



TOWN OF PARADISE

5555 SKYWAY • PARADISE, CALIFORNIA 95969-4931

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www.townofparadise.com

Management Staff:

Lauren Gill, Interim Town Manager
Dwight L. Moore, Town Attorney
Joanna Gutierrez, Town Clerk
Craig Baker, Community Development Director
Gabriela Tazzari-Dineen, Police Chief
George Morris, Jr., Unit Chief
CAL FIRE/Butte County Fire
Paradise
Gina Will, Finance Director/Town Treasurer

Town Council:

Tim Titus, Mayor
Scott Lotter, Vice Mayor
Greg Bolin, Council Member
Steve "Woody" Culleton, Council Member
John J. Rawlings, Council Member

TOWN COUNCIL AGENDA

REGULAR MEETING – 6:00 PM – March 12, 2013

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department, at 872-6291 x101 or x102 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Town Council Meetings are held at the Paradise Town Hall located at 5555 Skyway, Paradise, California. Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting. The Mayor or Presiding Chair will introduce each agenda item, and following a report from staff, ask the Clerk to announce each speaker. Agendas and request cards are located outside the entrance door to the Council Chamber.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the Town Hall in the Town Clerk Department located at 5555 Skyway, Room 3, at the time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m. Agendas and supporting information is posted on the Town's website at www.townofparadise.com in compliance with California's open meeting laws. Click on the Agenda and Minutes button.

1. OPENING

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America

- c. Invocation
- d. Roll Call
- e. Proclamations:

(1) Recognition of our Community's Spirit of Volunteerism

(2) Recognition of Sojourners House on the Ridge (SHOR)

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS - None.

3. CONSENT CALENDAR

One roll call vote will be taken for all items placed on the consent calendar.

3a. Approve the Minutes of the February 12, 2013, Regular Council Meeting.

3b. Approve Cash Disbursements in the Amount of \$1,002,301.56.

3c. Adopt Resolution No. 13-04, "A Resolution of the Town Council of the Town of Paradise Authorizing the Submittal of an Application to the California State Department of Housing and Community Development For Funding Under the CALHOME Program; The Execution of a Standard Agreement if Selected for Such Funding and any Amendments Thereto; and any Related Documents Necessary to Participate in the CALHOME Program."

3d. (1) Declare the office items described in the proposed resolution as surplus property; and, (2) Adopt Resolution No. 13-05, A Resolution Declaring Public Works Department Street Maintenance Equipment and Furniture Surplus and Obsolete and Authorizing Disposal Through Sale or Donation by the Interim Town Manager.

3e. (1) Approve the final quantities for the Thermoplastic Pavement Markings Replacement Project in the amount of \$32,267.00 per the attached summary; and, (2) Accept the contract with Centerline Striping Co., Inc. as complete and authorize the Town Clerk to file a Notice of Completion with the County Recorder's Office with release of the retention following a 35-day lien period, provided no liens are filed.

3f. Adopt Resolution No. 13-06, A Resolution of the Town Council of the Town of Paradise Authorizing the Mayor to Execute a Legal Services Agreement with Douglas R. Thorn Relating to Public Nuisance Abatement Lawsuits. **(ROLL CALL VOTE)** The fiscal impact is not to exceed \$2,500.

3g. Adopt Resolution No. 13-07, A Resolution of the Town Council of the Town of Paradise Identifying the Paradise Chief of Police as the Contact Person for the Department of Alcoholic Beverage Control With the Authority to Determine Public Convenience or Necessity for Liquor License Applications Within an Area of Undue-Concentration of High Crime.

- 3h. Approve the recommended General Fund Budget Adjustments totaling \$4,777.00, resulting in an increase to the General Fund Reserves and a decrease to the projected deficit.
- 3i. Approve Resolution 13-08, A Resolution Rescinding Resolution 08-43 and Authorizing Investment of Monies in the Local Agency Investment Fund.
- 3j. Acknowledge receipt of the Planning Commission's Annual 1994 General Plan Housing Element Annual Progress Report for the 2012 Calendar year.
- 3k. Adopt Resolution No. 13-09, A Resolution Declaring Paradise Fire Department 1981 Ford Van Pelt Ladder Truck as Surplus, and Authorizing Disposal through Sale or Donation by the Interim Town Manager.

4. PUBLIC HEARING PROCEDURE

The Town Council has adopted the following procedure for public hearings:

- a. Staff report to Council (15 minutes total maximum)
- b. Mayor or Presiding Chair opens the hearing for public comment in the following order:
 - 1. Project proponents or in favor of (15-minute time limit)
 - 2. Project opponents or against (15-minute time limit)
 - 3. Rebuttals - when requested (15-minute time limit or 3 minutes per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

5. PUBLIC HEARINGS – None.

6. PUBLIC COMMUNICATION

This is the time for members of the audience who have completed a "Request to Address Council" card and given it to the Clerk to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The Town Council is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.

7. COUNCIL CONSIDERATION

- 7a. Consider (1) Awarding Contract No. 5425022, Pearson-Recreation Signalization Project, to Franklin Construction, Inc. of Chico, CA in the amount of their bid of \$1,157,875.00; and, (2) Authorizing the Interim Town Manager to execute the contract on behalf of the Town, following approval by the Town Attorney. **(ROLL CALL VOTE)**

- 7b. Consider (1) Approving the recommended Revised Plan for Use of Local Proposition 1B Streets and Roads Program Funds (Exhibit A of staff report). Staff is proposing a revised budget for Council consideration which allocates most remaining Prop 1B funds to Asphalt Maintenance (Various Overlays & Seals); and, (2) Authorizing staff to prepare Plans, Specifications and Estimates for the Pavement Microsurfacing Project 2013. **(ROLL CALL VOTE)**
- 7c. Consider recruitment and/or appointment to vacancies on the Access Appeals Board – one vacancy; the Development Impact Fee Adjustments Board – two vacancies; the Building/Fire Code Appeals Board- three vacancies; and the Tree Advisory Committee, one vacancy.
- 7d. Consider (1) Adopting Resolution No. 13-___, A Resolution of the Town Council of the Town of Paradise, California, Reporting Unexpended Development Impact Fees in Accordance with Government Code Section 66001 and 66006; **(ROLL CALL VOTE)** or, (2) Referring the matter back to staff for further development and clarification.

8. COUNCIL COMMUNICATION (Council Initiatives)

- 8a. Council oral reports of their representation on Committees/Commissions.
- 8b. Discussion of future agenda items.

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

- 9a. Town Manager oral reports

10. CLOSED SESSION

- 10a. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Paradise Police Officers Association, Confidential Mid-Management Association, General Employees Unit, Police Mid-Management Unit and the Management Group.
- 10b. Pursuant to Government Code section 54956.9(d)(1), the Town Council will hold a closed session to meet with the Town Attorney relating to the following pending litigation: Town of Paradise v. Sierra Preservation Partners, LLC, et al., Butte County Superior Court Case No. 157389.
- 10c. Pursuant to Government Code section 54956.9(d)(1), the Town Council will hold a closed session to meet with the Town Attorney relating to pending litigation: Earl v. Butte County and Town of Paradise, et al., United States District Court for the Eastern District of California Case No. 2:12-CV-01126-KJM-CMK.

- 10d. Pursuant to Government Code sections 54956.9(d)(2) and 54956.95, the Town Council will hold closed session to consider the liability claim of the Bank of NY Mellon against the Town of Paradise.

11. ADJOURNMENT

STATE OF CALIFORNIA)	SS.
COUNTY OF BUTTE)	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
<hr/>	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	

Town of Paradise, California

PROCLAMATION

WHEREAS, citizens of our local community, bound together by a spirit of compassion and commitment to meet the needs of the less fortunate in our community during the 2012 holiday season, served over a thousand individuals within the Town of Paradise and surrounding Paradise Ridge area by providing meals and gifts at no cost to participants; and,

WHEREAS, Feather River Hospital provided hundreds of Thanksgiving dinners for families on the ridge and supported the Salvation Army during Christmas; and,

WHEREAS, the "Food for Tummies – Food for Thought" food closet in Magalia opened to feed the poorest of the poor on the ridge and recently added a clothes closet as part of its service; and,

WHEREAS, "Heart to Hand" provided gifts, clothing and food baskets to hundreds of local low income working families, as well as partnered with other local agencies and assisted them in meeting their children's needs; and,

WHEREAS, the Paradise Seventh Day Adventist Church provided families with Christmas food baskets and decorations for families; and,

WHEREAS, Paradise Alliance Church provided families with Christmas food baskets; and,

WHEREAS, the Paradise Ridge Family Resource Center provided holiday food bags as well as Christmas gifts to ridge families through Giving Trees placed at local businesses; and,

WHEREAS, the Ridge Presbyterian Church food pantry gave turkeys and Christmas gifts to families; and,

WHEREAS, the local Salvation Army provided families with Christmas assistance through Angel Tree gifts and food boxes for low-income households; and,

WHEREAS, St. Nicholas Episcopal Church hosted a special holiday feast on December 18 for all age groups and participated in the Salvation Army gift program; and,

WHEREAS, the St. Thomas More Catholic Church provided Christmas baskets with a complete holiday dinner and hosted a gift store for children from 0 – 17 years of age.

NOW, THEREFORE, I, Timothy Titus, Mayor of the Town of Paradise, hereby recognize and commend those individuals volunteering within our local churches and non-profit organizations in the private sector for working both independently and in collaboration with one another to maximize the resources within our community in order to effectively serve the citizens of our Town and the surrounding area, and hereby honor the countless hours and personal sacrifices made to provide for the basic needs of people who were experiencing difficulty in providing for themselves and their families during the holiday season.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed hereto this 12th day of March, 2013.

Timothy Titus, Mayor



Town of Paradise, California

PROCLAMATION

WHEREAS, the Sojourners House on the Ridge (**SHOR**) is a non-profit organization that organizes, funds, and operates a program providing temporary nighttime shelter for individuals and families who are experiencing homelessness in the Paradise Ridge area of Butte County California; and,

WHEREAS, **SHOR** has a seven-member board that operates under the direction of the Butte Countywide Homeless Continuum of Care, the Paradise Ridge Homeless Task Force that was established to address the needs of the homeless population in the Paradise and Magalia community; and,

WHEREAS, **SHOR** utilizes a nomadic shelter model, providing homeless individuals and families, who are capable of self-care and not a threat to themselves or others, with protection from the elements and a safe, clean place to stay overnight; and,

WHEREAS, a nomadic model relies on the use of various facilities, usually churches, to provide nighttime shelter for those in need. According to a predetermined schedule, local host churches allow **SHOR** the use of their hall or other rooms after business hours. Guests and supplies are transported by **SHOR** to the host churches on a rotating basis; and,

WHEREAS, guests are required to first check-in at **SHOR**'s welcome center where intake applications and rules are reviewed, guests' personal belongings stored and showers completed, after which guests are transported to the host church between 6:15 p.m. and 6:30 p.m., returned to the welcome center between 6:45 and 7:00 a.m. and expected not to loiter at the welcome center or host church but to move forward on their plans for self-sufficiency and permanent housing.

NOW, THEREFORE, I, Timothy Titus, Mayor of the Town of Paradise, hereby recognize and commend the **SHOR** organization in fulfilling their mission to provide the homeless citizens of the Paradise Ridge with safe, secure, overnight shelter, giving them the dignity and stability needed to strive towards self-sufficiency and permanent housing.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed hereto this 12th day of March, 2013.



Timothy Titus, Mayor

MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – February 12, 2013

1. OPENING

The Regular Meeting of the Paradise Town Council was called to order by Mayor Timothy Titus at 6:01 p.m. in the Town of Paradise Council Chamber located at 5555 Skyway, Paradise, California. Following the pledge of allegiance, Town of Paradise Chaplain Lloyd Tremain offered the invocation.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve “Woody” Culleton, Scott Lotter, John J. Rawlings and Timothy Titus, Mayor.

COUNCIL MEMBERS ABSENT: None.

STAFF PRESENT: Town Clerk Joanna Gutierrez; Interim Town Manager Lauren Gill; Town Attorney Dwight L. Moore; Community Development Director Craig Baker; Police Chief Gabriela Tazzari-Dineen; Battalion Chief Curtis Lawrie, Cal Fire, Paradise Fire; Assistant Town Clerk Dina Volenski; Associate Civil Engineer Marc Mattox; and Public Works Manager Paul Derr.

Proclamations were presented recognizing: (1) Catalyst-Teen Dating Violence Awareness Month; (2) Doom the Broom Coalition; and, (3) Paradise Unified School District.

Town of Paradise Community Services Officer Charlie Rollo gave an oral presentation of the Volunteers in Police Services (VIPS) Annual 2012 Report.

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS

3. CONSENT CALENDAR

One roll call vote was taken for all items placed on the consent calendar.

MOTION by Lotter, seconded by Culleton, adopted all items on the Consent Calendar as presented by unanimous roll call vote.

- 3a. Approved Minutes of the January 8, 2013, Regular Town Council Meeting.
- 3b. Approved Cash Disbursements Report in the amount of \$892,326.38. (310-10-29)
- 3c. Approved the corrected employment agreement, relating to the Interim Town Manager, Lauren Gill. (The changes have no fiscal impact due to the fact that the savings have already been accounted for in the 2012/2013 Town budget.) (510-20-55)
- 3d. Acknowledged completion of Town Contract No. 510-20-35 between the Town of Paradise and MRO Engineers Incorporated. (MRO Engineers Inc.

performed professional engineering and right-of-way services for the Pearson-Recreation Signalization Project) (510-20-35 & 950-40-11)

- 3e. (1) Acknowledged Barbara Allen and the Paradise Ridge Senior Center for allowing us the use of their facilities in which to hold our Training; and, (2) Acknowledged and accepted the donation of 4 tickets from Vice Mayor Scott Lotter to the Paradise Cinema 7 Theater as performance prizes; and, (3) Acknowledged and accepted the donation of coffee from Geoffrey Greitzer at Juice and Java in Paradise for Public Works Snow Day Training event conducted on January 10, 2013. (395-50-13)
- 3f. (1) Declared the 1992 Diesel powered FMC Street Sweeper as surplus property; and (2) Adopted Resolution No. 13-02, declaring Public Works Department Sweeper as surplus, and authorizing disposal through sale or donation by the Interim Manager. (380-10-03 & 380-10-04)
- 3g. Accept donations of: (1) \$950.00 worth of labor and equipment from David Rowe Tree Service; (2) \$650.00 worth of rental equipment from Ace Rentals, LLC; and, (3) \$750.00 worth of decorative lighting and supplies from Thomas Ace Hardware for the 2012 Holiday Season. (395-50-13)
- 3h. Acknowledged receipt of the 2nd quarter investment report for the fiscal year ended June 30, 2013. (360-30-05)
- 3i. (1) Declared the office items described in the staff report as surplus property; and, (2) Adopted Resolution No. 13-03, declaring Development Services, Fleets Services and Police Department equipment and property as surplus, and authorizing disposal through sale or donation by the Interim Town Manager or her designee. (380-10-03)

4. PUBLIC HEARING PROCEDURE as set forth on the agenda.

5. PUBLIC HEARINGS

- 5a. Following a report from Interim Manager Gill, Mayor Titus opened the public hearing at 6:25 p.m. for public comment on the Community Development Block Grant Programs 2013-2014 Annual Action Plan. The Annual Plan outlines how the community will use its CDBG funds for activities that further community and economic development; provide improved community facilities and services; and, provide affordable housing opportunities to low and disadvantaged residents to meet the CDBG program's three broad national objectives; benefit low and moderate income persons, aid in the prevention or elimination of slums or blight, or meet community development needs having a particular urgency. Action on the final plan is scheduled for the Council meeting in April.
- 1. Ward Habriel asked if these CDBG funds could be used to clean up properties in Town that create blight, such as the recently declared public

nuisance on Crestview, a certain building in Town that used to be a Chinese restaurant, and an abandoned house on Sawmill Road.

Mayor Titus closed the public hearing at 6:28 p.m.

Interim Town Manager Gill stated that CDBG funds must be applied for by a property owner and those properties must qualify for use of the funds.

6. PUBLIC COMMUNICATION – None.

7. COUNCIL CONSIDERATION

- 7a.** Town Clerk Gutierrez reported to Council regarding the vacancies on the Paradise Planning Commission: (1) One unexpired four-year term ending June 30, 2016 – vacant due to former Planning Commissioner Greg Bolin's election to the Town Council; and, (2) One unexpired four-year term ending June 30, 2015 – vacant due to the January 16, 2013 resignation of Commissioner April Grossberger. The Town Council concurred that each applicant present at the meeting could come forward to make a brief statement about their desire to serve on the Planning Commission. Present: Dan Gordon, Richard Mangrum, Stephanie Neumann and Daniel Wentland.

Mayor Titus opened nomination for the unexpired term ending June 30, 2016.

Council Member Lotter nominated Stephanie Neumann.

Council Member Rawlings nominated Daniel Wentland.

The **MOTION by Lotter, seconded by Culleton**, to close nominations was approved by unanimous vote.

A roll call vote was taken on the nominees in the order of nomination:

Stephanie Neumann: Ayes of Bolin, Culleton, Lotter and Mayor Titus; no of Rawlings. Stephanie Neumann received a majority vote and was appointed to the unexpired term on the Paradise Planning Commission, effective February 12, 2013 and ending June 30, 2016.

Mayor Titus opened nominations for the unexpired term ending June 30, 2015.

Council Member Lotter nominated Dan Gordon.

Council Member Bolin nominated Daniel Wentland.

The **MOTION by Culleton, seconded by Lotter**, to close nominations was approved by unanimous vote.

A roll call vote was taken on the nominees in the order of nomination:

Dan Gordon: Aye of Lotter, noes of Bolin, Culleton, Rawlings and Mayor Titus.

Daniel Wentland: Roll call vote was unanimous. Daniel Wentland was appointed to the unexpired term on the Paradise Planning Commission, effective February 12, 2013 and ending June 30, 2015. (760-45-12 & 760-45-30)

Council concurred to discuss item 7c before discussion item 7b.

7c. Following a report from Interim Town Manager Gill regarding the budget adjustments that will result in a projected deficit of \$294,265.00, Mayor Titus opened the matter for public comment.

1. Loren Harvey stated that he thinks the salary of the police chief and a member of the road crew are too high.
2. Tom Kelly stated that he appreciates the Town's employees and that new Council Members might have new ideas and suggested the Town consider selling Town owned properties.

MOTION by Culleton, seconded by Lotter, approved the recommended budget adjustments for the following funds, presented in the 2012/2013 Mid-Year Budget Report: (a) 1010 – General Fund; (b) 2030 – Building Safety & Waste Water Services; (c) 2070 – Animal Control; (d) 2120 – Gas Tax; and, (e) 5900 – Transit. Roll call vote was unanimous. (340-10-33 & 340-40-12)

7b. Council concurred to table the matter of options provided by staff regarding costs and process to accomplish a live broadcast (a live stream) and archival of Town meetings. The proposal suggested two options: **Option A** startup cost estimated to be \$1,140, including hardware and online services for the remainder of this fiscal year. Each subsequent year will cost approximately \$49 per month for a total of \$588 [\$42 per month if paid annually for a total of \$504]; and, **Option B** startup costs are estimated to be \$2,780, including hardware and online services for the remainder of this fiscal year. Each subsequent year will cost approximately \$49 per month for a total of \$588 [\$42 per month if paid annually for a total of \$504]) (160-50-11)

7d. Following a report from Police Chief Tazzari-Dineen regarding purchase of a police patrol vehicle, Mayor Titus opened the matter for public comment.

1. Ward Habriel asked if a used, rather than a new, vehicle could be purchased to refurbish as a patrol vehicle.
2. Loren Harvey stated that the sales tax charged for this vehicle would come back to Butte County but he is not sure that we need a new car.

MOTION by Rawlings, seconded by Lotter, authorized the Police Department to award the Police Patrol Vehicle Bid (One 2013 Chevrolet Caprice Police Vehicle) to John Sullivan Chevrolet, 350 Auto Mall Dr, Roseville, CA 95661. (John Sullivan Chevrolet was the low bidder at \$29,347.98) Roll call vote was unanimous. (480-35-02)

7e. MOTION by Lotter, seconded by Rawlings, authorized the current funding levels, staffing, organizational structure and operation of the Town

of Paradise Code Enforcement Program and authorized town staff to proceed with the hiring of a new part-time Code Enforcement Officer to replace the town's retiring part-time Code Enforcement Officer as soon as feasible. Roll call vote was unanimous. (610-10-17)

8. COUNCIL COMMUNICATION (Council Initiatives)

- 8a. Council oral reports of their representation on Committees/Commissions.

Council Member Bolin reported on his attendance at the 3CORE meeting where it was reported that 3CORE has written off \$260,000 worth of loans.

Council Member Culleton reported on his attendance at the League of California Cities Sacramento Valley Division membership meeting in Citrus Heights and the next meeting will be in April in the Town of Truckee.

- 8a. Council Member Bolin stated that he would like to change the agenda deadline so that the agenda packet is available at 3:00 pm on the Monday of the week prior to the regularly scheduled Council meeting, as he would appreciate the extra time to study the packet and meeting with staff, if necessary; and, that he would like to add an item to the agenda under Section 8, Council Communication, to provide an opportunity to discuss future agenda items.

Council concurred to leave the current agenda deadline in place; and, directed staff to add an item to the agenda under Section 8, Council Communication, to discuss future agenda items.

1. Ward Habriel stated that citizens would also appreciate having the agenda published earlier to provide time for research and that discussion of future agenda items would add to transparency.

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

- 9a. Town Manager oral reports

Council concurred to set a special meeting for a Budget Goal Setting Session on Friday, March 8, 2013, from 9 a.m. to 2 p.m. to be held in the Town Council Chamber; and, to set a special meeting for a Budget Review with staff on Tuesday, April 23, 2013 from 9 a.m. to 2 p.m. in the Town Council Chamber.

10. CLOSED SESSION

Mayor Titus opened the closed session matters for public comment.

1. Ward Habriel questioned the Government Code Section listed for item 10(c) stating that the way he reads the section, the name of the litigants need to be listed, and asked if the attorney would provide the code section that allows the names to be excluded.

At 8:50 p.m. the Town Council adjourned to hold a closed session for the following:

- 10a. Pursuant to Government Code section 54956.9(b), the Town Council will hold a closed session to meet with the Town Attorney relating to the following pending litigation: Town of Paradise v. Sierra Preservation Partners, LLC, et al., Butte County Superior Court Case No. 157389.
- 10b. Pursuant to Government Code sections 54956.9(b) and 54956.95, the Town Council will hold closed session to consider the liability claim of the Bank of NY Mellon against the Town of Paradise.
- 10c. Pursuant to Government Code section 54956.9 (c)(4), the Town Council will consider initiating litigation. One potential case.

Mayor Titus reconvened the meeting at 9:40 p.m.

Closed Session Announcements:

10a and 10b: Mayor Titus announced that staff was given direction regarding closed session items 10a and 10b.

10c: Town Attorney Moore announced that the Town Council authorized the Town Attorney to proceed with filing an injunction to eliminate a public nuisance on property located at 6336 August Lane, Paradise, California, owned by Arthur Silverstein.

11. ADJOURNMENT

Mayor Titus adjourned the Council Meeting at 9:45 p.m.

DATE APPROVED:

By: _____
Timothy Titus, Mayor

Joanna Gutierrez, CMC, Town Clerk

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF
FEBRUARY 1, 2013 - FEBRUARY 28, 2013

February 1, 2013 - February 28, 2013

Check Date	Pay Period End	DESCRIPTION	AMOUNT
02/01/13	01/27/13	Net Payroll - Direct Deposits & Checks	\$110,857.54
02/15/13	02/10/13	Net Payroll - Direct Deposits & Checks	\$127,526.40
TOTAL NET WAGES PAYROLL			\$238,383.94

Accounts Payable

PAYROLL VENDORS: TAXES, PERS, DUES, INSURANCE, ETC.	\$252,710.28
OPERATIONS VENDORS: SUPPLIES, CONTRACTS, UTILITIES, ETC.	\$511,207.34
TOTAL CASH DISBURSEMENTS - ACCOUNTS PAYABLE (Detail attached)	<u>\$763,917.62</u>
GRAND TOTAL CASH DISBURSEMENTS	<u><u>\$1,002,301.56</u></u>

APPROVED BY: _____
LAUREN GILL, INTERIM TOWN MANAGER

APPROVED BY: _____
GINA S. WILL, FINANCE DIRECTOR/TOWN TREASURER

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 2/1/2013 - To Payment Date: 2/28/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
57744	02/01/2013	Open			Accounts Payable	BRUNO, SHERRY	\$106.30		
57745	02/01/2013	Open			Accounts Payable	BUZZARD, CHRIS	\$687.61		
57746	02/01/2013	Open			Accounts Payable	DHABOLT, OTIS	\$216.05		
57747	02/01/2013	Open			Accounts Payable	HAUNSCHILD, MARK	\$220.55		
57748	02/01/2013	Open			Accounts Payable	MOBILITE INVESTMENTS II, LLC	\$237.39		
57749	02/01/2013	Open			Accounts Payable	MOORE, DWIGHT, L.	\$12,650.00		
57750	02/01/2013	Open			Accounts Payable	ROUGH JR., CHARLES L.	\$81.77		
57751	02/01/2013	Open			Accounts Payable	US BANCORP OFFICE EQUIP FINANCE SERVICES	\$547.84		
57752	02/01/2013	Open			Accounts Payable	WESTAMERICA BANK	\$770.70		
57753	02/01/2013	Open			Accounts Payable	WHALEN, SUZANNE	\$40.88		
57754	02/01/2013	Open			Accounts Payable	FMS DMS CBE GROUP INC.	\$36.64		
57755	02/01/2013	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$588.53		
57756	02/01/2013	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$1,127.53		
57757	02/01/2013	Open			Accounts Payable	STATE OF CALIFORNIA FRANCHISE TAX BOARD	\$153.35		
57758	02/06/2013	Open			Accounts Payable	BLOOD SOURCE	\$44.00		
57759	02/06/2013	Open			Accounts Payable	Met Life	\$3,620.78		
57760	02/06/2013	Open			Accounts Payable	OPERATING ENGINEERS	\$616.00		
57761	02/06/2013	Open			Accounts Payable	PARADISE FIREFIGHTERS ASSOCIATION	\$125.00		
57762	02/06/2013	Open			Accounts Payable	PARADISE FIREFIGHTERS ASSOCIATION - PAC DUES	\$52.00		
57763	02/06/2013	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$2,299.44		
57764	02/06/2013	Open			Accounts Payable	SUN LIFE INSURANCE	\$3,688.31		
57765	02/06/2013	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$635.67		
57766	02/06/2013	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$135.00		
57767	02/07/2013	Open			Accounts Payable	ANDERSON, KATE	\$143.10		
57768	02/07/2013	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$94.64		
57769	02/07/2013	Open			Accounts Payable	AT&T MOBILITY	\$101.48		
57770	02/07/2013	Open			Accounts Payable	Bauer Compressors	\$3,064.59		
57771	02/07/2013	Open			Accounts Payable	Big O Tires	\$72.00		
57772	02/07/2013	Open			Accounts Payable	BOYS AND GIRLS CLUB	\$11,241.00		
57773	02/07/2013	Open			Accounts Payable	BPS	\$116.20		
57774	02/07/2013	Open			Accounts Payable	BUTTE CO SHERIFF'S OFFICE	\$795.92		
57775	02/07/2013	Open			Accounts Payable	BUTTE CO TREASURER	\$268.87		
57776	02/07/2013	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$217,249.20		
57777	02/07/2013	Open			Accounts Payable	CITY OF OROVILLE	\$820.23		
57778	02/07/2013	Open			Accounts Payable	DAY WIRELESS SYSTEMS - MILWAUKIE, OR	\$258.49		
57779	02/07/2013	Open			Accounts Payable	DODGE, JEFFREY, L.	\$136.00		
57780	02/07/2013	Open			Accounts Payable	DOUG DANZ	\$111.99		
57781	02/07/2013	Open			Accounts Payable	FLORES, LUIS, A.	\$64.00		
57782	02/07/2013	Open			Accounts Payable	FP/FRANCOTYP-POSTALIA MAILING SOLUTIONS	\$103.86		
57783	02/07/2013	Open			Accounts Payable	FRANKLIN CONSTRUCTION COMPANY	\$3,629.52		

