



TOWN OF PARADISE

5555 SKYWAY • PARADISE, CALIFORNIA 95969-4931

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www.townofparadise.com

Management Staff:

Lauren Gill, Town Manager
Dwight L. Moore, Town Attorney
Joanna Gutierrez, Town Clerk
Craig Baker, Community Development Director
Gabriela Tazzari-Dineen, Police Chief
Greg McFadden, Unit Chief, CAL FIRE/
Butte County Fire/Paradise Fire
Gina Will, Finance Director/Town Treasurer
Marc Mattox, Public Works Director/
Town Engineer

Town Council:

Greg Bolin, Mayor
Jody Jones, Vice Mayor
Steve "Woody" Culleton, Council Member
Scott Lotter, Council Member
John J. Rawlings, Council Member

TOWN COUNCIL AGENDA

REGULAR MEETING – 6:00 PM – March 10, 2015

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department, at 872-6291 x101 or x102 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk. Town Council Meetings are held at the Paradise Town Hall located at 5555 Skyway, Paradise, California. Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting. The Mayor or Presiding Chair will introduce each agenda item, and following a report from staff, ask the Clerk to announce each speaker. Agendas and request cards are located outside the entrance door to the Council Chamber. All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the Town Hall in the Town Clerk Department located at 5555 Skyway, Room 3, at the time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m. Agendas and supporting information is posted on the Town's website at www.townofparadise.com in compliance with California's open meeting laws. Click on the Agenda and Minutes button.

1. OPENING

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America
- c. Invocation

d. Roll Call

e. Presentations:

- (1) Certificate of Appreciation to Michael Wilson for donation of funds to the Paradise Animal Shelter collected 'in lieu of birthday gifts" for his 13th birthday
- (1) Public Outreach Presentation by California Department of Transportation (Caltrans) on State Route 191 Project Scope Overview
- (2) Presentation of newly designed Town of Paradise Website and "Online" Burn Permits
- (3) Town Council Recognitions of Employee Service to the Town Presented by Mayor Greg Bolin

FIVE-YEARS

Meghan McGee – Police Dept.	07/06/09
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TEN-YEARS

Kevin Peppas – Public Works	05/25/04
Deborah Cook – Onsite	07/01/04
Susan Hartman – Onsite	07/01/04
Robert Larson – Onsite	07/01/04

FIFTEEN-YEARS

Shelley Hernandez – Finance	04/19/99
Claude (Bud) Parrot – Fire Dept.	12/07/99
Robert Pickering – Police Dept.	07/15/99
Diana Hall – Police Dept.	12/08/99

TWENTY-FIVE YEARS

David Cruz – Public Works	06/06/89
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- (4) Volunteers in Police Services (VIPS) 2014 Annual Report - by Community Services Officer Charlie Rollo

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS – None.

3. CONSENT CALENDAR

One roll call vote will be taken for all items placed on the consent calendar.

- 3a. (1) Approve the Minutes of the February 10, 2015 Regular Town Council meeting.
- (2) Approve the Minutes of the February 24, 2015, 3:30 p.m. Special Meeting - Budget Priority Setting Session.

(3) Approve the Minutes of the February 24, 2015, 6:00 p.m. Special Meeting - Citizen Oversight Committee appointments.

3b. Approve February 2015 cash disbursements in the amount of \$1,760,717.94.

3c. (1) Approve the elimination of the Paradise Fire Safe Council as an official "advisory committee" to the Town Council; and, (2) Acknowledge that Wildland fire safety is a common goal of the Town and the Paradise Fire Safe Council, and that to the extent possible both organizations will share resources whenever possible to meet this goal.

3d. (1) Waive second reading of the entire Town Ordinance No. 555 and approve reading by title only; and, (2) Adopt Town Ordinance No. 555, "An Ordinance Amending Text Regulations within the Paradise Municipal Code Chapter 8.04 Related to Nuisance Abatement." The text amendments were developed in response to increasing concerns regarding blighted properties in the Town and were designed to more effectively promote the health, safety and general welfare of the public by requiring a level of maintenance of private property to protect the livability, appearance and economic stability of neighborhoods and commercial areas of the Town.

3e. (1) Acknowledge receipt of the 2nd Quarter Investment Report for the Fiscal Year Ending June 30, 2015; and (2) Approve the attached Administrative Investment Policy No. 140.

4. PUBLIC HEARING PROCEDURE

The Town Council has adopted the following procedure for public hearings:

- a. Staff report to Council (15 minutes total maximum)
- b. Mayor or Presiding Chair opens the hearing for public comment in the following order:
 1. Project proponents or in favor of (15-minute time limit)
 2. Project opponents or against (15-minute time limit)
 3. Rebuttals - when requested (15-minute time limit or 3 minutes per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

5. PUBLIC HEARINGS

5a. Conduct a public hearing to solicit comments and/or suggestions regarding the Draft Community Development Block Grant (CDBG) 2015-2020 Consolidated Plan and the Draft CDBG 2015-2016 Annual Plan. CDBG funds are awarded for the purpose of community development activities that are directed toward revitalizing neighborhoods, for economic development and providing improved community facilities and services. Final action is scheduled for approval at the April 14, 2015 Council Meeting.

5b. Conduct the duly noticed and scheduled public hearing regarding the Planning Commission recommendation for the Town Council to consider an ordinance that, if adopted, would result in text amendments to the Town's zoning regulations contained in Paradise Municipal Code (PMC) Title 17 (Zoning Ordinance). If adopted by the Town Council, the text amendments would add a new residential use to the off-street parking requirements (senior housing) within PMC Chapter 17.38, and add a definition for "senior housing" to PMC Chapter 17.04. Upon conclusion of the public hearing, the Town Council will consider the following actions:

(1) Waiving the first reading of entire Ordinance No. ____ and read by title only; and, (2) Introducing Ordinance No. ____, "An Ordinance Amending Chapters 17.04 and 17.38 of the Paradise Municipal Code Relative to Senior Housing." **(ROLL CALL VOTE)** OR, (3) Adopting an alternative directive to town staff.

6. PUBLIC COMMUNICATION

This is the time for members of the audience who have completed a "Request to Address Council" card and given it to the Clerk to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The Town Council is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.

7. COUNCIL CONSIDERATION

7a. Consider adopting Resolution No. 15-__, A Resolution Approving An updated Town of Paradise/Upper Ridge Fire Evacuation Plan; and, Resolution No. 15-__, A Resolution Approving an updated 2014 Paradise Evacuation Traffic Control Plan. **(ROLL CALL VOTE)**

7b. Consider adopting a motion supporting the county-wide Butte County Community Wildfire Protection Plan (CWPP) as the comprehensive document outlining fire-protection planning & engineering, fire protection education and fuel reduction work; and authorizing the Mayor to sign the plan as a signatory on behalf of the Town of Paradise and the Paradise Fire Department. **(ROLL CALL VOTE)**

7c. Report by Division Chief Hawks on 2015 Drought Status and Fire Season. No action requested, informational presentation.

7d. Consider the following actions in order for the Town to remain eligible for the Active Transportation Program allocated grant funding, to identify the newly awarded projects and to designate an official authorized to execute Program Supplement Agreements. One roll call vote may be taken for all items if there is no dissent.

(1) Approve the Administering Agency-State Master Agreement No. 00449S.

(2) Approve the Program Supplement Agreement No. 0M61 Rev 000 to Administering Agency-State Agreement No. 00449S for State-Aid Project ATPL-5425 (029) to assure receipt of \$1,388,000 in state funds.
Pearson Rd Safe Routes to School (SR2S) Connectivity Project

(3) Approve the Program Supplement Agreement No. 0M62 Rev 000 to Administering Agency-State Agreement No. 00449S for State-Aid Project ATPL-5425 (030) to assure receipt of \$1,388,000 in state funds.
Maxwell Dr Safe Routes to School (SR2S) Project

(4) Adopt resolutions authorizing the Town Manager, or her designee, to sign the Administering Agency-State Master Agreement No. 00449S and Program Supplement Agreement Nos. 0M61 and 0M62 to Administering Agency-State Agreement for Federal-Aid Projects No. 00449S.

(a) Resolution No. 15-___, A Resolution relating to the SR2S Pearson Road Connectivity Project

(b) Resolution No. 15-___, A Resolution relating to the SR2S Maxwell Drive Project

(5) Concur with staff recommendation to file a CEQA Notice of Exemptions for the Pearson Rd SR2S Connectivity Project and Maxwell Dr SR2S Projects.

8. COUNCIL COMMUNICATION (Council Initiatives)

8a. Consider adopting a motion to remove Chairman Michael Zuccolillo from the Paradise Planning Commission. **(MAYOR BOLIN)**

8b. Council oral reports of their representation on Committees/Commissions.

8c. Discussion of future agenda items

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

9a. Town Manager oral reports

9b. Community Development Director oral reports

10. CLOSED SESSION

10a. Pursuant to Government Code Section 54956.9(d) (1), the Town Council will hold a closed session with the Town Attorney relating to the following pending litigation: Town of Paradise, a Municipal Corporation, vs. Rose E. Kallunki; Pacific Gas and Electric Company; Doe 1 through Doe 50, inclusive, Butte County Superior Court Case No. 161781.

10b. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Lauren Gill, Gina Will and Crystal

Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Paradise Police Officers Association, Confidential Mid-Management Association, General Employees Unit, Police Mid-Management Unit and the Management Group.

11. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
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TOWN/ASSISTANT TOWN CLERK SIGNATURE	

ANNUAL REPORT – 2014

VIPS



**Volunteers in Police Service
Paradise Police Department**



The VIPS Program began in August 1998

We volunteer to serve as part of the Paradise Police Department

2014 IN REVIEW

Patrol, Communications and Special Events are the most visible areas of VIPS service. Patrol currently has eight weekly patrols available, Monday through Friday, to provide an extra presence throughout Paradise. We also have volunteers available to respond to roadway problems that occur at off-duty times.

Communications VIPS are those volunteers that work the lobby detail Monday through Saturday.

VIPS handled over 27 Special Events in 2014

ANNUAL REPORT SUMMARY

2014

Volunteers In Police Services (VIPS)
Paradise Police Department

Total Volunteer Hours for 2014
9,717.5

These Volunteer hours are equal to
4.7 Full Time Staff Members

DOLLAR BENEFIT TO THE TOWN FOR 2014

The value of a volunteer is calculated at the rate of \$12.62 per hour,
based on the entry level salary of a Records Clerk.

\$122,635

PATROL UNIT ACTIVITIES

Vacation House Checks	1,977
Handheld Radar Gun Deployments	24
Radar Trailer Deployment	109
Emergency Business Contact Updates	15
Dispense Handicap Parking Notices	188
459 Follow-up Visit & Packets	100
Speed Violation Letters Issued	140
Neighborhood Watch Checks	3,349

The Patrol Unit has five morning and three afternoon patrols. These patrols serve as messengers between the Police Department & Town Hall. In addition, they complete Vacation House Checks, Neighborhood Watch duties, patrolling Mobile Home Parks, distributing Handicap Violation flyers, providing extra patrol, traffic control, fill in for Animal Control when A/C did not have a officer and other duties as assigned. Another duty is to contact local businesses to maintain updated Business Emergency Contact information. This information is used to aide both the Officers and Dispatchers. With the addition of a full time Neighborhood Watch Coordinator we have been able to establish 5 new areas in 2013, 5 new areas in 2014 and reestablish 6 old areas. We also go through any area that has an approved Neighborhood Watch Sign, even if we are not sure if it is active.

A refurbished Radar Trailer was obtained in June 2013 and was deployed 109 times in 2014. Our speed monitoring is augmented with the handheld radar gun. At this time we have only two VIPS qualified for use of the gun and it was deployed twenty-two times during 2014. A total of 140 speed violation letters were sent during 2014.

Patrol Members logged a total of 3,547 hours during 2014.

COMMUNICATION UNIT ACTIVITIES

FRONT COUNTER TRAFFIC

VIPS staff the front counter from 09:00am to 4:00pm, Monday through Friday and 08:00am to 12:00pm on Saturday. VIPS working in the Communication Unit have, over the years, become more skilled at assisting citizens with their counter requests. The typical request is for a copy of an Incident and/or Accident Report, asking an officer for advice regarding the handling of a problem with a neighbor or family member, reporting an incident or crime, signing off on a traffic violation ticket or retrieving an impounded vehicle.

The VIPS now handle many of the counter requests, while other, more complicated requests continue to be taken to the Clerks or Dispatchers for assistance. This evolving expertise directly benefits the Dispatchers and allows them to more fully concentrate on incoming emergency calls and radio traffic.

Communications VIPS possess strong business, interpersonal, detail oriented skills, and enjoy assisting residents and Department personnel with their needs.

SCANNING CASE FILES AND CASE LOGS

Volunteers prepare prior year case files for in-house scanning. Before 1998 when the VIPS Communications Unit was formed, prior year files were outsourced to a copying service in Sacramento at a cost to the Department of \$5000 per case file year.

To date VIPS have completed 23 prior years of files at a direct savings to the Department of \$115,000. This process will continue until all prior-year archived files from 1983 forward have been scanned. (Case files prior to 1983 were previously copied to microfilm.)

Currently, VIPS are doing the initial purging of case files of years 1983-1994. This process allows unnecessary papers to be shredded and allow more storage space for current case files.

LIVE SCAN

Live Scan technology has almost completely superseded the old ink-print cards. Currently, three VIPS are trained to process the ever-increasing requests for Live Scan services. Because of availability of VIPS personnel, Live Scans are now scheduled Monday through Wednesday afternoons and Saturday mornings.

424 Scheduled live scans	344 live scans completed
52 Rolled Prints scheduled	46 Rolled Prints completed

The fee, charged by the town, for Live Scan and/or Rolled prints is \$21.28 each. Because of some in-house (PPD/PSD/FPD) prints for which we do not charge, it is estimated that this service provided by the VIPS generated \$7,884 for the Town of Paradise.

TRAFFIC AND DISASTER UNIT

The 2014 Traffic and Disaster Unit (T&D) consisted of 11 members of the VIPS.

Most of these individuals are also part of the Patrol unit. Their primary function is to provide assistance to Police and/or Fire in the event of traffic accidents, fire, downed trees and power lines, crime scene security, evidence searches, missing persons searches and other special assignments.

Individual members are equipped with emergency equipment, usually purchased from their own funds. Such equipment would include Special Vehicle Lighting, Traffic Cones, Reflective Clothing and Vests, Police Radio, Stop/Slow Signs, Flashlights and other sundry equipment.

Members of the T&D unit have specialized training in traffic control and must meet training and experience requirements before becoming a member of the unit. Safety of the members is a top priority.

Traffic and Disaster members make themselves available 24 hours a day for call outs. Often times they are on the way to a scene before they are called out. Having a T&D presence at a scene allows Officers to perform their duties more quickly, efficiently and safely.

In 2014, T&D responded to traffic accidents, trees/power lines down, weather related events, for a total of **509** Hours donated time. This is in addition to the **81** times the Patrol unit responded to traffic accidents during regular hours.

INVESTIGATIONS UNIT

Pawn Slips – A VIPS inputs data into RIMS and files the pawn slips. This allows PPD personnel to check items pawned by persons' name; to check who pawned special types of items, etc. Those files are purged after two years.

YOUTH SERVICES ACTIVITIES

DEPARTMENT TOURS

VIPS coordinate tours of the Police Department for children or other special groups. Requests for such tours frequently come from elementary, home or charter school teachers as well as family groups.

Participants are given a fingerprint card with their own thumb print as well as police photo cards. They get an opportunity to see the Dispatchers answering 911 and non-emergency calls, officers completing reports, and the holding cell.

During a tour the participants are invited to get inside a police car and have an officer explain all the equipment on their duty belt. At the end of the visit, the children are given law enforcement sticker badges along with safety handouts.

2014 SPECIAL EVENTS

DUI Checkpoints (3)

Paradise Chocolate Fest

Thunder Run

Gold Nugget Days, Parade Traffic Control, Foot Patrols

Johnny Appleseed Day Patrols & Traffic Control

Piranhas Firecracker Swim Meet

Law Enforcement Volunteers of California Conference

Paradise Police Department Tours (7)

Gold Nugget Museum Halloween Night Patrols

CMA: Halloween Night Patrol

Harvest Festival

Halloween Chico

Flags on Veterans Graves on Memorial Day

Memorial Day Traffic Control

Cruisin Classic Car Show

Bell Ringing for Salvation Army (8)

