



Town of Paradise

Town Council Meeting Agenda

6:00 P.M. - November 14, 2017

Date/Time: 2nd Tuesday of each month at 6:00 p.m.

Location: Town Hall Council Chamber, 5555 Skyway, Paradise, CA

Mayor, Scott Lotter
Vice Mayor, Jody Jones
Council Member, Greg Bolin
Council Member, Melissa Schuster
Council Member, Mike Zuccolillo

Town Manager, Lauren Gill
Town Attorney, Dwight L. Moore
Town Clerk, Dina Volenski
Community Development Director, Craig Baker
Finance Director/Town Treasurer, Gina Will
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, David Hawks
Chief of Police, Gabriela Tazzari-Dineen

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
 - 1e. p4 Proclamation - Homeless Prevention Runaway Month
 - 1f. Presentation - Glove Donation for the VIPS
 - 1g. Presentation - Arlan Hudson Make a Difference Day Wrap Up - (Garrison Chaffee and/or Ward Habriel)
 - 1h. Presentation - Online Interactive Evacuation Zone Map – Josh Marquis
 - 1i. Presentation - Everybody Healthy Body (Audrey Taylor)
 - 1j. Presentation - Update on the BCAG Transit Center
 - 1k. Roadway Safety Evaluation Grant Update - Marc Mattox

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p6 Approve minutes of the October 2 and October 6, 2017 Special Meetings and the October 10, 2017 Regular meeting.
- 2b. p15 Approve October 2017 Cash Disbursements in the amount of \$1,514,831.94.
- 2c. p22 Adopt Resolution No. 17-48, A Resolution of the Town Council of the Town of Paradise Adopting a Town of Paradise Debt Policy.
- 2d. p33 (1) Adopt Resolution No. 17-49, A Resolution of the Town Council of the Town of Paradise rejecting all bids and declaring that the project can be performed by hourly labor, or supplies can be furnished on the open market; and, (2) Authorize the Town Manager to negotiate with and execute an agreement with day labor to complete phases of the Animal Control Electrical Upgrade 2017 within the budgeted amount approved in the FY 17/18 Measure C budget.
- 2e. p39 Accept the donation of five (5) Traffic Control, Highly Visible Reflective Palm Essential Hand Protection safety gloves from Scott Lotter, Mayor of the Town of Paradise, to the Town of Paradise Police Department VIPS (Volunteers in Police Service) in the amount of approximately \$55.00.
- 2f. p40 Adopt Resolution No. 17-50, A Resolution of the Town Council of the Town of Paradise accepting Contract No. 17-01 Pearson Rd Bike-Ped Improvements, performed by Franklin Construction of Chico, CA.

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

6a. p43 Consider the following:

1. Review and file the financial information provided by staff concerning the 2016/17 and 2017/18 operating and capital budgets: and,
2. Approving staff recommended budget adjustments; and,
3. Approving Resolution No. 17-___, A Resolution of the Town Council of the Town of Paradise, California, approving the revision of the Salary Pay Plan for certain Town of Paradise positions; and,
4. Appointing two Town Council delegates to the Animal Control Funding Committee.

6b. p79 Consider the following:

1. Conceptually approving the addition of a fleet maintenance bay at 767 Birch Street, and
2. Authorizing staff to prepare formal bid documents relating to the addition of the fleet maintenance bay, and
3. Directing staff to convene a special meeting for the Measure C Oversight Committee, seeking concurrence of funding the maintenance bay supporting Police, Fire, Public Works and Animal Control fleet with Measure C.

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

8. STAFF COMMUNICATION

- 8a. Town Manager Report
 - Community Development Director

9. CLOSED SESSION

- 9a. Pursuant to Government Code Section 54957(b)(1), the Town Council will hold a closed session concerning the appointment of a Police Chief.

10. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	

WHEREAS, based on the national survey estimates and California's youth population, it is likely that 200,000 youth under the age of 18, and thousands of 18-24 year olds, are homeless for one or more days during a year; and

WHEREAS, in the 2015-2016 school year there were 1,000 homeless K-12 students in Butte County and due to lack of stable housing, homeless youth face great difficulty in accessing, stabilizing, and succeeding in school, reducing the likelihood of successful graduation; and

WHEREAS, a high percentage of homeless youth have been physically, sexually and/or emotionally abused by their guardians and are frequently re-victimized and exploited while living on the streets and in shelters; and

WHEREAS, homeless youth typically lack the resources necessary to secure basic needs, including access to housing, food, clothing, and adequate and appropriate medical or mental health care; and

WHEREAS, unaccompanied youth experiencing homelessness confront these and other challenges associated with homelessness without the support and guidance of a caring adult; and

WHEREAS, awareness of the tragedy of youth homelessness and its causes must be heightened to ensure greater support for effective programs aimed at preventing homelessness and helping youth remain off the streets; and

WHEREAS, the citizens of Paradise, California are the key to preventing youth homelessness by acting as mentors and role models for youth, guiding them toward available resources, productive choices, and creating opportunities for youth to successfully transition to adulthood.

NOW, THEREFORE, I, Scott Lotter, Mayor of the Town of Paradise, on behalf of the Town Council and the citizens of Paradise California, by the virtue of the authority vested in me, do hereby proclaim November 2017 as Homeless and Runaway Youth Awareness Month in the Town of Paradise.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed hereto this 14th day of November, 2017.

Scott Lotter, Mayor

**MINUTES
PARADISE TOWN COUNCIL
SPECIAL MEETING – 1:00 PM – October 02, 2017**

1. OPENING

Following the pledge of allegiance the Special Meeting of the Town Council of the Town of Paradise was called to order in the Town Council Chambers located at 5555 Skyway, Paradise, California, at 1:14 p.m. by Mayor Lotter.

COUNCIL MEMBERS PRESENT: Greg Bolin, Jody Jones, Melissa Schuster, Mike Zuccolillo and Scott Lotter, Mayor.

STAFF MEMBERS PRESENT: Town Clerk Volenski, Town Manager Gill, Human Resources/Risk Manager Peters and Police Chief Tazarri-Dineen.

2. CLOSED SESSION

At 1:14 p.m. Mayor Lotter announced that pursuant to Government Code Section 54957 (b)(1), the Town Council would meet in closed session to observe the Assessment Center process relating to the interviews of applicants for public employee appointment to the position of Paradise Police Chief.

Town Clerk Volenski did not attend the closed session.

At 6:15 p.m. Mayor Lotter reconvened the meeting and announced that Town Council has directed staff to schedule follow-up interview with the top 2 candidates. The interviews will be held at a Special Closed Session meeting of the Town Council with the Town Manager, current Police Chief and Human Resources Manager.

3. ADJOURNMENT

The Town Council meeting was adjourned at 6:15 p.m.

DATE APPROVED:

By:

Scott Lotter, Mayor

Dina Volenski, CMC, Town Clerk

**MINUTES
PARADISE TOWN COUNCIL
SPECIAL MEETING – 9:00 AM – October 06, 2017**

1. OPENING

Following the pledge of allegiance the Special Meeting of the Town Council of the Town of Paradise was called to order in the Town Council Chambers located at 5555 Skyway, Paradise, California, at 9:10 a.m. by Mayor Lotter.

COUNCIL MEMBERS PRESENT: Greg Bolin, Jody Jones, Melissa Schuster, Mike Zuccolillo and Scott Lotter, Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Town Clerk Volenski, Town Manager Gill, Human Resources/Risk Manager Peters and Police Chief Tazarri-Dineen.

2. CLOSED SESSION

At 9:10 a.m. Mayor Lotter announced that pursuant to Government Code Section 54957 (b)(1), the Town Council would meet in closed session to observe the Assessment Center process relating to the interviews of applicants for public employee appointment to the position of Paradise Police Chief.

Town Clerk Volenski did not attend the closed session.

At 11:30 a.m. Mayor Lotter reconvened the meeting and announced that Town Council has directed staff to start the background process on one of the Police Chief applicants.

3. ADJOURNMENT

The Town Council meeting was adjourned at 11:30 a.m.

DATE APPROVED:

By:

Scott Lotter, Mayor

Dina Volenski, CMC, Town Clerk

MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – October 10, 2017

1. OPENING

The Regular Meeting of the Paradise Town Council was called to order by Mayor Lotter at 6:00 p.m. at the Town Hall Council Chambers at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Bolin.

COUNCIL MEMBERS PRESENT: Greg Bolin, Jody Jones, Melissa Schuster, Michael Zuccolillo and Scott Lotter, Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Lauren Gill, Town Attorney Dwight Moore, Town Clerk Dina Volenski, Administrative Services Director/Town Treasurer Gina Will, Public Works Director/Town Engineer Marc Mattox, Administrative Analyst Colette Curtis, Community Development Services/Planning Director Craig Baker, Police Lieutenant Anthony Borgman and Division Chief, CAL Fire/Paradise, David Hawks.

- 1a. The Proclamation to Catalyst Domestic Violence recognizing October as Domestic Violence Awareness Month was accepted by Sydney Kannenberg, Catalyst Law Enforcement Advocate. (180-40-26)
- 1b. The presentation regarding Arlan Hudson Make A Difference Day on October 27 & 28 was presented by Garrison Chaffee.
- 1c. The presentation regarding Fire on the Ridge was presented by Division Chief David Hawks

2. CONSENT CALENDAR

MOTION by Bolin, seconded by Schuster, approved all consent calendar items 2a-2i as presented. Roll call vote was unanimous.

- 2a. Approved Minutes of the September 12, 2017 Regular Town Council Meeting.
- 2b. Approved September 2017 Cash Disbursements in the amount of \$1,769,563.76. (310-10-032)
- 2c. Adopted Resolution 17-41, A Resolution of the Town Council of the Town of Paradise accepting Contract No. 15-01, Pearson Rd SR2S Connectivity Project, performed by Franklin Construction of Chico, CA. (510-20-153, 950-40-025)

- 2d. Adopted Resolution 17-42, A Resolution of the Town Council of the Town of Paradise accepting Contract No. 15-02, Maxwell Dr SR2S Project, performed by Knife River Construction of Chico, CA. (950-40-026, 510-20-147, 510-20-150)
- 2e. Reviewed and filed the 4th Quarter Investment Report for the Fiscal Year Ended June 30, 2017. (360-30-06)
- 2f. Adopted Resolution No. 17-43, A Resolution of the Town Council of the Town of Paradise accepting Contract No. 17-08, PD Roof Replacement Project, performed by Powell Roofing of Chico, CA. (280-60-004, 510-20-175)
- 2g. Adopted Resolution No. 17-44 “A Resolution of the Town Council of the Town of Paradise Amending the HOME Owner-Occupied Housing Rehabilitation Program Guidelines Previously Adopted by Resolution No. 15-49, the HOME First-Time Homebuyer Program Guidelines Previously Adopted by Resolution No. 09-21, and the HOME Tenant-Based Rental Assistance Program Guidelines Previously Adopted by Resolution No. 16-25”. (710-10-86)
- 2h. Adopted Resolution 17-45, a Resolution of the Town Council of the Town of Paradise accepting Contract No. 17-11, PD Window Replacement Project, performed by The Screen and Window Shop of Paradise, CA. (510-20-168, 280-60-005)
- 2i. Authorized the Town Manager to sign a form of attestation allowing PG&E to share information for a feasibility study conducted by the County on Community Choice Aggregation. (510-20-179)

3. ITEMS REMOVED FROM CONSENT CALENDAR - None

4. PUBLIC COMMUNICATION

- 1. Claudie Benike – informed Council about the 1st concert for the Paradise Symphony on October 29, 2017, called Haunted Harmonies at Paradise Performing Arts Center and about the exhibit at the Gold Nugget Museum titled, “A Toast to Native Peoples” on October 26th.
- 2. Ward Habriel thanked the Fire Department for doing a great job during the Honey Fire; appreciated the presentation for Arlan Hudson Make A Difference Day scheduled for October 27 & 28 and shared that 500 daffodils would be planted during the event, provided a tree planting guide from PG&E and suggested that it should be provided to property owners obtaining tree cutting permits and replacing trees.

5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
 - i. Project proponents (in favor of proposal)
 - ii. Project opponents (against proposal)
 - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. Mayor Lotter announced that the Town Council would conduct the duly noticed and scheduled public hearing to receive comment on the proposed vacating of a “1-Foot No Access Strip” located at the end of the legal boundary of Apple View Way pursuant to the Public Streets, Highways and Service Easements Vacation Law, Part 3 of Division 9 of the Streets and Highways Code of the State of California, commencing with Section 8300. Upon conclusion of the public hearing the Town Council will consider adopting a resolution abandoning and vacating a 1 foot no access strip pursuant to the public streets, and service easements vacation law, part 3 of division 9, of the streets and highways code of the state of California, commencing with section 8300; OR, concurring with staff recommendation to deny Abandonment Application #EN17-00055 affecting APN 050-430-014, 15. (950-10-026, 950-10-023)

Council Member Bolin recused himself from agenda item 5(a) at 6:40 p.m. due to a potential conflict of interest.

Town Engineer Marc Mattox provided a brief update/overview on the Noble request to abandon the 1-Foot No Access Strip on Apple View Way. Mr. Mattox explained that the no access strip is a recorded piece of land which is owned in fee by the Town of Paradise and was a condition placed on the Highland Acres Subdivision No. 2 Map.

Engineer Mattox explained the concerns with this abandonment which, without knowing the future development of the parcel, traffic could be increased on Apple View Way and possibly Dean Road. A benefit could be that a future development of Parcel B would have two access points for ingress and egress.

The public hearing was opened at 6:46 p.m.

Council Members asked if the no access strip was abandon, how much traffic could be expected to impact the roads, and the benefit to the property owners.

Community Development Director Baker stated that Parcel B is zoned RR 2/3 acre minimum and with the lot line adjustment and future development, an increase of potentially 20 homes could be expected in the future.

1. Nicole Ledford, Northstar Engineering—representative of the project applicant, stated that the reason for the request to vacate the no access strip is to allow for future development, to make sure the property has options available and

is marketable. The current owners are not interested in developing the property and want to remove the encumbrance. Fire is also a concern and they want to show that there are two access points.

2. Nancy Frye, Apple View Way, - is opposed to vacating the no access strip, states that the road is narrow, thinks it will create more traffic, has safety concerns and it will change the neighborhood in a negative way.
3. Ward Habriel, concurs with the staff recommendation to deny the project, has previous experience with changing street dynamics, thinks the soil is probably good and that the property is up for sale and listed with a realtor.

The public hearing was closed at 6:56 p.m.

Council discussed the options of removing the no access strip, were concerned with the impacts and not knowing the future development plans.

MOTION by Lotter, seconded by Zuccolillo, Concurred with staff recommendation to deny Abandonment Application #EN17-00055 affecting APN 050-430-014, 15. Roll call vote was unanimous with Bolin absent and not voting.

Council Member Bolin returned to the dais at 7:01 p.m.

6. COUNCIL CONSIDERATION

Town Engineer Marc Mattox presented a proposal to use Enterprise Fleet Management (EFM) services to surplus and procure new vehicles. There are several benefits to utilizing EFM including capturing the best government price available, maximizes cash flow opportunities, increase employee safety, reduce overall costs with fuel efficiency and less repairs, provides optional fleet management software and an ongoing replacement cycle.

Tony Blankenship, a representative from Enterprise Fleet Management, explained to the Council the process of selling surplus vehicles, other options available to dispose of the vehicles and how the lease-purchase process will work.

- 6a. **MOTION by Zuccolillo, seconded by Jones,** 1. Authorized the Town Manager to execute a Master Equity Lease Agreement with Enterprise Fleet Management, Inc., upon approval of the Town Attorney; and, 2. Approved Resolution No. 17-46, A Resolution of the Town Council of the Town of Paradise declaring certain vehicles and equipment to be surplus property and authorizing sale of them; and 3. Approved a \$4,455 budget appropriation for the Gas Tax/Street Maintenance Fund. Roll call vote was unanimous. (380-45-057)
- 6b. **MOTION by Bolin, seconded by Schuster,** 1. Awarded Contract 17-11, to Dude Solutions in the amount of their proposal of \$12,334.17 for the

Town of Paradise Facilities Condition Assessment and Capital Forecast, contingent upon approval of an agreement by the Town Attorney; and, 2. Authorized the Town Manager to sign the agreement. Roll call vote was unanimous. (510-20-180, 290-10-002)

- 6c. **MOTION by Zuccolillo, seconded by Jones**, adopted Resolution 17-47, a Resolution of the Town Council of the Town of Paradise amending the FY 17-18 Capital Improvement Program Budget to incorporate estimated new SB-1 revenues dedicated to major projects and ongoing maintenance. Roll call vote was unanimous. (950-40-034, 340-10-14)

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items

Council Member Jones requested that the Town Council sign a thank you letter to CalTrans and Knife River Construction acknowledging the completion of the 191 Project one year earlier than projected. All Council Members concurred to sign the letters.

7b. Council reports on committee representation

Council Member Zuccolillo attended the League of California Cities Conference.

Council Member Schuster attended the City of Chico Council meeting to support the letter of request regarding the sewer project, Blue Zones launch committee, PCA, Yellowstone Kelly Heritage Trail dedication, Sierra Oro Trail and Blues and Brews.

Vice Mayor Jones attended the City of Chico Council meeting requesting support for the sewer project, will be attending on Oct. 19 the Cal Transportation Committee hearing on how discretionary interregional money should be spent and possibly receive funding for the HWY 70 project.

Mayor Lotter attended the League of California Cities Conference and thanked all the Fire Department agencies that assisted in the Honey Fire yesterday.

7c. Future Agenda Items

Vice Mayor Jones requested that Council discuss, at a future meeting, the referendum that is proposed to be on the 2018 Ballot to repeal SB 1 funding. If the referendum is successful than all the future planned money and projects will disappear. The League of California Cities (LCC) is organizing members to fight the repeal and educate the public on what it

means if the repeal is successful. Vice Mayor Jones would like discussion among the council regarding the repeal and officially participate in the Leagues activities and protect the Town's projects.

8. STAFF COMMUNICATION

8a. Town Manager Report

- Update on Crestview Drive Property – Town Manager Gill informed the Town Council that the property owner was contacted and arranged to have a contractor clean up the property, which has been done and the contractor has been retained to maintain the property.
- 1. Ron Serrano thanked the Town Council for the quick action taken to clean up the property on Crestview.
- Community Development Director - None

9. CLOSED SESSION

At 8:05 p.m. Mayor Lotter announced that the Town Council would adjourn to hold the following closed session:

- 9a. Pursuant to Government Code section 54957, the Town Council will hold a closed session discussion relating to a performance evaluation of the Town Manager.

At 8:23 p.m. Mayor Lotter reconvened the Town Council meeting and reported that the Town Council determined that the Town Manager's evaluation was satisfactory under the provisions of her contract.

10. ADJOURNMENT

Mayor Lotter adjourned the Council meeting at 8:24 p.m.

Date Approved:

By:

Scott Lotter, Mayor

Attest:

Dina Volenski, CMC, Town Clerk

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF
OCTOBER 1, 2017 - OCTOBER 31, 2017

October 1, 2017 - October 31, 2017

Check Date	Pay Period End	DESCRIPTION	AMOUNT
10/07/16	10/02/16	Net Payroll - Direct Deposits & Checks	\$116,585.24
10/20/17	10/15/17	Net Payroll - Direct Deposits & Checks	\$118,145.90
TOTAL NET WAGES PAYROLL			\$234,731.14
Accounts Payable			
PAYROLL VENDORS: TAXES, PERS, DUES, INSURANCE, ETC.			\$249,506.56
OPERATIONS VENDORS: SUPPLIES, CONTRACTS, UTILITIES, ETC.			\$1,030,594.24
TOTAL CASH DISBURSEMENTS - ACCOUNTS PAYABLE			<u>\$1,280,100.80</u>
(Detail attached)			
GRAND TOTAL CASH DISBURSEMENTS			<u><u>\$1,514,831.94</u></u>

APPROVED BY: _____
LAUREN GILL, TOWN MANAGER

APPROVED BY: _____
GINA S. WILL, FINANCE DIRECTOR/TOWN TREASURER

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 10/1/2017 - To Payment Date: 10/31/2017

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
67760	10/03/2017	Open			Accounts Payable	Aflac	\$189.92		
67761	10/03/2017	Open			Accounts Payable	BLOOD SOURCE	\$57.00		
67762	10/03/2017	Open			Accounts Payable	Met Life	\$8,360.85		
67763	10/03/2017	Open			Accounts Payable	OPERATING ENGINEERS	\$893.00		
67764	10/03/2017	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$2,008.98		
67765	10/03/2017	Open			Accounts Payable	SUN LIFE INSURANCE	\$4,389.64		
67766	10/03/2017	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$662.05		
67767	10/03/2017	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$95.00		
67768	10/04/2017	Open			Accounts Payable	DELONG, SHELLEY	\$213.63		
67769	10/04/2017	Open			Accounts Payable	EVERBANK COMMERCIAL FINANCE, INC	\$906.47		
67770	10/04/2017	Open			Accounts Payable	GALLAGHER, CRAIG	\$458.71		
67771	10/04/2017	Open			Accounts Payable	HONEYWELL, JANICE, J.	\$955.41		
67772	10/04/2017	Open			Accounts Payable	JEFFORDS, ROBERT, D.	\$478.07		
67773	10/04/2017	Open			Accounts Payable	MOORE, DWIGHT, L.	\$14,076.00		
67774	10/04/2017	Open			Accounts Payable	SBA Monarch Towers III LLC	\$131.59		
67775	10/04/2017	Open			Accounts Payable	WESTAMERICA BANK	\$20,137.76		
67776	10/06/2017	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$50.00		
67777	10/06/2017	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
67778	10/12/2017	Open			Accounts Payable	AIRGAS SAFETY, INC.	\$678.18		
67779	10/12/2017	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$53.78		
67780	10/12/2017	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$108.66		
67781	10/12/2017	Open			Accounts Payable	AT&T/CALNET3 - REPEATER LINES	\$295.64		
67782	10/12/2017	Open			Accounts Payable	AT&T/CALNET3 - COMMUNITY PARK	\$20.34		
67783	10/12/2017	Open			Accounts Payable	AT&T/CALNET3 - Summary	\$2,878.03		
67784	10/12/2017	Open			Accounts Payable	AT&T/CALNET3 - TH/FDPD FIBER LINES	\$1,110.62		
67785	10/12/2017	Open			Accounts Payable	BASIC LABORATORY	\$1,072.00		
67786	10/12/2017	Open			Accounts Payable	Biometrics4ALL, Inc	\$18.00		
67787	10/12/2017	Open			Accounts Payable	BUTTE COLLEGE, PUBLIC SERVICE CENTER	\$644.00		
67788	10/12/2017	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$2,158.50		
67789	10/12/2017	Open			Accounts Payable	CALIFORNIA BUILDING STANDARDS COMMISSION	\$102.00		
67790	10/12/2017	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF CONSERVATION	\$406.96		
67791	10/12/2017	Open			Accounts Payable	Coastland	\$44,990.79		
67792	10/12/2017	Open			Accounts Payable	COMCAST CABLE	\$76.01		
67793	10/12/2017	Open			Accounts Payable	CRAIG DREBERTS AUTOMOTIVE	\$272.57		
67794	10/12/2017	Open			Accounts Payable	Crop Production Services, Inc.	\$481.70		
67795	10/12/2017	Open			Accounts Payable	DAVID ROWE TREE SERVICE	\$525.00		
67796	10/12/2017	Open			Accounts Payable	ELLIS ART & ENGINEERING	\$16.50		
67797	10/12/2017	Open			Accounts Payable	EVERBANK COMMERCIAL FINANCE, INC	\$310.42		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 10/1/2017 - To Payment Date: 10/31/2017