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 2/1/2013 - To Payment Date: 2/28/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
57784	02/07/2013	Open			Accounts Payable	GALLAGHER'S HEATING & AIR	\$188.48		
57785	02/07/2013	Open			Accounts Payable	Goodyear Tire & Rubber Company	\$1,110.48		
57786	02/07/2013	Open			Accounts Payable	GRAPHIC IMPRESSIONS	\$137.17		
57787	02/07/2013	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$118.52		
57788	02/07/2013	Open			Accounts Payable	GRIDLEY, CITY OF	\$336.15		
57789	02/07/2013	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$2,668.25		
57790	02/07/2013	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$132.09		
57791	02/07/2013	Open			Accounts Payable	JAMES RIOTTO & ASSOCIATES	\$375.00		
57792	02/07/2013	Open			Accounts Payable	JOHN REGH INLAND LEASING	\$427.85		
57793	02/07/2013	Open			Accounts Payable	JORDAN, CSO, SHAWN	\$57.50		
57794	02/07/2013	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$649.20		
57795	02/07/2013	Open			Accounts Payable	Larson, Tiffany	\$57.50		
57796	02/07/2013	Open			Accounts Payable	LIEBENBERG, IBE, J.	\$20.00		
57797	02/07/2013	Open			Accounts Payable	LUNG, JAMES, ALLEN	\$246.00		
57798	02/07/2013	Open			Accounts Payable	MARQUIS, JOSH	\$139.59		
57799	02/07/2013	Open			Accounts Payable	MRO ENGINEERS, INC.	\$640.60		
57800	02/07/2013	Open			Accounts Payable	NEWMAN TRAFFIC SIGNS	\$1,026.14		
57801	02/07/2013	Open			Accounts Payable	NICHOLS, ROBERT	\$57.50		
57802	02/07/2013	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$7,118.88		
57803	02/07/2013	Open			Accounts Payable	O'REILLY AUTO PARTS	\$681.47		
57804	02/07/2013	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$531.09		
57805	02/07/2013	Open			Accounts Payable	OHLIN SALES, INC.	\$140.58		
57806	02/07/2013	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$118.21		
57807	02/07/2013	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$11.53		
57808	02/07/2013	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMTY MEDIA	\$346.65		
57809	02/07/2013	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$562.90		
57810	02/07/2013	Open			Accounts Payable	PETERS RUSH HABIB & MCKENNA	\$795.00		
57811	02/07/2013	Open			Accounts Payable	PETTY CASH CUSTODIAN, WENDY BROWN	\$72.77		
57812	02/07/2013	Open			Accounts Payable	PRO FORCE LAW ENFORCEMENT	\$843.71		
57813	02/07/2013	Open			Accounts Payable	RAMOS, DANIEL J.	\$133.00		
57814	02/07/2013	Open			Accounts Payable	RIEBES AUTO PARTS	\$292.44		
57815	02/07/2013	Open			Accounts Payable	SAFEGUARD FIRE PROTECTION	\$771.19		
57816	02/07/2013	Open			Accounts Payable	SIEMENS INDUSTRY, INC	\$5,268.82		
57817	02/07/2013	Open			Accounts Payable	SIERRA SAFETY ASSOCIATES	\$768.23		
57818	02/07/2013	Open			Accounts Payable	SINCLAIR'S AUTOMOTIVE & TOWING	\$230.00		
57819	02/07/2013	Open			Accounts Payable	SKYWAY AUTO TUNE	\$122.66		
57820	02/07/2013	Open			Accounts Payable	STAPLES BUSINESS ADVANTAGE	\$60.18		
57821	02/07/2013	Open			Accounts Payable	STARR, RUSSELL	\$10.00		
57822	02/07/2013	Open			Accounts Payable	STATE HUMANE ASSOCIATION OF CALIFORNIA	\$210.00		
57823	02/07/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$55.10		
57824	02/07/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$270.10		
57825	02/07/2013	Open			Accounts Payable	TURNBOW, DAVID LYNN	\$54.00		
57826	02/07/2013	Open			Accounts Payable	TURNBOW, DEBBIE	\$92.00		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 2/1/2013 - To Payment Date: 2/28/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
57827	02/07/2013	Open			Accounts Payable	VALLEY CLINICAL & CONSULTING SERVICES	\$450.00		
57828	02/07/2013	Open			Accounts Payable	WESTAMERICA BANK	\$38,719.67		
57829	02/07/2013	Open			Accounts Payable	WILSON PRINTING CO.	\$145.13		
57830	02/07/2013	Open			Accounts Payable	ZOLL DATA SYSTEMS, INC.	\$630.00		
57831	02/15/2013	Open			Accounts Payable	FMS DMS CBE GROUP INC.	\$20.33		
57832	02/15/2013	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$891.30		
57833	02/15/2013	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$1,127.53		
57834	02/15/2013	Open			Accounts Payable	STATE OF CALIFORNIA FRANCHISE TAX BOARD	\$177.33		
57924	02/21/2013	Open			Accounts Payable	ABILITY USA	\$99.00		
57925	02/21/2013	Open			Accounts Payable	ACCESS INFORMATION MANAGEMENT	\$100.22		
57926	02/21/2013	Open			Accounts Payable	AMERIGAS	\$279.63		
57927	02/21/2013	Open			Accounts Payable	AMERIGAS	\$585.13		
57928	02/21/2013	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$91.14		
57929	02/21/2013	Open			Accounts Payable	AT&T	\$104.67		
57930	02/21/2013	Open			Accounts Payable	AT&T	\$999.95		
57931	02/21/2013	Open			Accounts Payable	AT&T CALNET 2-REPEATER LINES	\$200.39		
57932	02/21/2013	Open			Accounts Payable	AT&T-COMMUNITY PARK	\$15.64		
57933	02/21/2013	Open			Accounts Payable	AT&T/CAL NET 2	\$4,032.63		
57934	02/21/2013	Open			Accounts Payable	BURTON'S FIRE, INC.	\$38.53		
57935	02/21/2013	Open			Accounts Payable	BUTTE COLLEGE, PUBLIC SERVICE CENTER	\$279.00		
57936	02/21/2013	Open			Accounts Payable	BUTTE COUNTY ELECTIONS DIVISION	\$17,976.72		
57937	02/21/2013	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$829.00		
57938	02/21/2013	Open			Accounts Payable	CERTIFION CORPORATION D.B.A. ENTERSECT	\$84.95		
57939	02/21/2013	Open			Accounts Payable	CHUCK PATERSON TOYOTA	\$597.49		
57940	02/21/2013	Open			Accounts Payable	COMCAST CABLE	\$82.43		
57941	02/21/2013	Open			Accounts Payable	COMCAST CABLE	\$72.43		
57942	02/21/2013	Open			Accounts Payable	COMCAST CABLE	\$87.43		
57943	02/21/2013	Open			Accounts Payable	CREATIONS ENGRAVING	\$10.75		
57944	02/21/2013	Open			Accounts Payable	DAY-TIMERS, INC.	\$38.67		
57945	02/21/2013	Open			Accounts Payable	DEPARTMENT OF FORESTRY & FIRE PROTECTION	\$75,380.74		
57946	02/21/2013	Open			Accounts Payable	DERR, PAUL	\$30.00		
57947	02/21/2013	Open			Accounts Payable	DON'S SAW & MOWER	\$190.46		
57948	02/21/2013	Open			Accounts Payable	FEATHER RIVER HOSPITAL	\$1,144.00		
57949	02/21/2013	Open			Accounts Payable	FLAG CENTER	\$142.66		
57950	02/21/2013	Open			Accounts Payable	FRANK'S REFRIGERATION & HEATING INC.	\$24.18		
57951	02/21/2013	Open			Accounts Payable	GILBERT, MATT	\$165.00		
57952	02/21/2013	Open			Accounts Payable	Groom, Ray	\$204.60		
57953	02/21/2013	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$821.73		
57954	02/21/2013	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$234.30		
57955	02/21/2013	Open			Accounts Payable	JAMES RIOTTO & ASSOCIATES	\$295.00		
57956	02/21/2013	Open			Accounts Payable	JC NELSON SUPPLY COMPANY	\$431.77		
57957	02/21/2013	Open			Accounts Payable	JOHN REGH INLAND LEASING	\$427.85		

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 2/1/2013 - To Payment Date: 2/28/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
57958	02/21/2013	Voided	Duplicate Payment	02/21/2013	Accounts Payable	KEN'S HITCH & WELDING	\$50.00		
57959	02/21/2013	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$250.00		
57960	02/21/2013	Open			Accounts Payable	KUSTOM SIGNALS , INC.	\$790.00		
57961	02/21/2013	Open			Accounts Payable	L & L SURVEYING	\$202.50		
57962	02/21/2013	Open			Accounts Payable	Law Office of Gregory P. Einhorn	\$1,140.00		
57963	02/21/2013	Open			Accounts Payable	LEHR AUTO ELECTRIC STOMMEL, INC.	\$204.03		
57964	02/21/2013	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$25.00		
57965	02/21/2013	Open			Accounts Payable	MARQUIS, JOSH	\$139.59		
57966	02/21/2013	Open			Accounts Payable	MOSS LEVY & HARTZHEIM	\$12,000.00		
57967	02/21/2013	Open			Accounts Payable	MUNICIPAL CODE CORP	\$449.35		
57968	02/21/2013	Open			Accounts Payable	NATIONAL NOTARY ASSOCIATION	\$52.00		
57969	02/21/2013	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$7,643.47		
57970	02/21/2013	Open			Accounts Payable	O'REILLY AUTO PARTS	\$472.51		
57971	02/21/2013	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$517.10		
57972	02/21/2013	Open			Accounts Payable	PARADISE AUTO BODY	\$661.09		
57973	02/21/2013	Open			Accounts Payable	PARADISE DIVE CENTER	\$381.41		
57974	02/21/2013	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$230.64		
57975	02/21/2013	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMTY MEDIA	\$780.21		
57976	02/21/2013	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$887.65		
57977	02/21/2013	Open			Accounts Payable	PILGRIM, CHRIS	\$23.00		
57978	02/21/2013	Open			Accounts Payable	PRO FORCE LAW ENFORCEMENT	\$2,756.41		
57979	02/21/2013	Open			Accounts Payable	ROLLO/CSO, CHARLIE	\$334.00		
57980	02/21/2013	Open			Accounts Payable	ROWE, STEVE	\$337.25		
57981	02/21/2013	Open			Accounts Payable	SANTA ROSA JR COLLEGE	\$180.00		
57982	02/21/2013	Open			Accounts Payable	SIERRA HEATING & AIR CONDITIONING	\$500.00		
57983	02/21/2013	Open			Accounts Payable	Smith, Jake	\$23.00		
57984	02/21/2013	Open			Accounts Payable	STERICYCLE, INC.	\$25.00		
57985	02/21/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$320.30		
57986	02/21/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$187.20		
57987	02/21/2013	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$7.69		
57988	02/21/2013	Open			Accounts Payable	Tractor Supply Credit Plan	\$34.99		
57989	02/21/2013	Open			Accounts Payable	UNIFORMS TUXEDOS & MORE	\$758.90		
57990	02/21/2013	Open			Accounts Payable	VALLEY TOXICOLOGY SERVICE	\$1,795.00		
57991	02/21/2013	Open			Accounts Payable	VERIZON WIRELESS	\$534.82		
57992	02/21/2013	Open			Accounts Payable	VERIZON WIRELESS	\$582.42		
57993	02/21/2013	Open			Accounts Payable	VERIZON WIRELESS	\$246.63		
57994	02/21/2013	Open			Accounts Payable	VERIZON WIRELESS	\$216.56		
57995	02/21/2013	Open			Accounts Payable	VERIZON WIRELESS	\$161.10		
57996	02/21/2013	Open			Accounts Payable	Vigilant Canine Services	\$175.00		
57997	02/21/2013	Open			Accounts Payable	WEGENER, WILL	\$550.00		
57998	02/21/2013	Open			Accounts Payable	WESTAMERICA BANK	\$46,059.92		
Type Check Totals:							\$525,846.08		
EFT									
4	02/01/2013	Open			Accounts Payable	CALPERS - RETIREMENT	\$34,244.40		

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 2/1/2013 - To Payment Date: 2/28/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
5	02/01/2013	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$4,198.59		
6	02/01/2013	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$2,695.63		
7	02/01/2013	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$19,185.44		
8	02/06/2013	Open			Accounts Payable	CALPERS	\$111,980.26		
9	02/15/2013	Open			Accounts Payable	CALPERS - RETIREMENT	\$34,038.99		
10	02/15/2013	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$5,259.44		
11	02/15/2013	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$2,821.29		
12	02/15/2013	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$22,947.50		
Type EFT Totals:									
AP - US Bank TOP AP Checking Totals							\$237,371.54		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	165	\$525,796.08	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$50.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	166	\$525,846.08	\$0.00
EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	9	\$237,371.54	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	9	\$237,371.54	\$0.00
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	174	\$763,167.62	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$50.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	175	\$763,217.62	\$0.00

AP - Wells Fargo AP Checking

EFT

116 02/12/2013 Open

Accounts Payable FP/FRANCOTYP-POSTALIA
MAILING SOLUTIONS \$750.00

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 2/1/2013 - To Payment Date: 2/28/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
Type EFT Totals:					1 Transactions		\$750.00		
AP - Wells Fargo AP Checking Totals									
Checks		Status	Count	Transaction Amount		Reconciled Amount			
		Open	0	\$0.00		\$0.00			
		Reconciled	0	\$0.00		\$0.00			
		Voided	0	\$0.00		\$0.00			
		Stopped	0	\$0.00		\$0.00			
		Total	0	\$0.00		\$0.00			
EFTs		Status	Count	Transaction Amount		Reconciled Amount			
		Open	1	\$750.00		\$0.00			
		Reconciled	0	\$0.00		\$0.00			
		Voided	0	\$0.00		\$0.00			
		Total	1	\$750.00		\$0.00			
All		Status	Count	Transaction Amount		Reconciled Amount			
		Open	1	\$750.00		\$0.00			
		Reconciled	0	\$0.00		\$0.00			
		Voided	0	\$0.00		\$0.00			
		Stopped	0	\$0.00		\$0.00			
		Total	1	\$750.00		\$0.00			
Grand Totals:									
Checks		Status	Count	Transaction Amount		Reconciled Amount			
		Open	165	\$525,796.08		\$0.00			
		Reconciled	0	\$0.00		\$0.00			
		Voided	1	\$50.00		\$0.00			
		Stopped	0	\$0.00		\$0.00			
		Total	166	\$525,846.08		\$0.00			
EFTs		Status	Count	Transaction Amount		Reconciled Amount			
		Open	10	\$238,121.54		\$0.00			
		Reconciled	0	\$0.00		\$0.00			
		Voided	0	\$0.00		\$0.00			
		Total	10	\$238,121.54		\$0.00			
All		Status	Count	Transaction Amount		Reconciled Amount			
		Open	175	\$763,917.62		\$0.00			
		Reconciled	0	\$0.00		\$0.00			
		Voided	1	\$50.00		\$0.00			
		Stopped	0	\$0.00		\$0.00			
		Total	176	\$763,967.62		\$0.00			

Grand Totals:



Town of Paradise
Council Agenda Summary
March 12, 2013

Agenda No.: 3(c)

Originated By: Kate Anderson, Housing Coordinator

Reviewed By: Lauren Gill, Interim Town Manager

Subject: Submittal of the 2013 CalHOME Application to the California State Department of Housing and Community Development

Council Action Requested:

Adopt Resolution No. 13-____ “A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING UNDER THE CALHOME PROGRAM; THE EXECUTION OF A STANDARD AGREEMENT IF SELECTED FOR SUCH FUNDING AND ANY AMENDMENTS THERETO; AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE CALHOME PROGRAM.”

Background:

A Notice of Funding Availability (NOFA) was issued by the Department of Housing and Community Development, CalHome Program on January 22, 2013. The funding is provided by the passage of Proposition 1C, Housing and Emergency Shelter Trust Fund Act of 2006, to provide funding to local public agencies or nonprofit corporations for first-time homebuyer mortgage assistance and owner-occupied rehabilitation programs.

The Town of Paradise was successfully awarded \$1,000,000 in 2000 and \$900,000 in 2008. Under the current NOFA, the maximum award is \$1,000,000.

Discussion and Analysis:

Maintaining a constant service level for housing programs is one of the challenges of using grant funds. To alleviate an interruption in cash flow, the Business and Housing Services Division would like to apply for \$1,000,000 in CalHome funds to supplement the existing housing programs.

Financial Impact:

The application submittal has no financial impact on the General Fund, and will add an additional \$1,000,000 in grant funding for the First-Time Homebuyer program. There is no match requirement associated with this grant; therefore, an award would also have no financial impact.

**TOWN OF PARADISE
RESOLUTION NO. 13-_____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
AUTHORIZING THE SUBMITTAL OF AN APPLICATION TO THE CALIFORNIA STATE
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR FUNDING
UNDER THE CALHOME PROGRAM; THE EXECUTION OF A STANDARD
AGREEMENT IF SELECTED FOR SUCH FUNDING AND ANY AMENDMENTS
THERE TO; AND ANY RELATED DOCUMENTS NECESSARY TO PARTICIPATE IN THE
CALHOME PROGRAM.**

WHEREAS, the Town of Paradise (hereinafter referred to as "Town"), a State of California municipal corporation, wishes to apply for and receive an allocation of funds through the CalHome Program; and

WHEREAS, the California Department of Housing and Community Development (hereinafter referred to as "HCD") has issued a Notice of Funding Availability (NOFA) for the CalHome program established by Chapter 84, Statutes of 2000 (SB 1656 Alarcon), and codified in Chapter 6 (commencing with Section 50650) of Part 2 of Division 31 of the Health and Safety Code (the "statute"). Pursuant to the statute, HCD is authorized to approve funding allocations utilizing monies made available by the State Legislature to the CalHome program, subject to the terms and conditions of the statute and the CalHome Program Regulations adopted by HCD in April 2004; and

WHEREAS, the Town of Paradise wishes to submit an application to obtain from HCD an allocation of CalHome funds in the amount of \$1,000,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:

1. The Town shall submit to HCD an application to participate in the CalHome Program in response to the NOFA issued on January 22, 2013, which will request a funding allocation for the Down-payment Assistance to First-Time Homebuyers to be located in Paradise, California:
2. If the application for funding is approved, the Town hereby agrees to use the CalHome funds for eligible activities in the manner presented in the application as approved by HCD and in accordance with regulations cited above and to execute any and all other instruments necessary or required by HCD for participation in the CalHome program.

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3. The Town authorizes the Interim Town Manager or her designee(s), to execute in the name of the Town, the application, the Standard Agreement, and all other documents required by HCD for participation in the CalHome program, and any amendments thereto.

PASSED AND ADOPTED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE THIS 12TH DAY OF MARCH, 2013, BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSENT:

NOT VOTING:

Tim Titus, Mayor

ATTEST:

Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney



TOWN OF PARADISE
Council Agenda Summary
March 12, 2013

AGENDA NO. 3(d)

ORIGINATED BY: Paul T. Derr, Public Works Manager

REVIEWED BY: Lauren Gill, Interim Town Manager

SUBJECT: Declaration of Public Works Street Maintenance Equipment Surplus and Obsolete.

COUNCIL ACTION REQUESTED:

- 1.) Declare the attached described office items as surplus property; and
- 2.) Adopt resolution No. 13-___, declaring Public Works Department Street Maintenance Equipment and furniture surplus and obsolete and authorizing disposal through sale or donation by the Interim Town Manager.

BACKGROUND: Recent reorganization at the Public Works Maintenance Corporation Yard has left the facility with a number of unusable, obsolete and non-operational tools and equipment as well as a couch removed from the Town Hall break room. The attached list of items should be declared as unusable or outdated and can no longer be used affectively for Town purposes. It is recommended to sell these items as surplus property.

FINANCIAL IMPACT: The disposal of these office items will have no negative impact on the General Fund. A small sum of revenue is anticipated from the sale of these items.

Attachment:

PW STREETS

1. 5 each pair loppers (vegetation shears)
2. 2 each post hole diggers
3. Miscellaneous radios, parts and batteries, not narrowbandable
4. 2 each gas powered weed eaters, not working
5. 3 each gas powered blowers, no working
6. Echo chain saw, CS 301, not working
7. Stihl chain saw, not working
8. Rubber water backpack with nozzle
9. New misc rubber strips, originally used for snow blades
10. Plastic tool box with miscellaneous hand tools
11. Lawn fertilizer spreader, damaged cable
12. Power post hole auger w/6" drill

TOWN MANAGERS OFFICE

1. 8' Fabric couch

**TOWN OF PARADISE
RESOLUTION NO. 13-__**

**RESOLUTION DECLARING PUBLIC WORKS STREET MAINTENANCE
EQUIPMENT SURPLUS AND AUTHORIZING DISPOSAL THROUGH SALE AND
DONATION**

WHEREAS, the Public Works Department wishes to dispose of street maintenance equipment and furniture that is either inoperable or obsolete; and,

WHEREAS, the Public Works Department wishes to dispose of the street maintenance equipment and furniture through a donation or sale.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The Town hereby declares Public Works Department property surplus as set forth in Exhibit "A" attached hereto and made a part hereof by reference.

Section 2. Pursuant to Paradise Municipal Code Section 2.45.130 A & B, the Interim Town Manager is hereby authorized to dispose of the property in Exhibit "A" by donation or sale.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 12th day of March, 2013, by the following votes:

AYES:

NOES:

ABSENT:

NOT VOTING:

Tim Titus, Mayor

ATTEST:

BY: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

BY: _____
Dwight L. Moore, Town Attorney

Exhibit "A"

PW STREETS

1. 5 each pair loppers (vegetation shears)
2. 2 each post hole diggers
3. Miscellaneous radios, parts and batteries, not narrowbandable
4. 2 each gas powered weed eaters, not working
5. 3 each gas powered blowers, no working
6. Echo chain saw, CS 301, not working
7. Stihl chain saw, not working
8. Rubber water backpack with nozzle
9. New misc rubber strips, originally used for snow blades
10. Plastic tool box with miscellaneous hand tools
11. Lawn fertilizer spreader, damaged cable
12. Power post hole auger w/6" drill

TOWN MANAGERS OFFICE

1. 8' Fabric couch



TOWN OF PARADISE
Council Agenda Summary
March 12, 2013

Agenda No. 3(e)

ORIGINATED BY: Paul T. Derr, Public Works Manager

REVIEWED BY: Lauren Gill, Interim Town Manager

SUBJECT: Thermoplastic Striping 2012/13

COUNCIL ACTION REQUESTED:

1. Approve the final quantities per the attached summary; AND
2. Accept the contract with Centerline Striping Co., Inc. as complete and authorize the Town Clerk to file a Notice of Completion with the County Recorder's Office with release of the retention following a 35-day lien period, provided no liens are filed.

Background:

At their meeting on September 11, 2012, the Paradise Town Council accepted a bid from Centerline Striping Co. Inc, in the amount of \$31,771.00 for the replacement of thermoplastic markings at various locations. (See Attached)

Centerline Striping started this project on January, 30, 2013, and completed the project on February 5, 2013, within the allowable 30 calendar days as specified in the contract. Town of Paradise Public Works staff performed ongoing inspections during thermoplastic installation. Work completed by Centerline Construction meets project specifications and objectives. All payroll records are complete and there are no outstanding issues or claims relative to this project.

Since the project cost was measured per item units, there was a variance on the final quantities. During the project, it was identified that some of the older thermoplastic markings needed to be removed before installation of the new, so a contract change order was approved to "grind off" the old markings (\$830.00). This made the final project cost slightly above the original contract amount. The final contract quantities totaled \$32,267.00, \$496.00 above the original contract amount.

With Council's acceptance of the project, Centerline Striping will be required to warranty the project for one year per contract specifications.

Financial Impact:

The primary funding source for this project is Transportation Funds (Proposition 1B) in the amount of \$32,267.00.

TOWN OF PARADISE
Public Works Department
THERMOPLASTIC MARKINGS 2012

PROPOSED MARKING QUANTITIES						
LOCATION	L.F.	EACH				
	12" LINE	STOP	ONLY	ARROW TYPE IV	YIELD	AHEAD
SKYWAY						
At Neal Road & Schmale Lane	414			4		
At Pearson Road	374			1		
At Foster Road	220					
At Woodward Lane	110	1				
At Elliott Road	504					
At Elliott Right Turn Lane	34				1	
At Oliver Road	360		1	1		
At Maxwell Road	280					
At Bille Road	540			4		
ALMOND Street						
At Birch Street	60	2				2
FOSTER Street						
At Birch Street	60	4				2
CLARK Road						
At Wagstaff Road	680			4		
At Bille Road	610			4		
At Central Park Drive	270			2		
At Elliott Road	490		5	5		
At Nunneley Road	494		2	2		
At Pearson Rd.	715			5		

PENTZ Road						
At Pearson Road	30	2				
At Bille Road	176	5		3		
SAWMILL Road						
At Pearson Road	80	8				4
At Nunneley Road	80	6				2
At Elliott Road	100	8				4
NORTH LIBBY Road						
At Bille Road	10	1				
At Elliott Road	20	1				
TOTAL	6,711	38	9	35	1	14
ADDITIVE BID ITEM						
MEMORIAL TRAILWAY						
At Foster Road	50					
At Elliott Road	80					
At Maxwell Road	80					
At Bille Rd.	80					
At Rocky Lane	56					
TOTAL	346					

TOWN OF PARADISE
Public Works Department
THERMOPLASTIC MARKINGS 2012

PLACED QUANTITIES						
LOCATION	L.F.	EACH				
	12"	STOP	ONLY	ARROW	YIELD	AHEAD
	LINE			TYPE IV		
SKYWAY						
At Neal Road & Schmale Lane	415			4		
At Pearson Road	381			3		
At Foster Road	153					
At Woodward Lane	117	1				
At Elliott Road	480					
At Elliott Right Turn Lane	40				1	
At Oliver Road	423		1	1		
At Maxwell Road	272					
At Bille Road	495			4		
ALMOND Street						
At Birch Street	53	3				1
FOSTER Street						
At Birch Street	102	4				2
CLARK Road						
At Wagstaff Road	667			4		
At Bille Road	601			4		
At Central Park Drive	272			2		
At Elliott Road	487		5	5		
At Nunneley Road	471		2	2		
At Pearson Rd.	0			0		

PENTZ Road						
At Pearson Road	22	2				
At Bille Road	182	5	2	2		
SAWMILL Road						
At Pearson Road	90	7				3
At Nunneley Road	140	6				2
At Elliott Road	91	7				3
At Bille Road	54	6				3
NORTH LIBBY Road						
At Bille Road	0	0				
At Elliott Road	33	1				
TOTAL	5,212.00	41	11	27	1	14
ADDITIVE BID ITEM						
MEMORIAL TRAILWAY	12" White	12" Grind				
At Foster Road	160	58				
At Elliott Road	158	47				
At Maxwell Road	180	78				
At Bille Rd.	155	55				
At Rocky Lane	115	41				
Foster Street Stop Ahead		53				
Total	768	332				

2



Green indicates no change from contract.

Yellow indicates a change from original contract.

CONTRACT CHANGE ORDER

THERMOPLASTIC PAVEMENT MARKINGS REPLACEMENT PROJECT

Project No. 2120.45.4755.472

Contract Change Order No. 1

Contractor: Centerline Striping

Date: February 5 2010

Thermoplastic Grinding

Reason for Contract Change Order?

The trailway cross walks were changed to high intensity layout.

Are proposed changes within the scope of the original contract?

Yes. Work described within this change order are within the physical limits of the project. Work is also part of the scope,

Work to be performed by contractor:

Grind off all existing 12" cross walk lines, where the high intensity cross walks will be installed.

Location/Limits of work:

No change. Location and limits of work will remain the same as original contract.

Time and time frame of work to be done:

Work shall be performed as scheduled.

Contract work affected by CCO:

No contract work will be affected by this CCO.

Number of additional days (specify calendar/working) to complete the project:

No additional working and/or calendar days will be provided to complete the work within this change order.

Total Cost for the CCO:

Price is based on square feet of grinding @ \$2.50 per square foot.

Total amount of thermoplastic grinding = 332 square feet.

Payment Method (fixed fee, bid price, t&m, force account, etc.):

Will be measured by the square foot.

<u>Item No.</u>	<u>Description of CCC work</u>	<u>Cost</u>
1-1	Thermoplastic Grinding	\$830.00

By executing this change order, the Contractor has agreed to perform the work included in it at a total cost of **\$830.00** from owner, per the bid price.

Contractor 2-26-13 Date 3/03/13 Town of Paradise Date



**TOWN OF PARADISE
Council Agenda Summary
Date: March 12, 2013**

Agenda No. 3(f)

ORIGINATED BY: Dwight L. Moore, Town Attorney

REVIEWED BY: Lauren Gill, Interim Town Manager

SUBJECT: Agreement between the Town of Paradise and
Douglas R. Thorn, Attorney at Law

COUNCIL ACTION REQUESTED: Adopt Resolution No. 13-___ authorizing the Mayor to execute a legal services agreement with Douglas R. Thorn relating to public nuisance abatement lawsuits.

BACKGROUND: On January 8, 2013, the Town Council adopted Ordinance No. 527, which provides in part that the prevailing party in any court action to abate a public nuisance will be entitled to recover attorney's fees from the other party. Ordinance No. 527 has now taken effect.

In addition, the California Supreme Court has ruled that a municipal corporation may retain the services of a private attorney under a contingent-fee type of agreement relating to public nuisance abatement actions if the agreement requires as follows:

- a. The private counsel remains subject to the supervision and control of the government attorney;
- b. The private counsel must serve in a subordinate role to the government attorney;
- c. The defendant may contact the government attorney without having to confer with the private counsel;
- d. The authority to settle the case must be under the control of the government attorney and that all final decisions must be within the sole power of the client and the government attorney;
- e. The government attorney must retain a veto power over any decisions made by the private attorney;

- f. The government attorney must be personally involved in overseeing the litigation; and
- g. The government attorney must not have any financial interest in the outcome of the litigation.

DISCUSSION: Given the above authority, Douglas Thorn, attorney at law, has offered to represent the Town pursuant to a legal services agreement relating to public nuisance abatement actions for Town Code violations. For the past nine years, Mr. Thorn has provided the Town with excellent representation in numerous lawsuits as a part of the coverage provided by the self-insurance pool. Mr. Thorn would not receive any attorney's fees directly from the Town of Paradise for his services. He would be compensated only if the Town prevails in a lawsuit and the court orders the other party to pay the Town's attorney's fees. At no additional cost to the Town, the Town Attorney would supervise and control Mr. Thorn's legal services. As proposed, the only direct costs payable by the Town under the agreement would be limited to \$2,500 for other costs such as a court reporter at a deposition, photocopying, and the cost to serve any lawsuit pleadings.

FINANCIAL IMPACT: Within the attached agreement, the Town's costs are limited to \$2,500. In addition, the Town would be eligible to receive its costs from the violator relating to the lawsuit.

Attachment

**TOWN OF PARADISE
RESOLUTION NO. 13-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT
WITH DOUGLAS R. THORN, ATTORNEY AT LAW**

WHEREAS, from time to time, persons violate the requirements of the Paradise Municipal Code, which may result in litigation by the Town to abate the violation; and

WHEREAS, the expense of such litigation can be substantially reduced if the Town's legal services are not payable by the Town; and

WHEREAS, Douglas R. Thorn, attorney at law, has offered to provide legal services to the Town relating to such litigation pursuant to a legal services agreement under which his attorney's fees would not be paid by the Town but by the defendant only if the Town prevails.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE as follows:

Section 1. Town Council does hereby authorize the Mayor to execute the attached legal services agreement between the Town of Paradise and Douglas R. Thorn, attorney at law.

PASSED AND ADOPTED by the Paradise Town Council of the Town of Paradise, County of Butte, State of California, on this 12th day of March, 2013, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

TIM TITUS, Mayor

ATTEST:

APPROVED AS TO FORM:

JOANNA GUTIERREZ, Town Clerk

DWIGHT L. MOORE, Town Attorney

LEGAL SERVICES AGREEMENT

DOUGLAS R. THORN ("Attorney") and **TOWN OF PARADISE, CALIFORNIA** ("Client") hereby agree that Attorney will provide legal services to Client on the terms set forth below. Town Attorney Dwight L. Moore ("Town Attorney") will administer this Agreement for Client, and will serve as Attorney's primary contact with Client.

1. EFFECTIVE DATE. This Agreement will not take effect, and Attorney will have no obligation to provide legal services, until Client returns a signed copy of this Agreement.

