



# **Town of Paradise Town Council Meeting Amended Agenda 6:00 PM – November 09, 2021**

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## **Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA**

Mayor, Steve Crowder  
Vice Mayor, Jody Jones  
Council Member, Greg Bolin  
Council Member, Steve “Woody” Culleton  
Council Member, Rose Tryon

Town Manager, Kevin Phillips  
Town Attorney, Scott E. Huber  
Town Clerk, Dina Volenski  
CDD, Planning & Onsite, Susan Hartman  
CDD, Building & Code Enforcement, Tony Lindsey  
Finance Director/Town Treasurer – Ross Gilb  
Public Works Director/Town Engineer, Marc Mattox  
Division Chief, CAL FIRE/Paradise Fire, Garrett Sjolund  
Chief of Police, Eric Reinbold  
Recovery & Economic Development Director, Colette Curtis  
Human Resources & Risk Management Director, Crystal Peters

### **Meeting Procedures**

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
  - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
  - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

## 1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call
  
- 1e. Acknowledge a moment of silence in recognition of the November 8, 2018 Camp Fire in the Town of Paradise.
- [1f.](#) p5 Proclamation recognizing November as Homeless and Runaway Youth Awareness Month.
- 1g. Presentation on redrawing the district boundaries by the California Citizens Redistricting Commission.
- [1h.](#) p6 Camp Fire Recovery Updates - Written reports are included in the agenda packet.  
  
Brian Solecki, Recovery and Economic Development Project Manager - Recovery projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.  
  
Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update  
  
Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update  
  
Kate Anderson, Business and Housing Manager - Housing Update
- 1i. Presentation by Habitat for Humanity.

## 2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- [2a.](#) p18 Approve minutes from the October 12, 2021 Regular Town Council meeting.
- [2b.](#) p25 Approve October 2021 Cash Disbursements in the amount of \$2,902,338.51
- [2c.](#) p32 Review and file the 1<sup>st</sup> Quarter Investment Report for the Fiscal Year Ending June 30, 2022.
- [2d.](#) p46 Waive the second reading of entire Town Ordinance No. 613 and read by title only; and, Adopt Town Ordinance No. 613, "An Ordinance of the Town Council of the Town of Paradise, Adding Section 2.43 to the Paradise Municipal Code "Electronic Filing of Campaign Disclosure Statements and Statements of Economic Interest," Relating to Electronic and Paperless Filing of Fair Political Practices Commission Campaign Disclosure Statements.

- 2e. p51 Concur with staff recommendation to file CEQA Notice of Exemption for Defensible Space Code Enforcement Project.

### **3. ITEMS REMOVED FROM CONSENT CALENDAR**

### **4. PUBLIC COMMUNICATION**

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

### **5. PUBLIC HEARINGS - None**

### **6. COUNCIL CONSIDERATION**

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p60 Consider appointing one regular and two alternate committee members to the Measure V Citizen's oversight Committee. (ROLL CALL VOTE)
- 6b. p62 1. Consider discussing and providing staff with verbal direction and/or concurrence regarding the application standards for the recently enacted Interim Housing Urgency Ordinance Exceptions Committee; or, 2. Provide alternative direction to Town staff. (ROLL CALL VOTE)
- 6c. p67 1. Discuss updates to concerns raised at the October 12, 2021 Town Council Meeting regarding the Reseeding Design and Scoping Plan; and, 2. Acknowledge receipt and approve the final Reseeding Design & Scoping Plan from River Partners under the Hazard Mitigation Grant Program Advanced Planning grant; and, 3. Reach concurrence on next steps for Reseeding Plan the scope of reseeding implementation. (ROLL CALL VOTE)
- 6d. p112 Upon conclusion of public discussion of the proposed ordinance regarding defensible space and hazardous fuel management, consider adopting either the recommended action or an alternative action:
1. Consider waiving the first reading of Town Ordinance No. 614 and read by title only; and, 2. Introduce Town Ordinance No. 614. "An Ordinance Amending Paradise Municipal Code Section 8.58.060 Relating to Defensible Space and Hazardous Fuel Management"; or, 3. Adopt an alternative directive to Town staff. (ROLL CALL VOTE)
- 6e. p118 1. Consider approving position control from one FTE Construction Inspector II to two FTE Construction Inspector II; and, 2. Adopting Resolution 21-\_\_\_\_, A Resolution of the Town Council of the Town of Paradise approving the amended position control and salary pay plan for the 2021/22 fiscal year. (ROLL CALL VOTE)
- 6f. p131 1. Review and file the financial information provided by staff concerning the FY 2021-22 operating and capital budgets; and, 2. Approve staff recommended budget adjustments. (ROLL CALL VOTE)

## 7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items
- 7b. Council reports on committee representation
- 7c. Future Agenda Items

## 8. STAFF COMMUNICATION

- 8a. Town Manager Report

## 9. CLOSED SESSION - None

## 10. ADJOURNMENT

STATE OF CALIFORNIA )	SS.
COUNTY OF BUTTE )	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
<hr/>	
<hr/>	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	

# *Town of Paradise, California*

## *PROCLAMATION*

**WHEREAS**, California has an estimated 200,000 homeless youth, including some 2,000 K-12 students in Butte County; and,

**WHEREAS**, Approximately 25% of youth exiting foster care will experience homelessness; and,

**WHEREAS**, Natural disaster and lack of affordable housing have exacerbated youth homelessness across rural California; and,

**WHEREAS**, A high percentage of homeless youth have been physically, sexually and/or emotionally abused by their guardians and are frequently re-victimized and exploited while living on the streets and in shelters; and,

**WHEREAS**, LGBTQ+ young adults are at a 120% higher risk of homelessness when compared to their peers, and comprise about 40% of the unaccompanied homeless youth population; and,

**WHEREAS**, Due to the lack of stable housing, homeless youth face great difficulty in accessing stabilizing, and succeeding in school, reducing the likelihood of successful graduation; and,

**WHEREAS**, The citizens of Paradise, California are the key to preventing youth homelessness by acting as mentors and role models for youth, guiding them towards available resources, productive choices and creating opportunities for youth to successfully transition to adulthood; and,

**NOW, THEREFORE**, I, Steve Crowder Mayor of the Town of Paradise on behalf of the Town of Paradise and the citizens of Paradise, California, by virtue of the authority vested in me, do hereby proclaim November 2021 as Homeless and Runaway Youth Awareness Month in the Town of Paradise.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed hereto this 9<sup>th</sup> day of November, 2021.

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Steve Crowder, Mayor



**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 9, 2021**

**Agenda Item: 1(h)**

**ORIGINATED BY:** Brian Solecki, Recovery and Economic Development Project Manager

**REVIEWED BY:** Kevin Phillips, Town Manager

**SUBJECT:** Monthly Recovery Update

**LONG TERM RECOVERY PLAN:** Yes

**COUNCIL ACTION REQUESTED:**

Recovery update – no action requested.

**Background:**

This report continues the Monthly Updates provided to keep the Town Council apprised of important developments related to the recovery of the Town of Paradise from the Camp Fire. Included in this update are items related to recovery projects, advocacy economic recovery and development, communications and emergency operations.

Colette Curtis is now on maternity leave (Congratulations Colette!) and Brian Solecki is working with other town staff to cover duties and responsibilities.

**Analysis:**

**RECOVERY**

**Trees**

- Category 3 Tree Removal
  - CalOES/FEMA has completed all work within the town of Paradise. We have been working with our partner agencies to finalize reports and complete demobilization of the project.
- Abatement
  - 19 property owners enrolled in the private program who have not removed their trees.
  - 256 property owners not enrolled in any program who have not removed their trees.
- Reducing the number of properties at risk for abatement
  - There are currently 275 properties at risk for abatement. This is down from 1500 in July 2020 and 850 in January of 2021.

- We have begun the process of moving toward removal of dangerous trees reported by members of the community by potential abatement/summary abatement proceedings.
- Reimbursement
  - The Town submitted a letter to Cal OES requesting an extension of the FEMA PA program for reimbursement for abating eligible Hazardous Trees. We continue to wait on a response.

#### Overall HMGP Project Updates:

We continue to work on moving projects forward. We are working weekly with partners from CalOES and FEMA to take the quickest route possible to project approval.

#### Long Term Recovery Plan Update

The Town Council approved initiating an update to the LTRP and we are in the planning process to get that process started so we can meet the target completion date.

#### Category 4 Tree Removal

Phase 1 is approved but the overall project is pending with FEMA for environmental assessment. We are working through the CEQA needs from the Town to move forward and begin working on designing and implementing the program. Phase 1 contains all aspects of designing the program and identifying which specific trees would be removed. We would then submit those trees for approval to removal in Phase 2.

#### Early Warning System

Construction funding is pending with FEMA for Hazard Mitigation Grant Program for construction of the siren towers as outlined in the Design and Scoping Plan completed last year. This is a top-priority project for public safety and the Town is working to push for a decision on funding as soon as possible. We continue to work with FEMA/CalOES on final details of the project. In October we worked with PG&E to get final details on providing electrical connections to the towers and we believe the FEMA has all the necessary information to move this project forward. We anticipate FEMA notification in the near future that should allow us the opportunity to have a better understanding of project timelines.

#### Hazardous Fuels Reduction Program

Pending with FEMA for Hazard Mitigation Grant funding. We have been updated by CalOES/FEMA that this project has been linked to the following two projects (Defensible Space Code Enforcement and Residential Ignition Resistant Improvements) and we are working with Environmental Assessment requirements to move forward. In October we began working with the Butte Fire Safe Council to include this project in the initial study occurring within the Town of Paradise for their Hazardous Fuels Reduction Program.

#### Defensible Space Code Enforcement Program

Pending with FEMA for Hazard Mitigation Grant funding. We recently developed our strategy for moving this project forward and are working with CalOES and FEMA on that process at the same time they are working on their environmental assessment.

#### Residential Ignition Resistant Improvement Program

This program is being designed by Town Staff and Ernst and Young. It is intended to provide up to 75% reimbursement, to a cap, to property owners who improve and harden their standing structures to make them more resistant to ignition. We are working to clarify Environmental Assessment requirements to move forward.

#### Reseeding Program

The Town has contracted with River Partners for advanced planning. Implementation of this project in phase 3 will be supervised by the Public Works Department with support from the Recovery Department. We have included the final proposal in this month's council report for discussion and guidance on implementation.

#### Community Relations Committee (CRC)

- Manager-led Committee of 14 members met on October 27th, 2021
- This Committee provides diverse viewpoints on issues facing the Town.
- At this month's meeting the CRC heard presentations from code enforcement, Fire and Recovery on the process for properties with code violations.

#### EMERGENCY MANAGEMENT

- Emergency Operation Plan Update: Council approved the hiring of Constant Associates to update the Emergency Operations Plan Update. We have a kickoff meeting schedule for November 16, 2021 and should have a timeline and process soon afterward.
- Town staff are formulating an EOC Training Exercise calendar to ensure all staff and Council are properly trained and ready for an emergency. The calendar also includes a community drill to help our residents prepare for an emergency.
- Town Staff is working with our Stratti vendor to modernize our call center for EOC events.
- We are grateful to welcome Jim Broshears as our Emergency Operations Coordinator. His years of experience and wisdom will be instrumental to moving us toward the best emergency plan.

#### **Financial Impact:**

None.



**TOWN OF PARADISE**  
**Council Agenda Summary**  
**Date: November 9, 2021**

**Agenda No. 1(h)**

**ORIGINATED BY:** Marc Mattox, Public Works Director / Town Engineer

**REVIEWED BY:** Kevin Phillips, Town Manager

**SUBJECT:** Camp Fire Recovery Updates - Infrastructure

**COUNCIL ACTION REQUESTED:**

1. None, written monthly update only.

**Background:**

This report continues the Monthly Disaster Recovery Updates provided to keep the Town Council apprised of important developments related to the recovery of the Town of Paradise from the Camp Fire.

**Analysis:**

Transportation Master Plan

Preparation of the Transportation Master Plan (TMP) is well underway. The TMP will evaluate daily and evacuation transportation needs, policy documents, construction standards, and opportunities to support economic development. The Transportation Master Plan will provide a prioritized list of improvements for near-term and long-term construction. All TMP related information can be found here: <https://www.townofparadise.com/pwe/page/transportation-recovery-efforts>

A series of four workshops has been announced for public input and participation in the development of the TMP, listed below:

- Thursday, June 3, 2021: Infrastructure Recovery Update (Completed)
  - Watch recorded workshop [here](#).
- Tuesday, June 22, 2021: Roadway and Traffic Evacuation Planning (Completed)
  - Watch recorded workshop [here](#).
  - 800+ survey responses received, data to be presented under Item 6b of this Council agenda.
- Thursday, July 15, 2021: Downtown and Clark Road Design Standards (Completed)
  - Watch recorded workshop [here](#).
- Thursday, August 12, 2021: Bicycling and Walking Network Review (Completed)
  - Watch recorder workshop [here](#).

All workshops have allowed flexible attendance either [virtually](#) or in-person at Town Hall Council Chambers (5555 Skyway, Paradise).

Currently there are four primary focuses of the Transportation Master Plan:

1. Efforts are currently underway to increase public participation for feedback on the Transportation Master Plan through staffing of tables at various community events and locations. These efforts are mostly focused on Active Transportation Program-type

projects such as sidewalks and multi-use bike-pedestrian pathways. Additional outreach and participation with the public to shape project priorities significantly improves our project applications' competitiveness.

2. Multi-agency Emergency Evacuation Planning Task Force has resumed meetings and made significant progress towards addressing major objective's in the Town's Corrective Action Plan. This includes revisions to the Town's Emergency Evacuation and Traffic Control Plan as well as initiating processes to improve regional communication and implementation strategies.
3. Relating to utilities, work is underway for the development of policies, procedures and coordination. This involves the creation of a master map of undergrounding to be used in planning future road rehabilitation projects.
4. Grant application work has been completed for the Community Development Block Grant – Disaster Recovery relating to transportation projects identified through technical analysis and public feedback.

### Paradise Sewer Project

#### **Efforts for Past Month:**

- The Central Valley Regional Water Quality Control Board (Regional Board) hosts meetings of the Sewer Regionalization Project Advisory Committee (SRPAC). The last SRPAC was on October 11, 2021 at 1:00 pm. The meeting was held in-person at the Town of Paradise's council chambers.
- On October 25, 2021, held a coordination call with Butte LAFCo, City of Chico, Town of Paradise, and HDR staff to discuss the Draft EIR's Project Description and future efforts associated with an "Extension of Services" application to Butte LAFCo.
- Continued analysis and writing efforts for the Draft EIR, including the Project Description and Alternatives sections.
- Continued to update public website ([www.paradisesewer.com](http://www.paradisesewer.com)).
- The City of Chico, through its consultant Carollo Engineers, continued its analysis of the potential to treat Paradise wastewater at the Chico Water Pollution Control Plant.
- Continued funding application efforts.

#### **Efforts for Next Month:**

- At it's June 14<sup>th</sup> meeting, the SRPAC decided to shift to a meeting frequency of once every two months, with the next meeting planned for December 13, 2021 at 1:00 pm at the City of Chico's council chambers. Information about SRPAC meetings can be found at [www.paradisesewer.com](http://www.paradisesewer.com).
- Continue analysis efforts on the Draft Environmental Impact Report (EIR).
- The City of Chico, through its consultant Carollo Engineers, will continue its analysis of the potential to treat Paradise wastewater at the Chico Water Pollution Control Plant.
- Continue funding application efforts.



**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 9, 2021**

**Agenda Item: 1(h)**

**ORIGINATED BY:** Tony Lindsey, CDD, Building & Code Enforcement  
**REVIEWED BY:** Kevin Philips, Town Manager  
**SUBJECT:** Camp Fire Recovery Updates – Code Enforcement  
**LONG TERM RECOVERY PLAN:** No

**COUNCIL ACTION REQUESTED:**

Code Enforcement Update - No action required

**Background:**

The mission of the Code Enforcement Division is to promote and maintain a safe and desirable living and working environment. We help maintain and improve the quality of our community by administering a fair and unbiased enforcement program to correct violations of municipal codes and land use requirements. We work with residents, neighborhood associations, public service agencies, and other Town departments to:

- Facilitate voluntary compliance with Town codes.
- Empower community self-help programs.
- Develop public outreach programs.
- Establish community priorities for enforcement programs.

**Analysis:**

During October (October 1<sup>st</sup> – October 28<sup>th</sup>) Code Enforcement worked a total of 98 RV violations spread throughout Town. By the end of this reporting period, the total number of RV cases was reduced to 85. 15 locations had a Temporary Use Permit (TUP) and 70 unpermitted sites did not. (Map Exhibit A)

TUPs under ORD 612 = 305 Issued as of 10/29/2021 (Map Exhibit B)

- Storage only – 31 (31)
- Occupied & issued – 274 (274)
- 245 (241) 89% are owner applied/occupied.

The Community Enhancement Outreach Team, consisting of Fire Prevention, Police, Housing, and Code Enforcement staff visited 33 (41) RV sites.

- 24 community members were contacted:
  - 15 Were tenants and did not own property.
  - 9 Owner occupied.

- 2 Purchased the property post-Camp Fire.
- 3 is being assisted by Housing.
- 4 accepted flyers for the Town's programs.

Code Enforcement receives complaints of violations from staff (proactive enforcement) and general community members. Each complaint is investigated and verified by our Officer. Below are the statistics of our current Open and Active RV Code Enforcement Cases and for reference last reporting period numbers. (Last Month comparison)

- Sites without TUP's Violations – 70 (74)
- Sites with TUP Violations – 15
- Sites with Administrative Warnings – 85 (74) spiked to 95 (90) during the reporting period.
- Sites with 1<sup>st</sup> Administrative citation issued – 64 (51)
- Sites with 2<sup>nd</sup> Administrative citation issued – 34 (35)
- Sites with 3<sup>rd</sup> Administrative citation issued – 21 (22)
- Compliance Gained RV cases closed – 10 (16)
  - TUP violations resolved – 2 (9)
    - 1 RVs removed
    - 1 Violation resolved
  - RVs removed – 8 (7)
- Work continues on the Nine (9) Abatement Cases. Each case was scrutinized for completeness by the Town Attorney staff. Documentation is being prepared for noticing.
- Misc. Items:
  - Abandoned Vehicle Authority abatements – 13 (20)
    - 9 vehicles were towed.
    - 4 voluntarily removed.
  - Complaints regarding: Waste and Refuse, Building without Permits, camping, Cargo Containers, Cannabis, Fire Hazards, setbacks, etc.

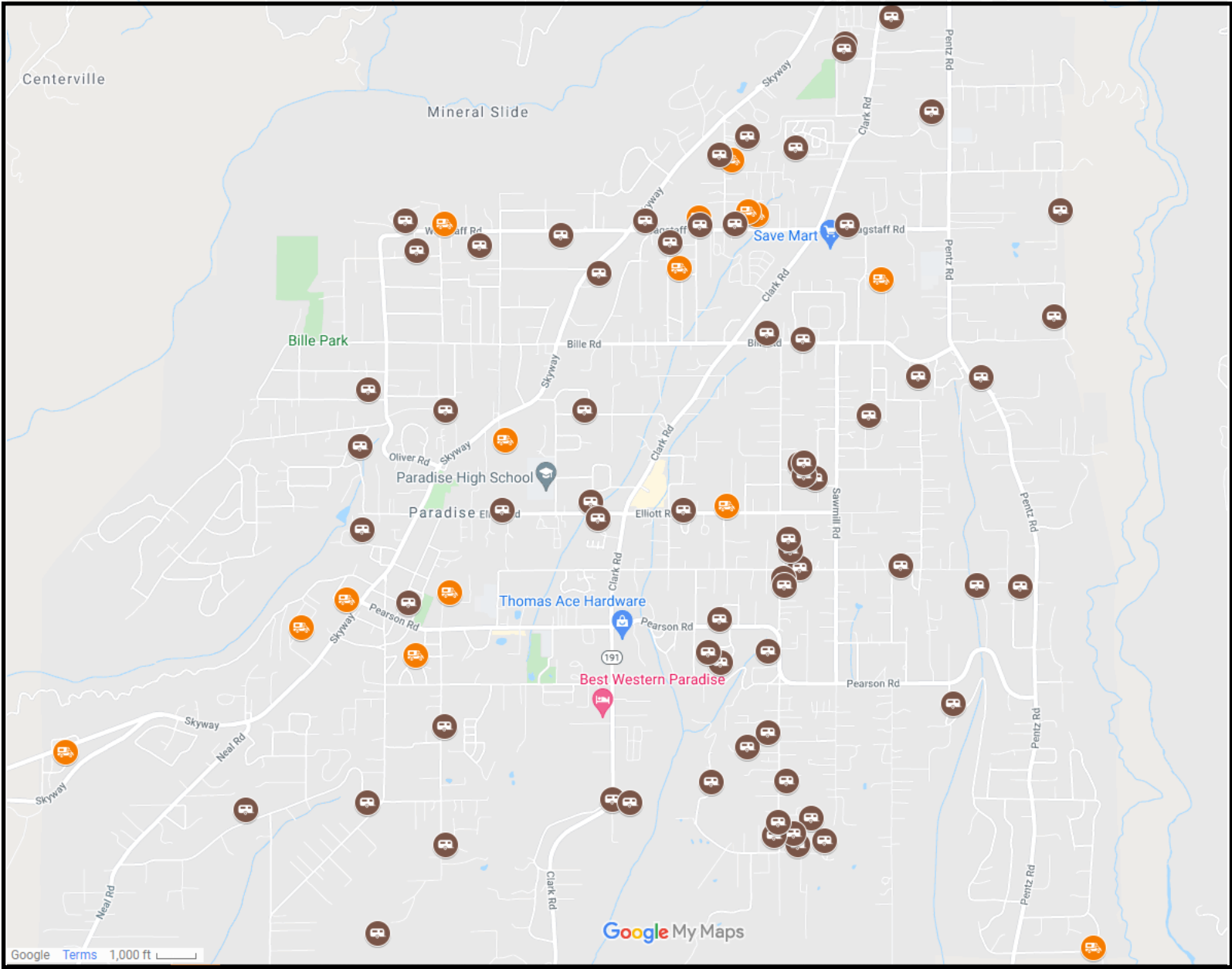
Fire Prevention is built upon the philosophy of three main objectives: Education, Engineering, and Enforcement. Fire Prevention is a vital function in the community and our continued economic development. Our defensible space and hazardous fuel management ordinance requires property owners to keep their parcels fire safe, whether they live in Town or not. Beginning on May 3<sup>rd</sup> our sole Fire Prevention Inspector began the task of performing weed abatement inspections on 11,079 parcels within our community.

The following is the number of Defensible Space Program inspections that have been completed as of 10/29/2021:

- Compliant – 7,487 (7,259)
- Non-compliant – 3,077 (3,394)
- Code Enforcement Referrals – 566

We are at about 70% compliance and are working with property owners who have contacted us after receiving non-compliance notices however those property owners who have not responded to multiple notices are beginning to receive citations as we enter the penalty phase of the weed abatement program.

# TUP Violations

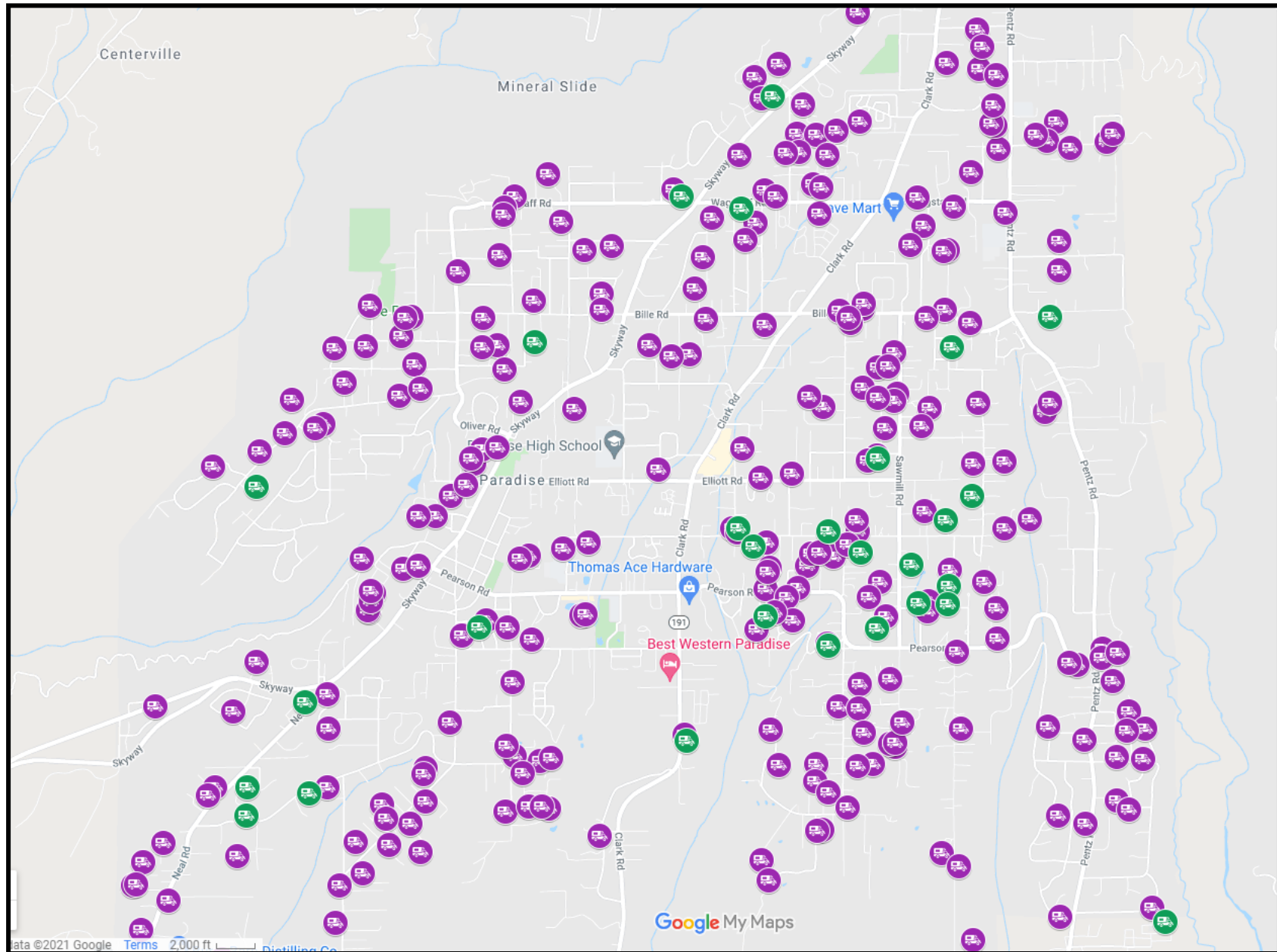


RV W/ TUP



RV no TUP

# RV Temp Uses Ord. 612



RV Occupied

274



RV Storage

31

# Housing Update

**To-date** 1,303 homes rebuilt – 1,083 single-family homes and 220 multifamily units (857 more homes under construction)

## Programs available now...

**Rebuild Advocates:** available at the BRC either walk-in or by appointment, for anyone interesting in building a home.

*"Dear Karen, Thanks for your email. I wanted to let you know that we successfully rebuilt on my mother's lot and moved in mid-June 2021. Our beautiful new home is based on the "Hemlock House" floorplan from the Rebuild Paradise Foundation's design library. Starting with those plans gave us a huge jumpstart on rebuilding. We also found our contractor, Jamie Romero, from the Chamber of Commerce listing. After visiting my parents since the mid-80's in Paradise, my husband and I had hoped to retire in Paradise, too. Now, Jack and I and Mom -- an active 97-year old -- are happy to be here. We cannot say enough good things about our friendly and helpful neighbors and all those from the town who assisted with the rebuild process. Thanks for all you do. Take care," -- Debbie*

**Rehab/Reconstruct:** Town's program - 8 homes rebuilt, 1 homes rehabilitated, 16 in construction, 39 applications in process, and 98 residents showing interest; available at <https://www.townofparadise.com/housing/page/owner-occupied-housing-rehabilitation-and-reconstruction>.

*"I could not have done it without your help! I didn't know that my insurance would allow my block home or that the Town would help me financially. You gave me faith that I could do it. The Camp Fire was a rude awaking, but the rebuild was a happy experience. It was a journey to get here, and I learned there were many, many steps and small wins at each step. I feel better about myself and how I live now. I am better off. You will be a life-long friend. I don't have a mortgage payment, and now I can live life. I wish I could talk others into using this program." – Linda, 68 years old.*

State's program – approximately 1,008 Paradise residents have completed the survey of which 603 are in Tiers 1-4 and 461 applications are in process; available at [recover.hcd.ca.gov](https://recover.hcd.ca.gov).

# Housing Update (continued)

**First-Time Homebuyer:** Working with HCD to reach higher income households; available at <https://www.townofparadise.com/housing/page/first-time-home-buyer-program>.

*"The whole process was great! It is awesome that the Town has this available; it made a huge difference for us. It is not available in Chico, and we probably wouldn't be able to get into a home quickly if not for this program. Our kids are in school here and making friends. It is great." – anonymous, family of 4*

**Septic Repair/Replacement Program:** Grant to assist homeowners with repair/replacement of septic systems damaged or destroyed by the Camp Fire when in conjunction with a rebuild permit; NOW available at the BRC.

**Community Development Block Grant-Disaster Recovery (CDBG-DR):**

**Multifamily Rental Housing Projects** – Project solicitation for large projects (8+ units) was posted on Friday, October 28th, small projects (1-7 units) policies and procedures still in the works at HCD. Developers and/or landlords interested in learning more, please contact [housing@townofparadise.com](mailto:housing@townofparadise.com).

**In the works...**

**Residential Ignition-Resistant Program:** 75% grant to help owners of standing homes upgrade to WUI standards, working out details with FEMA and CalOES.

**First-Time Homebuilders:** investigating funding opportunities to help renters, who acquired land after the fire, to become homeowners.

## More feedback...

"The hardest part is all of the details, dotting the "I"s and crossing the "T"s, but working with Kate and Sarah, who are so detailed-oriented, they were right on it. They are fabulous to work with, because they know how to do it all. It is a step at a time; I would conquer something each day. Not being organized and not having my system in place because of the fire and homelessness was hard, but we succeeded together. Now, I have a home again!" – anonymous, 61 years old

"It was a learning experience, because I never did anything like this before. I have difficulty with my vision and it took a while, but we did it! Sarah was very good working with me. I was slow, but she kept prompting me and helping me. I am very please. It is so good to be home. It is like a weight has been lifted off of me. Out my window doesn't look like it used to, but that is progressing as well." – Gail, 83 years old

"I would like to thank and recommend the Town of Paradise's loan program. Kate and her staff are very helpful in this process and I am very happy with the outcome." – Frank, 66 years old



## TOWN COUNCIL

### Meeting Minutes

6:00 PM – October 12, 2021

#### 1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Crowder at 6:02 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Culleton.

**COUNCIL MEMBERS PRESENT:** Steve “Woody” Culleton, Jody Jones, Rose Tryon (via Teams) and Steve Crowder, Mayor.

**COUNCIL MEMBERS ABSENT:** Greg Bolin

**STAFF PRESENT:** Town Manager Kevin Phillips, Town Clerk Dina Volenski, Public Works Director/Town Engineer Marc Mattox, Town Attorney Scott Huber, Finance Director Ross Gilb, Community Development Director Susan Hartman, Community Development Director Tony Lindsey, Police Chief Eric Reinbold, Fire Chief Garrett Sjolund, Deputy Town Clerk Melanie Norris and Project Manager Brian Solecki.

Mayor Crowder requested that agenda item 6b: “Provide staff with verbal direction and/or concurrence regarding the application standards for the recently enacted Interim Housing Urgency Ordinance Exceptions Committee **OR** Provide alternative direction to Town staff” be tabled until the next Council Meeting in November, or until a full Council could be present. All Council concurred to postpone the discussion with Greg Bolin absent and not voting.

1a. Mayor Steve Crowder read a proclamation recognizing the 2nd week of October as Code Enforcement Officer Appreciation Week. (180-40-027)

1b. The following Camp Fire Recovery items were written reports that were included in the agenda packet:

Brian Solecki, Recovery and Economic Development Project Manager-Recovery projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations. (110-60-061)

Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update (110-60-061)

Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update (110-60-061)

## **2. CONSENT CALENDAR**

**MOTION by Jones, seconded by Culleton**, approved consent calendar items 2a through 2e. Roll call vote was unanimous with Greg Bolin absent and not voting.

- 2a. Approved minutes of the September 14, 2021 Regular Town Council meeting.
- 2b. Approved September 2021 Cash Disbursements in the amount of \$2,006,508.15. (310-10-034)
- 2c. Waived the second reading of entire Town Ordinance No. 611 and read by title only; and, adopted Town Ordinance No. 611 “An Ordinance Amending Text Regulations within Paradise Municipal Code Title 17 [Zoning] Relative to Family Daycare Homes Consistent with State Law Requirements”. (540-16-180)
- 2d.
  - 1. Adopted Resolution No.21-44, “A Resolution of the Town Council of the Town of Paradise Approving the Plans and Specifications for the On-System Culvert Repair Project and Authorizing Advertisement for Bids on the Project.”; and,
  - 2. Adopted Resolution No.21-45, “A Resolution of the Town Council of the Town of Paradise approving the Plans and Specifications for the On-System Sign Replacement Project and Authorizing Advertisement for Bids on the Project.”; and,
  - 3. Adopted Resolution No.21-46 “A Resolution of the Town Council of the Town of Paradise Approving the Plans and Specifications for the On-System Hardscape Replacement Project and Authorizing Advertisement for Bids on the Project.” (950-40-052, 950-40-053, 950-40-055)
- 2e. Approved budget adjustments for facility repairs at Town Hall and Fire Station 81. (340-40-016)

## **3. ITEMS REMOVED FROM CONSENT CALENDAR - None**

## **4. PUBLIC COMMUNICATION**

- 1. Ward Habriel would like to see amenities brought back into Town.

## **5. PUBLIC HEARINGS - None.**

## **6. COUNCIL CONSIDERATION**

- 6a. Community Development Director Susan Hartman provided an overview of the Northern Recycling and Waste Service (NRWS) request to adopt the First Amendment to the Agreement reducing the overall customer satisfaction rating survey from 85% to 70%.

Andrew Guidi from NRWS requested that the Customer Satisfaction Survey which would be completed in year 4 of the contract either be postponed until year 9 or eliminated all together due to the uncertain state of the company and the hardship NRWS has faced in servicing Paradise around the reconstruction of the Town.

1. Ward Habriel shared that there was contradictory recycling information on a flyer that was mailed out with the billing statement.

Council discussed the different options that were presented by NRWS and determined that there was no need to keep the required survey in the current agreement because the company was trying to assign/sell to a different company that would be the one responsible for the service and ultimately the survey results.

**MOTION by Culleton, seconded by Jones**, adopted the proposed “First Amendment to the Franchise Agreement” between the Town of Paradise and Northern Recycling & Waste Services thereby amending the text of Section 2.03 of the Agreement to eliminate the requirement of a Year 4 survey; and, 2. Authorized the Town Manager to execute the adopted “First Amendment to the Franchise Agreement” document on behalf of the Town of Paradise; and, 3. Authorized Town staff to file with the office of the Town Clerk a fully executed copy of the adopted “First Amendment to the Franchise Agreement”. Roll call vote was unanimous with Greg Bolin absent and not voting. (535-10-001)

- 6b. Provide staff with verbal direction and/or concurrence regarding the application standards for the recently enacted Interim Housing Urgency Ordinance Exceptions Committee OR Provide alternative direction to Town staff.

This item was postponed until the next Council Meeting, or until the full Council could be present. All Council concurred with Greg Bolin absent and not voting. (540-10-021)

- 6c. Town Clerk Dina Volenski presented on proposed Ordinance 613 that would add Section 2.43 to Paradise Municipal Code regarding Electronic Filing of Fair Political Practices Commission Campaign disclosure statements and statements of Economic Interest.

**MOTION by Jones, seconded by Culleton**, 1. Waived the first reading of Town Ordinance No. 613; and, 2. Introduced Town Ordinance No. 613, “An Ordinance of the Town Council of the Town of Paradise, Adding Section 2.43 to the Paradise Municipal Code “Electronic Filing of

Campaign Disclosure Statements and Statements of Economic Interest,” Relating to Electronic and Paperless Filing of Fair Political Practices Commission Campaign Disclosure Statements. Roll call vote was unanimous with Greg Bolin absent and not voting. (540-16-182)

- 6d. Project Manager Brian Soleski provided an update on the proposed Reseeding Design & Scoping Plan from River Partners under the Hazard Mitigation Grant Program Advanced Planning grant.

1. Jon Remalia suggested that the seeds and plants in the proposed plan should be deer tolerant.

After discussion, Council gave direction to go back to River Partners and request more information regarding the following: 1. Determine an example inventory of Right of Way locations that would be a priority and reseeded would not conflict with maintenance and fuels reduction goals. 2. Ask River Partners to include a section in the report specifying the benefits of the seed profiles to pollinating insects and rationale for not including milkweed as a part of the plan. 3. Ask River Partners to explain the rationale for excluding trees and shrub plantings as a part of the plan; and, 4. Present an estimate for implementation expenses and funding sources. All Council concurred to postpone approval of the reseeded plan until the November Council meeting when the requested questions could be answered. Council Member Greg Bolin was absent and not voting. (420-25-008)

- 6e. Town Council discussed if now was the correct time to review the Long Term Recovery Plan or if it should be postponed to a later date for more progress to have been made in the Town. After discussion, it was determined that updating the plan would allow for more grant funding opportunities and allow the community to see the progress that had been made towards accomplishing goals that were previously established by the community.

**MOTION by Jones, seconded by Crowder,** Awarded the contract for Community Long Term Recovery Plan 3-Year Update to Urban Design Associates and authorized the Town Manager to sign the agreement upon approval of the Town Attorney, contingent upon finding funding other than the PG&E settlement money. (510-20-325)

## **7. COUNCIL INITIATED ITEMS AND REPORTS**

### **7a. Council initiated agenda items**

- a1. Council Member Culleton requested that the Town Council discuss Ordinance No. 609 relating to defensible space and hazardous fuel management as it relates to the sale/transfer of property in the Town of Paradise. After discussion the Town Council reached consensus to bring this item back at the next Town Council meeting to address the issue of property owners and/or the buyer clearing the property prior to the close of

escrow. The Town would need to change the current ordinance to require an inspection of the property by the Fire Department and a fee to be paid for the release of the property by the escrow company.

1. Ward Habriel does not think another ordinance will solve the problem of trees and weeds on property. He also shared that the Garden Club has daffodils for sale.

a2. Council Member Culleton requested that the Council discuss Paradise Municipal Code Chapter 2.45 - Purchasing System regarding the Purchasing Officers powers and duties. Vice-Mayor Jones and Public Works Director/Town Engineer Marc Mattox explained why the purchasing limits were raised to \$250,000 and how it assists in allowing the Town to employ a more informal bidding process that results in a quicker resolution to immediate needs. There was no more discussion on this item.

a3. Discuss and consider providing direction to Town Staff regarding a letter of support for the 2021 Supervisorial Redistricting of Butte County.

1. Town Clerk Dina Volenski read an email submitted by John Stonebraker on behalf of the Upper Ridge Community Council asking that the Town provide public testimony on how the district lines should be drawn.

Direction was given for staff to research and provide a recommendation on which redistricting map would be in the best interest of Paradise and to present it at the next Board of Supervisors meeting.

#### 7b. Council reports on committee representation

Council Member Tryon attended a meeting with Paradise Recreation and Parks District to discuss a program to bring back pollinators on the Ridge and possibly a monarch butterfly habitat. She also attended the Cal Cities Conference in Sacramento.

Vice-Mayor Jones attended several meetings regarding the sewer system; updated Assemblyman Gallagher on the sewer project; attended the Paradise Sewer Regionalization Advisory Committee meeting where Paradise and Chico are currently working on the draft Principals of Agreement; attended Butte County Association of Governments and Butte County Air Quality Management District meetings.

Council Member Culleton attended the Consortium of Care meeting and is reaching out to find out if the Town's attendance is required.

Mayor Crowder attended the Paradise Sewer Regionalization Advisory Committee meeting; attended Cal Cities Conference in Sacramento; met with Paradise Police Department to discuss dispatch services; met with Upper Ridge Council regarding redistricting; reached out to Adventist Health to see if Rick Lawson would be able to give Paradise citizens an update on what is happening with the hospital and worked the booth at Johnny Appleseed Day.

7c. Future agenda items – Council Member Tryon asked that Council discuss requiring properties be surveyed before selling properties at the close of escrow. Vice-Mayor Jones asked that this topic be postponed until the weed abatement ordinance was sorted out. Council Member Tryon agreed.

## **8. STAFF COMMUNICATION**

### **8a. Town Manager Report**

Town Manager Phillips reported that staff has been working on FEMA reimbursements, pushing hazard mitigation grants forward and understanding where the Town is on outstanding insurance claims. Town Manager Phillips is seeking to put together a facilities committee; he also met with the Insurance Commissioner to discuss creating an affordable model for insurance within the Town; attended the Cal Cities Conference with Mayor Crowder and Council Member Tryon in September; and attended Johnny Appleseed Day. Town Manager Phillips also informed Council that Assembly Bill 36 was signed into law and will help expedite the construction of the Paradise Sewer Project allowing the Town to bid a design-build sewer project.

### **Community Development Update**

Community Development Director Susan Hartman informed Council that the Butte County Housing Authority has submitted for rebuild; Carriage Carwash is starting to do fire damage repairs and is currently reroofing the facility; the building department received a use permit application for a new church in Town; and that Grocery Outlet is scheduled to be open by the end of the month. The Town held the first of several community meetings for the Housing Element Update and received over 350 responses from a survey asking participants opinions on housing priorities and fire policies in Town. Staff is reviewing the Housing Element Update and will distribute for public feedback. Next steps will include the environmental and safety elements for review.

## **9. CLOSED SESSION**

- 9a. Pursuant to Government Code section 54956.9(d)(4), the Town Council will meet with the Town Manager and Town Attorney to consider initiation of litigation (15 potential cases).

This item was removed from the agenda.

## **10. ADJOURNMENT**

Mayor Crowder adjourned the Council meeting at 8:31 p.m.

Date approved:

By:

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Steve Crowder, Mayor

Attest:

Dina Volenski, CMC, Town Clerk

# TOWN OF PARADISE

## CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF  
**October 1, 2021 - October 31, 2021**



**CASH DISBURSEMENTS REPORT**  
**October 1, 2021 - October 31, 2021**

Check Date	Pay Period End	Description	Amount	Total
10/1/2021	9/26/2021	Net Payroll - Direct Deposits and Checks	\$ 153,731.98	
10/15/2021	10/10/2021	Net Payroll - Direct Deposits and Checks	158,834.87	
10/29/2021	10/24/2021	Net Payroll - Direct Deposits and Checks	<u>168,669.97</u>	\$ 481,236.82

Accounts Payable

Payroll Vendors: Taxes, PERS, Dues, Insurance, Etc.	251,917.32	
Operations Vendors: Supplies, Contracts, Utilities, Etc.	<u>\$ 2,169,184.37</u>	
TOTAL CASH DISBURSEMENTS ACCOUNTS PAYABLE		<u>2,421,101.69</u>
GRAND TOTAL CASH DISBURSEMENTS		<u><u>\$ 2,902,338.51</u></u>

APPROVED BY: \_\_\_\_\_  
Kevin Phillips, Town Manager

APPROVED BY: \_\_\_\_\_  
Ross Gilb, Finance Director / Town Treasurer

TOWN OF PARADISE  
**Payment Register**

From Payment Date: 10/1/2021 - To Payment Date: 10/31/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
79072	10/06/2021	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$1,200.00		
79073	10/06/2021	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
79074	10/06/2021	Open			Accounts Payable	Aflac	\$146.92		
79075	10/06/2021	Open			Accounts Payable	Met Life	\$8,770.84		
79076	10/06/2021	Open			Accounts Payable	OPERATING ENGINEERS	\$1,008.00		
79077	10/06/2021	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$1,642.46		
79078	10/06/2021	Open			Accounts Payable	SUN LIFE INSURANCE	\$5,520.56		
79079	10/06/2021	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$712.91		
79080	10/06/2021	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$70.00		
79081	10/07/2021	Open			Accounts Payable	ADVANCED DOCUMENT CONCEPTS	\$8.94		
79082	10/07/2021	Open			Accounts Payable	AIRGAS SAFETY, INC.	\$499.23		
79083	10/07/2021	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$109.95		
79084	10/07/2021	Open			Accounts Payable	AT&T MOBILITY	\$89.46		
79085	10/07/2021	Open			Accounts Payable	AT&T/CALNET3 - REPEATER LINES	\$210.49		
79086	10/07/2021	Open			Accounts Payable	AT&T/CALNET3 - COMMUNITY PARK	\$23.40		
79087	10/07/2021	Open			Accounts Payable	AT&T/CALNET3 - Summary	\$4,887.99		
79088	10/07/2021	Open			Accounts Payable	AT&T/CALNET3 - TH/FDPD FIBER LINES	\$1,115.54		
79089	10/07/2021	Open			Accounts Payable	Balken Construction	\$25,097.00		
79090	10/07/2021	Open			Accounts Payable	BIDWELL TITLE & ESCROW	\$1,128.90		
79091	10/07/2021	Open			Accounts Payable	Bill G Donovan	\$1,889.69		
79092	10/07/2021	Open			Accounts Payable	Bill G Donovan	\$1,125.00		
79093	10/07/2021	Open			Accounts Payable	Bill G Donovan	\$1,612.50		
79094	10/07/2021	Open			Accounts Payable	Bill G Donovan	\$6,500.00		
79095	10/07/2021	Open			Accounts Payable	Biometrics4ALL, Inc	\$23.25		
79096	10/07/2021	Open			Accounts Payable	Blue Flamingo Marketing Advocates	\$8,333.34		
79097	10/07/2021	Open			Accounts Payable	Broad & Gusman	\$4,000.00		
79098	10/07/2021	Open			Accounts Payable	Bug Smart	\$83.00		
79099	10/07/2021	Open			Accounts Payable	BUTTE CO AIR QUALITY MANAGEMENT DISTRICT	\$261.30		
79100	10/07/2021	Open			Accounts Payable	BUTTE CO RECORDER	\$110.50		
79101	10/07/2021	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$167.50		
79102	10/07/2021	Open			Accounts Payable	Creative Composition Inc	\$472.19		
79103	10/07/2021	Open			Accounts Payable	Crowder, Steven	\$448.35		
79104	10/07/2021	Open			Accounts Payable	D.H. Slater & Son, Inc.	\$20,750.00		
79105	10/07/2021	Open			Accounts Payable	De Lage Landen Public Finance LLC	\$781.25		
79106	10/07/2021	Open			Accounts Payable	Dewberry Engineers Inc.	\$113,340.76		
79107	10/07/2021	Open			Accounts Payable	Dragon Demolition	\$25,000.00		
79108	10/07/2021	Open			Accounts Payable	ENTERPRISE FM TRUST	\$1,073.32		
79109	10/07/2021	Open			Accounts Payable	Golden State Emergency Vehicle Service, Inc.	\$961.41		
79110	10/07/2021	Open			Accounts Payable	Granicher Appraisals, Inc	\$350.00		
79111	10/07/2021	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$200.11		
79112	10/07/2021	Open			Accounts Payable	HINDERLITER, DE LLAMAS & ASSOCIATES INC.	\$600.00		
79113	10/07/2021	Open			Accounts Payable	Hope Crisis Response Network, Inc	\$25,000.00		
79114	10/07/2021	Open			Accounts Payable	Huggins, Jeannette	\$330.00		
79115	10/07/2021	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$10,834.40		
79116	10/07/2021	Open			Accounts Payable	INDUSTRIAL POWER PRODUCTS	\$141.38		
79117	10/07/2021	Open			Accounts Payable	INTERSTATE SALES	\$235.95		
79118	10/07/2021	Open			Accounts Payable	J.J.R. Enterprises Inc	\$737.97		

TOWN OF PARADISE  
**Payment Register**

From Payment Date: 10/1/2021 - To Payment Date: 10/31/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
79119	10/07/2021	Open			Accounts Payable	James or Lavenia Riotto	\$325.00		
79120	10/07/2021	Open			Accounts Payable	KEN'S HITCH & WELDING	\$14.01		
79121	10/07/2021	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$773,234.52		
79122	10/07/2021	Open			Accounts Payable	L.N. CURTIS & SONS	\$300.62		
79123	10/07/2021	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$35.50		
79124	10/07/2021	Open			Accounts Payable	Mark Thomas & Company Inc	\$46,188.93		
79125	10/07/2021	Open			Accounts Payable	Mark Thomas & Company Inc	\$33,204.72		
79126	10/07/2021	Open			Accounts Payable	Mark Thomas & Company Inc	\$557.17		
79127	10/07/2021	Open			Accounts Payable	Mark Thomas & Company Inc	\$16,405.80		
79128	10/07/2021	Open			Accounts Payable	Mark Thomas & Company Inc	\$71,313.35		
79129	10/07/2021	Open			Accounts Payable	Mark Thomas & Company Inc	\$182.36		
79130	10/07/2021	Open			Accounts Payable	Mark Thomas & Company Inc	\$303.93		
79131	10/07/2021	Open			Accounts Payable	Meeks Lumber & Hardware	\$3,649.50		
79132	10/07/2021	Open			Accounts Payable	Meyers Police K-9 Training, LLC	\$1,125.00		
79133	10/07/2021	Open			Accounts Payable	Midwest Veterinary Supply, Inc	\$518.56		
79134	10/07/2021	Open			Accounts Payable	MJB WELDING SUPPLY, INC.	\$49.50		
79135	10/07/2021	Open			Accounts Payable	MOBILE MINI INC	\$475.93		
79136	10/07/2021	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$29.72		
79137	10/07/2021	Open			Accounts Payable	MUNICIPAL CODE CORP	\$399.99		
79138	10/07/2021	Open			Accounts Payable	NorCal Construction	\$52,500.00		
79139	10/07/2021	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$9,195.55		
79140	10/07/2021	Open			Accounts Payable	NORTHSTAR	\$1,680.00		
79141	10/07/2021	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$93.84		
79142	10/07/2021	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$769.72		
79143	10/07/2021	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$1,654.96		
79144	10/07/2021	Open			Accounts Payable	PARADISE POST	\$97.50		
79145	10/07/2021	Open			Accounts Payable	Powell Roofing Co	\$63,640.00		
79146	10/07/2021	Open			Accounts Payable	R B SPENCER INC	\$2,545.73		
79147	10/07/2021	Open			Accounts Payable	RAY MORGAN COMPANY INC	\$63.12		
79148	10/07/2021	Open			Accounts Payable	RENTAL GUYS - CHICO	\$134.13		
79149	10/07/2021	Open			Accounts Payable	Riebes Auto Parts-Public Works	\$53.31		
79150	10/07/2021	Open			Accounts Payable	SBA Monarch Towers III LLC	\$160.10		
79151	10/07/2021	Open			Accounts Payable	Scotts PPE Recon Inc.	\$556.25		
79152	10/07/2021	Open			Accounts Payable	Sigler Pest Control	\$50.00		
79153	10/07/2021	Open			Accounts Payable	Speedo Check	\$810.00		
79154	10/07/2021	Open			Accounts Payable	Spherion Staffing	\$16,404.00		
79155	10/07/2021	Open			Accounts Payable	Stratti	\$2,943.75		
79156	10/07/2021	Open			Accounts Payable	Tahoe Pure Water Co.	\$37.50		
79157	10/07/2021	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$191.28		
79158	10/07/2021	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$142.70		
79159	10/07/2021	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$353.88		
79160	10/07/2021	Open			Accounts Payable	THRIFTY ROOTER	\$160.00		
79161	10/07/2021	Voided	Duplicate Payment	10/18/2021	Accounts Payable	Towne Carpet	\$969.54		
79162	10/07/2021	Open			Accounts Payable	Trinity Escrow Inc.	\$116,372.00		
79163	10/07/2021	Open			Accounts Payable	Tuck, Kevin	\$363.00		
79164	10/07/2021	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$90.00		
79165	10/07/2021	Open			Accounts Payable	UNITED RENTALS, INC.	\$2,379.45		