K-MART Shop with A COP

Santa's Motorcycle TOY RUN in Paradise

United Methodist Church Live Nativity Scene

PHS Graduation

Light Up A Life by Hospice

Every 15 Minutes

Fishing Derby

2014 VIPS Roster

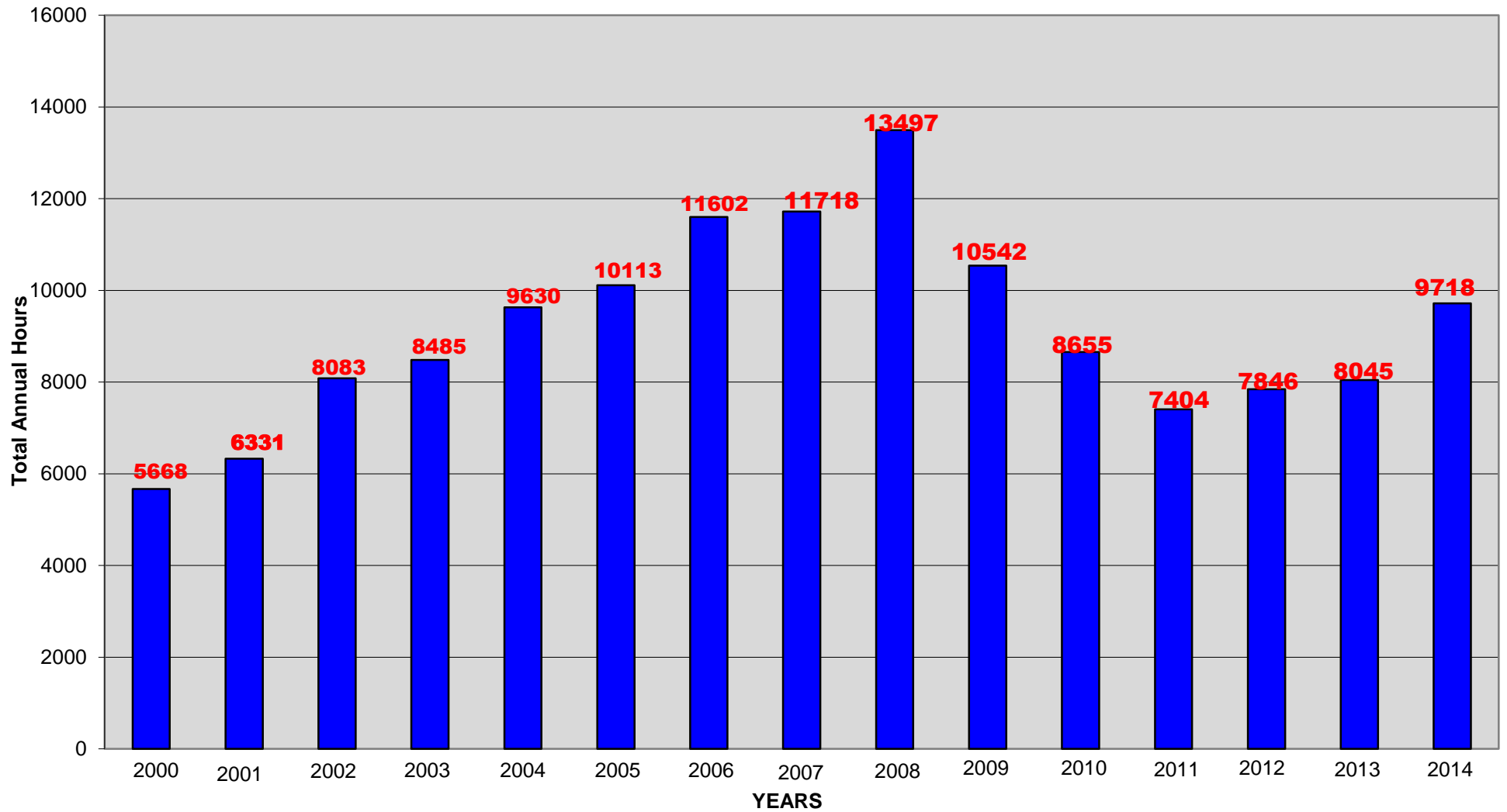
<u>Name</u>	<u>VIPS Number</u>
Bozzer, Jim	230
Carnahan, Nancy	203
Carnahan, Steve	210
Carrasca, Bob	231
Carrasca, Fred	245
Cave, Susan	212
Clark-Aris, Pat	220
Dennis, Evelyn	202
Gleason, Barbara	248
Grahlman, Brian	221
Hartwig, Stan	227
Horne, Karen	240
Jones, Steve	253
King, Edith	211
Loomis, Merle	205
Lynk, Rae	232
Marshall, Chuck	222
McElroy, Gary	204
McKey, Debra	207
Mello, Carol	215
Mello, Joe	217
Murphy, Rick	237
Riley, Dee	228
Rundle, Ed	254
Runkle, Doug	224
Saul, David	244
Simmons, Rob	214
Topalian, Chuck	213
Vaught, Bonnie	219
Vichi, Patricia	234
Ward, Wayne	235
Wentland, Dan	226
Wolff, Ken	223
Wright, Randy	236

VIPS FINANCIAL HISTORY

YEAR	INCOME	EXPENSE	NET	YEAR END BALANCE
2001				\$1,050
2002	\$3,628	\$1,650	\$1,978	3,028
2003	4,644	3,029	1,615	4,643
2004	8,206	6,605	1,601	6,244
2005	6,793	5,889	904	7,148
2006	8,806	10,110	(1,304)	5,844
2007	11,193	7,379	2,814	8,658
2008	6,070	5,513	557	9,502
2009	6,059	4,343	1,716	11,219
2010	5,382	7,689	(2,307)	8,912
2011	3,161	1,097	2,064	10,975
2012	6,733	5,196	1,537	12,513
2013	5,930	7,040	(1,110)	11,403
2014	6,176	5,009	1,167	14,585

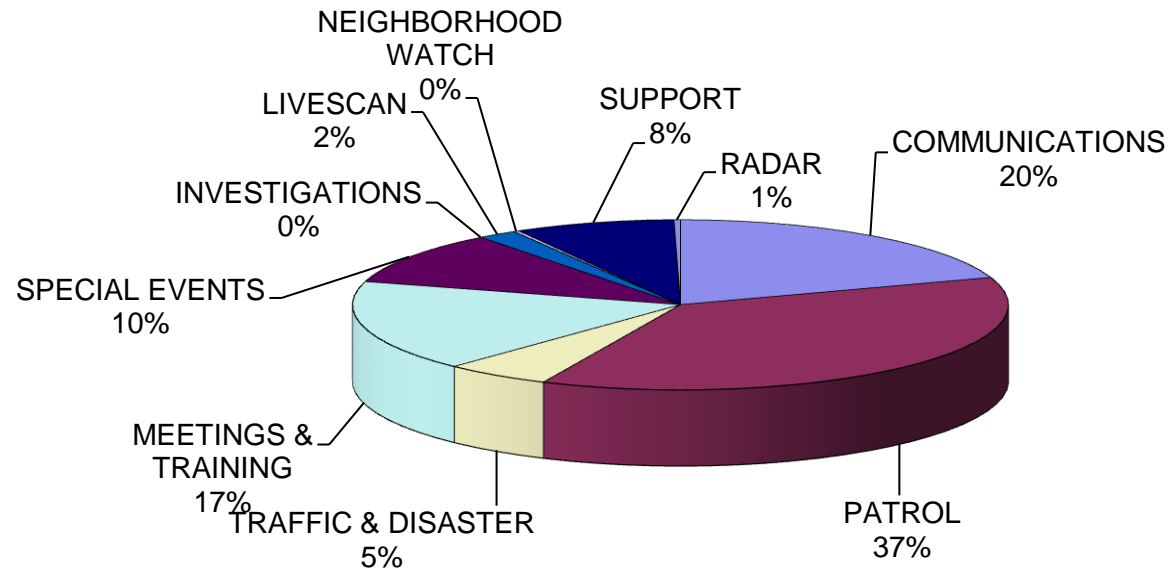
The current Finance Committee consists of: Ed Rundle (At Large), Doug Runkle (Patrol & (Traffic & Disaster)), Chuck Topalian (Recruitment), Karen Horne (Communications/Deployment), Susan Cave (Finance Officer) and Carol Mello (Neighborhood Watch).

VIPS Activity Annual Growth



YEARS	ANNUAL HOURS
2000	5668
2001	6331
2002	8083
2003	8485
2004	9630
2005	10113
2006	11602
2007	11718
2008	13497
2009	10542
2010	8655
2011	7404
2012	7846
2013	8045
2014	9717.5

VIPS Annual Activity Profile



**MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – February 10, 2015**

1. OPENING

The February 10, 2015 Regular meeting of the Paradise Town Council was called to order by Mayor Greg Bolin at 6:02 p.m. Following the Pledge of Allegiance to the Flag of the United States of America, Council Member Steve “Woody” Culleton offered an Invocation.

COUNCIL MEMBERS PRESENT: Steve “Woody” Culleton, Jody Jones, Scott Lotter, John J. Rawlings and Greg Bolin, Mayor.

COUNCIL MEMBERS ABSENT: None.

STAFF PRESENT: Town Clerk Joanna Gutierrez, Town Manager Lauren Gill, Town Attorney Dwight Moore, Finance Director Gina Will, Housing Supervisor Kate Anderson, Assistant Town Clerk Dina Volenski, Community Development Director Craig Baker, Building Official/Fire Marshal Tony Lindsey, Town Engineer Marc Mattox, Onsite Official Doug Danz, Police Chief Gabriela Tazzari-Dineen and North Division Chief David Hawks.

1. PROCLAMATION The “Teen Dating Violence Awareness and Prevention Month” Proclamation was presented to Alyssa Cozine, Catalyst Community Educator. (180-40-26)

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS - None.

3. CONSENT CALENDAR

MOTION by Culleton, seconded by Jones, approved consent calendar items 3a – 3d as presented. Roll call vote was unanimous.

- 3a. Approved the Minutes of the January 6, 2015 Special and January 13, 2015, Regular Council meetings.
- 3b. Approved cash disbursements for January 2015 in the amount of \$884,064.13. (310-10-30)
- 3c. Waived second reading of entire Town Ordinance No. 553 and approved reading by title only; and, adopted Town Ordinance No. 553, "An Ordinance Amending Chapter 17.44 of the Paradise Municipal Code Regarding Residential Density Bonuses". (540-16-122)

- 3d. Acknowledged receipt of the Fiscal Year 2013/14 financial statement audit report as presented. (385-10-33)

4. PUBLIC HEARING PROCEDURE Mayor Bolin advised there were no public hearings scheduled.

5. PUBLIC HEARINGS – None.

6. PUBLIC COMMUNICATION

1. Deanne Blankenship, CA Health Collaborative, stated that she appreciates the Council's efforts related to regulating smoking in the Town and stated that there are funds committed to enforcement of the no-smoking regulations.
2. Shelley Brantley, American Lung Association, stated that she also appreciates the Council's efforts in the regulation of smoking and that their organization is committed to assisting with implementation of the new regulations through education, community events, and outreach to community groups to inform about the no-smoking in public parks.
3. Ward Habriel complimented Attorney Moore and Vice Mayor Jones on the TV interview regarding the no-smoking regulations and asked if the regulations applied to the Paradise Memorial Trailway and, if so, would the Town consider signage.
4. Jim Ladrini addressed the Council regarding the Measure C revenues, expressed concern that maintenance of new and existing infrastructure might not be attainable after the expiration of the six-year term for the sales tax.
5. Susan Spencer asked if the Town staff would consider developing a brochure that explains the Town's regulations relating to marijuana growing in the Town, as she cannot enjoy her yard because of the smells that come from a nearby marijuana garden and would like to be able to ascertain for herself whether or not the grow is legal.