2. SCOPE OF SERVICES. Subject to the terms of this Agreement, Client hires Attorney to assist Town Attorney in the following matter: **CODE ENFORCEMENT RELATING TO ABATEMENT OF PUBLIC NUISANCES.**

3. CONTROL OF LITIGATION. Town Attorney shall supervise and direct Attorney. Attorney shall be subordinate to Town Attorney and shall not take any action on behalf of Client without prior direction and approval from Town Attorney. Town Attorney shall be the lead attorney of record in any litigation commenced in the name of Client, and Town Attorney shall supervise and control any litigation commenced in the name of Client. Attorney acknowledges and understands that Town Attorney shall be the only attorney with authority to settle or compromise claims and disputes on behalf of Client and make and direct all strategic litigation decisions on behalf of Client, even without the consent or over the objection of Attorney. In the event Attorney and Town Attorney are unable to agree, then Town Attorney's decision shall control and be final. Attorney understands and agrees that the defendant to any lawsuit by the Client may contact Town Attorney without having to confer with Attorney. Attorney will provide those legal services reasonably required to discharge the instructions of Town Attorney, and will keep Town Attorney informed about the status of discharging the directions and instruction received from Town Attorney. If a court action is filed, Attorney will represent Client as co-counsel with Town Attorney as the controlling attorney through trial and post-trial motions. **Town Attorney shall have the authority to veto the decisions of Attorney and shall have authority to settle any litigation without Attorney's consent.**

4. CLIENT'S GENERAL DUTIES. Client agrees to be truthful with Attorney, to cooperate with Attorney, to keep Attorney informed about the information and developments concerning the matters for which Attorney has been hired, and to abide by this Agreement.

5. LEGAL FEES AND BILLINGS. The amount of Attorney's compensation shall be determined by the Court pursuant to an application for attorney fees as provided by law, and shall be payable to Attorney only when collected from the defendant. Attorney acknowledges that Client shall not compensate Attorney unless the Court makes an award of attorney fees and the award is actually collected (in whole or in part). Attorney acknowledges that Client shall have no obligation to compensate Attorney

beyond any compensation awarded by the Court that is actually collected. Client shall take reasonable and necessary steps to collect and enforce an attorney fees award by the Court, including, but not limited to, placing liens on property authorized by law and monetizing liens through foreclosure or other legal means provided by law. Attorney retains the right to seek compensation other than from Client to the extent provided by law

Attorney shall bill for all time spent on Client's matter at the following rates:

Partners-----	\$435.00/hour
Paralegals-----	\$110.00/hour

The foregoing rates are subject to change on 30 days' written notice to Client. The time charged will include the time Attorney spends on telephone calls relating to Client's matter, including calls with Client, witnesses, opposing counsel or court personnel. The legal personnel assigned to Client's matter may confer among themselves about the matter, as required and appropriate. When they do confer, each person will charge for the time expended, as long as the work done is reasonably necessary and not duplicative. Likewise, if more than one of the legal personnel attends a meeting, court hearing or other proceeding, each will charge for the time spent. Attorney will charge for waiting time in court and elsewhere and for travel time, both local and out of town. Time is charged in minimum units of one-tenth (.10) of an hour, except the following services shall be billed a minimum as follows:

Telephone calls:	.20
Letters:	.20
Emails:	.20

6. COSTS AND OTHER CHARGES.

There are various costs and expenses associated with performing legal services under this Agreement. Attorney understands that such costs and expenses do not include any attorney's fees under section 5. Client agrees to pay for all costs, disbursements and expenses. The costs and expenses commonly include: service of process charges, filing fees, court and deposition reporters' fees, transcript fees, jury fees, notary fees, deposition costs, long distance telephone charges, database access and search charges, messenger and other delivery fees, filing fees, motion fees, postage, photocopying and other reproduction costs, travel costs (including parking, mileage, transportation, meals and hotel costs), investigation expenses, consultants' fees, expert witness fees and expenses, professional, mediator fees and expenses, arbitrator and/or special master fees and expenses, and other similar items. In no event shall the above cost and other charges exceed \$2,500.

7. BILLING STATEMENTS. Attorney will send Client periodic statements. Client may request a statement at intervals of no less than 30 days. If Client so requests, Attorney will provide one within 10 days. The statements shall include the

amount, rate, basis of calculation or other method of determination of the fees and costs, which costs will be clearly identified by item and amount.

8. LIEN. Client hereby grants Attorney a lien on any and all claims or causes of action that are the subject of the representation under this Agreement. The lien will be for any sums owing to Attorney at the conclusion of services performed. The lien will attach to any recovery Client may obtain, whether by arbitration award, judgment, settlement or otherwise. The effect of such a lien is that Attorney may be able to compel payment of fees and costs from any such funds recovered on behalf of Client even if Attorney has been discharged before the end of the case. Because a lien may affect Client's property rights, Client may seek the advice of an independent lawyer of Client's choice before agreeing to such a lien. By initialing this paragraph, Client represents and agrees that Client has had a reasonable opportunity to consult such an independent lawyer and—whether or not Client has chosen to consult such an independent lawyer—Client agrees that Attorney will have a lien as specified above.

_____(Client Initial Here) _____(Attorney Initial Here)

9. DISCHARGE AND WITHDRAWAL. Client may discharge Attorney at any time. Attorney may withdraw with Client's consent or for good cause. Good cause includes Client's breach of this Agreement, refusal to cooperate or to follow Attorney's advice on a material matter or any fact or circumstance that would render Attorney's continuing representation unlawful or unethical. After services conclude, Attorney will, upon Client's request, deliver Client's file, and property in Attorney's possession unless subject to the lien provided above, whether or not Attorney has been paid for all services and expenses.

10. DISCLAIMER OF GUARANTEE AND ESTIMATES. Nothing in this Agreement and nothing in Attorney's statements to Client will be construed as a promise or guarantee about the outcome of the matter. Attorney makes no such promises or guarantees. Attorney's comments about the outcome of the matter are expressions of opinion only. Any estimate of fees given by Attorney shall not be a guarantee. Actual fees may vary from estimates given.

11. INDEMNIFICATION. Attorney agrees to defend, indemnify, and save harmless Client and its officers, officials, employees, and volunteers from and against all claims, demands and causes of action by third parties on account of personal injuries or death or on account of property damages arising out of the work to be performed by Attorney hereunder and resulting from the negligent act or omissions of Attorney or his agents.

12. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties.

13. SEVERABILITY IN EVENT OF PARTIAL INVALIDITY. If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.

14. MODIFICATION BY SUBSEQUENT AGREEMENT. This Agreement may be modified by subsequent agreement of the parties only by an instrument in writing signed by both of them, or an oral agreement only to the extent that the parties carry it out.

15. TERMINATION. This agreement shall terminate on March 13, 2014, unless it is extended by mutual consent of the parties.

THE PARTIES HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND AGREE TO THEM AS OF THE DATE ATTORNEY FIRST PROVIDED SERVICES. IF MORE THAN ONE CLIENT SIGNS BELOW, EACH AGREES TO BE LIABLE, JOINTLY AND SEVERALLY, FOR ALL OBLIGATIONS UNDER THIS AGREEMENT. CLIENT SHALL RECEIVE A FULLY EXECUTED DUPLICATE OF THIS AGREEMENT.

TOWN OF PARADISE

DOUGLAS R. THORN

By: _____
Mayor Timothy Titus

By: _____
Douglas R. Thorn, Attorney at Law

ATTEST:

By: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

By: _____
Dwight L. Moore, Town Attorney



**TOWN OF PARADISE
Council Agenda Summary
March 12, 2013**

AGENDA NO. 3(g)

ORIGINATED BY: Joanna Gutierrez, Town Clerk
Dwight L. Moore Town Attorney

REVIEWED BY: Lauren Gill, Interim Town Manager

SUBJECT: Designation of Local Authority for Determining Public Convenience or Necessity for Liquor License Application Within An Area Of Undue-Concentration Or High Crime.

COUNCIL ACTION REQUESTED: Adopt Resolution No. 13-__, A Resolution of the Town Council of the Town of Paradise Identifying the Paradise Chief of Police as the Contact Person for the Department of Alcoholic Beverage Control With the Authority to Determine Public Convenience or Necessity for Liquor License Applications Within an Area of Undue-Concentration of High Crime.

BACKGROUND: On January 14, 2013 the Town of Paradise received a letter from the Department of Alcohol Beverage Control Supervising Agent for the Redding District requesting a letter or document that identifies the entity which has been given the authority to determine Public Convenience or Necessity for liquor license applications within an area of undue-concentration or high crime.

California Business and Professional Code section 23958.4 allows the local governing body to make such a determination of public convenience or necessity, or to designate a subordinate officer or entity to do so, such as the Police Chief or the Planning Director. A search of Town records indicates there is no document that indicates the authority has been designated to another such entity.

It is recommended that the Town Council adopt a resolution granting the authority to the Chief of Police and direct the Town Clerk to forward a copy of the resolution to the Department of Alcoholic Beverage Control.

ALTERNATIVE: An alternative is to amend the resolution to designate the Town Council as the authority and direct staff to bring license applications forward as agenda items for consideration.

FINANCIAL IMPACT: None

**TOWN OF PARADISE
RESOLUTION NO. 13-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE IDENTIFYING
THE PARADISE CHIEF OF POLICE AS THE CONTACT PERSON FOR THE DEPARTMENT
OF ALCOHOLIC BEVERAGE CONTROL WITH THE AUTHORITY TO DETERMINE PUBLIC
CONVENIENCE OR NECESSITY FOR LIQUOR LICENSE APPLICATIONS WITHIN AN
AREA OF UNDUE-CONCENTRATION OF HIGH CRIME**

WHEREAS, the California Business and Professions Code allows the Local Governing Body to make a determination of Public Convenience or Necessity for Liquor License Application Within an Area of Undue-Concentration or High Crime; and,

WHEREAS, the Town Council of the Town of Paradise chooses to designate the Paradise Chief of Police as the Authority to Determine Public Convenience or Necessity For Liquor License Applications Within An Area of Undue-Concentration of High Crime within the Town of Paradise.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:

Section 1. The Town Council of the Town of Paradise hereby designates the Paradise Police Chief as the contact person for determinations pursuant to California Business and Professions Code section 23958.4 for the Department of Alcoholic Beverage Control, Redding District Office, 1900 Churn Creek Road, Suite 215, Redding, CA 96602 – [(530) 224-4830].

Section 2. The location of the office and the contact information for the Paradise Police Chief is: 5595 Black Olive Drive, Paradise, CA 95969 – [(530) 872-6247].

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 12th day of March, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Timothy Titus, Mayor

ATTEST:

APPROVED AS TO FORM:

Joanna Gutierrez, CMC, Town Clerk

By: _____
Dwight L. Moore, Town Attorney



**Town of Paradise
Council Agenda Summary
Date: March 12, 2013**

Agenda Item: 3(h)

Originated by: Lauren Gill, Interim Town Manager
Gina S. Will, Finance Director/Town Treasurer

Subject: Town 2012/13 Operating and Capital Budget Status Update

Council Action Requested:

Approve the following budget adjustments; or,

Alternatives:

Refer the matter back to staff for further development and consideration.

Background:

Since the 2012/13 Operating and Capital Budget was adopted in July 2012, Town Council has received and approved monthly adjustments to the budget. This budget status report includes trends that we can identify at this point in the fiscal year, as well as recommended changes and budget adjustments based on additional information or transactions recorded.

Discussion:

Fund 1010 – General Fund

Staff ran and analyzed a General Fund Budget Performance Report to date for the 2012/13 fiscal year in order to review trends or significant swings in revenues and expenses. A copy of this report is attached for review. Not a lot has changed since the extensive mid-year budget report presented to the Town Council last month. Following are a few items identified for discussion:

- Real property transfer taxes are trending about 19% higher than the prior fiscal year. The local housing market is slowly recovering and homes are beginning to sell. It is estimated that the Town will receive about \$43,479 in property transfer taxes this fiscal year; this is still much below the 2004/05 high of \$112,873. Staff recommends increasing budgeted revenues by \$1,496.
- Staff also recommends increasing the estimated revenues from state reimbursements from the Town's firefighting strike team assistance this last fire season. Staff was conservative with their estimates, and it appears that the Town will receive about \$1,468 more than budgeted or a total of \$122,890.
- More engineering encroachment permit fees have been received since the mid-year budget report. As a result, staff recommends increasing budgeted revenues by \$1,812.

- In light of the current staffing challenges being experienced by the police department, staff is keeping a careful eye on budgeted overtime costs. Analysis currently indicates that overtime costs are trending at budgeted levels.

Conclusion:

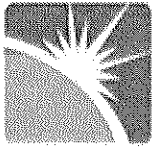
Following are the recommended General Fund Budget Adjustments

	General Fund (1010)	Amount	Description
Beginning Fund Balance		1,356,937	
2012/13 Budgeted Revenues		9,307,638	
Recommended Adjustments			
1. 00.0000.3167.330		1,496	Real Property Transfer Tax
2. 35.0000.3345.100		1,469	State reimbursement from strike teams
3. 45.4740.3402.270		1,812	Engineering encroachment permit fees
Adjusted Revenues		9,312,415	
Transfers in From Other Funds		603,209	
Total Resources		9,915,624	
2012/13 Budgeted Expenditures		10,205,112	
Recommended Adjustments			
Adjusted Expenses		10,205,112	
General Fund Net Income		(289,488)	
Projected Ending Fund Balance		1,067,449	

The adopted 2012/13 General Fund deficit started at \$161,176 and increased to \$229,930 as a result of Fire Department overtime. With all the recommended adjustments to date, the deficit is \$289,488. To maintain appropriate reserves and protect the Town's fiscal solvency additional steps are being taken to further reduce this General Fund structural deficit by the end of the 2012/13 fiscal year. Staff will continue to update Council monthly on the progress made in reducing this deficit.

Fiscal Impact Analysis:

These current adjustments decrease the General Fund deficit and increase the General Fund reserves by \$4,777.

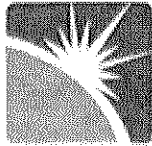


Budget Performance Report

Fiscal Year to Date 02/28/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
REVENUE										
Department 00 - Non Department Activity										
Program 0000 - Non Program Activity										
3110.311	Property Tax Current Secured	3,954,685.00	(14,038.00)	3,940,647.00	.00	.00	2,151,187.57	1,789,459.43	55	4,016,789.74
3110.312	Property Tax Current Unsecured	202,640.00	12,608.00	215,248.00	.00	.00	204,773.09	10,474.91	95	190,450.90
3110.315	Property Tax Prior Secured/Unsecured	7,344.00	.00	7,344.00	.00	.00	3,650.66	3,693.34	50	9,351.55
3110.320	Property Tax General Supplemental	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	13,700.90
3130.325	General Sales and Use Tax Sales and Use Tax	1,687,446.00	20,553.00	1,707,999.00	121,400.00	.00	837,194.54	870,804.46	49	1,633,595.19
3167.330	Real Property Transfer Tax Real Property Transfer Tax	37,351.00	4,631.00	41,982.00	3,584.59	.00	29,395.53	12,586.47	70	36,536.66
3182.335	Franchise Taxes Franchise Taxes	800,353.00	6,450.00	806,803.00	80,006.32	.00	278,618.18	528,184.82	35	790,283.18
3185.340	Transient Occupancy Tax Transient Occupancy Tax	168,341.00	6,373.00	174,714.00	22,202.35	.00	69,175.23	105,538.77	40	171,221.69
3210.110	Business Licenses and Permits Business Regulation	3,000.00	(200.00)	2,800.00	150.00	.00	1,702.00	1,098.00	61	3,099.67
3210.120	Business Licenses and Permits Bingo Regulation	66.00	17.00	83.00	.00	.00	82.50	.50	99	132.00
3345.200	State Revenues - Other Miscellaneous	24,000.00	.00	24,000.00	.00	.00	.00	24,000.00	0	26,222.24
3351.001	Property Tax Homeowners Apportionment	70,643.00	(1,207.00)	69,436.00	.00	.00	10,415.43	59,020.57	15	71,356.68
3356.001	State Motor Vehicle In Lieu Motor Vehicle In Lieu Tax	1,929,937.00	(28,236.00)	1,901,701.00	.00	.00	957,700.28	944,000.72	50	1,962,652.93
3410.101	Administrative Services General Administrative Fees	.00	15.00	15.00	.00	.00	18.60	(3.60)	124	38.22
3410.104	Administrative Services Returned Check Processing	300.00	(130.00)	170.00	29.00	.00	128.00	42.00	75	401.00
3410.107	Administrative Services Electronic Audio Reproduction	10.00	(5.00)	5.00	.00	.00	.00	5.00	0	5.16
3410.112	Administrative Services Printed Material Production/Sale	250.00	240.00	490.00	71.00	.00	681.00	(191.00)	139	206.50
3410.113	Administrative Services Document Copying	350.00	(100.00)	250.00	20.00	.00	174.00	76.00	70	379.78
3410.114	Administrative Services Document Certification	100.00	(65.00)	35.00	.00	.00	20.00	15.00	57	122.50
3410.115	Administrative Services Research on Request/Dept Records	550.00	(290.00)	260.00	.00	.00	152.00	108.00	58	684.00
3410.150	Administrative Services Late Fees	.00	.00	.00	.00	.00	(1.50)	1.50	+++	1.50
3610.100	Interest Revenue Investments	13,162.00	(5,162.00)	8,000.00	.00	.00	2,259.15	5,740.85	28	6,337.50
3610.150	Interest Revenue Interfund Loans	.00	.00	.00	.00	.00	.00	.00	+++	29,870.94
3630.200	Rents and Royalties Billboard Rents and Leases	440.00	.00	440.00	.00	.00	240.00	200.00	55	440.00
3901.100	Refunds & Reimbursements Miscellaneous	1,000.00	(375.00)	625.00	.00	.00	364.74	260.26	58	19,340.06
3902.100	Miscellaneous Revenue General	1,000.00	100.00	1,100.00	244.86	.00	888.24	211.76	81	9,530.34
3902.110	Miscellaneous Revenue Cash Over and Short	.00	11.00	11.00	.00	.00	11.30	(.30)	103	(1.79)
3910.030	Transfers In From Development Services Fund	111,415.00	.00	111,415.00	.00	.00	55,953.00	55,462.00	50	88,640.00
3910.070	Transfers In From Animal Control	26,320.00	.00	26,320.00	.00	.00	11,621.00	14,699.00	44	23,394.00
3910.112	Transfers In From Federal CMAQ Fund	12,799.00	.00	12,799.00	.00	.00	1,095.24	11,703.76	9	24,208.11
3910.120	Transfers In From State Gas Tax Fund	124,067.00	.00	124,067.00	.00	.00	60,605.00	63,462.00	49	102,124.00
3910.140	Transfers In From Traffic Safety Fund	30,000.00	.00	30,000.00	2,500.00	.00	20,000.00	10,000.00	67	26,000.00
3910.160	Transfers In From BHS Development Svcs Fund	23,274.00	.00	23,274.00	.00	.00	5,000.00	18,274.00	21	24,444.00
3910.204	Transfers In From State SLESF Grant Fund	50,000.00	.00	50,000.00	4,166.00	.00	33,336.00	16,664.00	67	45,000.00
3910.215	Transfers In From Aband Vehicle Abate Fund	5,000.00	(2,000.00)	3,000.00	.00	.00	2,063.69	936.31	69	3,795.41
3910.308	Transfers In From BHS CDBG 2008 Grant	.00	.00	.00	.00	.00	.00	.00	+++	5,222.05

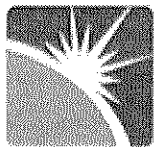


Budget Performance Report

Fiscal Year to Date 02/28/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
REVENUE										
Department	00 - Non Department Activity									
Program	0000 - Non Program Activity									
3910.502	Transfers In From Signal Development Fund	.00	.00	.00	.00	.00	.00	.00	+++	9,125.82
3910.503	Transfers In From Drainage Trust	.00	.00	.00	.00	.00	.00	.00	+++	17,755.78
3910.505	Transfers In From Memorial Trailway Fund	.00	.00	.00	.00	.00	.00	.00	+++	2,225.51
3910.510	Transfers In From Impact Fees Road Imp Fund	1,657.00	.00	1,657.00	.00	.00	1,588.06	68.94	96	4,076.67
3910.551	Transfers In From Impact Fees Drainage Fund	.00	.00	.00	.00	.00	.00	.00	+++	20,000.00
3910.807	Transfers In From Dr. Horlic Renovation Donat	.00	.00	.00	.00	.00	.00	.00	+++	21,430.06
3910.900	Transfers In From Transit Fund	3,172.00	.00	3,172.00	.00	.00	1,739.00	1,433.00	55	2,557.00
3910.920	Transfers In From RDA Non Housing Fund	.00	.00	.00	.00	.00	.00	.00	+++	2,624.00
3910.921	Transfers In From RDA Housing Fund	.00	.00	.00	.00	.00	.00	.00	+++	502.00
3910.970	Transfers In From Self Insurance Trust Fund	215,505.00	.00	215,505.00	.00	.00	215,505.00	.00	100	143,646.00
Program 0000 - Non Program Activity Totals		\$9,516,177.00	(\$810.00)	\$9,515,367.00	\$234,374.12	\$0.00	\$4,957,336.53	\$4,558,030.47	52%	\$9,559,519.45
Department 00 - Non Department Activity Totals		\$9,516,177.00	(\$810.00)	\$9,515,367.00	\$234,374.12	\$0.00	\$4,957,336.53	\$4,558,030.47	52%	\$9,559,519.45
Department	25 - Finance									
Program	5005 - Rental Properties									
3901.100	Refunds & Reimbursements Miscellaneous	1,840.00	.00	1,840.00	.00	.00	1,461.86	378.14	79	1,553.52
Program 5005 - Rental Properties Totals		\$1,840.00	\$0.00	\$1,840.00	\$0.00	\$0.00	\$1,461.86	\$378.14	79%	\$1,553.52
Department 25 - Finance Totals		\$1,840.00	\$0.00	\$1,840.00	\$0.00	\$0.00	\$1,461.86	\$378.14	79%	\$1,553.52
Department	30 - Police									
Program	0000 - Non Program Activity									
3320.100	Federal Revenue - Other Refunds and Reimbursements	500.00	.00	500.00	900.85	.00	900.85	(400.85)	180	6,484.20
3345.004	State Revenues - Other POST Reimbursements	19,000.00	1,000.00	20,000.00	.00	.00	14,524.76	5,475.24	73	18,238.70
3345.100	State Revenues - Other Refunds & Reimbursements	24,000.00	(12,000.00)	12,000.00	.00	.00	11,950.91	49.09	100	27,149.83
3380.100	Local Government Revenue Fines and Forfeitures	32,000.00	(2,000.00)	30,000.00	2,368.99	.00	10,796.54	19,203.46	36	35,338.62
3380.106	Local Government Revenue Administrative Citations	.00	3,200.00	3,200.00	.00	.00	3,200.00	.00	100	.00
Police										
3421.100	Police Vehicle Repossession	200.00	(100.00)	100.00	21.00	.00	84.00	16.00	84	231.00
3421.103	Police Weapons Storage Fee	500.00	(292.00)	208.00	.00	.00	.00	208.00	0	479.00
3421.105	Police Cite Sign Off / VIN Verification	1,800.00	(760.00)	1,040.00	94.00	.00	701.44	338.56	67	1,801.00
3421.111	Police Vehicle Impound Fee	2,500.00	(1,156.00)	1,344.00	.00	.00	784.00	560.00	58	2,576.00
3421.115	Police Police Report (Copy)	6,800.00	(965.00)	5,835.00	386.50	.00	3,790.58	2,044.42	65	7,050.00
3421.120	Police Fingerprint Processing	9,000.00	(1,751.00)	7,249.00	627.00	.00	5,135.72	2,113.28	71	8,699.12
3421.122	Police Visa/Clearance Letter	78.00	.00	78.00	.00	.00	39.00	39.00	50	65.00
3421.128	Police Statutory Registration	840.00	.00	840.00	30.00	.00	240.00	600.00	29	870.00
3421.130	Police Reproduce/Sale of Tapes & Photos	150.00	.00	150.00	13.00	.00	130.00	20.00	87	170.25
3421.140	Police Alarm System Registration	150.00	.00	150.00	.00	.00	159.50	(9.50)	106	154.00
3421.141	Police False Alarm Response	2,000.00	340.00	2,340.00	.00	.00	1,565.06	774.94	67	2,370.56
3421.180	Police Special Services	2,500.00	(683.00)	1,817.00	.00	.00	1,060.00	757.00	58	3,207.00

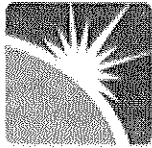


Budget Performance Report

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Exclude Rollup Account

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Fund 1010 - General Fund										
REVENUE										
Department 30 - Police										
Program 0000 - Non Program Activity										
3421.182	Police Research on Request	15.00	(8.00)	7.00	.00	.00	.00	7.00	0	15.00
3421.185	Police Bicycle License	.00	.00	.00	.00	.00	.00	.00	+++	3.75
3421.187	Police Subpoena Duces Tecum	.00	30.00	30.00	.00	.00	30.00	.00	100	180.00
3901.100	Refunds & Reimbursements Miscellaneous	1,000.00	.00	1,000.00	721.23	.00	1,697.62	(697.62)	170	1,637.55
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	1,000.00	(500.00)	500.00	.00	.00	.00	500.00	0	216.80
3902.100	Miscellaneous Revenue General	.00	.00	.00	.00	.00	.00	.00	+++	16.75
Program 0000 - Non Program Activity Totals		\$104,033.00	(\$15,645.00)	\$88,388.00	\$5,162.57	\$0.00	\$56,789.98	\$31,598.02	64%	\$116,954.13
Department 30 - Police Totals		\$104,033.00	(\$15,645.00)	\$88,388.00	\$5,162.57	\$0.00	\$56,789.98	\$31,598.02	64%	\$116,954.13
Department 35 - Fire										
Program 0000 - Non Program Activity										
3320.100	Federal Revenue - Other Refunds and Reimbursements	.00	.00	.00	.00	.00	30,975.14	(30,975.14)	+++	.00
3345.100	State Revenues - Other Refunds & Reimbursements	34,000.00	87,421.00	121,421.00	7,462.11	.00	23,150.62	98,270.38	19	5,608.60
3380.103	Local Government Revenue Fines and Citations Fire	4,000.00	(900.00)	3,100.00	.00	.00	1,800.00	1,300.00	58	4,766.53
3410.150	Administrative Services Late Fees	100.00	.00	100.00	74.06	.00	409.91	(309.91)	410	336.20
3422.303	Fire Out Of Hours Burning Response	1,200.00	(1,100.00)	100.00	.00	.00	55.59	44.41	56	1,481.02
3422.304	Fire Fuel Reduction Burn Permit	500.00	(209.00)	291.00	204.00	.00	408.00	(117.00)	140	602.00
3422.310	Fire Report Copying	150.00	150.00	300.00	.00	.00	181.50	118.50	60	180.00
3422.315	Fire Residential Burning Regulation	10,000.00	.00	10,000.00	2,002.00	.00	3,300.00	6,700.00	33	9,262.00
3422.330	Fire Campfire/Special Activity Permit	100.00	(50.00)	50.00	.00	.00	.00	50.00	0	22.00
3422.335	Fire Land Clearing Fire Regulation	75.00	(37.00)	38.00	.00	.00	.00	38.00	0	75.00
3422.341	Fire Hydrant Flow Review	.00	.00	.00	.00	.00	.00	.00	+++	50.00
3422.344	Fire Negligent/Reckless Cost Recovery	.00	4,993.00	4,993.00	.00	.00	4,993.34	(.34)	100	.00
3422.367	Fire Plan Review/Variance	.00	236.00	236.00	.00	.00	.00	236.00	0	.00
3422.375	Fire Stand By	.00	585.00	585.00	.00	.00	585.46	(.46)	100	.00
3901.100	Refunds & Reimbursements Miscellaneous	500.00	(398.00)	102.00	.00	.00	59.49	42.51	58	.00
3902.100	Miscellaneous Revenue General	.00	.00	.00	.00	.00	.00	.00	+++	150.00
Program 0000 - Non Program Activity Totals		\$50,625.00	\$90,691.00	\$141,316.00	\$9,742.17	\$0.00	\$65,919.05	\$75,396.95	47%	\$22,533.35
Department 35 - Fire Totals		\$50,625.00	\$90,691.00	\$141,316.00	\$9,742.17	\$0.00	\$65,919.05	\$75,396.95	47%	\$22,533.35
Department 40 - Community Development										
Program 4720 - CDD Planning										
3380.101	Local Government Revenue Fines and Citations Comm Develop	38,000.00	(10,000.00)	28,000.00	20.00	.00	8,805.00	19,195.00	31	37,201.85
3400.104	CDD Planning Tentative Parcel Map	3,300.00	(1,632.00)	1,668.00	.00	.00	.00	1,668.00	0	1,650.00
3400.107	CDD Planning Major Map Modification Review	.00	.00	.00	.00	.00	.00	.00	+++	680.00
3400.108	CDD Planning Road Name Review	160.00	.00	160.00	.00	.00	178.00	(18.00)	111	.00
3400.111	CDD Planning Landscape Plan	500.00	100.00	600.00	.00	.00	432.00	168.00	72	864.00
3400.123	CDD Planning Tree Pres/Protect Plan Review	.00	.00	.00	.00	.00	.00	.00	+++	285.00

