</b>										
5118	Volunteer Benefits	18,601.00	.00	18,601.00	.00	.00	2,429.87	16,171.13	13	13,216.40
5202.100	Operating Supplies General	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	800.35
5213.100	Professional/Contract Services General	16,970.00	.00	16,970.00	.00	.00	.00	16,970.00	0	3,673.25
5220.100	Employee Development General	1,010.00	.00	1,010.00	.00	.00	.00	1,010.00	0	368.00
Program <b>4640 - Fire - Volunteer Program Totals</b>		\$38,581.00	\$0.00	\$38,581.00	\$0.00	\$0.00	\$2,429.87	\$36,151.13	6%	\$18,058.00
Department <b>35 - Fire Totals</b>		\$3,353,745.00	\$0.00	\$3,353,745.00	\$3,554.32	\$0.00	\$17,193.67	\$3,336,551.33	1%	\$2,959,830.31
Department <b>40 - Community Development</b>										
Program <b>4720 - CDD Planning</b>										
5101	Salaries - Permanent	93,813.00	.00	93,813.00	3,592.59	.00	7,185.19	86,627.81	8	92,837.57
5106.100	Incentives & Admin Leave Administrative Leave	2,510.00	.00	2,510.00	.00	.00	.00	2,510.00	0	3,753.00
5106.200	Incentives & Admin Leave Gym Reimbursement	468.00	.00	468.00	27.00	.00	27.00	441.00	6	81.00
5107	Car Allowance/Mileage	1,128.00	.00	1,128.00	47.00	.00	141.00	987.00	12	1,128.00
5111	Medicare	1,413.00	.00	1,413.00	48.16	.00	96.61	1,316.39	7	1,481.66
5112.101	Retirement Contribution PERS	6,679.00	.00	6,679.00	256.86	.00	513.77	6,165.23	8	7,935.60
5113	Worker's Compensation	2,215.00	.00	2,215.00	.00	.00	553.86	1,661.14	25	2,547.00
5114.101	Health Insurance Medical	22,996.00	.00	22,996.00	742.11	.00	2,226.33	20,769.67	10	14,241.43
5114.102	Health Insurance Dental	.00	.00	.00	73.79	.00	221.37	(221.37)	+++	1,262.10
5114.103	Health Insurance Vision	.00	.00	.00	8.80	.00	26.40	(26.40)	+++	199.19



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>40 - Community Development</b>										
Program <b>4720 - CDD Planning</b>										
5115	Unemployment Compensation	.00	.00	.00	21.25	.00	63.40	(63.40)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	935.00	.00	935.00	17.15	.00	51.45	883.55	6	338.53
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	25.23	.00	75.65	(75.65)	+++	500.03
5119.100	Retiree Costs Medical Insurance	16,089.00	.00	16,089.00	40.88	.00	81.76	16,007.24	1	16,094.75
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	9,690.78
5201.100	Office Supplies General	50.00	.00	50.00	.00	.00	.00	50.00	0	104.22
5202.100	Operating Supplies General	400.00	.00	400.00	.00	.00	.00	400.00	0	452.19
5209.101	Auto Fuel Expense Town Vehicles	1,900.00	.00	1,900.00	.00	.00	.00	1,900.00	0	1,427.64
5210.100	Postage General	400.00	.00	400.00	.00	.00	.00	400.00	0	367.62
5213.100	Professional/Contract Services General	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	32.00
5214.100	Repair and Maint Service General	8,276.00	.00	8,276.00	.00	.00	8,027.59	248.41	97	7,147.34
5218.100	Advertising General	500.00	.00	500.00	.00	.00	.00	500.00	0	378.76
5219.100	Printing General	.00	.00	.00	.00	.00	.00	.00	+++	50.31
5220.100	Employee Development General	500.00	.00	500.00	.00	.00	.00	500.00	0	300.00
5223.105	Meals and Refreshments Emergencies and Meetings	.00	.00	.00	.00	.00	.00	.00	+++	28.85
5501	Debt Service Payment - Principal	580.00	.00	580.00	290.00	.00	290.00	290.00	50	2,662.81
Program <b>4720 - CDD Planning Totals</b>		\$190,852.00	\$0.00	\$190,852.00	\$5,190.82	\$0.00	\$19,581.38	\$171,270.62	10%	\$165,042.38
Program <b>4780 - CDD - Waste Management</b>										
5101	Salaries - Permanent	21,624.00	.00	21,624.00	831.70	.00	1,663.39	19,960.61	8	21,205.23
5106.100	Incentives & Admin Leave Administrative Leave	641.00	.00	641.00	.00	.00	.00	641.00	0	600.48
5106.200	Incentives & Admin Leave Gym Reimbursement	79.00	.00	79.00	19.80	.00	19.80	59.20	25	59.40
5107	Car Allowance/Mileage	288.00	.00	288.00	12.00	.00	36.00	252.00	12	288.00
5111	Medicare	327.00	.00	327.00	11.53	.00	22.95	304.05	7	299.34
5112.101	Retirement Contribution PERS	2,497.00	.00	2,497.00	96.02	.00	192.02	2,304.98	8	2,775.64
5113	Worker's Compensation	238.00	.00	238.00	.00	.00	59.51	178.49	25	224.00
5114.101	Health Insurance Medical	4,393.00	.00	4,393.00	163.08	.00	489.15	3,903.85	11	3,626.43
5114.102	Health Insurance Dental	.00	.00	.00	16.46	.00	49.38	(49.38)	+++	430.71
5114.103	Health Insurance Vision	.00	.00	.00	1.94	.00	5.82	(5.82)	+++	46.56
5115	Unemployment Compensation	.00	.00	.00	5.09	.00	14.97	(14.97)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	210.00	.00	210.00	3.80	.00	11.40	198.60	5	91.20
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	5.84	.00	17.48	(17.48)	+++	136.59
5211.135	Utilities Water and Sewer	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	2,449.50
Program <b>4780 - CDD - Waste Management Totals</b>		\$32,797.00	\$0.00	\$32,797.00	\$1,167.26	\$0.00	\$2,581.87	\$30,215.13	8%	\$32,233.08
Department <b>40 - Community Development Totals</b>		\$223,649.00	\$0.00	\$223,649.00	\$6,358.08	\$0.00	\$22,163.25	\$201,485.75	10%	\$197,275.46



# Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>45 - Public Works</b>										
Program <b>4740 - Public Works - Engineering</b>										
5101	Salaries - Permanent	.00	.00	.00	.00	.00	.00	.00	+++	11,412.07
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	.00	.00	+++	38.27
5106.100	Incentives & Admin Leave Administrative Leave	.00	.00	.00	.00	.00	.00	.00	+++	103.65
5106.200	Incentives & Admin Leave Gym Reimbursement	.00	.00	.00	.00	.00	.00	.00	+++	2.70
5109.101	Allowances Boot Allowance	.00	.00	.00	.00	.00	.00	.00	+++	45.00
5111	Medicare	.00	.00	.00	.00	.00	.00	.00	+++	178.01
5112.101	Retirement Contribution PERS	.00	.00	.00	.00	.00	.00	.00	+++	1,105.22
5113	Worker's Compensation	.00	.00	.00	.00	.00	.00	.00	+++	967.00
5114.101	Health Insurance Medical	.00	.00	.00	.00	.00	.00	.00	+++	1,723.71
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	.00	.00	+++	311.54
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	.00	.00	+++	24.07
5116.101	Life and Disability Insurance Life & Disab.	.00	.00	.00	.00	.00	.00	.00	+++	51.85
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	.00	.00	+++	116.98
5119.100	Retiree Costs Medical Insurance	10,385.00	.00	10,385.00	.00	.00	.00	10,385.00	0	11,263.85
5201.100	Office Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	39.71
5202.100	Operating Supplies General	300.00	.00	300.00	.00	.00	.00	300.00	0	218.95
5204	Subscriptions and Code Books	.00	.00	.00	.00	.00	.00	.00	+++	129.30
5209.101	Auto Fuel Expense Town Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	791.34
5210.100	Postage General	150.00	.00	150.00	.00	.00	.00	150.00	0	68.16
5213.100	Professional/Contract Services General	4,000.00	.00	4,000.00	.00	.00	175.00	3,825.00	4	11,589.49
5214.100	Repair and Maint Service General	6,278.00	.00	6,278.00	.00	.00	4,537.33	1,740.67	72	5,224.59
5216.100	Communications General Services	.00	.00	.00	.00	.00	.00	.00	+++	896.33
5219.100	Printing General	.00	.00	.00	.00	.00	.00	.00	+++	1.00
5220.100	Employee Development General	300.00	.00	300.00	.00	.00	.00	300.00	0	131.96
5501	Debt Service Payment - Principal	387.00	.00	387.00	193.00	.00	193.00	194.00	50	2,372.51
Program <b>4740 - Public Works - Engineering Totals</b>		\$21,800.00	\$0.00	\$21,800.00	\$193.00	\$0.00	\$4,905.33	\$16,894.67	23%	\$48,807.26
Program <b>4745 - Paradise Community Park</b>										
5101	Salaries - Permanent	.00	.00	.00	.00	.00	.00	.00	+++	7,103.75
5103.101	Differential Pay On Call	.00	.00	.00	.00	.00	.00	.00	+++	895.50
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	.00	.00	+++	227.19
5109.101	Allowances Boot Allowance	.00	.00	.00	.00	.00	.00	.00	+++	60.00
5111	Medicare	.00	.00	.00	.00	.00	.00	.00	+++	136.22
5112.101	Retirement Contribution PERS	.00	.00	.00	.00	.00	.00	.00	+++	806.57
5113	Worker's Compensation	.00	.00	.00	.00	.00	.00	.00	+++	930.00
5114.101	Health Insurance Medical	.00	.00	.00	.00	.00	.00	.00	+++	1,105.94
5116.101	Life and Disability Insurance Life & Disab.	.00	.00	.00	.00	.00	.00	.00	+++	48.45





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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 1010 - General Fund</b>										
<b>EXPENSE</b>										
Department <b>45 - Public Works</b>										
Program <b>4745 - Paradise Community Park</b>										
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	.00	.00	+++	49.86
5202.100	Operating Supplies General	2,650.00	.00	2,650.00	.00	.00	49.43	2,600.57	2	3,210.98
5203.100	Repairs and Maint Supplies General	1,650.00	.00	1,650.00	.00	.00	.00	1,650.00	0	2,425.46
5211.135	Utilities Water and Sewer	2,600.00	.00	2,600.00	.00	.00	.00	2,600.00	0	2,519.84
5211.137	Utilities Electric and Gas	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,670.82
5213.100	Professional/Contract Services General	.00	.00	.00	.00	.00	.00	.00	+++	50.00
5214.100	Repair and Maint Service General	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	730.00
5215.100	Rents and Leases Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	100.00
5216.100	Communications General Services	190.00	.00	190.00	.00	.00	.00	190.00	0	187.58
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	.00	.00	.00	.00	.00	.00	.00	+++	3.00
5260	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	81.00
5304	Furniture & Equipment	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
Program <b>4745 - Paradise Community Park Totals</b>		\$11,390.00	\$0.00	\$11,390.00	\$0.00	\$0.00	\$49.43	\$11,340.57	0%	\$23,342.16
Program <b>4747 - Public Facilities</b>										
5203.100	Repairs and Maint Supplies General	400.00	.00	400.00	.00	.00	60.69	339.31	15	123.82
5211.135	Utilities Water and Sewer	4,300.00	.00	4,300.00	.00	.00	.00	4,300.00	0	4,244.96
5214.100	Repair and Maint Service General	740.00	.00	740.00	.00	.00	.00	740.00	0	.00
Program <b>4747 - Public Facilities Totals</b>		\$5,440.00	\$0.00	\$5,440.00	\$0.00	\$0.00	\$60.69	\$5,379.31	1%	\$4,368.78
Department <b>45 - Public Works Totals</b>		\$38,630.00	\$0.00	\$38,630.00	\$193.00	\$0.00	\$5,015.45	\$33,614.55	13%	\$76,518.20
<b>EXPENSE TOTALS</b>		\$9,767,282.00	\$0.00	\$9,767,282.00	\$187,701.70	(\$4,000.00)	\$732,955.53	\$9,038,326.47	7%	\$9,349,482.01
Fund <b>1010 - General Fund Totals</b>										
<b>REVENUE TOTALS</b>		9,770,070.00	.00	9,770,070.00	11.26	.00	19,197.99	9,750,872.01	0	9,413,988.53
<b>EXPENSE TOTALS</b>		9,767,282.00	.00	9,767,282.00	187,701.70	(4,000.00)	732,955.53	9,038,326.47	7	9,349,482.01
Fund <b>1010 - General Fund Totals</b>		\$2,788.00	\$0.00	\$2,788.00	(\$187,690.44)	\$4,000.00	(\$713,757.54)	\$712,545.54		\$64,506.52
<b>Fund 2030 - Building Safety &amp; Waste Wtr Svcs</b>										
<b>REVENUE</b>										
Department <b>40 - Community Development</b>										
Program <b>4730 - Building and Onsite Inspections</b>										
3380.102	Local Government Revenue Fines and Citations Onsite	8,000.00	.00	8,000.00	.00	.00	500.00	7,500.00	6	9,485.01
3401.301	CDD Building Plan Check Fees	40,154.00	.00	40,154.00	.00	.00	9,443.13	30,710.87	24	40,684.52
3401.302	CDD Building Construction Review-Bldg Permit	153,935.00	.00	153,935.00	.00	.00	14,100.46	139,834.54	9	126,214.77
3401.306	CDD Building Development Permit/DIF Est Req	76.00	.00	76.00	.00	.00	76.00	.00	100	.00
3401.307	CDD Building Design Review Application	64.00	.00	64.00	.00	.00	.00	64.00	0	192.00
3401.308	CDD Building Solar System Plan Checks/Permits	.00	.00	.00	.00	.00	.00	.00	+++	72.00
3401.320	CDD Building Permit Valuation Surcharge	163.00	.00	163.00	.00	.00	31.00	132.00	19	41.00





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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 2030 - Building Safety &amp; Waste Wtr Svcs</b>										
<b>REVENUE</b>										
Department <b>40 - Community Development</b>										
Program <b>4730 - Building and Onsite Inspections</b>										
3404.116	Onsite Land Use Review	3,800.00	.00	3,800.00	.00	.00	668.12	3,131.88	18	3,237.00
3404.117	Onsite Repairs to Maintain Existing Use	58,000.00	.00	58,000.00	.00	.00	8,122.86	49,877.14	14	52,881.96
3404.118	Onsite New Installation Standard System	1,500.00	.00	1,500.00	.00	.00	944.00	556.00	63	2,155.40
3404.119	Onsite Permit: Alteration/Expanded Use	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	905.00
3404.120	Onsite Review for Land Division	575.00	.00	575.00	.00	.00	68.70	506.30	12	.00
3404.123	Onsite Hourly Service Fee	113.00	.00	113.00	.00	.00	.00	113.00	0	228.00
3404.125	Onsite Escrow Clearance	30,000.00	.00	30,000.00	.00	.00	4,662.00	25,338.00	16	28,864.00
3404.126	Onsite Building Permit Clearance	3,000.00	.00	3,000.00	.00	.00	567.39	2,432.61	19	3,072.00
3404.127	Onsite Operating Permit/Annual	380,900.00	.00	380,900.00	.00	.00	967.82	379,932.18	0	350,461.60
3404.128	Onsite Construct Install Permit Renewal	240.00	.00	240.00	.00	.00	.00	240.00	0	480.00
3404.137	Onsite Alternative Systems Review	1,200.00	.00	1,200.00	.00	.00	809.00	391.00	67	1,392.00
3404.138	Onsite Abandonment of Septic System	.00	.00	.00	.00	.00	.00	.00	+++	117.00
3404.150	Onsite Annual Evaluator License Fee	800.00	.00	800.00	.00	.00	.00	800.00	0	1,056.00
3410.150	Administrative Services Late Fees	50.00	.00	50.00	.00	.00	(3.00)	53.00	-6	57.90
3422.337	Fire Code Enforcement Inspection	17,840.00	.00	17,840.00	.00	.00	750.00	17,090.00	4	19,088.60
3422.339	Fire State Licensed Fire Inspection	100.00	.00	100.00	.00	.00	.00	100.00	0	100.30
3422.346	Fire Administrative Fees	.00	.00	.00	.00	.00	.00	.00	+++	78.00
3422.368	Fire Permit Fees	4,865.00	.00	4,865.00	.00	.00	588.00	4,277.00	12	3,960.00
3610.150	Interest Revenue Interfund Loans	3,152.00	.00	3,152.00	.00	.00	.00	3,152.00	0	5,606.31
3901.100	Refunds & Reimbursements Miscellaneous	.00	.00	.00	.00	.00	1,462.68	(1,462.68)	+++	.00
3902.100	Miscellaneous Revenue General	.00	.00	.00	.00	.00	.00	.00	+++	10.02
Program <b>4730 - Building and Onsite Inspections Totals</b>		<b>\$709,527.00</b>	<b>\$0.00</b>	<b>\$709,527.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$43,758.16</b>	<b>\$665,768.84</b>	<b>6%</b>	<b>\$650,440.39</b>
Department <b>40 - Community Development Totals</b>		<b>\$709,527.00</b>	<b>\$0.00</b>	<b>\$709,527.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$43,758.16</b>	<b>\$665,768.84</b>	<b>6%</b>	<b>\$650,440.39</b>
<b>REVENUE TOTALS</b>		<b>\$709,527.00</b>	<b>\$0.00</b>	<b>\$709,527.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$43,758.16</b>	<b>\$665,768.84</b>	<b>6%</b>	<b>\$650,440.39</b>
<b>EXPENSE</b>										
Department <b>40 - Community Development</b>										
Program <b>4730 - Building and Onsite Inspections</b>										
5101	Salaries - Permanent	313,279.00	.00	313,279.00	12,007.78	.00	24,015.54	289,263.46	8	312,289.25
5102	Salaries - Temporary	.00	.00	.00	.00	.00	.00	.00	+++	952.80
5106.100	Incentives & Admin Leave Administrative Leave	10,433.00	.00	10,433.00	.00	.00	.00	10,433.00	0	9,325.79
5106.200	Incentives & Admin Leave Gym Reimbursement	140.00	.00	140.00	35.10	.00	215.10	(75.10)	154	105.30
5107	Car Allowance/Mileage	984.00	.00	984.00	41.00	.00	123.00	861.00	12	984.00
5109.101	Allowances Boot Allowance	300.00	.00	300.00	.00	.00	300.00	.00	100	300.00
5111	Medicare	4,712.00	.00	4,712.00	172.05	.00	357.39	4,354.61	8	4,657.16
5112.101	Retirement Contribution PERS	35,678.00	.00	35,678.00	1,352.51	.00	2,705.06	32,972.94	8	35,096.72
5113	Worker's Compensation	23,871.00	.00	23,871.00	.00	.00	5,968.94	17,902.06	25	23,065.00
5114.101	Health Insurance Medical	66,981.00	.00	66,981.00	2,400.00	.00	7,200.05	59,780.95	11	55,530.46



