



# TOWN OF PARADISE

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[www.townofparadise.com](http://www.townofparadise.com)

## **The Oversight Board of the Successor Agency to the Paradise Redevelopment Agency Special Meeting Agenda**

**3:30 PM – March 14, 2013**

The Oversight Board holds its meetings in the Town Council Chambers at Town Hall, located at 5555 Skyway, Paradise, California, 95969. In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department at 872-6291 Extension 101 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Members of the public may address the Oversight Board on any agenda item, including closed session. If you wish to address the Oversight Board on any matter on the Agenda, it is requested that you complete a request card and give it to the Town Clerk prior to the beginning of the Oversight Board Meeting.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Oversight Board will be available for public inspection at the Town Hall in the Town Clerk Department at 5555 Skyway, Room 3, at the same time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

### **1. OPENING**

- a. Call to order
- b. Pledge of Allegiance to the Flag of the United States of America
- c. Roll call:
  1. Kevin Bultema, Assistant Superintendent, Butte County Office of Education
  2. Steve "Woody" Culleton, Town of Paradise Council Member
  3. Lauren Gill, Town of Paradise, Interim Town Manager
  4. Al McGreehan, Paradise Recreation & Parks District Board Member
  5. George Siler, Butte County Member of the Public
  6. Trevor Stewart, California Community College Chancellor's Office Director of Business Services, Butte-Glenn Community College District,
  7. Doug Teeter, Butte County Board of Supervisors District 5 Member

## **2. ITEMS FOR CONSIDERATION - ACTION CALENDAR**

- a.** Consider adopting Resolution No. 13-01, A Resolution of the Oversight Board to the Successor Agency of the Paradise Redevelopment Agency Approving a Recognized Obligation Payment Schedule and Successor Agency Administrative Budget for July 1, 2013 through December 31, 2013. **(ROLL CALL VOTE)**

## **3. ADJOURNMENT**

STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
<hr/>	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	



**Oversight Board of the  
Successor Agency to the Paradise  
Redevelopment Agency**

**Agenda Item: 2(a)**

**Agenda Summary  
Date: March 14, 2013**

**Originated by:** Gina S. Will, Finance Director/Town Treasurer

**Reviewed by:** Lauren Gill, Interim Town Manager  
Dwight L. Moore, Town Attorney

**Subject:** Recognized Obligation Payment Schedule (ROPS) for July through December 2013

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**Action Requested:** Consider Adopting Resolution No. 13-01, A Resolution of the Oversight Board to the Successor Agency of the Paradise Redevelopment Agency Approving a Recognized Obligation Payment Schedule and Successor Agency Administrative Budget for the period of July 1 through December 31, 2013.

**Alternatives:** Decline to adopt the resolution as presented.

**Discussion:**

In order for the Successor Agency to the Paradise Redevelopment Agency to receive a distribution from the Butte County Auditor Controller from the Redevelopment Property Tax Trust Fund (RPTTF) for debt service requirements of July through December 2013, the Successor Agency needs to submit a ROPS for July through December 2013 approved by the Oversight Board to the Department of Finance and the Butte County Auditor Controller. The ROPS was approved by the Successor Agency on March 12, 2013.

Further, the ROPS includes a \$29,750 request for administrative fees to cover some of the costs of staff time and appropriate other administrative expenses. A copy of the proposed Successor Agency budget for this same six month period, which must be approved by the Oversight Board, is attached for the Board's review. As a reminder, per section 34171(b) successor agencies may claim up to three percent of property tax allocated to the RPTTF or \$250,000, whichever is greater, beginning in fiscal year 2012-13 and each fiscal year thereafter. The \$29,750 is a conservative estimate of the expenses that the Successor Agency will incur during the dissolution of the RDA for this six month period.

Finally, AB1484 at least partially resolved the ability of the Town to be repaid for the Town Loans #4, #5, and #6. The law now allows for the eventual repayment of the loans at a reduced interest rate, starting in fiscal year 2013/14, and with a 20% set aside to the Town's Housing fund. These loans have been left on the ROPS, but in accordance

with the law, does not include them as an enforceable obligation for this July – December 2013 period.

On March 15, 2013, the Successor Agency received approval from the Department of Finance on the submission of the Due Diligence Review for funds other than Housing funds. This will allow the Successor Agency to proceed with the property management plan and arrange the sell and/or disposal of the three former RDA properties.

**Fiscal Impact Analysis:**

Approval of the ROPS by the Oversight Board for July through December 2013 will allow for the eventual distribution of monies for debt service obligations of the former Paradise Redevelopment Agency.