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
67798	10/12/2017	Open			Accounts Payable	FRANKLIN CONSTRUCTION COMPANY	\$268,492.02		
67799	10/12/2017	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$5,148.17		
67800	10/12/2017	Open			Accounts Payable	ID WHOLESALER	\$362.00		
67801	10/12/2017	Open			Accounts Payable	JAMES RIOTTO & ASSOCIATES	\$265.00		
67802	10/12/2017	Open			Accounts Payable	JC NELSON SUPPLY COMPANY	\$408.91		
67803	10/12/2017	Open			Accounts Payable	Kittelson & Associates	\$2,841.70		
67804	10/12/2017	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$250.00		
67805	10/12/2017	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$40.00		
67806	10/12/2017	Open			Accounts Payable	Mark Thomas & Company Inc	\$490.76		
67807	10/12/2017	Open			Accounts Payable	Meyers Police Canine Training	\$600.00		
67808	10/12/2017	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$100.20		
67809	10/12/2017	Open			Accounts Payable	NATIONAL BAND & TAG COMPANY	\$256.80		
67810	10/12/2017	Open			Accounts Payable	North State Tire Co. Inc.	\$1,525.13		
67811	10/12/2017	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$52.11		
67812	10/12/2017	Open			Accounts Payable	NORTHSTAR	\$4,491.19		
67813	10/12/2017	Open			Accounts Payable	O'REILLY AUTO PARTS	\$321.70		
67814	10/12/2017	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$30.13		
67815	10/12/2017	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$282.87		
67816	10/12/2017	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$85.19		
67817	10/12/2017	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMTY MEDIA	\$283.81		
67818	10/12/2017	Open			Accounts Payable	PARADISE SURPLUS	\$25.86		
67819	10/12/2017	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$880.00		
67820	10/12/2017	Open			Accounts Payable	PETERSON TRACTOR CO	\$9.68		
67821	10/12/2017	Open			Accounts Payable	PETTY CASH CUSTODIAN, HELEN CHEUNG	\$87.40		
67822	10/12/2017	Open			Accounts Payable	Powell Roofing Co	\$31,394.51		
67823	10/12/2017	Open			Accounts Payable	R & S Supply	\$6,390.49		
67824	10/12/2017	Open			Accounts Payable	RENTAL GUYS - CHICO	\$147.52		
67825	10/12/2017	Open			Accounts Payable	Riebes Auto Parts	\$987.81		
67826	10/12/2017	Open			Accounts Payable	SCREEN & WINDOW SHOP	\$8,837.18		
67827	10/12/2017	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$373.79		
67828	10/12/2017	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$8.56		
67829	10/12/2017	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$1.29		
67830	10/12/2017	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$11.12		
67831	10/12/2017	Open			Accounts Payable	UNIFORMS TUXEDOS & MORE	\$215.90		
67832	10/12/2017	Open			Accounts Payable	VERIZON WIRELESS	\$104.70		
67833	10/12/2017	Open			Accounts Payable	VOLENSKI, DINA	\$110.10		
67834	10/12/2017	Open			Accounts Payable	Washabough Entity A, LLC	\$860.30		
67835	10/12/2017	Open			Accounts Payable	WITTMER AUTO CENTER	\$564.85		
67836	10/20/2017	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$50.00		
67837	10/20/2017	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
67838	10/26/2017	Open			Accounts Payable	ACCESS INFORMATION PROTECTED	\$75.87		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 10/1/2017 - To Payment Date: 10/31/2017

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
67839	10/26/2017	Open			Accounts Payable	ANDERSON, KATE	\$20.28		
67840	10/26/2017	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$53.78		
67841	10/26/2017	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$1,038.94		
67842	10/26/2017	Open			Accounts Payable	Bennett Engineering Services Inc	\$12,916.28		
67843	10/26/2017	Open			Accounts Payable	Big O Tires	\$121.62		
67844	10/26/2017	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$245,483.50		
67845	10/26/2017	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$1,106.00		
67846	10/26/2017	Open			Accounts Payable	CARRIGAN, GERALD	\$425.00		
67847	10/26/2017	Open			Accounts Payable	CITY OF FOSTER CITY	\$4,830.14		
67848	10/26/2017	Open			Accounts Payable	COMCAST CABLE	\$291.01		
67849	10/26/2017	Open			Accounts Payable	CRAIG DREBERTS AUTOMOTIVE	\$512.79		
67850	10/26/2017	Open			Accounts Payable	CSFEWBC-VLSA	\$1,750.00		
67851	10/26/2017	Open			Accounts Payable	DATCO SERVICES CORPORATION	\$189.00		
67852	10/26/2017	Open			Accounts Payable	DICK'S FLOOR COVERING	\$14,691.85		
67853	10/26/2017	Open			Accounts Payable	DIVISION OF THE STATE ARCHITECT	\$4.20		
67854	10/26/2017	Open			Accounts Payable	Entersect	\$84.95		
67855	10/26/2017	Open			Accounts Payable	EXPERTS IN YOUR HOME	\$1,248.12		
67856	10/26/2017	Open			Accounts Payable	FEATHER RIVER HOSPITAL	\$264.00		
67857	10/26/2017	Open			Accounts Payable	FEDERAL EXPRESS	\$83.78		
67858	10/26/2017	Open			Accounts Payable	General Credit Forms Inc.	\$33.72		
67859	10/26/2017	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$129.31		
67860	10/26/2017	Open			Accounts Payable	GRIGG, JAMES	\$67.00		
67861	10/26/2017	Open			Accounts Payable	Hard, Keith	\$40.00		
67862	10/26/2017	Open			Accounts Payable	Housing Authority of the County of Butte	\$1,360.00		
67863	10/26/2017	Open			Accounts Payable	HUDSON'S APPLIANCE CENTER	\$69.00		
67864	10/26/2017	Open			Accounts Payable	HUNTERS PEST CONTROL	\$55.00		
67865	10/26/2017	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$660.00		
67866	10/26/2017	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$784.15		
67867	10/26/2017	Open			Accounts Payable	INTERSTATE OIL COMPANY	\$560.17		
67868	10/26/2017	Open			Accounts Payable	KEN'S HITCH & WELDING	\$254.74		
67869	10/26/2017	Open			Accounts Payable	Kittelson & Associates	\$5,435.13		
67870	10/26/2017	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$49,733.10		
67871	10/26/2017	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$14,604.01		
67872	10/26/2017	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$36,782.53		
67873	10/26/2017	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$500.00		
67874	10/26/2017	Open			Accounts Payable	L.N. CURTIS & SONS	\$8,351.72		
67875	10/26/2017	Open			Accounts Payable	Mark Thomas & Company Inc	\$17,444.94		
67876	10/26/2017	Open			Accounts Payable	MATTHEW D THOMPSON CONSTRUCTION	\$1,005.00		
67877	10/26/2017	Open			Accounts Payable	MENDON'S NURSERY	\$154.31		
67878	10/26/2017	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$429.00		
67879	10/26/2017	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$108.79		
67880	10/26/2017	Open			Accounts Payable	NCCSIF TREASURER	\$100,883.50		
67881	10/26/2017	Open			Accounts Payable	NETMOTION WIRELESS, INC.	\$1,250.00		
67882	10/26/2017	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$5,618.51		
67883	10/26/2017	Open			Accounts Payable	NORTHSTATE AGGREGATE, INC	\$77.58		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 10/1/2017 - To Payment Date: 10/31/2017

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
67884	10/26/2017	Open			Accounts Payable	O'REILLY AUTO PARTS	\$98.04		
67885	10/26/2017	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$508.14		
67886	10/26/2017	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$10,665.24		
67887	10/26/2017	Open			Accounts Payable	PARADISE AUTO BODY	\$1,445.07		
67888	10/26/2017	Open			Accounts Payable	PARADISE GARDEN CENTER	\$83.26		
67889	10/26/2017	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$1,210.79		
67890	10/26/2017	Open			Accounts Payable	Paradise Printing	\$26.94		
67891	10/26/2017	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$560.00		
67892	10/26/2017	Open			Accounts Payable	PETERS RUSH HABIB & MCKENNA	\$40.00		
67893	10/26/2017	Open			Accounts Payable	RAINEY, CHRIS	\$71.00		
67894	10/26/2017	Open			Accounts Payable	RAMOS, DANIEL J.	\$88.00		
67895	10/26/2017	Open			Accounts Payable	RE CONSTRUCTION	\$8,400.00		
67896	10/26/2017	Open			Accounts Payable	RE CONSTRUCTION	\$4,860.00		
67897	10/26/2017	Open			Accounts Payable	Riebes Auto Parts	\$1,069.60		
67898	10/26/2017	Open			Accounts Payable	SAN DIEGO POLICE EQUIPMENT CO., INC.	\$925.31		
67899	10/26/2017	Open			Accounts Payable	SINCLAIR'S AUTOMOTIVE & TOWING	\$60.00		
67900	10/26/2017	Open			Accounts Payable	Spec-West, Inc	\$88.10		
67901	10/26/2017	Open			Accounts Payable	TeleCheck Services, Inc.	\$35.53		
67902	10/26/2017	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$456.98		
67903	10/26/2017	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$33.13		
67904	10/26/2017	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$11.83		
67905	10/26/2017	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$126.00		
67906	10/26/2017	Open			Accounts Payable	TURNBOW, DAVID LYNN	\$57.00		
67907	10/26/2017	Open			Accounts Payable	TURNBOW, DEBBIE	\$123.00		
67908	10/26/2017	Open			Accounts Payable	VALLEY TOXICOLOGY SERVICE	\$548.00		
67909	10/26/2017	Open			Accounts Payable	VERIZON WIRELESS	\$115.57		
67910	10/26/2017	Open			Accounts Payable	VERIZON WIRELESS	\$344.99		
67911	10/26/2017	Open			Accounts Payable	VERIZON WIRELESS	\$300.14		
67912	10/26/2017	Open			Accounts Payable	Vrooman, Gary	\$352.00		
67913	10/26/2017	Open			Accounts Payable	WAYNE MURPHY	\$2,760.00		
67914	10/26/2017	Open			Accounts Payable	WAYNE MURPHY	\$13,369.00		
67915	10/26/2017	Open			Accounts Payable	WAYNE MURPHY	\$8,700.00		
67916	10/26/2017	Open			Accounts Payable	WAYNE MURPHY	\$7,885.00		
67917	10/26/2017	Open			Accounts Payable	WAYNE MURPHY	\$675.00		
67918	10/26/2017	Open			Accounts Payable	What 2 Cut	\$28.93		
67919	10/26/2017	Open			Accounts Payable	WITTMEIER AUTO CENTER	\$1,384.24		
67920	10/26/2017	Open			Accounts Payable	WRIGHT, ROBERT	\$306.00		
Type Check Totals:							\$1,047,456.20		
<u>EFT</u>									
639	10/03/2017	Open			Accounts Payable	CALPERS	\$119,100.71		
640	10/06/2017	Open			Accounts Payable	CALPERS - RETIREMENT	\$27,468.28		
641	10/06/2017	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$4,529.99		
642	10/06/2017	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$4,264.55		
643	10/06/2017	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$20,159.82		

CASH DISBURSEMENTS REPORT

From Payment Date: 10/1/2017 - To Payment Date: 10/31/2017

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
644	10/20/2017	Open			Accounts Payable	CALPERS - RETIREMENT	\$27,261.25		
645	10/20/2017	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$4,643.55		
646	10/20/2017	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$4,291.00		
647	10/20/2017	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$20,641.45		
649	10/25/2017	Open			Accounts Payable	STATE BOARD OF EQUALIZATION	\$284.00		
Type EFT Totals:							\$232,644.60		
AP - US Bank TOP AP Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	161	\$1,047,456.20	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	161	\$1,047,456.20	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	10	\$232,644.60	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	10	\$232,644.60	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	171	\$1,280,100.80	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	171	\$1,280,100.80	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	161	\$1,047,456.20	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	161	\$1,047,456.20	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	10	\$232,644.60	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	10	\$232,644.60	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	171	\$1,280,100.80	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	171	\$1,280,100.80	\$0.00



**Town of Paradise
Council Agenda Summary
Date: November 14, 2017**

Agenda Item: 2(c)

Originated by: Gina S. Will, Administrative Services Director/Town Treasurer

Reviewed by: Lauren Gill, Town Manager

Subject: Town of Paradise Debt Policy

Council Action Requested:

Approve a resolution of the Town of Paradise Adopting a Town of Paradise Debt Policy,
or

Alternatives:

Direct staff to revise the proposed debt policy.

Background:

Senate Bill 1029 was enacted into law and amended Government Code section 8855 effective January 1, 2017. It requires public agencies to adopt local debt policies that include the following:

- A. The purposes for which debt proceeds may be used.
- B. The types of debt that may be issued.
- C. The relationship of the debt to, and integration with, the issuer's capital improvement program or budget, if applicable.
- D. Policy goals related to the issuer's planning goals and objectives
- E. The internal control procedures that the issuer has implemented, or will implement, to ensure that the proceeds of the proposed debt issuance will be directed to the intended use.

Further, the law requires that issuers of public debt provide to the California Debt and Investment Advisory Commission (CDIAC) no later than 30 days prior to the sale of any debt issue a report of the proposed issuance. It also requires that an annual debt transparency report is due to the CDIAC with seven (7) months of the close of the fiscal year or by January 31, 2018. At a minimum, the annual debt transparency report will require issuers to include:

- A. Debt authorized during the reporting period.
- B. Debt outstanding during the reporting period.
- C. The use of proceeds of issued debt during the reporting period.

Discussion:

The proposed policy included with this agenda material includes all the required elements of the new law as outlined above. It is also drafted specific to the debt and financing needs of the Town of Paradise. It may need to be amended from time to time as circumstances or debt instruments change.

Fiscal Analysis:

There is no fiscal or budget impact to adopting this policy.

**TOWN OF PARADISE
RESOLUTION NO. 17-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
ADOPTING A TOWN OF PARADISE DEBT POLICY.**

WHEREAS, Government Code Section 8855 was amended to require that public agencies adopt local debt policies; and,

WHEREAS, the law requires the local debt policy include the following elements; and,

- A. The purposes for which debt proceeds may be used.
- B. The types of debt that may be issued.
- C. The relationship of the debt to, and integration with, the issuer's capital improvement program or budget, if applicable.
- D. Policy goals related to the issuer's planning goals and objectives
- E. The internal control procedures that the issuer has implemented, or will implement, to ensure that the proceeds of the proposed debt issuance will be directed to the intended use.

WHEREAS, Government Code Section 8855 also requires that issuers of public debt provide to the California Debt and Investment Advisory Commission (CDIAC) no later than 30 days prior to the sale of any debt issue a report of the proposed issuance; and,

WHEREAS, Government Code Section 8855 requires annual debt reporting no later than seven (7) months from the fiscal year close that includes at a minimum the debt authorized during the reporting period, the debt outstanding during the reporting period, and the use of proceeds of issued debt during the reporting period.

NOW, THEREFORE, the Town Council of the Town of Paradise does resolve as follows:

SECTION 1: The Debt Policy set forth as Exhibit "A" of this resolution is hereby adopted in compliance with the requirements of Government Code Section 8855.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 14th day of November, 2017, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Scott Lotter, Mayor

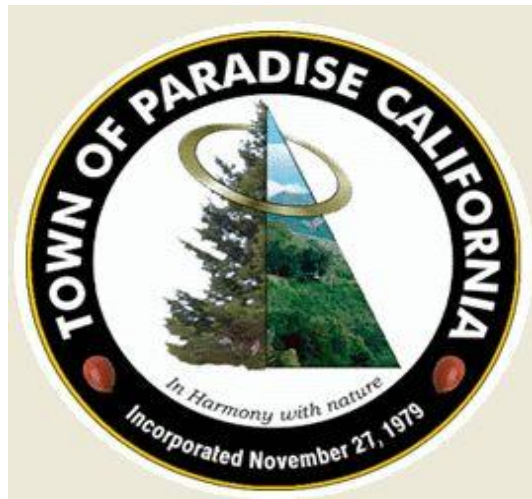
ATTEST:

APPROVED AS TO FORM:

Dina Volenski, CMC, Town Clerk

Dwight L. Moore, Town Attorney

Town of Paradise Debt Policy



Approved by Town Council
November 14, 2017

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I. PURPOSE

This capital financing and debt management policy documents the procedures and goals for the use of debt to finance Town needs. The policy, in conjunction with the Town's Capital Improvement Plan, Annual Operating and Capital Budget, and Investment Policy serves as an important tool that supports the use of the Town's resources to meet its financial commitments and to maintain sound financial management practices. This policy is enacted in an effort to standardize and plan the issuance and management of debt by the Town. It may be amended to allow for exceptions and unforeseen circumstances.

II. SCOPE

The Town of Paradise financial management practices include a cash management system designed to accurately monitor and forecast revenues and expenditures, thus, enabling the Town to determine when debt issuance is necessary. The Town shall strive to obtain favorable terms for debt issuance and minimize issuance costs. Further, it will be prudent and transparent in its procurement of debt issuance and financing.

The debt policy will operate within the specific requirements governing municipal governments as set forth in Government Code Section 8855.

III. FINANCING AND DEBT ISSUANCE PURPOSES

The Town borrows money primarily for operating cash flow and to fund essential vehicle and equipment replacement. The issuance of debt to fund structural or budget deficits is not permitted. Debt will be issued only if it is the most cost-effective means available to the Town.

The Town may borrow money to fund long-term capital improvement projects. Prudent use of debt financing of capital projects can facilitate better allocation of resources and increased financial flexibility. "Pay-go" means of using current revenues to pay for capital projects avoids interest payments, but may not be equitable. "Pay-go" funding requires current citizens to pay taxes over long periods of time for which they receive no benefit in order to accumulate reserves sufficient to pay for capital projects.

A. Cash Flow Needs

The Town may issue annual Tax and Revenue Anticipation Notes ("TRANS") to meet its General Fund cash flow needs. Over half of the Town's General Fund revenues are from property taxes and motor vehicle in lieu fees, the bulk of which are received twice per year in January and May. General Fund expenses are incurred and paid monthly depleting cash flow reserves between August and December each year. The TRAN builds a cash flow bridge for general fund operations.

B. Essential Vehicle and Equipment Needs

The Town regularly finances certain essential equipment and vehicles. These assets range from public safety vehicles to information technology systems. The underlying asset must have a minimum useful life of three years. Short-term financings, including loans and capital lease purchase agreements, are executed to meet such needs.

C. Long-Term Capital Improvements

The Town's Public Works Department will prepare a multi-year Capital Improvements Plan (CIP). The CIP will include projections for the upcoming fiscal years and will be updated during each annual budget process. The Administrative Services Department will work with the Public Works Department to ensure that accurate and complete budgeting of the CIP is prepared as part of the Town's annual budget process.

Since the aggregate cost of desired capital projects generally exceeds available funds, the capital planning process prioritizes projects and identifies funding needs. The town will initially rely on grants and contributions from other governments to finance its capital needs and use internally generated funds to complete a project. Debt will be issued for a capital project only when it is an appropriate means to achieve a fair allocation of costs between current and future beneficiaries and if a secure revenue source is identified to repay the debt.

D. Refinancing/Refunding of Existing Debt

The Administrative Services Director/Town Treasurer working with the Finance Committee will periodically evaluate its existing debt and execute refinancing when economically beneficial. A refinancing may include the issuance of bonds to refund existing bonds or the issuance of bonds in order to refund other obligations, such as pension obligations.

IV. TYPES OF FINANCING INSTRUMENTS

There are many different types of financing instruments available to the Town; long term financing debt obligations like General Obligation Bonds, and short term financing debt like Capital Lease Purchases. The following are brief summaries of different types of long and short term financing instruments that the Town may consider.

A. General Obligation Bonds

General Obligation (GO) bonds are secured either by a pledge of full faith and credit of an issuer or by a promise to levy taxes in an unlimited amount as necessary to pay debt service, or both. GO bonds usually achieve lower rates of interest than other financing instruments since they are considered to be a lower risk.

California State Constitution, Article 16- Public Finance, Section 18, requires that the issuance of a GO bond must be approved by a two-thirds majority of those voting on the bond proposition. Uses of bond proceeds are limited to the acquisition and improvement of real property.

B. Pension Obligation Bonds

Pension Obligation Bonds (POBs) are financing instruments used to pay some or all of the unfunded pension liability of a pension plan. POBs are issued as taxable instruments over a 30-40 year term or by matching the term with the amortization period of the outstanding unfunded actuarial accrued liability. The purpose of the pension obligation bonds, its structure, and the use of the proceeds will go through an active validation process to the sale of the bonds. POBs are not subject to voter approval.

C. Tax Allocation Bonds

Tax Allocation Bonds (TABs) are special obligations that are secured by the allocation of tax increment revenues that are generated by increased property taxes from new construction in a designated redevelopment area. TABs are not a debt of the Town, the State or any other political subdivisions. With the dissolution of redevelopment agencies in 2012, new projects cannot be funded and the Town became the Successor Agency to the Paradise Redevelopment Agency. Refunding TABs may be issued to refinance an existing TAB through the dissolution process. Voter approval is not required.

D. Special District Financing

District Financing may be used to finance public improvements within an established community or development area. Subject to voter approval, once a district is formed, special taxes or assessments may be levied upon properties within the district to pay for facilities and services directly, or to repay bonds issued to finance public improvements.

E. Tax and Revenue Anticipation Notes

Tax and Revenue Anticipation Notes (TRANs) are short-term notes, proceeds of which allow a municipality to cover the periods of cash shortfalls resulting from a mismatch between timing of revenues and timing of expenditures. Voter approval is not required.

The Town may annually issue TRANs to meet General Fund cash flow needs, in anticipation of the receipt of property tax and other revenues later in the fiscal year. The cash flow needs are determined by projections prepared by the Administrative Services Director/Town Treasurer and reviewed by the Finance Committee. The timing of the note sale, the notes' due date, and the timing and structuring of repayment will be components of the cash flow and cash management analysis performed. As tax payment and other revenues are received, they are used in part to repay the TRANs.

F. Lease-Purchase Financings

Lease-purchase financing or capital lease financing provides a mechanism for the short term financing of essential vehicles and equipment. The lease purchase terms are typically five to ten years as correlated with the useful life of the equipment. The Town may enter into capital leases on an as needed basis without voter approval.

V. DEBT MANAGEMENT THROUGH BUDGET INTREGATION

- A. An internal feasibility analysis will be prepared for each long-term financing that analyzes the impact on current and future budgets for debt service and operations. This analysis will also address the reliability of revenues to support debt service.
- B. The Town will monitor all forms of debt annually, concurrent with the Town's financial plan and annual Operating and Capital Budget preparation and review process and report concerns and remedies, if needed, to the Town Council.
- C. Full costs of financing and debt issuance, including interest and issuance costs, will be included as part of CIP plan development and annual Operating and Capital Budget development.