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 2030 - Building Safety &amp; Waste Wtr Svcs</b>										
<b>EXPENSE</b>										
Department <b>40 - Community Development</b>										
Program <b>4730 - Building and Onsite Inspections</b>										
5114.102	Health Insurance Dental	.00	.00	.00	305.69	.00	917.07	(917.07)	+++	7,714.43
5114.103	Health Insurance Vision	.00	.00	.00	18.72	.00	56.16	(56.16)	+++	445.56
5115	Unemployment Compensation	5,000.00	.00	5,000.00	75.93	.00	233.45	4,766.55	5	9,282.00
5116.101	Life and Disability Insurance Life & Disab.	3,342.00	.00	3,342.00	57.23	.00	171.66	3,170.34	5	1,365.78
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	84.27	.00	256.11	(256.11)	+++	1,977.65
5119.100	Retiree Costs Medical Insurance	70,432.00	.00	70,432.00	.00	.00	.00	70,432.00	0	47,722.24
5201.100	Office Supplies General	200.00	.00	200.00	.00	.00	.00	200.00	0	340.53
5202.100	Operating Supplies General	500.00	.00	500.00	.00	.00	.00	500.00	0	439.84
5203.100	Repairs and Maint Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	2.82
5204	Subscriptions and Code Books	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	225.00
5209.101	Auto Fuel Expense Town Vehicles	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	4,192.39
5210.100	Postage General	800.00	.00	800.00	.00	.00	.00	800.00	0	987.83
5213.100	Professional/Contract Services General	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	6,760.00
5214.100	Repair and Maint Service General	23,029.00	.00	23,029.00	.00	.00	22,337.63	691.37	97	19,888.23
5216.100	Communications General Services	2,100.00	.00	2,100.00	.00	.00	.00	2,100.00	0	1,609.80
5219.100	Printing General	.00	.00	.00	.00	.00	.00	.00	+++	114.84
5220.100	Employee Development General	.00	.00	.00	.00	.00	.00	.00	+++	1,105.00
5220.110	Employee Development Education Reimb MOU Program	.00	.00	.00	.00	.00	.00	.00	+++	207.50
5280.100	Bad Debt Write Off Expense	.00	.00	.00	.00	.00	.00	.00	+++	533.96
5501	Debt Service Payment - Principal	387.00	.00	387.00	193.00	.00	193.00	194.00	50	10,219.59
5910.010	Transfers Out To General Fund	134,422.00	.00	134,422.00	.00	.00	.00	134,422.00	0	105,880.00
Program <b>4730 - Building and Onsite Inspections Totals</b>		\$710,090.00	\$0.00	\$710,090.00	\$16,743.28	\$0.00	\$65,050.16	\$645,039.84	9%	\$663,321.47
Department <b>40 - Community Development Totals</b>		\$710,090.00	\$0.00	\$710,090.00	\$16,743.28	\$0.00	\$65,050.16	\$645,039.84	9%	\$663,321.47
<b>EXPENSE TOTALS</b>		\$710,090.00	\$0.00	\$710,090.00	\$16,743.28	\$0.00	\$65,050.16	\$645,039.84	9%	\$663,321.47
Fund <b>2030 - Building Safety &amp; Waste Wtr Svcs Totals</b>										
<b>REVENUE TOTALS</b>		709,527.00	.00	709,527.00	.00	.00	43,758.16	665,768.84	6	650,440.39
<b>EXPENSE TOTALS</b>		710,090.00	.00	710,090.00	16,743.28	.00	65,050.16	645,039.84	9	663,321.47
Fund <b>2030 - Building Safety &amp; Waste Wtr Svcs Totals</b>		(\$563.00)	\$0.00	(\$563.00)	(\$16,743.28)	\$0.00	(\$21,292.00)	\$20,729.00		(\$12,881.08)
<b>Fund 2070 - Animal Control</b>										
<b>REVENUE</b>										
Department <b>30 - Police</b>										
Program <b>4540 - Police - Animal Control</b>										
3120.330	Other Taxes Voter Appointed Parcel Tax	131,075.00	.00	131,075.00	.00	.00	.00	131,075.00	0	124,701.90
3380.105	Local Government Revenue Fines and Citations Animal Cntrl	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0	6,334.70



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<b>Fund 2070 - Animal Control</b>										
<b>REVENUE</b>										
Department <b>30 - Police</b>										
Program <b>4540 - Police - Animal Control</b>										
3410.150	Administrative Services Late Fees	1,500.00	.00	1,500.00	.00	.00	63.42	1,436.58	4	2,756.41
3455.200	Animal Control Adoption Fees	4,000.00	.00	4,000.00	.00	.00	114.00	3,886.00	3	3,840.00
3455.205	Animal Control Surrender/Euth/Disp Fees	2,500.00	.00	2,500.00	.00	.00	78.55	2,421.45	3	2,944.90
3455.210	Animal Control Dog Licenses	20,000.00	.00	20,000.00	15.54	.00	1,257.36	18,742.64	6	18,831.08
3455.225	Animal Control Impound/Quarantine Fees	7,000.00	.00	7,000.00	.00	.00	48.12	6,951.88	1	7,533.98
3455.235	Animal Control Deer Validation	28.00	.00	28.00	.00	.00	.00	28.00	0	28.00
3901.100	Refunds & Reimbursements Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	149.50
3902.100	Miscellaneous Revenue General	.00	.00	.00	.00	.00	.00	.00	+++	1,005.93
3910.811	Transfers In From Animal Control Donations	21,542.00	.00	21,542.00	.00	.00	.00	21,542.00	0	14,264.00
Program <b>4540 - Police - Animal Control Totals</b>		\$191,645.00	\$0.00	\$191,645.00	\$15.54	\$0.00	\$1,561.45	\$190,083.55	1%	\$182,390.40
Department <b>30 - Police Totals</b>		\$191,645.00	\$0.00	\$191,645.00	\$15.54	\$0.00	\$1,561.45	\$190,083.55	1%	\$182,390.40
<b>REVENUE TOTALS</b>		\$191,645.00	\$0.00	\$191,645.00	\$15.54	\$0.00	\$1,561.45	\$190,083.55	1%	\$182,390.40
<b>EXPENSE</b>										
Department <b>30 - Police</b>										
Program <b>4540 - Police - Animal Control</b>										
5101	Salaries - Permanent	59,429.00	.00	59,429.00	142.92	.00	1,807.43	57,621.57	3	31,440.56
5102	Salaries - Temporary	18,321.00	.00	18,321.00	1,551.71	.00	3,565.17	14,755.83	19	39,156.04
5104	Wages - PS Holiday Pay	1,843.00	.00	1,843.00	15.15	.00	86.01	1,756.99	5	1,890.98
5105	Salaries - Overtime/FLSA	1,800.00	.00	1,800.00	.00	.00	.00	1,800.00	0	673.27
5109.100	Allowances Uniform Allowance	682.00	.00	682.00	5.60	.00	62.44	619.56	9	682.08
5111	Medicare	1,177.00	.00	1,177.00	65.96	.00	115.97	1,061.03	10	955.90
5112.101	Retirement Contribution PERS	7,367.00	.00	7,367.00	116.91	.00	396.76	6,970.24	5	5,317.68
5112.102	Retirement Contribution Social Security	.00	.00	.00	43.57	.00	129.23	(129.23)	+++	1,547.59
5113	Worker's Compensation	6,542.00	.00	6,542.00	.00	.00	1,635.83	4,906.17	25	6,472.00
5114.101	Health Insurance Medical	11,614.00	.00	11,614.00	.00	.00	867.46	10,746.54	7	10,407.89
5114.102	Health Insurance Dental	.00	.00	.00	(78.32)	.00	.00	.00	+++	1,144.52
5114.103	Health Insurance Vision	.00	.00	.00	(10.06)	.00	.00	.00	+++	120.72
5115	Unemployment Compensation	.00	.00	.00	29.11	.00	70.75	(70.75)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	423.00	.00	423.00	(19.00)	.00	.00	423.00	0	228.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	(16.47)	.00	.00	.00	+++	197.05
5119.100	Retiree Costs Medical Insurance	19,649.00	.00	19,649.00	.00	.00	.00	19,649.00	0	18,843.42
5122	Accrual Bank Payoff	.00	.00	.00	2,811.23	.00	2,811.23	(2,811.23)	+++	.00
5201.100	Office Supplies General	200.00	.00	200.00	.00	.00	.00	200.00	0	270.35
5202.100	Operating Supplies General	2,820.00	.00	2,820.00	.00	.00	.00	2,820.00	0	2,864.17
5203.100	Repairs and Maint Supplies General	500.00	.00	500.00	.00	.00	.00	500.00	0	646.51
5204	Subscriptions and Code Books	135.00	.00	135.00	.00	.00	.00	135.00	0	90.00



# Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 2070 - Animal Control</b>										
<b>EXPENSE</b>										
Department <b>30 - Police</b>										
Program <b>4540 - Police - Animal Control</b>										
5209.101	Auto Fuel Expense Town Vehicles	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	4,670.72
5210.100	Postage General	100.00	.00	100.00	.00	.00	.00	100.00	0	73.60
5211.135	Utilities Water and Sewer	1,100.00	.00	1,100.00	.00	.00	.00	1,100.00	0	1,016.58
5211.137	Utilities Electric and Gas	3,700.00	.00	3,700.00	.00	.00	.00	3,700.00	0	3,087.40
5211.139	Utilities Propane	3,174.00	.00	3,174.00	.00	.00	.00	3,174.00	0	2,380.89
5213.100	Professional/Contract Services General	8,028.00	.00	8,028.00	.00	.00	554.00	7,474.00	7	8,694.32
5214.100	Repair and Maint Service General	1,020.00	.00	1,020.00	.00	.00	.00	1,020.00	0	612.53
5215.100	Rents and Leases Miscellaneous	100.00	.00	100.00	.00	.00	.00	100.00	0	92.45
5216.100	Communications General Services	2,363.00	.00	2,363.00	.00	.00	.00	2,363.00	0	2,334.80
5218.100	Advertising General	.00	.00	.00	.00	.00	.00	.00	+++	46.89
5219.100	Printing General	212.00	.00	212.00	.00	.00	.00	212.00	0	260.18
5220.100	Employee Development General	120.00	.00	120.00	.00	.00	.00	120.00	0	3.79
5223.105	Meals and Refreshments Emergencies and Meetings	.00	.00	.00	.00	.00	.00	.00	+++	25.42
5225	Bank Fees and Charges	500.00	.00	500.00	.00	.00	.00	500.00	0	718.67
5280.100	Bad Debt Write Off Expense	.00	.00	.00	.00	.00	.00	.00	+++	42.32
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	1,855.43
5501	Debt Service Payment - Principal	194.00	.00	194.00	97.00	.00	97.00	97.00	50	193.65
5910.010	Transfers Out To General Fund	31,260.00	.00	31,260.00	.00	.00	.00	31,260.00	0	23,359.00
Program <b>4540 - Police - Animal Control Totals</b>		\$189,373.00	\$0.00	\$189,373.00	\$4,755.31	\$0.00	\$12,199.28	\$177,173.72	6%	\$172,417.37
Department <b>30 - Police Totals</b>		\$189,373.00	\$0.00	\$189,373.00	\$4,755.31	\$0.00	\$12,199.28	\$177,173.72	6%	\$172,417.37
<b>EXPENSE TOTALS</b>		\$189,373.00	\$0.00	\$189,373.00	\$4,755.31	\$0.00	\$12,199.28	\$177,173.72	6%	\$172,417.37
Fund <b>2070 - Animal Control Totals</b>										
<b>REVENUE TOTALS</b>		191,645.00	.00	191,645.00	15.54	.00	1,561.45	190,083.55	1	182,390.40
<b>EXPENSE TOTALS</b>		189,373.00	.00	189,373.00	4,755.31	.00	12,199.28	177,173.72	6	172,417.37
Fund <b>2070 - Animal Control Totals</b>		\$2,272.00	\$0.00	\$2,272.00	(\$4,739.77)	\$0.00	(\$10,637.83)	\$12,909.83		\$9,973.03
<b>Fund 2120 - State Gas Tax</b>										
<b>REVENUE</b>										
Department <b>45 - Public Works</b>										
Program <b>4750 - Public Works - Streets Maint.</b>										
3355.001	State Gas Tax Section 2106	86,023.00	.00	86,023.00	.00	.00	.00	86,023.00	0	106,638.32
3355.002	State Gas Tax Section 2107	211,771.00	.00	211,771.00	.00	.00	.00	211,771.00	0	189,478.81
3355.003	State Gas Tax Section 2107.5	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	6,000.00
3355.005	State Gas Tax Section 2105	113,813.00	.00	113,813.00	.00	.00	.00	113,813.00	0	115,631.96
3355.006	State Gas Tax RSTP Regional Surface Trans Prog	270,000.00	.00	270,000.00	.00	.00	.00	270,000.00	0	.00
3355.007	State Gas Tax Section 2103	233,375.00	.00	233,375.00	.00	.00	.00	233,375.00	0	209,958.67
3410.150	Administrative Services Late Fees	100.00	.00	100.00	.00	.00	.00	100.00	0	120.23



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 2120 - State Gas Tax</b>										
<b>REVENUE</b>										
Department <b>45 - Public Works</b>										
Program <b>4750 - Public Works - Streets Maint.</b>										
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	7,274.87
3902.100	Miscellaneous Revenue General	32,500.00	.00	32,500.00	.00	.00	32,000.00	500.00	98	1,157.51
3910.110	Transfers In From Local Transportation Fund	.00	.00	.00	.00	.00	.00	.00	+++	3,852.18
3910.112	Transfers In From Federal CMAQ Fund	41,683.00	.00	41,683.00	.00	.00	.00	41,683.00	0	48,995.86
3910.132	Transfers In From HSIP Grant	15,165.00	.00	15,165.00	.00	.00	.00	15,165.00	0	5,117.91
3910.510	Transfers In From Impact Fees Road Imp Fund	.00	.00	.00	.00	.00	.00	.00	+++	1,242.49
3910.900	Transfers In From Transit Fund	2,657.00	.00	2,657.00	.00	.00	.00	2,657.00	0	.00
Program <b>4750 - Public Works - Streets Maint. Totals</b>		\$1,018,087.00	\$0.00	\$1,018,087.00	\$0.00	\$0.00	\$32,000.00	\$986,087.00	3%	\$695,468.81
Program <b>4755 - Public Works - Maint. Projects</b>										
Cost Center Activity <b>472 - Digout</b>										
3910.110	Transfers In From Local Transportation Fund	.00	.00	.00	.00	.00	.00	.00	+++	72,590.37
Cost Center Activity <b>472 - Digout Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$72,590.37
Cost Center Activity <b>473 - Road Markings/Legends</b>										
3910.110	Transfers In From Local Transportation Fund	.00	.00	.00	.00	.00	.00	.00	+++	30,653.65
Cost Center Activity <b>473 - Road Markings/Legends Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$30,653.65
Program <b>4755 - Public Works - Maint. Projects Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$103,244.02
Department <b>45 - Public Works Totals</b>		\$1,018,087.00	\$0.00	\$1,018,087.00	\$0.00	\$0.00	\$32,000.00	\$986,087.00	3%	\$798,712.83
<b>REVENUE TOTALS</b>		\$1,018,087.00	\$0.00	\$1,018,087.00	\$0.00	\$0.00	\$32,000.00	\$986,087.00	3%	\$798,712.83
<b>EXPENSE</b>										
Department <b>45 - Public Works</b>										
Program <b>4750 - Public Works - Streets Maint.</b>										
5101	Salaries - Permanent	438,118.00	.00	438,118.00	15,835.80	.00	31,673.22	406,444.78	7	382,107.76
5103.101	Differential Pay On Call	.00	.00	.00	768.00	.00	1,563.00	(1,563.00)	+++	19,530.00
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	16.20	(16.20)	+++	54.90
5105	Salaries - Overtime/FLSA	8,000.00	.00	8,000.00	226.71	.00	294.21	7,705.79	4	4,746.25
5106.100	Incentives & Admin Leave Administrative Leave	7,742.00	.00	7,742.00	.00	.00	.00	7,742.00	0	5,776.99
5106.200	Incentives & Admin Leave Gym Reimbursement	731.00	.00	731.00	2.70	.00	2.70	728.30	0	5.40
5107	Car Allowance/Mileage	432.00	.00	432.00	18.00	.00	57.00	375.00	13	504.00
5109.101	Allowances Boot Allowance	2,100.00	.00	2,100.00	.00	.00	2,100.00	.00	100	1,995.00
5111	Medicare	5,744.00	.00	5,744.00	197.91	.00	429.88	5,314.12	7	5,921.45
5112.101	Retirement Contribution PERS	45,667.00	.00	45,667.00	1,726.69	.00	3,455.36	42,211.64	8	40,244.57
5113	Worker's Compensation	48,314.00	.00	48,314.00	.00	.00	12,080.90	36,233.10	25	54,792.00
5114.101	Health Insurance Medical	76,213.00	.00	76,213.00	2,816.63	.00	8,456.39	67,756.61	11	60,390.89
5114.102	Health Insurance Dental	.00	.00	.00	354.05	.00	1,062.72	(1,062.72)	+++	8,662.72
5114.103	Health Insurance Vision	.00	.00	.00	36.12	.00	108.43	(108.43)	+++	761.96
5115	Unemployment Compensation	.00	.00	.00	105.46	.00	334.16	(334.16)	+++	.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 2120 - State Gas Tax</b>										
<b>EXPENSE</b>										
Department <b>45 - Public Works</b>										
Program <b>4750 - Public Works - Streets Maint.</b>										
5116.101	Life and Disability Insurance Life & Disab.	4,537.00	.00	4,537.00	79.80	.00	239.84	4,297.16	5	1,748.06
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	111.16	.00	339.85	(339.85)	+++	2,437.00
5119.100	Retiree Costs Medical Insurance	18,867.00	.00	18,867.00	.00	.00	.00	18,867.00	0	18,947.39
5201.100	Office Supplies General	100.00	.00	100.00	.00	.00	.00	100.00	0	136.68
5202.100	Operating Supplies General	3,330.00	.00	3,330.00	.00	.00	.00	3,330.00	0	2,100.05
5203.100	Repairs and Maint Supplies General	52,800.00	.00	52,800.00	.00	.00	.00	52,800.00	0	50,668.04
5204	Subscriptions and Code Books	500.00	.00	500.00	.00	.00	.00	500.00	0	230.55
5209.101	Auto Fuel Expense Town Vehicles	29,500.00	.00	29,500.00	.00	.00	.00	29,500.00	0	25,188.54
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
5210.100	Postage General	20.00	.00	20.00	.00	.00	.00	20.00	0	2.70
5211.137	Utilities Electric and Gas	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	25,991.88
5211.139	Utilities Propane	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,381.33
5213.100	Professional/Contract Services General	4,900.00	.00	4,900.00	.00	.00	34.00	4,866.00	1	28,709.41
5214.100	Repair and Maint Service General	114,831.00	.00	114,831.00	.00	.00	.00	114,831.00	0	61,098.29
5215.100	Rents and Leases Miscellaneous	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0	.00
5215.131	Rents and Leases Street Maintenance Equipment	.00	.00	.00	.00	.00	.00	.00	+++	3,168.75
5216.100	Communications General Services	5,660.00	.00	5,660.00	.00	.00	183.78	5,476.22	3	2,844.60
5218.100	Advertising General	100.00	.00	100.00	.00	.00	.00	100.00	0	1,617.12
5219.100	Printing General	150.00	.00	150.00	.00	.00	.00	150.00	0	57.92
5220.100	Employee Development General	5,750.00	.00	5,750.00	.00	.00	.00	5,750.00	0	1,327.22
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	400.00	.00	400.00	.00	.00	.00	400.00	0	12.00
5223.105	Meals and Refreshments Emergencies and Meetings	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	61.15
5280.100	Bad Debt Write Off Expense	.00	.00	.00	.00	.00	.00	.00	+++	729.12
5304	Furniture & Equipment	12,400.00	.00	12,400.00	.00	.00	.00	12,400.00	0	2,434.11
5501	Debt Service Payment - Principal	29,854.00	.00	29,854.00	97.00	.00	97.00	29,757.00	0	37,963.22
5910.010	Transfers Out To General Fund	166,495.00	.00	166,495.00	.00	.00	.00	166,495.00	0	120,738.00
5910.100	Transfers Out To Capital Projects	45,051.00	.00	45,051.00	.00	.00	.00	45,051.00	0	.00
Program <b>4750 - Public Works - Streets Maint. Totals</b>		\$1,175,406.00	\$0.00	\$1,175,406.00	\$22,376.03	\$0.00	\$62,528.64	\$1,112,877.36	5%	\$975,087.02
Program <b>4755 - Public Works - Maint. Projects</b>										
Cost Center Activity <b>471 - Overlay</b>										
5213.100	Professional/Contract Services General	79,000.00	.00	79,000.00	.00	.00	.00	79,000.00	0	.00
Cost Center Activity <b>471 - Overlay Totals</b>		\$79,000.00	\$0.00	\$79,000.00	\$0.00	\$0.00	\$0.00	\$79,000.00	0%	\$0.00
Cost Center Activity <b>472 - Digout</b>										
5213.100	Professional/Contract Services General	.00	.00	.00	.00	.00	.00	.00	+++	74,203.72
Cost Center Activity <b>472 - Digout Totals</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$74,203.72



# Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 2120 - State Gas Tax										
EXPENSE										
Department 45 - Public Works										
Program 4755 - Public Works - Maint. Projects										
Cost Center Activity 473 - Road Markings/Legends										
5213.100	Professional/Contract Services General	.00	.00	.00	.00	.00	.00	.00	+++	30,653.65
Cost Center Activity 473 - Road Markings/Legends		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$30,653.65
Totals										
Program 4755 - Public Works - Maint. Projects	Totals	\$79,000.00	\$0.00	\$79,000.00	\$0.00	\$0.00	\$0.00	\$79,000.00	0%	\$104,857.37
Department 45 - Public Works	Totals	\$1,254,406.00	\$0.00	\$1,254,406.00	\$22,376.03	\$0.00	\$62,528.64	\$1,191,877.36	5%	\$1,079,944.39
EXPENSE TOTALS		\$1,254,406.00	\$0.00	\$1,254,406.00	\$22,376.03	\$0.00	\$62,528.64	\$1,191,877.36	5%	\$1,079,944.39
Fund 2120 - State Gas Tax	Totals									
REVENUE TOTALS		1,018,087.00	.00	1,018,087.00	.00	.00	32,000.00	986,087.00	3	798,712.83
EXPENSE TOTALS		1,254,406.00	.00	1,254,406.00	22,376.03	.00	62,528.64	1,191,877.36	5	1,079,944.39
Fund 2120 - State Gas Tax	Totals	(\$236,319.00)	\$0.00	(\$236,319.00)	(\$22,376.03)	\$0.00	(\$30,528.64)	(\$205,790.36)		(\$281,231.56)
Fund 2160 - Business & Housing Services										
REVENUE										
Department 55 - Business & Housing Services										
Program 4800 - Development Services										
3610.100	Interest Revenue Investments	300.00	.00	300.00	.00	.00	.00	300.00	0	.00
3902.100	Miscellaneous Revenue General	.00	.00	.00	.00	.00	.00	.00	+++	225.00
3910.162	Transfers In From BHS Home Loan Repay Fund	.00	.00	.00	.00	.00	.00	.00	+++	8,981.36
3910.261	Transfers In From 2010 HOME Grant	.00	.00	.00	.00	.00	.00	.00	+++	2,600.00
3910.611	Transfers In From 2011 Home Grant	19,275.00	.00	19,275.00	.00	.00	.00	19,275.00	0	27,778.00
3910.612	Transfers In From 2012 Home Grant	80,752.00	.00	80,752.00	.00	.00	.00	80,752.00	0	.00
Program 4800 - Development Services	Totals	\$100,327.00	\$0.00	\$100,327.00	\$0.00	\$0.00	\$0.00	\$100,327.00	0%	\$39,584.36
Department 55 - Business & Housing Services	Totals	\$100,327.00	\$0.00	\$100,327.00	\$0.00	\$0.00	\$0.00	\$100,327.00	0%	\$39,584.36
REVENUE TOTALS		\$100,327.00	\$0.00	\$100,327.00	\$0.00	\$0.00	\$0.00	\$100,327.00	0%	\$39,584.36
EXPENSE										
Department 55 - Business & Housing Services										
Program 4800 - Development Services										
5101	Salaries - Permanent	86,085.00	.00	86,085.00	2,356.77	.00	4,928.23	81,156.77	6	142,140.23
5102	Salaries - Temporary	.00	.00	.00	29.82	.00	29.82	(29.82)	+++	.00
5106.100	Incentives & Admin Leave Administrative Leave	1,334.00	.00	1,334.00	.00	.00	.00	1,334.00	0	4,922.10
5106.200	Incentives & Admin Leave Gym Reimbursement	234.00	.00	234.00	.00	.00	.00	234.00	0	.00
5107	Car Allowance/Mileage	480.00	.00	480.00	20.00	.00	115.00	365.00	24	1,800.00
5111	Medicare	913.00	.00	913.00	20.65	.00	55.54	857.46	6	868.39
5112.101	Retirement Contribution PERS	9,939.00	.00	9,939.00	275.53	.00	572.47	9,366.53	6	19,093.08
5113	Worker's Compensation	949.00	.00	949.00	.00	.00	237.30	711.70	25	1,359.00
5114.101	Health Insurance Medical	19,922.00	.00	19,922.00	607.22	.00	2,222.91	17,699.09	11	20,740.51





# Budget Performance Report

Fiscal Year to Date 08/06/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 2160 - Business & Housing Services										
EXPENSE										
Department 55 - Business & Housing Services										
Program 4800 - Development Services										
5114.102	Health Insurance Dental	.00	.00	.00	72.15	.00	226.96	(226.96)	+++	2,433.01
5114.103	Health Insurance Vision	.00	.00	.00	7.42	.00	23.54	(23.54)	+++	218.82
5115	Unemployment Compensation	.00	.00	.00	14.71	.00	87.55	(87.55)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	939.00	.00	939.00	12.35	.00	44.89	894.11	5	611.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	16.54	.00	66.95	(66.95)	+++	653.85
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	515.77	(515.77)	+++	37.59
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(112,263.00)	.00	(112,263.00)	.00	.00	.00	(112,263.00)	0	(109,199.84)
5213.100	Professional/Contract Services General	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	3,498.00
5218.100	Advertising General	.00	.00	.00	.00	.00	.00	.00	+++	19.02
5260	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	120.00
5910.010	Transfers Out To General Fund	29,621.00	.00	29,621.00	.00	.00	.00	29,621.00	0	24,027.00
Program 4800 - Development Services Totals		\$43,153.00	\$0.00	\$43,153.00	\$3,433.16	\$0.00	\$9,126.93	\$34,026.07	21%	\$113,341.76
Department 55 - Business & Housing Services Totals		\$43,153.00	\$0.00	\$43,153.00	\$3,433.16	\$0.00	\$9,126.93	\$34,026.07	21%	\$113,341.76
EXPENSE TOTALS		\$43,153.00	\$0.00	\$43,153.00	\$3,433.16	\$0.00	\$9,126.93	\$34,026.07	21%	\$113,341.76
Fund 2160 - Business & Housing Services Totals										
REVENUE TOTALS		100,327.00	.00	100,327.00	.00	.00	.00	100,327.00	0	39,584.36
EXPENSE TOTALS		43,153.00	.00	43,153.00	3,433.16	.00	9,126.93	34,026.07	21	113,341.76
Fund 2160 - Business & Housing Services Totals		\$57,174.00	\$0.00	\$57,174.00	(\$3,433.16)	\$0.00	(\$9,126.93)	\$66,300.93		(\$73,757.40)
Fund 5900 - Transit Fund										
REVENUE										
Department 40 - Community Development										
Program 4820 - CDD - Transit Operations										
3345.001	State Revenues - Other LTF - Local Transit Funds	733,735.00	.00	733,735.00	.00	.00	.00	733,735.00	0	695,985.00
3345.002	State Revenues - Other STA - State Transportation Act	141,799.00	.00	141,799.00	.00	.00	.00	141,799.00	0	143,060.55
3610.100	Interest Revenue Investments	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00
3902.201	Miscellaneous Revenue Paratransit Tickets	18,000.00	.00	18,000.00	25.00	.00	1,175.00	16,825.00	7	19,575.00
3902.202	Miscellaneous Revenues BC Transit Tickets	11,000.00	.00	11,000.00	140.50	.00	915.66	10,084.34	8	11,160.00
Program 4820 - CDD - Transit Operations Totals		\$907,034.00	\$0.00	\$907,034.00	\$165.50	\$0.00	\$2,090.66	\$904,943.34	0%	\$869,780.55
Department 40 - Community Development Totals		\$907,034.00	\$0.00	\$907,034.00	\$165.50	\$0.00	\$2,090.66	\$904,943.34	0%	\$869,780.55
REVENUE TOTALS		\$907,034.00	\$0.00	\$907,034.00	\$165.50	\$0.00	\$2,090.66	\$904,943.34	0%	\$869,780.55
EXPENSE										
Department 40 - Community Development										
Program 4820 - CDD - Transit Operations										
5101	Salaries - Permanent	12,900.00	.00	12,900.00	495.41	.00	990.82	11,909.18	8	12,875.84
5106.100	Incentives & Admin Leave Administrative Leave	526.00	.00	526.00	.00	.00	.00	526.00	0	334.31



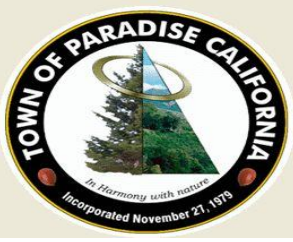


# Budget Performance Report

Fiscal Year to Date 08/06/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund 5900 - Transit Fund</b>										
<b>EXPENSE</b>										
Department <b>40 - Community Development</b>										
Program <b>4820 - CDD - Transit Operations</b>										
5106.200	Incentives & Admin Leave Gym Reimbursement	22.00	.00	22.00	5.40	.00	5.40	16.60	25	16.20
5107	Car Allowance/Mileage	168.00	.00	168.00	7.00	.00	21.00	147.00	12	168.00
5111	Medicare	197.00	.00	197.00	6.93	.00	13.87	183.13	7	184.01
5112.101	Retirement Contribution PERS	1,489.00	.00	1,489.00	57.13	.00	114.22	1,374.78	8	1,668.97
5113	Worker's Compensation	142.00	.00	142.00	.00	.00	35.51	106.49	25	129.00
5114.101	Health Insurance Medical	2,056.00	.00	2,056.00	76.23	.00	228.69	1,827.31	11	1,750.41
5114.102	Health Insurance Dental	.00	.00	.00	7.88	.00	23.64	(23.64)	+++	214.80
5114.103	Health Insurance Vision	.00	.00	.00	.91	.00	2.73	(2.73)	+++	21.52
5115	Unemployment Compensation	.00	.00	.00	3.06	.00	9.12	(9.12)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	120.00	.00	120.00	2.05	.00	6.15	113.85	5	48.53
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	3.48	.00	10.46	(10.46)	+++	82.06
5213.100	Professional/Contract Services General	910,582.00	.00	910,582.00	.00	.00	227,645.75	682,936.25	25	814,747.00
5260	Miscellaneous	29,000.00	.00	29,000.00	.00	.00	.00	29,000.00	0	30,735.00
5910.010	Transfers Out To General Fund	4,691.00	.00	4,691.00	.00	.00	.00	4,691.00	0	3,828.00
5910.100	Transfers Out To Capital Projects	7,513.00	.00	7,513.00	.00	.00	.00	7,513.00	0	.00
5910.120	Transfers Out To State Gas Tax Fund	2,657.00	.00	2,657.00	.00	.00	.00	2,657.00	0	.00
Program <b>4820 - CDD - Transit Operations Totals</b>		\$972,063.00	\$0.00	\$972,063.00	\$665.48	\$0.00	\$229,107.36	\$742,955.64	24%	\$866,803.65
Department <b>40 - Community Development Totals</b>		\$972,063.00	\$0.00	\$972,063.00	\$665.48	\$0.00	\$229,107.36	\$742,955.64	24%	\$866,803.65
<b>EXPENSE TOTALS</b>		\$972,063.00	\$0.00	\$972,063.00	\$665.48	\$0.00	\$229,107.36	\$742,955.64	24%	\$866,803.65
Fund <b>5900 - Transit Fund Totals</b>										
<b>REVENUE TOTALS</b>		907,034.00	.00	907,034.00	165.50	.00	2,090.66	904,943.34	0	869,780.55
<b>EXPENSE TOTALS</b>		972,063.00	.00	972,063.00	665.48	.00	229,107.36	742,955.64	24	866,803.65
Fund <b>5900 - Transit Fund Totals</b>		(\$65,029.00)	\$0.00	(\$65,029.00)	(\$499.98)	\$0.00	(\$227,016.70)	\$161,987.70		\$2,976.90
Grand Totals										
<b>REVENUE TOTALS</b>		12,696,690.00	.00	12,696,690.00	192.30	.00	98,608.26	12,598,081.74	1	11,954,897.06
<b>EXPENSE TOTALS</b>		12,936,367.00	.00	12,936,367.00	235,674.96	(4,000.00)	1,110,967.90	11,829,399.10	9	12,245,310.65
Grand Totals		(\$239,677.00)	\$0.00	(\$239,677.00)	(\$235,482.66)	\$4,000.00	(\$1,012,359.64)	\$768,682.64		(\$290,413.59)

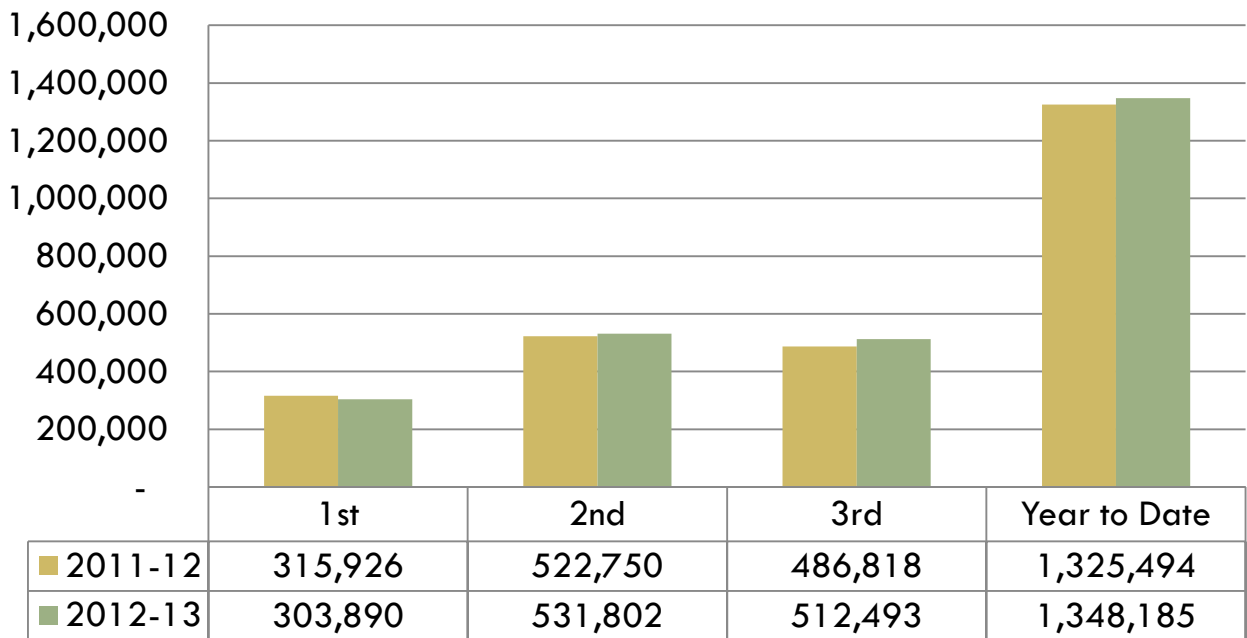


# Sales Tax Update

## FY 2012/13 - 3<sup>rd</sup> Quarter

(Jan – March 2013)

