



# Town of Paradise

## Town Council Meeting Agenda

### 6:00 P.M. – December 11, 2018

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City of Chico Council Chamber – 421 Main Street, Chico, CA

Mayor, Jody Jones  
Vice Mayor, Greg Bolin  
Council Member, Scott Lotter  
Council Member, Melissa Schuster  
Council Member, Mike Zuccolillo

Town Manager, Lauren Gill  
Town Attorney, Dwight L. Moore  
Town Clerk, Dina Volenski  
Community Development Director, Craig Baker  
Administrative Services Director/Town Treasurer, Gina Will  
Public Works Director/Town Engineer, Marc Mattox  
Division Chief, CAL FIRE/Paradise Fire, David Hawks  
Chief of Police, Eric Reinbold

### Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
  - A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
  - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## 1. OPENING

1a. Call to Order

1b. Pledge of Allegiance to the Flag of the United States of America

1c. Invocation

1d. Roll Call

1e. Updates from the following agencies:

PG&E, FEMA/CalOES, Feather River Hospital, Paradise Chamber of Commerce, Paradise Irrigation District, Disaster Recovery Operations Center.

1f. Recognition of Council Member Scott Lotter.

1g. p4 Adopt Resolution No. 18-\_\_\_, A Resolution Reciting the Facts of the General Municipal Election Consolidated with the Statewide General Election held on November 6, 2018 Declaring the Result and Such other Matters as Provided by Law.

1h. Present Certificates of Election and administer Oaths of Office to newly elected Council Members Steve Crowder and Jody Jones.

1i. Town Clerk will take a roll call to include newly seated Council Members.

1j. p24 Town Clerk will chair the selection of Mayor for a one-year term commencing December 11, 2018 and ending December 10, 2019. The Clerk will turn the meeting over to newly selected Mayor for selection of Vice-Mayor for a one year term.

1k. Mayor will chair the selection for Vice Mayor for a one-year term commencing December 11, 2018 and ending the first regular meeting in December 2019.

## 2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

2a. p25 Approve November 2018 cash disbursements in the amount of \$967,527.85.

2b. p31 1. Consider implementing a short-term, temporary EOC Director position; and, 2. Approve the EOC Director Job Description; and, 3 Approve and update the Salary Pay Plan to reflect the EOC Director position.

## 3. ITEMS REMOVED FROM CONSENT CALENDAR

## 4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

**5. PUBLIC HEARINGS - None**

**6. COUNCIL CONSIDERATION**

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p35 Consider adopting Ordinance No. \_\_\_\_ An Urgency Ordinance of the Town Council of the Town of Paradise Establishing Requirement for the Removal of Fire Damaged Debris from Private Property Following the Camp Fire. (ROLL CALL VOTE)
- 6b. p44 Consider adopting Ordinance No. \_\_\_\_, An Urgency Ordinance of the Town Council of the Town of Paradise regarding Camp Fire Disaster Recovery Temporary Housing Ordinance, 4/5 Vote Required. (ROLL CALL VOTE)
- 6c. p51 Consider and file the information presented from Administrative Services Director Gina Will.
- 6d. p53 Appoint council representatives and alternates to represent the Town of Paradise on various local and regional boards, committees and commissions.
- 6e. 1. Consider awarding a contract for professional engineering services to Mark Thomas of Sacramento, CA to assist with existing and disaster related infrastructure projects as approved by the Town Attorney; and, 2. Authorizing the Town Manager to execute the document. (ROLL CALL VOTE)

**7. COUNCIL INITIATED ITEMS AND REPORTS**

- 7a. Council initiated agenda items
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

**8. STAFF COMMUNICATION**

- 8a. Town Manager Report
  - Community Development Director

**9. CLOSED SESSION – None**

**10. ADJOURNMENT**

STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
_____	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	



**Town of Paradise  
Council Agenda Summary  
Date: December 11, 2018**

**Agenda Item: 1(g)**

**Originated by:** Dina Volenski, CMC, Town Clerk/Elections Official

**Reviewed by:** Lauren Gill, Town Manager

**Subject:** 2018 General Election Results

**SUBJECT:** Results of the November 6, 2018, General Municipal Election

**RECOMMENDATION:** Adopt Resolution No. 18-47, A Resolution of the Town Council of the Town of Paradise Reciting the Fact of the General Municipal Election Consolidated with the Statewide General Election held on November 6, 2018 Declaring the Result and Such Other Matters as Provided by Law.

**BACKGROUND:** On May 8, 2018, the Town Council adopted Resolution No. 18-09, requesting the Board of Supervisors to consolidate a General Municipal Election for the Town of Paradise with the Statewide General Election to be held on November 8, 2016, for the purpose of the election of two Town Council Members for a four-year term each and to place a revenue measure on the ballot

The Board of Supervisors of the County of Butte approved the request and the following information was placed on the November 6, 2018, ballot:

Candidates for Town Council (vote for two)

1. Steve Crowder
2. Jody Jones
3. Steven A. Hille
4. Kristen Van Natta
5. Julian J. Martinez

<p>MEASURE V</p> <p>To preserve Town of Paradise police protection, fire suppression, road improvements, animal control and other services, with required review by the citizen oversight committee; shall the Town's existing temporary half percent transactions and use tax be extended for ten years to March 31, 2031 pursuant to Ordinance No. 569? (Projected tax revenues are \$1.4 million per year.)</p>	<p><input type="checkbox"/> YES</p> <p><input type="checkbox"/> NO</p>
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On November 21, 2018, the Butte County Clerk Election Department posted the final election results on the Department's website and emailed the certification to the Town Clerk. The official results declare that Steve Crowder and Jody Jones received the highest number of votes cast at the election for the two terms.

The Election Code states that for a consolidated election, upon completion of the canvass and before installing the new officers, the governing body shall adopt a resolution reciting the fact of the election to declare elected the persons for whom the highest number of votes was cast for each office and to declare the passage of the ballot. As such, the "Resolution Reciting the Fact of the General Municipal Election Consolidated with the Statewide General Election held on November 6, 2018 Declaring the Result and Such Other Matters as provided by Law" is presented for your consideration.

Attached as Exhibit A to the resolution are the following documents:

- Butte County Clerk-Recorder/Registrar of Voters Certification of Results
- Election Summary Reports: Cumulative, Precinct and Vote by Mail
- Applicable pages from the Statement of Votes cast relating to the Town of Paradise candidates and ballot measure.

This election information may be viewed at the Butte County Internet Website at [www.buttecounty.net/](http://www.buttecounty.net/). A link to the County website is also posted on the Town of Paradise Home page at [www.townofparadise.com](http://www.townofparadise.com) or accessed by clicking on the Election button from the Town Clerk or the Town Council Home page.

**FINANCIAL IMPACT:** None. Elections costs have been budgeted.

**TOWN OF PARADISE  
RESOLUTION NO. 18-\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE RECITING THE  
FACT OF THE GENERAL MUNICIPAL ELECTION CONSOLIDATED WITH THE  
STATEWIDE GENERAL ELECTION HELD ON NOVEMBER 6, 2018, DECLARING THE  
RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW**

WHEREAS, a General Municipal Election consolidated with the Statewide General Election was held and conducted in the Town of Paradise, California, on Tuesday, November 6, 2018, as required by law for the purpose of the election of two Town Council Members for a four-year term each and for placement of a revenue measure question on the ballot for the voters to determine whether or not to approve Ordinance No. 569 relating to implementation of a temporary sales tax increase of one-half percent; and,

WHEREAS, notice of the election was given in time, form and manner as provided by law; voting precincts were properly established; election officers were appointed and in all respects, the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, pursuant to Resolution No. 18-08, adopted by the Paradise Town Council on May 8, 2018, the Butte County Clerk canvassed the returns of the election and has provided a certified copy of the results to this Town Council.

NOW, THEREFORE, be it resolved by the Town Council of the Town of Paradise as follows:

Section 1: That the total number of votes cast in the Town is 12,510;

Section 2. That the names of the persons who qualified as candidates and whose names were placed on the ballot for election as a Town of Paradise Council Member are as follows:

1. Steve Crowder
2. Jody Jones
3. Steven A. Hille
4. Kristen Van Natta
5. Julian J. Martinez

Section 3: That the measure question placed on the ballot is as follows:

MEASURE V To preserve Town of Paradise police protection, fire suppression, road improvements, animal control and other services, with required review by the citizen oversight committee; shall the Town's existing temporary half percent transactions and use tax be extended for ten years to March 31, 2031 pursuant to Ordinance No. 569? (Projected tax revenues are \$1.4 million per year.)	<input type="checkbox"/> YES <input type="checkbox"/> NO
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Section 4. The Town Council does declare and determine that Steve Crowder and Jody Jones received the highest number of votes and were elected to serve as a Paradise Town Council Member for full four-year terms; and,

Section 5. The Town Council does declare and determine that a majority of the Paradise voters voted 'yes' (69.51%) to approve the Paradise Measure V Retail Sales Tax thereby adopting Town of Paradise Ordinance No. 569, An Ordinance of the Town Council of the Town of Paradise Amending and Adding Chapter 3.22 to the Paradise Municipal Code regarding a Transactions and Use Tax to be Administered by the State Board of Equalization; and,

Section 6. The Town Council does declare and determine that the Butte County Clerk-Recorder/Registrar of Voters has certified the results of the November 6, 2018, General Election and that the results set forth within this resolution and its Exhibit "A" shall be the official record of the Town of Paradise as to the result of the election showing: (1) The total number of votes cast in the Town; (2) The names of the persons and for what office each person was voted for in the election; (3) The ballot measure question voted upon in the election; and (4) The number of votes given at each precinct.

Section 7. The Town Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election signed by the Town Clerk and authenticated; shall administer to each person elected the Oath of Office prescribed in the Constitution of the State of California; and, shall have the persons elected subscribe to the oath and cause it to be filed in the office of the Town Clerk; and, each and all of the persons so elected shall be inducted into the respective office to which they have been elected.

Section 8. The Town Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 11th day of December, 2018, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

\_\_\_\_\_  
Jody Jones, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Dina Volenski, CMC, Town Clerk

\_\_\_\_\_  
Dwight L. Moore, Town Attorney



**Certification of  
County Clerk-Recorder/Registrar of Voters  
to the Results of the Canvass  
of the November 6, 2018  
Consolidated General Election**

STATE OF CALIFORNIA } ss.  
County of Butte

I, Candace J. Grubbs, County Clerk-Recorder/Registrar of Voters of Butte County, do hereby certify that, in pursuance of the provisions of California Elections Code Section 15300, et. seq., I did canvass the results of the votes cast in the Consolidated General Election held in Butte County on November 6, 2018, for the contests and measures that were submitted to the vote of the voters, and that the Statement of Votes Cast to which this certificate is attached, is full, true and correct.



I, hereby set my hand and official seal this 21<sup>st</sup> day of November, 2018, at Oroville, California.

Candace J. Grubbs  
County Clerk-Recorder/Registrar of Voters  
County of Butte, State of California



## Oroville City Council Member (Vote for 3)

Precincts Reported: 14 of 14 (100.00%)

	Total	
Times Cast	4,724 / 7,707	61.29%
Undervotes	2,364	
Overvotes	18	

Candidate	Party	Total	
DAVID W. PITTMAN		2,433	20.64%
ART HATLEY		1,636	13.88%
ERIC J. SMITH		1,457	12.36%
MARLENE DEL ROSARIO		1,302	11.04%
BOBBY O'REILEY		1,277	10.83%
STEPHANIE TOUSLEY		1,150	9.75%
JACK BERRY		951	8.07%
RICHARD "RICKY" GABRIEL, JR.		881	7.47%
BARBARA CHERI BUNKER		703	5.96%
Total Votes		11,790	

		Total	

## Oroville City Treasurer (Vote for 1)

Precincts Reported: 14 of 14 (100.00%)

	Total	
Times Cast	4,724 / 7,707	61.29%
Undervotes	1,077	
Overvotes	0	

Candidate	Party	Total	
KAROLYN J. FAIRBANKS		3,647	100.00%
Total Votes		3,647	

		Total	

## Paradise Town Council Member (Vote for 2)

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	12,510 / 16,552	75.58%
Undervotes	5,149	
Overvotes	104	

Candidate	Party	Total	
STEVE CROWDER		5,561	28.13%
JODY JONES		5,266	26.64%
STEVEN A. HILLE		4,048	20.48%
KRISTEN VAN NATTA		2,919	14.77%
JULIAN J. MARTINEZ		1,973	9.98%
Total Votes		19,767	

		Total	

**MEASURE T CITY OF OROVILLE CANNABIS BUSINESS TAX (Vote for 1)**

Precincts Reported: 14 of 14 (100.00%)

		Total	
Times Cast		4,724 / 7,707	61.29%
Undervotes		189	
Overvotes		3	
Candidate	Party	Total	
Yes		2,715	59.91%
No		1,817	40.09%
Total Votes		4,532	
		Total	

**MEASURE U CITY OF OROVILLE SALES TAX (Vote for 1)**

Precincts Reported: 14 of 14 (100.00%)