7. COUNCIL CONSIDERATION

- 7a. **MOTION by Culleton, seconded by Jones**, waived the second reading of Town Ordinance No. 554 and approved reading by title only; and, adopted Ordinance 554, An Ordinance of the Town Council of the Town of Paradise Amending Paradise Municipal Code Sections 8.46.020, 8.46.040 and 8.46.060 Regulating Smoking and Electronic Cigarettes. Ayes of Culleton, Jones, Lotter and Mayor Bolin; no of Rawlings. (540-16-123)
- 7b. Following a report from Community Development Director Baker regarding the ordinance proposed to amend the nuisance abatement regulations in the Paradise Municipal Code to address increasing concerns regarding blighted properties in the Town, Mayor Bolin called for public comment.

1. Ward Habriel stated that he would like the ordinance to go back to the public for additional comment as he does not think it addresses the timing or methods for people to address these problems and resolve the issues, and asked how this ordinance would address the current problem of a dilapidating home on the corner across from Stratton's Market.

It was noted that the proposed ordinance had been delayed from November 11, 2014, for the purpose of public comment, that further study by the blight committee was accomplished, and that the ordinance clearly distinguishes that there are separate maintenance issues for commercial properties than for residential properties.

Council concurred to amend Section 8.04.010 G(3) by insertion of a comma after the word "doors" and striking the words "that are" and insert the word "or" in order that the sentence read as follows: "Buildings with broken or missing windows or doors, or unsecured in such a manner that allows unauthorized entry."

MOTION by Lotter, seconded by Rawlings, concurred with the project "CEQA determination" finding signed by the Town Planning Director; waived the first reading of Town Ordinance No. 555 and approved reading by title only; and, introduced Town Ordinance No. 555, "An Ordinance Amending Text Regulations within Paradise Municipal Code Chapter 8.04 Related to: Nuisance Abatement". Roll call vote was unanimous. (540-16-124)

- 7c. Finance Director Will presented the 2014/2015 Mid-Year Budget Status update to the Council, discussed the recommended budget adjustments, and explained the recommendation to return to previous staffing models for Public Works and Animal Control. The Public Works/Town Engineer position would be reinstated and the current Town Engineer promoted to fill the position. The PW/TE position would oversee the Construction Inspector, the Fleet Manager, and the Public Works Manager. The 40-hour Animal Control Supervisor position would be reinstated along with a 36-hour Animal Control Officer position in place of the 18-hour position.

Mayor Bolin opened the matter for public comment.

1. Ward Habriel stated that he believes tax revenues could increase if there was a focused effort to clean up blighted residential properties, as property valuations for all properties would increase as a result of that effort.

MOTION BY Culleton, seconded by Lotter, approved budget adjustments as recommended for the General Fund, Building Safety & Waste Water Services, Animal Control and Gas Tax; approved the revised salary pay plan; and, approved the Animal Control Supervisor job description. Roll call vote was unanimous. (340-40-13, 610-10-15, 610-10-17 & 610-10-18)

8. COUNCIL COMMUNICATION (Council Initiatives)

- 8a. Council reviewed current policy that directs the Town Clerk to destroy anonymous correspondence received by the Town offices for the Town Council and concurred to direct the Town Clerk to draft a document that would offer Council Members an option to waive receipt of anonymous correspondence, to poll other cities and provide a review of policies from other cities with regard to anonymous correspondence, and to review correspondence policies and determine if there is a need to update.

Town Council policy relating to anonymous correspondence was established on March 1, 1983, by the following minute order:

“It shall be the policy of the Town Council of the Town of Paradise that all anonymous communications addressed to the Council through the Town offices shall be destroyed. No copies shall be made to any elected officers or Town Staff, nor any copy be retained.”

- 8b. Council oral reports of their representation on Committees/Commissions.

Vice Mayor Jones reported on her attendance at the League of California Cities (LCC) Transportation Policy Committee meeting and that there is interest in raising revenue for roads by assessment of a \$52 a year road-user fee per vehicle and raising the gas tax. VM Jones attended the Downtown Beautification committee where a banner program was discussed, would like banners up for the Chocolate Fest in May; attended the Chamber of Commerce installation dinner where Council Member Culleton and former Council Member Alan White were recognized for contributions to the community; served on a sub-committee that will screen and interview applications for the Measure “C” Citizen Oversight Committee. VM and Town Manager met with local legislators for grant money that could fund an environmental document for a sewer system for Paradise.

Council Member Culleton reported that it was great honor to receive the Alice Smith award for volunteer community service from the Chamber of Commerce.

Council Member Lotter reported that former Council Member White received the Louise Stahl award for Community Volunteer of the Year award from the Chamber of Commerce, and that he attended the LCC Public Safety Policy committee meeting, the LAFCo meeting and the City Selection meeting. Attendees discussed the value of Council Members from various jurisdictions meeting together to discuss mutual challenges and solutions such as the tree removal by PG&E and the Comcast franchise fees disbursement.

Council Member Rawlings displayed a power point to recognize the Veterans of Foreign Wars 29th Annual Awards Dinner for local public safety personnel; reported on his attendance at the LCC Policy Relations Committee meeting and that a final report will be coming at the meeting in Ontario; that he was appointed to serve as citizen-at-large on the Butte County Food Safety Committee that is implementing the card system

developed by county staff to report to the community results of restaurant inspections by the health department.

8c. Discussion of future agenda items: None.

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

9a. Town Manager oral reports: None.

9b. Community Development Director oral reports: None.

10. CLOSED SESSION

10a. At 8:05 p.m. Mayor Bolin announced that pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Paradise Police Officers Association, Confidential Mid-Management Association, General Employees Unit, Police Mid-Management Unit and the Management Group.

Mayor Bolin reconvened the meeting at 8:32 p.m. Town Attorney Moore announced that no action was taken in closed session.

11. ADJOURNMENT

Mayor Bolin adjourned the Council Meeting at 8:33 p.m.

DATE APPROVED:

By: _____
Greg Bolin, Mayor

Joanna Gutierrez, CMC, Town Clerk

MINUTES
PARADISE TOWN COUNCIL
SPECIAL MEETING – 3:30 PM – February 24, 2015

1. OPENING

The Special Meeting of the Paradise Town Council was called to order by Mayor Greg Bolin at 3:30 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California, who led the Pledge of Allegiance to the Flag of the United States.

COUNCIL MEMBERS PRESENT: Steve “Woody” Culleton, Jody Jones, Scott Lotter, John J. Rawlings and Greg Bolin, Mayor.

COUNCIL MEMBERS ABSENT: None.

STAFF PRESENT: Town Clerk Joanna Gutierrez, Town Manager Lauren Gill, Town Attorney, Dwight Moore, Finance Director Gina Will, Community Development Director Craig Baker, Public Works Director/Town Engineer Marc Mattox, Public Works Manager Mike Houdek, Human Resources Manager Crystal Peters, IT Manager Josh Marquis, Police Chief Gabriela Tazzari-Dineen, Police Lieutenant Steve Rowe, Police Lieutenant Al Billington, Unit Chief Greg McFadden, Division Chief David Hawks, and Battalion Chief Curtis Lawrie.

2. COUNCIL CONSIDERATION - ACTION CALENDAR

Town Manager Gill reported to Council regarding the purpose of this special meeting which is for the Council to provide general direction to the staff for their priorities for the 2015/2016 fiscal year, taking into consideration the revenue that is anticipated as a result of the passage of Measure C, the retail sales tax measure that will become effective on April 1, 2015.

Manager Gill stated that she is requesting general guidelines and general direction from the Council today, and that more specific budget detail will be brought forward at a later meeting. Manager Gill displayed a power point that outlined the budget timeline and process, noted the involvement of the Citizen Oversight Committee and emphasized the need to remain vigilant with regard to expenditures and cautious with regard to expectations relating to Measure C revenue. Manager Gill reviewed steps taken by the community, Town Council and staff to weather the “perfect financial storm,” and that two years of general fund deficit spending has been cured, the general fund is no longer subsidizing other funds, and after five years of decrease, the local economy is starting to improve. However, the Town could only meet its short term objective of maintaining a balanced general fund budget by cutting \$450,000 of training, asset maintenance/replacement and other vital operation expenses, and informed Council that the Town’s fixed expenses (personnel, utilities, debt) are at 90% of its total costs, which is not sustainable. Although the Town is rebuilding an unassigned cash reserve, there is not enough money being set aside to pay future growing obligations. Manager Gill discussed the future challenges to achieve a balanced budget over the next few years. The voters approved ballot Measure C, a six-year ½ percent retail sales tax to preserve current services, but the majority of other fund revenues are still constrained

and expenses are projected to grow without constraint, including an additional required CalPERS contribution in an amount of \$330,000 per year in accordance with the new GASB 68 requirement in 2015/2016.

Fire Division Chief David Hawks, Police Chief Gabriela Tazzari-Dineen, Community Development Director Craig Baker and Public Works Director/Town Engineer Marc Mattox each gave an overview of the current and future needs of their departments, including discussion relating to the goals each hopes to achieve in the next five to ten-year time period.

