



Measure C Oversight Committee Meeting Agenda

4:00 PM - January 24, 2017

Measure C Committee Members

Chris Buzzard
Dean Fender
Dan Hansen
Nicki Jones
Molly Knappen

George Morris, Jr.
James Ratekin
Sharon Simonton
Kirk Trostle

Alternates

Linda Dye
Stacey Poliquin

The Citizen Oversight Committee holds its meetings in the Town Council Chambers at Town Hall, located at 5555 Skyway, Paradise, California, 95969. In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department at 872-6291 Extension 102 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Members of the public may address the Citizen Oversight Committee on any agenda item. If you wish to address the Committee on any matter on the Agenda, it is requested that you complete a request card and give it to the Committee Secretary prior to the beginning of the Oversight Board Meeting.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Oversight Committee will be available for public inspection at the Town Hall in the Town Clerk Department at 5555 Skyway, at the same time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

1. OPENING

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America
- c. Roll Call

2. ITEMS

- a. Approve Minutes of the October 25, 2016 Measure C Citizens Oversight Committee Regular meeting. (Roll Call Vote)
- b. Update on Police Station Electrical/Generator Project - Town Engineer, Marc Mattox
- c. Financial update and approve the quarterly report from the Measure C Citizens Oversight Committee to the residents of Paradise for the 2nd quarter of the 2016/2017 fiscal year - Finance Director, Glna Will (Roll Call Vote)

- d. Support the purchase of a Type 1 Pierce Enforcer Fire Engine with Measure C Funds and consider the preliminary spending plan to allow for a 10% reserve for Measure C funds while supporting and leveraging future capital improvements projects. - Fire Chief, David Hawks (Roll Call Vote)

3. PUBLIC COMMENT

4. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
<hr/>	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	



Measure C Oversight Committee Meeting Minutes

4:00 PM – October 25, 2016

1. OPENING

The October 25, 2016 regular meeting of the Measure C Oversight Committee was called to order by Chair Kirk Trostle at 4:03 p.m. who led the pledge of allegiance to the Flag of the United States of America.

COMMITTEE MEMBER PRESENT: Chris Buzzard, Dean Fender, Dan Hansen, Nicki Jones, Molly Knappen, Sharon Simonton and Kirk Trostle, Chair.

COMMITTEE MEMBERS ABSENT: George Morris, Jr. and Jim Ratekin

ALTERNATE PRESENT: None

2. ITEMS

- a. **MOTION by Hansen, seconded by Simonton**, approved minutes of the July 26, 2016 Measure C Citizens Oversight Committee Regular meeting as amended. (Changed general to generator and clarified that it is the Police Station Emergency Electrical Generator Project) Roll call vote: Ayes of Buzzard, Fender, Hansen, Jones, Knappen and Simonton; Absent: Morris and Ratekin; Abstention: Trostle.
- b. Gina Will, Finance Director provided an update on the Measure C Revenues and Expenditures for the 1st quarter of the 2016/2017 fiscal year:

Animal Control

- Increased hours & Training for AC Officer

Fire Department

- Fire Engine 82
- Apparatus equipment; blower, multi-gas monitor, tool bracket
- Station 81 storage wall

Police Department

- 2nd investigations position
- Police cadets
- Lieutenant transition & training
- Police cars
- Body cameras
- K9 program
- Enhanced Training
- Emergency Electrical/generator

- c. Marc Mattox, Town Engineer provided an update on the Police Station Electrical/Generator Project.

After discussion by the committee, the Police Station Electrical/Generator Project will be brought back on the next agenda for a final update.

- d. Marc Mattox, Town Engineer provided an update on the Measure C Road projects:

- Pedestrian Safety Crossing
- Pearson Road Improvements
- 2016 Overlay and Markings

The committee discussed the need for more outreach to the public. The committee recommended holding a press conference at the end of the year with the Measure C Oversight Committee to highlight the accomplishments from the past year.