TOWN OF PARADISE  
**Payment Register**

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Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
79166	10/07/2021	Open			Accounts Payable	VERIZON WIRELESS	\$308.30		
79167	10/07/2021	Open			Accounts Payable	White Glove Cleaning Svc Inc, Theresa Contreras	\$5,610.00		
79168	10/07/2021	Open			Accounts Payable	Wood Rodgers, Inc.	\$26,066.99		
79169	10/07/2021	Open			Accounts Payable	Wood Rodgers, Inc.	\$11,920.44		
79170	10/20/2021	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$1,200.00		
79171	10/20/2021	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
79172	10/21/2021	Open			Accounts Payable	4LEAF, Inc	\$153,311.24		
79173	10/21/2021	Open			Accounts Payable	ACCESS INFORMATION PROTECTED	\$43.43		
79174	10/21/2021	Open			Accounts Payable	ADVANCED DOCUMENT CONCEPTS	\$174.13		
79175	10/21/2021	Open			Accounts Payable	AIRGAS SAFETY, INC.	\$241.95		
79176	10/21/2021	Open			Accounts Payable	ANIMAL HOSPITAL/VETMOBILE	\$968.00		
79177	10/21/2021	Open			Accounts Payable	Asbury Environmental Services	\$134.69		
79178	10/21/2021	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$1,051.52		
79179	10/21/2021	Open			Accounts Payable	AT&T MOBILITY	\$62.72		
79180	10/21/2021	Open			Accounts Payable	Balken Construction	\$4,655.00		
79181	10/21/2021	Open			Accounts Payable	Batteries Plus Bulbs	\$4.27		
79182	10/21/2021	Open			Accounts Payable	Bear Electric Solutions	\$1,520.00		
79183	10/21/2021	Open			Accounts Payable	Big O Tires	\$40.00		
79184	10/21/2021	Open			Accounts Payable	Bill G Donovan	\$7,728.36		
79185	10/21/2021	Open			Accounts Payable	Bill G Donovan	\$375.00		
79186	10/21/2021	Open			Accounts Payable	Bill G Donovan	\$6,500.00		
79187	10/21/2021	Open			Accounts Payable	Biometrics4ALL, Inc	\$27.00		
79188	10/21/2021	Open			Accounts Payable	CALIFORNIA BUILDING STANDARDS COMMISSION	\$1,346.00		
79189	10/21/2021	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF CONSERVATION	\$4,508.46		
79190	10/21/2021	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$256.00		
79191	10/21/2021	Open			Accounts Payable	Civitas, LLC	\$7,500.00		
79192	10/21/2021	Open			Accounts Payable	COMCAST CABLE	\$389.78		
79193	10/21/2021	Open			Accounts Payable	COMCAST CABLE	\$394.78		
79194	10/21/2021	Open			Accounts Payable	COMCAST CABLE	\$139.78		
79195	10/21/2021	Open			Accounts Payable	COMCAST CABLE	\$409.78		
79196	10/21/2021	Open			Accounts Payable	COMPLETE ASPHALT SERVICE CO. INC. (CASCO)	\$59.63		
79197	10/21/2021	Open			Accounts Payable	CRAIG DREBERTS AUTOMOTIVE	\$335.25		
79198	10/21/2021	Open			Accounts Payable	Creative Composition Inc	\$308.70		
79199	10/21/2021	Open			Accounts Payable	Crowder, Steven	\$47.64		
79200	10/21/2021	Open			Accounts Payable	DATCO SERVICES CORPORATION	\$252.00		
79201	10/21/2021	Open			Accounts Payable	De Lage Landen Public Finance LLC	\$781.25		
79202	10/21/2021	Open			Accounts Payable	Dokken Engineering, Inc.	\$2,819.83		
79203	10/21/2021	Open			Accounts Payable	Dokken Engineering, Inc.	\$42,787.19		
79204	10/21/2021	Open			Accounts Payable	Dokken Engineering, Inc.	\$6,738.57		
79205	10/21/2021	Open			Accounts Payable	Dokken Engineering, Inc.	\$3,156.00		
79206	10/21/2021	Open			Accounts Payable	Dokken Engineering, Inc.	\$24,345.96		
79207	10/21/2021	Open			Accounts Payable	Earls Performance Plumbing	\$257.65		
79208	10/21/2021	Open			Accounts Payable	Elegant Homes	\$6,050.00		
79209	10/21/2021	Open			Accounts Payable	Elegant Renovations Inc.	\$20,000.00		
79210	10/21/2021	Open			Accounts Payable	ENLOE MEDICAL CENTER, INC.	\$468.00		
79211	10/21/2021	Open			Accounts Payable	Entersect	\$109.95		
79212	10/21/2021	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$173.52		

TOWN OF PARADISE  
**Payment Register**

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AP - US Bank TOP AP Checking									
<u>Check</u>									
79213	10/21/2021	Open			Accounts Payable	Explore Butte County	\$17,362.52		
79214	10/21/2021	Open			Accounts Payable	FOOTHILL MILL & LUMBER	\$7,549.95		
79215	10/21/2021	Open			Accounts Payable	GREEN RIDGE LANDSCAPING	\$6,145.24		
79216	10/21/2021	Open			Accounts Payable	Grigg, Susan	\$15.00		
79217	10/21/2021	Open			Accounts Payable	HDR Engineering, Inc	\$73,491.72		
79218	10/21/2021	Open			Accounts Payable	Herc Rentals Inc.	\$4,494.85		
79219	10/21/2021	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$5,550.51		
79220	10/21/2021	Open			Accounts Payable	INTERSTATE OIL COMPANY	\$248.51		
79221	10/21/2021	Open			Accounts Payable	INTERSTATE SALES	\$260.76		
79222	10/21/2021	Open			Accounts Payable	J.J.R. Enterprises Inc	\$498.00		
79223	10/21/2021	Open			Accounts Payable	James or Lavenia Riotto	\$1,325.00		
79224	10/21/2021	Open			Accounts Payable	Jennifer Arbuckle	\$2,375.00		
79225	10/21/2021	Open			Accounts Payable	JOHNNY ON THE SPOT PORTABLES	\$560.80		
79226	10/21/2021	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$411.07		
79227	10/21/2021	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$1,022.65		
79228	10/21/2021	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$568.13		
79229	10/21/2021	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$390.81		
79230	10/21/2021	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$1,200.00		
79231	10/21/2021	Open			Accounts Payable	L.N. CURTIS & SONS	\$362.08		
79232	10/21/2021	Open			Accounts Payable	Lash's Glass	\$17,185.42		
79233	10/21/2021	Open			Accounts Payable	Law Office of Gregory P. Einhorn	\$920.00		
79234	10/21/2021	Open			Accounts Payable	M. Roethler General Engineering	\$600.00		
79235	10/21/2021	Open			Accounts Payable	Mark Thomas & Company Inc	\$4,235.15		
79236	10/21/2021	Open			Accounts Payable	MIKE GOGGIA TREE SERVICE	\$1,800.00		
79237	10/21/2021	Open			Accounts Payable	MJB WELDING SUPPLY, INC.	\$49.50		
79238	10/21/2021	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$117.22		
79239	10/21/2021	Open			Accounts Payable	MUNICIPAL CODE CORP	\$778.00		
79240	10/21/2021	Open			Accounts Payable	MUNIMETRIX SYSTEMS CORP	\$39.99		
79241	10/21/2021	Open			Accounts Payable	NCCSIF TREASURER	\$86,707.75		
79242	10/21/2021	Open			Accounts Payable	Nor-Cal Integrated Builders	\$40,000.00		
79243	10/21/2021	Open			Accounts Payable	NORTHERN RECYCLING & WASTE SERVICES, INC.	\$2,200.86		
79244	10/21/2021	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$5,861.31		
79245	10/21/2021	Open			Accounts Payable	O'REILLY AUTO PARTS	\$219.47		
79246	10/21/2021	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$171.96		
79247	10/21/2021	Open			Accounts Payable	PARADISE POST	\$140.51		
79248	10/21/2021	Open			Accounts Payable	PETERSON TRACTOR CO	\$4,354.45		
79249	10/21/2021	Open			Accounts Payable	RAY MORGAN COMPANY INC	\$4,603.02		
79250	10/21/2021	Open			Accounts Payable	RENTAL GUYS - CHICO	\$329.32		
79251	10/21/2021	Open			Accounts Payable	Riebes Auto Parts-Motorpool	\$1,230.94		
79252	10/21/2021	Open			Accounts Payable	Shelby's Pest Control, Inc.	\$180.00		
79253	10/21/2021	Open			Accounts Payable	Sky Ridge Builders	\$3,500.00		
79254	10/21/2021	Open			Accounts Payable	Spherion Staffing	\$10,580.66		
79255	10/21/2021	Open			Accounts Payable	Stratti	\$7,532.93		
79256	10/21/2021	Open			Accounts Payable	T and S DVBE Inc.	\$9,450.95		
79257	10/21/2021	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$651.28		
79258	10/21/2021	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$296.68		
79259	10/21/2021	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$141.55		

TOWN OF PARADISE  
**Payment Register**

From Payment Date: 10/1/2021 - To Payment Date: 10/31/2021

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
79260	10/21/2021	Open			Accounts Payable	THRIFTY ROOTER	\$300.00		
79261	10/21/2021	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$90.00		
79262	10/21/2021	Open			Accounts Payable	VALLEY TOXICOLOGY SERVICE	\$866.00		
79263	10/21/2021	Open			Accounts Payable	VERIZON WIRELESS	\$566.66		
79264	10/21/2021	Open			Accounts Payable	VERIZON WIRELESS	\$304.86		
79265	10/21/2021	Open			Accounts Payable	VERIZON WIRELESS	\$694.47		
79266	10/21/2021	Open			Accounts Payable	VERIZON WIRELESS	\$1,124.39		
79267	10/21/2021	Open			Accounts Payable	WITTMEIER AUTO CENTER	\$250.00		
Type Check Totals:							\$2,178,207.36		
<u>EFT</u>									
1206	10/06/2021	Open			Accounts Payable	CALPERS - RETIREMENT	\$41,005.67		
1207	10/06/2021	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$7,762.08		
1211	10/06/2021	Open			Accounts Payable	CALPERS	\$107,378.17		
1212	10/14/2021	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$8,453.87		
1213	10/14/2021	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$28,580.54		
1214	10/20/2021	Open			Accounts Payable	CALPERS - RETIREMENT	\$41,951.92		
1215	10/20/2021	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$7,762.08		
Type EFT Totals:							\$242,894.33		
AP - US Bank TOP AP Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	195	\$2,177,237.82	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$969.54	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	196	\$2,178,207.36	\$0.00
EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	7	\$242,894.33	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	7	\$242,894.33	\$0.00
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	202	\$2,420,132.15	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$969.54	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	203	\$2,421,101.69	\$0.00



**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 9, 2021**

**Agenda Item: 2(c)**

**ORIGINATED BY:** Ross Gilb, Finance Director/Town Treasurer  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Quarterly Investment Report

**COUNCIL ACTION REQUESTED:**

Review and file the 1<sup>st</sup> Quarter Investment Report for the Fiscal Year Ending June 30, 2022.

**Background:**

Attached is the report on the Town's cash and investments for the quarter ended September 30, 2021.

A US Bank checking account is currently being used for payroll, accounts payable and other operating purposes. Most accounts payable disbursements are drawn through checks, and most payroll disbursements are processed through direct deposit. Deposits are fully collateralized. With COVID-19 and the impacts to the economy, the credit rate is currently less than 0.01%.

The Town received a \$5 million cash advance from CalOES in December 2018 for projects and restoration that will be funded through FEMA's public assistance grant program. As FEMA eligible expenses and/or projects are completed, funds are transferred to the Town operating checking account to fund those activities. The remaining advance funds are required to be held in a non-interest-bearing account. A US Bank non-interest-bearing checking account was established to track the funds. As of September 30, 2021, the remaining funds yet to be drawn upon has remained unchanged from last quarter end at \$1,590,022.

The Town uses the State of California managed Local Agency Investment Fund (LAIF) for investment of General Fund cash in excess of immediately needed operating capital. With same day liquidity and comparable yields, LAIF is currently the best investment option for the Town's General Fund investments. Funds can be transferred electronically through computer authorization between LAIF and the Town checking account. The Town will continue to research other investment options that match LAIF's liquidity and security in order to improve investment yield.

During the first quarter of the 2021-22 fiscal year, the Town transferred a total of \$6,250,000 from the General LAIF account to the Town's US Bank operating account in order to fund operations for the quarter.

In July 2020, the Town received a net settlement from PG&E related to the 2018 Camp Fire in the amount of \$219,187,262. Since that time, the Town continues to utilize two investment vehicles to manage these funds. Securities purchases are held in a custodial account with US

Bank. The Town has contracted with Meeder Investments to assist with management of these funds. Excess funds that are not invested in specific securities are held in the State of California managed Local Agency Investment Fund (LAIF). These funds are held separate from the Town's General Fund LAIF account. Future use of these funds is currently being evaluated through a long-term fiscal sustainability model. Based on current rebuild rates and revenue growth trends, at this time it is expected that at least 80% of the total fund balance will be required to be utilized for long-term revenue backfill to ensure continued fiscal sustainability.

During the first quarter of the 2021-22 fiscal year, the Town transferred a total of \$25,185,000 from the LAIF account to the custodial US Bank custodial account in order to fund purchases of additional investment securities. These purchases are planned to slow down for the following quarter.

In June of 2011, the Town established an irrevocable trust to begin funding the future obligations associated with retiree health as required by GASB 45. The funds are being managed by Self-Insured Schools of California (SISC) and can only be used for the payment of retiree health benefits.

**Financial Impact:**

Total investment earnings for the quarter ended September 30, 2021 was \$283,850.

TOWN OF PARADISE  
QUARTERLY SUMMARY OF INVESTMENTS  
For Quarter Ended September 30, 2021

Investment	Type	For Quarter Ended September 30, 2021				For Quarter Ended June 30, 2021			Net Change
		Yield	Book Value	Market Value	Interest Earnings	Yield	Book Value	Market Value	
US Bank	Checking	0.00%	3,508,605.98	3,508,605.98	-	0.00%	1,682,702.12	1,682,702.12	1,825,903.86
US Bank - Cal OES Advance	Checking	0.00%	1,590,022.23	1,590,022.23	-	0.00%	1,590,022.23	1,590,022.23	-
Local Agency Investment Fund (LAIF) (General Fund)	Savings	0.24%	3,269,939.26	3,269,960.91	*	0.30%	9,511,204.71	9,511,290.06	(6,241,329.16)
Local Agency Investment Fund (LAIF) (PG&E Settlement Fund)	Savings	0.24%	54,229,764.64	54,230,123.62	*	0.30%	79,343,965.44	79,344,677.45	(25,114,553.83)
US Bank Custodial Investment Account	Various***	0.58%	166,146,131.72	164,990,880.11	**	0.54%	140,750,066.53	139,531,800.35	25,459,079.76
SISC GASB 45 Trust B	Various	0.00%	282,032.50	282,032.50	-	0.00%	282,032.50	282,032.50	-
Fiscal Agents & Petty Cash	Other	0.00%	1,350.00	1,350.00	-	0.00%	1,350.00	1,350.00	-
	Totals		229,027,846.33	227,872,975.34	283,850.98		233,161,343.53	231,943,874.71	(4,070,899.37)
Total Quarterly Earnings on Accrual Basis			283,850.98						
Year-to-Date Earnings (July 1st - June 30th)			283,850.98						

\* Market Value determined by LAIF  
\*\* Market Value determined by US Bank  
\*\*\* Detail investment type listing attached

In compliance with the California Code Section 53646; the Treasurer of the Town of Paradise hereby certifies that sufficient investment liquidity and anticipated revenues are available to meet the Town's budgeted expenditure requirements for the next six months.

Investments in the report meet the requirements of the Town of Paradise's adopted investment policy.

Respectfully submitted,

/s/

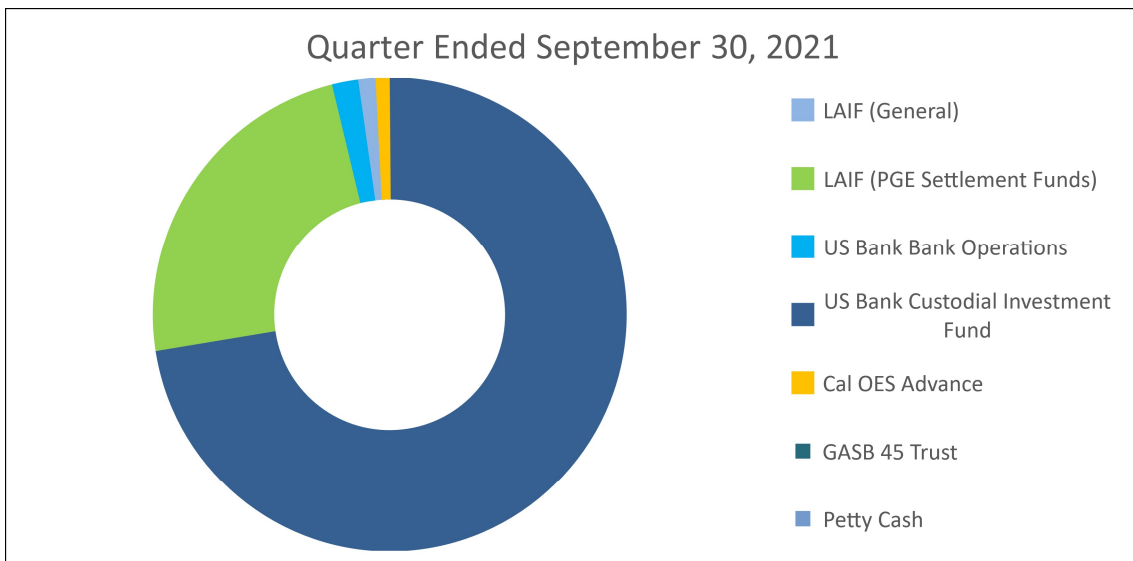
Ross Gilb  
Finance Director/Town Treasurer

# TOWN OF PARADISE

## INVESTMENT BALANCES AT A GLANCE

For Quarter Ended September 30, 2021

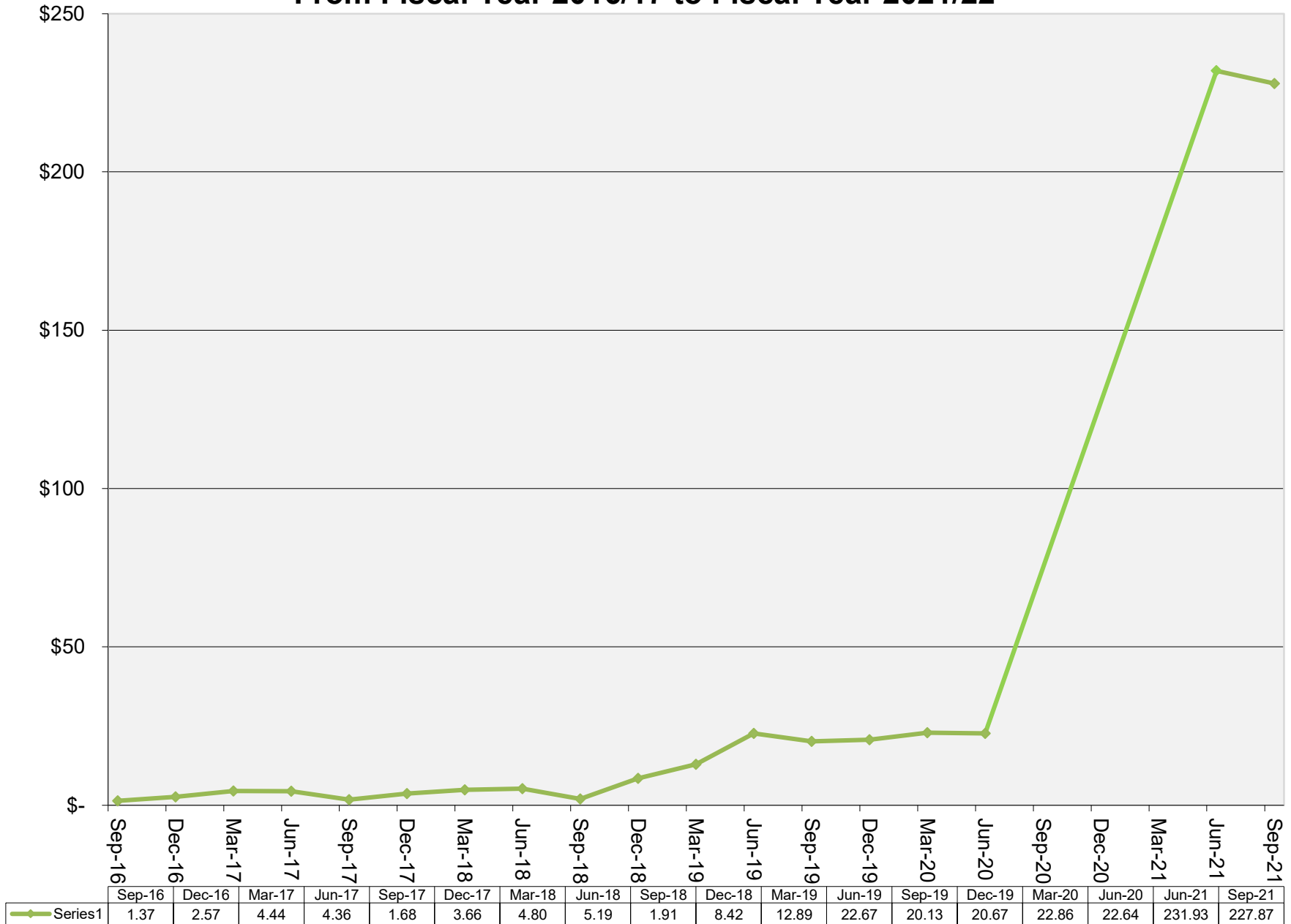
Investment Type	Total
LAIF (General)	\$ 3,269,960.91
LAIF (PGE Settlement Funds)	54,230,123.62
US Bank Bank Operations	3,508,605.98
US Bank Custodial Investment Fund	164,990,880.11
Cal OES Advance	1,590,022.23
GASB 45 Trust	282,032.50
Petty Cash	1,350.00
Grand Total	\$ 227,872,975.34



# TOWN OF PARADISE

## Timeline of Investment Balances (in millions)

### From Fiscal Year 2016/17 to Fiscal Year 2021/22



## PORTFOLIO SUMMARY

As of September 30, 2021



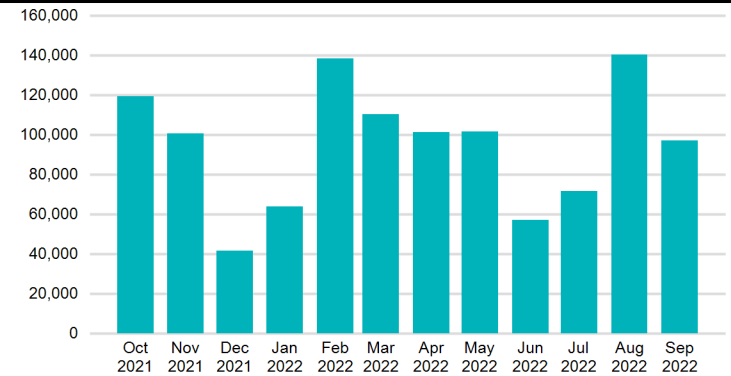
### QUARTERLY RECONCILIATION

<b>Beginning Book Value</b>	<b>140,750,066.53</b>
Contributions	25,185,000.00
Withdrawals	
Prior Month Management Fees	(16,500.00)
Prior Month Custodian Fees	(3,616.16)
Realized Gains/Losses	
Purchased Interest	(6,245.04)
Gross Interest Earnings	237,426.39
<b>Ending Book Value</b>	<b>166,146,131.72</b>

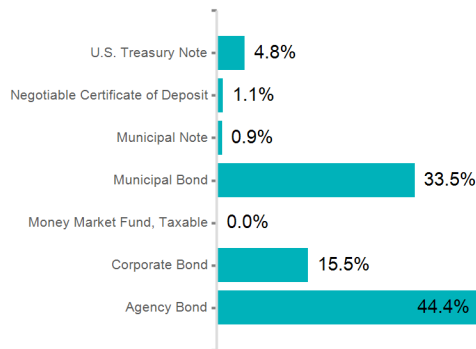
### PORTFOLIO CHARACTERISTICS

Portfolio Yield to Maturity	0.58%
Portfolio Effective Duration	3.08 yrs
Weighted Average Maturity	3.56 yrs

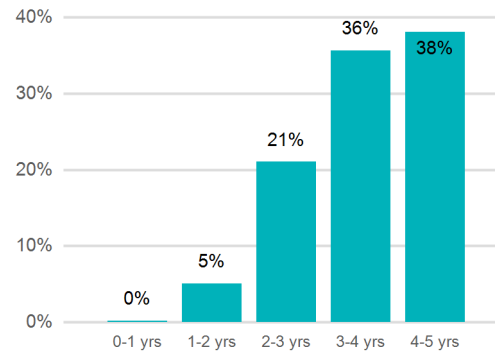
### PROJECTED MONTHLY INCOME SCHEDULE



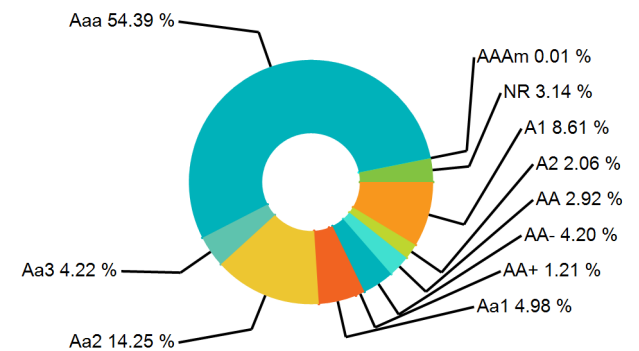
### SECTOR ALLOCATION



### MATURITY DISTRIBUTION



### CREDIT QUALITY



Town of Paradise Operating Account  
**POSITION STATEMENT**  
As of September 30, 2021



CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
<b>Cash and Cash Equivalents</b>											
00266CASH	GENERAL LAIF	9/30/2021 9/30/2021	\$54,229,764.64	\$54,229,764.64	\$54,229,764.64	0.21%	0.003 0.003	\$1.00 \$54,229,764.64	\$0.00	24.74%	NR
31846V567	First American Funds, Inc.	9/30/2021 9/30/2021	\$19,226.99	\$19,226.99	\$19,226.99	0.02%	0.003 0.003	\$1.00 \$19,226.99	\$0.00	0.01%	AAAm
<b>SubTotal</b>			<b>\$54,248,991.63</b>	<b>\$54,248,991.63</b>	<b>\$54,248,991.63</b>	<b>0.21%</b>		<b>\$54,248,991.63</b>	<b>\$0.00</b>	<b>24.75%</b>	
<b>Agency Bond</b>											
3133EMLV2	FFCB 0.270% 04/05/2024	1/5/2021 1/6/2021	\$5,000,000.00	\$4,996,250.00	\$4,996,250.00	0.29%	2.515 1.145	\$99.57 \$4,978,250.00	(\$18,000.00)	2.27%	Aaa AA+
3135G06E8	FNMA 0.420% 11/18/2024	11/23/2020 11/24/2020	\$5,000,000.00	\$4,996,250.00	\$4,996,250.00	0.44%	3.137 2.365	\$99.66 \$4,982,850.00	(\$13,400.00)	2.27%	Aaa AA+
3134GXDZ4	FMCC 0.450% 11/25/2024	11/25/2020 11/30/2020	\$3,000,000.00	\$2,999,550.00	\$2,999,550.00	0.45%	3.156 2.403	\$99.48 \$2,984,520.00	(\$15,030.00)	1.36%	Aaa AA+
3134GXJQ8	FMCC 0.320% 01/06/2025	1/27/2021 1/28/2021	\$1,750,000.00	\$1,749,125.00	\$1,749,125.00	0.33%	3.271 2.337	\$99.38 \$1,739,185.00	(\$9,940.00)	0.79%	Aaa AA+
3133EMNF5	FFCB 0.375% 01/15/2025	1/21/2021 1/25/2021	\$2,000,000.00	\$2,002,900.00	\$2,002,900.00	0.34%	3.296 3.262	\$99.18 \$1,983,620.00	(\$19,280.00)	0.90%	Aaa AA+
3130AKQF6	FHLB 0.400% 01/27/2025	1/19/2021 1/27/2021	\$2,500,000.00	\$2,499,250.00	\$2,499,250.00	0.41%	3.329 1.690	\$99.49 \$2,487,150.00	(\$12,100.00)	1.13%	Aaa AA+
3134GXKU7	FMCC 0.375% 01/29/2025	1/11/2021 1/29/2021	\$3,500,000.00	\$3,495,450.00	\$3,495,450.00	0.41%	3.334 1.649	\$99.43 \$3,479,910.00	(\$15,540.00)	1.59%	Aaa AA+
3133EMSJ2	FFCB 0.430% 03/03/2025	3/3/2021 3/4/2021	\$3,500,000.00	\$3,485,475.00	\$3,485,475.00	0.54%	3.425 3.386	\$99.11 \$3,468,920.00	(\$16,555.00)	1.58%	Aaa AA+
3134GXCv4	FMCC 0.500% 05/30/2025	11/19/2020 11/30/2020	\$5,000,000.00	\$5,000,000.00	\$5,000,000.00	0.50%	3.666 2.627	\$99.58 \$4,979,150.00	(\$20,850.00)	2.27%	Aaa AA+
3133EMDZ2	FFCB 0.520% 10/21/2025	11/19/2020 11/20/2020	\$5,000,000.00	\$4,986,000.00	\$4,986,000.00	0.58%	4.060 2.461	\$99.06 \$4,953,200.00	(\$32,800.00)	2.26%	Aaa AA+
3135GA2A8	FNMA 0.580% 10/28/2025	12/21/2020 12/22/2020	\$5,000,000.00	\$5,013,800.00	\$5,013,800.00	0.43%	4.079 2.835	\$99.00 \$4,950,200.00	(\$63,600.00)	2.26%	Aaa AA+
3134GXFA7	FMCC 0.650% 11/26/2025	11/24/2020 11/30/2020	\$3,000,000.00	\$3,000,000.00	\$3,000,000.00	0.65%	4.159 1.967	\$99.34 \$2,980,290.00	(\$19,710.00)	1.36%	Aaa AA+
3134GXFV1	FMCC 0.625% 12/17/2025	12/3/2020 12/17/2020	\$2,500,000.00	\$2,498,750.00	\$2,498,750.00	0.64%	4.216 2.296	\$99.22 \$2,480,550.00	(\$18,200.00)	1.13%	Aaa AA+

**POSITION STATEMENT**

As of September 30, 2021


**MEEDER**  
 INVESTMENT MANAGEMENT

CUSIP	Security Description	Trade Date/ Settlement Date	Par Value	Principal Cost/ Purchased Interest	Total Cost	Yield at Cost	Maturity/ Duration	Market Price/ Market Value	Unrealized Gain/ (Loss)	% of Assets	Moody's/ S&P Rating
3135G06Q1	FNMA 0.640% 12/30/2025	12/23/2020 12/30/2020	\$3,000,000.00	\$3,003,750.00	\$3,003,750.00	0.61%	4.252 2.046	\$99.31 \$2,979,240.00	(\$24,510.00)	1.36%	Aaa AA+
3133EMMR0	FFCB 0.470% 01/12/2026	1/5/2021 1/12/2021	\$2,340,000.00	\$2,336,536.80	\$2,336,536.80	0.50%	4.288 2.655	\$98.67 \$2,308,761.00	(\$27,775.80)	1.05%	Aaa AA+
31422B6K1	AGM 0.480% 01/15/2026	1/7/2021 1/15/2021	\$3,500,000.00	\$3,496,500.00	\$3,496,500.00	0.50%	4.296 4.226	\$98.34 \$3,442,040.00	(\$54,460.00)	1.57%	
3135G06R9	FNMA 0.550% 01/28/2026	1/5/2021 1/28/2021	\$3,000,000.00	\$3,000,000.00	\$3,000,000.00	0.55%	4.332 2.721	\$98.89 \$2,966,640.00	(\$33,360.00)	1.35%	Aaa AA+
<b>SubTotal</b>			<b>\$58,590,000.00</b>	<b>\$58,559,586.80</b>	<b>\$58,559,586.80</b>	<b>0.48%</b>		<b>\$58,144,476.00</b>	<b>(\$415,110.80)</b>	<b>26.52%</b>	

**Corporate Bond**

89236THF5	Toyota Motor Credit Corporation 0.500% 08/14/2023	11/24/2020 11/27/2020	\$3,025,000.00	\$3,033,152.38	\$3,033,152.38	0.40%	1.871 1.861	\$100.28 \$3,033,591.00	\$438.62	1.38%	A1 A+
06406RAP2	The Bank of New York Mellon Corporation 0.350% 12/07/2023	8/18/2021 8/20/2021	\$1,200,000.00	\$1,200,000.00 \$851.67	\$1,200,851.67	0.35%	2.186 2.149	\$99.88 \$1,198,596.00	(\$1,404.00)	0.55%	A1 A
89236THU2	Toyota Motor Credit Corporation 0.450% 01/11/2024	1/7/2021 1/11/2021	\$4,000,000.00	\$4,004,160.00	\$4,004,160.00	0.42%	2.282 2.265	\$99.84 \$3,993,720.00	(\$10,440.00)	1.82%	A1 A+
89236THU2	Toyota Motor Credit Corporation 0.450% 01/11/2024	1/19/2021 1/21/2021	\$2,500,000.00	\$2,503,625.00	\$2,503,625.00	0.40%	2.282 2.265	\$99.84 \$2,496,075.00	(\$7,550.00)	1.14%	A1 A+
023135BW5	Amazon.com, Inc. 0.450% 05/12/2024	5/11/2021 5/13/2021	\$2,000,000.00	\$1,999,220.00 \$25.00	\$1,999,245.00	0.46%	2.616 2.592	\$99.96 \$1,999,100.00	(\$120.00)	0.91%	A1 AA
89236TJG1	Toyota Motor Credit Corporation 0.500% 06/14/2024	6/4/2021 6/14/2021	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	0.50%	2.707 2.418	\$99.28 \$1,489,140.00	(\$10,860.00)	0.68%	A1 A+
14913R2P1	Caterpillar Financial Services Corporation 0.600% 09/13/2024	9/9/2021 9/14/2021	\$420,000.00	\$420,151.20	\$420,151.20	0.59%	2.956 2.922	\$99.93 \$419,710.20	(\$441.00)	0.19%	A2 A
14913R2P1	Caterpillar Financial Services Corporation 0.600% 09/13/2024	9/8/2021 9/14/2021	\$480,000.00	\$480,240.00	\$480,240.00	0.58%	2.956 2.922	\$99.93 \$479,668.80	(\$571.20)	0.22%	A2 A
478160CN2	Johnson & Johnson 0.550% 09/01/2025	1/12/2021 1/14/2021	\$3,000,000.00	\$2,992,050.00	\$2,992,050.00	0.61%	3.923 3.842	\$98.69 \$2,960,790.00	(\$31,260.00)	1.35%	Aaa AAA

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037833EB2	Apple Inc. 0.700% 02/08/2026	2/2/2021 2/8/2021	\$5,000,000.00	\$4,988,750.00	\$4,988,750.00	0.75%	4.362 4.249	\$98.74 \$4,936,750.00	(\$52,000.00)	2.25%	Aa1 AA+
14913R2Q9	Caterpillar Financial Services Corporation 1.150% 09/14/2026	9/17/2021 9/21/2021	\$2,500,000.00	\$2,506,275.00 \$559.03	\$2,506,834.03	1.10%	4.959 4.791	\$99.68 \$2,491,975.00	(\$14,300.00)	1.14%	A2 A
<b>SubTotal</b>			<b>\$25,625,000.00</b>	<b>\$25,627,623.58 \$1,435.70</b>	<b>\$25,629,059.28</b>	<b>0.58%</b>		<b>\$25,499,116.00</b>	<b>(\$128,507.58)</b>	<b>11.63%</b>	
<b>Municipal Bond</b>											
953321AA4	West Hollywood Community Development Commission 0.343% 09/01/2022	7/16/2021 7/29/2021	\$250,000.00	\$250,000.00	\$250,000.00	0.34%	0.921 0.920	\$100.01 \$250,015.00	\$15.00	0.11%	AA-
757696AP4	Redondo Beach - Community Financing Authority, City of 0.415% 05/01/2023	7/2/2021 7/15/2021	\$850,000.00	\$850,000.00	\$850,000.00	0.42%	1.584 1.577	\$100.04 \$850,323.00	\$323.00	0.39%	AA
119174AB6	Buena Park, City of 0.325% 07/01/2023	8/18/2021 8/31/2021	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	0.33%	1.751 1.745	\$99.92 \$999,200.00	(\$800.00)	0.46%	AA+
482124SM7	Jurupa Unified School District 0.421% 08/01/2023	4/13/2021 5/4/2021	\$1,895,000.00	\$1,895,000.00	\$1,895,000.00	0.42%	1.836 1.825	\$99.85 \$1,892,214.35	(\$2,785.65)	0.86%	Aa3
03667PHC9	Antelope Valley Community College District 0.282% 08/01/2023	8/11/2021 8/31/2021	\$320,000.00	\$320,000.00	\$320,000.00	0.28%	1.836 1.829	\$99.85 \$319,532.80	(\$467.20)	0.15%	Aa2 AA
626905PN7	Murrieta Valley Unified School District 0.449% 09/01/2023	7/15/2021 7/28/2021	\$500,000.00	\$500,000.00	\$500,000.00	0.45%	1.921 1.910	\$99.94 \$499,675.00	(\$325.00)	0.23%	Aa2
953321AB2	West Hollywood Community Development Commission 0.493% 09/01/2023	7/16/2021 7/29/2021	\$250,000.00	\$250,000.00	\$250,000.00	0.49%	1.921 1.908	\$99.96 \$249,905.00	(\$95.00)	0.11%	AA-

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797686EL2	The San Francisco Municipal Transportation Agency 0.389% 03/01/2024	9/16/2021 9/20/2021	\$500,000.00	\$498,650.00 \$102.65	\$498,752.65	0.50%	2.419 2.401	\$99.46 \$497,280.00	(\$1,370.00)	0.23%	Aa2 AA-
072024WP3	Bay Area Toll Authority 2.254% 04/01/2024	1/6/2021 1/8/2021	\$800,000.00	\$845,696.00	\$845,696.00	0.47%	2.504 2.416	\$104.21 \$833,656.00	(\$12,040.00)	0.38%	Aa3 AA
797412DL4	San Diego County Water Authority 0.593% 05/01/2024	11/24/2020 11/27/2020	\$1,000,000.00	\$1,003,490.00	\$1,003,490.00	0.49%	2.586 2.555	\$100.04 \$1,000,400.00	(\$3,090.00)	0.46%	Aa2 AAA
757696AQ2	Redondo Beach - Community Financing Authority, City of 0.741% 05/01/2024	7/2/2021 7/15/2021	\$1,435,000.00	\$1,435,000.00	\$1,435,000.00	0.74%	2.586 2.553	\$100.24 \$1,438,444.00	\$3,444.00	0.66%	AA
798153ND0	San Jose, City of 0.844% 06/01/2024	4/16/2021 4/20/2021	\$705,000.00	\$710,731.65	\$710,731.65	0.58%	2.671 2.629	\$100.31 \$707,150.25	(\$3,581.40)	0.32%	Aa2 AA
79773KBF0	San Francisco, City & County of 0.616% 06/15/2024	11/20/2020 12/8/2020	\$250,000.00	\$250,000.00	\$250,000.00	0.62%	2.710 2.675	\$99.70 \$249,250.00	(\$750.00)	0.11%	Aaa AAA
119174AC4	Buena Park, City of 0.595% 07/01/2024	8/18/2021 8/31/2021	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	0.60%	2.753 2.724	\$99.86 \$998,550.00	(\$1,450.00)	0.46%	AA+
969268DF5	William S. Hart Union High School District 0.607% 08/01/2024	12/10/2020 12/23/2020	\$2,250,000.00	\$2,250,000.00	\$2,250,000.00	0.61%	2.838 2.803	\$99.66 \$2,242,305.00	(\$7,695.00)	1.02%	Aa2
798186N73	San Jose Unified School District 0.383% 08/01/2024	1/8/2021 1/20/2021	\$535,000.00	\$535,000.00	\$535,000.00	0.38%	2.838 2.814	\$99.51 \$532,351.75	(\$2,648.25)	0.24%	Aa1 AA+
482124SN5	Jurupa Unified School District 0.625% 08/01/2024	4/13/2021 5/4/2021	\$500,000.00	\$500,000.00	\$500,000.00	0.63%	2.838 2.802	\$99.60 \$497,980.00	(\$2,020.00)	0.23%	Aa3
03667PHD7	Antelope Valley Community College District 0.545% 08/01/2024	8/11/2021 8/31/2021	\$225,000.00	\$225,000.00	\$225,000.00	0.55%	2.838 2.808	\$99.76 \$224,469.00	(\$531.00)	0.10%	Aa2 AA
20056XAA6	Commerce, City of 0.667% 08/01/2024	8/25/2021 8/31/2021	\$525,000.00	\$525,000.00	\$525,000.00	0.67%	2.838 2.802	\$99.83 \$524,086.50	(\$913.50)	0.24%	AA-

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206849GM7	Conejo Valley Unified School District 0.702% 08/01/2024	9/1/2021 9/22/2021	\$200,000.00	\$200,000.00	\$200,000.00	0.70%	2.838 2.802	\$99.84 \$199,680.00	(\$320.00)	0.09%	Aa3
802649TH6	Santa Rosa, City of 0.827% 09/01/2024	11/24/2020 12/1/2020	\$1,000,000.00	\$1,010,410.00	\$1,010,410.00	0.55%	2.923 2.880	\$100.34 \$1,003,370.00	(\$7,040.00)	0.46%	AA
21976THG0	Corona-Norco Unified School District 0.667% 09/01/2024	4/23/2021 5/13/2021	\$2,480,000.00	\$2,480,000.00	\$2,480,000.00	0.67%	2.923 2.883	\$99.30 \$2,462,689.60	(\$17,310.40)	1.12%	AA-
626905PP2	Murrieta Valley Unified School District 0.698% 09/01/2024	7/15/2021 7/28/2021	\$500,000.00	\$500,000.00	\$500,000.00	0.70%	2.923 2.884	\$99.76 \$498,820.00	(\$1,180.00)	0.23%	Aa2
797299MM3	San Diego, City of 1.450% 10/15/2024	4/12/2021 4/14/2021	\$900,000.00	\$921,672.00	\$921,672.00	0.75%	3.044 2.952	\$101.40 \$912,618.00	(\$9,054.00)	0.42%	AA-
79771FAX5	San Francisco, City & County of 0.723% 11/01/2024	1/4/2021 1/6/2021	\$1,455,000.00	\$1,474,453.35	\$1,474,453.35	0.37%	3.090 3.037	\$99.73 \$1,451,100.60	(\$23,352.75)	0.66%	Aa2 AA-
649791RA0	New York, State of 0.910% 03/15/2025	4/19/2021 4/21/2021	\$1,000,000.00	\$1,007,440.00	\$1,007,440.00	0.72%	3.458 3.391	\$100.13 \$1,001,310.00	(\$6,130.00)	0.46%	Aa2 AA+
13063DGB8	California, State of 3.375% 04/01/2025	12/23/2020 12/28/2020	\$475,000.00	\$531,610.50	\$531,610.50	0.54%	3.504 3.275	\$108.93 \$517,436.50	(\$14,174.00)	0.24%	Aa2 AA-
797412DM2	San Diego County Water Authority 0.743% 05/01/2025	11/24/2020 11/27/2020	\$1,075,000.00	\$1,081,987.50	\$1,081,987.50	0.59%	3.586 3.515	\$99.62 \$1,070,872.00	(\$11,115.50)	0.49%	Aa2 AAA
68609TWD6	Oregon, State of 0.895% 05/01/2025	12/8/2020 12/10/2020	\$1,750,000.00	\$1,780,887.50	\$1,780,887.50	0.49%	3.586 3.507	\$100.61 \$1,760,675.00	(\$20,212.50)	0.80%	Aa1 AA+
91412HGE7	The Regents of the University of California 0.883% 05/15/2025	12/15/2020 12/17/2020	\$1,425,000.00	\$1,442,199.75	\$1,442,199.75	0.61%	3.625 3.515	\$100.88 \$1,437,497.25	(\$4,702.50)	0.66%	Aa2 AA
91412HGE7	The Regents of the University of California 0.883% 05/15/2025	12/21/2020 12/23/2020	\$1,355,000.00	\$1,372,736.95	\$1,372,736.95	0.58%	3.625 3.515	\$100.88 \$1,366,883.35	(\$5,853.60)	0.62%	Aa2 AA
91412HGE7	The Regents of the University of California 0.883% 05/15/2025	1/20/2021 1/22/2021	\$3,000,000.00	\$3,047,880.00	\$3,047,880.00	0.51%	3.625 3.515	\$100.88 \$3,026,310.00	(\$21,570.00)	1.38%	Aa2 AA

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546417DQ6	State of Louisiana 0.840% 06/01/2025	8/24/2021 8/26/2021	\$400,000.00	\$401,512.00 \$793.33	\$402,305.33	0.74%	3.671 3.593	\$100.10 \$400,396.00	(\$1,116.00)	0.18%	Aa3 AA-
79773KBG8	San Francisco, City & County of 0.766% 06/15/2025	11/20/2020 12/8/2020	\$200,000.00	\$200,000.00	\$200,000.00	0.77%	3.710 3.632	\$99.07 \$198,140.00	(\$1,860.00)	0.09%	Aaa AAA
574193TR9	Maryland, State of 0.660% 08/01/2025	11/18/2020 11/20/2020	\$3,000,000.00	\$3,014,580.00	\$3,014,580.00	0.56%	3.838 3.770	\$99.20 \$2,976,000.00	(\$38,580.00)	1.36%	Aaa AAA
56781RJJ7	Marin Community College District 5.000% 08/01/2025	11/25/2020 11/30/2020	\$2,280,000.00	\$2,742,270.00	\$2,742,270.00	0.59%	3.838 3.519	\$115.57 \$2,634,927.60	(\$107,342.40)	1.20%	Aaa AAA
969268DG3	William S. Hart Union High School District 0.757% 08/01/2025	12/10/2020 12/23/2020	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	0.76%	3.838 3.760	\$98.97 \$989,670.00	(\$10,330.00)	0.45%	Aa2
798186N81	San Jose Unified School District 0.558% 08/01/2025	1/8/2021 1/20/2021	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	0.56%	3.838 3.778	\$99.08 \$990,780.00	(\$9,220.00)	0.45%	Aa1 AA+
482124SP0	Jurupa Unified School District 1.059% 08/01/2025	5/27/2021 6/1/2021	\$500,000.00	\$504,265.00	\$504,265.00	0.85%	3.838 3.739	\$99.91 \$499,555.00	(\$4,710.00)	0.23%	Aa3
03667PHE5	Antelope Valley Community College District 0.866% 08/01/2025	8/11/2021 8/31/2021	\$170,000.00	\$170,000.00	\$170,000.00	0.87%	3.838 3.758	\$99.86 \$169,765.40	(\$234.60)	0.08%	Aa2 AA
206849GN5	Conejo Valley Unified School District 0.974% 08/01/2025	9/1/2021 9/22/2021	\$205,000.00	\$205,000.00	\$205,000.00	0.97%	3.838 3.750	\$99.74 \$204,473.15	(\$526.85)	0.09%	Aa3
802649TJ2	Santa Rosa, City of 0.977% 09/01/2025	11/24/2020 12/1/2020	\$1,530,000.00	\$1,554,357.60	\$1,554,357.60	0.64%	3.923 3.830	\$99.94 \$1,529,082.00	(\$25,275.60)	0.70%	AA
50420BDE9	La Quinta, City of 1.168% 09/01/2025	4/8/2021 4/14/2021	\$2,000,000.00	\$2,022,960.00	\$2,022,960.00	0.90%	3.923 3.816	\$100.40 \$2,008,060.00	(\$14,900.00)	0.92%	AA-
419792ZL3	Hawaii, State of 0.852% 10/01/2025	11/19/2020 11/23/2020	\$5,000,000.00	\$5,052,250.00 \$2,840.00	\$5,055,090.00	0.63%	4.005 3.893	\$100.08 \$5,003,900.00	(\$48,350.00)	2.28%	Aa2 AA+
13034AL65	California Infrastructure and Economic Development Bank 0.765% 10/01/2025	12/8/2020 12/17/2020	\$1,000,000.00	\$1,007,250.00	\$1,007,250.00	0.61%	4.005 3.912	\$99.35 \$993,450.00	(\$13,800.00)	0.45%	AAA

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20772KNX3	Connecticut, State of 1.123% 06/01/2026	6/4/2021 6/9/2021	\$2,200,000.00	\$2,213,090.00 \$343.14	\$2,213,433.14	1.00%	4.671 4.509	\$99.50 \$2,189,022.00	(\$24,068.00)	1.00%	Aa3 A+
80182AAE9	Santa Cruz, County of 1.024% 06/01/2026	9/21/2021 9/23/2021	\$1,060,000.00	\$1,060,763.20 \$60.30	\$1,060,823.50	1.01%	4.671 4.536	\$99.41 \$1,053,788.40	(\$6,974.80)	0.48%	AAA
80182AAE9	Santa Cruz, County of 1.024% 06/01/2026	9/28/2021 9/30/2021	\$1,075,000.00	\$1,071,237.50 \$275.20	\$1,071,512.70	1.10%	4.671 4.536	\$99.41 \$1,068,700.50	(\$2,537.00)	0.49%	AAA
696735QQ5	Palmdale School District 1.071% 08/01/2026	8/6/2021 9/2/2021	\$250,000.00	\$250,000.00	\$250,000.00	1.07%	4.838 4.684	\$99.21 \$248,032.50	(\$1,967.50)	0.11%	Aa3
20056XAC2	Commerce, City of 1.212% 08/01/2026	8/25/2021 8/31/2021	\$525,000.00	\$525,000.00	\$525,000.00	1.21%	4.838 4.666	\$99.31 \$521,393.25	(\$3,606.75)	0.24%	AA-
<b>SubTotal</b>			<b>\$54,800,000.00</b>	<b>\$55,689,380.50 \$4,414.62</b>	<b>\$55,693,795.12</b>	<b>0.63%</b>		<b>\$55,195,185.75</b>	<b>(\$494,194.75)</b>	<b>25.18%</b>	
<b>Municipal Note</b>											
91412HJL8	The Regents of the University of California 0.670% 05/15/2025	2/24/2021 3/10/2021	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	0.67%	3.625 3.553	\$99.28 \$1,489,215.00	(\$10,785.00)	0.68%	Aa2 AA
<b>SubTotal</b>			<b>\$1,500,000.00</b>	<b>\$1,500,000.00</b>	<b>\$1,500,000.00</b>	<b>0.67%</b>		<b>\$1,489,215.00</b>	<b>(\$10,785.00)</b>	<b>0.68%</b>	
<b>Negotiable Certificate of Deposit</b>											
90348JS76	UBS Bank USA 0.350% 09/11/2023	8/31/2021 9/9/2021	\$249,000.00	\$248,626.50	\$248,626.50	0.43%	1.948 1.938	\$100.02 \$249,059.76	\$433.26	0.11%	
856285XE6	State Bank of India 0.400% 09/18/2023	9/17/2021 9/21/2021	\$249,000.00	\$248,738.55	\$248,738.55	0.45%	1.967 1.958	\$100.11 \$249,281.37	\$542.82	0.11%	
87165HC32	Synchrony Bank 0.550% 09/03/2024	8/31/2021 9/3/2021	\$249,000.00	\$248,253.00	\$248,253.00	0.65%	2.929 2.897	\$99.77 \$248,432.28	\$179.28	0.11%	
89235MLN9	Toyota Financial Savings Bank 0.650% 09/09/2024	8/31/2021 9/9/2021	\$249,000.00	\$248,377.50	\$248,377.50	0.73%	2.945 2.909	\$100.05 \$249,119.52	\$742.02	0.11%	
649447VM8	New York Community Bank 0.650% 09/10/2024	8/30/2021 9/10/2021	\$249,000.00	\$248,564.25	\$248,564.25	0.71%	2.948 2.912	\$100.05 \$249,112.05	\$547.80	0.11%	
7954507A7	Sallie Mae Bank 1.000% 07/14/2026	7/14/2021 7/16/2021	\$248,000.00	\$246,760.00 \$13.59	\$246,773.59	1.10%	4.789 4.646	\$100.28 \$248,694.40	\$1,934.40	0.11%	

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38149MZJ5	Goldman Sachs Bank USA Holdings LLC 1.050% 09/08/2026	8/31/2021 9/8/2021	\$249,000.00	\$247,879.50	\$247,879.50	1.14%	4.942 4.792	\$100.35 \$249,873.99	\$1,994.49	0.11%	
<b>SubTotal</b>			<b>\$1,742,000.00</b>	<b>\$1,737,199.30 \$13.59</b>	<b>\$1,737,212.89</b>	<b>0.75%</b>		<b>\$1,743,573.37</b>	<b>\$6,374.07</b>	<b>0.80%</b>	
<b>Supranational</b>											
45818WDD5	IADB 0.39% 04/16/2024	4/8/2021 4/16/2021	\$3,000,000.00	\$3,000,270.00	\$3,000,270.00	0.39%	2.545 2.523	\$99.62 \$2,988,690.00	(\$11,580.00)	1.36%	Aaa AA+
459058JA2	IBRD 0.750% 03/11/2025	3/4/2021 3/9/2021	\$3,150,000.00	\$3,167,671.50	\$3,167,671.50	0.61%	3.447 3.391	\$100.09 \$3,152,677.50	(\$14,994.00)	1.44%	Aaa AA+
459058JL8	IBRD 0.500% 10/28/2025	2/3/2021 2/8/2021	\$5,000,000.00	\$4,994,200.00	\$4,994,200.00	0.52%	4.079 4.010	\$98.60 \$4,929,750.00	(\$64,450.00)	2.25%	Aaa AA+
459058JS3	IBRD 0.650% 02/10/2026	5/27/2021 6/1/2021	\$2,000,000.00	\$1,981,720.00	\$1,981,720.00	0.85%	4.367 4.279	\$98.46 \$1,969,160.00	(\$12,560.00)	0.90%	Aaa AA+
45950VPU4	IFC 0.75% 03/23/2026	3/4/2021 3/23/2021	\$2,000,000.00	\$1,994,880.00	\$1,994,880.00	0.80%	4.479 4.386	\$99.90 \$1,997,900.00	\$3,020.00	0.91%	Aaa AA+
<b>SubTotal</b>			<b>\$15,150,000.00</b>	<b>\$15,138,741.50</b>	<b>\$15,138,741.50</b>	<b>0.59%</b>		<b>\$15,038,177.50</b>	<b>(\$100,564.00)</b>	<b>6.86%</b>	
<b>U.S. Treasury Note</b>											
91282CCP4	UST 0.625% 07/31/2026	9/23/2021 9/24/2021	\$2,500,000.00	\$2,462,792.97 \$2,335.26	\$2,465,128.23	0.94%	4.836 4.731	\$98.33 \$2,458,200.00	(\$4,592.97)	1.12%	Aaa AA+
91282CCW9	UST 0.750% 08/31/2026	9/23/2021 9/24/2021	\$2,500,000.00	\$2,481,054.69 \$1,243.09	\$2,482,297.78	0.91%	4.921 4.802	\$98.87 \$2,471,675.00	(\$9,379.69)	1.13%	Aaa AA+
91282CCZ2	UST 0.875% 09/30/2026	9/28/2021 9/30/2021	\$2,950,000.00	\$2,930,525.39	\$2,930,525.39	1.01%	5.003 4.903	\$99.39 \$2,932,034.50	\$1,509.11	1.34%	Aaa AA+
<b>SubTotal</b>			<b>\$7,950,000.00</b>	<b>\$7,874,373.05 \$3,578.35</b>	<b>\$7,877,951.40</b>	<b>0.96%</b>		<b>\$7,861,909.50</b>	<b>(\$12,463.55)</b>	<b>3.59%</b>	
<b>Grand Total</b>			<b>\$219,605,991.63</b>	<b>\$220,375,896.36 \$9,442.26</b>	<b>\$220,385,338.62</b>	<b>0.49%</b>		<b>\$219,220,644.75</b>	<b>(\$1,155,251.61)</b>	<b>100.00%</b>	



**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 9, 2021**

**Agenda Item: 2(d)**

**ORIGINATED BY:** Dina Volenski, Town Clerk  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Adopt Ordinance 613 adding Section 2.43 to the Paradise Municipal Code regarding Electronic Filing of Campaign Disclosure Statements and Statements of Economic Interest  
**LONG TERM RECOVERY PLAN:** No

**COUNCIL ACTION REQUESTED:**

1. Waive the second reading of entire Town Ordinance No. 613 and ready by title only; and,
2. Adopt Town Ordinance No. 613, "An Ordinance of the Town Council of the Town of Paradise, Adding Section 2.43 to the Paradise Municipal Code "Electronic Filing of Campaign Disclosure Statements and Statements of Economic Interest," Relating to Electronic and Paperless Filing of Fair Political Practices Commission Campaign Disclosure Statements.