The Town Council discussed their individual goals and overall desire to restore necessary services and established the following general priorities for the upcoming fiscal year:

- Restore and upgrade Police and Fire department equipment
 - Police patrol vehicles & police officer video microphones
 - CalFIRE standard breathing apparatus (24) and municipal fire engine
- Leverage Measure C Revenue
 - Materials-only projects & current staff for small public works projects
 - Set aside funds to maintain an adequate cash reserve so that Measure C can last beyond its six year term (e.g. equipment replacement, eliminate short-term borrowing money to pay bills).
- Provide facility maintenance on existing buildings
- Upgrade existing technology to streamline processes and provide e-commerce options to the community such as online permits and licensing
- Develop plans to relocate Fire Station 82 to the Pentz Rd location for improved response times
 - Use CalFIRE “Shovel-Ready” fire station plan
- Set aside matching funds for grant(s) for plans for commercial sewer project
 - Maintain economic viability of Downtown Paradise. Septic systems are predicted to fail within ten years which would effectively destroy the economic viability of many downtown businesses. (340-40-14)

3. ADJOURNMENT

Mayor Bolin adjourned the meeting at 5:08 p.m.

DATE APPROVED:

By: _____
Greg Bolin, Mayor

Joanna Gutierrez, CMC, Town Clerk

MINUTES
PARADISE TOWN COUNCIL
SPECIAL MEETING – 6:00 PM – February 24, 2015

1. OPENING

The 6:00 p.m. February 24, 2015 special meeting was called to order at 6:00 pm by Mayor Greg Bolin in the Council chamber at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America.

PRESENT: Steve “Woody” Culleton, Jody Jones, Scott Lotter, John J. Rawlings and Greg Bolin, Mayor.

COUNCIL MEMBERS ABSENT: None.

STAFF MEMBERS PRESENT: Town Clerk Gutierrez, Town Manager Gill, Town Attorney Moore, IT Manager Marquis, Finance Director Gill and Human Resources Manager Peters.

2. COUNCIL CONSIDERATION - ACTION CALENDAR

Mayor Bolin announced that the purpose of the special meeting is to review the recommendation of the Measure C Oversight Selection Committee, conduct wrap-up dialogues with the twelve finalists, select and appoint nine applicants to form the Measure C Citizen Oversight Committee, and, appoint the remaining three finalists to serve as alternates for the term of the committee.

Vice Mayor Jones and Council Member Lotter informed the Town Council that a total of fifty citizens had applied for a position on the Measure C Citizen Committee. Vice Mayor Jones and Council Member Lotter both stated that were very pleased with the caliber and enthusiasm of the twenty applicants that they interviewed February 6 and February 11, and that they were pleased to bring forward the final twelve applicants for the rest of the Council to meet.

Each applicant came forward to the podium to give Council a brief personal introduction and to answer any questions from the Council Members. Vice Mayor Jones and Council Member Lotter stated their preference for committee appointees with alternates being Dan Hansen, Stacey Poliquin and Sharon Simonton. Member Culleton stated that he thinks the recommendation is heavily weighted with public safety personnel, that he would like to nominate Dan Hansen as a member and Linda Dye to serve as an alternate.

Council Member Rawlings stated that he was not happy with the process of a sub-committee recommending the applicants.

Following a **MOTION by Culleton, seconded by Jones**, the Town Council appointed the following nine members and three alternates to form the Measure C Citizen Oversight Committee by unanimous roll call vote. (395-70-15)

CITIZEN OVERSIGHT COMMITTEE MEMBERS – 6 Year Terms Ending March 31, 2021	ALTERNATES
Chris Buzzard Dean Fender Dan Hansen Nicki Jones Molly Knappen George Morris James Ratekin Kirk Trostle Kelly Wells	Linda Dye Stacey Poliquin Sharon Simonton

3. CLOSED SESSION

At 6:35 p.m. Mayor Bolin announced that pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Confidential/Mid-Management Association, General Employees Unit, the Management Group, Police Mid-Management Unit and the Paradise Police Officers Association.

Mayor Bolin reconvened the meeting at 7:30 p.m. Attorney Moore announced that no action was taken in closed session.

4. ADJOURNMENT

Mayor Bolin adjourned the meeting at 7:30 p.m.

DATE APPROVED:

By: _____
Greg Bolin, Mayor

Joanna Gutierrez, CMC, Town Clerk

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF
FEBRUARY 1, 2015 - FEBRUARY 28, 2015

February 1, 2015 - February 28, 2015

Check Date	Pay Period End	DESCRIPTION	AMOUNT
02/08/15	02/13/15	Net Payroll - Direct Deposits & Checks	\$107,129.54
02/27/15	02/22/15	Net Payroll - Direct Deposits & Checks	\$110,901.87
TOTAL NET WAGES PAYROLL			\$218,031.41

Accounts Payable

PAYROLL VENDORS: TAXES, PERS, DUES, INSURANCE, ETC.	\$252,447.75
OPERATIONS VENDORS: SUPPLIES, CONTRACTS, UTILITIES, ETC.	\$1,290,238.78
TOTAL CASH DISBURSEMENTS - ACCOUNTS PAYABLE (Detail attached)	<u>\$1,542,686.53</u>
GRAND TOTAL CASH DISBURSEMENTS	<u><u>\$1,760,717.94</u></u>

APPROVED BY: _____
LAUREN GILL, TOWN MANAGER

APPROVED BY: _____
GINA S. WILL, FINANCE DIRECTOR/TOWN TREASURER

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 2/1/2015 - To Payment Date: 2/28/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
Check									
61836	02/01/2015	Open			Accounts Payable	BRUNO, SHERRY	\$118.37		
61837	02/01/2015	Open			Accounts Payable	BUZZARD, CHRIS	\$741.23		
61838	02/01/2015	Open			Accounts Payable	DERR, PAUL	\$425.25		
61839	02/01/2015	Open			Accounts Payable	HAUNSCHILD, MARK	\$424.55		
61840	02/01/2015	Open			Accounts Payable	HONEYWELL, JANICE, J.	\$955.41		
61841	02/01/2015	Open			Accounts Payable	HOUSEWORTH, JERILYN	\$170.85		
61842	02/01/2015	Open			Accounts Payable	JEFFORDS, ROBERT, D.	\$478.07		
61843	02/01/2015	Open			Accounts Payable	MARABLE, VIRGINIA	\$212.62		
61844	02/01/2015	Open			Accounts Payable	MOORE, DWIGHT, L.	\$13,800.00		
61845	02/01/2015	Open			Accounts Payable	SBA Monarch Towers III LLC	\$121.67		
61846	02/01/2015	Open			Accounts Payable	US BANCORP OFFICE EQUIP FINANCE SERVICES	\$599.86		
61847	02/01/2015	Open			Accounts Payable	WESTAMERICA BANK	\$32,447.55		
61848	02/03/2015	Open			Accounts Payable	BLOOD SOURCE	\$59.00		
61849	02/03/2015	Open			Accounts Payable	Met Life	\$7,966.22		
61850	02/03/2015	Open			Accounts Payable	OPERATING ENGINEERS	\$616.00		
61851	02/03/2015	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$1,812.76		
61852	02/03/2015	Open			Accounts Payable	SUN LIFE INSURANCE	\$3,693.57		
61853	02/03/2015	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$681.52		
61854	02/03/2015	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$195.00		
61855	02/05/2015	Open			Accounts Payable	A-BETTER PEST CONTROL CO.	\$95.00		
61856	02/05/2015	Open			Accounts Payable	AgendaPal Corporation	\$399.00		
61857	02/05/2015	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$51.26		
61858	02/05/2015	Open			Accounts Payable	AT&T MOBILITY	\$53.96		
61859	02/05/2015	Open			Accounts Payable	BATTERIES PLUS	\$96.73		
61860	02/05/2015	Open			Accounts Payable	BILLINGTON, AL	\$86.26		
61861	02/05/2015	Open			Accounts Payable	BUTTE CO RECORDER	\$20.00		
61862	02/05/2015	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$194,087.75		
61863	02/05/2015	Open			Accounts Payable	CALPERS - RETIREMENT	\$3,600.00		
61864	02/05/2015	Open			Accounts Payable	CITY CLERKS ASSOCIATION OF CALIFORNIA	\$185.00		
61865	02/05/2015	Open			Accounts Payable	Deppe, Adam	\$85.25		
61866	02/05/2015	Open			Accounts Payable	DFM ASSOCIATES	\$53.75		
61867	02/05/2015	Open			Accounts Payable	DOBRICH & SONS SEPTIC	\$6,795.00		
61868	02/05/2015	Open			Accounts Payable	DON'S SAW & MOWER	\$60.20		
61869	02/05/2015	Open			Accounts Payable	Entersect	\$254.85		
61870	02/05/2015	Open			Accounts Payable	ESRI	\$1,245.00		
61871	02/05/2015	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$118.77		
61872	02/05/2015	Open			Accounts Payable	FASTENAL	\$69.63		
61873	02/05/2015	Open			Accounts Payable	George Reed Inc	\$74,221.73		
61874	02/05/2015	Open			Accounts Payable	GILBERT, MATT	\$137.57		
61875	02/05/2015	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$118.25		
61876	02/05/2015	Open			Accounts Payable	HELENA SPECIALTY PRODUCTS	\$561.39		
61877	02/05/2015	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$830.81		