Town Manager Gill stated that an article was posted in the recent edition of the Ridge Business Journal and that stickers are being made for the Police cars and Fire Engine that state the vehicles were purchased with Measure C funds.

MOTION by Fender, seconded by Buzzard to approve Chair Trostle and Vice Chair Knappen signing the "Letter to the Community" (attached) Voice vote was unanimous.

3. PUBLIC COMMENT - None

4. ADJOURNMENT

Chair Trostle adjourned the meeting at 4:30 p.m.

Date Approved:

By: _____
Kirk Trostle, Chair

Attest: _____
Dina Volenski, CMC, Town Clerk

Measure C Citizens Oversight Committee
Town of Paradise
5555 Skyway Paradise, CA 95969
Telephone (530) 872-6291 www.townofparadise.com

October 25, 2016

Paradise Residents
Elected Officials
Citizen Stakeholders

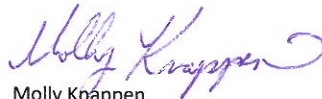
Paradise residents voted in a half percent transaction and use tax (0.50%) effective April 1, 2015. The ballot measure requires a nine person citizen oversight committee to ensure the funds are spent in accordance with the voter approved measure. The language states, in part, the funds will be used to preserve public services such as police protection, fire suppression, street maintenance, animal control, and other services for residents of the Town of Paradise.

Attached is the quarterly report from the Citizen's Oversight Committee to the residents of Paradise for the 1st quarter of the 2016/17 fiscal year and the final report for the 2015/16 fiscal year. The Committee meets quarterly and all meetings are open to the public. The Committee will report every quarter on revenues and expenditures. All reports will be available at Town Hall or on the Town of Paradise website at www.townofparadise.com. The next quarterly meeting is scheduled for January 24, 2017.

Sincerely,



Kirk Trostle,
Chairperson
Measure C Citizens Oversight Committee



Molly Krappen,
Vice-Chairperson
Measure C Citizens Oversight Committee

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Totals
Measure C 2015/16 Revenues:	\$ 281,981	\$ 321,399	\$ 298,462	\$ 334,370	\$ 1,236,212
* New Investigation Sergeant at the Police Department	19,354	23,942	31,439	35,503	110,238
* Sponsor 3 Police Cadets thru Police Academy (January - June 2016)		5,858	25,392	23,991	55,241
* 3 Police Cars (Ford Interceptors) per year for a total of 15 new police vehicles to replace very old cars	3,399	3,399	3,399	3,399	13,597
* Body Cameras (net Gen) for Police Officer safety and accountability	1,479	2,647	6,181	4,480	14,786
* Police K9 program (assists with missing persons, fugitive tracking and narcotics investigation)	2,690	421	1,261	5,141	9,514
* Enhanced Police Officer training	4,047	9,850	2,952	(748)	16,101
* LiveScan machine for background reviews within community			11,670		11,670
* Police Department siding and repairs		89,750	7,501		97,251
* Maintain CAL FIRE personnel contract	33,694	35,915	38,034	36,758	144,401
* Fire Engine (Delivery date April or May 2016)	21,658	21,658	21,658	33,253	98,226
* Firefighter breathing apparatus (for firefighter safety)				24,931	24,931
* Exhaust extraction system for Fire Stations to remove noxious fumes (firefighter safety)		21,674			21,674
* Increased hours and training for Animal Control Officer	626	6,861	9,550	8,043	25,079
* Pressure Washer/Sanitation unit for Animal Shelter			5,405		5,405
* Install additional pedestrian safety crossing			24,779		24,779
* Leverage grant and other funds for road and drainage improvements on Pearson Road between Clark and Pentz (Summer 2016)			20,722	179,780	200,502
Measure C Approved Expenditures:	\$ 86,948	\$ 221,974	\$ 209,943	\$ 354,531	\$ 873,395
Net Total	\$ 195,033	\$ 99,425	\$ 88,519	\$ (20,161)	\$ 362,817