VI. POLICY GOALS

- A. The goals and objectives of this policy are consistent with the goals and priorities of the Town of Paradise to ensure fiscal responsibility and financial stability.

- B. The policy commits the Town to procuring debt that is most affordable and offers the best means of financing Town and community needs.
- C. Any debt issued or financing undertaken will further the purpose of the Town of Paradise to enhance or preserve public services and/or public infrastructure.

VII. INTERNAL CONTROLS

The Administrative Services Director/Town Treasurer, in cooperation with the Finance Committee, shall develop a system of internal control procedures in order to ensure proceeds of the debt will be directed to the intended use. Internal control procedures shall address separation of duties, proper receipting, and funds tracking. Appropriate accounts, projects and funds will be established and maintained within the finance system to trace the debt from funding, to disbursement, and finally through repayment.

VIII. EXTERNAL CONTROLS

The Town's external auditor will review and verify the Town's debt activity and compliance with this Debt Policy on an annual basis. The auditor will submit a report to the Town Council relating to any activities that deviate from policy.

IX. REPORTING

- A. Government Code section 8855(i) requires any issuer of public debt to provide to California Debt and Investment Advisory Commission (CDIAC) no later than 30 days prior to the sale of any debt issue a report of the proposed issuance.
- B. Government Code section 8855(k) requires local issuers to submit an annual debt transparency report. The annual debt transparency report is due to CDIAC within seven (7) months of the close of the reporting period, defined as July 1st to June 30th. Issuers will continue to submit an annual debt transparency report to CDIAC on or before January 31st each year until the later date on which the debt is no longer outstanding or the proceeds have been fully spent. At a minimum, the annual debt transparency report requires issuers to include:
 - i. Debt authorized during the reporting period
 - ii. Debt outstanding during the reporting period
 - iii. The use of proceeds of issued debt during the reporting period

- C. The Town will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations. It will keep current on continuing disclosure requirements.



**TOWN OF PARADISE
COUNCIL AGENDA SUMMARY
DATE: NOVEMBER 14, 2017**

AGENDA ITEM: 2(d)

ORIGINATED BY: Gabriela Tazzari-Dineen, Chief of Police

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Animal Control Electrical Upgrade

COUNCIL ACTION REQUESTED:

- (1) Adopt a Resolution rejecting all bids and declaring that the project can be performed by hourly labor, or supplies can be furnished on the open market; and,
- (2) Authorize the Town Manager to negotiate with and execute an agreement with day labor to complete phases of the Animal Control Electrical Upgrade 2017 within the budgeted amount approved in the FY 17/18 Measure C budget.

ALTERNATIVES:

- (1) Reject the electrical upgrade bids, keep the existing electrical panel and do not install the Koefran cooler facility, or
- (2) Re-bid the project as multiple contracts to complete small phases of the Animal Control Electrical Upgrade as budget allows, or
- (3) Accept the electrical upgrade low bid and authorize \$17,490.00 of additional expenditures, up to \$30,960.00, to accommodate the new bid price.

BACKGROUND:

The Animal Control facility has a 125 amp electrical meter and service panel. In order to accommodate the installation of the Koefran cooler, the electrical service needs to be upgraded to 300 amps. Additional conduit, wiring and a sub-panel will need to be run from the current service panel to the planned location of the Koefran cooler. The Town received an initial quote in excess of \$5,000 to complete the project so the project went out to bid.

On June 27, 2017, the Town Council approved the FY 17/18 budget which included the expenditure of Measure C funds up to \$13,200 for the complete preparation for the installation of the Koefran cooler. As a result of the approved budget, Requests for Proposals were sent out with a bid opening date of October 31, 2017, at 1:00 PM. On October 31, 2017, at 1:00 PM the one bid was opened at the Town Clerk's Office. Chico Electric was the low bidder at \$29,590.00 to upgrade the Animal Shelter electrical system (including tax, fees and installation), approximately 2.5 times the original quote.

Public Contract Code section 21067 states: "After rejecting bids, the legislative body

may pass a resolution by a four-fifths vote of its members declaring that the project can be performed more economically by day labor, or the materials or supplies furnished at a lower price in the open market. Upon adoption of the resolution, it may have the project done in the manner stated without further complying with this chapter.
(Added by Stats. 1982, Ch. 465, Sec. 11.)”

DISCUSSION:

On October 18, 2017, staff issued the Notice to Contractors for Paradise Animal Shelter Electrical Upgrade. The project was advertised in the local Paradise Post and emailed to Valley Contractors Exchange, Nevada County Contractors’ Association and individual organizations as requested.

On Tuesday October 31, 2017 at 1:00 pm, the Town of Paradise received one (1) bid for the Animal Shelter Electrical Upgrade project.

Bid No.	Bidder's Name	Base Bid Amount
1	Chico Electric, Chico, CA	\$29,590.00

All bidders were provided the opportunity to go to the Animal Shelter to measure the distances the conduit and wiring would need to be run and to inspect the existing electrical panel that needs to be upgraded to determine the amount of materials that would be needed to complete the project. All bids were to include materials, installation and sales tax and fees.

Due to the one bid so far exceeding the initial quote and budgeted amount for the project, Staff recommends that Council reject all bids for the Animal Shelter Electrical Upgrade 2017. Staff further recommends that Council authorize the Town Manager to negotiate with and enter into a contract with hourly labor to perform the work. If appropriate hourly labor cannot be contracted, the project will be put back out to bid in phases to be completed as budgets allow.

FINANCIAL IMPACT:

The Animal Shelter Electrical Upgrade project is a part of a larger project to prepare the Animal Shelter site for the installation of a 10’ x 12’ refrigerated building which will be a part of a service contract with Koefran. The total site preparation is expected to cost a total of no more than \$13,200.00. The funds for the project will be paid using the approved FY 17/18 Measure C budget allocation.



TOWN OF PARADISE

POLICE DEPARTMENT

5595 Black Olive Drive, Paradise, CA 95969 • 24-Hour (530) 872-6241 • General (530) 872-6161 • FAX (530) 872-4950

Gabriela F. Tazzari-Dineen, Chief of Police

BID SUMMARY GENERAL

PROJECT NAME: ANIMAL SHELTER ELECTRICAL UPGRADE

OPENING DATE: TUESDAY OCTOBER 31, 2017 @ 1:00 PM

LOCATION: TOWN CLERK'S OFFICE

CONTRACTOR NAME OF BIDDER	BASE BID	ALTERNATE 1 (IF APPLICABLE)	ALTERNATE 2 (IF APPLICABLE)
Chico Electric	29,590. ⁰⁰		

PRESENT AT OPENING:

Lt. Borgman
Dina Volenski Town clerk



TOWN OF PARADISE POLICE DEPARTMENT

5595 Black Olive Drive, Paradise, CA 95969 (530) 872-6241 FAX (530) 872-4950

Gabriela F. Tazzari-Dinnen

Town of Paradise Bid Form

Animal Control Electrical Upgrade Information	Price
Obtain appropriate Town of Paradise permits.	\$ 850 ⁰⁰
Coordinate PG&E engineering, permitting, clearances and required upgrades from the transformer to the service panel. <i>NO DEPOSIT TO PG&E</i>	\$ 750 ⁰⁰
Install upgraded underground conduit from the PG&E pole to the service panel. (NOTE: This item is included as an option, only to be completed if required by PG&E.)	\$ 3850 ⁰⁰
Electric panel, conduit, wiring, breakers, labor and any additional materials necessary to complete upgrade from 125 amp to 300 amp electrical service to Animal Shelter facility.	\$ 9450
Electric subpanel, conduit, wiring, breakers, and any additional materials necessary to complete installation of electrical subpanel to refrigeration facility to be constructed on the Shelter property.	\$ 1950 ⁰⁰
Labor for the installation of the electric subpanel, conduit, wiring, breakers, and any additional parts necessary to complete a sufficient electrical subpanel for a refrigeration facility to be constructed on the Shelter property.	\$ 12,500
Sales tax	\$ 240
GRAND TOTAL	\$ 29590

Commercial References:

- 1) CITY OF CHICO, TOWN OF PARADISE, GENERATORS
- 2) LIFETOUCH, CHICO
- 3) BLOODSOURCE CHICO

Submitted by:

Steph Whaley
Signature

10/31/17
Date

Business Name/Address/Phone Number:

Business Name: CHICO ELECTRIC Phone #: 518-4029

Address: 36 WEST EATON ROAD

**TOWN OF PARADISE
RESOLUTION NO. 17-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
REJECTING ALL BIDS FOR THE ANIMAL CONTROL ELECTRICAL UPGRADE
PROJECT AND DECLARING THAT THE PROJECT CAN BE PERFORMED MORE
ECONOMICALLY BY HOURLY LABOR, OR THE MATERIAL OR SUPPLIES CAN
BE FURNISHED AT A LOWER PRICE ON THE OPEN MARKET**

WHEREAS, Town staff prepared plans, specifications and a budget estimate for the Animal Control Electrical Upgrade Project (Project); and

WHEREAS, during October 2017, the Town advertised for bids for work on the Project; and

WHEREAS, on October 31, 2017, one bid was publicly opened; and

WHEREAS, the bid exceeds the Town's estimate for the Project; and

WHEREAS, Public Contract Code section 20166 provides that the Council in its discretion may reject any bids presented; and

WHEREAS, Town staff recommends that the bid be rejected; and

WHEREAS, Public Contract Code section 20167 provides that after rejecting all bids, the Council may pass a resolution by a four-fifths vote declaring that the Project can be performed more economically by hourly labor, or the materials or supplies furnished at a lower price in the open market; and

WHEREAS, Town staff advises that the Project can be performed more economically by hourly labor, or the materials or supplies furnished at a lower price in the open market; and

WHEREAS, it is deemed in the best interest of the public and the Town to reject the bid for the Project; and

WHEREAS, it is deemed in the best interest of the public and the Town to declare that the Project can be performed more economically by hourly labor, or the materials or supplies furnished at a lower price on the open market.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE as follows:

Section 1. All bids shall be rejected for the Project.

Section 2. The Town Council declares that the Project can be performed more economically by hourly labor, or the materials or supplies furnished at a lower price in the open market.

Section 3 The Town Manager is authorized to make purchases and enter into agreements to complete the Project.

PASSED AND ADOPTED by the Paradise Town Council of the Town of Paradise, County of Butte, State of California, on this 14th day of November, 2017, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Scott Lotter, Mayor

ATTEST:

APPROVED AS TO FORM:

DINA VOLENSKI, CMC, Town Clerk

DWIGHT L. MOORE, Town Attorney



**TOWN OF PARADISE
Council Agenda Summary
Date: November 14, 2017**

Agenda No. 2(e)

ORIGINATED BY: Dina Volenski, Town Clerk

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Donation to the Paradise Police Department VIPS

COUNCIL ACTION REQUESTED: Accept the donation of five (5) Traffic Control, Highly Visible Reflective Palm Essential Hand Protection (safety gloves) from Scott Lotter, Mayor of the Town of Paradise, to the Town of Paradise Police Department VIPS (Volunteers in Police Service) which are valued at approximately \$55.00.

Background: In October 2017, there was a fire in the lower part of Paradise requiring evacuations in several Emergency Fire zones in the Town. There were multiple road closures that were staffed by the VIPS. The VIPS do an excellent job of navigating and directing traffic during emergency situations. During this evacuation, Mayor Lotter noticed that the gloves the volunteers were wearing were not easily visible. Mayor Lotter took the initiative and purchased the gloves for the VIPS program. The donation to the Paradise Police Department VIPS Volunteers totals \$55.00.

Discussion: The Town Council Resolution No. 96-17 provides for the formal presentation and acceptance of donations made to the Town of Paradise at a public meeting. The process provides a tax record for the citizen or organization as well as clear direction to the Finance Director to deposit such donations to specific accounts as requested by donor(s).

As such, the Council is requested to accept the donation to the Paradise Police Department VIPS of five (5) Traffic Control, Highly Visible Reflective Palm Essential Hand Protection (safety gloves).

Fiscal Impact Analysis: The donation provides new equipment valued at \$55.00 to the Police Department VIPS program without impacting the General Fund or the VIPS budget.



TOWN OF PARADISE
Council Agenda Summary
Date: November 14, 2017

Agenda No. 2 (f)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Pearson Rd Bike-Ped Improvements Acceptance

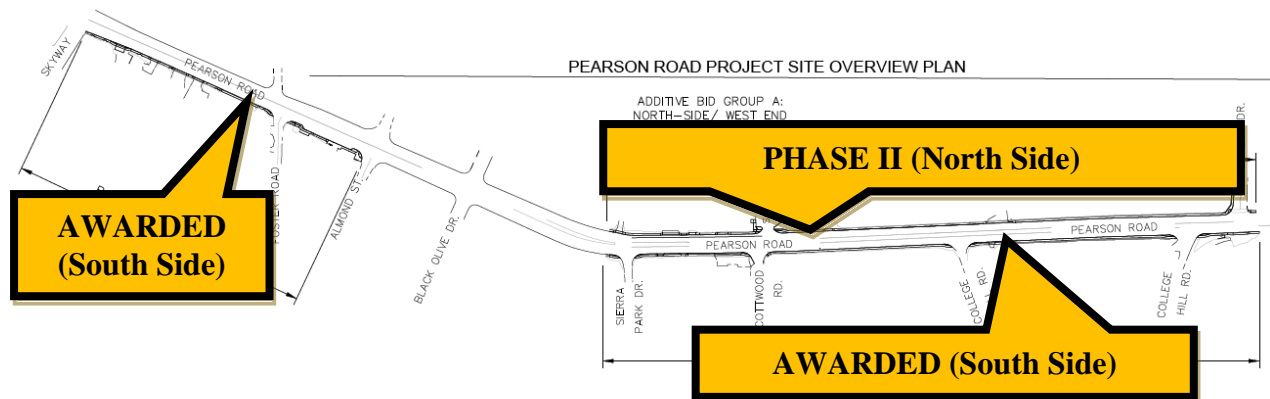
COUNCIL ACTION REQUESTED:

1. Adopt Resolution No. 17-___, A Resolution of the Town Council of the Town of Paradise accepting Contract No. 17-01 Pearson Rd Bike-Ped Improvements, performed by Franklin Construction of Chico, CA.

Background:

The Town of Paradise was awarded an Active Transportation Program (ATP) grant for the construction of sidewalks, curbs and gutters (where currently absent) along both sides of Pearson Rd between Skyway and Academy Drive. Following the completion of design and two bid advertisement cycles for construction, the Town of Paradise was forced to award the project for the south side of Pearson Rd only. This action was supported by the California Transportation Commission, under the condition that the original scope of work would be delivered by the Town of Paradise without any additional ATP funds provided.

To ensure a successful follow-through, the Town immediately began working with Butte County Association of Governments to secure an additional grant using Federal Congestion Mitigation Air Quality (CMAQ) funds. The additional grant amount is \$700,000 and would complete the remaining work along the north side of Pearson Road between Black Olive Drive and Academy Drive.



Staff has completed full revisions to the project construction Plans, Specifications and Estimates. The project will include improvements to bike lanes, construction of sidewalks, curbs and gutters along the north side of Pearson Rd between Black Olive Drive and Academy Drive. Work also includes minor drainage improvements at Academy Drive.

On April 11, 2017, Paradise Town Council approved the Project Plans, Specifications and Estimates and authorized staff to advertise the project for construction, pending Federal authorization.

On June 13, 2017, Paradise Town Council awarded contract 17-01 to Franklin Construction of Chico, CA in the amount of their bid of \$587,335.00.

Analysis:

Construction began in early September of 2017 and progressed efficiently and was completed on time and within approved budgets. There were no major issues encountered during construction with the exception of subsurface rocks in conflict with proposed storm drain pipes between Scottwood Drive and Academy Drive. These rocks took contractors two days to fully demolish and remove. All work for the subject project was completed on November 7, 2017.

Financial Impact:

The awarded contract 17-01 to Franklin Construction of Chico, CA was \$587,335. With award, Council identified grant contingency funds bringing the total construction cost to \$660,750. The actual construction cost is \$639,801.32. All costs associated with this project are reimbursable to the Caltrans administered Congestion Mitigation Air Quality grant (\$700,000).

**TOWN OF PARADISE
RESOLUTION NO. 17-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PARADISE ACCEPTING THE WORK PERFORMED UNDER THE
PEARSON RD BIKE-PED IMPROVEMENTS (CONTRACT NO. 17-01).**

WHEREAS, the Town of Paradise has heretofore contracted with Franklin Construction for certain work performed under that certain project known as the Pearson Rd Bike-Ped Improvements, being Contract No. 17-01; and

WHEREAS, said work of improvements, as called for by the contract between the Town of Paradise and Franklin Construction, referable to said project was completed on November 7, 2017 to the satisfaction of the Town; and

WHEREAS, there has been posted a bond insuring the work of improvements from a maintenance standpoint for a period of one year from and after completion.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise that it hereby accepts the work performed on those certain improvements, the subject of a contract between the Town of Paradise and Franklin Construction, known and referred to as the Pearson Rd Bike-Ped Improvements.

PASSED AND ADOPTED by the Town Council of the Town of Paradise at a regular meeting this 14th day of November 2017, by the following vote:

AYES:

NOES:

ABSENT:

NOTE VOTING:

Scott Lotter, MAYOR

ATTEST:

Dina Volenski, CMC, TOWN CLERK

APPROVED AS TO FORM:

Dwight L. Moore, TOWN ATTORNEY



**Town of Paradise
Council Agenda Summary
Date: November 14, 2017**

Agenda Item: 6(a)

Originated by: Gina S. Will, Administrative Services Director/Town Treasurer
Approved by: Lauren Gill, Town Manager
Subject: 2016/17 and 2017/18 Operating and Capital Budget Status Update

Council Action Requested:

1. Review and file the financial information provided by staff concerning the 2016/17 and 2017/18 operating and capital budgets, and
2. Approve staff recommended budget adjustments, and
3. Approve resolution of the Town Council of the Town of Paradise, California, approving the revision of the Salary Pay Plan for certain Town of Paradise positions, and
4. Appoint two Town Council delegates to the Animal Control Funding Committee.

Alternative:

Direct staff to make alternative budget adjustments, or decline to approve the resolution.

Background:

The 2016/17 operating and capital budgets were adopted June 20, 2016, currently all related transactions have been recorded. Independent auditors will be present the week of November 14th to audit transactions. The related financial statements and independent auditors report will be issued late December or early January.

The 2017/18 operating and capital budgets were adopted June 27, 2017. Currently about three months of transactions have been recorded. The General Fund was adopted with a balanced budget, which staff will closely monitor. Other budget highlights include:

- ✓ The use of Measure C funds to maintain services and replace equipment
- ✓ Personnel considerations including replacement of the Police Chief and the renewed CAL FIRE agreement
- ✓ Infrastructure investment through 15 capital improvement projects
- ✓ Efficiency and sustainability improvements with added general fund cash flow reserves, a \$25,000 OPEB contribution, and improved gas tax funding

The weaknesses, which staff will both monitor and attempt to remedy, include Animal Control Services sustainability, rising CalPERS pension contributions, general fund cash flow reserves less than 10%, and the expiration of Measure C in 2020/21.

Discussion:

A budget performance report was ran and analyzed on all key funds. A few changes and developments have been identified which are described more completely below:

General Fund (1010):

- The Town's code enforcement program continues to make slow but steady progress on addressing blighted and hazardous properties for citizens of the Town of Paradise. The former Carousel Motel, off lower Skyway, has been renovated into a small quality apartment complex. Police calls for service have diminished and property values in the area are increasing.

Code enforcement has recently focused on large outdoor marijuana grows within the Town. Most have now been eliminated. Administrative citations were issued to motivate code compliance. \$13,000 was budgeted for public nuisance and hazards citations (including marijuana) and \$26,525 have been received to date. Staff recommends increasing the budget to \$28,000.

- With welcome rains, another deadly and dangerous fire season has just concluded in Butte County and across the State of California. Whenever possible and appropriate, the Town rented equipment to the State to aid in firefighting efforts. Even Engine 81, which the Town is selling to replace with a new more properly sized engine, was rented out and parked in a nearby Fire Facility to act as a reserve engine during fire season.

\$75,000 was budgeted for rental income and \$98,794 has been recorded to date. The Fire Chief estimates that at least another \$25,000 in receipts is expected. Thus, staff recommends increasing the reimbursements budget to \$125,000. Further, as committed during the budget process, any receipts over \$75,000 will be transferred to the Asset Sales Proceeds Fund (7615) to be used for future apparatus replacement. Therefore, staff recommends a transfer out of \$50,000.

Staff has continued efforts to sell Engine 81. The \$135,000 in 2016/17 CAL FIRE contract savings and the \$50,000 in rental income has replaced the cash flow reserves used to finance the new fire engine.

Measure C:

On October 24, 2017, the quarterly Measure C Citizens Oversight Committee meeting was held in which the final 4th quarter 2016/17 report and the 1st quarter 2017/18 to date was approved. 2016/17 concluded with receipts of \$1,355,070 as compared to the amended budget of \$1,272,923. This is a 9.6% increase in receipts from the prior fiscal year. \$1,328,363 was used during the year to maintain public safety services and replace essential operating equipment.

The roof and windows replacement project for the police department has been completed just in time for the rainy season. \$75,000 was budgeted and \$46,670 has been spent to date.

Staff introduced some potential budget adjustments and the resulting revised financial plan. The potential 2017/18 budget adjustments include:

- Increasing the revenues budget from \$1,335,000 to \$1,368,621. This assumes a 1% increase from 2016/17.
- Decreasing the K9 program support budget from \$13,000 to \$11,000. \$9,514 was spent in 2015/16 and \$10,516 was spent in 2016/17.
- Decreasing the roof replacement budget from \$75,000 to \$47,000 as the project is complete and total expenditures to date total \$46,670.
- Increase budget by \$60,000 in order to construct a fleet repair facility and purchase another large equipment lift. Currently there are no facilities large enough to repair fire engines or other large equipment in a semi-climate controlled environment.
- Increase the reserve requirement for 2017/18 to \$203,710 from \$188,000. This adjustment is to align Town Council's request for a 10% fixed reserve with revised projected revenues.

The complete detailed amended Measure C Financial Plan is included with the agenda material, and following is a summary:

Projected Revenues			\$8,148,431
Commitments for:	Police	\$2,343,028	
	Fire	2,240,849	
	Animal Control	411,741	
	Public Works	1,575,940	
	10% Fixed Reserve	814,840	
	Contingency Reserve	762,033	(8,148,431)
Net Remaining			0

With increased projected revenues, the contingency reserve has also increased. Planned reserves now total \$1,576,873. In the 3rd of 6 years of Measure C, public safety

services are being maintained by Measure C including:

- ✓ A Second Investigation Position
- ✓ Police Cadet sponsorship
- ✓ The K9 program
- ✓ Enhanced officer and dispatch training
- ✓ Maintenance of the CAL FIRE contract
- ✓ Support for two Animal Control Officers

Not discussed, but needed, is additional support for Animal Control operations, which is described more completely under the Animal Control fund below.