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 2/1/2015 - To Payment Date: 2/28/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
61878	02/05/2015	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$460.10		
61879	02/05/2015	Open			Accounts Payable	INTERSTATE OIL COMPANY	\$17.35		
61880	02/05/2015	Open			Accounts Payable	INTERSTATE SALES	\$51.74		
61881	02/05/2015	Open			Accounts Payable	JOHN REGH INLAND LEASING	\$427.85		
61882	02/05/2015	Open			Accounts Payable	KAMM, SHIRLEY	\$32.33		
61883	02/05/2015	Open			Accounts Payable	KAREN HORNE	\$40.00		
61884	02/05/2015	Open			Accounts Payable	King Luminaire Co Inc	\$6,859.00		
61885	02/05/2015	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$25.00		
61886	02/05/2015	Open			Accounts Payable	MATT WOLFE	\$504.00		
61887	02/05/2015	Open			Accounts Payable	MCGREGOR CONSTRUCTION CO INC	\$490.00		
61888	02/05/2015	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$40,000.00		
61889	02/05/2015	Open			Accounts Payable	MUNICIPAL CODE CORP	\$266.60		
61890	02/05/2015	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$3,730.81		
61891	02/05/2015	Open			Accounts Payable	O'REILLY AUTO PARTS	\$198.56		
61892	02/05/2015	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$476.39		
61893	02/05/2015	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$8,232.06		
61894	02/05/2015	Open			Accounts Payable	PARADISE AUTO BODY	\$1,020.27		
61895	02/05/2015	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$564.79		
61896	02/05/2015	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMITY MEDIA	\$534.42		
61897	02/05/2015	Open			Accounts Payable	PARADISE TRANSMISSIONS	\$3,387.22		
61898	02/05/2015	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$880.00		
61899	02/05/2015	Open			Accounts Payable	PERKINS MOBILE AUTO GLASS	\$1,050.00		
61900	02/05/2015	Open			Accounts Payable	PETERS RUSH HABIB & MCKENNA	\$32.95		
61901	02/05/2015	Open			Accounts Payable	RE CONSTRUCTION	\$895.00		
61902	02/05/2015	Open			Accounts Payable	Riebes Auto Parts	\$575.77		
61903	02/05/2015	Open			Accounts Payable	RUNDLE, ED	\$50.00		
61904	02/05/2015	Open			Accounts Payable	S.B.R.P.S.T.C.	\$355.00		
61905	02/05/2015	Open			Accounts Payable	SCL North	\$1,620.00		
61906	02/05/2015	Open			Accounts Payable	SINCLAIR'S AUTOMOTIVE & TOWING	\$150.00		
61907	02/05/2015	Open			Accounts Payable	SUNN APPRAISAL	\$350.00		
61908	02/05/2015	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$230.74		
61909	02/05/2015	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$121.83		
61910	02/05/2015	Open			Accounts Payable	Topalian, Chuck	\$32.24		
61911	02/05/2015	Open			Accounts Payable	Traffic Works, LLC	\$1,560.00		
61912	02/05/2015	Open			Accounts Payable	Tri Flame Propane	\$315.87		
61913	02/05/2015	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$126.00		
61914	02/05/2015	Open			Accounts Payable	UNIFORMS TUXEDQS & MORE	\$155.88		
61915	02/05/2015	Open			Accounts Payable	VALLEY OAK VETERINARY CENTER	\$141.68		
61916	02/05/2015	Open			Accounts Payable	VERIZON WIRELESS	\$297.74		
61917	02/05/2015	Open			Accounts Payable	VistaNet Inc.	\$651.63		
61918	02/05/2015	Open			Accounts Payable	Wells Fargo Bank	\$65.00		
61919	02/05/2015	Open			Accounts Payable	WILSON PRINTING CO.	\$80.63		
61920	02/13/2015	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$550.00		
61921	02/13/2015	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$402.52		

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 2/1/2015 - To Payment Date: 2/28/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
61922	02/19/2015	Open			Accounts Payable	ACCESS INFORMATION MANAGEMENT	\$64.00		
61923	02/19/2015	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$51.26		
61924	02/19/2015	Open			Accounts Payable	AT&T	\$106.23		
61925	02/19/2015	Open			Accounts Payable	AT&T	\$1,048.97		
61926	02/19/2015	Open			Accounts Payable	AT&T CALNET 2-REPEATER LINES	\$203.36		
61927	02/19/2015	Open			Accounts Payable	AT&T-COMMUNITY PARK	\$16.95		
61928	02/19/2015	Open			Accounts Payable	AT&T/CAL NET 2	\$3,281.64		
61929	02/19/2015	Open			Accounts Payable	BACKGROUNDS & MORE	\$650.00		
61930	02/19/2015	Open			Accounts Payable	BURTON'S FIRE, INC.	\$24,156.87		
61931	02/19/2015	Open			Accounts Payable	Butte Co Environmental Health	\$35.00		
61932	02/19/2015	Open			Accounts Payable	BUTTE COLLEGE, PUBLIC SERVICE CENTER	\$150.00		
61933	02/19/2015	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$2,002.50		
61934	02/19/2015	Open			Accounts Payable	California Society of Municipal Finance Officers	\$110.00		
61935	02/19/2015	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$1,097.00		
61936	02/19/2015	Open			Accounts Payable	CHICO POWER EQUIPMENT	\$988.96		
61937	02/19/2015	Open			Accounts Payable	COMCAST CABLE	\$83.82		
61938	02/19/2015	Open			Accounts Payable	COMCAST CABLE	\$253.82		
61939	02/19/2015	Open			Accounts Payable	COMCAST CABLE	\$83.82		
61940	02/19/2015	Open			Accounts Payable	COMCAST CABLE	\$218.82		
61941	02/19/2015	Open			Accounts Payable	DANZ, DOUG	\$35.00		
61942	02/19/2015	Open			Accounts Payable	DAY WIRELESS SYSTEMS - MILWAUKIE, OR	\$517.50		
61943	02/19/2015	Open			Accounts Payable	DEL JOHNSON A/C & HEATING, INC.	\$92.15		
61944	02/19/2015	Open			Accounts Payable	DEPARTMENT OF FORESTRY & FIRE PROTECTION	\$653,346.11		
61945	02/19/2015	Open			Accounts Payable	DON'S SAW & MOWER	\$50.76		
61946	02/19/2015	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$1,908.00		
61947	02/19/2015	Open			Accounts Payable	ENLOE MEDICAL CENTER, INC.	\$281.00		
61948	02/19/2015	Open			Accounts Payable	FEATHER RIVER HOSPITAL	\$3,168.00		
61949	02/19/2015	Open			Accounts Payable	FEDERAL EXPRESS	\$30.64		
61950	02/19/2015	Open			Accounts Payable	GLEASON, BARBARA	\$51.05		
61951	02/19/2015	Open			Accounts Payable	HUNTERS PEST CONTROL	\$55.00		
61952	02/19/2015	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$729.67		
61953	02/19/2015	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$386.57		
61954	02/19/2015	Open			Accounts Payable	INTERSTATE OIL COMPANY	\$381.78		
61955	02/19/2015	Open			Accounts Payable	JAMES RIOTTO & ASSOCIATES	\$85.00		
61956	02/19/2015	Open			Accounts Payable	JEFF'S TRUCK SERVICE & POWER, INC.	\$1,593.36		
61957	02/19/2015	Open			Accounts Payable	JOHN REGH INLAND LEASING	\$427.85		
61958	02/19/2015	Open			Accounts Payable	JORDAN, CSO, SHAWN	\$122.00		
61959	02/19/2015	Open			Accounts Payable	KAREN HORNE	\$30.08		
61960	02/19/2015	Open			Accounts Payable	KEN'S HITCH & WELDING	\$1,296.25		
61961	02/19/2015	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$376.74		
61962	02/19/2015	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$250.00		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 2/1/2015 - To Payment Date: 2/28/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
61963	02/19/2015	Open			Accounts Payable	L & L SURVEYING	\$16,344.00		
61964	02/19/2015	Open			Accounts Payable	LEHR AUTO ELECTRIC STOMMEL, INC.	\$25.55		
61965	02/19/2015	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$25.00		
61966	02/19/2015	Voided	Incorrect Vendor	02/20/2015	Accounts Payable	Lynk, Ray	\$24.67		
61967	02/19/2015	Open			Accounts Payable	MARK THOMAS & COMPANY INC	\$12,197.59		
61968	02/19/2015	Open			Accounts Payable	MATT WOLFE	\$688.00		
61969	02/19/2015	Open			Accounts Payable	MCGEE, MEGHAN A.	\$122.00		
61970	02/19/2015	Open			Accounts Payable	MTS 911 WEAR, INC.	\$129.80		
61971	02/19/2015	Open			Accounts Payable	Nesci Appraisal Service	\$350.00		
61972	02/19/2015	Open			Accounts Payable	NORTH STATE RENDERING INC	\$90.00		
61973	02/19/2015	Open			Accounts Payable	NORTHERN RECYCLING & WASTE SERVICES, INC.	\$118,148.99		
61974	02/19/2015	Open			Accounts Payable	O'REILLY AUTO PARTS	\$204.47		
61975	02/19/2015	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$109.37		
61976	02/19/2015	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$8,970.20		
61977	02/19/2015	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMTY MEDIA	\$321.45		
61978	02/19/2015	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$560.00		
61979	02/19/2015	Open			Accounts Payable	Rubber Stamps Unlimited, Inc.	\$38.70		
61980	02/19/2015	Open			Accounts Payable	SIEMENS INDUSTRY, INC	\$14,698.03		
61981	02/19/2015	Open			Accounts Payable	SIERRA HEATING & AIR CONDITIONING	\$1,053.00		
61982	02/19/2015	Open			Accounts Payable	SINCLAIR'S AUTOMOTIVE & TOWING	\$200.00		
61983	02/19/2015	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$25.15		
61984	02/19/2015	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$1.60		
61985	02/19/2015	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$30.06		
61986	02/19/2015	Open			Accounts Payable	THOMSON-WEST/BARCLAYS	\$188.13		
61987	02/19/2015	Open			Accounts Payable	THRIFTY ROOTER	\$57.03		
61988	02/19/2015	Open			Accounts Payable	Tri Flame Propane	\$165.19		
61989	02/19/2015	Open			Accounts Payable	VALLEY CLINICAL & CONSULTING SERVICES	\$450.00		
61990	02/19/2015	Open			Accounts Payable	VALLEY TOXICOLOGY SERVICE	\$1,250.00		
61991	02/19/2015	Open			Accounts Payable	VERIZON WIRELESS	\$612.10		
61992	02/19/2015	Open			Accounts Payable	VERIZON WIRELESS	\$570.15		
61993	02/19/2015	Open			Accounts Payable	VERIZON WIRELESS	\$212.11		
61994	02/19/2015	Open			Accounts Payable	VERIZON WIRELESS	\$64.14		
61995	02/19/2015	Open			Accounts Payable	VERIZON WIRELESS	\$64.05		
61996	02/19/2015	Open			Accounts Payable	Vigilant Canine Services	\$175.00		
61997	02/19/2015	Open			Accounts Payable	VistaNet Inc.	\$104.51		
61998	02/19/2015	Open			Accounts Payable	Wendy Brown	\$22.17		
61999	02/20/2015	Open			Accounts Payable	Lynk, Rae	\$24.67		
62000	02/27/2015	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$550.00		
62001	02/27/2015	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$314.76		
Type Check Totals:							\$1,305,754.80		
EFT									
271	02/03/2015	Open			Accounts Payable	CALPERS	\$117,071.18		