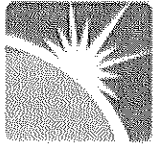


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Fund 1010 - General Fund										
REVENUE										
Department 40 - Community Development										
Program 4720 - CDD Planning										
3400.130	CDD Planning General Plan Amend and Rezoning	3,000.00	(1,500.00)	1,500.00	.00	.00	.00	1,500.00	0	4,500.00
3400.140	CDD Planning Comm Zoning Interpretation	.00	.00	.00	266.00	.00	266.00	(266.00)	+++	.00
3400.147	CDD Planning Remote (Offsite) Parking Review	.00	95.00	95.00	.00	.00	95.00	.00	100	.00
3400.149	CDD Planning DIF Adjust/Waiver Application	.00	127.00	127.00	.00	.00	127.00	.00	100	127.00
3400.171	CDD Planning Use Permit Class B	952.00	.00	952.00	.00	.00	952.00	.00	100	1,904.00
3400.173	CDD Planning Temporary Use Permit	328.00	(164.00)	164.00	.00	.00	.00	164.00	0	412.00
3400.174	CDD Planning Administrative Permit	3,000.00	(640.00)	2,360.00	.00	.00	1,378.00	982.00	58	2,150.00
3400.176	CDD Planning Home Occupation Permit	.00	215.00	215.00	.00	.00	215.00	.00	100	215.00
3400.178	CDD Planning Site Plan/Use Permit Mod Class B	476.00	(238.00)	238.00	.00	.00	.00	238.00	0	2,380.00
3400.184	CDD Planning Site Plan Review Class A	.00	1,020.00	1,020.00	.00	.00	1,020.00	.00	100	.00
3400.195	CDD Planning Public Convenience/Necessity	88.00	(44.00)	44.00	.00	.00	.00	44.00	0	88.00
3400.200	CDD Planning Tree Felling Permit	17,500.00	1,500.00	19,000.00	1,270.00	.00	13,036.00	5,964.00	69	18,960.76
3400.307	CDD Planning Design Review Application	.00	1,920.00	1,920.00	384.00	.00	2,304.00	(384.00)	120	.00
3901.100	Refunds & Reimbursements Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	346.16
3902.100	Miscellaneous Revenue General	.00	109.00	109.00	.00	.00	108.92	.08	100	.00
Program 4720 - CDD Planning Totals		\$67,304.00	(\$9,132.00)	\$58,172.00	\$1,940.00	\$0.00	\$28,916.92	\$29,255.08	50%	\$71,763.77
Program 4780 - CDD - Waste Management										
3182.335	Franchise Taxes Franchise Taxes	35,904.00	(358.00)	35,546.00	.00	.00	17,950.82	17,595.18	51	35,018.98
3345.200	State Revenues - Other Miscellaneous	4,500.00	.00	4,500.00	.00	.00	(7,367.00)	11,867.00	-164	7,376.00
3380.104	Local Government Revenue Fines and Citations Waste Mgmt	18,000.00	(7,700.00)	10,300.00	118.00	.00	6,111.00	4,189.00	59	18,564.88
Program 4780 - CDD - Waste Management Totals		\$58,404.00	(\$8,058.00)	\$50,346.00	\$118.00	\$0.00	\$16,694.82	\$33,651.18	33%	\$60,959.86
Department 40 - Community Development Totals		\$125,708.00	(\$17,190.00)	\$108,518.00	\$2,058.00	\$0.00	\$45,611.74	\$62,906.26	42%	\$132,723.63
Department 45 - Public Works										
Program 4740 - Public Works - Engineering										
3402.201	PW Engineering Final Parcel Map	3,000.00	(500.00)	2,500.00	.00	.00	680.00	1,820.00	27	1,360.00
3402.220	PW Engineering Land Divisn/Pvt Develop Projects	22,000.00	(2,000.00)	20,000.00	.00	.00	7,035.20	12,964.80	35	31,544.44
3402.221	PW Engineering Prepare/Record Covenant Agreement	1.00	.00	1.00	.00	.00	.00	1.00	0	1.00
3402.222	PW Engineering Improvement Agreement Review	.00	260.00	260.00	.00	.00	260.00	.00	100	.00
3402.223	PW Engineering Engineering Site Plan	500.00	364.00	864.00	.00	.00	864.00	.00	100	.00
3402.224	PW Engineering Grading Check/Inspection	2,000.00	(225.00)	1,775.00	.00	.00	1,035.50	739.50	58	2,131.50
3402.225	PW Engineering Cert of Correct w/out Hearing	200.00	(100.00)	100.00	.00	.00	.00	100.00	0	.00
3402.227	PW Engineering Lot Merger Review	247.00	247.00	494.00	190.00	.00	684.00	(190.00)	138	247.00
3402.228	PW Engineering Lot Line Adjustment	1,500.00	200.00	1,700.00	.00	.00	1,010.00	690.00	59	1,361.90
3402.229	PW Engineering Cert of Compliance Review w/Hear	.00	.00	.00	.00	.00	.00	.00	+++	443.00
3402.230	PW Engineering Engineer Drain Plan/Calc Review	4,000.00	8,503.00	12,503.00	.00	.00	12,502.98	.02	100	12,683.88
3402.232	PW Engineering Erosion Control Plan Review	200.00	521.00	721.00	.00	.00	721.00	.00	100	864.00

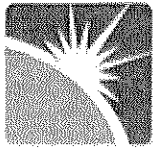


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Fund 1010 - General Fund										
REVENUE										
Department 45 - Public Works										
Program 4740 - Public Works - Engineering										
3402.250	PW Engineering Oversized Vehicle Regulation	500.00	200.00	700.00	35.50	.00	497.00	203.00	71	568.00
3402.270	PW Engineering Encroachment Permit Fees	11,000.00	(1,500.00)	9,500.00	6,124.50	.00	11,312.11	(1,812.11)	119	20,991.73
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	.00	.00	.00	.00	.00	.00	.00	+++	100.00
Program 4740 - Public Works - Engineering Totals		\$45,148.00	\$5,970.00	\$51,118.00	\$6,350.00	\$0.00	\$36,601.79	\$14,516.21	72%	\$72,296.45
Program 4745 - Paradise Community Park										
3470.251	Parks & Recreation Space Rental	2,500.00	.00	2,500.00	.00	.00	2,460.96	39.04	98	1,460.00
3470.258	Parks & Recreation Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	1,110.00
3470.259	Parks & Recreation Donations	.00	1,800.00	1,800.00	.00	.00	1,300.00	500.00	72	.00
Program 4745 - Paradise Community Park Totals		\$2,500.00	\$1,800.00	\$4,300.00	\$0.00	\$0.00	\$3,760.96	\$539.04	87%	\$2,570.00
Department 45 - Public Works Totals		\$47,648.00	\$7,770.00	\$55,418.00	\$6,350.00	\$0.00	\$40,362.75	\$15,055.25	73%	\$74,866.45
REVENUE TOTALS		\$9,846,031.00	\$64,816.00	\$9,910,847.00	\$257,686.86	\$0.00	\$5,167,481.91	\$4,743,365.09	52%	\$9,908,150.53
EXPENSE										
Department 00 - Non Department Activity										
Program 0000 - Non Program Activity										
5225	Bank Fees and Charges	10,500.00	1,000.00	11,500.00	.00	.00	7,471.82	4,028.18	65	9,885.01
5280.100	Bad Debt Write Off Expense	500.00	(250.00)	250.00	.00	.00	146.00	104.00	58	49.00
5501	Debt Service Payment - Principal	609,441.00	.00	609,441.00	.00	.00	.00	609,441.00	0	623,643.30
5502	Debt Service Payment - Interest	225,559.00	.00	225,559.00	.00	.00	.00	225,559.00	0	186,356.70
5502.150	Debt Service Payment - Interest Interfund Loans	5,606.00	.00	5,606.00	.00	.00	2,717.40	2,888.60	48	8,122.83
5502.201	Debt Service Payment - Interest Tax Anticipation Notes	25,991.00	.00	25,991.00	.00	.00	.00	25,991.00	0	51,558.33
5510.201	Bond Payments - Issuance Costs Tax Anticipation Notes	8,150.00	(750.00)	7,400.00	.00	.00	7,400.00	.00	100	8,150.00
Program 0000 - Non Program Activity Totals		\$885,747.00	\$0.00	\$885,747.00	\$0.00	\$0.00	\$17,735.22	\$868,011.78	2%	\$887,765.17
Department 00 - Non Department Activity Totals		\$885,747.00	\$0.00	\$885,747.00	\$0.00	\$0.00	\$17,735.22	\$868,011.78	2%	\$887,765.17
Department 10 - Legislative										
Program 4000 - Town Council										
5101	Salaries - Permanent	16,920.00	270.00	17,190.00	1,470.00	.00	11,460.00	5,730.00	67	16,920.00
5107	Car Allowance/Mileage	5,400.00	.00	5,400.00	450.00	.00	3,600.00	1,800.00	67	5,400.00
5111	Medicare	324.00	11.00	335.00	28.25	.00	226.07	108.93	67	339.60
5112.102	Retirement Contribution Social Security	1,384.00	48.00	1,432.00	120.90	.00	967.20	464.80	68	1,450.80
5113	Worker's Compensation	179.00	.00	179.00	.00	.00	134.25	44.75	75	141.44
5202.100	Operating Supplies General	345.00	.00	345.00	79.34	.00	335.43	9.57	97	107.25
5220.100	Employee Development General	12,000.00	.00	12,000.00	.00	.00	11,792.70	207.30	98	10,710.63
Program 4000 - Town Council Totals		\$36,552.00	\$329.00	\$36,881.00	\$2,148.49	\$0.00	\$28,515.65	\$8,365.35	77%	\$35,069.72
Department 10 - Legislative Totals		\$36,552.00	\$329.00	\$36,881.00	\$2,148.49	\$0.00	\$28,515.65	\$8,365.35	77%	\$35,069.72

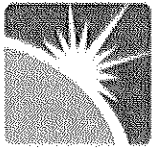


Budget Performance Report

Fiscal Year to Date 02/28/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 15 - Town Clerk										
Program 4100 - Town Clerk										
5101	Salaries - Permanent	157,366.00	(392.00)	156,974.00	12,323.96	.00	95,644.50	61,329.50	61	153,716.44
5103.102	Differential Pay Out of Class	.00	.00	.00	66.48	.00	216.78	(216.78)	+++	.00
5106.100	Incentives & Admin Leave Administrative Leave	8,179.00	.00	8,179.00	.00	.00	.00	8,179.00	0	7,898.88
5107	Car Allowance/Mileage	2,400.00	.00	2,400.00	200.00	.00	1,600.00	800.00	67	3,692.00
5111	Medicare	2,435.00	(67.00)	2,368.00	172.45	.00	1,341.34	1,026.66	57	2,293.36
5112.101	Retirement Contribution PERS	19,361.00	(48.00)	19,313.00	1,520.77	.00	11,807.12	7,505.88	61	18,542.90
5113	Worker's Compensation	1,665.00	.00	1,665.00	.00	.00	1,248.75	416.25	75	1,220.80
5114.101	Health Insurance Medical	18,891.00	(380.00)	18,511.00	1,301.20	.00	10,408.02	8,102.98	56	18,832.46
5114.102	Health Insurance Dental	.00	.00	.00	156.64	.00	1,642.68	(1,642.68)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	23.94	.00	191.52	(191.52)	+++	.00
5115	Unemployment Compensation	1,007.00	(1,007.00)	.00	76.11	.00	1,155.99	(1,155.99)	+++	2,871.00
5116.101	Life and Disability Insurance Life & Disab.	1,405.00	52.00	1,457.00	47.50	.00	380.00	1,077.00	26	1,402.88
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	86.50	.00	593.67	(593.67)	+++	.00
5119.100	Retiree Costs Medical Insurance	23,543.00	(1,139.00)	22,404.00	.00	.00	13,251.06	9,152.94	59	22,191.10
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	173.55
5201.100	Office Supplies General	635.00	(235.00)	400.00	.00	.00	176.42	223.58	44	81.51
5202.100	Operating Supplies General	775.00	(275.00)	500.00	.00	.00	.00	500.00	0	(248.99)
5204	Subscriptions and Code Books	1,525.00	508.00	2,033.00	.00	.00	2,033.35	(.35)	100	1,766.95
5210.100	Postage General	.00	168.00	168.00	10.32	.00	122.21	45.79	73	140.88
5213.100	Professional/Contract Services General	9,702.00	(315.00)	9,387.00	553.35	.00	5,370.67	4,016.33	57	5,619.34
5214.100	Repair and Maint Service General	.00	315.00	315.00	.00	.00	315.15	(.15)	100	.00
5218.100	Advertising General	3,000.00	(1,000.00)	2,000.00	.00	.00	948.40	1,051.60	47	943.51
5220.100	Employee Development General	1,280.00	.00	1,280.00	.00	.00	30.00	1,250.00	2	1,480.00
5221	Election-County Services	35,000.00	(17,000.00)	18,000.00	.00	.00	17,976.72	23.28	100	.00
5501	Debt Service Payment - Principal	194.00	.00	194.00	96.95	.00	193.95	.05	100	194.00
Program 4100 - Town Clerk Totals		\$288,363.00	(\$20,815.00)	\$267,548.00	\$16,636.17	\$0.00	\$166,648.30	\$100,899.70	62%	\$242,812.57
Department 15 - Town Clerk Totals		\$288,363.00	(\$20,815.00)	\$267,548.00	\$16,636.17	\$0.00	\$166,648.30	\$100,899.70	62%	\$242,812.57
Department 20 - Administrative Services										
Program 4200 - Town Manager										
5101	Salaries - Permanent	75,935.00	2,830.00	78,765.00	1,695.52	.00	23,661.03	55,103.97	30	99,127.52
5102	Salaries - Temporary	.00	.00	.00	.00	.00	46,687.20	(46,687.20)	+++	42,089.85
5106.100	Incentives & Admin Leave Administrative Leave	482.00	3,965.00	4,447.00	.00	.00	3,987.60	459.40	90	.00
5107	Car Allowance/Mileage	168.00	.00	168.00	14.00	.00	112.00	56.00	67	84.00
5111	Medicare	1,561.00	7.00	1,568.00	17.90	.00	1,492.63	75.37	95	1,972.55
5112.101	Retirement Contribution PERS	3,258.00	478.00	3,736.00	210.68	.00	2,677.61	1,058.39	72	10,630.05
5113	Worker's Compensation	244.00	.00	244.00	.00	.00	183.00	61.00	75	1,472.60

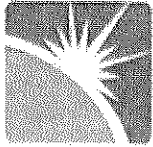


Budget Performance Report

Fiscal Year to Date 02/28/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 20 - Administrative Services										
Program 4200 - Town Manager										
5114.101	Health Insurance Medical	7,319.00	(1,384.00)	5,935.00	182.16	.00	4,734.72	1,200.28	80	14,913.76
5114.102	Health Insurance Dental	.00	.00	.00	2.68	.00	551.26	(551.26)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	.34	.00	45.86	(45.86)	+++	.00
5115	Unemployment Compensation	.00	.00	.00	11.76	.00	1,078.96	(1,078.96)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	318.00	(36.00)	282.00	8.64	.00	91.93	190.07	33	666.18
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	11.90	.00	151.58	(151.58)	+++	.00
5119.100	Retiree Costs Medical Insurance	37,375.00	3,960.00	41,335.00	188.07	.00	18,693.91	22,641.09	45	23,868.48
5122	Accrual Bank Payoff	39,629.00	(5,259.00)	34,370.00	.00	.00	34,370.37	(.37)	100	.00
5201.100	Office Supplies General	450.00	.00	450.00	.00	.00	25.02	424.98	6	544.85
5202.100	Operating Supplies General	350.00	.00	350.00	.00	.00	.00	350.00	0	43.92
5210.100	Postage General	50.00	(25.00)	25.00	.00	.00	3.10	21.90	12	27.97
5213.100	Professional/Contract Services General	5,000.00	.00	5,000.00	.00	.00	18.64	4,981.36	0	.00
5214.100	Repair and Maint Service General	130.00	370.00	500.00	.00	.00	500.00	.00	100	130.00
5218.100	Advertising General	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
5220.100	Employee Development General	160.00	.00	160.00	.00	.00	.00	160.00	0	.00
5223.105	Meals and Refreshments Emergencies and Meetings	75.00	.00	75.00	.00	.00	.00	75.00	0	78.58
5260	Miscellaneous	.00	.00	.00	234.30	.00	234.30	(234.30)	+++	87.12
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	643.49
5501	Debt Service Payment - Principal	194.00	.00	194.00	96.95	.00	193.95	.05	100	194.00
Program 4200 - Town Manager Totals		\$173,198.00	\$4,906.00	\$178,104.00	\$2,674.90	\$0.00	\$139,494.67	\$38,609.33	78%	\$196,574.92
Program 4201 - Central Services										
5101	Salaries - Permanent	121,077.00	(325.00)	120,752.00	9,553.29	.00	73,309.41	47,442.59	61	119,224.17
5106.100	Incentives & Admin Leave Administrative Leave	3,764.00	.00	3,764.00	.00	.00	.00	3,764.00	0	3,573.68
5111	Medicare	1,810.00	(8.00)	1,802.00	144.19	.00	1,065.37	736.63	59	1,760.15
5112.101	Retirement Contribution PERS	13,327.00	(35.00)	13,292.00	1,051.54	.00	8,069.68	5,222.32	61	12,283.25
5113	Worker's Compensation	1,281.00	.00	1,281.00	.00	.00	960.75	320.25	75	1,353.20
5114.101	Health Insurance Medical	13,555.00	361.00	13,916.00	867.48	.00	8,451.29	5,464.71	61	14,304.57
5114.102	Health Insurance Dental	.00	.00	.00	38.22	.00	1,188.36	(1,188.36)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	4.72	.00	82.23	(82.23)	+++	.00
5115	Unemployment Compensation	.00	.00	.00	63.64	.00	900.48	(900.48)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	1,137.00	23.00	1,160.00	38.00	.00	303.81	856.19	26	1,115.34
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	67.04	.00	458.29	(458.29)	+++	.00
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	1,904.20
5199.199	Other Fund Support IT-Serv from Tech Fee	(51,000.00)	.00	(51,000.00)	(4,250.00)	.00	(34,000.00)	(17,000.00)	67	(51,000.00)
5201.100	Office Supplies General	100.00	.00	100.00	.00	.00	42.82	57.18	43	1,397.76
5202.100	Operating Supplies General	14,200.00	1,266.00	15,466.00	3,655.00	.00	19,544.38	(4,078.38)	126	8,537.00

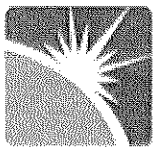


Budget Performance Report

Fiscal Year to Date 02/28/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 20 - Administrative Services										
Program 4201 - Central Services										
5203.100	Repairs and Maint Supplies General	900.00	.00	900.00	.00	.00	465.33	434.67	52	302.01
5209.101	Auto Fuel Expense Town Vehicles	305.00	(155.00)	150.00	.00	.00	37.03	112.97	25	288.92
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	.00	100.00	100.00	.00	.00	96.91	3.09	97	.00
5210.100	Postage General	150.00	(75.00)	75.00	.00	.00	.00	75.00	0	.00
5211.135	Utilities Water and Sewer	725.00	(25.00)	700.00	.00	.00	436.07	263.93	62	713.52
5211.137	Utilities Electric and Gas	21,000.00	1,500.00	22,500.00	.00	.00	11,442.51	11,057.49	51	21,259.23
5212.100	Insurance General	175,123.00	(270.00)	174,853.00	.00	.00	174,852.88	.12	100	167,651.59
5213.100	Professional/Contract Services General	43,780.00	.00	43,780.00	.00	.00	35,730.57	8,049.43	82	42,364.09
5214.100	Repair and Maint Service General	67,230.00	.00	67,230.00	544.64	.00	59,640.10	7,589.90	89	63,920.73
5215.100	Rents and Leases Miscellaneous	1,429.00	.00	1,429.00	118.52	.00	847.04	581.96	59	1,556.75
5215.106	Rents and Leases Copiers	5,122.00	.00	5,122.00	427.85	.00	3,416.86	1,705.14	67	5,093.46
5216.100	Communications General Services	33,468.00	(2,468.00)	31,000.00	449.12	.00	17,454.86	13,545.14	56	29,925.98
5218.100	Advertising General	.00	.00	.00	.00	.00	.00	.00	+++	177.15
5219.100	Printing General	2,000.00	(1,000.00)	1,000.00	.00	.00	.00	1,000.00	0	2,002.65
5220.100	Employee Development General	1,000.00	(500.00)	500.00	.00	.00	.00	500.00	0	1,295.00
5225	Bank Fees and Charges	105.00	.00	105.00	.00	.00	.00	105.00	0	105.44
5260	Miscellaneous	23,050.00	(50.00)	23,000.00	.00	.00	22,978.84	21.16	100	21,144.83
5304	Furniture & Equipment	6,575.00	1,123.00	7,698.00	.00	.00	7,698.19	(.19)	100	14,668.26
5500	Bond Payments - Fiscal Agent	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	2,500.00
5501	Debt Service Payment - Principal	12,427.00	.00	12,427.00	7,307.76	.00	12,424.12	2.88	100	16,238.91
5510	Bond Payments - Issuance Costs	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,926.19
Program 4201 - Central Services Totals		\$518,140.00	(\$538.00)	\$517,602.00	\$20,081.01	\$0.00	\$427,898.18	\$89,703.82	83%	\$507,588.03
Program 4203 - HR and Risk Management										
5101	Salaries - Permanent	35,526.00	2,174.00	37,700.00	2,760.06	.00	23,006.12	14,693.88	61	46,272.86
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	.00	.00	+++	49.22
5111	Medicare	515.00	69.00	584.00	27.92	.00	359.03	224.97	61	634.69
5112.101	Retirement Contribution PERS	3,859.00	291.00	4,150.00	303.80	.00	2,532.24	1,617.76	61	4,759.73
5113	Worker's Compensation	359.00	.00	359.00	.00	.00	269.25	89.75	75	366.16
5114.101	Health Insurance Medical	8,407.00	1,560.00	9,967.00	1,032.28	.00	4,510.86	5,456.14	45	18,300.41
5114.102	Health Insurance Dental	.00	.00	.00	143.50	.00	262.70	(262.70)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	14.58	.00	28.49	(28.49)	+++	.00
5115	Unemployment Compensation	.00	.00	.00	12.32	.00	302.20	(302.20)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	559.00	(101.00)	458.00	13.30	.00	128.25	329.75	28	557.33
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	15.52	.00	152.92	(152.92)	+++	.00
5119.120	Retiree Costs PERS 1959 Survivor Benefits	2,200.00	.00	2,200.00	.00	.00	.00	2,200.00	0	2,480.40
5122	Accrual Bank Payoff	.00	925.00	925.00	.00	.00	924.87	.13	100	.00

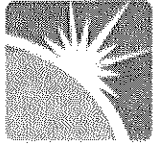


Budget Performance Report

Fiscal Year to Date 02/28/13

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Fund 1010 - General Fund										
EXPENSE										
Department 20 - Administrative Services										
Program 4203 - HR and Risk Management										
5201.100	Office Supplies General	380.00	(180.00)	200.00	.00	.00	.00	200.00	0	320.85
5202.100	Operating Supplies General	350.00	113.00	463.00	.00	.00	463.39	(.39)	100	363.71
5204	Subscriptions and Code Books	75.00	.00	75.00	.00	.00	.00	75.00	0	64.35
5210.100	Postage General	100.00	11.00	111.00	.00	.00	64.60	46.40	58	121.49
5213.100	Professional/Contract Services General	2,700.00	(200.00)	2,500.00	.00	.00	1,123.20	1,376.80	45	2,905.00
5219.100	Printing General	100.00	(50.00)	50.00	.00	.00	.00	50.00	0	.00
5220.100	Employee Development General	800.00	(125.00)	675.00	.00	.00	675.00	.00	100	.00
5223.105	Meals and Refreshments Emergencies and Meetings	75.00	.00	75.00	.00	.00	33.62	41.38	45	75.00
Program 4203 - HR and Risk Management Totals		\$56,005.00	\$4,487.00	\$60,492.00	\$4,323.28	\$0.00	\$34,836.74	\$25,655.26	58%	\$77,271.20
Program 4300 - Legal Services										
5210.100	Postage General	10.00	1,995.00	2,005.00	.00	.00	1.35	2,003.65	0	.44
5213.100	Professional/Contract Services General	163,800.00	.00	163,800.00	.00	.00	104,448.21	59,351.79	64	165,408.50
Program 4300 - Legal Services Totals		\$163,810.00	\$1,995.00	\$165,805.00	\$0.00	\$0.00	\$104,449.56	\$61,355.44	63%	\$165,408.94
Department 20 - Administrative Services Totals		\$911,153.00	\$10,850.00	\$922,003.00	\$27,079.19	\$0.00	\$706,679.15	\$215,323.85	77%	\$946,843.09
Department 25 - Finance										
Program 4400 - Finance										
5101	Salaries - Permanent	142,225.00	(440.00)	141,785.00	11,025.35	.00	86,551.81	55,233.19	61	145,778.41
5106.100	Incentives & Admin Leave Administrative Leave	7,296.00	.00	7,296.00	.00	.00	.00	7,296.00	0	7,242.90
5107	Car Allowance/Mileage	2,160.00	.00	2,160.00	180.00	.00	1,440.00	720.00	67	3,159.22
5111	Medicare	2,199.00	(58.00)	2,141.00	156.85	.00	1,218.14	922.86	57	2,128.48
5112.101	Retirement Contribution PERS	19,066.00	(59.00)	19,007.00	1,478.20	.00	11,627.79	7,379.21	61	19,677.69
5113	Worker's Compensation	1,543.00	.00	1,543.00	.00	.00	1,157.25	385.75	75	1,348.20
5114.101	Health Insurance Medical	23,654.00	(4,909.00)	18,745.00	1,374.94	.00	10,873.79	7,871.21	58	24,725.88
5114.102	Health Insurance Dental	.00	.00	.00	149.32	.00	1,461.69	(1,461.69)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	12.50	.00	130.74	(130.74)	+++	.00
5115	Unemployment Compensation	907.00	(907.00)	.00	69.22	.00	1,046.32	(1,046.32)	+++	6,022.00
5116.101	Life and Disability Insurance Life & Disab.	1,247.00	44.00	1,291.00	41.44	.00	331.42	959.58	26	1,285.67
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	77.40	.00	528.30	(528.30)	+++	.00
5119.100	Retiree Costs Medical Insurance	9,778.00	(454.00)	9,324.00	.00	.00	5,513.02	3,810.98	59	9,449.72
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	308.30
5201.100	Office Supplies General	250.00	(50.00)	200.00	.00	.00	27.43	172.57	14	197.51
5202.100	Operating Supplies General	400.00	.00	400.00	.00	.00	236.32	163.68	59	324.14
5203.100	Repairs and Maint Supplies General	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
5210.100	Postage General	1,800.00	(300.00)	1,500.00	147.49	.00	1,071.85	428.15	71	1,602.30
5213.100	Professional/Contract Services General	720.00	.00	720.00	.00	.00	314.50	405.50	44	3,085.76
5214.100	Repair and Maint Service General	200.00	.00	200.00	.00	.00	.00	200.00	0	200.09

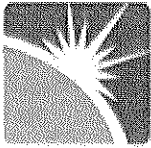


Budget Performance Report

Fiscal Year to Date 02/28/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 25 - Finance										
Program 4400 - Finance										
5216.100	Communications General Services	.00	.00	.00	.00	.00	.00	.00	+++	152.77
5219.100	Printing General	1,095.00	.00	1,095.00	.00	.00	859.91	235.09	79	1,097.91
5220.100	Employee Development General	439.00	.00	439.00	.00	.00	14.00	425.00	3	725.00
5304	Furniture & Equipment	800.00	400.00	1,200.00	.00	.00	.00	1,200.00	0	.00
Program 4400 - Finance Totals		\$215,829.00	(\$6,733.00)	\$209,096.00	\$14,712.71	\$0.00	\$124,404.28	\$84,691.72	59%	\$228,511.95
Program 5005 - Rental Properties										
5211.175	Utilities Rental Properties	1,840.00	.00	1,840.00	.00	.00	1,239.61	600.39	67	1,863.52
Program 5005 - Rental Properties Totals		\$1,840.00	\$0.00	\$1,840.00	\$0.00	\$0.00	\$1,239.61	\$600.39	67%	\$1,863.52
Department 25 - Finance Totals		\$217,669.00	(\$6,733.00)	\$210,936.00	\$14,712.71	\$0.00	\$125,643.89	\$85,292.11	60%	\$230,375.47
Department 30 - Police										
Program 4510 - Police Administration										
5101	Salaries - Permanent	311,163.00	(3,526.00)	307,637.00	24,108.73	.00	187,058.33	120,578.67	61	260,600.59
5102	Salaries - Temporary	.00	.00	.00	.00	.00	.00	.00	+++	37,080.00
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	62.42	(62.42)	+++	.00
5104	Wages - PS Holiday Pay	14,121.00	(953.00)	13,168.00	1,069.28	.00	8,455.16	4,712.84	64	11,271.85
5105	Salaries - Overtime/FLSA	500.00	(250.00)	250.00	.00	.00	.00	250.00	0	501.14
5106.100	Incentives & Admin Leave Administrative Leave	5,698.00	.00	5,698.00	.00	.00	.00	5,698.00	0	7,729.53
5106.101	Incentives & Admin Leave School Incentive	8,400.00	(175.00)	8,225.00	675.00	.00	5,400.00	2,825.00	66	6,521.00
5109.100	Allowances Uniform Allowance	2,360.00	.00	2,360.00	196.66	.00	1,573.28	786.72	67	2,323.98
5111	Medicare	4,963.00	(75.00)	4,888.00	376.91	.00	2,932.53	1,955.47	60	4,243.16
5112.101	Retirement Contribution PERS	89,104.00	(1,261.00)	87,843.00	6,910.86	.00	53,767.54	34,075.46	61	72,088.67
5113	Worker's Compensation	41,688.00	(2.00)	41,686.00	.00	.00	31,266.00	10,420.00	75	39,746.84
5114.101	Health Insurance Medical	42,276.00	(2,871.00)	39,405.00	2,862.64	.00	22,465.20	16,939.80	57	32,560.31
5114.102	Health Insurance Dental	.00	.00	.00	234.96	.00	2,434.32	(2,434.32)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	34.00	.00	266.66	(266.66)	+++	.00
5115	Unemployment Compensation	.00	.00	.00	166.36	.00	2,475.73	(2,475.73)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	2,566.00	118.00	2,684.00	78.86	.00	630.88	2,053.12	24	2,171.68
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	169.22	.00	1,121.74	(1,121.74)	+++	.00
5119.100	Retiree Costs Medical Insurance	55,850.00	(20.00)	55,830.00	687.61	.00	36,204.75	19,625.25	65	45,028.55
5119.120	Retiree Costs PERS 1959 Survivor Benefits	1,632.00	.00	1,632.00	.00	.00	.00	1,632.00	0	1,123.20
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	42,995.08
5201.100	Office Supplies General	3,862.00	.00	3,862.00	.00	.00	1,321.94	2,540.06	34	3,057.78
5202.100	Operating Supplies General	8,676.00	.00	8,676.00	(74.00)	.00	5,338.19	3,337.81	62	8,005.34
5203.100	Repairs and Maint Supplies General	1,990.00	.00	1,990.00	.00	.00	1,535.67	454.33	77	1,824.10
5204	Subscriptions and Code Books	300.00	.00	300.00	.00	.00	.00	300.00	0	97.95
5210.100	Postage General	2,750.00	.00	2,750.00	.00	.00	1,117.94	1,632.06	41	1,893.39