General Fund Fiscal Impact:

With a financially responsible administration and conservative budget practices, revenues should generally exceed expenditures once all transactions have been recorded each fiscal year. The 2016/17 fiscal year is no exception. Revenues exceeded original revenue projections by a small margin and expenditure controls kept accounts from exceeding budget limits. Following is a summary of the current General Fund position:

	2016/17 Estimated Actual	2016/17 Revised Estimated Actual	2017/18 Amended Budget	2017/18 Proposed Budget
Resources				
General Fund	11,095,321	11,144,816	11,453,207	11,518,207
Measure C	1,272,923	1,355,070	1,335,000	1,335,000
Total Resources	12,368,244	12,499,886	12,788,207	12,853,207
Financial Uses				
General Fund	10,991,146	10,817,317	11,444,865	11,494,865
Measure C	1,343,907	1,328,364	1,172,776	1,172,776
Total Uses	12,335,053	12,145,681	12,617,641	12,667,641
Net Income				
General Fund	104,175	327,499	8,342	23,342
Measure C	(70,984)	26,707	162,224	162,224
Total Net Income	33,191	354,206	170,566	185,566
Designated Reserves				
Nonspendable (RDA & Other)	1,964,939	1,943,326	1,930,018	1,930,018
Assigned - Abatements	20,000	20,000	20,000	20,000
Unassigned – Cash Flow	938,717	1,358,960	1,380,610	1,395,610

Designated Reserves – Measure C				
Assigned – Final Year	283,274	283,274	283,274	283,274
Assigned – Vehicle Payments	150,149	150,149	150,149	150,149
Assigned Fixed Reserves			188,000	188,000
Unassigned - Contingencies	141,684	239,375	213,599	213,599

With these pre-audit numbers, the General fund has achieved an unassigned cash flow reserve going into the 2017/18 fiscal year of 10.7%. With the 10% goal achieved of restoring some general operating cash flow reserves, it is time to implement a policy to protect the reserve and address other financial goals. Staff will bring forward a recommendation as part of the comprehensive mid-year budget and financial report.

Animal Control Services (2070):

Despite administration and police leadership efforts, Animal Control continues to have operating challenges. One of the most chronic challenges has been unfilled employment vacancies. The division has been trying to fill an Animal Control Officer position since May 2017. After exhausting all previous applicants, the division needs to start the process over and go out again for applications. Staff spent some time analyzing the situation and has reached some conclusions:

- An Animal Control Officer is a representative of the Town in delicate situations. They are responding to calls for service when dangerous or aggressive dogs are present. They are issuing citations for unleashed and unlicensed dogs. They are utilizing judgement in determining when dog barking has become excessive. They are witnesses in hearings and can be called to testify in court.
- A vacancy in the Animal Control division draws resources from both police and administrative service departments. A Police Lieutenant spends more time at Animal Control addressing operating issues when a vacancy exists. Finance and Human Resources also spend additional time addressing various issues when a vacancy exists.
- The Town's salary pay plan for this position is the lowest in the area with arguably more responsibilities:

City	Position Title	Hourly Min	Hourly Max
Chico	Animal Control Officer I	\$ 15.41	\$ 21.28
Chico	Animal Control Officer II	\$ 17.02	\$ 23.47
Butte Co.	Animal Control Officer	\$ 15.63	\$ 20.94
Butte Co.	Sr. Animal Control Officer	\$ 20.00	\$ 26.81
Yuba City	Animal Control Officer I	\$ 16.09	\$ 19.55
Yuba City	Animal Control Officer II	\$ 17.64	\$ 21.43
	AVERAGE	\$ 16.97	\$ 22.25

Paradise	Animal Control Officer	\$ 14.20	\$ 18.12

While increasing the salary pay plan does not guarantee a larger pool of qualified applicants, it does increase the chance that a quality individual may apply that otherwise would not. Staff recommends increasing the range of the Animal Control Officer to \$16.00 through \$20.42 to make it more competitive with the area and to compete with the salaries of other private enterprise positions.

Because the increase then exasperates the compaction of the Animal Control Supervisor, the supervisor salary was also compared:

City	Position Title	Salary Min	Salary Max
Chico	Animal Services Manager	\$ 30.15	\$ 38.48
Butte Co.	Animal Control Supervisor	\$ 18.75	\$ 25.15
Butte Co.	Animal Control Program Manager	\$ 30.00	\$ 40.20
Yuba City	Animal Services Manager	\$ 38.23	\$ 46.46
	AVERAGE	\$ 29.28	\$ 37.57
Paradise	Animal Control Supervisor	\$ 17.00	\$ 21.69

In order to retain the current Supervisor and to attract a future Supervisor (if needed), staff proposes to increase the range to \$19.00 through \$24.26 that is still well below average for the area.

This will increase costs in the division about \$15,400 annually. The estimated salary savings for 2017/18 from the current vacancy is about \$23,000, so there will actually be net salary savings for Measure C in the current fiscal year. A revised salary pay plan is attached for Town Council's consideration and approval effective November 27, 2017.

Staff recognizes that Animal Control is already underfunded and this only perpetuates the problem. However, staff cannot properly identify and address all the other operating needs while these chronic vacancies exist. This is another step in the plan to create sustainable operations for the division.

With the salary adjustments, the funds dedicated (including Measure C) for animal control and shelter operations total about \$325,000 a year. This provides 112 hours of animal control services each week and 20 hours a week that the shelter is open to the public. In comparison, Oroville contracts with Northwest SPCA and for about \$301,000 a year. They receive a limited 40 hours of animal control service and 45.5 hours of public shelter operations.

Animal Control is at least the same, if not more important, to safety of the citizens of the Town of Paradise than shelter operations. Staff manage the disposal of over one

hundred deer each year. They are involved in over 30 hearings a year for dangerous and code violating animals. They enforce State law, which prevents the spread of rabies. Dispatch records indicate that about 1,000 Animal Control incidents are reported each year ranging from dogs running loose to animal cruelty.

Staff have been in continuing contact with Butte Humane Society since about June 2017. While they are at least initially receptive to the idea of providing sheltering services, they currently are not interested nor have the capacity to provide Animal Control services.

As Town Council is well aware. Measure N, the \$12 per parcel annual assessment for Animal Control Services only provides \$132,362 of needed funding. This means that over \$190,000 is needed from fees for services or other funding sources to maintain a minimum level of service now that donation funds have been depleted.

Finally, the Town Manager proposes to convene a committee of stakeholders to continue the discussion and options for Animal Control funding. The discussion will include the merits of continued use of Measure C funds, Measure N funds, fundraising and any grant opportunities. Essential to the discussions would be two members of Town Council, two members of the Measure C committee, Paradise Animal Shelter Helpers (PASH) representatives, Police Department, and Administrative Services.

Capital Improvement Projects (2100):

Final transactions have been recorded for financial statement reporting of Capital Improvement Projects for the 2016/17 fiscal year. The financial statements will reflect progress of \$2.3 million in projects as follows:

9367 Clark Road Safety Enhancements	8,306.82
9368 Cypress Curve Realignment	75,960.97
9370 Pearson Rd Shoulder	410,212.56
9371 Pearson SR2S	601,037.23
9372 Maxwell SR2S	25,691.02
9376 Paradise Sewer Project	292,604.40
9377 Almond St Multi-Modal Improvements	144,317.97
9378 Memorial Trailway Enhancements	10,720.03
9379 Downtown Paradise Equal Mob	57,489.51
9380 Ponderosa SR2S	112,830.12
9381 2016 Road Rehab Project	500,913.53
9382 Skyway/Black Olive Signal	68,884.87
9383 Pearson Road Bike-Ped Improvements	1,349.68
9384 Paradise Systemic Safety Analysis	479.51
9388 Greenwood Drive FEMA	672.70
Total	2,311,470.92

Another \$5.3 million is budgeted for the current 2017/18 fiscal year, and the current

Capital Improvement Plan spanning several years, projects a total of \$15.6 million.

Conclusion:

In conclusion, the General Fund budget remains balanced, and cash flow reserves have been restored to a functional 10%. Challenges remain however, as Measure C is currently funding some ongoing expenses, and fixed costs. Personnel expenses make up a large portion of the budget and are on the rise.

Animal Control sustainability remains an ongoing concern and is a priority for Town consideration.



Budget Performance Report

Fiscal Year to Date 06/30/18

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
REVENUE										
Department 00 - Non Department Activity										
Program 0000 - Non Program Activity										
3110.311	Property Tax Current Secured	4,693,862.00	(6,739.00)	4,687,123.00	.00	.00	.00	4,687,123.00	0	4,528,620.82
3110.312	Property Tax Current Unsecured	245,483.00	.00	245,483.00	.00	.00	224,419.56	21,063.44	91	241,278.05
3110.315	Property Tax Prior Secured/Unsecured	7,000.00	(1,792.00)	5,208.00	.00	.00	1,849.99	3,358.01	36	6,367.59
3110.320	Property Tax General Supplemental	52,530.00	13,977.00	66,507.00	.00	.00	7,885.00	58,622.00	12	61,720.05
3130.325	General Sales and Use Tax Sales and Use Tax	1,841,320.00	.00	1,841,320.00	.00	.00	250,800.00	1,590,520.00	14	1,837,128.82
3167.330	Real Property Transfer Tax Real Property Transfer Tax	86,889.00	5,642.00	92,531.00	.00	.00	25,766.49	66,764.51	28	88,125.08
3182.335	Franchise Taxes Franchise Taxes	950,670.00	.00	950,670.00	.00	.00	57,683.45	892,986.55	6	936,485.89
3185.340	Transient Occupancy Tax Transient Occupancy Tax	209,695.00	.00	209,695.00	.00	.00	63,791.56	145,903.44	30	211,374.23
3210.110	Business Licenses and Permits Business Regulation	4,200.00	.00	4,200.00	.00	.00	1,030.08	3,169.92	25	4,857.35
3210.120	Business Licenses and Permits Bingo Regulation	66.00	.00	66.00	.00	.00	.00	66.00	0	.00
3215.100	DOJ/FBI Fees Fingerprinting/Processing	.00	.00	.00	.00	.00	906.00	(906.00)	+++	(224.00)
3345.100	State Revenues - Other Refunds & Reimbursements	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
3351.001	Property Tax Homeowners Apportionment	66,507.00	.00	66,507.00	.00	.00	.00	66,507.00	0	66,507.34
3356.001	State Motor Vehicle In Lieu Motor Vehicle In Lieu Tax	2,319,123.00	.00	2,319,123.00	.00	.00	.00	2,319,123.00	0	2,240,698.41
3356.003	State Motor Vehicle In Lieu Section 11001.5 Prior Year	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	11,745.31
3410.101	Administrative Services General Administrative Fees	35.00	.00	35.00	.00	.00	16.92	18.08	48	27.98
3410.104	Administrative Services Returned Check Processing	150.00	.00	150.00	.00	.00	.00	150.00	0	205.10
3410.106	Administrative Services Building Rental	350.00	.00	350.00	.00	.00	.00	350.00	0	.00
3410.107	Administrative Services Electronic Audio Reproduction	10.00	.00	10.00	.00	.00	.00	10.00	0	27.33
3410.112	Administrative Services Printed Material Production/Sale	500.00	.00	500.00	.00	.00	74.01	425.99	15	92.00
3410.113	Administrative Services Document Copying	250.00	.00	250.00	.00	.00	106.00	144.00	42	137.32
3410.114	Administrative Services Document Certification	150.00	.00	150.00	.00	.00	10.00	140.00	7	127.72
3410.150	Administrative Services Late Fees	20.00	.00	20.00	.00	.00	31.64	(11.64)	158	.00
3610.100	Interest Revenue Investments	8,500.00	.00	8,500.00	.00	.00	528.36	7,971.64	6	12,951.97
3610.200	Interest Revenue Miscellaneous	.00	.00	.00	.00	.00	15.91	(15.91)	+++	7.67
3630.200	Rents and Royalties Billboard Rents and Leases	440.00	.00	440.00	.00	.00	1.00	439.00	0	440.00
3901.100	Refunds & Reimbursements Miscellaneous	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	38,816.19
3902.100	Miscellaneous Revenue General	5,000.00	.00	5,000.00	.00	.00	1,352.95	3,647.05	27	5,472.47
3910.030	Transfers In From Development Services Fund	198,815.00	.00	198,815.00	.00	.00	.00	198,815.00	0	185,938.00
3910.070	Transfers In From Animal Control	52,384.00	.00	52,384.00	.00	.00	.00	52,384.00	0	43,799.00
3910.110	Transfers In From Local Transportation Fund	4,728.00	.00	4,728.00	.00	.00	.00	4,728.00	0	4,923.00
3910.120	Transfers In From State Gas Tax Fund	183,062.00	.00	183,062.00	.00	.00	.00	183,062.00	0	195,732.00
3910.132	Transfers In From HSIP Grant	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	.00
3910.133	Transfers In From ATP Grant	22,884.00	.00	22,884.00	.00	.00	.00	22,884.00	0	19,680.00
3910.140	Transfers In From Traffic Safety Fund	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	22,301.00
3910.160	Transfers In From BHS Development Svcs Fund	43,500.00	.00	43,500.00	.00	.00	.00	43,500.00	0	0.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
REVENUE										
Department 00 - Non Department Activity										
Program 0000 - Non Program Activity										
3910.215	Transfers In From Aband Vehicle Abate Fund	15,000.00	.00	15,000.00	.00	.00	4,382.47	10,617.53	29	17,998.97
3910.650	Transfers In From Successor Agency to RDA NH	13,212.00	.00	13,212.00	.00	.00	.00	13,212.00	0	5,518.36
3910.710	Transfers In Equipment Replacement Fund	6,963.00	.00	6,963.00	.00	.00	.00	6,963.00	0	.00
Program 0000 - Non Program Activity Totals		\$11,103,298.00	\$11,088.00	\$11,114,386.00	\$0.00	\$0.00	\$640,651.39	\$10,473,734.61	6%	\$10,827,271.02
Department 00 - Non Department Activity Totals		\$11,103,298.00	\$11,088.00	\$11,114,386.00	\$0.00	\$0.00	\$640,651.39	\$10,473,734.61	6%	\$10,827,271.02
Department 25 - Finance										
Program 4420 - Measure C TUT										
3130.326	General Sales and Use Tax Transactions and Use Tax (TUT)	1,272,923.00	62,077.00	1,335,000.00	.00	.00	178,600.00	1,156,400.00	13	1,355,070.42
Program 4420 - Measure C TUT Totals		\$1,272,923.00	\$62,077.00	\$1,335,000.00	\$0.00	\$0.00	\$178,600.00	\$1,156,400.00	13%	\$1,355,070.42
Program 5005 - Rental Properties										
3630.100	Rents and Royalties Commercial Prop Rents & Leases	18,000.00	.00	18,000.00	.00	.00	6,000.00	12,000.00	33	18,001.00
3901.100	Refunds & Reimbursements Miscellaneous	2,100.00	.00	2,100.00	.00	.00	1,023.73	1,076.27	49	2,037.55
Program 5005 - Rental Properties Totals		\$20,100.00	\$0.00	\$20,100.00	\$0.00	\$0.00	\$7,023.73	\$13,076.27	35%	\$20,038.55
Department 25 - Finance Totals		\$1,293,023.00	\$62,077.00	\$1,355,100.00	\$0.00	\$0.00	\$185,623.73	\$1,169,476.27	14%	\$1,375,108.97
Department 30 - Police										
Program 0000 - Non Program Activity										
3320.100	Federal Revenue - Other Refunds and Reimbursements	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	4,276.54
3345.004	State Revenues - Other POST Reimbursements	14,000.00	.00	14,000.00	.00	.00	.00	14,000.00	0	17,417.25
3345.100	State Revenues - Other Refunds & Reimbursements	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	9,381.60
3380.100	Local Government Revenue Fines and Forfeitures	20,000.00	.00	20,000.00	.00	.00	4,161.86	15,838.14	21	20,532.38
3380.106	Local Government Revenue Administrative Citations	.00	.00	.00	.00	.00	.00	.00	+++	885.40
Police										
3410.113	Administrative Services Document Copying	20.00	.00	20.00	.00	.00	2.25	17.75	11	22.70
3410.150	Administrative Services Late Fees	.00	.00	.00	.00	.00	933.56	(933.56)	+++	.00
3421.100	Police Vehicle Repossession	200.00	.00	200.00	.00	.00	158.05	41.95	79	231.00
3421.103	Police Weapons Storage Fee	100.00	.00	100.00	.00	.00	.00	100.00	0	213.00
3421.105	Police Cite Sign Off / VIN Verification	700.00	.00	700.00	.00	.00	302.98	397.02	43	630.85
3421.110	Police DUI Accident & Arrest Processing	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
3421.111	Police Vehicle Impound Fee	1,000.00	.00	1,000.00	.00	.00	642.84	357.16	64	784.00
3421.115	Police Police Report (Copy)	8,000.00	.00	8,000.00	.00	.00	2,612.82	5,387.18	33	9,344.77
3421.120	Police Fingerprint Processing	5,500.00	.00	5,500.00	.00	.00	2,118.88	3,381.12	39	6,479.00
3421.122	Police Visa/Clearance Letter	60.00	.00	60.00	.00	.00	48.21	11.79	80	64.28
3421.128	Police Statutory Registration	300.00	.00	300.00	.00	.00	183.75	116.25	61	180.00
3421.130	Police Reproduce/Sale of Tapes & Photos	125.00	.00	125.00	.00	.00	53.83	71.17	43	208.91
3421.140	Police Alarm System Registration	3,000.00	.00	3,000.00	.00	.00	1,420.37	1,579.63	47	6,019.06
3421.141	Police False Alarm Response	2,600.00	.00	2,600.00	.00	.00	2,195.52	404.48	84	4,940.60
3421.180	Police Special Services	1,700.00	.00	1,700.00	.00	.00	.00	1,700.00	0	\$7.51



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Fund 1010 - General Fund										
REVENUE										
Department 30 - Police										
Program 0000 - Non Program Activity										
3421.185	Police Bicycle License	11.00	.00	11.00	.00	.00	.00	11.00	0	15.00
3421.187	Police Subpoena Duces Tecum	15.00	.00	15.00	.00	.00	15.74	(.74)	105	30.00
3901.100	Refunds & Reimbursements Miscellaneous	1,500.00	.00	1,500.00	.00	.00	329.00	1,171.00	22	4,545.00
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	4,456.25
3902.100	Miscellaneous Revenue General	100.00	.00	100.00	.00	.00	.97	99.03	1	74.67
Program 0000 - Non Program Activity Totals		\$76,631.00	\$0.00	\$76,631.00	\$0.00	\$0.00	\$15,180.63	\$61,450.37	20%	\$92,289.77
Department 30 - Police Totals		\$76,631.00	\$0.00	\$76,631.00	\$0.00	\$0.00	\$15,180.63	\$61,450.37	20%	\$92,289.77
Department 35 - Fire										
Program 0000 - Non Program Activity										
3320.100	Federal Revenue - Other Refunds and Reimbursements	.00	.00	.00	.00	.00	.00	.00	+++	5,505.50
3345.100	State Revenues - Other Refunds & Reimbursements	75,000.00	.00	75,000.00	.00	.00	98,793.90	(23,793.90)	132	65,722.50
3380.103	Local Government Revenue Fines and Citations Fire	1,000.00	.00	1,000.00	.00	.00	25.00	975.00	2	2,900.00
3422.303	Fire Out Of Hours Burning Response	150.00	.00	150.00	.00	.00	.00	150.00	0	.00
3422.304	Fire Fuel Reduction Burn Permit	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	2,474.88
3422.315	Fire Residential Burning Regulation	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	5,368.00
3422.335	Fire Land Clearing Fire Regulation	75.00	.00	75.00	.00	.00	.00	75.00	0	75.00
3422.344	Fire Negligent/Reckless Cost Recovery	200.00	.00	200.00	.00	.00	.00	200.00	0	182.12
3901.100	Refunds & Reimbursements Miscellaneous	100.00	.00	100.00	.00	.00	.00	100.00	0	110.00
3902.100	Miscellaneous Revenue General	.00	.00	.00	.00	.00	.01	(.01)	+++	.80
Program 0000 - Non Program Activity Totals		\$83,025.00	\$0.00	\$83,025.00	\$0.00	\$0.00	\$98,818.91	(\$15,793.91)	119%	\$82,338.80
Department 35 - Fire Totals		\$83,025.00	\$0.00	\$83,025.00	\$0.00	\$0.00	\$98,818.91	(\$15,793.91)	119%	\$82,338.80
Department 40 - Community Development										
Program 4720 - CDD Planning										
3380.101	Local Government Revenue Fines and Citations Comm Develop	13,000.00	.00	13,000.00	.00	.00	26,525.00	(13,525.00)	204	28,112.55
3400.102	CDD Planning Time Extension Review	350.00	.00	350.00	.00	.00	400.92	(50.92)	115	2,410.00
3400.104	CDD Planning Tentative Parcel Map	1,750.00	.00	1,750.00	.00	.00	.00	1,750.00	0	1,754.50
3400.105	CDD Planning Tentative Subdivision Map	.00	.00	.00	.00	.00	.00	.00	+++	2,194.79
3400.106	CDD Planning Minor Map Modificaiton Review	125.00	.00	125.00	.00	.00	.00	125.00	0	.00
3400.109	CDD Planning Street Address Change Review	135.00	.00	135.00	.00	.00	.00	135.00	0	135.12
3400.111	CDD Planning Landscape Plan	500.00	.00	500.00	.00	.00	565.68	(65.68)	113	.00
3400.139	CDD Planning Research on Request	400.00	.00	400.00	.00	.00	266.05	133.95	67	478.49
3400.143	CDD Planning EIR Study Review	.00	.00	.00	.00	.00	574.26	(574.26)	+++	.00
3400.170	CDD Planning Use Permit Class A	1,200.00	.00	1,200.00	.00	.00	707.10	492.90	59	2,272.13
3400.172	CDD Planning Use Permit Class C	1,700.00	.00	1,700.00	.00	.00	.00	1,700.00	0	1,721.40
3400.173	CDD Planning Temporary Use Permit	250.00	.00	250.00	.00	.00	.00	250.00	0	212.33
3400.174	CDD Planning Administrative Permit	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	17.61



