



Measure V Citizen Oversight Committee Meeting Agenda

4:00 PM - January 23, 2024

Measure V Committee Members

Ronald Baker
Chris Buzzard
Linda Dye
Patricia Elkerton
Gail Larsen

George Morris, Jr.
Chris Rehmann
Dee Riley
Sharon Simonton

Alternates

None

The Citizen Oversight Committee holds its meetings in the Town Council Chambers at Town Hall, located at 5555 Skyway, Paradise, California, 95969. In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department at 872-6291 Extension 102 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk. Members of the public may address the Citizen Oversight Committee on any agenda item. If you wish to address the Committee on any matter on the agenda, it is requested that you complete a request card and give it to the Committee Secretary prior to the beginning of the Oversight Board Meeting. All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Oversight Committee will be available for public inspection at the Town Hall in the Town Clerk Department at 5555 Skyway, at the same time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Roll Call

2. ITEMS

- 2a. Approve the minutes of the October 24, 2023 Measure V Citizen Oversight Committee regular meeting. (ROLL CALL VOTE)
- 2b. Approve the final 1st quarter report from the Measure V Citizen Oversight Committee to the residents of the Town of Paradise for the fiscal year ending 2023/2024. Town Finance Director Aimee Belev. (ROLL CALL VOTE)
- 2c. Approve the preliminary report from the Measure V Citizen Oversight Committee to the residents of Paradise for the 2nd quarter of the 2023/2024 fiscal year. Town Finance Director Aimee Belev. (ROLL CALL VOTE)
- 2d. Consider discussing publicity and/or public awareness for the Measure V Citizen Oversight Committee. (SIMONTON)

3. PUBLIC COMMENT

4. ADJOURNMENT

STATE OF CALIFORNIA)	SS.
COUNTY OF BUTTE)	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	

TOWN/ASSISTANT TOWN CLERK SIGNATURE	



Measure V Oversight Committee Meeting Minutes

4:00 PM – October 24, 2023

1. OPENING

The October 24, 2023 meeting of the Measure V Citizen Oversight was called to order by Chair Chris Buzzard at 4:00 p.m. who led the Pledge of Allegiance to the Flag of the United States of America.

BOARD MEMBERS PRESENT: Ronald Baker, Linda Dye, Patricia Elkerton, George Morris, Jr., Chris Rehmann, Dee Riley, Sharon Simonton, and Chris Buzzard, Chair.

BOARD MEMBERS ABSENT: Gail Larsen

Town Manager Jim Goodwin introduced himself to the Committee.

2. ITEMS

2a. **MOTION by Riley, seconded by Elkerton,** Approved the minutes of the July 25, 2023 regular Measure V Oversight Committee meeting. AYES: Baker, Elkerton, Rehmann, Riley, Simonton, and Buzzard; NOES: None; Abstain: Dye and Morris; ABSENT: Larsen

2b. Appointment of Measure V Oversight Committee Chair and Vice Chair for the 2023/24 Fiscal Year:

Secretary Dina Volenski opened nominations for a board member to serve as committee chair for a one-year term ending June 23, 2024.

Chris Buzzard nominated Sharon Simonton for Chair.

Motion by Buzzard seconded by Morris to close the nominations. All concurred.

As there were no other nominations, Sharon Simonton was appointed to serve as Chair of the Measure V Citizen Oversight Committee for a one-year term ending June 23, 2024.

Chair Simonton opened nominations for a board member to serve as committee Vice-Chair for a one-year term ending June 23, 2024.

Sharon Simonton nominated George Morris Jr. for Vice-Chair.

There were no other nominations.

Motion by Dye seconded by Elkerton to close the nominations. All concurred.

As there were no other nominations George Morris Jr. was appointed to serve as Vice Chair of the Measure V Citizen Oversight Committee for a one-year term ending June 23, 2024.

- 2c. Town Finance Aimee Beleu provided an overview of the final 4th Quarter report for the Measure V Citizens Oversight Committee to the residents of the Town of Paradise for the fiscal year ending 2022/2023.

MOTION by Rehmann, seconded by Dye, Approved the final 4th quarter report from the Measure V Citizens Oversight Committee to the residents of the Town of Paradise for the fiscal year ending 2022/2023. Roll call vote was unanimous with Gail Larsen absent and not voting.

- 2d. Town Finance Aimee Beleu provided an overview of the preliminary 1st Quarter report from the Measure V Citizens Oversight Committee to the residents of Paradise for the 2023/24 fiscal year.

MOTION by Elkerton, seconded by Buzzard, Approved the preliminary report from the Measure V Citizens Oversight Committee to the residents of Paradise for the 1st quarter of the 2023/24 fiscal year. Roll call vote was unanimous with Gail Larsen absent and not voting.

- 2e. The Measure V Citizens Oversight Committee reviewed the proposed meeting calendar for 2024.

3. PUBLIC COMMENT - None

Police Chief Eric Reinbold provided an update on the Paradise Police Department.

4. ADJOURNMENT

Chair Simonton adjourned the meeting at 4:23 p.m.