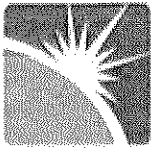


Budget Performance Report

Fiscal Year to Date 02/28/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4510 - Police Administration										
5211.135	Utilities Water and Sewer	900.00	(50.00)	850.00	.00	.00	400.72	449.28	47	872.29
5211.137	Utilities Electric and Gas	29,780.00	(280.00)	29,500.00	.00	.00	14,618.96	14,881.04	50	26,666.42
5211.139	Utilities Propane	3,000.00	.00	3,000.00	.00	.00	168.90	2,831.10	6	2,707.19
5213.100	Professional/Contract Services General	38,894.00	.00	38,894.00	.00	.00	27,361.62	11,532.38	70	39,652.72
5214.100	Repair and Maint Service General	58,179.00	.00	58,179.00	46.50	975.00	20,835.62	36,368.38	37	54,206.92
5215.100	Rents and Leases Miscellaneous	636.00	.00	636.00	.00	.00	507.85	128.15	80	561.30
5215.106	Rents and Leases Copiers	4,331.00	.00	4,331.00	361.75	.00	2,888.96	1,442.04	67	5,585.77
5216.100	Communications General Services	8,705.00	(56.00)	8,649.00	.00	.00	3,266.67	5,382.33	38	7,236.10
5218.100	Advertising General	.00	56.00	56.00	.00	.00	56.11	(.11)	100	2,811.87
5219.100	Printing General	1,950.00	.00	1,950.00	.00	.00	742.87	1,207.13	38	2,893.58
5220.100	Employee Development General	6,650.00	800.00	7,450.00	.00	.00	2,219.06	5,230.94	30	5,635.52
5220.110	Employee Development Education Reimb MOU Program	.00	.00	.00	.00	.00	.00	.00	+++	550.00
5223.105	Meals and Refreshments Emergencies and Meetings	350.00	.00	350.00	.00	.00	163.09	186.91	47	894.36
5225	Bank Fees and Charges	500.00	.00	500.00	.00	.00	996.40	(496.40)	199	666.30
5260	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	11.24
5304	Furniture & Equipment	800.00	.00	800.00	.00	.00	.00	800.00	0	.00
5501	Debt Service Payment - Principal	4,791.00	.00	4,791.00	882.46	.00	3,580.38	1,210.62	75	6,304.19
Program 4510 - Police Administration Totals		\$757,365.00	(\$8,545.00)	\$748,820.00	\$38,787.80	\$975.00	\$443,235.49	\$304,609.51	59%	\$738,119.91
Program 4520 - Police Operations										
5101	Salaries - Permanent	1,088,183.00	(30,449.00)	1,057,734.00	78,176.53	.00	623,285.58	434,448.42	59	1,106,483.70
5102	Salaries - Temporary	.00	.00	.00	817.76	.00	817.76	(817.76)	+++	.00
5103.102	Differential Pay Out of Class	.00	.00	.00	133.39	.00	2,411.25	(2,411.25)	+++	314.46
5103.105	Differential Pay Swing/Graveyard Shift	.00	.00	.00	2,516.19	.00	19,921.05	(19,921.05)	+++	1,350.08
5103.108	Differential Pay Canine Maintenance	.00	.00	.00	223.92	.00	2,535.00	(2,535.00)	+++	208.08
5104	Wages - PS Holiday Pay	52,824.00	(32,762.00)	20,062.00	.00	.00	20,062.20	(.20)	100	52,633.63
5105	Salaries - Overtime/FLSA	203,000.00	6,150.00	209,150.00	12,916.76	.00	112,652.89	96,497.11	54	223,072.65
5106.101	Incentives & Admin Leave School Incentive	40,226.00	1,125.00	41,351.00	3,359.20	.00	27,493.31	13,857.69	66	38,033.57
5106.103	Incentives & Admin Leave Team Pay	.00	.00	.00	419.20	.00	3,204.54	(3,204.54)	+++	109.00
5106.200	Incentives & Admin Leave Gym Reimbursement	840.00	.00	840.00	.00	.00	360.00	480.00	43	713.08
5109.100	Allowances Uniform Allowance	17,422.00	(9,806.00)	7,616.00	56.84	.00	7,388.39	227.61	97	20,888.71
5111	Medicare	20,336.00	(1,303.00)	19,033.00	1,355.22	.00	11,400.48	7,632.52	60	20,472.66
5112.101	Retirement Contribution PERS	291,370.00	(17,706.00)	273,664.00	20,801.61	.00	172,172.03	101,491.97	63	289,691.63
5113	Worker's Compensation	100,517.00	.00	100,517.00	.00	.00	75,387.75	25,129.25	75	108,347.64
5114.101	Health Insurance Medical	265,729.00	(13,264.00)	252,465.00	19,995.26	.00	148,897.75	103,567.25	59	255,946.22
5114.102	Health Insurance Dental	.00	.00	.00	2,015.98	.00	16,975.04	(16,975.04)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	200.86	.00	1,557.72	(1,557.72)	+++	.00

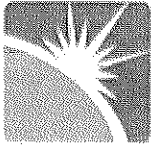


Budget Performance Report

Fiscal Year to Date 02/28/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4520 - Police Operations										
5115	Unemployment Compensation	6,674.00	(1,624.00)	5,050.00	620.58	.00	13,388.13	(8,338.13)	265	3,164.00
5116.101	Life and Disability Insurance Life & Disab.	10,839.00	(208.00)	10,631.00	342.00	.00	2,850.00	7,781.00	27	11,012.42
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	551.23	.00	4,396.79	(4,396.79)	+++	.00
5119.100	Retiree Costs Medical Insurance	93,441.00	2,464.00	95,905.00	.00	.00	53,759.64	42,145.36	56	77,231.40
5122	Accrual Bank Payoff	.00	4,607.00	4,607.00	111.80	.00	111.80	4,495.20	2	39,854.82
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(183,282.00)	21,433.00	(161,849.00)	.00	.00	(75,387.97)	(86,461.03)	47	(164,133.86)
5202.100	Operating Supplies General	21,721.00	.00	21,721.00	(137.60)	.00	9,850.90	11,870.10	45	17,085.35
5204	Subscriptions and Code Books	.00	.00	.00	.00	.00	.00	.00	+++	527.67
5209.101	Auto Fuel Expense Town Vehicles	73,000.00	.00	73,000.00	3,668.87	.00	41,655.68	31,344.32	57	67,069.71
5213.100	Professional/Contract Services General	19,500.00	(3,000.00)	16,500.00	.00	.00	5,500.23	10,999.77	33	22,939.59
5214.100	Repair and Maint Service General	800.00	.00	800.00	.00	.00	659.74	140.26	82	747.65
5216.100	Communications General Services	8,683.00	.00	8,683.00	.00	.00	3,775.26	4,907.74	43	6,001.78
5217	Extradition/Transportation Expen	1,000.00	.00	1,000.00	.00	.00	40.01	959.99	4	.00
5218.100	Advertising General	600.00	.00	600.00	.00	.00	.00	600.00	0	496.60
5220.100	Employee Development General	38,060.00	(3,550.00)	34,510.00	3,931.00	.00	13,905.65	20,604.35	40	36,216.71
5220.110	Employee Development Education Reimb MOU Program	4,950.00	.00	4,950.00	550.00	.00	550.00	4,400.00	11	550.00
5223.105	Meals and Refreshments Emergencies and Meetings	200.00	.00	200.00	.00	.00	43.49	156.51	22	159.01
5304	Furniture & Equipment	800.00	.00	800.00	.00	.00	.00	800.00	0	.00
5501	Debt Service Payment - Principal	193.00	.00	193.00	96.65	.00	96.65	96.35	50	.00
Program 4520 - Police Operations Totals		\$2,177,626.00	(\$77,893.00)	\$2,099,733.00	\$152,723.25	\$0.00	\$1,321,718.74	\$778,014.26	63%	\$2,237,187.96
Program 4530 - Public Safety Communications										
5101	Salaries - Permanent	352,969.00	(9,410.00)	343,559.00	23,664.92	.00	208,016.68	135,542.32	61	366,773.91
5102	Salaries - Temporary	70,158.00	(5,038.00)	65,120.00	6,677.77	.00	41,038.41	24,081.59	63	69,287.14
5103.102	Differential Pay Out of Class	.00	.00	.00	95.98	.00	773.33	(773.33)	+++	58.16
5103.105	Differential Pay Swing/Graveyard Shift	.00	.00	.00	985.27	.00	6,300.90	(6,300.90)	+++	317.30
5104	Wages - PS Holiday Pay	15,830.00	(9,330.00)	6,500.00	.00	.00	6,499.96	.04	100	16,944.04
5105	Salaries - Overtime/FLSA	25,000.00	14,854.00	39,854.00	3,129.56	.00	26,121.97	13,732.03	66	20,557.22
5106.101	Incentives & Admin Leave School Incentive	8,903.00	(677.00)	8,226.00	564.80	.00	5,714.12	2,511.88	69	9,696.91
5109.100	Allowances Uniform Allowance	5,655.00	(2,756.00)	2,899.00	525.92	.00	3,140.56	(241.56)	108	6,290.43
5111	Medicare	6,765.00	(298.00)	6,467.00	504.43	.00	4,011.02	2,455.98	62	6,004.95
5112.101	Retirement Contribution PERS	40,631.00	(2,183.00)	38,448.00	2,704.19	.00	24,577.42	13,870.58	64	41,897.85
5112.102	Retirement Contribution Social Security	.00	.00	.00	9.41	.00	199.07	(199.07)	+++	24.73
5113	Worker's Compensation	16,100.00	.00	16,100.00	.00	.00	12,075.00	4,025.00	75	16,998.96
5114.101	Health Insurance Medical	97,493.00	(4,441.00)	93,052.00	7,152.58	.00	54,620.65	38,431.35	59	99,630.59
5114.102	Health Insurance Dental	.00	.00	.00	742.98	.00	6,579.13	(6,579.13)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	74.35	.00	602.93	(602.93)	+++	.00

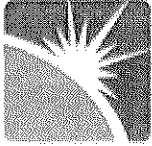


Budget Performance Report

Fiscal Year to Date 02/28/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4530 - Public Safety Communications										
5115	Unemployment Compensation	2,348.00	6,412.00	8,760.00	222.64	.00	8,260.91	499.09	94	8,665.00
5116.101	Life and Disability Insurance Life & Disab.	4,064.00	(271.00)	3,793.00	160.56	.00	1,151.48	2,641.52	30	4,073.83
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	165.37	.00	1,460.92	(1,460.92)	+++	.00
5119.100	Retiree Costs Medical Insurance	50,178.00	(347.00)	49,831.00	.00	.00	24,630.06	25,200.94	49	28,873.12
5122	Accrual Bank Payoff	4,512.00	(191.00)	4,321.00	.00	.00	4,320.85	.15	100	6,209.60
5202.100	Operating Supplies General	6,449.00	.00	6,449.00	.00	.00	2,531.66	3,917.34	39	2,415.25
5204	Subscriptions and Code Books	152.00	.00	152.00	.00	.00	144.00	8.00	95	144.00
5213.100	Professional/Contract Services General	3,000.00	.00	3,000.00	.00	.00	2,808.90	191.10	94	2,715.82
5214.100	Repair and Maint Service General	31,965.00	.00	31,965.00	.00	.00	.00	31,965.00	0	31,965.00
5216.100	Communications General Services	23,000.00	.00	23,000.00	128.76	.00	14,608.31	8,391.69	64	25,406.74
5218.100	Advertising General	450.00	.00	450.00	.00	.00	.00	450.00	0	824.64
5220.100	Employee Development General	12,340.00	(6,661.00)	5,679.00	(75.00)	.00	1,588.46	4,090.54	28	6,284.83
5223.105	Meals and Refreshments Emergencies and Meetings	200.00	.00	200.00	.00	.00	.00	200.00	0	96.35
5501	Debt Service Payment - Principal	68,072.00	.00	68,072.00	33,338.84	.00	66,199.12	1,872.88	97	73,501.46
Program 4530 - Public Safety Communications Totals		\$846,234.00	(\$20,337.00)	\$825,897.00	\$80,773.33	\$0.00	\$527,975.82	\$297,921.18	64%	\$845,657.83
Program 4550 - Fleet Management										
5101	Salaries - Permanent	62,714.00	(169.00)	62,545.00	4,947.20	.00	37,976.00	24,569.00	61	59,143.03
5106.100	Incentives & Admin Leave Administrative Leave	2,722.00	.00	2,722.00	.00	.00	.00	2,722.00	0	2,462.24
5109.100	Allowances Uniform Allowance	500.00	.00	500.00	41.66	.00	333.28	166.72	67	499.92
5109.102	Allowances Tool Allowance	1,000.00	.00	1,000.00	.00	.00	1,000.00	.00	100	1,000.00
5111	Medicare	971.00	(78.00)	893.00	59.25	.00	481.63	411.37	54	788.83
5112.101	Retirement Contribution PERS	6,903.00	13.00	6,916.00	549.12	.00	4,216.68	2,699.32	61	6,142.82
5113	Worker's Compensation	2,640.00	.00	2,640.00	.00	.00	1,980.00	660.00	75	1,909.96
5114.101	Health Insurance Medical	15,218.00	(5.00)	15,213.00	1,127.70	.00	9,019.51	6,193.49	59	15,042.40
5114.102	Health Insurance Dental	.00	.00	.00	136.66	.00	1,006.29	(1,006.29)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	13.88	.00	111.04	(111.04)	+++	.00
5115	Unemployment Compensation	.00	.00	.00	26.15	.00	399.53	(399.53)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	631.00	(15.00)	616.00	19.00	.00	152.00	464.00	25	596.99
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	34.72	.00	266.84	(266.84)	+++	.00
5119.100	Retiree Costs Medical Insurance	10,193.00	372.00	10,565.00	.00	.00	6,211.90	4,353.10	59	8,920.30
5201.100	Office Supplies General	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
5202.100	Operating Supplies General	250.00	361.00	611.00	.00	.00	611.26	(.26)	100	436.21
5203.100	Repairs and Maint Supplies General	36,550.00	(5,550.00)	31,000.00	598.97	.00	19,149.69	11,850.31	62	34,962.78
5204	Subscriptions and Code Books	400.00	.00	400.00	.00	.00	.00	400.00	0	.00
5209.101	Auto Fuel Expense Town Vehicles	1,500.00	.00	1,500.00	103.19	.00	1,184.53	315.47	79	2,084.45
5210.100	Postage General	50.00	.00	50.00	.00	.00	34.31	15.69	69	.00

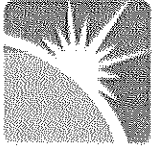


Budget Performance Report

Fiscal Year to Date 02/28/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4550 - Fleet Management										
5213.100	Professional/Contract Services General	3,300.00	.00	3,300.00	.00	.00	1,662.00	1,638.00	50	2,250.25
5214.100	Repair and Maint Service General	22,000.00	5,000.00	27,000.00	1,035.60	.00	21,911.04	5,088.96	81	20,004.17
5216.100	Communications General Services	840.00	.00	840.00	.00	.00	694.15	145.85	83	1,359.48
5220.100	Employee Development General	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,459.11
5501	Debt Service Payment - Principal	4,365.00	.00	4,365.00	2,182.66	.00	4,365.67	(.67)	100	4,366.02
Program 4550 - Fleet Management Totals		\$174,297.00	(\$71.00)	\$174,226.00	\$10,875.76	\$0.00	\$112,767.35	\$61,458.65	65%	\$163,428.96
Department 30 - Police Totals		\$3,955,522.00	(\$106,846.00)	\$3,848,676.00	\$283,160.14	\$975.00	\$2,405,697.40	\$1,442,003.60	63%	\$3,984,394.66
Department 35 - Fire										
Program 0000 - Non Program Activity										
5280.100	Bad Debt Write Off Expense	.00	2,662.00	2,662.00	.00	.00	2,662.28	(.28)	100	.00
Program 0000 - Non Program Activity Totals		\$0.00	\$2,662.00	\$2,662.00	\$0.00	\$0.00	\$2,662.28	(\$0.28)	100%	\$0.00
Program 4610 - Fire - Administrative										
5101	Salaries - Permanent	34,356.00	(179.00)	34,177.00	1,819.20	.00	13,636.80	20,540.20	40	21,470.16
5102	Salaries - Temporary	.00	.00	.00	887.76	.00	7,102.08	(7,102.08)	+++	9,580.41
5111	Medicare	498.00	24.00	522.00	43.03	.00	330.90	191.10	63	495.50
5112.101	Retirement Contribution PERS	3,227.00	(18.00)	3,209.00	200.24	.00	1,500.99	1,708.01	47	2,778.16
5112.102	Retirement Contribution Social Security	.00	.00	.00	55.04	.00	440.32	(440.32)	+++	27.53
5113	Worker's Compensation	727.00	.00	727.00	.00	.00	545.25	181.75	75	6,692.84
5114.101	Health Insurance Medical	3,123.00	.00	3,123.00	260.24	.00	2,081.92	1,041.08	67	3,122.88
5115	Unemployment Compensation	.00	.00	.00	18.99	.00	269.57	(269.57)	+++	399.77
5116.101	Life and Disability Insurance Life & Disab.	283.00	(6.00)	277.00	11.40	.00	91.20	185.80	33	271.19
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	12.78	.00	95.57	(95.57)	+++	.00
5119.100	Retiree Costs Medical Insurance	57,354.00	(4,917.00)	52,437.00	220.55	.00	33,014.50	19,422.50	63	53,717.16
5119.120	Retiree Costs PERS 1959 Survivor Benefits	.00	.00	.00	.00	.00	.00	.00	+++	1,029.60
5201.100	Office Supplies General	1,000.00	.00	1,000.00	.00	.00	356.33	643.67	36	607.56
5202.100	Operating Supplies General	2,186.00	.00	2,186.00	.00	.00	703.66	1,482.34	32	859.36
5203.100	Repairs and Maint Supplies General	1,325.00	2,310.00	3,635.00	511.85	.00	3,442.49	192.51	95	2,159.99
5204	Subscriptions and Code Books	500.00	446.00	946.00	.00	.00	945.99	.01	100	1,021.61
5209.101	Auto Fuel Expense Town Vehicles	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
5210.100	Postage General	420.00	.00	420.00	183.08	.00	246.63	173.37	59	465.66
5211.135	Utilities Water and Sewer	2,700.00	(200.00)	2,500.00	.00	.00	1,167.10	1,332.90	47	2,515.46
5211.137	Utilities Electric and Gas	21,000.00	(1,000.00)	20,000.00	.00	.00	9,502.64	10,497.36	48	18,526.26
5211.139	Utilities Propane	550.00	.00	550.00	.00	.00	153.65	396.35	28	523.45
5213.100	Professional/Contract Services General	5,130.00	.00	5,130.00	.00	.00	4,378.92	751.08	85	138,598.32
5214.100	Repair and Maint Service General	31,597.00	(2,310.00)	29,287.00	.00	1,159.00	8,054.21	20,073.79	31	18,352.30
5215.100	Rents and Leases Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	39.69

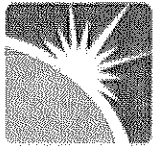


Budget Performance Report

Fiscal Year to Date 02/28/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 35 - Fire										
Program 4610 - Fire - Administrative										
5215.106	Rents and Leases Copiers	6,600.00	.00	6,600.00	547.84	.00	4,438.89	2,161.11	67	6,470.30
5216.100	Communications General Services	14,653.00	.00	14,653.00	675.19	.00	9,440.79	5,212.21	64	14,880.08
5219.100	Printing General	806.00	.00	806.00	.00	.00	.00	806.00	0	4.13
5220.100	Employee Development General	1,200.00	.00	1,200.00	.00	.00	459.00	741.00	38	838.44
5223.105	Meals and Refreshments Emergencies and Meetings	150.00	.00	150.00	.00	.00	.00	150.00	0	261.95
5260	Miscellaneous	150.00	.00	150.00	.00	.00	.00	150.00	0	265.88
5303	Improvements	8,220.00	.00	8,220.00	24.18	.00	6,473.60	1,746.40	79	387.75
5304	Furniture & Equipment	6,589.00	.00	6,589.00	.00	.00	.00	6,589.00	0	2,053.02
5501	Debt Service Payment - Principal	10,831.00	.00	10,831.00	10,637.14	.00	10,830.14	.86	100	10,829.83
Program 4610 - Fire - Administrative Totals		\$215,275.00	(\$5,850.00)	\$209,425.00	\$16,108.51	\$1,159.00	\$119,703.14	\$88,562.86	58%	\$319,246.24
Program 4615 - Fire - EOC										
5202.100	Operating Supplies General	100.00	.00	100.00	.00	.00	.00	100.00	0	69.06
5203.100	Repairs and Maint Supplies General	500.00	.00	500.00	.00	.00	.00	500.00	0	.00
5213.100	Professional/Contract Services General	120.00	.00	120.00	.00	.00	32.00	88.00	27	304.00
5214.100	Repair and Maint Service General	12,000.00	.00	12,000.00	.00	.00	12,000.00	.00	100	12,000.00
5216.100	Communications General Services	3,783.00	.00	3,783.00	237.39	.00	2,467.62	1,315.38	65	3,779.64
5220.100	Employee Development General	.00	.00	.00	.00	.00	.00	.00	+++	99.00
5223.105	Meals and Refreshments Emergencies and Meetings	150.00	.00	150.00	.00	.00	.00	150.00	0	129.00
Program 4615 - Fire - EOC Totals		\$16,653.00	\$0.00	\$16,653.00	\$237.39	\$0.00	\$14,499.62	\$2,153.38	87%	\$16,380.70
Program 4630 - Fire - Suppression										
5101	Salaries - Permanent	725,888.00	(16,017.00)	709,871.00	9,662.32	.00	661,337.35	48,533.65	93	1,333,956.95
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	1,710.68	(1,710.68)	+++	48.00
5104	Wages - PS Holiday Pay	13,644.00	14,322.00	27,966.00	581.56	.00	28,286.85	(320.85)	101	86,229.76
5105	Salaries - Overtime/FLSA	73,536.00	138,230.00	211,766.00	227.10	.00	211,340.48	425.52	100	437,481.20
5105.200	Salaries - Overtime/FLSA State Assistance Overtime	.00	46,794.00	46,794.00	.00	.00	46,794.00	.00	100	.00
5106.102	Incentives & Admin Leave Emergency Medical Tech	.00	.00	.00	60.00	.00	3,968.55	(3,968.55)	+++	.00
5106.103	Incentives & Admin Leave Team Pay	.00	.00	.00	499.72	.00	26,886.87	(26,886.87)	+++	1,699.53
5106.200	Incentives & Admin Leave Gym Reimbursement	3,420.00	(762.00)	2,658.00	.00	.00	2,298.47	359.53	86	5,130.00
5109.100	Allowances Uniform Allowance	10,945.00	184.00	11,129.00	165.84	.00	10,963.15	165.85	99	21,890.88
5111	Medicare	11,729.00	3,474.00	15,203.00	227.86	.00	14,656.91	546.09	96	26,430.36
5112.101	Retirement Contribution PERS	204,737.00	(10,653.00)	194,084.00	2,934.84	.00	186,269.32	7,814.68	96	365,964.82
5113	Worker's Compensation	120,898.00	7,452.00	128,350.00	.00	.00	90,673.50	37,676.50	71	127,432.12
5114.101	Health Insurance Medical	157,576.00	(4,408.00)	153,168.00	2,319.10	.00	136,524.29	16,643.71	89	282,897.83
5114.102	Health Insurance Dental	.00	.00	.00	69.04	.00	12,496.44	(12,496.44)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	13.88	.00	1,176.96	(1,176.96)	+++	.00
5115	Unemployment Compensation	.00	23,400.00	23,400.00	130.68	.00	13,431.65	9,968.35	57	.00
5116.101	Life and Disability Insurance Life & Disab.	4,092.00	(479.00)	3,613.00	38.00	.00	2,128.00	1,485.00	59	8,184.00

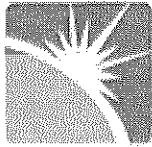


Budget Performance Report

Fiscal Year to Date 02/28/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 35 - Fire										
Program 4630 - Fire - Suppression										
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	24.00	.00	1,356.00	(1,356.00)	+++	.00
5119.100	Retiree Costs Medical Insurance	216,491.00	(5,294.00)	211,197.00	.00	.00	125,979.07	85,217.93	60	203,179.06
5122	Accrual Bank Payoff	147,082.00	(40,150.00)	106,932.00	9,385.16	.00	89,331.37	17,600.63	84	.00
5202.100	Operating Supplies General	24,899.00	5,188.00	30,087.00	.00	1,990.00	14,966.21	13,130.79	56	21,976.42
5203.100	Repairs and Maint Supplies General	11,280.00	.00	11,280.00	81.99	.00	1,316.89	9,963.11	12	13,432.03
5204	Subscriptions and Code Books	700.00	.00	700.00	.00	.00	.00	700.00	0	43.00
5209.101	Auto Fuel Expense Town Vehicles	32,000.00	.00	32,000.00	1,666.27	.00	19,801.41	12,198.59	62	28,514.86
5213.100	Professional/Contract Services General	1,259,588.00	175,630.00	1,435,218.00	.00	.00	77,602.02	1,357,615.98	5	7,134.95
5214.100	Repair and Maint Service General	20,725.00	.00	20,725.00	185.00	(1,487.50)	7,369.59	14,842.91	28	13,386.97
5216.100	Communications General Services	7,400.00	.00	7,400.00	.00	.00	660.17	6,739.83	9	1,710.87
5219.100	Printing General	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
5220.100	Employee Development General	5,340.00	.00	5,340.00	.00	.00	2,137.86	3,202.14	40	18,546.88
5223.105	Meals and Refreshments Emergencies and Meetings	1,000.00	.00	1,000.00	.00	.00	16.95	983.05	2	770.16
5269.135	Emergency Incident Costs Fire Related	2,000.00	.00	2,000.00	.00	.00	1,818.81	181.19	91	827.25
5304	Furniture & Equipment	31,086.00	.00	31,086.00	.00	.00	.00	31,086.00	0	17,870.06
5501	Debt Service Payment - Principal	73,108.00	.00	73,108.00	8,029.75	.00	68,219.56	4,888.44	93	136,764.47
Program 4630 - Fire - Suppression Totals		\$3,159,264.00	\$336,911.00	\$3,496,175.00	\$36,302.11	\$502.50	\$1,861,519.38	\$1,634,153.12	53%	\$3,161,502.43
Program 4640 - Fire - Volunteer Program										
5118	Volunteer Benefits	16,392.00	.00	16,392.00	.00	.00	10,770.80	5,621.20	66	11,415.09
5202.100	Operating Supplies General	2,000.00	.00	2,000.00	.00	825.00	.00	1,175.00	41	.00
5213.100	Professional/Contract Services General	5,000.00	(1,000.00)	4,000.00	.00	.00	1,869.25	2,130.75	47	5,515.51
5220.100	Employee Development General	1,010.00	.00	1,010.00	.00	.00	368.00	642.00	36	140.00
Program 4640 - Fire - Volunteer Program Totals		\$24,402.00	(\$1,000.00)	\$23,402.00	\$0.00	\$825.00	\$13,008.05	\$9,568.95	59%	\$17,070.60
Department 35 - Fire Totals		\$3,415,594.00	\$332,723.00	\$3,748,317.00	\$52,648.01	\$2,486.50	\$2,011,392.47	\$1,734,438.03	54%	\$3,514,199.97
Department 40 - Community Development										
Program 4720 - CDD Planning										
5101	Salaries - Permanent	102,051.00	(8,366.00)	93,685.00	8,455.55	.00	62,689.60	30,995.40	67	131,036.10
5106.100	Incentives & Admin Leave Administrative Leave	2,352.00	.00	2,352.00	.00	.00	.00	2,352.00	0	3,573.90
5106.200	Incentives & Admin Leave Gym Reimbursement	108.00	(9.00)	99.00	.00	.00	54.00	45.00	55	225.00
5107	Car Allowance/Mileage	1,128.00	.00	1,128.00	94.00	.00	752.00	376.00	67	2,792.00
5111	Medicare	1,530.00	(148.00)	1,382.00	257.95	.00	1,026.99	355.01	74	1,972.99
5112.101	Retirement Contribution PERS	7,844.00	842.00	8,686.00	618.22	.00	4,822.21	3,863.79	56	12,490.76
5113	Worker's Compensation	2,547.00	.00	2,547.00	.00	.00	1,910.25	636.75	75	1,964.12
5114.101	Health Insurance Medical	13,394.00	777.00	14,171.00	1,137.08	.00	8,905.41	5,265.59	63	19,063.35
5114.102	Health Insurance Dental	.00	.00	.00	84.92	.00	732.63	(732.63)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	9.54	.00	135.71	(135.71)	+++	.00

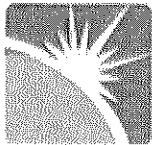


Budget Performance Report

Fiscal Year to Date 02/28/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 40 - Community Development										
Program 4720 - CDD Planning										
5115	Unemployment Compensation	5,653.00	(3,153.00)	2,500.00	113.86	.00	917.90	1,582.10	37	11,284.00
5116.101	Life and Disability Insurance Life & Disab.	968.00	(92.00)	876.00	19.10	.00	206.57	669.43	24	1,221.22
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	30.18	.00	359.23	(359.23)	+++	.00
5119.100	Retiree Costs Medical Insurance	16,080.00	(192.00)	15,888.00	40.88	.00	9,399.98	6,488.02	59	14,455.98
5122	Accrual Bank Payoff	.00	.00	.00	9,690.78	.00	9,690.78	(9,690.78)	+++	11,727.49
5201.100	Office Supplies General	150.00	.00	150.00	.00	.00	104.22	45.78	69	16.18
5202.100	Operating Supplies General	400.00	.00	400.00	.00	.00	384.74	15.26	96	333.24
5209.101	Auto Fuel Expense Town Vehicles	1,800.00	100.00	1,900.00	108.54	.00	1,190.68	709.32	63	1,922.26
5210.100	Postage General	600.00	.00	600.00	20.12	.00	268.68	331.32	45	558.50
5213.100	Professional/Contract Services General	200.00	.00	200.00	.00	.00	.00	200.00	0	172.50
5214.100	Repair and Maint Service General	7,347.00	.00	7,347.00	.00	.00	7,147.34	199.66	97	6,018.81
5218.100	Advertising General	700.00	.00	700.00	.00	.00	276.87	423.13	40	1,306.26
5220.100	Employee Development General	1,000.00	(400.00)	600.00	.00	.00	.00	600.00	0	662.60
5501	Debt Service Payment - Principal	2,663.00	.00	2,663.00	2,372.81	.00	2,662.81	.19	100	13,740.10
Program 4720 - CDD Planning Totals		\$168,515.00	(\$10,641.00)	\$157,874.00	\$23,053.53	\$0.00	\$113,638.60	\$44,235.40	72%	\$236,537.36
Program 4780 - CDD - Waste Management										
5101	Salaries - Permanent	21,204.00	(58.00)	21,146.00	1,652.83	.00	12,941.17	8,204.83	61	20,602.78
5106.100	Incentives & Admin Leave Administrative Leave	600.00	.00	600.00	.00	.00	.00	600.00	0	571.82
5106.200	Incentives & Admin Leave Gym Reimbursement	79.00	(6.00)	73.00	.00	.00	39.60	33.40	54	59.40
5107	Car Allowance/Mileage	288.00	.00	288.00	24.00	.00	192.00	96.00	67	384.00
5111	Medicare	320.00	(11.00)	309.00	22.46	.00	177.97	131.03	58	305.55
5112.101	Retirement Contribution PERS	2,777.00	(8.00)	2,769.00	213.34	.00	1,694.16	1,074.84	61	2,702.62
5113	Worker's Compensation	224.00	.00	224.00	.00	.00	168.00	56.00	75	164.52
5114.101	Health Insurance Medical	3,326.00	322.00	3,648.00	326.11	.00	2,322.39	1,325.61	64	3,307.48
5114.102	Health Insurance Dental	.00	.00	.00	32.92	.00	299.03	(299.03)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	3.88	.00	31.04	(31.04)	+++	.00
5115	Unemployment Compensation	.00	.00	.00	9.92	.00	149.38	(149.38)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	202.00	15.00	217.00	7.60	.00	60.80	156.20	28	221.50
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	11.60	.00	90.19	(90.19)	+++	.00
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	1,105.26
5202.100	Operating Supplies General	100.00	.00	100.00	.00	.00	.00	100.00	0	85.05
5211.135	Utilities Water and Sewer	2,200.00	300.00	2,500.00	.00	.00	1,286.04	1,213.96	51	2,332.49
Program 4780 - CDD - Waste Management Totals		\$31,320.00	\$554.00	\$31,874.00	\$2,304.66	\$0.00	\$19,451.77	\$12,422.23	61%	\$31,842.47
Department 40 - Community Development Totals		\$199,835.00	(\$10,087.00)	\$189,748.00	\$25,358.19	\$0.00	\$133,090.37	\$56,657.63	70%	\$268,379.83