		Total	
Times Cast		4,724 / 7,707	61.29%
Undervotes		181	
Overvotes		0	
Candidate	Party	Total	
Yes		2,563	56.42%
No		1,980	43.58%
Total Votes		4,543	
		Total	

**MEASURE V TOWN OF PARADISE SALES TAX (Vote for 1)**

Precincts Reported: 15 of 15 (100.00%)

		Total	
Times Cast		12,510 / 16,552	75.58%
Undervotes		498	
Overvotes		1	
Candidate	Party	Total	
Yes		8,349	69.51%
No		3,662	30.49%
Total Votes		12,011	
		Total	

## Oroville City Council Member (Vote for 3)

Precincts Reported: 14 of 14 (100.00%)

		Total	
Times Cast		3,674 / 7,707	47.67%
Undervotes		1,755	
Overvotes		15	
Candidate	Party	Total	
DAVID W. PITTMAN		1,957	21.15%
ART HATLEY		1,303	14.08%
ERIC J. SMITH		1,097	11.86%
MARLENE DEL ROSARIO		1,038	11.22%
BOBBY O'REILEY		976	10.55%
STEPHANIE TOUSLEY		908	9.81%
JACK BERRY		745	8.05%
RICHARD "RICKY" GABRIEL, JR.		657	7.10%
BARBARA CHERI BUNKER		571	6.17%
Total Votes		9,252	
		Total	

## Oroville City Treasurer (Vote for 1)

Precincts Reported: 14 of 14 (100.00%)

		Total	
Times Cast		3,674 / 7,707	47.67%
Undervotes		793	
Overvotes		0	
Candidate	Party	Total	
KAROLYN J. FAIRBANKS		2,881	100.00%
Total Votes		2,881	
		Total	

## Paradise Town Council Member (Vote for 2)

Precincts Reported: 15 of 15 (100.00%)

		Total	
Times Cast		9,216 / 16,552	55.68%
Undervotes		3,693	
Overvotes		58	
Candidate	Party	Total	
STEVE CROWDER		4,161	28.34%
JODY JONES		4,016	27.36%
STEVEN A. HILLE		3,078	20.97%
KRISTEN VAN NATTA		2,099	14.30%
JULIAN J. MARTINEZ		1,327	9.04%
Total Votes		14,681	
		Total	

**MEASURE T CITY OF OROVILLE CANNABIS BUSINESS TAX (Vote for 1)**

Precincts Reported: 14 of 14 (100.00%)

		Total	
Times Cast		3,674 / 7,707	47.67%
Undervotes		130	
Overvotes		3	
Candidate	Party	Total	
Yes		2,131	60.18%
No		1,410	39.82%
Total Votes		3,541	
		Total	

**MEASURE U CITY OF OROVILLE SALES TAX (Vote for 1)**

Precincts Reported: 14 of 14 (100.00%)

		Total	
Times Cast		3,674 / 7,707	47.67%
Undervotes		115	
Overvotes		0	
Candidate	Party	Total	
Yes		2,019	56.73%
No		1,540	43.27%
Total Votes		3,559	
		Total	

**MEASURE V TOWN OF PARADISE SALES TAX (Vote for 1)**

Precincts Reported: 15 of 15 (100.00%)

		Total	
Times Cast		9,216 / 16,552	55.68%
Undervotes		329	
Overvotes		0	
Candidate	Party	Total	
Yes		6,275	70.61%
No		2,612	29.39%
Total Votes		8,887	
		Total	

## Oroville City Council Member (Vote for 3)

Precincts Reported: 14 of 14 (100.00%)

	Total	
Times Cast	1,050 / 7,707	13.62%
Undervotes	609	
Overvotes	3	

Candidate	Party	Total	
DAVID W. PITTMAN		476	18.75%
ERIC J. SMITH		360	14.18%
ART HATLEY		333	13.12%
BOBBY O'REILEY		301	11.86%
MARLENE DEL ROSARIO		264	10.40%
STEPHANIE TOUSLEY		242	9.54%
RICHARD "RICKY" GABRIEL, JR.		224	8.83%
JACK BERRY		206	8.12%
BARBARA CHERI BUNKER		132	5.20%
Total Votes		2,538	

		Total	

## Oroville City Treasurer (Vote for 1)

Precincts Reported: 14 of 14 (100.00%)

	Total	
Times Cast	1,050 / 7,707	13.62%
Undervotes	284	
Overvotes	0	

Candidate	Party	Total	
KAROLYN J. FAIRBANKS		766	100.00%
Total Votes		766	

		Total	

## Paradise Town Council Member (Vote for 2)

Precincts Reported: 15 of 15 (100.00%)

	Total	
Times Cast	3,294 / 16,552	19.90%
Undervotes	1,456	
Overvotes	46	

Candidate	Party	Total	
STEVE CROWDER		1,400	27.53%
JODY JONES		1,250	24.58%
STEVEN A. HILLE		970	19.07%
KRISTEN VAN NATTA		820	16.12%
JULIAN J. MARTINEZ		646	12.70%
Total Votes		5,086	

		Total	

**MEASURE T CITY OF OROVILLE CANNABIS BUSINESS TAX (Vote for 1)**

Precincts Reported: 14 of 14 (100.00%)

		Total	
Times Cast		1,050 / 7,707	13.62%
Undervotes		59	
Overvotes		0	
Candidate	Party	Total	
Yes		584	58.93%
No		407	41.07%
Total Votes		991	
		Total	

**MEASURE U CITY OF OROVILLE SALES TAX (Vote for 1)**

Precincts Reported: 14 of 14 (100.00%)

		Total	
Times Cast		1,050 / 7,707	13.62%
Undervotes		66	
Overvotes		0	
Candidate	Party	Total	
Yes		544	55.28%
No		440	44.72%
Total Votes		984	
		Total	

**MEASURE V TOWN OF PARADISE SALES TAX (Vote for 1)**

Precincts Reported: 15 of 15 (100.00%)

		Total	
Times Cast		3,294 / 16,552	19.90%
Undervotes		169	
Overvotes		1	
Candidate	Party	Total	
Yes		2,074	66.39%
No		1,050	33.61%
Total Votes		3,124	
		Total	

## Paradise Town Council Member (Vote for 2)

District		Times Cast	Registered Voters	Undervotes	Overvotes	STEVE CROWDER		JODY JONES		STEVEN A. HILLE		KRISTEN VAN NATTA		JULIAN J. MARTINEZ		Total Votes
<b>County of Butte</b>																
	Election Day	3,181	16,552	1,380	42	1,364	27.61%	1,218	24.66%	932	18.87%	799	16.17%	627	12.69%	4,940
	Vote by Mail	9,003	16,552	3,588	58	4,053	28.22%	3,921	27.31%	3,006	20.93%	2,073	14.44%	1,307	9.10%	14,360
	Mailed Ballot Precincts	213	16,552	105	0	108	33.64%	95	29.60%	72	22.43%	26	8.10%	20	6.23%	321
	Provisional	113	16,552	76	4	36	24.66%	32	21.92%	38	26.03%	21	14.38%	19	13.01%	146
	County of Butte - Total	12,510	16,552	5,149	104	5,561	28.13%	5,266	26.64%	4,048	20.48%	2,919	14.77%	1,973	9.98%	19,767
<b>1st Congressional District</b>																
	Election Day	3,181	16,552	1,380	42	1,364	27.61%	1,218	24.66%	932	18.87%	799	16.17%	627	12.69%	4,940
	Vote by Mail	9,003	16,552	3,588	58	4,053	28.22%	3,921	27.31%	3,006	20.93%	2,073	14.44%	1,307	9.10%	14,360
	Mailed Ballot Precincts	213	16,552	105	0	108	33.64%	95	29.60%	72	22.43%	26	8.10%	20	6.23%	321
	Provisional	113	16,552	76	4	36	24.66%	32	21.92%	38	26.03%	21	14.38%	19	13.01%	146
	1st Congressional District - Total	12,510	16,552	5,149	104	5,561	28.13%	5,266	26.64%	4,048	20.48%	2,919	14.77%	1,973	9.98%	19,767
<b>4th Senate District</b>																
	Election Day	3,181	16,552	1,380	42	1,364	27.61%	1,218	24.66%	932	18.87%	799	16.17%	627	12.69%	4,940
	Vote by Mail	9,003	16,552	3,588	58	4,053	28.22%	3,921	27.31%	3,006	20.93%	2,073	14.44%	1,307	9.10%	14,360
	Mailed Ballot Precincts	213	16,552	105	0	108	33.64%	95	29.60%	72	22.43%	26	8.10%	20	6.23%	321
	Provisional	113	16,552	76	4	36	24.66%	32	21.92%	38	26.03%	21	14.38%	19	13.01%	146
	4th Senate District - Total	12,510	16,552	5,149	104	5,561	28.13%	5,266	26.64%	4,048	20.48%	2,919	14.77%	1,973	9.98%	19,767
<b>1st Assembly District</b>																
	Election Day	0	0	0	0	0		0		0		0		0		0
	Vote by Mail	0	0	0	0	0		0		0		0		0		0
	Mailed Ballot Precincts	0	0	0	0	0		0		0		0		0		0
	Provisional	0	0	0	0	0		0		0		0		0		0
	1st Assembly District - Total	0	0	0	0	0		0		0		0		0		0

## Paradise Town Council Member (Vote for 2)

District	Times Cast	Registered Voters	Undervotes	Overvotes	STEVE CROWDER		JODY JONES		STEVEN A. HILLE		KRISTEN VAN NATTA		JULIAN J. MARTINEZ		Total Votes	
<b>3rd Assembly District</b>																
Election Day	3,181	16,552	1,380	42	1,364	27.61%	1,218	24.66%	932	18.87%	799	16.17%	627	12.69%	4,940	
Vote by Mail	9,003	16,552	3,588	58	4,053	28.22%	3,921	27.31%	3,006	20.93%	2,073	14.44%	1,307	9.10%	14,360	
Mailed Ballot Precincts	213	16,552	105	0	108	33.64%	95	29.60%	72	22.43%	26	8.10%	20	6.23%	321	
Provisional	113	16,552	76	4	36	24.66%	32	21.92%	38	26.03%	21	14.38%	19	13.01%	146	
3rd Assembly District - Total	12,510	16,552	5,149	104	5,561	28.13%	5,266	26.64%	4,048	20.48%	2,919	14.77%	1,973	9.98%	19,767	
<b>Town of Paradise</b>																
Election Day	3,181	16,552	1,380	42	1,364	27.61%	1,218	24.66%	932	18.87%	799	16.17%	627	12.69%	4,940	
Vote by Mail	9,003	16,552	3,588	58	4,053	28.22%	3,921	27.31%	3,006	20.93%	2,073	14.44%	1,307	9.10%	14,360	
Mailed Ballot Precincts	213	16,552	105	0	108	33.64%	95	29.60%	72	22.43%	26	8.10%	20	6.23%	321	
Provisional	113	16,552	76	4	36	24.66%	32	21.92%	38	26.03%	21	14.38%	19	13.01%	146	
Town of Paradise - Total	12,510	16,552	5,149	104	5,561	28.13%	5,266	26.64%	4,048	20.48%	2,919	14.77%	1,973	9.98%	19,767	
<b>5th Supervisor District</b>																
Election Day	3,181	16,552	1,380	42	1,364	27.61%	1,218	24.66%	932	18.87%	799	16.17%	627	12.69%	4,940	
Vote by Mail	9,003	16,552	3,588	58	4,053	28.22%	3,921	27.31%	3,006	20.93%	2,073	14.44%	1,307	9.10%	14,360	
Mailed Ballot Precincts	213	16,552	105	0	108	33.64%	95	29.60%	72	22.43%	26	8.10%	20	6.23%	321	
Provisional	113	16,552	76	4	36	24.66%	32	21.92%	38	26.03%	21	14.38%	19	13.01%	146	
5th Supervisor District - Total	12,510	16,552	5,149	104	5,561	28.13%	5,266	26.64%	4,048	20.48%	2,919	14.77%	1,973	9.98%	19,767	
<b>1st District State Board of Equalization</b>																
Election Day	3,181	16,552	1,380	42	1,364	27.61%	1,218	24.66%	932	18.87%	799	16.17%	627	12.69%	4,940	
Vote by Mail	9,003	16,552	3,588	58	4,053	28.22%	3,921	27.31%	3,006	20.93%	2,073	14.44%	1,307	9.10%	14,360	
Mailed Ballot Precincts	213	16,552	105	0	108	33.64%	95	29.60%	72	22.43%	26	8.10%	20	6.23%	321	
Provisional	113	16,552	76	4	36	24.66%	32	21.92%	38	26.03%	21	14.38%	19	13.01%	146	
1st District State Board of Equalization - Total	12,510	16,552	5,149	104	5,561	28.13%	5,266	26.64%	4,048	20.48%	2,919	14.77%	1,973	9.98%	19,767	