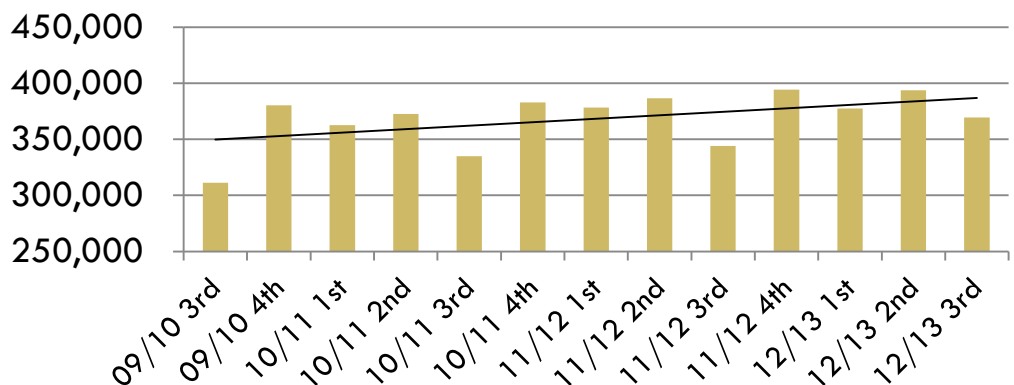
### Fiscal Year to Date (3 Quarters)



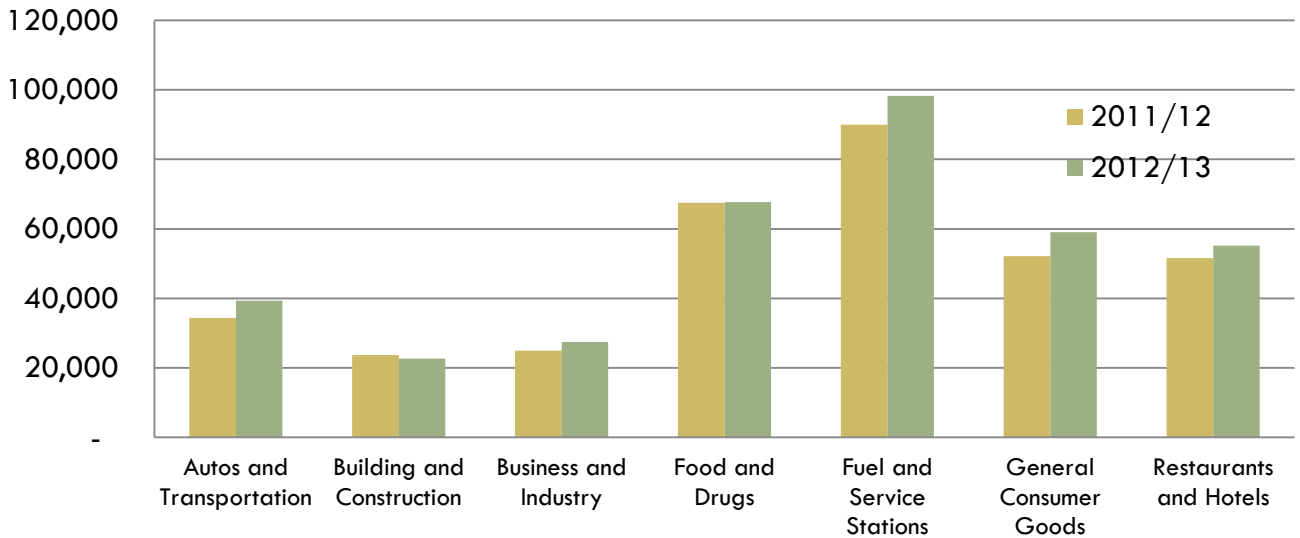
■ 1.7% Growth  
in Sales Tax  
Revenues  
Year to Date

■ 9.4% Growth  
in Point of  
Sale Revenues  
for 13  
Quarters

### 13 Quarter “Point of Sale” Trend



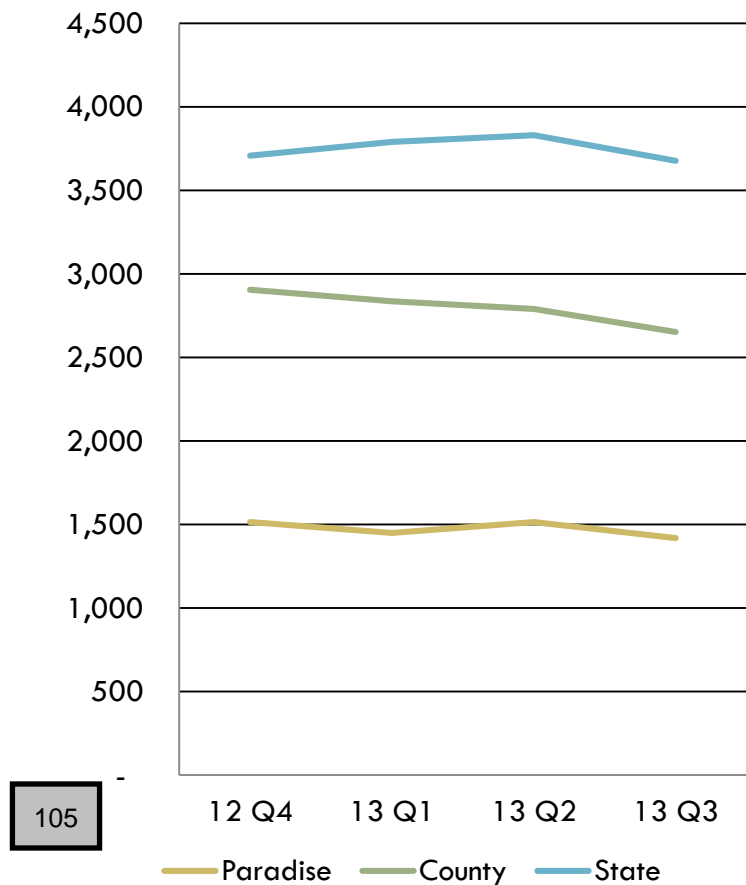
## 3<sup>rd</sup> Quarter by Major Business Group



## Top 25 Producers In Alphabetical Order

Arco AM PM Mini Mart	Feather River Medical Equip	Rite Aid
Arco Maxx for Less	Grocery Outlet	Safeway
Auto Zone	J & J Optical	Save Mart
Black Bear Diner	K & B Mart	Skyway Feed & Supply
CVS Pharmacy	Kmart	Stop & Shop
Dollar Tree	Les Schwab Tire Center	Taco Bell
Fast N Easy Market	McDonalds	Thomas Ace Hardware
Fastrip	Mike Ferguson Recreation	Walgreens
	Nella Oil	

## Sales Per Capita

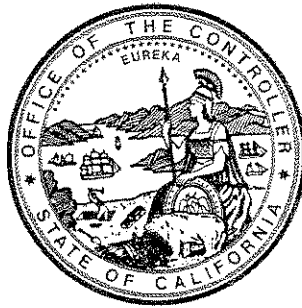


# PARADISE REDEVELOPMENT AGENCY

## ASSET TRANSFER REVIEW

### Review Report

*January 1, 2011, through January 31, 2012*



JOHN CHIANG  
California State Controller

July 2013



**JOHN CHIANG**  
**California State Controller**

July 23, 2013

Gina S. Will, Finance Director  
Paradise Redevelopment/Successor Agency  
5555 Skyway  
Paradise, CA 95969-4931

Dear Ms. Will:

Pursuant to Health and Safety (H&S) Code section 34167.5, the State Controller's Office (SCO) reviewed all asset transfers made by the Paradise Redevelopment Agency to the Town of Paradise or any other public agency after January 1, 2011. This statutory provision states, "The Legislature hereby finds that a transfer of assets by a redevelopment agency during the period covered in this section is deemed not to be in furtherance of the Community Redevelopment Law and is thereby unauthorized." Therefore, our review included an assessment of whether each asset transfer was allowable and whether it should be turned over to the Town of Paradise Redevelopment Successor Agency.

Our review applied to all assets including but not limited to, real and personal property, cash funds, accounts receivable, deeds of trust and mortgages, contract rights, and rights to payment of any kind. We also reviewed and determined whether any unallowable transfers of assets to the Successor Agency or any other public agencies have been reversed.

Our review found that the Paradise Redevelopment Agency transferred \$1,001,484 in assets after January 1, 2011, including unallowable transfers of assets totaling \$250,060, or 24.97% of the transferred assets. Pursuant to Health and Safety Code section 34167.5, the Town of Paradise would have been ordered to reverse all unallowable transfers identified in this report; however, the Town of Paradise provided documentation that only book entries were recorded for the cash transfers totaling \$195,060; therefore, these cash transfers did not occur. In addition, the Town of Paradise is required to reverse the transfer of the remaining cash assets in the amount of \$55,000 and turn over these assets to the Successor Agency.

If you have any questions, please contact Steven Mar, Bureau Chief, Local Government Audits Bureau, at (916) 324-7226.

Sincerely,

*Original signed by*

JEFFREY V. BROWNFIELD, CPA  
Chief, Division of Audits

JVB/vb

cc: Steve "Woody" Culleton, Chairperson  
Oversight Board of the Successor Agency to the Paradise Redevelopment Agency  
Lauren Gill, Interim Town Manager  
Town of Paradise  
David A. Houser, Auditor-Controller  
Butte County  
Steven Szalay, Local Government Consultant  
California Department of Finance  
Richard J. Chivaro, Chief Legal Counsel  
State Controller's Office  
Scott Freesmeier, Audit Manager  
Division of Audits, State Controller's Office  
Claudia Corona, Auditor-in-Charge  
Division of Audits, State Controller's Office  
Trisha Quiambao, Auditor  
Division of Audits, State Controller's Office

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Attachment—Town of Paradise’s Response to Draft Review Report	

# Asset Transfer Review Report

## Summary

The State Controller's Office (SCO) reviewed the asset transfers made by the Paradise Redevelopment Agency after January 1, 2011. Our review included, but was not limited to, real and personal property, cash funds, accounts receivable, deeds of trust and mortgages, contract rights, and rights to payments of any kind from any source.

Our review found that the Paradise Redevelopment Agency transferred \$1,001,484 in assets after January 1, 2011, including unallowable transfers of assets totaling \$250,060, or 24.97% of the transferred assets. Pursuant to Health and Safety Code section 34167.5, the Town of Paradise would have been ordered to reverse all unallowable transfers identified in this report; however, the Town of Paradise provided documentation that only book entries were recorded for the cash transfers totaling \$195,060; therefore, these cash transfers did not occur. In addition, the Town of Paradise is required to reverse the transfer of the remaining cash assets in the amount of \$55,000 and turn over these assets to the Successor Agency for disposition in accordance with ABX1 26.

## Background

In January of 2011, the Governor of the State of California proposed statewide elimination of redevelopment agencies (RDAs) beginning with the fiscal year (FY) 2011-12 State budget. The Governor's proposal was incorporated into Assembly Bill 26 (ABX1 26, Chapter 5, Statutes of 2011, First Extraordinary Session), which was passed by the Legislature, and signed into law by the Governor on June 28, 2011.

ABX1 26 prohibited RDAs from engaging in new business, established mechanisms and timelines for dissolution of the RDAs, and created RDA Successor Agencies to oversee dissolution of the RDAs and redistribution of RDA assets.

A California Supreme Court decision on December 28, 2011 (*California Redevelopment Association et al. v. Matosantos*), upheld ABX1 26 and the Legislature's constitutional authority to dissolve the RDAs.

ABX1 26 was codified in the H&S Code beginning with section 34161.

In accordance with the requirements of H&S Code section 34167.5, the State Controller is required to review the activities of RDAs, "to determine whether an asset transfer has occurred after January 1, 2011, between the city or county, or city and county that created a redevelopment agency, or any other public agency, and the redevelopment agency," and the date on which the RDA ceases to operate, or January 31, 2012, whichever is earlier.



The SCO has identified transfers of assets that occurred after January 1, 2011, between the Paradise Redevelopment Agency, and the Town of Paradise. By law, the SCO is required to order that such assets, except those that already had been committed to a third party prior to June 28, 2011, the effective date of ABX1 26, be turned over to the Successor Agency. In addition, the SCO may file a legal order to ensure compliance with this order.

## **Objective, Scope, and Methodology**

Our review objective was to determine whether asset transfers that occurred after January 1, 2011, and the date upon which the RDA ceased to operate, or January 31, 2012, whichever was earlier, between the city or county, or city and county that created an RDA, or any other public agency, and the RDA, were appropriate.

We performed the following procedures:

- Interviewed Successor Agency personnel to gain an understanding of the Successor Agency operations and procedures.
- Reviewed meeting minutes, resolutions, and ordinances of the Town Council and the former Paradise Redevelopment Agency.
- Reviewed accounting records relating to the recording of assets.
- Verified the accuracy of the Asset Transfer Assessment Form. This form was sent to all former RDAs to provide a list of all assets transferred between January 1, 2011, and January 31, 2012.
- Reviewed applicable financial reports to verify assets (capital, cash, property, etc.).

## **Conclusion**

Our review found that the Paradise Redevelopment Agency transferred \$1,001,484 in assets after January 1, 2011, including unallowable transfers of assets totaling \$250,060, or 24.97% of the transferred assets. Pursuant to Health and Safety Code section 34167.5, the Town of Paradise would have been ordered to reverse all unallowable transfers identified in this report; however, the Town of Paradise provided documentation that only book entries were recorded for the cash transfers totaling \$195,060; therefore, these cash transfers did not occur. In addition, the Town of Paradise is required to reverse the transfer of the remaining cash assets in the amount of \$55,000 and turn over these assets to the Successor Agency for disposition in accordance with ABX1 26.

Details of our finding is in the Finding and Order of the Controller section of this report.

**Views of  
Responsible  
Official**

We issued a draft review report on March 19, 2013. Gina S. Will, Finance Director/Town Treasurer, responded by letter dated April 10, 2013, disagreeing with the review results. The Town of Paradise's response is included in this final review report as an attachment.

**Restricted Use**

This report is solely for the information and use of the Town of Paradise as the Successor Agency to the Paradise Redevelopment Agency, the Oversight Board of the Successor Agency to the Paradise Redevelopment Agency, the Town of Paradise, and the SCO; it is not intended to be and should not be used by anyone other than these specified parties. This restriction is not intended to limit distribution of this report, which is a matter of public record when issued final.

*Original signed by*

JEFFREY V. BROWNFIELD, CPA  
Chief, Division of Audits

July 23, 2013

# Finding and Order of the Controller

## **FINDING— Unallowable asset transfers to the Town of Paradise**

The Paradise Redevelopment Agency (RDA) transferred \$250,060 in assets to the Town of Paradise. All of the asset transfers occurred after January 1, 2011, and the assets were not contractually committed to a third party prior to June 28, 2011.

Unallowable asset transfers totaling \$250,060 are as follows:

- On March 21, 2011 the Agency transferred \$45,265 in cash assets for a loan repayment to the Town of Paradise, for 2011 dues against Loan No. 4, a loan agreement entered on March 27, 2007, between the RDA and the Town of Paradise.
- On July 1, 2011 the RDA transferred \$149,795 in cash assets for a loan repayment to the Town of Paradise, for 2011 dues against Loan No. 5, a loan agreement entered on March 9, 2010, between the RDA and the Town of Paradise.
- The RDA made a cash transfer of \$55,000 on January 27, 2012, to the Town of Paradise. Further research showed that this cash transfer was a loan repayment to the Town of Paradise for a temporary cash loan that occurred on November 9, 2011, from the Town of Paradise to the RDA. In discussing the item further with the auditee, it was stated that this was a temporary cash loan from the Town of Paradise Operating Account to offset balances falling short.

Pursuant to Health and Safety (H&S) Code section 34167.5, the RDA may not transfer assets to a city, county, city and county, or any other public agency after January 1, 2011. Those assets should be turned over to the Successor Agency for disposition in accordance with H&S Code section 34177(d) and (e).

Additionally, regarding the January 27, 2012 transfer of \$55,000, H&S Code Section 34163 (b) states:

(b) An agency shall not have the authority to do any of the following:

enter into contracts with, incur obligations, or make commitments to, any entity, whether governmental, tribal, or private, or any individual or groups of individuals for any purpose, including, but not limited to, loan agreements, pass-through agreements, regulatory agreements, services contracts, leases, disposition and development agreements, joint exercise of powers agreements, contracts for the purchase of capital equipment, agreements for redevelopment activities, including, but not limited to, agreements for planning, design, redesign, development, demolition, alteration, construction, reconstruction, rehabilitation, site remediation, site development or improvement, removal of graffiti, land clearance, and seismic retrofits.

Order of the Controller

Based on H&S Code section 34167.5 and 34163(b), the Town of Paradise is ordered to reverse the transfer of the assets described above, and in Schedule 1, in the amount of \$55,000, and return them to the Successor Agency.

The Successor Agency is directed to properly dispose of those assets in accordance with H&S Code sections 34177(d) and (e).

Town's Response

A copy of the Town of Paradise's response is attached.

SCO's Comment**Cash transfers**Loan No. 4 and No. 5 repayments

- **Response:** The SCO is in agreement with the Town of Paradise in that the RDA did not transfer cash in regard to loan No. 4 and No. 5 based on additional information provided.

The Town of Paradise provided additional documentation showing that the cash transfers totaling \$195,060 did not occur, as the RDA had no cash assets to transfer as of March 21, 2011, and July 1, 2011. It further stated in its response that a book entry was recorded, but no cash was transferred to the Town of Paradise; therefore, the SCO adjusted the Order of the Controller accordingly and no further action is required for these cash transfers.

Loan repayment on January 27, 2012

- **Response:** The SCO does not agree with the Town of Paradise's interpretation of H&S Code 34167.5; unallowable asset transfers by the RDA are those that occur after January 1, 2011.

H&S Code section 34167(a) states:

This part is intended to preserve, to the maximum extent possible, the revenues and assets of redevelopment agencies so that those assets and revenues that are not needed to pay for enforceable obligations may be used by local governments to fund core governmental services including police and fire protection services and schools. It is the intent of the Legislature that redevelopment agencies take no actions that would further deplete the corpus of the agencies' funds regardless of their original source. All provisions of this part shall be construed as broadly as possible to support this intent and to restrict the expenditure of funds to the fullest extent possible.

The intent of this section is to preserve, to the maximum extent possible, the assets of the RDA. The \$55,000 cash transfer occurred after January 1, 2011; therefore, it is subject to the provisions of H&S Code sections 34167.5 and 34167(a).

---

**Schedule 1—  
RDA Assets Transferred to  
the Town of Paradise  
January 1, 2011, through January 31, 2012**

---

Unallowable Asset Transfers to the Town of Paradise

Current assets	
Cash	\$ 250,060 <sup>1</sup>
Less adjustment based on additional information provided	<u>(195,060)</u>
Total assets to be returned	<u>\$ 55,000</u>

---

<sup>1</sup> See the Finding and Order of the Controller section.