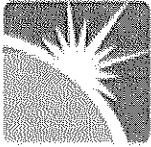


Budget Performance Report

Fiscal Year to Date 02/28/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 45 - Public Works										
Program 4740 - Public Works - Engineering										
5101	Salaries - Permanent	11,054.00	320.00	11,374.00	1,069.20	.00	6,066.06	5,307.94	53	21,981.98
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	.00	.00	+++	254.54
5106.100	Incentives & Admin Leave Administrative Leave	183.00	19.00	202.00	.00	.00	.00	202.00	0	165.60
5106.200	Incentives & Admin Leave Gym Reimbursement	4.00	(1.00)	3.00	.00	.00	1.80	1.20	60	8.10
5107	Car Allowance/Mileage	.00	.00	.00	.00	.00	.00	.00	+++	156.00
5109.101	Allowances Boot Allowance	45.00	.00	45.00	.00	.00	45.00	.00	100	.00
5111	Medicare	164.00	12.00	176.00	16.27	.00	96.54	79.46	55	463.59
5112.101	Retirement Contribution PERS	1,080.00	20.00	1,100.00	100.30	.00	601.73	498.27	55	2,301.40
5113	Worker's Compensation	967.00	.00	967.00	.00	.00	725.25	241.75	75	5,124.96
5114.101	Health Insurance Medical	1,808.00	82.00	1,890.00	175.24	.00	1,022.75	867.25	54	1,742.87
5114.102	Health Insurance Dental	.00	.00	.00	26.20	.00	206.74	(206.74)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	2.50	.00	14.05	(14.05)	+++	.00
5115	Unemployment Compensation	.00	.00	.00	7.18	.00	103.15	(103.15)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	121.00	72.00	193.00	4.74	.00	32.87	160.13	17	185.51
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	7.50	.00	111.73	(111.73)	+++	.00
5119.100	Retiree Costs Medical Insurance	12,936.00	(1,667.00)	11,269.00	.00	.00	7,011.35	4,257.65	62	12,719.75
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	7,023.74
5201.100	Office Supplies General	200.00	.00	200.00	.00	.00	.00	200.00	0	10.52
5202.100	Operating Supplies General	850.00	(129.00)	721.00	.00	.00	218.95	502.05	30	790.00
5203.100	Repairs and Maint Supplies General	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
5204	Subscriptions and Code Books	.00	129.00	129.00	.00	.00	129.30	(.30)	100	.00
5210.100	Postage General	150.00	(50.00)	100.00	2.76	.00	41.76	58.24	42	86.66
5213.100	Professional/Contract Services General	26,400.00	.00	26,400.00	275.00	.00	11,342.49	15,057.51	43	23,994.25
5214.100	Repair and Maint Service General	6,542.00	(542.00)	6,000.00	.00	.00	4,985.09	1,014.91	83	4,621.00
5216.100	Communications General Services	600.00	.00	600.00	165.00	.00	447.76	152.24	75	13.38
5218.100	Advertising General	400.00	.00	400.00	.00	.00	.00	400.00	0	367.00
5219.100	Printing General	100.00	.00	100.00	.00	.00	1.00	99.00	1	.00
5220.100	Employee Development General	750.00	(250.00)	500.00	.00	.00	30.00	470.00	6	30.00
5223.105	Meals and Refreshments Emergencies and Meetings	50.00	.00	50.00	.00	.00	.00	50.00	0	10.70
5260	Miscellaneous	1.00	(1.00)	.00	.00	.00	.00	.00	+++	.00
5501	Debt Service Payment - Principal	2,470.00	.00	2,470.00	2,179.51	.00	2,372.51	97.49	96	13,546.10
Program 4740 - Public Works - Engineering Totals		\$66,975.00	(\$1,986.00)	\$64,989.00	\$4,031.40	\$0.00	\$35,607.88	\$29,381.12	55%	\$95,597.65
Program 4745 - Paradise Community Park										
5101	Salaries - Permanent	7,314.00	422.00	7,736.00	576.97	.00	4,218.94	3,517.06	55	17,144.72
5103.101	Differential Pay On Call	.00	.00	.00	31.80	.00	683.10	(683.10)	+++	.00
5105	Salaries - Overtime/FLSA	.00	139.00	139.00	.00	.00	139.49	(.49)	100	72.57



Budget Performance Report

Fiscal Year to Date 02/28/13

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 45 - Public Works										
Program 4745 - Paradise Community Park										
5109.100	Allowances Uniform Allowance	60.00	.00	60.00	.00	.00	.00	60.00	0	.00
5109.101	Allowances Boot Allowance	.00	.00	.00	.00	.00	60.00	(60.00)	+++	.00
5111	Medicare	107.00	18.00	125.00	10.08	.00	84.97	40.03	68	318.21
5112.101	Retirement Contribution PERS	812.00	(9.00)	803.00	63.52	.00	487.49	315.51	61	1,660.73
5113	Worker's Compensation	930.00	.00	930.00	.00	.00	697.50	232.50	75	1,765.52
5114.101	Health Insurance Medical	1,041.00	65.00	1,106.00	86.74	.00	758.98	347.02	69	2,602.33
5115	Unemployment Compensation	.00	.00	.00	4.45	.00	109.94	(109.94)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	93.00	4.00	97.00	3.80	.00	33.25	63.75	34	209.48
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	4.04	.00	33.70	(33.70)	+++	.00
5202.100	Operating Supplies General	2,050.00	.00	2,050.00	61.84	.00	1,972.35	77.65	96	2,210.22
5203.100	Repairs and Maint Supplies General	1,200.00	.00	1,200.00	36.71	.00	1,159.50	40.50	97	904.47
5211.135	Utilities Water and Sewer	2,500.00	.00	2,500.00	.00	.00	1,397.39	1,102.61	56	2,562.67
5211.137	Utilities Electric and Gas	2,300.00	.00	2,300.00	.00	.00	1,558.74	741.26	68	2,340.25
5213.100	Professional/Contract Services General	.00	50.00	50.00	.00	.00	50.00	.00	100	.00
5214.100	Repair and Maint Service General	2,000.00	.00	2,000.00	.00	.00	280.00	1,720.00	14	280.00
5216.100	Communications General Services	190.00	.00	190.00	.00	.00	109.43	80.57	58	184.12
5260	Miscellaneous	.00	81.00	81.00	.00	.00	81.00	.00	100	.00
5304	Furniture & Equipment	2,800.00	(300.00)	2,500.00	.00	.00	.00	2,500.00	0	1,600.00
Program 4745 - Paradise Community Park Totals		\$23,397.00	\$470.00	\$23,867.00	\$879.95	\$0.00	\$13,915.77	\$9,951.23	58%	\$33,855.29
Program 4747 - Public Facilities										
5203.100	Repairs and Maint Supplies General	2,400.00	.00	2,400.00	.00	.00	44.82	2,355.18	2	459.71
5211.135	Utilities Water and Sewer	4,000.00	.00	4,000.00	.00	.00	2,510.22	1,489.78	63	3,886.81
Program 4747 - Public Facilities Totals		\$6,400.00	\$0.00	\$6,400.00	\$0.00	\$0.00	\$2,555.04	\$3,844.96	40%	\$4,346.52
Department 45 - Public Works Totals		\$96,772.00	(\$1,516.00)	\$95,256.00	\$4,911.35	\$0.00	\$52,078.69	\$43,177.31	55%	\$133,799.46
EXPENSE TOTALS		\$10,007,207.00	\$197,905.00	\$10,205,112.00	\$426,654.25	\$3,461.50	\$5,647,481.14	\$4,554,169.36	55%	\$10,243,639.94
Fund 1010 - General Fund Totals										
REVENUE TOTALS		9,846,031.00	64,816.00	9,910,847.00	257,686.86	.00	5,167,481.91	4,743,365.09	52	9,908,150.53
EXPENSE TOTALS		10,007,207.00	197,905.00	10,205,112.00	426,654.25	3,461.50	5,647,481.14	4,554,169.36	55	10,243,639.94
Fund 1010 - General Fund Totals		(\$161,176.00)	(\$133,089.00)	(\$294,265.00)	(\$168,967.39)	(\$3,461.50)	(\$479,999.23)	\$189,195.73		(\$335,489.41)
Grand Totals										
REVENUE TOTALS		9,846,031.00	64,816.00	9,910,847.00	257,686.86	.00	5,167,481.91	4,743,365.09	52	9,908,150.53
EXPENSE TOTALS		10,007,207.00	197,905.00	10,205,112.00	426,654.25	3,461.50	5,647,481.14	4,554,169.36	55	10,243,639.94
Grand Totals		(\$161,176.00)	(\$133,089.00)	(\$294,265.00)	(\$168,967.39)	(\$3,461.50)	(\$479,999.23)	\$189,195.73		(\$335,489.41)



**Town of Paradise
Council Agenda Summary
Date: March 12, 2013**

Agenda Item: 3(i)

Originated by: Gina S. Will, Finance Director/Town Treasurer

Reviewed by: Lauren Gill, Interim Town Manager
Dwight L Moore, Town Attorney

Subject: Investment of Monies in the Local Agency Investment Fund

Council Action Requested:

1. Approve Resolution No. 13-___, a Resolution of the Town Council of the Town of Paradise, California, Rescinding the Previous Resolution 08-43 and Authorizing Investment of Monies in the Local Agency Investment Fund.

Alternatives:

Refer the matter back to staff for further development and consideration.

Background:

Local Agency Investment Fund (LAIF) is a State of California Treasurers managed investment pool utilized by most municipalities for investment of funds over immediately needed operating capital. It is highly liquid and ultra conservative so it is a good short term investment option for the Town of Paradise.

From December 2010 until February 2013, the Town was using a Rabobank account for short term investment. For over two years Rabobank guaranteed a fully collateralized account with an investment yield of 20 basis points above LAIF. Recently, however the Town was notified that Rabobank could no longer afford to offer this option and would not even be able to guarantee a yield equivalent to LAIF. The Town has now moved all but a small amount of short term investment monies back to LAIF.

Further, the last few months the Town has completed its transition of moving banking services from Wells Fargo Bank to US Bank.

Discussion:

LAIF requires two employees to authorize any changes on the LAIF account. Currently the resolution that LAIF has on file indicates that the Town Manager and the Assistant Town Manager are the two authorized positions to make any changes. As it is uncertain, when or if the Assistant Town Manager position will be replaced, the attached resolution authorizes the Town Manager and the Finance Director/Town Treasurer to make any changes.

Investment of Monies in the Local Agency Investment Fund
March 12, 2013

Adoption of this resolution will allow the Interim Town Manager and the Finance Director to add and delete appropriate employees from the LAIF account. It will also allow them to update the authorized banking institutions to allow for quick and secure transfer of funds to and from US Bank.

Fiscal Analysis:

There is no cost to the Town to approve this resolution.

TOWN OF PARADISE
RESOLUTION NO. 13-____

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE,
CALIFORNIA, RESCINDING THE PREVIOUS RESOLUTION 08-43 AND
AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY
INVESTMENT FUND

5555 SKYWAY, PARADISE, CA 95969 (530) 872-6291

WHEREAS, the Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Town Council of the Town of Paradise hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the Town of Paradise.

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Paradise hereby authorizes the deposit and withdrawal of Town of Paradise monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

BE IT FURTHER RESOLVED, as follows:

SECTION 1. The following Town of Paradise officers holding the titles specified herein below **or their successors in office** are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

Lauren Gill
Town Manager (Interim)

Gina Will
Finance Director/Town Treasurer

SECTION 2. This resolution shall remain in full force and effect until rescinded by the Town Council of the Town of Paradise by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 12th day of March, 2013 by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Tim Titus, Mayor

ATTEST:

BY: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO LEGAL FORM:

BY: _____
Dwight L. Moore, Town Attorney



TOWN OF PARADISE
Council Agenda Summary
Date: March 12, 2013

AGENDA ITEM 3(k)

ORIGINATED BY: Craig Baker, Community Development Director

REVIEWED BY: Lauren M. Gill, Interim Town Manager

SUBJECT: Acceptance of the 2012 Annual Report of the Paradise Planning Commission Regarding Progress Toward Implementation of the 1994 Paradise General Plan Housing Element

COUNCIL ACTION REQUESTED: Adopt a **MOTION TO:**

1. Acknowledge receipt of the Planning Commission's Annual 1994 Paradise General Plan Housing Element Progress Report for the 2012 calendar year.

BACKGROUND: Government Code Section 65400 requires each local jurisdiction to prepare an annual report on the status and progress in implementing its General Plan Housing Element using forms and definitions adopted by the California State Department of Housing and Community Development (HCD). The annual progress report should be submitted to HCD and the Governor's Office of Planning and Research (OPR) each year for the prior calendar year.

Section 65400 further states that the annual Housing Element progress report "shall be at an annual public meeting before the legislative body where members of the public shall be allowed to provide oral testimony and written comments." In order to provide an opportunity for members of the public to provide this input, staff desires to provide the progress report for Town Council consideration during their regularly-scheduled March 12, 2013 meeting, thereby facilitating its submittal to HCD and OPR as required.

The attached annual Housing Element progress report reveals that, of a total of forty-two new dwelling units, the majority of permits issued were for low to very-low income dwelling units. The remaining units needed for the 2009-2014 planning period, by income level are: 403 affordable to very low income households; 162 affordable to low income households; 164 affordable to moderate income households and 357 affordable to above moderate income households.

Since the adoption of the Housing Element on December 8, 2009 (Resolution 09-67), staff continues to pursue opportunities to further the implementation of housing program objectives in addition to those programs where implementation involves ongoing directives to promote affordable housing through various means. The report contains a detailed enumeration of each program and its implementation status as of December 31, 2012

FINANCIAL IMPACT: Acceptance of this annual Housing Element Progress report and its submittal to OPR and HCD shall have no financial impact upon the Town of Paradise.

Attachment

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction Town of Paradise

Reporting Period 1/1/2012 - 12/31/2012

Table A

Annual Building Activity Report Summary - New Construction Very Low-, Low-, and Mixed-Income Multifamily Projects

Housing Development Information						Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions			
1	2	3	4				5	5a	6	7	8
Project Identifier (may be APN No., project name or address)	Unit Category	Tenure R=Renter O=Owner	Affordability by Household Incomes				Total Units per Project	Est. # Infill Units*	Assistance Programs for Each Development	Deed Restricted Units	Note below the number of units determined to be affordable without financial or deed restrictions and attach an explanation how the jurisdiction determined the units were affordable. Refer to instructions.
			Very Low- Income	Low- Income	Moderate- Income	Above Moderate- Income			See Instructions	See Instructions	
054-380-001	2-4	R	4	11	1		16		CDBG/HOME		
054-380-001	5+	R	5	15			20		CDBG/HOME		
(9) Total of Moderate and Above Moderate from Table A3 ▶ ▶			3	3			6				
(10) Total by income Table A/A3 ▶ ▶			9	26	4	3	42				
(11) Total Extremely Low-Income Units*											

* Note: These fields are voluntary

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction Town of Paradise

Reporting Period 1/1/2012 - 12/31/2012

Table A2

Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant to GC Section 65583.1(c)(1)

Please note: Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Incomes				(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1
	Extremely Low-Income*	Very Low-Income	Low-Income	TOTAL UNITS	
(1) Rehabilitation Activity	0	0	0	0	
(2) Preservation of Units At-Risk	0	0	0	0	
(3) Acquisition of Units	0	0	0	0	
(5) Total Units by Income	0	0	0	0	

* Note: This field is voluntary

Table A3

Annual building Activity Report Summary for Above Moderate-Income Units (not including those units reported on Table A)

	1. Single Family	2. 2 - 4 Units	3. 5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of infill units*
No. of Units Permitted for Moderate	3					3	
No. of Units Permitted for Above Moderate	3					3	

* Note: This field is voluntary

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction Town of Paradise

Reporting Period 1/1/2012 - 12/31/2012

Table B

Regional Housing Needs Allocation Progress

Permitted Units Issued by Affordability

Enter Calendar Year starting with the first year of the RHNA allocation period. See Example.		2007	2008	2009	2010	2011	2012				Total Units to Date (all years)	Total Remaining RHNA by Income Level
Income Level		RHNA Allocation by Income Level	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	
Very Low	Deed Restricted	412										403
	Non-deed restricted							9			9	
Low	Deed Restricted	189										162
	Non-deed restricted					1		26			27	
Moderate	Deed Restricted	174										164
	Non-deed restricted					3	3	4			10	
Above Moderate		465	51	27	23	3	1	3			108	357
Total RHNA by COG. Enter allocation number:		1,240										1,086
Total Units ▶ ▶ ▶			51	27	23	7	4	42			154	
Remaining Need for RHNA Period ▶ ▶ ▶ ▶ ▶												

Note: units serving extremely low-income households are included in the very low-income permitted units totals.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction Town of Paradise

Reporting Period 1/1/2012 - 12/31/2012

Table C

Program Implementation Status

Program Description (By Housing Element Program Names)		Housing Programs Progress Report - Government Code Section 65583. Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.	
Name of Program	Objective	Timeframe in H.E.	Status of Program Implementation
HI-1: Reduce infrastructure constraints to development	Reduce constraints associated with wastewater disposal.	Dec. 2012	On-going discussion with the City of Chico for the conveyance of wastewater from commercial areas in Paradise to the Chico City sewer system and treatment plan. City of Chico reviewed the feasibility of additional tie-ins as part of their 2012 Sanitary Sewer Master Plan Update.
HI-2: Affordable housing resources	Promote affordable housing through work with developers.	2008-2014	Development Impact Fee deferral program has been implemented for development applications, including those building affordable and/or multifamily housing.
HI-3: Affordable housing incentives	Reduction in development standards to promote affordable housing.	Mar. 2010	Affordable housing incentives regulations are in place, promoting density bonuses for housing projects that include affordable housing units.
HI-4: Density bonus	Compliance with Government Code Sections 65915 & 65917.	Feb. 2010	Zoning ordinance amendment consistent with GC Sections 65915 & 65917 is tentatively scheduled for FY 2012/13. Density bonuses currently in-place for multi-family projects utilizing clustered wastewater treatment.
HI-5: Publicly owned lands inventory	Develop and maintain inventory of land within Town limits and its sphere of influence for potential housing sites.	Nov. 2009	No new public lands acquired resulting in new housing opportunities since an inventory was compiled in 2009. Phase I of Paradise Community Village, a partnership with CHIP affordable housing, is nearing completion of 36 affordable housing units.
HI-6: Housing authority	Support the Housing Authority's role in Public Housing Rental Program and Section 8 housing.	2008-2014	On-going directive; on-going implementation.
HI-7: Small lot consolidation and development	Encourage consolidation of small parcels for residential use.	May. 2010	On-going directive. Opportunities for small lot consolidation did not present themselves during 2012.
HI-8: Promote second units	Encourage development of affordable second units.	Dec. 2010	Second units are promoted through the use of administrative permits acted upon by staff as opposed to site plan review permits which previously required a public hearing. Reduction of 200' stream setbacks to 100' for sewage disposal promotes second unit density previously unavailable.
HI-9: Address discrimination	Provide filing information for discrimination complaints.	77 2014	On-going directive. Fair housing/non-discrimination requirements are posted at Paradise Town Hall. No fair housing complaints were filed with the Town during 2012.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction Town of Paradise
Reporting Period 1/1/2012 - 12/31/2012

HI-10: Annual report	Provide annual report to Town Council and Planning Commission.	Annually	Implemented and on-going. Report for 2012 presented to Planning Commission during Feb 2013, Town Council during March 2013.
HI-11: Housing rehabilitation and improvement	Provide rehab and repair opportunities.	2008-2014	Continuing to aggressively promote and provide housing rehabilitation through CalHOME and HOME funds.
HI-12: Condominium and mobile home conversions	Revise Chapter 16.10 of the Paradise Municipal Code to address conversions.	June. 2011	Not yet implemented, but work effort is underway.
HI-13: Down payment assistance	Pursue housing program grants to fund down payment assistance.	2008-2014	On-going program administered by Business & Housing for payment assistance to lower income first time home buyers.
HI-14: Enforce housing codes	Provide a safe and decent living environment.	2008-2014	Procedure in place through building division for the thorough investigation of housing complaints and the prompt abatement of resulting violations.
HI-15: Conversion of at-risk units	Reduce potential conversion of affordable housing to market-rate.	2008-2014	The Town is notified as a party on title to assisted affordable housing units. Coordination with Butte County Housing Authority is on-going.
HI-16: Removal of constraints	Update town codes to reduce/remove constraints.	2008-2014	Town allows for the application of planned developments to accommodate smaller lot sizes while providing open space for constrained areas, also clustered wastewater treatment facilities for the development. Reductions in sewage disposal setbacks assist development. Deferral of frontage improvements (through covenants) for projects to help encourage the development of special needs housing.
HI-17: Reduce standards for seniors and disabled housing	Revise Zoning Ordinance to provide reduced standards	Dec. 2009	Paradise Municipal Code revised April 2010 to allow for handicapped and/or disabled parking space facilities to be located within a yard setback area subject to the issuance of an administrative permit or Town Engineer review.
HI-18: Emergency shelters and transitional/supportive housing	Revise zoning code to be consistent with requirements of state law.	Aug. 2010	PMC revised October 2010 to include emergency shelters as a land use allowed by right in the Community Services zoning district.
HI-19: Housing for persons with disabilities	Ensure projects for disabled accessibility are reasonably accommodated.	May. 2010	Housing Rehabilitation Program administered through Business & Housing includes projects involving improvements necessary to ensure accessibility for disabled persons.
HI-20: Special needs housing	Provide incentives for development of housing for persons with special needs.	Feb. 2010	Deferral of Development Impact Fees and increased density through the use of a clustered wastewater treatment system are available for interested developers.
HI-21: Energy conservation and efficiency	Promote energy conservation and efficiency in residential development.	July. 2011	2010 adopted Design Standards include energy efficiency recommendations for development considerations such as solar access, water conservation, and landscaping. Minimum permit fee charged for solar panels and water heaters.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction	Town of Paradise
Reporting Period	<u>1/1/2012</u> - <u>12/31/2012</u>

General Comments:

The Town of Paradise saw a modest rise in building activity during this last year due in large part to the issuance of building construction permits for Phase I of the Community Housing Improvement Program (CHIP) project for 36 affordable dwelling units which are scheduled to be completed in Summer 2013. The Town remains committed to providing housing at all income levels and works diligently within the limited budget resources that remain to assist owners with rehabilitation and renovation of existing homes.



TOWN OF PARADISE
Council Agenda Summary
March 12, 2013

AGENDA NO. 3(j)

ORIGINATED BY: Robert Cone, Paradise Fire Department

REVIEWED BY: Lauren Gill, Interim Town Manager

SUBJECT: Declaration of Surplus item from Paradise Fire Department.

COUNCIL ACTION REQUESTED:

- 1.) Adopt resolution No. 13-___, declaring Paradise Fire Department 1981 Ford Van Pelt ladder truck as surplus, and authorizing disposal through sale or donation by the Interim Town Manager.

BACKGROUND: In 1981 the Town of Paradise Fire Department purchased a 1981 Ford cab and chassis, Van Pelt/LTI build up, fifty-five foot ladder truck (Truck). It has served the town well until around 2010 when replacement parts became difficult to obtain and electrical issues began to crop up. The cost of repairs was starting to exceed the ability to keep the truck in service. The Town of Paradise Fire Department was also able to acquire a used 1987 SPI Ladder truck in 2012 which will serve in place of the 1981 truck.

FINANCIAL IMPACT: The disposal of this vehicle will have no negative impact on the General Fund. A small sum of revenue is anticipated from the sale of this item which is to be put into the Fire Department equipment replacement fund.

**TOWN OF PARADISE
RESOLUTION NO. 13-__**

**RESOLUTION DECLARING FIRE DEPARTMENT 1981 FORD LADDER TRUCK
SURPLUS AND AUTHORIZING DISPOSAL THROUGH SALE OR DONATION**

WHEREAS, the Fire Department wishes to dispose of the 1981 Ford/Van Pelt Ladder truck that has exceeded its service life and some parts are obsolete; and,

WHEREAS, the Fire Department wishes to dispose of the 1981 Ford/Van Pelt Ladder truck through a donation or sale.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The Town hereby declares the Fire Department 1981 Ford/Van Pelt Ladder truck surplus: Purchased in 1981, the 1981 Ford cab and chassis, Van Pelt/LTI build up, fifty-five foot ladder truck (Truck) has served the Town well until around 2010 when replacement parts became difficult to obtain and electrical issues began to crop up. The cost of repairs was starting to exceed the ability to keep the Truck in service. The Town of Paradise Fire Department was also able to acquire a used 1987 SPI Ladder truck in 2012 which will serve in place of the 1981 truck.

Section 2. Pursuant to Paradise Municipal Code Section 2.45.130 A & B, the Interim Town Manager is hereby authorized to dispose of the 1981 Ford/Van Pelt Ladder truck by donation or sale.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 12th day of March 2013, by the following votes:

AYES:

NOES:

ABSENT:

NOT VOTING:

Tim Titus, Mayor

ATTEST:

BY: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

BY: _____
Dwight L. Moore, Town Attorney



TOWN OF PARADISE
Council Agenda Summary
Date: March 12, 2013

Agenda No. 7 (a)

ORIGINATED BY: Marc Mattox, Associate Civil Engineer
REVIEWED BY: Lauren Gill, Interim Town Manager
SUBJECT: Pearson – Recreation Signalization Project

COUNCIL ACTION REQUESTED:

1. Award Contract No. 5425022, Pearson-Recreation Signalization Project, to Franklin Construction, Inc. of Chico, CA in the amount of their bid of \$1,157,875.00.
2. Authorize the Interim Town Manager to execute the contract on behalf of the Town, following approval by the Town Attorney.

Background:

The subject project includes construction of a traffic signal at the intersection of Pearson Road and Recreation Drive. In addition, Pearson Road between Academy Drive and 1,500' east of Recreation Drive will be reconstructed to provide a new structural section and ADA compliant sidewalks, driveways and ramps will be installed and/or upgraded.

On October 9, 2012, Council approved the plans and specifications for the Pearson-Recreation Signalization Project and authorized the Public Works Manager to advertise the project for bids.

On January 8, 2013, Council approved the revised plans and specifications for the Pearson-Recreation Signalization project and authorized the Associate Civil Engineer to advertise the project for bids.

Analysis:

The Pearson-Recreation Signalization Project was advertised for bid on January 9, 2013. Plans and Specifications were provided to 13 local, regional and national construction exchanges. In addition, Plans and Specifications were purchased by 10 contractors.

On February 12, 2013, five (5) bids were received by the Town Clerk and publicly opened. A list of bids received and the engineer's estimate are shown below:

<u>Company</u>	<u>Bid Amount</u>
Franklin Construction of Chico, CA	\$1,157,385.00
Knife River Construction of Chico, CA	\$1,166,232.65
George Reed Construction of Modesto, CA	\$1,255,295.00
R & R Horn Construction of Chico, CA	\$1,261,665.00
Santos Excavating of Chico, CA	\$1,403,097.50
Engineer's Estimate	\$1,400,000.00

Following the bid opening, the lowest three bidders were required to submit Disadvantaged Business Enterprise (DBE) Commitments to determine if the DBE participation goal of 3.2% was achieved. Franklin Construction's DBE Commitment is 0.0%. As the DBE goal was not achieved by Franklin Construction, documentation of their Good Faith Effort was required. The purpose of the Good Faith Effort is to document efforts made to solicit participation by DBE subcontractors.

Town staff evaluated the Good Faith Effort by utilizing 49 CFR Part 26 App. A "*Guidance Concerning Good Faith Efforts*". Staff arranged an in-person meeting with the California Department of Transportation Division of Local Assistance DBE Coordinator to evaluate all Good Faith Efforts received. In addition, staff prepared a Memorandum regarding Franklin Construction's Good Faith Efforts, attached as Exhibit A.

Staff has determined Franklin Construction's Good Faith Efforts to be adequate.

Contract administration and inspection of the project will be performed by Public Works and Engineering staff. Geotechnical Quality Assurance Engineering Services will be provided by a consultant to be determined.

Project construction is expected to begin on June 2, 2013 with substantial completion in September.

Financial Impact:

Funding for the Pearson-Recreation Signalization Project comes from a Congestion Mitigation Air Quality (CMAQ) grant and is to be reimbursed 100%. A breakdown of the project construction costs are shown below:

Construction Contract Amount	\$1,157,385.00
Construction Contingency	\$ 196,755.00
Construction Engineering	<u>\$ 173,607.00</u>
Total Project Cost	\$1,527,747.00

Alternatives:

Reject all bids and re-advertise.

Recommendation:

1. Award Contract No. 5425022, Pearson-Recreation Signalization Project, to Franklin Construction, Inc. of Chico, CA in the amount of their bid of \$1,157,875.00.
2. Authorize the Interim Town Manager to execute the contract on behalf of the Town, following approval by the Town Attorney.



TOWN OF PARADISE
 Engineering
 5555 Skyway
 Paradise, CA 95969
 (530) 872-6291

Memorandum

To: PROJECT FILE
 Project Number: CML 5425 (022)
 Bid Opening Date: February 12, 2013
 Apparent Low Bidder: Franklin Construction
 Type of Work: Signalization and Roadway Reconstruction
 Bid Amount: \$1,157,875.00

Date: February 21, 2013

Re: Evaluation of Good Faith Effort

The Town of Paradise established a Disadvantaged Business Enterprise (DBE) goal of 3.2 percent for this project. The low bidder achieved 0.0 percent DBE participation.

The Town of Paradise evaluation of the apparent low bidder's good faith efforts is based on the *"Guidance Concerning Good Faith Efforts"* contained in 49 CFR Part 26, Appendix A. The efforts of the bidder were reviewed by the Town Engineer from the information provided in Exhibit 15-H, "DBE Information – Good Faith Efforts," signed and submitted by Franklin Construction (Franklin).

After reviewing the DBE information, the Town of Paradise determined that the low bidder did demonstrate a good faith effort to meet the DBE participation goal of this project for the reasons cited in this evaluation report.