# SUCCESSOR AGENCY CONTACT INFORMATION

**Successor Agency**

ID:

County:

Successor Agency:

**Primary Contact**

Honorific (Ms, Mr, Mrs)

First Name

Last Name

Title

Address

City

State

Zip

Phone Number

Email Address

**Secondary Contact**

Honorific (Ms, Mr, Mrs)

First Name

Last Name

Title

Phone Number

Email Address

## SUCCESSOR AGENCY CONTACT INFORMATION

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**Butte**

**Paradise**

<b>Gina</b>
<b>Will</b>
<b>Finance Director</b>
<b>5555 Skyway</b>
<b>Paradise</b>
<b>CA</b>
<b>95969</b>
<b>530-872-6212</b>
<b>gwill@townofparadise.com</b>

<b>Lauren</b>
<b>Gill</b>
<b>Asst. Town Manager</b>
<b>530-872-5915</b>
<b>lgill@townofparadise.com</b>

# SUMMARY OF RECOGNIZED OBLIGATION PAYMENT SCHEDULE

Filed for the July 1, 2013 to December 31, 2013 Period

Name of Successor Agency: PARADISE (BUTTE)

Outstanding Debt or Obligation	Total
Total Outstanding Debt or Obligation	\$5,861,756

Current Period Outstanding Debt or Obligation	Six-Month Total
A Available Revenues Other Than Anticipated RPTTF Funding	\$0
B Enforceable Obligations Funded with RPTTF	\$171,866
C Administrative Allowance Funded with RPTTF	\$33,750
D Total RPTTF Funded (B + C = D)	\$205,616
E Total Current Period Outstanding Debt or Obligation (A + B + C = E) <i>Should be same amount as ROPS form six-month total</i>	\$205,616
F Enter Total Six-Month Anticipated RPTTF Funding	\$177,665
G Variance (F - D = G) <i>Maximum RPTTF Allowable should not exceed Total Anticipated RPTTF Funding</i>	(\$27,951)

## Prior Period (July 1, 2012 through December 31, 2012) Estimated vs. Actual Payments (as required in HSC section 34186 (a))

H Enter Estimated Obligations Funded by RPTTF <i>(lesser of Finance's approved RPTTF amount including admin allowance or the actual amount distributed)</i>	\$171,867
I Enter Actual Obligations Paid with RPTTF	\$171,866
J Enter Actual Administrative Expenses Paid with RPTTF	\$10,486
K Adjustment to Redevelopment Obligation Retirement Fund (H - (I + J) = K)	\$0
L Adjustment to RPTTF (D - K = L)	\$205,616

Certification of Oversight Board Chairman:

Pursuant to Section 34177(m) of the Health and Safety code,

I hereby certify that the above is a true and accurate Recognized

Obligation Payment Schedule for the above named agency.

Name

Title

/s/

Signature

Date

Oversight Board Approval Date: \_\_\_\_\_

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**PARADISE (BUTTE)**  
**RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 13-14A)**  
**July 1, 2013 through December 31, 2013**

Oversight Board Approval Date: \_\_\_\_\_

[illegible]

**PARADISE (BUTTE)**  
**RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 13-14A)**  
**July 1, 2013 through December 31, 2013**

Oversight Board Approval Date: \_\_\_\_\_

[illegible]

**PARADISE (BUTTE)**  
**RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 13-14A)**  
**July 1, 2013 through December 31, 2013**

Oversight Board Approval Date: \_\_\_\_\_

[illegible]

**PARADISE (BUTTE)**  
**RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 13-14A)**  
**July 1, 2013 through December 31, 2013**

Oversight Board Approval Date: \_\_\_\_\_

[illegible]

Oversight Board Approval Date: \_\_\_\_\_

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Oversight Board Approval Date: \_\_\_\_\_

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**PARADISE (BUTTE)**  
**RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 13-14A)**  
**July 1, 2013 through December 31, 2013**

Oversight Board Approval Date: \_\_\_\_\_

[illegible]

**PARADISE (BUTTE)**  
**RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 13-14A)**  
**July 1, 2013 through December 31, 2013**

Oversight Board Approval Date: \_\_\_\_\_

[illegible]



Oversight Board Approval Date: \_\_\_\_\_

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**PARADISE (BUTTE)**  
**RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 13-14A)**  
**July 1, 2013 through December 31, 2013**

Oversight Board Approval Date: \_\_\_\_\_

[illegible]

Oversight Board Approval Date: \_\_\_\_\_

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PARADISE (BUTTE)  
RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS 13-14A)  
July 1, 2013 through December 31, 2013