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Fund 1010 - General Fund										
REVENUE										
Department 40 - Community Development										
Program 4720 - CDD Planning										
3400.176	CDD Planning Home Occupation Permit	436.00	.00	436.00	.00	.00	217.77	218.23	50	435.54
3400.177	CDD Planning Site Plan/Use Permit Mod Class A	.00	.00	.00	.00	.00	319.00	(319.00)	+++	.00
3400.178	CDD Planning Site Plan/Use Permit Mod Class B	.00	.00	.00	.00	.00	651.50	(651.50)	+++	.00
3400.184	CDD Planning Site Plan Review Class A	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	400.00
3400.190	CDD Planning Admin Variance-Noise Ordinance	133.00	.00	133.00	.00	.00	.00	133.00	0	133.29
3400.200	CDD Planning Tree Felling Permit	17,000.00	.00	17,000.00	.00	.00	7,947.52	9,052.48	47	17,295.50
3400.307	CDD Planning Design Review Application	750.00	.00	750.00	.00	.00	416.55	333.45	56	1,186.22
Program 4720 - CDD Planning Totals		\$40,729.00	\$0.00	\$40,729.00	\$0.00	\$0.00	\$38,591.35	\$2,137.65	95%	\$61,099.47
Program 4780 - CDD - Waste Management										
3182.335	Franchise Taxes Franchise Taxes	39,454.00	.00	39,454.00	.00	.00	18,526.69	20,927.31	47	39,264.80
3345.200	State Revenues - Other Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	(14,673.00)
3380.104	Local Government Revenue Fines and Citations Waste Mgmt	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0	5,834.00
Program 4780 - CDD - Waste Management Totals		\$45,954.00	\$0.00	\$45,954.00	\$0.00	\$0.00	\$18,526.69	\$27,427.31	40%	\$30,425.80
Department 40 - Community Development Totals		\$86,683.00	\$0.00	\$86,683.00	\$0.00	\$0.00	\$57,118.04	\$29,564.96	66%	\$91,525.27
Department 45 - Public Works										
Program 4740 - Public Works - Engineering										
3402.201	PW Engineering Final Parcel Map	600.00	.00	600.00	.00	.00	879.30	(279.30)	147	879.30
3402.202	PW Engineering Final Subdivision Map Review	300.00	.00	300.00	.00	.00	.00	300.00	0	1,318.95
3402.205	PW Engineering Street Abandonment	.00	.00	.00	.00	.00	.00	.00	+++	1,231.12
3402.220	PW Engineering Land Divisn/Pvt Develop Projects	47,000.00	.00	47,000.00	.00	.00	954.65	46,045.35	2	2,924.88
3402.222	PW Engineering Improvement Agreement Review	132.00	.00	132.00	.00	.00	.00	132.00	0	131.90
3402.223	PW Engineering Engineering Site Plan	350.00	.00	350.00	.00	.00	351.72	(1.72)	100	.00
3402.224	PW Engineering Grading Check/Inspection	1,500.00	.00	1,500.00	.00	.00	508.86	991.14	34	1,334.16
3402.226	PW Engineering Cert of Correction with Hearing	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
3402.227	PW Engineering Lot Merger Review	700.00	.00	700.00	.00	.00	518.44	181.56	74	703.43
3402.228	PW Engineering Lot Line Adjustment	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,846.53
3402.230	PW Engineering Engineer Drain Plan/Calc Review	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	879.30
3402.232	PW Engineering Erosion Control Plan Review	700.00	.00	700.00	.00	.00	.00	700.00	0	527.58
3402.250	PW Engineering Oversized Vehicle Regulation	900.00	.00	900.00	.00	.00	202.00	698.00	22	1,020.00
3402.270	PW Engineering Encroachment Permit Fees	15,000.00	.00	15,000.00	.00	.00	6,374.64	8,625.36	42	15,635.51
Program 4740 - Public Works - Engineering Totals		\$69,882.00	\$0.00	\$69,882.00	\$0.00	\$0.00	\$9,789.61	\$60,092.39	14%	\$28,432.66
Program 4745 - Paradise Community Park										
3470.251	Parks & Recreation Space Rental	2,500.00	.00	2,500.00	.00	.00	660.00	1,840.00	26	2,920.00
Program 4745 - Paradise Community Park Totals		\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$660.00	\$1,840.00	26%	\$2,920.00
Department 45 - Public Works Totals		\$72,382.00	\$0.00	\$72,382.00	\$0.00	\$0.00	\$10,449.61	\$61,932.39	14%	\$31,352.66
REVENUE TOTALS		\$12,715,042.00	\$73,165.00	\$12,788,207.00	\$0.00	\$0.00	\$1,007,842.31	\$11,780,364.69	8%	\$6.49



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Fund 1010 - General Fund										
EXPENSE										
Department 00 - Non Department Activity										
Program 0000 - Non Program Activity										
5225	Bank Fees and Charges	13,400.00	.00	13,400.00	.00	.00	3,008.13	10,391.87	22	12,506.85
5280.100	Bad Debt Write Off Expense	.00	.00	.00	.00	.00	.00	.00	+++	72.02
5501	Debt Service Payment - Principal	536,963.00	.00	536,963.00	.00	.00	.00	536,963.00	0	553,594.40
5502	Debt Service Payment - Interest	448,037.00	.00	448,037.00	.00	.00	.00	448,037.00	0	401,405.60
5502.201	Debt Service Payment - Interest Tax Anticipation Notes	26,520.00	.00	26,520.00	.00	.00	.00	26,520.00	0	25,087.50
5510.201	Bond Payments - Issuance Costs Tax Anticipation Notes	7,400.00	.00	7,400.00	.00	.00	2,100.00	5,300.00	28	7,400.00
5910.611	Transfers Out GASB 45 Retiree Medical Trust	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	7,500.00
5910.923	Transfers Out To TOP Housing Loan Fund	.00	.00	.00	.00	.00	.00	.00	+++	4,450.80
Program 0000 - Non Program Activity Totals		\$1,039,820.00	\$0.00	\$1,039,820.00	\$0.00	\$0.00	\$5,108.13	\$1,034,711.87	0%	\$1,012,017.17
Department 00 - Non Department Activity Totals		\$1,039,820.00	\$0.00	\$1,039,820.00	\$0.00	\$0.00	\$5,108.13	\$1,034,711.87	0%	\$1,012,017.17
Department 10 - Legislative										
Program 4000 - Town Council										
5101	Salaries - Permanent	18,000.00	.00	18,000.00	.00	.00	6,615.00	11,385.00	37	17,640.00
5107	Car Allowance/Mileage	5,400.00	.00	5,400.00	.00	.00	2,025.00	3,375.00	38	5,400.00
5111	Medicare	339.00	.00	339.00	.00	.00	127.25	211.75	38	339.32
5112.102	Retirement Contribution Social Security	1,451.00	.00	1,451.00	.00	.00	544.05	906.95	37	1,450.80
5113	Worker's Compensation	222.00	.00	222.00	.00	.00	222.36	(.36)	100	181.40
5202.100	Operating Supplies General	25.00	.00	25.00	.00	.00	.00	25.00	0	21.55
5219.100	Printing General	50.00	.00	50.00	.00	.00	.00	50.00	0	92.24
5220.100	Employee Development General	12,625.00	.00	12,625.00	.00	.00	2,150.00	10,475.00	17	11,669.00
Program 4000 - Town Council Totals		\$38,112.00	\$0.00	\$38,112.00	\$0.00	\$0.00	\$11,683.66	\$26,428.34	31%	\$36,794.31
Department 10 - Legislative Totals		\$38,112.00	\$0.00	\$38,112.00	\$0.00	\$0.00	\$11,683.66	\$26,428.34	31%	\$36,794.31
Department 15 - Town Clerk										
Program 4100 - Town Clerk										
5101	Salaries - Permanent	113,276.00	.00	113,276.00	.00	.00	36,786.15	76,489.85	32	104,916.38
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	.00	.00	+++	611.24
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	43.92	(43.92)	+++	.00
5106.100	Incentives & Admin Leave Administrative Leave	3,328.00	.00	3,328.00	.00	.00	.00	3,328.00	0	3,259.16
5111	Medicare	1,691.00	.00	1,691.00	.00	.00	492.89	1,198.11	29	1,478.48
5112.101	Retirement Contribution PERS	26,369.00	.00	26,369.00	.00	.00	19,994.36	6,374.64	76	19,713.19
5113	Worker's Compensation	1,399.00	.00	1,399.00	.00	.00	1,401.20	(2.20)	100	1,148.34
5114.101	Health Insurance Medical	17,019.00	.00	17,019.00	.00	.00	5,816.34	11,202.66	34	15,570.81
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	445.05	(445.05)	+++	1,117.80
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	46.71	(46.71)	+++	122.87
5115	Unemployment Compensation	.00	.00	.00	.00	.00	231.03	(231.03)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	1,469.00	.00	1,469.00	.00	.00	170.17	1,298.83	12	7.82



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 15 - Town Clerk										
Program 4100 - Town Clerk										
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	372.14	(372.14)	+++	830.38
5119.100	Retiree Costs Medical Insurance	13,953.00	.00	13,953.00	.00	.00	4,402.56	9,550.44	32	14,380.71
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	1,501.04
5201.100	Office Supplies General	175.00	.00	175.00	.00	.00	14.06	160.94	8	191.80
5202.100	Operating Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	213.37
5204	Subscriptions and Code Books	695.00	.00	695.00	.00	.00	.00	695.00	0	146.57
5210.100	Postage General	160.00	.00	160.00	.00	.00	20.10	139.90	13	177.43
5213.100	Professional/Contract Services General	8,218.00	.00	8,218.00	.00	.00	3,529.78	4,688.22	43	8,111.87
5214.100	Repair and Maint Service General	180.00	.00	180.00	.00	.00	199.40	(19.40)	111	452.09
5218.100	Advertising General	1,895.00	.00	1,895.00	.00	.00	.00	1,895.00	0	2,846.08
5219.100	Printing General	.00	.00	.00	.00	.00	16.50	(16.50)	+++	.00
5221	Election-County Services	.00	.00	.00	.00	.00	.00	.00	+++	26,121.93
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	624.62
Program 4100 - Town Clerk Totals		\$189,827.00	\$0.00	\$189,827.00	\$0.00	\$0.00	\$73,982.36	\$115,844.64	39%	\$203,943.98
Department 15 - Town Clerk Totals		\$189,827.00	\$0.00	\$189,827.00	\$0.00	\$0.00	\$73,982.36	\$115,844.64	39%	\$203,943.98
Department 20 - Administrative Services										
Program 4001 - Tourism										
5213.100	Professional/Contract Services General	.00	.00	.00	.00	.00	(12,637.95)	12,637.95	+++	.00
Program 4001 - Tourism Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$12,637.95)	\$12,637.95	+++	\$0.00
Program 4200 - Town Manager										
5101	Salaries - Permanent	117,050.00	.00	117,050.00	.00	.00	35,851.73	81,198.27	31	105,413.67
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	706.75	(706.75)	+++	55.13
5106.100	Incentives & Admin Leave Administrative Leave	5,808.00	.00	5,808.00	.00	.00	.00	5,808.00	0	5,122.26
5107	Car Allowance/Mileage	1,573.00	.00	1,573.00	.00	.00	593.00	980.00	38	1,560.00
5111	Medicare	237.00	.00	237.00	.00	.00	100.54	136.46	42	246.63
5112.101	Retirement Contribution PERS	31,558.00	.00	31,558.00	.00	.00	24,621.28	6,936.72	78	23,492.25
5113	Worker's Compensation	1,446.00	.00	1,446.00	.00	.00	1,448.28	(2.28)	100	1,114.44
5114.101	Health Insurance Medical	6,420.00	.00	6,420.00	.00	.00	1,969.08	4,450.92	31	5,230.39
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	419.16	(419.16)	+++	1,093.12
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	14.55	(14.55)	+++	38.40
5115	Unemployment Compensation	.00	.00	.00	.00	.00	245.89	(245.89)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	912.00	.00	912.00	.00	.00	115.98	796.02	13	303.68
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	403.94	(403.94)	+++	937.23
5119.100	Retiree Costs Medical Insurance	35,235.00	.00	35,235.00	.00	.00	12,721.60	22,513.40	36	40,842.28
5201.100	Office Supplies General	25.00	.00	25.00	.00	.00	.00	25.00	0	.00
5202.100	Operating Supplies General	40.00	.00	40.00	.00	.00	.00	40.00	0	.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 20 - Administrative Services										
Program 4200 - Town Manager										
5210.100	Postage General	8.00	.00	8.00	.00	.00	.00	8.00	0	.46
5213.100	Professional/Contract Services General	3,500.00	.00	3,500.00	.00	.00	3,500.00	.00	100	3,500.00
Program 4200 - Town Manager Totals		\$203,812.00	\$0.00	\$203,812.00	\$0.00	\$0.00	\$82,711.78	\$121,100.22	41%	\$188,949.94
Program 4201 - Central Services										
5101	Salaries - Permanent	39,012.00	.00	39,012.00	.00	.00	12,780.64	26,231.36	33	38,335.63
5111	Medicare	566.00	.00	566.00	.00	.00	144.87	421.13	26	448.81
5112.101	Retirement Contribution PERS	3,079.00	.00	3,079.00	.00	.00	1,364.82	1,714.18	44	2,563.75
5113	Worker's Compensation	482.00	.00	482.00	.00	.00	482.78	(.78)	100	390.28
5114.101	Health Insurance Medical	11,916.00	.00	11,916.00	.00	.00	3,903.57	8,012.43	33	10,345.15
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	448.57	(448.57)	+++	1,165.34
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	45.28	(45.28)	+++	119.46
5115	Unemployment Compensation	.00	.00	.00	.00	.00	68.65	(68.65)	+++	(668.86)
5116.101	Life and Disability Insurance Life & Disab.	605.00	.00	605.00	.00	.00	55.62	549.38	9	153.55
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	132.39	(132.39)	+++	333.96
5202.100	Operating Supplies General	3,130.00	.00	3,130.00	.00	.00	746.84	2,383.16	24	1,935.49
5203.100	Repairs and Maint Supplies General	2,000.00	.00	2,000.00	.00	.00	413.70	1,586.30	21	1,180.54
5209.101	Auto Fuel Expense Town Vehicles	.00	.00	.00	.00	.00	.00	.00	+++	14.50
5210.100	Postage General	65.00	.00	65.00	.00	.00	40.91	24.09	63	76.95
5211.135	Utilities Water and Sewer	800.00	.00	800.00	.00	.00	231.60	568.40	29	805.29
5211.137	Utilities Electric and Gas	34,860.00	.00	34,860.00	.00	.00	10,535.49	24,324.51	30	34,775.51
5212.100	Insurance General	215,359.00	.00	215,359.00	.00	.00	214,876.00	483.00	100	215,844.00
5213.100	Professional/Contract Services General	43,418.00	.00	43,418.00	.00	.00	10,506.63	32,911.37	24	43,854.07
5214.100	Repair and Maint Service General	10,638.00	.00	10,638.00	.00	.00	2,179.50	8,458.50	20	11,874.96
5215.100	Rents and Leases Miscellaneous	1,552.00	.00	1,552.00	.00	.00	688.08	863.92	44	1,658.14
5218.100	Advertising General	100.00	.00	100.00	.00	.00	145.04	(45.04)	145	242.84
5219.100	Printing General	700.00	.00	700.00	.00	.00	328.64	371.36	47	686.93
5225	Bank Fees and Charges	.00	.00	.00	.00	.00	.00	.00	+++	90.65
5260	Miscellaneous	32,773.00	.00	32,773.00	.00	.00	29,746.45	3,026.55	91	31,836.49
5303	Improvements	.00	.00	.00	.00	.00	.00	.00	+++	21,067.68
5500	Bond Payments - Fiscal Agent	4,294.00	.00	4,294.00	.00	.00	1,750.08	2,543.92	41	4,294.31
Program 4201 - Central Services Totals		\$405,349.00	\$0.00	\$405,349.00	\$0.00	\$0.00	\$291,616.15	\$113,732.85	72%	\$423,425.42
Program 4202 - Information Technology										
5101	Salaries - Permanent	92,560.00	.00	92,560.00	.00	.00	30,226.01	62,333.99	33	90,756.83
5106.100	Incentives & Admin Leave Administrative Leave	3,916.00	.00	3,916.00	.00	.00	.00	3,916.00	0	3,841.20
5111	Medicare	1,399.00	.00	1,399.00	.00	.00	473.75	925.25	34	1,466.27
5112.101	Retirement Contribution PERS	20,772.00	.00	20,772.00	.00	.00	15,165.08	5,606.92	73	1.51



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 20 - Administrative Services										
Program 4202 - Information Technology										
5113	Worker's Compensation	1,144.00	.00	1,144.00	.00	.00	1,145.78	(1.78)	100	914.26
5114.101	Health Insurance Medical	5,205.00	.00	5,205.00	.00	.00	1,951.83	3,253.17	37	5,204.88
5115	Unemployment Compensation	.00	.00	.00	.00	.00	220.28	(220.28)	+++	668.86
5116.101	Life and Disability Insurance Life & Disab.	914.00	.00	914.00	.00	.00	84.09	829.91	9	228.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	259.65	(259.65)	+++	635.22
5199.199	Other Fund Support IT-Serv from Tech Fee	(78,000.00)	.00	(78,000.00)	.00	.00	.00	(78,000.00)	0	(80,000.00)
5202.100	Operating Supplies General	7,440.00	.00	7,440.00	.00	.00	2,326.32	5,113.68	31	7,028.32
5209.101	Auto Fuel Expense Town Vehicles	200.00	.00	200.00	.00	.00	441.09	(241.09)	221	255.29
5210.100	Postage General	150.00	.00	150.00	.00	.00	.00	150.00	0	165.51
5213.100	Professional/Contract Services General	11,000.00	.00	11,000.00	.00	.00	735.00	10,265.00	7	10,374.00
5214.100	Repair and Maint Service General	57,038.00	.00	57,038.00	.00	.00	47,220.18	9,817.82	83	57,491.57
5215.106	Rents and Leases Copiers	4,599.00	.00	4,599.00	.00	.00	2,047.33	2,551.67	45	4,197.88
5216.100	Communications General Services	36,222.00	.00	36,222.00	.00	.00	12,231.09	23,990.91	34	36,937.10
5220.100	Employee Development General	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	433.95
5225	Bank Fees and Charges	3,750.00	.00	3,750.00	.00	.00	392.76	3,357.24	10	2,151.42
5304	Furniture & Equipment	5,485.00	.00	5,485.00	.00	.00	2,374.96	3,110.04	43	5,889.16
5501	Debt Service Payment - Principal	36,631.00	.00	36,631.00	.00	.00	9,157.75	27,473.25	25	36,631.00
5502.150	Debt Service Payment - Interest Interfund Loans	720.00	.00	720.00	.00	.00	.00	720.00	0	.00
5910.615	Transfers Out Asset Sales Proceeds Fund	6,687.00	.00	6,687.00	.00	.00	.00	6,687.00	0	.00
Program 4202 - Information Technology Totals		\$221,332.00	\$0.00	\$221,332.00	\$0.00	\$0.00	\$126,452.95	\$94,879.05	57%	\$203,342.23
Program 4203 - HR and Risk Management										
5101	Salaries - Permanent	62,230.00	.00	62,230.00	.00	.00	19,677.25	42,552.75	32	58,045.60
5106.100	Incentives & Admin Leave Administrative Leave	2,974.00	.00	2,974.00	.00	.00	.00	2,974.00	0	2,397.80
5111	Medicare	945.00	.00	945.00	.00	.00	232.01	712.99	25	734.45
5112.101	Retirement Contribution PERS	13,966.00	.00	13,966.00	.00	.00	10,169.87	3,796.13	73	11,598.40
5113	Worker's Compensation	769.00	.00	769.00	.00	.00	770.22	(1.22)	100	588.14
5114.101	Health Insurance Medical	15,864.00	.00	15,864.00	.00	.00	5,074.65	10,789.35	32	13,532.40
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	784.53	(784.53)	+++	2,050.08
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	64.98	(64.98)	+++	173.28
5115	Unemployment Compensation	.00	.00	.00	.00	.00	109.67	(109.67)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	830.00	.00	830.00	.00	.00	100.44	729.56	12	228.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	189.60	(189.60)	+++	519.52
5119.120	Retiree Costs PERS 1959 Survivor Benefits	3,475.00	.00	3,475.00	.00	.00	.00	3,475.00	0	3,405.60
5202.100	Operating Supplies General	318.00	.00	318.00	.00	.00	.00	318.00	0	256.93
5204	Subscriptions and Code Books	5,000.00	.00	5,000.00	4,830.14	.00	4,830.14	169.86	97	.00
5210.100	Postage General	15.00	.00	15.00	.00	.00	2.30	12.70	15	\$3.58



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 20 - Administrative Services										
Program 4203 - HR and Risk Management										
5213.100	Professional/Contract Services General	1,991.00	.00	1,991.00	.00	.00	542.32	1,448.68	27	2,446.16
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	624.62
Program 4203 - HR and Risk Management Totals		\$108,377.00	\$0.00	\$108,377.00	\$4,830.14	\$0.00	\$42,547.98	\$65,829.02	39%	\$96,634.56
Program 4300 - Legal Services										
5210.100	Postage General	10.00	.00	10.00	.00	.00	.00	10.00	0	3.78
5213.100	Professional/Contract Services General	186,390.00	.00	186,390.00	.00	.00	61,389.00	125,001.00	33	184,258.87
Program 4300 - Legal Services Totals		\$186,400.00	\$0.00	\$186,400.00	\$0.00	\$0.00	\$61,389.00	\$125,011.00	33%	\$184,262.65
Department 20 - Administrative Services Totals		\$1,125,270.00	\$0.00	\$1,125,270.00	\$4,830.14	\$0.00	\$592,079.91	\$533,190.09	53%	\$1,096,614.80
Department 25 - Finance										
Program 4400 - Finance										
5101	Salaries - Permanent	134,329.00	.00	134,329.00	.00	.00	43,525.71	90,803.29	32	131,217.80
5102	Salaries - Temporary	.00	.00	.00	.00	.00	.00	.00	+++	1,182.92
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	109.83	(109.83)	+++	.00
5106.100	Incentives & Admin Leave Administrative Leave	4,848.00	.00	4,848.00	.00	.00	.00	4,848.00	0	5,078.68
5107	Car Allowance/Mileage	2,041.00	.00	2,041.00	.00	.00	765.00	1,276.00	37	2,040.00
5111	Medicare	2,048.00	.00	2,048.00	.00	.00	649.15	1,398.85	32	2,230.98
5112.101	Retirement Contribution PERS	24,707.00	.00	24,707.00	.00	.00	17,260.89	7,446.11	70	23,413.53
5113	Worker's Compensation	1,660.00	.00	1,660.00	.00	.00	1,662.60	(2.60)	100	1,332.38
5114.101	Health Insurance Medical	10,923.00	.00	10,923.00	.00	.00	3,181.46	7,741.54	29	8,526.68
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	815.04	(815.04)	+++	2,145.18
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	72.45	(72.45)	+++	193.94
5115	Unemployment Compensation	.00	.00	.00	.00	.00	302.47	(302.47)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	1,539.00	.00	1,539.00	.00	.00	175.68	1,363.32	11	463.12
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	386.26	(386.26)	+++	934.01
5119.100	Retiree Costs Medical Insurance	23,252.00	.00	23,252.00	.00	.00	9,051.23	14,200.77	39	25,456.51
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	13,639.05
5201.100	Office Supplies General	40.00	.00	40.00	.00	.00	527.52	(487.52)	1319	35.64
5202.100	Operating Supplies General	590.00	.00	590.00	.00	.00	247.04	342.96	42	1,052.26
5203.100	Repairs and Maint Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	161.61
5210.100	Postage General	1,500.00	.00	1,500.00	.00	.00	519.49	980.51	35	1,327.67
5213.100	Professional/Contract Services General	681.00	.00	681.00	.00	.00	236.80	444.20	35	2,188.83
5218.100	Advertising General	150.00	.00	150.00	.00	.00	109.30	40.70	73	238.78
5219.100	Printing General	640.00	.00	640.00	.00	.00	598.29	41.71	93	525.83
5220.100	Employee Development General	110.00	.00	110.00	.00	.00	.00	110.00	0	110.00
5304	Furniture & Equipment	550.00	.00	550.00	.00	.00	.00	550.00	0	.00
5501	Debt Service Payment - Principal	212.00	.00	212.00	.00	.00	52.98	159.02	25	1.91