EVALUATION

A. Items of work the bidder made available to DBE firms

Franklin made 30% of the total project work available to DBE firms for bidding, approximately valued at \$350,000. The 30% made available was considerably higher than the DBE goal of 3.2%.

Franklin did separate the work into economically feasible units to facilitate DBE participation. See Attachment #1.

B. Solicitation effort documentation

Franklin's initial solicitation was to 66 certified market-area DBEs on February 1, 2013. This solicitation was distributed through a list of email addresses obtained by accessing the California Unified Certification Program online database. This allowed 11 calendar days for the DBEs to respond and ask questions or provide a quote. See Attachment #2.

On the solicitation Franklin provided all DBE firms information about the contract including: location of project, bid date, items of work available, and contact information.

Franklin performed follow-up phone calls to all the DBE firms on February 11, 2013, prior to the bid date. See Attachment #3.

In addition, Franklin solicited for DBE firms through all reasonable and available means. Franklin attended

the optional pre-bid meeting on January 23, 2013. Franklin posted an Invitation to Bidders to Compliance News Monthly Journal and Compliance News Daily Focus Journal.

Franklin provided proof of the aforementioned items. See Attachment #4.

Franklin obtained the DBE firm phone contacts by using the California Unified Certification Program online database on the California Department of Transportation's website at http://www.dot.ca.gov/hq/bep/find_certified.htm. From the query generated, there are 55 DBEs in the market area for the work made available by Franklin Construction.

C. Rejected DBE documentation

Franklin received one quote from a certified DBE. The quote received was from L & L Surveying from Paradise, CA. This quote was rejected due to the higher cost of proposed scope of services in comparison to the non-DBE subcontractor, Rolls Anderson Rolls.

L & L Surveying's quote was rejected because it was \$2,520 higher than the non-DBE quote, see breakdown below:

L & L Surveying	\$7,420.00
Rolls Anderson Rolls	\$4,900.00
Amount Difference	\$2,520.00
Percentage Difference	151%

This cost increase is considered excessive.

The rejected quote would have only increased Franklin's DBE commitment from 0.00% to 0.63%.

Documentation of these quotes is shown in Attachment #5.

D. Agencies, organizations, or groups contacted to provide assistance in contacting, recruiting and using DBEs

Franklin indicated in their initial solicitation to certified DBEs that Franklin was available regarding assistance with any bidding questions. Franklin was not asked by any DBE for assistance.

E. Efforts to provide information about the plans, specifications, and contract requirements

Franklin provided three methods for interested DBEs to obtain plans, specifications and contract requirements. The four methods were online at the Town's official website, Valley Contractor's Exchange calling Franklin directly or emailing Franklin directly.

Proof of this information was provided in the Good Faith Effort and is shown in Attachment #2.

F. Assistance with bonding, lines of credit, insurance, equipment, supplies, materials, and/or services

Franklin was not asked to assist with bonding, lines of credit, insurance, equipment, supplies, materials and/or other services by any DBEs.

G. Additional data to support a demonstration of good faith effort

As noted above, Franklin provided copies of all solicitation efforts. In addition, Franklin provided a printout of the CUCP database printout stating certified DBEs in the market area for the work available.

Franklin also provided copies of proposals by L & L Surveying and Rolls Anderson Rolls which demonstrate the substantial cost difference for the scope of work.

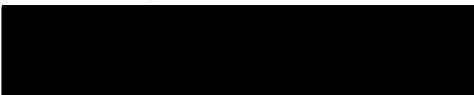
Franklin's level of reported participation supports a finding that it made a good faith effort to meet the project's DBE goals.

The 2nd lowest bid (Knife River Construction of Chico, CA) and 3rd lowest bid (George Reed Construction of Modesto, CA) did provide DBE Commitment information which states their bids would have exceeded the DBE Goal at 3.42% each. Staff has considered the question of whether, with additional reasonable efforts, Franklin could have met the goal and determined the efforts performed during the bidding process appear reasonable and in good faith based upon the evidence attached hereto.

FINDING OF THE TOWN OF PARADISE

The Town of Paradise finds that Franklin, as the low bidder, did demonstrate a good faith effort to meet the DBE participation goals for this contract, for the reasons cited in the evaluation report.

Submitted by:



Marc A. Mattox
Associate Civil Engineer

Approved by:



Dwight Moore
Town Attorney

Attachment #1

Pearson - Recreation Drive Signalization Project

DBE Information - Good Faith Efforts

C. Breakdown of items available to DBE's

Bid Item & Item Description	Bidder Normally Performs Items	Broken Down to Facilitate Participati	Amount	Percentage of Contract
12 RELOCATE EXISTING BACKFLOW PREVENTION DEVICE EA 1	NO	Yes	\$315.00	0.03%
13 RELOCATE EXISTING IRRIGATION VALVE EA 1	No	Yes	\$100.00	0.01%
21 KEYSTONE RETAINING WALL NO. 1 SF 113	No	Yes	\$4,068.00	0.35%
22 KEYSTONE RETAINING WALL NO. 2 SF 185	No	Yes	\$6,660.00	0.58%
27 CONCRETE RETAINING CURB LF 212	No	Yes	\$5,459.00	0.47%
28 CONCRETE VERTICAL CURB AND GUTTER LF 1,571	No	Yes	\$31,420.00	2.71%
29 CONCRETE SIDEWALK SF 4,454	No	Yes	\$21,156.50	1.83%
30 CONCRETE PEDESTRIAN CURB RAMP SF 1,044	No	Yes	\$9,396.00	0.81%
31 CONCRETE DRIVEWAY SF 6,683	No	Yes	\$36,756.50	3.17%
35 15" DIA. HDPE STORM DRAIN PIPE LF 48	No	Yes	\$6,000.00	0.52%
36 48" DIA. STORM DRAIN MANHOLE EA 1	No	Yes	\$7,350.00	0.63%
37 STORM DRAIN DROP INLET (STD S-8 TYPE GO) EA 1	No	Yes	\$3,000.00	0.26%
38 4" WHITE THERMOPLASTIC TRAFFIC STRIPE (DETAIL 27B, EDGE LINE) LF 2659	No	Yes	\$1,462.45	0.13%
39 4" YELLOW THERMOPLASTIC TRAFFIC STRIPE (DETAIL 32, TWO-WAY LEFT TURN LANE) LF 1,261	No	Yes	\$2,889.00	0.25%
40 8" WHITE THERMOPLASTIC TRAFFIC STRIPE (DETAIL 38A, LANE CHANNELIZATION) LF 360	No	Yes	\$360.00	0.03%
41 6" WHITE THERMOPLASTIC TRAFFIC STRIPE (DETAIL 39, BICYCLE LANE) LF 2,982	No	Yes	\$2,982.00	0.26%
42 6" WHITE THERMOPLASTIC TRAFFIC STRIPE (DETAIL 39A, BICYCLE LANE) LF 600	No	Yes	\$600.00	0.05%
43 4" DOUBLE YELLOW THERMOPLASTIC TRAFFIC STRIPE (DETAIL 22, CENTERLINE) LF 604	No	Yes	\$755.00	0.07%
44 YELLOW THERMOPLASTIC CROSSWALK SF 1,019	No	Yes	\$4,076.00	0.35%
45 THERMOPLASTIC BIKE LANE SYMBOL WITH PERSON (7 SQ FT) EA 9	No	Yes	\$450.00	0.04%
46 THERMOPLASTIC BICYCLE LOOP DETECTOR SYMBOL (2 SQ FT) EA 2	No	Yes	\$100.00	0.01%
47 THERMOPLASTIC TYPE IV ARROW (15 SQ FT) EA 23	No	Yes	\$1,725.00	0.15%
48 THERMOPLASTIC TYPE VII ARROW (27 SQ FT) EA 2	No	Yes	\$250.00	0.02%
49 THERMOPLASTIC "XING" MARKING (21 SQ FT) EA 2	No	Yes	\$250.00	0.02%
50 THERMOPLASTIC "SCHOOL" MARKING (35 SQ FT) EA 2	No	Yes	\$350.00	0.03%
51 THERMOPLASTIC "SLOW" MARKING (23 SQ FT) EA 2	No	Yes	\$250.00	0.02%
52 GRINDOUT FOR RECESSED PAVEMENT MARKER EA 279	No	Yes	\$2,790.00	0.24%
53 TRAFFIC SIGNALS AND LIGHTING LS 1	No	Yes	\$195,000.00	16.84%
54 15" BOX TREE EA 4	No	Yes	\$1,300.00	0.11%
55 5 GALLON SHRUB EA 6	No	Yes	\$150.00	0.01%
56 1 GALLON SHRUB EA 12	No	Yes	\$180.00	0.02%
57 1 GALLON GROUND COVER EA 8	No	Yes	\$120.00	0.01%
58 TREE WELL TOPSOIL CY 1	No	Yes	\$45.00	0.00%
59 PRE-EMERGENT SF 350	No	Yes	\$140.00	0.01%
60 SOIL PREPARATION SF 350	No	Yes	\$175.00	0.02%
61 BARK MULCH CY 3	No	Yes	\$210.00	0.02%
62 IRRIGATION SYSTEM SF 545	No	Yes	\$1,635.00	0.14%
63 TREE WELL EA 2	No	Yes	\$1,900.00	0.16%
64 90 DAY LANDSCAPE MAINTENANCE LS 1	No	Yes	\$750.00	0.06%

Attachment #2

Jaime Hutsell

From: Jaime Hutsell
Sent: Friday, February 01, 2013 10:12 AM
To: (maria@icenoglecm.com); ABSL; AC Dike; Alert-O-Lite; American Steel; Amland Corp (kevinphan@amiandcorp.com); Anthony Ogbeide Asso; Arrow S. Co.; Austin Ent; Baymetrics; BC Schmidt; bjwinc@hotmail.com; Cadit Co.; Calcon Steel; Castaneda Const; 'cgoconst2@msn.com'; 'clbrooks@sbcglobal.net'; Comrock; Construction Inspection Specialists (steve@cisinspects.com); 'contractor@dirtagg.com'; cornerstone trans; cplum@pcnconstructioninc.com; CSH Planning/Stormwater Specialists; 'davidscott@gvni.com'; DC Construction; Deana's Equipment Rental Co. (jagchic@aol.com); Dillard Enviro; 'dmm1984@aol.com'; 'DODDickerson@aol.com'; East Bay Sign; finegradeeq@aol.com; Foothill Resources; 'foremmetal@att.net'; Francis Heritage; Gems Enviro Manag; 'gemsinc@comcast.net'; 'GMAN5000@AOL.COM'; 'gwpeoples@aol.com'; 'harboroffshore@aol.com'; 'info@exbon.com'; info@patriotgen.com; KRC Safety; 'lalatri@yahoo.com'; lesley@dirtdmarket.com; Mary A. Larsen; moschetticonstruction@yahoo.com; NBG Const; 'plummerslev@msn.com'; Powell & Partners; PSC Asso; Rone Enter; S Kwok Engineers Inc. (seng@skwokengineers.com); 'sandyvsim@yahoo.com'; 'sdefty@ddge.net'; SJD Construction Inc. (sjdinc@att.net); 'stomls-office@yahoo.com'; Stony Creek General Engineering (luke@stonycreekgeneralengineering.com); Summit Asso; Tec Manag; 'Tgill@frontiernet.net'; The Firm; Tsubota Industrial Supply; 'wiley@wileyconstruction.com'

Subject: Request for sub-quotes - Town of Paradise, Pearson-Recreation Drive Signal Project

Attention Estimator:

We are bidding the below-referenced project as a prime contractor. We are requesting subcontractor and material quotations from qualified DBE's.

Project: Pearson-Recreation Drive Signalization Project
Location: On Pearson Road from Academy drive to Clark Road
Owner: Town of Paradise
Bid Date: February 12, 2013 @ 2:00 P.M.

WE ARE AN EQUAL OPPORTUNITY
 EMPLOYER.
 Need assistance with your bid?
 We can help.

Plans and specs may be viewed or obtained at the following location:

1. Town of Paradise, Town Clerk, 5555 Skyway, Paradise, CA 95969 (530) 872-6291
2. Valley Contractors Exchanges at www.vceonline.com or 951 E. 8th Street, Chico, California, CA
3. Call Jaime at 530-343-9600 or Email: jaime@franklinconstruction.com

We are asking for sub-bids/material quotes on the following items:

12 RELOCATE EXISTING BACKFLOW PREVENTION DEVICE EA 1 -
 13 RELOCATE EXISTING IRRIGATION VALVE EA 1
 21 KEYSTONE RETAINING WALL NO. 1 SF 113 -
 22 KEYSTONE RETAINING WALL NO. 2 SF 185 -
 27 CONCRETE RETAINING CURB LF 212 -
 28 CONCRETE VERTICAL CURB AND GUTTER LF 1,571 -
 29 CONCRETE SIDEWALK SF 4,454 -
 30 CONCRETE PEDESTRIAN CURB RAMP SF 1,044 -

43 4" DOUBLE YELLOW THERMO TRAFFIC
 CENTERLINE) LF 604 -
 44 YELLOW THERMOPLASTIC CROSSWAL
 45 THERMOPLASTIC BIKE LANE SYMBOL
 46 THERMOPLASTIC BICYCLE LOOP DETE
 47 THERMOPLASTIC TYPE IV ARROW (15
 48 THERMOPLASTIC TYPE VII ARROW (27
 49 THERMOPLASTIC "XING" MARKING (2

Attachment #2

- | | |
|---|--------------------------------------|
| 31 CONCRETE DRIVEWAY SF 6,683 - | 50 THERMOPLASTIC "SCHOOL" MARKING |
| 35 15" DIA. HDPE STORM DRAIN PIPE LF 48 - | 51 THERMOPLASTIC "SLOW" MARKING (|
| 36 48" DIA. STORM DRAIN MANHOLE EA 1 - | 52 GRINDOUT FOR RECESSED PAVEMENT |
| 37 STORM DRAIN DROP INLET (STD S-8 TYPE GO) EA 1 - | 53 TRAFFIC SIGNALS AND LIGHTING LS 1 |
| 38 4" WHITE THERMORAFFIC STRIPE (DETAIL27B, EDGE LINE) LF 2659 - | 54 15" BOX TREE EA 4 - |
| 39 4" YELLOW THERMO TRAFFIC STRIPE (DETAIL 32, TWO-WAY LEFT TURN LANE) LF 1,284 - | 55 5 GALLON SHRUB EA 6 - |
| 40 8" WHITE THERMOTRAFFIC STRIPE (DETAIL38A, LANE CHANNELIZATION) LF 360 - | 56 1 GALLON SHRUB EA 12 - |
| 41 6" WHITE THERMO TRAFFIC STRIPE (DETAIL39, BICYCLE LANE) LF 2,982 - | 57 1 GALLON GROUND COVER EA 8 - |
| 42 6" WHITE THERMO TRAFFIC STRIPE (DETAIL 39A, BICYCLE LANE) LF 600 - | 58 TREE WELL TOPSOIL CY 1 - |
| | 59 PRE-EMERGENT SF 350 - |
| | 60 SOIL PREPARATION SF 350 - |
| | 61 BARK MULCH CY 3 - |
| | 62 IRRIGATION SYSTEM SF 545 - |
| | 63 TREE WELL EA 2 - |
| | 64 90 DAY LANDSCAPE MAINTENANCE L |

PLEASE BE AWARE THAT WE NEED ALL QUOTES BY 3:00 P.M. THE DAY BEFORE THE PROJECT BIDS.

Please mark the appropriate box below and return this letter by fax or email to us before the bid date.

Fax # (530) 343-4245

☐

Yes, we will be submitting a bid.

☐

No, Thanks

Franklin Construction, Inc.

217 FLUME STREET, SUITE 200, CHICO, CA 95928
(530) 343-9600 FAX (530) 343-4245

Jaime Hetsell, QSP
Contract Administrator
Franklin Construction, Inc.
Paradise Airport Manager
530-343-9600

Call Log. Attachment #3

Calls made 2/11/13

DBE Company	Phone	Name	Bidding	
			Yes	No
• ABSL Const.	510-272-0900	# Disconnected		
• AC Dike	916-652-0159			
• Acord Engineering, Inc.	714-241-7200			
• Alert-o-light	559-486-4570	Matt - NO		X
• All American Asphalt Sealing	775-329-3003	out of area		
• All phase Construction	916-771-4602	left message.		
• Allstate Service Enviro	951-340-1717			
• American Steel	909-884-6031			
• Amland Corp	408-287-7767	left message.		
• Anthony Ogbeide Asso.	510-886-1242			
• Arrow Co.	707-396-0073			
• Austin Enter	661-589-1001	later message Not Biddg		
• Bay Line Cutting	510-420-8992	left message.		
• Baymetrics	510-232-1271			
• BC Schmidt Construction	530-473-5423	Anna - Not sure?		
• BJ Williams, Co.	916-359-5055			
• Bert Salas	619-562-7711	left message.		
• Buena Vista Landscape	714-779-1202	left message.		
• Cadit Co.	817-430-4409			
• Calcon Steel	310-768-8094			
• Camrock Co	916-959-9401	# Disconnected.		
• Castaneda Const.	916-715-8339			
• CEM Builders	408-395-1490			
• CGR Deve.	323-662-3222			
• Charles Custom Excavating	530-221-3626	left message.		
• Concepts CPM	310-308-9222			
• Construction Inspection	707-383-1679	left message.		
• Cornerstone Transportation	415-705-7800			
• Contech Concrete	559-251-8818	maybe? - too small		X
• Dabri, Inc	925-313-9237			
• DC Const. Mang	310-317-1500			
• Deana's Equipment	805-732-7575	Not Bidding - Deana		NO
• Derrickson Pike Construction	925-334-0509	Not Bidd. - too far		
• Dillard	925-634-6850	Not Bidding.		✓
• Dream Builders	714-646-3697	- NO		✓
• E. Jasper	323-754-9877			
• Eagle Eng.	650-367-8000	out of scope		✓
• East Bay Sign	415-431-8882	X/14		
• Exbon Development	562-777-8900	L.A. - left message.		
• Felix Maint.	925-778-3273	left message down		
• Fine Grade Eq.	661-949-8788			
• Frank Medina	530-743-0744			

emailed.

DBE Company	Phone	Name	Bidding	
			Yes	No
G. Ramirez Concrete	209-722-4594	Wanted Called Back (to far)		X
Geronimo Concrete	323-225-2016	Left message.		X
Herca Telecom	951-940-5941	- LA Area		
Icenogle Const Mana	415-349-8297			
JM Fiber Optice	909-628-3445	Chino Area		X
Jonas & Asso	415-715-8725			
KRC Safety	559-732-0393	Kaleb		X
Kiona	707-616-7340	Left message		
LEM Const	510-782-3850	out of Service Area		
Los Ang. Signal Const.	626-968-3771	Left message w/ent.		
Milieu Group	714-288-6200			
M&S Enviro. Landscape	530-241-1418	Left message.		
Metco	415-455-9922	Bay Area		
MRCI, Inc.	559-351-2048	Bay Area		
NBG Const	949-283-5757			
Nitta Erosion Control	916-652-7459			
North Star Const	530-673-7080	- NO Not bidding.		X
Quality Erector	707-746-4198			
Paul A Moote	714-751-5557			
Powell & Partner	510-663-3800			
PSC Asso	415-330-6100			
RNR Cosnt	916-379-0957	Left message for ent.		X?
RD Const	951-279-5020	- Left message.		
Rone Enterprise	559-221-3633			
Royal Trucking	510-632-2895			
SC Enviro	909-947-4859	out of Area.		
S Kwork Engineers	510-220-9017	out of scope		X
Sam's Equipment				
Safework, Inc.	818-716-0384			
SJD Const	209-847-8939	Smidie - out of area		X
Solis Group,	626-685-6989			
ST Rhoades Const.	530-223-9322			
Stony Creek	530-526-3191	Have Hourly Rates		
Summit Asso.	925-363-5560			
Sun & Sun Ind	714-210-5141	out of scope - Del.		X
TCG Civil Eng	707-693-1926			
TEC Management Consul	949-450-8200			
The Firm	805-748-8576	N/A		
The Remy Group	530-894-7369			
Their PR	415-407-4843			
Trucker Technology	510-836-0422			
Tsubota Industrial	206-282-1844	# Disconnected		

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From: Compliance News Publishing Company

<http://www.compliancencenews.com>

info@compliancencenews.com

Tel: 562-439-2788 Fax: 562-439-1398

11 S. Termino, Suite 214, Long Beach, CA 90803

TO: Franklin Construction, Inc.

217 Flume Street, Suite 200

Chico, CA, 95928

Phone: (530) 343-9600

Fax: (530) 343-4245

RECEIPT for Ad: 48273

Published on 01/23/2013

For Project:

Town of Paradise/Public Works - Pearson-Recreation Drive Signalization
Project

Total Amount PAID: \$35.00

Compliance News Monthly Trade Journal
Publication Affidavit-Declaration of Publication -- State of California

Attachment #4

<p>Franklin Construction, Inc. is seeking certified and qualified DBE subs and/or suppliers to provide</p> <p>Item 12 RELOCATE EXISTING BACKFLOW PREVENTION DEVICE EA 1 -</p> <p>13 RELOCATE EXISTING IRRIGATION VALVE EA 1 -</p> <p>21 KEYSTONE RETAINING WALL NO. 1 SF 113 -</p> <p>22 KEYSTONE RETAINING WALL NO. 2 SF 185 -</p> <p>27 CONCRETE RETAINING CURB LF 212 -</p> <p>28 CONCRETE VERTICAL CURB AND GUTTER LF 1,571 -</p> <p>29 CONCRETE SIDEWALK SF 4,454 -</p> <p>30 CONCRETE PEDESTRIAN CURB RAMP SF 1,044 -</p> <p>31 CONCRETE DRIVEWAY SF 6,683 -</p> <p>35 15" DIA. HDPE STORM DRAIN PIPE LF 48 -</p> <p>36 48" DIA. STORM DRAIN MANHOLE EA 1 -</p> <p>37 STORM DRAIN DROP INLET (STD S-8 TYPE GO) EA 1 -</p> <p>38 4" WHITE THERMOAFFIC STRIPE (DETAIL 27B, EDGE LINE) LF 2659 -</p> <p>39 4" YELLOW THERMO TRAFFIC STRIPE (DETAIL 32, TWO-WAY LEFT TURN LANE) LF 1,284 -</p> <p>40 8" WHITE THERMOTRAFFIC STRIPE (DETAIL 38A, LANE CHANNELIZATION) LF 360 -</p> <p>41 6" WHITE THERMO TRAFFIC STRIPE (DETAIL 39, BICYCLE LANE) LF 2,982 -</p> <p>42 6" WHITE THERMO TRAFFIC STRIPE (DETAIL 39A, BICYCLE LANE) LF 600 -</p> <p>43 4" DOUBLE YELLOW THERMO TRAFFIC STRIPE (DETAIL 22, CENTERLINE) LF 604 -</p> <p>44 YELLOW THERMOPLASTIC CROSSWALK SF 1,019 -</p> <p>45 THERMOPLASTIC BIKE LANE SYMBOL WITH PERSON (7 SQ FT) EA 9 -</p> <p>46 THERMOPLASTIC BICYCLE LOOP DETECTOR SYMBOL (2 SQ FT) EA 2 -</p> <p>47 THERMOPLASTIC TYPE IV ARROW (15 SQ FT) EA 23 -</p> <p>48 THERMOPLASTIC TYPE VII ARROW (27 SQ FT) EA 2 -</p> <p>49 THERMOPLASTIC "XING" MARKING (21 SQ FT) EA 2 -</p> <p>50 THERMOPLASTIC "SCHOOL" MARKING (35 SQ FT) EA 2 -</p> <p>51 THERMOPLASTIC "SLOW" MARKING (23 SQ FT) EA 2 -</p> <p>52 GRINDOUT FOR RECESSED PAVEMENT MARKER EA 279 -</p> <p>53 TRAFFIC SIGNALS AND LIGHTING LS 1 -</p> <p>54 15" BOX TREE EA 4 -</p> <p>55 5 GALLON SHRUB EA 6 -</p> <p>56 1 GALLON SHRUB EA 12 -</p> <p>57 1 GALLON GROUND COVER EA 8 -</p> <p>58 TREE WELL TOPSOIL CY 1 -</p> <p>59 PRE-EMERGENT SF 350 -</p>	<p>Contact: Jaime Hutsell 217 Flume Street, Suite 200 Chico, CA, 95928 Phone: (530) 343-9600 Fax: (530) 343-4245 Email: jaime@franklinconstruction.com</p> <p>Bid Due on: 02/12/2013 at 02:00 PM Solicitation Number: Contract No. 5425022 Fed Aid No. CML 5425(022)</p>
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Attachment #4

60 SOIL PREPARATION SF 350 - 61 BARK MULCH CY 3 - 62 IRRIGATION SYSTEM SF 545 - 63 TREE WELL EA 2 - 64 90 DAY LANDSCAPE MAINTENANCE LS 1 - for Town of Paradise/Public Works - Pearson- Recreation Drive Signalization Project in Paradise,CA We are an Equal Opportunity Employer.	
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The Franklin Construction, Inc. Good Faith Effort ad has been published in both the Compliance News Internet and Hard-Copy publications.

Located Online at: http://www.compliancencenews.com/classified_monthly

The undersigned declares:

I am over the age of 18 years and a citizen of the United States. I am the principal publisher of the Compliance News Monthly Trade Journal in the City of Long Beach, County of Los Angeles, and the State of California. The notice, a true copy of which is attached was published on Wed Jan 23 14:21:13 -0800 2013

I declare under penalty of perjury that the foregoing is true and correct. Executed at Long Beach, California

Henry Sprague III

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Compliance News Daily Focus Journal
Publication Affidavit-Declaration of Publication -- State of California

Attachment #4

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The Franklin Construction, Inc. Good Faith Effort ad has been published in both the Compliance News Internet and Hard-Copy publications.

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I declare under penalty of perjury that the foregoing is true and correct. Executed at Long Beach, California

Henry Sprague III

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115 YELLOWSTONE DRIVE • CHICO, CALIFORNIA 95973-5811 • TELEPHONE 530-895-1422 • www.rarcivil.com



February 8, 2013

Mr. Clark Gardner
Franklin Construction
cgardner@franklinconstruction.com

Used

**SUBJECT: CONSTRUCTION STAKING PROPOSAL
PEARSON - RECREATION DRIVE SIGNALIZATION PROJECT**

Dear Clark:

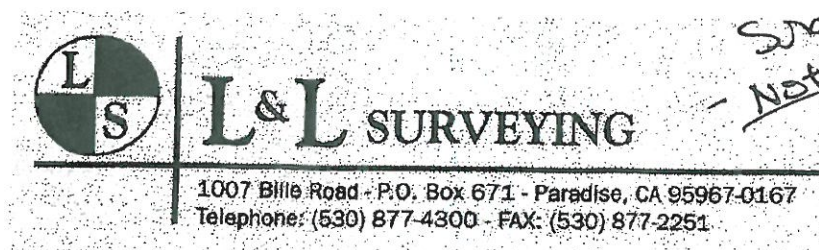
Based upon my review of the improvement plans and specifications, we propose to provide you with the following construction staking services:

- Task 1 - would involve loading the AutoCAD file supplied by the owner, calculating points to be staked and preparation of point control maps.
- Task 2 - would involve staking all asphalt sawcut limits, including those within private driveways.
- Task 3 - would involve staking the proposed conform limits of each proposed driveway.
- Task 4 - would involve staking the traffic signal poles with two offsets for each pole along with staking the controller cabinet and metered service panel.
- Task 5 - would involve staking the retaining walls, graded to top of wall.
- Task 6 - would involve staking and grading the curb, gutter and sidewalk improvements at the intersection of Pearson Road and Recreation Drive, along the north side of Pearson Road from Sta. 54 + 11.89 to Sta. 55 + 03.09, from Sta. 57 + 95.18 to Sta. 61 + 79.71, from Sta. 62 + 88.30 to Sta. 64 + 83.26 and along the south side of Pearson Road from Sta. 44 + 00.29 to Sta. 48 + 64.78 at Mallan Lane.
- Task 7 - would involve staking the asphalt driveway paving limits at the northerly projection of Recreation Drive.

Tasks 1 through 7 could be completed for a cost of \$4,900.00 and would be subject to the following:

- A. Replacing missing horizontal and vertical control will be performed on a time and materials basis.
- B. We typically require a minimum of five calendar days notice for all construction staking requests. Requests for construction staking can only be made through our office contact person and should include detailed information regarding areas to be staked and offsets required.
- C. Construction staking will be scheduled and performed in eight hour blocks (we do not want to send a survey crew out to set one or two stakes).
- D. Areas to be staked must be "ready" for staking and reasonably clear of equipment, construction materials, piles of dirt, etc., and all trenches must be backfilled.

Attachment #5



February 11, 2013

Re: Recreation Drive and Pearson Road, Paradise, CA

Dear Estimator:

We appreciate the opportunity to submit this Proposal to provide professional Survey Construction Staking in connection with the proposed development.

This Proposal is based upon site plans prepared by the Town of Paradise showing the new improvements along Recreation Drive and Pearson Road..

L & L Surveying is a WBE certified with the State of California. We are a front runner in the construction field utilizing the latest technology in surveying equipment. No travel time will be charged on this project as L & L Surveying is a local firm headquartered in Paradise. In addition, crews are available on an on-call basis which can be of great benefit to the General Contractor.

Mr. Hollis Lundy, PLS will be the Principal in Charge and Ms. Lorraine Lundy, PLS will be the Project Manager on this project. Their years of experience in construction staking will prove to be of great value in providing top quality service.

SCOPE OF SERVICES – CONSTRUCTION STAKING

The Consultant will provide one set of construction stakes based on the approved site plans, for the items listed below, upon request from the Client. Re-staking or additional stakes other than those specifically noted below shall be provided at the request of the Client and performed in accordance with our Prevailing Wage Fee Schedule.

All re-staking and/or additional work not specified herein shall have a written daily authorization sheet signed by the Party Chief. A signature will be requested from the Client's field representative, if available, and a copy left at the construction trailer.

The Client will insure that the contractor will maintain all primary survey control points within the project. The Consultant shall clearly designate these points and will, upon request, relocate them for convenience of construction. Replacement of any primary control points destroyed due to construction, without prior notification, shall not be a part of this proposal and shall be performed as an additional service.

All requests for surveying services shall be made by a representative of the Client who will

R:\Daily Work\Proposals\TOP Pearson Road.doc

Attachment #5

provide the Consultant with 24 hours notice when requiring one field crew, and with 48 hours notice when requiring two or more field crews.

Existing control points are to be provided by the Town of Paradise or by previous surveys performed on the project. An Autocad drawing file to be provided by the Town of Paradise.

SERVICES

A. Control and Sawcut

Stake sawcut lines on 100' intervals and at angle points. No grades given. Locate the existing control for construction staking and set new control if necessary.