## MEASURE V TOWN OF PARADISE SALES TAX (Vote for 1)

District		Times Cast	Registered Voters	Undervotes	Overvotes	Yes		No		Total Votes
<b>County of Butte</b>										
	Election Day	3,181	16,552	152	1	2,014	66.51%	1,014	33.49%	3,028
	Vote by Mail	9,003	16,552	318	0	6,134	70.63%	2,551	29.37%	8,685
	Mailed Ballot Precincts	213	16,552	11	0	141	69.80%	61	30.20%	202
	Provisional	113	16,552	17	0	60	62.50%	36	37.50%	96
	County of Butte - Total	12,510	16,552	498	1	8,349	69.51%	3,662	30.49%	12,011
<b>1st Congressional District</b>										
	Election Day	3,181	16,552	152	1	2,014	66.51%	1,014	33.49%	3,028
	Vote by Mail	9,003	16,552	318	0	6,134	70.63%	2,551	29.37%	8,685
	Mailed Ballot Precincts	213	16,552	11	0	141	69.80%	61	30.20%	202
	Provisional	113	16,552	17	0	60	62.50%	36	37.50%	96
	1st Congressional District - Total	12,510	16,552	498	1	8,349	69.51%	3,662	30.49%	12,011
<b>4th Senate District</b>										
	Election Day	3,181	16,552	152	1	2,014	66.51%	1,014	33.49%	3,028
	Vote by Mail	9,003	16,552	318	0	6,134	70.63%	2,551	29.37%	8,685
	Mailed Ballot Precincts	213	16,552	11	0	141	69.80%	61	30.20%	202
	Provisional	113	16,552	17	0	60	62.50%	36	37.50%	96
	4th Senate District - Total	12,510	16,552	498	1	8,349	69.51%	3,662	30.49%	12,011
<b>1st Assembly District</b>										
	Election Day	0	0	0	0	0		0		0
	Vote by Mail	0	0	0	0	0		0		0
	Mailed Ballot Precincts	0	0	0	0	0		0		0
	Provisional	0	0	0	0	0		0		0
	1st Assembly District - Total	0	0	0	0	0		0		0

## MEASURE V TOWN OF PARADISE SALES TAX (Vote for 1)

District	Times Cast	Registered Voters	Undervotes	Overvotes	Yes	No	Total Votes		
<b>3rd Assembly District</b>									
Election Day	3,181	16,552	152	1	2,014	66.51%	1,014	33.49%	3,028
Vote by Mail	9,003	16,552	318	0	6,134	70.63%	2,551	29.37%	8,685
Mailed Ballot Precincts	213	16,552	11	0	141	69.80%	61	30.20%	202
Provisional	113	16,552	17	0	60	62.50%	36	37.50%	96
3rd Assembly District - Total	12,510	16,552	498	1	8,349	69.51%	3,662	30.49%	12,011
<b>5th Supervisor District</b>									
Election Day	3,181	16,552	152	1	2,014	66.51%	1,014	33.49%	3,028
Vote by Mail	9,003	16,552	318	0	6,134	70.63%	2,551	29.37%	8,685
Mailed Ballot Precincts	213	16,552	11	0	141	69.80%	61	30.20%	202
Provisional	113	16,552	17	0	60	62.50%	36	37.50%	96
5th Supervisor District - Total	12,510	16,552	498	1	8,349	69.51%	3,662	30.49%	12,011
<b>Town of Paradise</b>									
Election Day	3,181	16,552	152	1	2,014	66.51%	1,014	33.49%	3,028
Vote by Mail	9,003	16,552	318	0	6,134	70.63%	2,551	29.37%	8,685
Mailed Ballot Precincts	213	16,552	11	0	141	69.80%	61	30.20%	202
Provisional	113	16,552	17	0	60	62.50%	36	37.50%	96
Town of Paradise - Total	12,510	16,552	498	1	8,349	69.51%	3,662	30.49%	12,011
<b>1st District State Board of Equalization</b>									
Election Day	3,181	16,552	152	1	2,014	66.51%	1,014	33.49%	3,028
Vote by Mail	9,003	16,552	318	0	6,134	70.63%	2,551	29.37%	8,685
Mailed Ballot Precincts	213	16,552	11	0	141	69.80%	61	30.20%	202
Provisional	113	16,552	17	0	60	62.50%	36	37.50%	96
1st District State Board of Equalization - Total	12,510	16,552	498	1	8,349	69.51%	3,662	30.49%	12,011

## Paradise Town Council Member (Vote for 2)

Precinct	Times Cast	Registered Voters	Undervotes	Overvotes	STEVE CROWDER		JODY JONES		STEVEN A. HILLE		KRISTEN VAN NATTA		JULIAN J. MARTINEZ		Total Votes
5501															
Election Day	159	896	75	2	54	22.41%	64	26.56%	36	14.94%	49	20.33%	38	15.77%	241
Vote by Mail	481	896	205	2	213	28.21%	207	27.42%	136	18.01%	127	16.82%	72	9.54%	755
Mailed Ballot Precincts	0	896	0	0	0		0		0		0		0		0
Provisional	4	896	2	2	0	0.00%	0	0.00%	1	25.00%	1	25.00%	2	50.00%	4
Total	644	896	282	6	267	26.70%	271	27.10%	173	17.30%	177	17.70%	112	11.20%	1,000
5502															
Election Day	215	908	92	2	104	30.95%	91	27.08%	54	16.07%	61	18.15%	26	7.74%	336
Vote by Mail	506	908	193	8	234	28.85%	213	26.26%	159	19.61%	132	16.28%	73	9.00%	811
Mailed Ballot Precincts	0	908	0	0	0		0		0		0		0		0
Provisional	2	908	3	0	0	0.00%	1	100.00%	0	0.00%	0	0.00%	0	0.00%	1
Total	723	908	288	10	338	29.44%	305	26.57%	213	18.55%	193	16.81%	99	8.62%	1,148
5503															
Election Day	172	870	71	0	73	26.74%	70	25.64%	53	19.41%	36	13.19%	41	15.02%	273
Vote by Mail	505	870	222	2	229	29.13%	220	27.99%	163	20.74%	100	12.72%	74	9.41%	786
Mailed Ballot Precincts	0	870	0	0	0		0		0		0		0		0
Provisional	8	870	1	0	5	33.33%	3	20.00%	5	33.33%	1	6.67%	1	6.67%	15
Total	685	870	294	2	307	28.58%	293	27.28%	221	20.58%	137	12.76%	116	10.80%	1,074
5504															
Election Day	196	863	97	0	72	24.41%	66	22.37%	58	19.66%	59	20.00%	40	13.56%	295
Vote by Mail	409	863	184	0	178	28.08%	184	29.02%	120	18.93%	92	14.51%	60	9.46%	634
Mailed Ballot Precincts	0	863	0	0	0		0		0		0		0		0
Provisional	8	863	8	0	1	12.50%	2	25.00%	3	37.50%	1	12.50%	1	12.50%	8
Total	613	863	289	0	251	26.79%	252	26.89%	181	19.32%	152	16.22%	101	10.78%	937
5505															
Election Day	325	1,834	165	8	140	29.35%	114	23.90%	105	22.01%	66	13.84%	52	10.90%	477
Vote by Mail	1,060	1,834	413	8	467	27.49%	452	26.60%	396	23.31%	255	15.01%	129	7.59%	1,699
Mailed Ballot Precincts	0	1,834	0	0	0		0		0		0		0		0
Provisional	5	1,834	1	0	3	33.33%	2	22.22%	2	22.22%	2	22.22%	0	0.00%	9
Total	1,390	1,834	579	16	610	27.92%	568	26.00%	503	23.02%	323	14.78%	181	8.28%	2,185
5506															
Election Day	294	1,674	121	2	130	27.96%	122	26.24%	92	19.78%	70	15.05%	51	10.97%	465

## Paradise Town Council Member (Vote for 2)

Precinct	Times Cast	Registered Voters	Undervotes	Overvotes	STEVE CROWDER	JODY JONES	STEVEN A. HILLE	KRISTEN VAN NATTA	JULIAN J. MARTINEZ	Total Votes					
Vote by Mail	940	1,674	358	2	418	27.50%	409	26.91%	308	20.26%	237	15.59%	148	9.74%	1,520
Mailed Ballot Precincts	0	1,674	0	0	0		0		0		0		0		0
Provisional	8	1,674	6	0	1	10.00%	3	30.00%	2	20.00%	1	10.00%	3	30.00%	10
Total	1,242	1,674	485	4	549	27.52%	534	26.77%	402	20.15%	308	15.44%	202	10.13%	1,995
5507															
Election Day	161	740	71	2	52	20.88%	60	24.10%	60	24.10%	43	17.27%	34	13.65%	249
Vote by Mail	358	740	152	4	140	25.00%	153	27.32%	121	21.61%	95	16.96%	51	9.11%	560
Mailed Ballot Precincts	0	740	0	0	0		0		0		0		0		0
Provisional	14	740	8	2	6	33.33%	6	33.33%	1	5.56%	3	16.67%	2	11.11%	18
Total	533	740	231	8	198	23.94%	219	26.48%	182	22.01%	141	17.05%	87	10.52%	827
5508															
Election Day	136	726	53	4	62	28.84%	62	28.84%	33	15.35%	30	13.95%	28	13.02%	215
Vote by Mail	382	726	156	2	174	28.71%	165	27.23%	117	19.31%	85	14.03%	65	10.73%	606
Mailed Ballot Precincts	0	726	0	0	0		0		0		0		0		0
Provisional	14	726	10	0	4	22.22%	3	16.67%	4	22.22%	2	11.11%	5	27.78%	18
Total	532	726	219	6	240	28.61%	230	27.41%	154	18.36%	117	13.95%	98	11.68%	839
5509															
Election Day	303	1,545	136	0	126	26.81%	84	17.87%	106	22.55%	84	17.87%	70	14.89%	470
Vote by Mail	788	1,545	317	4	333	26.53%	324	25.82%	245	19.52%	209	16.65%	144	11.47%	1,255
Mailed Ballot Precincts	0	1,545	0	0	0		0		0		0		0		0
Provisional	15	1,545	15	0	6	40.00%	4	26.67%	3	20.00%	2	13.33%	0	0.00%	15
Total	1,106	1,545	468	4	465	26.72%	412	23.68%	354	20.34%	295	16.95%	214	12.30%	1,740
5510															
Election Day	340	1,618	129	4	161	29.43%	151	27.61%	89	16.27%	81	14.81%	65	11.88%	547
Vote by Mail	903	1,618	352	6	399	27.56%	392	27.07%	340	23.48%	201	13.88%	116	8.01%	1,448
Mailed Ballot Precincts	0	1,618	0	0	0		0		0		0		0		0
Provisional	11	1,618	2	0	5	25.00%	5	25.00%	5	25.00%	3	15.00%	2	10.00%	20
Total	1,254	1,618	483	10	565	28.04%	548	27.20%	434	21.54%	285	14.14%	183	9.08%	2,015
5511															
Election Day	317	1,632	128	8	144	28.92%	123	24.70%	85	17.07%	78	15.66%	68	13.65%	498
Vote by Mail	948	1,632	379	4	438	28.95%	444	29.35%	327	21.61%	178	11.76%	126	8.33%	1,513
Mailed Ballot Precincts	0	1,632	0	0	0		0		0		0		0		0

## Paradise Town Council Member (Vote for 2)

Precinct	Times Cast	Registered Voters	Undervotes	Overvotes	STEVE CROWDER	JODY JONES	STEVEN A. HILLE	KRISTEN VAN NATTA	JULIAN J. MARTINEZ	Total Votes					
Provisional	9	1,632	8	0	1	10.00%	1	10.00%	5	50.00%	2	20.00%	1	10.00%	10
Total	1,274	1,632	515	12	583	28.85%	568	28.10%	417	20.63%	258	12.77%	195	9.65%	2,021
5512															
Election Day	260	1,290	126	2	101	25.77%	95	24.23%	89	22.70%	66	16.84%	41	10.46%	392
Vote by Mail	736	1,290	288	8	351	29.85%	313	26.62%	250	21.26%	152	12.93%	110	9.35%	1,176
Mailed Ballot Precincts	0	1,290	0	0	0		0		0		0		0		0
Provisional	5	1,290	1	0	3	33.33%	1	11.11%	2	22.22%	2	22.22%	1	11.11%	9
Total	1,001	1,290	415	10	455	28.85%	409	25.94%	341	21.62%	220	13.95%	152	9.64%	1,577
5513															
Election Day	303	1,710	116	8	145	30.08%	116	24.07%	72	14.94%	76	15.77%	73	15.15%	482
Vote by Mail	987	1,710	369	8	479	29.99%	445	27.86%	324	20.29%	210	13.15%	139	8.70%	1,597
Mailed Ballot Precincts	0	1,710	0	0	0		0		0		0		0		0
Provisional	7	1,710	8	0	1	16.67%	1	16.67%	3	50.00%	0	0.00%	1	16.67%	6
Total	1,297	1,710	493	16	625	29.98%	562	26.95%	399	19.14%	286	13.72%	213	10.22%	2,085
5901-MB															
Election Day	0	0	0	0	0		0		0		0		0		0
Vote by Mail	0	0	0	0	0		0		0		0		0		0
Mailed Ballot Precincts	0	0	0	0	0		0		0		0		0		0
Provisional	0	0	0	0	0		0		0		0		0		0
Total	0	0	0	0	0		0		0		0		0		0
5902-MB															
Election Day	0	246	0	0	0		0		0		0		0		0
Vote by Mail	0	246	0	0	0		0		0		0		0		0
Mailed Ballot Precincts	213	246	105	0	108	33.64%	95	29.60%	72	22.43%	26	8.10%	20	6.23%	321
Provisional	3	246	3	0	0	0.00%	0	0.00%	2	66.67%	1	33.33%	0	0.00%	3
Total	216	246	108	0	108	33.33%	95	29.32%	74	22.84%	27	8.33%	20	6.17%	324
Countywide - Total	12,510	16,552	5,149	104	5,561	28.13%	5,266	26.64%	4,048	20.48%	2,919	14.77%	1,973	9.98%	19,767