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 25 - Finance										
Program 4400 - Finance Totals		\$209,820.00	\$0.00	\$209,820.00	\$0.00	\$0.00	\$80,249.19	\$129,570.81	38%	\$223,707.31
Program 4420 - Measure C TUT										
Cost Center Activity 300 - Police Administration										
5102	Salaries - Temporary	.00	.00	.00	.00	.00	.00	.00	+++	15,000.00
5111	Medicare	.00	.00	.00	.00	.00	.00	.00	+++	218.00
5220.100	Employee Development General	.00	.00	.00	.00	.00	.00	.00	+++	6,831.51
5303	Improvements	75,000.00	.00	75,000.00	.00	.00	46,669.72	28,330.28	62	146,394.53
Cost Center Activity 300 - Police Administration Totals		\$75,000.00	\$0.00	\$75,000.00	\$0.00	\$0.00	\$46,669.72	\$28,330.28	62%	\$168,444.04
Cost Center Activity 301 - Police Operations										
5101	Salaries - Permanent	71,926.00	.00	71,926.00	.00	.00	19,787.60	52,138.40	28	62,208.55
5102	Salaries - Temporary	28,622.00	.00	28,622.00	.00	.00	21,389.00	7,233.00	75	25,131.76
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	11.66	(11.66)	+++	178.48
5103.105	Differential Pay Swing/Graveyard Shift	.00	.00	.00	.00	.00	87.45	(87.45)	+++	.00
5104	Wages - PS Holiday Pay	3,747.00	.00	3,747.00	.00	.00	1,151.52	2,595.48	31	3,877.79
5105	Salaries - Overtime/FLSA	22,000.00	.00	22,000.00	.00	.00	8,905.17	13,094.83	40	18,562.75
5106.101	Incentives & Admin Leave School Incentive	3,008.00	.00	3,008.00	.00	.00	1,152.37	1,855.63	38	3,725.56
5106.103	Incentives & Admin Leave Team Pay	.00	.00	.00	.00	.00	1,045.96	(1,045.96)	+++	2,826.93
5109.100	Allowances Uniform Allowance	930.00	.00	930.00	.00	.00	348.75	581.25	38	891.25
5111	Medicare	1,888.00	.00	1,888.00	.00	.00	773.39	1,114.61	41	1,755.88
5112.101	Retirement Contribution PERS	55,585.00	.00	55,585.00	.00	.00	4,679.91	50,905.09	8	52,201.92
5112.102	Retirement Contribution Social Security	.00	.00	.00	.00	.00	738.40	(738.40)	+++	1,801.07
5113	Worker's Compensation	21,486.00	.00	21,486.00	.00	.00	21,519.80	(33.80)	100	7,132.68
5114.101	Health Insurance Medical	17,987.00	.00	17,987.00	.00	.00	8,167.32	9,819.68	45	12,682.77
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	757.53	(757.53)	+++	1,878.13
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	64.98	(64.98)	+++	164.70
5115	Unemployment Compensation	.00	.00	.00	.00	.00	355.46	(355.46)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	1,530.00	.00	1,530.00	.00	.00	85.50	1,444.50	6	265.32
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	224.62	(224.62)	+++	531.16
5202.100	Operating Supplies General	4,581.00	.00	4,581.00	.00	377.32	1,153.40	3,050.28	33	11,745.34
5213.100	Professional/Contract Services General	5,638.00	.00	5,638.00	.00	.00	135.00	5,503.00	2	7,478.35
5220.100	Employee Development General	23,603.00	.00	23,603.00	.00	557.75	9,426.18	13,619.07	42	24,280.06
5501	Debt Service Payment - Principal	105,917.00	.00	105,917.00	.00	.00	27,909.59	78,007.41	26	42,171.06
Cost Center Activity 301 - Police Operations Totals		\$368,448.00	\$0.00	\$368,448.00	\$0.00	\$935.07	\$129,870.56	\$237,642.37	36%	\$281,491.51
Cost Center Activity 303 - Animal Control										
5101	Salaries - Permanent	46,611.00	.00	46,611.00	.00	.00	7,045.97	39,565.03	15	20,306.25
5104	Wages - PS Holiday Pay	2,590.00	.00	2,590.00	.00	.00	426.07	2,163.93	16	1,191.59
5105	Salaries - Overtime/FLSA	1,100.00	.00	1,100.00	.00	.00	671.65	428.35	61	1,292.92



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 25 - Finance										
Program 4420 - Measure C TUT										
Cost Center Activity 303 - Animal Control										
5109.100	Allowances Uniform Allowance	1,194.00	.00	1,194.00	.00	.00	191.79	1,002.21	16	511.44
5111	Medicare	731.00	.00	731.00	.00	.00	105.71	625.29	14	302.16
5112.101	Retirement Contribution PERS	3,455.00	.00	3,455.00	.00	.00	488.05	2,966.95	14	1,412.53
5113	Worker's Compensation	6,116.00	.00	6,116.00	.00	.00	6,125.62	(9.62)	100	2,171.12
5114.101	Health Insurance Medical	10,268.00	.00	10,268.00	.00	.00	1,463.85	8,804.15	14	3,903.60
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	164.52	(164.52)	+++	429.92
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	16.56	(16.56)	+++	44.16
5115	Unemployment Compensation	.00	.00	.00	.00	.00	48.97	(48.97)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	918.00	.00	918.00	.00	.00	64.09	853.91	7	170.88
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	70.22	(70.22)	+++	171.95
5202.100	Operating Supplies General	500.00	.00	500.00	.00	.00	.00	500.00	0	627.93
5213.100	Professional/Contract Services General	2,100.00	.00	2,100.00	.00	.00	.00	2,100.00	0	10,000.00
5214.100	Repair and Maint Service General	17,200.00	.00	17,200.00	.00	.00	.00	17,200.00	0	.00
5220.100	Employee Development General	1,600.00	.00	1,600.00	.00	.00	.00	1,600.00	0	990.99
5223.101	Meals and Refreshments Employee Meals-MOU	.00	.00	.00	.00	.00	.00	.00	+++	11.25
5303	Overtime Improvements	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	2,200.00
5304	Furniture & Equipment	1,017.00	.00	1,017.00	.00	.00	.00	1,017.00	0	8,310.30
Cost Center Activity 303 - Animal Control Totals		\$103,400.00	\$0.00	\$103,400.00	\$0.00	\$0.00	\$16,883.07	\$86,516.93	16%	\$54,358.99
Cost Center Activity 325 - Fire Administration										
5303	Improvements	.00	.00	.00	.00	.00	.00	.00	+++	1,410.91
Cost Center Activity 325 - Fire Administration Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,410.91
Cost Center Activity 326 - Fire Suppression										
5202.100	Operating Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	120.12
5213.100	Professional/Contract Services General	250,000.00	.00	250,000.00	.00	.00	.00	250,000.00	0	141,119.80
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	4,836.55
5501	Debt Service Payment - Principal	167,183.00	.00	167,183.00	.00	.00	61,933.45	105,249.55	37	125,668.10
5910.615	Transfers Out Asset Sales Proceeds Fund	.00	.00	.00	.00	.00	.00	.00	+++	50,000.00
Cost Center Activity 326 - Fire Suppression Totals		\$417,183.00	\$0.00	\$417,183.00	\$0.00	\$0.00	\$61,933.45	\$355,249.55	15%	\$321,744.57
Cost Center Activity 350 - Public Works Streets										
5910.100	Transfers Out To Capital Projects	208,745.00	.00	208,745.00	.00	.00	.00	208,745.00	0	500,913.53
Cost Center Activity 350 - Public Works Streets Totals		\$208,745.00	\$0.00	\$208,745.00	\$0.00	\$0.00	\$0.00	\$208,745.00	0%	\$500,913.53
Program 4420 - Measure C TUT Totals		\$1,172,776.00	\$0.00	\$1,172,776.00	\$0.00	\$935.07	\$255,356.80	\$916,484.13	22%	\$1,328,363.55
Program 5005 - Rental Properties										
5211.175	Utilities Rental Properties	2,600.00	.00	2,600.00	.00	.00	778.71	1,821.29	30	2,632.74
5214.100	Repair and Maint Service General	480.00	.00	480.00	.00	.00	160.00	320.00	33	.00



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Fund 1010 - General Fund										
EXPENSE										
Department 25 - Finance										
Program 5005 - Rental Properties										
5501	Debt Service Payment - Principal	17,202.00	.00	17,202.00	.00	.00	7,167.40	10,034.60	42	17,201.76
	Program 5005 - Rental Properties Totals	\$20,282.00	\$0.00	\$20,282.00	\$0.00	\$0.00	\$8,106.11	\$12,175.89	40%	\$20,314.50
	Department 25 - Finance Totals	\$1,402,878.00	\$0.00	\$1,402,878.00	\$0.00	\$935.07	\$343,712.10	\$1,058,230.83	25%	\$1,572,385.36
Department 30 - Police										
Program 4510 - Police Administration										
5101	Salaries - Permanent	354,809.00	.00	354,809.00	.00	.00	110,491.93	244,317.07	31	304,282.40
5102	Salaries - Temporary	.00	.00	.00	.00	.00	.00	.00	+++	14,228.31
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	88.82	(88.82)	+++	291.74
5104	Wages - PS Holiday Pay	16,524.00	.00	16,524.00	.00	.00	5,038.12	11,485.88	30	13,386.29
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	.00	.00	+++	2,315.79
5106.100	Incentives & Admin Leave Administrative Leave	18,722.00	.00	18,722.00	.00	.00	5,812.78	12,909.22	31	14,864.80
5106.101	Incentives & Admin Leave School Incentive	20,571.00	.00	20,571.00	.00	.00	7,145.77	13,425.23	35	16,941.22
5106.200	Incentives & Admin Leave Gym Reimbursement	240.00	.00	240.00	.00	.00	180.00	60.00	75	180.00
5109.100	Allowances Uniform Allowance	2,868.00	.00	2,868.00	.00	.00	1,046.25	1,821.75	36	2,480.00
5111	Medicare	6,212.00	.00	6,212.00	.00	.00	1,829.88	4,382.12	29	5,213.58
5112.101	Retirement Contribution PERS	207,720.00	.00	207,720.00	.00	.00	63,692.92	144,027.08	31	191,402.59
5113	Worker's Compensation	44,767.00	.00	44,767.00	.00	.00	44,837.44	(70.44)	100	30,498.52
5114.101	Health Insurance Medical	45,562.00	.00	45,562.00	.00	.00	14,052.88	31,509.12	31	35,739.34
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	2,272.59	(2,272.59)	+++	5,069.81
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	194.94	(194.94)	+++	442.09
5115	Unemployment Compensation	.00	.00	.00	.00	.00	849.44	(849.44)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	3,623.00	.00	3,623.00	.00	.00	384.75	3,238.25	11	923.69
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	947.12	(947.12)	+++	2,072.68
5119.100	Retiree Costs Medical Insurance	43,232.00	.00	43,232.00	.00	.00	17,332.64	25,899.36	40	57,128.67
5122	Accrual Bank Payoff	14,692.00	.00	14,692.00	.00	.00	.00	14,692.00	0	1,216.65
5201.100	Office Supplies General	2,000.00	.00	2,000.00	.00	38.46	478.84	1,482.70	26	1,358.86
5202.100	Operating Supplies General	9,904.00	.00	9,904.00	.00	1,551.17	2,581.30	5,771.53	42	7,489.11
5203.100	Repairs and Maint Supplies General	2,000.00	.00	2,000.00	.00	.00	416.39	1,583.61	21	1,747.98
5204	Subscriptions and Code Books	100.00	.00	100.00	.00	.00	98.55	1.45	99	85.25
5209.101	Auto Fuel Expense Town Vehicles	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
5210.100	Postage General	1,868.00	.00	1,868.00	.00	.00	775.95	1,092.05	42	1,853.20
5211.135	Utilities Water and Sewer	984.00	.00	984.00	.00	.00	258.81	725.19	26	996.33
5211.137	Utilities Electric and Gas	25,716.00	.00	25,716.00	.00	.00	8,653.50	17,062.50	34	25,665.37
5211.139	Utilities Propane	500.00	.00	500.00	.00	.00	.00	500.00	0	735.97
5213.100	Professional/Contract Services General	32,740.00	.00	32,740.00	.00	.00	15,076.58	17,663.42	46	28,525.09
5214.100	Repair and Maint Service General	55,148.00	.00	55,148.00	.00	528.39	5,439.86	49,179.75	11	52,552.55



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Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4510 - Police Administration										
5215.100	Rents and Leases Miscellaneous	566.00	.00	566.00	.00	.00	141.00	425.00	25	565.00
5215.106	Rents and Leases Copiers	4,020.00	.00	4,020.00	.00	.00	1,789.35	2,230.65	45	3,694.37
5216.100	Communications General Services	5,500.00	.00	5,500.00	.00	.00	1,660.21	3,839.79	30	5,506.09
5218.100	Advertising General	500.00	.00	500.00	.00	.00	690.00	(190.00)	138	206.66
5219.100	Printing General	200.00	.00	200.00	.00	.00	.00	200.00	0	656.93
5220.100	Employee Development General	6,600.00	.00	6,600.00	.00	.00	709.00	5,891.00	11	789.00
5220.110	Employee Development Education Reimb MOU Program	550.00	.00	550.00	.00	.00	.00	550.00	0	143.50
5223.105	Meals and Refreshments Emergencies and Meetings	350.00	.00	350.00	.00	48.50	140.48	161.02	54	273.75
5225	Bank Fees and Charges	600.00	.00	600.00	.00	.00	125.86	474.14	21	573.86
5303	Improvements	10,000.00	.00	10,000.00	.00	.00	14,691.85	(4,691.85)	147	.00
5304	Furniture & Equipment	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	1,410.96
5501	Debt Service Payment - Principal	424.00	.00	424.00	.00	.00	105.94	318.06	25	3,146.80
Program 4510 - Police Administration Totals		\$943,312.00	\$0.00	\$943,312.00	\$0.00	\$2,166.52	\$330,031.74	\$611,113.74	35%	\$815,654.80
Program 4520 - Police Operations										
5101	Salaries - Permanent	1,081,163.00	.00	1,081,163.00	.00	.00	304,091.40	777,071.60	28	948,441.88
5102	Salaries - Temporary	27,984.00	.00	27,984.00	.00	.00	8,540.48	19,443.52	31	19,148.53
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	920.61	(920.61)	+++	8,570.49
5103.105	Differential Pay Swing/Graveyard Shift	.00	.00	.00	.00	.00	10,662.92	(10,662.92)	+++	32,612.54
5103.108	Differential Pay Canine Maintenance	.00	.00	.00	.00	.00	2,424.90	(2,424.90)	+++	7,376.00
5104	Wages - PS Holiday Pay	51,028.00	.00	51,028.00	.00	.00	15,729.04	35,298.96	31	48,860.91
5105	Salaries - Overtime/FLSA	208,000.00	.00	208,000.00	.00	.00	77,887.23	130,112.77	37	259,451.57
5106.101	Incentives & Admin Leave School Incentive	36,309.00	.00	36,309.00	.00	.00	12,402.92	23,906.08	34	36,017.10
5106.103	Incentives & Admin Leave Team Pay	.00	.00	.00	.00	.00	1,045.96	(1,045.96)	+++	3,388.32
5106.200	Incentives & Admin Leave Gym Reimbursement	180.00	.00	180.00	.00	.00	.00	180.00	0	180.00
5106.205	Incentives & Admin Leave PS Recruitment Incentive	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,000.00
5109.100	Allowances Uniform Allowance	16,539.00	.00	16,539.00	.00	.00	5,487.03	11,051.97	33	16,734.96
5111	Medicare	20,622.00	.00	20,622.00	.00	.00	5,979.77	14,642.23	29	19,153.11
5112.101	Retirement Contribution PERS	538,734.00	.00	538,734.00	.00	.00	162,645.39	376,088.61	30	449,317.69
5112.102	Retirement Contribution Social Security	.00	.00	.00	.00	.00	.00	.00	+++	(671.09)
5113	Worker's Compensation	156,902.00	.00	156,902.00	.00	.00	157,148.84	(246.84)	100	121,033.12
5114.101	Health Insurance Medical	262,094.00	.00	262,094.00	.00	.00	74,849.31	187,244.69	29	230,993.47
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	9,927.90	(9,927.90)	+++	27,273.96
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	835.38	(835.38)	+++	2,420.42
5115	Unemployment Compensation	.00	.00	.00	.00	.00	2,775.76	(2,775.76)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	13,379.00	.00	13,379.00	.00	.00	1,368.00	12,011.00	10	3,902.99
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	3,343.38	(3,343.38)	+++	23.69



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Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4520 - Police Operations										
5119.100	Retiree Costs Medical Insurance	157,304.00	.00	157,304.00	.00	.00	56,077.71	101,226.29	36	164,454.05
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	28,640.07
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(137,398.00)	.00	(137,398.00)	.00	.00	.00	(137,398.00)	0	(123,450.79)
5202.100	Operating Supplies General	29,408.00	.00	29,408.00	.00	3,710.13	2,955.07	22,742.80	23	22,639.85
5204	Subscriptions and Code Books	400.00	.00	400.00	.00	.00	.00	400.00	0	384.48
5209.101	Auto Fuel Expense Town Vehicles	41,000.00	.00	41,000.00	.00	.00	16,394.58	24,605.42	40	42,313.25
5213.100	Professional/Contract Services General	4,600.00	.00	4,600.00	.00	.00	1,387.37	3,212.63	30	9,578.75
5214.100	Repair and Maint Service General	2,419.00	.00	2,419.00	.00	.00	668.50	1,750.50	28	1,305.50
5216.100	Communications General Services	4,775.00	.00	4,775.00	.00	.00	1,035.43	3,739.57	22	3,937.29
5218.100	Advertising General	400.00	.00	400.00	.00	.00	184.79	215.21	46	622.43
5220.100	Employee Development General	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	18,883.90
5220.110	Employee Development Education Reimb MOU Program	1,870.00	.00	1,870.00	.00	.00	.00	1,870.00	0	285.00
5304	Furniture & Equipment	17,955.00	.00	17,955.00	.00	1,288.61	.00	16,666.39	7	4,718.04
Program 4520 - Police Operations Totals		\$2,556,667.00	\$0.00	\$2,556,667.00	\$0.00	\$4,998.74	\$936,769.67	\$1,614,898.59	37%	\$2,418,241.48
Program 4530 - Public Safety Communications										
5101	Salaries - Permanent	393,003.00	.00	393,003.00	.00	.00	103,541.04	289,461.96	26	308,651.86
5102	Salaries - Temporary	50,710.00	.00	50,710.00	.00	.00	14,790.11	35,919.89	29	48,793.32
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	.00	.00	+++	1,457.18
5103.105	Differential Pay Swing/Graveyard Shift	.00	.00	.00	.00	.00	3,447.59	(3,447.59)	+++	10,522.21
5104	Wages - PS Holiday Pay	17,846.00	.00	17,846.00	.00	.00	5,052.57	12,793.43	28	15,294.60
5105	Salaries - Overtime/FLSA	40,000.00	.00	40,000.00	.00	.00	18,837.10	21,162.90	47	43,575.38
5106.101	Incentives & Admin Leave School Incentive	13,969.00	.00	13,969.00	.00	.00	5,454.01	8,514.99	39	13,377.59
5106.200	Incentives & Admin Leave Gym Reimbursement	180.00	.00	180.00	.00	.00	180.00	.00	100	180.00
5106.205	Incentives & Admin Leave PS Recruitment Incentive	.00	.00	.00	.00	.00	.00	.00	+++	1,500.00
5109.100	Allowances Uniform Allowance	6,138.00	.00	6,138.00	.00	.00	2,046.24	4,091.76	33	6,410.88
5111	Medicare	7,567.00	.00	7,567.00	.00	.00	2,088.20	5,478.80	28	6,286.18
5112.101	Retirement Contribution PERS	60,602.00	.00	60,602.00	.00	.00	36,987.37	23,614.63	61	48,547.27
5113	Worker's Compensation	28,817.00	.00	28,817.00	.00	.00	28,862.34	(45.34)	100	23,338.36
5114.101	Health Insurance Medical	91,611.00	.00	91,611.00	.00	.00	27,158.24	64,452.76	30	75,424.02
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	3,278.25	(3,278.25)	+++	8,533.43
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	261.00	(261.00)	+++	692.82
5115	Unemployment Compensation	.00	.00	.00	.00	.00	964.94	(964.94)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	5,685.00	.00	5,685.00	.00	.00	624.15	5,060.85	11	1,759.40
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	1,216.61	(1,216.61)	+++	3,065.86
5119.100	Retiree Costs Medical Insurance	50,751.00	.00	50,751.00	.00	.00	17,076.24	33,674.76	34	51,807.56
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	.00



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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4530 - Public Safety Communications										
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(50,000.00)	.00	(50,000.00)	.00	.00	.00	(50,000.00)	0	(50,000.00)
5202.100	Operating Supplies General	2,680.00	.00	2,680.00	.00	354.54	(312.66)	2,638.12	2	3,140.54
5204	Subscriptions and Code Books	150.00	.00	150.00	.00	.00	.00	150.00	0	149.00
5213.100	Professional/Contract Services General	.00	.00	.00	.00	.00	79.00	(79.00)	+++	3,850.56
5214.100	Repair and Maint Service General	35,000.00	.00	35,000.00	.00	.00	.00	35,000.00	0	34,856.00
5216.100	Communications General Services	21,023.00	.00	21,023.00	.00	.00	6,483.15	14,539.85	31	18,745.76
5220.100	Employee Development General	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	2,239.27
5220.110	Employee Development Education Reimb MOU Program	550.00	.00	550.00	.00	.00	.00	550.00	0	.00
5304	Furniture & Equipment	3,000.00	.00	3,000.00	.00	.00	673.96	2,326.04	22	2,582.71
5501	Debt Service Payment - Principal	1,756.00	.00	1,756.00	.00	.00	438.87	1,317.13	25	65,330.37
Program 4530 - Public Safety Communications Totals		\$787,038.00	\$0.00	\$787,038.00	\$0.00	\$354.54	\$279,228.32	\$507,455.14	36%	\$756,112.13
Program 4550 - Fleet Management										
5101	Salaries - Permanent	59,592.00	.00	59,592.00	.00	.00	19,403.20	40,188.80	33	55,119.40
5105	Salaries - Overtime/FLSA	2,500.00	.00	2,500.00	.00	.00	429.75	2,070.25	17	1,570.10
5109.100	Allowances Uniform Allowance	1,000.00	.00	1,000.00	.00	.00	187.47	812.53	19	499.92
5109.101	Allowances Boot Allowance	.00	.00	.00	.00	.00	500.00	(500.00)	+++	500.00
5109.102	Allowances Tool Allowance	1,000.00	.00	1,000.00	.00	.00	1,000.00	.00	100	1,000.00
5111	Medicare	929.00	.00	929.00	.00	.00	277.93	651.07	30	762.15
5112.101	Retirement Contribution PERS	6,554.00	.00	6,554.00	.00	.00	3,516.44	3,037.56	54	5,626.76
5113	Worker's Compensation	3,607.00	.00	3,607.00	.00	.00	3,612.68	(5.68)	100	2,685.96
5114.101	Health Insurance Medical	11,916.00	.00	11,916.00	.00	.00	3,903.57	8,012.43	33	10,408.98
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	502.02	(502.02)	+++	1,311.82
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	22.05	(22.05)	+++	58.80
5115	Unemployment Compensation	.00	.00	.00	.00	.00	129.50	(129.50)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	805.00	.00	805.00	.00	.00	85.50	719.50	11	228.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	210.95	(210.95)	+++	493.75
5119.100	Retiree Costs Medical Insurance	7,272.00	.00	7,272.00	.00	.00	2,602.24	4,669.76	36	6,637.98
5202.100	Operating Supplies General	5,000.00	.00	5,000.00	.00	.00	503.72	4,496.28	10	3,750.43
5203.100	Repairs and Maint Supplies General	69,000.00	.00	69,000.00	.00	.00	30,166.08	38,833.92	44	103,775.65
5203.300	Repairs and Maint Supplies Accident and Negligence	17,000.00	.00	17,000.00	.00	.00	4,656.17	12,343.83	27	.00
5204	Subscriptions and Code Books	2,080.00	.00	2,080.00	.00	.00	1,616.25	463.75	78	2,189.73
5209.101	Auto Fuel Expense Town Vehicles	575.00	.00	575.00	.00	.00	283.18	291.82	49	644.16
5210.100	Postage General	20.00	.00	20.00	.00	.00	12.65	7.35	63	9.65
5213.100	Professional/Contract Services General	5,190.00	.00	5,190.00	.00	.00	878.13	4,311.87	17	4,879.52
5214.100	Repair and Maint Service General	27,200.00	.00	27,200.00	.00	.00	8,078.52	19,121.48	30	44,511.33
5214.300	Repair and Maint Service Accident and Negligence	6,800.00	.00	6,800.00	.00	.00	1,890.60	4,909.40	28	.00



