



Measure C Oversight Committee

Meeting Agenda

4:00 PM - May 22, 2018

Measure C Committee Members

Chris Buzzard
Dean Fender
Dan Hansen
Nicki Jones
Molly Knappen

George Morris, Jr.
James Ratekin
Sharon Simonton
Kirk Trostle

Alternates

Linda Dye
Stacey Poliquin

The Citizen Oversight Committee holds its meetings in the Town Council Chambers at Town Hall, located at 5555 Skyway, Paradise, California, 95969. In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department at 872-6291 Extension 102 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk. Members of the public may address the Citizen Oversight Committee on any agenda item. If you wish to address the Committee on any matter on the Agenda, it is requested that you complete a request card and give it to the Committee Secretary prior to the beginning of the Oversight Board Meeting. All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Oversight Committee will be available for public inspection at the Town Hall in the Town Clerk Department at 5555 Skyway, at the same time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

1. OPENING

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America
- c. Roll Call

2. ITEMS

- a. Approve minutes of the April 24, 2018 Regular Measure C Oversight Committee meeting.
- b. Continue discussion of 2018/2019 budget; and, 2. Approve the proposed Measure C expenditures for the 2018/2019 Fiscal Year Budget.

3. PUBLIC COMMENT

4. ADJOURNMENT

STATE OF CALIFORNIA)	SS.
COUNTY OF BUTTE)	
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	



Measure C Oversight Committee Meeting Minutes

4:00 PM – April 24, 2018

1. OPENING

The April 24, 2018 regular meeting of the Measure C Citizen Oversight committee was called to order by Secretary Dina Volenski at 4:02 p.m. who led the pledge of allegiance to the Flag of the United States of America.

COMMITTEE MEMBERS PRESENT: Chris Buzzard, Dan Hansen, George Morris Jr., Jim Ratekin, Sharon Simonton, Molly Knappen, Chair(arrived at 4:16 p.m.)

COMMITTEE MEMBERS ABSENT: Nicki Jones and Kirk Trostle.

ALTERNATES PRESENT: None

ALTERNATES ABSENT: Linda Dye and Stacey Poliquin

2. ITEMS

2a. **MOTION by Fender, seconded by Morris**, approved the minutes of the March 27, 2018 Regular Measure C Citizen Oversight Committee meeting. Ayes of Fender, Morris, Ratekin and Simonton; Abstentions of Buzzard and Hansen; Jones and Trostle absent and not voting.

2b. Administrative Services Director, Gina Will provided an update on the Measure C Citizens Oversight Committee 3rd quarter report to the residents of Paradise. Ms. Will stated that revenue projections are expected to stay the same, but there were some changes in allocations in the Police Department and Animal Control; Fire Station 81 had an electrical wiring/breaker box issue that need to be addressed; and, the Fleet Bay for Public Works is under construction.

Ms. Will also reported that April 17, 2018 was “Thank you Measure C” Day which was held at Paradise Community Park and showcased the Fire Engines, Police Vehicles, and many of the other items that were purchased with Measure C money.

Ms. Will also requested the Measure C Committee consider authorizing \$2,000 for Community Outreach which would include producing a video taken at the Measure C Day to showcase the accomplishments of Measure C and facilitate outreach to the community. Town Manager Gill stated that the Town Attorney said it was an authorized use of the funds. Chair Knappen arrived at 4:16 p.m.

After discussion, the committee determined that using Measure C funds for public outreach is necessary and would educate the public about all the benefits that the money has provided to the community, but asked if the funds could be used from another source.

MOTION by Morris, seconded by Buzzard, approved the quarterly report from the Measure C Citizens Oversight Committee to the residents of Paradise for the 3rd quarter of the 2017/2018 fiscal year. Roll call vote was unanimous with Jones and Trostle absent and not voting.

MOTION by Simonton, seconded by Morris, approved the recommended budget adjustment of up to \$20,000 for Fire Station 81 Electrical Breaker Box for the 2017/2018 Fiscal Year. Roll call vote was unanimous with Jones and Trostle absent and not voting.

2c. Continued discussion of FY 2018/2019 budget including details on the budget process.

Administrative Services Director Will provided an update on the 2018/2019 budget process and the ongoing expenses for the Measure C budget. The final proposed budget will be presented and discussed at the May Measure C Committee meeting.

3. PUBLIC COMMENT - None

4. ADJOURNMENT

Chair Knappen adjourned the meeting at 4:41 p.m.

