



# TOWN OF PARADISE

5555 SKYWAY • PARADISE, CALIFORNIA 95969-4931

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[www.townofparadise.com](http://www.townofparadise.com)

## **Management Staff:**

Lauren Gill, Interim Town Manager  
Dwight L. Moore, Town Attorney  
Joanna Gutierrez, Town Clerk  
Craig Baker, Community Development Director  
Gabriela Tazzari-Dineen, Police Chief  
George Morris, Jr., Unit Chief  
CAL FIRE/Butte County Fire  
Paradise  
Gina Will, Finance Director/Town Treasurer

## **Town Council:**

Tim Titus, Mayor  
Scott Lotter, Vice Mayor  
Greg Bolin, Council Member  
Steve "Woody" Culleton, Council Member  
John J. Rawlings, Council Member

# TOWN COUNCIL AGENDA

## ADJOURNED REGULAR MEETING – 6:00 PM – June 25, 2013

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department, at 872-6291 x101 or x102 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Town Council Meetings are held at the Paradise Town Hall located at 5555 Skyway, Paradise, California. Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting. The Mayor or Presiding Chair will introduce each agenda item, and following a report from staff, ask the Clerk to announce each speaker. Agendas and request cards are located outside the entrance door to the Council Chamber.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the Town Hall in the Town Clerk Department located at 5555 Skyway, Room 3, at the time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m. Agendas and supporting information is posted on the Town's website at [www.townofparadise.com](http://www.townofparadise.com) in compliance with California's open meeting laws. Click on the Agenda and Minutes button.

## **1. OPENING**

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America

- c. Invocation
- d. Roll Call

## **2. ITEMS DEFERRED FROM PREVIOUS MEETINGS** - None.

## **3. CONSENT CALENDAR**

The Mayor will ask that Council concur to waive the entire reading of Ordinance No. 530 and Ordinance No 531, items 3b and 3c, and approve reading by title only. Following concurrence, the titles of the ordinances will be read and one roll call vote will be taken for all items placed on the consent calendar.

- 3a. Approve the Minutes of the June 11, 2013 Regular Council Meeting.
- 3b. (1) Waive the second reading of entire Ordinance No. 530 and approve reading by title only; and, (2) Adopt Ordinance No. 530, "An Ordinance Amending Sections 5.12.020 and 5.12.110 of the Paradise Municipal Code relating to Bingo Games". Approval will provide minor revisions to language in the "Eligible Organizations" section and align bingo prize value to the \$500 limit as allowed by California Penal Code.
- 3c. (1) Waive second reading of entire Ordinance No. 531 and approve reading by title only; and, (2) Adopt Town Ordinance No. 531, "An Ordinance Amending Paradise Municipal Code Chapter Sections 17.33.200, 17.33.300, and 17.33.500 Relating to Home Occupations and Cottage Food Operations."
- 3d. Adopt Resolution No. 13-30, A Resolution of the Town Council of the Town of Paradise Ratifying Action Taken by Council on May 21, 2013 Approving the Professional Services Agreements for the Town Attorney, Town Clerk and Town Manager. The effective date of the agreements is July 1, 2013.
- 3e. Adopt Resolution No. 13-31, A Resolution of the Town Council of the Town of Paradise, California, Rescinding Resolution No. 12-38 and Approving an amended Post-Retirement Health Care Vesting Promissory Note Between the Town and the California Department of Forestry and Fire Protection (CAL FIRE).

## **4. PUBLIC HEARING PROCEDURE**

The Town Council has adopted the following procedure for public hearings:

- a. Staff report to Council (15 minutes total maximum)
- b. Mayor or Presiding Chair opens the hearing for public comment in the following order:
  - 1. Project proponents or in favor of (15-minute time limit)
  - 2. Project opponents or against (15-minute time limit)
  - 3. Rebuttals - when requested (15-minute time limit or 3 minutes per speaker)

- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

## **5. PUBLIC HEARINGS** - None.

## **6. PUBLIC COMMUNICATION**

This is the time for members of the audience who have completed a "Request to Address Council" card and given it to the Clerk to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The Town Council is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.

## **7. COUNCIL CONSIDERATION**

7a. Presentation by Town Manager Gill and Finance Director Will of the proposed budgets for Fiscal Year 2013/2014 for the Town of Paradise and the Town of Paradise as Successor Agency to the Paradise Redevelopment Agency. Following discussion, the Town Council will consider adoption of the following resolutions necessary to approve a final budget for the Town of Paradise operations for Fiscal Year 2013/2014. Copies of the resolutions are set forth in the budget document on pages 212 through 243.

(1) Resolution No. 13-32, A Resolution of the Town Council Adopting the Final Budget for the Town of Paradise Including all Attachments, Appendices and Other Related Documents for the 2013-2014 Fiscal Year Ending June 30, 2014. **(ROLL CALL VOTE)**

(2) Resolution No. 13-33, A Resolution of the Town Council of the Town of Paradise Approving and Adopting the Annual Appropriation Limit (Exhibit A) For Fiscal Year 2013-2014. **(ROLL CALL VOTE)**

(3) Resolution No. 13-34, A Resolution of the Town Council of the Town of Paradise, California, Amending General Fund Reserves for Fiscal Year 2013-2014. **(ROLL CALL VOTE)**

(4) Resolution No. 13-35, A Resolution of the Town Council of the Town of Paradise, California, Adopting the Amended Salary Pay Plan for Town of Paradise Employees for the Fiscal Year 2013-2014. **(ROLL CALL VOTE)**

(5) Resolution No. 13-36, A Resolution of the Town Council of the Town of Paradise Approving and Adopting the Town of Paradise Capital Improvement Plan for the 2013-2014 Fiscal Year. **(ROLL CALL VOTE)**

The Town of Paradise and the Town of Paradise as Successor Agency to the Paradise Redevelopment Agency proposed budgets were posted June 14, 2013, on the Town's internet website and at [www.townofparadise.com](http://www.townofparadise.com) and made available for public view in the Town Clerk's Department. Notifications were sent to all persons requesting copies of the Town Council meeting agendas.

**8. COUNCIL COMMUNICATION (Council Initiatives)**

- 8a. Council oral reports of their representation on Committees/Commissions.
- 8b. Discussion of future agenda items

**9. STAFF/COMMISSION/COMMITTEE COMMUNICATION**

- 9a. Town Manager oral reports

**10. CLOSED SESSION** - None.

**11. ADJOURNMENT**

Following adjournment of the Town Council meeting, the Mayor as Presiding Chair of the Successor Agency to the Paradise Redevelopment Agency, will convene a Successor Agency Meeting for the purpose of considering approval of the Successor Agency Budget and adopting a resolution to adopt the Fiscal Year 2013/2014 Successor Agency to the Paradise Redevelopment Agency budget.

STATE OF CALIFORNIA )	SS.
COUNTY OF BUTTE )	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
<hr/>	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	

**MINUTES  
PARADISE TOWN COUNCIL  
REGULAR MEETING – 6:00 PM – June 11, 2013**

**1. OPENING**

The Regular Meeting of the Paradise Town Council was called to order by Mayor Timothy Titus at 6:01 p.m. in the Town of Paradise Council Chamber located at 5555 Skyway, Paradise, California. Following the pledge of allegiance, Council Member John Rawlings offered the invocation.

**COUNCIL MEMBERS PRESENT:** Greg Bolin, Steve “Woody” Culleton, Scott Lotter, John J. Rawlings and Timothy Titus, Mayor.

**COUNCIL MEMBERS ABSENT:** None.

**STAFF PRESENT:** Town Clerk Joanna Gutierrez, Interim Town Manager Lauren Gill, Town Attorney Dwight L. Moore, Finance Director Gina Will, Community Development Director Craig Baker, Police Chief Gabriela Tazzari-Dineen, Division Chief Rob Cone, CAL FIRE/Paradise Fire, Assistant Town Clerk Dina Volenski, Associate Civil Engineer Marc Mattox, and Public Works Manager Paul Derr.

**Proclamations/Recognitions:** Mayor Titus presented Green Ridge Landscaping a Certificate of Appreciation for donation of landscaping services for the Neal/Skyway Gateway Facility and recognized the Rotary Club of Paradise for a monetary donation of \$3,500 for the Town of Paradise Live Stream Program. Mayor Titus presented a proclamation to an American Cancer Society representative recognizing the Relay for Life event to be held in Paradise on June 22-23, 2013.

**Presentation:** Rob Cone, Division Chief, CAL FIRE/Paradise Fire displayed a Power Point presentation and discussed the fire season outlook in relation to the dry weather conditions that will bring about high fire danger to the west coast this summer.

**2. ITEMS DEFERRED FROM PREVIOUS MEETINGS - None.**

**3. CONSENT CALENDAR**

Council concurred to remove agenda item 3c, the proposed contract with the Chico State University (CSU) Geographical Information Center (GIC) for Geographical Information Services (GIS) services from the consent calendar for discussion; and, item 3g, the proposed ordinance relating to amendment to the Town’s noise regulations, for a separate vote. Council concurred to waive the reading of the proposed ordinances in items 3g and 3h and approved reading by title only, and the Town Clerk read the titles of the ordinances for the record. One roll call vote was taken for items 3a, 3b, 3d, 3e, 3f, and 3h.

- 3c. Council concurred to direct staff to investigate the possibility of renegotiating the contract with Chico State University Chico Research

Foundation on behalf of the Geographic Information Center for Geographical Information Services for a lesser amount and tabled action on the item to the budget meeting, which is tentatively scheduled for June 25, 2013 at 6:00 pm.

**MOTION by Lotter, seconded by Culleton**, approved the following items on the consent calendar by a unanimous roll call vote.

- 3a. Approved Minutes of the May 14, 2013 Regular Meeting and the May 21, 2013 Special Meeting.
- 3b. Approved Cash Disbursements in the amount of \$3,639,212.41. (310-10-29)
- 3c. Following discussion, this item was continued to the budget meeting, tentatively scheduled for June 25, 2013. (To consider approving the agreement with CSU Chico Research Foundation on behalf of the Geographic Information Center (GIC), to provide GIS maintenance updates, which includes existing GIS data and Map Book updates, and GIS support services, for individual departments including dispatch to the Town of Paradise Geographical Information System (GIS) for the period July 1, 2013 through June 30, 2014, in the amount of \$10,000.00.)
- 3d. Adopted Resolution No. 13-28, A Resolution of the Town Council of the Town of Paradise Establishing Credit Card Security Policy. (110-10-36 & 330-10-01)
- 3e. Adopted Resolution No. 13-29, A Resolution of the Town Council of the Town of Paradise Authorizing Certain Police, Fire and Public Works Vehicles to be Surplus Property and Authorizing Disposal Thereof. (380-10-04)
- 3f. Authorized the Mayor and Town Manager to execute the Sixth Amendment to Dismissal and Tolling Agreement between Town of Paradise and Oak Creek Estates. (C07-24)
- 3h. (1) Waived first reading of Town Ordinance No. 530 and approved reading by title only; and, (2) Introduce Town Ordinance No. 530, "An Ordinance Amending Sections 5.12.020 and 5.12.110 of the Paradise Municipal Code relating to Bingo Games". Approval will revise language in the "Eligible Organizations" section and align bingo value prize to the \$500 limit as allowed by California Penal Code. (540-16-99)

#### **ITEMS REMOVED FROM THE CONSENT CALENDAR**

Mayor Titus called for public comment on agenda item 3g, the proposed adoption of Ordinance No. 529, an amendment to the noise control regulations to provide for an administrative fee to be charged to recover cost of police services for response to repeated violations.

1. Fred Aldred stated that he is opposed to the regulation that allows for service fees as he believes the current taxes already pay for police services and, if this additional fee is allowed for one infraction, there could be a cost recovery fee for all infractions, and that he thinks it wastes time to collect fees that will make little difference to the general fund.

- 3g. **MOTION by Lotter, seconded by Rawlings**, adopted Town Ordinance No.529, an Ordinance of the Town of Paradise relating to Noise Control. (Allows for an administrative fee to be charged to recover cost of police department response to violations.) Ayes of Bolin, Lotter, Rawlings and Mayor Titus, no of Culleton. (540-16-98)

The reading of the entire proposed Ordinance No. 529 was waived prior to the adoption of the consent calendar. See page 2.

#### **4. PUBLIC HEARING PROCEDURE**

The Town Council has adopted the following procedure for public hearings:

- a. Staff report to Council (15 minutes total maximum)
- b. Mayor or Presiding Chair opens the hearing for public comment in the following order:
  1. Project proponents or in favor of (15-minute time limit)
  2. Project opponents or against (15-minute time limit)
  3. Rebuttals - when requested  
(15-minute time limit or 3 minutes per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

#### **5. PUBLIC HEARINGS**

- 5a. Community Development Director Baker reported to Council regarding the Planning Commission recommendation for Town Council adoption of text amendments to the Town's land use regulations contained in Paradise Municipal Code Title 17 (Zoning). If adopted, the amendments would affect municipal code sections related to home occupation regulations with the objective of permitting the establishment of Cottage Food Operations (CFOs), pursuant to Government Code section 51035.

Mayor Titus opened the public hearing at 7:12 p.m. There were no speakers on the matter of the proposed amendments to land use regulations relating to cottage food operations, and Mayor Titus closed the public hearing at 7:12 p.m.

Council Member Culleton asked if the time frame referring to food preparation for fundraising activities which limits activity to three days within a ninety-day period could be removed so non-profit organizations could fully participate in local events and festivals.

Town Attorney suggested amending the cottage food operation definition by eliminating reference to a time frame and providing a definition that would allow exemption for specified organizations, such as federally tax-exempt charitable organizations, because if not specifically exempted, all would be included.

**MOTION by Culleton, seconded by Bolin** (1) Concurred with the project "CEQA determination" finding adopted by the Planning Commission on May 21, 2013, and embodied within Planning Commission Resolution No. 13-03; (2) Waived the first reading of Town Ordinance No. 531 and approved reading by title only; and, (3) Introduced Town Ordinance No. 531, An Ordinance Amending Text Regulations Within Paradise Municipal Code Chapter 17.33 Relating to Home Occupations and Cottage Food Operations" as amended by the Town Attorney. Roll call vote was unanimous. (540-16-100)

## **6. PUBLIC COMMUNICATION**

1. Ward Habriel gave Council an update on the activities of the Paradise Garden Club which include the annual Paradise Garden Show event on June 1st and 2nd, that the club was recognized that same weekend by the California Garden Club's annual event in San Francisco for the beautification of the Paradise library, the two triangle properties on Skyway, the Daffodils Across the Ridge program and the landscape at the Terry Ashe Park remodel. The club was also recognized for improving its membership and for their generous contributions to the penny Pines project, showing the most growth per capita in contributions.

## **7. COUNCIL CONSIDERATION**

- 7a. **MOTION by Lotter, seconded by Bolin**, approved Agreement between Town of Paradise and Paradise Irrigation District (PID), accepting \$32,000 for the purpose of installing a 0.17' overlay along Bille Road between Fern Lane and Posey Lane. Thereafter, PID will have no further obligation to restore Bille Road pursuant to Encroachment Permit EN12-00024; and, (2) Contingent upon PID Board approval of said Town of Paradise and PID Agreement, awarded Contract No. 13-04, Bille Road Overlay – Posey to Fern, to Folsom Lake Asphalt of Rancho Cordova, CA in the amount of their base bid of \$72,296.10. Roll call vote was unanimous. (950-40-20 & 510-20-61)

## **8. COUNCIL COMMUNICATION (Council Initiatives)**

- 8a. Council Member Rawlings stated that he would like to defer his proposed discussion and direction to staff to include a budget allocation for purchase of a memorial wreath for presentation by the Mayor or designed public official at the Veterans Memorial Day ceremony in Paradise to honor local men and women who have served in our nation's armed forces to a future agenda to allow an opportunity to first secure a funding source.

8b. Council oral reports of their representation on Committees/Commissions.

Council Member Bolin reported on his attendance at 3Core and that the organization is waiting for response from Paradise regarding its continued membership.

Vice Mayor Lotter reported that the Tuesday morning Farmers Market at the Paradise Alliance Church has begun and that the Party in the Park event will start on June 20<sup>th</sup> at 5 pm at the Paradise Community Park and will continue each Thursday through September 5<sup>th</sup> from 5 pm until dusk.

Council Member Culleton reported on attendance with Vice Mayor Lotter at a meeting of the Solid Waste Local Task Force, on his attendance at local Memorial Day services in Paradise, and the Diversity Days event in the Community Park, and that he plans to attend a League of California Cities (LCC) meeting in Sacramento on Thursday and an LCC division meeting on July 19<sup>th</sup> in Sacramento.

Mayor Titus reported on his attendance with Council Member Rawlings at a dedication to local veterans by Feather Canyon Retirement, and at a USO fund raiser at Oak Knoll Retirement for the Wounded Warrior Project and the USO organization activities.

## **9. STAFF/COMMISSION/COMMITTEE COMMUNICATION**

9a. Manager Gill reported the Party in the Park event that is sponsored by the Town and the Chamber of Commerce will be used as a training opportunity in road closure and traffic safety for local emergency operations center (EOC) volunteers and thanked Public Works Manager Paul Derr for the time he volunteers for this training event; and, invited Mayor Titus to the Rotary meeting on Thursday to present the Certificate of Appreciation for the monetary donation of \$3,500 for the Town's Live Stream Program.

## **10. CLOSED SESSION** – None.

## **11. ADJOURNMENT**

11a. **MOTION by Lotter, seconded by Bolin**, adjourned the Council meeting to June 25, 2013 at 6:00 pm for the purpose of holding an adjourned regular meeting.

DATE APPROVED:

By: \_\_\_\_\_  
Timothy Titus, Mayor

\_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk



**Town of Paradise  
Council Agenda Summary  
Date: June 25, 2013**

**Agenda Item: 3b**

**Originated and  
Reviewed by:**

Lauren Gill, Interim Town Manager

**Subject:                   Amendment to the Paradise Municipal Code regarding Bingo**

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**COUNCIL ACTION REQUESTED:**

Adopt a MOTION TO:

1. Waive the second reading of entire Ordinance No. 530 and approve reading by title only; and
2. Adopt Ordinance No. 530, "An Ordinance Amending Sections 5.12.020 and 5.12.110 of the Paradise Municipal Code relating to Bingo Games". Approval will provide minor revision to language in the "Eligible Organizations" section and align bingo prize value to the \$500 limit as allowed by California Penal Code.

**BACKGROUND:**

Supervisor Teeter notified the Town that the above code sections do not comply with State Law. Amending the Town's Bingo Ordinance to comply with State law allows for gamers to offer a larger prize, which brings more players to the game. Other than potentially bringing in more players, the change would provide greater charitable opportunities as many groups play for charity and fund raising purposes.

**DISCUSSION:**

The Town's current Municipal Code outlines a lower Bingo prize value (\$250.00) than the value allowed by the State (\$500.00). The proposed code changes revise the bingo prize value and aligns it with the figure outlined in the State's Penal Code. These revisions were made in addition to minor language revisions under the "Eligible Organizations" section.

**FINANCIAL IMPACT:**

The General Fund will incur a one-time cost of approximately \$6.50 per column inch to publish the adopted ordinance within the local newspaper and an approximate cost of \$17 per page for codification of the ordinance.

**STAFF RECOMMENDATION:**

Town staff recommends that the Town Council waive the second reading of entire Ordinance No. 530; reading by title only; and adopt Town Ordinance No. 530 (copy attached)

**TOWN OF PARADISE  
ORDINANCE NO. 530**

**AN ORDINANCE AMENDING SECTIONS 5.12.020 AND 5.12.110 OF THE  
PARADISE MUNICIPAL CODE RELATING TO BINGO GAMES**

**THE TOWN COUNCIL OF THE TOWN OF PARADISE DOES ORDAIN AS  
FOLLOWS:**

**SECTION 1.** Section 5.12.020 of the Paradise Municipal Code is amended to read as follows:

**Section 5.12.020 Eligible Organizations.**

Organizations exempted from the payment of the bank and corporation tax Sections 23701a, 23701b, 23701d, 23701e, 23701f, 23701g, 23701k, 23701l and 23701w of the Revenue and Taxation Code and mobile home park associations and senior citizens' organizations and charitable organizations affiliated with a school district are eligible to apply to the town for a license to conduct bingo games in the town under the provisions of Section 326.5 of the Penal Code and the provisions of this Chapter.

**SECTION 2.** Section 5.12.110 of the Paradise Municipal Code is amended to read:

**Section 5.12.110 Prize Value.**

The total value of prizes awarded during the conduct of any bingo game shall not exceed the dollar amount set forth in Penal Code section 326.5(n) either in cash or kind, or both, for each separate game, which is held.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise, County of Butte, State of California, on this 13<sup>th</sup> day of August, 2013, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Timothy Titus, Mayor

Town of Paradise  
Ordinance No. 530

Attest:

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Joanna Gutierrez, Town Clerk

Approved as to form:

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Dwight L. Moore, Town Attorney



**TOWN OF PARADISE**  
**Council Agenda Summary**  
**Date: June 25, 2013**

**AGENDA ITEM 3(c)**

**ORIGINATED BY:** Craig Baker, Community Development Director

**REVIEWED BY:** Lauren Gill, Interim Town Manager

**SUBJECT:** Adoption of Town Ordinance No. 531

**COUNCIL ACTION REQUESTED:** Adopt a **MOTION TO:**

1. Waive second reading of the entire Town Ordinance No. 531 and approve reading by title only [roll call vote]; **AND**
2. Adopt Town Ordinance No. 531, " An Ordinance Amending Paradise Municipal Code Chapter Sections 17.33.200, 17.33.300, and 17.33.500 Relating to Home Occupations and Cottage Food Operations"

**BACKGROUND:** On June 11, 2013, the Town Council introduced the above-noted Town ordinance for purposes of eventual adoption.

**DISCUSSION:** Town staff recommends that the Town Council waive the second reading of this entire ordinance; read it by title only; and formally adopt Town Ordinance No. 531 (copy attached). Once adopted, the provisions of this ordinance will be effective thirty days thereafter.

**FINANCIAL IMPACT:** An approximate cost of \$170.00 for publication of the ordinance within the local newspaper and \$34.00 for codification will be borne by the Town of Paradise.

Attachment

**TOWN OF PARADISE  
ORDINANCE NO. 531**

**AN ORDINANCE AMENDING PARADISE MUNICIPAL CODE CHAPTER SECTIONS 17.33.200,  
17.33.300, and 17.33.500 RELATING TO HOME OCCUPATIONS AND  
COTTAGE FOOD OPERATIONS**

The Town Council of the Town of Paradise, State of California does hereby **ORDAIN AS FOLLOWS:**

**SECTION 1.** Section 17.33.200 of the Paradise Municipal Code shall be amended as follows:

*"Home occupation"* means an accessory commercial activity or business service, conducted on the site of a dwelling unit by the inhabitants thereof, in a manner clearly incidental to the residential character of the site, and in accord with the provisions of this chapter, including cottage food operations. It shall not include activities that are limited solely to the use of a desk, telephone and personal computer.

*"Home occupation permit"* means a nondiscretionary permit issued by the planning director, based upon the specific standards and criteria contained in this chapter, and authorizing the establishment of a home occupation, including a cottage food operation.

*"Cottage food operation"* when used in this chapter shall have the same meaning as provided for in Health and Safety Code section 113758, as may be amended. Food preparation relating to a fundraising activity by a tax-exempt charitable organization shall not be considered a cottage food operation.

**SECTION 2.** Section 17.33.300 of the Paradise Municipal Code shall be amended as follows:

**17.33.300 - Permit requirements.**

It shall be unlawful to establish a home occupation without a Town-issued permit under this Chapter. Home occupations (including cottage food operations, or CFO) shall be permitted as an accessory land use activity related to a dwelling unit subject to obtaining town approval and issuance of a home occupation permit. To apply for a home occupation permit, the following information must be submitted to the town community development department:

- A. A completed home occupation permit application form and detailed plot plan drawn to scale, along with payment of the processing fee in effect at the time of application. If the applicant is not the owner of the property, proof of agency on behalf of or from the property owner must be submitted in writing in order to legally process the application.
- B. A detailed written project description that describes the proposal, the setting of the neighborhood, proximity to neighboring residences, the level of noise generated by the proposal, parking demand of the home occupation, and the anticipated increase in traffic generated by the project.

- C. A written explanation describing how the proposed home occupation complies with the standards and criteria set forth in Section 17.33.500 of this chapter.
- D. Any additional information deemed necessary by the planning director to fully understand the proposed project.
- E. If the property upon which the home occupation would be conducted is afforded access by a private road, the applicant shall submit written evidence indicating that all property owners having legal interest in the private road have no objection to the proposed home occupation.
- F. If the type of proposed home occupation or cottage food operation has the potential to increase wastewater flows (e.g., food processing, catering, hair and nail salons or pet grooming), the application shall be accompanied by material evidence showing that the existing sewage disposal system serving the residence has a valid and current Operating Permit issued by the Town of Paradise.

**SECTION 3.** Section 17.33.500 of the Paradise Municipal Code shall be amended as follows:

**17.33.500 - Required standards and criteria.**

The planning director shall grant a permit for a home occupation as an accessory residential use on property zoned for residential use, provided that the use complies with all of the following standards and criteria:

- A. The location of the home occupation is the principal residence of the applicant and is clearly incidental and secondary to the use of the property for residential purposes.
- B. No major structural changes are proposed which will significantly alter the character of the residence or change its occupancy classification pursuant to the California Uniform Building Code.
- C. Any traffic or parking needs generated by the proposed home occupation would not be out of character with the existing traffic levels and parking demands of the surrounding residential neighborhood.
- D. The proposed home occupation shall not create levels of new light and glare inconsistent with existing amounts of light and glare within the surrounding residential.
- E. The proposed home occupation shall not adversely increase noise levels or noise durations beyond permissible residential noise levels or noise durations within the surrounding neighborhood as regulated by the Paradise Municipal Code.

- F. The proposed home occupation shall not generate vibration, dust, odor, heat, solid waste, electrical interference or other characteristics in excess of that customarily associated with similar residential uses in the surrounding neighborhood.
- G. Employment shall be limited to members of the family residing on the premises, and to one additional full-time equivalent nonresident employee. In no event may more than one part time employee be working at any one time.
- H. The total floor area used for the home occupation, including area within accessory buildings, may be as large as fifty (50) percent of the net floor area of the dwelling unit, but shall in no case exceed seven hundred fifty (750) square feet; provided however that a cottage food operation shall be restricted to the registered or permitted area of the residence as approved by the Butte County Environmental Health Department.
- I. Signs shall be limited to one unlighted sign and not larger than six (6) square feet in area. Such sign may be attached flat on the building wall or may be located elsewhere on the site except in a required yard setback area.
- J. No equipment, materials or products associated with the home occupation use shall be stored or displayed where visible from off the premises.
- K. The proposed home occupation shall not involve the storage or use of other than a minimal quantity of five (5) or fewer gallons of toxic, explosive or flammable materials; provided all such materials shall be subject to approval by the town fire chief.
- L. A proposed home occupation that generates public traffic use in addition to the existing level of traffic use of a private road easement affording its access shall not be permitted unless written consent to such use is provided by all property owners having legal interest in the private road easement.
- M. Any proposed home occupation affording access by use of a private road easement shall be conducted in a manner that shall not overburden the vehicular use of the private road easement.
- N. Any cottage food operation (CFO) shall meet the following additional requirements:
  - 1. The requirements set out in Health and Safety Code Sections 114365, 114365.2 and 114365.5.
  - 2. A CFO shall be restricted to the primary kitchen of the residence.
  - 3. A CFO shall comply with the restrictions on gross annual sales as set forth in Health and Safety Code section 113758, as may be amended.

**TOWN OF PARADISE  
ORDINANCE NO. 531**

4

4. A CFO shall obtain and maintain a registration and/or operating permit from the Butte County Environmental Health Department. A copy of such registration/permit must be furnished to the Town of Paradise within fifteen days of its issuance.
5. No CFO shall conduct sales in an attached garage, detached accessory structure or outside of the dwelling.
6. If direct sales are proposed at the site of the CFO, no third parties or customers shall be permitted to dine at the CFO.

**SECTION 4.** Town Council finds that this ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines Sections 15061 (b) (3) and 15301.

**SECTION 5.** This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise, County of Butte, State of California, on this 25th day of June, 2013 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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Timothy Titus, Mayor

**ATTEST:**

---

JOANNA GUTIERREZ, Town Clerk

**APPROVED AS TO FORM:**

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DWIGHT L. MOORE, Town Attorney



**TOWN OF PARADISE**  
**Council Agenda Summary**  
**June 25, 2013**

**AGENDA NO. 3d**

**ORIGINATED BY:** Dwight L. Moore, Town Attorney  
**REVIEWED BY:** Lauren Gill, Interim Town Manager

**SUBJECT:** Ratification of Professional Service Agreements

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**COUNCIL ACTION REQUESTED:** Adopt Resolution No. 13-\_\_ ratifying the actions taken on May 21, 2013 approving the attached professional services agreements for the Town Attorney, Town Clerk and Town Manager. The effective date for all agreements is July 1, 2013.

**BACKGROUND:** On May 14, 2013, the Town Council met in closed session pursuant to Government Code sections 54957 and 54957.6 to meet with their representatives regarding duration of agreements and labor relations matters relating to employee agreements for Town Manager service with Lauren Gill; for Town Clerk services with Joanna Gutierrez; and, for Town Attorney services with Dwight Moore. The Town Council took no action on the agreements at that time due to the lateness of the hour. Subsequently, a special meeting was scheduled for May 21, 2013 to hold a closed session to consider these agreements and action was taken in open session as follows:

Following a **MOTION by Lotter, seconded by Culleton**, the Town Council by unanimous roll call vote adopted three (3) agreements as follows:

- An employment agreement with Lauren Gill for Town Manager services.
- An amended and restated employment agreement with Joanna Gutierrez for Town Clerk services.
- An amended and restated employment agreement with Dwight Moore for Town Attorney services.

**DISCUSSION:** As Town agreements that set forth executive compensation and fringe benefits, the Town Attorney has determined the three agreements should be ratified at a regular meeting of the Town Council. As such, it is necessary for the Town Council to ratify the referenced agreements at a regular meeting.

**FISCAL IMPACT:** This is merely a procedural action which has no new fiscal impact.

**TOWN OF PARADISE  
RESOLUTION NO. 13-30**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE  
RATIFYING ACTION TAKEN ON MAY 21, 2013 TO APPROVE PROFESSIONAL  
SERVICES AGREEMENTS FOR THE TOWN ATTORNEY, TOWN CLERK &  
TOWN MANAGER**

**WHEREAS**, on May 14, 2013, the Town Council met in closed session pursuant to Government Code sections 54957 and 54957.6 to meet with their representatives regarding duration of agreement and labor relations matters relating to employee agreements for Town Manager service with Lauren Gill; for Town Clerk services with Joanna Gutierrez; and, for Town Attorney services with Dwight Moore; and,

**WHEREAS**, The Town Council took no action on the agreements at that time due to the lateness of the hour; scheduled a special meeting for May 21, 2013 to hold a closed session to consider these agreements; and took action in open session on May 21, 2013, to adopt the three agreements as follows:

Following a **MOTION by Lotter, seconded by Culleton**, the Town Council by unanimous roll call vote adopted three (3) agreements as follows:

- An employment agreement with Lauren Gill for Town Manager services.
- An amended and restated employment agreement with Joanna Gutierrez for Town Clerk services.
- An amended and restated employment agreement with Dwight Moore for Town Attorney services.

**WHEREAS**, the Town Attorney has determined that agreements that set forth executive compensation and fringe benefits should be ratified at a regular meeting of the Town Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:**

**Section 1.** The Town Council of the Town of Paradise hereby ratifies the professional services agreements for Town Attorney services with Dwight L. Moore; for Town Clerk services with Joanna Gutierrez; and, for Town Manager services for Lauren Gill as approved on May 21, 2013.

**Section 2.** The three agreements attached hereto as Exhibit A are true and correct copies of the agreements approved on May 21, 2013.

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**PASSED AND ADOPTED** by the Town Council of the Town of Paradise on this 25th day of June, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: \_\_\_\_\_  
Timothy Titus, Mayor

ATTEST:

\_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Dwight L. Moore, Town Attorney

## EMPLOYMENT AGREEMENT

**THIS AGREEMENT**, made on July 1, 2013 between the TOWN OF PARADISE, a municipal corporation of the State of California, (**TOWN**) and Lauren M. Gill, (**EMPLOYEE**).

### WITNESSETH:

**WHEREAS**, the **TOWN** and **EMPLOYEE** desire to enter into Agreement relating to her employment as the Town Manager; and

**WHEREAS**, it is the desire of the **TOWN** to provide certain benefits, establish certain conditions of employment, and to set working conditions of **EMPLOYEE**; and,

**WHEREAS**, it is the desire of the **TOWN** to:

Secure and retain the services of the **EMPLOYEE** and to provide inducement for her to remain in such employment;

Establish a basis for good working relationships, to avoid possible misunderstandings, and to provide special benefits to the **EMPLOYEE** in recognition of the unique nature of her position;

Make possible full work productivity by assuring **EMPLOYEE's** morale and peace of mind with respect to future security;

Act as a deterrent against malfeasance or dishonesty for personal gain on the part of the **EMPLOYEE**; and

Provide a just means for terminating **EMPLOYEE's** services at such time as she may be unable to fully discharge her duties due to illness or disability or when the **TOWN** may otherwise desire to terminate her employment; and

**WHEREAS**, Lauren M. Gill desires to accept employment as the Town Manager of the Town of Paradise;

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained, the parties agree as follows:

### SECTION 1: DUTIES AND RESPONSIBILITIES

- A. The duties, responsibilities and authority of the **EMPLOYEE**, shall be those specified in Chapter 2.04 of the Paradise Municipal Code and such

other legally permissible and proper duties and functions as the Town Council shall assign.

- B. The Town Council agrees to direct its concerns and communications to the administration through the Town Manager. The **EMPLOYEE** agrees to respond promptly to all inquiries from the Mayor and the Town Council. Individual inquiries of council members regarding question of fact, clarification of policies and requests for services shall be responded to promptly by **EMPLOYEE**.

## SECTION 2: TERM OF AGREEMENT

- A. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Town Council to terminate the services of **EMPLOYEE** at any time as an at-will employee, subject only to the provisions set forth in Section 4, Paragraphs A and B of this Agreement.
- B. Nothing in the Agreement shall prevent, limit, or otherwise interfere with the right of the **EMPLOYEE** to resign at any time her position with the **TOWN**, subject only to the provisions set forth in Section 4, Paragraph C of this Agreement.
- C. **EMPLOYEE** agrees to remain in the exclusive employ of **TOWN** for the term of the Agreement and to neither seek, accept, or to become employed by any other employer that would have a detrimental impact on her duties and responsibilities as Town Manager for the Town of Paradise. The term "employed" shall not be construed to include occasional teaching, writing, or consulting performed on **EMPLOYEE**'s time off.
- D.
  - (1) It shall be the responsibility of the **EMPLOYEE** to notify the Council of expiration of this Agreement. Notice of the expiration shall be given to the Council six (6) months prior to the expiration. Failure of **EMPLOYEE** to give such notice shall cause this Agreement to expire on its own terms;
  - (2) After receiving notice under Section 2D(1), the Town Council may give **EMPLOYEE** notice of its intent to renew this Agreement. If the Council does not give such notice, this Agreement shall terminate by its own terms. The Council shall notify **EMPLOYEE** of its intent to renew this Agreement ninety (90) days prior to the expiration of this Agreement;

## SECTION 3: SUSPENSION & REMOVAL

After providing the **EMPLOYEE** with a written notice stating the Council's intention to remove her, at least thirty (30) days before the effective date of her removal,

the Town Council may suspend **EMPLOYEE** from duty, but her compensation shall continue until the effective date of her removal. Council may suspend **EMPLOYEE** in accordance with the provisions of the Paradise Municipal Code 2.04.240(C). **EMPLOYEE** may exercise her right for a public hearing in accordance with the Paradise Municipal Code 2.04.240(B) or California Government Code Section 54957. In the event of misconduct, the **EMPLOYEE** shall be removed in accordance with the Paradise Municipal Code 2.04.240.

#### **SECTION 4: TERMINATION AND SEVERANCE PAY**

- A. Should **TOWN** elect to exercise its right to terminate **EMPLOYEE** without cause, then **TOWN** shall give at forty-five (45) days advance, written notice to her. **TOWN** shall have the right to separate **EMPLOYEE** immediately from **TOWN** service, with the payment of cash severance pay in a lump sum equal to six (6) month's salary and pay for unused annual vacation leave, administrative leave, and sick leave in accordance with the Town Personnel System Rules or any applicable employee Memorandum of Understanding, or in the **TOWN's** option, require **EMPLOYEE** to continue to perform services under this Agreement until the forty-five (45) day period has elapsed.
- B. In the event **TOWN**, at any time during the term of this Agreement, reduces the salary or other financial benefits of **EMPLOYEE** in a greater percentage than an applicable across-the-board reduction for all employees of the **TOWN**; or if the Council refuses, following written notice requesting compliance with any other provision benefiting **EMPLOYEE** herein; or if **EMPLOYEE** resigns following suggestion, whether formal or informal, by the Town Council that she resign, then the **EMPLOYEE** may, at her option, deem the Agreement to be involuntarily terminated at the date of such reduction or such refusal to comply with the meaning and context of this Agreement, and the severance pay provision under Paragraph A of this Section shall apply.
- C. In the event **EMPLOYEE** voluntarily resigns her position with the **TOWN** before expiration of the above term of employment, **EMPLOYEE** shall give the **TOWN** forty-five (45) days written notice in advance or such advance notice as may be otherwise mutually agreed upon. In case of such voluntary resignation, the **TOWN** shall have no obligation to pay the severance pay referred to in Paragraph A above.

#### **SECTION 5: PERFORMANCE EVALUATION**

- A. The Town Council shall review and evaluate the performance of the **EMPLOYEE** at least once annually. The review and evaluation shall be in accordance with the duties outlined in Section 1 and specific criteria developed jointly by the Town Council and **EMPLOYEE**. The criteria

may be added to or deleted from as the Town Council may, from time to time, determine in consultation with the **EMPLOYEE**. Further, the Town Council shall provide an adequate opportunity for the **EMPLOYEE** to discuss her evaluation with the Town Council, and the results of such evaluations shall be reduced to writing and agreed to by both parties.

- B. Every three (3) months, the Town Council and the **EMPLOYEE** shall define such goals and performance objectives which they determine necessary for the proper operation of the **TOWN** and for the attainment of the Town Council's policy objectives. Such goals and objectives shall be reduced to writing, and a relative priority shall be established among the goals and objectives. They shall generally be attainable within the time limitations as specified, and the annual operating and capital budgets and appropriations provided.
- C. In effecting the provisions of this Section, the Town Council and the **EMPLOYEE** mutually agree to abide by the provisions of applicable law, ordinances, resolutions and current policies of the **TOWN**.

#### **SECTION 6: PROFESSIONAL DEVELOPMENT**

- A. The **TOWN** agrees to budget and pay for the professional dues and subscriptions of the **EMPLOYEE** necessary for her continuation and full participation in national, regional, state and local associations and organizations necessary and desirable for her continued professional advancement and for the good of the **TOWN** at a cost not to exceed budget allocations approved by the Town Council.
- B. The **TOWN** agrees to budget and pay for the travel, subsistence and other expenses for professional, business and official travel, courses, seminars, conferences and occasions adequate to continue to professional development of the **EMPLOYEE** and to adequately pursue necessary official business and other functions for the good of the **TOWN**. These expenses shall not exceed budget allocations approved by the Town Council.

#### **SECTION 7: HOURS OF WORK**

- A. The minimum workweek of the **EMPLOYEE** shall be forty (40) hours, plus any additional work time reasonably required to discharge the duties and responsibilities of the Town Manager. Because the **EMPLOYEE** will devote a great deal of time outside normal office hours to the business of the **TOWN**, and because flexibility in hours worked and work schedule benefit both the **TOWN** and **EMPLOYEE**, the **EMPLOYEE** has some discretion as to her work schedule and hours worked.

- B. In further recognition of the fact that the **EMPLOYEE** must devote a great deal of time outside normal business hours to the business of the **TOWN**, she shall be entitled to administrative leave in accordance with the provisions of the Memorandums of Understanding applicable to Management Employees.

#### **SECTION 8: SALARY AND OTHER BENEFITS**

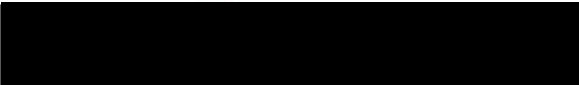
- A. Salary. The **TOWN** shall pay **EMPLOYEE** for her services rendered pursuant to this Agreement; an annual base salary at Step B of the Town Manager Salary Schedule attached as Exhibit "A" payable in installments at the same time as other employees are paid. **EMPLOYEE** shall be eligible for Annual Merit Step Increases, beginning July 1, 2014, pursuant to the criteria in the Town's Personnel Rules & Regulations Policy Number 250, based on Exhibit "A".
- B. Indemnification. The **TOWN** shall indemnify and defend **EMPLOYEE** in accordance with the provisions of California Government Code Sections 825 et seq. 995 et seq., and related statutes.
- C. Employee Benefits. The **TOWN** shall provide **EMPLOYEE** with the benefits shown in the attached Exhibit "B".


#### **SECTION 9: GENERAL PROVISIONS**

- A. This Agreement shall become effective on July 1, 2013 and shall terminate on June 30, 2016, unless extended by mutual agreement between the Town and **EMPLOYEE**.
- B. The provisions herein shall constitute the entire Agreement between the parties.
- C. Nothing shall restrict the ability of the Council and **EMPLOYEE** to mutually, and in writing, amend or adjust the terms of this Agreement. **EMPLOYEE** reserves the right to discuss the terms or termination of this Agreement with the Town Council as a whole in either closed or open regular sessions, as state law allows and as the **EMPLOYEE** deems appropriate.

- D. **EMPLOYEE** agrees to maintain a residence within ten (10) miles of Town Hall during the term of this employment.
- E. If any provision, or any portion thereof, contained in this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portions thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.
- F. This Agreement is personal to the parties and shall not be assigned.
- G. This Agreement supersedes all previous agreements between the parties, It contains the sole and exclusive agreement of the parties and correctly states the rights, duties and obligations of the parties. Any oral or written representations or negotiations not expressly set forth in this Agreement are of no force or effect.

**IN WITNESS WHEREOF**, the Town of Paradise has caused this Agreement to be signed and executed on its behalf by its Mayor, and the Employee has signed and executed this Agreement, both in duplicate, the date and year first above written.

  
Timothy Titus, Mayor

  
Lauren M. Gill, Town Manager

ATTEST: *May 28, 2013*

  
JOANNA GUTIERREZ, Town Clerk

APPROVED AS TO FORM:

  
DWIGHT L. MOORE, Town Attorney

**TOWN OF PARADISE SALARY PAY PLAN**  
**TOWN MANAGER**  
**Exhibit "A"**

<b>Position Title</b>	<b>Hours/ Week</b>	<b>A Step</b>	<b>B Step</b>	<b>C Step</b>	<b>D Step</b>	<b>E Step</b>	<b>F Step</b>
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**TOWN MANAGER**

Effective July 1, 2013 - June 29, 2014 (with 5% concession)

HOURLY	40	49.25	51.71	54.30	57.02	59.87	62.86
BIWEEKLY		3,939.95	4,136.80	4,344.00	4,561.60	4,789.60	5,028.80
MONTHLY		8,536.57	8,963.07	9,412.00	9,883.47	10,377.47	10,895.73
ANNUAL		102,438.80	107,556.80	112,944.00	118,601.60	124,529.60	130,748.80

Effective June 30, 2014 (5% concession expires)

HOURLY	40	51.71	54.30	57.02	59.87	62.86	66.00
BIWEEKLY		4,137.00	4,344.00	4,561.60	4,789.60	5,028.80	5,280.00
MONTHLY		8,963.50	9,412.00	9,883.47	10,377.47	10,895.73	11,440.00
ANNUAL		107,562.00	112,944.00	118,601.60	124,529.60	130,748.80	137,280.00

## EXHIBIT "B"

### TOWN MANAGER BENEFITS

In accordance with the current Management Group MOU, dated April 24, 2013, benefits under the Employee Agreement shall be as follows:

- Vacation with 15+ years of service = 5 weeks, maximum 3X annual accrual.
- Sick leave accrual = 8 hours per month, maximum accrual 1,500 hours.
- Holidays = 12 standard + 2 floating holiday.
- Administrative Leave = 120 hours.
- Bereavement Leave = 3 days.
- Long Term Disability Insurance = 2/3 base salary.
- Life Insurance coverage = 150,000.
- Dental Insurance = 80% (Town) and 20% (Employee) premium share. Any increase in the dental plan premium below 9.99% will be shared 80(employer)/20(employee). Any increase amount for the dental plan premium rate above 10% will be shared 50/50.
- Vision Insurance = 80% (Town) and 20% (Employee) premium share.
- Health Insurance= Town agrees to pay monthly a portion of the premiums for a medical plan, up to, but not exceeding the following amounts. Town Share Cap:

Employee	\$433.73
Employee plus one	\$867.45
Employee plus two or more	\$1,127.69

- PERS Retiree Medical in accordance with PERS Resolution for Management Group.
- PERS Retirement formula of 2%@55. Employee pays 100% of employee portion of PERS at 7%, and in turn the salary schedule for classification is increased by 7%.
- Longevity with 15+ years of service = 7.5% of salary.
- Car/cell allowance = \$200 per month.

**EMPLOYMENT AGREEMENT  
TOWN CLERK SERVICES  
Amended and Restated May 21, 2013**

THIS AMENDED AND RESTATED AGREEMENT is made and entered into on, May 21, 2013, by and between the TOWN OF PARADISE, a municipal corporation of the State of California hereafter referred to as TOWN; and, Joanna Gutierrez, hereafter referred to as EMPLOYEE, both of whom understand the following:

WITNESSETH:

WHEREAS, the Town desires to employ the services of Joanna Gutierrez as Town Clerk of the Town of Paradise; and

WHEREAS, it is the desire of the TOWN to provide certain benefits, establish certain conditions of employment, and to set working conditions of EMPLOYEE; and,

WHEREAS, it is the desire of the TOWN to:

1. Secure and retain the services of EMPLOYEE and to provide inducement for her to remain in such employment;
2. Establish a basis for good working relationships, to avoid possible misunderstandings and to provide special benefits to the EMPLOYEE in recognition of the unique nature of her position;
3. Make possible full work productivity by assuring EMPLOYEE's morale and peace of mind with respect to future security;
4. Act as a deterrent against malfeasance or dishonesty for personal gain on the part of the EMPLOYEE; and
5. Provide a just means for terminating EMPLOYEE's services at such time as she may be unable to fully discharge her duties due to illness or disability or when the TOWN may otherwise desire to terminate her employment; and

WHEREAS, Joanna Gutierrez, desires to accept employment as the Town Clerk of the Town of Paradise;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

**SECTION 1: DUTIES AND RESPONSIBILITIES**

A. The duties, responsibilities and authority of the EMPLOYEE shall be those specified in Chapter 2.10 of the Paradise Municipal Code and such other legally permissible and proper duties and function as the Town Council shall assign.

B. The EMPLOYEE agrees to respond promptly to all inquiries from the Mayor and the Town Council. Individual inquiries of Council Members regarding question of fact,

clarification of policies and requests for services shall be responded to promptly by EMPLOYEE.

C. The EMPLOYEE hereby agrees that to the best of her ability and experience she will at all times loyally and conscientiously perform all of the duties and obligations required of her either expressly or implicitly by the terms of this Agreement.

## **SECTION 2: TERM OF AGREEMENT**

A. The TOWN hereby employs EMPLOYEE and EMPLOYEE hereby accepts employment with the TOWN beginning July 1, 2006, the effective date of this Agreement, and ending June 30, 2015.

B. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the Town Council to terminate the services of EMPLOYEE at any time as an "at will employee", subject only to the provisions set forth in Section 3, Paragraph C of this Agreement.

C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of EMPLOYEE to resign at any time her position with the TOWN, subject only to the provisions set forth in Section 4 of this Agreement.

## **SECTION 3: TERMINATION AND SEVERANCE PAY**

A. TOWN reserves the right to terminate this agreement if EMPLOYEE (1) Willfully breaches or habitually neglects the duties which she is required to perform under the terms of this agreement; or (2) Is convicted by court or by jury trial, for acts of dishonesty, fraud, misrepresentation, or other acts of moral turpitude, that would prevent the effective performance of her duties.

B. TOWN may at its option terminate this agreement for the reasons stated in this section by giving written notice of termination to EMPLOYEE without prejudice to any other remedy to which TOWN may be entitled either by law or under this agreement. The notice of termination shall specify the grounds for the termination and shall be supported by a documented statement of all relevant facts.

C. Should TOWN elect to exercise its right to terminate EMPLOYEE without cause, then TOWN shall give at least six (6) months advanced, written notice and TOWN shall have the right to separate EMPLOYEE immediately from TOWN service, with the severance payment of the six (6) months salary and benefits.

D. In the event TOWN does not desire to renew this agreement with EMPLOYEE, TOWN shall give EMPLOYEE at least sixty (60) days written notice that the agreement will not be renewed.

#### **SECTION 4. TERMINATION BY EMPLOYEE**

EMPLOYEE may terminate her obligations under this agreement by giving TOWN at least thirty (30) days written notice in advance.

#### **SECTION 5. SALARY AND OTHER BENEFITS**

A. Salary: TOWN and EMPLOYEE agree that EMPLOYEE's salary, effective, July 1, 2013 will be at the "E" Step of the attached salary range for the position of Town Clerk and that future merit increases will be pursuant to the Town Personnel Rules-and Management Memorandum of Understanding. Exhibit A sets forth a one-year 5% concession that expires on June 30, 2014.

B. Indemnification. The TOWN agrees to indemnify and defend EMPLOYEE in accordance with the provisions of California Government Code Sections 825, et seq. 995, et seq. and related statutes.

C. Automobile/Cellular Phone Allowance: TOWN shall provide EMPLOYEE with an allowance of \$200 a month as compensation for using EMPLOYEE's personal vehicle and cellular phone for Town business, *as agreed to by the Management Unit and approved by Council on December 6, 2011*. EMPLOYEE shall be responsible to provide vehicle insurance and maintenance and shall be reimbursed for gasoline only when required to travel beyond a thirty (30) mile radius of the Town of Paradise.

D. Administrative Leave: EMPLOYEE shall be entitled to administrative leave in accordance with the provisions of the Memorandum of Understanding applicable to Management Employees,

E. Life Insurance: The TOWN agrees to provide the EMPLOYEE Prepaid life insurance in an amount of one hundred fifty thousand (\$150,000) dollars.

F. Vacation Leave: As of December 31 of each year EMPLOYEE may carry over unused vacation leave to an equivalent of three times the employee's annual vacation rate.

G. Employee PERS Contribution: Commencing July 1, 2013, EMPLOYEE shall pay 100% of the PERS employee share contribution.

H. Other Benefits: All provisions of TOWN codes and regulations, and rules of the TOWN relating to vacation and sick leave, retirement, deferred income contributions, holidays, disability, health and life insurance, and other fringe benefits and working conditions as they now exist, or hereafter may be amended, as well as the Memorandum of Understanding applicable to Management Employees of the TOWN shall apply to EMPLOYEE, except as herein provided.

#### **SECTION 6. PROFESSIONAL DEVELOPMENT**

A. TOWN agrees to pay for the professional dues and subscriptions of Employee

necessary for her continuation and full participation in national, regional, state and local associations and organizations necessary and desirable for her continued professional advancement and growth for the good of the TOWN as allocated in the TOWN's annual budget.

B. TOWN agrees to budget and pay for the travel, subsistence and other expenses for professional, business and official travel, courses, seminars, conferences and occasions adequate to continue the professional development of the EMPLOYEE and to adequately pursue necessary official business for the good of the TOWN, as allocated in the TOWN's annual budget.

### **SECTION 7. HOURS OF WORK**

The minimum work week of the EMPLOYEE shall be forty (40) hours, plus any additional work time reasonably required to discharge the duties and responsibilities of the Town Clerk. Because the EMPLOYEE will devote a great deal of time outside normal office hours to the business of the TOWN, and because flexibility in hours worked and work schedule benefit both the TOWN and EMPLOYEE, the EMPLOYEE has some discretion as to her work schedule and hours worked.

### **SECTION 8. GENERAL TERMS AND CONDITIONS**

A. The text herein shall constitute the entire agreement between the parties and supersedes all prior agreements whether written or oral.

B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of employee.

C. In the event either party to this Agreement institutes legal action to enforce any of its provisions, the prevailing party in such action shall be entitled to reasonable attorney's fees.

D. If any provision contained in this Agreement is held to be unconstitutional, invalid, or unenforceable, the remainder of this Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Town of Paradise has caused this Agreement to be signed and executed on its behalf by its Mayor approved as to form by its Attorney, and signed by Employee.

  
Joanna Gutierrez, Employee

Approved as to Form:

  
Timothy Titus, Mayor

  
Dwight L. Moore, Town Attorney

**TOWN OF PARADISE SALARY PAY PLAN**

**TOWN CLERK**

**Exhibit "A"**

<b>Position Title</b>	<b>Hours/ Week</b>	<b>A Step</b>	<b>B Step</b>	<b>C Step</b>	<b>D Step</b>	<b>E Step</b>	<b>F Step</b>
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**TOWN CLERK**

Effective July 1, 2013 - June 29, 2014 (with 5% concession)

HOURLY	40	34.05	35.76	37.55	39.43	41.40	43.47
BIWEEKLY		2,724.22	2,860.80	3,004.00	3,154.40	3,312.00	3,477.60
MONTHLY		5,902.48	6,198.40	6,508.67	6,834.53	7,176.00	7,534.80
ANNUAL		70,829.72	74,380.80	78,104.00	82,014.40	86,112.00	90,417.60

Effective June 30, 2014 (5% concession expires)

HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40

## **AMENDED AND RESTATED AGREEMENT**

An Amended and Restated Agreement by and between the **TOWN OF PARADISE**, a municipal corporation of the State of California, with offices at 5555 Skyway, Paradise, California 95969 (hereinafter known as TOWN) and **DWIGHT L. MOORE**, attorney at law, 1860 Mosure Lane, Paradise, CA 95969 (hereinafter known as ATTORNEY), effective July 1, 2013 until June 30, 2014.

### **SECTION 1. AMENDED AND RESTATED AGREEMENT**

The TOWN and ATTORNEY hereby agree to amend and restate the Agreement originally entered into on May 4, 1993 in accordance with this amended and restated Agreement:

### **SECTION 2. PURPOSE OF AGREEMENT**

The purpose of this Agreement is to secure Town Attorney general legal services for the Town of Paradise by Dwight L. Moore, attorney at law.