**Background:**

On October 12, 2021, the Town Council introduced the above-noted Town ordinance for purposes of eventual adoption. If adopted, the intent of the proposed ordinance is to add a section to the Paradise Municipal Code allowing the electronic filing of Form 700 Statement of Economic Interests and Campaign Disclosure statements.

**Discussion:**

Town staff recommends that the Town Council waive the second reading of this entire ordinance; read by title only; and formally adopt Town Ordinance No. 613 (copy attached). Once adopted, the provisions of this ordinance will be effective thirty (30) days thereafter.

**Financial Impact:**

A nominal cost for publication of this ordinance within the local newspaper and for codification will be borne by the Town of Paradise.

**TOWN OF PARADISE  
ORDINANCE NO. 613**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF PARADISE,  
ADDING SECTION 2.43 TO THE PARADISE MUNICIPAL CODE "ELECTRONIC  
FILING OF CAMPAIGN DISCLOSURE STATEMENTS AND STATEMENT OF  
ECONOMIC INTEREST," RELATING TO ELECTRONIC AND PAPERLESS FILING  
OF FAIR POLITICAL PRACTICES COMMISSION CAMPAIGN DISCLOSURE  
STATEMENTS**

**WHEREAS**, California Government Code Section 84615 provides that a legislative body of a local government agency may adopt an ordinance that requires an elected officer, candidate, committee, or other person required to file statements, reports, or other documents required by Chapter 4 of the Political Reform Act to file such statements, reports, or other documents online or electronically with the Town Clerk.

**THE TOWN COUNCIL OF THE TOWN OF PARADISE DOES ORDAIN AS FOLLOWS:**

**SECTION 1. Purpose and Authority.**

The purpose of this Ordinance is to require the filing of Campaign Disclosure Statements and Statements of Economic Interest by elected officials, candidates, staff, consultants or committees to be completed electronically. The Town Council enacts this Ordinance in accordance with the authority granted to cities by state law. This ordinance is intended to supplement, and not conflict with, the Political Reform Act.

**SECTION 2. Findings.**

The Town Council of the Town of Paradise finds and determines as follows:

- A. That California Government Code Section 84615 provides that a legislative body of a local government agency may adopt an ordinance that requires an elected officer, candidate, or committee, required to file statements, reports, or other documents required by Chapter 4 of the Political Reform Act to file such statements, reports, or other documents online or electronically with the Town Clerk;
- B. In any instance in which the original statement is required to be filed with the Secretary of State and a copy of that statement is required to be filed with the local government agency, the Ordinance may permit, but shall not require, that the copy be filed online or electronically;
- C. The Town Council expressly finds and determines that the Town Clerk's web-based system contains multiple safeguards to protect the integrity and security of the data, it will operate securely and effectively, and it will not unduly burden filers; and

- D. The Town Clerk will operate the electronic filing system in compliance with the requirements of California Government Code Section 84615 and any other applicable laws.

SECTION 3. Addition:

Paradise Municipal Code 2.43, "Electronic Filing of Campaign Disclosure Statements and Statements of Economic Interest," is hereby added to read as follow:

2.43.010 General.

- A. Any elected officer, candidate, committee, or other person required to file statements, reports, or other documents ("Statements") as required by Chapter 4 of the Political Reform Act (California Government Code Section 84100 *et seq.*) may file such Statements using the Town Clerk's online system according to procedures established by the Town Clerk. These procedures shall ensure that the online system complies with the requirements set forth in Section 84615 of the Government Code. Elected officers, candidates, or committees required to file statements must file such Statements using the Town Clerk's online system, unless exempt from the requirement to file online pursuant to Government Code Section 84615(a) because the officer, candidate, or committee receives less than \$2,000 in contributions and makes less than \$2,000 in expenditures in a calendar year. All other individuals required to file Statements of Economic Interest according to the Town's adopted Code of Conflict of Interest must file electronically using the Town Clerk's online system.
- B. The online filing system shall ensure the integrity of the data transmitted and shall include safeguards against efforts to tamper with, manipulate, alter, or subvert the data.
- C. The online filing system shall only accept a filing in the standardized record format that is developed by the California Secretary of State pursuant to Section 84602(a)(2) of the California Government Code and that is compatible with the Secretary of State's system for receiving an online or electronic filing.
- D. The online filing system shall include a procedure for filers to comply with the requirement that they sign statements and reports under penalty of perjury pursuant to Section 81004 of the Government Code.

2.43.020 Procedures for Utilizing Online Filing.

- A. Electronic filing is mandatory unless the officer, candidate, or committee is exempt as described in Section 2.43.010 A or California Government Code 8415(a).
- B. Any elected officer, candidate, or committee who has electronically filed a statement using the Town Clerk's online system is not required to file a copy of that document in paper format with the Town Clerk.
- C. The Town Clerk shall issue an electronic confirmation that notifies the filer that the Statement was received, the notification shall include the date and the time that the Statement was received and the method by which the filer may view and print

the data received by the Town Clerk. The date of filing for a Statement filed online shall be the day that it is received by the Town Clerk.

- D. If the Town Clerk's system is not capable of accepting a Statement due to technical difficulties, an elected officer, candidate, or committee shall file that Statement in paper format with the Town Clerk.
- E. The online filing system shall enable electronic filers to complete and submit filings free of charge.

#### 2.43.030 Availability of Statements for Public Review; Record Retention.

- A. The Town Clerk's system shall make all the data filed available on the Town's webpage in an easily understood format that provides the greatest public access. The data shall be made available free of charge and as soon as possible after receipt. The data made available on the Town's webpage shall not contain the street name and building number of the persons or entity representatives listed on the electronically filed forms or any bank account number required to be disclosed by the filer. The Town Clerk's office shall make a complete, unredacted copy of the statement, including any street names, building numbers, and bank account numbers disclosed by the filer, available to any person upon request.
- B. The Town Clerk's office shall maintain, for a period of at least 10 years commencing from the date filed, a secured, official version of each online or electronic statement which shall serve as the official version of that record for purpose of audits and any other legal purpose.

SECTION 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance or any part thereof is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The Town Council of the Town of Paradise hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional or invalid or ineffective.

SECTION 5. No Mandatory Duty of Care. This Ordinance is not intended to and shall not be construed or given effect in a manner which imposes upon the Town, or any officer or employee thereof, a mandatory duty of care towards persons or property within the Town or outside of the Town so as to provide a basis of civil liability for damages, except as otherwise imposed by law.

SECTION 6. Conflict. All ordinances and parts of ordinances in conflict herewith are repealed insofar as such conflict may exist.

SECTION 7. CEQA. Pursuant to Title 14 of the California Environmental Quality Act (CEQA) Guidelines section 15378(b)(5) this ordinance is exempt from CEQA in that it is

a governmental, organizational or administrative activity that will not result in direct or indirect changes in the environment.

**SECTION 8. Effective Date**. This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

**PASSED AND ADOPTED** BY THE Town Council of the Town of Paradise, County of Butte, State of California, on this 9th day of November 2021, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Steve Crowder, Mayor

ATTEST:

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DINA VOLENSKI, CMC, Town Clerk

APPROVED AS TO FORM:

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Scott E. Huber, Town Attorney



**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 9, 2021**

**Agenda Item: 2(e)**

**ORIGINATED BY:** Marc Mattox, Public Works Director  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Code Enforcement HMGP CEQA Determination  
**LONG TERM RECOVERY PLAN:** Yes

**COUNCIL ACTION REQUESTED:**

1. Concur with staff recommendation to file CEQA Notice of Exemption for Defensible Space Code Enforcement Project.

**Background:**

As a component of the Town's ongoing recovery and resiliency efforts, multiple Hazard Mitigation Grant Program (HMGP) applications were submitted through California Office of Emergency Services (CalOES) and Federal Emergency Management Agency (FEMA). One of the HMGP applications under review for implementation funding is the Town's Defensible Space Code Enforcement Project. The Project's Statement of Work is attached to this Agenda Summary as Attachment 1 for reference.

One important task of the project's development is the completion of the environmental review process, including the California Environmental Quality Act (CEQA).

**Analysis:**

As this project is proposed to be federally funded, the National Environmental Policy Act (NEPA) applies to the environmental review process. FEMA is serving as the lead agency in the preparation of an Environmental Assessment for NEPA compliance. CEQA, however, remains the Town's responsibility for review. The CEQA process requires the lead agency to examine the project proposal and evaluate potential impacts, similar but different to NEPA. Staff has evaluated each project thoroughly and found the project to be categorically exempt pursuant to CEQA 18.363230 Class 21 – Enforcement actions by regulatory agencies (CEQA Guidelines, Section 15321). Reasoning for this decision is due to the fact that the subject project consists only of enforcement activities for existing general rules, standards and objectives (including the Paradise Municipal Code).

Staff recommends Council approve the filing of the attached Notice of Exemption for the subject. If approved, the Town's environmental review phase will be complete by the close of 2021, concurrent to further review by FEMA and consideration for project funding.

**Financial Impact:**

There is a recording fee of \$50 per project with the Butte County Recorder's Office to file the Notice of Exemption.

**Attachments:**

- Code Enforcement HMGP Statement of Work
- Draft CEQA Notice of Exemption

## Statement of Work

**Project title:** Defensible Space Code Enforcement

**Disaster number & project number:** DR4407 & 0511

**Staging area:** Staging areas are not required.

**Timeframe:** 36 months

**Main Activities:** In the wake of the most destructive wildfires in California's history, the Town of Paradise will enhance the existing code enforcement program to help protect Town properties. The target location would be the Wildland-Urban Interface area which encompasses the entire Town. This includes over 11,500 parcels with an estimated pre-fire population of 26,000.

In the aftermath of the Camp Fire, the fire prevention techniques and mitigation measures are dramatically different. The Town will need to enhance education and the existing code enforcement activities throughout the Town. This change throughout the Town makes this project even more important in expanding code enforcement activities to manage hazardous fuels.

This project addresses the education, inspections, and enforcement components in the reduction of hazardous fuels.

To define the geographic area of this project, this subapplication includes about 3,000 standing homes and tremendous building over the next 15 years. The inspection and enforcement stage of this project includes monitoring fuel loading, compliance, and maintenance of defensible space of commercial, private and public properties.

The Code Enforcement activities are codified by several laws, regulations and ordinances.

- (1) **Paradise Municipal Code, Chapter 8.04.010:** *"Fire hazards: Dry or dead shrub, dead tree, combustible refuse and waste, or any material growing on a street, sidewalk or upon private property within the town, which by reason of its size, manner of growth and location is determined by the town fire chief or fire marshal to constitute a fire hazard to a building, improvement, crop or other property, or when dry, will in reasonable probability constitute a fire hazard"*

and

*"Maintenance of premises in such a condition as to be detrimental to the public health, safety or general welfare, including large and precarious diseased, uprooted, **dead or dying trees**; open containers of oil, gasoline, other petroleum products, antifreeze, or other hazardous or flammable chemicals; or in such a manner as to constitute a public nuisance as defined by California Civil Code Section 3480:*

(Ord. No. 555, § 2, 3-10-2015; Ord. No. 527, § 1, 1-8-2013; Ord. No. 507, § 1, 10-12-2010; Ord. No. 401, §§ 6, 7, 8-26-2003; Ord. 290 §2(part), 1997) (See Attachment 14h)

- (2) **Paradise Municipal Code 585** (Attachment 14c). Adopts several codes and standards, including the 2019 California Building Standards Code. (*Ord. No. 585, § 2, 11-12-2019, eff. 1-1-2020*) (See Attachment 14c)
- (3) **PMC 15.09.040 - Chapter 1, Division II, Section 106.6.29, Miscellaneous Combustible Storage, amended.** *An operational permit is required to store in any building or upon any premises in excess of 2,500 cubic feet gross volume of combustible empty packing cases, boxes, barrels or similar containers, rubber tires, rubber, cork, firewood (retail or storage) or similar combustible material. (Ord. No. 563, § 2, 10-11-2016, eff. 1-1-2017)*
- (4) **14 CCR § 1299.03 § 1299.03. Requirements.** *Defensible space is required to be maintained at all times, whenever flammable vegetative conditions exist. One hundred feet (100 ft.) of defensible space clearance shall be maintained in two distinct "Zones" as follows: "Zone 1" extends thirty feet (30 ft.) out from each "Building or Structure," or to the property line, whichever comes first; "Zone 2" extends from thirty feet (30 ft.) to one hundred feet (100 ft.) from each "Building or Structure," but not beyond the property line. The vegetation treatment requirements for Zone 1 are more restrictive than for Zone 2, as provided in (a) and (b) below. The Department of Forestry and Fire Protection's "Property Inspection Guide, 2000 version, April 2000," provides additional guidance on vegetation treatment within Zone 1 and Zone 2, but is not mandatory and is not intended as a substitute for these regulations. (See Attachment 14g)*
- (5) In addition to the following regulations applicable to the storage of combustible material:  
**[California Code of Regulations, Title 19, Division 1, §3.07(a)] Clearances.** *"General. No combustible material shall be placed or stored within 10 feet of any building or structure."*

In addition, a permit is required to store more than 2,500 Cubic feet of firewood:

The following criteria is the foundation of the Town's code enforcement program along with the specific Regulation or Ordinance:

#### GENERAL VIOLATIONS

- Remove vegetation and combustibles for a clearance of ten (10) feet from any Liquid Propane (LP-Gas) Tank(s). (CCR §1299.03)
- Remove any vegetative debris piles (brush piles) or felled trees. (PMC 8.04.010, Condition A)
- Replace or repair any loose or missing shingles or roof tiles to prevent ember penetration. (PMC, Chapter 8.58)

#### DEVELOPED PARCELS - within one hundred (100) feet of structures.

- Cut grasses to a height of four (4) inches. (CCR §1299.03)
- The majority of the native brush shall be cut and removed. Some native brush may remain, provided the nearest branches of individual or small groupings (groups of two to three) of plants are at least ten (10) feet apart. (CPRC §4291)

- Fencing material constructed of combustible material shall not be within five (5) feet from any structure. (PMC, Chapter 8.58)
- Remove any tree limbs that are within six (6) feet of the ground, to prevent the fuel laddering effects in a fire situation within one hundred (100) feet to permanent structures. (CCR §1299.03)
- Remove that portion of any tree that extends within ten (10) feet of any stovepipe or chimney. (CCR §1299.03)
- Remove any portion of a tree which is dead and extends over a structure. (CCR §1299.03)
- Maintain the roof of any structure free of leaves, pine needles or other dead vegetative growth. (CCR §1299.03)
- Provide and maintain a screen over the outlet of any chimney or stovepipe that burns solid or liquid fuel. The screen shall be constructed of nonflammable material with openings not larger than one-half (1/2) inch in size. (PMC, Chapter 8.58)
- Remove or prune flammable plants and shrubs near windows and under eave vents. (CPRC §4291)
- Maintain immediately around and adjacent to any building or structure free of combustible materials. Combustible materials shall not be stored under decks and the area under decks shall be maintained free of vegetative material. (CCR §1299.03)
- Where vegetation on parcel is a fire hazard to structures on adjoining property, and such fire hazard is within one hundred (100) feet of the structures on adjoining property, the owner of the parcel will be required to provide sufficient clearance to reduce the fire hazard. (PMC 8.04.010, Condition A)
  - Cut grasses to a height of four (4) inches.
  - The majority of the native brush shall be cut and removed.
  - Cut and remove tree limbs that are within six (6) feet of the ground.

#### UNDEVELOPED PARCELS (No structures on parcel)

- Where vegetation on parcel is a fire hazard to structures on adjoining property, and such fire hazard is within one hundred (100) feet of the structures on adjoining property, the owner of the parcel will be required to provide sufficient clearance to reduce the fire hazard. (PMC 8.04.010, Condition A)
  - Cut grasses to a height of four (4) inches.
  - The majority of the native brush shall be cut and removed.
  - Cut and remove tree limbs that are within six (6) feet of the ground.
- Cut and remove grasses to a height of four (4) inches, and cut and remove brush, and dead or dying vegetation that are within thirty (30) feet from the edge of a roadway. (PMC 8.04.010, Condition A)
- Cut and remove grasses to a height of four (4) inches, and cut and remove brush, and dead or dying vegetation that is within thirty (30) feet of all property lines. (PMC 8.04.010, Condition A)

The current code enforcement activity conducted by the Town has been to assess and inspect properties across the Town for compliance and, as needed, issue violations. Prior to the Camp Fire, this was predominately a compliant driven process with the 0.5 FTE Code Enforcement Officer assessing an estimated 3,000 homes per year.

The assessment is a visual review of an individual parcel in determining the need for an inspection, where as an inspection would be a more detailed evaluation of compliance of existing regulation and code and completing the Notice of Fire Hazard Inspection form (Attachment 14d). This inspection could be the (1) result of a compliant, (2) the Code Enforcement officials assessment warranting an inspection, or (3) a follow up inspection following an initial inspection/violation. The outcome of the assessments conducted in in the last two years are:

In 2018, 19 properties were referred to Code Enforcement out of the 418 Notice of Fire Hazard Mailers (Attachment 14e) sent. Nearly 95% of parcel owners corrected the outstanding Fire Hazard issues within the 7-day correction period. The remaining 5% were issued a Hazard Abatement Administrative Citation (Attachment 14f) for being non-compliant with the Town Municipal Code.

In 2017, 32 properties were referred to Code Enforcement out of the 266 Notice of Fire Hazard Mailers (Attachment 14e) sent. Nearly 88% of parcel owners corrected the outstanding Fire Hazard issues within the 7-day correction period. The remaining 12% were issued a Hazard Abatement Administrative Citation (Attachment 14f).

Post Camp Fire, the assessment and inspection process will need to be much more proactive vice compliant driven, which is why this HMGP project is built around 2 inspectors. Prior to the Camp Fire, a 0.5 FTE could assess roughly 3,000 properties per year through a compliant driven process. Following the Camo Fire, this process will have to be proactive and it is estimated the 2 FTEs will be required in addition to the Fire Marshall/Supervisor (0.5 FTE). This includes the staff needed for the community outreach and education in the Town

(Pre-Fire - 0.5 FTE = 3,000 assessments; Post Fire – 2.0 FTE = 12,000 assessments (3,000 x 2 = 6,000/1 FTE x 2 = 12,000/2 FTE).

The Fire Marshall/Supervisor will be able to provide oversight and conduct additional assessments/inspections as needed.

The project will be implemented following steps described below:

#### **Project Planning, Scoping, and Education**

1. Project planning: review inspection protocol and criteria as well as the hiring and training of the additional staff funded through this project.
2. Preliminary inspections of properties throughout the town; assess the hazardous fuel areas throughout the town based on the existing inspection protocol and criteria. Note: the Town does not anticipate existing inspection checklists and protocols needing to be updated or modified as they refer to the standard adopted in November 2018.
3. Develop a public education and outreach plan to be presented at community meetings, Town Council meetings, and other community events.
4. Proposed deliverables: Project Plan, Public Education and Outreach Plan

#### **Hazardous Fuel Reduction, Inspections, and Enforcement**

Code Enforcement Officers will be inspecting public, commercial, and private properties throughout the Town for hazardous fuels. The inspection includes meeting defensible space requirements, vegetative

growth complaints, and reduction of hazardous fuels. The p code enforcement program also includes contacting property owners to expand the reduced fuel zone to make traveling the roads safe during wildfire evacuations in addition to meeting defensible space requirements. The implementation of the project is as follows:

1. An inspector will inspect the property and leave a copy (Notice of Fire Hazard Inspection) with the property owner at time of inspection along with a re-inspection date. A copy will also be given to staff at the fire station, this will be filed in the tickle folder for reinspection and a (Notice of Fire Hazard Mailer) will be mailed to the property owner.
2. A re-inspection will be conducted and will be filed as “No Further Action Required” due to work being completed OR will be given to the Code Enforcement Official for the following:
  - a. Failure to comply with abatement before stated deadline will result in a \$100 (Hazard Abatement Administrative Citation) mailed and posted at the property. 7 days to correct violation.
  - b. Failure to comply with abatement before stated deadline will result in a \$200 (Hazard Abatement Administrative Citation) mailed and posted at the property. 7 days to correct violation.
  - c. Failure to comply with abatement before stated deadline will result in a \$500 (Hazard Abatement Administrative Citation) mailed and posted at the property. 7 days to correct violation.
  - d. Failure to comply with abatement before stated deadline will result in an Abatement Letter being sent to the property owner stating that the town will be abating the property at the owner’s expense.
3. A hearing can be requested in writing by the property owner to the Town Clerk within 15 business days after the date on which the notice is mailed.
4. The property will be abated and all fees will be collected by the Town of Paradise Finance Department.

If at any point the work is completed during this process OR evidence is given that ensures completion will be done, this process will be paused or be documented as “No Further Action Required”. All fees must still be paid. Any fees collected will be treated as “Program Income” and handled consistent with 2 CFR 200. The program income has been historically low, less 10% over the last two years. While this income will have to be tracked and monitored, the Town proposes to use program income to meet the project match requirements. Any funds exceeding the match would be returned through the State.

Attachment 14d, 14e, and 14f are the inspection report, inspection follow up letter, and Notice of violation, respectively. These forms are used through the process.

Proposed deliverables: Final performance report

Cost Share: The Town Council approved the matching funds for the cost share on October 8, 2019. The match for this project will come from several sources, which have been prioritized.

- (1) Current State: The Town will provide the matching funds.

- (2) Ideal State: The Town will be working with HCD on incorporating the Cost Share requirements into the CDBG-DR Action Plan in making the request for the Non-Federal share to be funded the CDBG-DR.

## Notice of Exemption

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To: ☐ Office of Planning and Research  
1400 Tenth Street, Room 121  
Sacramento, CA 95814

☒ County Clerk  
County of Butte  
\_\_\_\_\_  
\_\_\_\_\_

From: (Public Agency) Town of Paradise  
5555 Skyway  
(Address)  
Paradise, CA 95969

Project Title: Defensible Space Code Enforcement

Project Location – Specific: Town of Paradise Town Limits

Project Location – City: Paradise Project Location – County: Butte

Description of Project: This project addresses the education, inspections, and enforcement components in the reduction of hazardous fuels.

Name of Public Agency Approving Project: Town of Paradise

Name of Person or Agency Carrying Out Project: Town of Paradise

Exempt Status: (check one)

☐ Ministerial (Sec. 21080(b)(1); 15268);

☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));

☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));

☒ Categorical Exemption. State type and section number: CEQA Sec. 15321

☐ Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt: The subject project consists only of enforcement activities for existing general rules, standards and objectives (including the Paradise Municipal Code).

### Lead Agency

Contact Person: Brian Solecki Area Code/Telephone/Extension: (530) 872-6291

If filed by applicant:

1. Attach certified document of exemption finding.

2. Has a notice of exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: \_\_\_\_\_

☒ Signed by Lead Agency

Date received for filing at OPR:

☐ Signed by Applicant



**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 9, 2021**

**Agenda Item: 6(a)**

**ORIGINATED BY:** Dina Volenski, Town Clerk  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Consider appointing members to the Citizen Oversight Committee, as required by Paradise Municipal Code Section 3.22.075 relating to voter-approved 0.50 percent sales tax measure  
**LONG TERM RECOVERY PLAN:** No  
**COUNCIL ACTION REQUESTED:**

1. Consider appointing one regular and two alternate committee members to the Measure V Citizen's oversight Committee.

**Background:**

On November 6, 2018, the citizens of Paradise approved Measure V, the extension of the 0.05 percent sales tax increase that is in effect for 10 years beginning April 1, 2021 and ending March 31, 2031. With the ending of Measure C and the beginning of Measure V, some committee members were not able to remain on the committee and some members resigned for a variety of reasons leaving one permanent opening and no alternate committee members to fill vacant positions.

**Analysis:**

At the September 14, 2021 Town Council meeting staff requested the Council set the application period to open on September 15 and close on Monday, September 27, 2021, appoint two Council Members to screen and interview applicants on September 29<sup>th</sup> and/or September 30<sup>th</sup> and bring back a recommendation to the full Council at the October 12, 2021. Council determined that this time frame was too short and requested that the application period be available to the public for a longer period of time and that the appointments be made at the November Town Council meeting.

Council agreed to establish a sub-committee of two Council Members to screen applications and interview applicants for the purpose of providing a written recommendation for full Council review. Mayor Crowder and Council Member Culleton volunteered to be on the sub-committee.

The application period was extended to October 21, 2021 with interviews held on Wednesday, October 27, 2021. The subcommittee interviewed 3 applicants and are recommending one new Measure V Committee member and two alternates. Below are the recommended committee member and alternates in alphabetical order.

**Committee Members:**

Patricia Elkerton

**Alternate:**

Gail Larson

Ronald Lassonde

**Financial Impact:**

The fiscal impact is minimal and will only consist of staff time.



**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 9, 2021**

**Agenda Item: 6(b)**

**ORIGINATED BY:** Susan Hartman, Community Development  
Director – Planning & Wastewater  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Town Council Discussion of Standards Relating to the  
Exceptions Committee for the Interim Housing Urgency  
Ordinance

**LONG TERM** No  
**RECOVERY PLAN:**

**COUNCIL ACTION REQUESTED:**

1. Provide staff with verbal direction and/or concurrence regarding the application standards for the recently enacted Interim Housing Urgency Ordinance Exceptions Committee **OR**
2. Provide alternative direction to town staff. (ROLL CALL VOTE)

**Background:**

At the September 14, 2021 Town Council meeting the Interim Housing Urgency Ordinance was further amended to include the formation of an “Exceptions Committee” comprised of two Town Council members, Culleton & Jones, who will review applications for exceptions to the urgency ordinance due to extraordinary circumstances.

At the conclusion of the discussion, staff was given direction to bring back the drafted standards for application to the Exceptions Committee for review and concurrence by the full Town Council. At the October 12, 2021 Council meeting the agenda item was deferred to November due to the absence of one of the Council members.

Between the October and November Council meetings, additional conversations were had with Exceptions Committee members Culleton & Jones regarding the intent, format, and content of the proposed application form and changes were made from the October version.

**Discussion:**

Staff drafted an “Exceptions Committee Permit Application Form” (attached) that is broken into three sections/pages. They are:

**Page 1**

Page one is meant to capture those sites that are either part of our current code enforcement efforts or have recently had their Temporary Use Permit (TUP) expired on September 30<sup>th</sup> due to on-going non-compliance with the health and safety standards. It is not a means to bring new

RVs onto properties in town. It gathers information regarding their current compliance with the minimum standards and gives them an opportunity to explain why they are not complying with the adopted standards.

The code enforcement sites are a compilation of two, town-wide surveys (parcel by parcel) as well as complaints from the public. If an applicant marks “no”, they have not received a Notice of Violation or Citation, it is likely that RV was placed more recently which is information the Exception Committee should know in their decision-making process.

## **Page 2**

Page two provides additional writing space for applicants to explain where they’re at in the rebuild process (new addition from the previous version) and why they are requesting an exception to the urgency ordinance.

In addition, a note was added to inform applicants that any approved Temporary Use Permit, through the Exceptions Committee, will come with quarterly check-ins on their rebuilding progress. Questions similar to the previous ‘alternative thresholds’ such as 1) are you in contract with a plans designer? 2) are you in contract with a builder? 3) have rebuild plans been submitted?

## **Page 3**

Page three is for staff use. Staff would verify, as much as possible, the statements made on page one (by occupants of existing RVs) and add any additional notes that may prove useful to the committee members. The application would then be scanned and forwarded, electronically, to Committee members Culleton & Jones for review and decision making.

If both Committee members return the application(s) with recommendations of denial, the application will be denied, and the applicant notified of such. It will not be forwarded to the full Council for review.

If both Committee members return the application(s) with recommendations of approval, the application(s) will be put on the next available Council agenda as a consent item (no discussion).

If the application(s) is returned with a split recommendation, the application(s) will be put on the next available Council agenda as a consideration item (public discussion).

All approved applications will be given a 30-day deadline to meet the conditions of approval unless a longer time frame is recommended by the Committee members.

## **Financial Impact:**

There is no cost associated with the discussion of application standards.



**TOWN OF PARADISE**  
**Development Services Department**  
**6295 Skyway, Paradise CA 95969**

**Interim Housing Urgency Ordinance**  
**Exceptions Committee Permit Application Form**

**Applicant Name:** \_\_\_\_\_

**Owner Name (if different):** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**After the Camp Fire, has there been an occupied RV on the property?** Yes ☐ No ☐

**If “No”, stop – you do not qualify to file an application.**

**If “Yes”, please answer the following:**

- Did you have a Temporary Use Permit to occupy an RV on that site? Yes ☐ No ☐
- Have you been issued a Notice of Violation or Administrative Citation? Yes ☐ No ☐
- Are you currently complying with the following required standards of the Urgency Ordinance?
  - 1) Property owner owned the property at time of the Camp Fire. Yes ☐ No ☐
  - 2) Occupant(s) of the RV were Town residents who were displaced by the Camp Fire (proof of residency required). Yes ☐ No ☐
  - 3) There is only one temporary dwelling that is an RV or movable tiny house licensed by DMV. Yes ☐ No ☐
  - 4) RV and cargo container comply with all required setbacks (property line, road, septic tank, easement, etc.). Yes ☐ No ☐
  - 5) RV is connected to a functioning septic system (not a porta-potty). Yes ☐ No ☐
  - 6) RV is connected to a power pole/pedestal and inspected electrical service hookup (not a generator). Yes ☐ No ☐
  - 7) RV is connected to PID, a water well, or potable water holding tank. Yes ☐ No ☐
  - 8) Site is served by NRWS for solid waste collection. Yes ☐ No ☐
  - 9) Paradise Municipal Codes relating to maintenance of residential property:
    - Is the property complying with defensible space? Yes ☐ No ☐
    - Are there inoperable/unregistered or wrecked/dismantled vehicles? Yes ☐ No ☐
    - Is there outdoor junk, broken or discarded household appliances? Yes ☐ No ☐

**If you are not complying with one or more of the above listed requirements of the Urgency Ordinance, please explain why (attach additional sheets, if needed):**

**Why are you currently not rebuilding?**

**What is your timeline for rebuilding?**

**Please explain why you are requesting an exception to the Urgency Ordinance (attach additional sheets, if needed):**

***If approved, you be required to respond to a quarterly questionnaire regarding your progress towards rebuilding.***

**I HEREBY DECLARE UNDER PENALTY OF PERJURY THAT THE ABOVE STATEMENTS ARE TRUE, ACCURATE, COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Property Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

FOR TOWN USE ONLY

Code Enforcement verification of currently occupied RVs:

- 1) Property owner owned at time of fire:

☐ Verified☐ Non-compliant: \_\_\_\_\_

- 2) RV occupants are displaced residents:

☐ Verified☐ Non-compliant: \_\_\_\_\_

- 3) One RV/tiny home that is DMV registered:

☐ Verified☐ Non-compliant: \_\_\_\_\_

- 4) Complies with setbacks:

☐ Verified☐ Non-compliant: \_\_\_\_\_

- 5) Connected to functioning septic system:

☐ Verified☐ Non-compliant: \_\_\_\_\_

- 6) Connected to pedestal/pole with inspected electrical service:

☐ Verified☐ Non-compliant: \_\_\_\_\_

- 7) Water connection:

☐ Verified☐ Non-compliant: \_\_\_\_\_

- 8) Active NRWS service:

☐ Verified☐ Non-compliant: \_\_\_\_\_

- 9) Property maintenance:

☐ Verified☐ Non-compliant: \_\_\_\_\_

Additional notes: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_**ALL APPROVALS ISSUED WITH CONDITIONS WILL BE GIVEN A 30-DAY DEADLINE FOR COMPLIANCE****CULLETON:**☐ Deny☐ Approve

Conditions of approval:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_**JONES:**☐ Deny☐ Approve

Conditions of approval:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 9, 2021**

**Agenda Item: 6(c)**

**ORIGINATED BY:** Brian Solecki, Project Manager - Recovery  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Reseeding Advanced Planning Completion  
**LONG TERM RECOVERY PLAN:** Yes, Tier 1

**COUNCIL ACTION REQUESTED:**

1. Discuss updates to concerns raised at October 12, 2021 Town Council Meeting.
2. Acknowledge receipt and approve the final Reseeding Design & Scoping Plan from River Partners under the Hazard Mitigation Grant Program Advanced Planning grant.  
(ROLL CALL VOTE)
3. Reach concurrence on next steps for Reseeding Plan the scope of reseeded implementation.

**Background:**

On November 12, 2019, the Town Council of the Town of Paradise adopted Resolution No. 19-36 in which it approved the Butte County Local Hazard Mitigation Plan ("Mitigation Plan"). The Mitigation Plan included a reseeded program for the purpose of restoring groundcover with native species following the removal of dead and dying trees from the Camp Fire burn scar.

On November 12, 2020, Federal Emergency Management Agency ("FEMA") approved a grant for \$53,571 relating to advance assistance to the Town for planning and scoping areas for reseeded, erosion control and controlling the growth of noxious weeds throughout the Town.

On February 10, 2021, following approval from Town Council to accept the Hazard Mitigation grant award for advance assistance, the Town issued an RFP to seek the interest of firms in planning and scoping areas throughout the Town – particularly publicly-owned properties and ROW – for reseeded, erosion control, and the mitigation of noxious weeds.

The RFP scoped out the project as such:

- Develop planning team with Town and community.
- Perform an assessment of the reseeded areas and methods (methods for dispersal and seed mix).
- Program scoping.

- Scope the areas for reseeding and performing a site-specific assessment across the Town properties and rights of way.
- Assist the Town to prioritize critical areas to be reseeded throughout the Town.
- Establish general reseeding recommendations for homeowners which includes recommended species for the various defensible space zones.

On May 11, 2021, Paradise Town Council awarded a contract for the Reseeding Plan to River Partners of Chico, CA. The total eligible projects costs are \$53,571.00. FEMA has obligated \$40,178.25 for up to 75% federal share reimbursement of eligible project costs as requested. The subgrantee share is \$13,392.75. The Town is pursuing DR funding for the subgrantee share if the project is eligible.

On October 12, 2021, staff presented the information below relating to the progress of the Reseeding Plan:

River Partners has successfully completed the Reseeding Plan as scoped. The full plan for Council review is included in this staff report. The overall goal of the reseeding effort is Project Goals to establish herbaceous vegetation that is dominated (more than 50% of the relative vegetative cover) by native species. The established vegetation will be moderately dense with an average absolute cover of 50% or more and will serve to control erosion without creating the excessive fuel loads associated with the invasive vegetation that now dominates the vegetation that has naturally established following the Camp Fire. These goals are expected to be achieved by the end of the third year following the initial seeding.

The Plan outlines critical steps towards promoting a healthy and viable vegetated area through the following actions:

- Seed Bed Preparation
- Seed Origin
- Seed Procurement
- Seeding Methods
- Vegetation Establishment Maintenance
- Weed Control
- Reseeding
- Irrigation
- Long-term Maintenance

The Reseeding Plan offers the following schedule for implementation:

<b>Task</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025-2027</b>
Collect stock seed for seed amplification	X			
Implement seed amplification	X	X	X	
Pre-planting weed control program	X	X		
Seeding			X	
Maintenance				X
Vegetation establishment monitoring				X

The Town of Paradise Fire and Public Works Departments have concerns about implementation of a reseeding plan that has the potential to generate fuel that could feed future fires. The goal of the reseeding plan is to establish native herbaceous vegetation along roadsides to control erosion and substantially improve habitat values without producing significant fuel loads. Development of native herbaceous vegetation as described in this plan will serve to both substantially reduce or eliminate highly flammable invasive non-native species like Scotch broom that could otherwise invade the reseeding areas. However, it will create modest fuel when compared to bare soil areas that provide little to no habitat value and little to no erosion protection. Thus, the establishment of native herbaceous vegetation will significantly reduce fuels as compared to the non-native invasive species that could establish. However, this approach will not eliminate fuel entirely as is the case when vegetation is controlled to bare soil levels. On balance, the significant increase in habitat values, potential to reduce fuels as compared to invasive species and the sediment/erosion reduction significantly outweighs the potential risk of slightly increasing fuel loads when compared to bare soil.

Further the following questions and responses were generated to assist staff in an informed decision-making process for recommendations relating to next steps to Town Council:

1. From a public right of way maintenance perspective, how does the reseeding plan address fuels reduction activities through manual and herbicide spray program efforts?

*The reseeding program includes a robust site preparation weed control element designed to largely eliminate invasive non-native plant species and the associated high fuel loads that they carry, prior to planting. Once the native vegetation is established, reduced maintenance measure that use manual removal and herbicide spray programs that target invasive high fuel load species will be implemented reducing potential future fuel loads associated with non-native species.*

2. We understand the soil stabilization benefit of reseeding, however, past practices have found roadside drainage ditches are better left unvegetated. Our Public Works crew consists of five individuals who cannot address overgrown vegetation that we reseeded.

*In the past, Public Works crews were charged with maintaining bare soil areas regardless of the status (native or non-native) of the vegetation or the fuel loads that the vegetation could potentially generate. This herbicide intensive, on-going vegetation control process effectively left drainage ditches prone to erosion causing additional maintenance requirements to maintain functionality while providing little if any habitat benefits. As an alternative to the existing program, the Town would implement a native revegetation program that will at first (during the site preparation and vegetation establishment) require more maintenance than the existing program. However, once the native vegetation is established, maintenance requirements should be substantially reduced as compared to the existing program. Please note that the target vegetation for this program is moderately dense native grasses and forbs. It is not the overgrown vegetation often associated with invasive non-native species. In addition, the grant monies sought after to implement this plan are designed to provide funding to the Town during the initial more intensive vegetation establishment period.*

3. If the project did move forward, how should the Town prioritize public roads and spaces? Is the plan recommending reseeding the areas of everything identified?

*The plan as written is recommending that everything be reseeded. However, if that is not feasible,*

*we would recommend the revegetation efforts be concentrated on high use/high visibility areas such as along bike paths and main roads. In addition, to keep the reseeding effort as cost effective as possible, areas where access is difficult should be the first to be eliminated.*

4. From hazardous fuels perspective, how does the reseeding plan promote healthy vegetation vs unmaintained combustible materials (as none of the seeds will be irrigated)? Will the reseeding plan reduce invasive species, ie scotch broom?

*The reseeding plan will use native vegetation that naturally occurs within the region of the Town of Paradise and as a result it will be well adapted to the soils, climate, insects, and diseases and thus will be healthy vegetation. The reseeding plan will reduce invasive species such as scotch broom via both the site preparation requirements as well as from the selective and targeted long-term maintenance requirements.*

Considering the above information and after further consultation, staff is recommending a modified approach to next steps. On paper, the goals and objectives of the reseeding plan are sound and well planned. However, it is staff's opinion that there is an immense amount of risk with implementation considering the long term added maintenance burden and site-by-site variability of success. This variability could cause significant issues with maintenance of the Public Right of Way and specifically roadside edges. In some cases, limited staff would need to manually sort through healthy and invasive species for fire fuels and drainage risk reduction.

During the October 12 Town Council meeting, Council asked for more information relating to the reseeding plan itself in addition to staff recommendations.

#### **Analysis:**

The following four issues were raised by Council for further clarification:

1. In consideration of Town maintenance and hazardous fuels reduction goals, how many acres of Town ROWs would be prioritized for implementation of reseeding plan. What are some examples of where this would occur?

*The Reseeding Plan estimates about 310 acres of Public ROWs which could be reseeded, if desired. Understanding the complexities of the Reseeding Plan implementation and the long term impacts to limited maintenance staff, staff is recommending reseeding only occur at the Town's three larger parcels including Sawmill/Pearson, Berry Creek Drive and Paradise Community Village.*

2. How has the reseeding plan addressed the benefits to the pollinating insects and what was the rationale for not including milkweed as a part of the seed pack.

*Implementation of the reseeding plan will have important benefits for pollinating insects. Both seed mixes include native grasses which commonly serve as host plants for moths and butterflies and as a result are a key element of the lifecycle for these important species. Native grasses also provide overwinter and nesting habitat for native bees including ground nesting bumblebees.*

*The 5 native wildflower species, which are an important component of the grass and forb mix, will provide pollen and nectar resources for a wide variety of pollinating insects including bees and butterflies. The mixes include species that flower in the early, middle and late parts of the growing season helping to ensure pollinator resources are provided over a long period of time.*

*The seed mixes do not include milkweed (Asclepias spp.), the host plant of the Monarch butterfly (Danaus plexippus) because of the high cost of milkweed seed and the difficulty establishing this species. To provide habitat that is specific to Monarchs, focus plantings that include both milkweed and Monarch nectar plants could be established separately in sites that are most favorable to the species requirements and in areas that will be given intensive maintenance.*

3. Why were trees and shrubs not considered as a part of the reseeding plan?

*Trees and shrubs were not included as a part of the initial design of this plan, nor of the funding grant request process. The request for proposals which were a part of the process did not include anything other than the intent to create seed mixes of native grasses and wildflowers. While there is no doubt trees and shrubs are needed in many locations in Town, in the Town ROWs addressed in the plan, the inclusion would often conflict with fuel reduction and maintenance priorities.*

**Financial Impact:**

The estimated cost of the staff recommendation is \$300,000. Depending on recommended next steps, staff can submit a Phase II application through the Hazard Mitigation Grant Program for implementation.

# Paradise Reseeding Plan Butte County, California

October 27, 2021



Prepared for  
**Town Of Paradise**  
by  
**River Partners**



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## EXECUTIVE SUMMARY

In November of 2018, the Camp Fire burned more than 150,000 acres in Butte County including the majority of the Town of Paradise. It was the deadliest and most destructive wildfire in California's history and resulted in disaster declarations. As the result of a Presidential Disaster Declaration, FEMA's Hazard Mitigation Grant Program (HMGP) funds plans and projects that reduce the effects of future natural disasters. In California, these funds are administered by the California Office of Emergency Services (Cal OES) HMGP Unit.

Advance Assistance provides early funding to accelerate the identification and implementation of mitigation activities. Applicants and sub-applicants may use Advance Assistance to develop mitigation strategies and obtain data to prioritize, select and develop complete mitigation applications in a timely manner, resulting in either an improvement in the capability to identify appropriate mitigation projects or in the development of an application-ready mitigation project.

The Town of Paradise received Advance Assistance funding to prepare a reseeding plan for public property within the Town including rights-of-way and other Town property. The plan identifies reseeding locations, plant species to be used, exotic vegetation control requirements, schedules, maintenance, monitoring and costs, with the objective of minimizing erosion, establishing native vegetation that promotes recovery and resilience and minimizing fire fuels. River Partners was selected as a consultant to develop the plan.

A key component of the project is to involve the community in plan development and to incorporate their input when feasible. Public outreach work included a comprehensive survey taken by more than 150 participants, solicitation of feedback at the Town of Paradise Party in Park and obtaining input on the reseeding approach from a panel of regional habitat restoration experts. The top three priorities for the reseeding plan from the survey participants in order included "supports wildlife and pollinators", "fire prevention/mitigation" and "native species".

Consultation with subject matter experts was important during plan development. Over the months of May and June 2021, several meetings took place with Town staff and external partners to ensure that the plan considered related planning efforts and reflected the most up-to-date science on wildfire recovery and fire residency. Below is a summary of consultation efforts:

Town of Paradise kickoff, May 27, 2021: Preliminary meeting to inform and solicit feedback from essential Town personnel including the Town Manager, Disaster Recovery Manager, and others.

Public Works and FEMA (Federal Emergency Management Agency) Advanced Assistance, June 8, 2021: Meeting to better understand the funding process and FEMA/CalOES requirements for advance assistance program. Director of Public Works explained reseeding constraints from a long-term maintenance perspective.

External partners, June 9, 2021: Non-profit leaders, academics, tribal representatives, and sister agency partners in attendance. The objective was to understand related planning activities and

gather partner perspectives on how best to reseed Paradise to meet the various objectives of the project.

Paradise Forest Health Tour, June 11, 2021: Area site visit led by Butte County Fire Safe Council and Paradise Recreation and Parks District to see ongoing fire safety/fuels management projects in and around Paradise.