	1st Quarter (To Date)	2nd Quarter	3rd Quarter	4th Quarter	Totals	2016/17 Budget
Measure C 2015/16 Revenues:	\$ 77,500				\$ 77,500	\$ 1,170,000
* Lieutenant Transition Plan	-					\$ 15,218
* Training and RIMS Conference for Lieutenants	817				817	8,000
* 2nd Investigation Position at the Police Department	71,879				71,879	160,964
* Sponsor 2 Police Cadets thru Police Academy	1,046				1,046	34,000
* 3 Police Cars (Ford Interceptors) per year for a total of 15 new police vehicles to replace very old cars	3,399				3,399	100,000
* Body Cameras (net Gen) for Police Officer safety and accountability	1,479				1,479	5,917
* Police K9 program (assists with missing persons, fugitive tracking and narcotics investigation)	2,303				2,303	10,000
* Enhanced Police Officer & Dispatch training	2,686				2,686	15,000
* Patrol cameras and durable cases (20)	-				-	3,000
* Emergency 9-1-1 MIS	-				-	10,000
* Sawmill Peak communication study	-				-	3,000
* Police Department 2nd phase siding repairs	868				868	40,000
* Police Department mens locker room floor	-				-	5,000
* Police Department emergency electrical/generator replacement	1,028					100,000
* Maintain CAL FIRE personnel contract	-				-	150,000
* 2016 Fire Engine	21,658				21,658	86,632
* Future fire apparatus funding	-				-	50,000
* Fire apparatus equipment: blower, multi-gas monitor, tool bracket	1,756					5,500
* Firefighter breathing apparatus matching funds (for firefighter safety)	-				-	3,500
* Fire Station 81 storage wall	1,411				1,411	1,470
* Fire Station 82 safety door replacement	-				-	2,000
* Increased hours and training for Animal Control Officer and Supervisor	7,278					34,556
* Raised beds for dog and cats, metal bowls, air conditioner unit	-				-	3,300
* Online dog licensing program and setup	-				-	10,000
* Animal Shelter facility improvements: washing machine protective cover and concrete repairs	-				-	9,500
* Animal isolation units (4)	-				-	7,000
* Leverage grant and other funds for road and drainage improvements on Pearson Road between Clark and Pentz (Summer 2016)	-				-	
* 2016 Town roads overlay and markings	-				-	40,000
Measure C Approved Expenditures:	\$ 117,609	\$ -	\$ -	\$ -	\$ 106,730	\$ 1,413,557
Net Total	\$ (40,109)	\$ -	\$ -	\$ -	\$ (29,230)	\$ (243,557)



TOWN OF PARADISE
Council Agenda Summary
Date: January 10, 2017

Agenda No. 6(a)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Paradise Police Building Primary & Backup Power Supply
Emergency

COUNCIL ACTION REQUESTED:

1. No action requested, update only.

Background:

On June 29 at Paradise Police Department, located at 5595 Black Olive Drive, an officer reported a burning smell coupled with several electrical surges in the building. Upon investigation, it was discovered that the transfer switch for the building had melted and been destroyed. This transfer switch is a dedicated piece of equipment which will automatically switch standard power from PG&E to emergency backup power from the standby generator during power outages. This switch is vital to the safety of the general public as the Paradise Police Department building must have constant power for the 911-dispatch center to perform their services. Furthermore, the building houses critical IT infrastructure valued over \$750,000.

During the initial work performed by Town staff to remove the immediate fire danger, power was manually transferred to the backup generator. Shortly after this was done, another failure occurred and power was completely lost to the building. Following a 10-minute outage, non-critical cooling systems were turned off and power was restored using the backup generator.