Date approved:

By: _____
Sharon Simonton, Chair

Dina Volenski, CMC, Town Clerk

Measure V Citizens Oversight Committee
Town of Paradise
5555 Skyway Paradise, CA 95969
Telephone (530) 872-6291 www.townofparadise.com

January 23, 2024

Paradise Residents
Elected Officials
Citizen Stakeholders

Paradise residents voted in Measure C, a half percent (0.50%) transaction and use tax, effective April 1, 2015, which automatically expired March 31, 2021. During the November 6, 2018 election, Paradise residents voted in Measure V, a ten year continuation of Measure C, effective April 1, 2021. The ballot measure requires a nine person citizen oversight committee to ensure the funds are spent in accordance with the voter approved measure. The language states, in part, the funds will be used to preserve public services such as police protection, fire suppression, street maintenance, animal control, and other services for residents of the Town of Paradise.

Attached is the final quarterly report from the Citizen’s Oversight Committee to the residents of Paradise for the 1st quarter of the 2023/24 fiscal year. The Committee meets quarterly and all meetings are open to the public. The Committee will report every quarter on revenues and expenditures. All reports will be available at Town Hall or on the Town of Paradise website at www.townofparadise.com.

Sincerely,

Chairperson
Measure V Citizens Oversight Committee

Vice-Chairperson
Measure V Citizens Oversight Committee

Measure V 2021/22 Unexpended Encumbrances: (these line items represent budgeted costs that were approved in the previous fiscal year, however the expenses were not actually incurred before the previous fiscal year-end due to delays in procurement. These items are included here to improve transparency and tracking of cash flow and actual reserve fund balance.)						
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Totals	2021/22 Amended Budget Remaining
* Project management of Two-way radio system restoration	-				-	59,760
Total Measure V 2021/22 Approved Expenditures:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,760

Measure V 2020/21 Unexpended Encumbrances: (these line items represent budgeted costs that were approved in the previous fiscal year, however the expenses were not actually incurred before the previous fiscal year-end due to delays in procurement. These items are included here to improve transparency and tracking of cash flow and actual reserve fund balance.)						
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Totals	2020/21 Amended Budget Remaining
* Police Evidence Room Refrigeration and Building Upgrades	157				157	3,033
Total Measure V 2020/21 Approved Expenditures:	\$ 157	\$ -	\$ -	\$ -	\$ 157	\$ 3,033

Net Change in Fund Reserve Balance	\$ 35,090	\$ -	\$ -	\$ -	\$ 35,090	\$ (294,467)
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Measure V 2023/24 Ending Fund Reserve Balance:					\$ 1,218,248	\$ 888,691
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Town of Paradise
5555 Skyway Paradise, CA 95969
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Attached is the preliminary quarterly report from the Citizen’s Oversight Committee to the residents of Paradise for the 2nd quarter of the 2023/24 fiscal year. The Committee meets quarterly and all meetings are open to the public. The Committee will report every quarter on revenues and expenditures. All reports will be available at Town Hall or on the Town of Paradise website at www.townofparadise.com.

Sincerely,

Chairperson
Measure V Citizens Oversight Committee

Vice-Chairperson
Measure V Citizens Oversight Committee

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Total Measure V 2020/21 Approved Expenditures:	\$ 157	\$ -	\$ -	\$ -	\$ 157	\$ 3,033

Net Change in Fund Reserve Balance	\$ 35,090	\$ (84,437)	\$ -	\$ -	\$ (49,347)	\$ (294,467)
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Measure V 2023/24 Ending Fund Reserve Balance:					\$ 1,133,811	\$ 888,691
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Supplement to the FY 23-24 Q2 Measure V Citizens Oversight Committee Report

Expenditure Detail

Expenditure Category	Expenditure Detail	FY 2023-24 Total	Total per FY 23-24 Q2 Report
Police K9 Program	K9 Supplies (dog food, tactical gear, training supplies)	\$ 429	
	Vet Care and Medications	2,997	
	Training	8,400	
	Total	11,826	\$ 11,826
Animal Control Operations			
	Office Supplies General	-	
	Operating Supplies General	4,127	
	Repairs and Maint Supplies General	387	
	Subscriptions and Code Books	-	
	Auto Fuel Expense Town Vehicles	2,813	
	Auto Fuel Expense Employee Personal Vehicle Use	39	
	Utilities Water and Sewer	186	
	Utilities Electric and Gas	3,232	
	Utilities Propane	535	
	Professional/Contract Services General	17,618	
	Repair and Maint Service General	333	
	Communications General Services	1,030	
	Employee Development General	100	
	Bank Fees and Charges	434	
	Transfers Out To General Fund - Internal Services Allocation	37,658	
	Total Operational Costs	68,491	
	Portion of Total Funded by Other Sources	13,491	
	Portion of Total Funded by Measure V	55,000	55,000
Animal Control Staffing			
	Salaries - Permanent	75,954	
	Wages - PS Holiday Pay	3,785	
	Salaries - Overtime/FLSA	1,556	
	Incentives & Admin Leave Gym Reimbursement	240	
	Allowances Uniform Allowance	938	
	Medicare	1,106	
	GASB 68 - Pension Expense PERS	26,773	
	Worker's Compensation	5,722	
	Health Insurance Medical	12,755	
	Health Insurance Dental	1,215	
	Health Insurance Vision	71	
	Unemployment Compensation	513	
	Life and Disability Insurance Life & Disab.	353	
	Life and Disability Insurance Long Term/Short Term Disability	805	
	Retiree Costs Medical Insurance	4,214	
	Total Salaries & Benefits	136,001	
	Portion of Total Funded by Other Sources	86,001	
	Portion of Total Funded by Measure V	\$ 50,000	\$ 50,000