### **SECTION 3. DUTIES AND RESPONSIBILITIES OF THE ATTORNEY**

ATTORNEY's duties shall include, but not be limited to the following:

1. To act as chief legal advisor to the Town Council;
2. To attend all regular meetings of the Town Council and such other Town Council meetings as the Council determines necessary;
3. To perform legal research and prepare opinions on various legal problems for the Town Council, Town Manager and Town departments;
4. To review ordinances, resolutions, contracts, deeds, leases and other legal documents prepared by Town staff; to draft such documents when a staff document is not available; and to offer opinions as to the legal acceptability of any such documents prepared by an outside agent or agency that are presented to the Town for consideration;
5. To recommend such changes in policies and procedures as are necessary to meet legal requirements;
6. To represent the TOWN in civil litigation and in prosecuting violations of Town ordinances and regulations, whether in civil, administrative, or criminal proceedings;
7. To confer with and render assistance to the Town Manager and department directors in establishing Town and/or departmental policies by developing and applying legal points and procedures;

8. To review proposed state legislation relating to the TOWN and to advise the TOWN accordingly;
9. To perform all other tasks deemed necessary or appropriate by the Town Council and Town Manager.

#### **SECTION 4. ASSIGNMENTS**

1. Council assignments to ATTORNEY shall come from full Council and not from individual members of the Council.
2. Staff assignments or requests to ATTORNEY shall come from the Town Manager.
3. In the event of an emergency situation, ATTORNEY shall provide for consultation by the Council or management staff after normal business hours by providing telephone numbers where the ATTORNEY can be reached.
4. ATTORNEY shall not provide consultation to any private citizen at TOWN expense unless authorized by the Town Manager or required to resolve an assignment from an authorized Town official.
5. ATTORNEY shall, on a regular basis, report to the full Council as to the status of all litigation by or against the TOWN whether prospective, pending, settled, or finally adjudicated. It is preferred, but not required, that a brief written summary be available at the time of such review.

#### **SECTION 5. REMUNERATION**

1. On July 1, 2013, basic remuneration for the ATTORNEY shall be in the form of a monthly retainer of Thirteen Thousand One Hundred Ten Dollars (\$13,110) for 120 hours per month which shall include attendance at two (2) regularly scheduled Town Council meetings each month. Attendance at the regularly scheduled Town Council meetings shall be included in the 120 hours for which attorney is compensated. Consultation with Council and staff shall be at Town Hall unless other mutually satisfactory arrangements are made in advance. Consultation time shall include, but not be limited to, consultation, research, review, document drafting, and other similar office work. The 120 hours per month shall be fully utilized prior to any other hourly fees being charged relating to consultation services; provided, however, ATTORNEY shall be paid the retainer amount even if the hours worked are less than 120 hours per month.
2. Any litigation services by ATTORNEY on behalf of the TOWN shall be paid at the rate of One Hundred Fifty Dollars (\$150) per hour.
3. Any services by ATTORNEY on behalf of the SUCCESSOR AGENCY OF THE PARADISE REDEVELOPMENT AGENCY shall be paid at the rate of One Hundred Twenty Dollars (\$120) per hour.

4.
  - (a) No additional charge shall be made for normal expenses such as secretarial services, photocopying, office supplies, travel within Butte County, as well as travel to and from residence or principal place of business.
  - (b) Extraordinary expenses and those required by litigation shall be paid subject to prior authorization by the Town Council.
  - (c) Travel outside Butte County shall be paid at twenty-five cents (\$.25) per mile except when going to residence or principal place of business, which shall be at ATTORNEY's own expense.
  - (d) Other allowable expenses: postage on behalf of the Town; copy charges at the approved Town rate; and fax or long distance telephone charges incurred on behalf of the Town. All charges must be itemized and approved by Town Manager.
5. ATTORNEY agrees to submit written itemized monthly billing statements to the Town Manager that include the name of the staff person or Council action requesting services. Payment of the bill shall be promptly made, but in no case, longer than thirty (30) days after receipt and approval of the bill by the Town Manager.

#### **SECTION 6. TERM OF AGREEMENT**

1. This Agreement shall terminate on June 30, 2014.
2. Attorney shall provide a 120-day written notice to the Town before termination of the Agreement if he has determined not to renew the Agreement.
3. TOWN shall not terminate this Agreement without cause based on ATTORNEY's misconduct or inability to carry out his services under this Agreement.

#### **SECTION 7. CONFLICT OF INTEREST**

ATTORNEY shall promptly notify TOWN whenever ATTORNEY has knowledge that an actual or potential conflict of interest exists between ATTORNEY's representation of TOWN and representation of a present or prior client of ATTORNEY. ATTORNEY shall withdraw from representation of the party causing the conflict and shall continue rendering services to the TOWN provided that the TOWN wishes ATTORNEY to do so and that such representation would not violate any ethical obligations imposed on ATTORNEY.

## **SECTION 8. INDEMNITY AND INSURANCE**

ATTORNEY agrees to maintain malpractice insurance at ATTORNEY's expense on all members of its firm and on associates who may be providing services to the TOWN in accordance with applicable State statutes and California State Bar provisions.

ATTORNEY hereby expressly agrees to indemnify and hold harmless, and to defend, TOWN and its authorized agents against any claim made against TOWN as the result of ATTORNEY's own negligent acts or omissions or willful misconduct, except to the extent that TOWN's own negligence, gross negligence or willful misconduct causes or contributes to the damages arising from such claim.

TOWN hereby expressly agrees to indemnify, defend and hold ATTORNEY harmless against any and all claims made against ATTORNEY that arise out of performance of ATTORNEY's duties as Town Attorney except to the extent that ATTORNEY's own negligence, gross negligence, or willful misconduct causes or contributes to the damages arising from such claim.

## **SECTION 9. MISCELLANEOUS**

1. In the event of a dispute between the parties arising out of the terms and conditions of this Agreement:
  - A. This Agreement shall be interpreted according to the laws of the State of California.
  - B. Any term or condition found to be unlawful or unenforceable shall be severed from the remaining terms and conditions which shall remain in full force and effect.
  - C. The prevailing party in any such dispute shall be entitled to receive its costs and attorney fees from the other party.
2. There are no other oral or written agreements between the parties which in any way modify, reduced or enlarge the rights and obligations provided for herein. The parties may by mutual written agreement amend the terms and conditions of this Agreement.
3. Any dispute arising out of interpretation or application of this Agreement shall be resolved through arbitration in accordance with rules as promulgated by the American Bar Association.
4. This Agreement is personal to the parties and may not be assigned to another party without the consent of the other party to the Agreement.

5. This Agreement is not a contract of employment, but is an agreement for the provision of contracted legal services by and between TOWN and ATTORNEY as an independent contractor.

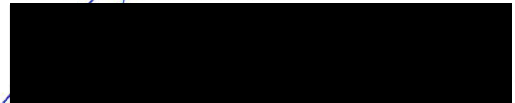
THIS AGREEMENT is hereby entered into this 28<sup>th</sup> day of May, 2013, by the parties by the affixing of their signatures hereto.

**TOWN OF PARADISE**



Tim Titus, Mayor

**TOWN ATTORNEY**



Dwight L. Moore, Town Attorney

ATTEST: May 28, 2013



Joanna Gutierrez, Town Clerk



**Town of Paradise  
Council Agenda Summary  
Date: June 25, 2013**

**Agenda Item: 3e**

**Originated by:** Gina S. Will, Finance Director/Town Treasurer  
**Reviewed by:** Lauren Gill, Interim Town Manager  
**Subject:** Post-Retirement, Health Care Vesting Promissory Note

---

**Council Action Requested:**

Adopt Resolution No. 13- 31, A Resolution of the Town Council of the Town of Paradise, California, Rescinding Resolution No. 12-38 and Approving an Amended Post-Retirement Health Care Vesting Promissory Note Between the Town and the California Department of Forestry and Fire Protection (CAL FIRE); or

**Alternatives:**

Refer the matter back to staff for further development and consideration.

**Background:**

On November 13, 2012 Town Council adopted Resolution 12-38 which approved a post-retirement health care vesting promissory note in the amount of \$747,471.60 between the Town and CAL FIRE. This note finances the cost of retiree health benefits vested through Town employment that cannot be earned through CAL FIRE employment. This obligation is part of the agreement between the Town and the Paradise Firefighters Association that addressed issues of transitioning to state service.

**Discussion:**

Most employees transitioned to CAL FIRE employment on December 10, 2012, one since that date, two opted not to transition, and one employee has yet to transition. As a result of the changes in employee decisions it is prudent to change the note amount to include only those employees that have transitioned to CAL FIRE employment to date. CAL FIRE has agreed to do a separate note at a later date for the remaining employee should they eventually choose to transition. The current calculated obligation is \$583,113.60.

**Fiscal Impact Analysis:**

CAL FIRE has agreed to finance this obligation for the Town over ten years at an interest rate of 0.382%. Annual payments begin July 1, 2013 and will be \$59,543.49 per year. The payment has been included in the 2013/14 general fund fire department budget.

**TOWN OF PARADISE  
RESOLUTION NO. 13-\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE,  
CALIFORNIA, RESCINDING RESOLUTION NO. 12-38 AND APPROVING AN  
AMENDED POST-RETIREMENT HEALTH CARE VESTING PROMISSORY  
NOTE BETWEEN THE TOWN AND THE CALIFORNIA DEPARTMENT OF  
FORESTRY AND FIRE PROTECTION (CAL FIRE)**

**WHEREAS**, the Town of Paradise has contracted fire personnel services to the California Department of Forestry and Fire Protection (CAL FIRE) as of December 10, 2012, and,

**WHEREAS**, as part of the transition, the Town needs to compensate its fire personnel transitioned to State employment at the time of their eventual retirement for the Town's portion of their vested retirement medical benefits that are not recognized by CAL FIRE's retiree medical vesting schedule; and,

**WHEREAS**, the obligation amount estimated in Town Council Resolution No. 12-38 includes individuals that have not transitioned to State employment; and,

**WHEREAS**, the total correct calculated post-retirement medical benefits vesting obligation by the Town amounts to \$583,113.60, and the State has agreed to the Town paying this obligation over a ten (10) year period at 0.382% interest beginning July 1, 2013;

**NOW, THEREFORE**, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:

Section 1. The Town Council of the Town of Paradise does hereby approve the post-retirement health care vesting promissory note between the Town and the California Department of Forestry and Fire Protection (CAL FIRE) attached as Exhibit A.

Section 2. The Mayor is authorized to execute the promissory note on behalf of the Town of Paradise.

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**PASSED AND ADOPTED** by the Town Council of the Town of Paradise this 25<sup>th</sup> day of June, 2013, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**NOT VOTING:**

\_\_\_\_\_  
Timothy Titus, Mayor

**ATTEST:**

By: \_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Dwight L. Moore, Town Attorney

## **EXHIBIT “A”**

### **TOWN OF PARADISE/CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION POST RETIREMENT HEALTH CARE VESTING PROMISSORY NOTE**

WHEREAS, this Promissory Note is being entered into pursuant to the Cooperative Agreement for Fire Protection (hereinafter referred to as “COOPERATIVE AGREEMENT”) between The Town of Paradise (hereinafter referred to as “PROMISOR”) and the California Department of Forestry and Fire Protection (hereinafter referred to as “PROMISEE”) as allowed by Public Resources Code 4142, PROMISOR and PROMISEE agree to the following terms:

1. PROMISOR agrees to pay PROMISEE the principal sum of \$583,113.60 – hereinafter referred to as “PRINCIPAL”, as calculated in attached employee calculations sheet) for purchasing vesting of health benefits for designated local agency employees transferring to state service, as calculated by using the formula approved by the Department of Finance, which is described on the attached addendum.
2. If PRINCIPAL owed to the PROMISEE is less than \$50,000, final payment shall be made within 5 (five) years (plus 30 days) of the PROMISOR’s first billing date (First billing date shall be determined in the manner described within item 5, below.)
3. If PRINCIPAL owed to the Promisee is \$50,000 or more, final payment must be made within 10 (ten) years (plus 30 days) of the PROMISOR’s first billing date (First billing date shall be determined in the manner described within item 5, below.)
4. Interest shall accrue on the Principal at an annual fixed rate of 0.382% based on the Pooled Money Investment (PMI Account Rate as determined by the State Treasurer’s Office for 2011/12.
5. PROMISEE shall bill PROMISOR in accordance with the following terms:
  - a. The first billing date shall be on or soon after July 1, 2013 following the finalization of this Promissory Note;
  - b. Billing will occur on annual cycles thereafter;
  - c. The bill will state the PMI interest rate of 0.382% as stated in Term 4 above;
  - d. The bill will include the annual interest and principal due and be calculated such that PROMISOR will tender equal payments throughout the ten year duration of this Promissory Note, as determined pursuant to item 3 above. Principal due is based on the Summary and Detail sheets attached.

- e. The bill shall list the beginning and remaining balance (after payment) due and the remaining balance may be paid in full or in part at any time. There shall be no prepayment penalty.
  - f. Bills shall be based on actual costs for employees requiring vesting per the Transitional Memorandum of Understanding (TMOU) between the Town of Paradise and the Paradise Firefighters Association. Cost shall be adjusted if an employee covered in the TMOU terminates or otherwise leaves service prior to the first billing date within 5a above.
6. PROMISOR shall tender payment to PROMISEE within 30 days after billing. If payment is not tendered within 30 days of billing, interest on the unpaid amount shall accrue at the rate identified within the current bill and shall be paid at the time that payment is eventually tendered.
7. The amount of this Promissory Note reflects vesting as determined by TMOU between the Town of Paradise and the Paradise Firefighters Association. It does not provide for full vesting at earliest retirement age for the employees affected.
8. The validity of this Promissory Note shall remain in full force and effect regardless of any changes or cancellation of the COOPERATIVE AGREEMENT which may occur during the duration of the repayment period.
9. PROMISOR and PROMISEE enter into this Promissory Note with full knowledge that item 8, above, is not a penalty clause, for the following reason. The parties recognize that the Promissory Note reflects recoupment of a cost which will be incurred by PROMISEE, by virtue of entering into the COOPERATIVE AGREEMENT, regardless of whether the COOPERATIVE AGREEMENT is later modified or terminated. Thus, whether the COOPERATIVE AGREEMENT is later modified or terminated, pursuant to the execution of PROMISOR's termination clause included within the COOPERATIVE AGREEMENT, by the mutual consent of PROMISOR and PROMISEE, otherwise, it is understood that this Promissory Note shall remain in full force and effect.

\_\_\_\_\_  
PROMISOR  
Mayor, Timothy Titus  
Town of Paradise

DATE: \_\_\_\_\_

\_\_\_\_\_  
PROMISEE  
Andy McMurray  
Deputy Director for Fire Protection  
California Department of Forestry and Fire Protection

DATE: \_\_\_\_\_

TOWN OF PARADISE  
 CALCULATION OF RETIREE VESTING COSTS - DETAIL  
 PREPARED JUNE 17, 2013

LAST NAME	FIRST NAME	POSITION	CA Current Age @ 12/10/12	RA Retire Age	(A) YRS to 50	PC Previous Credit (B) Years of Cal Fire Service Annualized	Mo. TOP Con	Est State Mo Con	VP Vesting Period = (A)+(B)+(C)	(C) Yrs to Purchase	CVC Current Vesting Cost	VC Vesting Cost
Albertson	Keith	FF	34.4	50.0	15.6	0.5	1,310.79	1,888.26		-	14,292	-
Bryant	Eric	ENG	40.1	50.0	9.9	0.0	1,310.79	1,383.71	14.0	4.1	14,292	58,597.20
Butolph	Timothy	FF	32.2	50.0	17.8	1.1	1,310.79	2,253.65		-	14,292	-
Fisher ^	Joshua	ENG	35.9	50.0	14.1	2.2	504.15	730.74		-	14,292	-
Hasek*	Bruce	BC	54.0	50.0	-	20.0	1,310.79	1,382.00		-	14,292	-
Hollstrom ^	Shane	CAPT	35.8	50.0	14.2	1.5	504.15	685.07		-	14,292	-
Lawrie	Curtis	BC	45.1	50.0	4.9	0.0	1,310.79	1,364.12	16.0	11.1	14,292	158,641.20
Main	Chris	CAPT	49.3	50.0	0.7	20.0	1,310.79	1,515.00		-	14,292	-
Mount	Albert	FF	32.0	50.0	18.0	0.0	1,310.79	2,253.65		-	14,292	-
Palade	Matt	ENG	34.6	50.0	15.4	0.6	1,310.79	1,833.26		-	14,292	-
Rapp	Eric	BC	49.7	50.0	0.3	1.6	1,310.79	1,363.50	18.0	16.1	14,292	230,101.20
Saise	Alejandro	CAPT	39.5	50.0	10.5	0.5	1,310.79	1,323.42	13.0	2.0	14,292	28,584.00
Singler	John	CAPT	42.5	50.0	7.5	0.0	1,310.79	1,397.45	15.0	7.5	14,292	107,190.00
Sweeney	Bryce	FF	32.7	50.0	17.3	0.3	1,008.29	1,613.61		-	14,292	-
Topp	Dustin	ENG	32.9	50.0	17.1	0.0	1,310.79	2,066.00		-	14,292	-
Van Iderstine	Brian	ENG	37.5	50.0	12.5	0.0	1,310.79	1,404.02		-	14,292	-
Webster**	Donald	ENG	46.2	50.0	3.8	20.0	1,310.79	1,655.48		-	14,292	-
Youngblood	Brian	CAPT	37.6	50.0	12.4	2.7	1,310.79	1,572.83		-	14,292	-

\* Tier 1 - fully vested

\*\* Tier 2 - 10 years needed

^ Currently waiving benefits

583,113.60

Annual payment on 10 year 0.382% note \$59,543.49

TOWN OF PARADISE  
 CALCULATION OF RETIREE VESTING COSTS - SUMMARY  
 PREPARED JUNE 17, 2013

LAST NAME	FIRST NAME	POSITION	CA Current Age @ 12/10/12	RA Retire Age	(A) YRS to 50	PC Previous Credit (B) Years of Cal Fire Service Annualized	Mo. TOP Con	Est State Mo Con	VP Vesting Period = (A)+(B)+(C)	(C) Yrs to Purchase	CVC Current Vesting Cost	VC Vesting Cost
Bryant	Eric	ENG	40.1	50.0	9.9	0.0	1,310.79	1,383.71	14.0	4.1	14,292	58,597.20
Lawrie	Curtis	BC	45.1	50.0	4.9	0.0	1,310.79	1,364.12	16.0	11.1	14,292	158,641.20
Rapp	Eric	BC	49.7	50.0	0.3	1.6	1,310.79	1,363.50	18.0	16.1	14,292	230,101.20
Saise	Alejandro	CAPT	39.5	50.0	10.5	0.5	1,310.79	1,323.42	13.0	2.0	14,292	28,584.00
Singler	John	CAPT	42.5	50.0	7.5	0.0	1,310.79	1,397.45	15.0	7.5	14,292	107,190.00

583,113.60

Annual payment on 10 year 0.382% note \$59,543.49

# Town of Paradise - Retiree Health Vesting Note

Enter values	
Loan amount	\$ 583,113.60
Annual interest rate	0.382%
Loan period in years	10
Number of payments per year	1
Start date of loan	12/10/2012
Optional extra payments	

Lender name: CAL FIRE

Loan summary	
Scheduled payment	\$ 59,543.49
Scheduled number of payments	10
Actual number of payments	10
Total early payments	\$ -
Total interest	\$ 12,321.28

Pmt. No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cumulative Interest
1	7/1/2013	\$ 583,113.60	\$ 59,543.49	\$ -	\$ 59,543.49	\$ 57,315.99	\$ 2,227.49	\$ 525,797.61	\$ 2,227.49
2	7/1/2014	\$ 525,797.61	\$ 59,543.49	\$ -	\$ 59,543.49	\$ 57,534.94	\$ 2,008.55	\$ 468,262.66	\$ 4,236.04
3	7/1/2015	\$ 468,262.66	\$ 59,543.49	\$ -	\$ 59,543.49	\$ 57,754.72	\$ 1,788.76	\$ 410,507.94	\$ 6,024.80
4	7/1/2016	\$ 410,507.94	\$ 59,543.49	\$ -	\$ 59,543.49	\$ 57,975.35	\$ 1,568.14	\$ 352,532.59	\$ 7,592.94
5	7/1/2017	\$ 352,532.59	\$ 59,543.49	\$ -	\$ 59,543.49	\$ 58,196.81	\$ 1,346.67	\$ 294,335.78	\$ 8,939.62
6	7/1/2018	\$ 294,335.78	\$ 59,543.49	\$ -	\$ 59,543.49	\$ 58,419.13	\$ 1,124.36	\$ 235,916.65	\$ 10,063.98
7	7/1/2019	\$ 235,916.65	\$ 59,543.49	\$ -	\$ 59,543.49	\$ 58,642.29	\$ 901.20	\$ 177,274.37	\$ 10,965.18
8	7/1/2020	\$ 177,274.37	\$ 59,543.49	\$ -	\$ 59,543.49	\$ 58,866.30	\$ 677.19	\$ 118,408.07	\$ 11,642.37
9	7/1/2021	\$ 118,408.07	\$ 59,543.49	\$ -	\$ 59,543.49	\$ 59,091.17	\$ 452.32	\$ 59,316.90	\$ 12,094.69
10	7/1/2022	\$ 59,316.90	\$ 59,543.49	\$ -	\$ 59,543.49	\$ 59,316.90	\$ 226.59	\$ -	\$ 12,321.28

Yrs of Service	Cont %	Year	CalPERS*	TOP	CalPERS*	TOP	CalPERS*	TOP
			Retiree		Retiree +1		Retiree +2	
			Contribution		Contribution		Contribution	
		2012	566.00	504.15	1,074.00	1,008.29	1,382.00	1,310.79
1	0%	2013	622.00	504.15	1,183.00	1,008.29	1,515.00	1,310.79
2	0%	2014	640.66	504.15	1,218.49	1,008.29	1,560.45	1,310.79
3	0%	2015	659.88	504.15	1,255.04	1,008.29	1,607.26	1,310.79
4	0%	2016	679.68	504.15	1,292.70	1,008.29	1,655.48	1,310.79
5	0%	2017	700.07	504.15	1,331.48	1,008.29	1,705.15	1,310.79
6	0%	2018	721.07	504.15	1,371.42	1,008.29	1,756.30	1,310.79
7	0%	2019	742.70	504.15	1,412.56	1,008.29	1,808.99	1,310.79
8	0%	2020	764.98	504.15	1,454.94	1,008.29	1,863.26	1,310.79
9	0%	2021	787.93	504.15	1,498.59	1,008.29	1,919.16	1,310.79
10	50%	2022	811.57	504.15	1,543.55	1,008.29	1,976.73	1,310.79
11	55%	2023	835.92	504.15	1,589.85	1,008.29	2,036.03	1,310.79
12	60%	2024	860.99	504.15	1,637.55	1,008.29	2,097.11	1,310.79
13	65%	2025	886.82	504.15	1,686.68	1,008.29	2,160.03	1,310.79
14	70%	2026	913.43	504.15	1,737.28	1,008.29	2,224.83	1,310.79
15	75%	2027	940.83	504.15	1,789.39	1,008.29	2,291.57	1,310.79
16	80%	2028	969.06	504.15	1,843.08	1,008.29	2,360.32	1,310.79
17	85%	2029	998.13	504.15	1,898.37	1,008.29	2,431.13	1,310.79
18	90%	2030	1,028.07	504.15	1,955.32	1,008.29	2,504.06	1,310.79
19	95%	2031	1,058.91	504.15	2,013.98	1,008.29	2,579.19	1,310.79
20	100%	2032	1,090.68	504.15	2,074.40	1,008.29	2,656.56	1,310.79
			*3%		*3%		*3%	

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**FISCAL YEAR 2013/2014 BUDGETS**

**TOWN OF PARADISE & SUCCESSOR AGENCY TO THE  
PARADISE REDEVELOPMENT AGENCY**

June 25, 2013

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# **TOWN OF PARADISE CALIFORNIA**



## **PROPOSED BUDGET FISCAL YEAR 2013/2014 OPERATING AND CAPITAL BUDGET**





FY 2013/2014

Town Manager's  
Budget Message



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## 2013-14 Town Manager's Budget Message

Honorable Mayor and Town Council:

As stated in the Paradise Municipal Code, Section 2.04.150, it is the duty of the Town Manager to prepare and submit the annual budget and salary plan to the Town Council for approval. It is an honor to submit the 2013-14 Budget as guided and directed by Council. This budget effort is dedicated to the Town's employees who will be called upon to serve and protect the citizens of Paradise through this next budget year with very little resources. That said, the theme of this budget is "leading through tough times." This next year it will be crucial for the Town to stay the course as we diligently watch our bottom line. As never before, the Council will be called upon to lead, direct, and make tough decisions that will hopefully pull the community together as we all strive to ensure that Paradise is a great place to live, work and play.

### Budget Objectives:

A budget is a year-long work plan, committing people and resources to fulfill a mission or complete a job. As stated previously, the mission of this budget will be to lead the employees through the next year with very little resources, but with enough to do the task at hand. The 2013-14 Town of Paradise budget is balanced as presented. Although the budget is balanced, the Town will operate on a very narrow margin. In spite of budget issues, I believe our employees are committed to providing a high level of service to the community throughout this next budget year.

Specifically, the Town's mission is to provide:

- Police protection, education, enforcement, and animal control services;
- Fire protection, prevention, and medical assistance;
- Professional building development and planning services required to bring about development projects that provide goods and services to the community;
- Engineering services dedicated to leveraging local funds and bringing new money into the community to build and maintain our streets for the public's safety and welfare;
- Public works/street maintenance, snow removal and storm water drainage;
- Grant administration and housing programs;
- Coordination with other agencies, i.e. public transportation, solid waste/recycling;
- A direct link to its elected officials via information, communication and direct citizen involvement to the democratic process.

The above services are provided on a daily basis, along with any additional goals and/or projects set forth by Council. The Council's goals for the 2013-14 fiscal year are: balance the budget while continuing to provide a high level of service to the community; address the structural deficit; help the community recover from the effects of the recession; continue to pursue business/industry to promote economic development; and, most importantly, address the lack of wastewater infrastructure specifically in the downtown and commercial areas.

#### FY 2013/14 Budget Process:

- On March 8, of this year, Council held a goal setting session. Finance Director, Gina Will, gave a mid-year budget report with a projected deficit of \$487,121. Council directed staff to prepare a balanced budget for FY2013-14 and requested the involvement of Council during critical points in the process. A budget committee was formed to review revenues, expenditures, and current staffing levels, along with State mandated services.
- A council/staff negotiation team met with all five employee bargaining groups. It should be noted that all of the Town's employees quickly and graciously agreed to give a 5% salary concession, which tremendously helped alleviate some of the budget deficit.
- The Town Manager and Finance Director met with all department directors to assist in the preparation of a balanced budget. Each department director was provided a target figure based on a percentage of the budget deficit. The department directors worked with their teams to prepare a plan of action that would allow them to provide services to the community in spite of deep budget cuts.

On April 23rd, at a Special Council Meeting, all departments presented their proposed budget plans to the Council. Council directed staff to prepare the budget as proposed for final adoption.

#### Fiscal Year 2013-14 Budget Highlights:

##### General Fund

Projected General Fund expenses are \$9,767,282, with revenues projected at \$9,770,070. This leaves a net positive balance of \$2,788, with a General Fund ending balance of \$1,047,929. The ending fund balance leaves the Town with 11% in reserves, which is below the 15% goal established by Council. The ending fund balance/reserve must be slowly built back up and protected as it represents the critical cash flow that the Town uses to pay its monthly obligations (including payroll.) Because the Town receives property tax revenues only twice a year, the reserves help to fund operating expenses between receipt of funds.

The lion's share of the General Fund (77%) is used to fund public safety services. The General Fund currently has 42.19 full-time equivalent employees, 31.75 of those are public safety personnel. The Town has seen a 44.7% reduction in its workforce since 2008.

The main source of the Town's general fund revenues come from property taxes, which makes us especially vulnerable in economic downturns. Coincidentally, the Town, over the last four years suffered a decline of \$3.4 million in general fund revenues due to declining property values. The Town Council and management acted quickly to make drastic cuts in personnel and operating expenses. Because the Town acted swiftly and was forced to make tough budget reductions across all departments, the Town is now starting to see the light at the end of the tunnel. The 2013/14 budget includes a very modest increase in property taxes. Although Paradise is starting to see a glimmer of hope, the 2013/14 budget will be an exercise of constraint, cautious optimism, and holding the line. Staff and Council will keep a keen eye on emerging trends while holding steady to the bottom line.

### Police

The Paradise Police Officer's Association was the first of the five employee groups to settle contract negotiations with the Town. This was a major milestone in an effort to cut costs and balance the deficit. Staffing levels in the Police Department will remain at last year's levels minus one sworn position. Deep cuts were made to the Police Department's budget, especially in training. Because our salaries are comparatively lower than neighboring agencies, the department is vulnerable to staff turnover. This can negatively impact the General Fund because it is costly to hire and train new Officers and Dispatchers. Good hiring practices, employee satisfaction, and opportunities for growth will help alleviate some of the leakage and will build a strong, committed force for both the present and future success of the department. Kudos to the Chief, Lieutenants, Sergeants, sworn officers, dispatchers and Valerie Lynch for helping to balance the department budget within their target goal of \$3,607,597 and for towing the line this next budget year!

### Fire

This is the first full year of contracting with Calfire for fire protection services. Due to one-time start-up and transition expenses, the Calfire contract is just beginning to show signs of savings to the Town's General Fund. The Calfire contract for FY 2013-14 is \$2.7 million. As part of the Calfire contract, the Town maintains facilities and equipment and has retained a part-time Fire Marshal, part-time Fire Prevention Officer, a part-time Administrative Assistant, and 17 volunteer firefighters. The total fire department budget is \$3,343,664.

All of the Town's fire personnel were offered positions with Calfire and many of them chose to remain on engines in our Town. Due to the combined experience of our transitioned fire personnel and that of Calfire, we are confident that our citizens will continue to receive exceptional fire protection and quality medical assistance through this contract. We appreciate the diligence and cooperation of Calfire Chief George Morris, Assistant Chief Rob Cone, and all local Calfire personnel in helping us keep a sharp eye on contract costs as we navigate this tight budget year.

### Engineering/Public Works

Due to grant-funded capital projects, much of the engineering personnel costs for our Associate Civil Engineer and Construction Inspector will be borne by revenues other than General Fund. The project slated for this year are Pearson/Recreation Drive signalization and road reconstruction

project, the micro-surfacing project, and the design plans for the HSIP (Highway Safety Improvement Program) grant. These projects are a great benefit for the community and provide a big relief to the General Fund for this next fiscal year.

### Development Services

Planning – The Planning, Code Enforcement, and Solid Waste functions are expensed to the General Fund; however, there are about \$110,000 in revenues associated to these functions that offset some of those expenses. This includes reimbursement for the time related to updating the housing element of the General Plan.

Building Safety and Onsite – This enterprise fund is back in the black and projected to have an ending fund balance of \$26,666. The positive ending fund balance is a combination of increased activity in the building trades coupled with the recent update to the Master Fee Schedule which addressed cost recovery issues.

### In Conclusion:

Although staff was successful in delivering a balanced budget, the Council and community should be aware that this year's budget proposal is not sustainable. It will be incumbent upon staff and Council to keep moving forward and focused on the job at hand, while monitoring the budget carefully. Staff will continue to provide monthly budget updates at Council meetings and will also prepare an extensive mid-year review to determine any changes that need to be made to keep our bottom line in the black. Last year's budget message called for a need to address revenues, and this budget proves that we have a definite structural deficit. As stated previously, we have a revenue problem—not a spending problem. Property values are trending up slightly and slowly, which is a good sign, but staff and council should work on a more diversified plan for revenues in the future.

The Council should be commended for adopting the recent Master Fee Schedule as it shows we are committed to addressing our budget deficit. It should also be mentioned that both Council and Management appreciate the five employee groups for recognizing the budget crisis and giving back salary/benefits for the fifth year in a row. I profusely thank Gina Will, Finance Director, for her stellar efforts in the preparation and ongoing maintenance of the Town's budget.

I will close by saying that although the economic recession and the State have had a deleterious impact on our budget, we can take the bull by the horns and chart our own course for the future—one that leaves us less vulnerable to the decisions and impacts of outside entities and events. In order to do that, we must find ways to partner with local businesses and agencies to share resources, improve our business climate, improve our infrastructure, and provide a high level of service to the community while living within the economic reality of the current/trending times. The Town has acted swiftly and prudently in the past to put us in relatively good standing, it is up to us to continue that effort and move forward as a strong, independent community.

FY 2013/2014

Position Control Summary (FTE)

Salary Resolution & Pay Plan

**TOWN OF PARADISE**  
**Position Control**

**EMPLOYEE FULL TIME EQUIVALENT SUMMARY (FTE)**

		<u>2012/13</u>	<u>2013/14</u>
		<u>Adopted</u>	<u>Adopted</u>
<u>Program</u>	<u>General Fund Programs</u>	<u>Budget</u>	<u>Budget</u>
	4100 Town Clerk	2.00	2.00
	4200 Town Manager	0.97	1.00
	4201 Central Services	1.90	1.90
	4203 HR & Risk Management	0.85	0.90
	4400 Finance	1.73	1.73
	4510 Police - Administration	3.90	3.90
	4520 Police - Operations	19.00	18.00
	4530 Public Safety Communications	8.80	8.80
	4550 Fleet Maintenance	1.00	1.00
	4610 Fire - Administration	1.05	1.05
	4630 Fire - Suppression (2012/13 until 1/1/13)	22.00	-
	4720 Planning	1.57	1.57
	4740 Engineering	0.24	-
	4745 Community Park	0.20	-
	4780 Waste Management	0.34	0.34
		<u>65.55</u>	<u>42.19</u>
<u>Fund</u>	<u>Other Funds</u>		
	2030 Building Safety & Waste Water	5.72	5.72
	2070 Animal Control	2.70	2.70
	2120 Gas Tax/Public Works	7.59	8.16
	2160 Business and Housing	2.12	1.75
	5900 Transit	0.18	0.33
		<u>18.30</u>	<u>18.66</u>
	Grand Total	83.85	60.85

**TOTAL PERSONNEL SUMMARY**  
**2013/2014 Budget**

	<u>FTE</u>	<u>Head Count</u>	<u>Full-Time</u>	<u>Part-Time</u>
Town of Paradise Employees	60.85	66.00	50.00	16.00
Town of Paradise Per-Diem Employees	-	5.00	-	5.00
Contract Personnel	17.69	18.00	17.00	1.00
Grand Total	<u>78.54</u>	<u>89.00</u>	<u>67.00</u>	<u>22.00</u>

**TOWN OF PARADISE  
RESOLUTION NO. 13-\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA,  
ADOPTING THE AMENDED SALARY PAY PLAN  
FOR TOWN OF PARADISE EMPLOYEES FOR THE FISCAL YEAR 2013-2014**

**WHEREAS**, the Town wishes to revise the salary pay plan; and

**WHEREAS**, the salary pay plan will incorporate all salary paid within the Town into one salary pay plan.

**NOW, THEREFORE** be it resolved by the Town Council of the Town of Paradise, that the Town of Paradise salary pay plan attached to this resolution is hereby adopted.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 25th day of June, 2013, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

\_\_\_\_\_  
Timothy Titus, Mayor

ATTEST:

By: \_\_\_\_\_  
Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Dwight L. Moore, Town Attorney

TOWN OF PARADISE SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
<b>TOWN CLERK</b>									
<b>1.00</b>	<b>1.00</b>	<b>ASSISTANT TOWN CLERK</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	25.97	27.27	28.63	30.06	31.56	33.14
		BIWEEKLY		2,077.73	2,181.60	2,290.40	2,404.80	2,524.80	2,651.20
		MONTHLY		4,501.74	4,726.80	4,962.53	5,210.40	5,470.40	5,744.27
		ANNUAL		54,020.93	56,721.60	59,550.40	62,524.80	65,644.80	68,931.20
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
<b>1.00</b>	<b>1.00</b>	<b>TOWN CLERK</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	34.05	35.76	37.55	39.43	41.40	43.47
		BIWEEKLY		2,724.22	2,860.80	3,004.00	3,154.40	3,312.00	3,477.60
		MONTHLY		5,902.48	6,198.40	6,508.67	6,834.53	7,176.00	7,534.80
		ANNUAL		70,829.72	74,380.80	78,104.00	82,014.40	86,112.00	90,417.60
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40

TOWN OF PARADISE SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
<b>TOWN MANAGER / BUSINESS &amp; HOUSING / HR / FLEET / IT</b>									
<b>1.00</b>	<b>0.90</b>	<b>HUMAN RESOURCES &amp; RISK MANAGEMENT ANALYST</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	36	14.70	15.43	16.20	17.01	17.86	18.75
		BIWEEKLY		1,058.30	1,110.96	1,166.40	1,224.72	1,285.92	1,350.00
		MONTHLY		2,292.98	2,407.08	2,527.20	2,653.56	2,786.16	2,925.00
		ANNUAL		27,515.78	28,884.96	30,326.40	31,842.72	33,433.92	35,100.00
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	36	15.47	16.25	17.06	17.91	18.81	19.75
		BIWEEKLY		1,114.00	1,170.00	1,228.32	1,289.52	1,354.32	1,422.00
		MONTHLY		2,413.66	2,535.00	2,661.36	2,793.96	2,934.36	3,081.00
		ANNUAL		28,963.96	30,420.00	31,936.32	33,527.52	35,212.32	36,972.00
<b>1.00</b>	<b>1.00</b>	<b>ADMINISTRATIVE ANALYST (BUSINESS &amp; HOUSING / TOWN MANAGER)</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	14.38	15.10	15.86	16.65	17.48	18.35
		BIWEEKLY		1,150.68	1,208.00	1,268.80	1,332.00	1,398.40	1,468.00
		MONTHLY		2,493.14	2,617.33	2,749.07	2,886.00	3,029.87	3,180.67
		ANNUAL		29,917.68	31,408.00	32,988.80	34,632.00	36,358.40	38,168.00
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	15.14	15.90	16.70	17.54	18.42	19.34
		BIWEEKLY		1,211.24	1,272.00	1,336.00	1,403.20	1,473.60	1,547.20
		MONTHLY		2,624.35	2,756.00	2,894.67	3,040.27	3,192.80	3,352.27
		ANNUAL		31,492.24	33,072.00	34,736.00	36,483.20	38,313.60	40,227.20

TOWN OF PARADISE SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
<b>1.00</b>	<b>0.90</b>	<b>HOUSING COORDINATOR</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	36	15.97	16.77	17.61	18.49	19.41	20.38
		BIWEEKLY		1,149.78	1,207.44	1,267.92	1,331.28	1,397.52	1,467.36
		MONTHLY		2,491.20	2,616.12	2,747.16	2,884.44	3,027.96	3,179.28
		ANNUAL		29,894.34	31,393.44	32,965.92	34,613.28	36,335.52	38,151.36
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	36	16.81	17.65	18.53	19.46	20.43	21.45
		BIWEEKLY		1,210.30	1,270.80	1,334.16	1,401.12	1,470.96	1,544.40
		MONTHLY		2,622.31	2,753.40	2,890.68	3,035.76	3,187.08	3,346.20
		ANNUAL		31,467.76	33,040.80	34,688.16	36,429.12	38,244.96	40,154.40
<b>1.00</b>	<b>1.00</b>	<b>FLEET MANAGER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	25.38	26.65	27.98	29.38	30.85	32.39
		BIWEEKLY		2,030.56	2,132.00	2,238.40	2,350.40	2,468.00	2,591.20
		MONTHLY		4,399.55	4,619.33	4,849.87	5,092.53	5,347.33	5,614.27
		ANNUAL		52,794.56	55,432.00	58,198.40	61,110.40	64,168.00	67,371.20
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	26.72	28.05	29.45	30.92	32.47	34.09
		BIWEEKLY		2,137.43	2,244.00	2,356.00	2,473.60	2,597.60	2,727.20
		MONTHLY		4,631.10	4,862.00	5,104.67	5,359.47	5,628.13	5,908.93
		ANNUAL		55,573.23	58,344.00	61,256.00	64,313.60	67,537.60	70,907.20
<b>1.00</b>	<b>1.00</b>	<b>INFORMATION TECHNOLOGY MANAGER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	31.83	33.42	35.09	36.84	38.68	40.61
		BIWEEKLY		2,546.13	2,673.60	2,807.20	2,947.20	3,094.40	3,248.80
		MONTHLY		5,516.61	5,792.80	6,082.27	6,385.60	6,704.53	7,039.07
		ANNUAL		66,199.33	69,513.60	72,987.20	76,627.20	80,454.40	84,468.80
		Effective June 30, 2014 (5% salary concession expires)							

TOWN OF PARADISE SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
		HOURLY	40	33.50	35.18	36.94	38.79	40.73	42.77
		BIWEEKLY		2,680.14	2,814.40	2,955.20	3,103.20	3,258.40	3,421.60
		MONTHLY		5,806.96	6,097.87	6,402.93	6,723.60	7,059.87	7,413.47
		ANNUAL		69,683.54	73,174.40	76,835.20	80,683.20	84,718.40	88,961.60
<b>1.00</b>	<b>1.00</b>	<b>TOWN MANAGER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	49.25	51.71	54.30	57.02	59.87	62.86
		BIWEEKLY		3,939.95	4,136.80	4,344.00	4,561.60	4,789.60	5,028.80
		MONTHLY		8,536.57	8,963.07	9,412.00	9,883.47	10,377.47	10,895.73
		ANNUAL		102,438.80	107,556.80	112,944.00	118,601.60	124,529.60	130,748.80
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	51.71	54.30	57.02	59.87	62.86	66.00
		BIWEEKLY		4,137.00	4,344.00	4,561.60	4,789.60	5,028.80	5,280.00
		MONTHLY		8,963.50	9,412.00	9,883.47	10,377.47	10,895.73	11,440.00
		ANNUAL		107,562.00	112,944.00	118,601.60	124,529.60	130,748.80	137,280.00
<b>FINANCE</b>									
<b>1.00</b>	<b>0.90</b>	<b>SENIOR FINANCIAL SERVICES CLERK</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	36	14.02	14.72	15.46	16.23	17.04	17.89
		BIWEEKLY		1,009.26	1,059.84	1,113.12	1,168.56	1,226.88	1,288.08
		MONTHLY		2,186.73	2,296.32	2,411.76	2,531.88	2,658.24	2,790.84
		ANNUAL		26,240.76	27,555.84	28,941.12	30,382.56	31,898.88	33,490.08

TOWN OF PARADISE SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	36	14.76	15.49	16.26	17.07	17.92	18.82
		BIWEEKLY		1,062.38	1,115.28	1,170.72	1,229.04	1,290.24	1,355.04
		MONTHLY		2,301.83	2,416.44	2,536.56	2,662.92	2,795.52	2,935.92
		ANNUAL		27,621.92	28,997.28	30,438.72	31,955.04	33,546.24	35,231.04
<b>1.00</b>	<b>1.00</b>	<b>FINANCE SUPERVISOR</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	25.97	27.27	28.63	30.06	31.56	33.14
		BIWEEKLY		2,077.73	2,181.60	2,290.40	2,404.80	2,524.80	2,651.20
		MONTHLY		4,501.74	4,726.80	4,962.53	5,210.40	5,470.40	5,744.27
		ANNUAL		54,020.93	56,721.60	59,550.40	62,524.80	65,644.80	68,931.20
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
<b>1.00</b>	<b>1.00</b>	<b>FINANCE DIRECTOR/TREASURER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	34.05	35.76	37.55	39.43	41.40	43.47
		BIWEEKLY		2,724.22	2,860.80	3,004.00	3,154.40	3,312.00	3,477.60
		MONTHLY		5,902.48	6,198.40	6,508.67	6,834.53	7,176.00	7,534.80
		ANNUAL		70,829.72	74,380.80	78,104.00	82,014.40	86,112.00	90,417.60
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
POLICE ADMINISTRATION									
1.00	0.90	ADMINISTRATIVE ASSISTANT III (P.D.)							
Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)									
		HOURLY	36	16.49	17.31	18.18	19.09	20.04	21.04
		BIWEEKLY		1,187.11	1,246.32	1,308.96	1,374.48	1,442.88	1,514.88
		MONTHLY		2,572.07	2,700.36	2,836.08	2,978.04	3,126.24	3,282.24
		ANNUAL		30,864.79	32,404.32	34,032.96	35,736.48	37,514.88	39,386.88
Effective June 30, 2014 (5% salary concession expires)									
		HOURLY	36	17.36	18.22	19.13	20.09	21.09	22.14
		BIWEEKLY		1,249.59	1,311.84	1,377.36	1,446.48	1,518.48	1,594.08
		MONTHLY		2,707.44	2,842.32	2,984.28	3,134.04	3,290.04	3,453.84
		ANNUAL		32,489.31	34,107.84	35,811.36	37,608.48	39,480.48	41,446.08
2.00	2.00	POLICE LIEUTENANT							
Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)									
		HOURLY	40	30.97	32.52	34.15	35.86	37.65	39.53
		BIWEEKLY		2,477.60	2,601.60	2,732.00	2,868.80	3,012.00	3,162.40
		MONTHLY		5,368.13	5,636.80	5,919.33	6,215.73	6,526.00	6,851.87
		ANNUAL		64,417.60	67,641.60	71,032.00	74,588.80	78,312.00	82,222.40
Effective June 30, 2014 (5% salary concession expires)									
		HOURLY	40	32.60	34.23	35.94	37.74	39.63	41.61
		BIWEEKLY		2,608.00	2,738.40	2,875.20	3,019.20	3,170.40	3,328.80
		MONTHLY		5,650.67	5,933.20	6,229.60	6,541.60	6,869.20	7,212.40
		ANNUAL		67,808.00	71,198.40	74,755.20	78,499.20	82,430.40	86,548.80

TOWN OF PARADISE SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	<b>POLICE CHIEF</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	38.53	40.46	42.48	44.60	46.83	49.17
		BIWEEKLY		3,082.48	3,236.80	3,398.40	3,568.00	3,746.40	3,933.60
		MONTHLY		6,678.70	7,013.07	7,363.20	7,730.67	8,117.20	8,522.80
		ANNUAL		80,144.39	84,156.80	88,358.40	92,768.00	97,406.40	102,273.60
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	40.46	42.48	44.60	46.83	49.17	51.63
		BIWEEKLY		3,236.60	3,398.40	3,568.00	3,746.40	3,933.60	4,130.40
		MONTHLY		7,012.63	7,363.20	7,730.67	8,117.20	8,522.80	8,949.20
		ANNUAL		84,151.61	88,358.40	92,768.00	97,406.40	102,273.60	107,390.40
<b>POLICE OPERATIONS</b>									

1.00	1.00	<b>COMMUNITY SERVICE OFFICER III</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	16.12	16.93	17.78	18.67	19.60	20.58
		BIWEEKLY		1,289.74	1,354.40	1,422.40	1,493.60	1,568.00	1,646.40
		MONTHLY		2,794.43	2,934.53	3,081.87	3,236.13	3,397.33	3,567.20
		ANNUAL		33,533.14	35,214.40	36,982.40	38,833.60	40,768.00	42,806.40
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	16.97	17.82	18.71	19.65	20.63	21.66
		BIWEEKLY		1,357.62	1,425.60	1,496.80	1,572.00	1,650.40	1,732.80
		MONTHLY		2,941.50	3,088.80	3,243.07	3,406.00	3,575.87	3,754.40
		ANNUAL		35,298.02	37,065.60	38,916.80	40,872.00	42,910.40	45,052.80

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
13.00	13.00	<b>POLICE OFFICER</b>							
		HOURLY	40	21.52	22.60	23.73	24.92	26.17	27.48
		BIWEEKLY		1,721.71	1,808.00	1,898.40	1,993.60	2,093.60	2,198.40
		MONTHLY		3,730.37	3,917.33	4,113.20	4,319.47	4,536.13	4,763.20
		ANNUAL		44,764.49	47,008.00	49,358.40	51,833.60	54,433.60	57,158.40
4.00	4.00	<b>POLICE SERGEANT</b>							
		HOURLY	40	25.38	26.65	27.98	29.38	30.85	32.39
		BIWEEKLY		2,030.72	2,132.00	2,238.40	2,350.40	2,468.00	2,591.20
		MONTHLY		4,399.88	4,619.33	4,849.87	5,092.53	5,347.33	5,614.27
		ANNUAL		52,798.61	55,432.00	58,198.40	61,110.40	64,168.00	67,371.20
<b>PUBLIC SAFETY COMMUNICATIONS</b>									
2.00	0.90	<b>CRIMINAL RECORDS TECHNICIAN</b>							
		HOURLY	18	12.62	13.25	13.91	14.61	15.34	16.11
		BIWEEKLY		454.32	477.00	500.76	525.96	552.24	579.96
		MONTHLY		984.36	1,033.50	1,084.98	1,139.58	1,196.52	1,256.58
		ANNUAL		11,812.32	12,402.00	13,019.76	13,674.96	14,358.24	15,078.96
1.00	0.90	<b>COMMUNITY SERVICE OFFICER II</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	36	12.69	13.32	13.99	14.69	15.42	16.19
		BIWEEKLY		913.38	1,065.60	1,119.20	1,175.20	1,233.60	1,295.20
		MONTHLY		1,979.00	2,077.92	2,182.44	2,291.64	2,405.52	2,525.64
		ANNUAL		23,748.00	24,935.04	26,189.28	27,499.68	28,866.24	30,307.68

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
Effective June 30, 2014 (5% salary concession expires)									
		HOURLY	36	13.35	14.02	14.72	15.46	16.23	17.04
		BIWEEKLY		961.46	1,121.60	1,177.60	1,236.80	1,298.40	1,363.20
		MONTHLY		2,083.16	2,187.12	2,296.32	2,411.76	2,531.88	2,658.24
		ANNUAL		24,997.94	26,245.44	27,555.84	28,941.12	30,382.56	31,898.88
PER DIEM PUBLIC SAFETY DISPATCHER									
		HOURLY		15.93	16.73	17.57	18.45	19.37	20.34
6.00	6.00	PUBLIC SAFETY DISPATCHER							
		HOURLY	40	15.93	16.73	17.57	18.45	19.37	20.34
		BIWEEKLY		1,274.51	1,338.40	1,405.60	1,476.00	1,549.60	1,627.20
		MONTHLY		2,761.44	2,899.87	3,045.47	3,198.00	3,357.47	3,525.60
		ANNUAL		33,137.25	34,798.40	36,545.60	38,376.00	40,289.60	42,307.20
1.00	1.00	COMMUNICATION RECORDS SUPERVISOR							
		HOURLY	40	20.31	21.33	22.40	23.52	24.70	25.94
		BIWEEKLY		1,624.88	1,706.40	1,792.00	1,881.60	1,976.00	2,075.20
		MONTHLY		3,520.57	3,697.20	3,882.67	4,076.80	4,281.33	4,496.27
		ANNUAL		42,246.86	44,366.40	46,592.00	48,921.60	51,376.00	53,955.20
ANIMAL CONTROL									
2.00	0.90	P/T ANIMAL SHELTER ASSISTANT							
		HOURLY	18	8.36	8.78	9.22	9.68	10.16	
		BIWEEKLY		300.96	316.08	331.92	348.48	365.76	
		MONTHLY		652.08	684.84	719.16	755.04	792.48	
		ANNUAL		7,824.96	8,218.08	8,629.92	9,060.48	9,509.76	

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
<b>1.00</b>	<b>0.45</b>	<b>OFFICE ASSISTANT III (ANIMAL CONTROL)</b>							
		HOURLY	18	12.23	12.84	13.48	14.15	14.86	15.60
		BIWEEKLY		440.28	462.24	485.28	509.40	534.96	561.60
		MONTHLY		953.95	1,001.52	1,051.44	1,103.70	1,159.08	1,216.80
		ANNUAL		11,447.37	12,018.24	12,617.28	13,244.40	13,908.96	14,601.60
<b>1.00</b>	<b>0.45</b>	<b>P/T ANIMAL CONTROL OFFICER</b>							
		HOURLY	18	13.10	13.75	14.44	15.16	15.92	16.72
		BIWEEKLY		471.60	495.00	519.84	545.76	573.12	601.92
		MONTHLY		1,021.80	1,072.50	1,126.32	1,182.48	1,241.76	1,304.16
		ANNUAL		12,261.60	12,870.00	13,515.84	14,189.76	14,901.12	15,649.92
<b>1.00</b>	<b>0.90</b>	<b>ANIMAL CONTROL OFFICER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	36	12.44	13.06	13.71	14.40	15.12	15.88
		BIWEEKLY		895.82	940.32	987.12	1,036.80	1,088.64	1,143.36
		MONTHLY		1,940.95	2,037.36	2,138.76	2,246.40	2,358.72	2,477.28
		ANNUAL		23,291.42	24,448.32	25,665.12	26,956.80	28,304.64	29,727.36
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	36	13.10	13.75	14.44	15.16	15.92	16.72
		BIWEEKLY		942.97	990.00	1,039.68	1,091.52	1,146.24	1,203.84
		MONTHLY		2,043.10	2,145.00	2,252.64	2,364.96	2,483.52	2,608.32
		ANNUAL		24,517.21	25,740.00	27,031.68	28,379.52	29,802.24	31,299.84

TOWN OF PARADISE SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
DEVELOPMENT SERVICES (PLANNING, PUBLIC WORKS, ENGINEERING)									
1.00	0.90	<b>BUILDING / ON-SITE PERMIT TECHNICIAN</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	36	12.83	13.47	14.14	14.85	15.59	16.37
		BIWEEKLY		923.63	969.84	1,018.08	1,069.20	1,122.48	1,178.64
		MONTHLY		2,001.20	2,101.32	2,205.84	2,316.60	2,432.04	2,553.72
		ANNUAL		24,014.39	25,215.84	26,470.08	27,799.20	29,184.48	30,644.64
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	36	13.50	14.18	14.89	15.63	16.41	17.23
		BIWEEKLY		972.24	1,020.96	1,072.08	1,125.36	1,181.52	1,240.56
		MONTHLY		2,106.53	2,212.08	2,322.84	2,438.28	2,559.96	2,687.88
		ANNUAL		25,278.36	26,544.96	27,874.08	29,259.36	30,719.52	32,254.56
1.00	1.00	<b>ENVIRONMENTAL SERVICES SPECIALIST</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	14.75	15.49	16.26	17.07	17.92	18.82
		BIWEEKLY		1,179.95	1,239.20	1,300.80	1,365.60	1,433.60	1,505.60
		MONTHLY		2,556.56	2,684.93	2,818.40	2,958.80	3,106.13	3,262.13
		ANNUAL		30,678.75	32,219.20	33,820.80	35,505.60	37,273.60	39,145.60
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	15.53	16.30	17.12	17.98	18.88	19.82
		BIWEEKLY		1,242.06	1,304.00	1,369.60	1,438.40	1,510.40	1,585.60
		MONTHLY		2,691.12	2,825.33	2,967.47	3,116.53	3,272.53	3,435.47
		ANNUAL		32,293.46	33,904.00	35,609.60	37,398.40	39,270.40	41,225.60