With the internal building temperatures steadily rising, staff was directed to hard-wire the power supply directly to the building, turning off the generator and bypassing the melted transfer switch. This condition was extremely dangerous as the building had no immediate backup power if an outage were to occur. Staff was prepared to re-wire the building back to the generator to serve only dispatch and IT, however, with response times this could take 1-2 hours – an unacceptable permanent condition. Lastly, should an outage have occurred and power not restored by generator within two hours, the building's IT infrastructure was vulnerable to a catastrophic loss.

On July 12, 2016, Paradise Town Council formally declared an emergency to repair or replace the building's primary and backup power supply infrastructure. This declaration was critical to shorten the amount of time whereas our emergency response building was in such a vulnerable state, compromising public safety. Using this action, staff was able to work directly with Chico Electric after considering several other contractors informally. Town Council approved a budget up to \$100,000 for the repairs.

Between July 13 and July 25, further investigation was performed at the Paradise Police Department building and the existing generator, serving PD, Fire and Fleet. Findings demonstrated that the current generator was indeed, undersized. After much consultation and alternatives analysis, it was determined the best solution was to replace the failed transfer

MEASURE C OVERSIGHT COMMITTEE AGENDA NO. 2(b)

switch and install a new, dedicated backup generator to serve the Police Department only. The existing generator would continue to serve both Fire Station 81 and the Mechanic's shop.

On July 28, 2016, a formal contract was agreed to by the Town of Paradise and Chico Electric. The total contract amount is \$84,690. Services included in this cost are as follows:

Transfer Switch Replacement

Replacement of existing generator transfer switch in Police Department with new 400 amp 208Y/120 volt transfer switch and connect to existing generator. Bookcase in closet will require removal for clearance for new switch. New 400 amp feeders will be installed for line and load side interconnection to main electrical panel located in adjacent closet. Work to be performed during normal business hours with after-hours cut-over of power to new switch.

Generator Installation

Installation of new 100 Kw Peterson Caterpillar diesel fueled generator set with new concrete pad and tie in to main electrical panel. New generator to be installed just outside of main panel room on side of building. Proposal includes complete installation, engineering, tie-in, excavation, concrete pad, startup of unit, training, Butte County Air Quality inspection and rewire of existing Kohler generator to separate from the Police Department and power only the Fire Station and Maintenance building. New generator has room for over 40% growth and will serve the building well for decades to come.

Analysis:

The transfer switch was successfully replaced on July 29, whereby had an immediate power outage occurred, the existing generator could have been used.

The generator was ordered in early August to meet the demands of the building. The lead time for installation was 10-12 weeks, meaning installation and tie-in in early November.

The stock fuel tank for the new generator was 209 gallons. With current electrical demands, the unit will operate for 43 hours uninterrupted. This amount of runtime was determined to be inadequate in cases of a major power event. On August 24, staff directed Chico Electric to upgrade the fuel capacity to the maximum size of 394 gallons. With current electrical demands the unit will operate for 81 hours uninterrupted. This change order was ratified by staff and Chico Electric for a cost of \$3,225.00. Peterson Caterpillar provided Chico Electric with updated design drawings, reflecting the upgraded fuel tank for construction.

On November 1, 2016, the new generator arrived, on-time. However, upon inspection it was determined that the generator was sitting on the stock fuel tank. As each unit is manufactured individually, this was a major misstep by the manufacturer with implications in the form of completion delays. Chico Electric provided documentation showing the revised fuel tank was acknowledged by Peterson Caterpillar. On November 7, 2016, Chico Electric offered to absorb the costs of the change order (\$3,225.00) and fueling the tank to maximum capacity (\$1,200) upon installation of a new unit in 10-12 weeks.

During the week of January 3, 2017, the correct fueling tank was re-fitted to the generator. The installation date is scheduled for January 5 with all systems expected to be operational by January 10.

MEASURE C OVERSIGHT COMMITTEE AGENDA NO. 2(b)

Final inspections will take place on January 11 and the project is expected to be considered for final acceptance by the Town Council on February 14.