B. Rough Grade

Stake centerline road on 50' intervals in removal areas with grades to subgrade. Stake offset to new curb with grades to lip of gutter. Stake offset to EP on Churchill Road.

C. Storm Drain

Stake new storm drain manhole and drop inlet with grades to invert and top of grate.

D. Traffic Signal

Stake Traffic Signals poles A, C, D, and G with grades to finish surface.

E. Walls

Stake back of wall on offset with grades to top of wall and bottom of wall.

F. Water

Stake new location of backflow preventer

G. Curb and Gutter

Stake new curb and/or EP on offset with grades to lip or finish surface. Not included are new driveways or ramps in existing curb and gutter areas.

FEES

Based upon the Scope of Services described above, L & L Surveying proposes to provide said services for the following fee:

ITEM A	Control and Sawcuts	\$	820.00
ITEM B	Rough Grade	\$	2,770.00
ITEM C	Storm Drain	\$	325.00

ITEM D	Traffic Signal	\$	650.00
ITEM E	Walls	\$	530.00
ITEM F	Water	\$	205.00
ITEM G	Curb and Gutter, EP	\$	2,120.00

TOTAL ITEMS A – G \$ 7,420.00

These fees are based on Butte County Prevailing Wage. All Operating Engineers Union Contractors need to call for a Union Quote. Some of these items may, or may not, be needed, in which case we would be happy to adjust the proposal accordingly. Additional services shall be performed on a time and expense basis per the Prevailing Wage Fee Schedule of L & L Surveying.

Thank you for the opportunity to submit this Proposal. We hope to work with you in the future.

Sincerely,



Lorraine Lundy, LS 6689

Enclosure: Prevailing Wage Fee Schedule



TOWN OF PARADISE
Council Agenda Summary
Date: March 12, 2013

Agenda No. 7(b)

ORIGINATED BY: Marc Mattox, Associate Civil Engineer

REVIEWED BY: Lauren Gill, Interim Town Manager

SUBJECT: Proposition 1B Plan for Use and Budget Adjustments

COUNCIL ACTION REQUESTED:

1. Approve the attached Revised Plan for Use of Local Proposition 1B Streets and Roads Program Funds (Exhibit A).
2. Authorize staff to prepare Plans, Specifications and Estimates for the Pavement Microsurfacing Project 2013.

Background:

On November 6, 2006, California voters passed Proposition 1B (Prop 1B) which provided funding for various transportation and other infrastructure projects. Use of Prop 1B funds is prescribed for transportation facilities that will assist in reducing local traffic congestion and further deterioration, improving traffic flows, or increasing traffic safety that may include, but not be limited to, street and highway pavement maintenance, rehabilitation, installation, construction and reconstruction of necessary associated facilities such as drainage and traffic control devices, or the maintenance, rehabilitation, installation, construction and reconstruction of facilities that expand ridership on transit systems, safety projects to reduce fatalities, or as a local match to obtain state or federal transportation funds for similar purposes.

The first Prop 1B allocation came in fiscal year 2007-2008 and contributed \$423,002 towards the Skyway/Wagstaff Traffic Signal project.

On February 23, 2010 Council approved the Town's 09/10 Prop 1B Allocation budget in the amount of \$390,970. All Proposition 1B funds from the 2009/2010 Allocation must be expended by June 30, 2014. The approved budget and current balances are shown below:

Project No.	Project Title / Location / Description	02/23/2010 Prop 1B Budget
1	Markings / Legends	\$85,985
2	Memorial Trail Maintenance	\$25,000
3	Asphalt Maintenance (Various Overlays & Seals)	\$174,985
4	Pearson Road Park & Ride	\$30,000
5	Pearson-Recreation Signalization Project	\$50,000
6	Skyway Widening at Longview Drive (PSE)	\$25,000
TOTAL		\$390,970

Analysis:

Since the budget approval in February 2010, the Town of Paradise has expended \$105,000 of Prop 1B funds. A summary of the budget remaining for these items is presented below:

Project No.	Project Title / Location / Description	02/23/2010 Prop 1B Budget	03/04/2013 Current Balance
1	Markings / Legends	\$85,985	\$53,718
2	Memorial Trail Maintenance	\$25,000	\$25,000
3	Asphalt Maintenance (Various Overlays & Seals)	\$174,985	\$102,475
4	Pearson Road Park & Ride	\$30,000	\$29,900
5	Pearson-Recreation Signalization Project	\$50,000	\$50,000
6	Skyway Widening at Longview Drive (PSE)	\$25,000	\$25,000
TOTAL		\$390,970	\$286,093

Project status updates are listed below:

1. Markings & Legends – Town staff administered a \$35,000 striping contract in February 2013. This project replaced old and worn markings to meet acceptable conditions.
2. Memorial Trail Maintenance – This project was intended to provide additional shoulder backing and a slurry seal on the Memorial Trail. This project has been inactive since budget approval.
3. Asphalt Maintenance – Town staff administered a \$73,000 pavement repair project in September 2012. This project repaired failed sections of roadway which presented constant maintenance problems during winter months.
4. Pearson Road Park & Ride – This project was successfully completed in 2011 without substantial use of Proposition 1B funds. The project was constructed using a Congestion Mitigation and Air Quality Grant and CDBG-R funds.
5. Pearson-Recreation Signalization Project – This project is currently ongoing and is primarily funded through a Congestion Mitigation and Air Quality Grant. The Preliminary Engineering and Right of Way Phases require an 11.47% match of local funds. The Construction Phase is 100% funded. It is expected \$30,000 will be required as matching funds for this project.
6. Skyway Widening at Longview Drive (Plans, Specifications & Estimate) – This project was intended to fund the engineering and preparation of construction plans for the widening of Skyway near Longview Drive. Construction of the widening and frontage improvements is required to be funded by the north property owner, under an existing Covenant Agreement. This project has been inactive since budget approval.

As several of the above projects have been closed out or inactive, it is recommended staff re-evaluate the budget and make adjustments as necessary to ensure all Prop 1B funds are expended by the June 30, 2014 deadline.

Staff is proposing a revised budget for Council consideration to allocate the remaining \$286,093 of Prop 1B funds. The revised budget which outlines completed projects and future projects is shown below:

Completed Projects

Project No.	Project Title / Location / Description	Amount
1	Markings / Legends	\$32,267
2	Asphalt Maintenance (Various Overlays & Seals)	\$72,510
3	Pearson Road Park & Ride	\$100
TOTAL		\$104,877

Planned Projects

Project No.	Project Title / Location / Description	Amount
1	Asphalt Maintenance (Various Overlays & Seals)	\$246,093
2	Pearson-Recreation Signalization Project	\$40,000
TOTAL		\$286,093

Allocating remaining Prop 1B funds to Asphalt Maintenance and Pearson-Recreation matching funds allows the Town to address critical road projects in a timely manner. Staff is requesting Council direction regarding the use of Asphalt Maintenance Funds. Two alternatives are presented which compare different maintenance strategies:

Alternative 1:

Scope: Overlay
 Roads: Bille Road between Skyway and Oliver Road (12,750 SY)
 Unit Cost: \$18.00 - \$22.00 / SY
 Estimated Cost: \$230,000 - \$280,000

Alternative 2:

Scope: Microsurfacing
 Roads: Clark Road, Pearson Road to Elliot Road (17,500 SY)
 Pearson Road, Black Olive Drive to Academy Drive (12,000 SY)
 Skyway, Neal Road to Pearson Road (27,200 SY)
 Skyway, Elliott Road to Wagstaff Road (59,100 SY)
 Unit Cost: \$1.75 - \$2.25 / SY
 Estimated Cost: \$203,000 - \$260,550

Staff recommends proceeding with Alternative 2 which provides much needed maintenance to the Town's most travelled roadways. Clark Road between Pearson and Elliott is heavily oxidized and will continue to deteriorate to unacceptable levels if no maintenance is performed. Skyway has been repeatedly crack sealed with no follow-up surface treatments applied. Pearson Road between Black Olive and Academy is also overdue for regular maintenance. In addition, this section needs to be addressed to complete transition striping to the Pearson-Recreation Signal Project.

Financial Impact:

Approval of this Plan for Use of Prop 1B funds will allow the Town to fully utilize the funding allocated to the Town of Paradise. This funding will allow the Town to construct critically needed roadway maintenance and infrastructure projects.

Staff will return to Council for approval of Plans, Specifications and Estimates for the Asphalt Maintenance Project alternative selected.

Alternatives:

Reject, delay or provide alternate direction.

Recommendation:

1. Approve the attached Revised Plan for Use of Local Proposition 1B Streets and Roads Program Funds (Exhibit A).
2. Authorize staff to prepare Plans, Specifications and Estimates for the Pavement Microsurfacing Project 2013.

Exhibit A

PLAN FOR USE OF LOCAL PROPOSITION 1B STREETS AND ROADS PROGRAM FUNDS

REVISED MARCH 12, 2013

Completed Projects

Project No.	Project Title / Location / Description	Amount
1	Markings / Legends	\$32,267
3	Asphalt Maintenance (Various Overlays & Seals)	\$72,510
4	Pearson Road Park & Ride	\$100
TOTAL		\$104,877

Planned Projects

Project No.	Project Title / Location / Description	Amount
1	Asphalt Maintenance (Various Overlays & Seals)	\$246,093
2	Pearson-Recreation Signalization Project	\$40,000
TOTAL		\$286,093



TOWN OF PARADISE
Council Agenda Summary
March 12, 2013

AGENDA NO. 7(c)

ORIGINATED BY: Joanna Gutierrez, Town Clerk

REVIEWED BY: Lauren Gill, Interim Town Manager

SUBJECT: Consider authorizing recruitment and/or making direct appointments to the vacancies of Town Council appointed committees.

COUNCIL ACTION REQUESTED: Consider (1) Authorizing recruitment or make appointments based on staff recommendation to vacancies on the Access Board of Appeals, the Building/Fire Board of Appeals, Development Impact Fee Adjustments Board and the Tree Advisory Committee; (2) Consider setting term limits for the committees; or, (3) consider alternative direction to staff.

BACKGROUND: The Town Council has authorized the creation of various committees for the purpose of serving as an advisory body (the Tree Advisory Committee); or appeal bodies for decisions made by the Town Fire Marshal/Building Official, and development impact fees, pursuant to state or laws and policies. The Town Council serves as the appeals board for decisions made by these various boards.

It is in the best interests of the Town to have a quorum appointed to each board to ensure that a timely meeting can be called in the event that an appeal hearing is needed.

DISCUSSION: The Town Council has a practice of recruiting for applicants by authorizing the Town Clerk to advertise and asking applicants to fill out applications with appointment occurring at a subsequent meeting. When the Building/Fire Board of Appeals was established, the Town Council appointed the individuals based on the recommendation of the Building Official. The Council can choose to authorize a recruitment for the vacancies. If Council chooses to directly appoint, the following are recommendations of Fire Marshal/Building Official Lindsey for the Building/Fire Board of Appeals vacancies:

1. Licensed Civil Engineer
 - Frank Sands, 5126 Foster Rd 877-3700
2. Licensed General Contractor
 - Bill Martin, 5806 Acorn Ridge 520-5170
 - B General Contractor

- 3. Licensed Plumbing Contractor
 - Denis Delucchi, 4685 York 570-2530
 - C 36 Plumbing
 - C 16 Fire Protection
 - B General Contractor

1. Access Board of Appeals - No term limits

Established per 2002 Health & Safety Code section 19957.5
Ordinance No. 391 provides appeal process to Town Council
Resolution No. 03-05 creates Access Board of Appeals

- a. Meets to hear appeals relating to disability access requirements
- b. Five Member Board
- c. One Vacancy – Disabled Member

2. Building/Fire Board of Appeals Effective March 1999 – No term limits

Established per 1994 Uniform Administrative Code section 204
Original appointments made based on recommendation of Building Official

- a. Meets to resolve questions about Building Official decisions
- b. Seven Member Board – established per Uniform Administrative Code by minute order on March 2, 1999
- c. Three Vacancies – Licensed Civil Engineer, Licensed General Contractor and Licensed Plumbing Contractor

3. Development Impact Fee Adjustments Board – No term limits

Established by Town Ordinance 272

- a. Meets regarding requests for adjustment, reduction or waiver of development impact fees
- b. Five Member Board (PEDC Chair, Planning Commission Chair, three members of public appointed by the Town Council)
- c. Two Vacancies – Members of the General Public

4. Tree Advisory Committee

Established by Ordinance No. 482

- a. Five Member Board: 3-year terms
- b. One position unfilled since inception for individual licensed in onsite sanitation trades
- c. One vacant position for individual licensed in construction trades

FINANCIAL IMPACT: None



**Town of Paradise
Council Agenda Summary
Date: March 12, 2013**

Agenda Item: 7(d)

Originated by: Gina S. Will, Finance Director/Town Treasurer

Reviewed by: Lauren Gill, Interim Town Manager
Dwight L. Moore, Town Attorney

Subject: Report of Development Impact Fees for the Town of Paradise for Fiscal Years Ended June 30, 2008 – June 30, 2012

Council Action Requested:

1. Adopt Resolution No. 13-___, A Resolution of the Town Council of the Town of Paradise, California, Reporting Unexpended Development Impact Fees in Accordance with Government Code Section 66001 and 66006; or

Alternatives:

Refer the matter back to staff for further development and clarification

Background:

In April 1995 the Town of Paradise adopted a Development Impact Fee Program to address the cost of facilities and capital needs generated by residential and commercial new development. The purpose was to ensure that new growth paid its own way and didn't burden existing revenue sources. In January 2001 the program and associated fees were revised and updated. The program has five basic elements:

- Fire Facilities, Training and Equipment
- Law Enforcement Facilities, Training and Equipment
- Traffic Control Facilities
- Streets and Thoroughfares
- Drainage Facilities

In accordance with Section 66006 of the Government Code, the Town is required to prepare an annual report related to development impact fees. This report must contain the following information and be made available to the public 15 days prior to review at a public meeting:

1. A brief description of the type of fee in the fund.
2. The amount of the fee.
3. The beginning and ending amount of each fund.
4. The amount of the fees collected and interest earned.
5. An identification of each public improvement on which fees were expended and the percent of the public improvement funded with the fees.
6. An identification of approximate dates by which the construction of the public improvements will commence if the Town determines that sufficient funds have been collected to complete the project.

7. A description of each interfund transfer or loan made from the fund (if any).
8. The amount of refunds made of fees collected (if any).

Pursuant to Government Code Section 66001, for the fifth fiscal year following the first deposit into the fund and every five years thereafter, the Town is required to make findings with respect to any portion of the fees remaining unexpended, whether committed or uncommitted. The finding must: identify the purpose to which the fees are to be put; demonstrate a nexus between the fees and the purpose for which it were originally charged; and identify all sources and amounts of funding anticipated to complete financing of incomplete improvements along with the approximate dates on which the anticipate funding is expected to be deposited into the fund.

Staff has completed a resolution with attached addendum which includes the required information for review and adoption. It reports on development impact fees for the fiscal years ended June 30, 2008 through June 30, 2012.

Conclusion/Fiscal Analysis:

There is no financial impact to the Town of preparing and presenting these development impact fee reports.

**TOWN OF PARADISE
RESOLUTION NO. 13-____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA,
REPORTING UNEXPENDED DEVELOPMENT IMPACT FEES IN ACCORDANCE WITH
GOVERNMENT CODE SECTIONS 66001 AND 66006**

WHEREAS, Government Code section 66006 requires the Town to annually disclose to the public information concerning development impact fees it has received in connection with the approval of development projects; and

WHEREAS, Government Code section 66001 requires the Town to make specific findings with respect to any portion of the development impact fees remaining whether committed or uncommitted; and

WHEREAS, pursuant to Government Code Section 66006, the Town made the information pertaining to the funds and improvements relating to development impact fees available to the public on February 26, 2013 after mailing notice thereof to any interest party who has filed a written request with the Town Clerk for such information; and

WHEREAS, on March 12, 2013, after considering the available information and all written and oral evidence provided to it, the Council adopted this Resolution

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:

Section 1. Pursuant to Government Code sections 66006 and 66001, the Town Council makes the following findings with respect to development fees in its possession for the fiscal years ended June 30, 2008, June 30, 2009, June 30, 2010, June 30, 2011 and June 30, 2012 as stated in the reports attached to this Resolution.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 12th day of March 2013 by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Tim Titus, Mayor

ATTEST:

By: _____

Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

By: _____

Dwight L. Moore, Town Attorney

Development Impact Fees Report Findings
Pursuant to Government Code Section 66001

Fire Facilities, Training and Equipment

1. Fire Facilities Impact Fees were imposed on new development because new development increases the demand on public safety facilities and fire equipment through increased calls for service as shown in the originally adopted Management Services Institute Development Impact Fee Report. Additional equipment and facilities are necessary to accommodate the increased public safety demands of development. In January 2001 the schedule of development impact fees projects were updated and revised. Following are the projects that remain to be completed:

	Estimated Cost January 2001	Estimated Date of Completion
Acquisition of Command Vehicle	35,000.00	unknown
Acquisition of Brush Truck	180,000.00	unknown
Fuel Tank Expansion	65,000.00	unknown
Replacement of Breathing Apparatus & Air Bottles	48,000.00	unknown
Replacement of Air Compressor	24,000.00	unknown
Replacement of Ladder Truck	350,000.00	unknown

2. It is currently not possible to identify all sources and amounts of funding anticipated to complete financing of these incomplete projects. It is likely that the Town will seek additional funding such as grants and couple the development impact fees with other funding sources in order to complete the projects. Due to the recent recession and slow recovery, it would take over 50 years to collect the amount of development impact fees needed to complete these projects.
3. It is also currently not possible to estimate the date that these projects would be completed. As explained above, the Town must first identify a funding source before it can schedule completion of any of these projects.

Law Enforcement Facilities, Training and Equipment

1. Law Enforcement Facilities Impact Fees are necessary and imposed on new development because future development will impact the Town's Police Department by requiring additional police officers and support staff, new equipment and vehicles and additional building space in order to maintain the same level of service. The originally adopted Management Services Institute Development Impact Fee Report supports this need. Additional equipment and facilities are necessary to accommodate the increased public safety demands of development. In January 2001 the schedule of development impact fees projects were updated and revised. Following are the projects that remain to be completed:

	Estimated Cost January 2001	Estimated Date of Completion
Construction - Police Facility Expansion	437,500.00	unknown
Engineering & Admin - Police Facility Expansion	65,625.00	unknown
Contingence - Police Facility Expansion	43,750.00	unknown

2. It is currently not possible to identify all sources and amounts of funding anticipated to complete financing of these incomplete projects. It is likely that the Town will seek additional funding such as grants and couple the development impact fees with other funding sources in order to complete the projects. Due to the recent recession and slow recovery, it would take over 50 years to collect the amount of development impact fees needed to complete these projects.
3. It is also currently not possible to estimate the date that these projects would be completed. As explained above, the Town must first identify a funding source before it can schedule completion of any of these projects.

Traffic Control Facilities

1. The Town's growth will impact the level of congestion on all of the Town's roadways which is the reason Traffic Control Facilities Impact Fees are necessary and imposed on new development. The originally adopted Management Services Institute Development Impact Fee Report further explains that construction of new signals will be needed to avoid congestion in the future. In January 2001 the schedule of development impact fees projects were updated and revised. Following are the projects that remain to be completed:

	Estimated Cost January 2001	Estimated Date of Completion
Skyway & Buschmann Traffic Signal	150,000.00	unknown
Pearson & Churchill Traffic Signal	150,000.00	07/31/13
Clark & Buschmann Traffic Signal	190,000.00	unknown

2. It is currently not possible to identify all sources and amounts of funding anticipated to complete financing of all these incomplete projects. It is likely that the Town will seek additional funding such as grants and couple the development impact fees with other funding sources in order to complete the projects. Due to the recent recession and slow recovery, it would take over 50 years to collect the amount of development impact fees needed to complete these projects.
3. It is also currently not possible to estimate the date that all these projects would be completed. As explained above, the Town must first identify a funding source before it can schedule completion of all of these projects.

Streets and Thoroughfares

1. Streets and Thoroughfares Impact Fees are necessary and imposed on new development in order to mitigate the impact of increased traffic on the Town's roadways. The originally adopted Management Services Institute Development Impact Fee Report indicates that street shoulder widening, street widening, road extension and connections will be necessary to keep traffic moving smoothly throughout Town as development continues. In January 2001 the schedule of development impact fees projects were updated and revised. Following are the projects that remain to be completed:

	Estimated Cost January 2001	Estimated Date of Completion
Shoulder Widening		
South Libby Road from Bennett to Pearson	462,625.00	08/01/12
Sawmill Road from Pearson to Magadon	318,467.00	unknown
Edgewood Road from Pearson to S/O Marston	548,729.00	unknown
Pentz Road from Pearson to South Town Limits	548,069.00	unknown
Pentz Road from Bille to Pearson	884,197.00	unknown
Roe Road from Neal to East Terminus	1,163,406.00	unknown
Scotwood from Buschmann to Kinsey	467,803.00	unknown
Oliver Road from Bille to Valley View	196,175.00	unknown
Street Widening		
Skyway from North of Bille to Pentz	2,875,780.00	unknown
Clark from North of Wagstaff to Skyway	1,219,316.00	unknown
Extension and Connections		
Buschmann from Foster to Skyway	248,400.00	unknown
Elliott from Nielsen to Kibler	153,497.00	unknown
Forest Service from Skyway to Clark	455,362.00	unknown
Keller from Sawmill to South Libby	236,583.00	unknown
Bennett from South Libby to Edgewood	405,711.00	unknown
Miscellaneous Projects		
Improvements - Westside Area	789,227.00	unknown
Improvements - Southside Area	492,200.00	unknown

2. It is currently not possible to identify all sources and amounts of funding anticipated to complete financing of all these incomplete projects. It is likely that the Town will seek additional funding such as grants and couple the development impact fees with other funding sources in order to complete the projects. Due to the recent recession and slow recovery, it would take over 50 years to collect the amount of development impact fees needed to complete these projects.
3. It is also currently not possible to estimate the date that all these projects would be completed. As explained above, the Town must first identify a funding source before it can schedule completion of all of these projects.

Drainage Facilities

1. The construction of flood control and storm drainage facilities is essential to the preservation of private property, public streets, curbs and other facilities. Drainage Facilities Impact Fees are necessary and imposed on new development in order to build such facilities. The originally adopted Management Services Institute Development Impact Fee Report indicates that development will require the installation of additional storm drain lines and detention basins to handle increased runoff from developing areas. In January 2001 the schedule of development impact fees projects were updated and revised. Following are the projects that remain to be completed:

	Estimated Cost January 2001	Estimated Date of Completion
Storm Drainage Improvements		
Wagstaff Basin	164,018.00	unknown
Valley View Basin	119,050.00	unknown
North End of Honey Run Basin	567,584.00	unknown
Honey Run 5 Basin	358,715.00	unknown
Lower Skyway Basin	266,061.00	unknown
Roe 1 Basin	551,205.00	unknown
Roe 2 Basin	173,784.00	unknown
Pearson 5 Basin	446,988.00	unknown
Pearson 5A Basin	77,921.00	unknown
Pearson 1 Basin	3,154,048.00	repairs
Clark 1 Basin	563,456.00	repairs
Clark 2 Basin	777,846.00	unknown
Sawmill 1 Basin	401,879.00	unknown
Sawmill 4 Basin	97,202.00	unknown
Pentz 1 Basin	1,264,496.00	unknown
Pentz 5 Basin	238,907.00	unknown
West Branch Basin	294,632.00	unknown
County Club Basin	62,070.00	unknown
Industrial Park Basin	52,563.00	unknown

2. It is currently not possible to identify all sources and amounts of funding anticipated to complete financing of all these incomplete projects. It is likely that the Town will seek additional funding such as grants and couple the development impact fees with other funding sources in order to complete the projects. Due to the recent recession and slow recovery, it would take over 50 years to collect the amount of development impact fees needed to complete these projects.
3. It is also currently not possible to estimate the date that all these projects would be completed. As explained above, the Town must first identify a funding source before it can schedule completion of all of these projects.

Town of Paradise
Statement of Revenues, Expenditures, and Change in Fund Balances
Fire Facilities, Training and Equipment Development Impact Fee Report
Fiscal Years Ended 06/30/08 - 06/30/12

	2550 - Impact Fees Fire Facilities				
	2007/08	2008/09	2009/10	2010/11	2011/12
Beginning Fund Balance:	30,337.81	37,255.95	40,681.58	25,066.00	8,554.59
Revenues:					
Impact Fees Collected:*	6,429.11	3,210.01	1,430.54	1,682.29	1,498.26
Interest and Other Earnings:	489.03	215.62	65.43	90.60	37.90
Total Revenues:	6,918.14	3,425.63	1,495.97	1,772.89	1,536.16
Expenditures:					
Wagstaff Fire Station Rehab - 34%			(17,111.55)	(18,284.30)	-
Total Expenditures:	-	-	(17,111.55)	(18,284.30)	-
Ending Fund Balance:	37,255.95	40,681.58	25,066.00	8,554.59	10,090.75

* Fees Calculated and Collected According to Resolution No 01-04

Town of Paradise
Statement of Revenues, Expenditures, and Change in Fund Balances
Law Enforcement Facilities, Training and Equipment Development Impact Fee Report
Fiscal Years Ended 06/30/08 - 06/30/12

	2540 - Impact Fees Police Facilities				
	2007/08	2008/09	2009/10	2010/11	2011/12
Beginning Fund Balance:	22,160.18	23,809.16	28,215.93	30,208.70	32,419.84
Revenues:					
Impact Fees Collected:*	8,490.46	4,257.22	1,914.89	2,101.70	1,822.38
Interest and Other Earnings:	312.52	149.55	77.88	109.44	129.09
Total Revenues:	8,802.98	4,406.77	1,992.77	2,211.14	1,951.47
Expenditures:					
Air Conditioning - 100%	(7,154.00)				-
Total Expenditures:	(7,154.00)	-	-	-	-
Ending Fund Balance:	23,809.16	28,215.93	30,208.70	32,419.84	34,371.31

* Fees Calculated and Collected According to Resolution No 01-04

Town of Paradise
Statement of Revenues, Expenditures, and Change in Fund Balances
Traffic Control Facilities Development Impact Fee Report
Fiscal Years Ended 06/30/08 - 06/30/12

	2520 - Impact Fees Signal Improvements					2502 - Signal Development Fund (Prior to DIF Funds)				
	2007/08	2008/09	2009/10	2010/11	2011/12	2007/08	2008/09	2009/10	2010/11	2011/12
Beginning Fund Balance:	55,281.44	60,239.87	62,821.21	63,860.16	64,810.13	12,113.30	12,274.42	12,339.82	12,079.89	-
Revenues:										
Impact Fees Collected:*	4,167.71	2,248.38	874.33	1,149.66	912.88					
Interest and Other Earnings:	790.72	332.96	164.62	220.20	247.76	161.12	65.40	31.14	-	
Total Revenues:	4,958.43	2,581.34	1,038.95	1,369.86	1,160.64	161.12	65.40	31.14	-	-
Expenditures:										
Pearson Churchill Signal (In Progress)				(419.89)				(291.07)	(12,079.89)	-
Total Expenditures:	-	-	-	(419.89)	-	-	-	(291.07)	(12,079.89)	-
Ending Fund Balance:	60,239.87	62,821.21	63,860.16	64,810.13	65,970.77	12,274.42	12,339.82	12,079.89	-	-

* Fees Calculated and Collected According to Resolution No 01-04

Town of Paradise
Statement of Revenues, Expenditures, and Change in Fund Balances
Streets and Thoroughfares Development Impact Fee Report
Fiscal Years Ended 06/30/08 - 06/30/12

	2510 - Impact Fees Road Improvements					2501 - Road Development Fund (Prior to DIF Funds)				
	2007/08	2008/09	2009/10	2010/11	2011/12	2007/08	2008/09	2009/10	2010/11	2011/12
Beginning Fund Balance:	548,737.70	594,129.94	625,364.63	636,588.68	643,438.99	14,850.62	8,850.62	2,850.62	-	-
Revenues:										
Impact Fees Collected:*	50,676.39	27,920.14	9,582.97	14,085.68	10,646.17					
Interest and Other Earnings:	7,798.67	3,314.55	1,641.08	2,172.13	2,363.20					
Total Revenues:	58,475.06	31,234.69	11,224.05	16,257.81	13,009.37	-	-	-	-	-
Expenditures:										
General Fund - Planning and Engineering for Future Road Development						(6,000.00)	(6,000.00)	(2,850.62)		
South Libby Road Rehab - 22%	(13,082.82)			(9,407.50)	(27,211.86)					
Total Expenditures:	(13,082.82)	-	-	(9,407.50)	(27,211.86)	(6,000.00)	(6,000.00)	(2,850.62)	-	-
Ending Fund Balance:	594,129.94	625,364.63	636,588.68	643,438.99	629,236.50	8,850.62	2,850.62	-	-	-

* Fees Calculated and Collected According to Resolution No 01-04

Town of Paradise
Statement of Revenues, Expenditures, and Change in Fund Balances
Drainage Facilities Development Impact Fee Report
Fiscal Years Ended 06/30/08 - 06/30/12

	2551 - Impact Fees Drainage Facilities					2503 - Drainage Development Fund (Prior to DIF Funds)				
	2007/08	2008/09	2009/10	2010/11	2011/12	2007/08	2008/09	2009/10	2010/11	2011/12
Beginning Fund Balance:	790,234.39	690,465.05	570,375.80	585,701.14	625,387.85	137,296.11	107,161.74	77,572.89	47,695.84	17,755.78
Revenues:										
Impact Fees Collected:*	65,804.44	21,405.46	13,815.44	37,629.94	8,847.56					
Interest and Other Earnings:	10,986.44	3,632.27	1,509.90	2,111.19	2,151.03	1,406.63	411.15	122.95	59.94	-
Total Revenues:	76,790.88	25,037.73	15,325.34	39,741.13	10,998.59	1,406.63	411.15	122.95	59.94	-
Expenditures:										
General Fund - Drainage Development, Engineering, Maintenance, and Planning						(30,000.00)	(30,000.00)	(30,000.00)	(30,000.00)	(17,755.78)
General Fund - Engineering and Planning of Present and Future Projects					(20,000.00)					
Pearson/Recreation (In progress)				(54.42)	(45,008.00)					
Pentz Road - 100%		(133,303.62)				(1,541.00)				
Skyway/Wagstaff - 6%	(176,560.22)	(11,823.36)								
Total Expenditures:	(176,560.22)	(145,126.98)	-	(54.42)	(65,008.00)	(31,541.00)	(30,000.00)	(30,000.00)	(30,000.00)	(17,755.78)
Ending Fund Balance:	690,465.05	570,375.80	585,701.14	625,387.85	571,378.44	107,161.74	77,572.89	47,695.84	17,755.78	-

* Fees Calculated and Collected According to Resolution No 01-04