Based on the input received and the expertise of River Partners restoration ecologists it was a comprehensive reseeding plan was developed. The reseeding approach involves implementation of an intensive 2-year weed control program prior to seeding to give the target native herbaceous vegetation a competitive advantage over robust non-native vegetation that has recruited onto the reseeding sites following the Camp Fire. Once the weedy vegetation has been controlled, the areas with compacted soil surfaces will be loosened to create a seed bed that will allow the seeded vegetation to root-in. The seed will be applied via hydroseeding. Two seed mixes – one dominated by native grasses and one with a mixed of native grasses and forbs will be used. The seed mixes will be composed of plant material of known genetic origin that will be procured via seed increase contract grows from regionally collected wildland stock seed (preferred method) or alternatively via procurement of commercially available seed whose origin is from a wider geographic area within northern California. A 3-year vegetation establishment maintenance program coupled with a vegetation monitoring program that serves to both assess success as well guide maintenance activities.

### Acknowledgements

This plan was developed with input from the following experts and community leaders and would not have been possible without their deep knowledge and dedication to the recovery of the Town of Paradise.

<b>Name</b>	<b>Affiliation</b>
<b>Katie Simmons</b>	Town of Paradise
<b>Natasha Beehner</b>	Town of Paradise
<b>Marc Mattox</b>	Town of Paradise
<b>Dan Efseaff</b>	Paradise Recreation and Parks District
<b>Calli-Jane DeAnda</b>	Butte County Fire Safe Council
<b>Taylor Nilsson</b>	Butte County Fire Safe Council
<b>Wolfy Rougle</b>	Butte County Resource Conservation District
<b>He-Lo Ramirez</b>	Mechoopda Indian Tribe and Big Chico Creek Ecological Reserve
<b>Isaiah Meders</b>	Mechoopda Indian Tribe Tribal Council
<b>Eli Goodsell</b>	Big Chico Creek Ecological Reserve
<b>Andrea Williams</b>	California Native Plant Society

The plan was prepared by River Partners with support from the Big Chico Creek Ecological Reserve and California State University, Chico.

<b>Name</b>	<b>Affiliation</b>
<b>Alex Williams, Project Manager</b>	River Partners
<b>Michael Rogner, Senior Restoration Ecologist</b>	River Partners
<b>Pat Reynolds, Sacramento Valley Regional Director</b>	River Partners
<b>Michael Garcia, Restoration Biologist</b>	River Partners
<b>Kim Armstrong, Restoration Biologist</b>	River Partners
<b>Anna Schwyter, Restoration Ecologist</b>	River Partners
<b>Eli Goodsell, Director</b>	Big Chico Creek Ecological Reserve
<b>He-Lo Ramirez</b>	Big Chico Creek Ecological Reserve
<b>Erik Fintel</b>	CSU, Chico – Geographical Information Center

### **Related Planning Efforts**

CAL FIRE Vegetation Management Program (VMP)

Butte County Fire Safe Council: Paradise Forest Management Plan  
(<https://storymaps.arcgis.com/stories/58c51c60d2ab477b8f957478b95cf2fb>)

Butte County Community Wildfire Protection Plan (<https://buttecounty.sacrivers.org/object/8351>)

## ENVIRONMENTAL SETTING

### Location

The Town of Paradise is located approximately 12 road miles northeast of the city of Chico in Butte County, California. (Figure 1). The scope of the reseeding plan is limited to Town owned and managed properties. Appendix B shows the limits of seeding covered in this plan. The entire footprint of seeding is approximately 259 acres

### Climate

Butte County has a Mediterranean climate with cool, wet winters and hot, dry summers. Precipitation is normally in the form of rain, ranging from approximately 20 to 80 inches per year, with snow in the higher elevations. The average high temperature for January is 55 degrees and for July is 96 degrees, with many days in which temperatures reach over 100 degrees.

The predominant summer weather pattern includes high to very high temperatures, low humidity and light to moderate south winds associated with high pressure weather gradients. Occasionally during the summer, dry weather fronts will approach northern California bringing increased wind speeds from the south on approach, then changing direction to northwest winds after passing the area.

Each year, especially in the autumn months, north wind events bring high temperatures, very low humidity, and strong winds. These north wind events usually produce red flag warning conditions and provide the highest potential for extreme fire behavior. With the fuels already at their driest moisture content, north winds can create a severe fire weather situation.

Lightning is cyclic and is a minor occurrence. However, there have been lightning storms that have started numerous, damaging fires. The 1999 Butte Lightning Complex burned 33,000 acres. The 2008 Butte Lightning Complex destroyed or damaged over 100 structures and 59,000 acres.

Butte County has a significant history of large fire occurrences. Over 500,000 acres have burned during the past fifty years. In 1990, the Campbell fire scorched 131,000 acres. The Poe fire burned 8,333 acres and destroyed 50 homes in Concow/Yankee Hill in 2001. More recently, the 2008 Humboldt fire burned over 23,000 acres and 351 structures near Paradise. Wildfire history is a significant factor of the pre-fire management planning process. Identifying where fires have occurred can help managers determine the most beneficial locations for pre-fire management projects. (State of California, OSFM, 2020).



**Figure 1. Town of Paradise, California, USA.**

## Soils

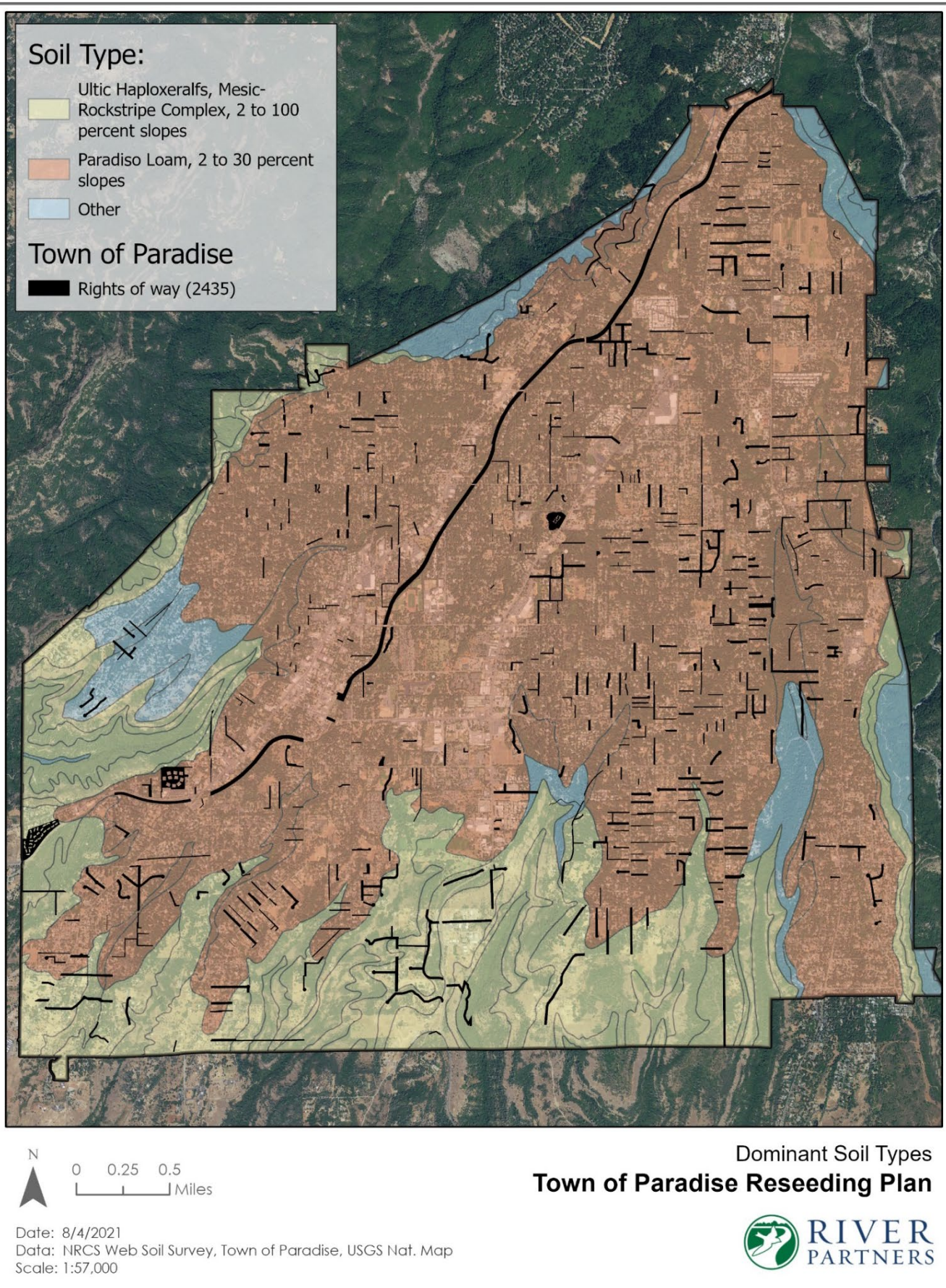
There is a range of soil types in the Paradise Ridge area in the Alfisol soil order interspersed with rock outcroppings (Table 1, Figure 2). Alfisols are soils formed under forest conditions and have a subsurface accumulation of clays and high native fertility. The dominant soil type is Paradiso loam in the upper elevations. The lower elevations contain predominantly Rockstripe complex soils. Although these soils are mapped in the town of Paradise, developed land such as the town's right of ways and private property with structures are heavily altered by human activity and should not be expected reflect all characteristics of native soils. Human activity can affect soil conditions in the following ways: compaction (leading to lower infiltration rates, higher runoff rates, and deteriorated soil structure, which in turn decrease favorable conditions for revegetation), anthropic subsoil (engineered fill, road base), and the introduction of pollutants from roadways and vehicles.

**Table 1. Dominant soil map units within Town of Paradise, CA (USDA Web Soil Survey).**

Map unit name	Acres	Percent of Area
Paradiso loam	7,939.50	69%
Ultic Haploxeralfs, mesic-Rockstripe complex	2883.1	25%
Other	744	6%
Total	11,566.6	100%

The burn severity map provided by Calfire shows low soil burn severity (SBS) in and around town, indicating that fire has not altered soil conditions. If SBS was severe, soil conditions to monitor before reseeding include water repellency, loss of organic matter and nutrients, and pH. Fire can cause soil to become more acidic, making seed establishment less successful.

We are confident in the results of the WERT (Watershed Emergency Response Team) Final Report, and do not deem it necessary to retest soil in town rights-of-way for reseeding recommendations. As the areas of concern were identified to have low to no SBS, we conclude revegetation will be successful without further soil testing. Natural recruitment of non-native vegetation within the burned areas supports this conclusion.



**Figure 2. Map depicting dominant soil map units in the town of Paradise.**

## Vegetation

A variety of vegetative communities are found within the Town of Paradise. The dominant communities are grassland, chaparral, oak woodland, and mixed-conifer woodland. The lowest elevations of Paradise are dominated by either blue oak woodland, consisting primarily of blue oaks (*Quercus douglasii*) and non-native annual grasses, or chaparral, which contains various manzanita (*Arctostaphylos spp.*), buckbrush (*Ceanothus cuneatus*), toyon (*Heteromeles arbutifolia*), California bay laurel (*Umbellularia californica*), western redbud (*Cercis occidentalis*), scrub oak (*Quercus berberidifolia*), and poison oak (*Toxicodendron diversilobum*). Slightly higher you will find a black oak (*Quercus kelloggii*) and ponderosa pine (*Pinus ponderosa*) overstory with chaparral species, such as buckbrush, deer brush (*Ceanothus integerrimus*), live oak (*Quercus chrysolepis*), and manzanita in the understory. The highest elevations in Paradise are comprised of a forest of ponderosa pine (*Pinus ponderosa*), Douglas fir (*Pseudotsuga menziesii*), big leaf maple (*Acer macrophyllum*), black oak, Pacific dogwood (*Cornus nuttallii*), toyon, manzanita, and deer brush. The upper elevations of Magalia and Stirling City have a Sierran mixed conifer overstory including Douglas fir, ponderosa pine, sugar pine (*Pinus lambertiana*), white fir (*Abies concolor*), and incense-cedar (*Calocedrus decurrens*).

Invasive plants were present in Paradise before the fire. Non-native annual grasses dominated the understory in the blue oak woodland at lower elevations and could be found throughout Paradise in areas with less canopy coverage. Chinese tree of heaven (*Ailanthus altissima*) was planted as an ornamental and could be found throughout much of Paradise. Its seeds are wind dispersed, allowing it to colonize areas away from where it was originally planted. French broom (*Genista monspessulana*) was ubiquitous pre-fire at lower elevations with Scotch broom (*Cytisus scoparius*) dominating the higher elevations of Paradise and into Magalia. Himalayan blackberry (*Rubus armeniacus*) can be found growing at all elevations and is most common in areas near water (creeks, seasonal drainages).

Vegetation is grouped into three general fuel types: grass, brush, and timber. There are several factors such as fuel type and size, loading (tons/acre), arrangement (vertical & horizontal), chemical composition, and dead and live fuel moisture that contribute to the flammability characteristics of vegetation.

The valley and lower foothills, up to approximately 1000' elevation, are covered by the grass fuel type. This fuel type is comprised of fine dead annual non-native grasses and leaf litter which is the main carrier of fire. Fires in this fuel type react dramatically to changes in weather, particularly low relative humidity, and high wind speed. Grassland fires can be very difficult to control during gusty wind conditions and often spread over a large area quickly, threatening life and property.

The mid-foothill and lower mountain areas, between 1000' and 2000' elevation, are dominated by brush. Fire in this fuel type can burn readily, especially later in the summer as live fuel moistures drop to critical levels. Brush fuel, unlike grass fuel, does not react readily to changes in relative humidity. Brush fires can be difficult to control under normal summer burning

conditions when their fuel moistures reach critical levels and become very difficult to control on steep topography and when subjected to strong winds.

The mountainous areas above 2000' elevation is generally covered by the timber fuel type. Timber fires burn readily, especially if they occur in overstocked stands, in stands with down dead material, and/or later in the summer as live fuel moistures drop. Timber fires can be difficult to control under normal summer burning conditions, but they become very difficult to control on steep topography and when subjected to strong winds (State of California, OSFM, 2020).

**Current Conditions.** Several sites were visited to determine the current condition of vegetation types found at various elevations and burn severity in Paradise post-fire. Sites were selected based on elevation, burn severity, access, and development. We selected the sites most representative of vegetation within the Town of Paradise.

**Low elevation – low burn severity.** Two sites were visited between 1460ft (Figure 3) and 1640ft. These sites are dominated by toyon, California bay laurel, scrub oak, and manzanita species. The large tree strata, consisting primarily of black oak and foothill pine (*Pinus sabiniana*), was largely burned but still alive. Also growing on these sites are Yerba Santa (*Eriodictyon californicum*), poison oak, buckbrush, deer brush, and California pitcher sage (*Lepechinia calycina*). Stump resprouts are common throughout these sites. Invasive species found include Himalayan blackberry, poke weed (*Phytolacca americana*), Scotch broom, French broom, yellow star thistle (*Centaurea solstitialis*), woolly mullein (*Verbascum thapsus*), and Chinese tree of heaven.



Figure 3. Off Morgan Ridge Rd, 1460ft. Low elevation, low burn severity.

**Low elevation – moderate burn severity.** Two sites were visited between 1580ft and 1610ft (Figure 4). These sites are dominated by toyon, western redbud, California bay laurel, scrub oak, black oak, and manzanita species that have mostly stump resprouted following the fire. The large tree strata are dominated by black oak, much of which has resprouted, and dead foothill pine. These sites also support gum plant (*Grindelia spp.*), buckbrush, deer brush, poison oak, coyote brush (*Baccharis pilularis*), California pitcher sage, and blue wild rye (*Elymus glaucus*). Invasives found on these sites include French broom, star thistle, Himalayan blackberry, bull thistle (*Cirsium vulgare*) and poke weed.



Figure 4. Off Edgewood Lane, 1610ft. Low elevation, moderate burn severity.

**High elevation – low burn severity.** One site was visited at 1920ft (Figure 5). This site was dominated by ponderosa pine and black oak, most of which did not burn and survived the fire. Understory species include blue wild rye, poison oak and scrub oak. Most of the understory at this location was dominated by invasive species. These include Himalayan blackberry, star thistle, woolly mullein, lots of French broom, edible fig (*Ficus carica*), poke weed, and black locust (*Robinia pseudoacacia*).



Figure 5. Eastwood Professional Park off Pentz Road (across from the hospital), 1920ft. High elevation, low burn severity.

**High elevation – moderate burn severity.** One site was visited at 2220ft (Figure 6). This site was dominated by ponderosa pine, black oak, big leaf maple, and toyon. Most of the large trees burned except for a few ponderosa pines. The black oak, big leaf maple and toyon have all resprouted from stumps. The site also includes Pacific dogwood, bush poppy (*Dendromecon rigida*), manzanita species, deer brush, ferns, cottonwood (*Populus fremontii*), phacelia (*Phacelia spp.*), and wild grape (*Vitis californica*). Invasives include Himalayan blackberry, star thistle, poke weed, and French broom.



Figure 6. End of Chapman Lane off Dean Road, 2220ft. High elevation, moderate burn severity.

**General Observations.** The sites with low burn severity saw most of the understory burned with only some mortality among overstory trees. Sites with moderate burn severity had high to total mortality in overstory trees. Many of the dominant plants have stump resprouted. These include black oak, scrub oak, California bay laurel, toyon, big leaf maple, and manzanitas. The areas observed are becoming very densely covered in resprouts and understory species. Blue wild rye was observed on almost every site and may have expanded after the fires as it thrives when overgrown canopies are removed or opened-up. A few of the sites had blue oak woodland surrounding the chaparral. We noticed that most of the blue oaks were intact on these areas with minimal death of oaks and grey pine (Figure 7).

As is normal following a fire, the sites, and most of Paradise, contain a high number of invasive species. The most dominant of those was French broom. Scotch broom, Chinese tree of heaven, Himalayan blackberry, poke weed, and star thistle. Other invasives, though not as prevalent, include catalpa, pink silk tree, black locust, and edible fig. If left unchecked, these species could outcompete native species in Paradise, primarily French and Scotch broom. Broom species are a significant fuel for fire, so the removal and maintenance of these species is critical for addressing future fuel-load issues.



Figure 7. Blue oak woodland adjacent to burnt chaparral, Dudley Lane, 1580ft.

### **Predicted Post Fire Successional Trajectory**

Many areas will experience a quick regrowth of brush. Higher severity burn areas will experience a significantly faster regrowth of brush than lower severity areas, not accounting for differences in aspect. Lower burn severity areas will have less solar radiation reaching re-sprouting brush due to the surviving overstory tree canopy. Low severity burn areas will conceivably have less re-sprouting in general, due to an assumed lower density of brush before the fire. High severity burn areas will have little to no shading canopy and will have rapid brush growth (Crotteau et al., 2013; Longbrake & McCarthy, 2001; Resco et al., 2020).

Initially re-sprouting brush species will begin to dominate due to their energy stored below ground to kickstart the regrowth. Some species are also adapted to have a flush of seedlings after a fire for a variety of reasons, such as manzanita, ceanothus, grey pine, and especially the broom species (Keeley, 1987; Stevens & Latimer 2015). They may not be able to out compete already established re-sprouts during the initial germination phase but will fill in the areas between re-sprouts and can colonize new areas that were not brushy before the fire (Pilon et al., 2020). As succession progresses a host of ecological interactions will determine which species establish at each stage, but generally, fast growing and sun loving brush species such as manzanita, ceanothus, and broom will dominate early succession (Crotteau et al., 2013; Resco et al., 2020). Larger shrubland species such as live oaks and bays may overtop these sun loving species and become the dominate overstory. Some of the manzanita and ceanothus could die due to shade stress, creating a decadent understory of dead fuel. This assumption is not absolute as this

evidence in regional fire footprints (Woodland Fire, 1999) that these brush and tree species may remain codominant in height for over 20 years.

Eventually these fuel conditions will likely result in another high intensity fire. Many deciduous oaks, such as Black, Blue, and Valley oak will re-sprout after a fire, but may not survive long term if these high intensity fires continue. This could transform what was once oak woodland into a more pseudo-chaparral scrubland. At higher elevations Ponderosa pines may suffer a similar fate due to their similarly poor shade tolerance, likely transforming pine forest into chaparral like habitat (Crotteau et al., 2013; Goforth & Minnich, 2008). Either result will likely lead to future high intensity fires.

Areas with invasive plants will likely see these plants take over particularly in the short term, since most invasive are adapted to respond well to disturbance (Franklin, 2009). Particularly the broom, though blackberry will take over wetter areas in which it becomes established, and star thistle will do the same in meadows. A few invasive species may decrease as time goes on as they are more well adapted to take over quickly after a disturbance but will be outcompeted by later successional species. Many other invasive plants will become established and continue to spread but may be more limited than the broom. Broom will likely be the invasive that becomes the biggest issue post fire and the invasive most promoted by the fire due to its ability to re-sprout and its seeds being promoted to germinate by fire (Alexander & D'Antonio, 2003). The species of broom will vary depending on the conditions on site, but both species should be expected to take over significant amount of habitat if left unchecked.

The 1999 Woodland Fire in Forest Ranch can provide a reference for some of these successional trends, particularly the lower elevation areas. Many of the areas that burned with high intensity fire in 1999 have been transformed into brush fields even if they supported large Ponderosa Pine and Black Oak forests before the fire. Even though the Black Oaks have re-sprouted and the Pines have come back from seed, the increased sunlight due to the loss of the canopy structure has caused all the space between these trees to be filled in with brush species. The brush is also usually just as tall as these tree species, creating a nearly solid wall of fuel primed for another high intensity fire. Areas without major tree mortality generally have considerably less regrowth. The areas where there hasn't been in management work are still somewhat overgrown and at a slight risk of high intensity fire due to the 20 years without fire being far greater than the natural fire return interval for that habitat, but it is far worse in areas that lost their overstory canopy.

One factor is missing from the 1999 Woodland Fire that is a major factor in the Camp Fire burn scar is the invasive plants, particularly the Broom. While the Woodland Fire footprint has plenty of invasive plants, due to the work of the B.E.E.P. (Broom Education and Eradication Program), there are no major Broom patches left in the fire scar. However, without aggressive management in the Camp Fire footprint the broom will likely become extremely problematic. While it is not hard to look around California and find plentiful Broom infestations, one good example comes from the Blodgett Forest Research Station outside of Georgetown, CA. Georgetown is a similar elevation to Magalia, so it can serve as a decent model for the higher elevation portions of the Camp Fire. Based on a study done at Blodgett, it was found that broom, particularly Scotch Broom, grows in areas with gaps in the canopy considerably better than areas with an intact

canopy. These gaps are exactly what you would find in high intensity burn areas. In addition, that study found that Scotch broom colonizes areas better after fires than without fire. Finally, it found that reduced snowfall resulted in better Scotch Broom growth, meaning that the warming temperatures associated with climate change could worsen broom invasion, especially at higher elevations (Stevens & Latimer, 2015).

### **Demographics and Land Use**

Incorporated in 1979, the Town of Paradise is nestled in the foothills of Northern California's Sierra Nevada Mountains and sits astride a ridge top with elevations ranging from 1,200 to 2,400 feet above sea level. The Town encompasses 18.6 square miles area. Prior to incorporation, the Town was a county mountain community with older construction of light commercial and industrial and a predominantly residential character. Most of the dwelling units in the Town are single-family units. Multi-family units, at densities ranging from 8 to 12 units per acre, are found primarily in central Paradise, near commercial areas and along major arterial streets. The town contains little industrial development. Agricultural uses, including vineyards, orchards, and grazing land, are located primarily in the southern third of the town.

The population of Paradise, California has declined significantly since the 2018 Camp Fire that destroyed nearly every building in town. The 2010 census recorded 26,800 residents in the Town of Paradise. The California Department of Finance estimated the population on January 1, 2019, was 4,590.

The Northwestern Maidu, since time immemorial, have resided along the drainages and lands now encompassing what is now known as the foothills of Butte County. The Northwestern Maidu thrived in Butte County utilizing a mixture of technologies, strategies, and land stewardship practices associated with a "hunting and gathering" economy. Once abundant fauna such as elk, pronghorn antelope, deer, waterfowl, salmonids, and rabbits would be harvested for subsistence. Flora and landscapes traditionally would be actively managed to increase biodiversity, which in turn increased the amount of food, fiber, and medicine produced by the land. This land management/stewardship was conducted by utilizing a mixture of coppicing, pruning, and burning practices to achieve a mosaic of habitat types that were open and easily accessible. This was achieved primarily using cultural fire to maintain healthy ecosystems. This would be achieved by applying prescribed fire at varying frequencies and intensities at the landscape scale with the explicit intention of maintaining specific vegetation types and habitats. This mosaic pattern achieved through pyro-diversity not only increased biodiversity, but also created a heterogeneous landscape with low-fuel loads and fuel discontinuity which made habitation pleasant.

The historic plant community was more heterogeneous than today's plant community. In contrast to today's dense homogenous conifer forests that dominate the foothills of Butte County the historic plant community would have been more oak dominate with a mixture of meadow/grasslands, shrubs, and conifers. Evidence for historic predominately oak woodland habitat in the Paradise area is made evident by the plethora of grinding stones located across the Camp Fire footprint post-fire. Acorns are a staple food source for a majority of California Indians, and before colonization oaks would have been one of the most, if not the most

important, source of food. Grinding stones are used for processing acorns into acorn flour, and as such a plethora of them in one area is indicative of large oak woodlands as grinding stones are made near oak woodland habitat. These oak woodlands would have been maintained annually with fire to reduce pest populations, increase oak health, and reduce fuel loading. One incentive for this land management was that oaks in an open oak woodland produce more acorns per tree than oaks in crowded dense woodlands. Meadows/grasslands would also be maintained with fire to discourage the encroachment of conifers while also promoting the growth of desirable grasses and forbs such as edible geophytes colloquially known as “Indian potato/onion”. Chaparral habitats would be maintained with fire and pruning/coppicing to increase accessibility to chaparral products, such as the fruits of manzanitas and chokecherries, by creating trails through the chaparral and intermixing grasslands within chaparral habitat to create a mosaic of shrubs and grasses/forbs. This prevented homogenous dense walls of chaparral from forming, which decreased fuel-loading and fuel continuity, while also making desirable plant products accessible for humans and other wildlife.

### **Paradise Reseeding Plan Community Engagement**

Community engagement was an important component in the creation of the reseeded plan. In June of 2021, a survey was developed to gain community input in the plan. The survey was promoted on the Town of Paradise website and amplified through the Paradise Recreation and Park District, CSU, Chico Ecological Reserves, and the Regenerating Paradise social media accounts. Paper surveys were also provided at the Party in the Park event in Paradise on July 28<sup>th</sup>, 2018, where an estimated 25 residents were educated about the project. One hundred and fifty-nine total survey responses were received, which is comparable to past community surveys post Camp Fire and is a good response rate for the current population of the town. Complete results (with the omission of contact information) of the survey can be found in Appendix A. Some important findings from the survey include:

- 77.4% of participants were current property owners within the town of Paradise.
- The top three priorities for survey participants in order:
  1. Supports wildlife and pollinators
  2. Fire prevention/mitigation
  3. Native species
- 83.6% of respondents were very willing or somewhat willing to participate in removing invasive species on their private property.
  - 8.8% of respondents were willing with financial incentive.
- 76.6% of participants would support low intensity prescribed burns conducted by fire professionals for the management of invasive plants and to reduce hazardous fire fuels.
  - 17.6% of participants were not sure but may support prescribed burns if provided more information.
- 78.6% of participants would support access for tribal members to steward and gather culturally significant plants.
  - 15.1% of participants were not sure but may support with more information.
- 69.8% of participants were willing to commit to some level of volunteering for native species planting and invasive species removal.

- Participants top challenges to replanting in Paradise in order:
  1. Neighbor's invasive weeds
  2. Money
  3. Lack of residence
- 88.1% of participants indicated that they would likely refer to the Paradise Reseeding Plan when deciding what to plan on their private property.

In addition to public surveys, River Partners compiled a panel of local and regional experts to review the draft Paradise Reseeding Plan and provide input. Participants included:

Wolfy Rougle – Forest Health Watershed Coordinator, Butte County Resource Conservation District

He-Lo Ramirez – Biologist and Reserve Cultural Steward, CSU, Chico Ecological Reserves

Isiah Meders – Mechoopda Tribal Council Member

Andrea Williams, Director of Biodiversity Initiatives, California Native Plant Society

## **RESEEDING PLAN**

Per the GIS (Geographic Information System) analysis for the project (Appendix B), approximately 307 acres of Town of Paradise owned lands will be reseeded. This analysis was lead by the University of California at Chico Geographic Information Center with assistance from River Partners. The reseeded will occur over a wide geographic area and will include roadsides, vacant parcels, drainages, and others. A combination of techniques was used to determine the acres that would be seeded. For publicly owned roadways, Town of Paradise provided Computer Assisted Design (CAD) files were converted to GIS. At the instructions of the Town of Paradise, the GIS calculated public roadway acres was then reduced by the 310 acres that represent the estimated paved surfaces. The resultant total acres were then multiplied by .5 to account for curbs, gutters, and other areas not to be seeded. For all other publicly owned parcels, Town of Paradise provided polygons were edited via a visual assessment of high-resolution satellite imagery beneath the polygons to precisely identify impervious unsuitable for vegetative growth. These identified areas were individually delineated and cut from each polygon at a proximate scale of 1:400. After the meticulous editing was complete, 148 acres of unsuitable land was removed, and a total of 307 acres across approximately 5000 individual polygons remain to represent the entirety of the reseeded potential of publicly owned lands in the Town of Paradise.

These were the best tools available to determine the location and acreage of seeded areas and provide a reasonably accurate estimation of the areas to be seeded. However, the accuracy of these estimations is limited by the resolution and age of the imagery and the initial alignment of the two-dimensional polygons on a three-dimensional surface as well as the estimation of impervious surfaces along public roadways. It should also be noted that the National Agriculture Imagery Program provides the imagery that the final maps were published with, and the polygons were edited primarily with the consideration of a higher resolution proprietary imagery. These two sources do not precisely align, but the polygons were edited with consideration of both.

The successful establishment of native herbaceous vegetation within the seeded areas will require aggressive weed control, seed bed preparation, appropriately applied seed of known genetic origin and maintenance. Each of these requirements is described in detail below.

### **General Benefits of Implementation of Reseeding Plan**

The Town of Paradise Fire and Public Works Departments have concerns about implementation of a reseeded plan that has the potential to generate fuel that could feed future fires. The goal of the reseeded plan is to establish native herbaceous vegetation along roadsides to control erosion and substantially improve habitat values without producing significant fuel loads. Development

of native herbaceous vegetation as described in this plan will serve to both substantially reduce or eliminate highly flammable invasive non-native species like Scotch broom that could otherwise invade the reseeding areas. However, it will create modest fuel when compared to bare soil areas that provide little to no habitat value and little to no erosion protection. Thus, the establishment of native herbaceous vegetation will significantly reduce fuels as compared to the non-native invasive species that could establish. However, this approach will not eliminate fuel entirely as is the case when vegetation is controlled to bare soil levels. On balance, the significant increase in habitat values, potential to reduce fuels as compared to invasive species and the sediment/erosion reduction significantly outweighs the potential risk of slightly increasing fuel loads when compared to bare soil.

### Benefits to Pollinating Insects

Implementation of the reseeding plan will have important benefits for pollinating insects. Both seed mixes include native grasses which commonly serve as host plants for moths and butterflies and as a result are a key element of the lifecycle for these important species. Native grasses also provide overwinter and nesting habitat for native bees including ground nesting bumblebees.

The 5 native wildflower species, which are an important component of the grass and forb mix, will provide pollen and nectar resources for a wide variety of pollinating insects including bees and butterflies. The mixes include species that flower in the early, middle and late parts of the growing season helping to ensure pollinator resources are provided over a long period of time. The seed mixes do not include milkweed (*Asclepias spp.*), the host plant of the Monarch butterfly (*Danaus plexippus*) because of the high cost of milkweed seed and the difficulty establishing these species. To provide habitat that is specific to Monarchs, focus plantings that include both milkweed and Monarch nectar plants could be established separately in sites that are most favorable to the species requirements and in areas that will be given intensive maintenance.

### Site Preparation

**Invasive Species Control.** The Camp Fire resulted in the establishment of large stands of invasive non-native plant species as described in the Predicted Post Fire Successional Trajectory and vegetation sections above. This includes near impenetrable stands of Scotch broom and French broom in some locations that currently preclude the establishment of native species and have created high fuel loads that increase the chances of future catastrophic fires. A significant and sustained weed control effort will be required to create conditions that allow for the successful establishment of the target native herbaceous species. To be effective, the control methods will need to include an assortment of modalities including chemical and physical methods. To achieve the weed-free conditions necessary for the successful establishment of native herbaceous vegetation, an intensive 2-year eradication program will be needed to reduce the seedbank sufficiently enough to allow the target native species to establish and compete. This will then allow the long-term maintenance activities to focus on spot treatment of small, isolated stands of invasive species and new material that recruits onto the site. Treatments will

include the removal of stubble of remanent vegetative materials so that near bare soil conditions are achieved prior to planting. In addition, if time and resources allow, the seed areas would be irrigated in the late- summer early- fall period (September) in the weeks preceding the fall seeding. This last flush of weeds would then be treated before seeding.

In the absence of an aggressive and sustained weed control program implemented prior to seeding, the chances for long-term establishment of native herbaceous vegetation are low (Reynolds, 2020). Both the initial control measures and long-term maintenance would include avoidance of select high value regenerating and surviving native species such as soap root and seedling and resprouting native oaks. The combination of an aggressive pre-seeding weed control program, avoidance of high value naturally recruited native species and post seeding maintenance should result in long-term establishment of resilient vegetation dominated by native herbaceous species.

**Seed Bed Preparation.** After weeds have been controlled and thatch and stubble removed, a seed bed must be prepared to facilitate good seed-soil contact in areas that do not have at least a friable soil surface. There is a wide diversity of soil surfaces that will be seeded ranging from areas that have loose soil that can be seeded as-is to areas with highly compacted soils that will need to be loosened to allow the germinated seed to root-in and establish. An assessment of the areas to be seeded will be made prior to seeding and treated as necessary to create suitable soil conditions. For the purposes of this plan, it is assumed that 75% of the seeded areas will require seed bed preparation and the methods used will range from running a harrow over the surface in areas where an ATV or tractor can access the sites to use of metal rakes in areas where mechanized equipment cannot access. It will be up to the ways and means of the seeding contractor to determine the most efficient way to create appropriate seed bed conditions.

## SEED DESIGN AND SOURCING

The identification of a suitable plant palette is key to achieving the objectives of the plan. An appropriate native seed mix will be well-adapted to local conditions and will provide benefits that non-native weeds or bare ground cannot. Native, locally adapted perennial species of known genetic origin are often more drought tolerant and can maintain higher moisture levels later in the season than non-native annual species. Native plants create more diverse plant communities, unlike non-native weeds which tend to form homogeneous communities that are susceptible to pests or disease. Their deeper root systems (as compared to weedy annuals) provide better soil stability and promote water infiltration while reducing soil erosion. They benefit local ecosystems, and often have cultural significance. They are also important to wildlife as native wildlife species have co-evolved with native plant species generally making them more suitable for local wildlife resources. For example, the flowers of forb species provide floral resources for pollinators like bees and butterflies while their seed provides food for birds. Similarly, native grasses species serve as host plants for native moths and butterflies and their foliage can provide forage for native herbivores. Finally, native bunchgrass species (e.g., *Stipa pulchra*, *Elymus glaucus*) create a naturally heterogeneous patchwork arrangement of fuels, wherein discrete

clumps of flashy grass fuels are interspersed with irregular, puzzle-piece-like patches of bare soil. In contrast to the continuous, homogeneous fuel structure of annual grasslands, perennial grasslands are more consistent with patchy and lower-intensity fire regimes.

The seed mix design for this plan took into consideration many elements including what native species naturally occur in the region, what native species are already present, what species are likely to be sustainable in the long-term, and what species have a strong track-record of successful establishment in habitat restoration projects. This initial list was then reviewed in the context of commercial availability of ecotypes (seed of known genetic origin) from the general region and the ability to produce the seed via seed increase contract grows to ensure that procurement was feasible. Use of seed of known genetic origin, even if not from the immediate vicinity because of lack of commercial availability, has a much better chance of long-term establishment as they will in most cases be better adapted to the area's soils, geology, climate, elevation, pests, disease, and other local characteristics than seed of unknown origin, commonly referred to as "variety not stated" (VNS) (Reynolds, 2020). VNS seed can originate from anywhere and is subject to unlimited growing generations. Use of VNS seed can not only be less successful but can also result in maladaptation of existing native stands adjacent to seeded sites (Mackay et al., 2004). Maladaptation may occur because the seed material hybridizes with existing native stands, altering the genetics of natural populations in the vicinity. Thus, to the extent possible, it is important to use best-fit ecotypes when designing habitat restoration sites and if possible, obtaining the most local material possible via seed amplification contract grows from stock seed collect and in and near the Town of Paradise.

### **Use of PLS in Application Rates**

The application rates for the seed used on the project will be measured using Pure Live Seed (PLS) pounds as opposed to bulk pounds. PLS more accurately measures seed viability as compared to bulk pounds (the other means by which seed weight is measured). PLS only counts the target live seed (the quantity of living seed of the species you are purchasing) in the weight. Unlike bulk pounds, PLS pounds exclude chaff, dirt, dead seed, and non-target seed from the overall weight. Use of PLS allows the seed design to be based on a relatively accurate number of live seeds per square foot, which is the most precise way to design native seed mixes (Reynolds, 2020). The use of PLS also guarantees that the same number of viable seeds per acre is planted even though different seed lots with varying quality may be used (Houck, 2009).

### **Seed Mixes**

Two seed mixes were prepared for the project. The first mix (Table 2) is dominated by native grasses and includes only one forb – a native clover to help fix nitrogen and naturally build soil nutrients. This mix is more of a workhorse that will provide good erosion protection and potentially higher cover values but lacks the higher habitat values associated with the mix of grasses and forbs. The second mix (Table 3) includes a combination of native grasses and forbs that will provide good erosion protection along with higher habitat values. The forb component in this mix will add diversity and flowering plants which will benefit a wider array of organisms, including pollinators. The primary species in both seed mix is blue wildrye, a native grass species that has a wide ecological tolerance (can grow in wet and dry areas) making it suitable

for the range of conditions that are present within the footprint of seeding. It is also the common native grass observed in the Town of Paradise during surveys further indicating utility in the seed mixes. Both mixes also include meadow barley (*Hordeum brachyantherum*), a species that will serve as a nurse crop to help establish the slower growing and longer-lived species like purple needlegrass (*Stipa pulchra*) which will become more dominate, particularly in the drier areas, after 2-3 growing seasons.

The two mixes and their application rates are shown in Tables 2 and 3 below. For the purposes of this plan, it was assumed that the grass dominated mix would be used in more isolated locales while the grass and forb mix would be included along more visible locations including the along main roads and bike trails. It is assumed that each of the seed mixes would be used in approximately equal (50% each) proportions.

**Table 2. Grass Dominated Seed Mix**

Scientific Name	Common Name	Approximate Live Seeds/PLS Lb.	Approximate Live Seeds/Ft <sup>2</sup>	PLS Lb./acre
Bromus carinatus	California brome	72,000	10	6
Elymus glaucus	Blue wildrye	122,000	34	12
Hordeum brachyantherum	Meadow barley	95,000	9	4
Stipa pulchra	Purple needlegrass	65,000	9	6
Trifolium obtusiflorum or Trifolium wildenovii	Native clover	250,000	17	3
<b>Total</b>			79	31

**Table 3. Grass and Forb Seed Mix**

Scientific Name	Common Name	Approximate Live Seeds/PLS Lb.	Approximate Live Seeds/Ft <sup>2</sup>	PLS Lb./acre
Bromus carinatus	California brome	72,000	10	6
Elymus glaucus	Blue wildrye	122,000	34	12
Hordeum brachyantherum	Meadow barley	95,000	9	4

Stipa pulchra	Purple needlegrass	65,000	9	6
Trifolium obtusiflorum or Trifolium wildenovii	Native clover	250,000	17	3
Achillea millifolium	Yarrow	3,000,000	14	0.2
Grindelia camporum	Valley gum plant	250,000	6	1
Lupinus microcarpus densiflorous	Chick lupine	12,500	<1	1
Eschscholzia californica	California poppy	350,000	8	1
<b>Total</b>			106	34.2

**Seed Origin.** Seed must be of Northern California genetic origin from within a region spanning the eastern half of the outer coast range, across the Sacramento Valley to the western middle foothills of the Sierra Nevada.

**Seed Procurement.** The seed requirements for the project are substantial. This seed can be obtained by either implementing a seed amplification contract grow to obtain very local ecotypes or by purchasing commercially available seed that is regionally local. The preferable method would be a seed amplification contract grow but that determination has not been made and a combination of methods may be required. Both avenues of seed procurement are described below.

**Seed Amplification Contract Grow to Procure Seed.** Ideally, the seed used from the project would originate from the Town of Paradise and immediate vicinity. There are no current commercially available sources for seed in the immediate vicinity of Paradise, and wildland seed collection alone would not provide sufficient seed for the project. Thus, seed amplification contract grows would be required to provide the most local seed material. This approach would involve collection of wildland stock seed from the region and amplifying that seed at a native seed farm via a seed increase contract grow. The stock seed would be collected in the year proceeding planting at the seed farm and the seed increase process would start in the fall of the collection year. For most species, substantial yields can be obtained in the first year following planting. However, in some cases, it may require a second year to achieve substantial yields so two growing seasons may be required to produce adequate seed for the project.

Finding and collecting adequate stock seed is often a limited factoring in seed increases and is a resource intensive process. If enough stock seed cannot be collected to directly seed into production fields, that seed needs to be grown out in containers and then planted directly into the fields often doubling the cost of the grow out. Thus, collection of adequate stock seed is a critical component of cost-effectively growing native seed.

**Commercial Purchase to Procure Seed.** If a seed increase contract grow is deemed to be infeasible, the seed to be used for the Town of Paradise Reseeding Plan would have to come from commercially available seed originating from a moderately large region of Northern California. To ensure that enough seed is available, the seed origin requirements would be of northern California genetic origin spanning a region from the eastern half of the outer coast range, across the Sacramento Valley to the western middle foothills of the Sierra Nevada.

**Seeding Methods.** Three commonly used native species seeding methods are drill seeding, broadcast seeding, and hydroseeding. On large, flat sites with good equipment access, a native seed drill often produces the best results and requires the least amount of seed. However, most of the areas that will be seeded are along narrow roadsides with uneven surfaces making drill seeding impossible in most locales. Another option, broadcast seeding with a “belly grinder” or drop seeder could potentially be used on some of the sites but the varied topography and equipment accessibility makes this method impractical in most circumstances. Thus, on balance, given the varied topography and limitations on equipment that can be efficiently utilized, hydroseeding is the most practical method for the Town of Paradise seeding effort and is the assumed seeding method that would be used in this plan.

Seed will be applied to the site via hydroseeding application. The seed will be spread via hoses or directly from sprayers mounted on hydroseeding trucks with the specific method used for each site determined by the ways and means of a seeding contractor. It will include a 2-3 step process that includes seed, wood fiber mulch, fertilizer (if applicable), tackifier (resin adhesive to glue materials to slopes), and straw. The straw to be used will either be native grass straw or rice straw which tends to have less upland weed seed than other commercially available straw. Native grass straw provides the best potential outcome as it generally contains some native seeds. However, it is more expensive than rice straw and the supply is more limited. The straw would be applied at a rate of 3,000 pounds per acre.

The most effective time to apply native seed is typically in the fall (month of October) immediately prior to the onset of winter rains. Thus, October should be the target seeding window. However, complications associated with this large-scale seeding program will necessitate flexibility in the seeding window. Thus, the allowed seeding window for the project will be September-December, a period that will allow for effective seed establishment in most rainfall years while providing enough time to complete the seeding.

### **Vegetation Establishment Maintenance**

Vegetation establishment maintenance will consist primarily of weed control and reseeding of areas that have not established sufficient native cover. Native seed, if properly applied to a well-prepared site, will not require supplemental irrigation. However, if extreme drought conditions continue, supplemental irrigation may be required to assist with plant establishment. The specific maintenance activities will be partially based on the evaluation of performance and maintenance needs as described in the long-term monitoring section below. Thus, an adaptive approach to vegetation establishment maintenance will be implemented.

**Weed Control.** If the 2-year pre-planting weed control program is successfully implemented, weed control during the maintenance period will be focused on spot treatment of weeds. This spot treatment will be most intensive during the first 1-2 years following seeding as the seeded material establishes. Once the native species are established, they will occupy a significant portion of the sites making it more difficult for weeds to establish. The remaining weed seed bank will also continue to be diminished with each passing year of maintenance giving the native species the competitive advantage they need to persist.

**Reseeding.** Reseeding will be required in some areas due to various factors like erosion or inadequate site preparation. For the purposes of this plan, it is assumed that 10% of the originally seeded areas will need to be seeded again at the end of the first year and 5% at the end of the second year. The seeding approach outlined in this plan will serve as the basis for reseeding but will be modified as necessary based on the lessons learned and the information gathered during the long-term monitoring.

**Irrigation.** Under normal rainfall conditions, the seeded areas will be established from natural rainfall. However, if severe drought conditions persist, supplemental irrigation would be required to establish the target native herbaceous vegetation.

**Long-term Maintenance.** The Town of Paradise will be responsible for long-term maintenance of vegetation once the 3-year vegetation establishment maintenance is complete. This work will primarily involve control of non-native plant species while protecting existing high value native species. This approach will include training maintenance crews about how to properly distinguish between native and non-native species. Reseeding is only anticipated in the plant establishment maintenance and would likely not be part of long-term maintenance.

### **Town of Paradise Community Education Program and Volunteer Opportunities**

This reseeding plan will be made available to Town of Paradise community members to assist them in implementing successful and sustainable native vegetation establishment and maintenance work on private lands. The success of community members efforts will hinge at least partially on learning the importance of implementing an extensive pre-planting weed control program, planting with suitable native species, utilizing appropriate planting techniques and maintenance measures to establish the target native species as described in this plan. Lessons learned regarding implementation of this plan by the Town of Paradise will be shared with community members as appropriate to further assist with reaching successful native vegetation establishment outcomes on private lands.

The community outreach work that was part of this plan showed that community members have a very a strong interest in improving habitat values through the establishment of native vegetation. When possible, the Town of Paradise will assist community members in their desire to improve habitat values by providing opportunities to volunteer on habitat restoration projects on Town of Paradise owned properties. These projects would likely go beyond the reseeding work described in this plan including things like planting native container plants, planting additional species beyond those currently listed in this plan and including additional maintenance measures such as providing irrigation to the container plants installed.

## **VEGETATION ESTABLISHMENT MONITORING**

### **Project Goals**

The goal of the reseeding project is to establish herbaceous vegetation that is dominated (more than 50% of the relative vegetative cover) by native species. The established vegetation will be moderately dense with an average absolute cover of 50% or more and will serve to control erosion without creating the excessive fuel loads associated with the invasive vegetation that now dominates the vegetation that has naturally established following the Camp Fire. These goals are expected to be achieved by the end of the third year following the initial seeding.

### **Monitoring Methods**

Monitoring of the seeded areas will be conducted over a 3-year period following the seeding. The monitoring will be primarily qualitative in nature and will be designed to assist with vegetation management decisions to achieve the goal of establishing moderately dense native herbaceous vegetation dominated by native species. This will be accomplished primarily via observational surveys conducted by walking and driving the footprint of the seeded areas annually in the late spring (late April to early June) timeframe. These surveys will include a general assessment of vegetative cover, species composition and soil stability and would be conducted by individuals with expertise in the flora of northern California combined with habitat restoration experience. The contractor who implements the project could provide these monitoring services if they can demonstrate they have the appropriate experience and expertise on their team. Stands of invasive non-native plant species will be documented for follow-up spot control and significant areas of bare soil and erosion will be noted for follow-up seeding, straw spreading and other treatments. Areas requiring following up maintenance will be noted on maps and further documented with photographs as needed.

The qualitative surveys will be supplemented with limited quantitative vegetation sampling. The approach will involve placement of quadrats (defined sampling units 1-meter square or less in size) to formally assess percent vegetative cover by species. The areas selected for this supplemental monitoring will be representative of the vegetative conditions in the vicinity. This sampling will be limited to no more than 250 quadrats placed over the entire 259 acres of anticipated seeding area.

### **Annual Monitoring Report**

A summary report that documents the results of the qualitative surveys, photographs and quantitative sampling will be prepared annually for the first three years following seeding. The report will be designed to determine if progress is being made toward reaching the goals for the project and will help guide maintenance measures needed to achieve a successful outcome. This will include identification of substantial areas where native vegetation is not establishing well and will include recommendations for implementation of remedial actions measures such as additional weed control, improved seedbed preparation, reseeding, or related activities.

## Regulatory Compliance

Implementation of the reseeding plan as described in this document will be consistent with the Town of Paradise's environmental compliance documents and standard practices.

### Preparation of Reseeding Bid Package

Implementation of the reseeding plan will involve preparation of a bid package for seeding contractors to price out. The plan will rely on the design work described in this plan including areas to be seeded, seed mix (species and rates), seed bed preparation, planting methods, maintenance and related. However, it is assumed that some refinements to the footprint of seeding would be made at that time as some of the areas currently in the acreage to be seeded are very small and in some cases very remote so implementation of reseeding in these areas will provide little ecological improvement and would be much more costly on a per unit basis. Thus, areas like these, currently included in this plan, may be removed from the bid package. It is assumed that the bid package will include preparation of a predesign report, 65%, 100% and final design plans. In addition, detailed specifications will be prepared. The Town of Paradise will comment on each submittal and those comments would then be incorporated into each subsequent design.

### Project Schedule

The schedule for implementation of the major elements of the project are shown in Table 4 below. The schedule assumes that weed control and seed amplification efforts would be implemented starting in spring 2022 and conclude in fall 2024. The sites would be seeded in fall 2024 shortly after the conclusion of pre-planting weed control efforts. Maintenance and monitoring would occur in 2025-2027. This schedule may be modified depending upon the timing of FEMA funding.