Financial Impact:

On July 26, 2016 at the Measure C Oversight Committee meeting, the Committee voted unanimously to fund these emergency repairs using Measure C. The original contract cost was \$84,690. Following award, staff approved a change order to upgrade the fuel tank, which has since been voided due to complications of the delivery, and these costs will be absorbed by Chico Electric. The final project cost is \$84,690.



**TOWN OF PARADISE
Council Agenda Summary
December 13, 2016**

Agenda No. 6(c)

ORIGINATED BY: David Hawks, Division Chief
Gina Will, Administrative Services Director/Town Treasurer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Purchase Type 1 Municipal Fire Engine with Measure C Funds

COUNCIL ACTION REQUESTED:

Consider adopting a motion relating to the following actions:

1. Authorize the Town Manager to execute the documents necessary to order and purchase a Type 1 Pierce Enforcer Fire Engine before February 1, 2017, and
2. Declare the 2008 Sutphen fire engine as surplus and pursuant to Paradise Municipal Code Section 2.45.130A, authorize the Town Manager to enter an agreement with a broker to sell the engine with a commission not exceeding 5%, and
3. Authorize staff to temporarily use \$175,750 of general fund reserves to purchase the Type 1 Pierce Enforcer Fire Engine until the 2008 Sutphen fire engine is sold wherein the reserves would be immediately replaced, and
4. Approve the attached resolution authorizing the execution and delivery of a lease with option to purchase, and authorizing certain actions in connection therewith with terms not exceeding 4 years and 2.25%, and
5. Approve budget adjustment and appropriation of \$40,401 for 2016/17 to cover the first two quarters of lease purchase payments and review Measure C Revenue/Expenditure Plan that outlines a plan to finance the new engine with Measure C funds.

ALTERNATIVE ACTION: Defer the purchase of a fire engine at this time to allow for funding of other Measure C priorities.

Background:

The Town of Paradise recently used a portion of its Measure C funds to purchase a new Type 1 Fire Engine (Pierce Enforcer, E82), which was at the top of the list of critical priorities for the fire department. This purchase allowed the Town to retire a 28 year old Pierce Dash engine which has served the Town since 1989---approximately 19 years as a front line engine, and seven years in reserve. The new E82 is working exceptionally well as it was specifically designed for the narrow roadways, low-overhanging trees, mountainous terrain, and restricted facility sizes in Town. Further, it begins to uniform the fleet and since Pierce is distributed by Golden State Fire Apparatus in South Sacramento, warranty work, maintenance, and parts for the engine are easier to obtain.

The purchase of engine 82 improved the reliability and functionality of the fire fleet tremendously; however, the Town's fleet is still somewhat vulnerable. For example, we currently have a 2008 Sutphen which serves as the front line engine for station 81. While the Sutphen is a relatively new engine it is built on a much longer chassis and is not a great fit for the Town. The Town recently made its final lease purchase payment on this engine and it is currently valued at about \$200,000. Since the cost of purchasing a new Pierce engine is expected to increase 3% to 5% per year beginning January 31st, it is the recommendation of staff and the Fire Chief to sell the 2008 Sutphen (E81) while it still has value and use the proceeds to replace E81 with a Pierce Enforcer identical to E82, before the price increase goes into effect.

Maintaining a strategic and well-designed fire response fleet is one of the many important functions of an effective all-around fire response. Timing, good decision-making and prudent financial planning make it easier to obtain long-term goals, especially when replacing expensive fire response equipment. The Town Manager and the Town Treasurer agree with the fire chief that now is the time to take advantage of a lower-priced Pierce engine to markedly improve the response of our fire fighting fleet. In order to do this, we need to take a long, hard look at the remaining Measure C funds to determine the optimal approach to realizing this goal.