---

**Attachment—  
Town of Paradise's Response to  
Draft Review Report**

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## TOWN OF PARADISE

5555 SKYWAY • PARADISE, CALIFORNIA 95969-4931

TELEPHONE (530) 872-6291 FAX (530) 877-5059

[www.townofparadise.com](http://www.townofparadise.com)

April 10, 2013

Mr. Steven Mar, Chief  
Local Government Audits Bureau  
State Controller's Office  
Division of Audits  
PO Box 942850  
Sacramento, CA 94250-5874

Re: Paradise Redevelopment Agency Asset Transfer Review

Dear Mr. Mar

The Town of Paradise received the Paradise Redevelopment Agency Asset Transfer Review Report dated March of 2013 on April 1, 2013. While the letter is dated March 19, 2013, the package is postmarked March 29, 2013.

The Town disagrees with the findings noted in the report and will hereby comment on each finding below:

- *On March 21, 2011 the Agency transferred \$45,265 in cash assets for a loan repayment to the Town of Paradise, for 2011 dues against Loan No. 4, a loan agreement entered on March 27, 2007, between the Agency and the Town of Paradise.*

The Agency did not transfer \$45,265 to the Town of Paradise because it had no cash assets to transfer as of March 21, 2011. A book entry was recorded, but no cash was transferred to the Town of Paradise. In reality the entry merely increased the advance owed to the Town from the Agency.

The balance sheet dated March 20, 2011 reflects that the Town advanced cash to the Agency in the amount of \$612,251.20 in account 1010.101 and the Agency Revolving Loan Fund advanced cash to the Agency in the amount of \$10,392.06 in account 1010.105. On March 21, 2011 the balance sheet reflects that the Town has advanced to the Agency \$657,516.13 and that the Revolving Loan Fund has advanced the same \$10,392.06. The change in balance is the \$45,265 in question. The bank statements reflect that no cash was exchanged between the agencies.

Further, review of Health and Safety Codes Sections 34161 – 34168 indicates that the Agency may not enter into new loans or agreements, enter any new projects, or amend the redevelopment plan, but that it can make payments on “enforceable obligations”. In section 34167 an enforceable obligation is defined as “contracts or agreements necessary for the continued administration or operation of the redevelopment agency to the extent permitted by this part, including, but not limited to, agreements to purchase or rent office space, equipment and supplies and pay related expenses pursuant to Section 33127 and for carrying insurance pursuant to Section 33134.” As a relatively young Agency, that was the purpose of this loan.

- *On July 1, 2011 the Agency transferred \$149,795 in cash assets for a loan repayment to the town of Paradise, for 2011 dues against Loan no. 5, a loan agreement entered on March 9, 2010, between the Agency and the Town of Paradise.*

The Agency did not transfer \$149,795 to the Town of Paradise because it had no cash assets to transfer as of July 1, 2011. A book entry was recorded, but no cash was transferred to the Town of Paradise. In reality the entry merely increased the advance owed to the Town from the Agency.

The balance sheet dated June 30, 2011 reflects that the Town advanced cash to the Agency in the amount of \$748,211.52 in account 1010.101 and the Agency Revolving Loan Fund advanced cash to the Agency in the amount of \$13,928.42 in account 1010.105. July 1, 2011 the balance sheet reflects that the Town has advanced to the Agency \$900,479.12 and that the Revolving Loan Fund has advanced the same \$13,928.42. The change in balance includes the \$149,795 in question. The bank statements reflect that no cash was exchanged between the agencies.

Further, review of Health and Safety Codes Sections 34161 – 34168 indicates that the Agency may not enter into new loans or agreements, enter any new projects, or amend the redevelopment plan, but that it can make payments on “enforceable obligations”. In section 34167 an enforceable obligation is defined as “contracts or agreements necessary for the continued administration or operation of the redevelopment agency to the extent permitted by this part, including, but not limited to, agreements to purchase or rent office space, equipment and supplies and pay related expenses pursuant to Section 33127 and for carrying insurance pursuant to Section 33134.” As a relatively young Agency, that was the purpose of this loan.

- *The Agency made a cash transfer of \$55,000 on January 27, 2012, to the Town of Paradise. Further research shows that this cash transfer was a loan repayment to the Town of Paradise for a temporary cash loan that occurred on November 9, 2011, from the Town of Paradise to the Agency. In discussing the item further with the auditee, it was stated that this was a temporary cash loan from the Town of Paradise Operating Account to offset balances falling short.*

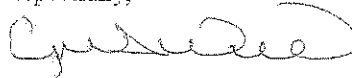


Paradise Redevelopment Agency  
Asset Transfer Review  
April 10, 2013

As demonstrated above, the Agency was operating with no cash assets. The balance sheet of November 8, 2011 confirms that the Town advanced cash to the Agency in the amount of \$936,792.62 in account 1010.101. After issuing a check in the amount of \$163,245.10 from account 1010.105 for a debt service payment, the Agency had negative cash in the account of \$118,898.69. After the transfer of \$55,000 on November 9, 2011 the Agency still required an advance from the Revolving Loan Fund in the amount of \$63,898.69 in order to clear the check. Shortly after the tax increment payment was received from the County, the \$55,000 was transferred back to the Town of Paradise on January 27, 2012 which was prior to the official dissolution date of January 31, 2012. The only alternative for the Town and the Agency was for the Agency to default on its loan and incur additional costs and penalties as a result.

Please consider these comments and correct the findings of the Paradise Redevelopment Agency Asset Transfer Review. Please don't hesitate to contact me if you have any questions or need additional information (530) 872-6212.

Respectfully,



Gina S. Will  
Finance Director/Town Treasurer

cc: Lauren Gill, Interim Town Manager  
Dwight Moore, Town Attorney

Enclosures

**State Controller's Office  
Division of Audits  
Post Office Box 942850  
Sacramento, CA 94250-5874**

**<http://www.sco.ca.gov>**

S13-RDA-939





**Town of Paradise  
Council Agenda Summary  
Date: August 13, 2013**

**Agenda Item: 7d**

Amended 8/12/13  
P2 Paragraph 3

**Originated by:** Lauren Gill, Town Manager  
Gina S. Will, Finance Director/Town Treasurer  
Crystal Peters, HR/Risk Management Analyst

**Subject:** Job Description Updates and Position Control Amendment

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**Council Action Requested:**

1. Review and approve amended job description for the Senior Financial Services Clerk; and,
2. Review and approve amended job description for the Housing Program Supervisor; and,
3. Amend position control and budget appropriation for Senior Financial Services Clerk position; and,
4. Amend position control and budget appropriation for Housing Program Supervisor; or,

**Alternatives:**

Refer the matter back to staff for further development and consideration.

**Background:**

The 36 hour per week Senior Financial Services Clerk is scheduled to retire no later than December 30, 2013. In addition to processing all payroll and the associated liabilities every other week for all employees, this position is responsible for complicated financial reconciliations, processing accounts payables, and assisting citizens with finance related payments and inquiries. It has been several years since the job description for this position has been amended to reflect all the duties assigned and in a format consistent with the other job descriptions of the Town.

In May and June 2013 the Town was awarded housing grants from the State of California. These grants allow the Town to provide assistance to first time homebuyers and to lower income households for home rehabilitation loans. The quick distribution of these grant funds throughout the community will continue to stimulate the housing market and increase the value of homes in our area while providing local jobs in the housing industry. It goes without saying that the money that comes in from these housing grants are not awarded unless the work is performed (loans are made.) That said, we need the employee base in order to provide the loan service to our residents/constituents. Because grants from State/federal sources are somewhat unpredictable, a temporary/hourly employee has been used in the past. The person we have been using, is no longer available, and we are looking for a different hiring model for that position.

**Discussion:**

Staff proposes increasing the Senior Financial Services Clerk position to 40 hours per week with the additional 4 hours per week funded by the Business and Housing Fund. Staff further proposes hiring the Senior Financial Services Clerk as soon as possible to assist the Housing

Program Supervisor in administering the grant funds quickly. All of the salary and benefits of this position would be borne by the grants of the Business and Housing Fund until the current Senior Financial Services Clerk retires. It would also give the opportunity for appropriate training, function backup, and cross training, as time allows.

At the same time, it is necessary to revisit the position of Housing Coordinator. It is recommended to reclassify the Housing Coordinator to Housing Programs Supervisor effective upon approval. Kate Anderson, our current Housing Coordinator, has been assuming many of the duties and responsibilities associated with the supervisory role, especially in light of the proposed new hire. The Town Manager will remain as overall director in charge of overseeing all aspects of all grants, including CDBG, HOME Programs/Projects, and grant management. In light of the Town Manager's role being a budgetarily shared position, and primarily being moved out of the grant fund, it is necessary at this time to reclassify the Housing Coordinator to Housing Program Supervisor.

**Fiscal Impact Analysis:**

This recommended proposal adds no additional expense to the general fund and potentially saves the general fund salary and benefit costs if more staff time is needed for the functions of business and housing. Again, the additional cost for 2013/14 of \$1,719 for adding four additional hours per week to the Senior Financial Services Clerk position will be paid by the Business and Housing Fund. The reclassification of the Housing Coordinator to Housing Programs Supervisor will increase costs by about ~~\$11,260.00~~ ~~\$25,072~~ which is also entirely grant funded.



JOB TITLE: Senior Financial Services Clerk  
 DEPARTMENT: Finance Department  
 REVISION DATE: August 13, 2013  
 HOURS: 40 hours per week  
 CLASSIFICATION: Non-exempt  
 UNIT: CMMA  
 REPORTS TO: Finance Director  
 WORKS WITH: Management, All Employees, Public  
 SUPERVISES: n/a

## **Senior Financial Services Clerk**

### **DEFINITION**

Under the direction of the Finance Director, this skilled classification will perform difficult financial, administrative and clerical accounting work in the processing of Town-wide payroll, accounts payable, accounts receivable, grant related financial processing, and other finance related responsibilities.

### **TYPICAL DUTIES, INCLUDING ESSENTIAL DUTIES**

Will prepare and process payroll and reports applicable to payroll; compile and develop accounting data into meaningful reports as needed. Process payroll liabilities, including PERS Medical and Retirement, union dues, insurances, etc., in accordance with relevant labor laws and employment agreements. Process employee insurance benefit payments and changes.

Will process accounts payable checks and invoices. Also, monitoring payments and expenditures in an effective and efficient manner to ensure that municipal finances are accurate and up to date, and that vendors and suppliers are paid within established time limits.

Will identify and research, if necessary cash receipts, to ensure proper general ledger posting Town-wide. Will prepare daily bank deposits. Will monitor, review and follow appropriate collection methods for accounts receivable accounts.

Will provide counter and telephone customer service assistance and balance cash. Will use computer, calculator, and other office equipment as needed. Will maintain an organized filing system and perform other duties as required.

### **REQUIRED QUALIFICATIONS**

Knowledge of: Principles and practices of accounts payable, accounts receivable and payroll preparation and management; knowledge of data processing requirements associated with automated payroll and accounting systems; principles, practices and procedures regarding employee benefits, personnel and retirement systems; methods, practices and terminologies used in financial and statistical record keeping; knowledge of word processing and spreadsheet software; modern office practices and procedures; alphabetic and numeric filing systems and records management; effective customer service skills, effective communication skills; and arithmetic calculations.

Ability to: Perform responsible clerical work; make arithmetical computations quickly and accurately; interact effectively with the public and employees; operate a personal computer, calculator, adding machine, fax and copy machine, type 45 wpm net; learn understand and apply municipal finance systems, processes and their interrelationships; apply and interpret Town policies, procedures, labor contracts, and insurance policies, perform data entry with a high degree of accuracy and speed; plan and carry out duties independently; maintain confidential information; reconcile and balance records and reports; maintain and prepare accurate records, reports and correspondence; understand and follow verbal and written directions; and communicate effectively orally and in writing.

Experience: Three to five years responsible experience in payroll or accounting work with experience in public agency preferred.

Education/Certificates: Some college courses in accounting or related field preferred.

Licenses: Valid Class C California Driver's License in conformance with established Town employee driving standards.

Physical Standards: Must possess ability to work in a standard office setting and to use standard office equipment, including a computer and ability to communicate clearly in person and over the telephone. The following lists physical demands an employee will perform on a regular basis: Sitting, viewing a computer monitor, typing/keyboarding, handwriting, reading, calculator/10-Key, on the phone.

The following lists physical demands an employee may perform on an occasional basis: lifting; average weight: 15 lbs. (storage boxes, large binders), walking, standing, stoop, kneel, crouch or crawl, reach with hands and arms. 98% of duties are performed inside with climate control.

This position requires being able to work at close vision (clear vision at 20 inches or less) and to adjust focus (ability to adjust the eye to bring an object into sharp focus) for the purpose of data entry.

The typical noise level in the work environment of this position is of moderate notice (examples: business office with computers, printers and light traffic.)



JOB TITLE: Housing Program Supervisor  
 DEPARTMENT: Business and Housing Services  
 REVISION DATE: August 13, 2013  
 HOURS: 36 hours per week  
 CLASSIFICATION: Non-exempt  
 UNIT: CMMA  
 REPORTS TO: Town Manager  
 WORKS WITH: Public, Management, Co-workers  
 SUPERVISES: Partial time of Sr. Financial Services Clerk

## **Housing Program Supervisor**

### **DEFINITION**

Under general direction assists the Town Manager in supervising, planning, organizing and directing the activities of the business and housing services division of the Town Manager's Department, as it relates to housing and community development programs and activities; and perform related work as required.

### **TYPICAL DUTIES, INCLUDING ESSENTIAL DUTIES**

Assist the Town Manager in the day-to-day management of the division. These management duties consist of: supervising, planning, organizing and directing the work of subordinate staff engaged in all activities of the business and housing services division; develop and implement policies, procedures and regulations relating to housing programs; negotiate and administer contracts and leases with independent contractors and individuals involved in the CalHome grant, handyman and housing rehabilitation programs; submit and administer grant applications for the Town; assist the division director in the preparation and administration of the division budget and other reports required under the CDBG program budget and/or state grant programs; coordinate community development and housing program activities with other Town departments and outside agencies; attend and participate in public meetings as necessary; represent and manage the business and housing services division in the absence of the Town Manager; perform related duties assigned.

### **REQUIRED QUALIFICATIONS**

**Knowledge of:** Principles and practices of municipal organization, budgeting, and administration; principles and practices of administration as applied to the operation of housing rehabilitation and assistance programs, and other CDBG related programs of the Town; principles and practices of real estate, real estate appraisal and escrow processes; contract negotiation and administration; applicable state, federal and local laws pertaining to Community Development Block Grant Programs, and other state and federal programs; report preparation and presentation; principles and practices of modern office management.

**Ability to:** Assist in planning, organizing, directing and coordinating the activities of the division; prepare complete and accurate reports; interpret local, state and federal regulations and procedures as they relate to Community Development Block Grant programs and other state and federal housing programs; communicate clearly and concisely, orally or in writing; train, supervise and evaluate employees.



Experience: Five years of increasingly responsible professional housing related experience, including a minimum of three years of supervisory experience in a medium-to-large organization.

Education/Certificates: An associate's degree from an accredited college or university with major course work in public administration, business administration, political science, sociology or a closely related field.

Desired: A bachelor's or master's degree from an accredited college or university with major course work in public administration, business administration, political science, sociology or a closely related field.

Licenses: Valid Class C California Driver's License in conformance with established Town employee driving standards.

Physical Standards: Must possess ability to work in a standard office setting and to use standard office equipment, including a computer and ability to communicate clearly in person and over the telephone. The following lists physical demands an employee will perform on a regular basis: Sitting, viewing a computer monitor, typing/keyboarding, handwriting, reading, calculator/10-Key, on the phone.

The following lists physical demands an employee may perform on an occasional basis: lifting; average weight: 15 lbs. (boxes, large binders), walking, standing, stoop, kneel, crouch or crawl, reach with hands and arms. 95% of duties are performed inside with climate control.

This position requires being able to work at close vision (clear vision at 20 inches or less) and to adjust focus (ability to adjust the eye to bring an object into sharp focus) for the purpose of data entry.

The typical noise level in the work environment of this position is of moderate notice (examples: business office with computers, printers and light traffic.)

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	<b>SENIOR FINANCIAL SERVICES CLERK</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	14.02	14.72	15.46	16.23	17.04	17.89
		BIWEEKLY	80.00	1,121.40	1,177.60	1,236.80	1,298.40	1,363.20	1,431.20
		MONTHLY	173.33	2,429.65	2,551.42	2,679.68	2,813.15	2,953.54	3,100.87
		ANNUAL	2080.00	29,156.40	30,617.60	32,156.80	33,758.40	35,443.20	37,211.20
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	14.76	15.49	16.26	17.07	17.92	18.82
		BIWEEKLY	80.00	1,180.42	1,239.20	1,300.80	1,365.60	1,433.60	1,505.60
		MONTHLY	173.33	2,557.54	2,684.88	2,818.35	2,958.74	3,106.07	3,262.07
		ANNUAL	2080.00	30,691.02	32,219.20	33,820.80	35,505.60	37,273.60	39,145.60
1.00	0.90	<b>HOUSING PROGRAM SUPERVISOR</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	36	25.23	26.49	27.82	29.21	30.67	32.20
		BIWEEKLY	72	1,816.56	1,907.39	2,002.76	2,102.90	2,208.04	2,318.44
		MONTHLY	156	3,935.88	4,132.67	4,339.31	4,556.27	4,784.09	5,023.29
		ANNUAL	1872	47,230.56	49,592.09	52,071.69	54,675.28	57,409.04	60,279.49
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	36	26.56	27.89	29.28	30.75	32.28	33.90
		BIWEEKLY	72	1,912.32	2,007.94	2,108.33	2,213.75	2,324.44	2,440.66
		MONTHLY	156	4,143.36	4,350.53	4,568.05	4,796.46	5,036.28	5,288.09
		ANNUAL	1872	49,720.32	52,206.34	54,816.65	57,557.49	60,435.36	63,457.13

July 23, 2013

TO: Mayors, City Managers and City Clerks  
League Board of Directors

RE: Annual Conference Resolutions Packet  
Notice of League Annual Meeting



Enclosed please find the 2013 Annual Conference Resolutions Packet.

**Annual Conference in Sacramento.** This year's League Annual Conference will be held September 18 - 20 in Sacramento. The conference announcement has previously been sent to all cities and we hope that you and your colleagues will be able to join us. More information about the conference is available on the League's Web site at [www.cacities.org/ac](http://www.cacities.org/ac). We look forward to welcoming city officials to the conference.

**Annual Luncheon/Business Meeting - Friday, September 20, 12:00 p.m.** The League's Annual Business Meeting will be held at the Hyatt Regency Hotel.

**Resolutions Packet.** At the Annual Conference, the League will consider the two resolutions introduced by the deadline, Saturday, July 20, 2013, midnight. These resolutions are included in this packet. New this year, resolutions submitted to the General Assembly must be concurred in by five cities or by city officials from at least five or more cities. These letters of concurrence are included with this packet. We request that you distribute this packet to your city council.