**Table 4. Timeline for reseeding plan implementation.**

Task	2022	2023	2024	2025-2027
Collect stock seed for seed amplification	X			
Implement seed amplification	X	X	X	
Pre-planting weed control program	X	X		
Seeding			X	
Maintenance				X
Vegetation establishment monitoring				X

## OTHER RESOURCES FOR COMMUNITY MEMBERS

[https://www.fire.ca.gov/media/4996/readyssetgo\\_plan.pdf](https://www.fire.ca.gov/media/4996/readyssetgo_plan.pdf)

<https://www.nfpa.org/Public-Education/Fire-causes-and-risks/Wildfire/Firewise-USA>

<https://www.ready.gov/wildfires>

[https://library.municode.com/ca/paradise/codes/code\\_of\\_ordinances?nodeId=TIT8HESA\\_CH8.58DESPHAFUMA\\_8.58.020PUIN](https://library.municode.com/ca/paradise/codes/code_of_ordinances?nodeId=TIT8HESA_CH8.58DESPHAFUMA_8.58.020PUIN)

<https://ucanr.edu/sites/bcmg/resources/firesafe/>

A homeowner's guide to Firewise landscaping in Butte County – Butte County Fire Safe Council  
California Fire Safe Council – Creating Defensible Space

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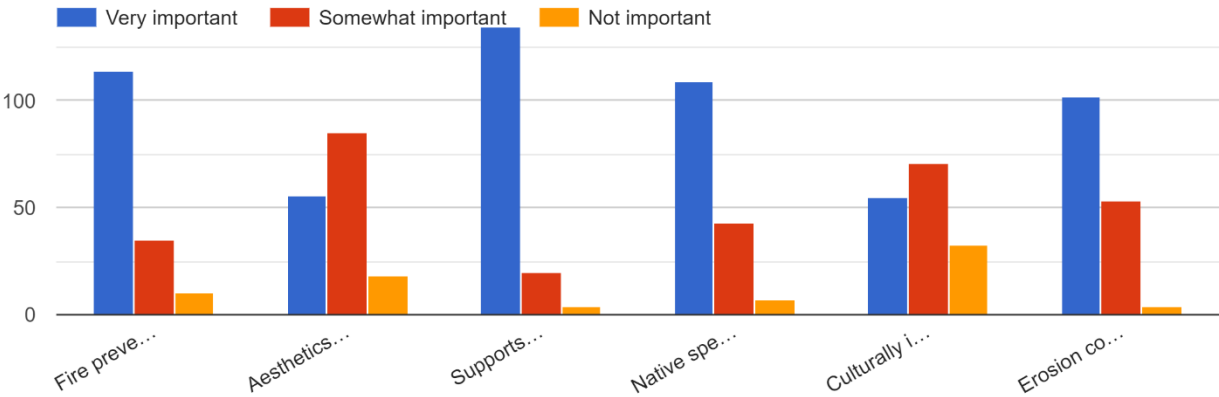
## **APPENDICES**

### **Appendix A. Community Engagement Survey**

# TOWN OF PARADISE RESEEDING PLAN SURVEY



1. Please rank the following in terms of their importance to you when identifying plant species for reseeded public spaces:

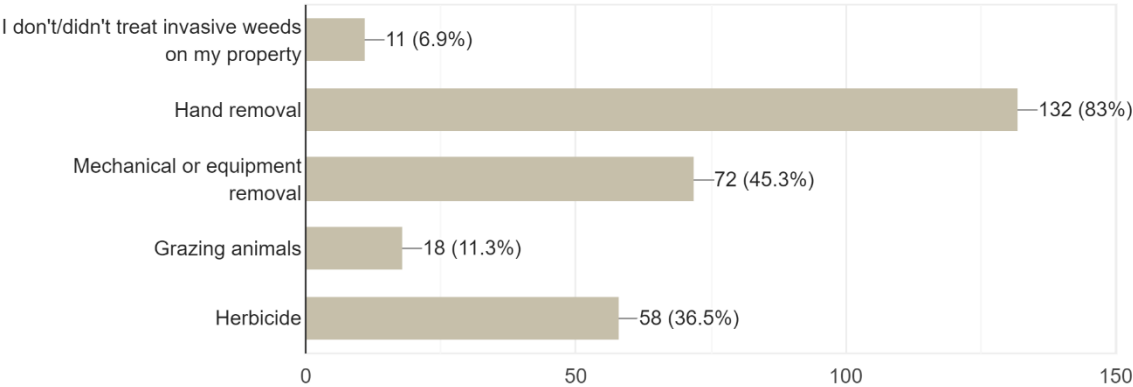


2. For successful reseeded, private property owners play a large role in managing invasive weeds on their individual properties as weeds don't respond to...moving invasive species on your private property?  
159 responses



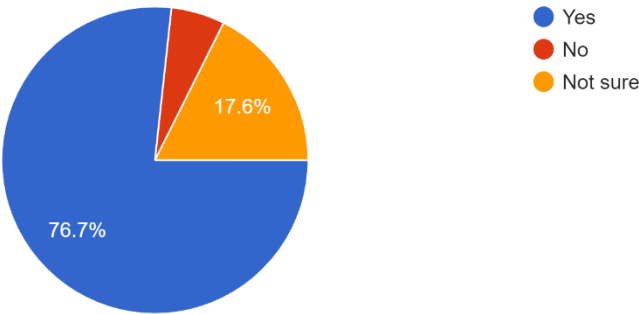
3. Do you (or have you) treat(ed) invasive weeds on your property in Paradise? If yes, what type of treatment do (or did) you use? (Select all that apply.)

159 responses



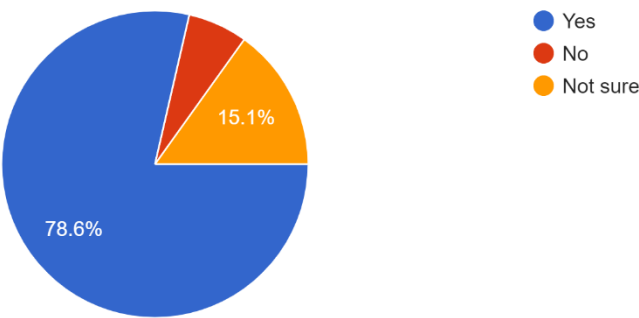
4. Would you support low intensity prescribed burns conducted by fire professionals for the management of invasive plants and to reduce hazardous fire fuels?

159 responses



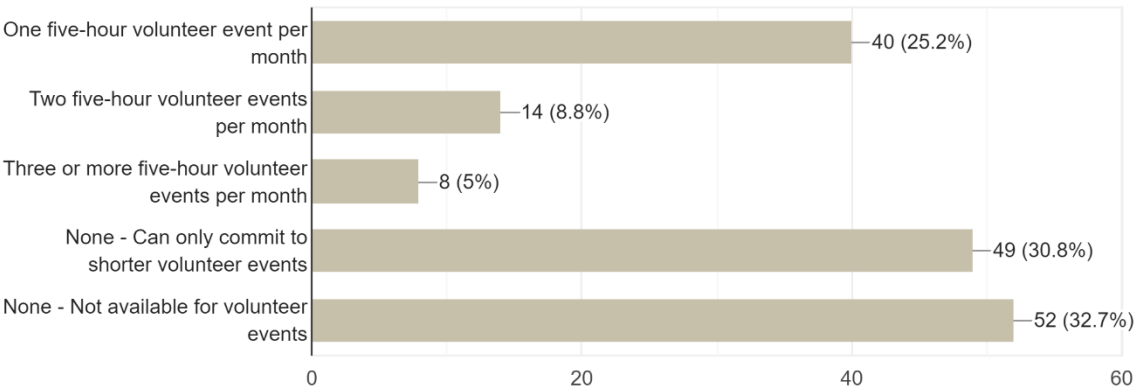
5. Would you support access for tribal members to steward and gather culturally significant plants on public lands in Paradise?

159 responses



6. Would you volunteer for a community planting or invasive weed removal event? If yes, how many five-hour volunteer planting or weed removal events would you be able to volunteer for per month?

159 responses



7. Any specific plant(s) that you recommend be considered when developing the Paradise Reseeding Plan?

Will probably need to be drought resistant!
PINE - evergreen - red wood trees are low maintenance and do not create waste
Drought resistant native plants
natives
bee friendly
Milkweed, elderberry, California Oak, Native california blackberry

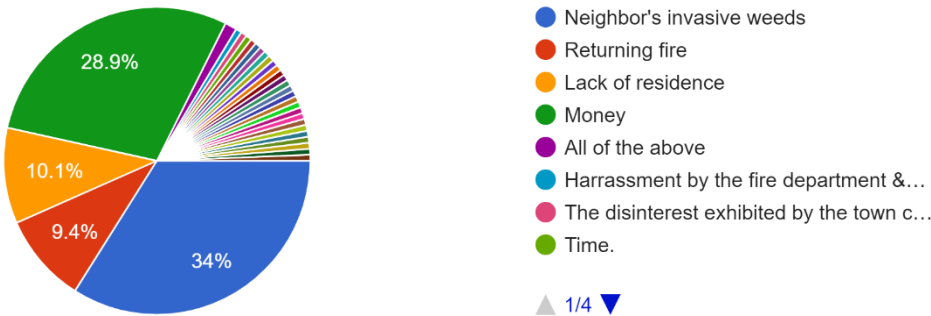
Redwoods
Redwoods
Ponderosa pines, Ceanothus integerrimus, black oaks
Drought Tolerant Natives, Perennials, Pollinators for our Bees & Birds. Our soils would also benefit from plants with natural capabilities to repair and extract pollution, such as Sunflowers and Willows.
Conifers, dogwood, fruit and nut bearing trees and shrubs
too many to list..natives!
BIG! I'm not getting any younger, let's get this moving!
Native trees
I recommend native plants.
Mullein, Sage, Wild Rose, Elderberry, lupin, azaleas, manzanita, cedar, redwoods
Plants that will support bees.
redbud, ceanothus sp., native grasses, oak trees, apple trees
Oaks and maples. Not pine.
Poppies
Bulbine, candy apple succulent, lambs ear, feverfew
Trees
Milkweed
Redwoods
Toyon bush.
Green and colorful
Low water drought tolerant
Milkweed
Tall trees
Native flowering plants, mallow varieties, mountain lilacs, lavender
Milkweed, Matilija poppy, ca poppy, lupine, native oaks, native grasses,
Maples
Large shade trees
Not sure of name - yellow weed
Dog wood, elder berry, red bud
Fruit trees, cedars
Pine trees!!!
Fruit trees
Redwoods
drought tolerant
california poppies, oak trees
Redwoods and weeping willows ❤️ Soil and ground cover are more important than the plants .... those invasive weeds, like scotchbroom love our current soil. Working hard to change my own soil ( with all that mulch from the downed trees) and replace it with beautiful plants.
Low water plants
Redwood and cedar
Douglas fir, ponderosa pine, other conifers
Dogwood Trees and redwood trees
Fruit tree's
Need shade and erosion control. Fast growing trees and native pines and firs. Need shade trees along Memorial trail.

We do custom mixes for all seeding kelloggs ag service. 624 3045. Over 40 years experience. Let's work together? Bill kellogg
fast growing trees
Crimson clover
Ponderosa Pine, redbud, dogwood, ceanothis, toyon, manzanita, Bush poppy, matilija poppy
Contact US forest service they have extensive experience receding fire Burns with native species. Also they have contractors available to provide the seeds. Hydroseeding is an excellent way to Revegetate if done with the right seed and technique.
Lavender, sage, oleander
Native trees
Azaleas
Redwood trees
Non-invasive
california poppy
sages, oleander
Trees! All trees around our place are gone and it is very HOT
Anything drought resistant
Flowers
Anything deer don't like to eat.
No bushes, more redwoods
Cedars
Unfamiliar to species
Redbud could be our town's tree: beautiful in spring and ediblebuds and flowers. Oak trees of course.
pinos and oaks
redwoods, blue dicks
NO ivy!
Oak and Pine
Western Red Cedar, Western Redbud, Black Oak, Big Leaf Maple, Madrone,
Cherry trees
More trees
Lupine
Redbuds, dogwoods, vinca, St . John's Wort
Redwoods seem to recover well after Fire.
Cedars
Delphinium, lavender, sweet gum trees,lillies, mint, daisies
Small native trees such as: Toyon, Dogwood, Red Bud trees. Native flowers such as: irises, roses, poppies, lupines, bracken ferns, Cat's Ears, Johnny Jump-Ups, native azaelia, etc.
Crepe Myrtle, Dogwood, Redbud, Redwood trees
Whatever fits with other requirements, and is most fire resistant. Not too many pines, please!
Native plants that won't carry fire through the canopy like pines.
Ponderosa Pines, Grey Pines, Black Oaks, Tan Oaks, Dutchman's Pipevine, Ceanothus, Poppies, Penstemon
Drought tolerant
native perennial grasses, Monardella, native shrubs (Ceanothus, Cercis, Ribes, Heteromeles) then also give them annuals like Nemophila and Gilia for quick results and to help overcome all the non-native "putative native" poppies people plant.
Any native that is fire resistant, and a diversity of them for wildlife!

Oak
Blue oak trees
native, fire resistant, drought tolerant
Site specific native plants. If any plants are to be on long term irrigation, they should be low water food producing plants.
Native plants
Calochortus
Native! Some faves are sages, shrubs like manzanita and coffeeberry, native grasses
trees
CAN ADVISE ON SEEDING OLDEST SEED BUSINESS IN TOWN
Native plants only
Drought tolerant ones
Fire tolerant and those which contribute to seasonal enhancement.
Oaks, natives, medicinals, drought tolerate, soil building, nitrogen fixing, and bee pollinating. Shade and fruit trees too.
Lupin
All native species of course. Oak, Grey pine, Redbud, yerba santa, manzanita and flowers
Indian Spice Plant,
Mugwort
No. But, really, I found many of these questions to be totally ridiculous. I do not care one whit about "culturally important species" or native species. Nor do I want to be *told* to care about them. I like lawns, I like green, I like people to have freedom of their own choices, not be dictated to.
Redwood trees because of there ability to survive fire and shade new plants.
Natives
Native species, rebuilding the land to it's natural state and maintaining undergrowth
Toyon
Ponderosa Pine
Dogwoods
Poppies
Native grasses in ROW, list of recommended plants and best practices for private landowners
Maples
I don't know of any, want to learn
scotch broom

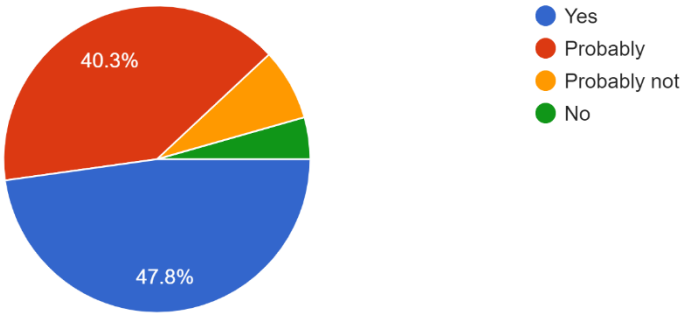
8. What is the biggest challenge to successfully replanting Paradise?

159 responses



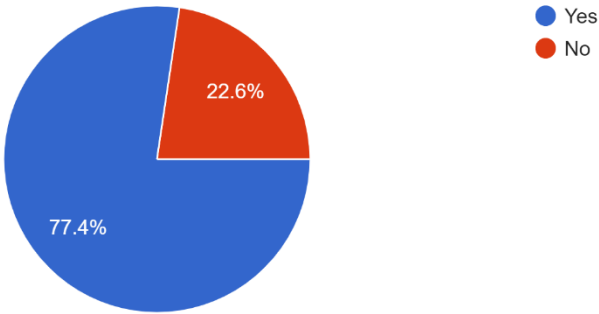
9. When completed, would you consult the Paradise Reseeding Plan when deciding what to plant on your private property?

159 responses



10. Do you currently own property in Paradise?

159 responses





**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 9, 2021**

**Agenda Item: 6(d)**

**ORIGINATED BY:** Tony Lindsey, Community Development Director  
– Building & Code Enforcement

**REVIEWED BY:** Kevin Phillips, Town Manager  
Scott Huber, Town Attorney

**SUBJECT:** Consider Introducing an Ordinance Amending Chapter 8.58 of the Paradise Municipal Code Relating to Defensible Space and Hazardous Fuel Management

**LONG TERM RECOVERY PLAN:** No

**COUNCIL ACTION REQUESTED:**

Upon conclusion of public discussion of this agenda item adopt either the recommended action or an alternative action.

1. Consider waiving the first reading of Town Ordinance No. \_\_\_\_\_ and read by title only (roll call vote); and,
2. Introduce Town Ordinance No. \_\_\_\_\_. “An Ordinance Amending Paradise Municipal Code Section 8.58.060 Relating to Defensible Space and Hazardous Fuel Management”; or,
3. Adopt an alternative directive to Town staff. (ROLL CALL VOTE)

**Background:**

Attached with this council agenda summary for your consideration and recommended adoption for introduction purposes is a copy of an ordinance document recently prepared by town staff and reviewed by the Town Manager and Town Attorney. Recommended text amendments to the ordinance are shown in “shaded” (additions) and “~~strike-out~~” (deletions) font.

On June 11, 2019, Town Council reviewed and approved directives to pursue the possible adoption of 9 of 20 “Post Camp Fire Paradise Visioning Process” action options that were facilitated by Urban Design Associates (UDA). In accordance with and among the Town Council adopted, directives staff was authorized to proceed with creating an ordinance amending the Paradise Municipal Code to include a chapter of “defensible space and hazardous fuel management” regulations for consideration and possible adoption by the Town Council. At the September 10, 2019 Town Council meeting, the Town Council approved the ordinance, but upon review, the Town Attorney made corrections to the ordinance requiring that it be brought back to Council for re-consideration.

In March 2020, the Fire Prevention Officer and CalFire staff began conducting town-wide inspections of properties for compliance with the defensible space and hazard fuel management ordinance. Based on existing conditions in the field with a large number of vacant properties and subsequent conversations with landowners, it became apparent that additional refinements to the ordinance were needed so that minimum fuel modification standards for vacant lots were clearly stated in the Paradise Municipal Code (PMC).

Then in July 2020, Chief Sjolund brought forward to council an ordinance amending Chapter 8.58 of the Paradise Municipal Code Relating to Defensible Space and Hazardous Fuel Management. This item failed to garner council support. At the request of the council from the September 2021 meeting, this item is again being brought forward for council consideration.

### **Analysis:**

The attached ordinance proposes to amend Section 8.58.060 of the PMC relating to defensible space and hazardous fuel management requirements to enhance the health and safety of the Town's "Post Camp Fire" community.

The ordinance would modify section 8.58.060 adding section E as follows:

- E. Prior to transfer of ownership of a parcel from a seller to a buyer, or from one owner to another, the seller or owner shall first obtain a Certificate of Compliance from the Town that the parcel is not in violation of this section prior to the transfer of ownership.

Lastly, the Town Planning Director has determined that this proposed ordinance is a class of projects that have been determined not to have a significant effect on the environment. Therefore, the proposed ordinance action is exempt from the requirements of the California Environmental Quality Act (CEQA), according to CEQA Guidelines section 15308 (Actions by Regulatory Agencies for Protection of the Environment). **NOTE:** This subject CEQA determination finding is embodied within the attached proposed ordinance document.

### **Financial Impact:**

There is no financial impact associated with the first reading and introduction of the ordinance.

### **List of Attachments:**

1. Ordinance No. \_\_\_\_\_ "An Ordinance Amending Paradise Municipal Code Section 8.58.060 Relating to Defensible Space and Hazardous Fuel Management".

**TOWN OF PARADISE  
ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE AMENDING PARADISE MUNICIPAL CODE SECTION 8.58.060 RELATING TO  
DEFENSIBLE SPACE AND HAZARDOUS FUEL MANAGEMENT**

**SECTION 1.** Section 8.58.060 of the Paradise Municipal Code is amended to read as follows:

**8.58.060 Defensible Space/Hazardous Fuel Management Requirements**

- A. Any person that owns, leases, controls, operates, or maintains any real property in the Town of Paradise shall continuously do the following:
1. Maintain immediately around and adjacent to any building or structure free of combustible materials. Combustible materials shall not be stored under decks and the area under decks shall be maintained free of vegetative material. Fencing material constructed of combustible material shall not be within five (5) feet from any structure. Only low-growing vegetation with high-moisture content, such as flowers and ground covers and green lawns, free of dead vegetative debris, shall be allowed within five (5) feet of any structure.
  2. Remove or prune flammable plants and shrubs near windows and under eave vents (a recommended no-planting zone).
  3. Clean roofs and gutters of dead leaves, debris and pine needles. In addition to the management of combustible material around a structure, the following shall be required: 1) Replace or repair any loose or missing shingles or roof tiles to prevent ember penetration. 2) Provide and maintain a screen over the outlet of every chimney or stovepipe that is attached to any fireplace, stove, or other device that burns any solid or liquid fuel. The screen shall be constructed of nonflammable material with openings that are not more than 1/2 inch.
  4. Maintain an area adjacent to any structure with a one-hundred (100)-foot fire break made by removing and clearing away all flammable vegetation or other combustible growth from the structure on each side thereof or to the property line, whichever is closer. Within the one hundred (100)-foot fire break: 1) weeds and dry grass shall be required to be mowed to a height of four (4) inches; 2) ladder fuels (vegetation, brush and small trees under mature trees) shall be removed; 3) trees shall be pruned up to six (6) feet from the ground. For shorter height trees, pruning shall not exceed 1/3 of the overall tree height. Tree placement shall be planned to ensure the mature canopy is no closer than ten (10) feet to the edge of the structure. Trees and shrubs shall be limited to small clusters of a few each to break up the continuity of the vegetation across the landscape. This subsection does not apply to single tree specimens, ornamental shrubbery, or similar plants which are used as ground cover and provided they do

not form a means of rapidly transmitting fire from the native growth to any building or structure.

5. Remove the portion of any tree which extends within ten (10) feet of the outlet of any chimney or stovepipe. Maintain any tree adjacent to or overhanging any structure free of dead and dying wood.
  6. Clear flammable vegetation on each side of a street or driveway for a horizontal distance of ten (10) feet and a vertical height of fourteen (14) feet. Cut vegetation within ten (10) feet of a street or driveway on the property to four (4) inches above ground. The Fire Chief, or his or her designee, may require a distance greater than ten (10) feet. This applies to public and private driveway(s) and any public or private streets that border or bisect property.
- B. No property owner shall permit on improved or unimproved parcel any accumulation of combustible materials, dead, dying or diseased trees, or green waste within thirty (30) feet of the property line when such accumulation endangers or encroaches on the required Defensible Space for structures or buildings on an adjacent property. The Fire Chief, or his or her designee, may require a distance greater than thirty (30) feet but not to exceed one hundred (100) feet, when it is determined that the greater distance is necessary to provide Defensible Space for structures or building on an adjacent property.
- C. An unimproved parcel of one and one-half (1.5) acres or less in size shall be required to provide fuel modification to the entire parcel. Fuel modification requirements shall consist of the following:
1. Weeds, dry grass and brush are required to be mowed to a height of four (4) inches.
  2. Ladder fuels (vegetation, brush and small trees under mature trees) shall be removed.
  3. Trees shall be pruned up to six (6) feet from the ground. For shorter height trees, pruning shall not exceed one-third ( $\frac{1}{3}$ ) of the overall tree height. Tree placement shall be planned to ensure the mature canopy is no closer than ten (10) feet to the edge of any structure.

Unimproved parcels greater than one and one-half (1.5) acres in size shall be required to maintain a fuel break a minimum thirty (30) feet from the property line. The fuel break requirements shall consist of the same requirements as unimproved parcel of one and one-half (1.5) acres or less.

- D. In the event the fire chief, or his or her designee, finds that additional fuel management is necessary to significantly reduce the risk of transmission of flame or heat to adjacent properties and means of egress and ingress, the fire chief, or his or her designee, may mandate fuel modification of an area more or less than the preceding widths or heights of this section.
- E. ~~Whenever an owner of real property transfers ownership of such real property, the seller shall provide documentation to the buyer that the real property is in compliance with Public Resources Code Section 4291.~~

- E. Prior to transfer of ownership of a parcel from a seller to a buyer, or from one owner to another, the seller or owner shall first obtain a Certificate of Compliance from the Town that the parcel is not in violation of this section prior to the transfer of ownership.
- F. Grazing animals (limited to goats and/or sheep) utilized for weed abatement may graze open and other appropriate areas of natural vegetation for a period not to exceed sixty (60) days in a calendar year.

**SECTION 2.** Pursuant to California Environmental Quality Act (CEQA) Guidelines section 15308 this ordinance is exempt from CEQA in that it is a Class 8 categorical exemption for actions taken by a regulatory agency to establish procedures for the protection of the environment.

**SECTION 3.** This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

**PASSED AND ADOPTED** BY THE Town Council of the Town of Paradise, County of Butte, State of California, on this \_\_\_\_ day of \_\_\_\_\_ 2021, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Steve Crowder, Mayor

ATTEST:

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Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

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Scott E. Huber, Town Attorney



## Town of Paradise Fire Prevention Bureau

Prevention Bureau  
767 Birch Street Paradise, CA 95969  
Phone: 530-872-6264 • Fax: 530-877-5957

### Request for Defensible Space Inspection

Fire Safety Real Estate Disclosure Inspection is **\$68.50** which includes up to two inspections.  
Additional inspections are **\$34.00** each. Fees must be paid prior to inspection scheduling  
Please email request form to [defensiblepsace@townofparadise.com](mailto:defensiblepsace@townofparadise.com)

Date Submitted: \_\_\_\_\_

Fire Marshal Approval: \_\_\_\_\_

Name:		Company:		Phone:	
Inspection Address:				City:	

*Effective July 1, 2021, California Civil Code, Article 1.5 Disclosures Upon Transfer of Residential Property [1102 – 1102.19] requires a seller or buyer of real property subject to the article that is located in high or very high fire hazard severity zone, as identified by the Director of Forestry and Fire Protection pursuant to Section 51178 of the Government Code or Article 9 (commencing with Section 4201) of Chapter 1 of Part 2 of Division 4 of the Public Resource Code, shall provide documentation stating the property is in compliance with Section 4291 of the Public Resource Code or local vegetation management ordinances.*

*As the property owner and/or Power of Attorney of the above-named inspection address, by signing below, I authorize the Town of Paradise Fire Prevention Officer to enter onto the named property to conduct a defensible space inspection to ensure code compliance pursuant to Section 51178 of the Government Code, Section 4291 of the Public Resources Code, or other applicable statutes, regulations, and local ordinances.*

Property Owner Name: Email:		Phone:			
Signature:				Date:	
Power of Attorney Name:		Phone:			
Signature:				Date:	
<b>Office use only</b>					
Received by/Staff:			Date received:		
Amount Received:		Check #:			
Notes:	OK to schedule once fees have been received				



**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 9, 2021**

**Agenda Item: 6(e)**

**ORIGINATED BY:** Marc Mattox, Public Works Director  
Ross Gilb, Finance Director  
Crystal Peters, Human Resources & Risk  
Management Director  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** Minor Update to Position Control and Salary Pay Plan  
**LONG TERM RECOVERY PLAN:** No

**COUNCIL ACTION REQUESTED:**

1. Approve position control from one FTE Construction Inspector II to two FTE Construction Inspector II.
2. Adopt Resolution 21-\_\_\_, A Resolution of the Town Council of the Town of Paradise approving the amended position control and salary pay plan for the 2021/22 fiscal year.

**Background:**

In the FY2021/22 Budget, the Town Council approved the staffing model for construction inspection in the Public Works Department's Engineering Division. This model included one full time Construction Inspector II position supplemented by one contract service Construction Inspector position through the Town's staffing augmentation contract through 4-Leaf.

**Analysis:**

In the time since budget approval, Town staff has increased experience in this division of work relating to juggling priorities between encroachment permit inspections through private and utility work in conjunction with inspections for Town-initiated projects such as the Pentz Road Safe Routes to School Project and Almond Street Project. Looking forward, staff has recognized the need for continued strong in-house support for the 5-10+ year horizon in construction inspection. With this in mind staff is proposing a 1:1 direct replacement of contract staff with permanent staff. By procuring additional support in-house, the Engineering Division will have more control on employee development and effectiveness in the day-to-day work while immediately lowering costs.

**Financial Impact:**

For this 1:1 replacement from contract staff to in-house staff, the following costs are anticipated:

Construction Inspector II, fully burdened hourly rate range (assumes medical, dental, and vision coverage for employee plus family) =

A: \$50.53

B: 52.64

C: 54.87

D: 57.20

E: 59.66

F: 62.22

Current contract hourly rate cost for Construction Inspector = \$95.00

Overhead costs associated with this position are expected to include an additional fleet vehicle and inspection tablet for transportation and documentation of work duties. These costs are estimated at \$30,000. Assuming C step above, the break-even point for the increased direct costs would be about 750 employee hours. In the event the applicant pool does not include experienced Construction Inspectors and the top applicant meets only the qualifications of the Construction Inspector I level, the saving would be even greater..

Funding for this position is derived from existing encroachment permit fees through development and utility projects or through secured Capital Improvement Program grants.

It is anticipated the recommended action could provide marginal savings in the 2021-2022 Operating Budget while significant savings could be achieved in budget years thereafter. With the amount of work secured on the 5-year horizon, employing two Construction Inspectors is recommended and could be reconsidered upon any future attrition or staffing changes.



**TOWN OF PARADISE  
RESOLUTION NO. 21-\_\_\_\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA,  
ADOPTING THE AMENDED SALARY PAY PLAN  
FOR TOWN OF PARADISE EMPLOYEES FOR THE FISCAL YEAR 2021-2022**

**WHEREAS**, the Town wishes to revise the salary pay plan; and

**WHEREAS**, the salary pay plan will incorporate all salary paid within the Town into one salary pay plan.

**NOW, THEREFORE** be it resolved by the Town Council of the Town of Paradise, that the Town of Paradise salary pay plan attached to this resolution is hereby adopted.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise this 9th day of November, 2021, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**NOT VOTING:**

\_\_\_\_\_  
Steve Crowder, Mayor

**ATTEST:**

By: \_\_\_\_\_  
Dina Volenski, CMC, Town Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Scott E. Huber, Town Attorney

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF NOVEMBER 9, 2021											
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step	
0.00	0.00	0.00	CRIMINAL RECORDS TECHNICIAN								
0.00	0.00	0.00	SHELTER ASSISTANT (LESS THAN HALF-TIME, PART-TIME/HOURLY)								
			HOURLY	18	17.85	18.74	19.68	20.66	21.69	22.77	
			BIWEEKLY	36	642.60	674.64	708.48	743.76	780.84	819.72	
			MONTHLY	78	1,392.30	1,461.72	1,535.04	1,611.48	1,691.82	1,776.06	
			ANNUAL	936	16,707.60	17,540.64	18,420.48	19,337.76	20,301.84	21,312.72	
2.00	2.00	2.00	MAINTENANCE WORKER I								
			HOURLY	40	18.29	19.20	20.16	21.17	22.23	23.34	
			BIWEEKLY	80	1,463.20	1,536.00	1,612.80	1,693.60	1,778.40	1,867.20	
			MONTHLY	173	3,170.27	3,328.00	3,494.40	3,669.47	3,853.20	4,045.60	
			ANNUAL	2,080	38,043.20	39,936.00	41,932.80	44,033.60	46,238.40	48,547.20	
1.00	1.00	0.75	OFFICE ASSISTANT (BUILDING)								
1.00	1.00	0.75	OFFICE ASSISTANT (CDD)								
1.00	1.00	1.00	OFFICE ASSISTANT (CODE ENFORCEMENT)								
1.00	1.00	1.00	OFFICE ASSISTANT (ONSITE)								
			HOURLY	40	18.76	19.70	20.69	21.72	22.81	23.95	
			BIWEEKLY	80	1,500.80	1,576.00	1,655.20	1,737.60	1,824.80	1,916.00	
			MONTHLY	173	3,251.73	3,414.67	3,586.27	3,764.80	3,953.73	4,151.33	
			ANNUAL	2,080	39,020.80	40,976.00	43,035.20	45,177.60	47,444.80	49,816.00	
1.00	0.75	0.75	OFFICE ASSISTANT (ANIMAL CONTROL)								
			HOURLY	30	18.76	19.70	20.69	21.72	22.81	23.95	
			BIWEEKLY	60	1,125.60	1,182.00	1,241.40	1,303.20	1,368.60	1,437.00	
			MONTHLY	130	2,438.80	2,561.00	2,689.70	2,823.60	2,965.30	3,113.50	
			ANNUAL	1,560	29,265.60	30,732.00	32,276.40	33,883.20	35,583.60	37,362.00	

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF NOVEMBER 9, 2021										
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
3.00	3.00	2.75	BUILDING/ONSITE PERMIT TECHNICIAN I							
2.00	2.00	2.00	MAINTENANCE WORKER II							
			HOURLY	40	20.21	21.22	22.28	23.39	24.56	25.79
			BIWEEKLY	80	1,616.80	1,697.60	1,782.40	1,871.20	1,964.80	2,063.20
			MONTHLY	173	3,503.07	3,678.13	3,861.87	4,054.27	4,257.07	4,470.27
			ANNUAL	2,080	42,036.80	44,137.60	46,342.40	48,651.20	51,084.80	53,643.20
1.00	0.60	0.60	ADMINISTRATIVE ASSISTANT (FIRE)							
1.00	0.60	0.45	ADMINISTRATIVE ASSISTANT (PUBLIC WORKS)							
			HOURLY	24	20.71	21.75	22.84	23.98	25.18	26.44
			BIWEEKLY	48	994.08	1,044.00	1,096.32	1,151.04	1,208.64	1,269.12
			MONTHLY	104	2,153.84	2,262.00	2,375.36	2,493.92	2,618.72	2,749.76
			ANNUAL	1,248	25,846.08	27,144.00	28,504.32	29,927.04	31,424.64	32,997.12
1.00	0.90	0.90	ADMINISTRATIVE ASSISTANT (TOWN MANAGER & HUMAN RESOURCES)							
			HOURLY	36	20.71	21.75	22.84	23.98	25.18	26.44
			BIWEEKLY	72	1,491.12	1,566.00	1,644.48	1,726.56	1,812.96	1,903.68
			MONTHLY	156	3,230.76	3,393.00	3,563.04	3,740.88	3,928.08	4,124.64
			ANNUAL	1,872	38,769.12	40,716.00	42,756.48	44,890.56	47,136.96	49,495.68
1.00	1.00	1.00	ADMINISTRATIVE ASSISTANT (POLICE)							
			HOURLY	40	20.71	21.75	22.84	23.98	25.18	26.44
			BIWEEKLY	80	1,656.80	1,740.00	1,827.20	1,918.40	2,014.40	2,115.20
			MONTHLY	173	3,589.73	3,770.00	3,958.93	4,156.53	4,364.53	4,582.93
			ANNUAL	2,080	43,076.80	45,240.00	47,507.20	49,878.40	52,374.40	54,995.20
2.00	1.80	1.80	ANIMAL CONTROL OFFICER							
			HOURLY	36	21.23	22.29	23.40	24.57	25.80	27.09
			BIWEEKLY	72	1,528.56	1,604.88	1,684.80	1,769.04	1,857.60	1,950.48
			MONTHLY	156	3,311.88	3,477.24	3,650.40	3,832.92	4,024.80	4,226.04
			ANNUAL	1,872	39,742.56	41,726.88	43,804.80	45,995.04	48,297.60	50,712.48

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF NOVEMBER 9, 2021											
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step	
1.00	1.00	1.00	ACCOUNTING TECHNICIAN								
1.00	1.00	1.00	COMMUNITY SERVICES OFFICER								
1.00	1.00	1.00	PROPERTY & EVIDENCE TECHNICIAN								
			HOURLY	40	21.76	22.85	23.99	25.19	26.45	27.77	
			BIWEEKLY	80	1,740.80	1,828.00	1,919.20	2,015.20	2,116.00	2,221.60	
			MONTHLY	173	3,771.66	3,960.59	4,158.19	4,366.18	4,584.58	4,813.37	
			ANNUAL	2,080	45,260.80	47,528.00	49,899.20	52,395.20	55,016.00	57,761.60	
0.00	0.00	0.00	PUBLIC SAFETY DISPATCHER (LESS THAN HALF-TIME, PART-TIME/HOURLY)								
			HOURLY	18	22.31	23.43	24.60	25.83	27.12	28.48	
1.00	1.00	1.00	BUILDING/ONSITE PERMIT TECHNICIAN II								
0.00	0.00	0.00	PUBLIC SAFETY DISPATCHER								
			HOURLY	40	22.31	23.43	24.60	25.83	27.12	28.48	
			BIWEEKLY	80	1,784.80	1,874.40	1,968.00	2,066.40	2,169.60	2,278.40	
			MONTHLY	173	3,867.07	4,061.20	4,264.00	4,477.20	4,700.80	4,936.53	
			ANNUAL	2,080	46,404.80	48,734.40	51,168.00	53,726.40	56,409.60	59,238.40	
2.00	2.00	1.75	SENIOR MAINTENANCE WORKER								
0.00	0.00	0.00	CONSTRUCTION INSPECTOR I								
			HOURLY	40	23.43	24.60	25.83	27.12	28.48	29.90	
			BIWEEKLY	80	1,874.40	1,968.00	2,066.40	2,169.60	2,278.40	2,392.00	
			MONTHLY	173	4,061.20	4,264.00	4,477.20	4,700.80	4,936.53	5,182.67	
			ANNUAL	2,080	48,734.40	51,168.00	53,726.40	56,409.60	59,238.40	62,192.00	
0.00	0.00	0.00	CODE ENFORCEMENT OFFICER II (LESS THAN HALF-TIME, PART-TIME/HOURLY)								
			HOURLY	18	24.61	25.84	27.13	28.49	29.91	31.41	

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF NOVEMBER 9, 2021											
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step	
1.00	0.90	0.90	CODE ENFORCEMENT OFFICER II								
0.00	0.00	0.00	FIRE PREVENTION INSPECTOR I								
1.00	1.00	1.00	FLEET MECHANIC II								
			HOURLY	40	24.61	25.84	27.13	28.49	29.91	31.41	
			BIWEEKLY	80	1,968.80	2,067.20	2,170.40	2,279.20	2,392.80	2,512.80	
			MONTHLY	173	4,265.73	4,478.93	4,702.53	4,938.27	5,184.40	5,444.40	
			ANNUAL	2,080	51,188.80	53,747.20	56,430.40	59,259.20	62,212.80	65,332.80	
1.00	1.00	1.00	ANIMAL CONTROL SUPERVISOR								
1.00	1.00	0.75	CDD PERMIT COORDINATOR								
2.00	2.00	2.00	CONSTRUCTION INSPECTOR II								
1.00	1.00	1.00	DEPUTY TOWN CLERK								
2.00	2.00	2.00	HOUSING PROGRAM TECHNICIAN								
			HOURLY	40	25.87	27.16	28.52	29.95	31.45	33.02	
			BIWEEKLY	80	2,069.60	2,172.80	2,281.60	2,396.00	2,516.00	2,641.60	
			MONTHLY	173	4,484.13	4,707.73	4,943.47	5,191.33	5,451.33	5,723.47	
			ANNUAL	2,080	53,809.60	56,492.80	59,321.60	62,296.00	65,416.00	68,681.60	
1.00	0.50	0.50	POLICE OFFICER TRAINEE								
			HOURLY		26.52	27.85	29.24	30.70	32.24	33.85	
2.00	0.90	0.90	BUILDING/ONSITE INSPECTOR I (LESS THAN HALF-TIME, PART-TIME/HOURLY)								
			HOURLY	18	27.18	28.54	29.97	31.47	33.04	34.69	
1.00	0.63	0.63	BUILDING/ONSITE INSPECTOR I (PART-TIME)								
			HOURLY	25	27.18	28.54	29.97	31.47	33.04	34.69	
			BIWEEKLY	50	1,359.00	1,427.00	1,498.50	1,573.50	1,652.00	1,734.50	
			MONTHLY	108	2,944.50	3,091.83	3,246.75	3,409.25	3,579.33	3,758.08	
			ANNUAL	1,300	35,334.00	37,102.00	38,961.00	40,911.00	42,952.00	45,097.00	

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF NOVEMBER 9, 2021										
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
2.00	2.00	1.75	BUILDING/ONSITE INSPECTOR I							
2.00	2.00	1.75	FIRE PREVENTION INSPECTOR II							
			HOURLY	40	27.18	28.54	29.97	31.47	33.04	34.69
			BIWEEKLY	80	2,174.40	2,283.20	2,397.60	2,517.60	2,643.20	2,775.20
			MONTHLY	173	4,711.20	4,946.93	5,194.80	5,454.80	5,726.93	6,012.93
			ANNUAL	2,080	56,534.40	59,363.20	62,337.60	65,457.60	68,723.20	72,155.20
1.00	1.00	1.00	ASSISTANT PLANNER							
0.00	0.00	0.00	MANAGEMENT ANALYST							
			HOURLY	40	27.87	29.26	30.72	32.26	33.87	35.56
			BIWEEKLY	80	2,229.60	2,340.80	2,457.60	2,580.80	2,709.60	2,844.80
			MONTHLY	173	4,830.80	5,071.73	5,324.80	5,591.73	5,870.80	6,163.73
			ANNUAL	2,080	57,969.60	60,860.80	63,897.60	67,100.80	70,449.60	73,964.80
1.00	1.00	1.00	SUPPORT SERVICES SUPERVISOR							
			HOURLY	40	28.56	29.99	31.49	33.06	34.71	36.45
			BIWEEKLY	80	2,284.80	2,399.20	2,519.20	2,644.80	2,776.80	2,916.00
			MONTHLY	173	4,950.40	5,198.27	5,458.27	5,730.40	6,016.40	6,318.00
			ANNUAL	2,080	59,404.80	62,379.20	65,499.20	68,764.80	72,196.80	75,816.00
1.00	1.00	1.00	ACCOUNTANT							
			HOURLY	40	29.27	30.73	32.27	33.88	35.57	37.35
			BIWEEKLY	80	2,341.60	2,458.40	2,581.60	2,710.40	2,845.60	2,988.00
			MONTHLY	173	5,073.47	5,326.53	5,593.47	5,872.53	6,165.47	6,474.00
			ANNUAL	2,080	60,881.60	63,918.40	67,121.60	70,470.40	73,985.60	77,688.00
2.00	0.90	0.90	BUILDING/ONSITE INSPECTOR II (LESS THAN HALF-TIME, PART-TIME/HOURLY)							
			HOURLY	18	30.01	31.51	33.09	34.74	36.48	38.30

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF NOVEMBER 9, 2021											
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step	
1.00	0.90	0.90	FLEET SERVICES SUPERVISOR								
			HOURLY	36	30.01	31.51	33.09	34.74	36.48	38.30	
			BIWEEKLY	72	2,160.72	2,268.72	2,382.48	2,501.28	2,626.56	2,757.60	
			MONTHLY	156	4,681.56	4,915.56	5,162.04	5,419.44	5,690.88	5,974.80	
			ANNUAL	1,872	56,178.72	58,986.72	61,944.48	65,033.28	68,290.56	71,697.60	
1.00	1.00	0.75	BUILDING/ONSITE INSPECTOR II								
			HOURLY	40	30.01	31.51	33.09	34.74	36.48	38.30	
			BIWEEKLY	80	2,400.80	2,520.80	2,647.20	2,779.20	2,918.40	3,064.00	
			MONTHLY	173	5,201.73	5,461.73	5,735.60	6,021.60	6,323.20	6,638.67	
			ANNUAL	2,080	62,420.80	65,540.80	68,827.20	72,259.20	75,878.40	79,664.00	
1.00	1.00	0.75	BUILDING PLANS EXAMINER								
1.00	1.00	1.00	SENIOR SUPERVISING CODE ENFORCEMENT OFFICER								
			HOURLY	40	30.01	31.51	33.09	34.74	36.48	38.30	
			BIWEEKLY	80	2,400.80	2,520.80	2,647.20	2,779.20	2,918.40	3,064.00	
			MONTHLY	173	5,201.73	5,461.73	5,735.60	6,021.60	6,323.20	6,638.67	
			ANNUAL	2,080	62,420.80	65,540.80	68,827.20	72,259.20	75,878.40	79,664.00	
11.00	11.00	11.00	POLICE OFFICER								
			HOURLY	40	30.75	32.29	33.90	35.60	37.38	39.25	
			BIWEEKLY	80	2,460.00	2,583.20	2,712.00	2,848.00	2,990.40	3,140.00	
			MONTHLY	173	5,330.00	5,596.93	5,876.00	6,170.67	6,479.20	6,803.33	
			ANNUAL	2,080	63,960.00	67,163.20	70,512.00	74,048.00	77,750.40	81,640.00	
0.00	0.00	0.00	ASSOCIATE PLANNER								
1.00	1.00	1.00	GRANT ADMINISTRATOR								
1.00	1.00	1.00	SENIOR ACCOUNTANT								
0.00	0.00	0.00	SENIOR MANAGEMENT ANALYST								
			HOURLY	40	32.30	33.92	35.62	37.40	39.27	41.23	
			BIWEEKLY	80	2,584.00	2,713.60	2,849.60	2,992.00	3,141.60	3,298.40	
			MONTHLY	173	5,598.67	5,879.47	6,174.13	6,482.67	6,806.80	7,146.53	
			ANNUAL	2,080	67,184.00	70,553.60	74,089.60	77,792.00	81,681.60	85,758.40	

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF NOVEMBER 9, 2021											
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step	
0.00	0.00	0.00	ASSISTANT ENGINEER								
			HOURLY	40	33.95	35.65	37.43	39.30	41.27	43.33	
			BIWEEKLY	80	2,716.00	2,852.00	2,994.40	3,144.00	3,301.60	3,466.40	
			MONTHLY	173	5,884.67	6,179.33	6,487.87	6,812.00	7,153.47	7,510.53	
			ANNUAL	2,080	70,616.00	74,152.00	77,854.40	81,744.00	85,841.60	90,126.40	
1.00	0.45	0.41	EMERGENCY OPERATIONS COORDINATOR (LESS THAN HALF-TIME, PART-TIME/HOURLY)								
			HOURLY	18	34.79	36.53	38.36	40.28	42.29	44.40	
1.00	1.00	1.00	ONSITE SANITARY OFFICIAL								
			HOURLY	40	34.79	36.53	38.36	40.28	42.29	44.40	
			BIWEEKLY	80	2,783.20	2,922.40	3,068.80	3,222.40	3,383.20	3,552.00	
			MONTHLY	173	6,030.27	6,331.87	6,649.07	6,981.87	7,330.27	7,696.00	
			ANNUAL	2,080	72,363.20	75,982.40	79,788.80	83,782.40	87,963.20	92,352.00	
1.00	1.00	0.52	SENIOR PLANNER								
			HOURLY	40	36.56	38.39	40.31	42.33	44.45	46.67	
			BIWEEKLY	80	2,924.80	3,071.20	3,224.80	3,386.40	3,556.00	3,733.60	
			MONTHLY	173	6,337.07	6,654.27	6,987.07	7,337.20	7,704.67	8,089.47	
			ANNUAL	2,080	76,044.80	79,851.20	83,844.80	88,046.40	92,456.00	97,073.60	
5.00	5.00	5.00	POLICE SERGEANT								
			HOURLY	40	37.47	39.34	41.31	43.38	45.55	47.83	
			BIWEEKLY	80	2,997.60	3,147.20	3,304.80	3,470.40	3,644.00	3,826.40	
			MONTHLY	173	6,494.80	6,818.93	7,160.40	7,519.20	7,895.33	8,290.53	
			ANNUAL	2,080	77,937.60	81,827.20	85,924.80	90,230.40	94,744.00	99,486.40	
1.00	1.00	1.00	HOUSING PROGRAM MANAGER								
1.00	1.00	1.00	PUBLIC WORKS MANAGER								
1.00	1.00	1.00	TOWN CLERK								
			HOURLY	40	38.41	40.33	42.35	44.47	46.69	49.02	
			BIWEEKLY	80	3,072.80	3,226.40	3,388.00	3,557.60	3,735.20	3,921.60	
			MONTHLY	173	6,657.73	6,990.53	7,340.67	7,708.13	8,092.93	8,496.80	
			ANNUAL	2,080	79,892.80	83,886.40	88,088.00	92,497.60	97,115.20	101,961.60	

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF NOVEMBER 9, 2021										
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
0.00	0.00	0.00	ASSOCIATE ENGINEER							
0.00	0.00	0.00	CAPITAL PROJECTS MANAGER							
1.00	1.00	0.83	PROJECT MANAGER (RECOVERY)							
			HOURLY	40	39.36	41.33	43.40	45.57	47.85	50.24
			BIWEEKLY	80	3,148.80	3,306.40	3,472.00	3,645.60	3,828.00	4,019.20
			MONTHLY	173	6,822.40	7,163.87	7,522.67	7,898.80	8,294.00	8,708.27
			ANNUAL	2,080	81,868.80	85,966.40	90,272.00	94,785.60	99,528.00	104,499.20
0.00	0.00	0.00	ASSISTANT TO THE TOWN MANAGER							
0.00	0.00	0.00	HUMAN RESOURCES MANAGER							
0.00	0.00	0.00	INFORMATION TECHNOLOGY MANAGER							
			HOURLY	40	41.36	43.43	45.60	47.88	50.27	52.78
			BIWEEKLY	80	3,308.80	3,474.40	3,648.00	3,830.40	4,021.60	4,222.40
			MONTHLY	173	7,169.07	7,527.87	7,904.00	8,299.20	8,713.47	9,148.53
			ANNUAL	2,080	86,028.80	90,334.40	94,848.00	99,590.40	104,561.60	109,782.40
0.00	0.00	0.00	SURVEYOR (LESS THAN HALF-TIME, PART-TIME/HOURLY)							
			HOURLY	18	42.39	44.51	46.74	49.08	51.53	54.11
0.00	0.00	0.00	BUILDING OFFICIAL							
0.00	0.00	0.00	COMMUNITY DEVELOPMENT MANAGER							
0.00	0.00	0.00	FIRE MARSHALL							
1.00	1.00	1.00	SENIOR CAPITAL PROJECTS MANAGER							
			HOURLY	40	42.39	44.51	46.74	49.08	51.53	54.11
			BIWEEKLY	80	3,391.20	3,560.80	3,739.20	3,926.40	4,122.40	4,328.80
			MONTHLY	173	7,347.60	7,715.07	8,101.60	8,507.20	8,931.87	9,379.07
			ANNUAL	2,080	88,171.20	92,580.80	97,219.20	102,086.40	107,182.40	112,548.80
2.00	2.00	1.67	POLICE LIEUTENANT							
1.00	1.00	0.75	PRINCIPAL ENGINEER							
			HOURLY	40	45.65	47.93	50.33	52.85	55.49	58.26
			BIWEEKLY	80	3,652.00	3,834.40	4,026.40	4,228.00	4,439.20	4,660.80
			MONTHLY	173	7,912.67	8,307.87	8,723.87	9,160.67	9,618.27	10,098.40
			ANNUAL	2,080	94,952.00	99,694.40	104,686.40	109,928.00	115,419.20	121,180.80

TOWN OF PARADISE SALARY PAY PLAN FY 2021/22 AS OF NOVEMBER 9, 2021											
Head Count	Auth FTE's	Budget FTE	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step	
0.00	0.00	0.00	DISASTER RECOVERY DIRECTOR								
1.00	1.00	1.00	HUMAN RESOURCES & RISK MANAGEMENT DIRECTOR								
1.00	1.00	0.00	INFORMATION SYSTEMS DIRECTOR								
			HOURLY	40	51.64	54.22	56.93	59.78	62.77	65.91	
			BIWEEKLY	80	4,131.20	4,337.60	4,554.40	4,782.40	5,021.60	5,272.80	
			MONTHLY	173	8,950.76	9,397.95	9,867.68	10,361.67	10,879.92	11,424.18	
			ANNUAL	2,080	107,411.20	112,777.60	118,414.40	124,342.40	130,561.60	137,092.80	
0.00	0.00	0.00	ADMINISTRATIVE SERVICES DIRECTOR/TOWN TREASURER								
1.00	1.00	1.00	COMMUNITY DEVELOPMENT DIRECTOR - BUILDING & CODE ENFORCEMENT								
1.00	1.00	1.00	COMMUNITY DEVELOPMENT DIRECTOR - PLANNING & WASTEWATER								
1.00	1.00	1.00	FINANCE DIRECTOR/TOWN TREASURER								
1.00	1.00	1.00	RECOVERY & ECONOMIC DEVELOPMENT DIRECTOR								
			HOURLY	40	57.00	59.85	62.84	65.98	69.28	72.74	
			BIWEEKLY	80	4,560.00	4,788.00	5,027.20	5,278.40	5,542.40	5,819.20	
			MONTHLY	173	9,880.00	10,374.00	10,892.27	11,436.53	12,008.53	12,608.27	
			ANNUAL	2,080	118,560.00	124,488.00	130,707.20	137,238.40	144,102.40	151,299.20	
0.00	0.00	0.00	ASSISTANT TOWN MANAGER								
1.00	1.00	1.00	POLICE CHIEF								
1.00	1.00	1.00	PUBLIC WORKS DIRECTOR/TOWN ENGINEER								
			HOURLY	40	58.44	61.36	64.43	67.65	71.03	74.58	
			BIWEEKLY	80	4,675.20	4,908.80	5,154.40	5,412.00	5,682.40	5,966.40	
			MONTHLY	173	10,129.41	10,635.53	11,167.65	11,725.77	12,311.63	12,926.95	
			ANNUAL	2,080	121,555.20	127,628.80	134,014.40	140,712.00	147,742.40	155,126.40	
1.00	1.00	1.00	TOWN MANAGER								
			HOURLY	40	69.46	72.93	76.58	80.41	84.43	88.65	
			BIWEEKLY	80	5,556.80	5,834.40	6,126.40	6,432.80	6,754.40	7,092.00	
			MONTHLY	173	12,039.50	12,640.96	13,273.61	13,937.47	14,634.25	15,365.70	
			ANNUAL	2,080	144,476.80	151,694.40	159,286.40	167,252.80	175,614.40	184,392.00	
87.00	81.83	77.15	<u>FTE's</u>								



**Town of Paradise**  
**Council Agenda Summary**  
**Date: November 9, 2021**

**Agenda Item: 6(f)**

**ORIGINATED BY:** Ross Gilb, Finance Director / Town Treasurer  
**REVIEWED BY:** Kevin Phillips, Town Manager  
**SUBJECT:** FY 2021-22 Operating and Capital Budget Update

**COUNCIL ACTION REQUESTED:**

1. Review and file the financial information provided by staff concerning the FY 2021-22 operating and capital budgets; and
2. Approve staff recommended budget adjustments

**Background:**

The FY 2021-22 operating and capital budgets were adopted July 13, 2021. The General Fund was adopted with a balanced budget, which was achieved through a transfer from the PG&E Settlement funds to compensate for revenue shortfalls resulting from the 2018 Camp Fire. Currently, about four months of transactions have been recorded for the current fiscal year. Revenues and expenditures from the beginning of fiscal year 2021-22 through the end of October 2021 have been recorded and reviewed in preparation of the analysis below.