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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4550 - Fleet Management										
5216.100	Communications General Services	900.00	.00	900.00	.00	.00	337.50	562.50	38	900.00
5220.100	Employee Development General	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	3,706.24
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	495.00	.00	495.00	.00	.00	105.00	390.00	21	420.00
5303	Improvements	.00	.00	.00	.00	.00	.00	.00	+++	248.41
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	3,120.84
5910.611	Transfers Out GASB 45 Retiree Medical Trust	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	10,000.00
Program 4550 - Fleet Management Totals		\$241,935.00	\$0.00	\$241,935.00	\$0.00	\$0.00	\$84,911.10	\$157,023.90	35%	\$265,059.58
Department 30 - Police Totals		\$4,528,952.00	\$0.00	\$4,528,952.00	\$0.00	\$7,519.80	\$1,630,940.83	\$2,890,491.37	36%	\$4,255,067.99
Department 35 - Fire										
Program 4610 - Fire - Administrative										
5101	Salaries - Permanent	36,379.00	.00	36,379.00	.00	.00	11,711.69	24,667.31	32	21,707.84
5102	Salaries - Temporary	.00	.00	.00	.00	.00	.00	.00	+++	1,327.38
5103.101	Differential Pay On Call	.00	.00	.00	.00	.00	122.99	(122.99)	+++	126.72
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	.00	.00	+++	3.80
5106.200	Incentives & Admin Leave Gym Reimbursement	.00	.00	.00	.00	.00	59.70	(59.70)	+++	.00
5109.100	Allowances Uniform Allowance	165.00	.00	165.00	.00	.00	85.14	79.86	52	16.04
5109.101	Allowances Boot Allowance	.00	.00	.00	.00	.00	165.00	(165.00)	+++	.00
5111	Medicare	530.00	.00	530.00	.00	.00	204.14	325.86	39	382.79
5112.101	Retirement Contribution PERS	5,333.00	.00	5,333.00	.00	.00	3,661.62	1,671.38	69	26,377.91
5112.102	Retirement Contribution Social Security	.00	.00	.00	.00	.00	.00	.00	+++	82.30
5113	Worker's Compensation	1,119.00	.00	1,119.00	.00	.00	1,122.78	(3.78)	100	788.74
5114.101	Health Insurance Medical	4,840.00	.00	4,840.00	.00	.00	1,820.90	3,019.10	38	3,194.45
5115	Unemployment Compensation	.00	.00	.00	.00	.00	94.41	(94.41)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	564.00	.00	564.00	.00	.00	79.67	484.33	14	138.74
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	126.83	(126.83)	+++	186.83
5119.100	Retiree Costs Medical Insurance	50,594.00	.00	50,594.00	.00	.00	20,655.35	29,938.65	41	64,644.58
5201.100	Office Supplies General	400.00	.00	400.00	.00	.00	83.41	316.59	21	271.06
5202.100	Operating Supplies General	3,451.00	.00	3,451.00	.00	.00	156.97	3,294.03	5	3,791.29
5203.100	Repairs and Maint Supplies General	5,500.00	.00	5,500.00	.00	.00	1,568.23	3,931.77	29	5,272.98
5209.101	Auto Fuel Expense Town Vehicles	.00	.00	.00	.00	.00	219.74	(219.74)	+++	.00
5210.100	Postage General	200.00	.00	200.00	.00	.00	102.83	97.17	51	392.40
5211.135	Utilities Water and Sewer	2,220.00	.00	2,220.00	.00	.00	663.93	1,556.07	30	2,263.32
5211.137	Utilities Electric and Gas	23,000.00	.00	23,000.00	.00	.00	8,476.50	14,523.50	37	22,392.77
5211.139	Utilities Propane	500.00	.00	500.00	.00	.00	84.71	415.29	17	285.14
5213.100	Professional/Contract Services General	4,158.00	.00	4,158.00	.00	.00	38.52	4,119.48	1	4,010.45
5214.100	Repair and Maint Service General	5,817.00	.00	5,817.00	.00	.00	4,005.83	1,811.17	69	66.99



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 35 - Fire										
Program 4610 - Fire - Administrative										
5215.106	Rents and Leases Copiers	2,280.00	.00	2,280.00	.00	.00	1,006.09	1,273.91	44	2,572.53
5216.100	Communications General Services	10,819.00	.00	10,819.00	.00	.00	3,453.77	7,365.23	32	10,267.13
5218.100	Advertising General	.00	.00	.00	.00	.00	.00	.00	+++	60.00
5219.100	Printing General	.00	.00	.00	.00	.00	34.48	(34.48)	+++	.00
5303	Improvements	7,990.00	.00	7,990.00	.00	.00	.00	7,990.00	0	30.92
5501	Debt Service Payment - Principal	3,241.00	.00	3,241.00	.00	.00	292.45	2,948.55	9	3,240.46
Program 4610 - Fire - Administrative Totals		\$169,100.00	\$0.00	\$169,100.00	\$0.00	\$0.00	\$60,097.68	\$109,002.32	36%	\$179,295.56
Program 4615 - Fire - EOC										
5202.100	Operating Supplies General	50.00	.00	50.00	.00	.00	.00	50.00	0	643.44
5203.100	Repairs and Maint Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	6.89
5214.100	Repair and Maint Service General	3,700.00	.00	3,700.00	.00	.00	.00	3,700.00	0	5,322.50
5216.100	Communications General Services	5,508.00	.00	5,508.00	.00	.00	1,927.50	3,580.50	35	5,733.36
5223.105	Meals and Refreshments Emergencies and Meetings	.00	.00	.00	.00	.00	.00	.00	+++	344.57
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	915.47
Program 4615 - Fire - EOC Totals		\$9,258.00	\$0.00	\$9,258.00	\$0.00	\$0.00	\$1,927.50	\$7,330.50	21%	\$12,966.23
Program 4630 - Fire - Suppression										
5112.101	Retirement Contribution PERS	179,890.00	.00	179,890.00	.00	.00	46,714.06	133,175.94	26	123,258.00
5119.100	Retiree Costs Medical Insurance	176,090.00	.00	176,090.00	.00	.00	64,676.44	111,413.56	37	194,587.89
5202.100	Operating Supplies General	11,800.00	.00	11,800.00	.00	.00	1,922.95	9,877.05	16	12,895.01
5203.100	Repairs and Maint Supplies General	6,184.00	.00	6,184.00	.00	.00	36.79	6,147.21	1	4,214.00
5209.101	Auto Fuel Expense Town Vehicles	16,100.00	.00	16,100.00	.00	.00	5,066.44	11,033.56	31	15,445.03
5213.100	Professional/Contract Services General	3,315,906.00	.00	3,315,906.00	.00	.00	.00	3,315,906.00	0	3,002,251.61
5214.100	Repair and Maint Service General	11,900.00	.00	11,900.00	.00	.00	87.26	11,812.74	1	10,242.30
5220.100	Employee Development General	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	993.00
5223.105	Meals and Refreshments Emergencies and Meetings	.00	.00	.00	.00	.00	.00	.00	+++	45.70
5269.135	Emergency Incident Costs Fire Related	400.00	.00	400.00	.00	.00	18.15	381.85	5	373.68
5304	Furniture & Equipment	30,959.00	.00	30,959.00	.00	.00	18,135.56	12,823.44	59	21,394.75
5501	Debt Service Payment - Principal	68,738.00	.00	68,738.00	.00	.00	68,737.70	.30	100	114,264.55
Program 4630 - Fire - Suppression Totals		\$3,818,967.00	\$0.00	\$3,818,967.00	\$0.00	\$0.00	\$205,395.35	\$3,613,571.65	5%	\$3,499,965.52
Program 4640 - Fire - Volunteer Program										
5118	Volunteer Benefits	8,486.00	.00	8,486.00	.00	.00	2,491.56	5,994.44	29	8,688.67
5202.100	Operating Supplies General	2,080.00	.00	2,080.00	.00	.00	.00	2,080.00	0	465.22
5213.100	Professional/Contract Services General	6,000.00	.00	6,000.00	.00	.00	446.00	5,554.00	7	3,717.00
Program 4640 - Fire - Volunteer Program Totals		\$16,566.00	\$0.00	\$16,566.00	\$0.00	\$0.00	\$2,937.56	\$13,628.44	18%	\$12,870.89
Department 35 - Fire Totals		\$4,013,891.00	\$0.00	\$4,013,891.00	\$0.00	\$0.00	\$270,358.09	\$3,743,532.91	7%	\$3,705,098.20



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 40 - Community Development										
Program 4720 - CDD Planning										
5101	Salaries - Permanent	80,942.00	620.00	81,562.00	.00	.00	26,444.68	55,117.32	32	78,434.91
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	25.46	(25.46)	+++	30.51
5106.100	Incentives & Admin Leave Administrative Leave	1,409.00	317.00	1,726.00	.00	.00	.00	1,726.00	0	1,382.21
5106.200	Incentives & Admin Leave Gym Reimbursement	50.00	.00	50.00	.00	.00	.00	50.00	0	50.40
5107	Car Allowance/Mileage	552.00	.00	552.00	.00	.00	207.00	345.00	38	552.00
5109.101	Allowances Boot Allowance	450.00	.00	450.00	.00	.00	450.00	.00	100	450.00
5111	Medicare	1,209.00	14.00	1,223.00	.00	.00	334.53	888.47	27	1,015.20
5112.101	Retirement Contribution PERS	15,927.00	55.00	15,982.00	.00	.00	16,307.09	(325.09)	102	9,536.53
5113	Worker's Compensation	3,227.00	.00	3,227.00	.00	.00	3,232.08	(5.08)	100	2,565.98
5114.101	Health Insurance Medical	16,025.00	.00	16,025.00	.00	.00	5,226.93	10,798.07	33	14,327.24
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	688.95	(688.95)	+++	1,800.00
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	53.91	(53.91)	+++	143.76
5115	Unemployment Compensation	.00	.00	.00	.00	.00	157.94	(157.94)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	1,020.00	6.00	1,026.00	.00	.00	118.44	907.56	12	315.84
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	181.40	(181.40)	+++	406.61
5119.100	Retiree Costs Medical Insurance	13,953.00	.00	13,953.00	.00	.00	5,049.48	8,903.52	36	17,024.48
5201.100	Office Supplies General	150.00	.00	150.00	.00	.00	49.32	100.68	33	144.20
5202.100	Operating Supplies General	200.00	.00	200.00	.00	.00	55.81	144.19	28	156.25
5209.101	Auto Fuel Expense Town Vehicles	800.00	.00	800.00	.00	.00	292.50	507.50	37	813.84
5210.100	Postage General	500.00	.00	500.00	.00	.00	381.10	118.90	76	350.24
5213.100	Professional/Contract Services General	50.00	.00	50.00	.00	.00	3.00	47.00	6	62.00
5214.100	Repair and Maint Service General	6,035.00	.00	6,035.00	.00	.00	6,351.76	(316.76)	105	5,792.66
5216.100	Communications General Services	810.00	.00	810.00	.00	.00	417.79	392.21	52	1,333.98
5218.100	Advertising General	600.00	.00	600.00	.00	.00	316.57	283.43	53	676.22
5219.100	Printing General	.00	.00	.00	.00	.00	.00	.00	+++	26.94
5223.101	Meals and Refreshments Employee Meals-MOU	.00	.00	.00	.00	.00	13.50	(13.50)	+++	.00
5501	Overtime									
5501	Debt Service Payment - Principal	7,337.00	.00	7,337.00	.00	.00	.00	7,337.00	0	7,336.58
Program 4720 - CDD Planning Totals		\$151,246.00	\$1,012.00	\$152,258.00	\$0.00	\$0.00	\$66,359.24	\$85,898.76	44%	\$144,728.58
Program 4780 - CDD - Waste Management										
5101	Salaries - Permanent	32,879.00	1,063.00	33,942.00	.00	.00	10,827.86	23,114.14	32	32,338.09
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	43.65	(43.65)	+++	52.31
5106.100	Incentives & Admin Leave Administrative Leave	1,042.00	543.00	1,585.00	.00	.00	.00	1,585.00	0	1,021.63
5106.200	Incentives & Admin Leave Gym Reimbursement	86.00	.00	86.00	.00	.00	.00	86.00	0	86.40
5107	Car Allowance/Mileage	408.00	.00	408.00	.00	.00	153.00	255.00	38	408.00
5111	Medicare	498.00	23.00	521.00	.00	.00	134.44	386.56	26	426.37
5112.101	Retirement Contribution PERS	7,434.00	95.00	7,529.00	.00	.00	966.22	6,562.78	13	9.64



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 40 - Community Development										
Program 4780 - CDD - Waste Management										
5113	Worker's Compensation	406.00	.00	406.00	.00	.00	406.66	(.66)	100	324.30
5114.101	Health Insurance Medical	5,544.00	.00	5,544.00	.00	.00	1,799.56	3,744.44	32	4,798.76
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	236.70	(236.70)	+++	618.20
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	22.41	(22.41)	+++	59.76
5115	Unemployment Compensation	.00	.00	.00	.00	.00	63.76	(63.76)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	373.00	10.00	383.00	.00	.00	42.30	340.70	11	112.80
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	117.83	(117.83)	+++	287.95
5211.135	Utilities Water and Sewer	2,250.00	.00	2,250.00	.00	.00	630.30	1,619.70	28	2,159.23
5213.100	Professional/Contract Services General	.00	.00	.00	.00	.00	20.00	(20.00)	+++	19.00
5501	Debt Service Payment - Principal	1,179.00	.00	1,179.00	.00	.00	.00	1,179.00	0	1,178.14
Program 4780 - CDD - Waste Management Totals		\$52,099.00	\$1,734.00	\$53,833.00	\$0.00	\$0.00	\$15,464.69	\$38,368.31	29%	\$50,320.58
Department 40 - Community Development Totals		\$203,345.00	\$2,746.00	\$206,091.00	\$0.00	\$0.00	\$81,823.93	\$124,267.07	40%	\$195,049.16
Department 45 - Public Works										
Program 4740 - Public Works - Engineering										
5101	Salaries - Permanent	19,034.00	.00	19,034.00	.00	.00	6,207.37	12,826.63	33	17,700.01
5103.101	Differential Pay On Call	.00	.00	.00	.00	.00	.00	.00	+++	54.42
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	207.53	(207.53)	+++	85.29
5106.100	Incentives & Admin Leave Administrative Leave	855.00	.00	855.00	.00	.00	.00	855.00	0	838.62
5106.200	Incentives & Admin Leave Gym Reimbursement	54.00	.00	54.00	.00	.00	.00	54.00	0	21.60
5107	Car Allowance/Mileage	360.00	.00	360.00	.00	.00	135.00	225.00	38	330.00
5109.101	Allowances Boot Allowance	.00	.00	.00	.00	.00	45.00	(45.00)	+++	.00
5111	Medicare	294.00	.00	294.00	.00	.00	90.66	203.34	31	269.42
5112.101	Retirement Contribution PERS	2,848.00	.00	2,848.00	.00	.00	1,871.62	976.38	66	1,794.62
5113	Worker's Compensation	1,948.00	.00	1,948.00	.00	.00	1,951.06	(3.06)	100	1,571.10
5114.101	Health Insurance Medical	2,837.00	.00	2,837.00	.00	.00	936.90	1,900.10	33	2,244.67
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	113.67	(113.67)	+++	308.29
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	9.72	(9.72)	+++	29.73
5115	Unemployment Compensation	.00	.00	.00	.00	.00	42.44	(42.44)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	216.00	.00	216.00	.00	.00	27.00	189.00	12	64.24
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	67.07	(67.07)	+++	146.36
5119.100	Retiree Costs Medical Insurance	11,238.00	.00	11,238.00	.00	.00	2,602.24	8,635.76	23	10,674.55
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	495.13
5201.100	Office Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	17.27
5202.100	Operating Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	9.25
5209.101	Auto Fuel Expense Town Vehicles	530.00	.00	530.00	.00	.00	425.15	104.85	80	641.77
5210.100	Postage General	140.00	.00	140.00	.00	.00	65.07	74.93	46	16.88



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Fund 1010 - General Fund										
EXPENSE										
Department 45 - Public Works										
Program 4740 - Public Works - Engineering										
5213.100	Professional/Contract Services General	5,000.00	.00	5,000.00	.00	.00	2,576.00	2,424.00	52	7,515.00
5214.100	Repair and Maint Service General	2,515.00	.00	2,515.00	.00	.00	2,634.06	(119.06)	105	2,394.60
5216.100	Communications General Services	81.00	.00	81.00	.00	.00	30.42	50.58	38	36.42
5218.100	Advertising General	.00	.00	.00	.00	.00	174.14	(174.14)	+++	17.46
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	.00	.00	.00	.00	.00	5.40	(5.40)	+++	5.40
Program 4740 - Public Works - Engineering Totals		\$47,950.00	\$0.00	\$47,950.00	\$0.00	\$0.00	\$20,217.52	\$27,732.48	42%	\$47,392.10
Program 4745 - Paradise Community Park										
5202.100	Operating Supplies General	1,600.00	.00	1,600.00	.00	.00	862.67	737.33	54	2,132.96
5203.100	Repairs and Maint Supplies General	2,000.00	.00	2,000.00	.00	.00	1,253.08	746.92	63	1,754.99
5211.135	Utilities Water and Sewer	5,000.00	.00	5,000.00	.00	.00	3,087.60	1,912.40	62	5,622.24
5211.137	Utilities Electric and Gas	3,500.00	.00	3,500.00	.00	.00	871.68	2,628.32	25	3,686.53
5213.100	Professional/Contract Services General	.00	.00	.00	.00	.00	223.75	(223.75)	+++	.00
5214.100	Repair and Maint Service General	6,000.00	.00	6,000.00	.00	.00	.00	6,000.00	0	32.50
5216.100	Communications General Services	250.00	.00	250.00	.00	.00	81.66	168.34	33	240.29
Program 4745 - Paradise Community Park Totals		\$18,350.00	\$0.00	\$18,350.00	\$0.00	\$0.00	\$6,380.44	\$11,969.56	35%	\$13,469.51
Program 4747 - Public Facilities										
5203.100	Repairs and Maint Supplies General	1,000.00	.00	1,000.00	.00	.00	63.51	936.49	6	1,555.75
5211.135	Utilities Water and Sewer	5,000.00	.00	5,000.00	.00	.00	3,044.13	1,955.87	61	5,582.28
5214.100	Repair and Maint Service General	500.00	.00	500.00	.00	.00	100.00	400.00	20	710.00
Program 4747 - Public Facilities Totals		\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$0.00	\$3,207.64	\$3,292.36	49%	\$7,848.03
Department 45 - Public Works Totals		\$72,800.00	\$0.00	\$72,800.00	\$0.00	\$0.00	\$29,805.60	\$42,994.40	41%	\$68,709.64
EXPENSE TOTALS		\$12,614,895.00	\$2,746.00	\$12,617,641.00	\$4,830.14	\$8,454.87	\$3,039,494.61	\$9,569,691.52	24%	\$12,145,680.61
Fund 1010 - General Fund Totals										
REVENUE TOTALS		12,715,042.00	73,165.00	12,788,207.00	.00	.00	1,007,842.31	11,780,364.69	8%	12,499,886.49
EXPENSE TOTALS		12,614,895.00	2,746.00	12,617,641.00	4,830.14	8,454.87	3,039,494.61	9,569,691.52	24%	12,145,680.61
Fund 1010 - General Fund Totals		\$100,147.00	\$70,419.00	\$170,566.00	(\$4,830.14)	(\$8,454.87)	(\$2,031,652.30)	\$2,210,673.17		\$354,205.88
Fund 2070 - Animal Control										
REVENUE										
Department 30 - Police										
Program 4540 - Police - Animal Control										
3120.330	Other Taxes Voter Appointed Parcel Tax	132,362.00	.00	132,362.00	.00	.00	.00	132,362.00	0	132,146.90
3380.105	Local Government Revenue Fines and Citations Animal Cntrl	12,000.00	.00	12,000.00	.00	.00	2,476.67	9,523.33	21	9,628.25
3410.113	Administrative Services Document Copying	10.00	.00	10.00	.00	.00	1.00	9.00	10	3.75
3410.150	Administrative Services Late Fees	1,000.00	.00	1,000.00	.00	.00	246.31	753.69	25	634.97
3455.200	Animal Control Adoption Fees	5,000.00	.00	5,000.00	.00	.00	1,237.41	3,762.59	25	1.00