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
<b>1.00</b>	<b>1.00</b>	<b>PUBLIC WORKS MAINTENANCE WORKER I</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	13.42	14.09	14.79	15.53	16.31	17.13
		BIWEEKLY		1,073.42	1,127.20	1,183.20	1,242.40	1,304.80	1,370.40
		MONTHLY		2,325.75	2,442.27	2,563.60	2,691.87	2,827.07	2,969.20
		ANNUAL		27,909.02	29,307.20	30,763.20	32,302.40	33,924.80	35,630.40
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	14.12	14.83	15.57	16.35	17.17	18.03
		BIWEEKLY		1,129.92	1,186.40	1,245.60	1,308.00	1,373.60	1,442.40
		MONTHLY		2,448.16	2,570.53	2,698.80	2,834.00	2,976.13	3,125.20
		ANNUAL		29,377.92	30,846.40	32,385.60	34,008.00	35,713.60	37,502.40
<b>3.00</b>	<b>3.00</b>	<b>PUBLIC WORKS MAINTENANCE WORKER II</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	14.10	14.80	15.54	16.32	17.14	18.00
		BIWEEKLY		1,127.91	1,184.00	1,243.20	1,305.60	1,371.20	1,440.00
		MONTHLY		2,443.81	2,565.33	2,693.60	2,828.80	2,970.93	3,120.00
		ANNUAL		29,325.71	30,784.00	32,323.20	33,945.60	35,651.20	37,440.00
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	14.84	15.58	16.36	17.18	18.04	18.94
		BIWEEKLY		1,187.27	1,246.40	1,308.80	1,374.40	1,443.20	1,515.20
		MONTHLY		2,572.42	2,700.53	2,835.73	2,977.87	3,126.93	3,282.93
		ANNUAL		30,869.07	32,406.40	34,028.80	35,734.40	37,523.20	39,395.20
<b>1.00</b>	<b>1.00</b>	<b>PUBLIC WORKS MAINTENANCE WORKER III</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	15.55	16.33	17.15	18.01	18.91	19.86
		BIWEEKLY		1,244.20	1,306.40	1,372.00	1,440.80	1,512.80	1,588.80
		MONTHLY		2,695.77	2,830.53	2,972.67	3,121.73	3,277.73	3,442.40
		ANNUAL		32,349.20	33,966.40	35,672.00	37,460.80	39,332.80	41,308.80
		Effective June 30, 2014 (5% salary concession expires)							

TOWN OF PARADISE SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
		HOURLY	40	16.37	17.19	18.05	18.95	19.90	20.90
		BIWEEKLY		1,309.68	1,375.20	1,444.00	1,516.00	1,592.00	1,672.00
		MONTHLY		2,837.64	2,979.60	3,128.67	3,284.67	3,449.33	3,622.67
		ANNUAL		34,051.68	35,755.20	37,544.00	39,416.00	41,392.00	43,472.00
<b>1.00</b>	<b>1.00</b>	<b>CONSTRUCTION INSPECTOR</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	14.90	15.65	16.43	17.25	18.11	19.02
		BIWEEKLY		1,192.15	1,252.00	1,314.40	1,380.00	1,448.80	1,521.60
		MONTHLY		2,583.00	2,712.67	2,847.87	2,990.00	3,139.07	3,296.80
		ANNUAL		30,995.95	32,552.00	34,174.40	35,880.00	37,668.80	39,561.60
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	15.69	16.47	17.29	18.15	19.06	20.01
		BIWEEKLY		1,254.90	1,317.60	1,383.20	1,452.00	1,524.80	1,600.80
		MONTHLY		2,718.94	2,854.80	2,996.93	3,146.00	3,303.73	3,468.40
		ANNUAL		32,627.30	34,257.60	35,963.20	37,752.00	39,644.80	41,620.80
<b>1.00</b>	<b>1.00</b>	<b>ASSISTANT PLANNER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	18.01	18.91	19.86	20.85	21.89	22.98
		BIWEEKLY		1,440.96	1,512.80	1,588.80	1,668.00	1,751.20	1,838.40
		MONTHLY		3,122.08	3,277.73	3,442.40	3,614.00	3,794.27	3,983.20
		ANNUAL		37,464.96	39,332.80	41,308.80	43,368.00	45,531.20	47,798.40
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	18.96	19.91	20.91	21.96	23.06	24.21
		BIWEEKLY		1,516.80	1,592.80	1,672.80	1,756.80	1,844.80	1,936.80
		MONTHLY		3,286.40	3,451.07	3,624.40	3,806.40	3,997.07	4,196.40
		ANNUAL		39,436.80	41,412.80	43,492.80	45,676.80	47,964.80	50,356.80

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	<b>ASSISTANT ONSITE SANITARY OFFICIAL</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	18.76	19.70	20.69	21.72	22.81	23.95
		BIWEEKLY		1,501.17	1,576.00	1,655.20	1,737.60	1,824.80	1,916.00
		MONTHLY		3,252.53	3,414.67	3,586.27	3,764.80	3,953.73	4,151.33
		ANNUAL		39,030.37	40,976.00	43,035.20	45,177.60	47,444.80	49,816.00
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	19.75	20.74	21.78	22.87	24.01	25.21
		BIWEEKLY		1,580.18	1,659.20	1,742.40	1,829.60	1,920.80	2,016.80
		MONTHLY		3,423.71	3,594.93	3,775.20	3,964.13	4,161.73	4,369.73
		ANNUAL		41,084.58	43,139.20	45,302.40	47,569.60	49,940.80	52,436.80
1.00	0.80	<b>SENIOR CODE ENFORCEMENT OFFICER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	32	20.35	21.37	22.44	23.56	24.74	25.98
		BIWEEKLY		1,302.42	1,367.68	1,436.16	1,507.84	1,583.36	1,662.72
		MONTHLY		2,821.91	2,963.31	3,111.68	3,266.99	3,430.61	3,602.56
		ANNUAL		33,862.90	35,559.68	37,340.16	39,203.84	41,167.36	43,230.72
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	32	21.42	22.49	23.61	24.79	26.03	27.33
		BIWEEKLY		1,370.97	1,439.36	1,511.04	1,586.56	1,665.92	1,749.12
		MONTHLY		2,970.43	3,118.61	3,273.92	3,437.55	3,609.49	3,789.76
		ANNUAL		35,645.21	37,423.36	39,287.04	41,250.56	43,313.92	45,477.12
1.00	1.00	<b>ONSITE SANITARY OFFICIAL</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	25.97	27.27	28.63	30.06	31.56	33.14
		BIWEEKLY		2,077.73	2,181.60	2,290.40	2,404.80	2,524.80	2,651.20
		MONTHLY		4,501.74	4,726.80	4,962.53	5,210.40	5,470.40	5,744.27
		ANNUAL		54,020.93	56,721.60	59,550.40	62,524.80	65,644.80	68,931.20

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
<b>1.00</b>	<b>1.00</b>	<b>PUBLIC WORKS MANAGER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	25.97	27.27	28.63	30.06	31.56	33.14
		BIWEEKLY		2,077.73	2,181.60	2,290.40	2,404.80	2,524.80	2,651.20
		MONTHLY		4,501.74	4,726.80	4,962.53	5,210.40	5,470.40	5,744.27
		ANNUAL		54,020.93	56,721.60	59,550.40	62,524.80	65,644.80	68,931.20
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
<b>1.00</b>	<b>1.00</b>	<b>ASSOCIATE ENGINEER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	29.87	31.36	32.93	34.58	36.30	38.12
		BIWEEKLY		2,389.44	2,508.91	2,634.36	2,766.08	2,904.38	3,049.60
		MONTHLY		5,177.12	5,435.98	5,707.77	5,993.16	6,292.82	6,607.46
		ANNUAL		62,125.44	65,231.71	68,493.30	71,917.96	75,513.86	79,289.55
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	31.44	33.01	34.66	36.39	38.21	40.12
		BIWEEKLY		2,515.20	2,640.80	2,772.80	2,911.20	3,056.80	3,209.60
		MONTHLY		5,449.60	5,721.73	6,007.73	6,307.60	6,623.07	6,954.13
		ANNUAL		65,395.20	68,660.80	72,092.80	75,691.20	79,476.80	83,449.60

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
<b>1.00</b>	<b>1.00</b>	<b>FIRE MARSHAL/BUILDING OFFICIAL</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	31.01	32.56	34.19	35.90	37.70	39.59
		BIWEEKLY		2,481.07	2,604.80	2,735.20	2,872.00	3,016.00	3,167.20
		MONTHLY		5,375.66	5,643.73	5,926.27	6,222.67	6,534.67	6,862.27
		ANNUAL		64,507.87	67,724.80	71,115.20	74,672.00	78,416.00	82,347.20
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	32.65	34.28	35.99	37.79	39.68	41.66
		BIWEEKLY		2,611.66	2,742.40	2,879.20	3,023.20	3,174.40	3,332.80
		MONTHLY		5,658.59	5,941.87	6,238.27	6,550.27	6,877.87	7,221.07
		ANNUAL		67,903.06	71,302.40	74,859.20	78,603.20	82,534.40	86,652.80
<b>1.00</b>	<b>1.00</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	34.05	35.76	37.55	39.43	41.40	43.47
		BIWEEKLY		2,724.22	2,860.80	3,004.00	3,154.40	3,312.00	3,477.60
		MONTHLY		5,902.48	6,198.40	6,508.67	6,834.53	7,176.00	7,534.80
		ANNUAL		70,829.72	74,380.80	78,104.00	82,014.40	86,112.00	90,417.60
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40

TOWN OF PARADISE SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
<b>FIRE ADMINISTRATION</b>									
<b>1.00</b>	<b>0.45</b>	<b>CIVILIAN FIRE PREVENTION INSPECTOR</b>							
		HOURLY	18	10.14	10.65	11.18	11.74	12.33	
		BIWEEKLY		365.04	383.40	402.48	422.64	443.88	
		MONTHLY		790.92	830.70	872.04	915.72	961.74	
		ANNUAL		9,491.04	9,968.40	10,464.48	10,988.64	11,540.88	
<b>1.00</b>	<b>0.60</b>	<b>ADMINISTRATIVE ASSISTANT II (FIRE)</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	24	14.11	14.81	15.55	16.33	17.15	18.01
		BIWEEKLY		677.23	710.88	746.40	783.84	823.20	864.48
		MONTHLY		1,467.34	1,540.24	1,617.20	1,698.32	1,783.60	1,873.04
		ANNUAL		17,608.03	18,482.88	19,406.40	20,379.84	21,403.20	22,476.48
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	24	14.85	15.59	16.37	17.19	18.05	18.95
		BIWEEKLY		712.88	748.32	785.76	825.12	866.40	909.60
		MONTHLY		1,544.57	1,621.36	1,702.48	1,787.76	1,877.20	1,970.80
		ANNUAL		18,534.80	19,456.32	20,429.76	21,453.12	22,526.40	23,649.60
<b>HC</b>	<b>66.00</b>	<b>60.85</b>	<b>FTE's</b>						

HC= Head Count / actual number of employees

FTE's = Full-time equivalent employees

FY 2013/2014

All Funds  
Expenditures & Revenues

**TOWN OF PARADISE**  
**Summary of Expenditures and Revenues**

Fiscal Year 2012/13							
Fund	Description	Fund Balance 7/1/2012	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 06/30/13
<b>1010</b>	<b>GENERAL FUND</b>	<b>1,312,604</b>	<b>9,255,428</b>	<b>10,138,323</b>	<b>605,451</b>		<b>1,035,160</b>
<b>SPECIAL REVENUE FUNDS</b>							
2030	Building Safety & Waste Water Services	36,204	673,639	570,432		(112,182)	27,229
2070	Animal Control Fund	(12,003)	173,791	148,792		(24,357)	(11,361)
2120	Gas Tax	358,835	1,028,927	1,006,309	155,465	(127,676)	409,242
2140	Traffic Safety Fund	39,086	20,575			(30,000)	29,661
2150	Special Projects Fund	256,291		1,000			255,291
2160	BHS - Economic Development	128,925	525	108,057	64,466	(24,027)	61,832
2161	BHS - HUD Revolving Loan Fund	153,585	6,686	6,683			153,588
2162	BHS - HOME Loan Fund	4,060	88,854	74,690		(18,224)	-
2163	BHS - Cal Home Loan Fund	53,402	200				53,602
2215	Abandoned Vehicle Abatement (AVA)	37,084	24,058	85		(3,300)	57,757
2240	Asset Seizure Fund	4,909	25				4,934
2305	BHS - 2005 CDBG	-	10,197	10,197			-
2306	BHS - 2006 CDBG	-	13,980	13,980			-
2307	BHS - 2007 CDBG	-	31,866	31,866			-
2308	BHS - 2008 CDBG	-	75,600	75,600			-
2309	BHS - 2009 CDBG	-	47,891	47,891			-
2310	BHS - 2010 CDBG	-	47,891	47,891			-
2311	BHS - 2011 CDBG	-	95,492	95,492			-
2312	BHS - 2012 CDBG	-	96,894	96,894			-
2313	BHS - 2013 CDBG	-					-
2510	95 DIF Impact Fee Road Improvements	629,237	15,000			(205,125)	439,112
2520	95 DIF Impact Fee Signal Improvements	65,971	1,025				66,996
2540	95 DIF Impact Fee Police Facilities	34,371	1,775				36,146
2550	95 DIF Impact Fee Fire Facilities	10,091	2,000				12,091
2551	Drainage Impact Fees	571,378	12,200		36,521		620,099
2610	BHS - 2010 HOME Grant	-	42,600	40,000		(2,600)	-
2611	BHS - 2011 HOME Grant	-	2,495,793	2,452,151		(43,642)	-
2612	BHS - 2012 HOME Grant	-	72,585	72,585			-

**TOWN OF PARADISE**  
**Summary of Expenditures and Revenues**

Fiscal Year 2012/13							
Fund	Description	Fund Balance 7/1/2012	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 06/30/13
2923	Town of Paradise Housing Revolving Loan Fund	-					-
2925	Town of Paradise Housing Fund	92,640	5	92,645			-
5060	Cluster Septic System #1	(4,339)					(4,339)
<b>Total Special Revenue Funds</b>		<b>2,459,727</b>	<b>5,080,074</b>	<b>4,993,240</b>	<b>256,452</b>	<b>(591,133)</b>	<b>2,211,880</b>
<b>PUBLIC SAFETY GRANTS</b>							
2124	SR2S Safe Routes to School	-	14,033	14,033			-
2204	State SLESF Fund	23,951	100,010	39,384		(50,000)	34,577
2208	CalGRIP Grant	-	96,473	96,473			-
2213	School Resource Officer (HS)	-	25,000	25,000			-
2218	Avoid 2009 Police DUI Grant	-	65,650	65,650			-
2220	Alcohol Beverage Control (ABC) Grant	-	20,243	20,243			-
<b>Total Public Safety/CIP Grant Funds</b>		<b>23,951</b>	<b>321,409</b>	<b>260,783</b>	<b>-</b>	<b>(50,000)</b>	<b>34,577</b>
<b>TRUST AND AGENCY FUNDS</b>							
7801	Police Trading Cards	1,751	4	-			1,755
7804	Chaplain Fund-Police & Fire	287	-	-			287
7805	VIPS (Volunteers in Police Service)	14,405	6,530	6,625			14,310
7808	Canine Protection Unit Donation Fund	15,709	11,099	719			26,089
7810	Fire Miscellaneous Donation Fund	6,187	12	-			6,199
7811	Animal Control Misc Donation Fund	63,214	4,150	2,325			65,039
7813	Police Misc Donation Fund	409	20	74			355
7855	Town Special Projects Donations	34	3,500	3,500			34
<b>Total Trust and Agency Funds</b>		<b>101,996</b>	<b>25,315</b>	<b>13,243</b>	<b>-</b>	<b>-</b>	<b>114,068</b>
<b>CAPITAL PROJECT FUNDS</b>							
2100	Capital Improvement Projects Fund	-		256,529	256,529		-

**TOWN OF PARADISE**  
**Summary of Expenditures and Revenues**

Fiscal Year 2012/13							
Fund	Description	Fund Balance 7/1/2012	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 06/30/13
2110	Transportation Fund	394,640	800			(136,978)	258,462
2111	Prop 42 AB438 Traffic Congestion Relief Fund	-					-
2112	CMAQ-Congestion Mgmt Air Qual	-	115,230			(115,230)	-
2132	HSIP - Highway Safety Improvement Program	-	4,738			(4,738)	-
3710	Equipment Replacement Fund	(1,526)	51,687	50,161			-
5900	Transit Fund	1,149,672	880,601	933,473		(4,848)	1,091,952
	<b>Total Capital Project Funds</b>	<b>1,542,786</b>	<b>1,053,056</b>	<b>1,240,163</b>	<b>256,529</b>	<b>(261,794)</b>	<b>1,350,414</b>
<b>INTERNAL SERVICE FUNDS</b>							
6970	Self Insurance Fund	215,539	41,119			(215,505)	41,153
	<b>Total Internal Service Funds</b>	<b>215,539</b>	<b>41,119</b>	<b>-</b>	<b>-</b>	<b>(215,505)</b>	<b>41,153</b>
<b>DEBT SERVICE FUNDS</b>							
4221	WWDAD Fund	6,298	-	-			6,298
	<b>Total Debt Service Funds</b>	<b>6,298</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,298</b>
<b>FIDUCIARY FUNDS</b>							
7610	Town General Trust Fund	1,535	-	-			1,535
7611	GASB 45 Retiree Medical Trust	49,486	7,900	100			57,286
7615	Vehicle Sales Proceeds	34,785	14,272	11,196			37,861
7621	Employee Bank	137	96				233
7624	SMIP-Strong Motion Impl Prog	1,244	64				1,308
7625	PD Property Room Proceeds	2,484	1,250	1,914			1,820
7626	Traffic Offender Impound Fund	36,887	11,560	12,238			36,209
7627	Tech Equipment Replacement Fund	9,394	46,000	51,108			4,286
7628	General Plan Update Fund	104,476	22,250				126,726
7629	Hydrant Maintenance Fund	-	3,881	3,881			-

**TOWN OF PARADISE**  
**Summary of Expenditures and Revenues**

Fiscal Year 2012/13							
Fund	Description	Fund Balance 7/1/2012	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 06/30/13
7630	DOJ Livescan Fees	-	9,800	9,800			-
7635	PD Found Money	8,246	700	4,520			4,426
7640	Disability Access and Education	-	17				17
		<b>248,673</b>	<b>117,790</b>	<b>94,757</b>	<b>-</b>	<b>-</b>	<b>271,706</b>
<b>Total Town of Paradise Budget</b>		<b>5,911,574</b>	<b>15,894,191</b>	<b>16,740,509</b>	<b>1,118,432</b>	<b>(1,118,432)</b>	<b>5,065,256</b>

**SUCCESSOR AGENCY TO PARADISE REDEVELOPMENT AGENCY FUNDS**

2924	RDA Obligation Retirement Fund	-	376,245			(376,245)	-
7650	Successor Agency to RDA NH	(6,838,738)	1,427	354,324	376,245		(6,815,390)
<b>Total Successor Agency to Paradise RDA</b>		<b>(6,838,738)</b>	<b>377,672</b>	<b>354,324</b>	<b>376,245</b>	<b>(376,245)</b>	<b>(6,815,390)</b>

**TOWN OF PARADISE**  
**Summary of Expenditures and Revenues**

Fiscal Year 2013/14							
Fund	Description	Fund Balance 7/1/2013	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 06/30/14
<b>1010</b>	<b>GENERAL FUND</b>	<b>1,035,160</b>	<b>9,283,310</b>	<b>9,767,282</b>	<b>486,760</b>		<b>1,037,948</b>
<b>SPECIAL REVENUE FUNDS</b>							
2030	Building Safety & Waste Water Services	27,229	709,527	575,668		(134,422)	26,666
2070	Animal Control Fund	(11,361)	170,103	158,113	21,542	(31,260)	(9,089)
2120	Gas Tax	409,242	958,582	1,042,860	59,505	(211,546)	172,923
2140	Traffic Safety Fund	29,661	25,050			(30,000)	24,711
2150	Special Projects Fund	255,291		50,000			205,291
2160	BHS - Economic Development	61,832	300	13,532	100,027	(29,621)	119,006
2161	BHS - HUD Revolving Loan Fund	153,588	6,500	20,000			140,088
2162	BHS - HOME Loan Fund	-					-
2163	BHS - Cal Home Loan Fund	53,602	200				53,802
2215	Abandoned Vehicle Abatement (AVA)	57,757	24,065	140		(7,696)	73,986
2240	Asset Seizure Fund	4,934	506				5,440
2309	BHS - 2009 CDBG	-	80,000	80,000			-
2311	BHS - 2011 CDBG	-	6,379	6,379			-
2312	BHS - 2012 CDBG	-	60,967	60,967			-
2313	BHS - 2013 CDBG	-	149,968	149,968			-
2510	95 DIF Impact Fee Road Improvements	439,112	15,000			(30,000)	424,112
2520	95 DIF Impact Fee Signal Improvements	66,996	1,050				68,046
2540	95 DIF Impact Fee Police Facilities	36,146	1,875				38,021
2550	95 DIF Impact Fee Fire Facilities	12,091	1,975				14,066
2551	Drainage Impact Fees	620,099	11,200				631,299
2611	BHS - 2011 HOME Grant	-	2,244,938	2,225,663		(19,275)	-
2612	BHS - 2012 HOME Grant	-	627,415	546,663		(80,752)	-
2923	Town of Paradise Housing Revolving Loan Fund	-					-
2925	Town of Paradise Housing Fund	-	4		6,437		6,441
5060	Cluster Septic System #1	(4,339)					(4,339)
<b>Total Special Revenue Funds</b>		<b>2,211,880</b>	<b>5,095,604</b>	<b>4,929,953</b>	<b>187,511</b>	<b>(574,572)</b>	<b>1,990,470</b>

**TOWN OF PARADISE**  
**Summary of Expenditures and Revenues**

Fiscal Year 2013/14							
Fund	Description	Fund Balance 7/1/2013	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 06/30/14
<b>PUBLIC SAFETY GRANTS</b>							
2124	SR2S Safe Routes to School	-	28,050	28,050			-
2204	State SLESF Fund	34,577	100,010	109,366			25,221
2208	CalGRIP Grant	-	48,500	48,500			-
2213	School Resource Officer (HS)	-	37,500	37,500			-
2218	Avoid 2009 Police DUI Grant	-	65,500	65,500			-
2220	Alcohol Beverage Control (ABC) Grant	-	-	-			-
	<b>Total Public Safety/CIP Grant Funds</b>	<b>34,577</b>	<b>279,560</b>	<b>288,916</b>	<b>-</b>	<b>-</b>	<b>25,221</b>
<b>TRUST AND AGENCY FUNDS</b>							
7801	Police Trading Cards	1,755	4	-			1,759
7804	Chaplain Fund-Police & Fire	287	-	-			287
7805	VIPS (Volunteers in Police Service)	14,310	5,535	2,550			17,295
7808	Canine Protection Unit Donation Fund	26,089	1,060	1,000			26,149
7810	Fire Miscellaneous Donation Fund	6,199	12	-			6,211
7811	Animal Control Misc Donation Fund	65,039	5,150			(21,542)	48,647
7813	Police Misc Donation Fund	355	100	-			455
7855	Town Special Projects Donations	34	-	-			34
	<b>Total Trust and Agency Funds</b>	<b>114,068</b>	<b>11,861</b>	<b>3,550</b>	<b>-</b>	<b>(21,542)</b>	<b>100,837</b>
<b>CAPITAL PROJECT FUNDS</b>							
2100	Capital Improvement Projects Fund	-		1,819,628	1,819,628		-
2110	Transportation Fund	258,462	100			(252,971)	5,591
2111	Prop 42 AB438 Traffic Congestion Relief Fund	-					-
2112	CMAQ-Congestion Mgmt Air Qual	-	1,446,680			(1,446,680)	-
2132	HSIP - Highway Safety Improvement Program	-	94,261			(94,261)	-
3710	Equipment Replacement Fund	-	52,000	52,000			-
5900	Transit Fund	1,091,952	907,034	957,202		(14,861)	1,026,923
	<b>Total Capital Project Funds</b>	<b>1,350,414</b>	<b>2,500,075</b>	<b>2,828,830</b>	<b>1,819,628</b>	<b>(1,808,773)</b>	<b>1,032,514</b>

**TOWN OF PARADISE**  
**Summary of Expenditures and Revenues**

Fiscal Year 2013/14							
Fund	Description	Fund Balance 7/1/2013	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 06/30/14
<b>INTERNAL SERVICE FUNDS</b>							
6970	Self Insurance Fund	41,153	50,000			(41,119)	50,034
	<b>Total Internal Service Funds</b>	<b>41,153</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>(41,119)</b>	<b>50,034</b>
<b>DEBT SERVICE FUNDS</b>							
4221	WWDAD Fund	6,298	-	-			6,298
	<b>Total Debt Service Funds</b>	<b>6,298</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,298</b>
<b>FIDUCIARY FUNDS</b>							
7610	Town General Trust Fund	1,535	-	-			1,535
7611	GASB 45 Retiree Medical Trust	57,286	7,900	100			65,086
7615	Vehicle Sales Proceeds	37,861	11,000	10,100			38,761
7621	Employee Bank	233	95				328
7624	SMIP-Strong Motion Impl Prog	1,308	75				1,383
7625	PD Property Room Proceeds	1,820	504				2,324
7626	Traffic Offender Impound Fund	36,209	14,075	6,500			43,784
7627	Tech Equipment Replacement Fund	4,286	50,000	53,000			1,286
7628	General Plan Update Fund	126,726	24,250			(39,447)	111,529
7629	Hydrant Maintenance Fund	-	1,000	1,000			-
7630	DOJ Livescan Fees	-	12,000	12,000			-
7635	PD Found Money	4,426	2,000	2,000			4,426
7640	Disability Access and Education	17	34				51
	<b>Total Fiduciary Funds</b>	<b>271,706</b>	<b>122,933</b>	<b>84,700</b>	<b>-</b>	<b>(39,447)</b>	<b>270,492</b>
<b>Total Town of Paradise Budget</b>		<b>5,065,256</b>	<b>17,343,343</b>	<b>17,903,231</b>	<b>2,493,899</b>	<b>(2,485,453)</b>	<b>4,513,814</b>

**TOWN OF PARADISE**  
**Summary of Expenditures and Revenues**

Fiscal Year 2013/14							
Fund	Description	Fund Balance 7/1/2013	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 06/30/14
<b>SUCCESSOR AGENCY TO PARADISE REDEVELOPMENT AGENCY FUNDS</b>							
2924	RDA Obligation Retirement Fund	-	380,000			(380,000)	-
7650	Successor Agency to RDA NH	(6,815,390)	722	347,817	373,563	(2,009)	(6,790,931)
<b>Total Successor Agency to Paradise Redevelopr</b>		<b>(6,815,390)</b>	<b>380,722</b>	<b>347,817</b>	<b>373,563</b>	<b>(382,009)</b>	<b>(6,790,931)</b>

**TOWN OF PARADISE  
Budget Transfers Report**

**FISCAL YEAR 2012-2013 TRANSFERS ESTIMATED TO 06/30/13**

Account-Transfer Out				Amount	Account - Transfer In				Amount
2110	5910	120	To Gas Tax	74,204	2120	3910	110	From Transportation Prop 1B	74,204
2110	5910	120	To Gas Tax	30,654	2120	3910	110	From Transportation Prop 1B	30,654
2112	5910	120	To Gas Tax	6,202	2120	3910	112	From CMAQ	6,202
2112	5910	120	To Gas Tax	37,594	2120	3910	112	From CMAQ	37,594
2132	5910	120	To Gas Tax	4,738	2120	3910	132	From Highway Safety Imp Program	4,738
2510	5910	120	To Gas Tax	1,242	2120	3910	510	From Impact Fees Road Improve	1,242
5900	5910	120	To Gas Tax	831	2120	3910	900	From Transit	831
<b>Total 2012/13 Transfers Out to Fund 2120</b>				<b>155,465</b>	<b>Total 2012/2013 Transfers in to Fund 2120</b>				<b>155,465</b>

Account-Transfer Out				Amount	Account - Transfer In				Amount
2112	5910	100	To Capital Projects	54,234	2100	3910	112	From CMAQ	54,234
2510	5910	100	To Capital Projects	202,295	2100	3910	510	From Impact Fees Road Improvement	202,295
<b>Total 2012/13 Transfers Out to Fund 2100</b>				<b>256,529</b>	<b>Total 2012/2013 Transfers in to Fund 2100</b>				<b>256,529</b>

Account-Transfer Out				Amount	Account - Transfer In				Amount
2030	5910	010	To General Fund	75,662	1010	3910	030	From Building Safety Waste Water	75,662
2030	5910	010	To General Fund	36,520	1010	3910	030	From Building Safety Waste Water	36,520
2070	5910	010	To General Fund	18,504	1010	3910	070	From Animal Control Fund	18,504
2070	5910	010	To General Fund	5,853	1010	3910	070	From Animal Control Fund	5,853
2112	5910	010	To General Fund	12,799	1010	3910	112	From CMAQ	12,799
2120	5910	010	To General Fund	84,871	1010	3910	120	From Gas Tax	84,871
2120	5910	010	To General Fund	42,805	1010	3910	120	From Gas Tax	42,805
2140	5910	010	To General Fund	30,000	1010	3910	140	From Traffic Safety Fund	30,000
2160	5910	010	To General Fund	5,000	1010	3910	160	From BHS Econ Dev Fund	5,000
2160	5910	010	To General Fund	19,027	1010	3910	160	From BHS Econ Dev Fund	19,027
2204	5910	010	To General Fund	50,000	1010	3910	204	From SLESF Fund	50,000
2215	5910	010	To General Fund	3,300	1010	3910	215	From AVA Fund	3,300
2510	5910	010	To General Fund	1,588	1010	3910	510	From Road Development	1,588
5900	5910	010	To General Fund	2,296	1010	3910	900	From Transit Fund	2,296
5900	5910	010	To General Fund	1,721	1010	3910	900	From Transit Fund	1,721
6970	5910	010	To General Fund	215,505	1010	3910	970	From Self Insurance Fund	215,505
2162	5910	160	To BHS Econ Dev Fund	18,224	2160	3910	162	From Home Rev Loan Fund	18,224
2610	5910	160	To BHS Econ Dev Fund	2,600	2160	3910	261	From 2010 Home Grant	2,600
2611	5910	160	To BHS Econ Dev Fund	43,642	2160	3910	611	From 2011 Home Grant	43,642
2110	5910	551	To DIF Drainage	32,120	2551	3910	110	From Transportation Prop 1B	32,120
2112	5910	551	To DIF Drainage	4,401	2551	3910	112	From CMAQ	4,401
2924	5910	920	To Successor RDA NH	376,245	7650	3910	924	From RDA Obligation Retirement	376,245
<b>Total 2012/13 Other Transfers Out</b>				<b>1,082,683</b>	<b>Total 2012/2013 Other Transfers In</b>				<b>1,082,683</b>

<b>Total 2012/2013 Transfers Out</b>				<b>1,494,677</b>	<b>Total 2012/2013 Transfers In</b>				<b>1,494,677</b>
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**TOWN OF PARADISE  
Budget Transfers Report**

**FISCAL YEAR 2013/2014 TRANSFERS**

Account-Transfer Out				Amount	Account - Transfer In				Amount
2112	5910	120	To Gas Tax	41,683	2120	3910	112	From CMAQ	41,683
2132	5910	120	To Gas Tax	15,165	2120	3910	132	From Federal HSIP	15,165
5900	5910	120	To Gas Tax	2,657	2120	3910	900	From Transit	2,657
<b>Total 2013/14 Transfers Out to Fund 2120</b>				<b>59,505</b>	<b>Total 2013/2014 Transfers in to Fund 2120</b>				<b>59,505</b>

CIP 9363 Pearson/Recreation Signal Wages  
CIP 9365 Skyway HSIP Wages  
CIP 9365 Skyway HSIP Wages

Account-Transfer Out				Amount	Account - Transfer In				Amount
2110	5910	100	To Capital Projects	6,878	2100	3910	110	From Transportation Prop 1B	6,878
2110	5910	100	To Capital Projects	246,093	2100	3910	110	From Transportation Prop 1B	246,093
2112	5910	100	To Capital Projects	1,404,997	2100	3910	112	From CMAQ	1,404,997
2120	5910	100	To Capital Projects	45,051	2100	3910	120	From Gas Tax	45,051
2132	5910	100	To Capital Projects	79,096	2100	3910	132	From Federal HSIP	79,096
2510	5910	100	To Capital Projects	30,000	2100	3910	510	From Impact Fees Road Improve	30,000
5900	5910	100	To Capital Projects	7,513	2100	3910	900	From Transit	7,513
<b>Total 2013/14 Transfers Out to Fund 2100</b>				<b>1,819,628</b>	<b>Total 2013/2014 Transfers in to Fund 2100</b>				<b>1,819,628</b>

CIP 9363 Pearson/Recreation Signal  
CIP 9366 Micro-Surfacing Project 2013  
CIP 9363 Pearson/Recreation Signal  
CIP 9366 Micro-Surfacing Project 2013  
CIP 9365 Skyway HSIP  
CIP 9366 Micro-Surfacing Project 2013  
CIP 9365 Skyway HSIP

Account-Transfer Out				Amount	Account - Transfer In				Amount
2030	5910	010	To General Fund	81,934	1010	3910	030	From Building Safety Waste Water	81,934
2030	5910	010	To General Fund	52,488	1010	3910	030	From Building Safety Waste Water	52,488
2070	5910	010	To General Fund	20,422	1010	3910	070	From Animal Control Fund	20,422
2070	5910	010	To General Fund	10,838	1010	3910	070	From Animal Control Fund	10,838
2120	5910	010	To General Fund	99,310	1010	3910	120	From Gas Tax	99,310
2120	5910	010	To General Fund	67,185	1010	3910	120	From Gas Tax	67,185
2140	5910	010	To General Fund	30,000	1010	3910	140	From Traffic Safety Fund	30,000
2160	5910	010	To General Fund	15,000	1010	3910	160	From BHS Econ Dev Fund	15,000
2160	5910	010	To General Fund	14,621	1010	3910	160	From BHS Econ Dev Fund	14,621
2215	5910	010	To General Fund	7,696	1010	3910	215	From AVA Fund	7,696
7628	5910	010	To General Fund	39,447	1010	3910	628	From General Plan Fee	39,447
7650	5910	010	To General Fund	2,009	1010	3910	650	From Successor Agency to RDA	2,009
5900	5910	010	To General Fund	2,500	1010	3910	900	From Transit Fund	2,500
5900	5910	010	To General Fund	2,191	1010	3910	900	From Transit Fund	2,191
6970	5910	010	To General Fund	41,119	1010	3910	970	From Self Insurance Fund	41,119
7811	5910	070	To Animal Control Fund	21,542	2070	3910	811	From Animal Donation Fund	21,542
2611	5910	160	To BHS Econ Dev Fund	19,275	2160	3910	611	From 2011 Home Grant	19,275
2612	5910	160	To BHS Econ Dev Fund	80,752	2160	3910	612	From 2012 Home Grant	80,752
2924	5910	925	To Town Housing Fund	6,437	2925	3910	924	From RDA Obligation Retirement	6,437
2924	5910	650	To Successor RDA NH	373,563	7650	3910	924	From RDA Obligation Retirement	373,563
<b>Total 2013/14 Other Transfers Out</b>				<b>988,329</b>	<b>Total 2013/2014 Other Transfers In</b>				<b>988,329</b>

Internal Svcs Allocated Costs  
POB Payment  
Internal Svcs Allocated Costs  
POB Payment  
Internal Svcs Allocated Costs  
POB Payment  
Operating Transfer  
Internal Svcs Allocated Costs  
POB Payment  
AVA Activity Reimbursement  
Update Housing Element  
Interest on Loan #4  
Internal Svcs Allocated Costs  
POB Payment  
2013/2014 Trans of Funds  
Deficit Fund Balance Contribution  
Activity Delivery  
Activity Delivery  
20% Town Loan Repayment  
Debt Service

<b>Total 2013/2014 Transfers Out</b>				<b>2,867,462</b>	<b>Total 2013/2014 Transfers In</b>				<b>2,867,462</b>
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FY 2013/2014

General Fund

TOWN OF PARADISE GENERAL FUND SUMMARY Fiscal Year 2013/14 Budget			
	Audited Year 2011/12	Estimated Actual Year 2012/13	Budget Year 2013/14
<b>Beginning Fund Balance</b>	<b>1,657,285</b>	<b>1,312,604</b>	<b>1,045,141</b>
<b>Revenues</b>			
<b>Property Taxes - Local</b>			
Property Taxes - Secured	4,016,790	3,940,647	3,997,568
Property Taxes Unsecured	190,451	215,248	215,248
Property Taxes Prior Years	9,352	7,344	7,344
Property Taxes Supplemental	13,701	10,000	13,000
Property Transfer Tax	36,537	45,825	48,116
<b>Total</b>	<b>4,266,830</b>	<b>4,219,064</b>	<b>4,281,276</b>
<b>Non Property Taxes - Local</b>			
General Sales and Use Tax	1,633,595	1,665,010	1,703,356
Franchise Taxes	790,283	806,319	811,865
Transient Occupancy Tax	171,222	177,714	178,967
Other Taxes	3,232	3,224	3,032
<b>Total</b>	<b>2,598,332</b>	<b>2,652,267</b>	<b>2,697,220</b>
<b>Shared Taxes - State</b>			
Motor Vehicle In-Lieu Tax	1,962,653	1,901,701	1,929,000
Property Tax Homeowners Apportionment	71,357	69,436	70,437
Other State/Fed - Miscellaneous	26,222	24,000	24,000
<b>Total</b>	<b>2,060,232</b>	<b>1,995,137</b>	<b>2,023,437</b>
<b>Total All Taxes - Local and State</b>	<b>8,925,393</b>	<b>8,866,468</b>	<b>9,001,933</b>

**TOWN OF PARADISE  
GENERAL FUND SUMMARY  
Fiscal Year 2013/14 Budget**

	<b>Audited Year 2011/12</b>	<b>Estimated Actual Year 2012/13</b>	<b>Budget Year 2013/14</b>
<b>Charges for Local Services</b>			
Administration Fees and Charges	1,839	1,666	1,500
Administration Misc Revenues & Reimbursements	30,862	4,129	4,540
Police Fees and Charges	116,954	84,851	84,978
Fire Fees and Charges	22,533	143,301	34,625
CDD - Planning Fees and Charges	71,764	52,393	57,419
CDD - Waste Management Fees and Charges	60,960	49,447	48,895
Public Works Fees and Charges	72,296	51,483	39,420
Paradise Community Park Fees and Charges	2,570	4,671	3,000
Investment Earnings	36,208	7,000	7,000
<b>Total Charges for Local Services</b>	<b>415,987</b>	<b>398,941</b>	<b>281,377</b>
<b>Total Revenue</b>	<b>9,341,380</b>	<b>9,265,409</b>	<b>9,283,310</b>
<b>Transfers In From Other Funds</b>	<b>566,770</b>	<b>605,451</b>	<b>486,760</b>
<b>Total Resources</b>	<b>9,908,151</b>	<b>9,870,860</b>	<b>9,770,070</b>
<b>Expenditures</b>			
Non Departmental Expenditures	896,957	880,896	925,253
Council and Town Clerk	277,882	303,209	284,780
Administration	1,357,028	1,335,394	1,343,709
Police Programs	3,820,966	3,669,731	3,607,597
Fire Programs	3,497,819	3,674,658	3,343,664
Community Development	268,380	195,943	223,649
Public Works - Engineering	95,598	48,996	21,800
Parks and Public Facilities	38,202	29,496	16,830
<b>Total Expenditures</b>	<b>10,252,832</b>	<b>10,138,323</b>	<b>9,767,282</b>
<b>Subtotal General Fund Net Income</b>	<b>(344,681)</b>	<b>(267,463)</b>	<b>2,788</b>
<b>Ending Fund Balance</b>	<b>1,312,604</b>	<b>1,045,141</b>	<b>1,047,929</b>
<b>Designated Reserves</b>			
Unassigned	1,312,604	1,045,141	1,047,929

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>						
<u>Revenues</u>						
<b>Department: 00 - Non Department Activity</b>						
<b>Program: 0000 - Non Program Activity</b>						
3110.311 Property Tax Current Secured	4,016,790	3,940,647	3,940,647	3,992,568	3,997,568	3,997,568
3110.312 Property Tax Current Unsecured	190,451	215,248	215,248	215,248	215,248	215,248
3110.315 Property Tax Prior Secured/Unsecured	9,352	7,344	7,344	7,344	7,344	7,344
3110.320 Property Tax General Supplemental	13,701	10,000	10,000	13,000	13,000	13,000
3130.325 General Sales and Use Tax Sales and Use Tax	1,633,595	1,707,999	1,665,010	1,701,513	1,703,356	1,703,356
3167.330 Real Property Transfer Tax Real Property Transfer	36,537	43,478	45,825	46,100	48,116	48,116
3182.335 Franchise Taxes Franchise Taxes	790,283	806,803	806,319	809,828	811,865	811,865
3185.340 Transient Occupancy Tax Transient Occupancy Tax	171,222	174,714	177,714	176,896	178,967	178,967
3210.110 Business Licenses and Permits Business Regulation	3,100	2,800	3,076	2,900	2,900	2,900
3210.120 Business Licenses and Permits Bingo Regulation	132	83	148	132	132	132
3345.200 State Revenues - Other Miscellaneous	26,222	24,000	24,000	24,000	24,000	24,000
3351.001 Property Tax Homeowners Apportionment	71,357	69,436	69,436	70,437	70,437	70,437
3356.001 State Motor Vehicle In Lieu Motor Vehicle In Lieu	1,962,653	1,901,701	1,901,701	1,924,000	1,929,000	1,929,000
3410.101 Administrative Services General Administrative	38	15	19	-	-	-
3410.104 Administrative Services Returned Check Processing	401	170	187	300	300	300
3410.107 Administrative Services Electronic Audio	5	5	-	-	-	-
3410.112 Administrative Services Printed Material	207	490	940	400	400	400
3410.113 Administrative Services Document Copying	380	250	253	300	300	300
3410.114 Administrative Services Document Certification	123	35	20	100	100	100
3410.115 Administrative Services Research on Request/Dept	684	260	247	400	400	400
3410.150 Administrative Services Late Fees	2	-	-	-	-	-
3610.100 Interest Revenue Investments	6,338	8,000	7,000	7,000	7,000	7,000
3610.150 Interest Revenue Interfund Loans	29,871	-	-	-	-	-
3630.200 Rents and Royalties Billboard Rents and Leases	440	440	440	440	440	440
3901.100 Refunds & Reimbursements Miscellaneous	19,340	625	475	1,000	1,000	1,000
3902.100 Miscellaneous Revenue General	9,530	1,100	1,100	1,000	1,000	1,000
3902.110 Miscellaneous Revenue Cash Over and Short	(2)	11	14	-	-	-
<b>Department Total: 00 - Non Department Activity</b>	<b>8,992,749</b>	<b>8,915,654</b>	<b>8,877,163</b>	<b>8,994,906</b>	<b>9,012,873</b>	<b>9,012,873</b>

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number Description		2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Department: 25 - Finance</b>							
<b>Program: 5005 - Rental Properties</b>							
3901.100	Refunds & Reimbursements Miscellaneous	1,554	1,840	2,100	2,100	2,100	2,100
<b>Department Total: 25 - Finance</b>		<b>1,554</b>	<b>1,840</b>	<b>2,100</b>	<b>2,100</b>	<b>2,100</b>	<b>2,100</b>
 <b>Department: 30 - Police</b>							
<b>Program: 0000 - Non Program Activity</b>							
3320.100	Federal Revenue - Other Refunds and	6,484	500	900	500	500	500
3345.004	State Revenues - Other POST Reimbursements	18,239	20,000	23,105	19,000	5,000	5,000
3345.100	State Revenues - Other Refunds & Reimbursements	27,150	12,000	12,000	12,000	12,000	12,000
3380.100	Local Government Revenue Fines and Forfeitures	35,339	30,000	23,500	30,000	30,000	30,000
3380.106	Local Government Revenue Administrative	-	3,200	3,200	3,200	3,200	3,200
3421.100	Police Vehicle Repossession	231	100	84	200	200	200
3421.103	Police Weapons Storage Fee	479	208	-	200	200	200
3421.105	Police Cite Sign Off / VIN Verification	1,801	1,040	1,040	1,800	1,800	1,800
3421.110	Police DUI Accident & Arrest Processing	-	-	-	-	10,000	10,000
3421.111	Police Vehicle Impound Fee	2,576	1,344	1,232	1,500	1,500	1,500
3421.115	Police Police Report (Copy)	7,050	5,835	5,650	6,000	6,000	6,000
3421.120	Police Fingerprint Processing	8,699	7,249	7,100	8,000	8,000	8,000
3421.122	Police Visa/Clearance Letter	65	78	78	78	78	78
3421.128	Police Statutory Registration	870	840	360	500	500	500
3421.130	Police Reproduce/Sale of Tapes & Photos	170	150	156	150	150	150
3421.140	Police Alarm System Registration	154	150	220	150	150	150
3421.141	Police False Alarm Response	2,371	2,340	2,243	2,200	2,200	2,200
3421.180	Police Special Services	3,207	1,817	1,400	2,000	2,000	2,000
3421.182	Police Research on Request	15	7	-	-	-	-
3421.185	Police Bicycle License	4	-	-	-	-	-
3421.187	Police Subpoena Duces Tecum	180	30	30	-	-	-
3901.100	Refunds & Reimbursements Miscellaneous	1,638	1,000	2,368	1,000	1,000	1,000
3901.140	Refunds & Reimbursements Negligence Cost	217	500	185	500	500	500
3902.100	Miscellaneous Revenue General	17	-	-	-	-	-

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Department Total: 30 - Police</b>	<b>116,954</b>	<b>88,388</b>	<b>84,851</b>	<b>88,978</b>	<b>84,978</b>	<b>84,978</b>

**Department: 35 - Fire**

**Program: 0000 - Non Program Activity**

3320.100	Federal Revenue - Other Refunds and	-	-	30,975	-	-	-
3345.100	State Revenues - Other Refunds & Reimbursements	5,609	122,890	91,915	20,000	20,000	20,000
3380.103	Local Government Revenue Fines and Citations Fire	4,767	3,100	2,900	3,100	3,000	3,000
3410.150	Administrative Services Late Fees	336	100	409	200	200	200
3422.303	Fire Out Of Hours Burning Response	1,481	100	75	500	500	500
3422.304	Fire Fuel Reduction Burn Permit	602	291	1,000	500	500	500
3422.310	Fire Report Copying	180	300	265	200	200	200
3422.315	Fire Residential Burning Regulation	9,262	10,000	10,000	10,000	10,000	10,000
3422.330	Fire Campfire/Special Activity Permit	22	50	50	50	50	50
3422.335	Fire Land Clearing Fire Regulation	75	38	75	75	75	75
3422.341	Fire Hydrant Flow Review	50	-	-	-	-	-
3422.344	Fire Negligent/Reckless Cost Recovery	-	4,993	4,993	-	-	-
3422.367	Fire Plan Review/Variance	-	236	-	-	-	-
3422.375	Fire Stand By	-	585	585	-	-	-
3901.100	Refunds & Reimbursements Miscellaneous	-	102	59	100	100	100
3902.100	Miscellaneous Revenue General	150	-	-	-	-	-
<b>Department Total: 35 - Fire</b>		<b>22,533</b>	<b>142,785</b>	<b>143,301</b>	<b>34,725</b>	<b>34,625</b>	<b>34,625</b>

**Department: 40 - Community Development**

**Program: 4720 - CDD Planning**

3380.101	Local Government Revenue Fines and Citations	37,202	28,000	22,070	28,000	28,000	28,000
3400.104	CDD Planning Tentative Parcel Map	1,650	1,668	1,650	1,650	1,650	1,650
3400.107	CDD Planning Major Map Modification Review	680	-	-	-	-	-
3400.108	CDD Planning Road Name Review	-	160	178	178	178	178
3400.109	CDD Planning Street Address Change Review	-	-	76	-	-	-
3400.111	CDD Planning Landscape Plan	864	600	648	648	648	648
3400.123	CDD Planning Tree Pres/Protect Plan Review	285	-	95	-	-	-
3400.130	CDD Planning General Plan Amend and Rezoning	4,500	1,500	1,000	2,000	2,000	2,000

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
3400.140	CDD Planning Comm Zoning Interpretation	-	-	266	-	-	-
3400.147	CDD Planning Remote (Offsite) Parking Review	-	95	95	-	-	-
3400.149	CDD Planning DIF Adjust/Waiver Application	127	127	127	-	-	-
3400.171	CDD Planning Use Permit Class B	1,904	952	952	952	952	952
3400.173	CDD Planning Temporary Use Permit	412	164	164	168	168	168
3400.174	CDD Planning Administrative Permit	2,150	2,360	2,360	2,360	2,360	2,360
3400.176	CDD Planning Home Occupation Permit	215	215	215	215	215	215
3400.178	CDD Planning Site Plan/Use Permit Mod Class B	2,380	238	-	238	238	238
3400.184	CDD Planning Site Plan Review Class A	-	1,020	1,020	510	510	510
3400.195	CDD Planning Public Convenience/Necessity	88	44	-	-	-	-
3400.200	CDD Planning Tree Felling Permit	18,961	19,000	19,000	19,000	19,000	19,000
3400.307	CDD Planning Design Review Application	-	1,920	2,368	1,500	1,500	1,500
3901.100	Refunds & Reimbursements Miscellaneous	346	-	-	-	-	-
3902.100	Miscellaneous Revenue General	-	109	109	-	-	-
<b>Program Total: 4720 - CDD Planning</b>		<b>71,764</b>	<b>58,172</b>	<b>52,393</b>	<b>57,419</b>	<b>57,419</b>	<b>57,419</b>

**Program: 4780 - CDD - Waste Management**

3182.335	Franchise Taxes Franchise Taxes	35,019	35,546	35,717	35,895	35,895	35,895
3345.200	State Revenues - Other Miscellaneous	7,376	4,500	-	-	-	-
3380.104	Local Government Revenue Fines and Citations	18,565	10,300	13,730	11,000	13,000	13,000
<b>Program Total: 4780 - CDD - Waste Management</b>		<b>60,960</b>	<b>50,346</b>	<b>49,447</b>	<b>46,895</b>	<b>48,895</b>	<b>48,895</b>

**Department: 45 - Public Works**

**Program: 4740 - Public Works - Engineering**

3402.201	PW Engineering Final Parcel Map	1,360	2,500	1,360	1,360	1,360	1,360
3402.220	PW Engineering Land Divisn/Pvt Develop Projects	31,544	20,000	9,000	10,000	10,000	10,000
3402.221	PW Engineering Prepare/Record Covnant	1	1	-	-	-	-
3402.222	PW Engineering Improvement Agreement Review	-	260	260	260	260	260
3402.223	PW Engineering Engineering Site Plan	-	864	864	400	400	400
3402.224	PW Engineering Grading Check/Inspection	2,132	1,775	1,500	1,500	1,500	1,500
3402.225	PW Engineering Cert of Correct w/out Hearing	-	100	-	100	100	100
3402.227	PW Engineering Lot Merger Review	247	494	684	400	400	400

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
3402.228	PW Engineering Lot Line Adjustment	1,362	1,700	1,010	1,500	1,500	1,500
3402.229	PW Engineering Cert of Compliance Review w/Hear	443	-	-	-	-	-
3402.230	PW Engineering Engineer Drain Plan/Calc Review	12,684	12,503	22,484	5,000	12,000	12,000
3402.232	PW Engineering Erosion Control Plan Review	864	721	721	400	400	400
3402.250	PW Engineering Oversized Vehicle Regulation	568	700	600	500	500	500
3402.270	PW Engineering Encroachment Permit Fees	20,992	11,312	13,000	11,000	11,000	11,000
3901.140	Refunds & Reimbursements Negligence Cost	100	-	-	-	-	-
<b>Program Total: 4740 - Public Works - Engineering</b>		<b>72,296</b>	<b>52,930</b>	<b>51,483</b>	<b>32,420</b>	<b>39,420</b>	<b>39,420</b>

**Program: 4745 - Paradise Community Park**

3470.251	Parks & Recreation Space Rental	1,460	2,500	3,371	2,000	3,000	3,000
3470.258	Parks & Recreation Miscellaneous	1,110	-	-	-	-	-
3470.259	Parks & Recreation Donations	-	1,800	1,300	-	-	-
<b>Program Total: 4745 - Paradise Community Park</b>		<b>2,570</b>	<b>4,300</b>	<b>4,671</b>	<b>2,000</b>	<b>3,000</b>	<b>3,000</b>

<b>Revenue Grand Totals:</b>	<b>9,341,380</b>	<b>9,314,415</b>	<b>9,265,409</b>	<b>9,259,443</b>	<b>9,283,310</b>	<b>9,283,310</b>
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**General Fund Transfers In**

3910.030	Transfers In From Development Services Fund	88,640	111,415	112,182	128,103	134,422	134,422
3910.070	Transfers In From Animal Control	23,394	26,320	24,357	26,770	31,260	31,260
3910.112	Transfers In From Federal CMAQ Fund	24,208	12,799	12,799	-	-	-
3910.120	Transfers In From State Gas Tax Fund	102,124	124,067	127,676	152,855	166,495	166,495
3910.140	Transfers In From Traffic Safety Fund	26,000	30,000	30,000	30,000	30,000	30,000
3910.160	Transfers In From BHS Development Svcs Fund	24,444	23,274	24,027	21,290	29,621	29,621
3910.204	Transfers In From State SLESF Grant Fund	45,000	50,000	50,000	-	-	-
3910.215	Transfers In From Aband Vehicle Abate Fund	3,795	3,000	3,300	3,000	7,696	7,696
3910.308	Transfers In From BHS CDBG 2008 Grant	5,222	-	-	-	-	-
3910.502	Transfers In From Signal Development Fund	9,126	-	-	-	-	-
3910.503	Transfers In From Drainage Trust	17,756	-	-	-	-	-
3910.505	Transfers In From Memorial Trailway Fund	2,226	-	-	-	-	-
3910.510	Transfers In From Impact Fees Road Imp Fund	4,077	1,657	1,588	-	-	-
3910.551	Transfers In From Impact Fees Drainage Fund	20,000	-	-	-	-	-

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number Description		2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
3910.628	Transfers In From Gen Plan Fee	-	-	-	-	39,447	39,447
3910.650	Transfers In From Successor Agency to RDA NH	-	-	-	-	2,009	2,009
3910.807	Transfers In From Dr. Horlic Renovation Donat	21,430	-	-	-	-	-
3910.900	Transfers In From Transit Fund	2,557	3,172	4,017	5,005	4,691	4,691
3910.920	Transfers In From RDA Non Housing Fund	2,624	-	-	-	-	-
3910.921	Transfers In From RDA Housing Fund	502	-	-	-	-	-
3910.970	Transfers In From Self Insurance Trust Fund	143,646	215,505	215,505	41,119	41,119	41,119
<b>Transfers In Total</b>		<b>566,770</b>	<b>601,209</b>	<b>605,451</b>	<b>408,142</b>	<b>486,760</b>	<b>486,760</b>
<b>Total Resources</b>		<b>9,908,151</b>	<b>9,915,624</b>	<b>9,870,860</b>	<b>9,667,585</b>	<b>9,770,070</b>	<b>9,770,070</b>