The Town has made great strides towards solidifying the annual budget; however, the Town's financial situation is still very dynamic as the Town and community continue through the recovery process. Staff will continue to closely monitor costs and prepare recommended budget updates regularly to keep the Town Council and community apprised of any significant changes.

**Analysis:**

A complete budget performance report is attached for detail review, which contains unaudited actual figures for FY 2020-21, the adopted budget for FY 2021-22, FY 2021-22 actual revenues and expenditures to date, proposed budget adjustments by general ledger account, and the proposed amended budget for FY 2021-22. All significant developments are included for each major fund below. Additionally, all recommended budget adjustments are included for each fund affected.

**General Fund (1010):**

**Revenues:**

Property tax and sales tax revenues make up the majority of the Town's General Fund revenue budget. The Town has yet to receive any significant property tax or sales tax revenue allocations for the current fiscal year as of the end of the October 2021. Initial allocations are expected to be

received for analysis during the mid-year budget review.

The Town received \$51,658 in unbudgeted reimbursements to date relating to the Cal Fire contract. These additional funds were received by the Town due to credits received by Cal Fire for personnel payroll costs relating to the COVID-19 pandemic. A budget adjustment of \$50,000 has been included in the first quarter recommended amendments for General Fund use.

#### Expenditures:

Overall, General Fund expenditures are within budgeted expectations. During the October 12, 2021 regularly scheduled Town Council Meeting, Council approved additional expenditures relating to public facilities, totaling \$41,400. These additional costs are included in the summary below. In addition to the previously approved facility expenditures, staff has identified a total \$192,022 of recommended additional expenditures for FY 2021-22, which are offset by the additional unbudgeted revenues recognized above, a recommended decrease in originally budgeted expenditures in the amount of \$49,200, as well as a transfer from the General Plan Update fund in the amount of \$137,122. The net impact to the General Fund of the recommended changes to revenues, transfers, and expenditures is an increase in fund balance in the amount of \$2,900. The recommended changes by department are summarized in the chart below. A detailed description of each change by department is also provided.

TOWN OF PARADISE General Fund Expenditure Summary by Division Fiscal Year 2021/22 Budget						
Description	2020/21 Unaudited Actual	2021/22 Adopted Budget	2021/22 Actual to Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget	
Non Departmental	\$ 1,289,646	\$ 1,478,759	\$ 9,224	\$ -	\$ 1,478,759	
Town Council	(116,969)	37,600	10,957	-	37,600	
Town Clerk	249,676	276,504	89,927	-	276,504	
Town Manager	494,512	332,357	144,485	(40,000)	329,157	
Central Services	573,626	587,984	389,979	1,000	588,984	
Information Technology	5,657	-	136,312	1,400	1,400	
HR & Risk Management	177,268	209,479	34,435	-	209,479	
Legal Services	441,244	200,010	28,092	-	200,010	
Finance	312,050	300,872	83,491	-	300,872	
Police	5,259,595	6,055,564	2,520,959	8,300	6,063,864	
Fire	4,051,612	4,188,071	312,796	35,000	4,188,071	
Community Development	272,425	524,329	191,866	137,122	661,451	
Public Works	644,081	787,912	316,865	41,400	829,312	
Subtotal	13,654,424	14,979,441	4,269,388	184,222	15,165,463	
Measure V	495,047	1,251,731	30,254	-	1,251,731	
Grand Total	\$ 13,654,424	\$ 14,979,441	\$ 4,269,388	\$ 184,222	\$ 15,165,463	

#### *Town Manager (Net \$40,000 Reduction):*

- **\$47,000 Reduction:** A duplication of budgeted expenditures was identified relating to the previously approved contract for Management Partners consultants. This additional budgeted cost is recommended to be removed from the General Fund budget and reallocated to the additional costs identified below.
- **\$5,500 Increase:** The annual cost of membership renewal with 3 Core, who assists the Town with economic development efforts, was not included in the original budget. The

increase in budgeted costs is offset by the reduction in the Town Manager department identified above.

- **\$1,500 Increase:** Office Supplies in the amount of \$500 and Town Meetings in the amount of \$1,000 were originally intended to be included in the Town Manager budget based on prior year expenditures and expectation of need for the current year. These costs were originally omitted from the original budget due to an error in compilation of the final budget.

*Central Services:*

- **\$1,000 Increase:** The actual cost of the insurance premium in the amount of \$17,534 relating to mobile equipment coverage was approximately \$1,000 greater than the budgeted premium of \$16,500. The difference in actual cost is included as a recommended budget adjustment.

*Information Technology:*

- **\$1,400 Increase:** The Town has incurred additional costs for advertising efforts relating to the recruitment of the vacant Information Systems Director position. The recommended budget adjustment approximates actual costs incurred to date.

*Police Department (Net \$8,300 Increase):*

- **\$2,200 Reduction:** The Town has recently completed a project to update the lease and maintenance contract relating to copier/printer machines Town-wide. Savings have been identified in the new annual rate for the leasing of copiers for the Police Department's. The budget relating to these savings is recommended to be reduced to allocate funds toward the purchase of additional workstations that are in need of replacement for the Police Department.
- **\$2,100 Increase:** The Town has identified additional need for replacement of computer workstations for the Police Department. The savings identified from the copier lease above are recommended to be re-allocated to cover the additional costs of workstations.
- **\$8,400 Increase:** The Town originally had budgeted for annual cleaning services for Police Department facilities based on the contract in effect during previous fiscal years. The additional recommended annual budget is based on the cost of the current cleaning contract.

*Fire Department:*

- **\$35,000 Increase:** The Town has identified the need for an additional utility vehicle to properly support the fire department operations. The recommended increase in budget is based on the currently estimated cost of an F-250 pickup truck to meet this need.

*Community Development Department (Net \$0 Impact):*

- **\$137,122 Increase:** Following the adoption of the FY 2021-22 Operating Budget, an omission of necessary budgeted costs was identified relating to the Town's General Plan Update, which included a Housing Element Update approved in February 2021, and a Safety Element Update approved in May 2021. A portion of these costs were incurred

during the previous fiscal year. The total cost remaining for the approved projects include \$115,417.13 for the Housing Element Update and \$21,705 for the Safety Element Update. The total costs of \$137,122 are offset by a transfer from the Town's General Plan Update fund, as described below.

- **\$137,122 Reduction:** \$125,000 of the total General Plan Update costs will be funded through the Town's Proposition 84 Grant. The remaining \$12,122 will be funded through the reserves of the Town's General Plan Update Fund, which has a fund balance of \$1.4 million as of the beginning of the fiscal year. The applicable revenues and fund transfers have been included in the attached budget performance reports.

*Facilities (Net \$41,400 Increase):*

- **\$2,760 Increase:** The Town originally estimated the cost of septic repairs to be \$30,000. Actual costs of \$30,295 were greater than originally expected. As mentioned above, the \$295 of additional costs were approved at the October 12, 2021 regularly scheduled Council meeting. Additional costs of \$2,465 related to Town efforts to support the repair of the system and repair of Town landscaping during and after the work performed are included in this recommended adjustment.
- **\$13,640 Increase:** The Town originally estimated the cost of roof replacement at the Town Hall facility to be \$50,000. Actual costs of \$63,640 were greater than originally expected. As mentioned above, the additional costs were approved at the October 12, 2021 regularly scheduled Council meeting.
- **\$25,000 Increase:** Following approval of the FY 2021-22 operating budget, it was identified that the Fire Training Tower located at Station 81 was not structurally sound and needed to be demolished as soon as possible. As mentioned above, the actual costs of demolition were approved at the October 12, 2021 regularly scheduled Council meeting.

General Fund Fiscal Impact and Fund Summary:

The total recommended General Fund budget amendments includes \$233,422 of additional expenditures, which is offset by \$50,000 of additional revenues, total expenditure reductions in the amount of \$49,200, as well as a transfer from the General Plan Update fund in the amount of \$137,122. The total net impact to the General Fund is a \$2,900 increase in budgeted fund balance. A summary of all recommended adjustments to the General Fund is included below. A full detail of all figures presented below is included in the attached Budget Worksheet Reports.

TOWN OF PARADISE General Fund (GF) Summary Fiscal Year 2021/22 Budget					
Description	2020/21 Unaudited Actual	2021/22 Adopted Budget	2021/22 Actual to Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Beginning Fund Balance</b>					
GF (excluding Measure V)	2,576,218	2,610,495	2,610,495		2,610,495
Measure V	1,350,618	977,686	977,686		977,686
Total	3,926,836	3,588,181	3,588,181		3,588,181
GF Revenues	12,943,114	4,867,336	197,508	50,000	4,917,336
GF Transfers In	638,608	10,112,106	4,089,242	137,122	10,249,228
GF Expenditures / Transfers Out (excluding Measure V)	13,547,445	14,979,442	4,286,750	184,222	15,163,664
GF Net Income (Expense)	34,277	-	-	2,900	2,900
Measure V Revenues	792,085	1,031,737	-	-	1,031,737
Measure V Expenditures	1,165,017	1,251,731	30,254	-	1,251,731
Measure V Net Income (Expense)	(372,932)	(219,994)	(30,254)	-	(219,994)
<b>Ending Fund Balance</b>					
GF (excluding Measure V)	2,610,495	2,610,495	2,610,495		2,613,395
Measure V	977,686	757,692	947,432		757,692
Total	3,588,181	3,368,187	3,557,927		3,371,087
<b>PGE Settlement Fund</b>					
Beginning Fund Balance	219,187,262	219,426,844	219,426,844		219,426,844
Revenues	239,582	800,000	125,674	84,000	884,000
Expenditures / Transfers Out	-	9,466,656	4,089,242	84,000	9,550,656
Ending Fund Balance	219,426,844	210,760,188	215,463,276	-	210,760,188

## Building Safety and Wastewater Services (Fund 2030)

Additional departmental costs in the amount of \$27,400 have been identified as recommended additions to the departmental budget, which are offset by savings realized to date from the originally estimated temporary staffing budget. Overall, zero net impact is expected from the budget amendments outlined below. All other revenues and expenditures relating to the Building Safety and Waste Water Services Fund are within budgeted expectations for the first four months of the fiscal year. A detailed budget performance report is attached for review.

- **\$17,200 Increase:** Staff has identified a need to build a 2<sup>nd</sup> office for the 2<sup>nd</sup> CDD Director position. These costs were included in the FY 2020-21 Budget but were not completed in the prior fiscal year and not previously rolled forward to the current fiscal year.
- **\$6,000 Increase:** Staff has identified the need to replace equipment for Onsite Wastewater field lasers, which was not expected at the time of initial budget development.
- **\$4,200 Increase:** The Town has recently completed a project to update the lease and maintenance contract relating to copier/printer machines Town-wide. This additional cost relates to early termination of the maintenance contract with the Town's previous provider for machines related to the Community Development Department, which was not originally included in the departmental budget.
- **\$27,400 Reduction:** As mentioned above, the Town has realized savings for the first quarter of the fiscal year relating to the originally budgeted cost for temporary staffing,

which is used to offset the additional departmental costs identified above.

### **Animal Control Services (Fund 2070)**

All revenues and expenditures relating to the Animal Control Fund are within budgeted expectations for the first four months of the fiscal year. A detailed budget performance report is attached for review.

### **Camp Fire Recovery (Fund 2090)**

- **\$0 Net Impact:** Through ongoing negotiation to settle outstanding insurance claims resulting from the 2018 Camp Fire, staff has identified the need for additional estimates for rebuilding the Town-owned structures that were lost during the fire. The total cost of the estimates was \$25,750, which is offset by expected insurance reimbursement under the category of claim preparation.
- All other revenues and expenditures relating to the Camp Fire Recovery Fund are within budgeted expectations for the first four months of the fiscal year. A detailed budget performance report is attached for review.

### **COVID-19 (Fund 2095)**

#### Revenues

- **\$1,396,407 Increase:** The Town was allocated a total of \$2,678,454 from the American Rescue Plan Act, which is provided in two equal tranches. The first half of the funds was received in July 2021, which is included as an additional amended budgeted revenue source. Based on initial direction provided by Council during the September 14, 2021 Council Meeting, these funds are to be primarily reserved for future eligible infrastructure projects as needed. Staff will bring forward a plan for future use once funding needs are identified.
- **\$25,791 Increase:** Under the American Rescue Plan, the Town is entitled to tax credits for providing paid leave to employees who take time off related to the COVID-19 pandemic. The tax credits are available for paid sick leave up to 80 hours per employee for the period April 1, 2021, through September 30, 2021. The total adjustment is based on the total reimbursement expected based on the payroll tax filing for the quarter ended September 30, 2021, which provides an offset to additional expenditures identified below.

#### Expenditures

- **\$32,315 Increase:** The Town has incurred additional expenditures for employee leave relating to the COVID-19 pandemic. The additional salary and benefit related expenditures are partially offset by payroll tax credits identified above, with the remaining \$6,524 recommended to be funded through the American Rescue Plan Act funds received.
- **\$9,762 Increase:** The Town has incurred additional expenditures to support work-related testing of COVID-19, to provide necessary personal protective equipment to employees, and to prevent the spread of the virus in congregate settings including supporting remote work options for employees, procuring cleaning supplies, and installing safety glass in areas where employees interact with the public. These costs are recommended to be funded through the American Rescue Plan Act funds received.

- All other revenues and expenditures relating to the COVID-19 Fund are within budgeted expectations for the first four months of the fiscal year. A detailed budget performance report is attached for review.

### **Capital Improvement Fund (2100)**

All revenues and expenditures relating to the Capital Improvement Fund are within budgeted expectations for the first four months of the fiscal year. Revenues are likely to be realized later in the fiscal year as reimbursement requests are completed for costs incurred during the fiscal year. A detailed budget performance report is attached for review.

Significant expenditures for the first four months of the fiscal year include:

- 9377 Almond Multi-Modal Improvements: \$413,862
- 9380 Ponderosa Safe Routes to School: \$389,465
- 9385 Paradise Gap Closure Complex: \$637,435
- 9389 Pentz Pathway Phase II Project: \$24,346
- 9394 Downtown Sewer Environmental Study: \$233,198

### **Disaster Recovery Fund (2105) (\$0 Net Impact)**

- During the previous fiscal year, the Town was awarded a grant through the USDA for the purchase of 9 portable radios for patrol officers. The grant funded 60% of the total purchase price and included a 40% local match requirement, which was planned to be applied from insurance proceeds. The costs for the purchase of the radios were incurred in the current fiscal year, totaling \$78,132. The recommended budget adjustments related to this grant includes the expenditure for the total cost of the radio purchase, as well as the applicable USDA grant revenues and fund transfers for 60% of the cost (\$46,879) and the applicable insurance revenues and fund transfers for the 40% match portion (\$31,253).
- During the previous fiscal year, the Town was awarded a Public Safety Power Shutoff Preparedness grant through CalOES. The majority of the costs related to this grant were incurred during FY 2020-21, however, one component of the project was not completed before the prior fiscal year end. The final component, which included the cost for purchase and installation of a backup generator at Fire Station 81 was completed in the beginning of the current fiscal year. The total expenditure of \$30,829 is offset by reimbursement requests related to the grant.
- During the previous fiscal year, the Town was awarded a grant through the North Valley Community Foundation to assist with funding a portion of the temporary staffing and utility costs of the Building Resiliency Center, in order to support rebuild needs of the community. The expenditures and revenues associated with the grant were not included in the originally adopted budget. Total estimated ongoing grant-eligible expenditures for FY 2021-22 in the amount of \$50,000, as well as applicable offsetting revenues and fund transfers, have been included in the recommended budget amendment.
- All other revenues and expenditures relating to the Disaster Recovery Fund are within budgeted expectations for the first four months of the fiscal year. A detailed budget performance report is attached for review.

## **Gas Tax / Street Maintenance (Fund 2120)**

- **\$13,046 Increase:** Public works staff has identified the need for a trailer to transport the department's skid steer used in operations throughout Town. The cost of this trailer purchase was not included in the original budget and will be funded through Gas Tax reserves.
- **\$5,261 Increase:** Public Works staff has identified the need for an arrow board and trailer to improve the safety of working conditions during road repair / maintenance projects. The cost of this trailer purchase was not included in the original budget and will be funded through Gas Tax reserves.
- **\$1,165 Increase:** Public Works Fleet staff has identified the need for a maintenance manual for the Skid Steer TR270, which was not included in the original budget. The additional cost will be funded through Gas Tax reserves.
- All other revenues and expenditures relating to the Gas Tax Fund are within budgeted expectations for the first four months of the fiscal year. A detailed budget performance report is attached for review.

## **Business and Housing (Fund 2160)**

All revenues and expenditures relating to the Business and Housing fund are within budgeted expectations for the first four months of the fiscal year. A detailed budget performance report is attached for review.

## **PG&E Settlement Fund (7700)**

- **\$0 Net Impact:** The Town has contracted with Meeder Investments to assist with the management of the Town's reserves. The custodial fees associated with the management of these funds is estimated at \$84,000 for the following fiscal year. These costs were netted against the Town's projected investment income in the original budget. In order to properly track and account for these custodial fees, it is recommended to break out the custodial fees as a separate budgeted line item, with an offsetting increase in the estimated investment revenue for the fiscal year.
- All revenues and expenditures relating to the PG&E Settlement Fund are within budgeted expectations for the first four months of the fiscal year. A detailed budget performance report is attached for review.

## **Conclusion:**

Overall, the Town-wide financial activity for the first four months of the fiscal year is within budgeted expectations. The total impact to the General Fund of the recommended adjustments above is an additional \$2,900 in fund balance. Staff will continue to closely monitor financial activity against budgeted benchmarks and will bring any additional recommendations for budget amendment during the mid-year budget review process.

### Adjustment Summary: November 9, 2021

Budget Fund (Dept)	GL Code	Adjustment Description	Amount
Disaster Recovery	2105.65.4205.7105	Payment of Police Radios invoice (60% USDA, 40% Insurance Funded)	\$ 78,132 Actual Costs
Disaster Recovery	2105.65.4205.3910.090	Insurance Reimbursement - transfer in from Camp Fire Recovery Fund	(31,253) Actual Costs
Disaster Recovery	2105.65.4205.3910.138	USDA Reimbursement - transfer in from USDA Fund	(46,879) Actual Costs
USDA	2138.00.0000.5910.105	Transfer out to Disaster Recovery	46,879 Actual Costs
USDA	2138.00.0000.3310.099	USDA Grant Revenues	(46,879) Actual Costs
Camp Fire Recovery	2090.65.4205.590.5910.105	Transfer out to Disaster Recovery	31,253 Actual Costs
Camp Fire Recovery	2090.00.0000.3901.145	Revenues for insurance reimbursements	(31,253) Actual Costs
Disaster Recovery	2105.65.4205.7200	Fire Station 81 Generator Project Final Payment and Setup	30,829 Actual Costs
Disaster Recovery	2105.65.4205.3345.100	Fire Station 81 Generator Project Final Payment and Setup - PSPS Revenues	(30,829) Actual Costs
Disaster Recovery	2105.65.4205.7100	Draw down on grant from North Valley Community Foundation to assist with funding for temporary staffing and utilities	50,000 Estimated Costs
Disaster Recovery	2105.65.4205.3910.280	Transfer in from NVCF Fund	(50,000) Estimated Costs
North Valley / Butte Strong	2280.00.0000.5910.105	Transfer out to Disaster Recovery Fund	50,000 Estimated Costs
Camp Fire Recovery	2090.00.0000.560.5213.100	(5 estimates at 5k each = 25k + (3 hrs at \$250/hr = \$750) = \$25,750.	25,750 Actual Costs
Camp Fire Recovery	2090.00.0000.3901.145	Insurance Reimbursement for Rebuild Estimates (claim preparation)	(25,750) Actual Costs
COVID-19	2095.00.0000.595.3345.100	Direct allocation of ARPA funds received	(1,396,407) Actual Costs
COVID-19	2095.00.0000.595.3320.100	Payroll reimbursements for Staff time related to COVID-19	(25,791) Actual Costs
COVID-19	Fund 2095 Various	Staff time relating to COVID-19	32,315 Actual Costs
COVID-19	Fund 2095 Various	Operating supplies / services relating to COVID-19	9,762 Actual Costs
Gas Tax	2120.45.4750.5304	Public Works trailer to transport new skid steer - funded through gas tax reserves	13,046 Actual Costs
Gas Tax	2120.45.4750.5304	Maintenance Manual for Skid Steer TR270	1,165 Actual Costs
Gas Tax	2120.45.4750.5304	Public Works Trailer Mounted Arrow Board to address safety need - funded through gas tax reserves	5,261 Actual Costs
General (CDD)	1010.40.4720.5213.100	Expenditure for General Plan Update (Housing Element \$149,944 + Safety Element \$23,805) less portions incurred FY20/21	137,122 Estimated Costs
General (CDD)	1010.00.0000.3910.628	Transfer in from Gen Plan Update Fund to cover costs of update	(137,122) Estimated Costs
General Plan Fee	7628.00.0000.5910.010	Transfer out to General Fund	137,122 Estimated Costs
General (CDD)	7628.00.0000.3345.200	Proposition 84 Revenues	(125,000) Estimated Costs
General (Fire)	1010.35.0000.3345.100	Cal Fire Reimbursement of Payroll Wages for COVID-19	(50,000) Actual Reimbursement
General (Town Manager)	1010.20.4200.5201.100	Missing formulas in original budget to bring into summary	500 Estimated Costs
General (Town Manager)	1010.20.4200.5223.105	Missing formulas in original budget to bring into summary	1,000 Estimated Costs
General (Town Manager)	1010.20.4200.5213.100	Duplicate budget item, cost also included in Finance budget (1010.25.4400.5213.100) where current fiscal year costs are recorded	(47,000) Duplicate Item
General (Town Manager)	1010.20.4200.5213.100	3 Core Membership Renewal	5,500 Actual Costs
General (Central Services)	1010.20.4201.5212.100	Actual \$17,534 : Budget \$16,500	1,000 Actual Costs
General (IT)	1010.20.4202.5218.100	Advertising / recruitment for Information Systems Director	1,400 Actual Costs
General (Facilities)	1010.45.4747.5214.100	Difference between actual and budget for roof repairs and septic projects, plus Station 81 Training Tower Demolition \$25k	41,400 Actual Costs
General (Fire)	1010.35.4630.5305	Utility F250 pickup truck for fire department	35,000 Estimated Costs
General (PD)	1010.30.4510.5214.100	Janitorial Services for New Contract (Budget \$1,262.50/month vs. Actual \$1,960)	8,400 Estimated Costs
General (PD)	1010.30.4510.5215.106	Savings relating to copier lease (\$340.58/month budget vs. 111.22 actual)	(2,200) Actual Costs
General (PD)	1010.30.4510.5304	Overage for laptop purchase (ops & admin) - offset by Copier Savings above	2,100 Estimated Costs
PGE Funds	7700.00.0000.5213.100	Custodial fees netted with investment revenues for budget. Breakout custodial fees offset by increase in revenues	84,000 Estimated Costs
PGE Funds	7700.00.0000.3610.100	Custodial fees netted with investment revenues for budget. Breakout custodial fees offset by increase in revenues	(84,000) Estimated Costs
CDD	2030.40.4730.5303	To build a 2nd office for the 2nd CDD Director. Was budgeted in 2020/21 budget, but work not completed until 2021/22 FY (no P.O.)	17,200 Estimated Costs
CDD	2030.40.4730.5202.100	Unexpected equipment replacement for Onsite Wastewater – field lasers.	6,000 Estimated Costs
CDD	2030.40.4730.5215.106	Early termination of Ray Morgan service contract for old BRC copiers due to replacement with Bizhubs through Caltronics.	4,200 Estimated Costs
CDD	2030.40.4730.5213.100	CDD is \$89k under budget after the first 3 month's 4LEAF billings, a portion of this savings is utilized to cover the budget adjustments above	(27,400) Estimated Costs

\$ 78,694 Total Financial Impact

\$ (2,900) General Fund Financial Impact

## Budget Worksheet Report as of October 26, 2021

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Fund: 1010 - General Fund</b>						
<b>REVENUES</b>						
<b>Department: 00 - Non Department Activity</b>						
<b>Program: 0000 - Non Program Activity</b>						
1010.00.0000.3110.311	Property Tax Current Secured	5,434,452	2,040,000	-	-	2,040,000
1010.00.0000.3110.312	Property Tax Current Unsecured	148,163	116,500	-	-	116,500
1010.00.0000.3110.315	Property Tax Prior Secured/Unsecured	2,926	5,000	-	-	5,000
1010.00.0000.3110.320	Property Tax General Supplemental	35,874	40,000	-	-	40,000
1010.00.0000.3130.325	General Sales and Use Tax Sales and Use Tax	897,249	750,000	-	-	750,000
1010.00.0000.3167.330	Real Property Transfer Tax Real Property Transfer Tax	70,933	65,000	13,228	-	65,000
1010.00.0000.3182.335	Franchise Taxes Franchise Taxes	344,323	302,780	23,510	-	302,780
1010.00.0000.3185.340	Transient Occupancy Tax Transient Occupancy Tax	169,604	135,000	-	-	135,000
1010.00.0000.3210.110	Business Licenses and Permits Business Regulation	8,151	7,500	2,145	-	7,500
1010.00.0000.3215.100	DOJ/FBI Fees Fingerprinting/Processing	(1,185)	-	891	-	-
1010.00.0000.3345.100	State Revenues - Other Refunds & Reimbursements	23,879	-	-	-	-
1010.00.0000.3351.001	Property Tax Homeowners Apportionment	22,649	22,000	-	-	22,000
1010.00.0000.3356.001	State Motor Vehicle In Lieu Motor Vehicle In Lieu Tax	2,609,348	880,000	-	-	880,000
1010.00.0000.3410.104	Administrative Services Returned Check Processing	230	150	128	-	150
1010.00.0000.3410.107	Administrative Services Electronic Audio Reproduction	-	-	12	-	-
1010.00.0000.3410.112	Administrative Services Printed Material Production/Sale	106	100	-	-	100
1010.00.0000.3410.113	Administrative Services Document Copying	51	50	1	-	50
1010.00.0000.3410.114	Administrative Services Document Certification	180	200	30	-	200
1010.00.0000.3610.100	Interest Revenue Investments	96	25,000	0	-	25,000
1010.00.0000.3630.200	Rents and Royalties Billboard Rents and Leases	440	440	-	-	440
1010.00.0000.3901.100	Refunds and Reimbursements Miscellaneous	1,841	2,000	18,937	-	2,000
1010.00.0000.3902.100	Miscellaneous Revenue General	4,188	4,000	7,767	-	4,000
1010.00.0000.3902.110	Miscellaneous Revenue Cash Over and Short	(5)	-	-	-	-
1010.00.0000.3910.030	Transfers In From Development Services Fund	185,225	232,183	-	-	232,183
1010.00.0000.3910.070	Transfers In From Animal Control	41,893	58,848	-	-	58,848
1010.00.0000.3910.090	Transfers In From Camp Fire Recovery	28,510	-	-	-	-
1010.00.0000.3910.110	Transfers In From Local Transportation Fund	4,408	4,911	-	-	4,911
1010.00.0000.3910.120	Transfers In From State Gas Tax Fund	174,326	234,850	-	-	234,850
1010.00.0000.3910.138	Transfers In From USDA Fund	27,200	-	-	-	-
1010.00.0000.3910.140	Transfers In From Traffic Safety Fund	6,417	2,250	-	-	2,250
1010.00.0000.3910.160	Transfers In From BHS Development Svcs Fund	75,260	79,708	-	-	
1010.00.0000.3910.215	Transfers In From Aband Vehicle Abate Fund	18,647	16,500	10,294	-	

## Budget Worksheet Report as of October 26, 2021

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
1010.00.0000.3910.628	Transfers In From General Plan Update	-	-	-	137,122	137,122
1010.00.0000.3910.650	Transfers In From Successor Agency to RDA NH	16,200	16,200	-	-	16,200
1010.00.0000.3910.700	Transfers In From PG&E Settlement Fund	219,617	9,466,656	-	-	9,466,656
<b>Program Total: 0000 - Non Program Activity</b>		10,571,195	14,507,826	76,943	137,122	14,644,948
<b>Department Total: 00 - Non Department Activity</b>		10,571,195	14,507,826	76,943	137,122	14,644,948
<b>Department: 25 - Finance</b>						
<b>Program: 4420 - Measure C TUT</b>						
1010.25.4420.3130.326	General Sales and Use Tax Transactions and Use Tax (TUT)	1,132,768	-	-	-	-
<b>Program Total: 4420 - Measure C TUT</b>		1,132,768	-	-	-	-
<b>Program: 4430 - Measure V TUT</b>						
1010.25.4430.3130.326	General Sales and Use Tax Transactions and Use Tax (TUT)	-	1,031,737	-	-	1,031,737
<b>Program Total: 4430 - Measure V TUT</b>		-	1,031,737	-	-	1,031,737
<b>Program: 5005 - Rental Properties</b>						
1010.25.5005.3901.100	Refunds and Reimbursements Miscellaneous	599	350	88	-	350
<b>Program Total: 5005 - Rental Properties</b>		599	350	88	-	350
<b>Department Total: 25 - Finance</b>		1,133,367	1,032,087	88	-	1,032,087

## Budget Worksheet Report as of October 26, 2021

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Department: 30 - Police</b>						
<b>Program: 0000 - Non Program Activity</b>						
1010.30.0000.3310.099	Federal Funding Federal Grants	20,600	-	-	-	
1010.30.0000.3320.100	Federal Revenue - Other Refunds and Reimbursements	2,842	2,000	-	-	2,000
1010.30.0000.3345.004	State Revenues - Other POST Reimbursements	2,730	5,000	-	-	5,000
1010.30.0000.3345.100	State Revenues - Other Refunds & Reimbursements	122	250	-	-	250
1010.30.0000.3380.100	Local Government Revenue Fines and Forfeitures	19,906	15,000	1,418	-	15,000
1010.30.0000.3380.106	Local Government Revenue Administrative Citations Police	-	400	-	-	400
1010.30.0000.3380.112	Local Government Revenue Property Room Proceeds	-	400	-	-	400
1010.30.0000.3421.100	Police Vehicle Repossession	-	100	-	-	100
1010.30.0000.3421.105	Police Cite Sign Off / VIN Verification	702	600	117	-	600
1010.30.0000.3421.110	Police DUI Accident & Arrest Processing	-	500	1,057	-	500
1010.30.0000.3421.111	Police Vehicle Impound Fee	482	500	-	-	500
1010.30.0000.3421.115	Police Police Report (Copy)	12	10	5	-	10
1010.30.0000.3421.120	Police Fingerprint Processing	3,076	2,500	1,440	-	2,500
1010.30.0000.3421.122	Police Visa/Clearance Letter	31	31	16	-	31
1010.30.0000.3421.130	Police Reproduce/Sale of Tapes & Photos	94	50	19	-	50
1010.30.0000.3421.140	Police Alarm System Registration	1,584	900	92	-	900
1010.30.0000.3421.141	Police False Alarm Response	1,070	500	-	-	500
1010.30.0000.3421.180	Police Special Services	-	250	-	-	250
1010.30.0000.3421.187	Police Subpoena Duces Tecum	321	-	16	-	-
1010.30.0000.3901.100	Refunds and Reimbursements Miscellaneous	2,928	500	1,006	-	500
1010.30.0000.3901.140	Refunds and Reimbursements Negligence Cost Recovery Fees	-	-	395	-	-
1010.30.0000.3902.100	Miscellaneous Revenue General	439	100	15	-	100
<b>Program Total: 0000 - Non Program Activity</b>		<b>56,941</b>	<b>29,591</b>	<b>5,595</b>	<b>-</b>	<b>29,591</b>
<b>Department Total: 30 - Police</b>		<b>56,941</b>	<b>29,591</b>	<b>5,595</b>	<b>-</b>	<b>29,591</b>
<b>Department: 35 - Fire</b>						
<b>Program: 0000 - Non Program Activity</b>						
1010.35.0000.3345.100	State Revenues - Other Refunds & Reimbursements	350,064	25,000	51,658	50,000	75,000
1010.35.0000.3380.103	Local Government Revenue Fines and Citations Fire	2,800	-	-	-	-
1010.35.0000.3422.304	Fire Fuel Reduction Burn Permit	9,811	10,000	-	-	10,000
1010.35.0000.3422.315	Fire Residential Burning Regulation	13,332	10,000	-	-	10,000
1010.35.0000.3902.100	Miscellaneous Revenue General	-	-	1,906	-	-
<b>Program Total: 0000 - Non Program Activity</b>		<b>376,007</b>	<b>45,000</b>	<b>53,564</b>	<b>50,000</b>	<b>95,000</b>
<b>Department Total: 35 - Fire</b>		<b>376,007</b>	<b>45,000</b>	<b>53,564</b>	<b>50,000</b>	<b>95,000</b>
<b>Department: 40 - Community Development</b>						

## Budget Worksheet Report as of October 26, 2021

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Program: 4720 - CDD Planning</b>						
1010.40.4720.3380.101	Local Government Revenue Fines and Citations Comm Develop	-	8,000	-	-	8,000
1010.40.4720.3400.104	CDD Planning Tentative Parcel Map	-	1,754	-	-	1,754
1010.40.4720.3400.105	CDD Planning Tentative Subdivision Map	2,556	-	-	-	-
1010.40.4720.3400.109	CDD Planning Street Address Change Review	88	176	-	-	176
1010.40.4720.3400.110	CDD Planning Street Name Change Review	501	-	-	-	-
1010.40.4720.3400.111	CDD Planning Landscape Plan	849	566	566	-	566
1010.40.4720.3400.130	CDD Planning General Plan Amend and Rezoning	2,907	2,907	-	-	2,907
1010.40.4720.3400.139	CDD Planning Research on Request	-	94	-	-	94
1010.40.4720.3400.170	CDD Planning Use Permit Class A	3,359	2,700	1,414	-	2,700
1010.40.4720.3400.171	CDD Planning Use Permit Class B	-	-	1,253	-	-
1010.40.4720.3400.173	CDD Planning Temporary Use Permit	14,757	4,200	1,209	-	4,200
1010.40.4720.3400.174	CDD Planning Administrative Permit	11,260	6,000	3,455	-	6,000
1010.40.4720.3400.176	CDD Planning Home Occupation Permit	263	264	-	-	264
1010.40.4720.3400.177	CDD Planning Site Plan/Use Permit Mod Class A	377	378	-	-	378
1010.40.4720.3400.178	CDD Planning Site Plan/Use Permit Mod Class B	652	-	-	-	-
1010.40.4720.3400.184	CDD Planning Site Plan Review Class A	2,640	2,600	-	-	2,600
1010.40.4720.3400.307	CDD Planning Design Review Application	2,591	2,300	176	-	2,300
<b>Program Total: 4720 - CDD Planning</b>		<b>42,799</b>	<b>31,939</b>	<b>8,072</b>	<b>-</b>	<b>31,939</b>
<b>Program: 4780 - CDD - Waste Management</b>						
1010.40.4780.3182.335	Franchise Taxes Franchise Taxes	9,221	14,000	3,513	-	14,000
<b>Program Total: 4780 - CDD - Waste Management</b>		<b>9,221</b>	<b>14,000</b>	<b>3,513</b>	<b>-</b>	<b>14,000</b>
<b>Department Total: 40 - Community Development</b>		<b>52,020</b>	<b>45,939</b>	<b>11,585</b>	<b>-</b>	<b>45,939</b>

## Budget Worksheet Report as of October 26, 2021

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Department: 45 - Public Works</b>						
<b>Program: 4740 - Public Works - Engineering</b>						
1010.45.4740.3402.223	PW Engineering Engineering Site Plan	1,037	1,000	518	-	1,000
1010.45.4740.3402.224	PW Engineering Grading Check/Inspection	9,132	5,000	1,274	-	5,000
1010.45.4740.3402.226	PW Engineering Cert of Correction with Hearing	-	-	1,555	-	-
1010.45.4740.3402.227	PW Engineering Lot Merger Review	7,952	7,500	2,592	-	7,500
1010.45.4740.3402.228	PW Engineering Lot Line Adjustment	6,351	4,000	2,722	-	4,000
1010.45.4740.3402.230	PW Engineering Engineer Drain Plan/Calc Review	20,621	20,000	7,647	-	20,000
1010.45.4740.3402.232	PW Engineering Erosion Control Plan Review	-	-	389	-	-
1010.45.4740.3402.233	PW Engineering Erosion Control Non-Compliance	13,260	-	-	-	-
1010.45.4740.3402.250	PW Engineering Oversized Vehicle Regulation	7,402	10,736	1,008	-	10,736
1010.45.4740.3402.270	PW Engineering Encroachment Permit Fees	427,683	300,000	31,697	-	300,000
1010.45.4740.3901.140	Refunds and Reimbursements Negligence Cost Recovery Fees	10,125	-	-	-	-
<b>Program Total: 4740 - Public Works - Engineering</b>		<b>503,563</b>	<b>348,236</b>	<b>49,403</b>	<b>-</b>	<b>348,236</b>
<b>Program: 4745 - Paradise Community Park</b>						
1010.45.4745.3470.251	Parks & Recreation Space Rental	900	2,500	330	-	2,500
<b>Program Total: 4745 - Paradise Community Park</b>		<b>900</b>	<b>2,500</b>	<b>330</b>	<b>-</b>	<b>2,500</b>
<b>Department Total: 45 - Public Works</b>		<b>504,463</b>	<b>350,736</b>	<b>49,733</b>	<b>-</b>	<b>350,736</b>
<b>REVENUES Total</b>		<b>12,693,992</b>	<b>16,011,179</b>	<b>197,508</b>	<b>187,122</b>	<b>16,198,301</b>
<b>EXPENSES</b>						
<b>Department: 00 - Non Department Activity</b>						
<b>Program: 0000 - Non Program Activity</b>						
1010.00.0000.5213.100	Professional/Contract Services General	-	-	9,001	-	-
1010.00.0000.5225	Bank Fees and Charges	2,403	3,500	223	-	3,500
1010.00.0000.5301	Land	202,243	-	-	-	-
1010.00.0000.5501	Debt Service Payment - Principal	494,652	484,425	-	-	484,425
1010.00.0000.5502	Debt Service Payment - Interest	590,349	640,575	-	-	640,575
1010.00.0000.5910.105	Transfers Out To Camp Fire Recovery Projects	-	50,000	-	-	50,000
1010.00.0000.5910.920	Transfers Out To RDA Non Housing Fund	-	297,759	-	-	297,759
1010.00.0000.5910.923	Transfers Out To TOP Housing Loan Fund	-	2,500	-	-	2,500
<b>Program Total: 0000 - Non Program Activity</b>		<b>1,289,646</b>	<b>1,478,759</b>	<b>9,224</b>	<b>-</b>	<b>1,478,759</b>
<b>Department Total: 00 - Non Department Activity</b>		<b>1,289,646</b>	<b>1,478,759</b>	<b>9,224</b>	<b>-</b>	<b>1,478,759</b>
<b>Department: 10 - Legislative</b>						
<b>Program: 4000 - Town Council</b>						
1010.10.4000.5101	Salaries - Permanent	18,000	18,000	6,000	-	18,000
1010.10.4000.5107	Car Allowance/Mileage	5,400	5,400	1,800	-	5,400
1010.10.4000.5111	Medicare	339	339	113	-	339
1010.10.4000.5112.102	Retirement Contribution Social Security	1,451	1,451	484	-	144

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G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
1010.10.4000.5113	Worker's Compensation	157	160	62	-	160
1010.10.4000.5202.100	Operating Supplies General	-	50	175	-	50
1010.10.4000.5213.100	Professional/Contract Services General	(146,555)	475	-	-	475
1010.10.4000.5219.100	Printing General	107	100	27	-	100
1010.10.4000.5220.100	Employee Development General	4,132	11,625	2,248	-	11,625
1010.10.4000.5223.105	Meals and Refreshments Emergencies and Meetings	-	-	48	-	-
<b>Program Total: 4000 - Town Council</b>		(116,969)	37,600	10,957	-	37,600
<b>Department Total: 10 - Legislative</b>		(116,969)	37,600	10,957	-	37,600
<b>Department: 15 - Town Clerk</b>						
<b>Program: 4100 - Town Clerk</b>						
1010.15.4100.5101	Salaries - Permanent	138,489	162,675	49,378	-	162,675
1010.15.4100.5105	Salaries - Overtime/FLSA	-	-	304	-	-
1010.15.4100.5106.100	Incentives & Admin Leave Administrative Leave	4,440	4,529	-	-	4,529
1010.15.4100.5111	Medicare	2,022	2,424	695	-	2,424
1010.15.4100.5112.101	Retirement Contribution PERS	35,932	44,646	23,562	-	44,646
1010.15.4100.5113	Worker's Compensation	1,398	1,448	562	-	1,448
1010.15.4100.5114.101	Health Insurance Medical	14,301	17,728	5,205	-	17,728
1010.15.4100.5114.102	Health Insurance Dental	1,539	-	595	-	-
1010.15.4100.5114.103	Health Insurance Vision	131	-	44	-	-
1010.15.4100.5115	Unemployment Compensation	6,764	-	307	-	-
1010.15.4100.5116.101	Life and Disability Insurance Life & Disab.	460	1,825	171	-	1,825
1010.15.4100.5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,150	-	450	-	-
1010.15.4100.5119.100	Retiree Costs Medical Insurance	4,604	4,666	1,147	-	4,666
1010.15.4100.5122	Accrual Bank Payoff	50	-	-	-	-
1010.15.4100.5201.100	Office Supplies General	1,025	250	99	-	250
1010.15.4100.5202.100	Operating Supplies General	29	235	-	-	235
1010.15.4100.5203.100	Repairs and Maint Supplies General	66	-	-	-	-
1010.15.4100.5204	Subscriptions and Code Books	59	155	-	-	155
1010.15.4100.5210.100	Postage General	137	150	28	-	150
1010.15.4100.5213.100	Professional/Contract Services General	9,705	13,618	3,558	-	13,618
1010.15.4100.5214.100	Repair and Maint Service General	8,109	10,883	2,714	-	10,883
1010.15.4100.5215.106	Rents and Leases Copiers	-	1,312	142	-	1,312
1010.15.4100.5218.100	Advertising General	4,078	6,500	722	-	6,500
1010.15.4100.5219.100	Printing General	27	50	-	-	50
1010.15.4100.5220.100	Employee Development General	1,277	3,410	245	-	3,410
1010.15.4100.5221	Election-County Services	10,588	-	-	-	-
1010.15.4100.5304	Furniture & Equipment	3,297	-	-	-	-
<b>Program Total: 4100 - Town Clerk</b>		249,676	276,504	89,927	-	145

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G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Department Total: 15 - Town Clerk</b>		249,676	276,504	89,927	-	276,504
<b>Department: 20 - Administrative Services</b>						
<b>Program: 4001 - Tourism</b>						
1010.20.4001.5213.100	Professional/Contract Services General	(10,109)	-	17,363	-	-
<b>Program Total: 4001 - Tourism</b>		(10,109)	-	17,363	-	-
<b>Program: 4200 - Town Manager</b>						
1010.20.4200.5101	Salaries - Permanent	242,457	175,294	85,469	-	175,294
1010.20.4200.5105	Salaries - Overtime/FLSA	30	-	-	-	-
1010.20.4200.5106.100	Incentives & Admin Leave Administrative Leave	11,754	8,968	-	-	8,968
1010.20.4200.5107	Car Allowance/Mileage	2,106	2,040	1,396	-	2,040
1010.20.4200.5111	Medicare	3,228	2,284	1,236	-	2,284
1010.20.4200.5112.101	Retirement Contribution PERS	53,881	33,727	27,909	-	33,727
1010.20.4200.5113	Worker's Compensation	2,159	1,560	606	-	1,560
1010.20.4200.5114.101	Health Insurance Medical	20,114	16,030	7,700	-	16,030
1010.20.4200.5114.102	Health Insurance Dental	3,211	-	1,168	-	-
1010.20.4200.5114.103	Health Insurance Vision	149	-	99	-	-
1010.20.4200.5115	Unemployment Compensation	1,950	-	545	-	-
1010.20.4200.5116.101	Life and Disability Insurance Life & Disab.	707	1,286	262	-	1,286
1010.20.4200.5116.102	Life and Disability Insurance Long Term/Short Term Disability	2,542	-	947	-	-
1010.20.4200.5119.100	Retiree Costs Medical Insurance	34,270	34,721	8,532	-	34,721
1010.20.4200.5122	Accrual Bank Payoff	47,952	-	-	-	-
1010.20.4200.5201.100	Office Supplies General	422	-	-	500	500
1010.20.4200.5202.100	Operating Supplies General	24	100	157	-	100
1010.20.4200.5210.100	Postage General	44	40	8	-	40
1010.20.4200.5213.100	Professional/Contract Services General	59,023	47,000	5,500	(41,500)	5,500
1010.20.4200.5216.100	Communications General Services	553	607	99	-	607
1010.20.4200.5218.100	Advertising General	25	-	25	-	-
1010.20.4200.5219.100	Printing General	134	200	27	-	200
1010.20.4200.5220.100	Employee Development General	474	5,000	599	-	5,000
1010.20.4200.5223.105	Meals and Refreshments Emergencies and Meetings	-	-	326	1,000	1,000
1010.20.4200.5224	Travel Expenses - Lodging, Airfare, Incidentals	14	-	-	-	-
1010.20.4200.5260	Miscellaneous	5,129	-	(2,565)	-	-
1010.20.4200.5304	Furniture & Equipment	2,159	3,500	4,441	-	3,500
<b>Program Total: 4200 - Town Manager</b>		494,512	332,357	144,485	(40,000)	292,357
<b>Program: 4201 - Central Services</b>						
1010.20.4201.5101	Salaries - Permanent	93,423	127,524	38,064	-	127,524
1010.20.4201.5111	Medicare	1,600	1,849	601	-	
1010.20.4201.5112.101	Retirement Contribution PERS	23,197	24,364	17,577	-	146

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G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
1010.20.4201.5113	Worker's Compensation	1,022	1,135	441	-	1,135
1010.20.4201.5114.101	Health Insurance Medical	8,892	10,410	3,470	-	10,410
1010.20.4201.5114.102	Health Insurance Dental	7	-	334	-	-
1010.20.4201.5114.103	Health Insurance Vision	(5)	-	24	-	-
1010.20.4201.5115	Unemployment Compensation	715	-	265	-	-
1010.20.4201.5116.101	Life and Disability Insurance Life & Disab.	396	1,834	169	-	1,834
1010.20.4201.5116.102	Life and Disability Insurance Long Term/Short Term Disability	906	-	417	-	-
1010.20.4201.5122	Accrual Bank Payoff	9,044	-	-	-	-
1010.20.4201.5201.100	Office Supplies General	-	-	36	-	-
1010.20.4201.5202.100	Operating Supplies General	3,081	3,145	699	-	3,145
1010.20.4201.5203.100	Repairs and Maint Supplies General	2,249	1,750	1,183	-	1,750
1010.20.4201.5209.101	Auto Fuel Expense Town Vehicles	1,688	2,000	405	-	2,000
1010.20.4201.5210.100	Postage General	-	50	-	-	50
1010.20.4201.5211.135	Utilities Water and Sewer	1,029	897	233	-	897
1010.20.4201.5211.136	Utilities Refuse Service	1,822	-	-	-	-
1010.20.4201.5211.137	Utilities Electric and Gas	28,580	28,000	6,051	-	28,000
1010.20.4201.5212.100	Insurance General	224,952	259,000	259,991	1,000	260,000
1010.20.4201.5213.100	Professional/Contract Services General	45,943	51,125	11,356	-	51,125
1010.20.4201.5214.100	Repair and Maint Service General	15,360	26,486	8,116	-	26,486
1010.20.4201.5215.100	Rents and Leases Miscellaneous	1,740	1,671	414	-	1,671
1010.20.4201.5218.100	Advertising General	119	100	-	-	100
1010.20.4201.5219.100	Printing General	-	750	245	-	750
1010.20.4201.5220.100	Employee Development General	-	1,000	-	-	1,000
1010.20.4201.5260	Miscellaneous	40,734	40,644	38,392	-	40,644
1010.20.4201.5303	Improvements	65,561	-	-	-	-
1010.20.4201.5500	Bond Payments - Fiscal Agent	1,572	4,250	1,496	-	4,250
<b>Program Total: 4201 - Central Services</b>		<b>573,626</b>	<b>587,984</b>	<b>389,979</b>	<b>1,000</b>	<b>588,984</b>
<b>Program: 4202 - Information Technology</b>						
1010.20.4202.5199.199	Other Fund Support IT-Serv from Tech Fee	(432,119)	(380,902)	-	-	(380,902)
1010.20.4202.5202.100	Operating Supplies General	1,461	3,200	179	-	3,200
1010.20.4202.5209.101	Auto Fuel Expense Town Vehicles	251	-	562	-	-
1010.20.4202.5213.100	Professional/Contract Services General	209,966	176,834	58,372	-	176,834
1010.20.4202.5214.100	Repair and Maint Service General	70,643	118,830	63,429	-	118,830
1010.20.4202.5215.106	Rents and Leases Copiers	4,711	4,615	747	-	4,615
1010.20.4202.5216.100	Communications General Services	39,454	46,473	11,533	-	46,473
1010.20.4202.5218.100	Advertising General	-	-	1,352	1,400	1,400
1010.20.4202.5225	Bank Fees and Charges	1,802	1,450	138	-	1,450
1010.20.4202.5304	Furniture & Equipment	109,490	29,500	-	-	147