TOWN OF PARADISE
CASH DISBURSEMENTS REPORT

From Payment Date: 2/1/2015 - To Payment Date: 2/28/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
272	02/13/2015	Open			Accounts Payable	CALPERS - RETIREMENT	\$33,358.03		
273	02/13/2015	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$4,137.01		
274	02/13/2015	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$2,362.81		
275	02/13/2015	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$18,544.95		
276	02/09/2015	Open			Accounts Payable	FP/FRANCOTYP-POSTALIA MAILING SOLUTIONS	\$750.00		
277	02/11/2015	Open			Accounts Payable	FP/FRANCOTYP-POSTALIA MAILING SOLUTIONS	\$600.00		
278	02/27/2015	Open			Accounts Payable	CALPERS - RETIREMENT	\$33,417.78		
279	02/27/2015	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$4,530.48		
280	02/27/2015	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$2,796.55		
281	02/27/2015	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$19,387.61		
Type EFT Totals:							\$236,956.40		
AP - US Bank TOP AP Checking Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	165	\$1,305,730.13	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$24.67	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	166	\$1,305,754.80	\$0.00
EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	11	\$236,956.40	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	11	\$236,956.40	\$0.00
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	176	\$1,542,686.53	\$0.00

CASH DISBURSEMENTS REPORT

From Payment Date: 2/1/2015 - To Payment Date: 2/28/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Reconciled	0	\$0.00	\$0.00	
					Voided	1	\$24.67	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	177	\$1,542,711.20	\$0.00	

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	165	\$1,305,730.13	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$24.67	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	166	\$1,305,754.80	\$0.00
EFTs	Status	Count	Transaction Amount	Reconciled Amount
	Open	11	\$236,956.40	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Total	11	\$236,956.40	\$0.00
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	176	\$1,542,686.53	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	1	\$24.67	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	177	\$1,542,711.20	\$0.00



**TOWN OF PARADISE
Council Agenda Summary
Date: March 10, 2015**

Agenda No. 3(c)

ORIGINATED BY: David Hawks, Division Chief Paradise Fire

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Paradise Fire Safe Council

COUNCIL ACTION REQUESTED:

1.) Eliminate the Paradise Fire Safe Council as an official “advisory committee” to the Town Council, and

Acknowledge that wildland fire safety is a common goal of the Town and the Paradise Fire Safe Council, and that to the extent possible both organizations will share resources whenever possible to meet this goal.

(or)

2.) No change. Continue to recognize the Paradise Fire Safe Council as an advisory committee to the Town Council on issues related wildland fire safety.

Background: In November 2001 the Council authorized staff to form the “Paradise Fire Safe Council” to serve as an advisory committee to the Town Council on issues related to wildland fire safety, and serve as the liaison to the Butte County Fire Safe Council. The Fire Chief was appointed to serve as the staff representative to this committee.

Discussion: The Paradise Fire Safe Council, like other area fire safe councils is a grass roots organization comprised of citizens, organizations and governmental entities with an interest in improving wildland fire safety through pre-fire planning & engineering, fire safe education and fuels reduction work. The organization is open to any individual with an interest of supporting the councils’ work.

The Paradise Fire Safe Council works under the countywide Butte County Fire Safe Council which assists community fire safe councils with wildfire education and information, and fuel reduction projects. Fire safe councils are well established and formally recognized by federal, state and local governmental agencies and private organizations and are eligible to solicit grant funding. The Paradise Fire Safe Council has successfully implemented a number of projects within Paradise.

Establishing the Paradise Fire Safe Council as an advisory committee subjects the council to the elements of the Brown Act, and can unnecessarily burden the grassroots work of this citizen group to the Paradise community. The Town and Paradise Fire Safe Council both recognize the benefits of working together on issues pertaining to wildland fire safety and agree to share resources whenever possible to meet this mutual goal.

Fiscal Impact Analysis: There are NO fiscal impacts to the Town.



TOWN OF PARADISE
Council Agenda Summary
Date: March 10, 2015

AGENDA NO. 3(d)

ORIGINATED BY: Craig Baker, Community Development Director

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Adoption of Town Ordinance No. 555

COUNCIL ACTION REQUESTED: Adopt a **MOTION TO:**

1. Waive second reading of the entire Town Ordinance No. 555 and approve reading by title only (roll call vote); **AND**
2. Adopt Town Ordinance No. 555, "An Ordinance Amending Text Regulations within Paradise Municipal Code Chapter 8.04 Related to Nuisance Abatement"

BACKGROUND: On February 10, 2015, the Town Council introduced the above-noted Town ordinance for purposes of eventual adoption. The intent of the proposed ordinance is to amend and improve the town's Public Nuisance Abatement regulations.

DISCUSSION: Town staff recommends that the Town Council waive the second reading of this entire ordinance; read it by title only; and formally adopt Town Ordinance No. 555 (copy attached). Once adopted, the provisions of this ordinance will be effective thirty days thereafter.

FINANCIAL IMPACT: A nominal cost for publication of the ordinance within the local newspaper and for codification will be borne by the Town of Paradise.

Attachment

**TOWN OF PARADISE
ORDINANCE NO. 555**

**AN ORDINANCE AMENDING TEXT REGULATIONS WITHIN
PARADISE MUNICIPAL CODE CHAPTER 8.04 RELATED TO
NUISANCE ABATEMENT**

The Town Council of the Town of Paradise, State of California does hereby **ORDAIN AS FOLLOWS:**

SECTION 1. Section 8.04.005 is hereby amended to read:

8.04.005 Purpose and findings.

- A. The purpose of this chapter is to educate the public and to promote the health, safety and general welfare of the public by requiring a level of maintenance of private property which will protect the livability, appearance and social and economic stability of the Town and which also will protect the public from health and safety hazards and the impairment of property values which results from the neglect and deterioration of property. It is not the purpose of this chapter to regulate cultural or religious expression.
- B. Public nuisances cause the following:
 - 1. A reduction in property values;
 - 2. An obstruction to or interference with the comfortable enjoyment of adjacent and/or surrounding properties;
 - 3. Adverse impacts on the aesthetic quality of property, giving the appearance of blighted conditions and a deteriorated environment; and
 - 4. Conditions which are injurious to the public health, safety and general welfare, including, but not limited to, a harborage for rodents and insects, a dangerous attraction for children and the potential for fire and health hazards.