Discussion:

Measure C, the Town's temporary transaction and use tax, is in its second of six years. It is providing about \$1.2 million in additional revenues each year for an expected total of about \$7.2 million, allowing the Town to replace and address critical and long-deferred operating requirements. The first year the funds were used on the most immediate and essential needs including a police investigator, police cars, and repairs to the police facility. Measure C funds also maintained the CAL FIRE personnel contract, purchased a new fire engine, four breathing apparatus, and diesel exhaust extraction systems at both stations. It also funded additional hours for Animal Control and leveraged drainage and street improvements on Pearson Road.

The purpose of Measure C is to maintain and enhance Town services, including public safety operations, street maintenance and animal control services. In addition, it is a tool to help build a bridge to financial stability when long-term pension obligations are reduced. With many of the most urgent requirements addressed, it is prudent for the Town to plan for the remaining Measure C term by devising a plan that carefully balances immediate needs, ongoing requirements, and longer term financial stability. The following outline was prepared to show the remaining term of Measure C with projected revenues, committed revenues, and remaining balances. It also includes a method for payment of a new fire engine and how that purchase would affect the remaining Measure C funds if the Council were to approve the purchase.

	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	Totals
<i>Revenues/Projected Revenues</i>	1,236,212	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	7,236,212
<i>Police</i>							
<i>2nd Investigation Position</i>	110,238	160,964	160,964	160,964	160,964	160,964	
<i>Police Cadets (3) (2) (1)</i>	55,241	34,000	17,000	17,000	17,000	17,000	
<i>Lieutenant Transition & Training</i>		23,218					
<i>15 Police Cars</i>	13,597	100,000	100,000	100,000	100,000	100,000	
<i>Body Cameras</i>	14,786	5,917	5,917	5,917	5,917		
<i>K9 Program</i>	9,514	10,000	10,000	10,000	10,000	10,000	
<i>Enhanced PD Training</i>	16,101	15,000	15,000	15,000	15,000	15,000	
<i>LiveScan Machine</i>	11,670						
<i>PD Siding & Repairs</i>	97,251	50,000					
<i>Patrol Cameras & Cases</i>		3,000					
<i>Emergency 9-1-1 MIS</i>		10,000					
<i>Sawmill Peak Communication Study</i>		3,000					
<i>Men's Locker Room Floor</i>		5,000					
<i>Emergency Electrical/Generator</i>		90,000					
	328,398	510,099	308,881	308,881	308,881	302,964	2,068,104
<i>Fire</i>							
<i>Maintain CAL FIRE Contract</i>	144,401	150,000	150,000	150,000	150,000	150,000	
<i>Fire Engine 82</i>	98,226	86,632	86,632	86,632	86,632	86,632	
<i>Future Apparatus Funding</i>		50,000					
<i>Apparatus Equipment</i>		5,500					
<i>SCBA's</i>	24,931	3,500					
<i>Exhaust Extraction</i>	21,674						
<i>Station 81 Storage Wall</i>		1,470					
<i>Station 82 Safety Door</i>		2,000					
	289,232	299,102	236,632	236,632	236,632	236,632	1,534,862
<i>Animal Control</i>							
<i>Increased Hours for AC Officer</i>	25,079	34,556	34,556	34,556	34,556	34,556	
<i>Sanitation Unit</i>	5,405						
<i>Raised beds, metal bowls, air conditioner</i>		3,300					
<i>Online dog licensing program & setup</i>		10,000					
<i>Washing Machine Cover & Concrete Repairs</i>		9,500					
<i>Isolation Units</i>		7,000					
	30,484	64,356	34,556	34,556	34,556	34,556	233,064
<i>Public Works</i>							
<i>Pedestrian Safety Crossing</i>	24,779						
<i>Pearson Road Improvements</i>	200,502						
<i>2016 Overlay & Markings</i>		500,000					
	225,281	500,000	-	-	-	-	725,281