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Fund 2070 - Animal Control										
REVENUE										
Department 30 - Police										
Program 4540 - Police - Animal Control										
3455.205	Animal Control Surrender/Euth/Disp Fees	6,000.00	.00	6,000.00	.00	.00	452.03	5,547.97	8	1,085.03
3455.210	Animal Control Dog Licenses	40,000.00	.00	40,000.00	.00	.00	6,286.33	33,713.67	16	21,228.99
3455.215	Animal Control Dangerous/Wild Animal Permit	142.00	.00	142.00	.00	.00	.00	142.00	0	142.42
3455.225	Animal Control Impound/Quarantine Fees	7,000.00	.00	7,000.00	.00	.00	1,627.58	5,372.42	23	4,464.06
3455.226	Animal Control Impound Unaltered State Fee	1,500.00	.00	1,500.00	.00	.00	365.00	1,135.00	24	840.00
3901.100	Refunds & Reimbursements Miscellaneous	8,500.00	.00	8,500.00	.00	.00	(75.22)	8,575.22	-1	5,997.99
3902.100	Miscellaneous Revenue General	201.00	.00	201.00	.00	.00	(.32)	201.32	0	689.18
3910.811	Transfers In From Animal Control Donations	22,268.00	.00	22,268.00	.00	.00	.00	22,268.00	0	40,713.00
Program 4540 - Police - Animal Control Totals		\$235,983.00	\$0.00	\$235,983.00	\$0.00	\$0.00	\$12,616.79	\$223,366.21	5%	\$221,175.54
Department 30 - Police Totals		\$235,983.00	\$0.00	\$235,983.00	\$0.00	\$0.00	\$12,616.79	\$223,366.21	5%	\$221,175.54
REVENUE TOTALS		\$235,983.00	\$0.00	\$235,983.00	\$0.00	\$0.00	\$12,616.79	\$223,366.21	5%	\$221,175.54
EXPENSE										
Department 30 - Police										
Program 4540 - Police - Animal Control										
5101	Salaries - Permanent	79,155.00	.00	79,155.00	.00	.00	24,824.69	54,330.31	31	71,368.86
5102	Salaries - Temporary	10,076.00	.00	10,076.00	.00	.00	1,667.38	8,408.62	17	8,090.49
5104	Wages - PS Holiday Pay	2,575.00	.00	2,575.00	.00	.00	969.11	1,605.89	38	2,577.27
5105	Salaries - Overtime/FLSA	1,400.00	.00	1,400.00	.00	.00	1,096.80	303.20	78	1,928.43
5106.200	Incentives & Admin Leave Gym Reimbursement	180.00	.00	180.00	.00	.00	.00	180.00	0	90.00
5109.100	Allowances Uniform Allowance	1,364.00	.00	1,364.00	.00	.00	511.65	852.35	38	1,364.40
5111	Medicare	1,363.00	.00	1,363.00	.00	.00	412.02	950.98	30	1,214.26
5112.101	Retirement Contribution PERS	13,135.00	.00	13,135.00	.00	.00	8,260.24	4,874.76	63	10,113.18
5112.102	Retirement Contribution Social Security	.00	.00	.00	.00	.00	103.38	(103.38)	+++	501.60
5113	Worker's Compensation	9,883.00	.00	9,883.00	.00	.00	9,927.58	(44.58)	100	8,302.56
5114.101	Health Insurance Medical	12,853.00	.00	12,853.00	.00	.00	3,903.67	8,949.33	30	10,409.80
5114.102	Health Insurance Dental	.00	.00	.00	.00	.00	862.74	(862.74)	+++	2,254.34
5114.103	Health Insurance Vision	.00	.00	.00	.00	.00	27.54	(27.54)	+++	73.44
5115	Unemployment Compensation	.00	.00	.00	.00	.00	190.87	(190.87)	+++	3,120.00
5116.101	Life and Disability Insurance Life & Disab.	1,140.00	.00	1,140.00	.00	.00	171.08	968.92	15	456.24
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	.00	.00	269.30	(269.30)	+++	626.76
5119.100	Retiree Costs Medical Insurance	8,762.00	.00	8,762.00	.00	.00	3,163.72	5,598.28	36	9,552.47
5201.100	Office Supplies General	250.00	.00	250.00	.00	.00	.00	250.00	0	245.60
5202.100	Operating Supplies General	8,060.00	.00	8,060.00	.00	1,686.28	3,448.19	2,925.53	64	9,224.51
5203.100	Repairs and Maint Supplies General	300.00	.00	300.00	.00	.00	4.22	295.78	1	23.78
5204	Subscriptions and Code Books	180.00	.00	180.00	.00	.00	.00	180.00	0	135.00
5209.101	Auto Fuel Expense Town Vehicles	3,000.00	.00	3,000.00	.00	.00	1,034.72	1,965.28	34	9.53



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Fund 2070 - Animal Control										
EXPENSE										
Department 30 - Police										
Program 4540 - Police - Animal Control										
5210.100	Postage General	50.00	.00	50.00	.00	.00	.00	50.00	0	2.70
5211.135	Utilities Water and Sewer	1,150.00	.00	1,150.00	.00	.00	467.52	682.48	41	1,131.45
5211.137	Utilities Electric and Gas	4,224.00	.00	4,224.00	.00	.00	1,147.38	3,076.62	27	3,935.17
5211.139	Utilities Propane	1,700.00	.00	1,700.00	.00	.00	.00	1,700.00	0	1,026.26
5213.100	Professional/Contract Services General	15,510.00	.00	15,510.00	.00	.00	2,720.63	12,789.37	18	13,028.15
5214.100	Repair and Maint Service General	4,060.00	.00	4,060.00	.00	.00	82.00	3,978.00	2	8,004.95
5215.100	Rents and Leases Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	1.00
5216.100	Communications General Services	2,169.00	.00	2,169.00	.00	.00	462.01	1,706.99	21	1,651.22
5218.100	Advertising General	.00	.00	.00	.00	.00	(11.10)	11.10	+++	299.21
5219.100	Printing General	300.00	.00	300.00	.00	.00	.00	300.00	0	373.90
5220.100	Employee Development General	160.00	.00	160.00	.00	.00	.00	160.00	0	100.00
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	.00	.00	.00	.00	.00	15.00	(15.00)	+++	78.75
5225	Bank Fees and Charges	600.00	.00	600.00	.00	.00	130.26	469.74	22	570.16
5280.100	Bad Debt Write Off Expense	.00	.00	.00	.00	.00	.00	.00	+++	1,183.76
5910.010	Transfers Out To General Fund	52,384.00	.00	52,384.00	.00	.00	.00	52,384.00	0	43,799.00
Program 4540 - Police - Animal Control Totals		\$235,983.00	\$0.00	\$235,983.00	\$0.00	\$1,686.28	\$65,862.60	\$168,434.12	29%	\$219,258.20
Department 30 - Police Totals		\$235,983.00	\$0.00	\$235,983.00	\$0.00	\$1,686.28	\$65,862.60	\$168,434.12	29%	\$219,258.20
EXPENSE TOTALS		\$235,983.00	\$0.00	\$235,983.00	\$0.00	\$1,686.28	\$65,862.60	\$168,434.12	29%	\$219,258.20
Fund 2070 - Animal Control Totals										
REVENUE TOTALS		235,983.00	.00	235,983.00	.00	.00	12,616.79	223,366.21	5%	221,175.54
EXPENSE TOTALS		235,983.00	.00	235,983.00	.00	1,686.28	65,862.60	168,434.12	29%	219,258.20
Fund 2070 - Animal Control Totals		\$0.00	\$0.00	\$0.00	\$0.00	(\$1,686.28)	(\$53,245.81)	\$54,932.09		\$1,917.34
Fund 2100 - CIP Fund										
REVENUE										
Department 50 - CIP Programs										
Program 8901 - CIP Programs										
3901.100	Refunds & Reimbursements Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	22,000.00
3910.010	Transfers In From General Fund	208,745.00	.00	208,745.00	.00	.00	.00	208,745.00	0	500,913.53
3910.110	Transfers In From Local Transportation Fund	194,250.00	.00	194,250.00	.00	.00	.00	194,250.00	0	203,412.10
3910.112	Transfers In From Federal CMAQ Fund	225,000.00	.00	225,000.00	.00	.00	.00	225,000.00	0	.00
3910.120	Transfers In From State Gas Tax Fund	3,125.00	.00	3,125.00	.00	.00	.00	3,125.00	0	(54.01)
3910.130	Transfers In From State Water Board Prop 1	121,875.00	.00	121,875.00	.00	.00	.00	121,875.00	0	257,130.14
3910.132	Transfers In From HSIP Grant	2,382,043.00	.00	2,382,043.00	.00	.00	.00	2,382,043.00	0	327,932.20
3910.133	Transfers In From ATP Grant	1,934,306.00	.00	1,934,306.00	.00	.00	.00	1,934,306.00	0	877,133.35
3910.135	Transfers In From FEMA Fund	46,875.00	.00	46,875.00	.00	.00	.00	46,875.00	0	.00



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Fund 2100 - CIP Fund										
REVENUE										
Department 50 - CIP Programs										
Program 8901 - CIP Programs										
3910.299	Transfers In From Grants Misc One Time Fund	25,000.00	.00	25,000.00	.00	.00	.00	25,000.00	0	.00
3910.551	Transfers In From Impact Fees Drainage Fund	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.01
3910.629	Transfers In Hydrant Maintenance Fund	185.00	.00	185.00	.00	.00	.00	185.00	0	.00
Program 8901 - CIP Programs Totals		\$5,151,404.00	\$0.00	\$5,151,404.00	\$0.00	\$0.00	\$0.00	\$5,151,404.00	0%	\$2,188,467.32
Department 50 - CIP Programs Totals		\$5,151,404.00	\$0.00	\$5,151,404.00	\$0.00	\$0.00	\$0.00	\$5,151,404.00	0%	\$2,188,467.32
REVENUE TOTALS		\$5,151,404.00	\$0.00	\$5,151,404.00	\$0.00	\$0.00	\$0.00	\$5,151,404.00	0%	\$2,188,467.32
EXPENSE										
Department 50 - CIP Programs										
Program 8901 - CIP Programs										
9367	Clark Road Safety Enhancements	.00	.00	.00	.00	.00	.00	.00	+++	5,953.20
9368	Cypress Curve Realignment Project	971,513.00	.00	971,513.00	.00	.00	907,530.40	63,982.60	93	70,965.96
9370	Pearson Road Shoulder Widening	.00	.00	.00	.00	.00	.00	.00	+++	409,533.59
9371	Pearson Rd SR2S Connectivity Project	404,766.00	.00	404,766.00	.00	.00	410,160.28	(5,394.28)	101	584,677.11
9372	Maxwell Dr SR2S Project	412,044.00	.00	412,044.00	.00	.00	736,992.45	(324,948.45)	179	15,007.58
9376	Paradise Sewer Project	121,875.00	.00	121,875.00	.00	.00	12,916.28	108,958.72	11	257,130.14
9377	Almond Multi-Modal Improvements	160,903.00	.00	160,903.00	.00	.00	3,709.12	157,193.88	2	138,372.33
9378	Memorial Trailway Class I Enhancements	597,073.00	.00	597,073.00	.00	.00	.00	597,073.00	0	50.00
9379	Downtown Paradise Equal Mobility Project	281,000.00	.00	281,000.00	.00	.00	.00	281,000.00	0	54,039.44
9380	Ponderosa Safe Routes to School	255,500.00	.00	255,500.00	.00	.00	13,252.89	242,247.11	5	109,085.66
9381	Measure C Road Rehabilitation Project 2016	.00	.00	.00	.00	.00	.00	.00	+++	500,913.53
9382	Skyway at Black Olive Signal	559,030.00	.00	559,030.00	.00	.00	.00	559,030.00	0	54,900.00
9383	Pearson Rd Bike-Ped Improvements	685,000.00	.00	685,000.00	.00	.00	269,035.39	415,964.61	39	1,349.68
9384	Paradise Systemic Safety Analysis Report	235,000.00	.00	235,000.00	.00	.00	8,276.83	226,723.17	4	.00
9385	Paradise Gap Closure Complex	225,000.00	.00	225,000.00	.00	.00	21,451.03	203,548.97	10	479.51
9386	Measure C Bille Road Overlay	132,700.00	.00	132,700.00	.00	.00	110,402.16	22,297.84	83	.00
9387	Paradise Pavement Management Program	60,000.00	.00	60,000.00	.00	.00	7,580.00	52,420.00	13	.00
9388	Greenwood Drive FEMA CIP	50,000.00	.00	50,000.00	.00	.00	103,288.30	(53,288.30)	207	672.70
Program 8901 - CIP Programs Totals		\$5,151,404.00	\$0.00	\$5,151,404.00	\$0.00	\$0.00	\$2,604,595.13	\$2,546,808.87	51%	\$2,203,130.43
Department 50 - CIP Programs Totals		\$5,151,404.00	\$0.00	\$5,151,404.00	\$0.00	\$0.00	\$2,604,595.13	\$2,546,808.87	51%	\$2,203,130.43
EXPENSE TOTALS		\$5,151,404.00	\$0.00	\$5,151,404.00	\$0.00	\$0.00	\$2,604,595.13	\$2,546,808.87	51%	\$2,203,130.43
Fund 2100 - CIP Fund Totals										
REVENUE TOTALS		5,151,404.00	.00	5,151,404.00	.00	.00	.00	5,151,404.00	0%	2,188,467.32
EXPENSE TOTALS		5,151,404.00	.00	5,151,404.00	.00	.00	2,604,595.13	2,546,808.87	51%	2,203,130.43
Fund 2100 - CIP Fund Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,604,595.13)	\$2,604,595.13		(\$14,663.11)

Grand Totals



Budget Performance Report

Fiscal Year to Date 06/30/18
Exclude Rollup Account

REVENUE TOTALS	18,102,429.00	73,165.00	18,175,594.00	.00	.00	1,020,459.10	17,155,134.90	6%	14,909,529.35
EXPENSE TOTALS	18,002,282.00	2,746.00	18,005,028.00	4,830.14	10,141.15	5,709,952.34	12,284,934.51	32%	14,568,069.24
Grand Totals	\$100,147.00	\$70,419.00	\$170,566.00	(\$4,830.14)	(\$10,141.15)	(\$4,689,493.24)	\$4,870,200.39		\$341,460.11

Town of Paradise
Measure C (0.50% Transaction and Use Tax)
Financial Plan as of October 24, 2017

Description	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	Totals
Revenues	1,236,212	1,355,070	1,368,621	1,382,307	1,396,130	1,410,091	8,148,431
2nd Investigation Position	110,238	164,899	187,929	157,714	157,714	157,714	
Police Cadets (3) (2)	55,241	46,410	46,602	46,000	46,000	46,000	
Lieutenant Transition & Training		22,050					
15 Police Cars	13,597	36,254	100,000	100,000	100,000	100,000	
Body Cameras	14,786	5,917	5,917	5,917	5,917		
K9 Program	9,514	10,516	11,000	11,000	11,000	11,000	
Enhanced PD Training	16,101	14,101	15,000	15,000	15,000	15,000	
Roof Replacement		1,712	47,000				
LiveScan Machine	11,670						
PD Siding & Repairs	97,251	54,863					
Patrol Cameras & Cases		3,240					
Men's Locker Room Floor		4,102					
Emergency Electrical/Generator		85,718					
Police Totals	328,398	449,782	413,448	335,631	335,631	329,714	2,192,604
Maintain CAL FIRE Contract	144,401	141,120	250,000	250,000	250,000	250,000	
Fire Engine 81 & 82	98,226	125,668	167,183	167,183	167,183	127,033	
Future Apparatus Funding		50,000					
Apparatus Equipment		1,788					
SCBA's	24,931	3,048					
Exhaust Extraction	21,674						
Station 81 Storage Wall		1,411					
Fire Totals	289,232	323,035	417,183	417,183	417,183	377,033	2,240,849

Town of Paradise
Measure C (0.50% Transaction and Use Tax)
Financial Plan as of October 24, 2017

Description	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	Totals
Support for 2 AC Officers & Rabies Vaccine	25,079	30,647	75,083	70,200	70,200	70,200	
Rendering Setup and Mainteance			13,700				
Officer and Supervisor Training		3,500	1,600				
Sanitation Unit	5,405						
Raised beds, metal bowls, air conditioner, computer		2,469	1,017				
Online dog licensing program & setup		10,000	4,000	4,000	4,000	4,000	
Washing Machine Cover & Concrete Repairs		2,200	8,000				
Isolation Units		6,442					
Animal Control Totals	30,484	55,257	103,400	74,200	74,200	74,200	411,741
Maxwell Drive SR2S			76,045				
Bille Overlay (Fern to Oliver)			132,700				
Fleet Repair Facility Construction & Lift			60,000				
Pedestrian Safety Crossing	24,779						
Pearson Road Improvements	200,502						
Almond Street Multi-Modal				388,000			
Ponderosa SR2S				193,000			
2016 Overlay & Markings		500,914					
Public Works Totals	225,281	500,914	268,745	581,000	-	-	1,575,940
Measure C Logos		275					
10% Fixed Reserve			203,710	203,710	203,710	203,710	
Contingency Reserve				254,011	254,011	254,011	1,577,148
Total Expenses	873,395	1,329,263	1,406,486	1,865,735	1,284,735	1,238,668	7,998,282
Net Total	362,817	25,807	(37,865)	(483,428)	111,395	171,423	150,149
Designated Reserves							
Police Car Payments							150,149
Unassigned							(0)

**TOWN OF PARADISE
RESOLUTION NO. 17-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA,
ADOPTING THE AMENDED SALARY PAY PLAN
FOR TWO ANIMAL CONTROL EMPLOYEE POSITIONS FOR THE FISCAL YEAR 2017-2018**

WHEREAS, the Town wishes to revise the salary pay plan for two animal control positions; and

NOW, THEREFORE be it resolved by the Town Council of the Town of Paradise as follows:

SECTION 1. That the Town of Paradise salary pay plan attached to this resolution is hereby adopted.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 14th day of November, 2017, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Scott Lotter, Mayor

ATTEST:

By: _____
Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

TOWN OF PARADISE
SALARY PAY PLAN FY 2017/18

Head Count	Approve FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
2.00	1.80	ANIMAL CONTROL OFFICER effective November 27, 2017							
		HOURLY	36	16.00	16.80	17.64	18.52	19.45	20.42
		BIWEEKLY		1,152.00	1,209.60	1,270.08	1,333.44	1,400.40	1,470.24
		MONTHLY		2,496.00	2,620.80	2,751.84	2,889.12	3,034.20	3,185.52
		ANNUAL		29,952.00	31,449.60	33,022.08	34,669.44	36,410.40	38,226.24
1.00	1.00	ANIMAL CONTROL SUPERVISOR effective November 27, 2017							
		HOURLY	40	19.00	19.95	20.95	22.00	23.10	24.26
		BIWEEKLY		1,520.00	1,596.00	1,676.00	1,760.00	1,848.00	1,940.80
		MONTHLY		3,293.27	3,457.93	3,631.26	3,813.26	4,003.92	4,204.99
		ANNUAL		39,520.00	41,496.00	43,576.00	45,760.00	48,048.00	50,460.80



**TOWN OF PARADISE
Council Agenda Summary
Date: November 14, 2017**

Agenda No. 6(b)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Fleet Maintenance Bay Addition

COUNCIL ACTION REQUESTED:

1. Conceptually approve the addition of a fleet maintenance bay at 767 Birch Street, and
2. Authorize staff to prepare formal bid documents relating to the addition of the fleet maintenance bay, and
3. Direct staff to convene a Special Meeting for the Measure C Oversight Committee, seeking concurrence of funding the maintenance bay supporting Police, Fire, Public Works and Animal Control fleet with Measure C.

Background:

The current 2-bay fleet maintenance shop, located at 767 Birch Street, was built in the 1960's for Paradise Fire Department to store and maintain the engines of the time. Since then, the building has been converted into a maintenance facility for the post-incorporation needs of the Town of Paradise for the entire emergency and non-emergency fleets. The fleet itself has changed and grown tremendously since the time the facility was built, totaling over 100 vehicles and other pieces of equipment. A 2-bay workspace is no longer sufficient for the safe and efficient maintenance of the fleet.

Analysis:

Action needs to be taken to improve the safety of our employees and overall efficiency of the fleet maintenance operations. Specifically, the following items outline some of the basic issues associated with current conditions:

- (1) Work on fire engines cannot be performed inside the building. This is due to the size limitations of the existing engine's cabs which, when raised, exceed the dimensions of the facility bay and door. Even a simple oil change must be performed outdoors. Any repairs requiring an engine to be lifted must be subcontracted to a third party shop – and in most cases, increasing costs.
- (2) Work in the shop driveway exposes employees to extreme weather elements. Without a conditioned space for oversized vehicles or when multiple reactive repairs are required simultaneously, staff is forced to utilize the existing driveway. At times during the extreme heat, this means working on top of fire engines, where the surface temperature of the work area exceeds 130 degrees. Conversely, ground repairs on asphalt concrete radiating extreme heat reduce overall repair efficiency and can also expose staff to hazardous conditions.
- (3) Work in the shop driveway is not sustainable due to planned capital roadway improvements along Birch Street. Depending on construction schedule, as soon as 2019, new sidewalks will be installed in coordination with an adjacent transit center facility. This construction will drastically reduce the depth of the shop's driveway to perform repairs, rendering the remaining driveway too short for fire engine repairs.

- (4) The current facility is equipped with 2-bays with only one 7,000lb hoist. The 7000lb hoist is sufficient to lift police cars and small SUV's. All other trucks and larger vehicles must be maintained in the empty bay of the shop using floor jacks and jack stands. Often times, a vehicle is "stuck" on the lone hoist due to lead times on parts, multi day jobs, or when staff is addressing an item of higher priority. When this occurs all work must be done in the empty bay with floor jacks and jack stands. Working on floor jacks and jack stands is not only inefficient and increases injury risk to staff. One 7000lb rack is insufficient to keep up with the safety and maintenance needs of our fleet.

Staff is recommending Council conceptually approve a plan to construct a third bay structure, adjacent to the existing facility. This third bay would have provide the adequate space and 15,000lb hoist to properly maintain the Town's existing and growing fleet. This solution will have many benefits:

- Fire engine maintenance, repair, and storage will be indoors. Pick-up trucks and large SUV's will be able to be lifted and maintained on a vehicle hoist. Having a vehicle "stuck" on a rack will no longer cause the workflow to drastically slow or even stop.
- Working quarters in the current shop will no longer be as crowded as the third bay will provide additional storage for inventory, supplies, and equipment.
- Up to 3 jobs at one time can be in progress. For instance, one car can be on a hoist waiting for parts, while work is being performed on another hoist, and a fire engine that is taken apart can wait until the mechanic is available to finish repairs.
- By installing an additional hoist and third bay the workflow in the shop will become more efficient, workload and pace will become safer and more sustainable, and the town will have the proper facility to maintain our growing fleet and maintenance demand into the future.
- Less work requiring heavy vehicles to be lifted will be subcontracted out.

Staff has researched various options and has identified the best alternative to proceed as being the procurement and construction of a pre-fabricated metal building on a new concrete pad east of existing facilities, on Town-owned property.

Prior to fully designing a project solution, staff is seeking Council conceptual approval to proceed with the project. If approved, a bid-package would be presented to Council at a later date for approval for advertisement.

Financial Impact:

Staff has prepared an estimate for the proposed work including all components of the third bay, including materials, construction, hoist and operational necessities. The current estimate for this work is \$60,000. The use of Measure C funds is proposed for this effort. Measure C is a sales tax measure to benefit Police, Fire, Roads and Animal Control. Use of Measure C funds for a permanent investment into the fleet shop directly correlates with proposed conditions of the Funds. A major investment in the Town's fleet maintenance operations has not been made since incorporation and would not be possible to consider without Measure C. Staff expects \$30,000 combined savings between the FY 17/18 Measure C Budget between the Police Department re-roofing effort and Bille Road Overlay / Maxwell Drive Improvements. This \$30,000 savings could provide half of the needed funding for the fleet project. Remaining funding would be proposed from Measure C revenues observed above original estimates.

If conceptually approved, staff could convene a Special Meeting of the Measure C Oversight Committee to seek concurrence of the funding allocation.