We encourage each city council to consider the resolutions and to determine a city position so that your voting delegate can represent your city's position on each resolution. A copy of the resolutions packet is posted on the League's website for your convenience: [www.cacities.org/resolutions](http://www.cacities.org/resolutions).

The resolutions packet contains additional information related to consideration of the resolutions at the Annual Conference. This includes the date, time and location of the meetings at which resolutions will be considered.

**Voting Delegates.** Each city council is encouraged to designate a voting delegate and two alternates to represent their city at the Annual Business Meeting. A letter asking city councils to designate their voting delegate and two alternates has already been sent to each city. Copies of the letter, voting delegate form, and additional information are also available at: [www.cacities.org/resolutions](http://www.cacities.org/resolutions).

**Please Bring This Packet to the Annual Conference  
September 18 - 20 — Sacramento**



*Annual Conference  
Resolutions Packet*

*115<sup>th</sup> Annual Conference*



*Sacramento  
September 18 - 20, 2013*



# **ANNUAL CONFERENCE MEETING SCHEDULE FOR RESOLUTIONS**

## **1. Policy Committee Meetings**

Wednesday, September 18, 2013  
Sheraton Grand Hotel  
1230 J Street, Sacramento

Public Safety: 9:00 a.m. – 10:30 a.m.  
Environmental Quality: 10:30 a.m. – 12:00 p.m.

## **2. General Resolutions Committee**

Thursday, September 19, 2013, 1:00 p.m.  
Sacramento Convention Center  
1400 J Street, Sacramento

## **3. Annual Business Meeting and General Assembly Luncheon**

Friday, September 20, 2013, 12:00 p.m.  
Hyatt Regency Hotel  
1209 L Street, Sacramento

## INFORMATION AND PROCEDURES

**RESOLUTIONS CONTAINED IN THIS PACKET:** The League bylaws provide that resolutions shall be referred by the president to an appropriate policy committee for review and recommendation. Resolutions with committee recommendations shall then be considered by the General Resolutions Committee at the Annual Conference.

This year, two resolutions have been introduced for consideration by the Annual Conference and referred to the League policy committees.

**POLICY COMMITTEES:** Two policy committees will meet at the Annual Conference to consider and take action on resolutions referred to them. The committees are Environmental Quality and Public Safety. These committees will meet on Wednesday, September 18, 2013, at the Sheraton Grand Hotel in Sacramento. The sponsors of the resolutions have been notified of the time and location of the meetings.

**GENERAL RESOLUTIONS COMMITTEE:** This committee will meet at 1:00 p.m. on Thursday, September 19, at the Sacramento Convention Center, to consider the reports of the two policy committees regarding the two resolutions. This committee includes one representative from each of the League's regional divisions, functional departments and standing policy committees, as well as other individuals appointed by the League president. Please check in at the registration desk for room location.

**ANNUAL LUNCHEON/BUSINESS MEETING/GENERAL ASSEMBLY:** This meeting will be held at 12:00 p.m. on Friday, September 20, at the Hyatt Regency Hotel.

**PETITIONED RESOLUTIONS:** For those issues that develop after the normal 60-day deadline, a resolution may be introduced at the Annual Conference with a petition signed by designated voting delegates of 10 percent of all member cities (47 valid signatures required) and presented to the Voting Delegates Desk at least 24 hours prior to the time set for convening the Annual Business Session of the General Assembly. This year, that deadline is 12:00 p.m., Thursday, September 19. If the petitioned resolution is substantially similar in substance to a resolution already under consideration, the petitioned resolution may be disqualified by the General Resolutions Committee.

Resolutions can be viewed on the League's Web site: [www.cacities.org/resolutions](http://www.cacities.org/resolutions).

Any questions concerning the resolutions procedures may be directed to Meg Desmond at the League office: [mdesmond@cacities.org](mailto:mdesmond@cacities.org) or (916) 658-8224



## **GUIDELINES FOR ANNUAL CONFERENCE RESOLUTIONS**

Policy development is a vital and ongoing process within the League. The principal means for deciding policy on the important issues facing cities is through the League's eight standing policy committees and the board of directors. The process allows for timely consideration of issues in a changing environment and assures city officials the opportunity to both initiate and influence policy decisions.

Annual conference resolutions constitute an additional way to develop League policy. Resolutions should adhere to the following criteria.

### **Guidelines for Annual Conference Resolutions**

1. Only issues that have a direct bearing on municipal affairs should be considered or adopted at the Annual Conference.
2. The issue is not of a purely local or regional concern.
3. The recommended policy should not simply restate existing League policy.
4. The resolution should be directed at achieving one of the following objectives:
  - (a) Focus public or media attention on an issue of major importance to cities.
  - (b) Establish a new direction for League policy by establishing general principals around which more detailed policies may be developed by policy committees and the board of directors.
  - (c) Consider important issues not adequately addressed by the policy committees and board of directors.
  - (d) Amend the League bylaws (requires 2/3 vote at General Assembly).

## LOCATION OF MEETINGS

### **Policy Committee Meetings**

Wednesday, September 18, 2013  
Sheraton Grand Hotel  
1230 J Street, Sacramento

Public Safety: 9:00 a.m. – 10:30 a.m.  
Environmental Quality: 10:30 a.m. – 12:00 p.m.

### **General Resolutions Committee**

Thursday, September 19, 2013, 1:00 p.m.  
Sacramento Convention Center  
1400 J Street, Sacramento

### **Annual Business Meeting and General Assembly Luncheon**

Friday, September 20, 2013, 12:00 p.m.  
Hyatt Regency Hotel  
1209 L Street, Sacramento



## KEY TO ACTIONS TAKEN ON RESOLUTIONS

Resolutions have been grouped by policy committees to which they have been assigned.

Number	Key Word Index	Reviewing Body Action		
		1	2	3
		1 - Policy Committee Recommendation to General Resolutions Committee		
		2 - General Resolutions Committee		
		3 - General Assembly		

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### ENVIRONMENTAL QUALITY POLICY COMMITTEE

		1	2	3
1	Water Bond Funds			

### PUBLIC SAFETY POLICY COMMITTEE

		1	2	3
2	Public Safety Realignment			

Information pertaining to the Annual Conference Resolutions will also be posted on each committee's page on the League website: [www.cacities.org](http://www.cacities.org). The entire Resolutions Packet will be posted at: [www.cacities.org/resolutions](http://www.cacities.org/resolutions).

## KEY TO ACTIONS TAKEN ON RESOLUTIONS *(Continued)*

### KEY TO REVIEWING BODIES

1. Policy Committee
2. General Resolutions Committee
3. General Assembly

### Action Footnotes

- \* Subject matter covered in another resolution
- \*\* Existing League policy
- \*\*\* Local authority presently exists

### KEY TO ACTIONS TAKEN

- A - Approve
- D - Disapprove
- N - No Action
- R - Refer to appropriate policy committee for study
- a - Amend
- Aa - Approve as amended
- Aaa - Approve with additional amendment(s)
- Ra - Amend and refer as amended to appropriate policy committee for study
- Raa - Additional amendments and refer
- Da - Amend (for clarity or brevity) and Disapprove
- Na - Amend (for clarity or brevity) and take No Action
- W - Withdrawn by Sponsor

**Procedural Note:** Resolutions that are approved by the General Resolutions Committee, as well as all qualified petitioned resolutions, are reported to the floor of the General Assembly. In addition, League policy provides the following procedure for resolutions approved by League policy committees but *not* approved by the General Resolutions Committee:

Resolutions initially recommended for approval and adoption by all the League policy committees to which the resolution is assigned, but subsequently recommended for disapproval, referral or no action by the General Resolutions Committee, shall then be placed on a consent agenda for consideration by the General Assembly. The consent agenda shall include a brief description of the basis for the recommendations by both the policy committee(s) and General Resolutions Committee, as well as the recommended action by each. Any voting delegate may make a motion to pull a resolution from the consent agenda in order to request the opportunity to fully debate the resolution. If, upon a majority vote of the General Assembly, the request for debate is approved, the General Assembly shall have the opportunity to debate and subsequently vote on the resolution.

## 2013 ANNUAL CONFERENCE RESOLUTIONS

### RESOLUTION REFERRED TO ENVIRONMENTAL QUALITY POLICY COMMITTEE

- 1. RESOLUTION CALLING UPON THE GOVERNOR AND THE LEGISLATURE TO WORK WITH THE LEAGUE OF CALIFORNIA CITIES IN PROVIDING ADEQUATE FUNDING AND TO PRIORITIZE WATER BONDS TO ASSIST LOCAL GOVERNMENT IN WATER CONSERVATION, GROUND WATER RECHARGE AND REUSE OF STORMWATER AND URBAN RUNOFF PROGRAMS.**

Source: Los Angeles County Division

Concurrence of five or more cities/city officials: Cities of Alhambra; Cerritos; Claremont; Glendora; Lakewood; La Mirada; La Verne; Norwalk; Signal Hill; Mary Ann Lutz, Mayor, city of Monrovia.

Referred to: Environmental Quality Policy Committee

Recommendations to General Resolutions Committee: Approve

**WHEREAS**, local governments play a critical role in providing water conservation, ground water recharge and reuse of stormwater infrastructure, including capture and reuse of stormwater for their citizens, businesses and institutions; and

**WHEREAS**, local governments support the goals of the Clean Water Act to ensure safe, clean water supply for all and the U.S. Environmental Protection Agency has encouraged local governments to implement programs to capture, infiltrate and treat stormwater and urban runoff with the use of low impact development ordinances, green street policies and programs to increase the local ground water supply through stormwater capture and infiltration programs; and

**WHEREAS**, local governments also support the State's water quality objectives, specifically Section 13241 of the Porter-Cologne Water Quality Control Act, on the need to maximize the use of reclaimed and water reuse and the Regional Water Quality Control Boards and the State Water Resources Board encourage rainwater capture efforts; and

**WHEREAS**, the State's actions working through the water boards, supported by substantial Federal, State and local investments, have led to a dramatic decrease in water pollution from wastewater treatment plants and other so-called "point sources" since 1972. However, the current threats to the State's water quality are far more difficult to solve, even as the demand for clean water increases from a growing population and an economically important agricultural industry; and

**WHEREAS**, the State's Little Hoover Commission found in 2009 that more than 30,000 stormwater discharges are subject to permits regulating large and small cities, counties, construction sites and industry. The Commission found that a diverse group of water users – the military, small and large businesses, home builders and local governments and more – face enormous costs as they try to control and limit stormwater pollution. The Commission concluded that the costs of stormwater clean up are enormous and that the costs of stormwater pollution are greater, as beach closures impact the State's economy and environmental damage threatens to impair wildlife; and

**WHEREAS**, at the same time that new programs and projects to improve water quality are currently being required by the U.S. EPA and the State under the National Pollution Discharge Elimination System (NPDES) permits and the Total Daily Maximum Load (TMDL) programs, many local governments find that they lack the basic infrastructure to capture, infiltrate and reuse stormwater and cities are facing difficult economic challenges while Federal and State financial assistance has been reduced due to the impacts of the recession and slow economic recovery; and

**WHEREAS**, cities have seen their costs with the new NPDES permit requirements double and triple in size in the past year, with additional costs anticipated in future years. Additionally, many local businesses have grown increasingly concerned about the costs of retrofitting their properties to meet stormwater and runoff requirements required under the NPDES permits and TMDL programs; and

**WHEREAS**, the League of California Cities adopted water polices in March of 2012, recognizing that the development and operation of water supply, flood control and storm water management, among other water functions, is frequently beyond the capacity of local areas to finance and the League found that since most facilities have widespread benefits, it has become the tradition for Federal, State and local governments to share their costs (XIV, Financial Considerations); and the League supports legislation providing funding for stormwater and other water programs; and

**WHEREAS**, the Governor and the Legislature are currently contemplating projects for a water bond and a portion of the bond could be directed to assist local government in funding and implementing the goals of the Clean Water Act and the State's water objectives of conserving and reusing stormwater in order to improve the supply and reliability of water supply; and now therefore let it be

**RESOLVED** by the General Assembly of the League of California Cities, assembled in Sacramento on September 20, 2013, that the League calls for the Governor and the Legislature to work with the League and other stakeholders to provide adequate funding for water conservation, ground water recharge and capture and reuse of stormwater and runoff in the water bond issue and to prioritize future water bonds to assist local governments in funding these programs. The League will work with its member cities to educate federal and state officials to the challenges facing local governments in providing for programs to capture, infiltrate and reuse stormwater and urban runoff.

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#### **Background Information on Resolution No. 1**

**Source:** Los Angeles County Division

**Background:**

In order to meet the goals of both the Federal Clean Water Act and the State's Porter-Cologne Water Quality Control Act, which seek to ensure safe clean water supplies, cities provide critical water conservation, ground water recharge and reuse of stormwater infrastructure, including capture and reuse of stormwater for their citizens, businesses and institutions.

Working with the State's Regional Water Quality Control Boards and the State Water Resources Board through the National Pollution Discharge Elimination System (NPDES) permitting process and Total Maximum Daily Load (TMDL) Programs, California's cities implement programs to capture, infiltrate and treat stormwater and urban runoff with the use of low impact development ordinances, green streets policies and other programs to increase the local ground water supply.

These actions have led to a dramatic decrease in water pollution from wastewater treatment plants and other so-called "point sources" since the adoption of the Clean Water Act in 1972. However, current threats to the State's "non-point sources" of pollution, such as stormwater and urban runoff are far more difficult to solve, even as the demand for clean water increases from a growing population and an economically important agricultural industry.

### **Current Problem Facing California's Cities**

The Little Hoover Commission found in 2009 that more than 30,000 stormwater discharges are subject to permits regulating large and small cities, counties, construction sites and industry. The Commission found that a diverse group of water users – the military, small and large businesses, home builders and local governments and more – face enormous costs as they try to control and limit stormwater pollution. The Commission concluded that the costs of stormwater clean up are enormous and that the costs of stormwater pollution are greater as beach closures impact the state's economy and environmental damage threatens to impair wildlife.

Additionally, new programs and projects to improve water quality are currently being required by the U.S. EPA and the State under the NPDES permits and the TMDL programs. Many local governments find that they lack the basic infrastructure to capture, infiltrate and reuse stormwater and the cities are facing difficult economic challenges while Federal and State financial assistance has been reduced due to the impacts of the recession and slow economic recovery.

Cities have seen their costs with the new NPDES permit requirements triple in size in the past year, with additional costs anticipated in future years. Additionally, many local businesses have grown increasingly concerned about the costs of retrofitting their properties to meet stormwater and runoff requirements required under the NPDES permits and TMDL programs.

In Los Angeles County alone, reports commissioned by the Los Angeles County Flood Control District estimate the costs of achieving region-wide compliance for implementing TMDL programs in the NPDES permits required by the Los Angeles Regional Water Quality Control Board (LARWQCB) will be in the tens of billions of dollars over the next twenty years. Additionally, failure to comply with the LARWQCB's terms could result in significant Clean Water Act fines, state fines and federal penalties anywhere from \$3,000- \$37,500 per day. Violations can also result in third-party litigation. Such costs are not confined to Los Angeles County and are being realized statewide.

Clearly, compliance with the NPDES permit and TMDL programs will be expensive for local governments over a long period of time and cities lack a stable, long-term, dedicated local funding source to address this need. Many cities are faced with the choice of either cutting existing services or finding new sources of revenue to fund the NPDES and TMDL programs.

### **Los Angeles County Division Resolution**

The Division supports strong League education and advocacy at both the State and Federal levels to help cities face the challenges in providing programs to capture, infiltrate and reuse stormwater and urban runoff. While Los Angeles County cities and other regions seek to secure local funding sources to meet the Clean Water Act and the State's water objectives, it will simply not be enough to meet the enormous costs of compliance. The Los Angeles County Division strongly believes that State and Federal cooperation are necessary to fund programs to secure and reuse stormwater in order to improve water supply and reliability throughout the state.

The Division calls for the League to engage in discussions on 2014 State Water Bond to assist cities in funding and implementing the goals of the Clean Water Act and the State's Water objectives. This resolution does not support the 2014 bond issue, since the League and individual cities will need to make this decision at a later time upon review of the final language. However, the Governor and Legislature have reopened discussions for the 2014 water bond and funding of urban runoff and stormwater programs has taken a back seat in past bond issues, such as Proposition 84. In May, Assembly Speaker John Perez appointed a Water Bond Working Group which recently outlined a new set of Priorities and Accountability Measures for developing a water bond that would gain the support of 2/3 of the Legislature and voters. One of the priorities identified by the committee included, "Regional Self Reliance/Integrated Regional Water

Management,” posing the question if stormwater capture should be included in any future bonds. The Division believes the opportunity to advocate for funding in the bond is now.

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### **League of California Cities Staff Analysis on Resolution No. 1**

Staff: Jason Rhine; (916) 658-8264  
Committee: Environmental Quality

#### **Summary:**

This resolution seeks to call upon the Governor and the Legislature to work with the League of California Cities in providing adequate funding and to prioritize water bonds to assist local governments in water conservation, ground water recharge and reuse of stormwater and urban runoff programs.

#### **Background:**

In 2009, the State Legislature passed and Governor Arnold Schwarzenegger signed a package of legislation that included four policy bills and an \$11.1 billion water bond (The Clean, and Reliable Drinking Water Supply Act). The water bond included the following major spending proposals:

- \$455 million for drought relief projects, disadvantaged communities, small community wastewater treatment improvements and safe drinking water revolving fund
- \$1.4 billion for "integrated regional water management projects"
- \$2.25 billion for projects that "support delta sustainability options"
- \$3 billion for water storage projects
- \$1.7 billion for ecosystem and watershed protection and restoration projects in 21 watersheds
- \$1 billion for groundwater protection and cleanup
- \$1.25 billion for "water recycling and advanced treatment technology projects"

The \$11.1 billion bond also included nearly \$2 billion in earmarks. Projects slated for funding included:

- \$40 million to educate the public about California's water
- \$100 million for a Lake Tahoe Environmental Improvement Program for watershed restoration, bike trails and public access and recreation projects
- \$75 million for the Sierra Nevada Conservancy, for public access, education and interpretive projects
- \$20 million for the Baldwin Hills Conservancy to be used to buy more land
- \$20 million for the Bolsa Chica Wetlands for interpretive projects for visitors

The water bond was originally scheduled to appear on the 2010 ballot as Proposition 18. However, due to significant criticism over the size of the bond, the amount of earmarked projects, and a lack of public support, the Legislature has voted twice to postpone the ballot vote. The water bond is now slated for the November 4, 2014 ballot.