Date Approved:

By: _____
Molly Knappen, Chair

Attest:

Dina Volenski, CMC, Town Clerk

MEASURE C CITIZEN OVERSIGHT COMMITTEE

FINANCIAL UPDATE
APRIL 24, 2018



2017/18 3RD QUARTER REPORT AND BUDGET UPDATE

2017/18 3RD Quarter and Estimated Actual

REVENUES	2017/18 3 RD Quarter Total to Date	2017/18 Amended Budget	2017/18 Estimated Actual
Totals	\$771,237	\$1,368,621	\$1,368,621

2017/18 3RD Quarter and Estimated Actual

Police Department	2017/18 3 RD Quarter Total to Date	2017/18 Amended Budget	2017/18 Estimated Actual
Roof Replacement	\$46,670	\$47,000	\$46,670
2 nd Investigator	67,977	97,578	110,936
Police Cadets (2)	48,021	56,583	50,443
Police Cars	56,634	75,401	75,401
Body Cameras	4,438	5,917	5,917
Department Training	13,179	15,000	15,000
K-9 Program	6,763	11,000	9,714
Totals	\$243,681	\$308,590	\$314,081

2017/18 3RD Quarter and Estimated Actual

Animal Control	2017/18 3 RD Quarter Total to Date	2017/18 Amended Budget	2017/18 Estimated Actual
Support for 2 AC Officers w/Rabies Vaccine	25,776	58,058	58,058
Officer and Supervisor Training	0	1,600	0
Concrete Repairs	0	8,000	12,127
Rendering Setup & Maintenance	0	13,700	13,700
Computer Replacement	0	1,017	1,017
Online Dog Licensing Renewal	3,840	4,000	3,840
Additional Support to Maintain Services	18,620	37,239	37,239
Totals	\$48,235	\$125,714	\$125,981



Epoxy Project - Kennel

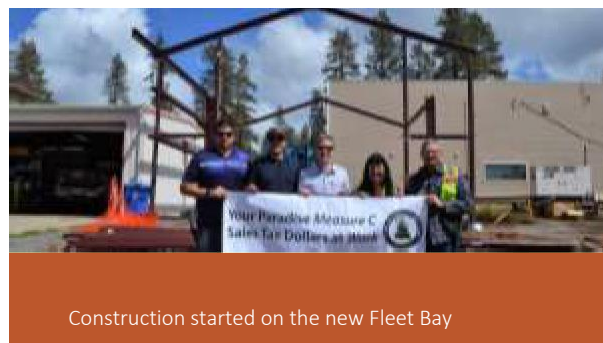


2017/18 3rd Quarter and Estimated Actual

Fire Department	2017/18 3 rd Quarter Total to Date	2017/18 Amended Budget	2017/18 Estimated Actual
CAL FIRE Contract	\$120,264	\$250,000	\$250,000
Fire Engines 81 & 82	125,387	167,183	167,183
Service Panel & Breaker Box	0	0	20,000
Totals	\$245,651	\$417,183	\$437,183

2017/18 3rd Quarter and Estimated Actual

Public Works	2017/18 3 rd Quarter Total to Date	2017/18 Amended Budget	2017/18 Estimated Actual
Maxwell Drive SR25	\$100,014	\$100,014	\$100,014
Bille Overlay (Fern to Oliver)	110,402	110,402	110,402
Fleet Bay and Lift	604	126,158	126,158
Totals	\$211,020	\$336,574	\$336,574
Community Outreach	0	0	\$2,000
Measure C Grand Total	\$748,587	\$1,188,061	\$1,215,819





Community Outreach – Measure C Day



2018/19 MEASURE C
PRELIMINARY BUDGET

2018/19 MEASURE C PRELIMINARY BUDGET

Revenues		\$1,382,307
Police	Fire	
2 nd Investigations Position	Maintain CAL FIRE Contract	\$250,000
Police Cadet Sponsorship	Engines 81 & 82 Payments	167,183
3 Police Cars	Animal Control	
Body Cameras Payment	Maintain Staffing and Operations	135,000
K9 Program	Public Works	
Enhanced Training	Almond Street Multi-Modal	388,000
	Ponderosa Safe Routes to School	193,000
Expenses		\$1,463,934



MEASURE C FINANCIAL PLAN

Measure C Summary Financial Plan (2015/16 – 2020/21)

Projected Revenues		\$8,148,431
Commitments for:	Police	\$2,253,345
	Fire	2,260,849
	Animal Control	615,825
	Public Works	1,643,768
	Community Outreach	2,275
	10% Reserve	814,843
	Contingency Reserve	557,526
Net Remaining		\$0

Questions?