## MEASURE V TOWN OF PARADISE SALES TAX (Vote for 1)

Precinct	Times Cast	Registered Voters	Undervotes	Overvotes	Yes	No	Total Votes	
5501								
Election Day	159	896	7	1	100	66.23%	51 33.77%	151
Vote by Mail	481	896	17	0	341	73.49%	123 26.51%	464
Mailed Ballot Precincts	0	896	0	0	0		0	0
Provisional	4	896	0	0	2	50.00%	2 50.00%	4
Total	644	896	24	1	443	71.57%	176 28.43%	619
5502								
Election Day	215	908	9	0	139	67.48%	67 32.52%	206
Vote by Mail	506	908	14	0	333	67.68%	159 32.32%	492
Mailed Ballot Precincts	0	908	0	0	0		0	0
Provisional	2	908	1	0	1	100.00%	0 0.00%	1
Total	723	908	24	0	473	67.67%	226 32.33%	699
5503								
Election Day	172	870	10	0	100	61.73%	62 38.27%	162
Vote by Mail	505	870	13	0	359	72.97%	133 27.03%	492
Mailed Ballot Precincts	0	870	0	0	0		0	0
Provisional	8	870	0	0	6	75.00%	2 25.00%	8
Total	685	870	23	0	465	70.24%	197 29.76%	662
5504								
Election Day	196	863	13	0	122	66.67%	61 33.33%	183
Vote by Mail	409	863	13	0	282	71.21%	114 28.79%	396
Mailed Ballot Precincts	0	863	0	0	0		0	0
Provisional	8	863	3	0	3	60.00%	2 40.00%	5
Total	613	863	29	0	407	69.69%	177 30.31%	584
5505								
Election Day	325	1,834	16	0	199	64.40%	110 35.60%	309
Vote by Mail	1,060	1,834	34	0	708	69.01%	318 30.99%	1,026
Mailed Ballot Precincts	0	1,834	0	0	0		0	0
Provisional	5	1,834	0	0	1	20.00%	4 80.00%	5
Total	1,390	1,834	50	0	908	67.76%	432 32.24%	1,340
5506								
Election Day	294	1,674	11	0	193	68.20%	90 31.80%	283
Vote by Mail	940	1,674	36	0	645	71.35%	259 28.65%	904
Mailed Ballot Precincts	0	1,674	0	0	0		0	0
Provisional	8	1,674	1	0	5	71.43%	2 28.57%	7
Total	1,242	1,674	48	0	843	70.60%	351 29.40%	1,194
5507								
Election Day	161	740	5	0	111	71.15%	45 28.85%	156
Vote by Mail	358	740	16	0	240	70.18%	102 29.82%	342
Mailed Ballot Precincts	0	740	0	0	0		0	0
Provisional	14	740	3	0	9	81.82%	2 18.18%	11
Total	533	740	24	0	360	70.73%	149 29.27%	509
5508								
Election Day	136	726	3	0	89	66.92%	44 33.08%	133
Vote by Mail	382	726	12	0	259	70.00%	111 30.00%	370
Mailed Ballot Precincts	0	726	0	0	0		0	0

## MEASURE V TOWN OF PARADISE SALES TAX (Vote for 1)

Precinct	Times Cast	Registered Voters	Undervotes	Overvotes	Yes	No	Total Votes
Provisional	14	726	0	0	8	57.14%	14
Total	532	726	15	0	356	68.86%	517
5509							
Election Day	303	1,545	8	0	188	63.73%	295
Vote by Mail	788	1,545	35	0	545	72.38%	753
Mailed Ballot Precincts	0	1,545	0	0	0	0	0
Provisional	15	1,545	4	0	6	54.55%	11
Total	1,106	1,545	47	0	739	69.78%	1,059
5510							
Election Day	340	1,618	21	0	224	70.22%	319
Vote by Mail	903	1,618	30	0	612	70.10%	873
Mailed Ballot Precincts	0	1,618	0	0	0	0	0
Provisional	11	1,618	0	0	8	72.73%	11
Total	1,254	1,618	51	0	844	70.16%	1,203
5511							
Election Day	317	1,632	18	0	196	65.55%	299
Vote by Mail	948	1,632	37	0	646	70.91%	911
Mailed Ballot Precincts	0	1,632	0	0	0	0	0
Provisional	9	1,632	2	0	4	57.14%	7
Total	1,274	1,632	57	0	846	69.52%	1,217
5512							
Election Day	260	1,290	19	0	154	63.90%	241
Vote by Mail	736	1,290	25	0	491	69.06%	711
Mailed Ballot Precincts	0	1,290	0	0	0	0	0
Provisional	5	1,290	1	0	3	75.00%	4
Total	1,001	1,290	45	0	648	67.78%	956
5513							
Election Day	303	1,710	12	0	199	68.38%	291
Vote by Mail	987	1,710	36	0	673	70.77%	951
Mailed Ballot Precincts	0	1,710	0	0	0	0	0
Provisional	7	1,710	2	0	2	40.00%	5
Total	1,297	1,710	50	0	874	70.09%	1,247
5901-MB							
Election Day	0	0	0	0	0	0	0
Vote by Mail	0	0	0	0	0	0	0
Mailed Ballot Precincts	0	0	0	0	0	0	0
Provisional	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0
5902-MB							
Election Day	0	246	0	0	0	0	0
Vote by Mail	0	246	0	0	0	0	0
Mailed Ballot Precincts	213	246	11	0	141	69.80%	202
Provisional	3	246	0	0	2	66.67%	3
Total	216	246	11	0	143	69.76%	205
Countywide - Total	12,510	16,552	498	1	8,349	69.51%	12,011



**Town of Paradise  
Council Agenda Summary  
Date: December 11, 2018**

**Agenda Item 1k**

**Originated by:** Dina Volenski, Town Clerk

**Reviewed by:** Lauren Gill, Town Manager

**Subject:** Town Council Selection of Mayor and Vice-Mayor for a one-year term beginning December 11, 2018 through December 10, 2019

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**Background:** Every year in December the Town Council elects one Council Member to serve as Mayor and one Council Member to serve as Vice-Mayor for a one-year term. Any Council Member may be nominated for the office of Mayor, including the Council Member who served as Mayor during the previous year. Election requires the affirmative votes of at least three (3) members of the Council. (Resolution No. 88-55)

**Discussion:** The election process for the Mayor and Vice Mayor is as follows:

1. The Mayor turns the meeting over to the Town Clerk to act as presiding officer for selection of Mayor for a one-year term.
2. The Town Clerk opens the nominations for Mayor. Any Council Member may nominate any other Council Member – no motion necessary.
3. The Town Clerk asks for a Motion, a second and a Council vote to close the nominations for Mayor.
4. Then Town Clerk takes a roll call vote on each Council Member nominated in the order of nomination.
5. When one Council Member receives a majority (three) affirmative votes, he/she will be deemed selected as the Mayor for a one-year term and there will be no further vote on any subsequent nominees.
6. The Town Clerk turns the meeting over to the new Mayor as the presiding officer.
7. Procedures for selection of Vice Mayor will be the same and items 2 – 5 which will be repeated by the new Mayor as presiding officer.

**Conclusion:** The Mayor serves as the presiding officer at Council meetings and is responsible for maintaining order at the meetings; executes certain documents approved by the Town Council, such as contracts, resolutions and ordinances and warrants drawn on the town treasurer; and, represents the Town at various ceremonial events. The Mayor and Vice Mayor also review and approve requests for proclamations.



# **TOWN OF PARADISE**

## **CASH DISBURSEMENTS REPORT**

**FOR THE PERIOD OF  
NOVEMBER 1, 2018 - NOVEMBER 30, 2018**

**November 1, 2018 - November 30, 2018**

Check Date	Pay Period End	DESCRIPTION	AMOUNT
11/02/18	10/28/18	Net Payroll - Direct Deposits & Checks	\$131,740.41
11/16/18	11/11/18	Net Payroll - Direct Deposits & Checks	\$163,493.34
11/30/18	11/25/18	Net Payroll - Direct Deposits & Checks	\$201,482.85
<b>TOTAL NET WAGES PAYROLL</b>			<b>\$496,716.60</b>

**Accounts Payable**

PAYROLL VENDORS: TAXES, PERS, DUES, INSURANCE, ETC.	\$354,872.68
OPERATIONS VENDORS: SUPPLIES, CONTRACTS, UTILITIES, ETC.	\$115,938.57
<b>TOTAL CASH DISBURSEMENTS - ACCOUNTS PAYABLE</b> (Detail attached)	<u>\$470,811.25</u>
<b>GRAND TOTAL CASH DISBURSEMENTS</b>	<u><u>\$967,527.85</u></u>

APPROVED BY: \_\_\_\_\_  
LAUREN GILL, TOWN MANAGER

APPROVED BY: \_\_\_\_\_  
GINA S. WILL, FINANCE DIRECTOR/TOWN TREASURER

TOWN OF PARADISE

# CASH DISBURSEMENTS REPORT

From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
73099	11/01/2018	Open			Accounts Payable	ENTERPRISE FM TRUST	\$2,573.32		
73100	11/01/2018	Open			Accounts Payable	HONEYWELL, JANICE, J.	\$955.41		
73101	11/01/2018	Open			Accounts Payable	JEFFORDS, ROBERT, D.	\$478.07		
73102	11/01/2018	Open			Accounts Payable	MOORE, DWIGHT, L.	\$15,483.00		
73103	11/01/2018	Open			Accounts Payable	SBA Monarch Towers III LLC	\$136.85		
73104	11/01/2018	Open			Accounts Payable	TIAA COMMERCIAL FINANCE, INC	\$906.47		
73105	11/01/2018	Open			Accounts Payable	U.S. Bankcorp Government Leasing and Finance	\$10,992.77		
73106	11/02/2018	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$500.00		
73107	11/02/2018	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
73108	11/07/2018	Open			Accounts Payable	Aflac	\$189.92		
73109	11/07/2018	Open			Accounts Payable	Met Life	\$8,535.37		
73110	11/07/2018	Open			Accounts Payable	OPERATING ENGINEERS	\$816.00		
73111	11/07/2018	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$2,894.93		
73112	11/07/2018	Open			Accounts Payable	SUN LIFE INSURANCE	\$4,812.60		
73113	11/07/2018	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$708.05		
73114	11/07/2018	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$100.00		
73115	11/19/2018	Open			Accounts Payable	ALLIANT INSURANCE	\$375.00		
73116	11/19/2018	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$67.78		
73117	11/19/2018	Open			Accounts Payable	Asbury Environmental Services	\$55.00		
73118	11/19/2018	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$108.97		
73119	11/19/2018	Open			Accounts Payable	AT&T MOBILITY	\$87.26		
73120	11/19/2018	Open			Accounts Payable	AT&T/CALNET3 - REPEATER LINES	\$296.42		
73121	11/19/2018	Open			Accounts Payable	AT&T/CALNET3 - COMMUNITY PARK	\$21.20		
73122	11/19/2018	Open			Accounts Payable	AT&T/CALNET3 - Summary	\$2,603.87		
73123	11/19/2018	Open			Accounts Payable	AT&T/CALNET3 - TH/FDPD FIBER LINES	\$1,113.56		
73124	11/19/2018	Open			Accounts Payable	BESSEGHINI, MARTHA	\$157.48		
73125	11/19/2018	Open			Accounts Payable	Big O Tires	\$260.00		
73126	11/19/2018	Open			Accounts Payable	Bolman, Steven	\$17.78		
73127	11/19/2018	Open			Accounts Payable	BUTTE CO RECORDER	\$584.00		
73128	11/19/2018	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$2,219.50		
73129	11/19/2018	Open			Accounts Payable	COMCAST CABLE	\$243.16		
73130	11/19/2018	Open			Accounts Payable	COMPLETE ASPHALT SERVICE CO. INC. (CASCO)	\$42.90		
73131	11/19/2018	Open			Accounts Payable	COUNTY OF BUTTE	\$4,050.00		
73132	11/19/2018	Open			Accounts Payable	CRAIG DREBERTS AUTOMOTIVE	\$1,754.88		
73133	11/19/2018	Open			Accounts Payable	CSU, CHICO RESEARCH FOUNDATION	\$150.30		
73134	11/19/2018	Open			Accounts Payable	Cummins Pacific LLC	\$3,730.32		
73135	11/19/2018	Open			Accounts Payable	DURHAM PENTZ TRUCK CENTER	\$80.75		
73136	11/19/2018	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$194.56		
73137	11/19/2018	Open			Accounts Payable	FOOTHILL MILL & LUMBER	\$165.79		

