



TOWN OF PARADISE

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Management Staff:

Lauren Gill, Interim Town Manager
Dwight L. Moore, Town Attorney
Joanna Gutierrez, Town Clerk
Craig Baker, Community Development Director
Gabriela Tazzari-Dineen, Police Chief
George Morris, Jr., Unit Chief
CAL FIRE/Butte County Fire
Paradise
Gina Will, Finance Director/Town Treasurer

Town Council:

Tim Titus, Mayor
Scott Lotter, Vice Mayor
Greg Bolin, Council Member
Steve "Woody" Culleton, Council Member
John J. Rawlings, Council Member

TOWN COUNCIL AGENDA

SPECIAL MEETING – 9:00 AM – April 23, 2013

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Dept., at 872-6291 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk. Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting. All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council will be available for public inspection at the Town Hall in the Town Clerk Department at 5555 Skyway, Room 3, at the same time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

1. OPENING

- a. Call to order
- b. Pledge of Allegiance to the Flag of the United States of America
- c. Call to order

2. CLOSED SESSION

- a. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Confidential/Mid-Management Association, General Employees Unit, the Management Group, Police Mid-Management Unit and the Paradise Police Officers Association.

After the closed session, the meeting will be reconvened for the Town Council to consider taking action relating to employment agreements for Town of Paradise employee associations, groups and/or units as follows:

- (1) Adopting Resolution No. 13-18, A Resolution Approving a Memorandum of Understanding Agreement (relating to employment) for the Paradise Confidential/Mid-Management Association effective July 1, 2013 through June 30, 2014. **(ROLL CALL VOTE)**
- (2) Adopting Resolution No. 13-19, A Resolution Approving a Memorandum of Understanding Agreement (relating to employment) for the Paradise General Employees Unit effective July 1, 2013 through June 30, 2014. **(ROLL CALL VOTE)**
- (3) Adopting Resolution No. 13-20, A Resolution Approving a Memorandum of Understanding Agreement (relating to employment) for the Paradise Management Group effective July 1, 2013 through June 30, 2014. **(ROLL CALL VOTE)**
- (4) Adopting Resolution No. 13-21, A Resolution Approving a Memorandum of Understanding Agreement (relating to employment) for the Paradise Police Mid-Management Unit effective July 1, 2013 through June 30, 2014. **(ROLL CALL VOTE)**
- (5) Adopting Resolution No. 13-22, A Resolution Approving a Memorandum of Understanding Agreement (relating to employment) for the Paradise Police Officers Association effective July 1, 2013 through June 30, 2014. **(ROLL CALL VOTE)**

3. CONSENT CALENDAR

- a. Adopt Resolution No. 13-23, A Resolution of the Town Council of the Town of Paradise Declaring Folding Chairs From Town Hall as Surplus and Authorizing for Disposal Through Sale or Donation. **(ROLL CALL VOTE)**

4. COUNCIL DISCUSSION/CONSIDERATION

- a. Review Budget Progress and Department Budget Presentations. Provide general direction to staff regarding the 2013/2014 fiscal year budget.

5. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date: _____	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	



TOWN OF PARADISE
Council Agenda Summary
April 23, 2013

AGENDA NO. 3(a)

ORIGINATED BY: Joanna Gutierrez, Town Clerk

REVIEWED BY: Lauren Gill, Interim Town Manager

SUBJECT: Request for Declaration and Authorization to Dispose of Folding Chairs as Surplus Property

COUNCIL ACTION REQUESTED:

Adopt Resolution No. 13-23, A Resolution of the Town Council of the Town of Paradise Declaring Folding Chairs as Surplus and Authorizing Disposal through Sale or Donation by the Interim Town Manager.

BACKGROUND:

One-hundred and twenty (120) folding chairs have become surplus property as a result of an upgrade to the seating in the Town Council Chamber. The proposed resolution includes Exhibit A, a photograph representing the type of folding chair that was replaced. Forty (40) of these chairs have been retained for use by the Town.

It is recommended the Town Council declare the 120 folding chairs to be surplus property and authorize the Interim Town Manager to dispose of the property.

FINANCIAL IMPACT:

The disposal of these office items will have no negative impact on the General Fund. A small sum of revenue is anticipated from the sale of these items.

**TOWN OF PARADISE
RESOLUTION NO. 13-23**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE,
DECLARING FOLDING CHAIRS FROM TOWN HALL SURPLUS AND
AUTHORIZING DISPOSAL THROUGH SALE OR DONATION**

WHEREAS, the Facilities Manager wishes to dispose of property that is either inoperable or obsolete; and,

WHEREAS, the Facilities Manager wishes to dispose of the property through a donation or sale.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The Town hereby declares 120 Folding Chairs from Town Hall surplus as set forth in Exhibit "A" attached hereto and made a part hereof by reference.

Section 2. Pursuant to Paradise Municipal Code Section 2.45.130 A & B, the Interim Town Manager or her designee is hereby authorized to dispose of the property by donation or sale.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 23rd day of April, 2013, by the following votes:

AYES:

NOES:

ABSENT:

NOT VOTING:

Timothy Titus, Mayor

ATTEST:

BY: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

BY: _____
Dwight L. Moore, Town Attorney

Exhibit “A”

One hundred-twenty (120) of the one hundred-sixty (160) each folding chairs from Town Hall. The forty (40) remaining folding chairs will be retained and stored for events within the community or the Community Park.





**Town of Paradise
Council Agenda Summary
April 23, 2013**

Agenda Item: 4a

**Originated and
Reviewed by**

Lauren Gill, Interim Town Manager

Subject:

Budget Progress Report/Department Budget Presentations

Council Action Requested:

1. Review Budget Progress and Department Budget Presentations. Provide general direction to staff regarding the 2013/14 fiscal year budget.

Summary:

According to State law, each city must prepare an annual budget to be adopted by June 30th of each year. Town staff is preparing a budget for the Town Council to adopt in June, but would like to update and give Council an opportunity to weigh in on department budget goals. Following, is a layout of the meeting format:

On March 8th 2013, the Council held a budget goal setting session to discuss and prioritize goals for the FY 2013/14 budget and provided direction to the Interim Town Manager and Finance Director to meet with individual department directors to begin the process of preparing their individual budget plans.

The April 23rd meeting will provide a more "refined" budget projection for the FY2013/14 budget along with the department budget plans. The department budgets will outline how each department plans to fulfill the work plan of their respective department within the framework of the budget direction given by Council. These presentations will provide a more narrowly defined budget picture and will allow the Council and management team to make further adjustments in expenditures and/or revenues as necessary. Ideally, we could present the final budget to the Council at its Regular Town Council Meeting on June 11, 2013; however, it is more likely that the FY 2013/14 Final Budget will be ready for adoption closer to the deadline of June 30, 2013.