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund:</b> 1010 - General Fund							
<u>Expenditures</u>							
<b>Department:</b> 00 - Non Department Activity							
<b>Program:</b> 0000 - Non Program Activity							
5225	Bank Fees and Charges	9,885	11,500	13,000	12,000	12,000	12,000
5280.100	Bad Debt Write Off Expense	49	250	146	200	200	200
5501	Debt Service Payment - Principal	623,643	609,441	609,441	597,612	597,612	597,612
5502	Debt Service Payment - Interest	186,357	225,559	225,559	267,389	267,389	267,389
5502.150	Debt Service Payment - Interest Interfund Loans	8,123	5,606	5,606	3,152	3,152	3,152
5502.201	Debt Service Payment - Interest Tax Anticipation	51,558	25,991	19,744	46,875	37,500	37,500
5510.201	Bond Payments - Issuance Costs Tax Anticipation	8,150	7,400	7,400	7,400	7,400	7,400
<b>Department Total: 00 - Non Department Activity</b>		<b>887,765</b>	<b>885,747</b>	<b>880,896</b>	<b>934,628</b>	<b>925,253</b>	<b>925,253</b>
<b>Non Department Expenditure Grand Totals:</b>		<b>887,765</b>	<b>885,747</b>	<b>880,896</b>	<b>934,628</b>	<b>925,253</b>	<b>925,253</b>



# Town of Paradise

Budget Transactions Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>00 - Non Department Activity</b>				
Program <b>0000 - Non Program Activity</b>				
Account <b>5225 - Bank Fees and Charges</b>				
1010.00.0000.5225	Bank Fees	1.00	12,000.00	12,000.00
	Account <b>5225 - Bank Fees and Charges</b> Totals	Transactions	1	\$12,000.00
Account <b>5280.100 - Bad Debt Write Off Expense</b>				
1010.00.0000.5280.100	Bad Debt Write Off Expense	1.00	200.00	200.00
Account <b>5501 - Debt Service Payment - Principal</b>				
1010.00.0000.5501	Pension Obligation Bond - Principal	1.00	597,611.20	597,611.20
	Account <b>5501 - Debt Service Payment - Principal</b> Totals	Transactions	1	\$597,611.20
Account <b>5502 - Debt Service Payment - Interest</b>				
1010.00.0000.5502	Pension Obligation Bond - Interest	1.00	267,388.80	267,388.80
	Account <b>5502 - Debt Service Payment - Interest</b> Totals	Transactions	1	\$267,388.80
Account <b>5502.150 - Debt Service Payment - Interest Interfund Loans</b>				
1010.00.0000.5502.150	Interest Payments on Loans from Building Department	1.00	3,151.99	3,151.99
	Account <b>5502.150 - Debt Service Payment - Interest Interfund Loans</b> Totals	Transactions	1	\$3,151.99
Account <b>5502.201 - Debt Service Payment - Interest Tax Anticipation Notes</b>				
1010.00.0000.5502.201	TRANS Financing \$2 Million at 2.5% for 9 Months	1.00	37,500.00	37,500.00
	Account <b>5502.201 - Debt Service Payment - Interest Tax Anticipation Notes</b> Totals	Transactions	1	\$37,500.00
Account <b>5510.201 - Bond Payments - Issuance Costs Tax Anticipation Notes</b>				
1010.00.0000.5510.201	TRANS Issuance Costs	1.00	7,400.00	7,400.00
	Account <b>5510.201 - Bond Payments - Issuance Costs Tax Anticipation Notes</b> Totals	Transactions	1	\$7,400.00

**TOWN OF PARADISE**  
**General Fund Expenditure Summary by Division**  
**Fiscal Year 2013/14 Budget**

	2012 Audited Actual	2013 Estimated Actual	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
Non Department Activity	896,957	880,896	934,628	925,253	925,253
Town Council	35,070	37,054	36,009	34,963	34,963
Town Clerk	242,813	266,155	251,030	249,817	249,817
Town Manager	196,575	172,991	160,149	155,706	155,706
Central Services	507,588	519,907	563,104	560,328	560,328
HR & Risk Management	77,271	60,179	62,146	62,135	62,135
Legal Services	165,409	174,190	171,810	172,330	172,330
Finance	230,375	210,161	209,162	209,162	209,162
Police - Administration	738,120	731,587	753,036	750,843	750,843
Police - Operations	2,237,188	2,086,103	2,067,550	2,089,254	2,089,254
Public Safety Communications	845,658	852,041	772,403	767,500	767,500
Fleet Management	163,429	181,705	179,448	173,967	173,967
Emergency Operations Center	16,381	16,261	10,081	10,081	10,081
Fire - Administration	319,246	192,345	177,897	175,902	175,902
Fire - Suppression	3,161,502	3,456,336	3,132,181	3,129,181	3,129,181
Fire - Volunteer Program	17,071	25,977	38,292	38,581	38,581
Planning	236,537	163,648	160,531	190,852	190,852
Waste Management	31,842	32,295	32,798	32,797	32,797
Engineering	95,598	48,996	22,470	21,800	21,800
Community Park	33,855	24,351	11,390	11,390	11,390
Facilities	4,347	5,145	5,440	5,440	5,440
Total	10,252,832	10,138,323	9,751,555	9,767,282	9,767,282

FY 2013/2014

Town Council

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 10 - Legislative</b>							
<b>Program: 4000 - Town Council</b>							
<b>Expenditures</b>							
5100	Personnel Services	24,252	24,536	24,709	25,384	25,388	25,388
5200	Supplies and Services	10,818	12,345	12,345	10,625	9,575	9,575
5300	Capital Outlay	-	-	-	-	-	-
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		35,070	36,881	37,054	36,009	34,963	34,963
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		35,070	36,881	37,054	36,009	34,963	34,963
<b>Fiscal Year 2013-2014 Personnel Allocation</b>							
Position/Title		Weekly Hours	Percent Allocated	Part Time	Allocated Wages & Benefits		
Mayor and Council Members			100%	5	25,388		

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund:</b> 1010 - General Fund							
<u>Expenditures</u>							
<b>Department:</b> 10 - Legislative							
<b>Program:</b> 4000 - Town Council							
5101	Salaries - Permanent	16,920	17,190	17,340	18,000	18,000	18,000
5107	Car Allowance/Mileage	5,400	5,400	5,400	5,400	5,400	5,400
5111	Medicare	340	335	339	339	339	339
5112.102	Retirement Contribution Social Security	1,451	1,432	1,451	1,451	1,451	1,451
5113	Worker's Compensation	141	179	179	194	198	198
5202.100	Operating Supplies General	107	395	395	-	-	-
5220.100	Employee Development General	10,711	11,950	11,950	10,625	9,575	9,575
<b>Expenditure Grand Totals:</b>		<b>35,070</b>	<b>36,881</b>	<b>37,054</b>	<b>36,009</b>	<b>34,963</b>	<b>34,963</b>



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>10 - Legislative</b>				
Program <b>4000 - Town Council</b>				
Account <b>5220.100 - Employee Development General</b>				
1010.10.4000.5220.100	Employee Recognition Program	1.00	50.00	50.00
1010.10.4000.5220.100	LCC Annual Membership Dues	1.00	9,525.00	9,525.00
Account <b>5220.100 - Employee Development General</b> Totals		Transactions	2	\$9,575.00

FY 2013/2014

Town Clerk

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 15 - Town Clerk</b>							
<b>Program: 4100 - Town Clerk</b>							
<b>Expenditures</b>							
5100	Personnel Services	232,835	233,271	233,435	235,421	235,145	235,145
5200	Supplies and Services	9,783	34,083	32,526	15,415	14,478	14,478
5300	Capital Outlay	-	-	-	-	-	-
5500	Debt Service	194	194	194	194	194	194
Total Expenditures		242,813	267,548	266,155	251,030	249,817	249,817
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		242,813	267,548	266,155	251,030	249,817	249,817

**Fiscal Year 2013-2014 Personnel Allocation**

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Town Clerk	40	100%	1	121,178
Assistant Town Clerk	40	100%	1	92,831
Total			2	214,009

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<u>Expenditures</u>							
<b>Department: 15 - Town Clerk</b>							
<b>Program: 4100 - Town Clerk</b>							
5101	Salaries - Permanent	153,716	156,974	157,481	158,730	160,229	160,229
5106.100	Incentives & Admin Leave Administrative Leave	7,899	8,179	8,179	8,170	8,257	8,257
5106.200	Incentives & Admin Leave Gym Reimbursement	-	-	90	-	-	-
5107	Car Allowance/Mileage	3,692	2,400	2,400	2,400	2,400	2,400
5111	Medicare	2,293	2,368	2,202	2,455	2,478	2,478
5112.101	Retirement Contribution PERS	18,543	19,313	19,374	20,400	18,498	18,498
5113	Worker's Compensation	1,221	1,665	1,665	1,749	1,766	1,766
5114.101	Health Insurance Medical	18,832	18,511	18,169	18,022	18,022	18,022
5115	Unemployment Compensation	2,871	-	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	1,403	1,457	1,476	1,429	1,429	1,429
5119.100	Retiree Costs Medical Insurance	22,191	22,404	22,399	22,066	22,066	22,066
5122	Accrual Bank Payoff	174	-	-	-	-	-
5201.100	Office Supplies General	82	400	250	200	200	200
5202.100	Operating Supplies General	(249)	500	150	150	150	150
5204	Subscriptions and Code Books	1,767	2,033	2,087	1,705	1,705	1,705
5210.100	Postage General	141	168	187	200	200	200
5213.100	Professional/Contract Services General	5,619	9,387	9,000	11,160	10,223	10,223
5214.100	Repair and Maint Service General	-	315	315	-	-	-
5218.100	Advertising General	944	2,000	1,250	2,000	2,000	2,000
5220.100	Employee Development General	1,480	1,280	1,310	-	-	-
5221	Election-County Services	-	18,000	17,977	-	-	-
5501	Debt Service Payment - Principal	194	194	194	194	194	194
<b>Expenditure Grand Totals:</b>		<b>242,813</b>	<b>267,548</b>	<b>266,155</b>	<b>251,030</b>	<b>249,817</b>	<b>249,817</b>



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>15 - Town Clerk</b>				
Program <b>4100 - Town Clerk</b>				
Account <b>5119.100 - Retiree Costs Medical Insurance</b>				
1010.15.4100.5119.100	Retiree Health Premiums	1.00	22,066.00	22,066.00
	Account <b>5119.100 - Retiree Costs Medical Insurance Totals</b>	Transactions	1	\$22,066.00
Account <b>5201.100 - Office Supplies General</b>				
1010.15.4100.5201.100	Office Supplies	1.00	200.00	200.00
	Account <b>5201.100 - Office Supplies General Totals</b>	Transactions	1	\$200.00
Account <b>5202.100 - Operating Supplies General</b>				
1010.15.4100.5202.100	Operating Supplies	1.00	150.00	150.00
	Account <b>5202.100 - Operating Supplies General Totals</b>	Transactions	1	\$150.00
Account <b>5204 - Subscriptions and Code Books</b>				
1010.15.4100.5204	CA Election Code Update	1.00	65.00	65.00
1010.15.4100.5204	CA Government Code Updates	1.00	1,580.00	1,580.00
1010.15.4100.5204	Newspaper Subscription	1.00	60.00	60.00
	Account <b>5204 - Subscriptions and Code Books Totals</b>	Transactions	3	\$1,705.00
Account <b>5210.100 - Postage General</b>				
1010.15.4100.5210.100	Postage	1.00	200.00	200.00
	Account <b>5210.100 - Postage General Totals</b>	Transactions	1	\$200.00
Account <b>5213.100 - Professional/Contract Services General</b>				
1010.15.4100.5213.100	Agenda Pal - Automated Agenda Services	12.00	399.00	4,788.00
1010.15.4100.5213.100	MuniCode - Editorial/Codification Services(258 page per year)	258.00	17.00	4,386.00
1010.15.4100.5213.100	MuniCode - Paradise Municipal Code Online Service	1.00	550.00	550.00
1010.15.4100.5213.100	MuniMetrix -Record Indexing Services (Database & Legislative Hist)	1.00	499.00	499.00
	Account <b>5213.100 - Professional/Contract Services General Totals</b>	Transactions	4	\$10,223.00
Account <b>5218.100 - Advertising General</b>				
1010.15.4100.5218.100	Legal Publications-\$6.40 column inch or \$116 page	1.00	2,000.00	2,000.00
	Account <b>5218.100 - Advertising General Totals</b>	Transactions	1	\$2,000.00
Account <b>5501 - Debt Service Payment - Principal</b>				
1010.15.4100.5501	(O) WestAm 7/10 1 Computer - Yr 4 of 4	1.00	194.00	194.00
	Account <b>5501 - Debt Service Payment - Principal Totals</b>	Transactions	1	\$194.00

FY 2013/2014

Town Manager

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
Fund: 1010 - General Fund							
Department: 20 - Administrative Services							
Program: 4200 - Town Manager							
Expenditures							
5100	Personnel Services	194,825	170,850	172,007	159,755	155,312	155,312
5200	Supplies and Services	912	7,060	790	200	200	200
5300	Capital Outlay	643	-	-	-	-	-
5500	Debt Service	194	194	194	194	194	194
Total Expenditures		196,575	178,104	172,991	160,149	155,706	155,706
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		196,575	178,104	172,991	160,149	155,706	155,706
Fiscal Year 2013-2014 Personnel Allocation							
						Allocated Wages & Benefits	
Position/Title		Weekly Hours	Percent Allocated	Full Time Equiv			
	Town Manager	40	65%	0.65	95,212		
	Administrative Analyst	40	35%	0.35	17,308		
		Total		1	112,520		
Allocation to Other Programs							
	Town Manager	BHS 20%; Gas Tax 15%					
	Administrative Analyst	BHS 65%					

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<u>Expenditures</u>							
<b>Department: 20 - Administrative Services</b>							
<b>Program: 4200 - Town Manager</b>							
5101	Salaries - Permanent	99,128	78,765	78,826	92,278	88,514	88,514
5102	Salaries - Temporary	42,090	-	-	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	-	4,447	4,447	4,553	4,336	4,336
5107	Car Allowance/Mileage	84	168	168	1,560	1,560	1,560
5111	Medicare	1,973	1,568	1,581	194	194	194
5112.101	Retirement Contribution PERS	10,630	3,736	3,740	10,654	10,219	10,219
5113	Worker's Compensation	1,473	244	244	1,003	976	976
5114.101	Health Insurance Medical	14,914	5,935	5,921	5,549	5,549	5,549
5116.101	Life and Disability Insurance Life & Disab.	666	282	326	659	659	659
5119.100	Retiree Costs Medical Insurance	23,868	41,335	41,335	43,305	43,305	43,305
5122	Accrual Bank Payoff	-	34,370	35,419	-	-	-
5201.100	Office Supplies General	545	450	31	100	100	100
5202.100	Operating Supplies General	44	350	-	100	100	100
5210.100	Postage General	28	25	6	-	-	-
5213.100	Professional/Contract Services General	-	5,000	19	-	-	-
5214.100	Repair and Maint Service General	130	500	500	-	-	-
5218.100	Advertising General	-	500	-	-	-	-
5220.100	Employee Development General	-	160	-	-	-	-
5223.105	Meals and Refreshments Emergencies and	79	75	-	-	-	-
5260	Miscellaneous	87	-	234	-	-	-
5304	Furniture & Equipment	643	-	-	-	-	-
5501	Debt Service Payment - Principal	194	194	194	194	194	194
<b>Expenditure Grand Totals:</b>		<b>196,575</b>	<b>178,104</b>	<b>172,991</b>	<b>160,149</b>	<b>155,706</b>	<b>155,706</b>



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>20 - Administrative Services</b>				
Program <b>4200 - Town Manager</b>				
Account <b>5119.100 - Retiree Costs Medical Insurance</b>				
1010.20.4200.5119.100	Retiree Medical Premiums	1.00	43,305.00	43,305.00
	Account <b>5119.100 - Retiree Costs Medical Insurance</b> Totals	Transactions	1	\$43,305.00
Account <b>5201.100 - Office Supplies General</b>				
1010.20.4200.5201.100	General Office Supplies	1.00	100.00	100.00
	Account <b>5201.100 - Office Supplies General</b> Totals	Transactions	1	\$100.00
Account <b>5202.100 - Operating Supplies General</b>				
1010.20.4200.5202.100	General Operating Supplies	1.00	100.00	100.00
	Account <b>5202.100 - Operating Supplies General</b> Totals	Transactions	1	\$100.00
Account <b>5501 - Debt Service Payment - Principal</b>				
1010.20.4200.5501	(O) West Am 7/10; Computer (1) Yr 4 of 4	1.00	194.00	194.00
	Account <b>5501 - Debt Service Payment - Principal</b> Totals	Transactions	1	\$194.00

FY 2013/2014

Emergency Operations Center  
(EOC)

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 20 - Administrative Services</b>							
<b>Program: 4615 - Emergency Operation Center</b>							
<b>Expenditures</b>							
5100	Personnel Services	-	-	-	-	-	-
5200	Supplies and Services	16,381	16,653	16,261	10,081	10,081	10,081
5300	Capital Outlay	-	-	-	-	-	-
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		16,381	16,653	16,261	10,081	10,081	10,081
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		16,381	16,653	16,261	10,081	10,081	10,081

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund:</b> 1010 - General Fund							
<u>Expenditures</u>							
<b>Department:</b> 20 - Administrative Services							
<b>Program:</b> 4615 - EOC							
5202.100	Operating Supplies General	69	100	56	50	50	50
5203.100	Repairs and Maint Supplies General	-	500	53	-	-	-
5213.100	Professional/Contract Services General	304	120	152	120	120	120
5214.100	Repair and Maint Service General	12,000	12,000	12,000	5,910	5,910	5,910
5216.100	Communications General Services	3,780	3,783	4,000	4,001	4,001	4,001
5220.100	Employee Development General	99	-	-	-	-	-
5223.105	Meals and Refreshments Emergencies and	129	150	-	-	-	-
<b>Expenditure Grand Totals:</b>		<b>16,381</b>	<b>16,653</b>	<b>16,261</b>	<b>10,081</b>	<b>10,081</b>	<b>10,081</b>



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>20 - Administrative Services</b>				
Program <b>4615 - EOC</b>				
Account <b>5202.100 - Operating Supplies General</b>				
1010.35.4615.5202.100	EOC Supplies	1.00	50.00	50.00
	Account <b>5202.100 - Operating Supplies General</b> Totals	Transactions	1	\$50.00
Account <b>5213.100 - Professional/Contract Services General</b>				
1010.35.4615.5213.100	Electricity Usage (Paradise Alliance Church) 1500 Radio	1.00	120.00	120.00
	Account <b>5213.100 - Professional/Contract Services General</b> Totals	Transactions	1	\$120.00
Account <b>5214.100 - Repair and Maint Service General</b>				
1010.35.4615.5214.100	Emergency Contact Notification System (Cassidian)	1.00	5,910.00	5,910.00
	Account <b>5214.100 - Repair and Maint Service General</b> Totals	Transactions	1	\$5,910.00
Account <b>5216.100 - Communications General Services</b>				
1010.35.4615.5216.100	EOC Telephone Line	12.00	16.00	192.00
1010.35.4615.5216.100	License Fee for Feather River Equipment	12.00	116.99	1,403.88
1010.35.4615.5216.100	Service for Three Repeaters	12.00	200.39	2,404.68
	Account <b>5216.100 - Communications General Services</b> Totals	Transactions	3	\$4,000.56

FY 2013/2014

Human Resources/Risk Management

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 20 - Administrative Services</b>							
<b>Program: 4203 - HR and Risk Management</b>							
<b>Expenditures</b>							
5100	Personnel Services	73,421	56,343	57,088	59,071	59,060	59,060
5200	Supplies and Services	3,850	4,149	3,091	3,075	3,075	3,075
5300	Capital Outlay	-	-	-	-	-	-
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		77,271	60,492	60,179	62,146	62,135	62,135
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		77,271	60,492	60,179	62,146	62,135	62,135
<b>Fiscal Year 2013-2014 Personnel Allocation</b>							
Position/Title		Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits		
HR/Risk Management Analyst		36	100%	0.90	56,122		

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<u>Expenditures</u>							
<b>Department: 20 - Administrative Services</b>							
<b>Program: 4203 - HR and Risk Management</b>							
5101	Salaries - Permanent	46,273	37,700	37,471	36,119	36,119	36,119
5105	Salaries - Overtime/FLSA	49	-	44	-	-	-
5111	Medicare	635	584	555	524	524	524
5112.101	Retirement Contribution PERS	4,760	4,150	4,124	4,170	4,170	4,170
5113	Worker's Compensation	366	359	359	409	398	398
5114.101	Health Insurance Medical	18,300	9,967	10,907	15,391	15,391	15,391
5116.101	Life and Disability Insurance Life & Disab.	557	458	447	458	458	458
5119.120	Retiree Costs PERS 1959 Survivor Benefits	2,480	2,200	2,256	2,000	2,000	2,000
5122	Accrual Bank Payoff	-	925	925	-	-	-
5201.100	Office Supplies General	321	200	85	25	25	25
5202.100	Operating Supplies General	364	463	463	450	450	450
5204	Subscriptions and Code Books	64	75	-	-	-	-
5210.100	Postage General	121	111	100	100	100	100
5213.100	Professional/Contract Services General	2,905	2,500	1,608	1,650	1,650	1,650
5219.100	Printing General	-	50	-	-	-	-
5220.100	Employee Development General	-	675	785	800	800	800
5223.105	Meals and Refreshments Emergencies and	75	75	50	50	50	50
<b>Expenditure Grand Totals:</b>		<b>77,271</b>	<b>60,492</b>	<b>60,179</b>	<b>62,146</b>	<b>62,135</b>	<b>62,135</b>



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>20 - Administrative Services</b>				
Program <b>4203 - HR and Risk Management</b>				
Account <b>5119.120 - Retiree Costs PERS 1959 Survivor Benefits</b>				
1010.20.4203.5119.120	PERS Survivor Benefits	1.00	2,000.00	2,000.00
	Account <b>5119.120 - Retiree Costs PERS 1959 Survivor Benefits Totals</b>	Transactions	1	\$2,000.00
Account <b>5201.100 - Office Supplies General</b>				
1010.20.4203.5201.100	Misc. Office Supplies	1.00	25.00	25.00
	Account <b>5201.100 - Office Supplies General Totals</b>	Transactions	1	\$25.00
Account <b>5202.100 - Operating Supplies General</b>				
1010.20.4203.5202.100	CalBiz Government Posters	1.00	150.00	150.00
1010.20.4203.5202.100	Misc. Safety Supplies	1.00	150.00	150.00
1010.20.4203.5202.100	Printer Cartridges	1.00	150.00	150.00
	Account <b>5202.100 - Operating Supplies General Totals</b>	Transactions	3	\$450.00
Account <b>5210.100 - Postage General</b>				
1010.20.4203.5210.100	Postage for Employee and Applicant Letters	1.00	100.00	100.00
	Account <b>5210.100 - Postage General Totals</b>	Transactions	1	\$100.00
Account <b>5213.100 - Professional/Contract Services General</b>				
1010.20.4203.5213.100	Employee Assistance Program (All Employees)	1.00	1,650.00	1,650.00
	Account <b>5213.100 - Professional/Contract Services General Totals</b>	Transactions	1	\$1,650.00
Account <b>5220.100 - Employee Development General</b>				
1010.20.4203.5220.100	CalPERS and Legal Update Training	1.00	800.00	800.00
	Account <b>5220.100 - Employee Development General Totals</b>	Transactions	1	\$800.00
Account <b>5223.105 - Meals and Refreshments Emergencies and Meetings</b>				
1010.20.4203.5223.105	Meetings and Interviews	1.00	50.00	50.00
	Account <b>5223.105 - Meals and Refreshments Emergencies and Meetings Totals</b>	Transactions	1	\$50.00

FY 2013/2014

## Business & Housing Services

BHS, HUD, HOME Loan & Grants, Cal Home Loan & Grant & CDBG  
Grants

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 2160 - Business &amp; Housing Services</b>		149,548	128,925	128,925	61,832	61,832	61,832
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 4800 - Development Services</b>							
<b>Expenditures</b>							
5100	Personnel Services	119,119	49,266	104,420	10,370	8,532	8,532
5200	Supplies and Services	134	3,250	3,637	5,000	5,000	5,000
5300	Capital Outlay						
5500	Debt Services						
Total Expenditures		119,253	52,516	108,057	15,370	13,532	13,532
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other	693	-	525	300	300	300
Total Revenues		693	-	525	300	300	300
Net Income		(118,560)	(52,516)	(107,532)	(15,070)	(13,232)	(13,232)
Transfers (In)		122,381	6,843	64,466	100,027	100,027	100,027
Transfers (Out)		24,444	23,274	24,027	26,290	29,621	29,621
Ending Fund Balance		128,925	59,978	61,832	120,499	119,006	119,006

**Fiscal Year 2013 - 2014 Personnel Allocation**

<b>Position/Title</b>	<b>Weekly Hours</b>	<b>Percent Allocated</b>	<b>Full Time Equiv</b>	<b>Allocated Wages &amp; Benefits</b>
Town Manager	40.00	20%	0.20	29,296
Housing Coordinator	36.00	100%	0.90	59,620
Administrative Analyst	40.00	65%	0.65	32,378
Total			1.75	121,294
<b>Allocation to Other Programs</b>				
Town Manager	Town Mgr 65%; Gas Tax 15%			
Administrative Analyst	Town Mgr 35%			

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 2160 - Business &amp; Housing Services</b>							
<u>Revenues</u>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 4800 - Development Services</b>							
3610.100	Interest Revenue Investments	513	-	300	300	300	300
3902.100	Miscellaneous Revenue General	180	-	225	-	-	-
3910.112	Transfers In From Federal CMAQ Fund	-	6,843	-	-	-	-
3910.161	Transfers In From BHS HUD Revolving Loan Fund	-	-	-	-	-	-
3910.162	Transfers In From BHS Home Loan Repay Fund	19,100	-	18,224	-	-	-
3910.163	Transfers In From BHS Cal Home Loan Fund	32,122	-	-	-	-	-
3910.261	Transfers In From 2010 HOME Grant	40,796	-	2,600	-	-	-
3910.409	Transfers In From 2009 CalHome Grant	30,362	-	-	-	-	-
3910.611	Transfers In From 2011 Home Grant	-	-	43,642	19,275	19,275	19,275
3910.612	Transfers In From 2012 Home Grant	-	-	-	80,752	80,752	80,752
<b>Revenues Total</b>		<b>123,074</b>	<b>6,843</b>	<b>64,991</b>	<b>100,327</b>	<b>100,327</b>	<b>100,327</b>

Expenditures

**Department: 55 - Business & Housing Services**

**Program: 4800 - Development Services**

5101	Salaries - Permanent	167,969	144,416	149,854	86,085	86,085	86,085
5102	Salaries - Temporary	4,405	-	-	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	5,252	5,167	5,167	1,334	1,334	1,334
5106.200	Incentives & Admin Leave Gym Reimbursement	-	-	-	234	234	234
5107	Car Allowance/Mileage	3,520	1,800	1,950	480	480	480
5111	Medicare	1,011	857	896	913	913	913
5112.101	Retirement Contribution PERS	23,209	18,934	20,153	9,939	9,939	9,939
5113	Worker's Compensation	1,271	1,359	1,359	949	949	949
5114.101	Health Insurance Medical	28,135	30,554	21,522	19,922	19,922	19,922
5114.102	Health Insurance Dental	-	-	2,462	-	-	-
5114.103	Health Insurance Vision	-	-	223	-	-	-

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
5116.101	Life and Disability Insurance Life & Disab.	1,633	1,430	653	939	939	939
5116.102	Life and Disability Insurance Long Term/Short Term	-	-	799	-	-	-
5122	Accrual Bank Payoff	-	-	38	-	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(117,286)	(155,251)	(100,656)	(110,425)	(112,263)	(112,263)
5210.100	Postage General	15	-	-	-	-	-
5213.100	Professional/Contract Services General	2	3,250	3,498	5,000	5,000	5,000
5218.100	Advertising General	-	-	19	-	-	-
5260	Miscellaneous	117	-	120	-	-	-
5910.010	Transfers Out To General Fund	24,444	23,274	24,027	26,290	29,621	29,621
<b>Expenditures Total</b>		<b>143,697</b>	<b>75,790</b>	<b>132,084</b>	<b>41,660</b>	<b>43,153</b>	<b>43,153</b>
<b>Fund Net</b>	<b>Total: 2160 - Business &amp; Housing Services</b>	<b>(20,623)</b>	<b>(68,947)</b>	<b>(67,093)</b>	<b>58,667</b>	<b>57,174</b>	<b>57,174</b>
<b>Ending Fund Balance</b>		<b>128,925</b>	<b>59,978</b>	<b>61,832</b>	<b>120,499</b>	<b>119,006</b>	<b>119,006</b>



# Town of Paradise

## Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>2160 - Business &amp; Housing Services</b>			
Department	<b>55 - Business &amp; Housing Services</b>			
Program	<b>4800 - Development Services</b>			
Account	<b>5213.100 - Professional/Contract Services General</b>			
2160.55.4800.5213.100	Professional/Contract Services	1.00	5,000.00	5,000.00
Account <b>5213.100 - Professional/Contract Services General</b> Totals		Transactions	1	\$5,000.00
Account	<b>5910.010 - Transfers Out To General Fund</b>			
2160.55.4800.5910.010	Transfer for Central Service Allocation	1.00	15,000.00	15,000.00
2160.55.4800.5910.010	Transfer for Pension Obligation Bond	1.00	16,290.00	14,621.00
Account <b>5910.010 - Transfers Out To General Fund</b> Totals		Transactions	2	\$29,621.00

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 2161 - BHS HUD Loan Fund</b>							
<u>Revenues</u>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 0000 - Non Program Activity</b>							
3610.100	Interest Revenue Investments	574	100	500	500	500	500
3905.001	BHS Loan Payments Program Income	5,847	6,000	6,186	6,000	6,000	6,000
<b>Revenues Total</b>		<b>6,420</b>	<b>6,100</b>	<b>6,686</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>
<u>Expenditures</u>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 0000 - Non Program Activity</b>							
5213.100	Professional/Contract Services General	3,538	3,500	200	-	-	-
<b>Program Total: 0000 - Non Program Activity</b>		<b>3,538</b>	<b>3,500</b>	<b>200</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Program: 4805 - Housing Rehab</b>							
5290.290	Loan Programs BHS Loans	-	-	-	20,000	20,000	20,000
5291.291	Grant Programs BHS Grants	25	-	1,245	-	-	-
<b>Program Total: 4805 - Housing Rehab</b>		<b>25</b>	<b>-</b>	<b>1,245</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Program: 4806 - Public Facilities &amp; Improvements</b>							
5291.291	Grant Programs BHS Grants	-	-	5,238	-	-	-
<b>Program Total: 4806 - Public Facilities &amp; Improvements</b>		<b>-</b>	<b>-</b>	<b>5,238</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures Total</b>		<b>3,563</b>	<b>3,500</b>	<b>6,683</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Fund Net</b>	<b>Total: 2161 - BHS HUD Loan Fund</b>	<b>2,857</b>	<b>2,600</b>	<b>3</b>	<b>(13,500)</b>	<b>(13,500)</b>	<b>(13,500)</b>
<b>Ending Fund Balance</b>		<b>153,585</b>	<b>156,186</b>	<b>153,588</b>	<b>140,088</b>	<b>140,088</b>	<b>140,088</b>



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	2161 - BHS HUD Loan Fund			
Department	55 - Business & Housing Services			
Program	4805 - Housing Rehab			
Account	5290.290 - Loan Programs BHS Loans			
2161.55.4805.5290.290	Loans	1.00	20,000.00	20,000.00
Account 5290.290 - Loan Programs BHS Loans Totals		Transactions	1	\$20,000.00

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 2162 - BHS Home Loan Fund</b>							
<u>Revenues</u>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 0000 - Non Program Activity</b>							
3905.001	BHS Loan Payments Program Income	63,001	3,840	88,854	-	-	-
3905.002	BHS Loan Payments Recapture Income	-	-	-	-	-	-
<b>Revenues Total</b>		<b>63,001</b>	<b>3,840</b>	<b>88,854</b>	<b>-</b>	<b>-</b>	<b>-</b>
<u>Expenditures</u>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 0000 - Non Program Activity</b>							
5910.160	Transfers Out To BHS Development Svcs Fund	19,100	-	18,224	-	-	-
<b>Program Total: 0000 - Non Program Activity</b>		<b>19,100</b>	<b>-</b>	<b>18,224</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Program: 4805 - Housing Rehab</b>							
5290.290	Loan Programs BHS Loans	48,366	3,840	75,935	-	-	-
5291.291	Grant Programs BHS Grants	3,440	-	(1,245)	-	-	-
<b>Program Total: 4805 - Housing Rehab</b>		<b>51,806</b>	<b>3,840</b>	<b>74,690</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures Total</b>		<b>70,906</b>	<b>3,840</b>	<b>92,914</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Net</b>	<b>Total: 2162 - BHS Home Loan Fund</b>	<b>(7,905)</b>	<b>-</b>	<b>(4,060)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Fund Balance</b>		<b>4,060</b>	<b>4,060</b>	<b>-</b>	<b>-</b>		

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 2163 - BHS CAL-HOME Loan Fund</b>							
<u>Revenues</u>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 0000 - Non Program Activity</b>							
3610.100	Interest Revenue Investments	201	100	200	200	200	200
3905.001	BHS Loan Payments Program Income	9,917	-	-	-	-	-
<b>Revenues Total</b>		<b>10,118</b>	<b>100</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>
<u>Expenditures</u>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 0000 - Non Program Activity</b>							
5210.100	Postage General	25	-	-	-	-	-
5910.160	Transfers Out To BHS Development Svcs Fund	32,122	-	-	-	-	-
<b>Program Total: 0000 - Non Program Activity</b>		<b>32,147</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures Total</b>		<b>32,147</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Fund Balance</b>		<b>53,402</b>	<b>53,502</b>	<b>53,602</b>	<b>53,802</b>	<b>53,802</b>	<b>53,802</b>

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 2300 - BHS CDBG Com Dev Block Grant</b>							
<u>Revenues</u>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 0000 - Non Program Activity</b>							
3310.100	Federal Funding BHS Grants	181,147	519,267	371,922	297,314	306,505	306,505
<b>Revenues Total</b>		<b>181,147</b>	<b>519,267</b>	<b>371,922</b>	<b>297,314</b>	<b>306,505</b>	<b>306,505</b>
<u>Expenditures</u>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 4800 - Program Administration</b>							
5199.130	Other Payroll Expenses Interfund Payroll Transfers	109,548	120,105	58,683	91,690	93,528	93,528
5201.100	Office Supplies General	515	58	58	250	250	250
5202.100	Operating Supplies General	578	219	219	500	500	500
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	481	469	260	350	350	350
5210.100	Postage General	410	268	268	450	450	450
5213.100	Professional/Contract Services General	8,198	2,500	-	2,750	2,750	2,750
5214.100	Repair and Maint Service General	181	-	-	200	200	200
5218.100	Advertising General	399	245	245	1,000	1,000	1,000
5219.100	Printing General	-	-	-	100	100	100
5220.100	Employee Development General	-	2,030	50	300	300	300
5223.105	Meals and Refreshments Emergencies and	-	-	-	100	100	100
5290.290	Loan Programs BHS Loans		40,000		60,000	60,000	60,000
5291.291	Grant Programs BHS Grants	53,216	353,372	312,139	82,495	82,495	82,495
5295	BHS Activity Delivery				57,129	64,482	64,482
5910.010	Transfer Out to General Fund	5,222	-	-	-	-	-
5910.100	Transfer Out to Capital Projects	2,399	-	-	-	-	-
<b>Expenditures Total</b>		<b>181,147</b>	<b>519,267</b>	<b>371,922</b>	<b>297,314</b>	<b>306,505</b>	<b>306,505</b>
<b>Fund Net</b>	<b>Total: 2300 - BHS CDBG Com Dev Block Grant</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Fund Balance</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>2309 - BHS 2009 CDBG Com Dev Block Grant</b>				
Department <b>55 - Business &amp; Housing Services</b>				
Program <b>4807 - Commercial/Ind Rehab</b>				
Account <b>5290.290 - Loan Programs BHS Loans</b>				
2309.55.4807.5290.290	Commercial Rehab Loan	1.00	40,000.00	40,000.00
	Account <b>5290.290 - Loan Programs BHS Loans Totals</b>	Transactions	1	\$40,000.00
Account <b>5291.291 - Grant Programs BHS Grants</b>				
2309.55.4807.5291.291	Commercial Rehab Grant	1.00	40,000.00	40,000.00
	Account <b>5291.291 - Grant Programs BHS Grants Totals</b>	Transactions	1	\$40,000.00



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>2313 - BHS 2313 CDBG Com Dev Block Grant</b>				
Department <b>55 - Business &amp; Housing Services</b>				
Program <b>4801 - Program Administration</b>				
Account <b>5201.100 - Office Supplies General</b>				
2313.55.4801.5201.100	Misc. Office Supplies, pens, files, paper, etc.	1.00	250.00	250.00
	Account <b>5201.100 - Office Supplies General Totals</b>	Transactions	1	\$250.00
Account <b>5202.100 - Operating Supplies General</b>				
2313.55.4801.5202.100	Printer cartridge	3.00	150.00	450.00
2313.55.4801.5202.100	Printer toner	1.00	50.00	50.00
	Account <b>5202.100 - Operating Supplies General Totals</b>	Transactions	2	\$500.00
Account <b>5210.100 - Postage General</b>				
2313.55.4801.5210.100	Postage	1.00	450.00	450.00
	Account <b>5210.100 - Postage General Totals</b>	Transactions	1	\$450.00
Account <b>5213.100 - Professional/Contract Services General</b>				
2313.55.4801.5213.100	Credit Reports, Environmental & Archeology	1.00	2,750.00	2,750.00
	Account <b>5213.100 - Professional/Contract Services General Totals</b>	Transactions	1	\$2,750.00
Account <b>5214.100 - Repair and Maint Service General</b>				
2313.55.4801.5214.100	Repair and Maint. Services General	1.00	200.00	200.00
	Account <b>5214.100 - Repair and Maint Service General Totals</b>	Transactions	1	\$200.00
Account <b>5218.100 - Advertising General</b>				
2313.55.4801.5218.100	Advertising	1.00	1,000.00	1,000.00
	Account <b>5218.100 - Advertising General Totals</b>	Transactions	1	\$1,000.00
Account <b>5219.100 - Printing General</b>				
2313.55.4801.5219.100	Printing	1.00	100.00	100.00
	Account <b>5219.100 - Printing General Totals</b>	Transactions	1	\$100.00
Account <b>5220.100 - Employee Development General</b>				
2313.55.4801.5220.100	Employee Development	1.00	300.00	300.00
	Account <b>5220.100 - Employee Development General Totals</b>	Transactions	1	\$300.00
Account <b>5223.105 - Meals and Refreshments Emergencies and Meetings</b>				
2313.55.4801.5223.105	Meals & Refreshments - Meetings	1.00	100.00	100.00
	Account <b>5223.105 - Meals and Refreshments Emergencies and Meetings Totals</b>	Transactions	1	\$100.00
Program <b>4803 - Public Services</b>				
Program <b>4805 - Housing Rehab</b>				
Account <b>5209.105 - Auto Fuel Expense Employee Personal Vehicle Use</b>				



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
2313.55.4805.5209.105	Auto & Fuel Employee Vehicle	1.00	350.00	350.00
Account 5209.105 - Auto Fuel Expense Employee Personal Vehicle Use Totals		Transactions	1	\$350.00
Account 5291.291 - Grant Programs BHS Grants				
2313.55.4803.5291.291	California Vocations	1.00	4,831.00	4,831.00
2313.55.4803.5291.291	Catalyst	1.00	5,000.00	5,000.00
2313.55.4803.5291.291	Paradise Community Wellness Connection	1.00	2,832.00	2,832.00
2313.55.4803.5291.291	Salvation Army	1.00	2,000.00	2,000.00
2313.55.4803.5291.291	Work Training Center	1.00	2,832.00	2,832.00
2313.55.4803.5291.291	Youth for Change	1.00	5,000.00	5,000.00
Account 5291.291 - Grant Programs BHS Grants Totals		Transactions	6	\$22,495.00
Account 5295 - BHS Activity Delivery				
2313.55.4805.5295	Activity Delivery	1.00	57,129.00	57,129.00
Account 5295 - BHS Activity Delivery		Transactions	1	\$57,129.00
Program 4807 - Commercial/Ind Rehab				
Account 5290.290 - Loan Programs BHS Loans				
2313.55.4807.5290.290	Business Facade Loans	1.00	20,000.00	20,000.00
Account 5290.290 - Loan Programs BHS Loans Totals		Transactions	1	\$20,000.00
Account 5291.291 - Grant Programs BHS Grants				
2313.55.4807.5291.291	Commercial Facade Grants	1.00	20,000.00	20,000.00
Account 5291.291 - Grant Programs BHS Grants Totals		Transactions	1	\$20,000.00

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund:</b> 2610 - BHS 2010 HOME Grant							
<u>Revenues</u>							
<b>Department:</b> 55 - Business & Housing Services							
<b>Program:</b> 0000 - Non Program Activity							
3340.100	State Funding - Grants BHS State Reimbursements	316,371	170,400	42,600	-	-	-
<b>Revenues Total</b>		<b>316,371</b>	<b>170,400</b>	<b>42,600</b>	<b>-</b>	<b>-</b>	<b>-</b>
<u>Expenditures</u>							
<b>Department:</b> 55 - Business & Housing Services							
<b>Program:</b> 4805 - Housing Rehab							
5199.130	Other Payroll Expenses Interfund Payroll Transfers	2,734	-	-	-	-	-
5290.290	Loan Programs BHS Loans	84,403	-	-	-	-	-
5291.293	Grant Programs BHS Lead Base Paint	705	-	-	-	-	-
5910.160	Transfers Out To BHS Development Svcs Fund	24,221	-	-	-	-	-
<b>Program Total: 4805 - Housing Rehab</b>		<b>112,063</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Program:</b> 4808 - First Time Home Buyer Program							
5199.130	Other Payroll Expenses Interfund Payroll Transfers	2,734	-	-	-	-	-
5290.290	Loan Programs BHS Loans	185,000	170,400	40,000	-	-	-
5910.160	Transfers Out To BHS Development Svcs Fund	16,575	-	2,600	-	-	-
<b>Program Total: 4808 - First Time Home Buyer Program</b>		<b>204,309</b>	<b>170,400</b>	<b>42,600</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures Total</b>		<b>316,371</b>	<b>170,400</b>	<b>42,600</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Net</b>	<b>Total: 2610 - BHS 2010 HOME Grant</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Fund Balance</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

TOWN OF PARADISE Fiscal Year 2013/2014 Budget							
Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 2611 - BHS 2011 HOME Grant</b>							
<u>Revenues</u>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 0000 - Non Program Activity</b>							
3340.100	State Funding - Grants BHS State Reimbursements	359,270	33,911	2,495,793	2,244,938	2,244,938	2,244,938
<b>Revenues Total</b>		<b>359,270</b>	<b>33,911</b>	<b>2,495,793</b>	<b>2,244,938</b>	<b>2,244,938</b>	<b>2,244,938</b>
<u>Expenditures</u>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 4801 - Program Administration</b>							
5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	33,911	17,681	-	-	-
5910.160	Transfers Out To BHS Development Svcs Fund	-	-	32,319	-	-	-
<b>Program Total: 4801 - Program Administration</b>		<b>-</b>	<b>33,911</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Program: 4806 - Public Facilities &amp; Improvements</b>							
5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	-	15,902	3,500	3,500	3,500
5291.291	Grant Programs BHS Grants	359,270	-	2,418,567	2,222,163	2,222,163	2,222,163
5910.160	Transfers Out To BHS Development Svcs Fund	-	-	11,323	19,275	19,275	19,275
<b>Program Total: 4806 - Public Facilities &amp; Improvements</b>		<b>359,270</b>	<b>-</b>	<b>2,445,793</b>	<b>2,244,938</b>	<b>2,244,938</b>	<b>2,244,938</b>
<b>Expenditures Total</b>		<b>359,270</b>	<b>33,911</b>	<b>2,495,793</b>	<b>2,244,938</b>	<b>2,244,938</b>	<b>2,244,938</b>
<b>Fund Net Total: 2611 - BHS 2011 HOME Grant</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Ending Fund Balance</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund	<b>2611 - BHS 2011 HOME Grant</b>			
Department	<b>55 - Business &amp; Housing Services</b>			
Program	<b>4806 - Public Facilities &amp; Improvements</b>			
Account	<b>5291.291 - Grant Programs BHS Grants</b>			
2611.55.4806.5291.291	BHS Grants	1.00	2,222,163.00	2,222,163.00
	Account	<b>5291.291 - Grant Programs BHS Grants Totals</b>		
		Transactions	1	\$2,222,163.00
Account	<b>5910.160 - Transfers Out To BHS Development Svcs Fund</b>			
2611.55.4806.5910.160	Transfer Activity Delivery to Economic Development Fund	1.00	19,275.00	19,275.00
	Account	<b>5910.160 - Transfers Out To BHS Development Svcs Fund Totals</b>		
		Transactions	1	\$19,275.00

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 2612 - BHS 2012 HOME Grant</b>							
<u>Revenues</u>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 0000 - Non Program Activity</b>							
3340.100	State Funding - Grants BHS State Reimbursements	-	-	72,585	627,415	627,415	627,415
<b>Revenues Total</b>		-	-	<b>72,585</b>	<b>627,415</b>	<b>627,415</b>	<b>627,415</b>
<u>Expenditures</u>							
<b>Department: 55 - Business &amp; Housing Services</b>							
<b>Program: 4801 - Program Administration</b>							
5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	-	2,265	15,235	15,235	15,235
5218.100	Advertising General	-	-	196	-	-	-
<b>Program Total: 4801 - Program Administration</b>		-	-	<b>2,461</b>	<b>15,235</b>	<b>15,235</b>	<b>15,235</b>
<b>Program: 4805 - Housing Rehab</b>							
5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	-	4,362	-	-	-
5290.290	Loan Programs BHS Loans	-	-	23,250	249,055	249,055	249,055
5291.293	Grant Programs BHS Lead Base Paint	-	-	750	1,950	1,950	1,950
5910.160	Transfers Out To BHS Development Svcs Fund	-	-	-	61,686	61,686	61,686
<b>Program Total: 4805 - Housing Rehab</b>		-	-	<b>28,362</b>	<b>312,691</b>	<b>312,691</b>	<b>312,691</b>
<b>Program: 4808 - First Time Home Buyer Program</b>							
5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	-	1,762	-	-	-
5290.290	Loan Programs BHS Loans	-	-	40,000	280,423	280,423	280,423
5910.160	Transfers Out To BHS Development Svcs Fund	-	-	-	19,066	19,066	19,066
<b>Program Total: 4808 - First Time Home Buyer Program</b>		-	-	<b>41,762</b>	<b>299,489</b>	<b>299,489</b>	<b>299,489</b>
<b>Expenditures Total</b>		-	-	<b>72,585</b>	<b>627,415</b>	<b>627,415</b>	<b>627,415</b>
<b>Fund Net Total: 2612 - BHS 2012 HOME Grant</b>		-	-	-	-	-	-

**TOWN OF PARADISE**

**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
Ending Fund Balance		-	-	-	-	-	-



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>2612 - BHS 2012 HOME Grant</b>				
Department <b>55 - Business &amp; Housing Services</b>				
Program <b>4805 - Housing Rehab</b>				
Account <b>5290.290 - Loan Programs BHS Loans</b>				
2612.55.4805.5290.290	Loans	1.00	249,055.00	249,055.00
	Account <b>5290.290 - Loan Programs BHS Loans Totals</b>	Transactions	1	\$249,055.00
Account <b>5910.160 - Transfers Out To BHS Development Svcs Fund</b>				
2612.55.4805.5910.160	Transfers Out	1.00	61,686.00	61,686.00
	Account <b>5910.160 - Transfers Out To BHS Development Svcs Fund Totals</b>	Transactions	1	\$61,686.00
Account <b>5291.293 - Grant Programs BHS Lead Base Paint</b>				
2612.55.4805.5291.293	Lead Based Paint Grant	1.00	1,950.00	1,950.00
	Account <b>5291.293 - Grant Programs BHS Lead Base Paint Totals</b>	Transactions	1	\$1,950.00
Program <b>4808 - First Time Home Buyer Program</b>				
Account <b>5290.290 - Loan Programs BHS Loans</b>				
2612.55.4808.5290.290	Loans	1.00	280,423.00	280,423.00
	Account <b>5290.290 - Loan Programs BHS Loans Totals</b>	Transactions	1	\$280,423.00
Account <b>5910.160 - Transfers Out To BHS Development Svcs Fund</b>				
2612.55.4808.5910.160	Transfer Out	1.00	19,066.00	19,066.00
	Account <b>5910.160 - Transfers Out To BHS Development Svcs Fund Totals</b>	Transactions	1	\$19,066.00

FY 2013/2014

Legal Services

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 20 - Administrative Services</b>							
<b>Program: 4300 - Legal Services</b>							
<b>Expenditures</b>							
	5100 Personnel Services	-	-	-	-	-	-
	5200 Supplies and Services	165,409	165,805	174,190	171,810	172,330	172,330
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		165,409	165,805	174,190	171,810	172,330	172,330
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		165,409	165,805	174,190	171,810	172,330	172,330

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund:</b> 1010 - General Fund							
<u>Expenditures</u>							
<b>Department:</b> 20 - Administrative Services							
<b>Program:</b> 4300 - Legal Services							
5210.100	Postage General	0	2,005	2	10	10	10
5213.100	Professional/Contract Services General	165,409	163,800	174,188	171,800	172,320	172,320
<b>Expenditures Total</b>		<b>165,409</b>	<b>165,805</b>	<b>174,190</b>	<b>171,810</b>	<b>172,330</b>	<b>172,330</b>



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>20 - Administrative Services</b>				
Program <b>4300 - Legal Services</b>				
Account <b>5210.100 - Postage General</b>				
1010.20.4300.5210.100	Postage	1.00	10.00	10.00
	Account <b>5210.100 - Postage General</b> Totals	Transactions	1	\$10.00
Account <b>5213.100 - Professional/Contract Services General</b>				
1010.20.4300.5213.100	Other Legal Costs	1.00	15,000.00	15,000.00
1010.20.4300.5213.100	Town Attorney Contract (Reduced by 5%/Month)	12.00	13,110.00	157,320.00
	Account <b>5213.100 - Professional/Contract Services General</b> Totals	Transactions	2	\$172,320.00

FY 2013/2014

Finance

TOWN OF PARADISE Fiscal Year 2013/14 Budget							
Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
Fund: 1010 - General Fund							
Department: 25 - Finance							
Program: 4400 - Finance							
Expenditures							
5100	Personnel Services	221,126	203,292	202,930	202,978	202,978	202,978
5200	Supplies and Services	7,385	4,604	3,731	4,084	4,084	4,084
5300	Capital Outlay	-	1,200	1,400	-	-	-
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		228,512	209,096	208,061	207,062	207,062	207,062
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		228,512	209,096	208,061	207,062	207,062	207,062
Fiscal Year 2013-2014 Personnel Allocation							
Position/Title		Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits		
	Finance Director	40	90%	0.90	114,743		
	Finance Supervisor	40	83%	0.83	77,243		
	Senior Financial Services Clerk	36	0%	0.00	-		
		Total		1.73	191,986		
Allocation to Other Programs							
	Finance Director	BSWW 3%; Gas Tax 3%; Transit 4%					
	Finance Supervisor	BSWW 2%; Gas Tax 10%; Transit 5%					
	Senior Financial Services Clerk	Cent Svcs 100%					

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<u>Expenditures</u>							
<b>Department: 25 - Finance</b>							
<b>Program: 4400 - Finance</b>							
5101	Salaries - Permanent	145,778	141,785	141,679	141,776	141,776	141,776
5106.100	Incentives & Admin Leave Administrative Leave	7,243	7,296	7,296	7,297	7,297	7,297
5107	Car Allowance/Mileage	3,159	2,160	2,160	2,160	2,160	2,160
5111	Medicare	2,128	2,141	2,002	2,193	2,193	2,193
5112.101	Retirement Contribution PERS	19,678	19,007	19,008	16,368	16,368	16,368
5113	Worker's Compensation	1,348	1,543	1,543	1,563	1,563	1,563
5114.101	Health Insurance Medical	24,726	18,745	18,624	18,546	18,546	18,546
5115	Unemployment Compensation	6,022	-	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	1,286	1,291	1,295	1,261	1,261	1,261
5119.100	Retiree Costs Medical Insurance	9,450	9,324	9,323	11,814	11,814	11,814
5122	Accrual Bank Payoff	308	-	-	-	-	-
5201.100	Office Supplies General	198	200	37	-	-	-
5202.100	Operating Supplies General	324	400	236	200	200	200
5203.100	Repairs and Maint Supplies General	-	50	-	-	-	-
5210.100	Postage General	1,602	1,500	1,500	1,500	1,500	1,500
5213.100	Professional/Contract Services General	3,086	720	720	1,220	1,220	1,220
5214.100	Repair and Maint Service General	200	200	-	-	-	-
5216.100	Communications General Services	153	-	-	-	-	-
5218.100	Advertising General	-	-	-	200	200	200
5219.100	Printing General	1,098	1,095	860	600	600	600
5220.100	Employee Development General	725	439	378	364	364	364
5304	Furniture & Equipment	-	1,200	1,400	-	-	-
<b>Expenditure Grand Totals:</b>		<b>228,512</b>	<b>209,096</b>	<b>208,061</b>	<b>207,062</b>	<b>207,062</b>	<b>207,062</b>



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>25 - Finance</b>				
Program <b>4400 - Finance</b>				
Account <b>5119.100 - Retiree Costs Medical Insurance</b>				
1010.25.4400.5119.100	Retiree Medical Insurance	1.00	11,814.00	11,814.00
	Account <b>5119.100 - Retiree Costs Medical Insurance</b> Totals	Transactions	1	\$11,814.00
Account <b>5202.100 - Operating Supplies General</b>				
1010.25.4400.5202.100	File Folders/AP/AR Envelopes/Adding Machine Tape	1.00	100.00	100.00
1010.25.4400.5202.100	Toner/Printer Cartridges	1.00	100.00	100.00
	Account <b>5202.100 - Operating Supplies General</b> Totals	Transactions	2	\$200.00
Account <b>5210.100 - Postage General</b>				
1010.25.4400.5210.100	Postage for AR and AP	1.00	1,500.00	1,500.00
	Account <b>5210.100 - Postage General</b> Totals	Transactions	1	\$1,500.00
Account <b>5213.100 - Professional/Contract Services General</b>				
1010.25.4400.5213.100	Background Check	1.00	500.00	500.00
1010.25.4400.5213.100	Locate Plus - AR Person Finder	12.00	30.00	360.00
1010.25.4400.5213.100	Shred Service	12.00	30.00	360.00
	Account <b>5213.100 - Professional/Contract Services General</b> Totals	Transactions	3	\$1,220.00
Account <b>5218.100 - Advertising General</b>				
1010.25.4400.5218.100	Advertise for Senior Accounting Clerk	1.00	200.00	200.00
	Account <b>5218.100 - Advertising General</b> Totals	Transactions	1	\$200.00
Account <b>5219.100 - Printing General</b>				
1010.25.4400.5219.100	Envelopes and Stationary	1.00	200.00	200.00
1010.25.4400.5219.100	Payroll and AP Checks	1.00	400.00	400.00
	Account <b>5219.100 - Printing General</b> Totals	Transactions	2	\$600.00
Account <b>5220.100 - Employee Development General</b>				
1010.25.4400.5220.100	American Payroll Association Newsletter & Dues	1.00	254.00	254.00
1010.25.4400.5220.100	CSMFO Dues	1.00	110.00	110.00
	Account <b>5220.100 - Employee Development General</b> Totals	Transactions	2	\$364.00