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G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Program Total: 4202 - Information Technology</b>		5,657	-	136,312	1,400	1,400
<b>Program: 4203 - HR and Risk Management</b>						
1010.20.4203.5101	Salaries - Permanent	107,535	137,015	12,805	-	137,015
1010.20.4203.5106.100	Incentives & Admin Leave Administrative Leave	4,782	7,173	-	-	7,173
1010.20.4203.5107	Car Allowance/Mileage	-	2,400	-	-	2,400
1010.20.4203.5111	Medicare	1,602	2,230	194	-	2,230
1010.20.4203.5112.101	Retirement Contribution PERS	28,158	32,121	18,273	-	32,121
1010.20.4203.5113	Worker's Compensation	1,061	1,283	498	-	1,283
1010.20.4203.5114.101	Health Insurance Medical	14,834	18,473	1,794	-	18,473
1010.20.4203.5114.102	Health Insurance Dental	2,005	-	141	-	-
1010.20.4203.5114.103	Health Insurance Vision	180	-	12	-	-
1010.20.4203.5115	Unemployment Compensation	725	-	86	-	-
1010.20.4203.5116.101	Life and Disability Insurance Life & Disab.	321	1,326	64	-	1,326
1010.20.4203.5116.102	Life and Disability Insurance Long Term/Short Term Disability	804	-	23	-	-
1010.20.4203.5119.120	Retiree Costs PERS 1959 Survivor Benefits	3,723	3,515	-	-	3,515
1010.20.4203.5201.100	Office Supplies General	527	500	279	-	500
1010.20.4203.5202.100	Operating Supplies General	607	700	226	-	700
1010.20.4203.5204	Subscriptions and Code Books	3,570	-	-	-	-
1010.20.4203.5210.100	Postage General	11	25	-	-	25
1010.20.4203.5213.100	Professional/Contract Services General	2,948	2,218	-	-	2,218
1010.20.4203.5214.100	Repair and Maint Service General	455	500	-	-	500
1010.20.4203.5216.100	Communications General Services	900	-	31	-	-
1010.20.4203.5218.100	Advertising General	140	-	-	-	-
1010.20.4203.5219.100	Printing General	-	-	7	-	-
1010.20.4203.5220.100	Employee Development General	45	-	-	-	-
1010.20.4203.5304	Furniture & Equipment	2,336	-	-	-	-
<b>Program Total: 4203 - HR and Risk Management</b>		177,268	209,479	34,435	-	209,479
<b>Program: 4300 - Legal Services</b>						
1010.20.4300.5210.100	Postage General	-	10	-	-	10
1010.20.4300.5213.100	Professional/Contract Services General	441,244	200,000	28,092	-	200,000
<b>Program Total: 4300 - Legal Services</b>		441,244	200,010	28,092	-	200,010
<b>Department Total: 20 - Administrative Services</b>		1,682,197	1,329,830	750,665	(37,600)	1,292,230
<b>Department: 25 - Finance</b>						
<b>Program: 4400 - Finance</b>						
1010.25.4400.5101	Salaries - Permanent	120,392	156,904	46,137	-	156,904
1010.25.4400.5103.102	Differential Pay Out of Class	478	-	-	-	-
1010.25.4400.5106.100	Incentives & Admin Leave Administrative Leave	11,469	8,168	-	-	8,168
1010.25.4400.5107	Car Allowance/Mileage	1,324	1,992	664	-	148

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G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
1010.25.4400.5111	Medicare	2,426	2,422	666	-	2,422
1010.25.4400.5112.101	Retirement Contribution PERS	30,879	30,207	21,803	-	30,207
1010.25.4400.5113	Worker's Compensation	1,334	1,396	542	-	1,396
1010.25.4400.5114.101	Health Insurance Medical	9,428	8,805	2,523	-	8,805
1010.25.4400.5114.102	Health Insurance Dental	853	-	293	-	-
1010.25.4400.5114.103	Health Insurance Vision	91	-	30	-	-
1010.25.4400.5115	Unemployment Compensation	1,213	-	294	-	-
1010.25.4400.5116.101	Life and Disability Insurance Life & Disab.	397	1,594	158	-	1,594
1010.25.4400.5116.102	Life and Disability Insurance Long Term/Short Term Disability	840	-	353	-	-
1010.25.4400.5119.100	Retiree Costs Medical Insurance	31,909	33,182	8,154	-	33,182
1010.25.4400.5122	Accrual Bank Payoff	35,669	-	-	-	-
1010.25.4400.5201.100	Office Supplies General	823	500	-	-	500
1010.25.4400.5202.100	Operating Supplies General	259	230	-	-	230
1010.25.4400.5210.100	Postage General	1,432	1,200	258	-	1,200
1010.25.4400.5213.100	Professional/Contract Services General	55,365	48,130	636	-	48,130
1010.25.4400.5218.100	Advertising General	140	100	-	-	100
1010.25.4400.5219.100	Printing General	1,077	1,200	207	-	1,200
1010.25.4400.5220.100	Employee Development General	-	2,300	640	-	2,300
1010.25.4400.5304	Furniture & Equipment	3,460	1,750	-	-	1,750
<b>Program Total: 4400 - Finance</b>		<b>311,258</b>	<b>300,080</b>	<b>83,359</b>	<b>-</b>	<b>300,080</b>
<b>Program: 4420 - Measure C TUT</b>						
<b>Cost Center Activity:</b>						
1010.25.4420.5213.100	Professional/Contract Services General	126	-	-	-	-
<b>Cost Center Activity Total</b>		<b>126</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cost Center Activity: 301 - Police Operations</b>						
1010.25.4420.301.5102	Salaries - Temporary	46,536	27,581	-	-	27,581
1010.25.4420.301.5105	Salaries - Overtime/FLSA	11,534	8,000	-	-	8,000
1010.25.4420.301.5111	Medicare	842	398	-	-	398
1010.25.4420.301.5112.101	Retirement Contribution PERS	43	-	-	-	-
1010.25.4420.301.5112.102	Retirement Contribution Social Security	3,561	-	-	-	-
1010.25.4420.301.5113	Worker's Compensation	3,963	1,710	664	-	1,710
1010.25.4420.301.5115	Unemployment Compensation	372	176	-	-	176
1010.25.4420.301.5116.101	Life and Disability Insurance Life & Disab.	5	-	-	-	-
1010.25.4420.301.5202.100	Operating Supplies General	7,760	10,000	1,190	-	10,000
1010.25.4420.301.5213.100	Professional/Contract Services General	3,500	7,000	225	-	7,000
1010.25.4420.301.5220.100	Employee Development General	11,620	64,585	3,720	-	64,585
1010.25.4420.301.5303	Improvements	793	-	-	-	-
1010.25.4420.301.5304	Furniture & Equipment	-	388,440	-	-	-

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G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
1010.25.4420.301.5501	Debt Service Payment - Principal	37,851	15,194	9,463	-	15,194
<b>Cost Center Activity Total: 301 - Police Operations</b>		128,380	523,084	15,262	-	523,084
<b>Cost Center Activity: 303 - Animal Control</b>						
1010.25.4420.303.5910.070	Transfers Out To Animal Control Fund	-	293,647	-	-	293,647
<b>Cost Center Activity Total: 303 - Animal Control</b>		-	293,647	-	-	293,647
<b>Cost Center Activity: 326 - Fire Suppression</b>						
1010.25.4420.326.5213.100	Professional/Contract Services General	239,634	250,000	-	-	250,000
1010.25.4420.326.5304	Furniture & Equipment	-	45,000	14,993	-	45,000
1010.25.4420.326.5501	Debt Service Payment - Principal	126,907	-	-	-	-
<b>Cost Center Activity Total: 326 - Fire Suppression</b>		366,541	295,000	14,993	-	295,000
<b>Cost Center Activity: 350 - Public Works Streets</b>						
1010.25.4420.350.5305	Vehicles	-	140,000	-	-	140,000
<b>Cost Center Activity Total: 350 - Public Works Streets</b>		-	140,000	-	-	140,000
<b>Program Total: 4420 - Measure C TUT</b>		495,047	1,251,731	30,254	-	1,251,731
<b>Program: 5005 - Rental Properties</b>						
1010.25.5005.5211.175	Utilities Rental Properties	792	792	132	-	792
<b>Program Total: 5005 - Rental Properties</b>		792	792	132	-	792
<b>Department Total: 25 - Finance</b>		807,097	1,552,603	113,745	-	1,552,603
<b>Department: 30 - Police</b>						
<b>Program: 4510 - Police Administration</b>						
1010.30.4510.5101	Salaries - Permanent	327,979	431,360	101,294	-	431,360
1010.30.4510.5103.102	Differential Pay Out of Class	368	-	-	-	-
1010.30.4510.5104	Wages - PS Holiday Pay	15,410	19,579	4,512	-	19,579
1010.30.4510.5105	Salaries - Overtime/FLSA	-	500	311	-	500
1010.30.4510.5106.100	Incentives & Admin Leave Administrative Leave	16,500	22,591	5,205	-	22,591
1010.30.4510.5106.101	Incentives & Admin Leave School Incentive	16,804	18,060	5,722	-	18,060
1010.30.4510.5109.100	Allowances Uniform Allowance	1,860	1,860	620	-	1,860
1010.30.4510.5111	Medicare	5,382	7,155	1,682	-	7,155
1010.30.4510.5112.101	Retirement Contribution PERS	289,326	365,329	296,161	-	365,329
1010.30.4510.5113	Worker's Compensation	27,079	39,918	15,496	-	39,918
1010.30.4510.5114.101	Health Insurance Medical	32,152	39,137	12,223	-	39,137
1010.30.4510.5114.102	Health Insurance Dental	5,920	-	2,044	-	-
1010.30.4510.5114.103	Health Insurance Vision	539	-	180	-	-
1010.30.4510.5115	Unemployment Compensation	2,436	3,489	742	-	3,489
1010.30.4510.5116.101	Life and Disability Insurance Life & Disab.	897	-	299	-	-
1010.30.4510.5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,968	-	787	-	-
1010.30.4510.5119.100	Retiree Costs Medical Insurance	68,438	60,982	17,106	-	60,982
1010.30.4510.5201.100	Office Supplies General	1,612	2,000	164	-	150

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1010.30.4510.5202.100	Operating Supplies General	4,103	6,850	721	-	6,850
1010.30.4510.5203.100	Repairs and Maint Supplies General	1,675	2,150	422	-	2,150
1010.30.4510.5204	Subscriptions and Code Books	160	-	-	-	-
1010.30.4510.5210.100	Postage General	442	1,500	-	-	1,500
1010.30.4510.5211.135	Utilities Water and Sewer	1,137	1,137	190	-	1,137
1010.30.4510.5211.137	Utilities Electric and Gas	25,590	25,000	5,664	-	25,000
1010.30.4510.5211.139	Utilities Propane	1,374	1,500	296	-	1,500
1010.30.4510.5213.100	Professional/Contract Services General	9,227	8,582	2,996	-	8,582
1010.30.4510.5214.100	Repair and Maint Service General	30,465	25,769	8,586	8,400	34,169
1010.30.4510.5215.100	Rents and Leases Miscellaneous	528	565	136	-	565
1010.30.4510.5215.106	Rents and Leases Copiers	4,131	4,087	557	(2,200)	1,887
1010.30.4510.5216.100	Communications General Services	8,681	12,240	3,005	-	12,240
1010.30.4510.5218.100	Advertising General	-	-	590	-	-
1010.30.4510.5219.100	Printing General	113	500	1,233	-	500
1010.30.4510.5220.100	Employee Development General	819	7,500	493	-	7,500
1010.30.4510.5223.105	Meals and Refreshments Emergencies and Meetings	117	600	-	-	600
1010.30.4510.5225	Bank Fees and Charges	1,272	520	121	-	520
1010.30.4510.5304	Furniture & Equipment	52,521	6,750	(322)	2,100	8,850
<b>Program Total: 4510 - Police Administration</b>		<b>957,029</b>	<b>1,117,210</b>	<b>489,236</b>	<b>8,300</b>	<b>1,125,510</b>
<b>Program: 4520 - Police Operations</b>						
1010.30.4520.5101	Salaries - Permanent	1,162,800	1,425,260	387,966	-	1,425,260
1010.30.4520.5102	Salaries - Temporary	(467)	-	-	-	-
1010.30.4520.5103.102	Differential Pay Out of Class	5,327	-	1,451	-	-
1010.30.4520.5103.105	Differential Pay Swing/Graveyard Shift	36,083	-	10,649	-	-
1010.30.4520.5103.108	Differential Pay Canine Maintenance	11,780	-	4,702	-	-
1010.30.4520.5104	Wages - PS Holiday Pay	65,059	68,507	19,771	-	68,507
1010.30.4520.5105	Salaries - Overtime/FLSA	288,300	200,000	109,640	-	200,000
1010.30.4520.5106.101	Incentives & Admin Leave School Incentive	46,084	49,733	15,864	-	49,733
1010.30.4520.5106.103	Incentives & Admin Leave Team Pay	5,357	-	2,657	-	-
1010.30.4520.5106.200	Incentives & Admin Leave Gym Reimbursement	-	360	-	-	360
1010.30.4520.5106.205	Incentives & Admin Leave PS Recruitment Incentive	15,500	5,000	-	-	5,000
1010.30.4520.5109.100	Allowances Uniform Allowance	16,493	15,562	4,877	-	15,562
1010.30.4520.5111	Medicare	22,728	25,584	7,466	-	25,584
1010.30.4520.5112.101	Retirement Contribution PERS	1,166,620	1,562,248	1,074,652	-	1,562,248
1010.30.4520.5112.102	Retirement Contribution Social Security	(29)	-	-	-	-
1010.30.4520.5113	Worker's Compensation	119,707	146,878	57,019	-	146,878
1010.30.4520.5114.101	Health Insurance Medical	203,554	251,747	69,309	-	
1010.30.4520.5114.102	Health Insurance Dental	23,880	-	8,151	-	

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G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
1010.30.4520.5114.103	Health Insurance Vision	2,225	-	735	-	-
1010.30.4520.5115	Unemployment Compensation	10,597	-	3,295	-	-
1010.30.4520.5116.101	Life and Disability Insurance Life & Disab.	3,850	16,487	1,334	-	16,487
1010.30.4520.5116.102	Life and Disability Insurance Long Term/Short Term Disability	10,266	-	3,772	-	-
1010.30.4520.5119.100	Retiree Costs Medical Insurance	148,883	156,004	35,805	-	156,004
1010.30.4520.5122	Accrual Bank Payoff	2,351	-	-	-	-
1010.30.4520.5199.130	Other Payroll Expenses Interfund Payroll Transfers	(74,427)	(86,985)	-	-	(86,985)
1010.30.4520.5202.100	Operating Supplies General	21,646	21,278	32	-	21,278
1010.30.4520.5204	Subscriptions and Code Books	-	500	-	-	500
1010.30.4520.5209.101	Auto Fuel Expense Town Vehicles	54,984	50,000	18,073	-	50,000
1010.30.4520.5213.100	Professional/Contract Services General	11,952	12,200	2,284	-	12,200
1010.30.4520.5214.100	Repair and Maint Service General	934	1,720	810	-	1,720
1010.30.4520.5216.100	Communications General Services	9,099	33,537	2,083	-	33,537
1010.30.4520.5218.100	Advertising General	-	200	-	-	200
1010.30.4520.5220.100	Employee Development General	14,742	-	1,882	-	-
1010.30.4520.5220.110	Employee Development Education Reimb MOU Program	-	200	-	-	200
1010.30.4520.5224	Travel Expenses - Lodging, Airfare, Incidentals	-	-	146	-	-
1010.30.4520.5304	Furniture & Equipment	11,981	23,300	-	-	23,300
<b>Program Total: 4520 - Police Operations</b>		<b>3,417,860</b>	<b>3,979,320</b>	<b>1,844,428</b>	<b>-</b>	<b>3,979,320</b>
<b>Program: 4530 - Public Safety Communications</b>						
1010.30.4530.5101	Salaries - Permanent	122,111	129,612	39,412	-	129,612
1010.30.4530.5104	Wages - PS Holiday Pay	3,739	3,774	1,106	-	3,774
1010.30.4530.5105	Salaries - Overtime/FLSA	548	1,000	545	-	1,000
1010.30.4530.5106.101	Incentives & Admin Leave School Incentive	3,239	3,284	1,093	-	3,284
1010.30.4530.5106.200	Incentives & Admin Leave Gym Reimbursement	360	90	90	-	90
1010.30.4530.5109.100	Allowances Uniform Allowance	1,393	1,864	455	-	1,864
1010.30.4530.5109.101	Allowances Boot Allowance	500	-	500	-	-
1010.30.4530.5111	Medicare	1,658	2,025	537	-	2,025
1010.30.4530.5112.101	Retirement Contribution PERS	29,891	28,502	19,706	-	28,502
1010.30.4530.5113	Worker's Compensation	3,613	3,973	1,542	-	3,973
1010.30.4530.5114.101	Health Insurance Medical	28,544	33,939	9,608	-	33,939
1010.30.4530.5114.102	Health Insurance Dental	3,717	-	1,371	-	-
1010.30.4530.5114.103	Health Insurance Vision	319	-	102	-	-
1010.30.4530.5115	Unemployment Compensation	760	-	237	-	-
1010.30.4530.5116.101	Life and Disability Insurance Life & Disab.	524	1,858	168	-	1,858
1010.30.4530.5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,310	-	436	-	-
1010.30.4530.5119.100	Retiree Costs Medical Insurance	70,899	75,899	17,721	-	-

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G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
1010.30.4530.5199.130	Other Payroll Expenses Interfund Payroll Transfers	(56,309)	(61,358)	-	-	(61,358)
1010.30.4530.5202.100	Operating Supplies General	1,778	2,200	444	-	2,200
1010.30.4530.5204	Subscriptions and Code Books	187	190	-	-	190
1010.30.4530.5213.100	Professional/Contract Services General	381,864	371,001	-	-	371,001
1010.30.4530.5214.100	Repair and Maint Service General	20,211	22,970	-	-	22,970
1010.30.4530.5216.100	Communications General Services	31,691	21,308	10,502	-	21,308
1010.30.4530.5218.100	Advertising General	30	100	-	-	100
1010.30.4530.5220.100	Employee Development General	1,712	4,200	1,747	-	4,200
1010.30.4530.5304	Furniture & Equipment	10,498	5,000	-	-	5,000
<b>Program Total: 4530 - Public Safety Communications</b>		<b>664,784</b>	<b>651,431</b>	<b>107,323</b>	<b>-</b>	<b>651,431</b>
<b>Program: 4550 - Fleet Management</b>						
1010.30.4550.5101	Salaries - Permanent	63,675	126,335	21,614	-	126,335
1010.30.4550.5109.100	Allowances Uniform Allowance	500	1,000	167	-	1,000
1010.30.4550.5109.101	Allowances Boot Allowance	500	1,000	500	-	1,000
1010.30.4550.5109.102	Allowances Tool Allowance	1,000	2,000	1,000	-	2,000
1010.30.4550.5111	Medicare	921	1,890	325	-	1,890
1010.30.4550.5112.101	Retirement Contribution PERS	14,273	25,102	16,360	-	25,102
1010.30.4550.5113	Worker's Compensation	2,981	6,204	2,408	-	6,204
1010.30.4550.5114.101	Health Insurance Medical	10,403	20,267	3,470	-	20,267
1010.30.4550.5114.102	Health Insurance Dental	1,283	3,338	446	-	3,338
1010.30.4550.5114.103	Health Insurance Vision	61	238	20	-	238
1010.30.4550.5115	Unemployment Compensation	417	-	143	-	-
1010.30.4550.5116.101	Life and Disability Insurance Life & Disab.	257	514	86	-	514
1010.30.4550.5116.102	Life and Disability Insurance Long Term/Short Term Disability	652	1,304	230	-	1,304
1010.30.4550.5119.100	Retiree Costs Medical Insurance	7,650	7,627	1,874	-	7,627
1010.30.4550.5202.100	Operating Supplies General	2,907	2,500	778	-	2,500
1010.30.4550.5203.100	Repairs and Maint Supplies General	75,292	65,000	15,885	-	65,000
1010.30.4550.5203.300	Repairs and Maint Supplies Accident and Negligence	1,812	5,000	4,693	-	5,000
1010.30.4550.5209.101	Auto Fuel Expense Town Vehicles	558	500	126	-	500
1010.30.4550.5210.100	Postage General	20	50	-	-	50
1010.30.4550.5213.100	Professional/Contract Services General	2,646	2,316	805	-	2,316
1010.30.4550.5214.100	Repair and Maint Service General	21,805	22,000	5,900	-	22,000
1010.30.4550.5214.300	Repair and Maint Service Accident and Negligence	3,188	3,500	2,541	-	3,500
1010.30.4550.5216.100	Communications General Services	900	918	300	-	918
1010.30.4550.5218.100	Advertising General	281	-	259	-	-
1010.30.4550.5220.100	Employee Development General	2,927	4,000	-	-	4,000
1010.30.4550.5224	Travel Expenses - Lodging, Airfare, Incidentals	-	-	42	-	-

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G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
1010.30.4550.5304	Furniture & Equipment	3,013	5,000	-	-	5,000
<b>Program Total: 4550 - Fleet Management</b>		219,923	307,603	79,972	-	307,603
<b>Department Total: 30 - Police</b>		5,259,595	6,055,564	2,520,959	8,300	6,063,864
<b>Department: 35 - Fire</b>						
<b>Program: 4610 - Fire - Administrative</b>						
1010.35.4610.5101	Salaries - Permanent	55,875	94,467	17,888	-	94,467
1010.35.4610.5105	Salaries - Overtime/FLSA	522	-	34	-	-
1010.35.4610.5106.200	Incentives & Admin Leave Gym Reimbursement	-	60	-	-	60
1010.35.4610.5109.100	Allowances Uniform Allowance	225	769	75	-	769
1010.35.4610.5109.101	Allowances Boot Allowance	167	567	165	-	567
1010.35.4610.5111	Medicare	899	1,389	288	-	1,389
1010.35.4610.5112.101	Retirement Contribution PERS	12,198	28,806	12,240	-	28,806
1010.35.4610.5113	Worker's Compensation	1,363	3,137	1,218	-	3,137
1010.35.4610.5114.101	Health Insurance Medical	4,841	14,378	1,614	-	14,378
1010.35.4610.5115	Unemployment Compensation	407	-	127	-	-
1010.35.4610.5116.101	Life and Disability Insurance Life & Disab.	237	1,380	78	-	1,380
1010.35.4610.5116.102	Life and Disability Insurance Long Term/Short Term Disability	540	-	185	-	-
1010.35.4610.5119.100	Retiree Costs Medical Insurance	54,366	52,968	13,488	-	52,968
1010.35.4610.5201.100	Office Supplies General	538	400	-	-	400
1010.35.4610.5202.100	Operating Supplies General	2,088	2,600	240	-	2,600
1010.35.4610.5203.100	Repairs and Maint Supplies General	7,160	5,500	1,759	-	5,500
1010.35.4610.5209.101	Auto Fuel Expense Town Vehicles	101	500	-	-	500
1010.35.4610.5210.100	Postage General	1,108	750	86	-	750
1010.35.4610.5211.135	Utilities Water and Sewer	1,969	2,300	708	-	2,300
1010.35.4610.5211.137	Utilities Electric and Gas	26,744	22,500	6,060	-	22,500
1010.35.4610.5211.139	Utilities Propane	243	1,000	212	-	1,000
1010.35.4610.5213.100	Professional/Contract Services General	8,457	1,155	4,890	-	1,155
1010.35.4610.5214.100	Repair and Maint Service General	5,281	7,052	3,302	-	7,052
1010.35.4610.5215.106	Rents and Leases Copiers	2,372	1,200	311	-	1,200
1010.35.4610.5216.100	Communications General Services	13,179	14,255	4,102	-	14,255
1010.35.4610.5219.100	Printing General	2,750	5,000	-	-	5,000
1010.35.4610.5304	Furniture & Equipment	1,626	-	-	-	-
1010.35.4610.5501	Debt Service Payment - Principal	2,071	-	-	-	-
<b>Program Total: 4610 - Fire - Administrative</b>		207,326	262,133	69,072	-	262,133
<b>Program: 4615 - Fire - EOC</b>						
1010.35.4615.5202.100	Operating Supplies General	273	400	18	-	400
1010.35.4615.5203.100	Repairs and Maint Supplies General	13	-	-	-	-
1010.35.4615.5214.100	Repair and Maint Service General	4,760	4,760	-	-	-

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1010.35.4615.5216.100	Communications General Services	5,289	5,862	1,346	-	5,862
1010.35.4615.5223.105	Meals and Refreshments Emergencies and Meetings	-	150	-	-	150
<b>Program Total: 4615 - Fire - EOC</b>		<b>10,335</b>	<b>11,172</b>	<b>1,364</b>	<b>-</b>	<b>11,172</b>
<b>Program: 4620 - Fire - Prevention</b>						
1010.35.4620.5213.100	Professional/Contract Services General	23,787	-	1,165	-	-
<b>Program Total: 4620 - Fire - Prevention</b>		<b>23,787</b>	<b>-</b>	<b>1,165</b>	<b>-</b>	<b>-</b>
<b>Program: 4630 - Fire - Suppression</b>						
1010.35.4630.5112.101	Retirement Contribution PERS	92,679	112,411	112,411	-	112,411
1010.35.4630.5119.100	Retiree Costs Medical Insurance	168,514	163,751	41,190	-	163,751
1010.35.4630.5202.100	Operating Supplies General	35,793	9,000	3,631	-	9,000
1010.35.4630.5203.100	Repairs and Maint Supplies General	1,444	2,100	-	-	2,100
1010.35.4630.5209.101	Auto Fuel Expense Town Vehicles	17,676	16,000	4,618	-	16,000

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G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
1010.35.4630.5213.100	Professional/Contract Services General	3,391,178	3,507,973	-	-	3,507,973
1010.35.4630.5214.100	Repair and Maint Service General	12,631	9,250	-	-	9,250
1010.35.4630.5214.116	Repair and Maint Service Communication Devices	170	-	-	-	-
1010.35.4630.5216.100	Communications General Services	-	4,536	-	-	4,536
1010.35.4630.5220.100	Employee Development General	136	500	-	-	500
1010.35.4630.5223.105	Meals and Refreshments Emergencies and Meetings	-	25	14	-	25
1010.35.4630.5269.135	Emergency Incident Costs Fire Related	-	250	-	-	250
1010.35.4630.5303	Improvements	8,945	-	-	-	-
1010.35.4630.5304	Furniture & Equipment	9,155	18,000	5,375	-	18,000
1010.35.4630.5305	Vehicles	1,652	-	4,851	35,000	35,000
1010.35.4630.5501	Debt Service Payment - Principal	68,738	68,738	68,738	-	68,738
<b>Program Total: 4630 - Fire - Suppression</b>		<b>3,808,710</b>	<b>3,912,534</b>	<b>240,829</b>	<b>35,000</b>	<b>3,947,534</b>
<b>Program: 4640 - Fire - Volunteer Program</b>						-
1010.35.4640.5118	Volunteer Benefits	604	1,632	367	-	1,632
1010.35.4640.5202.100	Operating Supplies General	-	200	-	-	200
1010.35.4640.5213.100	Professional/Contract Services General	850	400	-	-	400
<b>Program Total: 4640 - Fire - Volunteer Program</b>		<b>1,454</b>	<b>2,232</b>	<b>367</b>	<b>-</b>	<b>2,232</b>
<b>Department Total: 35 - Fire</b>		<b>4,051,612</b>	<b>4,188,071</b>	<b>312,796</b>	<b>35,000</b>	<b>4,223,071</b>
<b>Department: 40 - Community Development</b>						-
<b>Program: 4720 - CDD Planning</b>						-
1010.40.4720.5101	Salaries - Permanent	116,245	318,793	76,622	-	318,793
1010.40.4720.5105	Salaries - Overtime/FLSA	-	-	387	-	-
1010.40.4720.5106.100	Incentives & Admin Leave Administrative Leave	1,863	4,419	-	-	4,419
1010.40.4720.5107	Car Allowance/Mileage	359	360	120	-	360
1010.40.4720.5109.101	Allowances Boot Allowance	450	1,100	450	-	1,100
1010.40.4720.5111	Medicare	1,731	4,475	1,094	-	4,475
1010.40.4720.5112.101	Retirement Contribution PERS	23,162	84,331	43,310	-	84,331
1010.40.4720.5113	Worker's Compensation	3,042	8,431	3,273	-	8,431
1010.40.4720.5114.101	Health Insurance Medical	15,211	60,108	11,611	-	60,108
1010.40.4720.5114.102	Health Insurance Dental	2,274	-	1,741	-	-
1010.40.4720.5114.103	Health Insurance Vision	208	-	157	-	-
1010.40.4720.5115	Unemployment Compensation	777	-	483	-	-
1010.40.4720.5116.101	Life and Disability Insurance Life & Disab.	512	4,385	353	-	4,385
1010.40.4720.5116.102	Life and Disability Insurance Long Term/Short Term Disability	594	-	697	-	-
1010.40.4720.5119.100	Retiree Costs Medical Insurance	16,795	15,283	3,759	-	15,283
1010.40.4720.5201.100	Office Supplies General	156	300	23	-	300
1010.40.4720.5202.100	Operating Supplies General	232	700	66	-	
1010.40.4720.5209.101	Auto Fuel Expense Town Vehicles	795	100	832	-	

## Budget Worksheet Report as of October 26, 2021

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
1010.40.4720.5210.100	Postage General	994	1,500	79	-	1,500
1010.40.4720.5213.100	Professional/Contract Services General	36,900	100	36,751	137,122	137,222
1010.40.4720.5214.100	Repair and Maint Service General	14,831	5,500	5,073	-	5,500
1010.40.4720.5216.100	Communications General Services	1,124	2,500	410	-	2,500
1010.40.4720.5218.100	Advertising General	1,507	1,500	509	-	1,500
1010.40.4720.5219.100	Printing General	27	55	-	-	55
1010.40.4720.5220.100	Employee Development General	-	1,000	-	-	1,000
1010.40.4720.5304	Furniture & Equipment	5,500	-	-	-	-
1010.40.4720.5501	Debt Service Payment - Principal	7,337	-	-	-	-
<b>Program Total: 4720 - CDD Planning</b>		<b>252,625</b>	<b>514,940</b>	<b>187,799</b>	<b>137,122</b>	<b>652,062</b>
<b>Program: 4780 - CDD - Waste Management</b>						-
1010.40.4780.5101	Salaries - Permanent	14,012	5,983	2,760	-	5,983
1010.40.4780.5106.100	Incentives & Admin Leave Administrative Leave	765	240	-	-	240
1010.40.4780.5107	Car Allowance/Mileage	72	72	24	-	72
1010.40.4780.5111	Medicare	224	91	42	-	91
1010.40.4780.5112.101	Retirement Contribution PERS	2,275	1,288	979	-	1,288
1010.40.4780.5113	Worker's Compensation	48	53	21	-	53
1010.40.4780.5114.101	Health Insurance Medical	681	403	141	-	403
1010.40.4780.5114.102	Health Insurance Dental	217	-	38	-	-
1010.40.4780.5114.103	Health Insurance Vision	20	-	4	-	-
1010.40.4780.5115	Unemployment Compensation	100	-	19	-	-
1010.40.4780.5116.101	Life and Disability Insurance Life & Disab.	46	60	9	-	60
1010.40.4780.5116.102	Life and Disability Insurance Long Term/Short Term Disability	140	-	30	-	-
1010.40.4780.5213.100	Professional/Contract Services General	21	21	-	-	21
1010.40.4780.5501	Debt Service Payment - Principal	1,178	1,178	-	-	1,178
<b>Program Total: 4780 - CDD - Waste Management</b>		<b>19,800</b>	<b>9,389</b>	<b>4,067</b>	<b>-</b>	<b>9,389</b>
<b>Department Total: 40 - Community Development</b>		<b>272,425</b>	<b>524,329</b>	<b>191,866</b>	<b>137,122</b>	<b>661,451</b>

## Budget Worksheet Report as of October 26, 2021

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Department: 45 - Public Works</b>						-
<b>Program: 4740 - Public Works - Engineering</b>						-
1010.45.4740.5101	Salaries - Permanent	175,741	227,626	49,805	-	227,626
1010.45.4740.5105	Salaries - Overtime/FLSA	3,216	-	1,172	-	-
1010.45.4740.5106.100	Incentives & Admin Leave Administrative Leave	6,123	7,420	-	-	7,420
1010.45.4740.5106.200	Incentives & Admin Leave Gym Reimbursement	216	-	-	-	-
1010.45.4740.5107	Car Allowance/Mileage	1,160	1,200	400	-	1,200
1010.45.4740.5109.101	Allowances Boot Allowance	45	400	400	-	400
1010.45.4740.5111	Medicare	2,771	3,431	770	-	3,431
1010.45.4740.5112.101	Retirement Contribution PERS	41,667	46,676	31,064	-	46,676
1010.45.4740.5113	Worker's Compensation	17,633	24,611	9,554	-	24,611
1010.45.4740.5114.101	Health Insurance Medical	13,993	29,542	4,049	-	29,542
1010.45.4740.5114.102	Health Insurance Dental	1,183	-	337	-	-
1010.45.4740.5114.103	Health Insurance Vision	109	-	30	-	-
1010.45.4740.5115	Unemployment Compensation	1,236	-	340	-	-
1010.45.4740.5116.101	Life and Disability Insurance Life & Disab.	505	2,522	153	-	2,522
1010.45.4740.5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,795	-	546	-	-
1010.45.4740.5119.100	Retiree Costs Medical Insurance	7,650	7,627	1,874	-	7,627
1010.45.4740.5201.100	Office Supplies General	1,799	2,000	134	-	2,000
1010.45.4740.5202.100	Operating Supplies General	504	1,000	5	-	1,000
1010.45.4740.5203.100	Repairs and Maint Supplies General	10	-	-	-	-
1010.45.4740.5209.101	Auto Fuel Expense Town Vehicles	1,337	1,800	404	-	1,800
1010.45.4740.5210.100	Postage General	1,254	1,500	20	-	1,500
1010.45.4740.5213.100	Professional/Contract Services General	229,050	150,000	36,086	-	150,000
1010.45.4740.5214.100	Repair and Maint Service General	4,710	16,000	15,847	-	16,000
1010.45.4740.5216.100	Communications General Services	1,422	1,400	614	-	1,400
1010.45.4740.5218.100	Advertising General	109	150	378	-	150
1010.45.4740.5220.100	Employee Development General	1,349	2,000	1,033	-	2,000
1010.45.4740.5303	Improvements	4,786	-	-	-	-
1010.45.4740.5304	Furniture & Equipment	2,048	6,500	980	-	6,500
<b>Program Total: 4740 - Public Works - Engineering</b>		<b>523,422</b>	<b>533,405</b>	<b>155,993</b>	<b>-</b>	<b>533,405</b>
<b>Program: 4745 - Paradise Community Park</b>						-
1010.45.4745.5202.100	Operating Supplies General	895	1,000	-	-	1,000
1010.45.4745.5203.100	Repairs and Maint Supplies General	817	500	413	-	500
1010.45.4745.5211.135	Utilities Water and Sewer	2,760	2,000	460	-	2,000
1010.45.4745.5211.137	Utilities Electric and Gas	1,679	1,500	449	-	1,500
1010.45.4745.5214.100	Repair and Maint Service General	59,083	58,800	14,838	-	58,800
1010.45.4745.5216.100	Communications General Services	276	260	70	-	158

## Budget Worksheet Report as of October 26, 2021

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Program Total: 4745 - Paradise Community Park</b>		65,510	64,060	16,230	-	64,060
<b>Program: 4747 - Public Facilities</b>						-
1010.45.4747.5101	Salaries - Permanent	31,720	60,687	6,759	-	60,687
1010.45.4747.5106.100	Incentives & Admin Leave Administrative Leave	1,396	863	-	-	863
1010.45.4747.5109.101	Allowances Boot Allowance	-	560	99	-	560
1010.45.4747.5111	Medicare	504	901	105	-	901
1010.45.4747.5112.101	Retirement Contribution PERS	6,943	11,637	7,502	-	11,637
1010.45.4747.5113	Worker's Compensation	6,150	17,636	6,846	-	17,636
1010.45.4747.5114.101	Health Insurance Medical	1,646	13,265	375	-	13,265
1010.45.4747.5114.102	Health Insurance Dental	363	-	86	-	-
1010.45.4747.5114.103	Health Insurance Vision	41	-	9	-	-
1010.45.4747.5115	Unemployment Compensation	222	-	46	-	-
1010.45.4747.5116.101	Life and Disability Insurance Life & Disab.	53	873	12	-	873
1010.45.4747.5116.102	Life and Disability Insurance Long Term/Short Term Disability	320	-	74	-	-
1010.45.4747.5203.100	Repairs and Maint Supplies General	209	525	477	-	525
1010.45.4747.5211.135	Utilities Water and Sewer	4,303	3,500	717	-	3,500
1010.45.4747.5214.100	Repair and Maint Service General	1,280	80,000	121,394	41,400	121,400
1010.45.4747.5218.100	Advertising General	-	-	140	-	-
<b>Program Total: 4747 - Public Facilities</b>		55,150	190,447	144,642	41,400	231,847
<b>Department Total: 45 - Public Works</b>		644,081	787,912	316,865	41,400	829,312
<b>EXPENSES Total</b>		14,139,361	16,231,172	4,317,004	184,222	16,415,394
<b>Fund REVENUE Total: 1010 - General Fund</b>		12,693,992	16,011,179	197,508	187,122	16,198,301
<b>Fund EXPENSE Total: 1010 - General Fund</b>		14,139,361	16,231,172	4,317,004	184,222	16,415,394
<b>Fund Total: 1010 - General Fund</b>		(1,445,369)	(219,993)	(4,119,497)	2,900	(217,093)
<b>REVENUE GRAND Totals:</b>		12,693,992	16,011,179	197,508	187,122	16,198,301
<b>EXPENSE GRAND Totals:</b>		14,139,361	16,231,172	4,317,004	184,222	16,415,394
<b>Grand Totals:</b>		(1,445,369)	(219,993)	(4,119,497)	2,900	(217,093)

## Budget Worksheet Report as of October 26, 2021

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Fund: 2030 - Building Safety &amp; Waste Wtr Svcs</b>						
<b>REVENUES</b>						
<b>Department: 40 - Community Development</b>						
<b>Program: 4730 - Building and Onsite Inspections</b>						
2030.40.4730.3380.102	Local Government Revenue Fines and Citations Onsite	-	1,000	-	-	1,000
2030.40.4730.3401.301	CDD Building Plan Check Fees	1,493,537	1,400,000	352,741	-	1,400,000
2030.40.4730.3401.302	CDD Building Construction Review-Bldg Permit	2,163,618	2,000,000	548,722	-	2,000,000
2030.40.4730.3401.306	CDD Building Development Permit/DIF Est Req	613	400	204	-	400
2030.40.4730.3401.320	CDD Building Permit Valuation Surcharge	2,530	4,000	436	-	4,000
2030.40.4730.3404.116	Onsite Land Use Review	49,500	48,000	17,595	-	48,000
2030.40.4730.3404.117	Onsite Repairs to Maintain Existing Use	111,223	112,000	36,234	-	112,000
2030.40.4730.3404.118	Onsite New Installation Standard System	6,260	4,700	3,811	-	4,700
2030.40.4730.3404.119	Onsite Permit: Alteration/Expanded Use	50,131	45,000	13,094	-	45,000
2030.40.4730.3404.120	Onsite Review for Land Division	2,141	541	-	-	541
2030.40.4730.3404.125	Onsite Escrow Clearance	17,138	15,000	6,485	-	15,000
2030.40.4730.3404.126	Onsite Building Permit Clearance	54,672	53,000	13,527	-	53,000
2030.40.4730.3404.127	Onsite Operating Permit/Annual	5,392	385,000	2,646	-	385,000
2030.40.4730.3404.128	Onsite Construct Install Permit Renewal	272	272	-	-	272
2030.40.4730.3404.130	Onsite Water Well Clearance	188	190	-	-	190
2030.40.4730.3404.137	Onsite Alternative Systems Review	3,022	3,300	3,841	-	3,300
2030.40.4730.3404.138	Onsite Abandonment of Septic System	1,718	1,500	1,002	-	1,500
2030.40.4730.3404.150	Onsite Annual Evaluator License Fee	972	1,000	817	-	1,000
2030.40.4730.3404.160	Onsite Graywater System (Construction)	107	-	-	-	-
2030.40.4730.3422.337	Fire Code Enforcement Inspection	257,239	250,000	68,988	-	250,000
2030.40.4730.3422.368	Fire Permit Fees	91,719	85,000	27,154	-	85,000
2030.40.4730.3422.371	Fire Inspections	373	-	-	-	-
2030.40.4730.3610.100	Interest Revenue Investments	-	20,000	-	-	20,000
2030.40.4730.3901.100	Refunds and Reimbursements Miscellaneous	-	30,000	-	-	30,000
2030.40.4730.3902.110	Miscellaneous Revenue Cash Over and Short	(24)	-	(0)	-	-
<b>Program Total: 4730 - Building and Onsite Inspections</b>		<b>4,312,342</b>	<b>4,459,903</b>	<b>1,097,297</b>	<b>-</b>	<b>4,459,903</b>
<b>Department Total: 40 - Community Development</b>		<b>4,312,342</b>	<b>4,459,903</b>	<b>1,097,297</b>	<b>-</b>	<b>4,459,903</b>
<b>REVENUES Total</b>		<b>4,312,342</b>	<b>4,459,903</b>	<b>1,097,297</b>	<b>-</b>	<b>4,459,903</b>

## EXPENSES

Department: 40 - Community Development

Program: 4730 - Building and Onsite Inspections

2030.40.4730.5101	Salaries - Permanent	543,917	1,045,488	226,796	-	1,045,488
2030.40.4730.5102	Salaries - Temporary	6,240	118,048	16,493	-	118,048
2030.40.4730.5103.102	Differential Pay Out of Class	107	-	-	-	-
2030.40.4730.5105	Salaries - Overtime/FLSA	1,060	5,000	1,202	-	5,000
2030.40.4730.5106.100	Incentives & Admin Leave Administrative Leave	14,548	20,050	-	-	160
2030.40.4730.5106.200	Incentives & Admin Leave Gym Reimbursement	-	120	-	-	-

## Budget Worksheet Report as of October 26, 2021

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
2030.40.4730.5107	Car Allowance/Mileage	2,285	2,376	792	-	2,376
2030.40.4730.5109.100	Allowances Uniform Allowance	2,365	1,028	152	-	1,028
2030.40.4730.5109.101	Allowances Boot Allowance	1,683	3,200	2,185	-	3,200
2030.40.4730.5111	Medicare	8,526	16,375	3,699	-	16,375
2030.40.4730.5112.101	Retirement Contribution PERS	137,005	288,761	142,111	-	288,761
2030.40.4730.5112.102	Retirement Contribution Social Security	238	7,319	407	-	7,319
2030.40.4730.5113	Worker's Compensation	22,165	40,146	15,585	-	40,146
2030.40.4730.5114.101	Health Insurance Medical	54,370	162,705	23,451	-	162,705
2030.40.4730.5114.102	Health Insurance Dental	9,929	-	4,616	-	-
2030.40.4730.5114.103	Health Insurance Vision	754	-	371	-	-
2030.40.4730.5115	Unemployment Compensation	3,865	-	1,633	-	-
2030.40.4730.5116.101	Life and Disability Insurance Life & Disab.	2,167	13,453	950	-	13,453
2030.40.4730.5116.102	Life and Disability Insurance Long Term/Short Term Disability	5,194	-	2,374	-	-
2030.40.4730.5119.100	Retiree Costs Medical Insurance	32,293	32,800	8,060	-	32,800
2030.40.4730.5122	Accrual Bank Payoff	5,833	-	-	-	-
2030.40.4730.5201.100	Office Supplies General	1,184	2,000	259	-	2,000
2030.40.4730.5202.100	Operating Supplies General	3,770	6,135	1,982	6,000	12,135
2030.40.4730.5203.100	Repairs and Maint Supplies General	1,383	28,500	402	-	28,500
2030.40.4730.5204	Subscriptions and Code Books	503	2,000	41	-	2,000
2030.40.4730.5209.101	Auto Fuel Expense Town Vehicles	2,460	3,500	826	-	3,500
2030.40.4730.5210.100	Postage General	1,450	1,500	149	-	1,500
2030.40.4730.5211.135	Utilities Water and Sewer	-	1,153	-	-	1,153
2030.40.4730.5211.137	Utilities Electric and Gas	-	27,720	-	-	27,720
2030.40.4730.5213.100	Professional/Contract Services General	2,841,647	2,281,150	312,463	(27,400)	2,253,750
2030.40.4730.5214.100	Repair and Maint Service General	114,828	155,100	89,790	-	155,100
2030.40.4730.5215.100	Rents and Leases Miscellaneous	1,746	2,082	637	-	2,082
2030.40.4730.5215.106	Rents and Leases Copiers	-	5,000	5,315	4,200	9,200
2030.40.4730.5216.100	Communications General Services	7,036	15,178	2,497	-	15,178
2030.40.4730.5218.100	Advertising General	1,674	2,500	350	-	2,500
2030.40.4730.5219.100	Printing General	188	500	-	-	500
2030.40.4730.5220.100	Employee Development General	1,035	17,200	219	-	17,200
2030.40.4730.5223.105	Meals and Refreshments Emergencies and Meetings	56	2,400	-	-	2,400
2030.40.4730.5225	Bank Fees and Charges	38,304	36,000	4,713	-	36,000
2030.40.4730.5303	Improvements	-	-	17,185	17,200	17,200
2030.40.4730.5304	Furniture & Equipment	11,985	14,000	1,521	-	14,000
2030.40.4730.5305	Vehicles	-	64,000	-	-	64,000
2030.40.4730.5501	Debt Service Payment - Principal	12,502	7,945	3,651	-	7,945
2030.40.4730.5910.010	Transfers Out To General Fund	185,225	232,183	-	-	232,183
2030.40.4730.5910.105	Transfers Out To Camp Fire Recovery Projects	28,620	-	-	-	-
<b>Program Total: 4730 - Building and Onsite Inspections</b>		<b>4,110,139</b>	<b>4,664,615</b>	<b>892,878</b>	<b>-</b>	<b>4,664,615</b>

## Budget Worksheet Report as of October 26, 2021

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Department Total: 40 - Community Development</b>		4,110,139	4,664,615	892,878	-	4,664,615
EXPENSES Total		4,110,139	4,664,615	892,878	-	4,664,615
Fund REVENUE	Total: 2030 - Building Safety & Waste Wtr Svcs	4,312,342	4,459,903	1,097,297	-	4,459,903
Fund EXPENSE	Total: 2030 - Building Safety & Waste Wtr Svcs	4,110,139	4,664,615	892,878	-	4,664,615
<b>Fund Total: 2030 - Building Safety &amp; Waste Wtr Svcs</b>		202,203	(204,712)	204,419	-	(204,712)
REVENUE GRAND Totals:		4,312,342	4,459,903	1,097,297	-	4,459,903
EXPENSE GRAND Totals:		4,110,139	4,664,615	892,878	-	4,664,615
Grand Totals:		202,203	(204,712)	204,419	-	(204,712)

## Budget Worksheet Report as of October 26, 2021

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Fund: 2070 - Animal Control</b>						
<b>REVENUES</b>						
<b>Department: 30 - Police</b>						
<b>Program: 4540 - Police - Animal Control</b>						
2070.30.4540.3120.330	Other Taxes Voter Appointed Parcel Tax	132,110	120,000	-	-	120,000
2070.30.4540.3380.105	Local Government Revenue Fines and Citations Animal Cntrl	-	500	150	-	500
2070.30.4540.3410.113	Administrative Services Document Copying	27	25	-	-	25
2070.30.4540.3410.150	Administrative Services Late Fees	493	250	173	-	250
2070.30.4540.3410.160	Administrative Services Administrative Citation Hearing	966	-	-	-	-
2070.30.4540.3455.200	Animal Control Adoption Fees	5,259	4,500	2,346	-	4,500
2070.30.4540.3455.205	Animal Control Surrender/Euth/Disp Fees	609	500	175	-	500
2070.30.4540.3455.210	Animal Control Dog Licenses	6,736	6,000	1,760	-	6,000
2070.30.4540.3455.225	Animal Control Impound/Quarantine Fees	4,920	5,000	2,300	-	5,000
2070.30.4540.3455.226	Animal Control Impound Unaltered State Fee	1,095	850	245	-	850
2070.30.4540.3902.100	Miscellaneous Revenue General	(0)	-	10	-	-
2070.30.4540.3910.010	Transfers In From General Fund	-	293,647	-	-	293,647
2070.30.4540.3910.811	Transfers In From Animal Control Donations	3,208	3,500	-	-	3,500
<b>Program Total: 4540 - Police - Animal Control</b>		<b>155,424</b>	<b>434,772</b>	<b>7,159</b>	<b>-</b>	<b>434,772</b>
<b>Department Total: 30 - Police</b>		<b>155,424</b>	<b>434,772</b>	<b>7,159</b>	<b>-</b>	<b>434,772</b>
<b>REVENUES Total</b>		<b>155,424</b>	<b>434,772</b>	<b>7,159</b>	<b>-</b>	<b>434,772</b>

## EXPENSES

Department: 30 - Police

Program: 4540 - Police - Animal Control

2070.30.4540.5101	Salaries - Permanent	156,532	201,471	60,268	-	201,471
2070.30.4540.5103.102	Differential Pay Out of Class	1,029	-	-	-	-
2070.30.4540.5104	Wages - PS Holiday Pay	8,471	8,565	2,900	-	8,565
2070.30.4540.5105	Salaries - Overtime/FLSA	2,192	2,500	99	-	2,500
2070.30.4540.5109.100	Allowances Uniform Allowance	2,310	2,558	853	-	2,558
2070.30.4540.5111	Medicare	2,445	3,119	891	-	3,119
2070.30.4540.5112.101	Retirement Contribution PERS	41,887	42,004	29,546	-	42,004
2070.30.4540.5113	Worker's Compensation	14,600	16,084	6,244	-	16,084
2070.30.4540.5114.101	Health Insurance Medical	24,549	28,515	8,124	-	28,515
2070.30.4540.5114.102	Health Insurance Dental	2,964	-	1,118	-	-
2070.30.4540.5114.103	Health Insurance Vision	154	-	64	-	-
2070.30.4540.5115	Unemployment Compensation	1,110	-	393	-	-
2070.30.4540.5116.101	Life and Disability Insurance Life & Disab.	869	3,040	313	-	3,040
2070.30.4540.5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,871	-	653	-	-
2070.30.4540.5119.100	Retiree Costs Medical Insurance	9,353	9,592	2,105	-	-
2070.30.4540.5201.100	Office Supplies General	-	125	-	-	-