<i>Total Expenses</i>	873,395	1,373,557	580,069	580,069	580,069	574,152	4,561,311
<i>Net Total</i>	362,817	(173,557)	619,931	619,931	619,931	625,848	2,697,901
<i>Designated Reserves</i>							
<i>Police Car Payments</i>	86,403	86,403	86,403	86,403	86,403	86,403	
<i>Unassigned</i>	276,414	102,857	722,788	1,342,719	1,962,650	2,588,498	
<i>Options</i>							
<i>10% Reserve</i>			180,000	180,000	180,000	180,000	720,000
<i>Maxwell Drive SR2S</i>			200,000				200,000
<i>Almond Street Multi-Modal</i>				388,000			388,000
<i>Ponderosa SR2S</i>				193,000			193,000
<i>Fire Engine 81 (\$319K financed-4 yr)</i>		40,401	80,803	80,803	80,803	40,401	323,212
<i>Total of Options</i>							1,824,212
<i>Net Remaining</i>							764,286

Through the process of developing this preliminary plan, it was concluded that about \$4.56 million of the \$7.2 million is likely to be committed to already vetted public safety ongoing concerns (as shown in the above schedule) through the end of Measure C. This leaves about \$2.6 million unassigned. As staff discussed and debated various options, the ones listed above are staff's current recommendations:

- ✓ \$720,000 for a 10% reserve allowing the Town some room for contingencies and to continue funding to crucial ongoing items in case adequate funding is still not available at the end of Measure C.
- ✓ \$781,000 to leverage already awarded and planned capital improvement projects of Maxwell Drive Safe Routes to School, Almond Street Multi-Modal and Ponderosa Safe Routes to School, a portion of Bille Road Overlay.
- ✓ \$323,212 for the purchase of another new Pierce Enforcer type 1 fire engine. As fire engines usually last 15 years or more, this would provide the Town with two new front line engines that would last until longer term financial stability is obtained.

Finally, this preliminary plan allows conservatively for continued discussions and consideration of a remaining \$764,000. These funds can be deliberated and apportioned as part of the normal annual budget process according to the greatest needs.

If the new Pierce Enforcer Fire Engine is ordered prior to February 1, 2017, another three percent increase in manufacturing costs is avoided. The most recent attached quote of \$535,306.17 received from Pierce Manufacturing is for a clone of the engine purchased last year (total purchase price \$499,145.13) and includes the 3% price increase for calendar year 2016 as well as other manufacturing costs increases. A longer ladder and a few other small modifications are proposed that have been quoted at \$5,570.89

Staff recommends surplusings and selling the 2008 Sutphen to offset the cost of the new engine. An engine broker has quoted a value of between \$175,000 and \$210,000 for the engine. There would be

a 5% commission. Also, \$50,000 was budgeted this fiscal year for future apparatus replacement that can be used as an additional down payment on the engine.

Following is a very conservative estimate of the purchase of a new Pierce Enforcer type 1 fire engine:

\$529,735.28	Clone of 2016 Pierce Engine
<u>5,570.89</u>	Longer ladder and other small modifications
\$535,306.17	Total Cost
 (175,750.00)	 Assumes Sutphen 2008 engine sales for \$185,000
<u>(50,000.00)</u>	Measure C allocation for future apparatus replacement
\$309,556.17	Balance to Finance
 \$20,200.73	 Quarterly payments on \$310,000.00 financed for 4 yrs at 2.25%

Fiscal Impact Analysis:

As demonstrated above, there are sufficient monies in Measure C to fund the fire engine purchase. The Town will lease-purchase the engine using Measure C funds to finance the Pierce fire engine over a 4 year period (FY 2016/17 through FY 2020/21.) The total cost of the engine is \$535,306.17 and a copy of the proposal is attached. Pursuant to Paradise Municipal Code Section 2.45.070D, the purchase is exempt from the competitive bidding procedure, since the purchase is utilizing the original Napa County Fire Department specifications that were slightly modified by the Fire Department during the purchase process for the 2015 E82 Pierce Enforcer purchase.