Oversight Board Approval Date: \_\_\_\_\_

Item #	Project Name / Debt Obligation	Contract/Agreement Execution Date	Contract/Agreement Termination Date	Payee	Description/Project Scope	Project Area	Total Outstanding Debt or Obligation	Total Due During Fiscal Year 2013-14	Funding Source					
									Bond Proceeds	Reserve Balance	Admin Allowance	RPTTF	Other	Six-Month Total
														0
														0
														0
														0
														0
														0
														0
														0
														0
														0
														0
														0
														0
														0
														0

**PARADISE (BUTTE)**  
Pursuant to Health and Safety Code section 34186 (a)  
**PRIOR PERIOD ESTIMATED OBLIGATIONS vs. ACTUAL PAYMENTS**  
**RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS II)**  
**July 1, 2012 through December 31, 2012**

[illegible]

[illegible]

[illegible]

[illegible]



[illegible]

[illegible]

[illegible]

[illegible]

**PARADISE (BUTTE)**  
Pursuant to Health and Safety Code section 34186 (a)  
**PRIOR PERIOD ESTIMATED OBLIGATIONS vs. ACTUAL PAYMENTS**  
**RECOGNIZED OBLIGATION PAYMENT SCHEDULE (ROPS II)**  
**July 1, 2012 through December 31, 2012**

[illegible]

[illegible]

[illegible]

[illegible]





**SUCCESSOR AGENCY TO THE PARADISE REDEVELOPMENT AGENCY**

**ADMINISTRATIVE BUDGET**

**FOR JULY 1, 2013 THROUGH DECEMBER 31, 2013**

1.	Office Rent	Utilities – electricity, water phone and internet Facility Maintenance & Repair - Janitorial Supplies/Services Annual Septic Operating Permit, IT Infrastructure	\$2,000
2.	Equipment Rent	Computers, Printers, and Copy Machines	200
3.	Operating Supplies	Paper, Postage, Postage Meter & Printer Supplies, Backup Media and Memory	200
4.	Insurance	Crime, Equipment & Liability	3,850
5.	Maintenance of Real Property	Water and Maintenance Supplies	200
6.	Staff	Town Manager Finance Director Town Clerk Asst. Town Clerk	1,000 5,000 3,000 1,500
7.	Legal Counsel	Successor Agency Attorney	8,000
8.	Professional Services	Audit/Review	3,000
9.	Oversight Board Meetings	Agenda Pal & Supplies	300
10.	Appraisal	Three Properties	1,500
	Total		\$29,750

The proposed source of payment for the administrative budget is the Redevelopment Property Tax Trust Fund.

Proposals for arrangements for administrative and operations services by the Town of Paradise will need to be set forth in a memorandum of understanding.

See Health and Safety Code section 34177(j).

**OVERSIGHT BOARD OF THE SUCCESSOR AGENCY  
TO THE REDEVELOPMENT AGENCY  
RESOLUTION NO. 13-\_\_**

**A RESOLUTION OF THE OVERSIGHT BOARD TO THE SUCCESSOR AGENCY OF THE  
PARADISE REDEVELOPMENT AGENCY APPROVING A RECOGNIZED OBLIGATION  
PAYMENT SCHEDULE AND SUCCESSOR AGENCY ADMINISTRATIVE BUDGET FOR  
JULY 1, 2013 THROUGH DECEMBER 31, 2013**

WHEREAS, the Oversight Board of the Successor Agency to the Paradise Redevelopment Agency has reviewed a Recognized Obligation Payment Schedule and a proposed administrative budget for the Successor Agency of the Paradise Redevelopment Agency;

NOW, THEREFORE, BE IT RESOLVED by the Oversight Board to the Successor Agency of the Paradise Redevelopment Agency as follows:

Section 1. The Oversight Board to the Successor Agency of the Paradise Redevelopment Agency approves the Successor Agency to the Town of Paradise Recognized Obligation Payment Schedule (ROPS) for the period July 1, 2013 through December 31, 2013 in the amount of \$205,616, a copy of which is attached hereto, and authorizes the Oversight Board Chairman to execute the certification of such ROPS.

Section 2. The Oversight Board to the Successor Agency of the Paradise Redevelopment Agency approves the Successor Agency to the Town of Paradise Administrative Budget for the period July 1, 2013 through December 31, 2013 in the amount of \$29,750, a copy of which is attached hereto.

Section 3. The resolution shall become effective on the date of adoption by the Oversight Board.

PASSED AND ADOPTED by the Oversight Board to the Successor Agency to the Paradise Redevelopment Agency on this 14th day of March, 2013, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: \_\_\_\_\_  
Steve "Woody" Culleton, Chair

ATTEST:

\_\_\_\_\_  
Joanna Gutierrez, CMC, Secretary to  
The Oversight Board