FY 2013/2014

## Police Department

Administration, Operations,  
Public Safety Communications & Animal Control

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 30 - Police</b>							
<b>Program: 4510 - Police Administration</b>							
<b>Expenditures</b>							
5100	Personnel Services	565,986	571,306	571,979	603,423	605,770	605,770
5200	Supplies and Services	165,830	171,923	154,017	144,822	140,282	140,282
5300	Capital Outlay	-	800	800	-	-	-
5500	Debt Service	6,304	4,791	4,791	4,791	4,791	4,791
Total Expenditures		738,120	748,820	731,587	753,036	750,843	750,843
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		738,120	748,820	731,587	753,036	750,843	750,843
<b>Fiscal Year 2013-2014 Personnel Allocation</b>							
Position/Title		Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits		
	Police Chief	40	100%	1.00	173,044		
	Police Lieutenant (2)	40	100%	2.00	297,904		
	Administrative Assistant III	36	100%	0.90	53,130		
			Total	3.90	524,078		

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<u>Expenditures</u>							
<b>Department: 30 - Police</b>							
<b>Program: 4510 - Police Administration</b>							
5101	Salaries - Permanent	260,601	307,637	307,790	319,715	319,715	319,715
5102	Salaries - Temporary	37,080	-	-	-	-	-
5104	Wages - PS Holiday Pay	11,272	13,168	13,802	14,513	14,513	14,513
5105	Salaries - Overtime/FLSA	501	250	-	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	7,730	5,698	5,698	13,015	13,015	13,015
5106.101	Incentives & Admin Leave School Incentive	6,521	8,225	8,100	8,400	8,400	8,400
5109.100	Allowances Uniform Allowance	2,324	2,360	2,360	2,360	2,360	2,360
5111	Medicare	4,243	4,888	4,893	5,191	5,191	5,191
5112.101	Retirement Contribution PERS	72,089	87,843	88,231	89,112	89,112	89,112
5113	Worker's Compensation	39,747	41,686	41,686	48,778	49,876	49,876
5114.101	Health Insurance Medical	32,560	39,405	37,692	38,545	38,545	38,545
5116.101	Life and Disability Insurance Life & Disab.	2,172	2,684	2,649	2,588	2,588	2,588
5119.100	Retiree Costs Medical Insurance	45,029	55,830	57,830	61,206	61,206	61,206
5119.120	Retiree Costs PERS 1959 Survivor Benefits	1,123	1,632	1,248	-	1,249	1,249
5122	Accrual Bank Payoff	42,995	-	-	-	-	-
5201.100	Office Supplies General	3,058	3,862	2,130	2,862	2,862	2,862
5202.100	Operating Supplies General	8,005	8,676	7,783	6,676	6,676	6,676
5203.100	Repairs and Maint Supplies General	1,824	1,990	2,136	2,070	2,070	2,070
5204	Subscriptions and Code Books	98	300	63	75	75	75
5210.100	Postage General	1,893	2,750	1,945	2,200	2,200	2,200
5211.135	Utilities Water and Sewer	872	850	850	923	875	875
5211.137	Utilities Electric and Gas	26,666	29,500	29,000	35,192	30,000	30,000
5211.139	Utilities Propane	2,707	3,000	1,709	1,000	1,700	1,700
5213.100	Professional/Contract Services General	39,653	38,894	45,000	43,208	43,208	43,208
5214.100	Repair and Maint Service General	54,207	58,179	40,335	37,804	37,804	37,804
5215.100	Rents and Leases Miscellaneous	561	636	612	614	614	614
5215.106	Rents and Leases Copiers	5,586	4,331	4,336	1,010	1,010	1,010
5216.100	Communications General Services	7,236	8,649	6,600	7,205	7,205	7,205
5218.100	Advertising General	2,812	56	57	-	-	-

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
5219.100	Printing General	2,894	1,950	1,788	1,500	1,500	1,500
5220.100	Employee Development General	5,636	7,450	7,691	650	650	650
5220.110	Employee Development Education Reimb MOU	550	-	-	-	-	-
5223.105	Meals and Refreshments Emergencies and	894	350	249	100	100	100
5225	Bank Fees and Charges	666	500	1,733	1,733	1,733	1,733
5260	Miscellaneous	11	-	-	-	-	-
5304	Furniture & Equipment	-	800	800	-	-	-
5501	Debt Service Payment - Principal	6,304	4,791	4,791	4,791	4,791	4,791
<b>Expenditure Grand Totals:</b>		<b>738,120</b>	<b>748,820</b>	<b>731,587</b>	<b>753,036</b>	<b>750,843</b>	<b>750,843</b>



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>30 - Police</b>				
Program <b>4510 - Police Administration</b>				
Account <b>5119.100 - Retiree Costs Medical Insurance</b>				
1010.30.4510.5119.100	Retiree Medical Premiums	1.00	61,206.00	61,206.00
	Account <b>5119.100 - Retiree Costs Medical Insurance</b> Totals	Transactions	1	\$61,206.00
Account <b>5119.120 - Retiree Costs PERS 1959 Survivor Benefits</b>				
1010.30.4510.5119.120	PERS Survivor Benefits	1.00	1,249.00	1,249.00
	Account <b>5119.120 - Retiree Costs PERS 1959 Survivor Benefits</b> Totals	Transactions	1	\$1,249.00
Account <b>5201.100 - Office Supplies General</b>				
1010.30.4510.5201.100	General Office Supplies to include small computer items	1.00	2,862.00	2,862.00
	Account <b>5201.100 - Office Supplies General</b> Totals	Transactions	1	\$2,862.00
Account <b>5202.100 - Operating Supplies General</b>				
1010.30.4510.5202.100	Cell Phone Equipment	1.00	100.00	100.00
1010.30.4510.5202.100	Copy Paper	1.00	3,672.00	3,672.00
1010.30.4510.5202.100	Emergency/Inmate Meals/Drinks for Stock	1.00	50.00	50.00
1010.30.4510.5202.100	General Operating Supplies	1.00	2,454.00	2,454.00
1010.30.4510.5202.100	Safety Supplies/First Aid	1.00	400.00	400.00
	Account <b>5202.100 - Operating Supplies General</b> Totals	Transactions	5	\$6,676.00
Account <b>5203.100 - Repairs and Maint Supplies General</b>				
1010.30.4510.5203.100	Facility Supplies/Equipment	1.00	500.00	500.00
1010.30.4510.5203.100	Janitorial Supplies	1.00	1,570.00	1,570.00
	Account <b>5203.100 - Repairs and Maint Supplies General</b> Totals	Transactions	2	\$2,070.00
Account <b>5204 - Subscriptions and Code Books</b>				
1010.30.4510.5204	Newspaper Renewal	1.00	75.00	75.00
	Account <b>5204 - Subscriptions and Code Books</b> Totals	Transactions	1	\$75.00
Account <b>5210.100 - Postage General</b>				
1010.30.4510.5210.100	Postage/Shipping	1.00	2,200.00	2,200.00
	Account <b>5210.100 - Postage General</b> Totals	Transactions	1	\$2,200.00
Account <b>5211.135 - Utilities Water and Sewer</b>				
1010.30.4510.5211.135	Water Utility - Black Olive and Sierra Park	1.00	875.00	875.00
	Account <b>5211.135 - Utilities Water and Sewer</b> Totals	Transactions	1	\$875.00
Account <b>5211.137 - Utilities Electric and Gas</b>				
1010.30.4510.5211.137	Electric Utility	1.00	30,000.00	30,000.00
	Account <b>5211.137 - Utilities Electric and Gas</b> Totals	Transactions	1	\$30,000.00
Account <b>5211.139 - Utilities Propane</b>				



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
1010.30.4510.5211.139	Propane Utility	1.00	1,700.00	1,700.00
Account 5211.139 - Utilities Propane Totals		Transactions	1	\$1,700.00
Account 5213.100 - Professional/Contract Services General				
1010.30.4510.5213.100	BINTF - Yearly Fee	1.00	5,000.00	5,000.00
1010.30.4510.5213.100	Certifion - Public Records Database - Police Online	1.00	1,100.00	1,100.00
1010.30.4510.5213.100	Covanta - Evidence Recycle/Disposal	1.00	500.00	500.00
1010.30.4510.5213.100	DOJ - Livescan Non-LEA	1.00	250.00	250.00
1010.30.4510.5213.100	FRH - Blood Draws	1.00	13,000.00	13,000.00
1010.30.4510.5213.100	Shred Service	1.00	624.00	624.00
1010.30.4510.5213.100	Stericycle - Hazardous Waste	1.00	400.00	400.00
1010.30.4510.5213.100	Valley Toxicology	1.00	22,334.00	22,334.00
Account 5213.100 - Professional/Contract Services General Totals		Transactions	8	\$43,208.00
Account 5214.100 - Repair and Maint Service General				
1010.30.4510.5214.100	APB Net - TRAX Bulletins and License Renewal	1.00	380.00	380.00
1010.30.4510.5214.100	Carpet Cleaning	1.00	400.00	400.00
1010.30.4510.5214.100	Citrix XenApp Annual Software/License Renewal	1.00	2,350.00	2,350.00
1010.30.4510.5214.100	Copier/Printer Supplies and Maintenance	1.00	6,202.00	6,202.00
1010.30.4510.5214.100	Copware - Penal/Vehicle Code Mobile/Stationary	1.00	650.00	650.00
1010.30.4510.5214.100	Data 9-1-1 - CLETS License thru County	1.00	700.00	700.00
1010.30.4510.5214.100	Digital Persona Fingerprint Software Renewal	1.00	450.00	450.00
1010.30.4510.5214.100	Entrance Mat Service	1.00	1,128.00	1,128.00
1010.30.4510.5214.100	ESRI - Mapping Licenses	1.00	1,300.00	1,300.00
1010.30.4510.5214.100	Facility Maintenance/Repairs Septic Tank Pumped	1.00	2,600.00	2,600.00
1010.30.4510.5214.100	Fire Extinguisher Annual Maintenance/Repair Facility/Vehicles	1.00	1,200.00	1,200.00
1010.30.4510.5214.100	Fuel Pump - Maintenance/Repairs	1.00	200.00	200.00
1010.30.4510.5214.100	Generator Maintenance/Repairs	1.00	100.00	100.00
1010.30.4510.5214.100	Janitorial Service	1.00	10,652.00	10,652.00
1010.30.4510.5214.100	KATS Software Renewal	1.00	200.00	200.00
1010.30.4510.5214.100	Livescan Maintenance/Repair Annual 8/1/13-7/31/14	1.00	2,512.00	2,512.00
1010.30.4510.5214.100	Net Motion Software Renewal	1.00	1,300.00	1,300.00
1010.30.4510.5214.100	Pest Control	1.00	220.00	220.00
1010.30.4510.5214.100	Radios - Mobile/Console - Maintenance/Repairs	1.00	5,260.00	5,260.00
Account 5214.100 - Repair and Maint Service General Totals		Transactions	19	\$37,804.00
Account 5215.100 - Rents and Leases Miscellaneous				
1010.30.4510.5215.100	Postage Meter and Scale	1.00	416.00	416.00



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
1010.30.4510.5215.100	Propane Tank - Sawmill Peak/Police		1.00	198.00	198.00
	Account <b>5215.100 - Rents and Leases Miscellaneous</b> Totals	Transactions	2		\$614.00
Account <b>5215.106 - Rents and Leases Copiers</b>					
1010.30.4510.5215.106	Bizhub C451 July - September		1.00	1,010.00	1,010.00
	Account <b>5215.106 - Rents and Leases Copiers</b> Totals	Transactions	1		\$1,010.00
Account <b>5216.100 - Communications General Services</b>					
1010.30.4510.5216.100	Cell Phones/Air Cards/Notebooks		1.00	7,205.00	7,205.00
	Account <b>5216.100 - Communications General Services</b> Totals	Transactions	1		\$7,205.00
Account <b>5219.100 - Printing General</b>					
1010.30.4510.5219.100	Business Cards/Forms		1.00	1,500.00	1,500.00
	Account <b>5219.100 - Printing General</b> Totals	Transactions	1		\$1,500.00
Account <b>5220.100 - Employee Development General</b>					
1010.30.4510.5220.100	CPOA Membership - 3		1.00	650.00	650.00
	Account <b>5220.100 - Employee Development General</b> Totals	Transactions	1		\$650.00
Account <b>5223.105 - Meals and Refreshments Emergencies and Meetings</b>					
1010.30.4510.5223.105	Oral Boards/Meetings		1.00	100.00	100.00
	Account <b>5223.105 - Meals and Refreshments Emergencies and Meetings</b> Totals	Transactions	1		\$100.00
Account <b>5225 - Bank Fees and Charges</b>					
1010.30.4510.5225	Bank Fees		1.00	1,733.00	1,733.00
	Account <b>5225 - Bank Fees and Charges</b> Totals	Transactions	1		\$1,733.00
Account <b>5501 - Debt Service Payment - Principal</b>					
1010.30.4510.5501	West Am 04/2012;Digital Voice Recorder Year 3 of 5		1.00	3,631.00	3,631.00
1010.30.4510.5501	West Am 07/2010;Computers (6) Year 4 of 4		1.00	1,160.00	1,160.00
	Account <b>5501 - Debt Service Payment - Principal</b> Totals	Transactions	2		\$4,791.00

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 30 - Police</b>							
<b>Program: 4520 - Police Operations</b>							
<b>Expenditures</b>							
5100	Personnel Services	2,085,394	1,936,776	1,946,686	1,956,407	1,978,111	1,978,111
5200	Supplies and Services	151,794	161,964	138,369	110,950	110,950	110,950
5300	Capital Outlay	-	800	855	-	-	-
5500	Debt Service	-	193	193	193	193	193
Total Expenditures		2,237,188	2,099,733	2,086,103	2,067,550	2,089,254	2,089,254
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		2,237,188	2,099,733	2,086,103	2,067,550	2,089,254	2,089,254
<b>Fiscal Year 2013-2014 Personnel Allocation</b>							
Position/Title		Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits		
	Police Officer (13)	40	100%	13.00	1,194,017		
	Police Sergeant (4)	40	100%	4.00	467,042		
	Community Services Officer III	40	100%	1.00	67,088		
			Total	18.00	1,728,147		

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<u>Expenditures</u>							
<b>Department: 30 - Police</b>							
<b>Program: 4520 - Police Operations</b>							
5101	Salaries - Permanent	1,106,484	1,057,734	1,058,048	1,072,617	1,072,617	1,072,617
5103.102	Differential Pay Out of Class	314	-	-	-	-	-
5103.105	Differential Pay Swing/Graveyard Shift	1,350	-	-	-	-	-
5103.108	Differential Pay Canine Maintenance	208	-	-	-	-	-
5104	Wages - PS Holiday Pay	52,634	20,062	20,062	-	-	-
5105	Salaries - Overtime/FLSA	223,073	209,150	209,150	200,000	200,000	200,000
5106.101	Incentives & Admin Leave School Incentive	38,034	41,351	40,800	40,345	40,345	40,345
5106.103	Incentives & Admin Leave Team Pay	109	-	-	-	-	-
5106.200	Incentives & Admin Leave Gym Reimbursement	713	840	630	840	840	840
5109.100	Allowances Uniform Allowance	20,889	7,616	7,616	682	682	682
5111	Medicare	20,473	19,033	18,500	19,060	19,060	19,060
5112.101	Retirement Contribution PERS	289,692	273,664	273,618	283,356	283,356	283,356
5113	Worker's Compensation	108,348	100,517	100,517	125,090	127,871	127,871
5114.101	Health Insurance Medical	255,946	252,465	255,580	261,652	261,652	261,652
5115	Unemployment Compensation	3,164	5,050	13,050	6,529	6,529	6,529
5116.101	Life and Disability Insurance Life & Disab.	11,012	10,631	10,821	10,580	10,580	10,580
5119.100	Retiree Costs Medical Insurance	77,231	95,905	95,003	99,379	99,379	99,379
5122	Accrual Bank Payoff	39,855	4,607	3,140	-	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(164,134)	(161,849)	(159,849)	(163,723)	(144,800)	(144,800)
5202.100	Operating Supplies General	17,085	21,721	18,396	11,100	11,100	11,100
5204	Subscriptions and Code Books	528	-	-	-	-	-
5209.101	Auto Fuel Expense Town Vehicles	67,070	73,000	67,302	68,000	68,000	68,000
5213.100	Professional/Contract Services General	22,940	16,500	10,216	8,000	8,000	8,000
5214.100	Repair and Maint Service General	748	800	846	-	-	-
5216.100	Communications General Services	6,002	8,683	6,519	6,600	6,600	6,600
5217	Extradition/Transportation Expen	-	1,000	55	500	500	500
5218.100	Advertising General	497	600	-	600	600	600

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
5220.100	Employee Development General	36,217	34,510	31,119	13,750	13,750	13,750
5220.110	Employee Development Education Reimb MOU	550	4,950	3,850	2,200	2,200	2,200
5223.105	Meals and Refreshments Emergencies and	159	200	66	200	200	200
5304	Furniture & Equipment	-	800	855	-	-	-
5501	Debt Service Payment - Principal	-	193	193	193	193	193
<b>Expenditure Grand Totals:</b>		<b>2,237,188</b>	<b>2,099,733</b>	<b>2,086,103</b>	<b>2,067,550</b>	<b>2,089,254</b>	<b>2,089,254</b>



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>30 - Police</b>				
Program <b>4520 - Police Operations</b>				
Account <b>5105 - Salaries - Overtime/FLSA</b>				
1010.30.4520.5105	Overtime	1.00	200,000.00	200,000.00
	Account <b>5105 - Salaries - Overtime/FLSA</b> Totals	Transactions	1	\$200,000.00
Account <b>5119.100 - Retiree Costs Medical Insurance</b>				
1010.30.4520.5119.100	Retiree Health Premiums	1.00	99,379.00	99,379.00
	Account <b>5119.100 - Retiree Costs Medical Insurance</b> Totals	Transactions	1	\$99,379.00
Account <b>5199.130 - Other Payroll Expenses Interfund Payroll Transfers</b>				
1010.30.4520.5199.130	Avoid Grant - Overtime	1.00	(30,000.00)	(30,000.00)
1010.30.4520.5199.130	CalGrip Grant - High School SRO Expires 12/31/13	1.00	(25,500.00)	(25,500.00)
1010.30.4520.5199.130	Safe Routes to School Project - CSO Wages/Benefits	1.00	(28,000.00)	(28,000.00)
1010.30.4520.5199.130	SLESF (COPS Grant) CSO/SRO Jordan	1.00	(23,800.00)	(23,800.00)
1010.30.4520.5199.130	SRO Grant - High School	1.00	(37,500.00)	(37,500.00)
	Account <b>5199.130 - Other Payroll Expenses Interfund Payroll Transfers</b> Totals	Transactions	5	(\$144,800.00)
Account <b>5202.100 - Operating Supplies General</b>				
1010.30.4520.5202.100	Ammunition	1.00	3,000.00	3,000.00
1010.30.4520.5202.100	Bulletproof Vests - (4)	1.00	4,000.00	4,000.00
1010.30.4520.5202.100	CSI Equipment	1.00	250.00	250.00
1010.30.4520.5202.100	Earpieces	1.00	400.00	400.00
1010.30.4520.5202.100	Flashlight Equipment/Supplies	1.00	200.00	200.00
1010.30.4520.5202.100	Gloves	1.00	800.00	800.00
1010.30.4520.5202.100	K-9 Equipment/Medication/Food/Supplies	1.00	1,200.00	1,200.00
1010.30.4520.5202.100	New Officer Equipment	1.00	250.00	250.00
1010.30.4520.5202.100	Radios Equipment/Supplies/Batteries	1.00	1,000.00	1,000.00
	Account <b>5202.100 - Operating Supplies General</b> Totals	Transactions	9	\$11,100.00
Account <b>5209.101 - Auto Fuel Expense Town Vehicles</b>				
1010.30.4520.5209.101	Department Vehicles	1.00	68,000.00	68,000.00
	Account <b>5209.101 - Auto Fuel Expense Town Vehicles</b> Totals	Transactions	1	\$68,000.00
Account <b>5213.100 - Professional/Contract Services General</b>				
1010.30.4520.5213.100	Backgrounds/Fitness for Duty Exams	1.00	5,000.00	5,000.00
1010.30.4520.5213.100	Fingerprint/Sexual Assault/Gunshot Exams	1.00	2,000.00	2,000.00
1010.30.4520.5213.100	Transcription	1.00	1,000.00	1,000.00
	Account <b>5213.100 - Professional/Contract Services General</b> Totals	Transactions	3	\$8,000.00



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
Account 5216.100 - Communications General Services				
1010.30.4520.5216.100	MDC Service	1.00	6,600.00	6,600.00
	Account 5216.100 - Communications General Services Totals	Transactions	1	\$6,600.00
Account 5217 - Extradition/Transportation Expense				
1010.30.4520.5217	Extradition	1.00	500.00	500.00
	Account 5217 - Extradition/Transportation Expense Totals	Transactions	1	\$500.00
Account 5218.100 - Advertising General				
1010.30.4520.5218.100	Bids/Recruitment	1.00	600.00	600.00
	Account 5218.100 - Advertising General Totals	Transactions	1	\$600.00
Account 5220.100 - Employee Development General				
1010.30.4520.5220.100	K-9 Monthly Training - Cash	1.00	2,100.00	2,100.00
1010.30.4520.5220.100	POST/Non-Post Training - Officer/Sgt./CSO-SRO	1.00	11,500.00	11,500.00
1010.30.4520.5220.100	Range Training Fee - Yearly	1.00	150.00	150.00
	Account 5220.100 - Employee Development General Totals	Transactions	3	\$13,750.00
Account 5223.105 - Meals and Refreshments Emergencies and Meetings				
1010.30.4520.5223.105	Oral Boards/Meetings	1.00	200.00	200.00
	Account 5223.105 - Meals and Refreshments Emergencies and Meetings Totals	Transactions	1	\$200.00
Account 5220.110 - Employee Development Education Reimb MOU Program				
1010.30.4520.5220.110	Education Reimbursement per MOU - (4)	1.00	2,200.00	2,200.00
	Account 5220.110 - Employee Development Education Reimb MOU Program Totals	Transactions	1	\$2,200.00
Account 5501 - Debt Service Payment - Principal				
1010.30.4520.5501	West AM - Computer 2 - Yr 4 of 4	1.00	193.00	193.00
	Account 5501 - Debt Service Payment - Principal Totals	Transactions	1	\$193.00

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 30 - Police</b>							
<b>Program: 4530 - Public Safety Communications</b>							
<b>Expenditures</b>							
5100	Personnel Services	702,304	686,930	714,453	639,962	631,059	631,059
5200	Supplies and Services	69,853	70,895	69,516	67,656	71,656	71,656
5300	Capital Outlay	-	-	-	-	-	-
5500	Debt Service	73,501	68,072	68,072	64,785	64,785	64,785
Total Expenditures		845,658	825,897	852,041	772,403	767,500	767,500
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		845,658	825,897	852,041	772,403	767,500	767,500

**Fiscal Year 2013-2014 Personnel Allocation**

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Comm. Records Supervisor	40	100%	1.00	86,107
Public Safety Dispatcher (6 FT)	40	100%	6.00	323,927
Community Services Officer II	36	100%	0.90	49,292
Criminal Records Tech (2 PT)	18	100%	0.90	31,103
		Total	8.80	490,428

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<u>Expenditures</u>							
<b>Department: 30 - Police</b>							
<b>Program: 4530 - Public Safety Communications</b>							
5101	Salaries - Permanent	366,774	343,559	340,017	346,408	315,168	315,168
5102	Salaries - Temporary	69,287	65,120	78,942	65,120	93,620	93,620
5103.102	Differential Pay Out of Class	58	-	-	-	-	-
5103.105	Differential Pay Swing/Graveyard Shift	317	-	-	-	-	-
5104	Wages - PS Holiday Pay	16,944	6,500	6,500	-	-	-
5105	Salaries - Overtime/FLSA	20,557	39,854	42,000	32,200	32,200	32,200
5106.101	Incentives & Admin Leave School Incentive	9,697	8,226	8,078	7,684	7,114	7,114
5109.100	Allowances Uniform Allowance	6,290	2,899	3,368	682	682	682
5111	Medicare	6,005	6,467	6,526	6,555	6,507	6,507
5112.101	Retirement Contribution PERS	41,898	38,448	38,237	37,220	32,181	32,181
5112.102	Retirement Contribution Social Security	25	-	-	-	-	-
5113	Worker's Compensation	16,999	16,100	16,100	20,518	22,570	22,570
5114.101	Health Insurance Medical	99,631	93,052	97,308	108,135	102,887	102,887
5115	Unemployment Compensation	8,665	8,760	6,237	2,292	5,300	5,300
5116.101	Life and Disability Insurance Life & Disab.	4,074	3,793	3,865	3,969	3,651	3,651
5119.100	Retiree Costs Medical Insurance	28,873	49,831	47,027	59,179	59,179	59,179
5122	Accrual Bank Payoff	6,210	4,321	20,248	-	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	-	-	(50,000)	(50,000)	(50,000)
5202.100	Operating Supplies General	2,415	6,449	3,194	2,150	2,150	2,150
5204	Subscriptions and Code Books	144	152	144	152	152	152
5213.100	Professional/Contract Services General	2,716	3,000	3,377	2,000	6,000	6,000
5214.100	Repair and Maint Service General	31,965	31,965	31,065	33,564	33,564	33,564
5216.100	Communications General Services	25,407	23,000	28,449	28,450	28,450	28,450
5218.100	Advertising General	825	450	-	-	-	-
5220.100	Employee Development General	6,285	5,679	3,241	1,340	1,340	1,340
5223.105	Meals and Refreshments Emergencies and	96	200	46	-	-	-
5501	Debt Service Payment - Principal	73,501	68,072	68,072	64,785	64,785	64,785
<b>Expenditure Grand Totals:</b>		<b>845,658</b>	<b>825,897</b>	<b>852,041</b>	<b>772,403</b>	<b>767,500</b>	<b>767,500</b>



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>30 - Police</b>				
Program <b>4530 - Public Safety Communications</b>				
Account <b>5105 - Salaries - Overtime/FLSA</b>				
1010.30.4530.5105	Overtime	1.00	32,200.00	32,200.00
	Account <b>5105 - Salaries - Overtime/FLSA</b> Totals	Transactions	1	\$32,200.00
Account <b>5119.100 - Retiree Costs Medical Insurance</b>				
1010.30.4530.5119.100	Retiree Health Premiums	1.00	59,179.00	59,179.00
	Account <b>5119.100 - Retiree Costs Medical Insurance</b> Totals	Transactions	1	\$59,179.00
Account <b>5199.130 - Other Payroll Expenses Interfund Payroll Transfers</b>				
1010.30.4530.5199.130	SLESF (COPS Grant) CSO Rollo	1.00	(50,000.00)	(50,000.00)
	Account <b>5199.130 - Other Payroll Expenses Interfund Payroll Transfers</b> Totals	Transactions	1	(\$50,000.00)
Account <b>5202.100 - Operating Supplies General</b>				
1010.30.4530.5202.100	DA CD's/DVD's and Sleeves	1.00	600.00	600.00
1010.30.4530.5202.100	Misc. Operating Supplies - Case Labels/Folders/Voice Tubes	1.00	750.00	750.00
1010.30.4530.5202.100	Property/Evidence Labels	1.00	500.00	500.00
1010.30.4530.5202.100	Uniforms - 2 Records Clerks	1.00	300.00	300.00
	Account <b>5202.100 - Operating Supplies General</b> Totals	Transactions	4	\$2,150.00
Account <b>5204 - Subscriptions and Code Books</b>				
1010.30.4530.5204	National Law Enforcement Directory	1.00	152.00	152.00
	Account <b>5204 - Subscriptions and Code Books</b> Totals	Transactions	1	\$152.00
Account <b>5213.100 - Professional/Contract Services General</b>				
1010.30.4530.5213.100	Background Investigations	1.00	6,000.00	6,000.00
	Account <b>5213.100 - Professional/Contract Services General</b> Totals	Transactions	1	\$6,000.00
Account <b>5214.100 - Repair and Maint Service General</b>				
1010.30.4530.5214.100	RIMS Maintenance Agreement 2/22/13-2/21/14	1.00	33,564.00	33,564.00
	Account <b>5214.100 - Repair and Maint Service General</b> Totals	Transactions	1	\$33,564.00
Account <b>5216.100 - Communications General Services</b>				
1010.30.4530.5216.100	Landlines/Long Distance/Centrex	1.00	28,450.00	28,450.00
	Account <b>5216.100 - Communications General Services</b> Totals	Transactions	1	\$28,450.00
Account <b>5220.100 - Employee Development General</b>				
1010.30.4530.5220.100	Membership and Association Dues	1.00	340.00	340.00
1010.30.4530.5220.100	POST/Non-POST Training - PSD/Evidence CSO	1.00	1,000.00	1,000.00
	Account <b>5220.100 - Employee Development General</b> Totals	Transactions	2	\$1,340.00
Account <b>5501 - Debt Service Payment - Principal</b>				
1010.30.4530.5501	(K) West Am Upgrade Radio Console Yr 3 of 5	1.00	5,618.00	5,618.00



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
1010.30.4530.5501	(O) West Am CAD/RMS Software & Hardware Year 5 of 7	1.00	59,167.00	59,167.00
Account 5501 - Debt Service Payment - Principal Totals		Transactions	2	\$64,785.00

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 2070 - Animal Control</b>							
<b>Department: 30 - Police</b>							
<b>Program: 4540 - Police - Animal Control</b>							
<b>Expenditures</b>							
5100	Personnel Services	136,573	123,365	117,546	128,898	128,847	128,847
5200	Supplies and Services	25,591	32,135	29,197	30,981	29,072	29,072
5300	Capital Outlay	-	1,350	1,855	-	-	-
5500	Debt Service	194	194	194	194	194	194
Total Expenditures		162,358	157,044	148,792	160,073	158,113	158,113
<b>Revenues</b>							
	Service Fees	41,740	33,528	35,028	33,728	35,028	35,028
	Fines and Forfeitures	1,647	3,500	6,535	4,000	4,000	4,000
	Other (Includes Measure N)	131,081	132,072	132,228	131,075	131,075	131,075
Total Revenues		174,468	169,100	173,791	168,803	170,103	170,103
Net Income		12,110	12,056	24,999	8,730	11,990	11,990
Transfers In		21,585	14,264	-	20,040	21,542	21,542
Transfers (Out)		(23,394)	(26,320)	(24,357)	(26,770)	(31,260)	(31,260)
Ending Fund Balance		(12,003)	(12,003)	(11,361)	(9,361)	(9,089)	(9,089)

**Fiscal Year 2013-2014 Personnel Allocation**

<b>Position/Title</b>	<b>Weekly Hours</b>	<b>Percent Allocated</b>	<b>Full Time Equiv</b>	<b>Allocated Wages &amp; Benefits</b>
Animal Control Officer	36	100%	0.90	51,251
Animal Control Officer	18	100%	0.45	14,859
Office Assistant III	18	100%	0.45	17,008
Animal Shelter Helper (2 PT)	18	100%	0.90	21,416
		Total	2.70	104,534

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Approved
<b>Fund: 2070 - Animal Control</b>							
<u>Revenues</u>							
<b>Department: 30 - Police</b>							
<b>Program: 4540 - Police - Animal Control</b>							
3120.330	Other Taxes Voter Appointed Parcel Tax	131,081	131,075	131,075	131,075	131,075	131,075
3380.105	Local Government Revenue Fines and Citations	1,647	3,500	6,535	4,000	4,000	4,000
3410.150	Administrative Services Late Fees	2,820	2,000	2,700	2,200	1,500	1,500
3455.200	Animal Control Adoption Fees	5,276	4,000	3,800	4,000	4,000	4,000
3455.205	Animal Control Surrender/Euth/Disp Fees	4,682	2,500	2,500	2,500	2,500	2,500
3455.210	Animal Control Dog Licenses	22,723	18,000	18,500	18,000	20,000	20,000
3455.225	Animal Control Impound/Quarantine Fees	6,231	7,000	7,500	7,000	7,000	7,000
3455.235	Animal Control Deer Validation	8	28	28	28	28	28
3901.100	Refunds & Reimbursements Miscellaneous	-	-	150	-	-	-
3902.100	Miscellaneous Revenue General	-	997	1,003	-	-	-
3910.811	Transfers In From Animal Control Donations	21,585	14,264	-	20,040	21,542	21,542
<b>Revenues Total</b>		<b>196,053</b>	<b>183,364</b>	<b>173,791</b>	<b>188,843</b>	<b>191,645</b>	<b>191,645</b>

Expenditures

**Department: 30 - Police**

**Program: 4540 - Police - Animal Control**

5101	Salaries - Permanent	49,577	47,021	31,559	59,429	59,429	59,429
5102	Salaries - Temporary	24,263	25,606	37,241	18,321	18,321	18,321
5104	Wages - PS Holiday Pay	2,573	1,804	1,891	1,843	1,843	1,843
5105	Salaries - Overtime/FLSA	3,039	2,298	800	1,800	1,800	1,800
5106.200	Incentives & Admin Leave Gym Reimbursement	436	540	-	-	-	-
5109.100	Allowances Uniform Allowance	1,011	682	682	682	682	682
5111	Medicare	1,159	1,059	948	1,177	1,177	1,177
5112.101	Retirement Contribution PERS	7,395	6,100	6,797	7,367	7,367	7,367
5112.102	Retirement Contribution Social Security	16	-	-	-	-	-
5113	Worker's Compensation	6,082	6,472	6,472	6,593	6,542	6,542
5114.101	Health Insurance Medical	16,394	11,785	11,673	11,614	11,614	11,614

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Approved
5116.101	Life and Disability Insurance Life & Disab.	611	417	425	423	423	423
5119.100	Retiree Costs Medical Insurance	17,144	19,581	19,058	19,649	19,649	19,649
5122	Accrual Bank Payoff	6,873	-	-	-	-	-
5201.100	Office Supplies General	-	375	471	200	200	200
5202.100	Operating Supplies General	2,904	2,805	2,864	2,820	2,820	2,820
5203.100	Repairs and Maint Supplies General	223	1,097	631	500	500	500
5204	Subscriptions and Code Books	90	100	90	135	135	135
5209.101	Auto Fuel Expense Town Vehicles	4,165	5,000	4,905	5,000	5,000	5,000
5210.100	Postage General	418	(150)	100	100	100	100
5211.135	Utilities Water and Sewer	799	1,000	1,100	2,000	1,100	1,100
5211.137	Utilities Electric and Gas	3,595	3,900	3,700	4,759	3,700	3,700
5211.139	Utilities Propane	2,012	3,000	3,175	3,174	3,174	3,174
5213.100	Professional/Contract Services General	6,304	8,584	7,448	8,028	8,028	8,028
5214.100	Repair and Maint Service General	1,182	1,270	503	1,020	1,020	1,020
5215.100	Rents and Leases Miscellaneous	94	100	93	100	100	100
5216.100	Communications General Services	2,076	3,790	2,600	2,363	2,363	2,363
5218.100	Advertising General	425	117	47	-	-	-
5219.100	Printing General	44	221	260	212	212	212
5220.100	Employee Development General	861	408	467	120	120	120
5223.105	Meals and Refreshments Emergencies and	-	26	26	-	-	-
5225	Bank Fees and Charges	401	450	675	450	500	500
5280.100	Bad Debt Write Off Expense	-	42	42	-	-	-
5304	Furniture & Equipment	-	1,350	1,855	-	-	-
5501	Debt Service Payment - Principal	194	194	194	194	194	194
5910.010	Transfers Out To General Fund	23,394	26,320	24,357	26,770	31,260	31,260
<b>Expenditures Total</b>		<b>185,752</b>	<b>183,364</b>	<b>173,149</b>	<b>186,843</b>	<b>189,373</b>	<b>189,373</b>
<b>Fund Net</b>	<b>Total: 2070 - Animal Control</b>	<b>10,301</b>	<b>-</b>	<b>642</b>	<b>2,000</b>	<b>2,272</b>	<b>2,272</b>
<b>Ending Fund Balance:</b>		<b>(12,003)</b>	<b>(12,003)</b>	<b>(11,361)</b>	<b>(9,361)</b>	<b>(9,089)</b>	<b>(9,089)</b>



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>2070 - Animal Control</b>				
Department <b>30 - Police</b>				
Program <b>4540 - Police - Animal Control</b>				
Account <b>5105 - Salaries - Overtime/FLSA</b>				
2070.30.4540.5105	Overtime	1.00	1,800.00	1,800.00
	Account <b>5105 - Salaries - Overtime/FLSA</b> Totals	Transactions	1	\$1,800.00
Account <b>5119.100 - Retiree Costs Medical Insurance</b>				
2070.30.4540.5119.100	Retiree Health Premiums	1.00	19,649.00	19,649.00
	Account <b>5119.100 - Retiree Costs Medical Insurance</b> Totals	Transactions	1	\$19,649.00
Account <b>5201.100 - Office Supplies General</b>				
2070.30.4540.5201.100	Misc. Office Supplies	1.00	200.00	200.00
	Account <b>5201.100 - Office Supplies General</b> Totals	Transactions	1	\$200.00
Account <b>5202.100 - Operating Supplies General</b>				
2070.30.4540.5202.100	Animal Food/Litter	1.00	600.00	600.00
2070.30.4540.5202.100	Dog License Tags	1.00	200.00	200.00
2070.30.4540.5202.100	Medical Supplies	1.00	720.00	720.00
2070.30.4540.5202.100	Misc. Operating Supplies and Printer/Copier	1.00	300.00	300.00
2070.30.4540.5202.100	Shelter Equipment/Supplies	1.00	400.00	400.00
2070.30.4540.5202.100	Uniforms - 2-Shelter Asst./1-Office Asst./1-Officer	1.00	600.00	600.00
	Account <b>5202.100 - Operating Supplies General</b> Totals	Transactions	6	\$2,820.00
Account <b>5203.100 - Repairs and Maint Supplies General</b>				
2070.30.4540.5203.100	Janitorial/Facility - Supplies/Equipment	1.00	400.00	400.00
2070.30.4540.5203.100	Yard Cleaning Supplies/Equipment	1.00	100.00	100.00
	Account <b>5203.100 - Repairs and Maint Supplies General</b> Totals	Transactions	2	\$500.00
Account <b>5204 - Subscriptions and Code Books</b>				
2070.30.4540.5204	State Humane Association 2014 Animal Law Handbook	1.00	135.00	135.00
	Account <b>5204 - Subscriptions and Code Books</b> Totals	Transactions	1	\$135.00
Account <b>5209.101 - Auto Fuel Expense Town Vehicles</b>				
2070.30.4540.5209.101	Department Vehicles	1.00	5,000.00	5,000.00
	Account <b>5209.101 - Auto Fuel Expense Town Vehicles</b> Totals	Transactions	1	\$5,000.00
Account <b>5210.100 - Postage General</b>				
2070.30.4540.5210.100	Postage Stamps/Shipping	1.00	100.00	100.00
	Account <b>5210.100 - Postage General</b> Totals	Transactions	1	\$100.00
Account <b>5211.135 - Utilities Water and Sewer</b>				
2070.30.4540.5211.135	Water - Utility	1.00	1,100.00	1,100.00



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
Account 5211.135 - Utilities Water and Sewer Totals		Transactions	1		\$1,100.00
Account 5211.137 - Utilities Electric and Gas					
2070.30.4540.5211.137	Electricity - Utility	1.00	3,700.00		3,700.00
Account 5211.137 - Utilities Electric and Gas Totals		Transactions	1		\$3,700.00
Account 5211.139 - Utilities Propane					
2070.30.4540.5211.139	Propane - Utility	1.00	3,174.00		3,174.00
Account 5211.139 - Utilities Propane Totals		Transactions	1		\$3,174.00
Account 5213.100 - Professional/Contract Services General					
2070.30.4540.5213.100	Chameleon Yearly Maintenance	1.00	2,228.00		2,228.00
2070.30.4540.5213.100	Dead Animal Disposal/Rendering	1.00	3,700.00		3,700.00
2070.30.4540.5213.100	New Employee Rabies Vaccination (2)	1.00	1,600.00		1,600.00
2070.30.4540.5213.100	Veterinarian Services	1.00	500.00		500.00
Account 5213.100 - Professional/Contract Services General Totals		Transactions	4		\$8,028.00
Account 5214.100 - Repair and Maint Service General					
2070.30.4540.5214.100	Facility Maintenance/Repair - Septic Tank Pumped	1.00	500.00		500.00
2070.30.4540.5214.100	Fire Extinguisher Annual Maintenance/Repair Facility/Vehicles	1.00	200.00		200.00
2070.30.4540.5214.100	Fuel Pump Repairs	1.00	100.00		100.00
2070.30.4540.5214.100	Pest Control	1.00	220.00		220.00
Account 5214.100 - Repair and Maint Service General Totals		Transactions	4		\$1,020.00
Account 5215.100 - Rents and Leases Miscellaneous					
2070.30.4540.5215.100	Propane Tank Yearly Rental	1.00	100.00		100.00
Account 5215.100 - Rents and Leases Miscellaneous Totals		Transactions	1		\$100.00
Account 5216.100 - Communications General Services					
2070.30.4540.5216.100	Cell Phones	1.00	563.00		563.00
2070.30.4540.5216.100	Landlines/Long Distance/Centrex	1.00	1,800.00		1,800.00
Account 5216.100 - Communications General Services Totals		Transactions	2		\$2,363.00
Account 5219.100 - Printing General					
2070.30.4540.5219.100	Reminder Cards/Business Cards	1.00	212.00		212.00
Account 5219.100 - Printing General Totals		Transactions	1		\$212.00
Account 5220.100 - Employee Development General					
2070.30.4540.5220.100	State Humane Association Membership	1.00	120.00		120.00
Account 5220.100 - Employee Development General Totals		Transactions	1		\$120.00
Account 5225 - Bank Fees and Charges					
2070.30.4540.5225	Bank Fees	1.00	500.00		500.00
Account 5225 - Bank Fees and Charges Totals		Transactions	1		\$500.00
Account 5501 - Debt Service Payment - Principal					



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
2070.30.4540.5501	(O) West Am 7/2010 1-Computer Year 4 of 4	1.00	194.00	194.00
Account 5501 - Debt Service Payment - Principal Totals		Transactions	1	\$194.00
Account 5910.010 - Transfers Out To General Fund				
2070.30.4540.5910.010	Transfer for Central Service Cost Allocation	1.00	20,422.00	20,422.00
2070.30.4540.5910.010	Transfer for Pension Obligation Bond Allocation	1.00	10,838.00	10,838.00
Account 5910.010 - Transfers Out To General Fund Totals		Transactions	2	\$31,260.00

# FY 2013/2014

## Fleet Management

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 20 - Administrative Services</b>							
<b>Program: 4550 - Fleet Management</b>							
<b>Expenditures</b>							
5100	Personnel Services	96,506	103,610	103,802	106,158	106,077	106,077
5200	Supplies and Services	62,556	66,251	73,538	64,925	62,525	62,525
5300	Capital Outlay	-	-	-	4,000	1,000	1,000
5500	Debt Service	4,366	4,365	4,365	4,365	4,365	4,365
Total Expenditures		163,429	174,226	181,705	179,448	173,967	173,967
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		163,429	174,226	181,705	179,448	173,967	173,967
<b>Fiscal Year 2013-2014 Personnel Allocation</b>							
<b>Position/Title</b>		<b>Weekly Hours</b>	<b>Percent Allocated</b>	<b>Full Time Equiv</b>	<b>Allocated Wages &amp; Benefits</b>		
Fleet Maint. Manager		40	100%	1.00	95,894		

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<u>Expenditures</u>							
<b>Department: 20 - Administrative Services</b>							
<b>Program: 4550 - Fleet Management</b>							
5101	Salaries - Permanent	59,143	62,545	62,712	64,168	64,168	64,168
5106.100	Incentives & Admin Leave Administrative Leave	2,462	2,722	2,722	2,715	2,715	2,715
5109.100	Allowances Uniform Allowance	500	500	500	500	500	500
5109.102	Allowances Tool Allowance	1,000	1,000	1,000	1,000	1,000	1,000
5111	Medicare	789	893	822	992	992	992
5112.101	Retirement Contribution PERS	6,143	6,916	6,960	7,408	7,408	7,408
5113	Worker's Compensation	1,910	2,640	2,640	2,895	2,814	2,814
5114.101	Health Insurance Medical	15,042	15,213	15,250	15,391	15,391	15,391
5116.101	Life and Disability Insurance Life & Disab.	597	616	634	648	648	648
5119.100	Retiree Costs Medical Insurance	8,920	10,565	10,562	10,441	10,441	10,441
5201.100	Office Supplies General	-	50	-	25	25	25
5202.100	Operating Supplies General	436	611	729	100	100	100
5203.100	Repairs and Maint Supplies General	34,963	31,000	31,000	33,050	31,050	31,050
5204	Subscriptions and Code Books	-	400	-	-	-	-
5209.101	Auto Fuel Expense Town Vehicles	2,084	1,500	1,600	1,900	1,500	1,500
5210.100	Postage General	-	50	50	50	50	50
5213.100	Professional/Contract Services General	2,250	3,300	2,800	2,800	2,800	2,800
5214.100	Repair and Maint Service General	20,004	27,000	34,857	24,600	24,600	24,600
5216.100	Communications General Services	1,359	840	1,002	900	900	900
5220.100	Employee Development General	1,459	1,500	1,500	1,500	1,500	1,500
5303	Improvements	-	-	-	4,000	1,000	1,000
5501	Debt Service Payment - Principal	4,366	4,365	4,365	4,365	4,365	4,365
<b>Expenditure Grand Totals:</b>		<b>163,429</b>	<b>174,226</b>	<b>181,705</b>	<b>179,448</b>	<b>173,967</b>	<b>173,967</b>



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>20 -Administrative Services</b>				
Program <b>4550 - Fleet Management</b>				
Account <b>5119.100 - Retiree Costs Medical Insurance</b>				
1010.30.4550.5119.100	Retiree Health Premiums	1.00	10,441.00	10,441.00
	Account <b>5119.100 - Retiree Costs Medical Insurance</b> Totals	Transactions	1	\$10,441.00
Account <b>5201.100 - Office Supplies General</b>				
1010.30.4550.5201.100	Misc. Office Supplies	1.00	25.00	25.00
	Account <b>5201.100 - Office Supplies General</b> Totals	Transactions	1	\$25.00
Account <b>5202.100 - Operating Supplies General</b>				
1010.30.4550.5202.100	Misc. Operating Supplies	1.00	100.00	100.00
	Account <b>5202.100 - Operating Supplies General</b> Totals	Transactions	1	\$100.00
Account <b>5203.100 - Repairs and Maint Supplies General</b>				
1010.30.4550.5203.100	Facility - Janitorial Supplies	1.00	50.00	50.00
1010.30.4550.5203.100	Small Tools	1.00	500.00	500.00
1010.30.4550.5203.100	Tires - Fire Department	1.00	3,500.00	3,500.00
1010.30.4550.5203.100	Tires - Police Department/Animal Control/VIPS	1.00	3,500.00	3,500.00
1010.30.4550.5203.100	Tires - Public Works/Town Hall	1.00	2,500.00	2,500.00
1010.30.4550.5203.100	Vehicle Replacement Parts/New Parts - All Town	1.00	21,000.00	21,000.00
	Account <b>5203.100 - Repairs and Maint Supplies General</b> Totals	Transactions	6	\$31,050.00
Account <b>5209.101 - Auto Fuel Expense Town Vehicles</b>				
1010.30.4550.5209.101	Fuel in Mechanic's Town Vehicle and Fuel to Service Vehicles	1.00	1,500.00	1,500.00
	Account <b>5209.101 - Auto Fuel Expense Town Vehicles</b> Totals	Transactions	1	\$1,500.00
Account <b>5210.100 - Postage General</b>				
1010.30.4550.5210.100	Postage - Return Parts	1.00	50.00	50.00
	Account <b>5210.100 - Postage General</b> Totals	Transactions	1	\$50.00
Account <b>5213.100 - Professional/Contract Services General</b>				
1010.30.4550.5213.100	Physical Exam & Drug Testing for Class "B" License	1.00	300.00	300.00
1010.30.4550.5213.100	Smog Service	1.00	1,500.00	1,500.00
1010.30.4550.5213.100	Towing Service	1.00	1,000.00	1,000.00
	Account <b>5213.100 - Professional/Contract Services General</b> Totals	Transactions	3	\$2,800.00
Account <b>5214.100 - Repair and Maint Service General</b>				
1010.30.4550.5214.100	Butte County Public Health - Hazardous Waste	1.00	600.00	600.00
1010.30.4550.5214.100	Outside Vehicle Repair/Service	1.00	22,000.00	22,000.00
1010.30.4550.5214.100	Tire Repair/Service	1.00	2,000.00	2,000.00



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
		Account <b>5214.100 - Repair and Maint Service General</b> Totals	Transactions	3	\$24,600.00
		Account <b>5216.100 - Communications General Services</b>			
1010.30.4550.5216.100	Cell/Data Service		1.00	900.00	900.00
		Account <b>5216.100 - Communications General Services</b> Totals	Transactions	1	\$900.00
		Account <b>5220.100 - Employee Development General</b>			
1010.30.4550.5220.100	Employee Development/Training		1.00	1,500.00	1,500.00
		Account <b>5220.100 - Employee Development General</b> Totals	Transactions	1	\$1,500.00
		Account <b>5303 - Improvements</b>			
1010.30.4550.5303	Repair Shop Door		1.00	1,000.00	1,000.00
		Account <b>5303 - Improvements</b> Totals	Transactions	1	\$1,000.00
		Account <b>5501 - Debt Service Payment - Principal</b>			
1010.30.4550.5501	(O) West Am 7/10 - Computer (1) Year 4 of 4		1.00	193.00	193.00
1010.30.4550.5501	(O) West Am 7/10 - Shop Truck Year 4 of 5		1.00	4,172.00	4,172.00
		Account <b>5501 - Debt Service Payment - Principal</b> Totals	Transactions	2	\$4,365.00

FY 2013/2014

## Fire Department

Administration, Suppression & Volunteers

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 35 - Fire</b>							
<b>Program: 4610 - Fire - Administrative</b>							
<b>Expenditures</b>							
5100	Personnel Services	99,585	94,472	99,326	100,625	100,630	100,630
5200	Supplies and Services	206,390	89,313	72,689	70,984	69,984	69,984
5300	Capital Outlay	2,441	14,809	9,500	5,901	4,901	4,901
5500	Debt Service	10,830	10,831	10,830	387	387	387
Total Expenditures		319,246	209,425	192,345	177,897	175,902	175,902
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		319,246	209,425	192,345	177,897	175,902	175,902

**Fiscal Year 2013-2014 Personnel Allocation**

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Administrative Assistant II	24	100%	0.60	29,182
Civilian Fire Prevention Inspector	18	100%	0.45	12,976
		Total	1.05	42,158

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<u>Expenditures</u>							
<b>Department: 35 - Fire</b>							
<b>Program: 4610 - Fire - Administrative</b>							
5101	Salaries - Permanent	21,470	34,177	34,274	34,017	34,017	34,017
5102	Salaries - Temporary	9,580	-	-	-	-	-
5111	Medicare	496	522	544	493	493	493
5112.101	Retirement Contribution PERS	2,778	3,209	3,218	3,310	3,310	3,310
5112.102	Retirement Contribution Social Security	28	-	-	-	-	-
5113	Worker's Compensation	6,693	727	727	749	754	754
5114.101	Health Insurance Medical	3,123	3,123	3,123	3,123	3,123	3,123
5115	Unemployment Compensation	400	-	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	271	277	283	284	284	284
5116.102	Life and Disability Insurance Long Term/Short Term	-	-	-	-	-	-
5119.100	Retiree Costs Medical Insurance	53,717	52,437	57,157	58,649	58,649	58,649
5119.120	Retiree Costs PERS 1959 Survivor Benefits	1,030	-	-	-	-	-
5201.100	Office Supplies General	608	1,000	1,000	1,000	1,000	1,000
5202.100	Operating Supplies General	859	2,186	2,405	1,510	1,510	1,510
5203.100	Repairs and Maint Supplies General	2,160	3,635	5,500	5,000	5,000	5,000
5204	Subscriptions and Code Books	1,022	946	946	960	960	960
5209.101	Auto Fuel Expense Town Vehicles	-	100	-	-	-	-
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	-	-	16	-	-	-
5210.100	Postage General	466	420	330	330	330	330
5211.135	Utilities Water and Sewer	2,515	2,500	2,300	2,340	2,340	2,340
5211.137	Utilities Electric and Gas	18,526	20,000	19,000	19,000	19,000	19,000
5211.139	Utilities Propane	523	550	350	550	550	550
5213.100	Professional/Contract Services General	138,598	5,130	5,130	5,130	5,130	5,130
5214.100	Repair and Maint Service General	18,352	29,287	14,000	16,004	15,004	15,004
5215.100	Rents and Leases Miscellaneous	40	-	-	-	-	-
5215.106	Rents and Leases Copiers	6,470	6,600	6,600	6,600	6,600	6,600
5216.100	Communications General Services	14,880	14,653	14,653	12,060	12,060	12,060
5219.100	Printing General	4	806	-	500	500	500
5220.100	Employee Development General	838	1,200	459	-	-	-

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
5223.105	Meals and Refreshments Emergencies and	262	150	-	-	-	-
5260	Miscellaneous	266	150	-	-	-	-
5303	Improvements	388	8,220	7,500	5,000	4,000	4,000
5304	Furniture & Equipment	2,053	6,589	2,000	901	901	901
5501	Debt Service Payment - Principal	10,830	10,831	10,830	387	387	387
<b>Expenditure Grand Totals:</b>		<b>319,246</b>	<b>209,425</b>	<b>192,345</b>	<b>177,897</b>	<b>175,902</b>	<b>175,902</b>