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G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
2070.30.4540.5202.100	Operating Supplies General	4,443	9,190	2,994	-	9,190
2070.30.4540.5203.100	Repairs and Maint Supplies General	1,141	500	678	-	500
2070.30.4540.5204	Subscriptions and Code Books	144	180	-	-	180
2070.30.4540.5209.101	Auto Fuel Expense Town Vehicles	4,667	7,000	921	-	7,000
2070.30.4540.5210.100	Postage General	-	-	1	-	-
2070.30.4540.5211.135	Utilities Water and Sewer	528	1,055	88	-	1,055
2070.30.4540.5211.137	Utilities Electric and Gas	4,388	3,400	1,056	-	3,400
2070.30.4540.5211.139	Utilities Propane	2,492	1,600	154	-	1,600
2070.30.4540.5213.100	Professional/Contract Services General	16,433	15,800	4,703	-	15,800
2070.30.4540.5214.100	Repair and Maint Service General	7,046	10,037	694	-	10,037
2070.30.4540.5215.100	Rents and Leases Miscellaneous	-	1	-	-	1
2070.30.4540.5216.100	Communications General Services	2,371	2,630	626	-	2,630
2070.30.4540.5219.100	Printing General	-	150	-	-	150
2070.30.4540.5220.100	Employee Development General	100	4,600	210	-	4,600
2070.30.4540.5223.101	Meals and Refreshments Employee Meals-MOU Overtime	15	30	-	-	30
2070.30.4540.5225	Bank Fees and Charges	532	500	120	-	500
2070.30.4540.5303	Improvements	-	3,000	-	-	3,000
2070.30.4540.5910.010	Transfers Out To General Fund	41,893	58,848	-	-	58,848
<b>Program Total: 4540 - Police - Animal Control</b>		356,528	436,094	125,814	-	436,094
<b>Department Total: 30 - Police</b>		356,528	436,094	125,814	-	436,094
<b>EXPENSES Total</b>		356,528	436,094	125,814	-	436,094
<b>Fund REVENUE Total: 2070 - Animal Control</b>		155,424	434,772	7,159	-	434,772
<b>Fund EXPENSE Total: 2070 - Animal Control</b>		356,528	436,094	125,814	-	436,094
<b>Fund Total: 2070 - Animal Control</b>		(201,105)	(1,322)	(118,655)	-	(1,322)
<b>REVENUE GRAND Totals:</b>		155,424	434,772	7,159	-	434,772
<b>EXPENSE GRAND Totals:</b>		356,528	436,094	125,814	-	436,094
<b>Grand Totals:</b>		(201,105)	(1,322)	(118,655)	-	(1,322)

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Fund: 2090 - Camp Fire 2018</b>						
<b>REVENUES</b>						
Department:	00 - Non Department Activity					
Program:	0000 - Non Program Activity					
2090.00.0000.3345.100	State Revenues - Other Refunds & Reimbursements	-	20,344,203	-	-	20,344,203
2090.00.0000.3901.145	Refunds and Reimbursements Insurance Proceeds	73,776	767,250	-	57,003	824,253
2090.00.0000.3910.137	Transfers In EDA Grant	-	121,815	-	-	121,815
2090.00.0000.3910.280	Transfers In From North Valley/Butte Strong	-	57,000	-	-	57,000
2090.00.0000.3910.301	Transfers In CDBG - DR	-	1,149,734	-	-	1,149,734
<b>Program Total: 0000 - Non Program Activity</b>		<b>73,776</b>	<b>22,440,002</b>	<b>-</b>	<b>57,003</b>	<b>22,497,005</b>
<b>Department Total: 00 - Non Department Activity</b>		<b>73,776</b>	<b>22,440,002</b>	<b>-</b>	<b>57,003</b>	<b>22,497,005</b>
<b>REVENUES Total</b>		<b>73,776</b>	<b>22,440,002</b>	<b>-</b>	<b>57,003</b>	<b>22,497,005</b>
<b>EXPENSES</b>						
Department:	00 - Non Department Activity					
Program:	0000 - Non Program Activity					
Cost Center Activity:	505 - FEMA Toxic Debris Removal A2&3					
2090.00.0000.505.5213.100	Professional/Contract Services General	20,854	-	-	-	-
<b>Cost Center Activity Total: 505 - FEMA Toxic Debris Removal A2&amp;3</b>		<b>20,854</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Cost Center Activity:	506 - FEMA Administrative Costs Z1					
2090.00.0000.506.5213.100	Professional/Contract Services General	343,692	91,000	-	-	91,000
<b>Cost Center Activity Total: 506 - FEMA Administrative Costs Z1</b>		<b>343,692</b>	<b>91,000</b>	<b>-</b>	<b>-</b>	<b>91,000</b>
Cost Center Activity:	507 - FEMA Haz Tree Removal (P2) - A1					
2090.00.0000.507.5202.100	Operating Supplies General	6,795	-	3	-	-
2090.00.0000.507.5209.105	Auto Fuel Expense Employee Personal Vehicle Use	-	-	73	-	-
2090.00.0000.507.5213.100	Professional/Contract Services General	939,631	7,105,000	68,151	-	7,105,000
<b>Cost Center Activity Total: 507 - FEMA Haz Tree Removal (P2) - A1</b>		<b>946,426</b>	<b>7,105,000</b>	<b>68,226</b>	<b>-</b>	<b>7,105,000</b>
Cost Center Activity:	552 - Insurance Facility Rest & Repair					
2090.00.0000.552.5214.100	Repair and Maint Service General	56,255	-	-	-	-
<b>Cost Center Activity Total: 552 - Insurance Facility Rest &amp; Repair</b>		<b>56,255</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Cost Center Activity:	560 - Insurance Claim Preparation					
2090.00.0000.560.5213.100	Professional/Contract Services General	71,295	23,000	25,750	25,750	48,750
<b>Cost Center Activity Total: 560 - Insurance Claim Preparation</b>		<b>71,295</b>	<b>23,000</b>	<b>25,750</b>	<b>25,750</b>	<b>48,750</b>
Cost Center Activity:	561 - HMGP Administration					
2090.00.0000.561.5213.100	Professional/Contract Services General	101,551	136,000	-	-	136,000
<b>Cost Center Activity Total: 561 - HMGP Administration</b>		<b>101,551</b>	<b>136,000</b>	<b>-</b>	<b>-</b>	<b>136,000</b>
Cost Center Activity:	562 - Insurance - Water Purity Project					
2090.00.0000.562.5202.100	Operating Supplies General	360	-	-	-	-
<b>Cost Center Activity Total: 562 - Insurance - Water Purity Project</b>		<b>360</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Cost Center Activity:	571 - NV Grant - Communication & PR					

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G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
2090.00.0000.571.5213.100	Professional/Contract Services General	39,229	-	-	-	-
<b>Cost Center Activity Total: 571 - NV Grant - Communication &amp; PR</b>		39,229	-	-	-	-
<b>Program Total: 0000 - Non Program Activity</b>		1,579,661	7,355,000	93,976	25,750	7,380,750
<b>Department Total: 00 - Non Department Activity</b>		1,579,661	7,355,000	93,976	25,750	7,380,750
<b>Department: 20 - Administrative Services</b>						
<b>Program: 4202 - Information Technology</b>						
<b>Cost Center Activity: 551 - Insurance - Facilities Lost Use</b>						
2090.20.4202.551.5216.100	Communications General Services	5,069	-	-	-	-
<b>Cost Center Activity Total: 551 - Insurance - Facilities Lost Use</b>		5,069	-	-	-	-
<b>Program Total: 4202 - Information Technology</b>		5,069	-	-	-	-
<b>Department Total: 20 - Administrative Services</b>		5,069	-	-	-	-
<b>Department: 30 - Police</b>						
<b>Program: 4540 - Police - Animal Control</b>						
<b>Cost Center Activity: 572 - NV Grant-Animal Control &amp; Shelte</b>						
2090.30.4540.572.5303	Improvements	1,000	-	-	-	-
<b>Cost Center Activity Total: 572 - NV Grant-Animal Control &amp; Shelte</b>		1,000	-	-	-	-
<b>Program Total: 4540 - Police - Animal Control</b>		1,000	-	-	-	-
<b>Department Total: 30 - Police</b>		1,000	-	-	-	-
<b>Department: 45 - Public Works</b>						
<b>Program: 4740 - Public Works - Engineering</b>						
<b>Cost Center Activity: 559 - Insurance - Infrastructure</b>						
2090.45.4740.559.5213.100	Professional/Contract Services General	5,857	-	-	-	-
<b>Cost Center Activity Total: 559 - Insurance - Infrastructure</b>		5,857	-	-	-	-
<b>Program Total: 4740 - Public Works - Engineering</b>		5,857	-	-	-	-
<b>Program: 4750 - Public Works - Streets Maint.</b>						
<b>Cost Center Activity: 505 - FEMA Toxic Debris Removal A2&amp;3</b>						
2090.45.4750.505.5202.100	Operating Supplies General	3,609	-	-	-	-
2090.45.4750.505.5203.100	Repairs and Maint Supplies General	866	-	-	-	-
2090.45.4750.505.5214.100	Repair and Maint Service General	473	-	-	-	-
2090.45.4750.505.5215.100	Rents and Leases Miscellaneous	10,892	-	-	-	-
<b>Cost Center Activity Total: 505 - FEMA Toxic Debris Removal A2&amp;3</b>		15,840	-	-	-	-
<b>Cost Center Activity: 508 - FEMA - Culverts - C1-10</b>						
2090.45.4750.508.5214.100	Repair and Maint Service General	24,900	-	-	-	-
2090.45.4750.508.8406	Emergency Culvert Repair	-	267,480	-	-	267,480
2090.45.4750.508.8408	Off-System Culvert Repair	56,553	55,000	11,580	-	55,000
<b>Cost Center Activity Total: 508 - FEMA - Culverts - C1-10</b>		81,453	322,480	11,580	-	322,480
<b>Cost Center Activity: 509 - FEMA - Non Fed Aid Roads - C2</b>						
2090.45.4750.509.5203.100	Repairs and Maint Supplies General	448	-	-	-	-
2090.45.4750.509.8407	Off System Road Rehabilitation	1,368,304	8,577,200	377,960	-	8,577,200
<b>Cost Center Activity Total: 509 - FEMA - Non Fed Aid Roads - C2</b>		1,368,752	8,577,200	377,960	-	8,577,200
<b>Cost Center Activity: 512 - FEMA Barricades, Signs, Poles E</b>						

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
2090.45.4750.512.8405	Emergency MBGR Repair	-	67,900	-	-	67,900
<b>Cost Center Activity Total: 512 - FEMA Barricades, Signs, Poles E</b>		-	67,900	-	-	67,900
<b>Cost Center Activity: 514 - FEMA Irrigation &amp; Entry ways G2</b>						
2090.45.4750.514.5213.100	Professional/Contract Services General	800	-	-	-	-
<b>Cost Center Activity Total: 514 - FEMA Irrigation &amp; Entry ways G2</b>		800	-	-	-	-
<b>Cost Center Activity: 515 - FEMA-Tree Removal Post Assessmen</b>						
2090.45.4750.515.5213.100	Professional/Contract Services General	20,300	-	-	-	-
<b>Cost Center Activity Total: 515 - FEMA-Tree Removal Post Assessmen</b>		20,300	-	-	-	-
<b>Cost Center Activity: 516 - FEMA - Camp Fire Hydrant Repairs</b>						
2090.45.4750.516.8404	Camp Fire Hydrant Repairs	-	251,361	-	-	251,361
<b>Cost Center Activity Total: 516 - FEMA - Camp Fire Hydrant Repairs</b>		-	251,361	-	-	251,361
<b>Cost Center Activity: 551 - Insurance - Facilities Lost Use</b>						
2090.45.4750.551.5203.100	Repairs and Maint Supplies General	1,475	-	-	-	-
2090.45.4750.551.5215.100	Rents and Leases Miscellaneous	11,010	-	-	-	-
<b>Cost Center Activity Total: 551 - Insurance - Facilities Lost Use</b>		12,485	-	-	-	-
<b>Cost Center Activity: 553 - Insurance Facility Contents Repl</b>						
2090.45.4750.553.5202.100	Operating Supplies General	1,316	-	-	-	-
<b>Cost Center Activity Total: 553 - Insurance Facility Contents Repl</b>		1,316	-	-	-	-
<b>Cost Center Activity: 554 - Insurance Facility Yard Equip</b>						
2090.45.4750.554.5202.100	Operating Supplies General	885	-	-	-	-
2090.45.4750.554.5203.100	Repairs and Maint Supplies General	0	-	-	-	-
2090.45.4750.554.5215.100	Rents and Leases Miscellaneous	70,250	35,000	-	-	35,000
2090.45.4750.554.5304	Furniture & Equipment	5,032	-	-	-	-
<b>Cost Center Activity Total: 554 - Insurance Facility Yard Equip</b>		76,168	35,000	-	-	35,000
<b>Cost Center Activity: 556 - Insurance Veh &amp; Equip Repair/Rep</b>						
2090.45.4750.556.5215.131	Rents and Leases Street Maintenance Equipment	20,497	10,000	-	-	10,000
<b>Cost Center Activity Total: 556 - Insurance Veh &amp; Equip Repair/Rep</b>		20,497	10,000	-	-	10,000
<b>Cost Center Activity: 559 - Insurance - Infrastructure</b>						
2090.45.4750.559.5203.100	Repairs and Maint Supplies General	10,529	-	-	-	-
2090.45.4750.559.5910.100	Transfers Out To Capital Projects	-	522,794	-	-	522,794
2090.45.4750.559.8402	Trailway Lighting Repairs	-	75,000	-	-	75,000
2090.45.4750.559.8403	Skyway/Pearson Traffic Signal Repair	14,009	379,100	-	-	379,100
<b>Cost Center Activity Total: 559 - Insurance - Infrastructure</b>		24,538	976,894	-	-	976,894
<b>Program Total: 4750 - Public Works - Streets Maint.</b>		1,622,148	10,240,835	389,540	-	10,240,835
<b>Department Total: 45 - Public Works</b>		1,628,006	10,240,835	389,540	-	10,240,835
<b>Department: 65 - Emergency Mngmt &amp; Disaster Recov</b>						
<b>Program: 4205 - Disaster Recovery</b>						
<b>Cost Center Activity: 590 - Disaster Management</b>						
2090.65.4205.590.5101	Salaries - Permanent	200,401	323,566	45,321	-	
2090.65.4205.590.5103.102	Differential Pay Out of Class	-	-	172	-	

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G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
2090.65.4205.590.5106.100	Incentives & Admin Leave Administrative Leave	10,853	14,327	181	-	14,327
2090.65.4205.590.5107	Car Allowance/Mileage	2,400	2,400	800	-	2,400
2090.65.4205.590.5111	Medicare	3,048	4,934	863	-	4,934
2090.65.4205.590.5112.101	Retirement Contribution PERS	43,264	71,802	51,133	-	71,802
2090.65.4205.590.5113	Worker's Compensation	1,756	2,880	1,118	-	2,880
2090.65.4205.590.5114.101	Health Insurance Medical	18,249	33,588	4,077	-	33,588
2090.65.4205.590.5114.102	Health Insurance Dental	2,361	-	588	-	-
2090.65.4205.590.5114.103	Health Insurance Vision	215	-	-	-	-
2090.65.4205.590.5115	Unemployment Compensation	1,368	-	381	-	-
2090.65.4205.590.5116.101	Life and Disability Insurance Life & Disab.	616	-	179	-	-
2090.65.4205.590.5116.102	Life and Disability Insurance Long Term/Short Term Disability	2,051	3,102	497	-	3,102
2090.65.4205.590.5122	Accrual Bank Payoff	-	8,390	11,921	-	8,390
2090.65.4205.590.5201.100	Office Supplies General	-	-	516	-	-
2090.65.4205.590.5203.100	Repairs and Maint Supplies General	225	619	-	-	619
2090.65.4205.590.5213.100	Professional/Contract Services General	765	114,267	24,564	-	114,267
2090.65.4205.590.5216.100	Communications General Services	-	-	50	-	-
2090.65.4205.590.5218.100	Advertising General	205	250	280	-	250
2090.65.4205.590.5219.100	Printing General	54	99	27	-	99
2090.65.4205.590.5220.100	Employee Development General	50	8,900	30	-	8,900
2090.65.4205.590.5304	Furniture & Equipment	2,167	2,500	-	-	2,500
2090.65.4205.590.5910.105	Transfers Out To Disaster Recovery Fund	-	-	-	31,253	31,253
2090.65.4205.590.5910.010	Transfers Out To General Fund	28,510	52,542	-	-	52,542
<b>Cost Center Activity Total: 590 - Disaster Management</b>		318,558	644,166	142,698	31,253	675,419
<b>Program Total: 4205 - Disaster Recovery</b>		318,558	644,166	142,698	31,253	675,419
<b>Department Total: 65 - Emergency Mngmt &amp; Disaster Recov</b>		318,558	644,166	142,698	31,253	675,419
<b>EXPENSES Total</b>		3,532,293	18,240,001	626,214	57,003	18,297,004
<b>Fund REVENUE Total: 2090 - Camp Fire 2018</b>		73,776	22,440,002	-	57,003	22,497,005
<b>Fund EXPENSE Total: 2090 - Camp Fire 2018</b>		3,532,293	18,240,001	626,214	57,003	18,297,004
<b>Fund Total: 2090 - Camp Fire 2018</b>		(3,458,518)	4,200,001	(626,214)	-	4,200,001
<b>REVENUE GRAND Totals:</b>		73,776	22,440,002	-	57,003	22,497,005
<b>EXPENSE GRAND Totals:</b>		3,532,293	18,240,001	626,214	57,003	18,297,004
<b>Grand Totals:</b>		(3,458,518)	4,200,001	(626,214)	-	4,200,001

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Fund: 2095 - COVID-19</b>						
<b>REVENUES</b>						
Department: 00 - Non Department Activity						
Program: 0000 - Non Program Activity						
Cost Center Activity: 595 - COVID-19 - Emergency Response						
2095.00.0000.595.3320.100	Federal Revenue - Other Refunds and Reimbursements	13,627	-	-	25,791	25,791
2095.00.0000.595.3345.100	State Revenues - Other Refunds & Reimbursements	1,396,407	-	-	1,396,407	1,396,407
Cost Center Activity Total: 595 - COVID-19 - Emergency Response		1,410,034	-	-	1,422,198	1,422,198
Program Total: 0000 - Non Program Activity		1,410,034	-	-	1,422,198	1,422,198
Department Total: 00 - Non Department Activity		1,410,034	-	-	1,422,198	1,422,198
REVENUES Total		1,410,034	-	-	1,422,198	1,422,198
<b>EXPENSES</b>						
Department: 00 - Non Department Activity						
Program: 0000 - Non Program Activity						
Cost Center Activity: 595 - COVID-19 - Emergency Response						
2095.00.0000.595.5101	Salaries - Permanent	46,483	-	19,860	19,860	19,860
2095.00.0000.595.5111	Medicare	680	-	274	274	274
2095.00.0000.595.5112.101	Retirement Contribution PERS	5,456	-	1,148	1,148	1,148
2095.00.0000.595.5114.101	Health Insurance Medical	3,631	-	1,123	1,123	1,123
2095.00.0000.595.5114.103	Health Insurance Vision	74	-	25	25	25
2095.00.0000.595.5115	Unemployment Compensation	326	-	121	121	121
2095.00.0000.595.5116.101	Life and Disability Insurance Life & Disab.	171	-	77	77	77
2095.00.0000.595.5116.102	Life and Disability Insurance Long Term/Short Term Disability	454	-	218	218	218
2095.00.0000.595.5202.100	Operating Supplies General	3,465	-	6,844	6,844	6,844
2095.00.0000.595.5203.100	Repairs and Maint Supplies General	10,982	-	2,126	2,126	2,126
2095.00.0000.595.5213.100	Professional/Contract Services General	-	-	500	500	500
2095.00.0000.595.5214.100	Repair and Maint Service General	659	-	-	-	-
2095.00.0000.595.5304	Furniture & Equipment	4,145	-	-	-	-
Cost Center Activity Total: 595 - COVID-19 - Emergency Response		76,527	-	32,315	32,315	32,315
Program Total: 0000 - Non Program Activity		76,527	-	32,315	32,315	32,315
Department Total: 00 - Non Department Activity		76,527	-	32,315	32,315	32,315
Department: 15 - Town Clerk						
Program: 4100 - Town Clerk						
Cost Center Activity: 595 - COVID-19 - Emergency Response						
2095.15.4100.595.5202.100	Operating Supplies General	10	-	-	-	-
Cost Center Activity Total: 595 - COVID-19 - Emergency Response		10	-	-	-	-
Program Total: 4100 - Town Clerk		10	-	-	-	-
Department Total: 15 - Town Clerk		10	-	-	-	-
Department: 20 - Administrative Services						

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G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Program: 4202 - Information Technology</b>						
<b>Cost Center Activity: 595 - COVID-19 - Emergency Response</b>						
2095.20.4202.595.5213.100	Professional/Contract Services General	994	-	-	-	-
2095.20.4202.595.5304	Furniture & Equipment	7,294	-	1,005	1,005	1,005
<b>Cost Center Activity Total: 595 - COVID-19 - Emergency Response</b>		<b>8,288</b>	<b>-</b>	<b>1,005</b>	<b>1,005</b>	<b>1,005</b>
<b>Program Total: 4202 - Information Technology</b>		<b>8,288</b>	<b>-</b>	<b>1,005</b>	<b>1,005</b>	<b>1,005</b>
<b>Department Total: 20 - Administrative Services</b>		<b>8,288</b>	<b>-</b>	<b>1,005</b>	<b>1,005</b>	<b>1,005</b>
<b>Department: 30 - Police</b>						
<b>Program: 4510 - Police Administration</b>						
<b>Cost Center Activity: 595 - COVID-19 - Emergency Response</b>						
2095.30.4510.595.5213.100	Professional/Contract Services General	140	-	-	-	-
<b>Cost Center Activity Total: 595 - COVID-19 - Emergency Response</b>		<b>140</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Program Total: 4510 - Police Administration</b>		<b>140</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Program: 4520 - Police Operations</b>						
<b>Cost Center Activity: 595 - COVID-19 - Emergency Response</b>						
2095.30.4520.595.5213.100	Professional/Contract Services General	245	-	147	147	147
<b>Cost Center Activity Total: 595 - COVID-19 - Emergency Response</b>		<b>245</b>	<b>-</b>	<b>147</b>	<b>147</b>	<b>147</b>
<b>Program Total: 4520 - Police Operations</b>		<b>245</b>	<b>-</b>	<b>147</b>	<b>147</b>	<b>147</b>
<b>Program: 4540 - Police - Animal Control</b>						
<b>Cost Center Activity: 595 - COVID-19 - Emergency Response</b>						
2095.30.4540.595.5213.100	Professional/Contract Services General	1,393	-	-	-	-
<b>Cost Center Activity Total: 595 - COVID-19 - Emergency Response</b>		<b>1,393</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Program Total: 4540 - Police - Animal Control</b>		<b>1,393</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Department Total: 30 - Police</b>		<b>1,778</b>	<b>-</b>	<b>147</b>	<b>147</b>	<b>147</b>
<b>Department: 40 - Community Development</b>						
<b>Program: 4720 - CDD Planning</b>						
<b>Cost Center Activity: 595 - COVID-19 - Emergency Response</b>						
2095.40.4720.595.5202.100	Operating Supplies General	-	-	2,127	2,127	2,127
<b>Cost Center Activity Total: 595 - COVID-19 - Emergency Response</b>		<b>-</b>	<b>-</b>	<b>2,127</b>	<b>2,127</b>	<b>2,127</b>
<b>Program Total: 4720 - CDD Planning</b>		<b>-</b>	<b>-</b>	<b>2,127</b>	<b>2,127</b>	<b>2,127</b>
<b>Program: 4730 - Building and Onsite Inspections</b>						
<b>Cost Center Activity: 595 - COVID-19 - Emergency Response</b>						
2095.40.4730.595.5202.100	Operating Supplies General	543	-	-	-	-
<b>Cost Center Activity Total: 595 - COVID-19 - Emergency Response</b>		<b>543</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Program Total: 4730 - Building and Onsite Inspections</b>		<b>543</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Department Total: 40 - Community Development</b>		<b>543</b>	<b>-</b>	<b>2,127</b>	<b>2,127</b>	<b>2,127</b>
<b>Department: 45 - Public Works</b>						
<b>Program: 4747 - Public Facilities</b>						
<b>Cost Center Activity: 595 - COVID-19 - Emergency Response</b>						
2095.45.4747.595.5203.100	Repairs and Maint Supplies General	71	-	-	-	170
<b>Cost Center Activity Total: 595 - COVID-19 - Emergency Response</b>		<b>71</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>170</b>

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G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Program Total: 4747 - Public Facilities</b>		71	-	-	-	-
<b>Program: 4750 - Public Works - Streets Maint.</b>						-
<b>Cost Center Activity: 595 - COVID-19 - Emergency Response</b>						-
2095.45.4750.595.5202.100	Operating Supplies General	11	-	-	-	-
2095.45.4750.595.5203.100	Repairs and Maint Supplies General	1,248	-	-	-	-
2095.45.4750.595.5215.100	Rents and Leases Miscellaneous	25,933	-	6,483	6,483	6,483
<b>Cost Center Activity Total: 595 - COVID-19 - Emergency Response</b>		27,192	-	6,483	6,483	6,483
<b>Program Total: 4750 - Public Works - Streets Maint.</b>		27,192	-	6,483	6,483	6,483
<b>Department Total: 45 - Public Works</b>		27,262	-	6,483	6,483	6,483
<b>EXPENSES Total</b>		114,407	-	42,078	42,078	42,078
<b>Fund REVENUE Total: 2095 - COVID-19</b>		1,410,034	-	-	1,422,198	1,422,198
<b>Fund EXPENSE Total: 2095 - COVID-19</b>		114,407	-	42,078	42,078	42,078
<b>Fund Total: 2095 - COVID-19</b>		1,295,626	-	(42,078)	1,380,120	1,380,120
<b>REVENUE GRAND Totals:</b>		1,410,034	-	-	1,422,198	1,422,198
<b>EXPENSE GRAND Totals:</b>		114,407	-	42,078	42,078	42,078
<b>Grand Totals:</b>		1,295,626	-	(42,078)	1,380,120	1,380,120

## Budget Worksheet Report as of October 26, 2021

G/L Account Number		Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Fund: 2100 - CIP Fund</b>							
<b>REVENUES</b>							
<b>Department: 50 - CIP Programs</b>							
<b>Program: 8901 - CIP Programs</b>							
2100.50.8901.3910.090		Transfers In From Camp Fire Recovery	-	392,096	-	-	392,096
2100.50.8901.3910.110		Transfers In From Local Transportation Fund	-	347,899	-	-	347,899
2100.50.8901.3910.112		Transfers In From Federal CMAQ Fund	-	1,044,803	-	-	1,044,803
2100.50.8901.3910.132		Transfers In From HSIP Grant	-	62,580	-	-	62,580
2100.50.8901.3910.133		Transfers In From ATP Grant	-	4,808,955	-	-	4,808,955
2100.50.8901.3910.299		Transfers In From Grants Misc One Time Fund	-	1,475,177	-	-	1,475,177
2100.50.8901.3910.301		Transfers In CDBG - DR	-	130,698	-	-	130,698
<b>Program Total: 8901 - CIP Programs</b>			-	8,262,208	-	-	8,262,208
<b>Department Total: 50 - CIP Programs</b>			-	8,262,208	-	-	8,262,208
<b>REVENUES Total</b>			-	8,262,208	-	-	8,262,208
<b>EXPENSES</b>							
<b>Department: 50 - CIP Programs</b>							
<b>Program: 8901 - CIP Programs</b>							
2100.50.8901.9377		Almond Multi-Modal Improvements	764,270	2,456,655	413,862	-	2,456,655
2100.50.8901.9380		Ponderosa Safe Routes to School	231,433	1,238,479	389,465	-	1,238,479
2100.50.8901.9382		Skyway at Black Olive Signal	34,437	-	-	-	-
2100.50.8901.9385		Paradise Gap Closure Complex	401,541	2,453,701	637,435	-	2,453,701
2100.50.8901.9389		Pentz Pathway Ph II Project	-	234,562	24,346	-	234,562
2100.50.8901.9390		Skyway-Neal Bike-Ped Project	-	208,823	-	-	208,823
2100.50.8901.9391		Oliver Curve Pathway Project	-	125,278	-	-	125,278
2100.50.8901.9394		Downtown Sewer Environmental Study	949,878	1,475,177	233,198	-	1,475,177
2100.50.8901.9395		Interim Striping Improvement Project	75,987	-	-	-	-
2100.50.8901.9408		Systemic Intersection Safety Improvements	104,944	69,533	2,505	-	69,533
<b>Program Total: 8901 - CIP Programs</b>			2,562,489	8,262,208	1,700,811	-	8,262,208
<b>Department Total: 50 - CIP Programs</b>			2,562,489	8,262,208	1,700,811	-	8,262,208
<b>EXPENSES Total</b>			2,562,489	8,262,208	1,700,811	-	8,262,208
<b>Fund REVENUE Total: 2100 - CIP Fund</b>			-	8,262,208	-	-	8,262,208
<b>Fund EXPENSE Total: 2100 - CIP Fund</b>			2,562,489	8,262,208	1,700,811	-	8,262,208
<b>Fund Total: 2100 - CIP Fund</b>			(2,562,489)	-	(1,700,811)	-	-
<b>REVENUE GRAND Totals:</b>			-	8,262,208	-	-	8,262,208
<b>EXPENSE GRAND Totals:</b>			2,562,489	8,262,208	1,700,811	-	8,262,208
<b>Grand Totals:</b>			(2,562,489)	-	(1,700,811)	-	-

## Budget Worksheet Report as of October 26, 2021

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Fund: 2105 - Disaster Recovery Projects</b>						
<b>REVENUES</b>						
<b>Department: 65 - Emergency Mngmt &amp; Disaster Recov</b>						
<b>Program: 4205 - Disaster Recovery</b>						
2105.65.4205.3345.100	State Revenues - Other Refunds & Reimbursements	-	273,241	-	30,829	304,070
2105.65.4205.3910.010	Transfers In From General Fund	-	50,000	-	-	50,000
2105.65.4205.3910.030	Transfers In From Development Services Fund	28,620	-	-	-	-
2105.65.4205.3910.090	Transfers In From Camp Fire Recovery	-	-	-	31,253	31,253
2105.65.4205.3910.130	Transfers In From State Water Board Prop 1	-	570,000	-	-	570,000
2105.65.4205.3910.135	Transfers In From FEMA Fund	-	264,253	-	-	264,253
2105.65.4205.3910.136	Transfers In FEMA Grants - Fire	-	7,057,863	-	-	7,057,863
2105.65.4205.3910.137	Transfers In EDA Grant	-	1,014,431	-	-	1,014,431
2105.65.4205.3910.138	Transfers In From USDA Fund	43,682	-	-	46,879	46,879
2105.65.4205.3910.280	Transfers In From North Valley/Butte Strong	79,500	50,000	-	50,000	100,000
2105.65.4205.3910.299	Transfers In From Grants Misc One Time Fund	20,000	-	-	-	-
2105.65.4205.3910.301	Transfers In CDBG - DR	-	2,155,079	-	-	2,155,079
<b>Program Total: 4205 - Disaster Recovery</b>		171,802	11,434,867	-	158,961	11,593,828
<b>Department Total: 65 - Emergency Mngmt &amp; Disaster Recov</b>		171,802	11,434,867	-	158,961	11,593,828
<b>REVENUES Total</b>		171,802	11,434,867	-	158,961	11,593,828
<b>EXPENSES</b>						
<b>Department: 65 - Emergency Mngmt &amp; Disaster Recov</b>						
<b>Program: 4205 - Disaster Recovery</b>						
2105.65.4205.5910.120	Transfers Out To State Gas Tax Fund	-	39,198	-	-	39,198
2105.65.4205.7100	Building Resource Center (BRC)	206,787	-	23,488	50,000	50,000
2105.65.4205.7101	Public Safety Radio System Replacement	44,585	-	-	-	-
2105.65.4205.7105	Police Department Radios	-	-	78,132	78,132	78,132
2105.65.4205.7200	Public Safety Power Shutoff Preparedness	273,241	-	30,829	30,829	30,829
2105.65.4205.7301	On-System Culvert Replacement	81,114	766,881	3,366	-	766,881
2105.65.4205.7302	On-System Hardscape Replacement	53,420	566,881	2,520	-	566,881
2105.65.4205.7303	On-System Road Rehabilitation	2,518,074	7,227,774	226,889	-	7,227,774
2105.65.4205.7304	On-System Sign Replacement	20,133	282,168	-	-	282,168
2105.65.4205.7307	Neal Road Rehabilitation	84,718	5,482	5,938	-	5,482
2105.65.4205.7308	Storm Drain Master Plan	180,013	245,672	38,368	-	245,672
2105.65.4205.7309	Transportation Master Plan	351,287	1,014,431	183,705	-	1,014,431
2105.65.4205.7311	Broadband Feasibility Study	70,300	80,000	-	-	80,000
2105.65.4205.7312	Category 4 Tree Removal	-	200,000	-	-	200,000
2105.65.4205.7313	Residential Ignition Resistant Program	-	152,337	-	-	152,337
2105.65.4205.7314	Early Warning System	7,493	-	-	-	-
2105.65.4205.7317	Reseeding Program	38	-	-	-	-

## Budget Worksheet Report as of October 26, 2021

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
2105.65.4205.7320	SWRCB - Septic Grant (3 Years)	-	570,000	2,607	-	570,000
2105.65.4205.7321	Emergency Operations Plan Update	-	50,000	-	-	50,000
<b>Program Total: 4205 - Disaster Recovery</b>		3,891,203	11,200,824	595,844	158,961	11,359,785
<b>Department Total: 65 - Emergency Mngmt &amp; Disaster Recov</b>		3,891,203	11,200,824	595,844	158,961	11,359,785
<b>EXPENSES Total</b>		3,891,203	11,200,824	595,844	158,961	11,359,785
Fund REVENUE	Total: 2105 - Disaster Recovery Projects	171,802	11,434,867	-	158,961	11,593,828
Fund EXPENSE	Total: 2105 - Disaster Recovery Projects	3,891,203	11,200,824	595,844	158,961	11,359,785
<b>Fund Total: 2105 - Disaster Recovery Projects</b>		(3,719,401)	234,043	(595,844)	-	234,043
REVENUE GRAND Totals:		171,802	11,434,867	-	-	11,434,867
EXPENSE GRAND Totals:		3,891,203	11,200,824	595,844	-	11,200,824
Grand Totals:		(3,719,401)	234,043	(595,844)	-	234,043

## Budget Worksheet Report as of October 26, 2021

G/L Account Number		Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Fund: 2120 - State Gas Tax</b>							
<b>REVENUES</b>							
<b>Department: 45 - Public Works</b>							
<b>Program: 4750 - Public Works - Streets Maint.</b>							
2120.45.4750.3355.001		State gas Tax Section 2106	48,022	60,000	-	-	60,000
2120.45.4750.3355.002		State gas Tax Section 2107	111,079	130,000	-	-	130,000
2120.45.4750.3355.003		State gas Tax Section 2107.5	6,000	6,000	-	-	6,000
2120.45.4750.3355.005		State gas Tax Section 2105	80,533	95,000	-	-	95,000
2120.45.4750.3355.006		State gas Tax RSTP Regional Surface Trans Prog	167,187	150,000	-	-	150,000
2120.45.4750.3355.007		State gas Tax Section 2103	114,488	125,000	-	-	125,000
2120.45.4750.3355.008		State gas Tax Section 2032	481,499	425,000	41,192	-	425,000
2120.45.4750.3610.100		Interest Revenue Investments	-	200	-	-	200
2120.45.4750.3901.100		Refunds and Reimbursements Miscellaneous	60,100	10,000	39,394	-	10,000
2120.45.4750.3902.100		Miscellaneous Revenue General	534	500	-	-	500
2120.45.4750.3910.110		Transfers In From Local Transportation Fund	-	3,754	-	-	3,754
2120.45.4750.3910.112		Transfers In From Federal CMAQ Fund	-	25,234	-	-	25,234
2120.45.4750.3910.130		Transfers In From State Water Board Prop 1	-	39,198	-	-	39,198
2120.45.4750.3910.133		Transfers In From ATP Grant	-	37,002	-	-	37,002
2120.45.4750.3910.136		Transfers In FEMA Grants - Fire	-	108,828	-	-	108,828
2120.45.4750.3910.137		Transfers In EDA Grant	-	43,381	-	-	43,381
2120.45.4750.3910.301		Transfers In CDBG - DR	-	24,870	-	-	24,870
<b>Program Total: 4750 - Public Works - Streets Maint.</b>			<b>1,069,442</b>	<b>1,283,967</b>	<b>80,585</b>	<b>-</b>	<b>1,283,967</b>
<b>Department Total: 45 - Public Works</b>			<b>1,069,442</b>	<b>1,283,967</b>	<b>80,585</b>	<b>-</b>	<b>1,283,967</b>
<b>REVENUES Total</b>			<b>1,069,442</b>	<b>1,283,967</b>	<b>80,585</b>	<b>-</b>	<b>1,283,967</b>
<b>EXPENSES</b>							
<b>Department: 45 - Public Works</b>							
<b>Program: 4750 - Public Works - Streets Maint.</b>							
2120.45.4750.5101		Salaries - Permanent	461,455	568,262	163,094	-	568,262
2120.45.4750.5103.101		Differential Pay On Call	23,415	23,000	7,259	-	23,000
2120.45.4750.5103.102		Differential Pay Out of Class	624	1,000	223	-	1,000
2120.45.4750.5105		Salaries - Overtime/FLSA	7,284	8,450	1,054	-	8,450
2120.45.4750.5106.100		Incentives & Admin Leave Administrative Leave	10,058	13,312	-	-	13,312
2120.45.4750.5106.200		Incentives & Admin Leave Gym Reimbursement	49	360	-	-	360
2120.45.4750.5107		Car Allowance/Mileage	1,406	1,392	464	-	1,392
2120.45.4750.5109.101		Allowances Boot Allowance	3,230	2,830	2,791	-	2,830
2120.45.4750.5111		Medicare	7,143	8,940	2,464	-	8,940
2120.45.4750.5112.101		Retirement Contribution PERS	107,399	115,474	79,849	-	115,474
2120.45.4750.5113		Worker's Compensation	75,728	124,408	48,296	-	124,408
2120.45.4750.5114.101		Health Insurance Medical	54,611	74,986	18,524	-	
2120.45.4750.5114.102		Health Insurance Dental	6,103	-	2,186	-	

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G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
2120.45.4750.5114.103	Health Insurance Vision	590	-	195	-	-
2120.45.4750.5115	Unemployment Compensation	3,300	-	1,088	-	-
2120.45.4750.5116.101	Life and Disability Insurance Life & Disab.	1,777	6,826	619	-	6,826
2120.45.4750.5116.102	Life and Disability Insurance Long Term/Short Term Disability	3,393	-	1,394	-	-
2120.45.4750.5119.100	Retiree Costs Medical Insurance	20,693	20,947	5,147	-	20,947
2120.45.4750.5122	Accrual Bank Payoff	4,509	-	-	-	-
2120.45.4750.5201.100	Office Supplies General	196	250	-	-	250
2120.45.4750.5202.100	Operating Supplies General	3,400	4,000	647	-	4,000
2120.45.4750.5203.100	Repairs and Maint Supplies General	76,276	75,000	22,763	-	75,000
2120.45.4750.5209.101	Auto Fuel Expense Town Vehicles	21,222	20,000	4,960	-	20,000
2120.45.4750.5211.135	Utilities Water and Sewer	264	225	44	-	225
2120.45.4750.5211.136	Utilities Refuse Service	2,988	-	2,201	-	-
2120.45.4750.5211.137	Utilities Electric and Gas	16,810	15,000	3,526	-	15,000
2120.45.4750.5213.100	Professional/Contract Services General	2,644	10,000	643	-	10,000
2120.45.4750.5214.100	Repair and Maint Service General	92,937	75,000	30,150	-	75,000
2120.45.4750.5215.100	Rents and Leases Miscellaneous	6,973	-	3,034	-	-
2120.45.4750.5215.131	Rents and Leases Street Maintenance Equipment	22,017	5,000	28,031	-	5,000
2120.45.4750.5216.100	Communications General Services	7,341	8,500	1,720	-	8,500
2120.45.4750.5218.100	Advertising General	40	100	-	-	100
2120.45.4750.5220.100	Employee Development General	4,766	5,000	-	-	5,000
2120.45.4750.5223.101	Meals and Refreshments Employee Meals-MOU Overtime	345	500	30	-	500
2120.45.4750.5304	Furniture & Equipment	182,513	-	19,472	19,472	19,472
2120.45.4750.5305	Vehicles	12,819	-	-	-	-
2120.45.4750.5501	Debt Service Payment - Principal	14,185	8,377	4,083	-	8,377
2120.45.4750.5910.010	Transfers Out To General Fund	174,326	234,850	-	-	234,850
Program Total: 4750 - Public Works - Streets Maint.		1,434,828	1,431,989	455,953	19,472	1,451,461
Department Total: 45 - Public Works		1,434,828	1,431,989	455,953	19,472	1,451,461
EXPENSES Total		1,434,828	1,431,989	455,953	19,472	1,451,461
Fund REVENUE Total: 2120 - State Gas Tax		1,069,442	1,283,967	80,585	-	1,283,967
Fund EXPENSE Total: 2120 - State Gas Tax		1,434,828	1,431,989	455,953	19,472	1,451,461
Fund Total: 2120 - State Gas Tax		(365,385)	(148,022)	(375,367)	(19,472)	(167,494)
REVENUE GRAND Totals:		1,069,442	1,283,967	80,585	-	1,283,967
EXPENSE GRAND Totals:		1,434,828	1,431,989	455,953	19,472	1,451,461
Grand Totals:		(365,385)	(148,022)	(375,367)	(19,472)	(167,494)

## Budget Worksheet Report as of October 26, 2021

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Fund: 2138 - USDA</b>						
<b>REVENUES</b>						
<b>Department: 00 - Non Department Activity</b>						
<b>Program: 0000 - Non Program Activity</b>						
2138.00.0000.3310.099	Federal Funding Federal Grants	99,888	-	-	46,879	46,879
<b>Program Total: 0000 - Non Program Activity</b>		99,888	-	-	46,879	46,879
<b>Department Total: 00 - Non Department Activity</b>		99,888	-	-	46,879	46,879
<b>REVENUES Total</b>		99,888	-	-	46,879	46,879
<b>EXPENSES</b>						
<b>Department: 00 - Non Department Activity</b>						
<b>Program: 0000 - Non Program Activity</b>						
2138.00.0000.5910.010	Transfers Out To General Fund	27,200	-	-	-	-
2138.00.0000.5910.105	Transfers Out To Camp Fire Recovery Projects	43,682	-	-	46,879	46,879
<b>Program Total: 0000 - Non Program Activity</b>		70,882	-	-	46,879	46,879
<b>Department Total: 00 - Non Department Activity</b>		70,882	-	-	46,879	46,879
<b>EXPENSES Total</b>		70,882	-	-	46,879	46,879
<b>Fund REVENUE Total: 2138 - USDA</b>		99,888	-	-	46,879	46,879
<b>Fund EXPENSE Total: 2138 - USDA</b>		70,882	-	-	46,879	46,879
<b>Fund Total: 2138 - USDA</b>		29,006	-	-	-	-
<b>REVENUE GRAND Totals:</b>		99,888	-	-	46,879	46,879
<b>EXPENSE GRAND Totals:</b>		70,882	-	-	46,879	46,879
<b>Grand Totals:</b>		29,006	-	-	-	-

## Budget Worksheet Report as of October 26, 2021

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Fund: 2160 - Business &amp; Housing Services</b>						
<b>REVENUES</b>						
<b>Department: 55 - Business &amp; Housing Services</b>						
<b>Program: 4800 - Development Services</b>						
2160.55.4800.3901.100	Refunds and Reimbursements Miscellaneous	150	-	-	-	-
2160.55.4800.3902.100	Miscellaneous Revenue General	225	-	150	-	-
2160.55.4800.3910.161	Transfers In From BHS HUD Revolving Loan Fund	-	110,448	-	-	110,448
2160.55.4800.3910.162	Transfers In From BHS Home Loan Repay Fund	-	12,000	-	-	12,000
2160.55.4800.3910.163	Transfers In From BHS Cal Home Loan Fund	-	22,500	-	-	22,500
2160.55.4800.3910.301	Transfers In CDBG - DR	-	35,218	-	-	35,218
2160.55.4800.3910.420	Transfers In From 2020 CalHome DA Grant	-	358,390	-	-	358,390
<b>Program Total: 4800 - Development Services</b>		<b>375</b>	<b>538,556</b>	<b>150</b>	<b>-</b>	<b>538,556</b>
<b>Department Total: 55 - Business &amp; Housing Services</b>		<b>375</b>	<b>538,556</b>	<b>150</b>	<b>-</b>	<b>538,556</b>
<b>REVENUES Total</b>		<b>375</b>	<b>538,556</b>	<b>150</b>	<b>-</b>	<b>538,556</b>
<b>EXPENSES</b>						
<b>Department: 55 - Business &amp; Housing Services</b>						
<b>Program: 4800 - Development Services</b>						
2160.55.4800.5101	Salaries - Permanent	249,966	251,902	78,023	-	251,902
2160.55.4800.5103.102	Differential Pay Out of Class	36	-	-	-	-
2160.55.4800.5105	Salaries - Overtime/FLSA	-	-	389	-	-
2160.55.4800.5106.100	Incentives & Admin Leave Administrative Leave	6,379	5,274	-	-	5,274
2160.55.4800.5106.200	Incentives & Admin Leave Gym Reimbursement	-	180	-	-	180
2160.55.4800.5107	Car Allowance/Mileage	124	120	40	-	120
2160.55.4800.5111	Medicare	3,662	3,706	1,116	-	3,706
2160.55.4800.5112.101	Retirement Contribution PERS	58,501	51,691	36,021	-	51,691
2160.55.4800.5113	Worker's Compensation	2,286	2,242	870	-	2,242
2160.55.4800.5114.101	Health Insurance Medical	34,098	38,030	11,114	-	38,030
2160.55.4800.5114.102	Health Insurance Dental	4,849	-	1,464	-	-
2160.55.4800.5114.103	Health Insurance Vision	320	-	107	-	-
2160.55.4800.5115	Unemployment Compensation	1,679	-	493	-	-
2160.55.4800.5116.101	Life and Disability Insurance Life & Disab.	851	2,965	270	-	2,965
2160.55.4800.5116.102	Life and Disability Insurance Long Term/Short Term Disability	71	-	383	-	-
2160.55.4800.5122	Accrual Bank Payoff	2,821	-	-	-	-
2160.55.4800.5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	(82,881)	-	-	(82,881)
2160.55.4800.5201.100	Office Supplies General	839	1,000	102	-	1,000
2160.55.4800.5202.100	Operating Supplies General	-	1,500	312	-	1,500
2160.55.4800.5209.105	Auto Fuel Expense Employee Personal Vehicle Use	-	500	71	-	500
2160.55.4800.5210.100	Postage General	362	400	62	-	
2160.55.4800.5213.100	Professional/Contract Services General	37,818	30,000	24,689	-	178

## Budget Worksheet Report as of October 26, 2021

G/L Account Number	Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
2160.55.4800.5214.100	Repair and Maint Service General	1,500	-	-	-	-
2160.55.4800.5218.100	Advertising General	118	-	-	-	-
2160.55.4800.5219.100	Printing General	27	300	-	-	300
2160.55.4800.5304	Furniture & Equipment	2,565	2,500	-	-	2,500
2160.55.4800.5910.010	Transfers Out To General Fund	75,260	79,708	-	-	79,708
<b>Program Total: 4800 - Development Services</b>		484,130	389,137	155,527	-	389,137
<b>Department Total: 55 - Business &amp; Housing Services</b>		484,130	389,137	155,527	-	389,137
<b>EXPENSES Total</b>		484,130	389,137	155,527	-	389,137
<b>Fund REVENUE</b>	<b>Total: 2160 - Business &amp; Housing Services</b>	375	538,556	150	-	538,556
<b>Fund EXPENSE</b>	<b>Total: 2160 - Business &amp; Housing Services</b>	484,130	389,137	155,527	-	389,137
<b>Fund Total: 2160 - Business &amp; Housing Services</b>		(483,755)	149,419	(155,377)	-	149,419
<b>REVENUE GRAND Totals:</b>		375	538,556	150	-	538,556
<b>EXPENSE GRAND Totals:</b>		484,130	389,137	155,527	-	389,137
<b>Grand Totals:</b>		(483,755)	149,419	(155,377)	-	149,419

## Budget Worksheet Report as of October 26, 2021

G/L Account Number		Account Description	2020/21 Unaudited Actual Amount	2021/22 Adopted Budget	2021/22 Actual To Date	2021/22 Proposed Adjustments	2021/22 Proposed Budget
<b>Fund: 7700 - PG&amp;E Settlement Fund</b>							
<b>REVENUES</b>							
<b>Department: 00 - Non Department Activity</b>							
<b>Program: 0000 - Non Program Activity</b>							
7700.00.0000.3610.100		Interest Revenue Investments	1,065,002	800,000	125,674	84,000	884,000
7700.00.0000.3615.100		Gain / Loss on Investments General	(1,335,180)	-	855,272	-	-
7700.00.0000.3901.100		Refunds and Reimbursements Miscellaneous	(0)	-	-	-	-
<b>Program Total: 0000 - Non Program Activity</b>			(270,177)	800,000	980,946	84,000	884,000
<b>Department Total: 00 - Non Department Activity</b>			(270,177)	800,000	980,946	84,000	884,000
<b>REVENUES Total</b>			(270,177)	800,000	980,946	84,000	884,000
<b>EXPENSES</b>							
<b>Department: 00 - Non Department Activity</b>							
<b>Program: 0000 - Non Program Activity</b>							
7700.00.0000.5213.100		Professional/Contract Services General	41,057	-	6,663	84,000	84,000
7700.00.0000.5910.010		Transfers Out To General Fund	219,617	9,466,656	-	-	9,466,656
<b>Program Total: 0000 - Non Program Activity</b>			260,674	9,466,656	6,663	84,000	9,550,656
<b>Department Total: 00 - Non Department Activity</b>			260,674	9,466,656	6,663	84,000	9,550,656
<b>EXPENSES Total</b>			260,674	9,466,656	6,663	84,000	9,550,656
<b>Fund REVENUE Total: 7700 - PG&amp;E Settlement Fund</b>			(270,177)	800,000	980,946	84,000	884,000
<b>Fund EXPENSE Total: 7700 - PG&amp;E Settlement Fund</b>			260,674	9,466,656	6,663	84,000	9,550,656
<b>Fund Total: 7700 - PG&amp;E Settlement Fund</b>			(530,851)	(8,666,656)	974,283	-	(8,666,656)
<b>REVENUE GRAND Totals:</b>			(270,177)	800,000	980,946	84,000	884,000
<b>EXPENSE GRAND Totals:</b>			260,674	9,466,656	6,663	84,000	9,550,656
<b>Grand Totals:</b>			(530,851)	(8,666,656)	974,283	-	(8,666,656)