TOWN OF PARADISE

# CASH DISBURSEMENTS REPORT

From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
73138	11/19/2018	Open			Accounts Payable	FRANK'S REFRIGERATION & HEATING INC.	\$11,816.00		
73139	11/19/2018	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$129.31		
73140	11/19/2018	Open			Accounts Payable	HUNTERS PEST CONTROL	\$55.00		
73141	11/19/2018	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$1,738.75		
73142	11/19/2018	Open			Accounts Payable	ID WHOLESALER	\$320.00		
73143	11/19/2018	Open			Accounts Payable	INDUSTRIAL POWER PRODUCTS	\$1,207.27		
73144	11/19/2018	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$18.36		
73145	11/19/2018	Open			Accounts Payable	JAMES RIOTTO & ASSOCIATES	\$100.00		
73146	11/19/2018	Open			Accounts Payable	L.N. CURTIS & SONS	\$193.05		
73147	11/19/2018	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$215.00		
73148	11/19/2018	Open			Accounts Payable	MJB WELDING SUPPLY, INC.	\$210.60		
73149	11/19/2018	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$95.10		
73150	11/19/2018	Open			Accounts Payable	Nedelkow, Kimberly	\$104.22		
73151	11/19/2018	Open			Accounts Payable	NORMAC INC	\$10.81		
73152	11/19/2018	Open			Accounts Payable	NORTHERN RECYCLING & WASTE SERVICES, INC.	\$14,312.02		
73153	11/19/2018	Open			Accounts Payable	NORTHSTATE AGGREGATE, INC.	\$501.04		
73154	11/19/2018	Open			Accounts Payable	O'REILLY AUTO PARTS	\$4,640.43		
73155	11/19/2018	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$394.21		
73156	11/19/2018	Open			Accounts Payable	Oster, Jeffrey	\$8.89		
73157	11/19/2018	Open			Accounts Payable	P&L Marketing Inc.	\$700.00		
73158	11/19/2018	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$66.65		
73159	11/19/2018	Open			Accounts Payable	PARADISE AUTO BODY	\$3,322.68		
73160	11/19/2018	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$1,706.18		
73161	11/19/2018	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMTY MEDIA	\$143.58		
73162	11/19/2018	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$700.00		
73163	11/19/2018	Open			Accounts Payable	PETERSON TRACTOR CO	\$979.75		
73164	11/19/2018	Open			Accounts Payable	PLATT ELECTRIC SUPPLY	\$289.31		
73165	11/19/2018	Open			Accounts Payable	Precision Wireless Service	\$750.00		
73166	11/19/2018	Open			Accounts Payable	R & R Construction	\$4,280.00		
73167	11/19/2018	Open			Accounts Payable	RE CONSTRUCTION	\$300.00		
73168	11/19/2018	Open			Accounts Payable	RE CONSTRUCTION	\$906.00		
73169	11/19/2018	Open			Accounts Payable	Redline Installations Inc	\$255.80		
73170	11/19/2018	Open			Accounts Payable	Riebes Auto Parts	\$195.76		
73171	11/19/2018	Open			Accounts Payable	Spherion Staffing	\$762.84		
73172	11/19/2018	Open			Accounts Payable	Strictly Technology, LLC	\$539.63		
73173	11/19/2018	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$340.37		
73174	11/19/2018	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$46.34		
73175	11/19/2018	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$8.10		
73176	11/19/2018	Open			Accounts Payable	TireHub, LLC	\$845.97		
73177	11/19/2018	Open			Accounts Payable	Tri Flame Propane	\$197.18		
73178	11/19/2018	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$126.00		
73179	11/19/2018	Open			Accounts Payable	UNIFORMS TUXEDOS & MORE	\$1,943.80		
73180	11/19/2018	Open			Accounts Payable	VERIZON WIRELESS	\$829.04		

TOWN OF PARADISE

# CASH DISBURSEMENTS REPORT

From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
73181	11/19/2018	Open			Accounts Payable	WAYNE MURPHY	\$2,600.00		
73182	11/19/2018	Open			Accounts Payable	WAYNE MURPHY	\$4,350.00		
73183	11/19/2018	Open			Accounts Payable	Webroot Inc	\$2,016.00		
73184	11/19/2018	Open			Accounts Payable	Winslow, Michael	\$761.16		
73185	11/21/2018	Voided/Spoiled	Printer Error	11/21/2018	Converted/Imported		\$0.00	\$0.00	\$0.00
73186	11/21/2018	Voided/Spoiled	Printer Error	11/21/2018	Converted/Imported		\$0.00	\$0.00	\$0.00
73187	11/21/2018	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$500.00		
73188	11/21/2018	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
73189	11/30/2018	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
Type Check Totals:									
EFT									
794	11/02/2018	Open			Accounts Payable	CALPERS - RETIREMENT	\$30,286.40		
795	11/02/2018	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$5,092.11		
796	11/02/2018	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$4,375.49		
797	11/02/2018	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$19,261.75		
798	11/07/2018	Open			Accounts Payable	CALPERS	\$117,209.35		
799	11/21/2018	Open			Accounts Payable	CALPERS - RETIREMENT	\$29,789.09		
800	11/21/2018	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$8,780.01		
801	11/21/2018	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$4,600.32		
802	11/21/2018	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$28,304.51		
803	11/30/2018	Open			Accounts Payable	CALPERS - RETIREMENT	\$29,062.99		
804	11/30/2018	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$13,632.92		
805	11/30/2018	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$4,246.44		
806	11/30/2018	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$40,590.15		
Type EFT Totals:									
AP - US Bank TOP AP Checking Totals									
							\$135,579.72	\$0.00	\$0.00

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	89	\$135,579.72	\$0.00

# CASH DISBURSEMENTS REPORT

From Payment Date: 11/1/2018 - To Payment Date: 11/30/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Reconciled	0	\$0.00	\$0.00	
					Voided	2	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					<b>Total</b>	<b>91</b>	<b>\$135,579.72</b>	<b>\$0.00</b>	
					<b>EFTs</b>				
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	13	\$335,231.53	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					<b>Total</b>	<b>13</b>	<b>\$335,231.53</b>	<b>\$0.00</b>	
					<b>All</b>				
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	102	\$470,811.25	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	2	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					<b>Total</b>	<b>104</b>	<b>\$470,811.25</b>	<b>\$0.00</b>	
<b>Grand Totals:</b>									
					<b>Checks</b>				
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	89	\$135,579.72	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	2	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					<b>Total</b>	<b>91</b>	<b>\$135,579.72</b>	<b>\$0.00</b>	
					<b>EFTs</b>				
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	13	\$335,231.53	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	0	\$0.00	\$0.00	
					<b>Total</b>	<b>13</b>	<b>\$335,231.53</b>	<b>\$0.00</b>	
					<b>All</b>				
					Status	Count	Transaction Amount	Reconciled Amount	
					Open	102	\$470,811.25	\$0.00	
					Reconciled	0	\$0.00	\$0.00	
					Voided	2	\$0.00	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					<b>Total</b>	<b>104</b>	<b>\$470,811.25</b>	<b>\$0.00</b>	



**Town of Paradise  
Council Agenda Summary  
December 11, 2018**

**Agenda Item: 2(b)**

**Originated by:** Gina Will, Administrative Services Director  
Crystal Peters, Human Resources & Risk Manger

**Reviewed By:** Lauren Gill, Town Manager

**Subject:** EOC Director

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**Council Action Requested:**

1. Consider implementing a short-term, temporary EOC Director position
2. Approve the EOC Director Job Description.
3. Approve and update the Salary Pay Plan to reflect the EOC Director position.

**Background:**

Due to the Camp Fire, the Town of Paradise activated a high level Emergency Operation Center (EOC) starting on Thursday, November 8, 2018. Due to the severity of the event and the extent of the devastation, the resources required to respond quickly grew to require an additional response over and above the Town's personnel. Resources were gained through a variety of means, including but not limited to Mutual Aid Agreements, Emergency Response protocols, emergency contracts, etc.

**Discussion:**

To augment Town staff Jim Broshears, former Fire Chief for the Town of Paradise, was identified as a qualified EOC Director and was temporarily tasked with the responsibility of that position between the dates of November 10, 2018 to November 28, 2018.

**Fiscal Impact Analysis:**

The position would be paid in accordance with the EOC Director Salary Pay Plan as attached, and it is expected that this expense will be reimbursable. Therefore there is no expected fiscal impact to the Town's budget for the short-term appointment to this temporary position.



JOB TITLE: EOC Director  
REVISION DATE: December 11, 2018  
REPORTS TO: Town Manager  
SUPERVISES: EOC Staff

## Emergency Operation Center (EOC) Director

### **Function Description:**

The EOC Director has overall responsibility and authority for the operation of the EOC. He/she will assure that the EOC is staffed and operated at a level commensurate with the emergency. The EOC Director's reporting relationship to higher authority will vary depending upon the SEMS Level. The EOC Director will delegate authority as appropriate and necessary to members of the Management Staff and to the General Staff. Positions reporting to the EOC Director will vary depending upon the SEMS level.

### **Responsibilities:**

1. Establish the appropriate staffing level for the EOC and continuously monitor organizational effectiveness ensuring that appropriate modifications occur as required.
2. Exercise overall management responsibility for the coordination between emergency response agencies within the jurisdictional area.
3. In conjunction with the General Staff, set jurisdictional priorities for response efforts. Ensure that all department and agency actions are accomplished within the priorities established at the EOC.
4. Ensure that inter-agency coordination is accomplished effectively.

### **Activation Phase:**

- ⌚ Determine appropriate level of activation based on situation as known.
- ⌚ Mobilize appropriate personnel for the initial activation of the EOC.
- ⌚ Respond immediately to EOC site and determine operational status.
- ⌚ Obtain briefing from whatever sources are available.
- ⌚ Ensure that the EOC is properly set up and ready for operations.
- ⌚ Ensure that an EOC check-in procedure is established immediately.
- ⌚ Ensure that an EOC organization and staffing chart is posted and completed.
- ⌚ Determine which sections are needed, assign Section Coordinators as appropriate and ensure they are staffing their sections as required.
  - ⌚ Operations Section Coordinator
  - ⌚ Logistics Section Coordinator
  - ⌚ Planning/Intelligence Section Coordinator
  - ⌚ Finance/Administration Coordinator
- ⌚ Determine which Management Staff positions are required and ensure they are filled as soon as possible.
  - ⌚ Liaison Officer
  - ⌚ EOC Coordinator
  - ⌚ Public Information Officer
  - ⌚ Safety Officer
  - ⌚ Security Officer
- ⌚ Ensure that telephone and/or radio communications with other EOCs are established and functioning.



- ⌚ Schedule the initial Action Planning meeting.
- ⌚ Confer with the General Staff to determine what representation is needed at the EOC from other emergency response agencies.
- ⌚ Assign a liaison officer to coordinate outside agency response to the EOC, and to assist as necessary in establishing an Inter-agency Coordination Group.

### **Operational Phase:**

- ⌚ Monitor general staff activities to ensure that all appropriate actions are being taken.
- ⌚ In conjunction with the Public Information Officer, conduct news conferences and review media releases for final approval, following the established procedure for information releases and media briefings.
- ⌚ Ensure that the Liaison Officer is providing for and maintaining effective inter-agency coordination.
- ⌚ Based on current status reports, establish initial strategic objectives for the EOC.
- ⌚ In coordination with Management Staff, prepare EOC objectives for the initial Action Planning Meeting.
- ⌚ Convene the initial Action Planning meeting. Ensure that all Section Coordinators, Management Staff, and other key agency representatives are in attendance. Ensure that appropriate Action Planning procedures are followed. (refer to Planning/Intelligence Section, "Action Planning Guidelines.") Ensure that the meeting is facilitated appropriately by the Planning/Intelligence Section.
- ⌚ Once the Action Plan is completed by the Planning/Intelligence Section, review, approve and authorize its implementation.
- ⌚ Conduct periodic briefings with the general staff to ensure strategic objectives are current and appropriate.
- ⌚ Conduct periodic briefings for elected officials or their representatives.
- ⌚ Formally issue an Emergency Proclamation as necessary, and coordinate local government proclamations with other emergency response agencies, as appropriate.
- ⌚ Brief your relief at shift change, ensuring that ongoing activities are identified and follow-up requirements are known.

### **Demobilization Phase:**

- ⌚ Authorize demobilization of sections, branches and units when they are no longer required.
- ⌚ Notify higher level EOCs and other appropriate organizations of the planned demobilization, as appropriate.
- ⌚ Ensure that any open actions not yet completed will be handled after demobilization.
- ⌚ Ensure that all required forms or reports are completed prior to demobilization.
- ⌚ Be prepared to provide input to the after action report.
- ⌚ Deactivate the EOC at the designated time, as appropriate.
- ⌚ Proclaim termination of the emergency response and proceed with recovery operations.