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>35 - Fire</b>				
Program <b>4610 - Fire - Administrative</b>				
Account <b>5119.100 - Retiree Costs Medical Insurance</b>				
1010.35.4610.5119.100	Retiree Medical Insurance	1.00	58,649.00	58,649.00
	Account <b>5119.100 - Retiree Costs Medical Insurance Totals</b>	Transactions	1	\$58,649.00
Account <b>5201.100 - Office Supplies General</b>				
1010.35.4610.5201.100	General Office Supplies	1.00	1,000.00	1,000.00
	Account <b>5201.100 - Office Supplies General Totals</b>	Transactions	1	\$1,000.00
Account <b>5202.100 - Operating Supplies General</b>				
1010.35.4610.5202.100	Flag Replacement: US and Calif	12.00	25.00	300.00
1010.35.4610.5202.100	Miscellaneous Operating Supplies	1.00	500.00	500.00
1010.35.4610.5202.100	Printer Cartridges	1.00	510.00	510.00
1010.35.4610.5202.100	Recognitions	1.00	200.00	200.00
	Account <b>5202.100 - Operating Supplies General Totals</b>	Transactions	4	\$1,510.00
Account <b>5203.100 - Repairs and Maint Supplies General</b>				
1010.35.4610.5203.100	All Stations Cleaning Supplies	1.00	300.00	300.00
1010.35.4610.5203.100	All Stations Paper Towels, Toilet tissue	1.00	600.00	600.00
1010.35.4610.5203.100	Facilities: Rugs, Rags, Mops	1.00	2,000.00	2,000.00
1010.35.4610.5203.100	Living Supplies: Towels, Food Storage, Kitchenware, etc	1.00	2,100.00	2,100.00
	Account <b>5203.100 - Repairs and Maint Supplies General Totals</b>	Transactions	4	\$5,000.00
Account <b>5204 - Subscriptions and Code Books</b>				
1010.35.4610.5204	NFPA Renewal	1.00	960.00	960.00
	Account <b>5204 - Subscriptions and Code Books Totals</b>	Transactions	1	\$960.00
Account <b>5210.100 - Postage General</b>				
1010.35.4610.5210.100	Burn Permit Postage	500.00	.46	230.00
1010.35.4610.5210.100	Postage General (Packages, Service Items Shipping, etc)	1.00	100.00	100.00
	Account <b>5210.100 - Postage General Totals</b>	Transactions	2	\$330.00
Account <b>5211.135 - Utilities Water and Sewer</b>				
1010.35.4610.5211.135	Water Service - Birch Street	110.00	12.00	1,320.00
1010.35.4610.5211.135	Water Service - S. Libby	12.00	40.00	480.00
1010.35.4610.5211.135	Water Service - Wagstaff	12.00	45.00	540.00
	Account <b>5211.135 - Utilities Water and Sewer Totals</b>	Transactions	3	\$2,340.00
Account <b>5211.137 - Utilities Electric and Gas</b>				
1010.35.4610.5211.137	Electricity - Three Stations	1.00	19,000.00	19,000.00



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
		Account <b>5211.137 - Utilities Electric and Gas Totals</b>	Transactions	1	\$19,000.00
Account <b>5211.139 - Utilities Propane</b>					
1010.35.4610.5211.139	Generator		1.00	550.00	550.00
		Account <b>5211.139 - Utilities Propane Totals</b>	Transactions	1	\$550.00
Account <b>5213.100 - Professional/Contract Services General</b>					
1010.35.4610.5213.100	Butte County Air Quality Permits		1.00	310.00	310.00
1010.35.4610.5213.100	CISD (Critical Incident Stress Debriefing)		1.00	510.00	510.00
1010.35.4610.5213.100	HazMat JPA		1.00	4,050.00	4,050.00
1010.35.4610.5213.100	Station 81: Shredder Service		13.00	20.00	260.00
		Account <b>5213.100 - Professional/Contract Services General Totals</b>	Transactions	4	\$5,130.00
Account <b>5214.100 - Repair and Maint Service General</b>					
1010.35.4610.5214.100	All Stations Pest Control Service		12.00	130.00	1,560.00
1010.35.4610.5214.100	Apparatus Bay Doors		1.00	750.00	750.00
1010.35.4610.5214.100	Carpets, Blinds, and Chair Cleaning		1.00	500.00	500.00
1010.35.4610.5214.100	Copy Machine Service Agreement (taxes only)		1.00	714.00	714.00
1010.35.4610.5214.100	Fire RMS Software Maintenance (one work station)		1.00	630.00	630.00
1010.35.4610.5214.100	General Radio Repairs		1.00	2,000.00	2,000.00
1010.35.4610.5214.100	Motorola Service		1.00	3,000.00	3,000.00
1010.35.4610.5214.100	Replacement SCBA Masks		1.00	1,500.00	1,500.00
1010.35.4610.5214.100	SCBA Testing		1.00	2,000.00	2,000.00
1010.35.4610.5214.100	Station Appliance Repair - outside scope of staff (see 5203)		1.00	510.00	510.00
1010.35.4610.5214.100	Visio Pro 2013 License (4)		4.00	460.00	1,840.00
		Account <b>5214.100 - Repair and Maint Service General Totals</b>	Transactions	11	\$15,004.00
Account <b>5215.106 - Rents and Leases Copiers</b>					
1010.35.4610.5215.106	Ray Morgan Canon C5035) Lease		12.00	550.00	6,600.00
		Account <b>5215.106 - Rents and Leases Copiers Totals</b>	Transactions	1	\$6,600.00
Account <b>5216.100 - Communications General Services</b>					
1010.35.4610.5216.100	AT&T - Telephone		12.00	475.00	5,700.00
1010.35.4610.5216.100	AT&T - Tie Lines		12.00	530.00	6,360.00
		Account <b>5216.100 - Communications General Services Totals</b>	Transactions	2	\$12,060.00
Account <b>5219.100 - Printing General</b>					
1010.35.4610.5219.100	New, 2-Part Burn Permit Forms, etc.		1.00	500.00	500.00
		Account <b>5219.100 - Printing General Totals</b>	Transactions	1	\$500.00
Account <b>5303 - Improvements</b>					
1010.35.4610.5303	Station 81 - Improvement		1.00	500.00	500.00



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
1010.35.4610.5303	Station 82 - Improvements	1.00	500.00	500.00
1010.35.4610.5303	Station 83 - Exposed Beam Repair	1.00	3,000.00	3,000.00
Account <b>5303 - Improvements</b> Totals		Transactions	3	\$4,000.00
Account <b>5304 - Furniture &amp; Equipment</b>				
1010.35.4610.5304	Desktop Replacement	1.00	900.00	900.00
Account <b>5304 - Furniture &amp; Equipment</b> Totals		Transactions	1	\$900.00
Account <b>5501 - Debt Service Payment - Principal</b>				
1010.35.4610.5501	(O) WestAm Computers (2) Yr 4 of 4	1.00	387.00	387.00
Account <b>5501 - Debt Service Payment - Principal</b> Totals		Transactions	1	\$387.00

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 35 - Fire</b>							
<b>Program: 4630 - Fire - Suppression</b>							
<b>Expenditures</b>							
5100	Personnel Services	2,900,525	1,846,131	1,849,293	209,182	209,182	209,182
5200	Supplies and Services	106,343	1,542,350	1,518,935	2,751,594	2,749,594	2,749,594
5300	Capital Outlay	17,870	31,086	15,000	30,000	29,000	29,000
5500	Debt Service	136,764	73,108	73,108	141,405	141,405	141,405
Total Expenditures		3,161,502	3,492,675	3,456,336	3,132,181	3,129,181	3,129,181
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		3,161,502	3,492,675	3,456,336	3,132,181	3,129,181	3,129,181

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<u>Expenditures</u>							
<b>Department: 35 - Fire</b>							
<b>Program: 4630 - Fire - Suppression</b>							
5101	Salaries - Permanent	1,333,957	709,871	727,337	-	-	-
5103.102	Differential Pay Out of Class	48	-	-	-	-	-
5104	Wages - PS Holiday Pay	86,230	27,966	32,876	-	-	-
5105	Salaries - Overtime/FLSA	437,481	211,766	212,301	-	-	-
5105.200	Salaries - Overtime/FLSA State Assistance Overtime	-	46,794	46,794	-	-	-
5106.103	Incentives & Admin Leave Team Pay	1,700	-	-	-	-	-
5106.200	Incentives & Admin Leave Gym Reimbursement	5,130	2,658	2,298	-	-	-
5109.100	Allowances Uniform Allowance	21,891	11,129	11,378	-	-	-
5111	Medicare	26,430	15,203	15,152	-	-	-
5112.101	Retirement Contribution PERS	365,965	194,084	195,142	-	-	-
5113	Worker's Compensation	127,432	128,350	120,898	-	-	-
5114.101	Health Insurance Medical	282,898	153,168	156,694	-	-	-
5115	Unemployment Compensation	-	23,400	11,250	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	8,184	3,613	3,619	-	-	-
5119.100	Retiree Costs Medical Insurance	203,179	211,197	218,099	209,182	209,182	209,182
5122	Accrual Bank Payoff	-	106,932	95,455	-	-	-
5202.100	Operating Supplies General	21,976	30,087	25,000	19,404	19,404	19,404
5203.100	Repairs and Maint Supplies General	13,432	11,280	6,000	10,000	9,000	9,000
5204	Subscriptions and Code Books	43	700	-	-	-	-
5209.101	Auto Fuel Expense Town Vehicles	28,515	32,000	32,000	32,000	32,000	32,000
5213.100	Professional/Contract Services General	7,135	1,434,273	1,435,218	2,667,690	2,667,690	2,667,690
5214.100	Repair and Maint Service General	13,387	18,470	15,000	13,000	17,000	17,000
5216.100	Communications General Services	1,711	7,400	1,200	5,000	-	-
5219.100	Printing General	-	100	-	-	-	-
5220.100	Employee Development General	18,547	5,040	2,500	2,500	2,500	2,500
5223.105	Meals and Refreshments Emergencies and	770	1,000	17	-	-	-
5269.135	Emergency Incident Costs Fire Related	827	2,000	2,000	2,000	2,000	2,000
5304	Furniture & Equipment	17,870	31,086	15,000	30,000	29,000	29,000
5501	Debt Service Payment - Principal	136,764	73,108	73,108	141,405	141,405	141,405

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
Expenditure Grand Totals:		3,161,502	3,492,675	3,456,336	3,132,181	3,129,181	3,129,181



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>35 - Fire</b>				
Program <b>4630 - Fire - Suppression</b>				
Account <b>5119.100 - Retiree Costs Medical Insurance</b>				
1010.35.4630.5119.100	Retiree Medical Insurance	1.00	209,182.00	209,182.00
	Account <b>5119.100 - Retiree Costs Medical Insurance</b> Totals	Transactions	1	\$209,182.00
Account <b>5202.100 - Operating Supplies General</b>				
1010.35.4630.5202.100	Back Pumps	1.00	170.00	170.00
1010.35.4630.5202.100	Batteries (AA, AAA, C, D, phone, radio)	1.00	2,000.00	2,000.00
1010.35.4630.5202.100	Communication Devices/Pagers (3)	3.00	500.00	1,500.00
1010.35.4630.5202.100	EMS Equipment & Supplies	1.00	7,650.00	7,650.00
1010.35.4630.5202.100	EMS Oxygen (Annual and Rental)	1.00	1,020.00	1,020.00
1010.35.4630.5202.100	Foam (Class A & B)	1.00	1,500.00	1,500.00
1010.35.4630.5202.100	Handtool Replacement	1.00	500.00	500.00
1010.35.4630.5202.100	HazMat Supplies (detectors, gas monitor, etc)	1.00	1,500.00	1,500.00
1010.35.4630.5202.100	Miscellaneous (Fuel Additive)	1.00	250.00	250.00
1010.35.4630.5202.100	PPE - All Stations Eye Wash Station	3.00	45.00	135.00
1010.35.4630.5202.100	PPE - Eyes, Ears, Warning Tape, etc.	1.00	1,071.00	1,071.00
1010.35.4630.5202.100	PPE - Gloves (Structural Wildland)	1.00	1,000.00	1,000.00
1010.35.4630.5202.100	PPE - Traffic Safety Vests	4.00	27.00	108.00
1010.35.4630.5202.100	PPE- Miscellaneous (Helmets, Gloves)	1.00	1,000.00	1,000.00
	Account <b>5202.100 - Operating Supplies General</b> Totals	Transactions	14	\$19,404.00
Account <b>5203.100 - Repairs and Maint Supplies General</b>				
1010.35.4630.5203.100	Apparatus Cleaning Supplies	1.00	300.00	300.00
1010.35.4630.5203.100	Apparatus Valves & Maintenance	1.00	1,530.00	1,530.00
1010.35.4630.5203.100	Communication Equipment Repair	1.00	1,200.00	1,200.00
1010.35.4630.5203.100	IX Gas Monitor Part (O, CO, H2S, EEC, HCN)	1.00	800.00	800.00
1010.35.4630.5203.100	SCBA Air System Maintenance/Supplies	1.00	3,370.00	3,370.00
1010.35.4630.5203.100	Small Tool and Equipment Repair/Maintenance	1.00	1,000.00	1,000.00
1010.35.4630.5203.100	SVM2 Comparator Cards	1.00	800.00	800.00
	Account <b>5203.100 - Repairs and Maint Supplies General</b> Totals	Transactions	7	\$9,000.00
Account <b>5209.101 - Auto Fuel Expense Town Vehicles</b>				
1010.35.4630.5209.101	Auto Fuel - Town Vehicles	1.00	32,000.00	32,000.00
	Account <b>5209.101 - Auto Fuel Expense Town Vehicles</b> Totals	Transactions	1	\$32,000.00
Account <b>5213.100 - Professional/Contract Services General</b>				



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
1010.35.4630.5213.100	Breathing Compressor Servicing (Semi-Annual)	1.00	2,500.00	2,500.00
1010.35.4630.5213.100	CAL Fire Personnel Contract	1.00	2,664,190.00	2,664,190.00
1010.35.4630.5213.100	Trace Analytics - Air Test Compressor (quarterly)	4.00	250.00	1,000.00
Account 5213.100 - Professional/Contract Services General Totals		Transactions	3	\$2,667,690.00
Account 5214.100 - Repair and Maint Service General				
1010.35.4630.5214.100	Annual Pump Testing	1.00	1,000.00	1,000.00
1010.35.4630.5214.100	Chainsaw Maintenance	1.00	100.00	100.00
1010.35.4630.5214.100	DART - Hydrostatic Testings and Services (4)	1.00	500.00	500.00
1010.35.4630.5214.100	Fire Extinguisher Servicing	1.00	700.00	700.00
1010.35.4630.5214.100	Ladder Testing (annual)	1.00	1,000.00	1,000.00
1010.35.4630.5214.100	Miscellaneous Repairs	1.00	500.00	500.00
1010.35.4630.5214.100	Radio Communication Repair/Maintenance (DAS upgrade)	1.00	7,000.00	7,000.00
1010.35.4630.5214.100	SCBA Hydrostatic Testing (bottle on apparatus)	1.00	2,200.00	2,200.00
1010.35.4630.5214.100	Voter Repair System	1.00	4,000.00	4,000.00
Account 5214.100 - Repair and Maint Service General Totals		Transactions	9	\$17,000.00
Account 5220.100 - Employee Development General				
1010.35.4630.5220.100	EMS In-service Training	1.00	615.00	615.00
1010.35.4630.5220.100	EMT Renewal	1.00	1,885.00	1,885.00
Account 5220.100 - Employee Development General Totals		Transactions	2	\$2,500.00
Account 5269.135 - Emergency Incident Costs Fire Related				
1010.35.4630.5269.135	Emergency Incident Costs Drinks , Meals, Ice	1.00	2,000.00	2,000.00
Account 5269.135 - Emergency Incident Costs Fire Related Totals		Transactions	1	\$2,000.00
Account 5304 - Furniture & Equipment				
1010.35.4630.5304	Fire Hose	1.00	6,000.00	6,000.00
1010.35.4630.5304	Nozzle - New and Replacement	1.00	500.00	500.00
1010.35.4630.5304	SCBA Replacement - mandatory retirement	1.00	7,200.00	7,200.00
1010.35.4630.5304	Structural PPE (Four PPE Sets, MOU)	4.00	2,925.00	11,700.00
1010.35.4630.5304	Wildland PPE (Five sets, MOU)	5.00	720.00	3,600.00
Account 5304 - Furniture & Equipment Totals		Transactions	5	\$29,000.00
Account 5501 - Debt Service Payment - Principal				
1010.35.4630.5501	(G) CapOne 9/07 - Sch1: Sutphen Fire Engine - Year 7 of 10	1.00	45,527.00	45,527.00
1010.35.4630.5501	(T) West AM ML 4/24 Sch1: Wildland Pumper Refi - Yr 10 of 10	1.00	19,551.00	19,551.00
1010.35.4630.5501	CAL Fire Retiree Medical Note Yr 1 of 10	1.00	76,327.00	76,327.00
Account 5501 - Debt Service Payment - Principal Totals		Transactions	3	\$141,405.00

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 35 - Fire</b>							
<b>Program: 4640 - Fire - Volunteer Program</b>							
<b>Expenditures</b>							
5100	Personnel Services	11,415	16,392	16,392	18,312	18,601	18,601
5200	Supplies and Services	5,656	10,510	9,585	19,980	19,980	19,980
5300	Capital Outlay	-	-	-	-	-	-
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		17,071	26,902	25,977	38,292	38,581	38,581
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		17,071	26,902	25,977	38,292	38,581	38,581

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund:</b> 1010 - General Fund							
<u>Expenditures</u>							
<b>Department:</b> 35 - Fire							
<b>Program:</b> 4640 - Fire - Volunteer Program							
5118	Volunteer Benefits	11,415	16,392	16,392	18,312	18,601	18,601
5202.100	Operating Supplies General	-	2,000	800	2,000	2,000	2,000
5213.100	Professional/Contract Services General	5,516	7,300	8,285	16,970	16,970	16,970
5220.100	Employee Development General	140	1,210	500	1,010	1,010	1,010
<b>Expenditure Grand Totals:</b>		<b>17,071</b>	<b>26,902</b>	<b>25,977</b>	<b>38,292</b>	<b>38,581</b>	<b>38,581</b>



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>35 - Fire</b>				
Program <b>4640 - Fire - Volunteer Program</b>				
Account <b>5118 - Volunteer Benefits</b>				
1010.35.4640.5118	\$10K Life/Add (annual) - based on 17 volunteers	17.00	290.00	4,930.00
1010.35.4640.5118	\$10K Life/Add (quarterly) - based on 17 volunteers	17.00	90.00	1,530.00
1010.35.4640.5118	Active Paid-Call Life Insurance (annual)	17.00	75.00	1,275.00
1010.35.4640.5118	CSFA Annual Dues	17.00	75.00	1,275.00
1010.35.4640.5118	Workers Compensation Insurance	1.00	9,516.00	9,516.00
Account <b>5118 - Volunteer Benefits Totals</b>		Transactions	5	\$18,526.00
Account <b>5202.100 - Operating Supplies General</b>				
1010.35.4640.5202.100	Miscellaneous (PPE, Uniform)	1.00	2,000.00	2,000.00
Account <b>5202.100 - Operating Supplies General Totals</b>		Transactions	1	\$2,000.00
Account <b>5213.100 - Professional/Contract Services General</b>				
1010.35.4640.5213.100	Annual Medical Exams	17.00	410.00	6,970.00
1010.35.4640.5213.100	Stipends - 17 volunteers	1.00	10,000.00	10,000.00
Account <b>5213.100 - Professional/Contract Services General Totals</b>		Transactions	2	\$16,970.00
Account <b>5220.100 - Employee Development General</b>				
1010.35.4640.5220.100	Paid Call Certification/Training	1.00	500.00	500.00
1010.35.4640.5220.100	Per Diem	1.00	510.00	510.00
Account <b>5220.100 - Employee Development General Totals</b>		Transactions	2	\$1,010.00

FY 2013/2014

## Community Development Services

Planning, Waste Management,  
Building Safety & Waste Water Services and  
Abandoned Vehicle Abatement (AVA)

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 40 - Community Development</b>							
<b>Program: 4720 - CDD Planning</b>							
<b>Expenditures</b>							
5100	Personnel Services	211,807	143,314	150,127	147,925	148,246	148,246
5200	Supplies and Services	10,990	11,897	10,858	12,026	42,026	42,026
5300	Capital Outlay	-	-	-	-	-	-
5500	Debt Service	13,740	2,663	2,663	580	580	580
Total Expenditures		236,537	157,874	163,648	160,531	190,852	190,852
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		236,537	157,874	163,648	160,531	190,852	190,852

**Fiscal Year 2013-2014 Personnel Allocation**

<b>Position/Title</b>	<b>Weekly Hours</b>	<b>Percent Allocated</b>	<b>Full Time Equiv</b>	<b>Allocated Wages &amp; Benefits</b>
Comm. Development Director	40	47%	0.47	61,140
Assistant Planner	40	30%	0.30	20,198
Senior Code Enforcement Officer	32	100%	0.80	51,300
		Total	1.57	132,638
<b>Allocation to Other Programs</b>				
Comm. Development Director	Wst Mgt 12%; BSWW 38%; Transit 3%			
Assistant Planner	Wst Mgt 22%; BSWW 39%; Gas Tax 3%; Transit 6%			

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<u>Expenditures</u>							
<b>Department: 40 - Community Development</b>							
<b>Program: 4720 - CDD Planning</b>							
5101	Salaries - Permanent	131,036	93,685	92,815	93,813	93,813	93,813
5106.100	Incentives & Admin Leave Administrative Leave	3,574	2,352	2,352	2,510	2,510	2,510
5106.200	Incentives & Admin Leave Gym Reimbursement	225	99	99	108	468	468
5107	Car Allowance/Mileage	2,792	1,128	1,128	1,128	1,128	1,128
5111	Medicare	1,973	1,382	1,458	1,413	1,413	1,413
5112.101	Retirement Contribution PERS	12,491	8,686	7,861	6,679	6,679	6,679
5113	Worker's Compensation	1,964	2,547	2,547	2,254	2,215	2,215
5114.101	Health Insurance Medical	19,063	14,171	15,227	22,996	22,996	22,996
5115	Unemployment Compensation	11,284	2,500	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	1,221	876	854	935	935	935
5119.100	Retiree Costs Medical Insurance	14,456	15,888	16,095	16,089	16,089	16,089
5122	Accrual Bank Payoff	11,727	-	9,691	-	-	-
5201.100	Office Supplies General	16	150	110	50	50	50
5202.100	Operating Supplies General	333	400	452	400	400	400
5209.101	Auto Fuel Expense Town Vehicles	1,922	1,900	1,800	1,900	1,900	1,900
5210.100	Postage General	559	600	400	400	400	400
5213.100	Professional/Contract Services General	173	200	32	-	30,000	30,000
5214.100	Repair and Maint Service General	6,019	7,347	7,147	8,276	8,276	8,276
5218.100	Advertising General	1,306	700	288	500	500	500
5219.100	Printing General	-	-	-	-	-	-
5220.100	Employee Development General	663	600	600	500	500	500
5223.105	Meals and Refreshments Emergencies and	-	-	29	-	-	-
5501	Debt Service Payment - Principal	13,740	2,663	2,663	580	580	580
<b>Expenditure Grand Totals:</b>		<b>236,537</b>	<b>157,874</b>	<b>163,648</b>	<b>160,531</b>	<b>190,852</b>	<b>190,852</b>



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>40 - Community Development</b>				
Program <b>4720 - CDD Planning</b>				
Account <b>5119.100 - Retiree Costs Medical Insurance</b>				
1010.40.4720.5119.100	Retiree Health	1.00	16,089.00	16,089.00
	Account <b>5119.100 - Retiree Costs Medical Insurance</b> Totals	Transactions	1	\$16,089.00
Account <b>5201.100 - Office Supplies General</b>				
1010.40.4720.5201.100	Office Supplies	1.00	50.00	50.00
	Account <b>5201.100 - Office Supplies General</b> Totals	Transactions	1	\$50.00
Account <b>5202.100 - Operating Supplies General</b>				
1010.40.4720.5202.100	Operating Supplies	1.00	400.00	400.00
	Account <b>5202.100 - Operating Supplies General</b> Totals	Transactions	1	\$400.00
Account <b>5209.101 - Auto Fuel Expense Town Vehicles</b>				
1010.40.4720.5209.101	Auto Fuel Expense	1.00	1,900.00	1,900.00
	Account <b>5209.101 - Auto Fuel Expense Town Vehicles</b> Totals	Transactions	1	\$1,900.00
Account <b>5210.100 - Postage General</b>				
1010.40.4720.5210.100	Postage	1.00	400.00	400.00
	Account <b>5210.100 - Postage General</b> Totals	Transactions	1	\$400.00
Account <b>5213.100 - Professional/Contract Services General</b>				
1010.40.4720.5213.100	Update General Plan Housing Element	1.00	30,000.00	30,000.00
	Account <b>5213.100 - Professional/Contract Services General</b> Totals	Transactions	1	\$30,000.00
Account <b>5214.100 - Repair and Maint Service General</b>				
1010.40.4720.5214.100	Accela Maintenance Renewal	1.00	8,275.87	8,275.87
	Account <b>5214.100 - Repair and Maint Service General</b> Totals	Transactions	1	\$8,275.87
Account <b>5218.100 - Advertising General</b>				
1010.40.4720.5218.100	Public Notices	1.00	500.00	500.00
	Account <b>5218.100 - Advertising General</b> Totals	Transactions	1	\$500.00
Account <b>5220.100 - Employee Development General</b>				
1010.40.4720.5220.100	Seminars and Planning Commission Classes	1.00	500.00	500.00
	Account <b>5220.100 - Employee Development General</b> Totals	Transactions	1	\$500.00
Account <b>5501 - Debt Service Payment - Principal</b>				
1010.40.4720.5501	(O) WestAm Computers (3) - Yr 4 of 4	1.00	580.00	580.00
	Account <b>5501 - Debt Service Payment - Principal</b> Totals	Transactions	1	\$580.00

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 40 - Community Development</b>							
<b>Program: 4780 - CDD - Waste Management</b>							
<b>Expenditures</b>							
5100	Personnel Services	29,425	29,274	29,795	30,298	30,297	30,297
5200	Supplies and Services	2,418	2,600	2,500	2,500	2,500	2,500
5300	Capital Outlay	-	-	-	-	-	-
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		31,842	31,874	32,295	32,798	32,797	32,797
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		31,842	31,874	32,295	32,798	32,797	32,797

**Fiscal Year 2013-2014 Personnel Allocation**

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Comm. Development Director	40	12%	0.12	15,610
Assistant Planner	40	22%	0.22	14,687
		Total	0.34	30,297
<b>Allocation to Other Programs</b>				
Comm. Development Director	Planning 47%; BSWW 38%; Transit 3%			
Assistant Planner	Planning 30%; BSWW 39%; Gas Tax 3%; Transit 6%			

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund:</b> 1010 - General Fund							
<u>Expenditures</u>							
<b>Department:</b> 40 - Community Development							
<b>Program:</b> 4780 - CDD - Waste Management							
5101	Salaries - Permanent	20,603	21,146	21,205	21,624	21,624	21,624
5106.100	Incentives & Admin Leave Administrative Leave	572	600	600	641	641	641
5106.200	Incentives & Admin Leave Gym Reimbursement	59	73	73	79	79	79
5107	Car Allowance/Mileage	384	288	288	288	288	288
5111	Medicare	306	309	301	327	327	327
5112.101	Retirement Contribution PERS	2,703	2,769	2,772	2,497	2,497	2,497
5113	Worker's Compensation	165	224	224	239	238	238
5114.101	Health Insurance Medical	3,307	3,648	4,104	4,393	4,393	4,393
5116.101	Life and Disability Insurance Life & Disab.	222	217	228	210	210	210
5122	Accrual Bank Payoff	1,105	-	-	-	-	-
5202.100	Operating Supplies General	85	100	-	-	-	-
5211.135	Utilities Water and Sewer	2,332	2,500	2,500	2,500	2,500	2,500
<b>Expenditure Grand Totals:</b>		<b>31,842</b>	<b>31,874</b>	<b>32,295</b>	<b>32,798</b>	<b>32,797</b>	<b>32,797</b>



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	40 - Community Development			
Program	4780 - CDD - Waste Management			
Account	5211.135 - Utilities Water and Sewer			
1010.40.4780.5211.135	Water Service for Green Waste	1.00	2,500.00	2,500.00
Account 5211.135 - Utilities Water and Sewer Totals		Transactions	1	\$2,500.00

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 2030 - Building Safety &amp; Waste Water Svcs</b>							
<b>Department: 40 - Community Development</b>							
<b>Program: 4730 - Building and Onsite Inspections</b>							
<b>Expenditures</b>							
5100	Personnel Services	488,243	523,131	523,131	535,340	535,152	535,152
5200	Supplies and Services	64,452	42,113	37,081	40,129	40,129	40,129
5300	Capital Outlay	-	-	-	-	-	-
5500	Debt Service	52,425	10,107	10,220	387	387	387
Total Expenditures		605,120	575,351	570,432	575,856	575,668	575,668
<b>Revenues</b>							
	Service Fees	713,176	665,908	658,939	671,185	698,375	698,375
	Fines and Forfeitures	8,666	6,000	9,085	6,000	8,000	8,000
	Other	8,122	5,615	5,615	3,152	3,152	3,152
Total Revenues		729,964	677,523	673,639	680,337	709,527	709,527
Net Income		124,844	102,172	103,207	104,481	133,859	133,859
Transfers In		-	-	-	-	-	-
Transfers (Out)		(88,640)	(111,415)	(112,182)	(128,103)	(134,422)	(134,422)
Ending Fund Balance		36,204	26,961	27,229	3,607	26,666	26,666

**Fiscal Year 2013-2014 Personnel Allocation**

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Building Official/Fire Marshall	40	100%	1.00	100,066
Building Permit Tech.	36	100%	0.90	40,183
Onsite Official	40	100%	1.00	104,867
Assistant Onsite Official	40	100%	1.00	71,958
Environmental Specialist	40	100%	1.00	61,982
Community Development Director	40	38%	0.38	49,432
Assistant Planner	40	39%	0.39	26,258
Finance Director	40	3%	0.03	3,825
Finance Supervisor	40	2%	0.02	1,861
		Total	5.72	460,432
<b>Allocation to Other Programs</b>				
Community Development Director	Planning 47%; Wst Mgt 12%; Transit 3%			
Assistant Planner	Planning 30%; Wst Mgt 22%; Gas Tax 3%; Transit 6%			
Finance Director	Finance 90%; Gas Tax 3%; Transit 4%			
Finance Supervisor	Finance 83%; Gas Tax 10%; Transit 5%			

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund:</b> 2030 - Building Safety & Waste Wtr Svcs							
<u>Revenues</u>							
<b>Department:</b> 40 - Community Development							
<b>Program:</b> 4730 - Building and Onsite Inspections							
3380.102	Local Government Revenue Fines and Citations	8,666	6,000	9,085	6,000	8,000	8,000
3401.301	CDD Building Plan Check Fees	54,455	37,128	38,500	40,154	40,154	40,154
3401.302	CDD Building Construction Review-Bldg Permit	166,397	165,000	146,000	153,935	153,935	153,935
3401.306	CDD Building Development Permit/DIF Est Req	76	76	-	76	76	76
3401.307	CDD Building Design Review Application	64	64	192	64	64	64
3401.308	CDD Building Solar System Plan Checks/Permits	-	-	72	-	-	-
3401.320	CDD Building Permit Valuation Surcharge	56	141	86	163	163	163
3404.116	Onsite Land Use Review	5,343	2,700	2,821	3,800	3,800	3,800
3404.117	Onsite Repairs to Maintain Existing Use	62,894	50,000	52,000	53,000	58,000	58,000
3404.118	Onsite New Installation Standard System	1,248	1,500	2,155	1,500	1,500	1,500
3404.119	Onsite Permit: Alteration/Expanded Use	1,086	1,000	1,000	1,000	1,000	1,000
3404.120	Onsite Review for Land Division	575	575	-	575	575	575
3404.123	Onsite Hourly Service Fee	113	228	228	113	113	113
3404.125	Onsite Escrow Clearance	28,088	26,000	27,500	27,500	30,000	30,000
3404.126	Onsite Building Permit Clearance	4,586	3,000	2,800	3,000	3,000	3,000
3404.127	Onsite Operating Permit/Annual	366,340	360,900	360,900	361,300	380,900	380,900
3404.128	Onsite Construct Install Permit Renewal	661	240	480	240	240	240
3404.130	Onsite Water Well Clearance	80	-	-	-	-	-
3404.137	Onsite Alternative Systems Review	3,735	1,200	703	1,200	1,200	1,200
3404.138	Onsite Abandonment of Septic System	936	410	117	-	-	-
3404.150	Onsite Annual Evaluator License Fee	192	1,056	1,056	800	800	800
3410.150	Administrative Services Late Fees	87	50	50	50	50	50
3422.337	Fire Code Enforcement Inspection	12,137	11,000	18,101	17,840	17,840	17,840
3422.339	Fire State Licensed Fire Inspection	200	140	100	10	100	100
3422.346	Fire Administrative Fees	-	-	78	-	-	-
3422.368	Fire Permit Fees	3,354	3,500	4,000	4,865	4,865	4,865
3422.369	Fire Plan Review	317	-	-	-	-	-
3422.371	Fire Inspections	156	-	-	-	-	-
3610.150	Interest Revenue Interfund Loans	8,123	5,606	5,606	3,152	3,152	3,152

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
3902.100	Miscellaneous Revenue General	(1)	9	9	-	-	-
<b>Revenues Total</b>		<b>729,964</b>	<b>677,523</b>	<b>673,639</b>	<b>680,337</b>	<b>709,527</b>	<b>709,527</b>

Expenditures

**Department: 40 - Community Development**

**Program: 4730 - Building and Onsite Inspections**

5101	Salaries - Permanent	278,703	311,584	311,584	313,279	313,279	313,279
5102	Salaries - Temporary	10,206	953	953	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	8,724	10,566	10,566	10,433	10,433	10,433
5106.200	Incentives & Admin Leave Gym Reimbursement	51	140	140	140	140	140
5107	Car Allowance/Mileage	534	984	984	984	984	984
5109.101	Allowances Boot Allowance	318	300	300	300	300	300
5111	Medicare	4,461	4,700	4,700	4,712	4,712	4,712
5112.101	Retirement Contribution PERS	29,422	35,377	35,377	35,678	35,678	35,678
5113	Worker's Compensation	18,106	23,065	23,065	24,059	23,871	23,871
5114.101	Health Insurance Medical	60,181	64,362	64,362	66,981	66,981	66,981
5115	Unemployment Compensation	25,330	14,169	14,169	5,000	5,000	5,000
5116.101	Life and Disability Insurance Life & Disab.	2,858	3,258	3,258	3,342	3,342	3,342
5119.100	Retiree Costs Medical Insurance	41,706	53,673	53,673	70,432	70,432	70,432
5122	Accrual Bank Payoff	7,643	-	-	-	-	-
5201.100	Office Supplies General	117	300	200	200	200	200
5202.100	Operating Supplies General	756	500	500	500	500	500
5203.100	Repairs and Maint Supplies General	2	100	3	-	-	-
5204	Subscriptions and Code Books	310	600	225	2,500	2,500	2,500
5209.101	Auto Fuel Expense Town Vehicles	4,038	4,900	4,700	4,000	4,000	4,000
5210.100	Postage General	1,866	800	800	800	800	800
5213.100	Professional/Contract Services General	37,083	11,000	7,000	7,000	7,000	7,000
5214.100	Repair and Maint Service General	16,748	19,888	19,888	23,029	23,029	23,029
5216.100	Communications General Services	2,125	2,200	2,000	2,100	2,100	2,100
5218.100	Advertising General	694	-	-	-	-	-
5219.100	Printing General	-	83	83	-	-	-
5220.100	Employee Development General	638	1,000	940	-	-	-

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
5220.110	Employee Development Education Reimb MOU	37	208	208	-	-	-
5223.105	Meals and Refreshments Emergencies and	39	-	-	-	-	-
5280.100	Bad Debt Write Off Expense	-	534	534	-	-	-
5501	Debt Service Payment - Principal	52,425	10,107	10,220	387	387	387
5910.010	Transfers Out To General Fund	88,640	111,415	112,182	128,103	134,422	134,422
<b>Expenditures Total</b>		<b>693,760</b>	<b>686,766</b>	<b>682,614</b>	<b>703,959</b>	<b>710,090</b>	<b>710,090</b>
<b>Fund Net</b>	<b>Total: 2030 - Building Safety &amp; Waste Wtr Svcs</b>	<b>36,204</b>	<b>(9,243)</b>	<b>(8,975)</b>	<b>(23,622)</b>	<b>(563)</b>	<b>(563)</b>
<b>Ending Fund Balance:</b>		<b>36,204</b>	<b>26,961</b>	<b>27,229</b>	<b>3,607</b>	<b>26,666</b>	<b>26,666</b>



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund 2030 - Building Safety & Waste Water Svcs				
Department 40 - Community Development				
Program 4730 - Building and Onsite Inspections				
Account 5119.100 - Retiree Costs Medical Insurance				
2030.40.4730.5119.100	Retiree Health Premium	1.00	70,432.00	70,432.00
	Account 5119.100 - Retiree Costs Medical Insurance Totals	Transactions 1		\$70,432.00
Account 5201.100 - Office Supplies General				
2030.40.4730.5201.100	Pens, Calendars, and Other Office Supplies	1.00	200.00	200.00
	Account 5201.100 - Office Supplies General Totals	Transactions 1		\$200.00
Account 5202.100 - Operating Supplies General				
2030.40.4730.5202.100	Field Test Kits and Chemicals	1.00	100.00	100.00
2030.40.4730.5202.100	Printer Cartridges	1.00	150.00	150.00
2030.40.4730.5202.100	Safety Equipment, Spill Prevention, and PPE	1.00	150.00	150.00
2030.40.4730.5202.100	Tapes, Levels and Small Tools	1.00	100.00	100.00
	Account 5202.100 - Operating Supplies General Totals	Transactions 4		\$500.00
Account 5204 - Subscriptions and Code Books				
2030.40.4730.5204	Code Books	1.00	2,500.00	2,500.00
	Account 5204 - Subscriptions and Code Books Totals	Transactions 1		\$2,500.00
Account 5209.101 - Auto Fuel Expense Town Vehicles				
2030.40.4730.5209.101	Fuel - Town Vehicles	1.00	4,000.00	4,000.00
	Account 5209.101 - Auto Fuel Expense Town Vehicles Totals	Transactions 1		\$4,000.00
Account 5210.100 - Postage General				
2030.40.4730.5210.100	General Postage	1.00	800.00	800.00
	Account 5210.100 - Postage General Totals	Transactions 1		\$800.00
Account 5213.100 - Professional/Contract Services General				
2030.40.4730.5213.100	General Contract Services	1.00	1,000.00	1,000.00
2030.40.4730.5213.100	Lab Samples - Groundwater	1.00	3,000.00	3,000.00
2030.40.4730.5213.100	Lab Samples - Surface Water	1.00	3,000.00	3,000.00
	Account 5213.100 - Professional/Contract Services General Totals	Transactions 3		\$7,000.00
Account 5214.100 - Repair and Maint Service General				
2030.40.4730.5214.100	Accela Maintenance Renewal	1.00	23,028.48	23,028.48
	Account 5214.100 - Repair and Maint Service General Totals	Transactions 1		\$23,028.48
Account 5216.100 - Communications General Services				
2030.40.4730.5216.100	Cell Phone Service	1.00	2,100.00	2,100.00
	Account 5216.100 - Communications General Services Totals	Transactions 1		\$2,100.00
Account 5501 - Debt Service Payment - Principal				
2030.40.4730.5501	(O) WestAm Computers (2) - Yr 4 of 4	1.00	387.00	387.00
	Account 5501 - Debt Service Payment - Principal Totals	Transactions 1		\$387.00
Account 5910.010 - Transfers Out To General Fund				
2030.40.4730.5910.010	Transfer for Central Service Allocation	1.00	81,934.00	81,934.00
2030.40.4730.5910.010	Transfer for Pension Obligation Bond	1.00	52,488.00	52,488.00
	Account 5910.010 - Transfers Out To General Fund Totals	Transactions 2		\$134,422.00

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 2215 - AVA Abandoned Vehicle Abatement</b>							
<b>Department: 40 - Community Development</b>							
<b>Program: 4735 - CDD Vehicle Abatement</b>							
<b>Expenditures</b>							
	5100 Personnel Services	1,248	-	-	-	-	-
	5200 Supplies and Services	126	105	85	140	140	140
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		1,373	105	85	140	140	140
<b>Revenues</b>							
	Service Fees	-	-	-	-	-	-
	Fines and Forfeitures	-	-	-	-	-	-
	Other	27,074	24,058	24,058	24,065	24,065	24,065
Total Revenues		27,074	24,058	24,058	24,065	24,065	24,065
Net Income		25,701	23,953	23,973	23,925	23,925	23,925
Transfers In		-	-	-	-	-	-
Transfers (Out)		(3,795)	(5,000)	(3,300)	(6,000)	(7,696)	(7,696)
Ending Fund Balance		37,084	56,037	57,757	75,682	73,986	73,986

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 2215 - AVA Abandoned Vehicle Abatement</b>							
<u>Revenues</u>							
<b>Department: 40 - Community Development</b>							
<b>Program: 0000 - Non Program Activity</b>							
3345.007	State Revenues - Other Abandoned Vehicle	26,872	24,000	24,000	24,000	24,000	24,000
3610.100	Interest Revenue Investments	203	58	58	65	65	65
<b>Revenues Total</b>		<b>27,074</b>	<b>24,058</b>	<b>24,058</b>	<b>24,065</b>	<b>24,065</b>	<b>24,065</b>
<u>Expenditures</u>							
<b>Department: 40 - Community Development</b>							
<b>Program: 4735 - CDD Vehicle Abate Code Enforce</b>							
5101	Salaries - Permanent	898	-	-	-	-	-
5107	Car Allowance/Mileage	8	-	-	-	-	-
5111	Medicare	15	-	-	-	-	-
5112.101	Retirement Contribution PERS	34	-	-	-	-	-
5113	Worker's Compensation	146	-	-	-	-	-
5114.101	Health Insurance Medical	136	-	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	11	-	-	-	-	-
5210.100	Postage General	16	15	10	15	15	15
5216.100	Communications General Services	110	90	75	125	125	125
5910.010	Transfers Out To General Fund	3,795	5,000	3,300	6,000	7,696	7,696
<b>Expenditures Total</b>		<b>5,169</b>	<b>5,105</b>	<b>3,385</b>	<b>6,140</b>	<b>7,836</b>	<b>7,836</b>
<b>Fund Net</b>	<b>Total: 2215 - AVA Abandoned Vehicle Abatement</b>	<b>21,906</b>	<b>18,953</b>	<b>20,673</b>	<b>17,925</b>	<b>16,229</b>	<b>16,229</b>
<b>Ending Fund Balance</b>		<b>37,084</b>	<b>56,037</b>	<b>57,757</b>	<b>75,682</b>	<b>73,986</b>	<b>73,986</b>



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>2215 - AVA Abandoned Vehicle Abatement</b>				
Department <b>40 - Community Development</b>				
Program <b>4735 - CDD Vehicle Abate Code Enforce</b>				
Account <b>5210.100 - Postage General</b>				
2215.40.4735.5210.100	Postage	1.00	15.00	15.00
	Account <b>5210.100 - Postage General</b> Totals	Transactions	1	\$15.00
Account <b>5216.100 - Communications General Services</b>				
2215.40.4735.5216.100	Cell Phone Service	1.00	125.00	125.00
	Account <b>5216.100 - Communications General Services</b> Totals	Transactions	1	\$125.00
Account <b>5910.010 - Transfers Out To General Fund</b>				
2215.40.4735.5910.010	Transfer for Code Enforcement Officer	1.00	7,696.00	7,696.00
	Account <b>5910.010 - Transfers Out To General Fund</b> Totals	Transactions	1	\$7,696.00

FY 2013/2014

## Public Works

Engineering, Paradise Community Park, Public Facilities,  
GasTax/Streets Maintenance and Transit Operations

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 45 - Public Works</b>							
<b>Program: 4740 - Public Works - Engineering</b>							
<b>Expenditures</b>							
5100	Personnel Services	52,128	27,219	27,405	11,055	10,385	10,385
5200	Supplies and Services	29,924	35,300	19,121	11,028	11,028	11,028
5300	Capital Outlay	-	-	-	-	-	-
5500	Debt Service	13,546	2,470	2,470	387	387	387
Total Expenditures		95,598	64,989	48,996	22,470	21,800	21,800
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		95,598	64,989	48,996	22,470	21,800	21,800

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<u>Expenditures</u>							
<b>Department: 45 - Public Works</b>							
<b>Program: 4740 - Public Works - Engineering</b>							
5101	Salaries - Permanent	21,982	11,374	11,412	478	-	-
5105	Salaries - Overtime/FLSA	255	-	-	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	166	202	202	-	-	-
5106.200	Incentives & Admin Leave Gym Reimbursement	8	3	3	4	-	-
5107	Car Allowance/Mileage	156	-	-	-	-	-
5109.101	Allowances Boot Allowance	-	45	45	-	-	-
5111	Medicare	464	176	179	7	-	-
5112.101	Retirement Contribution PERS	2,301	1,100	1,103	55	-	-
5113	Worker's Compensation	5,125	967	967	5	-	-
5114.101	Health Insurance Medical	1,743	1,890	2,059	116	-	-
5116.101	Life and Disability Insurance Life & Disab.	186	193	171	5	-	-
5119.100	Retiree Costs Medical Insurance	12,720	11,269	11,264	10,385	10,385	10,385
5122	Accrual Bank Payoff	7,024	-	-	-	-	-
5201.100	Office Supplies General	11	200	40	-	-	-
5202.100	Operating Supplies General	790	721	300	300	300	300
5203.100	Repairs and Maint Supplies General	-	100	-	-	-	-
5204	Subscriptions and Code Books	-	129	129	-	-	-
5209.101	Auto Fuel Expense Town Vehicles	-	-	346	-	-	-
5210.100	Postage General	87	100	60	150	150	150
5213.100	Professional/Contract Services General	23,994	26,400	12,200	4,000	4,000	4,000
5214.100	Repair and Maint Service General	4,621	6,000	5,300	6,278	6,278	6,278
5216.100	Communications General Services	13	600	613	-	-	-
5218.100	Advertising General	367	400	-	-	-	-
5219.100	Printing General	-	100	1	-	-	-
5220.100	Employee Development General	30	500	132	300	300	300
5223.105	Meals and Refreshments Emergencies and	11	50	-	-	-	-
5501	Debt Service Payment - Principal	13,546	2,470	2,470	387	387	387

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Expenditure Grand Totals:</b>		95,598	64,989	48,996	22,470	21,800	21,800



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>45 - Public Works</b>				
Program <b>4740 - Public Works - Engineering</b>				
Account <b>5119.100 - Retiree Costs Medical Insurance</b>				
1010.45.4740.5119.100	Retiree Health Premiums	1.00	10,385.00	10,385.00
	Account <b>5119.100 - Retiree Costs Medical Insurance</b> Totals	Transactions	1	\$10,385.00
Account <b>5202.100 - Operating Supplies General</b>				
1010.45.4740.5202.100	10 - Plotter Supplies	1.00	300.00	300.00
	Account <b>5202.100 - Operating Supplies General</b> Totals	Transactions	1	\$300.00
Account <b>5210.100 - Postage General</b>				
1010.45.4740.5210.100	General Postage	1.00	150.00	150.00
	Account <b>5210.100 - Postage General</b> Totals	Transactions	1	\$150.00
Account <b>5213.100 - Professional/Contract Services General</b>				
1010.45.4740.5213.100	Contract Surveying - Riotto	1.00	4,000.00	4,000.00
	Account <b>5213.100 - Professional/Contract Services General</b> Totals	Transactions	1	\$4,000.00
Account <b>5214.100 - Repair and Maint Service General</b>				
1010.45.4740.5214.100	10 - Acella Maintenance Contract	1.00	4,677.66	4,677.66
1010.45.4740.5214.100	20 - AutoCAD Subscription Renewal	1.00	1,100.00	1,100.00
1010.45.4740.5214.100	40 - Plotter/Scanner Service	1.00	500.00	500.00
	Account <b>5214.100 - Repair and Maint Service General</b> Totals	Transactions	3	\$6,277.66
Account <b>5220.100 - Employee Development General</b>				
1010.45.4740.5220.100	30 - APWA Membership/Dues	1.00	300.00	300.00
	Account <b>5220.100 - Employee Development General</b> Totals	Transactions	1	\$300.00
Account <b>5501 - Debt Service Payment - Principal</b>				
1010.45.4740.5501	(O) WestAm Computers (2) Yr 4 of 4	1.00	387.00	387.00
	Account <b>5501 - Debt Service Payment - Principal</b> Totals	Transactions	1	\$387.00

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 45 - Public Works</b>							
<b>Program: 4745 - Paradise Community Park</b>							
<b>Expenditures</b>							
5100	Personnel Services	23,774	10,996	11,488	-	-	-
5200	Supplies and Services	8,482	10,371	12,363	11,090	11,090	11,090
5300	Capital Outlay	1,600	2,500	500	300	300	300
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		33,855	23,867	24,351	11,390	11,390	11,390
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		33,855	23,867	24,351	11,390	11,390	11,390

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<u>Expenditures</u>							
<b>Department: 45 - Public Works</b>							
<b>Program: 4745 - Paradise Community Park</b>							
5101	Salaries - Permanent	17,145	7,736	8,130	-	-	-
5105	Salaries - Overtime/FLSA	73	139	221	-	-	-
5109.100	Allowances Uniform Allowance	-	60	-	-	-	-
5109.101	Allowances Boot Allowance	-	-	60	-	-	-
5111	Medicare	318	125	138	-	-	-
5112.101	Retirement Contribution PERS	1,661	803	805	-	-	-
5113	Worker's Compensation	1,766	930	930	-	-	-
5114.101	Health Insurance Medical	2,602	1,106	1,106	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	209	97	98	-	-	-
5202.100	Operating Supplies General	2,210	2,050	3,211	2,650	2,650	2,650
5203.100	Repairs and Maint Supplies General	904	1,200	2,423	1,650	1,650	1,650
5211.135	Utilities Water and Sewer	2,563	2,500	2,600	2,600	2,600	2,600
5211.137	Utilities Electric and Gas	2,340	2,300	2,975	3,000	3,000	3,000
5213.100	Professional/Contract Services General	-	50	50	-	-	-
5214.100	Repair and Maint Service General	280	2,000	730	1,000	1,000	1,000
5215.100	Rents and Leases Miscellaneous	-	-	100	-	-	-
5216.100	Communications General Services	184	190	190	190	190	190
5223.101	Meals and Refreshments Employee Meals-MOU	-	-	3	-	-	-
5260	Miscellaneous	-	81	81	-	-	-
5304	Furniture & Equipment	1,600	2,500	500	300	300	300
<b>Expenditure Grand Totals:</b>		<b>33,855</b>	<b>23,867</b>	<b>24,351</b>	<b>11,390</b>	<b>11,390</b>	<b>11,390</b>



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>45 - Public Works</b>				
Program <b>4745 - Paradise Community Park</b>				
Account <b>5202.100 - Operating Supplies General</b>				
1010.45.4745.5202.100	10 - Doggie Bags	1.00	1,000.00	1,000.00
1010.45.4745.5202.100	20 - Paper Products/Toilet Paper	1.00	500.00	500.00
1010.45.4745.5202.100	30 - Lighting	1.00	100.00	100.00
1010.45.4745.5202.100	40 - Plants/Seed	1.00	300.00	300.00
1010.45.4745.5202.100	50 - Fertilizer	1.00	500.00	500.00
1010.45.4745.5202.100	60 - Herbicide	1.00	200.00	200.00
1010.45.4745.5202.100	70 - Vandalism Removal	1.00	50.00	50.00
Account <b>5202.100 - Operating Supplies General Totals</b>		Transactions	7	\$2,650.00
Account <b>5203.100 - Repairs and Maint Supplies General</b>				
1010.45.4745.5203.100	10 - Electrical Repairs	1.00	300.00	300.00
1010.45.4745.5203.100	20 - Plumbing/Septic Parts	1.00	500.00	500.00
1010.45.4745.5203.100	30 - Sprinkler Parts	1.00	300.00	300.00
1010.45.4745.5203.100	40 - Paint	1.00	100.00	100.00
1010.45.4745.5203.100	50 - Flags	1.00	450.00	450.00
Account <b>5203.100 - Repairs and Maint Supplies General Totals</b>		Transactions	5	\$1,650.00
Account <b>5211.135 - Utilities Water and Sewer</b>				
1010.45.4745.5211.135	10 - Water	1.00	2,600.00	2,600.00
Account <b>5211.135 - Utilities Water and Sewer Totals</b>		Transactions	1	\$2,600.00
Account <b>5211.137 - Utilities Electric and Gas</b>				
1010.45.4745.5211.137	10 - Electricity	1.00	3,000.00	3,000.00
Account <b>5211.137 - Utilities Electric and Gas Totals</b>		Transactions	1	\$3,000.00
Account <b>5214.100 - Repair and Maint Service General</b>				
1010.45.4745.5214.100	10 - Electrical	1.00	300.00	300.00
1010.45.4745.5214.100	20 - Backflow Testing	1.00	100.00	100.00
1010.45.4745.5214.100	30 - Plumbing	1.00	300.00	300.00
1010.45.4745.5214.100	40 - Septic	1.00	300.00	300.00
Account <b>5214.100 - Repair and Maint Service General Totals</b>		Transactions	4	\$1,000.00
Account <b>5216.100 - Communications General Services</b>				
1010.45.4745.5216.100	10 - Septic Alarm	1.00	190.00	190.00
Account <b>5216.100 - Communications General Services Totals</b>		Transactions	1	\$190.00
Account <b>5304 - Furniture &amp; Equipment</b>				



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
1010.45.4745.5304	20 - Playground Equipment		1.00	300.00	300.00
		Account <b>5304 - Furniture &amp; Equipment</b> Totals	Transactions	1	\$300.00

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 45 - Public Works</b>							
<b>Program: 4747 - Public Facilities</b>							
<b>Expenditures</b>							
	5100 Personnel Services	-	-	-	-	-	-
	5200 Supplies and Services	4,347	6,400	5,145	5,440	5,440	5,440
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		4,347	6,400	5,145	5,440	5,440	5,440
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		4,347	6,400	5,145	5,440	5,440	5,440

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund:</b> 1010 - General Fund							
<u>Expenditures</u>							
<b>Department:</b> 45 - Public Works							
<b>Program:</b> 4747 - Public Facilities							
5203.100	Repairs and Maint Supplies General	460	2,400	845	400	400	400
5211.135	Utilities Water and Sewer	3,887	4,000	4,300	4,300	4,300	4,300
5214.100	Repair and Maint Service General	-	-	-	740	740	740
<b>Expenditure Grand Totals:</b>		<b>4,347</b>	<b>6,400</b>	<b>5,145</b>	<b>5,440</b>	<b>5,440</b>	<b>5,440</b>