Pierce Manufacturing Inc.

AN OSHKOSH CORPORATION COMPANY • ISO 9001:2000 CERTIFIED



2600 AMERICAN DRIVE
POST OFFICE BOX 2017
APPLETON, WISCONSIN 54912-2017
920-832-3000 • FAX 920-832-3208
www.piercemfg.com

PROPOSAL FOR PIERCE® FIRE APPARATUS

Paradise Fire Department
767 Birch Street
Paradise, CA 95969

DATE	November 4, 2016
QUOTE NO.	501104-16
EXPIRES	December 4, 2016
SALES REP.	Jon Bauer

The undersigned is prepared to manufacture for you, upon an order being placed by you, for final acceptance by Pierce Manufacturing, Inc., at its home office in Appleton, Wisconsin, the apparatus and equipment (duplicate to as built Pierce Job # 29504) herein named and for the following prices:

OPTION A: FULL PAYMENT AT CONTRACT SIGNING

#	Description	Each
A	One (1) Pierce Enforcer Pumper	501,447.39
B	Factory Inspection Trip (1 trip for 3 PFD representatives)	3,750.00
C	Delivery / Dealer Preparation	4,250.00
D	Performance Bond	1,485.55
E	DISCOUNT FOR FULL PAYMENT AT CONTRACT SIGNING	(20,437.31)
F	APPARATUS COST	490,495.63
G	State Sales Tax @ 8.00%	39,239.65
H	TOTAL PURCHASE PRICE	529,735.28

OPTION A: FULL PAYMENT AT CONTRACT SIGNING TERMS AND CONDITIONS:

- 1) The Paradise Fire Department shall pay the purchase price of **\$529,735.28** for the Product within fifteen (15) calendar days of contract signing directly to Pierce Manufacturing Inc.
- 2) The proposed delivery timeframe for the Product will not begin until Pierce Manufacturing Inc. approves the contract and receives full payment of the purchase price of **\$529,735.28**.
- 3) If payment of **\$529,735.28** is late and if Paradise Fire Department elects not to have the delivery extended, **\$125.00 per calendar day** will be added to the final invoice.

OPTION B: PAYMENT AT TIME OF DELIVERY / ACCEPTANCE

#	Description	Each
A	One (1) Pierce Enforcer Pumper	501,447.39
B	Factory Inspection Trip (1 trip for 3 PFD representatives)	3,750.00
C	Delivery / Dealer Preparation	4,250.00
D	Performance Bond	1,485.55
E	APPARATUS COST	510,932.94
F	State Sales Tax @ 8.00%	40,874.64
G	TOTAL PURCHASE PRICE	551,807.58

Said apparatus and equipment are to be built and shipped in accordance with the specifications hereto attached, delays due to strikes, war, or intentional conflict, failures to obtain chassis, materials, or other causes beyond our control not preventing, within about 280 TO 310 calendar days after receipt of this order and the acceptance thereof at our office at Appleton, Wisconsin, and to be delivered to you at PARADISE, CALIFORNIA.

The specifications herein contained shall form a part of the final contract, and are subject to changes desired by the purchaser, provided such alterations are interlined prior to the acceptance by the company of the order to purchase, and provided such alterations do not materially affect the cost of the construction of the apparatus.

The proposal for fire apparatus conforms with all Federal Department of Transportation (DOT) rules and regulations in effect at the time of bid, and with all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus as published at the time of bid, except as modified by customer specifications. Any increased costs incurred by first party because of future changes in or additions to said DOT or NFPA standards will be passed along to the customers as an addition to the price set forth above.

Any Purchase Order (PO) issued as a result of this proposal should be made out to Pierce Manufacturing Inc.

Unless accepted by December 4, 2016, the right is reserved to withdraw this proposition.

Respectfully Submitted,



Authorized Sales Representative