**TOWN OF PARADISE**  
**SALARY PAY PLAN FY 2018/19 - AMENDMENT 12/11/18**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	0.25	TEMPORARY/HOURLY/EOC DIRECTOR							
		HOURLY	40	35.85	37.64	39.52	41.50	43.58	45.76

**TOWN OF PARADISE  
ORDINANCE NO. \_\_\_\_**

**AN URGENCY ORDINANCE OF THE TOWN COUNCIL  
OF THE TOWN OF PARADISE ESTABLISHING REQUIREMENTS  
FOR THE REMOVAL OF FIRE DAMAGED DEBRIS FROM  
PRIVATE PROPERTY FOLLOWING THE CAMP FIRE**

The Town Council of the Town of Paradise, California, ordains as follows:

**Section 1. Emergency Findings.** This Urgency Ordinance is adopted pursuant to California Government Code Section 36934 and shall take effect immediately upon its approval by at least a four-fifths vote of the Town Council. The Council finds that this Ordinance is necessary for the immediate preservation of the public peace, health and safety, based upon the following facts:

- A. Conditions of extreme peril to the safety of persons and property within the Town were caused by the Camp Fire, commencing on the 8th day of November, 2018, at which time the Town Council was not in session.
- B. California Government Code Section 8630 et. seq. empowers the Director of Emergency Services to proclaim the existence of a local emergency when the Town is affected or likely to be affected by a public calamity, subject to ratification by the Town Council at the earliest practicable time.
- C. On November 8, 2018, the Director of Emergency Services of the Town proclaimed the existence of a local emergency within the Town due to the Camp Fire.
- D. On November 8, 2018, the Acting Governor of the State of California proclaimed a State of Emergency for Butte County and on November 14, 2018, the Governor issued Executive Order B-57-18 concerning the Camp Fire.
- E. On November 12, 2018, the President of the United States declared the existence of a major disaster in the State of California, providing assistance from many federal agencies, including the Federal Emergency Management Agency (FEMA).
- F. On November 13, 2018, the Town Council adopted Resolution No. 18-42 ratifying the Director of Emergency Services'

proclamation of the existence of a local emergency in the Town.

- G. The Camp Fire to date has consumed 153,336 acres and has led to the destruction of 13,696 residences, damage to 462 residences, the destruction of 276 multiple family residences, the destruction of 528 commercial buildings, damage to 102 commercial buildings, the destruction of 4,293 other minor structures, and resulted in the evacuation of over 50,000 people. As a result, the Camp Fire has created an enormous amount of debris.
- H. The potential for widespread toxic exposures and threats to public health and the environment exists in the aftermath of a major wildfire disaster. Debris and ash from residential and commercial structure fires can contain hazardous substances and the health effects of hazardous substances releases after a wildfire are well-documented.
- I. The combustion of building materials such as siding, roofing tiles, and insulation can result in dangerous ash that contains asbestos, heavy metals and other hazardous materials. Household hazardous waste such as paint, gasoline, cleaning products, pesticides, compressed gas cylinders, and chemicals may have been stored in homes, garages, or sheds that may have also burned in the fire, also producing hazardous materials.
- J. Exposure to hazardous materials may lead to acute and chronic health effects and may cause long-term public health and environmental impacts. Uncontrolled hazardous materials and debris pose significant threats to public health through inhalation of dust particles and contamination of drinking water supplies. Improper handling can expose residents and workers to toxic materials, and improper transport and disposal of fire debris can spread hazardous substances throughout the community.
- K. Standards and removal procedures are needed immediately to protect the public health and environment, and to facilitate coordinated and effective mitigation of the risks to the public health and environment from the health hazards generated in the Camp Fire disaster.
- L. It is essential that this Ordinance become immediately effective to mitigate the harm that could be caused to the public health and safety and to the environment from the improper disturbance, removal and/or disposal of debris containing hazardous materials, and to facilitate the orderly response to the Camp Fire disaster.

**Section 2. Definitions.**

- A. Director. The term Director shall mean the Town Manager.
- B. OES Program. For purposes of this Ordinance, the term "OES Program" shall mean the fire damage debris clearance program operated by the Office of Emergency Services for the Camp Fire in conjunction with other State and Federal agencies.
- C. Alternative Program. For purposes of this Ordinance, the term "Alternative Program" shall mean the requirements for inspections, clean up and disposal for property owners that opt out of or are ineligible for the OES Program.
- D. Private Action. For the purposes of this Ordinance, the term "private action" shall mean the removal of fire debris from private property damaged by the Camp Fire by persons not eligible for or opting out of the OES Program.
- E. Removal of Fire Debris. The term "removal of fire debris" as used in this Ordinance includes all cleanup of fire debris from structures resulting from the Camp Fire, including removal, transport and disposal of fire debris, but it does not include the removal of personal property from residential sites unless such removal of personal property involves cleanup and the removal of ash from the property.
- F. Right of Entry Permit. The term "Right of Entry Permit" means the Debris Removal Right-of-Entry Permit (For Providing Debris Removal on Private Property) approved by the California Office of Emergency Services for use in the cleanup after the Camp Fire.
- G. Council. The term "Council" means the Town Council.

**Section 3. Effective Period.**

This Ordinance shall take effect immediately upon adoption and shall remain in effect until the cleanup of fire debris has been completed on all properties within the Town damaged by the Camp Fire.

**Section 4. Prohibition on Removal of Fire Debris from Private Property.**

No fire debris from structures shall be removed from private property without a hazardous materials inspection conducted either by the U.S. Environmental Protection Agency or California Department of Toxic Substance Control through the Office of Emergency Services' fire debris clearance program, or by an entity

approved through the Alternative Program. This Ordinance shall apply to properties that contained a qualifying structure under the OES Program. This Ordinance shall not apply to properties that only contained non-qualifying structures, including but not limited to sheds, canopies, carports, well houses, greenhouses, chicken coops or fencing. Whether fire debris derived from a qualifying or non-qualifying structure shall be determined by the Director, or her designee, in consultation with CalOES.

**Section 5. Removal of Fire Debris through the OES Program.**

- A. Effect of the Right of Entry Permit: The Right of Entry Permit shall function as the sole permit and authorization for participation in the OES Program.
- B. Notwithstanding any contrary provision in Paradise Municipal Code, no Town approvals or permits for fire debris removal are required for properties participating in the OES Program, other than the Right of Entry Agreement, which will be administered by the Butte County Department Environmental Health.

**Section 6. Removal of Fire Debris through the Alternative Program.**

- A. The Butte County Department of Environment Health shall adopt and administer the Alternative Program on behalf of the Town. The County shall utilize the state and federal standards and cleanup goals of the OES Program as the standards for the Alternative Program.
- B. For those persons who are not eligible for the OES Program, or who opt out of the OES Program, private action to remove fire debris from fire-damaged properties is prohibited unless and until a hazardous materials inspection has been performed and authorization from the Director has been provided pursuant to the Alternative Program.
- C. The Alternative Program shall require an application that identifies the appropriate licensed contractors who will perform the work and the submission of plans that demonstrate that the standards established in the Alternative Program will be met. Work shall not begin until the Butte County Department of Environmental Health approves the application.
- D. Upon completion of the work described in the approved plans, the Alternative Program shall require an application for certification of successful completion of the work required by the Alternative Program. The Alternative Program will require

that:(1) the debris removal and clean-up work on the property meets or exceeds the standards set by the State of California for debris removal; and (2) the owner completely remove and dispose of the foundation or submit a letter from a licensed civil or structural engineer certifying that the foundation is acceptable for rebuild. The letter shall certify structural reasons for the decision and include the process and procedure used to reach the conclusion.

#### **Section 7. Hold on Building Permits.**

Any issued Town building permit to repair or reconstruct a fire damaged structure or private infrastructure shall be held in abeyance and not acted upon until fire debris cleanup is completed on the affected property and completion is confirmed to the Town Building Official, either through the OES Program or through the Alternative Program.

#### **Section 8. Deadlines and Enforcement.**

- A. The Town may set deadlines for filing either an acceptable Right of Entry Permit in the OES Program or an acceptable application for the Alternative Program by resolution.
- B. Properties that have fire ash and debris from the Camp Fire and that have neither an approved Right of Entry Permit for the OES Program nor an approved application for the Alternative Program by the deadline set by the Council may be declared a nuisance and health hazard and such property may be abated pursuant to this Ordinance.
- C. The Town may set deadlines for the completion of work in the Alternative Program by resolution. Properties that have fire ash and debris from the Camp Fire after that deadline may be declared a nuisance and health hazard.
- D. The Town's intent is to facilitate orderly remediation of a large-scale disaster. Nothing in these deadlines shall limit the authority of the Town to abate hazards more quickly where required by exigent circumstances. Nothing in this Ordinance or in these deadlines shall limit the authority of the Director to require preventive measures as defined in California Health and Safety Code Section 101040.
- E. Enforcement and Abatement.
  - (1) General Enforcement action. When the Director determines that an activity is being performed in violation of this Ordinance, the Director may initiate an enforcement action using the

process set forth in the Paradise Municipal Code and may seek the imposition of costs and civil penalties pursuant to the Paradise Municipal Code. Nothing in this provision is intended to prevent alternate enforcement mechanisms, including but not limited to, health officer orders pursuant to California Health and Safety Code Section 101040.

- (2) Summary Abatement. Pursuant to the authority of Cal. Const., art. XI, Section 7; California Health and Safety Code Section 101040, California Government Code Section \_\_\_\_\_, and the Paradise Municipal Code, if the Director determines that a violation of this Ordinance has created an emergency condition which seriously endangers the public health or safety, the Town may abate the condition within the unincorporated territory of the Town. The costs shall be charged to the property owners(s) and the Town may, at its option, recover the same in an administrative or civil action. Such charges shall be in addition to any penalty for a violation of this Ordinance.
- i. Pre-Abatement Notice. Unless emergency conditions preclude doing so, the Director shall issue a Summary Abatement Notice and Order with reasonable notice. The Notice and Order shall be mailed to the property owner(s) as listed on the last equalized tax roll. A summary of the Notice and Order shall be posted in a conspicuous location on the property to be abated at least 10 calendar days prior to the summary abatement action.
- ii. Appeal and Waiver. The property owner(s) or any person or entity having a legal interest in the property may submit a written appeal of the Director's Order to the Town Council no later than 10 calendar days from the date of mailing of the Notice and Order. The written appeal shall state the basis for the appeal. The appeal shall be heard by a Town-appointed hearing officer regarding the appeal and shall issue a written decision (the "Decision") no later than 10 calendar days after receipt. The Decision shall uphold, rescind or modify the determination of the Notice and Order. The Decision on the appeal shall be final. Failure to appeal within the time prescribed shall constitute a waiver of the right to contest the summary abatement.
- iii. Post Abatement Notice. After the summary abatement is completed, the Director shall serve the property owner(s) with a post abatement notice that sets forth: (a) the actions taken by the Town; (b) the reasons for the actions; (c) a statement of the costs, expenses and



attorney's fees, if any, of the abatement and notice of the Town's intent to collect those costs; and (d) right to appeal the costs determination within ten (10) calendar days of the notice. If the property owner is responsible for any costs, expenses or attorney's fees, such costs shall become a lien against the property and a Notice of Abatement Lien may be recorded with the Butte County Recorder.

- iv. Post Abatement Costs Appeal. If the property owner(s) or anyone with a legal interest in the property submits a timely costs appeal, the Town shall schedule an administrative hearing on the matter and provide the appeal party with reasonable notice of the hearing. The hearing officer shall conduct an administrative hearing where each party shall have the opportunity to present evidence and the Town shall have the obligation to establish that the costs, including expenses and attorney's fees, if any, incurred for the summary abatement were necessary by a preponderance of the evidence. After the hearing, the hearing officer shall issue a written decision and order that shall be served upon the appealing party within 30 calendar days of the hearing unless extended by agreement of the parties.

**Section 9. Judicial Enforcement Action.** The Town Attorney is authorized to initiate judicial enforcement as to a violation of any provision of this Ordinance without further Town Council approval.

**Section 10. Remedies not exclusive.** The remedies identified are in addition to and do not supersede or limit any and all other remedies, civil or criminal. The remedies provided in this Ordinance shall be cumulative and not exclusive.

**Section 11. CEQA Exemption.** Adoption of this Ordinance is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to California Public Resources Code Section 21080(b)(3) regarding projects to maintain, repair, restore, or replace property or facilities damaged or destroyed as a result of a declared disaster and Section 21080(b)(4) regarding actions to mitigate or prevent an emergency, and CEQA Guidelines Section 15269(a) regarding maintaining, repairing, restoring, demolishing, or replacing property or facilities damaged or destroyed as a result of a disaster stricken area in which a state of emergency has been proclaimed by the Governor pursuant to the California Emergency Services Act, commencing with Section 8550 of the California Government Code.