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>45 - Public Works</b>				
Program <b>4747 - Public Facilities</b>				
Account <b>5203.100 - Repairs and Maint Supplies General</b>				
1010.45.4747.5203.100	40 - Sprinkler Parts	1.00	100.00	100.00
1010.45.4747.5203.100	50 - Lighting	1.00	300.00	300.00
Account <b>5203.100 - Repairs and Maint Supplies General</b> Totals		Transactions	2	\$400.00
Account <b>5211.135 - Utilities Water and Sewer</b>				
1010.45.4747.5211.135	Water	1.00	4,300.00	4,300.00
Account <b>5211.135 - Utilities Water and Sewer</b> Totals		Transactions	1	\$4,300.00
Account <b>5214.100 - Repair and Maint Service General</b>				
1010.45.4747.5214.100	10 - Backflow Testing	1.00	240.00	240.00
1010.45.4747.5214.100	20 - Electrician Repairs	1.00	500.00	500.00
Account <b>5214.100 - Repair and Maint Service General</b> Totals		Transactions	2	\$740.00

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 2120 - State Gas Tax</b>							
<b>Department: 45 - Public Works</b>							
<b>Program: 4750 - Public Works - Streets Maint.</b>							
<b>Expenditures</b>							
5100	Personnel Services	533,071	609,837	610,133	656,465	656,465	656,465
5200	Supplies and Services	228,119	502,791	348,213	323,110	344,141	344,141
5300	Capital Outlay	2,768	26,500	10,000	12,400	12,400	12,400
5500	Debt Service	37,964	37,963	37,963	29,854	29,854	29,854
Total Expenditures		801,921	1,177,091	1,006,309	1,021,829	1,042,860	1,042,860
<b>Revenues</b>							
	Service Fees	311	731	922	100	100	100
	Fines and Forfeitures	-	-	-	-	-	-
	Other	1,111,875	1,026,681	1,028,005	958,482	958,482	958,482
Total Revenues		1,112,186	1,027,412	1,028,927	958,582	958,582	958,582
Net Income		310,265	(149,679)	22,618	(63,247)	(84,278)	(84,278)
Transfers In		63,867	177,415	155,465	59,505	59,505	59,505
Transfers (Out)		(102,124)	(124,067)	(127,676)	(197,906)	(211,546)	(211,546)
Ending Fund Balance		358,835	262,504	409,242	207,594	172,923	172,923

**Fiscal Year 2013-2014 Personnel Allocation**

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Town Manager	40	15%	0.15	21,972
Public Works Manager	40	100%	1.00	102,554
Associate Civil Engineer	40	100%	1.00	108,790
Construction Inspector	40	100%	1.00	56,498
PW Maint Worker III	40	100%	1.00	64,592
PW Maint Worker II	40	100%	3.00	182,839
PW Maint Worker I	40	100%	1.00	51,211
Asst. Planner	40	3%	0.03	2,020
Finance Director	40	3%	0.03	3,825
Finance Supervisor	40	10%	0.10	9,306
		Total	8.31	603,607

**Allocation to Other Programs**

Town Manager	Town Mgr 65%; BHS 20%
Assistant Planner	Planning 30%; Wst Mgt 22%; BSWW 39%; Transit 6%
Finance Director	Finance 90%; BSWW 3%; Transit 4%
Finance Supervisor	Finance 83%; BSWW 2%; Transit 5%

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 2120 - State Gas Tax</b>							
<u>Revenues</u>							
<b>Department: 45 - Public Works</b>							
<b>Program: 4750 - Public Works - Streets Maint.</b>							
3355.001	State Gas Tax Section 2106	107,077	91,197	91,197	86,023	86,023	86,023
3355.002	State Gas Tax Section 2107	206,952	233,393	233,393	211,771	211,771	211,771
3355.003	State Gas Tax Section 2107.5	6,000	6,000	6,000	6,000	6,000	6,000
3355.005	State Gas Tax Section 2105	121,599	129,174	129,174	113,813	113,813	113,813
3355.006	State Gas Tax RSTP Regional Surface Trans Prog	302,793	270,000	270,000	270,000	270,000	270,000
3355.007	State Gas Tax Section 2103	359,376	290,090	290,090	233,375	233,375	233,375
3410.150	Administrative Services Late Fees	311	731	922	100	100	100
3610.100	Interest Revenue Investments	8	-	-	-	-	-
3650.100	Donations Private Sources	346	-	-	-	-	-
3901.100	Refunds & Reimbursements Miscellaneous	178	-	-	-	-	-
3901.140	Refunds & Reimbursements Negligence Cost	5,641	6,239	6,994	5,000	5,000	5,000
3902.100	Miscellaneous Revenue General	1,904	588	1,157	32,500	32,500	32,500
3910.111	Transfers In From Prop 42 AB438 Fund	49,960	-	-	-	-	-
3910.112	Transfers In From Federal CMAQ Fund	7,194	7,925	43,796	41,683	41,683	41,683
3910.132	Transfers In From HSIP Grant	-	-	4,738	15,165	15,165	15,165
3910.155	Transfers In From EECG Fund	5,928	-	-	-	-	-
3910.510	Transfers In From Impact Fees Road Imp Fund	785	1,981	1,242	-	-	-
3910.900	Transfers In From Transit Fund	-	-	831	2,657	2,657	2,657
<b>Program Total: 4750 - Public Works - Streets Maint.</b>		<b>1,176,053</b>	<b>1,037,318</b>	<b>1,079,534</b>	<b>1,018,087</b>	<b>1,018,087</b>	<b>1,018,087</b>
<b>Program: 4755 - Public Works - Maint. Projects</b>							
<b>Cost Center Activity: 472 - Digout</b>							
3910.110	Transfers In From Local Transportation Fund	-	72,509	74,204	-	-	-
<b>Cost Center Activity Total: 472 - Digout</b>		<b>-</b>	<b>72,509</b>	<b>74,204</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cost Center Activity: 473 - Road Markings/Legends</b>							
3910.110	Transfers In From Local Transportation Fund	-	70,000	30,654	-	-	-

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Cost Center Activity Total: 473 - Road Markings/Legends</b>		-	70,000	30,654	-	-	-
<b>Cost Center Activity: 474 - Slurry Seal</b>							
3910.110	Transfers In From Local Transportation Fund	-	25,000	-	-	-	-
<b>Cost Center Activity Total: 474 - Slurry Seal</b>		-	25,000	-	-	-	-
<b>Revenues Total</b>		<b>1,176,053</b>	<b>1,204,827</b>	<b>1,184,392</b>	<b>1,018,087</b>	<b>1,018,087</b>	<b>1,018,087</b>

Expenditures

**Department: 45 - Public Works**

**Program: 4750 - Public Works - Streets Maint.**

5101	Salaries - Permanent	329,808	399,835	401,708	438,118	438,118	438,118
5103.101	Differential Pay On Call	695	-	-	-	-	-
5105	Salaries - Overtime/FLSA	3,778	5,006	5,200	8,000	8,000	8,000
5106.100	Incentives & Admin Leave Administrative Leave	4,942	6,769	6,769	7,742	7,742	7,742
5106.200	Incentives & Admin Leave Gym Reimbursement	-	407	90	731	731	731
5107	Car Allowance/Mileage	978	504	504	432	432	432
5109.101	Allowances Boot Allowance	2,304	1,995	1,995	2,100	2,100	2,100
5111	Medicare	3,203	6,102	6,106	5,744	5,744	5,744
5112.101	Retirement Contribution PERS	34,360	40,123	40,171	45,667	45,667	45,667
5113	Worker's Compensation	29,694	54,792	54,792	48,314	48,314	48,314
5114.101	Health Insurance Medical	63,213	68,274	69,815	76,213	76,213	76,213
5115	Unemployment Compensation	10,348	3,000	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	3,424	4,081	4,036	4,537	4,537	4,537
5119.100	Retiree Costs Medical Insurance	18,649	18,949	18,947	18,867	18,867	18,867
5122	Accrual Bank Payoff	27,676	-	-	-	-	-
5201.100	Office Supplies General	52	250	99	100	100	100
5202.100	Operating Supplies General	2,885	3,530	3,000	3,330	3,330	3,330
5203.100	Repairs and Maint Supplies General	71,886	113,500	60,000	52,800	52,800	52,800
5204	Subscriptions and Code Books	-	300	231	500	500	500
5209.101	Auto Fuel Expense Town Vehicles	24,373	29,500	28,000	29,500	29,500	29,500

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	-	50	-	100	100	100
5210.100	Postage General	2	20	3	20	20	20
5211.137	Utilities Electric and Gas	30,791	29,000	29,000	30,000	30,000	30,000
5211.139	Utilities Propane	1,964	3,500	2,100	3,000	3,000	3,000
5213.100	Professional/Contract Services General	7,791	43,100	29,000	4,900	4,900	4,900
5214.100	Repair and Maint Service General	76,451	88,000	80,000	102,800	114,831	114,831
5215.100	Rents and Leases Miscellaneous	509	12,000	1,831	13,000	13,000	13,000
5215.131	Rents and Leases Street Maintenance Equipment	5,929	-	3,169	-	-	-
5216.100	Communications General Services	3,410	3,260	3,100	5,660	5,660	5,660
5218.100	Advertising General	1,037	1,293	1,293	100	100	100
5219.100	Printing General	37	150	100	150	150	150
5220.100	Employee Development General	760	5,200	1,500	5,750	5,750	5,750
5223.101	Meals and Refreshments Employee Meals-MOU	-	400	50	400	400	400
5223.105	Meals and Refreshments Emergencies and	-	1,500	150	1,000	1,000	1,000
5280.100	Bad Debt Write Off Expense	243	729	729	-	-	-
5304	Furniture & Equipment	2,768	26,500	10,000	12,400	12,400	12,400
5501	Debt Service Payment - Principal	37,964	37,963	37,963	29,854	29,854	29,854
5910.010	Transfers Out To General Fund	102,124	124,067	127,676	152,855	166,495	166,495
5910.100	Transfers Out To Capital Projects	-	-	-	45,051	45,051	45,051
<b>Program Total: 4750 - Public Works - Streets Maint.</b>		<b>904,045</b>	<b>1,133,649</b>	<b>1,029,127</b>	<b>1,149,735</b>	<b>1,175,406</b>	<b>1,175,406</b>

**Program: 4755 - Public Works - Maint. Projects**

**Cost Center Activity: 471 - Overlay**

5213.100	Professional/Contract Services General	-	-	-	70,000	79,000	79,000
<b>Cost Center Activity Total: 471 - Overlay</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>70,000</b>	<b>79,000</b>	<b>79,000</b>

**Cost Center Activity: 472 - Digout**

5213.100	Professional/Contract Services General	-	72,209	74,204	-	-	-
5218.100	Advertising General	-	300	-	-	-	-
<b>Cost Center Activity Total: 472 - Digout</b>		<b>-</b>	<b>72,509</b>	<b>74,204</b>	<b>-</b>	<b>-</b>	<b>-</b>

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Cost Center Activity: 473 - Road Markings/Legends</b>							
5213.100	Professional/Contract Services General	-	70,000	30,654	-	-	-
<b>Cost Center Activity Total: 473 - Road Markings/Legends</b>		-	<b>70,000</b>	<b>30,654</b>	-	-	-
 <b>Cost Center Activity: 474 - Slurry Seal</b>							
5213.100	Professional/Contract Services General	-	24,725	-	-	-	-
5218.100	Advertising General	-	250	-	-	-	-
5219.100	Printing General	-	25	-	-	-	-
<b>Cost Center Activity Total: 474 - Slurry Seal</b>		-	<b>25,000</b>	-	-	-	-
<b>Expenditures Total</b>		<b>904,045</b>	<b>1,301,158</b>	<b>1,133,985</b>	<b>1,219,735</b>	<b>1,254,406</b>	<b>1,254,406</b>
<b>Fund Net</b>	<b>Total: 2120 - State Gas Tax</b>	<b>272,008</b>	<b>(96,331)</b>	<b>50,407</b>	<b>(201,648)</b>	<b>(236,319)</b>	<b>(236,319)</b>
<b>Ending Fund Balance</b>		<b>358,835</b>	<b>262,504</b>	<b>409,242</b>	<b>207,594</b>	<b>172,923</b>	<b>172,923</b>



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>2120 - State Gas Tax</b>				
Department <b>45 - Public Works</b>				
Program <b>4750 - Public Works - Streets Maint.</b>				
Account <b>5105 - Salaries - Overtime/FLSA</b>				
2120.45.4750.5105	Overtime	1.00	8,000.00	8,000.00
	Account <b>5105 - Salaries - Overtime/FLSA</b> Totals	Transactions	1	\$8,000.00
Account <b>5119.100 - Retiree Costs Medical Insurance</b>				
2120.45.4750.5119.100	Retiree Health Premiums	1.00	18,867.00	18,867.00
	Account <b>5119.100 - Retiree Costs Medical Insurance</b> Totals	Transactions	1	\$18,867.00
Account <b>5201.100 - Office Supplies General</b>				
2120.45.4750.5201.100	10 - Paper; Copier & Printer	1.00	50.00	50.00
2120.45.4750.5201.100	30 - General	1.00	50.00	50.00
	Account <b>5201.100 - Office Supplies General</b> Totals	Transactions	2	\$100.00
Account <b>5202.100 - Operating Supplies General</b>				
2120.45.4750.5202.100	05 - Paper: Copier/Printer/Color etc	1.00	100.00	100.00
2120.45.4750.5202.100	10 - UPS Replacement	1.00	80.00	80.00
2120.45.4750.5202.100	10 - Computer/Printer	1.00	100.00	100.00
2120.45.4750.5202.100	10 - Computer/Printer	1.00	100.00	100.00
2120.45.4750.5202.100	12 - Copier/Fax	1.00	50.00	50.00
2120.45.4750.5202.100	20 - Film & Developing/Camera supplies	1.00	50.00	50.00
2120.45.4750.5202.100	35 - Field Supplies/Cold Weather Gear/Rainwear	1.00	750.00	750.00
2120.45.4750.5202.100	35 - Janitorial Supplies	1.00	500.00	500.00
2120.45.4750.5202.100	35 - Safety Clothing & PPE	1.00	1,000.00	1,000.00
2120.45.4750.5202.100	35 - Training Supplies	1.00	400.00	400.00
2120.45.4750.5202.100	75 - Snow Removal	1.00	200.00	200.00
	Account <b>5202.100 - Operating Supplies General</b> Totals	Transactions	11	\$3,330.00
Account <b>5203.100 - Repairs and Maint Supplies General</b>				
2120.45.4750.5203.100	10 - Computer Parts	1.00	100.00	100.00
2120.45.4750.5203.100	12 - Printer/Copier/Fax	1.00	200.00	200.00
2120.45.4750.5203.100	20 - Small Tools	1.00	3,000.00	3,000.00
2120.45.4750.5203.100	35 - Facilities	1.00	1,000.00	1,000.00
2120.45.4750.5203.100	40 - Streets Materials	1.00	5,000.00	5,000.00
2120.45.4750.5203.100	41 - Asphalt Patching Material/Tack Oil	1.00	15,000.00	15,000.00
2120.45.4750.5203.100	43 - Herbicide - Weed Control/Spraying	1.00	5,000.00	5,000.00
2120.45.4750.5203.100	44 - New Signage/Pedestrian Safety/Traffic Calming	1.00	15,000.00	15,000.00



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
2120.45.4750.5203.100	45 - Signal Materials	1.00	1,000.00	1,000.00
2120.45.4750.5203.100	46 - Roadway Paint/Beads & Markers	1.00	5,000.00	5,000.00
2120.45.4750.5203.100	47 - Drainage	1.00	1,000.00	1,000.00
2120.45.4750.5203.100	48 - Lighting	1.00	500.00	500.00
2120.45.4750.5203.100	75 - Snow Removal	1.00	1,000.00	1,000.00
Account 5203.100 - Repairs and Maint Supplies General Totals		Transactions	13	\$52,800.00
Account 5204 - Subscriptions and Code Books				
2120.45.4750.5204	50 - Technical Code Books	1.00	500.00	500.00
Account 5204 - Subscriptions and Code Books Totals		Transactions	1	\$500.00
Account 5209.101 - Auto Fuel Expense Town Vehicles				
2120.45.4750.5209.101	Fuel	1.00	29,500.00	29,500.00
Account 5209.101 - Auto Fuel Expense Town Vehicles Totals		Transactions	1	\$29,500.00
Account 5209.105 - Auto Fuel Expense Employee Personal Vehicle Use				
2120.45.4750.5209.105	Personal Vehicle Fuel	1.00	100.00	100.00
Account 5209.105 - Auto Fuel Expense Employee Personal Vehicle Use Totals		Transactions	1	\$100.00
Account 5210.100 - Postage General				
2120.45.4750.5210.100	Stamps/Mailing	1.00	20.00	20.00
Account 5210.100 - Postage General Totals		Transactions	1	\$20.00
Account 5211.137 - Utilities Electric and Gas				
2120.45.4750.5211.137	Street Lights/Safety Lights/Traffic Signals	1.00	30,000.00	30,000.00
Account 5211.137 - Utilities Electric and Gas Totals		Transactions	1	\$30,000.00
Account 5211.139 - Utilities Propane				
2120.45.4750.5211.139	Propane	1.00	3,000.00	3,000.00
Account 5211.139 - Utilities Propane Totals		Transactions	1	\$3,000.00
Account 5213.100 - Professional/Contract Services General				
2120.45.4750.5213.100	01 - DATCO Testing	1.00	2,600.00	2,600.00
2120.45.4750.5213.100	01 - Misc Services	1.00	100.00	100.00
2120.45.4750.5213.100	10 - Computer Support	1.00	100.00	100.00
2120.45.4750.5213.100	15 - Software Support	1.00	100.00	100.00
2120.45.4750.5213.100	38 - Survey Engineering Services	1.00	500.00	500.00
2120.45.4750.5213.100	40 - Street Services	1.00	500.00	500.00
2120.45.4750.5213.100	45 - Signal Services	1.00	500.00	500.00
2120.45.4750.5213.100	75 - Snow Removal	1.00	500.00	500.00
Account 5213.100 - Professional/Contract Services General Totals		Transactions	8	\$4,900.00
Account 5214.100 - Repair and Maint Service General				



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
2120.45.4750.5214.100	10 - Computers	1.00	100.00	100.00
2120.45.4750.5214.100	12 - Printer/Copier/Fax	1.00	50.00	50.00
2120.45.4750.5214.100	15 - Software	1.00	100.00	100.00
2120.45.4750.5214.100	20 - Tools	1.00	500.00	500.00
2120.45.4750.5214.100	30 - Radio Repair	1.00	1,000.00	1,000.00
2120.45.4750.5214.100	35 - Facilities	1.00	100.00	100.00
2120.45.4750.5214.100	35 - Fire Extinguisher Service	1.00	700.00	700.00
2120.45.4750.5214.100	37 - Landscaping	1.00	50.00	50.00
2120.45.4750.5214.100	38 - Dead & Hazardous Tree Removal	1.00	10,000.00	10,000.00
2120.45.4750.5214.100	40 - Streets	1.00	100.00	100.00
2120.45.4750.5214.100	44 - Roadway Striping	1.00	10,000.00	10,000.00
2120.45.4750.5214.100	45 - Signals - Routine	15.00	3,600.00	54,000.00
2120.45.4750.5214.100	46 - Signals - Non-Contract Repairs	1.00	15,000.00	15,000.00
2120.45.4750.5214.100	75 - Snow Removal	1.00	100.00	100.00
2120.45.4750.5214.100	90 - Concrete/ADA Improvements Minor Contracts	1.00	10,000.00	10,000.00
2120.45.4750.5214.100	90 - Miscellaneous/Radio System Maint/Generator Permit	1.00	1,000.00	1,000.00
2120.45.4750.5214.100	90 - Storm System Program Permit	1.00	12,031.00	12,031.00
Account 5214.100 - Repair and Maint Service General Totals		Transactions	17	\$114,831.00
Account 5215.100 - Rents and Leases Miscellaneous				
2120.45.4750.5215.100	Light Tower Rental	1.00	1,000.00	1,000.00
2120.45.4750.5215.100	Sweeper Rental	1.00	8,000.00	8,000.00
2120.45.4750.5215.100	Vacuum Truck Rental	1.00	4,000.00	4,000.00
Account 5215.100 - Rents and Leases Miscellaneous Totals		Transactions	3	\$13,000.00
Account 5216.100 - Communications General Services				
2120.45.4750.5216.100	10 - Telephone	1.00	1,560.00	1,560.00
2120.45.4750.5216.100	20 - Cell/On Call/Lead Worker/Manager/Engineer/CI	1.00	3,600.00	3,600.00
2120.45.4750.5216.100	90 - Other Comm Costs/Replacement Pager	1.00	500.00	500.00
Account 5216.100 - Communications General Services Totals		Transactions	3	\$5,660.00
Account 5218.100 - Advertising General				
2120.45.4750.5218.100	General Advertising	1.00	100.00	100.00
Account 5218.100 - Advertising General Totals		Transactions	1	\$100.00
Account 5219.100 - Printing General				
2120.45.4750.5219.100	35 - Forms/Business Cards	1.00	100.00	100.00
2120.45.4750.5219.100	70 - Stationary	1.00	50.00	50.00
Account 5219.100 - Printing General Totals		Transactions	2	\$150.00



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>Account 5220.100 - Employee Development General</b>				
2120.45.4750.5220.100	15 - First Aide Training	1.00	100.00	100.00
2120.45.4750.5220.100	15 - OSHA Training Bulletins	1.00	1,000.00	1,000.00
2120.45.4750.5220.100	15 - Traffic Control Training	1.00	1,000.00	1,000.00
2120.45.4750.5220.100	15 - Training & Seminars	1.00	1,000.00	1,000.00
2120.45.4750.5220.100	15 - Wildfire Awareness Training	1.00	100.00	100.00
2120.45.4750.5220.100	20 - Per Diem	1.00	200.00	200.00
2120.45.4750.5220.100	25 - Lodging	1.00	300.00	300.00
2120.45.4750.5220.100	30 - Meals (Training)	1.00	200.00	200.00
2120.45.4750.5220.100	40 - Member Dues/MSA	1.00	150.00	150.00
2120.45.4750.5220.100	45 - Licenses/Certificates/Bonding	1.00	200.00	200.00
2120.45.4750.5220.100	75 - Snow Removal/Snow Day Training	1.00	500.00	500.00
2120.45.4750.5220.100	90 - Miscellaneous/DMV Physicals	1.00	1,000.00	1,000.00
<b>Account 5220.100 - Employee Development General Totals</b>		Transactions	12	\$5,750.00
<b>Account 5223.101 - Meals and Refreshments Employee Meals-MOU Overtime</b>				
2120.45.4750.5223.101	OT Meals	1.00	400.00	400.00
<b>Account 5223.101 - Meals and Refreshments Employee Meals-MOU Overtime Totals</b>		Transactions	1	\$400.00
<b>Account 5223.105 - Meals and Refreshments Emergencies and Meetings</b>				
2120.45.4750.5223.105	Meals	1.00	1,000.00	1,000.00
<b>Account 5223.105 - Meals and Refreshments Emergencies and Meetings Totals</b>		Transactions	1	\$1,000.00
<b>Account 5304 - Furniture &amp; Equipment</b>				
2120.45.4750.5304	Computers	1.00	900.00	900.00
2120.45.4750.5304	Material Storage Facility	1.00	10,000.00	10,000.00
2120.45.4750.5304	Portable Generator for Field Use	1.00	1,500.00	1,500.00
<b>Account 5304 - Furniture &amp; Equipment Totals</b>		Transactions	3	\$12,400.00
<b>Account 5501 - Debt Service Payment - Principal</b>				
2120.45.4750.5501	2 Trucks & Equipment - Year 4 of 5	1.00	15,164.00	15,164.00
2120.45.4750.5501	Computers (1) - Year 4 of 4	1.00	193.00	193.00
2120.45.4750.5501	Dump Truck - Year 4 of 7	1.00	14,497.00	14,497.00
<b>Account 5501 - Debt Service Payment - Principal Totals</b>		Transactions	3	\$29,854.00
<b>Account 5910.010 - Transfers Out To General Fund</b>				
2120.45.4750.5910.010	Transfer for Central Service Cost Allocation	1.00	99,310.00	99,310.00
2120.45.4750.5910.010	Transfer for Pension Obligation Bond Allocation	1.00	67,185.00	67,185.00
<b>Account 5910.010 - Transfers Out To General Fund Totals</b>		Transactions	2	\$166,495.00
<b>Account 5910.100 - Transfers Out To Capital Projects</b>				



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
2120.45.4750.5910.100	CIP 9366 - Micro-Surfacing Project 2013	1.00	45,051.00	45,051.00
Account 5910.100 - Transfers Out To Capital Projects Totals		Transactions	1	\$45,051.00
Program 4755 - Public Works - Maint. Projects				
Cost Center Activity 471 - Overlay				
Account 5213.100 - Professional/Contract Services General				
2120.45.4755.471.5213.100	Bille Road between Posey and Fern (\$32,000 funded by PID)	1.00	79,000.00	79,000.00
Account 5213.100 - Professional/Contract Services General Totals		Transactions	1	\$79,000.00

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 5900 - Transit Fund</b>							
<b>Department: 40 - Community Development</b>							
<b>Program: 4820 - CDD - Transit Operations</b>							
<b>Expenditures</b>							
5100	Personnel Services	21,283	17,545	17,545	17,620	17,620	17,620
5200	Supplies and Services	831,410	916,428	915,928	939,582	939,582	939,582
5300	Capital Outlay	-	-	-	-	-	-
5500	Debt Service	-	-	-	-	-	-
Total Expenditures		852,693	933,973	933,473	957,202	957,202	957,202
<b>Revenues</b>							
	Service Fees	-	-	-	-	-	-
	Fines and Forfeitures	-	-	-	-	-	-
	Other	852,934	881,101	880,601	907,034	907,034	907,034
Total Revenues		852,934	881,101	880,601	907,034	907,034	907,034
Net Income		241	(52,872)	(52,872)	(50,168)	(50,168)	(50,168)
Transfers In		-	-	-	-	-	-
Transfers (Out)		(2,557)	(3,172)	(4,848)	(15,175)	(14,861)	(14,861)
Ending Fund Balance		1,149,672	1,093,628	1,091,952	1,026,609	1,026,923	1,026,923

**Fiscal Year 2013-2014 Personnel Allocation**

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
CDD Director	40	3%	0.03	3,903
Assistant Planner	40	6%	0.06	4,040
Finance Director	40	4%	0.04	5,100
Finance Supervisor	40	5%	0.05	4,577
		Total	0.18	17,620
<b>Allocation to Other Programs</b>				
Community Development Director	Planning 47%; Wst Mgt 12%; BSWW 38%			
Assistant Planner	Planning 30%; Wst Mgt 22%; BSWW 39%; Gas Tax 3%			
Finance Director	Finance 90%; BSWW 3%; Gas Tax 3%			
Finance Supervisor	Finance 83%; BSWW 2%; Gas Tax 10%			

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 5900 - Transit Fund</b>							
<u>Revenues</u>							
<b>Department: 40 - Community Development</b>							
<b>Program: 4820 - CDD - Transit Operations</b>							
3345.001	State Revenues - Other LTF - Local Transit Funds	701,533	695,985	695,985	733,735	733,735	733,735
3345.002	State Revenues - Other STA - State Transportation	118,182	153,616	153,616	141,799	141,799	141,799
3610.100	Interest Revenue Investments	3,900	2,500	2,500	2,500	2,500	2,500
3902.201	Miscellaneous Revenue Paratransit Tickets	18,100	19,000	17,500	18,000	18,000	18,000
3902.202	Miscellaneous Revenues BC Transit Tickets	11,218	10,000	11,000	11,000	11,000	11,000
<b>Revenues Total</b>		<b>852,934</b>	<b>881,101</b>	<b>880,601</b>	<b>907,034</b>	<b>907,034</b>	<b>907,034</b>

<u>Expenditures</u>							
<b>Department: 40 - Community Development</b>							
<b>Program: 4820 - CDD - Transit Operations</b>							
5101	Salaries - Permanent	12,356	12,840	12,840	12,900	12,900	12,900
5106.100	Incentives & Admin Leave Administrative Leave	499	517	517	526	526	526
5106.200	Incentives & Admin Leave Gym Reimbursement	16	20	20	22	22	22
5107	Car Allowance/Mileage	284	168	168	168	168	168
5111	Medicare	242	190	190	197	197	197
5112.101	Retirement Contribution PERS	1,722	1,674	1,674	1,489	1,489	1,489
5113	Worker's Compensation	483	129	129	142	142	142
5114.101	Health Insurance Medical	1,946	1,882	1,882	2,056	2,056	2,056
5116.101	Life and Disability Insurance Life & Disab.	119	125	125	120	120	120
5122	Accrual Bank Payoff	3,615	-	-	-	-	-
5213.100	Professional/Contract Services General	802,092	887,428	887,428	910,582	910,582	910,582
5260	Miscellaneous	29,318	29,000	28,500	29,000	29,000	29,000
5910.010	Transfers Out To General Fund	2,557	3,172	4,017	5,005	4,691	4,691
5910.100	Transfers Out To Capital Projects	-	-	-	7,513	7,513	7,513
5910.120	Transfers Out To State Gas Tax Fund	-	-	831	2,657	2,657	2,657

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Expenditures Total</b>		855,250	937,145	938,321	972,377	972,063	972,063
<b>Fund Net</b>	<b>Total: 5900 - Transit Fund</b>	(2,316)	(56,044)	(57,720)	(65,343)	(65,029)	(65,029)
<b>Ending Fund Balance</b>		1,149,672	1,093,628	1,091,952	1,026,609	1,026,923	1,026,923



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>5900 - Transit Fund</b>				
Department <b>40 - Community Development</b>				
Program <b>4820 - CDD - Transit Operations</b>				
Account <b>5213.100 - Professional/Contract Services General</b>				
5900.40.4820.5213.100	Payment to BCAG for Fixed Route and Paratransit	1.00	910,582.00	910,582.00
	Account <b>5213.100 - Professional/Contract Services General</b> Totals	Transactions	1	\$910,582.00
Account <b>5260 - Miscellaneous</b>				
5900.40.4820.5260	Bus Ticket Fees to BCAG	1.00	29,000.00	29,000.00
	Account <b>5260 - Miscellaneous</b> Totals	Transactions	1	\$29,000.00
Account <b>5910.010 - Transfers Out To General Fund</b>				
5900.40.4820.5910.010	Transfer for Central Service Costs	1.00	2,500.00	2,500.00
5900.40.4820.5910.010	Transfer for Pension Obligation Bond	1.00	2,191.00	2,191.00
	Account <b>5910.010 - Transfers Out To General Fund</b> Totals	Transactions	2	\$4,691.00
Account <b>5910.100 - Transfers Out To Capital Projects</b>				
5900.40.4820.5910.100	CIP 9365 Skyway HSIP	1.00	7,513.00	7,513.00
	Account <b>5910.100 - Transfers Out To Capital Projects</b> Totals	Transactions	1	\$7,513.00
Account <b>5910.120 - Transfers Out To State Gas Tax Fund</b>				
5900.40.4820.5910.120	CIP 9365 Skyway HSIP - Wages	1.00	2,657.00	2,657.00
	Account <b>5910.120 - Transfers Out To State Gas Tax Fund</b> Totals	Transactions	1	\$2,657.00

FY 2013/2014

Central Services

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<b>Department: 20 - Administrative Services</b>							
<b>Program: 4201 - Central Services</b>							
<b>Expenditures</b>							
5100	Personnel Services	104,519	104,967	105,193	103,072	101,035	101,035
5200	Supplies and Services	367,736	392,649	390,092	429,817	430,078	430,078
5300	Capital Outlay	14,668	7,698	7,698	15,480	14,480	14,480
5500	Debt Service	20,665	16,927	16,924	14,735	14,735	14,735
Total Expenditures		507,588	522,241	519,907	563,104	560,328	560,328
<b>Revenues</b>							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		507,588	522,241	519,907	563,104	560,328	560,328

**Fiscal Year 2013-2014 Personnel Allocation**

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
IT Manager	40	100%	1.00	106,394
Senior Financial Services Clerk	36	100%	0.90	44,290
		Total	1.90	150,684

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 1010 - General Fund</b>							
<u>Expenditures</u>							
<b>Department: 20 - Administrative Services</b>							
<b>Program: 4201 - Central Services</b>							
5101	Salaries - Permanent	119,224	120,752	121,452	115,371	115,371	115,371
5106.100	Incentives & Admin Leave Administrative Leave	3,574	3,764	3,764	3,574	3,574	3,574
5111	Medicare	1,760	1,802	1,843	1,782	1,782	1,782
5112.101	Retirement Contribution PERS	12,283	13,292	13,369	12,575	12,575	12,575
5113	Worker's Compensation	1,353	1,281	1,281	1,309	1,272	1,272
5114.101	Health Insurance Medical	14,305	13,916	13,364	14,363	14,363	14,363
5116.101	Life and Disability Insurance Life & Disab.	1,115	1,160	1,120	1,136	1,136	1,136
5122	Accrual Bank Payoff	1,904	-	-	3,962	3,962	3,962
5199.199	Other Fund Support IT-Serv from Tech Fee	(51,000)	(51,000)	(51,000)	(51,000)	(53,000)	(53,000)
5201.100	Office Supplies General	1,398	100	350	1,486	1,486	1,486
5202.100	Operating Supplies General	8,537	20,105	20,782	19,358	19,358	19,358
5203.100	Repairs and Maint Supplies General	302	900	700	700	700	700
5209.101	Auto Fuel Expense Town Vehicles	289	150	60	65	400	400
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	-	100	100	100	100	100
5210.100	Postage General	-	75	-	75	75	75
5211.135	Utilities Water and Sewer	714	700	710	730	730	730
5211.137	Utilities Electric and Gas	21,259	22,500	22,500	22,950	22,950	22,950
5212.100	Insurance General	167,652	174,853	174,853	209,769	211,455	211,455
5213.100	Professional/Contract Services General	42,364	43,780	43,780	40,705	40,705	40,705
5214.100	Repair and Maint Service General	63,921	67,230	67,230	71,767	70,007	70,007
5215.100	Rents and Leases Miscellaneous	1,557	1,429	1,320	1,419	1,419	1,419
5215.106	Rents and Leases Copiers	5,093	5,122	5,128	5,134	5,134	5,134
5216.100	Communications General Services	29,926	31,000	29,000	29,628	29,628	29,628
5218.100	Advertising General	177	-	-	-	-	-
5219.100	Printing General	2,003	1,000	500	500	500	500
5220.100	Employee Development General	1,295	500	-	-	-	-
5225	Bank Fees and Charges	105	105	100	100	100	100
5260	Miscellaneous	21,145	23,000	22,979	25,331	25,331	25,331
5304	Furniture & Equipment	14,668	7,698	7,698	15,480	14,480	14,480

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
5500	Bond Payments - Fiscal Agent	2,500	2,500	2,500	2,500	2,500	2,500
5501	Debt Service Payment - Principal	16,239	12,427	12,424	10,235	10,235	10,235
5510	Bond Payments - Issuance Costs	1,926	2,000	2,000	2,000	2,000	2,000
<b>Expenditure Grand Totals:</b>		<b>507,588</b>	<b>522,241</b>	<b>519,907</b>	<b>563,104</b>	<b>560,328</b>	<b>560,328</b>



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>				
Fund <b>1010 - General Fund</b>				
Department <b>20 - Administrative Services</b>				
Program <b>4201 - Central Services</b>				
Account <b>5201.100 - Office Supplies General</b>				
1010.20.4201.5201.100	IT - (10) 8GB USB Drive	1.00	86.00	86.00
1010.20.4201.5201.100	IT - Keyboard/Mouse/Speaker/Monitor Replacements	1.00	750.00	750.00
1010.20.4201.5201.100	IT - UPS Replacement	1.00	450.00	450.00
1010.20.4201.5201.100	Misc. Office Supplies	1.00	200.00	200.00
Account <b>5201.100 - Office Supplies General Totals</b>		Transactions	4	\$1,486.00
Account <b>5202.100 - Operating Supplies General</b>				
1010.20.4201.5202.100	Committee Supplies	1.00	50.00	50.00
1010.20.4201.5202.100	Copy/Printer Paper (60 cases)	1.00	2,500.00	2,500.00
1010.20.4201.5202.100	IT - Cisco 24-Port Switch	1.00	450.00	450.00
1010.20.4201.5202.100	IT - Equipment Purchase/Replace	1.00	200.00	200.00
1010.20.4201.5202.100	IT - HP Compaq LA 2206xc - 21.5" w/Camera, USB Hub	1.00	215.00	215.00
1010.20.4201.5202.100	IT - LTO5 Backup Media	1.00	4,515.00	4,515.00
1010.20.4201.5202.100	IT - VOIP Phone Upgrades for FD/TH/PD	1.00	8,278.00	8,278.00
1010.20.4201.5202.100	IT - Windows 7 Upgrades (FDPD)	1.00	1,650.00	1,650.00
1010.20.4201.5202.100	IT - Windows 7 Upgrades (TH)	1.00	1,050.00	1,050.00
1010.20.4201.5202.100	Legal Size Paper	1.00	150.00	150.00
1010.20.4201.5202.100	Postage Meter Supplies	1.00	100.00	100.00
1010.20.4201.5202.100	Printer Supplies	1.00	200.00	200.00
Account <b>5202.100 - Operating Supplies General Totals</b>		Transactions	12	\$19,358.00
Account <b>5203.100 - Repairs and Maint Supplies General</b>				
1010.20.4201.5203.100	Janitorial Supplies	1.00	400.00	400.00
1010.20.4201.5203.100	Light Bulbs	1.00	100.00	100.00
1010.20.4201.5203.100	Misc. Maintenance Supplies	1.00	200.00	200.00
Account <b>5203.100 - Repairs and Maint Supplies General Totals</b>		Transactions	3	\$700.00
Account <b>5209.101 - Auto Fuel Expense Town Vehicles</b>				
1010.20.4201.5209.101	IT - Department Fuel	1.00	400.00	400.00
Account <b>5209.101 - Auto Fuel Expense Town Vehicles Totals</b>		Transactions	1	\$400.00
Account <b>5209.105 - Auto Fuel Expense Employee Personal Vehicle Use</b>				
1010.20.4201.5209.105	IT - Fuel	1.00	100.00	100.00
Account <b>5209.105 - Auto Fuel Expense Employee Personal Vehicle Use Totals</b>		Transactions	1	\$100.00
Account <b>5210.100 - Postage General</b>				
1010.20.4201.5210.100	IT - Miscellaneous Postage	1.00	75.00	75.00
Account <b>5210.100 - Postage General Totals</b>		Transactions	1	\$75.00
Account <b>5211.135 - Utilities Water and Sewer</b>				
1010.20.4201.5211.135	Water Service	1.00	730.00	730.00
Account <b>5211.135 - Utilities Water and Sewer Totals</b>		Transactions	1	\$730.00
Account <b>5211.137 - Utilities Electric and Gas</b>				
1010.20.4201.5211.137	Electric and Gas Service at Town Hall	1.00	22,950.00	22,950.00
Account <b>5211.137 - Utilities Electric and Gas Totals</b>		Transactions	1	\$22,950.00



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
<b>Account 5212.100 - Insurance General</b>				
1010.20.4201.5212.100	Crime Premium	1.00	1,097.00	1,097.00
1010.20.4201.5212.100	Liability Premium	1.00	199,796.00	199,796.00
1010.20.4201.5212.100	Mobile Equipment Program Premium	1.00	10,562.00	10,562.00
<b>Account 5212.100 - Insurance General Totals</b>		<b>Transactions</b>	<b>3</b>	<b>\$211,455.00</b>
<b>Account 5213.100 - Professional/Contract Services General</b>				
1010.20.4201.5213.100	2012/13 Audit	1.00	25,725.00	25,725.00
1010.20.4201.5213.100	HDL Sales Tax Audit	1.00	1,980.00	1,980.00
1010.20.4201.5213.100	IT - GIC Annual Contract Services	1.00	10,000.00	10,000.00
1010.20.4201.5213.100	IT - Offsite Tape Storage	1.00	200.00	200.00
1010.20.4201.5213.100	OPEB Actuarial Study	1.00	2,800.00	2,800.00
<b>Account 5213.100 - Professional/Contract Services General Totals</b>		<b>Transactions</b>	<b>5</b>	<b>\$40,705.00</b>
<b>Account 5214.100 - Repair and Maint Service General</b>				
1010.20.4201.5214.100	Alarm Monitoring & Maint - Town Hall	1.00	1,070.00	1,070.00
1010.20.4201.5214.100	Copier Maintenance	1.00	2,300.00	2,300.00
1010.20.4201.5214.100	Heating & Air Conditioning Maint	1.00	750.00	750.00
1010.20.4201.5214.100	IT - Barracuda Email Security	1.00	1,300.00	1,300.00
1010.20.4201.5214.100	IT - Citrix XenApp Maint (2/3 IT/PD/TH)	1.00	760.00	760.00
1010.20.4201.5214.100	IT - Computer/Server/Appliance Repair/Replacement	1.00	4,000.00	4,000.00
1010.20.4201.5214.100	IT - Shoretel Renewal (TH)	1.00	350.00	350.00
1010.20.4201.5214.100	IT - Symantec Backup Exec Renewal	1.00	3,000.00	3,000.00
1010.20.4201.5214.100	IT - Symantec Multi-Tier Renewal (80 Seats)	1.00	4,000.00	4,000.00
1010.20.4201.5214.100	IT - Teamviewer Annual Maintenance	1.00	900.00	900.00
1010.20.4201.5214.100	Janitorial and Cleaning Services	1.00	7,782.00	7,782.00
1010.20.4201.5214.100	Journyx Annual Maint Agreement	1.00	2,175.00	2,175.00
1010.20.4201.5214.100	Misc. Repairs and Maint.	1.00	2,000.00	2,000.00
1010.20.4201.5214.100	NWS Annual Maint Agreement	1.00	39,000.00	39,000.00
1010.20.4201.5214.100	Pest Control	1.00	380.00	380.00
1010.20.4201.5214.100	Town Hall Generator Permit	1.00	240.00	240.00
<b>Account 5214.100 - Repair and Maint Service General Totals</b>		<b>Transactions</b>	<b>16</b>	<b>\$70,007.00</b>
<b>Account 5215.100 - Rents and Leases Miscellaneous</b>				
1010.20.4201.5215.100	Postage Machine Rental	1.00	1,419.00	1,419.00
<b>Account 5215.100 - Rents and Leases Miscellaneous Totals</b>		<b>Transactions</b>	<b>1</b>	<b>\$1,419.00</b>
<b>Account 5215.106 - Rents and Leases Copiers</b>				
1010.20.4201.5215.106	Bizhub C552DS & Bizhub 601 Lease	1.00	5,134.00	5,134.00
<b>Account 5215.106 - Rents and Leases Copiers Totals</b>		<b>Transactions</b>	<b>1</b>	<b>\$5,134.00</b>
<b>Account 5216.100 - Communications General Services</b>				
1010.20.4201.5216.100	IT - Cellular Data Plan - IT Manager	1.00	480.00	480.00
1010.20.4201.5216.100	IT - Comcast Internet Service (FDPD & TH)	1.00	4,800.00	4,800.00
1010.20.4201.5216.100	IT - Phone Service - IT Manager	1.00	1,200.00	1,200.00
1010.20.4201.5216.100	IT - Station 82 & 83 Comcast Internet Service	1.00	2,200.00	2,200.00
1010.20.4201.5216.100	IT - Website Hosting	1.00	948.00	948.00
1010.20.4201.5216.100	Regular and Long Distance Telephone Service	1.00	20,000.00	20,000.00
<b>Account 5216.100 - Communications General Services Totals</b>		<b>Transactions</b>	<b>6</b>	<b>\$29,628.00</b>



# Town of Paradise

Budget Transaction Report

2013/14 Budget

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
Account	<b>5219.100 - Printing General</b>			
1010.20.4201.5219.100	Envelopes	1.00	300.00	300.00
1010.20.4201.5219.100	Letterhead	1.00	200.00	200.00
	Account <b>5219.100 - Printing General</b> Totals	Transactions	2	\$500.00
Account	<b>5225 - Bank Fees and Charges</b>			
1010.20.4201.5225	Safe Deposit Box	1.00	100.00	100.00
	Account <b>5225 - Bank Fees and Charges</b> Totals	Transactions	1	\$100.00
Account	<b>5260 - Miscellaneous</b>			
1010.20.4201.5260	Butte Local Agency Formation Commission (LAFCO)	1.00	24,800.00	24,800.00
1010.20.4201.5260	Town's Septic Annual Operating Permit Fees	1.00	531.00	531.00
	Account <b>5260 - Miscellaneous</b> Totals	Transactions	2	\$25,331.00
Account	<b>5304 - Furniture &amp; Equipment</b>			
1010.20.4201.5304	IT - Magstripe Readers	6.00	80.00	480.00
1010.20.4201.5304	IT - TH to/from FDPD Bridge	1.00	14,000.00	14,000.00
	Account <b>5304 - Furniture &amp; Equipment</b> Totals	Transactions	2	\$14,480.00
Account	<b>5500 - Bond Payments - Fiscal Agent</b>			
1010.20.4201.5500	Pension Obligation Bond (POB) Fiscal Agent Admin Fee	1.00	2,500.00	2,500.00
	Account <b>5500 - Bond Payments - Fiscal Agent</b> Totals	Transactions	1	\$2,500.00
Account	<b>5501 - Debt Service Payment - Principal</b>			
1010.20.4201.5501	(O) WestAm Computers & IT Infrastructure - Yr 4 of 4	1.00	10,235.00	10,235.00
	Account <b>5501 - Debt Service Payment - Principal</b> Totals	Transactions	1	\$10,235.00
Account	<b>5510 - Bond Payments - Issuance Costs</b>			
1010.20.4201.5510	Pension Obligation Bond Issuer Fee	1.00	2,000.00	2,000.00
	Account <b>5510 - Bond Payments - Issuance Costs</b> Totals	Transactions	1	\$2,000.00

FY 2013/2014

## Capital Improvement Projects

**TOWN OF PARADISE  
RESOLUTION NO. 13- \_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE APPROVING AND  
ADOPTING THE TOWN OF PARADISE CAPITAL IMPROVEMENT PLAN FOR THE 2013-2014 FISCAL YEAR**

WHEREAS, the Town of Paradise needs to plan for critical long term Capital Improvement Projects; and

WHEREAS, a Town adopted Capital Improvement Plan (Exhibit A) will provide a valuable planning tool for Town staff; and

WHEREAS, a capital improvement plan recently prepared by staff is a planning document that is dependent upon future funding and staff resources; and

WHEREAS, This proposed Capital Improvement Plan has been reviewed by the Planning Director and reported to be consistent with the goals and objectives of the Town's adopted 1994 Paradise General Plan; and

WHEREAS, adoption of a Capital Improvement Plan will inform the local utilities and citizens of planned capital improvements; and

WHEREAS, advance planning and early coordination of Capital Improvement projects will allow all affected agencies to better coordinate construction and rehabilitation projects;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The Capital Improvement Plan attached as Exhibit "A" is hereby approved and adopted for the time period of July 1, 2013 through June 30, 2014.

/

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/

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 25th day of June, 2013, by the following vote:

AYES: Steve “Woody” Culleton, Joe DiDuca, Scott Lotter, Tim Titus and Alan White, Mayor

NOES: None

ABSENT: None

NOT VOTING: None

\_\_\_\_\_  
Tim Titus, Mayor

ATTEST:

By: \_\_\_\_\_  
Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Dwight L. Moore, Town Attorney

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**  
**CAPITAL IMPROVEMENT PLAN**

Project Name: Pearson-Recreation Signalization  
 Project Number: 9363

Est. Start Date: 01/2010  
 Est. Completion Date: 02/2014

**Project Description:** Signalization of Pearson Road at Recreation Drive. Includes road reconstruction between Academy Drive and Clark Road, various sidewalk, driveway and drainage improvements.

Code	Project Costs	Prior Years	2013-14	2014-15	2015-16	Total Costs
	Pre Funding Engineering	2,229				2,229
10	Preliminary Engineering	244,222	-	-	-	244,222
20	Right of Way & Utility Relocation	100,000	57,000	-	-	157,000
30	Construction Engineering	34,074	41,683	-	-	75,757
40	Construction	-	1,157,875	-	-	1,157,875
50	Construction Contingency	-	197,000	-	-	197,000
<b>Annual Total</b>		<b>380,525</b>	<b>1,453,558</b>	-	-	<b>1,834,083</b>

Code	Project Funding	Prior Years	2013-14	2014-15	2015-16	Total Funding
1010	General	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	-	-
2502	Signal Development	4,647				4,647
2510	DIF Road	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-
2551	DIF Drainage	8,540	-	-	-	8,540
2110	Proposition 1B	32,120	6,878	-	-	38,998
2112	Federal CMAQ	335,217	1,446,680	-	-	1,781,897
5900	Local Transportation	-	-	-	-	-
<b>Annual Total</b>		<b>380,525</b>	<b>1,453,558</b>	-	-	<b>1,834,083</b>

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**  
**CAPITAL IMPROVEMENT PLAN**

Project Name: Skyway Highway Safety Improvement Plan  
Project Number: 9365

Est. Start Date: 02/2013  
Est. Completion Date: 05/2016

**Project Description:** Safety improvements along Skyway between Vista Way and Elliott Road.  
Includes signal modifications, crosswalk enhancements and road work.

Code	Project Costs	Prior Years	2013-14	2014-15	2015-16	Total Costs
10	Preliminary Engineering	\$ 5,569	\$ 104,431	\$ 70,000	\$ -	\$ 180,000
20	Right of Way & Utility Relocation	\$ -	\$ -	\$ -	\$ -	\$ -
30	Construction Engineering	\$ -	\$ -	\$ 20,000	\$ 90,000	\$ 110,000
40	Construction	\$ -	\$ -	\$ 100,000	\$ 570,000	\$ 670,000
50	Construction Contingency	\$ -	\$ -	\$ 10,000	\$ 55,000	\$ 65,000
<b>Annual Total</b>		<b>\$ 5,569</b>	<b>\$ 104,431</b>	<b>\$ 200,000</b>	<b>\$ 715,000</b>	<b>\$ 1,025,000</b>

Code	Project Funding	Prior Years	2013-14	2014-15	2015-16	Total Funding
1010	General	\$ -	\$ -	\$ -	\$ -	\$ -
2120	Gas Tax/Streets	\$ -	\$ -	\$ -	\$ -	\$ -
2510	DIF Road	\$ -	\$ -	\$ -	\$ -	\$ -
2520	DIF Signal	\$ -	\$ -	\$ -	\$ -	\$ -
2551	DIF Drainage	\$ -	\$ -	\$ -	\$ -	\$ -
2110	Proposition 1B	\$ -	\$ -	\$ -	\$ -	\$ -
2132	Federal HSIP	\$ 4,739	\$ 94,261	\$ 180,000	\$ 621,000	\$ 900,000
5900	Local Transportation	\$ 830	\$ 10,170	\$ 20,000	\$ 94,000	\$ 125,000
<b>Annual Total</b>		<b>\$ 5,569</b>	<b>\$ 104,431</b>	<b>\$ 200,000</b>	<b>\$ 715,000</b>	<b>\$ 1,025,000</b>

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**  
**CAPITAL IMPROVEMENT PLAN**

Project Name: Paradise Micro-Surfacing Project 2013  
Project Number: 9366

Est. Start Date: 03/2013  
Est. Completion Date: 10/2013

**Project Description:** Pavement maintenance project and traffic engineering / road layout adjustments to accommodate increased volumes. Scope includes: Skyway (Neal to Pearson), Skyway (Elliott to Bille), Pearson (Skyway to Academy), Pearson (Hilbe Curve), Clark (Elliott to Nunnely)

Code	Project Costs	Prior Years	2013-14	2014-15	2015-16	Total Costs
10	Preliminary Engineering	\$ -	\$ -	\$ -	\$ -	\$ -
20	Right of Way & Utility Relocation	\$ -	\$ -	\$ -	\$ -	\$ -
30	Construction Engineering	\$ -	\$ -	\$ -	\$ -	\$ -
40	Construction	\$ -	\$ 291,949	\$ -	\$ -	\$ 291,949
50	Construction Contingency	\$ -	\$ 29,195	\$ -	\$ -	\$ 29,195
<b>Annual Total</b>		<b>\$ -</b>	<b>\$ 321,144</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 321,144</b>

Code	Project Funding	Prior Years	2013-14	2014-15	2015-16	Total Funding
1010	General	\$ -	\$ -	\$ -	\$ -	\$ -
2120	Gas Tax/Streets	\$ -	\$ 45,051	\$ -	\$ -	\$ 45,051
2510	DIF Road	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000
2520	DIF Signal	\$ -	\$ -	\$ -	\$ -	\$ -
2551	DIF Drainage	\$ -	\$ -	\$ -	\$ -	\$ -
2110	Proposition 1B	\$ -	\$ 246,093	\$ -	\$ -	\$ 246,093
2132	Federal HSIP	\$ -	\$ -	\$ -	\$ -	\$ -
5900	Local Transportation	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Annual Total</b>		<b>\$ -</b>	<b>\$ 321,144</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 321,144</b>

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 2100 - CIP Fund</b>							
<u>Revenues</u>							
<b>Department: 50 - CIP Programs</b>							
<b>Program: 8901 - CIP Programs</b>							
3910.110	Transfers In From Local Transportation Fund	50	-	-	252,971	252,971	252,971
3910.112	Transfers In From Federal CMAQ Fund	425,939	1,596,765	54,234	1,404,997	1,404,997	1,404,997
3910.120	Transfers In From State Gas Tax Fund	-	-	-	75,051	45,051	45,051
3910.132	Transfers In From HSIP Grant	-	-	-	79,096	79,096	79,096
3910.308	Transfers In From BHS CDBG 2008 Grant	2,399	-	-	-	-	-
3910.510	Transfers In From Impact Fees Road Imp Fund	22,350	209,659	202,295	-	30,000	30,000
3910.551	Transfers In From Impact Fees Drainage Fund	43,645	-	-	-	-	-
3910.900	Transfers In From Transit Fund	-	-	-	7,513	7,513	7,513
<b>Revenues Total</b>		<b>494,383</b>	<b>1,806,424</b>	<b>256,529</b>	<b>1,819,628</b>	<b>1,819,628</b>	<b>1,819,628</b>
<u>Expenditures</u>							
<b>Department: 50 - CIP Programs</b>							
<b>Program: 8901 - CIP Programs</b>							
9361	So Libby Rehab Pearson to End	22,350	209,659	202,295	-	-	-
9362	Pearson Park & Ride	229,218	-	-	-	-	-
9363	Pearson/Recreation Signal	242,815	1,596,765	54,234	1,411,875	1,411,875	1,411,875
9365	Skyway HSIP	-	-	-	86,609	86,609	86,609
9366	Micro-Surfacing Project 2013	-	-	-	321,144	321,144	321,144
<b>Expenditures Total</b>		<b>494,383</b>	<b>1,806,424</b>	<b>256,529</b>	<b>1,819,628</b>	<b>1,819,628</b>	<b>1,819,628</b>
<b>Fund Net</b>	<b>Total: 2100 - CIP Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

FY 2013/2014

Successor Agency to the  
Paradise Redevelopment Agency

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 7650 - TOP as Successor RDA</b>							
<b>Department: 60 - RDA</b>							
<b>Program: 4975 - Successor RDANH Operations</b>							
<b>Expenditures</b>							
	5100 Personnel Services	-	-	-	-	-	-
	5200 Supplies and Services	1,328	-	6,592	85	85	85
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	173,039	347,731	347,732	347,732	347,732	347,732
Total Expenditures		174,367	347,731	354,324	347,817	347,817	347,817
<b>Revenues</b>							
	Service Fees	320	-	-	-	-	-
	Fines and Forfeitures	-	-	-	-	-	-
	Other	(6,835,930)	-	1,427	722	722	722
Total Revenues		(6,835,610)	-	1,427	722	722	722
Net Income		(7,009,977)					
Transfers In		171,867	347,731	376,245	373,563	373,563	373,563
Transfers Out		(628)	-	-	(2,009)	(2,009)	(2,009)
Ending Fund Balance		(6,838,738)	(6,838,738)	(6,815,390)	(6,790,931)	(6,790,931)	(6,790,931)

**Notes:**

- 1 Town of Paradise Loans #4, #5 & #6 will begin to be repaid in year 2013/14 in accordance with new legislation and as property taxes increase.
- 2 The Town can recoup the cash advances through collection of administrative fees.
- 3 This budget requires the approval of the Oversight Board and the Successor Agency Board.

