



## Measure C Citizen Oversight Committee Meeting Agenda 4:00 PM - January 26, 2016

### Measure C Committee Members

Chris Buzzard  
Dean Fender  
Dan Hansen  
Nick Jones  
Molly Knappen

George Morris, Jr.  
James Ratekin  
Sharon Simonton  
Kirk Trostle

### Alternates

Linda Dye  
Stacey Poliquin

The Citizen Oversight Committee holds its meetings in the Town Council Chambers at Town Hall, located at 5555 Skyway, Paradise, California, 95969. In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department at 872-6291 Extension 101 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Members of the public may address the Citizen Oversight Committee on any agenda item. If you wish to address the Committee on any matter on the Agenda, it is requested that you complete a request card and give it to the Committee Secretary prior to the beginning of the Oversight Board Meeting.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Oversight Committee will be available for public inspection at the Town Hall in the Town Clerk Department at 5555 Skyway, Room 3, at the same time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m.

### 1. OPENING

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America
- c. Roll Call

### 2. ITEMS

- a. Approve Minutes of the October 27, 2015 Meeting.
- b. Financial update on revenues and expenditures.
- c. Discuss budget process for FY 2016/2017.

### 3. ADJOURNMENT

STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
_____	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	



## Measure C Citizen Oversight Committee Meeting Minutes - 4:00 PM – October 27, 2015

### 1. OPENING

The October 27, 2015 Citizen Oversight Committee meeting was called to order by Vice Chair Kirk Trostle who led the Pledge of Allegiance to the Flag of the United States of America.

**BOARD MEMBERS PRESENT:** Dean Fender, Dan Hansen, Nicki Jones, Molly Knappen, George Morris, Jr., James Ratekin, Sharon Simonton and Kirk Trostle.

**BOARD MEMBERS ABSENT:** Chris Buzzard.

**ALTERNATES PRESENT:** Linda Dye.

**ALTERNATES ABSENT:** Stacey Poliquin.

### 2. ITEMS

- 2a. **MOTION** by Fender, seconded by Morris approved the Minutes of the May 26, 2015 Regular MCCOC meeting. Committee vote was unanimous; Buzzard absent.
- b. Vice Chair Trostle announced the October 13, 2015 Town Council's appointment of Sharon Simonton to fill a vacancy on the oversight committee created by the resignation of Kelly Wells.
- c. Following the nomination process, Kirk Trostle was appointed to serve as Chair and Molly Knappen was appointed to serve as Vice Chair by unanimous vote; Buzzard absent.
- d. Finance Director Gina Will provided a financial update on revenues and expenditures of revenue generated by the voter-approved 0.50% transactions and use tax referred to as "Measure C". The power point will be forwarded to the committee members and made available on the Town's website. The presentation restated information presented to the Town Council at the October 13, 2015 meeting. Finance Director Will requested specific oversight committee determination relating to the following appropriations of Measure C funds for 2015/2016 which would amount to an increase of \$66,321:
  1. Sponsoring three police trainees through the Police Academy ...\$45,000  
Cost is \$15,00 per candidate
  2. Pedestrian Safety Enhancements in the form of crosswalks ... \$25,000
  3. Final Design Adjustments for Fire Engine ..... \$ 2,400
- e. Request for a Public report from Measure C Oversight Committee.

The committee reviewed and discussed the quarterly reports provided by staff summarizing expenditures and revenues for the period April 1, 2015 through June 30, 2015; and, July 1, 2015 through September 30, 2015.

Staff requested that the committee review the accounting and make a determination as to whether or not the expenditures of the revenue generated by the transactions and use tax are appropriate.

Manager Gill stated that a public report is appropriate in that the purpose of this citizen oversight committee is to provide the public oversight required in the ordinance so that the public might be assured that the recommended and pending expenditures fit the priorities approved by the voters as set forth by the ballot measure language.

- f. Review proposed informational letter to businesses from the Measure C Oversight Committee

The committee reviewed a draft letter proposed to inform the business community of the benefits of the tax revenue. Following discussion, the committee concurred that an informational letter to the community would serve as a better tool to report to the public.

**MOTION by Fender, seconded by Hansen**, directed that the Town Manager convey to the Town Council that the citizen oversight committee concurs that expenditures presented by the Finance Director, and the requests for funding for the three additional items, fit within the priorities set forth in ballot measure and directed that the Committee Chair and Vice Chair work with the town staff to create a letter to community, a narrative report that will include financial data, to circulate through various media including newspaper editorials, the chamber business journal, the Town's website and other social media sites. Roll call vote was unanimous; Buzzard absent.

- g. The committee reviewed the MCOC Meeting Schedule for 2016. Finance Director Will stated that she will look at proposed dates relating to the budget review and advise of any adjustments that might be needed to the MCOC meeting schedule.

### 3. ADJOURNMENT

MOTION by Fender, seconded by Trostle, adjourned the meeting at 5:20 p.m.

Approved:

By: \_\_\_\_\_  
Kirk Trostle, Chair

\_\_\_\_\_   
Joanna Gutierrez, Town Clerk