It is unclear whether or not the water bond will actually appear on the November 2014 ballot. In recent months, pressure has been mounting to postpone the water bond yet again or significantly rewrite the water bond to drastically reduce the overall size of the bond and remove all earmarks. The Legislature has until the summer of 2014 to act.

#### **Fiscal Impact:**

Unknown. This resolution does not seek a specified appropriation from a water bond.



**Existing League Policy:**

In 2008, the League formed a new Water Task Force to consider updates and revision to the Water Guidelines the League drafted and adopted 20 years earlier. These new Guidelines were formally approved by the League board of directors in Feb. 2010. Below are the most pertinent policy and guiding principles related to the proposed resolution. To view the entire water policy guidelines, go to [www.cacities.org/waterpolicyguidelines](http://www.cacities.org/waterpolicyguidelines).

**General Principles**

- The League supports the development of additional groundwater and surface water storage, including proposed surface storage projects now under study if they are determined to be feasible, including but not limited to: environmentally, economically, and geographically relating to point of origin. Appropriate funding sources could include, but are not limited to user fees, bonds and federal funding.
- The League supports state water policy that allows undertaking aggressive water conservation and water use efficiency while preserving, and not diminishing, public and constitutional water rights.

**Water Conservation**

- The League supports the development of a statewide goal to reduce water use by 20% by 2020 through the implementation of fair and equitable measures consistent with these principles.
- Accomplishing water conservation and water use efficiency goals will require statewide action by all water users, including residential, commercial, industrial and agricultural water users, local and regional planning agencies, state and federal agencies, chambers of commerce, and business, commercial and industrial professional and trade associations.

**Water Recycling**

- Wherever feasible, water recycling should be practiced in urban, industrial and agricultural sectors. This includes increasing the use of recycled water over 2002 levels by at least one million acre-feet/year (afy) by 2020 and by at least two million afy by 2030.
- Increased recycling, reuse and other refinements in water management practices should be included in all water supply programs.

**Water Storage**

- The development of additional surface facilities and use of groundwater basins to store surface water that is surplus to that needed to maintain State Water Resource Control Board (SWRCB) Bay-Delta estuary water quality standards should be supported.

**Groundwater**

- The principle that local entities within groundwater basins (i.e., cities, counties, special districts, and the regional water quality control boards) working cooperatively should be responsible for and involved in developing and implementing basin wide groundwater, basin management plans should be supported. The plans should include, but not be limited to: a) protecting groundwater quality; b) identifying means to correct groundwater overdraft; c) implementing better irrigation techniques; d) increasing water reclamation and reuse; and e) refining water conservation and other management practices.
- Financial assistance from state and federal governments should be made available to requesting local agencies to develop and implement their groundwater management plans.

**Financial Considerations**

- It is recognized that the development and operation of water supply, water conveyance, flood control and stormwater management, water storage, and wastewater treatment facilities is frequently beyond the capability of local areas to finance;

- The League supports legislation to provide funding for stormwater, water and wastewater programs, including a constitutional amendment which would place stormwater fees in the category of water and wastewater fees, for the purposes of Proposition 218 compliance.

**Support:**

New this year, any resolutions submitted to the General Assembly must be concurred in by five cities or by city officials from at least five or more cities. Those submitting resolutions were asked to provide written documentation of concurrence. The following letters of concurrence were received: cities of Alhambra; Cerritos; Claremont; Glendora; Lakewood; La Mirada; La Verne; Norwalk; Signal Hill; and Mary Ann Lutz, Mayor, city of Monrovia. A letter of support was also received from the California Contract Cities Association.

**RESOLUTION REFERRED TO PUBLIC SAFETY POLICY COMMITTEE**

- 2. RESOLUTION CALLING UPON THE GOVERNOR AND LEGISLATURE TO ENTER INTO DISCUSSIONS WITH THE LEAGUE AND CALIFORNIA POLICE CHIEFS' ASSOCIATION REPRESENTATIVES TO IDENTIFY AND ENACT STRATEGIES THAT WILL ENSURE THE SUCCESS OF PUBLIC SAFETY REALIGNMENT FROM A LOCAL MUNICIPAL LAW ENFORCEMENT PERSPECTIVE.**

Source: Public Safety Policy Committee

Concurrence of five or more cities/city officials: Cities of Arroyo Grande, Covina; Fontana; Glendora; Monrovia; Ontario; Pismo Beach; and Santa Barbara

Referred to: Public Safety Policy Committee

Recommendation to General Resolutions Committee: Approve

**WHEREAS**, in October 2011 the Governor proposed the realignment of public safety responsibilities from state prisons to local government as a way to address recent court orders in response to litigation related to state prison overcrowding, and to reduce state expenditures; and

**WHEREAS**, the Governor stated that realignment needed to be fully funded with a constitutionally protected source of funds if it were to succeed; and

**WHEREAS**, the Legislature enacted the realignment measures, AB 109 and AB 117, and the Governor signed them into law without full constitutionally protected funding and liability protection for stakeholders; and

**WHEREAS**, California currently has insufficient jail space, probation officers, housing and job placement programs, medical and mental health facilities, lacks a uniform definition of recidivism; and utilizes inappropriate convictions used to determine inmate eligibility for participation in the realignment program; and

**WHEREAS**, since the implementation of realignment there have been numerous issues identified that have not been properly addressed that significantly impact municipal police departments' efforts to successfully implement realignment; and

**WHEREAS**, ultimately many of these probationers who have severe mental illness are released into communities where they continue to commit crimes that impact the safety of community members and drain the resources of probation departments and police departments throughout the state; and



**WHEREAS**, an estimated 30 counties were operating under court-ordered or self-imposed population caps before realignment, and the current lack of bed space in county jails has since led to many convicted probationers being released early after serving a fraction of their time; with inadequate to no subsequent supervision, leaving them free to engage in further criminal offenses in our local cities; and

**WHEREAS**, there is increasing knowledge among the offender population which offenses will and will not result in a sentence to state prison, and many offenders, if held in custody pending trial, that would be sentenced to county jail are ultimately sentenced to time served due to overcrowding in county facilities; and

**WHEREAS**, there are inadequate databases allowing local police departments to share critical offender information among themselves, with county probation departments, and with other county and state law enforcement entities; and

**WHEREAS**, local police departments have not received adequate funding to properly address this new population of offenders who are victimizing California communities; and now therefore let it be

**RESOLVED** by the General Assembly of the League of California Cities, assembled in Sacramento on September 20, 2013, to request the Governor and State Legislature to immediately enter into discussions with League representatives and the California Police Chiefs' Association to address the following issues:

1. The need to fully fund municipal police departments with constitutionally protected funding to appropriately address realignment issues facing front-line law enforcement;
2. Amend appropriate sections of AB 109 to change the criteria justifying the release of non-violent, non-serious, non-sex offender inmates (N3) inmates to include their total criminal and mental history instead of only their last criminal conviction;
3. Establish a uniform definition of recidivism with the input of all criminal justice stakeholders throughout the state;
4. Enact legislation that will accommodate the option for city police officers to make ten (10) day flash incarcerations in city jails for probationers who violate the conditions of their probation;
5. Establish oversight procedures to encourage transparency and accountability over the use of realignment funding;
6. Implement the recommendations identified in the California Little Hoover Commission Report #216 dated May 30, 2013;
7. Provide for greater representation of city officials on the local Community Corrections Partnerships. Currently AB 117 provides for only one city official (a police chief) on the seven-member body, six of which are aligned with the county in which the partnership has been established. As a result, the counties dominate the committees and the subsequent distribution of realignment funds.
8. Provide, either administratively or by legislation, an effective statewide data sharing mechanism allowing state and local law enforcement agencies to rapidly and efficiently share offender information to assist in tracking and monitoring the activities of AB 109 and other offenders.

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## Background Information on Resolution No. 2

**Source:** Public Safety Policy Committee

### **Background:**

In October 2011 the Governor proposed the realignment of public safety tasks from State Prisons to local government as a way to address certain judicial orders dealing with State prison overcrowding and to reduce State expenditures. This program shifts the prisoner burden from State prisons to local counties and cities.

When the Governor signed into law realignment he stated that realignment needed to be fully funded with constitutionally protected source of funds to succeed. Nonetheless, the law was implemented without full constitutional protected funding for counties and cities; insufficient liability protections to local agencies; jail space; probation officers; housing and job placement programs; medical and mental health facilities; and with an inappropriate definition of N3 (non-serious, non-sexual, non-violent) criminal convictions used to screen inmates for participation in the program.

Two-thirds of California's 58 counties are already under some form of mandated early release. Currently, 20 counties have to comply with maximum population capacity limits enforced by court order, while another 12 counties have self-imposed population caps to avoid lawsuits.

At this time no one knows what the full impact of realignment will ultimately be on crime. We hope that crime will continue to drop, but with the current experience of the 40,000 offenders realigned since October 2011, and an estimated additional 12,000 offenders being shifted from State prison to local jails and community supervision by the end of fiscal year 2013-14, it will be very difficult to realize lower crime rates in the future.

Beginning in October 2011, California State prisons began moving N3 offenders into county jails, the county probation and court systems, and ultimately funneled them into community supervision or alternative sentencing program in cities where they will live, work, and commit crime.

**Note:** There is currently no uniform definition of recidivism throughout the state and no database that can deliver statistical information on the overall impact realignment has had on all cities in California. Because of this problem we have used data from Los Angeles County.

The March 4, 2013 report to the Los Angeles County Criminal Justice Coordination Committee (CCJCC) shows a strong effort and progress in addressing the realignment mandate. However, there is insufficient funding.

The report also states the jail population continues to be heavily influenced by participants housed locally. On September 30, 2012, the inmate count in the Los Angeles County Jail was 15,463; on January 31, 2013, the count was 18,864. The realignment population accounted for 32% of the Jail population; 5,743 offenders sentenced per Penal Code Section 1170 (h) and 408 parole violations.

By the end of January 2013, 13,535 offenders were released on Post Release Community Supervision (PRCS) to Los Angeles County including prisoners with the highest maintenance costs because of medical and drug problems and mental health issues costing counties and local cities millions of dollars in unfunded mandates since the beginning of the program. Prisoners with prior histories of violent crimes are also being released without proper supervision. That is why sections of **AB 109 must be amended to change the criteria used to justify the release of N3 inmates to include an offender's total criminal and mental history instead of only their last criminal conviction.** Using the latter as the key criteria does not provide

an accurate risk assessment of the threat these offenders pose to society if they are realigned to county facilities, or placed on Post Release Community Supervision.

Chief Jerry Powers from the Los Angeles County Probation Department recently stated the release criteria for N3 offenders “has nothing to do with reality.” He said initially the State estimated the population of released PRCS offenders would be 50% High Risk, 25% Medium Risk and 25% Low Risk. The reality is 3% are Very High Risk, 55% are High Risk, 40% are Medium Risk and only 2% are Low Risk offenders. He said the High Risk and serious mentally ill offenders being released “are a very scary population.” One of the special needs offenders takes the resources of 20-30 other offenders.

Assistant Sheriff Terri McDonald who is the county Jail Administrator recently stated the Jail has only 30 beds for mentally ill offenders being released – when in fact she actually needs 300 beds to accommodate the volume of serious mentally ill offenders being released that require beds.

Los Angeles County data shows 7,200 released offenders have had some sort of revocation. This number is expected to increase because of a significant increase in the first four months of year two of realignment that totals 83% of the entire first year of the program; 4,300 warrants were issued for offenders; 6,200 offenders have been rearrested; and 1,400 prosecuted. Data reveals one in 10 offenders will test positive for drugs during the first 72 hours after being released knowing they are required to report to a probation officer during that time. Only one in three offenders will successfully complete probation.

There are more than 500 felony crimes that qualify State prison inmates for release under realignment. They will be spending their time in cities with little, if any, supervision.

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### **League of California Cities Staff Analysis on Resolution No. 2**

Staff: Tim Cromartie (916) 658-8252  
Committee: Public Safety Policy Committee

#### **Summary:**

This Resolution seeks to outline the deficiencies in the State’s current public safety realignment policy, as implemented in 2011 by AB 109, and to identify policy changes that will assist State, county and municipal law enforcement entities to cope with the expanded universe of offenders that are now being directed to county facilities, resulting in increased related impacts on both local communities and municipal law enforcement.

#### **Background:**

This resolution was brought to the Public Safety Policy Committee by individual members of that committee who are increasingly concerned about municipal public safety impacts resulting from county jail overcrowding, a problem that has intensified with realignment, resulting in certain categories of offenders doing no jail time or being sentenced to time served. This has created a climate in which some offenses receive little or no jail time, accompanied by a growing body of anecdotal evidence that property crimes have correspondingly increased, with some, such as auto theft, being committed in serial fashion. Increased criminal activity has strained the resources of many local police departments already struggling to more closely coordinate information sharing with county probation offices to effectively monitor offenders on post-community release supervision.

In addition, there is growing concern about the criteria established for determining which offenders are eligible for post-release community supervision (the non-violent, non-serious, non-sex offenders). There is so much concern that a May 2013 report of California’s Little Hoover Commission recommended adjusting

the criteria to examine an offender's total criminal history rather than merely his or her last known offense, as a means of more accurately assessing the risk he or she might pose to the community.

Implementation of the realignment policy is handled in part by the Community Corrections Partnerships established by AB 109, which currently have only one city representative, compared to at least four county-level representatives.

**Fiscal Impact:**

Unknown impact on the State General Fund. This resolution seeks to establish increased and constitutionally protected funding for city police departments (and county sheriff's departments, to the degree they are contracted to provide police services for cities), but does not specify a dollar amount for the revenue stream. At a minimum, it would entail an annual revenue stream of at least the amount provided for cities for front-line law enforcement in the State's 2013-14 Budget, \$27.5 million, indefinitely – although that revenue stream has never been formally identified by the Brown Administration as having any direct connection to realignment.

**Existing League Policy:**

Related to this resolution, existing policy provides:

- The League supports policies establishing restrictions on the early release of state inmates for the purpose of alleviating overcrowding, and limiting parole hearing opportunities for state inmates serving a life sentence, or paroled inmates with a violation.
- The League supports increasing municipal representation on and participation in the Community Corrections Partnerships, which are charged with developing local corrections plans.
- In addition, the Strategic Priorities for 2012, as adopted by the League Board of Directors, included the promotion of local control for strong cities. The resolution's objectives of locking in ongoing funding for front-line municipal law enforcement, and increasing city participation in the Community Corrections Partnerships, are consistent with promoting local control.

**Support:**

New this year, any resolutions submitted to the General Assembly must be concurred in by five cities or by city officials from at least five or more cities. Those submitting resolutions were asked to provide written documentation of concurrence. The following cities/city officials have concurred: cities of Arroyo Grande; Covina; Fontana; Glendora; Monrovia; Ontario; Pismo Beach; and Santa Barbara.

# **LETTERS OF CONCURRENCE**

Resolution #1  
Water Bond Funds

## City of Alhambra

Office of the Mayor and City Council

July 1, 2013



Gateway  
to the  
San Gabriel Valley

111  
South First Street  
Alhambra  
California  
91801

626  
570-5010

FAX  
281-2248

Bill Bogaard  
President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, CA 95814

### RE: Los Angeles County Division Annual Conference Resolution

Dear President Bogaard:

The City of Alhambra supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond. The City of Alhambra is anticipating spending \$24,101.96 this year to start the development of the Enhanced Watershed Plan and monitoring plan. Prior to 2016, the City anticipates spending \$1,169,000 for full capture device on our storm drain catch basins. In the future, it is estimated the city may need \$34 million dollars to finance the required infrastructure to meet the new permit guidelines. We also anticipate needing to hire additional staff to monitor and maintain the program. None of these costs have a dedicated funding source.

As members of the League, our city values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact Mary Chavez, Director of Public Works, at (626) 570-5067 if you have any questions.

Very truly yours,

Steven Placido, DDS  
Mayor

cc: Jennifer Quan, League of California Cities



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# CITY OF CERRITOS

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OFFICE OF THE MAYOR  
BRUCE W. BARROWS

July 8, 2013

Bill Bogaard  
President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, CA 95814

**RE: Los Angeles County Division Annual Conference Resolution**

President Bogaard: *Bill*

The City of Cerritos supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond. The City of Cerritos expended \$866,000 in the Fiscal Year 2011-2012 for compliance with required stormwater programs. Future expenditures are expected to be over \$1.5 million annually, as the City will be required to begin construction of costly stormwater capital improvements.

As members of the League our city values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact Art Gallucci, City Manager at (562)916-1301 or [agallucci@cerritos.us](mailto:agallucci@cerritos.us), if you have any questions.

Sincerely,

Bruce W. Barrows  
MAYOR

cc: Ling-Ling Chang, President, Los Angeles County Division c/o  
Robb Korinke, Executive Director, Los Angeles County Division, [robb@lacity.org](mailto:robb@lacity.org)





## CITY OF CLAREMONT

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City Council • (909) 399-5444  
*Corey Calaycay*  
*Joseph M. Lyons*  
*Opanyi K. Nasiali*  
*Sam Pedroza*  
*Larry Schroeder*

July 1, 2013

Bill Bogaard  
President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, CA 95814

President Bogaard:

**RE: Los Angeles County Division Proposed Resolution for LCC Approval  
At The 2013 Annual Conference**

The City of Claremont supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond.

As members of the League, our City values the policy development process provided to the General Assembly and appreciates your time on this issue. If you have any questions, please feel free to contact Tony Ramos, City Manager, at (909) 399-5441.

Sincerely,

Opanyi Nasiali  
Mayor

c: Jennifer Quan, League of California Cities





**CITY OF GLENDORA** CITY HALL

(626) 914-8200

116 East Foothill Blvd., Glendora, California 91741  
[www.ci.glendora.ca.us](http://www.ci.glendora.ca.us)

July 15, 2013

Bill Bogaard, President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, CA 95814

**RE: Los Angeles County Division Annual Conference Resolution**

President Bogaard:

The City of Glendora supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond.

As members of the League our city values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact me, if you have any questions.

Sincerely,

Joe Santoro, Mayor

cc: Ling-Ling Chang, President, Los Angeles County Division c/o Robb Korinke,  
Executive Director, Los Angeles County Division, [robb@lacity.org](mailto:robb@lacity.org)  
Jennifer Quan, Regional Public Affairs Manager, League of California Cities –  
[jquan@lacity.org](mailto:jquan@lacity.org)

PRIDE OF THE FOOTHILLS

Todd Rogers  
Vice Mayor

Diane DuBois  
Council Member

Jeff Wood  
Council Member

Ron Piazza  
Council Member

July 2, 2013

CITY OF LAKEWOOD

CALIFORNIA

Steve Croft  
Mayor

Mr. Bill Bogaard  
President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, California 95814

**RE: Los Angeles County Division Annual Conference Resolution - Support**

Dear President Bogaard:

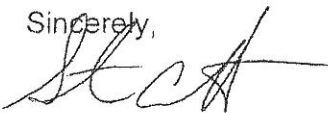
The City of Lakewood supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond.