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 7650 - TOP as Successor RDA</b>							
<u>Revenues</u>							
<b>Department: 60 - RDA</b>							
<b>Program: 4975 - Successor RDANH Operations</b>							
3410.120	Administrative Services RDA Design Review	320	-	-	-	-	-
3610.100	Interest Revenue Investments	19	-	40	225	225	225
3906.001	RDA Loan Payments Loan Payments	1,289	-	1,387	497	497	497
3910.924	Transfers In From RDA Obligation Retirement	171,867	347,731	376,245	373,563	373,563	373,563
3950	Net Assets Received Upon Dissolution of RDA	(6,837,238)	-	-	-	-	-
<b>Revenues Total</b>		<b>(6,663,743)</b>	<b>347,731</b>	<b>377,672</b>	<b>374,285</b>	<b>374,285</b>	<b>374,285</b>
<u>Expenditures</u>							
<b>Department: 60 - RDA</b>							
<b>Program: 4975 - Successor RDANH Operations</b>							
5213.100	Professional/Contract Services General	1,328	-	6,414	-	-	-
5219.100	Printing General	-	-	96	-	-	-
5225	Bank Fees and Charges	-	-	82	85	85	85
5500	Bond Payments - Fiscal Agent	-	4,000	4,000	4,000	4,000	4,000
5501	Debt Service Payment - Principal	-	10,213	17,202	17,202	17,202	17,202
5502	Debt Service Payment - Interest	173,039	333,518	326,530	326,530	326,530	326,530
5910.010	Transfers Out To General Fund	628	-	-	2,009	2,009	2,009
<b>Expenditures Total</b>		<b>174,995</b>	<b>347,731</b>	<b>354,324</b>	<b>349,826</b>	<b>349,826</b>	<b>349,826</b>
<b>Fund Net</b>	<b>Total: 7650 - TOP as Successor RDA</b>	<b>(6,838,738)</b>	<b>-</b>	<b>23,348</b>	<b>24,459</b>	<b>24,459</b>	<b>24,459</b>
<b>Ending Fund Balance</b>		<b>(6,838,738)</b>	<b>(6,838,738)</b>	<b>(6,815,390)</b>	<b>(6,790,931)</b>	<b>(6,790,931)</b>	<b>(6,790,931)</b>



# Town of Paradise

Budget Transaction Report  
2013/14 Budget

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
<b>EXPENSES</b>					
Fund <b>7650 - TOP as Successor RDA</b>					
Department <b>60 - RDA</b>					
Program <b>4975 - Successor RDANH Operations</b>					
Account <b>5225 - Bank Fees and Charges</b>					
7650.60.4975.5225	Bank Fees		1.00	85.00	85.00
		Account <b>5225 - Bank Fees and Charges Totals</b>	Transactions	1	\$85.00
Account <b>5500 - Bond Payments - Fiscal Agent</b>					
7650.60.4975.5500	Wells Fargo Bond #1 Admin Fee		1.00	2,000.00	2,000.00
7650.60.4975.5500	Wells Fargo Note #3 Admin Fee		1.00	2,000.00	2,000.00
		Account <b>5500 - Bond Payments - Fiscal Agent Totals</b>	Transactions	2	\$4,000.00
Account <b>5501 - Debt Service Payment - Principal</b>					
7650.60.4975.5501	Jeffords/Honeywell Property Payments		1.00	17,202.00	17,202.00
		Account <b>5501 - Debt Service Payment - Principal Totals</b>	Transactions	1	\$17,202.00
Account <b>5502 - Debt Service Payment - Interest</b>					
7650.60.4975.5502	Tax Allocation Bond 1		1.00	262,855.00	262,855.00
7650.60.4975.5502	Tax Allocation Note 3		1.00	63,675.00	63,675.00
		Account <b>5502 - Debt Service Payment - Interest Totals</b>	Transactions	2	\$326,530.00
Account <b>5910.010 - Transfers Out To General Fund</b>					
7650.60.4975.5910.010	Town of Paradise - Loan #4 Interest		1.00	2,009.00	2,009.00
		Account <b>5910.010 - Transfers Out To General Fund Totals</b>	Transactions	1	\$2,009.00

**TOWN OF PARADISE**  
**Fiscal Year 2013/2014 Budget**

Account Number	Description	2012 Actual Amount	2013 Amended Budget	2013 Estimated Amount	2014 Department Requested	2014 Manager Recommend	2014 Council Adopted
<b>Fund: 2924 - RDA Obligation Retirement Fund</b>							
<u>Revenues</u>							
<b>Department: 60 - RDA</b>							
<b>Program: 4975 - Successor RDANH Operations</b>							
3110.350	Property Tax Redevelopment Trust Receipts	171,867	347,731	376,245	380,000	380,000	380,000
<b>Revenues Total</b>		<b>171,867</b>	<b>347,731</b>	<b>376,245</b>	<b>380,000</b>	<b>380,000</b>	<b>380,000</b>
<u>Expenditures</u>							
<b>Department: 60 - RDA</b>							
<b>Program: 4975 - Successor RDANH Operations</b>							
5910.650	Transfers Out To Successor Agency RDA NH	-	-	376,245	373,563	373,563	373,563
5910.920	Transfers Out To RDA Non Housing Fund	171,867	347,731	-	-	-	-
5910.925	Transfers Out Town of Paradise Housing	-	-	-	6,437	6,437	6,437
<b>Expenditures Total</b>		<b>171,867</b>	<b>347,731</b>	<b>376,245</b>	<b>380,000</b>	<b>380,000</b>	<b>380,000</b>
<b>Fund Net</b>	<b>Total: 2924 - RDA Obligation Retirement Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**SUCCESSOR AGENCY TO THE PARADISE REDEVELOPMENT AGENCY  
RESOLUTION NO. 13-\_\_**

**A RESOLUTION OF THE SUCCESSOR AGENCY TO THE PARADISE REDEVELOPMENT AGENCY  
ADOPTING THE FISCAL YEAR 2013/2014  
SUCCESSOR AGENCY TO THE PARADISE REDEVELOPMENT AGENCY BUDGETS**

**WHEREAS**, the Successor Agency to the Paradise Redevelopment Agency Board of Directors has reviewed the proposed Preliminary 2013/14 Budget recommendations that were presented for the Town of Paradise as Successor Redevelopment Agency Fund and the Redevelopment Obligation Retirement Fund at the Special Budget Meeting on June 25, 2013;

**NOW, THEREFORE, BE IT RESOLVED** that the Successor Agency to the Paradise Redevelopment Agency Board of Directors after this review has determined the Budget appropriations for the above listed funds as identified in the FY 2013/14 adopted Budget contingent upon review and approval of the Oversight Board to the Successor Agency to the Paradise Redevelopment Agency.

**PASSED AND ADOPTED** by the Successor Agency to the Paradise Redevelopment Agency this 25th day of June, 2013, by the following vote:

**AYES:** Steve “Woody” Culleton, Joe DiDuca, Scott Lotter, Tim Titus and Alan White, Chair

**NOES:** None

**ABSENT:** None

**NOT VOTING:** None

\_\_\_\_\_  
**Tim Titus, Chair**

**ATTEST:**

By:

\_\_\_\_\_  
**Joanna Gutierrez, Agency Secretary**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**Dwight L. Moore, Agency Counsel**

**TOWN OF PARADISE  
FISCAL YEAR 2013-2014 APPROPRIATIONS  
RESOLUTION NO. 13-\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE ADOPTING THE FINAL BUDGET  
FOR THE TOWN OF PARADISE INCLUDING ALL ATTACHMENTS, APPENDICIES AND OTHER RELATED  
DOCUMENTS FOR THE 2013-2014 FISCAL YEAR ENDING JUNE 30, 2014**

**WHEREAS**, the Town council has reviewed the proposed preliminary 2013-2014 budget that was presented during a special budget meeting on June 25, 2013.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Council after this review has determined the following budget appropriations and operating transfers for the fiscal Year 2013-2014

**PROPOSED FISCAL YEAR ANNUAL APPROPRIATIONS AND TRANSFERS  
BY FUNDING SOURCES FOR FISCAL YEAR ENDING JUNE 30, 2014.**

<b>Fund</b>	<b>Description</b>	<b>Fiscal Year Appropriations</b>	<b>Operating Transfer In</b>	<b>Operating Transfer Out</b>
1010	General Fund	9,767,282	486,760	-
<b>Capital Project Funds</b>				
2100	Capital Improvement Projects Fund	1,819,628	1,819,628	
2110	Transportation Fund			(252,971)
2112	CMAQ-Congestion Mgmt Air Qual			(1,446,680)
2132	HSIP - Highway Safety Improvement Program			(94,261)
3710	Equipment Replacement Fund	52,000		
5900	Transit Fund	957,202		(14,861)
<b>Special Revenue Funds</b>				
2030	Building Safety & Waste Water Services	575,668		(134,422)
2070	Animal Control Fund	158,113	21,542	(31,260)
2120	Gas Tax	1,042,860	59,505	(211,546)
2140	Traffic Safety Fund			(30,000)
2150	Special Projects Fund	50,000		
2160	BHS - Economic Development	13,532	100,027	(29,621)
2161	BHS - HUD Revolving Loan Fund	20,000		
2215	Abandoned Vehicle Abatement (AVA)	140		(7,696)

<b>Fund</b>	<b>Description</b>	<b>Fiscal Year Appropriations</b>	<b>Operating Transfer In</b>	<b>Operating Transfer Out</b>
<b>Special Revenue Funds (Continued)</b>				
2309	BHS - 2009 CDBG	80,000		
2311	BHS - 2011 CDBG	6,379		
2312	BHS - 2012 CDBG	60,967		
2313	BHS - 2013 CDBG	149,968		
2510	95 DIF Impact Fee Road Improvements			(30,000)
2611	BHS - 2011 HOME Grant	2,225,663		(19,275)
2612	BHS - 2012 Home Grant	546,663		(80,752)
2925	Town of Paradise Housing Fund		6,437	
6970	Self Insurance Fund			(41,119)
<b>Public Safety Grants and Other Grants</b>				
2124	SR2S Safe Routes to School	28,050		
2204	State SLESF Fund	109,366		
2208	CalGRIP Grant	48,500		
2213	School Resource Officer (HS)	37,500		
2218	Avoid Grant	65,500		
<b>Trust and Agency Funds</b>				
7805	VIPS (Volunteers in Police Service)	2,550		
7808	Canine Protection Unit Donation Fund	1,000		
7811	Animal Control Misc Donation Fund			(21,542)
<b>Fiduciary Funds</b>				
7611	GASB 45 Retiree Medical Trust	100		
7615	Vehicle Sales Proceeds	10,100		
7626	Traffic Offender Impound Fund	6,500		
7627	Tech Equipment Replacement Fund	53,000		
7628	General Plan Update Fund			(39,447)
7629	Hydrant Maintenance Fund	1,000		
7630	DOJ Livescan Fees	12,000		
7635	PD Found Money	2,000		
<b>Successor Agency to Paradise Redevelopment Agency Funds</b>				
2924	RDA Obligation Retirement Fund			(380,000)
7650	Successor Agency to RDA NH	347,817	373,563	(2,009)

<b>Totals for Fiscal Year 2013-2014</b>	<b>Appropriations</b> <b>18,251,048</b>	<b>Transfer In</b> <b>2,867,462</b>	<b>Transfer Out</b> <b>(2,867,462)</b>
---	--	--	---

Resolution No. \_\_\_\_\_

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise this \_\_\_\_\_

By the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

ATTEST: \_\_\_\_\_  
Timothy Titus, Mayor

By: \_\_\_\_\_  
Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM: \_\_\_\_\_  
Dwight L. Moore, Town Attorney

**Town of Paradise  
Resolution No. 13-\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE APPROVING AND ADOPTING THE ANNUAL APPROPRIATION LIMIT (EXHIBIT A) FOR FISCAL YEAR 2013 – 2014.**

NOW, THEREFORE, be it resolved by the Town Council of the Town of Paradise that the appropriations limit for the Town of Paradise fiscal year 2013-2014 is that which is set forth in Exhibit A.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 25th day of June 2013, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**NOT VOTING:**

**ATTEST:**

\_\_\_\_\_  
Joanna Gutierrez, Town Clerk

\_\_\_\_\_  
Timothy Titus, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Dwight L. Moore, Town Attorney

Exhibit A-Resolution No.  
Town of Paradise  
Appropriations Limit Calculations  
Fiscal Year 2013 - 2014

Percentage Population Change<sup>1</sup>

Town of Paradise Population as of January 1, 2012	26,147
Town of Paradise Population as of January 1, 2013	26,063
Percentage Change	- 0.321
Population Converted to Ratio $(-0.321 + 100) / 100 =$	0.99679

Inflation Adjustment Factor<sup>2</sup>

California Per Capita Income Percent Change Over Prior Year	5.12
Per Capita Cost of Living Converted to Ratio $(5.12 + 100) / 100 =$	1.0512

Growth Factor

$0.99679 \text{ (population change)} \times 1.0512 \text{ (inflation adjustment)} =$	1.0478
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<sup>1</sup> Data provided by the California Department of Finance Demographic Research Unit

<sup>2</sup> Data provided by the California Department of Finance Demographic Research Unit

Calculation of Fiscal Year 2013 - 2014 Appropriations Limit

2012 - 2013 Appropriations Limit (last year)	15,480,701
Growth Factor @	x 1.0478
Appropriations Subject to Limit	16,220,679

Appropriations Subject to Limit

2013 - 2014 General Fund Expenditures (Net)	9,767,282	
2013 - 2014 Capital Projects Expenditures	2,828,830	
2013 - 2014 Appropriations Subject to Limit		12,596,112

**TOWN OF PARADISE  
RESOLUTION NO. 13-\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA, AMENDING GENERAL  
FUND RESERVES FOR FISCAL YEAR 2013 – 2014**

**WHEREAS**, the Town of Paradise needs to reserve assigned General Fund monies for the purpose of setting aside contingency funds for unanticipated emergencies or other unplanned financial demands on the Town's General Fund;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Paradise as follows:

**Section 1:** The Town Council hereby establishes for the 2013 – 2014 Fiscal Year a General Fund Reserve in the amount of **\$1,037,948**.

**Section 2:** Notwithstanding the aforementioned section, it is the intent of the Council to increase the General Fund Reserve to 15% of General Fund Appropriations.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise this 25th day of June, 2013 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**NOT VOTING:**

---

Timothy Titus, Mayor

ATTEST: By \_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO LEGAL FORM:

By: \_\_\_\_\_  
Dwight L. Moore, Town Attorney

**TOWN OF PARADISE  
RESOLUTION NO. 13-\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA,  
ADOPTING THE AMENDED SALARY PAY PLAN  
FOR TOWN OF PARADISE EMPLOYEES FOR THE FISCAL YEAR 2013-2014**

**WHEREAS**, the Town wishes to revise the salary pay plan; and

**WHEREAS**, the salary pay plan will incorporate all salary paid within the Town into one salary pay plan.

**NOW, THEREFORE** be it resolved by the Town Council of the Town of Paradise, that the Town of Paradise salary pay plan attached to this resolution is hereby adopted.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 25th day of June, 2013, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

\_\_\_\_\_  
Timothy Titus, Mayor

ATTEST:

By: \_\_\_\_\_  
Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Dwight L. Moore, Town Attorney

TOWN OF PARADISE SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
<b>TOWN CLERK</b>									
<b>1.00</b>	<b>1.00</b>	<b>ASSISTANT TOWN CLERK</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	25.97	27.27	28.63	30.06	31.56	33.14
		BIWEEKLY		2,077.73	2,181.60	2,290.40	2,404.80	2,524.80	2,651.20
		MONTHLY		4,501.74	4,726.80	4,962.53	5,210.40	5,470.40	5,744.27
		ANNUAL		54,020.93	56,721.60	59,550.40	62,524.80	65,644.80	68,931.20
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
<b>1.00</b>	<b>1.00</b>	<b>TOWN CLERK</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	34.05	35.76	37.55	39.43	41.40	43.47
		BIWEEKLY		2,724.22	2,860.80	3,004.00	3,154.40	3,312.00	3,477.60
		MONTHLY		5,902.48	6,198.40	6,508.67	6,834.53	7,176.00	7,534.80
		ANNUAL		70,829.72	74,380.80	78,104.00	82,014.40	86,112.00	90,417.60
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40

TOWN OF PARADISE SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
<b>TOWN MANAGER / BUSINESS &amp; HOUSING / HR / FLEET / IT</b>									
<b>1.00</b>	<b>0.90</b>	<b>HUMAN RESOURCES &amp; RISK MANAGEMENT ANALYST</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	36	14.70	15.43	16.20	17.01	17.86	18.75
		BIWEEKLY		1,058.30	1,110.96	1,166.40	1,224.72	1,285.92	1,350.00
		MONTHLY		2,292.98	2,407.08	2,527.20	2,653.56	2,786.16	2,925.00
		ANNUAL		27,515.78	28,884.96	30,326.40	31,842.72	33,433.92	35,100.00
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	36	15.47	16.25	17.06	17.91	18.81	19.75
		BIWEEKLY		1,114.00	1,170.00	1,228.32	1,289.52	1,354.32	1,422.00
		MONTHLY		2,413.66	2,535.00	2,661.36	2,793.96	2,934.36	3,081.00
		ANNUAL		28,963.96	30,420.00	31,936.32	33,527.52	35,212.32	36,972.00
<b>1.00</b>	<b>1.00</b>	<b>ADMINISTRATIVE ANALYST (BUSINESS &amp; HOUSING / TOWN MANAGER)</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	14.38	15.10	15.86	16.65	17.48	18.35
		BIWEEKLY		1,150.68	1,208.00	1,268.80	1,332.00	1,398.40	1,468.00
		MONTHLY		2,493.14	2,617.33	2,749.07	2,886.00	3,029.87	3,180.67
		ANNUAL		29,917.68	31,408.00	32,988.80	34,632.00	36,358.40	38,168.00
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	15.14	15.90	16.70	17.54	18.42	19.34
		BIWEEKLY		1,211.24	1,272.00	1,336.00	1,403.20	1,473.60	1,547.20
		MONTHLY		2,624.35	2,756.00	2,894.67	3,040.27	3,192.80	3,352.27
		ANNUAL		31,492.24	33,072.00	34,736.00	36,483.20	38,313.60	40,227.20

TOWN OF PARADISE SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	0.90	<b>HOUSING COORDINATOR</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	36	15.97	16.77	17.61	18.49	19.41	20.38
		BIWEEKLY		1,149.78	1,207.44	1,267.92	1,331.28	1,397.52	1,467.36
		MONTHLY		2,491.20	2,616.12	2,747.16	2,884.44	3,027.96	3,179.28
		ANNUAL		29,894.34	31,393.44	32,965.92	34,613.28	36,335.52	38,151.36
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	36	16.81	17.65	18.53	19.46	20.43	21.45
		BIWEEKLY		1,210.30	1,270.80	1,334.16	1,401.12	1,470.96	1,544.40
		MONTHLY		2,622.31	2,753.40	2,890.68	3,035.76	3,187.08	3,346.20
		ANNUAL		31,467.76	33,040.80	34,688.16	36,429.12	38,244.96	40,154.40
1.00	1.00	<b>FLEET MANAGER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	25.38	26.65	27.98	29.38	30.85	32.39
		BIWEEKLY		2,030.56	2,132.00	2,238.40	2,350.40	2,468.00	2,591.20
		MONTHLY		4,399.55	4,619.33	4,849.87	5,092.53	5,347.33	5,614.27
		ANNUAL		52,794.56	55,432.00	58,198.40	61,110.40	64,168.00	67,371.20
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	26.72	28.05	29.45	30.92	32.47	34.09
		BIWEEKLY		2,137.43	2,244.00	2,356.00	2,473.60	2,597.60	2,727.20
		MONTHLY		4,631.10	4,862.00	5,104.67	5,359.47	5,628.13	5,908.93
		ANNUAL		55,573.23	58,344.00	61,256.00	64,313.60	67,537.60	70,907.20
1.00	1.00	<b>INFORMATION TECHNOLOGY MANAGER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	31.83	33.42	35.09	36.84	38.68	40.61
		BIWEEKLY		2,546.13	2,673.60	2,807.20	2,947.20	3,094.40	3,248.80
		MONTHLY		5,516.61	5,792.80	6,082.27	6,385.60	6,704.53	7,039.07
		ANNUAL		66,199.33	69,513.60	72,987.20	76,627.20	80,454.40	84,468.80
		Effective June 30, 2014 (5% salary concession expires)							

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
		HOURLY	40	33.50	35.18	36.94	38.79	40.73	42.77
		BIWEEKLY		2,680.14	2,814.40	2,955.20	3,103.20	3,258.40	3,421.60
		MONTHLY		5,806.96	6,097.87	6,402.93	6,723.60	7,059.87	7,413.47
		ANNUAL		69,683.54	73,174.40	76,835.20	80,683.20	84,718.40	88,961.60
<b>1.00</b>	<b>1.00</b>	<b>TOWN MANAGER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	49.25	51.71	54.30	57.02	59.87	62.86
		BIWEEKLY		3,939.95	4,136.80	4,344.00	4,561.60	4,789.60	5,028.80
		MONTHLY		8,536.57	8,963.07	9,412.00	9,883.47	10,377.47	10,895.73
		ANNUAL		102,438.80	107,556.80	112,944.00	118,601.60	124,529.60	130,748.80
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	51.71	54.30	57.02	59.87	62.86	66.00
		BIWEEKLY		4,137.00	4,344.00	4,561.60	4,789.60	5,028.80	5,280.00
		MONTHLY		8,963.50	9,412.00	9,883.47	10,377.47	10,895.73	11,440.00
		ANNUAL		107,562.00	112,944.00	118,601.60	124,529.60	130,748.80	137,280.00
<b>FINANCE</b>									
<b>1.00</b>	<b>0.90</b>	<b>SENIOR FINANCIAL SERVICES CLERK</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	36	14.02	14.72	15.46	16.23	17.04	17.89
		BIWEEKLY		1,009.26	1,059.84	1,113.12	1,168.56	1,226.88	1,288.08
		MONTHLY		2,186.73	2,296.32	2,411.76	2,531.88	2,658.24	2,790.84
		ANNUAL		26,240.76	27,555.84	28,941.12	30,382.56	31,898.88	33,490.08

TOWN OF PARADISE SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	36	14.76	15.49	16.26	17.07	17.92	18.82
		BIWEEKLY		1,062.38	1,115.28	1,170.72	1,229.04	1,290.24	1,355.04
		MONTHLY		2,301.83	2,416.44	2,536.56	2,662.92	2,795.52	2,935.92
		ANNUAL		27,621.92	28,997.28	30,438.72	31,955.04	33,546.24	35,231.04
<b>1.00</b>	<b>1.00</b>	<b>FINANCE SUPERVISOR</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	25.97	27.27	28.63	30.06	31.56	33.14
		BIWEEKLY		2,077.73	2,181.60	2,290.40	2,404.80	2,524.80	2,651.20
		MONTHLY		4,501.74	4,726.80	4,962.53	5,210.40	5,470.40	5,744.27
		ANNUAL		54,020.93	56,721.60	59,550.40	62,524.80	65,644.80	68,931.20
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
<b>1.00</b>	<b>1.00</b>	<b>FINANCE DIRECTOR/TREASURER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	34.05	35.76	37.55	39.43	41.40	43.47
		BIWEEKLY		2,724.22	2,860.80	3,004.00	3,154.40	3,312.00	3,477.60
		MONTHLY		5,902.48	6,198.40	6,508.67	6,834.53	7,176.00	7,534.80
		ANNUAL		70,829.72	74,380.80	78,104.00	82,014.40	86,112.00	90,417.60
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
POLICE ADMINISTRATION									
1.00	0.90	ADMINISTRATIVE ASSISTANT III (P.D.)							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	36	16.49	17.31	18.18	19.09	20.04	21.04
		BIWEEKLY		1,187.11	1,246.32	1,308.96	1,374.48	1,442.88	1,514.88
		MONTHLY		2,572.07	2,700.36	2,836.08	2,978.04	3,126.24	3,282.24
		ANNUAL		30,864.79	32,404.32	34,032.96	35,736.48	37,514.88	39,386.88
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	36	17.36	18.22	19.13	20.09	21.09	22.14
		BIWEEKLY		1,249.59	1,311.84	1,377.36	1,446.48	1,518.48	1,594.08
		MONTHLY		2,707.44	2,842.32	2,984.28	3,134.04	3,290.04	3,453.84
		ANNUAL		32,489.31	34,107.84	35,811.36	37,608.48	39,480.48	41,446.08
2.00	2.00	POLICE LIEUTENANT							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	30.97	32.52	34.15	35.86	37.65	39.53
		BIWEEKLY		2,477.60	2,601.60	2,732.00	2,868.80	3,012.00	3,162.40
		MONTHLY		5,368.13	5,636.80	5,919.33	6,215.73	6,526.00	6,851.87
		ANNUAL		64,417.60	67,641.60	71,032.00	74,588.80	78,312.00	82,222.40
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	32.60	34.23	35.94	37.74	39.63	41.61
		BIWEEKLY		2,608.00	2,738.40	2,875.20	3,019.20	3,170.40	3,328.80
		MONTHLY		5,650.67	5,933.20	6,229.60	6,541.60	6,869.20	7,212.40
		ANNUAL		67,808.00	71,198.40	74,755.20	78,499.20	82,430.40	86,548.80

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	<b>POLICE CHIEF</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	38.53	40.46	42.48	44.60	46.83	49.17
		BIWEEKLY		3,082.48	3,236.80	3,398.40	3,568.00	3,746.40	3,933.60
		MONTHLY		6,678.70	7,013.07	7,363.20	7,730.67	8,117.20	8,522.80
		ANNUAL		80,144.39	84,156.80	88,358.40	92,768.00	97,406.40	102,273.60
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	40.46	42.48	44.60	46.83	49.17	51.63
		BIWEEKLY		3,236.60	3,398.40	3,568.00	3,746.40	3,933.60	4,130.40
		MONTHLY		7,012.63	7,363.20	7,730.67	8,117.20	8,522.80	8,949.20
		ANNUAL		84,151.61	88,358.40	92,768.00	97,406.40	102,273.60	107,390.40
<b>POLICE OPERATIONS</b>									

1.00	1.00	<b>COMMUNITY SERVICE OFFICER III</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	16.12	16.93	17.78	18.67	19.60	20.58
		BIWEEKLY		1,289.74	1,354.40	1,422.40	1,493.60	1,568.00	1,646.40
		MONTHLY		2,794.43	2,934.53	3,081.87	3,236.13	3,397.33	3,567.20
		ANNUAL		33,533.14	35,214.40	36,982.40	38,833.60	40,768.00	42,806.40
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	16.97	17.82	18.71	19.65	20.63	21.66
		BIWEEKLY		1,357.62	1,425.60	1,496.80	1,572.00	1,650.40	1,732.80
		MONTHLY		2,941.50	3,088.80	3,243.07	3,406.00	3,575.87	3,754.40
		ANNUAL		35,298.02	37,065.60	38,916.80	40,872.00	42,910.40	45,052.80

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
13.00	13.00	<b>POLICE OFFICER</b>							
		HOURLY	40	21.52	22.60	23.73	24.92	26.17	27.48
		BIWEEKLY		1,721.71	1,808.00	1,898.40	1,993.60	2,093.60	2,198.40
		MONTHLY		3,730.37	3,917.33	4,113.20	4,319.47	4,536.13	4,763.20
		ANNUAL		44,764.49	47,008.00	49,358.40	51,833.60	54,433.60	57,158.40
4.00	4.00	<b>POLICE SERGEANT</b>							
		HOURLY	40	25.38	26.65	27.98	29.38	30.85	32.39
		BIWEEKLY		2,030.72	2,132.00	2,238.40	2,350.40	2,468.00	2,591.20
		MONTHLY		4,399.88	4,619.33	4,849.87	5,092.53	5,347.33	5,614.27
		ANNUAL		52,798.61	55,432.00	58,198.40	61,110.40	64,168.00	67,371.20
<b>PUBLIC SAFETY COMMUNICATIONS</b>									
2.00	0.90	<b>CRIMINAL RECORDS TECHNICIAN</b>							
		HOURLY	18	12.62	13.25	13.91	14.61	15.34	16.11
		BIWEEKLY		454.32	477.00	500.76	525.96	552.24	579.96
		MONTHLY		984.36	1,033.50	1,084.98	1,139.58	1,196.52	1,256.58
		ANNUAL		11,812.32	12,402.00	13,019.76	13,674.96	14,358.24	15,078.96
1.00	0.90	<b>COMMUNITY SERVICE OFFICER II</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	36	12.69	13.32	13.99	14.69	15.42	16.19
		BIWEEKLY		913.38	1,065.60	1,119.20	1,175.20	1,233.60	1,295.20
		MONTHLY		1,979.00	2,077.92	2,182.44	2,291.64	2,405.52	2,525.64
		ANNUAL		23,748.00	24,935.04	26,189.28	27,499.68	28,866.24	30,307.68

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
Effective June 30, 2014 (5% salary concession expires)									
		HOURLY	36	13.35	14.02	14.72	15.46	16.23	17.04
		BIWEEKLY		961.46	1,121.60	1,177.60	1,236.80	1,298.40	1,363.20
		MONTHLY		2,083.16	2,187.12	2,296.32	2,411.76	2,531.88	2,658.24
		ANNUAL		24,997.94	26,245.44	27,555.84	28,941.12	30,382.56	31,898.88
PER DIEM PUBLIC SAFETY DISPATCHER									
		HOURLY		15.93	16.73	17.57	18.45	19.37	20.34
6.00	6.00	PUBLIC SAFETY DISPATCHER							
		HOURLY	40	15.93	16.73	17.57	18.45	19.37	20.34
		BIWEEKLY		1,274.51	1,338.40	1,405.60	1,476.00	1,549.60	1,627.20
		MONTHLY		2,761.44	2,899.87	3,045.47	3,198.00	3,357.47	3,525.60
		ANNUAL		33,137.25	34,798.40	36,545.60	38,376.00	40,289.60	42,307.20
1.00	1.00	COMMUNICATION RECORDS SUPERVISOR							
		HOURLY	40	20.31	21.33	22.40	23.52	24.70	25.94
		BIWEEKLY		1,624.88	1,706.40	1,792.00	1,881.60	1,976.00	2,075.20
		MONTHLY		3,520.57	3,697.20	3,882.67	4,076.80	4,281.33	4,496.27
		ANNUAL		42,246.86	44,366.40	46,592.00	48,921.60	51,376.00	53,955.20
ANIMAL CONTROL									
2.00	0.90	P/T ANIMAL SHELTER ASSISTANT							
		HOURLY	18	8.36	8.78	9.22	9.68	10.16	
		BIWEEKLY		300.96	316.08	331.92	348.48	365.76	
		MONTHLY		652.08	684.84	719.16	755.04	792.48	
		ANNUAL		7,824.96	8,218.08	8,629.92	9,060.48	9,509.76	

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
<b>1.00</b>	<b>0.45</b>	<b>OFFICE ASSISTANT III (ANIMAL CONTROL)</b>							
		HOURLY	18	12.23	12.84	13.48	14.15	14.86	15.60
		BIWEEKLY		440.28	462.24	485.28	509.40	534.96	561.60
		MONTHLY		953.95	1,001.52	1,051.44	1,103.70	1,159.08	1,216.80
		ANNUAL		11,447.37	12,018.24	12,617.28	13,244.40	13,908.96	14,601.60
<b>1.00</b>	<b>0.45</b>	<b>P/T ANIMAL CONTROL OFFICER</b>							
		HOURLY	18	13.10	13.75	14.44	15.16	15.92	16.72
		BIWEEKLY		471.60	495.00	519.84	545.76	573.12	601.92
		MONTHLY		1,021.80	1,072.50	1,126.32	1,182.48	1,241.76	1,304.16
		ANNUAL		12,261.60	12,870.00	13,515.84	14,189.76	14,901.12	15,649.92
<b>1.00</b>	<b>0.90</b>	<b>ANIMAL CONTROL OFFICER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	36	12.44	13.06	13.71	14.40	15.12	15.88
		BIWEEKLY		895.82	940.32	987.12	1,036.80	1,088.64	1,143.36
		MONTHLY		1,940.95	2,037.36	2,138.76	2,246.40	2,358.72	2,477.28
		ANNUAL		23,291.42	24,448.32	25,665.12	26,956.80	28,304.64	29,727.36
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	36	13.10	13.75	14.44	15.16	15.92	16.72
		BIWEEKLY		942.97	990.00	1,039.68	1,091.52	1,146.24	1,203.84
		MONTHLY		2,043.10	2,145.00	2,252.64	2,364.96	2,483.52	2,608.32
		ANNUAL		24,517.21	25,740.00	27,031.68	28,379.52	29,802.24	31,299.84

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
DEVELOPMENT SERVICES (PLANNING, PUBLIC WORKS, ENGINEERING)									
1.00	0.90	<b>BUILDING / ON-SITE PERMIT TECHNICIAN</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	36	12.83	13.47	14.14	14.85	15.59	16.37
		BIWEEKLY		923.63	969.84	1,018.08	1,069.20	1,122.48	1,178.64
		MONTHLY		2,001.20	2,101.32	2,205.84	2,316.60	2,432.04	2,553.72
		ANNUAL		24,014.39	25,215.84	26,470.08	27,799.20	29,184.48	30,644.64
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	36	13.50	14.18	14.89	15.63	16.41	17.23
		BIWEEKLY		972.24	1,020.96	1,072.08	1,125.36	1,181.52	1,240.56
		MONTHLY		2,106.53	2,212.08	2,322.84	2,438.28	2,559.96	2,687.88
		ANNUAL		25,278.36	26,544.96	27,874.08	29,259.36	30,719.52	32,254.56
1.00	1.00	<b>ENVIRONMENTAL SERVICES SPECIALIST</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	14.75	15.49	16.26	17.07	17.92	18.82
		BIWEEKLY		1,179.95	1,239.20	1,300.80	1,365.60	1,433.60	1,505.60
		MONTHLY		2,556.56	2,684.93	2,818.40	2,958.80	3,106.13	3,262.13
		ANNUAL		30,678.75	32,219.20	33,820.80	35,505.60	37,273.60	39,145.60
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	15.53	16.30	17.12	17.98	18.88	19.82
		BIWEEKLY		1,242.06	1,304.00	1,369.60	1,438.40	1,510.40	1,585.60
		MONTHLY		2,691.12	2,825.33	2,967.47	3,116.53	3,272.53	3,435.47
		ANNUAL		32,293.46	33,904.00	35,609.60	37,398.40	39,270.40	41,225.60

TOWN OF PARADISE SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	<b>PUBLIC WORKS MAINTENANCE WORKER I</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	13.42	14.09	14.79	15.53	16.31	17.13
		BIWEEKLY		1,073.42	1,127.20	1,183.20	1,242.40	1,304.80	1,370.40
		MONTHLY		2,325.75	2,442.27	2,563.60	2,691.87	2,827.07	2,969.20
		ANNUAL		27,909.02	29,307.20	30,763.20	32,302.40	33,924.80	35,630.40
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	14.12	14.83	15.57	16.35	17.17	18.03
		BIWEEKLY		1,129.92	1,186.40	1,245.60	1,308.00	1,373.60	1,442.40
		MONTHLY		2,448.16	2,570.53	2,698.80	2,834.00	2,976.13	3,125.20
		ANNUAL		29,377.92	30,846.40	32,385.60	34,008.00	35,713.60	37,502.40
3.00	3.00	<b>PUBLIC WORKS MAINTENANCE WORKER II</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	14.10	14.80	15.54	16.32	17.14	18.00
		BIWEEKLY		1,127.91	1,184.00	1,243.20	1,305.60	1,371.20	1,440.00
		MONTHLY		2,443.81	2,565.33	2,693.60	2,828.80	2,970.93	3,120.00
		ANNUAL		29,325.71	30,784.00	32,323.20	33,945.60	35,651.20	37,440.00
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	14.84	15.58	16.36	17.18	18.04	18.94
		BIWEEKLY		1,187.27	1,246.40	1,308.80	1,374.40	1,443.20	1,515.20
		MONTHLY		2,572.42	2,700.53	2,835.73	2,977.87	3,126.93	3,282.93
		ANNUAL		30,869.07	32,406.40	34,028.80	35,734.40	37,523.20	39,395.20
1.00	1.00	<b>PUBLIC WORKS MAINTENANCE WORKER III</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	15.55	16.33	17.15	18.01	18.91	19.86
		BIWEEKLY		1,244.20	1,306.40	1,372.00	1,440.80	1,512.80	1,588.80
		MONTHLY		2,695.77	2,830.53	2,972.67	3,121.73	3,277.73	3,442.40
		ANNUAL		32,349.20	33,966.40	35,672.00	37,460.80	39,332.80	41,308.80
		Effective June 30, 2014 (5% salary concession expires)							

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
		HOURLY	40	16.37	17.19	18.05	18.95	19.90	20.90
		BIWEEKLY		1,309.68	1,375.20	1,444.00	1,516.00	1,592.00	1,672.00
		MONTHLY		2,837.64	2,979.60	3,128.67	3,284.67	3,449.33	3,622.67
		ANNUAL		34,051.68	35,755.20	37,544.00	39,416.00	41,392.00	43,472.00
<b>1.00</b>	<b>1.00</b>	<b>CONSTRUCTION INSPECTOR</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	14.90	15.65	16.43	17.25	18.11	19.02
		BIWEEKLY		1,192.15	1,252.00	1,314.40	1,380.00	1,448.80	1,521.60
		MONTHLY		2,583.00	2,712.67	2,847.87	2,990.00	3,139.07	3,296.80
		ANNUAL		30,995.95	32,552.00	34,174.40	35,880.00	37,668.80	39,561.60
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	15.69	16.47	17.29	18.15	19.06	20.01
		BIWEEKLY		1,254.90	1,317.60	1,383.20	1,452.00	1,524.80	1,600.80
		MONTHLY		2,718.94	2,854.80	2,996.93	3,146.00	3,303.73	3,468.40
		ANNUAL		32,627.30	34,257.60	35,963.20	37,752.00	39,644.80	41,620.80
<b>1.00</b>	<b>1.00</b>	<b>ASSISTANT PLANNER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	18.01	18.91	19.86	20.85	21.89	22.98
		BIWEEKLY		1,440.96	1,512.80	1,588.80	1,668.00	1,751.20	1,838.40
		MONTHLY		3,122.08	3,277.73	3,442.40	3,614.00	3,794.27	3,983.20
		ANNUAL		37,464.96	39,332.80	41,308.80	43,368.00	45,531.20	47,798.40
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	18.96	19.91	20.91	21.96	23.06	24.21
		BIWEEKLY		1,516.80	1,592.80	1,672.80	1,756.80	1,844.80	1,936.80
		MONTHLY		3,286.40	3,451.07	3,624.40	3,806.40	3,997.07	4,196.40
		ANNUAL		39,436.80	41,412.80	43,492.80	45,676.80	47,964.80	50,356.80

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	<b>ASSISTANT ONSITE SANITARY OFFICIAL</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	18.76	19.70	20.69	21.72	22.81	23.95
		BIWEEKLY		1,501.17	1,576.00	1,655.20	1,737.60	1,824.80	1,916.00
		MONTHLY		3,252.53	3,414.67	3,586.27	3,764.80	3,953.73	4,151.33
		ANNUAL		39,030.37	40,976.00	43,035.20	45,177.60	47,444.80	49,816.00
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	19.75	20.74	21.78	22.87	24.01	25.21
		BIWEEKLY		1,580.18	1,659.20	1,742.40	1,829.60	1,920.80	2,016.80
		MONTHLY		3,423.71	3,594.93	3,775.20	3,964.13	4,161.73	4,369.73
		ANNUAL		41,084.58	43,139.20	45,302.40	47,569.60	49,940.80	52,436.80
1.00	0.80	<b>SENIOR CODE ENFORCEMENT OFFICER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	32	20.35	21.37	22.44	23.56	24.74	25.98
		BIWEEKLY		1,302.42	1,367.68	1,436.16	1,507.84	1,583.36	1,662.72
		MONTHLY		2,821.91	2,963.31	3,111.68	3,266.99	3,430.61	3,602.56
		ANNUAL		33,862.90	35,559.68	37,340.16	39,203.84	41,167.36	43,230.72
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	32	21.42	22.49	23.61	24.79	26.03	27.33
		BIWEEKLY		1,370.97	1,439.36	1,511.04	1,586.56	1,665.92	1,749.12
		MONTHLY		2,970.43	3,118.61	3,273.92	3,437.55	3,609.49	3,789.76
		ANNUAL		35,645.21	37,423.36	39,287.04	41,250.56	43,313.92	45,477.12
1.00	1.00	<b>ONSITE SANITARY OFFICIAL</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	25.97	27.27	28.63	30.06	31.56	33.14
		BIWEEKLY		2,077.73	2,181.60	2,290.40	2,404.80	2,524.80	2,651.20
		MONTHLY		4,501.74	4,726.80	4,962.53	5,210.40	5,470.40	5,744.27
		ANNUAL		54,020.93	56,721.60	59,550.40	62,524.80	65,644.80	68,931.20

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
<b>1.00</b>	<b>1.00</b>	<b>PUBLIC WORKS MANAGER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	25.97	27.27	28.63	30.06	31.56	33.14
		BIWEEKLY		2,077.73	2,181.60	2,290.40	2,404.80	2,524.80	2,651.20
		MONTHLY		4,501.74	4,726.80	4,962.53	5,210.40	5,470.40	5,744.27
		ANNUAL		54,020.93	56,721.60	59,550.40	62,524.80	65,644.80	68,931.20
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
<b>1.00</b>	<b>1.00</b>	<b>ASSOCIATE ENGINEER</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	29.87	31.36	32.93	34.58	36.30	38.12
		BIWEEKLY		2,389.44	2,508.91	2,634.36	2,766.08	2,904.38	3,049.60
		MONTHLY		5,177.12	5,435.98	5,707.77	5,993.16	6,292.82	6,607.46
		ANNUAL		62,125.44	65,231.71	68,493.30	71,917.96	75,513.86	79,289.55
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	31.44	33.01	34.66	36.39	38.21	40.12
		BIWEEKLY		2,515.20	2,640.80	2,772.80	2,911.20	3,056.80	3,209.60
		MONTHLY		5,449.60	5,721.73	6,007.73	6,307.60	6,623.07	6,954.13
		ANNUAL		65,395.20	68,660.80	72,092.80	75,691.20	79,476.80	83,449.60

TOWN OF PARADISE									
SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
<b>1.00</b>	<b>1.00</b>	<b>FIRE MARSHAL/BUILDING OFFICIAL</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	31.01	32.56	34.19	35.90	37.70	39.59
		BIWEEKLY		2,481.07	2,604.80	2,735.20	2,872.00	3,016.00	3,167.20
		MONTHLY		5,375.66	5,643.73	5,926.27	6,222.67	6,534.67	6,862.27
		ANNUAL		64,507.87	67,724.80	71,115.20	74,672.00	78,416.00	82,347.20
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	32.65	34.28	35.99	37.79	39.68	41.66
		BIWEEKLY		2,611.66	2,742.40	2,879.20	3,023.20	3,174.40	3,332.80
		MONTHLY		5,658.59	5,941.87	6,238.27	6,550.27	6,877.87	7,221.07
		ANNUAL		67,903.06	71,302.40	74,859.20	78,603.20	82,534.40	86,652.80
<b>1.00</b>	<b>1.00</b>	<b>COMMUNITY DEVELOPMENT DIRECTOR</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	40	34.05	35.76	37.55	39.43	41.40	43.47
		BIWEEKLY		2,724.22	2,860.80	3,004.00	3,154.40	3,312.00	3,477.60
		MONTHLY		5,902.48	6,198.40	6,508.67	6,834.53	7,176.00	7,534.80
		ANNUAL		70,829.72	74,380.80	78,104.00	82,014.40	86,112.00	90,417.60
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40

TOWN OF PARADISE SALARY PAY PLAN FY 2013/14									
Budget Head Count	Budget Approved FTE's	Position Title	Hours/ Week	A Step	B Step	C Step	D Step	E Step	F Step
<b>FIRE ADMINISTRATION</b>									
<b>1.00</b>	<b>0.45</b>	<b>CIVILIAN FIRE PREVENTION INSPECTOR</b>							
		HOURLY	18	10.14	10.65	11.18	11.74	12.33	
		BIWEEKLY		365.04	383.40	402.48	422.64	443.88	
		MONTHLY		790.92	830.70	872.04	915.72	961.74	
		ANNUAL		9,491.04	9,968.40	10,464.48	10,988.64	11,540.88	
<b>1.00</b>	<b>0.60</b>	<b>ADMINISTRATIVE ASSISTANT II (FIRE)</b>							
		Effective July 1, 2013 - June 29, 2014 (with 12 month 5% salary concession in place)							
		HOURLY	24	14.11	14.81	15.55	16.33	17.15	18.01
		BIWEEKLY		677.23	710.88	746.40	783.84	823.20	864.48
		MONTHLY		1,467.34	1,540.24	1,617.20	1,698.32	1,783.60	1,873.04
		ANNUAL		17,608.03	18,482.88	19,406.40	20,379.84	21,403.20	22,476.48
		Effective June 30, 2014 (5% salary concession expires)							
		HOURLY	24	14.85	15.59	16.37	17.19	18.05	18.95
		BIWEEKLY		712.88	748.32	785.76	825.12	866.40	909.60
		MONTHLY		1,544.57	1,621.36	1,702.48	1,787.76	1,877.20	1,970.80
		ANNUAL		18,534.80	19,456.32	20,429.76	21,453.12	22,526.40	23,649.60
<b>HC</b>	<b>66.00</b>	<b>60.85</b>	<b>FTE's</b>						

HC= Head Count / actual number of employees

FTE's = Full-time equivalent employees

**TOWN OF PARADISE  
RESOLUTION NO. 13-\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE APPROVING AND  
ADOPTING THE TOWN OF PARADISE CAPITAL IMPROVEMENT PLAN FOR THE 2013-2014 FISCAL YEAR**

WHEREAS, the Town of Paradise needs to plan for critical long term Capital Improvement Projects; and

WHEREAS, a Town adopted Capital Improvement Plan (Exhibit A) will provide a valuable planning tool for Town staff;  
and,

WHEREAS, a capital improvement plan recently prepared by staff is a planning document that is dependent upon  
future funding and staff resources; and

WHEREAS, This proposed Capital Improvement Plan has been reviewed by the Planning Director and reported to be  
consistent with the goals and objectives of the Town's adopted 1994 Paradise General Plan; and

WHEREAS, adoption of a Capital Improvement Plan will inform the local utilities and citizens of planned capital  
improvements; and

WHEREAS, advance planning and early coordination of Capital Improvement projects will allow all affected agencies  
to better coordinate construction and rehabilitation projects;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

**Section 1.** The Capital Improvement Plan attached as Exhibit "A" is hereby approved and adopted for the time period  
of July 1, 2013 through June 30, 2014.

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PASSED AND ADOPTED by the Town Council of the Town of Paradise this 25th day of June, 2013, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

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Timothy Titus, Mayor

ATTEST:

By: \_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Dwight L. Moore, Town Attorney

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**  
**CAPITAL IMPROVEMENT PLAN**

Project Name: Pearson-Recreation Signalization  
 Project Number: 9363

Est. Start Date: 01/2010  
 Est. Completion Date: 02/2014

**Project Description:** Signalization of Pearson Road at Recreation Drive. Includes road reconstruction between Academy Drive and Clark Road, various sidewalk, driveway and drainage improvements.

Code	Project Costs	Prior Years	2013-14	2014-15	2015-16	Total Costs
	Pre Funding Engineering	2,229				2,229
10	Preliminary Engineering	244,222	-	-	-	244,222
20	Right of Way & Utility Relocation	100,000	57,000	-	-	157,000
30	Construction Engineering	34,074	41,683	-	-	75,757
40	Construction	-	1,157,875	-	-	1,157,875
50	Construction Contingency	-	197,000	-	-	197,000
<b>Annual Total</b>		<b>380,525</b>	<b>1,453,558</b>	-	-	<b>1,834,083</b>

Code	Project Funding	Prior Years	2013-14	2014-15	2015-16	Total Funding
1010	General	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	-	-
2502	Signal Development	4,647				4,647
2510	DIF Road	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-
2551	DIF Drainage	8,540	-	-	-	8,540
2110	Proposition 1B	32,120	6,878	-	-	38,998
2112	Federal CMAQ	335,217	1,446,680	-	-	1,781,897
5900	Local Transportation	-	-	-	-	-
<b>Annual Total</b>		<b>380,525</b>	<b>1,453,558</b>	-	-	<b>1,834,083</b>

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**  
**CAPITAL IMPROVEMENT PLAN**

Project Name: Skyway Highway Safety Improvement Plan  
Project Number: 9365

Est. Start Date: 02/2013  
Est. Completion Date: 05/2016

**Project Description:** Safety improvements along Skyway between Vista Way and Elliott Road.  
Includes signal modifications, crosswalk enhancements and road work.

Code	Project Costs	Prior Years	2013-14	2014-15	2015-16	Total Costs
10	Preliminary Engineering	\$ 5,569	\$ 104,431	\$ 70,000	\$ -	\$ 180,000
20	Right of Way & Utility Relocation	\$ -	\$ -	\$ -	\$ -	\$ -
30	Construction Engineering	\$ -	\$ -	\$ 20,000	\$ 90,000	\$ 110,000
40	Construction	\$ -	\$ -	\$ 100,000	\$ 570,000	\$ 670,000
50	Construction Contingency	\$ -	\$ -	\$ 10,000	\$ 55,000	\$ 65,000
<b>Annual Total</b>		<b>\$ 5,569</b>	<b>\$ 104,431</b>	<b>\$ 200,000</b>	<b>\$ 715,000</b>	<b>\$ 1,025,000</b>

Code	Project Funding	Prior Years	2013-14	2014-15	2015-16	Total Funding
1010	General	\$ -	\$ -	\$ -	\$ -	\$ -
2120	Gas Tax/Streets	\$ -	\$ -	\$ -	\$ -	\$ -
2510	DIF Road	\$ -	\$ -	\$ -	\$ -	\$ -
2520	DIF Signal	\$ -	\$ -	\$ -	\$ -	\$ -
2551	DIF Drainage	\$ -	\$ -	\$ -	\$ -	\$ -
2110	Proposition 1B	\$ -	\$ -	\$ -	\$ -	\$ -
2132	Federal HSIP	\$ 4,739	\$ 94,261	\$ 180,000	\$ 621,000	\$ 900,000
5900	Local Transportation	\$ 830	\$ 10,170	\$ 20,000	\$ 94,000	\$ 125,000
<b>Annual Total</b>		<b>\$ 5,569</b>	<b>\$ 104,431</b>	<b>\$ 200,000</b>	<b>\$ 715,000</b>	<b>\$ 1,025,000</b>

**TOWN OF PARADISE**  
**Fiscal Year 2013/14 Budget**  
**CAPITAL IMPROVEMENT PLAN**

Project Name: Paradise Micro-Surfacing Project 2013  
Project Number: 9366

Est. Start Date: 03/2013  
Est. Completion Date: 10/2013

**Project Description:** Pavement maintenance project and traffic engineering / road layout adjustments to accommodate increased volumes. Scope includes: Skyway (Neal to Pearson), Skyway (Elliott to Bille), Pearson (Skyway to Academy), Pearson (Hilbe Curve), Clark (Elliott to Nunnely)

Code	Project Costs	Prior Years	2013-14	2014-15	2015-16	Total Costs
10	Preliminary Engineering	\$ -	\$ -	\$ -	\$ -	\$ -
20	Right of Way & Utility Relocation	\$ -	\$ -	\$ -	\$ -	\$ -
30	Construction Engineering	\$ -	\$ -	\$ -	\$ -	\$ -
40	Construction	\$ -	\$ 291,949	\$ -	\$ -	\$ 291,949
50	Construction Contingency	\$ -	\$ 29,195	\$ -	\$ -	\$ 29,195
<b>Annual Total</b>		<b>\$ -</b>	<b>\$ 321,144</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 321,144</b>

Code	Project Funding	Prior Years	2013-14	2014-15	2015-16	Total Funding
1010	General	\$ -	\$ -	\$ -	\$ -	\$ -
2120	Gas Tax/Streets	\$ -	\$ 45,051	\$ -	\$ -	\$ 45,051
2510	DIF Road	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000
2520	DIF Signal	\$ -	\$ -	\$ -	\$ -	\$ -
2551	DIF Drainage	\$ -	\$ -	\$ -	\$ -	\$ -
2110	Proposition 1B	\$ -	\$ 246,093	\$ -	\$ -	\$ 246,093
2132	Federal HSIP	\$ -	\$ -	\$ -	\$ -	\$ -
5900	Local Transportation	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Annual Total</b>		<b>\$ -</b>	<b>\$ 321,144</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 321,144</b>

**RESOLUTION NO. 13-\_\_**

**A RESOLUTION OF THE SUCCESSOR AGENCY TO THE PARADISE REDEVELOPMENT AGENCY  
ADOPTING THE FISCAL YEAR 2013/2014  
SUCCESSOR AGENCY TO THE PARADISE REDEVELOPMENT AGENCY BUDGET**

**WHEREAS**, the Successor Agency to the Paradise Redevelopment Agency Board of Directors has reviewed the proposed Preliminary 2013/14 Budget recommendations that were presented for the Town of Paradise as Successor Redevelopment Agency Fund and the Redevelopment Obligation Retirement Fund at the Special Budget Meeting on June 25, 2013;

**NOW, THEREFORE, BE IT RESOLVED** that the Successor Agency to the Paradise Redevelopment Agency Board of Directors after this review has determined the Budget appropriations for the above listed funds as identified in the FY 2013/14 adopted Budget contingent upon review and approval of the Oversight Board to the Successor Agency to the Paradise Redevelopment Agency.

**PASSED AND ADOPTED** by the Successor Agency to the Paradise Redevelopment Agency this 25th day of June, 2013, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**NOT VOTING:**

\_\_\_\_\_  
Timothy Titus, Chair

**ATTEST:**

By: \_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

**APPROVED AS TO FORM:**

By \_\_\_\_\_  
Dwight L. Moore, Agency Counsel