**Section 12. Severability.** If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The Town Council hereby declares that it would have passed this Ordinance and every section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

**Section 13. Effective Date and Publication.** This Ordinance shall be and the same is hereby declared to be in full force and effect immediately upon its passage by a four-fifths (4/5) or greater vote of the Town Council. A fair and accurate summary of this Ordinance shall be published once before the expiration of fifteen (15) days after said passage, with the names of the Town Councilmembers voting for or against the same, in a newspaper of general circulation published in the Town of Paradise, State of California. A complete copy of this Ordinance is on file with the Town Clerk and is available for public inspection and copying during regular business hours in the office of the Town Clerk.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise, County of Butte, State of California, on this \_\_\_\_ day of \_\_\_\_\_, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Dina Volenski, CMC, Town Clerk

\_\_\_\_\_  
Dwight L. Moore, Town Attorney



**TOWN OF PARADISE  
ORDINANCE NO. \_\_\_\_\_**

**AN URGENCY ORDINANCE OF THE TOWN COUNCIL OF THE  
TOWN OF PARADISE  
CAMP FIRE DISASTER RECOVERY TEMPORARY HOUSING ORDINANCE:  
4/5 VOTE REQUIRED**

The Town Council of the Town of Paradise does ordains as follows:

**Section 1. Emergency Findings.** This urgency ordinance is adopted pursuant to California Government Code Section 36934 and shall take effect immediately upon its approval by at least a four-fifths vote of the Town Council. The Council finds that this ordinance is necessary for the immediate preservation of the public peace, health and safety, based upon the following facts:

- A. Conditions of extreme peril to the safety of persons and property within the Town were caused by the Camp Fire, commencing on the 8th day of November, 2018, at which time the Town Council was not in session.
- B. California Government Code section 8630 et. seq. empowers the Director of Emergency Services to proclaim the existence of a local emergency when the Town is affected or likely to be affected by a public calamity, subject to ratification by the Town Council at the earliest practicable time.
- C. On November 8, 2018, the Director of Emergency Services proclaimed the existence of a local emergency within the Town due to the Camp Fire.
- D. On November 8, 2018, the Acting Governor of the State of California proclaimed a State of Emergency for Butte County pursuant to the California Emergency Services Act, commencing with Section 8550 of the Government Code, and on November 14, 2018, the Governor issued Executive Order B-57-18 concerning the Camp Fire.
- E. On November 12, 2018, the President of the United States declared the existence of a major disaster in the State of California, providing assistance from many federal agencies, including the Federal Emergency Management Agency (FEMA).
- F. On November 13, 2018, the Town Council adopted Resolution No. 18-42 ratifying the Director of Emergency Services' proclamation of the existence of a local emergency in Town.

- G. The Camp Fire to date has consumed 153,336 acres and has led to the destruction of 13,696 residences, damage to 462 residences, the destruction of 276 multiple family residences, the destruction of 528 commercial buildings, damage to 102 commercial buildings, the destruction of 4,293 other minor structures, and resulted in the evacuation of over 50,000 people.
- H. It is essential that the changes made by this ordinance, which are related to the use and occupancy of recreational vehicles and other residential structures, be implemented immediately to allow the fastest possible transition of homeless and displaced residents to interim and long-term shelter.

**Section 2. Title.**

This ordinance shall be known and may be cited as the Town of Paradise Camp Fire Disaster Recovery Temporary Housing Urgency Ordinance.

**Section 3. Purpose.**

This urgency ordinance is enacted for the purpose of temporarily modifying various Zoning and housing regulations and policies within the Paradise Municipal Code to allow the fastest possible transition of residents made homeless or displaced by the Camp Fire to interim and long-term shelter. This ordinance relaxes certain standards in the Town Zoning Ordinance and housing regulations to allow for additional temporary housing opportunities outside of the boundaries of the Camp Fire to meet the urgent need for housing of displaced persons. This ordinance does not address standards that will be required when displaced persons return to their properties within the boundaries of the Camp Fire. Those standards will be addressed in a subsequent ordinance.

**Section 4. Administration.**

This ordinance shall be administered under the direction of the Town Council, by and through the Town Manager and other departments specified herein.

**Section 5. Effective Period.**

- A. The provisions in this ordinance shall remain in effect until December 31, 2020, unless otherwise specified herein, subject to extension or modification by the Town Council. Unless extended or modified by the Town Council, this ordinance shall expire on December 31, 2020, and be of no further force or effect.

- B. Except as otherwise provided herein, no residential recreational vehicle use or interim housing authorized pursuant to this ordinance shall be used for permanent housing after the expiration date of this ordinance.

**Section 6. Definitions.**

Except where the context clearly indicates otherwise, the following definitions shall govern the construction of the words and phrases used in the ordinance:

**Director.** The Town Manager or her authorized representative.

**Displaced Person(s).** A Town resident or residents whose residential dwelling has been destroyed or damaged by the Camp Fire, such that the resident(s) cannot occupy the dwelling. Displaced person(s) may be required to provide verification to the Town to substantiate their eligibility for uses, permits and/or approvals described in this ordinance. Evidence may consist of verification by Federal Emergency Management Agency (FEMA) registration or damage assessment, and/or a driver's license or other government-issued identification card or utility bill, etc. with a physical address showing the resident resided on a legal parcel impacted by the Camp Fire, as determined by the Town. Such determination may be made by the Director or other Town personnel.

**Effective Date.** The date of the Town Council adoption of this ordinance.

**Recreational Vehicle.** A motor home, travel trailer, truck camper or camping trailer that is: (1) self-contained with potable water and sewage tanks and designed for human habitation for recreational or emergency occupancy; (2) self-propelled, truck-mounted, or permanently towable on California roadways; and (3) a California Department of Motor Vehicles licensed vehicle, or a similar vehicle or structure as determined by the Director.

**Recreational Vehicle Park.** A commercial use providing space for the accommodation of more than two recreational vehicles for recreational or emergency housing, or for transient employee lodging purposes.

**Camp Fire.** A 153,336-acre wildfire that started near the community of Pulga on November 8, 2018, destroying over 18,000 structures, which forced the evacuation of the Town of Paradise, Berry Creek, Butte Creek Canyon, Butte Valley, Centerville, Cherokee, Concow, Durham, Forest Ranch, Magalia, Pulga, Stirling City, and Yankee Hill, and other areas near the Cities of Chico and Oroville.

**Section 7. Residential Use of Recreational Vehicles.**

- A. **Initial Use of Recreational Vehicles.** Residential use and occupancy of up to two recreational vehicles on any lot that permits a residential use outside of the area affected by the Camp Fire shall be allowed for an initial term of 180 days. Use after the initial 180 days shall require compliance with the standards set forth below, a temporary administrative permit, and full hook-ups to water, sewer, and power.
- B. **Temporary Recreational Vehicle Parks.** The establishment of temporary recreational vehicle parks without requiring hook-ups to water, sewer and power in commercial zoning districts shall be allowed for 180 days, subject to a temporary administrative permit. Temporary Recreational Vehicle Parks that are served with water, sewer, and power hook-ups may continue for the term of this ordinance.
- C. **Standards.** After the initial 180-day period, all residential uses of recreational vehicles shall meet the following standards.
1. Recreational vehicles shall have full hook-ups to water, sewer, and power.
  2. The property owner or the property owner's authorized agent shall obtain a temporary administrative permit effective for the term of this ordinance. Written consent of the property owner is required in all cases.
  3. The residential use of recreational vehicles is limited to vehicles not on a permanent foundation and used to house displaced persons during the Effective Period set forth in Section 5 above.
  4. The residential use of recreational vehicles shall be located outside of required setbacks established in Chapter 17 of the Paradise Municipal Code.
  5. The residential use of recreational vehicles shall be located outside of the boundaries of any recorded easements.
  6. The recreational vehicle shall be connected to an approved source of water meeting one of the following criteria:
    - a. Public water supply;
    - b. Existing well provided that it has been approved by the Town and the Butte County Environmental Health Division as safe for domestic consumption; or,
    - c. Other water source as approved by Town.

7. The recreational vehicle shall be connected to an approved sewage disposal system meeting one of the following criteria:
  - a. Public sewer system;
  - b. Existing on-site sewage disposal system that has been approved by the Town to be intact, adequately sized, and functioning following the disaster;
  - c. Temporary holding tank with a contract with a pumping company for regular pumping. A copy of the contract shall be provided to the Town; or
  - d. Other method of sewage disposal approved by the Town.
8. The recreational vehicle shall be connected to an approved source of electricity meeting one of the following criteria:
  - a. Permitted electrical service hook-up; or
  - b. Other power source approved by the Director.
9. The residential use of recreational vehicles under this ordinance shall not be allowed within the boundaries of the Camp Fire or in an area with health and safety hazards as determined by the Director.

#### **Section 8. Use of accessory residential structures for temporary habitation.**

For the Effective Period of this ordinance, accessory residential structures, which meet Residential Group R occupancies as established by the California Residential Code adopted by the Town, may be used as interim housing for persons displaced by the Camp Fire. During this period, said use shall not be subject to the provisions of existing deed restrictions required by the Town, but shall remain subject to all other existing regulations and limitations.

#### **Section 9. Use of Accommodations, Farmstays, Bed and Breakfast Inns, Resorts, Retreats, Camps or other similar uses.**

Notwithstanding any contrary provision in the Paradise Municipal Code or any use permit conditions, use of existing promotional or marketing accommodations, farmstays, bed and breakfast inns, resorts, retreats, camps or other similar visitor serving uses shall be allowed as interim housing for persons displaced by the Camp Fire.



**Section 10. Waiver of Town Use Permit Requirement for Relocation of Damaged Child Care and Educational Facilities.**

Notwithstanding any contrary provision in the Paradise Municipal Code, any existing small or large child day care facility or child care center, elementary school, junior high school, high school or institution of higher education that was housed in premises made uninhabitable by the Camp Fire may be temporarily relocated to existing buildings in the Town as approved by the Director, subject to a temporary administrative permit and any existing applicable standards, and subject to a building permit if any renovations are required. Nothing in this ordinance waives or affects any State law requirements applicable to such facilities.

**Section 11. CEQA.**

Adoption of this Ordinance is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Public Resources Code Section 21080(b)(3) regarding projects to maintain, repair, restore, or replace property or facilities damaged or destroyed as a result of a declared disaster and Section 21080(b)(4) regarding actions to mitigate or prevent an emergency, and CEQA Guidelines Section 15269(a) regarding maintaining, repairing, restoring, demolishing, or replacing property or facilities damaged or destroyed as a result of a disaster stricken area in which a state of emergency has been proclaimed by the Governor pursuant to the California Emergency Services Act, commencing with Section 8550 of the Government Code.

**Section 12. Severability.**

If any provision of this Ordinance or the application thereof to any person or circumstances is for any reason held to be invalid by a court of competent jurisdiction, such provision shall be deemed severable, and the invalidity thereof shall not affect the remaining provisions or other applications of the Ordinance which can be given effect without the invalid provision or application thereof.

**Section 13. Effective Date and Publication.**

This Ordinance shall be and the same is hereby declared to be in full force and effect immediately upon its passage by a four-fifths (4/5) or greater vote. The Town Clerk of the Town of Paradise is authorized and directed to publish this ordinance before the

expiration of fifteen (15) days after its passage. This Ordinance shall be published once, with the names of the members of the Town Council Members voting for and against it, in the Paradise Post, a newspaper of general circulation published in the Town of Paradise, State of California. A complete copy of this Ordinance is on file with the Town Clerk of the Town Council and is available for public inspection and copying during regular business hours in the office of the Town Clerk.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise, County of Butte, State of California, on this \_\_\_\_ day of \_\_\_\_\_, 2018 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Dina Volenski, CMC, Town Clerk

\_\_\_\_\_  
Dwight L. Moore, Town Attorney



**Town of Paradise  
Council Agenda Summary  
Date: December 11, 2018**

**Agenda Item: 6(c)**

**Originated by:** Gina S. Will, Administrative Services Director/Town Treasurer  
**Approved by:** Lauren Gill, Town Manager  
**Subject:** Financial Update

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**Council Action Requested:**

Consider and file the information presented.

**Background:**

On November 8, 2018, the Camp Fire ignited and burned through the Town of Paradise destroying most homes and businesses. The impact to the Town's finances was immediate and will continue to impact finances for many years.

**Discussion:**

Finance staff are daily exploring the many opportunities to continue government services and stabilize finances. A comprehensive mid-year budget and financial review will be completed, but the many complexities will delay completion until February 2019. In the meantime, staff will continue to provide financial updates as information becomes available.

*Insurance Policies*

Staff have met with insurance adjusters and are actively compiling damage assessments on town facilities and property. The Town will meet with insurance adjusters again in about a month at which point the Town will have a preliminary claim for damages. There are four primary elements of the insurance claims:

- Facility Losses (including contents)
- Equipment and Vehicle Losses
- Business Interruption (tax revenue losses)
- Payroll replacement (reimbursement of hourly staff costs for expenses incurred as a result of the disaster)

The Town has received a \$1.5 million dollar advance on damages.

*FEMA/CalOES Public Assistance*

Estimates have been created of the expenses accrued as a result of the disaster. Staff has had exploratory calls and applicants briefings for categories A and B of public assistance which relate to debris removal and emergency response. The Town has received a \$5 million advance against those projects and is currently fine tuning estimates in order to get an advance of 50% of the estimated costs.

Categories C-G will assist the Town in rebuilding culverts and roads and replacing irrigation and any equipment not covered by insurance.