For Lakewood, the initial cost alone to prepare the Watershed Management Plan (WMP), Coordinated Integrated Management Plan (CIMP), and Reasonable Assurance Modeling for the three watersheds that Lakewood is a part of is estimated to be \$153,167. This cost does not include administration costs, monitoring costs, construction costs, or inspection costs, which are estimated to be in the millions of dollars.

As members of the League our city values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact Paolo Beltran, Senior Management Analyst, at (562) 866-9771, extension 2140, or email at [pbeltran@lakewoodcity.org](mailto:pbeltran@lakewoodcity.org), if you have any questions.

Sincerely,



Steve Croft  
Mayor

cc: Ling-Ling Chang, President, Los Angeles County Division c/o  
Robb Korinke, Executive Director, Los Angeles County Division,  
[robb@lacity.org](mailto:robb@lacity.org)

Lakewood



**CITY OF LA MIRADA**  
DEDICATED TO SERVICE

13700 La Mirada Boulevard  
La Mirada, California 90638  
P.O. Box 828  
La Mirada, California 90637-0828  
Phone: (562) 943-0131 Fax: (562) 943-1464  
www.cityoflamirada.org

July 15, 2013

**LETTER OF SUPPORT**

Bill Bogaard  
President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, CA 95814

**SUBJECT: LOS ANGELES COUNTY DIVISION ANNUAL CONFERENCE RESOLUTION**

Dear President Bogaard:

On behalf of the City of La Mirada, I am writing to express support for the League of California Cities, Los Angeles County Division's effort to submit a resolution for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for local governments working to meet Federal and State objectives to protect water resources and storm water management plans. The resolution also provides direction for the League to educate State leaders and advocates for the inclusion of storm water funding in the State's proposed 2014 Water Bond.

Like many cities, the City of La Mirada does not have the basic infrastructure to capture, filter, and reuse storm water, and Federal and State funding to assist in providing this infrastructure has been reduced in recent years as a result of the economic recession. Compliance with the MS-4 permit and other storm water regulations could cost the City millions, and reduce funding for other vital City services such as infrastructure and public safety. The City could also face steep fines, penalties, and third party lawsuits if it is unable to meet the National Pollutant Discharge Elimination Systems (NPDES) permit requirements. Receiving State funding could help alleviate the financial burden placed on local governments to meet storm water requirements.

As a member of the League, our City values the policy development process provided to the General Assembly. Please contact Jeff Boynton, Deputy City Manager, at (562) 943-0131 if you have any questions.

Sincerely,

**CITY OF LA MIRADA**

Steve De Ruse  
Mayor

TER:jb:vdr

cc: Ling-Ling Chang, President, Los Angeles County Division  
Robb Korinke, Executive Director, Los Angeles County Division



# CITY OF LA VERNE CITY HALL

3660 "D" Street, La Verne, California 91750-3599  
www.ci.la-verne.ca.us

July 2, 2013

Bill Bogaard, President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, CA 95814

## RE: Los Angeles County Division Annual Conference Resolution


President Bogaard:

The City of La Verne supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond. While the City is still in the process of identifying the costs associated with meeting the new requirements of the MS-4 PERMIT, it is expected these measures will far exceed existing local resources.

As members of the League, our city values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact our City Manager, Bob Russi at 909-596-8726, if you have any questions.

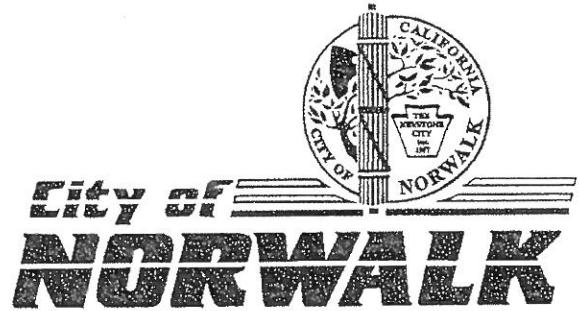
Sincerely,

  
Don Kendrick  
Mayor

cc: Jennifer Quan, League of California Cities  
JR Ranells, Senior Management Analyst

U:\My Documents\CITY COUNCIL\DON KENDRICK\Support 2013 League Conf Reso.doc

LUIGI VERNOLA  
Mayor  
MARCEL RODARTE  
Vice Mayor  
CHERI KELLEY  
Councilmember  
MICHAEL MENDEZ  
Councilmember  
LEONARD SHRYOCK  
Councilmember  
MICHAEL J. EGAN  
City Manager



12700 NORWALK BLVD., P.O. BOX 1030, NORWALK, CA 90651-1030 \* PHONE: 562/929-5700 \* FACSIMILE: 562/929-5773 \* WWW.NORWALKCA.GOV

July 2, 2013

Bill Bogaard, President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, CA 95814

**RE: Los Angeles County Division Annual Conference Resolution**

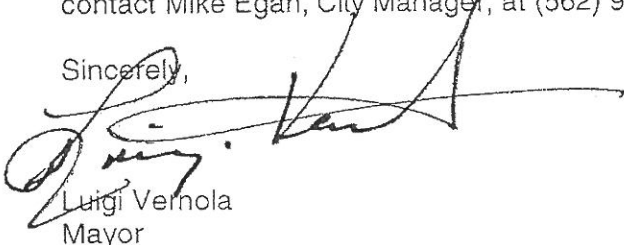
Dear President Bogaard:

The city of Norwalk supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond. The cost of compliance with the new storm water permit is in the millions of dollars. The Watershed Management Plan alone will cost close to \$1M. Implementation of projects in the near future based on that Watershed Management Plan could potentially cost the City of Norwalk \$5 - \$10 million annually.

As members of the League our City values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact Mike Egan, City Manager, at (562) 929-5772 if you have any questions.

Sincerely,



Luigi Vernola  
Mayor

cc: Ling-Ling Chang, President, Los Angeles County Division c/o  
Robb Korinke, Executive Director, Los Angeles County Division, robb@lacity.org



## CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

June 27, 2013

Bill Bogaard  
President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, CA 95814

**RE: Los Angeles County Division Annual Conference Resolution**

President Bogaard:

The city of Signal Hill supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond. The city of Signal Hill currently budgets for \$755,000 annually for compliance with required stormwater programs, which represents over 4% of the entire General Fund. Future expenditures are expected to be over \$1.5 million annually, as the City will be required to begin construction of costly stormwater capital improvements.

As members of the League our city values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact Ken Farfsing, City Manager at (562) 989-7302 or [kfarfsing@cityofsignal.org](mailto:kfarfsing@cityofsignal.org), if you have any questions.

Sincerely,

Michael J. Noll  
Mayor

CC: Ling-Ling Chang, President, Los Angeles County Division c/o  
Robb Korinke, Executive Director, Los Angeles County Division, [robb@lacity.org](mailto:robb@lacity.org)



Office of the Mayor and the City Council

July 2, 2013

Bill Bogaard  
President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, CA 95814

**SUBJECT: Los Angeles County Division Annual Conference Resolution**

Dear President Bogaard:

As Mayor of the City of Monrovia, I support the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond. The City is anticipating millions of dollars in stormwater permit compliance costs over the next five years – funds the City currently does not have available. Funding assistance is vital in order for the City to meet stormwater permit requirements.

As members of the League, our City values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact Heather Maloney, Senior Management Analyst, at (626) 932-5577 or [hmaloney@ci.monrovia.ca.us](mailto:hmaloney@ci.monrovia.ca.us), if you have any questions.

Sincerely,

Mary Ann Lutz,  
Mayor

cc: City Council  
Ling-Ling Chang, President, Los Angeles County Division c/o  
Robb Korinke, Executive Director, Los Angeles County Division, [robb@laciities.org](mailto:robb@laciities.org)  
Laurie K. Lile, City Manager  
Ron Bow, Director of Public Works



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Claremont

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SPECIAL EVENTS COMMITTEE  
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Calabasas

ASSOCIATE MEMBERS COMMITTEE  
FRANK V. ZERUNYAN  
Rolling Hills Estates

EXECUTIVE DIRECTOR  
SAM OLIVITO

June 20, 2013

Bill Bogaard  
President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, CA 95814

RE: Los Angeles County Division Annual Conference Resolution

President Bogaard:

The California Contract Cities Association supports the Los Angeles County Division's effort to submit a resolution for consideration by the General Assembly at the League's 2013 Annual Conference in Sacramento.

The Division's resolution seeks to address a critical funding need for cities working to meet the State's water quality objectives and storm water management plans by providing direction for the League to educate state leaders and advocate for funding during discussions on the 2014 Water Bond. All of the 58 cities we represent can ill afford this increasingly expensive ongoing cost.

As members of the League our association values the policy development process provided to the General Assembly. We appreciate your time on this issue. Please feel free to contact our office at (562) 622-5533 if you have any questions.

Sincerely,

Steve Tye  
CCCA President

CC: Ling-Ling Chang, President, Los Angeles County Division c/o  
Robb Korinke, Executive Director, Los Angeles County Division, robb@lacity.org



# **LETTERS OF CONCURRENCE**

Resolution #2

Public Safety Realignment

OFFICE OF THE  
MAYOR



300 East Branch Street  
Arroyo Grande, CA 93420  
Phone: (805) 473-5400  
FAX: (805) 473-0386  
[agcity@arroyogrande.org](mailto:agcity@arroyogrande.org)  
[www.arroyogrande.org](http://www.arroyogrande.org)

July 17, 2013

Bill Bogaard, President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, CA 95814

**RE: Public Safety Realignment Resolution**

Dear President Bogaard:

On behalf of the City of Arroyo Grande, I am writing to express support for the League of California Cities' Public Safety Resolution, which will be submitted for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The League's Resolution seeks to highlight a number of deficiencies with the current public safety realignment policy, and what funding and policy changes need to occur in response. The resolution specifically calls out the need for ongoing local law enforcement funding related to realignment, as well as modification of the criteria for which offenders are eligible for post-release community supervision, i.e. a non-violent, non-serious, non-sex offender criteria that focuses on total criminal history rather than merely the last recorded offense.

As a member of the League, our City values the policy development process provided to the General Assembly. Please contact our City Manager, Steve Adams, at (805)473-5404, if you have any questions.

Sincerely,

*Tony Ferrara*

Mayor, City of Arroyo Grande



# CITY OF COVINA

125 East College Street • Covina, California 91723-2199

[www.covinaca.gov](http://www.covinaca.gov)

July 17, 2013

Bill Bogaard, President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, California 95814

RE: Public Safety Realignment Resolution

Dear President Bogaard:

On behalf of the City of Covina, I am writing to express support for the League of California Cities' Public Safety Resolution, which will be submitted for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The League's Resolution seeks to highlight a number of deficiencies with the current public safety realignment policy, and what funding and policy changes need to occur in response. The resolution specifically calls out the need for ongoing local law enforcement funding related to realignment, as well as modification of the criteria for which offenders are eligible for post-release community supervision, i.e. a non-violent, non-serious, non-sex offender criteria that focuses on total criminal history rather than merely the last recorded offense.

As a member of the League, our City values the policy development process provided to the General Assembly. Please contact Daryl Parrish, City Manager, at (626) 384-5410, if you have any questions.

Sincerely,

Walter Allen III  
Mayor, City of Covina



Mayor Acquanetta Warren



July 17, 2013

Bill Bogaard, President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, California 95814

RE: Public Safety Realignment Resolution

Dear President Bogaard:

On behalf of the City of Fontana, I am writing to express support for the League of California Cities' Public Safety Resolution, which will be submitted for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The League's Resolution seeks to highlight a number of deficiencies with the current public safety realignment policy, and what funding and policy changes need to occur in response. The resolution specifically calls out the need for ongoing local law enforcement funding related to realignment, as well as modification of the criteria for which offenders are eligible for post-release community supervision, i.e. a non-violent, non-serious, non-sex offender criteria that focuses on total criminal history rather than merely the last recorded offense.

As a member of the League, our City values the policy development process provided to the General Assembly. Please contact Ken Hunt City Manager, at (909)350-7654, if you have any questions.

Sincerely,

Mayor, City of Fontana

AW/ac



CITY OF GLENDORA CITY HALL

(626) 914-8201

OFFICE OF THE MAYOR

116 East Foothill Blvd., Glendora, California 91741

FAX (626) 914-8221

[www.ci.glendora.ca.us](http://www.ci.glendora.ca.us)

July 19, 2013

Bill Bogaard, President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, California 95814

RE: Public Safety Realignment Resolution

Dear President Bogaard:

On behalf of the City of Glendora, I am writing to express support for the League of California Cities' Public Safety Resolution, which will be submitted for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The League's Resolution seeks to highlight a number of deficiencies with the current public safety realignment policy, and what funding and policy changes need to occur in response. The resolution specifically calls out the need for ongoing local law enforcement funding related to realignment, as well as modification of the criteria for which offenders are eligible for post-release community supervision, i.e. a non-violent, non-serious, non-sex offender criteria that focuses on total criminal history rather than merely the last recorded offense.

As a member of the League, our City values the policy development process provided to the General Assembly. Please contact Chris Jeffers, City Manager, at [cjeffers@ci.glendora.ca.us](mailto:cjeffers@ci.glendora.ca.us) or (626) 914-8201, if you have any questions.

Sincerely,

City of Glendora

Joe Santoro  
Mayor

PRIDE OF THE FOOTHILLS



Office of the Mayor and the City Council

July 19, 2013

Bill Bogaard, President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, California 95814

**RE: PUBLIC SAFETY REALIGNMENT RESOLUTION**

Dear President Bogaard:

As Mayor of the City of Monrovia, I am writing to express support for the League of California Cities' Public Safety Resolution, which will be submitted for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The League's Resolution seeks to highlight a number of deficiencies with the current public safety realignment policy, and what funding and policy changes need to occur in response. The resolution specifically calls out the need for ongoing local law enforcement funding related to realignment, as well as modification of the criteria for which offenders are eligible for post-release community supervision, i.e. a non-violent, non-serious, non-sex offender criteria that focuses on total criminal history rather than merely the last recorded offense.

As a member of the League, our City values the policy development process provided to the General Assembly. Please contact Laurie Lile, City Manager, at (626) 932-5501, if you have any questions.

Sincerely,

Mary Ann Lutz  
Mayor

cc: City Council  
James Hunt, Police Chief

CITY OF



ONTARIO

303 EAST "B" STREET, CIVIC CENTER

ONTARIO

CALIFORNIA 91764-4105

(909) 395-2000  
FAX (909) 395-2070

PAUL S. LEON  
MAYOR

JIM W. BOWMAN  
MAYOR PRO TEM

ALAN D. WAPNER  
DEBRA DORST-PORADA  
PAUL VINCENT AVILA  
COUNCIL MEMBERS

July 18, 2013

CHRIS HUGHES  
CITY MANAGER

MARY E. WIRTES, MMC  
CITY CLERK

JAMES R. MILHISER  
TREASURER

Bill Bogaard, President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, California 95814

RE: Public Safety Realignment Resolution

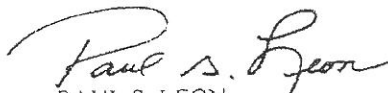
Dear President Bogaard:

On behalf of the City of Ontario, I am writing to express support for the League of California Cities' Public Safety Resolution, which will be submitted for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The League's Resolution seeks to highlight a number of deficiencies with the current public safety realignment policy, and what funding and policy changes need to occur in response. The resolution specifically calls out the need for ongoing local law enforcement funding related to realignment, as well as modification of the criteria for which offenders are eligible for post-release community supervision; i.e., a non-violent, non-serious, non-sex offender criteria that focuses on total criminal history rather than merely the last recorded offense.

As a member of the League, our City values the policy development process provided to the General Assembly. Please contact Chris Hughes, City Manager, at (909) 395-2010, if you have any questions.

Sincerely,

  
PAUL S. LEON  
Mayor



**From the Office of the Mayor**  
Shelly Higginbotham  
760 Mattie Road  
Pismo Beach, CA 93449  
(805) 235-6604  
[shigginbotham@pismo beach.org](mailto:shigginbotham@pismo beach.org)

---

July 18, 2013

Bill Bogaard, President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, California 95814

RE: Public Safety Realignment Resolution

Dear President Bogaard:

On behalf of the City of Pismo Beach, I am writing to express support for the League of California Cities' Public Safety Resolution, which will be submitted for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The League's Resolution seeks to highlight a number of deficiencies with the current public safety realignment policy, and what funding and policy changes need to occur in response. The resolution specifically calls out the need for ongoing local law enforcement funding related to realignment, as well as modification of the criteria for which offenders are eligible for post-release community supervision, i.e. a non-violent, non-serious, non-sex offender criteria that focuses on total criminal history rather than merely the last recorded offense.

As a member of the League, our City values the policy development process provided to the General Assembly. Please contact James R. Lewis, City Manager, at (805) 773-7007, if you have any questions.

Sincerely,

*Shelly Higginbotham*  
Shelly Higginbotham  
Mayor





## City of Santa Barbara

Office of Mayor

HSchneider@SantaBarbaraCA.gov

www.SantaBarbaraCA.gov

July 19, 2013

Helene Schneider  
Mayor

Bill Bogaard, President  
League of California Cities  
1400 K Street, Suite 400  
Sacramento, California 95814

City Hall  
735 Anacapa Street  
Santa Barbara, CA  
93101-1990

Mailing Address:  
P.O. Box 1990  
Santa Barbara, CA  
93102-1990

Tel: 805.564.5323  
Fax: 805.564.5475

RE: Public Safety Realignment Resolution

Dear President Bogaard:

On behalf of the City of Santa Barbara, I am writing to express support for the League of California Cities' Public Safety Resolution, which will be submitted for consideration by the League's General Assembly at the September 2013 Annual Conference in Sacramento.

The League's Resolution seeks to highlight a number of deficiencies with the current public safety realignment policy, and what funding and policy changes need to occur in response. The resolution specifically calls out the need for ongoing local law enforcement funding related to realignment, as well as modification of the criteria for which offenders are eligible for post-release community supervision, i.e. a non-violent, non-serious, non-sex offender criteria that focuses on total criminal history rather than merely the last recorded offense.

It is important to our City, that such state-mandated programs remain fully-funded and that the regulations do not impede our law enforcement officers' ability to use their professional discretion in protecting our community.

As a member of the League, our City values the League's leadership and policy direction on this issue.

Sincerely,

Helene Schneider,  
Mayor

cc: Dave Mullinax, League of California Cities



Please consider the environment before printing this letter.