#### *Legislative Assistance*

The Town is seeking legislative assistance to maintain government services for any items not covered by insurance or FEMA/CalOES Public Assistance. The State has assisted other communities impacted by disasters through property and sales tax backfills and by absorbing some CAL FIRE contract costs. In addition, precedent has been set for the state and federal governments to cover 100% of public assistance eliminating matching requirements to financially strapped communities. The Town is also seeking legislation for gas tax backfill and to ensure all general fund expenditures can be covered. An entire Department of Finance team is dedicated to ensuring that the Town doesn't run into cash flow issues and to make certain appropriate legislation is included in next year's State budget.

In addition, many economic development and fire mitigation measures are being considered for funding including sewer development and fire response tools.

#### *Disaster Recovery Management Services RFP*

A request for proposal has been issued for Disaster Recovery Management Services to assist the Town in strategic planning, disaster subject specific expertise, insurance settlement and maximizing public assistance processes. This will provide much needed assistance to Town staff in managing the workload associated with this disaster. Proposals are due for consideration on December 20, 2018 and a recommendation for award will be presented to Town Council on January 8, 2019.

#### **Fiscal Impact:**

There is no financial impact in considering this information.



**Town of Paradise  
Council Agenda Summary  
Date: December 11, 2018**

**Agenda Item: 6(d)**

**Originated by:** Dina Volenski, Town Clerk

**Reviewed by:** Lauren Gill, Town Manager

**Subject:** **Council representation on local and county committees and commissions.**

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**Council Action Requested:** Appoint council representatives and alternates to represent the Town of Paradise on various local and regional boards, committees and commissions.

**Background:** Each year in December, the Town Council appoints members to represent the Town of Paradise on local and regional boards, committees and commissions. These appointments vary in meeting requirements and responsibilities. Usually members agree to share the responsibilities to ensure coverage for the Town but also giving consideration to individual preferences.

**Discussion:** In considering appointments, please note that three committees require Mayor representation: the Butte County City Selection Committee, the Butte County Disaster Council and Town's Finance & Investment (Budget) Committee. If the Mayor is unable to attend a City Selection Committee meeting, a letter of authorization from the Mayor is required for an alternate to attend on the Mayor's behalf. The alternate must be a seated council member.

The Butte County Air Quality Management District (BCAQMD) and Butte County Association of Governments (BCAG) boards meet on the same day and in the same location. For this reason, it is recommended that the same Council Member serve on the BCAQMD and BCAG. The Joint Powers Agreement for the Butte County Air Quality Management District (BCAQMD) states that city appointments are for a four-year term, unless the term of office for the representative expires.

At the November 10, 2009, regular meeting, council concurred that the council member appointed to serve as alternate to the Butte County Association of Governments (BCAG) would automatically serve as the alternate to the Butte County Air Quality Management District (BCAQMD).

Following is a list and description of the committees and commissions, meeting dates and times, and locations.

## Butte County Committees/Commissions

1. Butte County Air Quality Management District Governing Board
  - Meets 4<sup>th</sup> Thursday after Butte County Association of Governments
  - Comprised of five Butte County Supervisors plus **one elected representative** from each of the County's five cities;

The Butte County Air Quality Management District board establishes policies & approves new rules to protect people & environment from the effects of air pollution.

2. Butte County Association of Governments
  - Meets 4<sup>th</sup> Thursday of each month at 9:00 a.m. in the Chico, BCAG Board Room
  - Comprised of five Butte County Supervisors plus **one elected representative** from each of the County's five cities

The Butte County Association of Governments board is responsible for development of federal and state transportation plans and programs that secure transportation funding for the region's highways, transit, streets/roads, and, pedestrian and other transportation system improvements.

3. Butte County City Selection Committee
  - Meets twice a year upon notification; **Mayor must be representative.**

The City Selection Committee is comprised of the Mayors from the five incorporated cities and selects two city representatives to serve on the Local Area Formation Commission (\*LAFCO).

4. Butte County Disaster Council
  - Meets at least once a year in Oroville; **Mayor must be representative.**

The purpose of the Disaster Council is to provide for the preparation and execution of plans for the protection of persons, the environment, and property within the County of Butte in the event of an emergency.

5. Butte County Local Area Formation Commission (LAFCO)
  - 1<sup>st</sup> Thursday at 9:00 am in Oroville; Appointments to LAFCo made by City Selection Committee.

LAFCo is a State mandated local agency composed of seven regular Commissioners: two members from the Butte County Board of Supervisors (selected by the entire Board); two members from the city councils (selected by the mayors of all five incorporated cities); two members who represent special districts (selected by a majority vote of independent special districts); and one public member (selected by the other six LAFCo members).

The LAFCO board oversees boundary changes to cities and special districts, the formation of new agencies including incorporation of new cities, and consolidation of existing agencies.

6. Butte County Mosquito and Vector Control Board (BCMVCD)

- One representative, for a four year term, meets regularly on the second Wednesday of each month at 6:30 pm.

The purpose of the eleven trustee board is to set policy for the 1600 square mile district concerning Mosquito and Vector control. The mission of BCMVCD is to reduce mosquito-transmitted disease and other vector associated diseases through environmentally compatible control practices and public education.

7. Butte County Integrated Waste Management Local Task Force

- **One representative and one alternate;** meets as needed in Oroville.

The Local Task Force is a mandated committee formed by the Board of Supervisors; develops goals, policies & procedures which are consistent with guidelines & regulations adopted by the CA Integrated Waste Management Act relating to coordinated & cost effective regional waste management issues/solutions.

8. Butte County Water Advisory Committee – **One representative.**

- Meets quarterly or as needed in Oroville. Will meet at least twice a year in conjunction with the Technical Advisory Committee.

The Water Advisory Committee assists & advises the Water Commission & Board of Supervisors in establishment & maintenance of Basin Management Objectives to be used to establish criteria for groundwater elevations, groundwater quality & land subsidence.

9. City/County Ad Hoc Committee – Meets upon notification  
**Two Council representatives.**

The City/County Ad Hoc Committee was formed to discuss issues/topics of common concern associated with the Paradise Ridge Area: comprised of two members of the Town Council; two members of the Board of Supervisors and various staff.

10. Supplemental Benefits Fund Sterling Committee (JPA Terminated) –

- Meets 1<sup>st</sup> Wednesday of every quarter (except January is 3<sup>rd</sup> Wednesday), at 5:30 pm in the City of Oroville Council Chambers. **One representative; one citizen alternate.**

The City of Oroville is designated as the Fund Administrator for funds received from DWR & State Water contractors for the purpose of recreational and economic development to mitigate the Federal Energy Regulatory Commission (FERC) 2100 license for the Oroville facility (the dam, hydro plant, Forebay, and After bay). The committee is composed of five voting members (three Oroville Council Members, two Feather River Recreation & Park District Members) and three advisory members of publicly elected officials. The Town of Paradise is an interested party and the representative receives agendas and staff reports from the SBF/RDA Coordinator Bob Marciniak.

## 11. Tourism Business Improvement District (TBID-Explore Butte County) –

- Meets monthly, on the second Friday, at the Residence Inn by Marriott from 12:00 – 2:00 p.m.

The Butte County Tourism Business Improvement District (BCTBID) is an assessment district that provides specific benefits to payors, by funding marketing and sales promotion efforts for assessed businesses. The Butte County Tourism Business Improvement District was formed in November 2015 and includes the communities of Chico, Oroville, Paradise, Biggs, and the unincorporated area of Butte County. The annual assessment rate is two percent (2%) of gross short term room rental revenue. Utilizing assessment funds collected, Explore Butte County intends to strategically market the region with the goal of increasing overnight stays.

### Local Committees

#### 1. Paradise Community Village – (formerly known as the Paradise Youth Sports and Family Center) **One Council representative;**

- Meets at Paradise Community village upon notification.

Paradise Community Village (PCV) is a local non-profit corporation formed to oversee the development of the Paradise Community Village project, a mixed use development consisting of affordable and single family housing, parks/recreation, open space & community facilities. Board is comprised of the following members: Town of Paradise (one Council and one staff representative); Youth for Change; Paradise Youth Soccer Club; and, the Community Housing Improvement Program (CHIP).

#### 2. Paradise Irrigation District (PID) Liaison – **Two Council representatives.**

- Meets in Paradise upon notification to discuss issues of common concern.

PID is an Independent Special District governed by a five-member elected board of directors; Formed in 1916 under the laws of the State Water Code to deliver water to municipal residential and commercial customers.

#### 3. Paradise Recreation & Park District (PRPD) Liaison – **Two Council Representatives.**

- Meets in Paradise upon notification to discuss issues of common concern.

PRPD is an Independent Special District governed by a five-member elected board of directors; Formed in 1948 to provide recreation and park services within the district.

#### 4. Paradise Solid Waste Committee – Meets in Paradise upon notification; **Two Council representatives.**

The Paradise Solid Waste Committee discusses solid waste, recyclable materials, and yard waste programs with staff and representative from NRWS,



the company franchised by the Town to provide of solid waste collection and disposal services which includes recycling, source reduction, household hazardous waste and vegetative waste disposal services; two council representatives, Town staff.

**5. Onsite Ad Hoc Committee – Two Council representatives**

The Onsite Ad Hoc Committee meets as needed to keep Council representatives informed of issues & long term effects of proposed changes to the Manual for Onsite Treatment of Wastewater (Onsite Manual); Formed by Minute Order on September 3, 2008. Onsite Manual may be viewed at the Town's website at the following address: <https://www.townofparadise.com/index.php/our-government/departments/animal-control/documents/1413-onsite-manual>

**6. Finance & Investment Committee – Members include Mayor, Vice Mayor, Town Manager, Finance Director/Town Treasurer.**

The Finance & Investment Commission is established by Paradise Municipal Code Section 2.16.030 for the purpose of providing oversight of the town's financial, public financing & investment activities.

Attached is a list of the 2018 representation, along with a blank chart for the 2019 assignments.

**Conclusion:** It is timely that Council consider appointments to local and county committees/ and commissions.

**Fiscal Impact Analysis:** None.



**2018 TOWN COUNCIL  
REPRESENTATION**

**BUTTE COUNTY  
COMMITTEES/COMMISSIONS**

<b>BUTTE COUNTY</b>		<b>Bolin</b>	<b>Jones</b>	<b>Lotter</b>	<b>Schuster</b>	<b>Zuccolillo</b>
1.	Air Quality Management District		R	A		
2.	Association of Governments		R	A		
3.	City Selection Committee (Mayor)		R			
4.	Disaster Council (Mayor)		R			
5.	Local Area Formation Commission (LAFCo) (Lotter through 5/2019 – Appointed by City Selection Committee)			R		
6.	Mosquito and Vector Control Board				R	
7.	Waste Mgt Local Task Force	R				A
8.	Water Advisory Committee (4-year term)					R
9.	City/County Ad Hoc Committee			R		
10.	Lake Oroville Supplemental Benefits Fund			R		
11.	T-BID				R	

**LOCAL COMMITTEES/COMMISSIONS**

<b>PARADISE</b>		<b>Bolin</b>	<b>Jones</b>	<b>Lotter</b>	<b>Schuster</b>	<b>Zuccolillo</b>
1.	Paradise Community Village			R		A
2.	Paradise Irrigation District Liaison	R				R
3.	Paradise Rec. & Park District Liaison	R				R
4.	Paradise Solid Waste Committee	R	R			
5.	Onsite Ad Hoc Committee	R				R
6.	Finance Committee (Mayor & Vice Mayor)	R	R			
7.	Oversight Board to Successor Agency (Mayor Appointment )			R		



**2019 TOWN COUNCIL  
REPRESENTATION**

**BUTTE COUNTY  
COMMITTEES/COMMISSIONS**

<b>BUTTE COUNTY</b>		<b>Bolin</b>	<b>Crowder</b>	<b>Jones</b>	<b>Schuster</b>	<b>Zuccolillo</b>
<b>1</b>	<b>Air Quality Management District</b>					
<b>2</b>	<b>Association of Governments</b>					
<b>3</b>	<b>City Selection Committee (Mayor)</b>					
<b>4</b>	<b>Disaster Council (Mayor)</b>					
<b>5</b>	<b>Local Area Formation Commission (LAFCo) (Lotter was appointed through 5/2019 – Appointed by City Selection Committee)</b>					
<b>6</b>	<b>Mosquito and Vector Control Board</b>					
<b>7</b>	<b>Waste Mgt Local Task Force</b>					
<b>8</b>	<b>Water Advisory Committee (2 or 4-year term)</b>					
<b>9</b>	<b>City/County Ad Hoc Committee</b>					
<b>10</b>	<b>Lake Oroville Supplemental Benefits Funds- Alternate: Citizen Sam Dresser</b>					
<b>11.</b>	<b>TBID</b>					

**LOCAL COMMITTEES/COMMISSIONS**

<b>PARADISE</b>		<b>Bolin</b>	<b>Jones</b>	<b>Lotter</b>	<b>Schuster</b>	<b>Zuccolillo</b>
<b>1</b>	<b>Paradise Community Village</b>					
<b>2</b>	<b>Paradise Irrigation District Liaison</b>					
<b>3</b>	<b>Paradise Rec. &amp; Park District Liaison</b>					
<b>4</b>	<b>Paradise Solid Waste Committee</b>					
<b>5</b>	<b>Onsite Ad Hoc Committee</b>					
<b>6</b>	<b>Finance Committee (Mayor &amp; Vice Mayor)</b>					