SECTION 2. Section 8.04.010 is hereby amended to read:

8.04.010 Declaration of what constitutes an unlawful public nuisance.

ORDINANCE NO. 555

Each of the following conditions or acts is declared by the town council to be an unlawful public nuisance; and the violation of which shall be an infraction:

- A. Fire hazards: Dry or dead shrub, dead tree, combustible refuse and waste, or any material growing on a street, sidewalk or upon private property within the town, which by reason of its size, manner of growth and location is determined by the town fire chief or fire marshal to constitute a fire hazard to a building, improvement, crop or other property, or when dry, will in reasonable probability constitute a fire hazard;
- B. Hazardous obstructions: An obstacle, landscaping or thing installed, or maintained on private property near a roadway intersection or driveway and roadway intersection which by reason of its size, location, and height is determined by the town manager or designee to constitute a hazard obstructing the line of vision to the travelling public. Hazardous obstructions do not mean existing or future permanent buildings, otherwise constructed or maintained in accordance with applicable zoning and building regulations, public utility poles, or trees trimmed at the trunk at least eight (8) feet above the level of the ground surface, provided trees are spaced so that trunks do not obstruct the vision of motorists;
- C. Polluted water: A swimming pool, pond or other body of water large enough in size to constitute a hazard to human health and safety, and which is abandoned, unattended, unfiltered, or not otherwise maintained, resulting in the water becoming polluted. "Polluted water" means water contained as a body of water, which includes, but is not limited to, bacterial growth, including algae, remains of insects, remains of deceased animals, rubbish, refuse, debris, papers, and any other foreign matter or material which because of its nature or location constitutes an unhealthy or unsafe condition;
- D. Refuse and waste: Refuse and waste matter, which by reason of its outdoor location and substantive character is unsightly and interferes with the reasonable enjoyment of property by neighbors, detrimentally affects property values in the surrounding neighborhood or community or which would materially hamper or interfere with the prevention or suppression of fire or the obstruction of other public safety or emergency services upon real properties in the town. "Refuse and waste" means unused or discarded matter and material which consists of rubbish, refuse, debris and matter of any kind including, but not limited to, rubble, asphalt, concrete, plaster, tile, rocks, bricks, building materials, crates, cartons, mattresses, containers, boxes, machinery or parts thereof, scrap metal and other pieces of metal, ferrous or nonferrous, furniture, inoperative vehicles and parts, cans, bottles and barrels;

ORDINANCE NO. 555

- E. Zoning ordinance: The violation of a provision of the land use regulations of the town as set forth in Title 17 of this code;
- F. Septic systems: The violation of a provision of the septic system regulations of the town as set forth in Chapter 13.04 of this code or the provisions of the on-site manual;
- G. Maintenance of commercial property: Any person owning, leasing, occupying or having charge or possession of any commercial property and maintaining such property in a manner such that any of the following conditions, but not limited thereto, are visible from public or other private property and exist thereon:
 - 1. Buildings that are abandoned, boarded up, partially destroyed, substantially deteriorated or left unreasonably in a state of partial construction without an active building permit.
 - 2. Exterior wall and/or roof coverings that have become substantially deteriorated and do not provide adequate weather protection, unpainted, unmaintained and otherwise unprotected buildings, causing deterioration in the form of dry rot, warping, buckling, twisting, bowing and insect infestations of various kinds.
 - 3. Buildings with broken or missing windows or doors, or buildings that are unsecured in such a manner that allows unauthorized entry.
 - 4. Building exteriors, walls, fences, signs, retaining walls or other structures on the property which are broken, deteriorated or substantially defaced.
 - 5. Graffiti that is not removed within five (5) calendar days after town's code enforcement officer has given property owner written notice to remove it. Graffiti shall include the writing, defacing, marring, marking, inscribing, scratching, painting, or affixing of markings on buildings or structures, including, but not limited to, walls, fences, signs, retaining walls, driveways, walkways, sidewalks, curbs, traffic control devices, signs and utility boxes.
 - 6. Abandoned and inoperative vehicles not in compliance with the provisions of Chapter 10.16.
 - 7. Outdoor attractive nuisances including, but not limited to junk, wrecked and/or dismantled vehicles, vehicles precariously raised off the ground on a jack, jack stand, or similar device, or on wood, rocks, or blocks; open containers of oil, gasoline, other petroleum products, antifreeze, or other hazardous or flammable chemicals; power machinery; broken or discarded furniture, household appliances and equipment

ORDINANCE NO. 555

including refrigerators, freezers, washers and dryers; and hazardous pools, ponds, or excavations.

8. Maintenance of premises in such a condition as to be detrimental to the public health, safety or general welfare, including large and precarious diseased, uprooted, dead or dying trees; open containers of oil, gasoline, other petroleum products, antifreeze, or other hazardous or flammable chemicals; or in such a manner as to constitute a public nuisance as defined by California Civil Code section 3480.

9. Overgrown, diseased or dead accumulations of weeds or vegetation.

H. Maintenance of residential property: Any person owning, leasing, occupying or having charge or possession of any residential property and maintaining such property in a manner such that any of the following conditions, but not limited thereto, are visible from public or other private property and exist thereon:

1. Buildings that are abandoned, boarded up, partially destroyed, substantially deteriorated or left unreasonably in a state of partial construction without an active building permit.

2. Buildings with broken or missing windows or doors that are unsecured in such a manner that allows unauthorized entry.

3. Graffiti that is not removed within five (5) calendar days after town's code enforcement officer has given property owner written notice to remove it. Graffiti shall include the writing, defacing, marring, marking, inscribing, scratching, painting, or affixing of markings on buildings or structures, including, but not limited to, walls, fences, signs retaining walls, driveways, walkways, sidewalks, curbs, traffic control devices, signs and utility boxes.

4. Abandoned and inoperative vehicles not in compliance with the provisions of Chapter 10.16.

5. Outdoor attractive nuisances, including but not limited to junk, wrecked and/or dismantled vehicles, vehicles precariously raised off the ground on a jack, jack stand, or similar device, or on wood, rocks, or blocks; open containers of oil, gasoline, other petroleum products, antifreeze, or other hazardous or flammable chemicals; power machinery; broken or discarded furniture, household appliances and equipment including refrigerators, freezers, washers and dryers; and hazardous pools, ponds, or excavations.

ORDINANCE NO. 555

6. Maintenance of premises in such a condition as to be detrimental to the public health, safety or general welfare, including large and precarious diseased, uprooted, dead or dying trees; open containers of oil, gasoline, other petroleum products, antifreeze, or other hazardous or flammable chemicals; or in such a manner as to constitute a public nuisance as defined by California Civil Code section 3480.
- I. Building and construction: violation of the building permit or construction requirements of Title 15 of this code.

SECTION 3. Section 8.04.130 is hereby amended as follows:

8.04.130 Notice of lien and special assessment.

The town shall file in the office of the county recorder a certificate substantially in the following form:

NOTICE OF LIEN AND SPECIAL ASSESSMENT

Under the authority of Government Code section 38773.5, and Chapter 8.04 of the Paradise Municipal Code _____, the Town did on _____, abate a nuisance upon the real property hereafter described and then on _____, did assess the cost of the abatement upon the real property. The Town of Paradise claims a lien and a special assessment on the real property for the expense of doing the work in the amount of \$ _____. This amount is a lien and a special assessment against the real property until it is paid, with interest at the rate of 6% a year from _____, [insert date of confirmation of statement], and discharged of record. The real property referred to above, and upon which the lien and the special assessment is claimed is that certain parcel of land situated in the Town of Paradise, County of Butte, State of California, more particularly described as follows: _____

Dated:

Town of Paradise, Town Manager

By: _____

SECTION 4. Section 8.04.160 is hereby amended to read:

8.04.160 Penalties

ORDINANCE NO. 555

Any person violating any of the provisions of this chapter shall be guilty of an infraction and shall be subject to prosecution under the civil administration citation procedure set forth in Chapter 1.09 of this code. Each day that a violation is committed or permitted to continue shall constitute a separate offense.

SECTION 3. CEQA COMPLIANCE. The Town Council finds and determines that the enactment of this Ordinance is not a "project" as that term is used in the California Environmental Quality Act ("CEQA;" Cal. Pub. Resources Code Section 21000 et seq.) or the State CEQA Guidelines (Cal.Code of Regs., Title 14, Section 15000 et seq.). Therefore, no environmental assessment is required or necessary.

SECTION 4. This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

PASSED AND ADOPTED by the Town Council of the Town of Paradise, County of Butte, State of California, on this ____ day of _____, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Greg Bolin, Mayor

ATTEST:

JOANNA GUTIERREZ, CMC, Town Clerk

APPROVED AS TO FORM:

DWIGHT L. MOORE, Town Attorney



**Town of Paradise
Council Agenda Summary
Date: March 10, 2015**

Agenda Item: 3(e)

Originated by: Gina S. Will, Finance Director/Town Treasurer

Reviewed by: Lauren Gill, Town Manager

Subject: Quarterly Investment Report

Council Action Requested:

1. Review and file the 2nd Quarter Investment Report for the Fiscal Year Ending June 30, 2015; and,
2. Review and approve the attached Investment Policy; or,

Alternatives:

Refer the matter back to staff for further development and consideration.

Background:

Attached is a report on the Town's cash and investments for the quarter ended December 31, 2014.

A US Bank checking account is currently being used for payroll, accounts payable and other operating purposes. Most accounts payable disbursements are drawn through checks, and most payroll disbursements are processed through direct deposit. Deposits are fully collateralized and after reserve requirements, provide an earnings credit rate of 0.50% up to the amount of monthly fees. As the earnings credit rate is currently higher than the yield provided by LAIF, staff is currently maximizing the earnings potential in this account.

The Town uses the State of California managed Local Agency Investment Fund (LAIF) for investment of cash in excess of immediately needed operating capital. With same day liquidity and comparable yields, LAIF is currently the best investment option for the Town. Funds are able to be transferred electronically through phone authorization between LAIF and the Town checking account. The Town will continue to research other investment options that match LAIF's liquidity and security in order to improve investment yield.

In June of 2011, the Town established an irrevocable trust to begin funding the future obligations associated with retiree health as required by GASB 45. The funds are being managed by Self-Insured Schools of California (SISC) and can only be used for the payment of retiree health benefits.

The Town establishes escrow funds at the start of each new lease. The escrow fund is drawn down to zero through the process of purchasing equipment against the lease. Interest is accrued on any unspent escrow balance. The "other" investment type represents these available escrow funds as well as petty cash balances. As of December 31, 2014, there were \$86,303 in unspent escrow funds as the Town was in the process of purchasing approved 2014/15 budgeted equipment.

Discussion

The increased investment balance as of December 31, 2014 as compared to December 31, 2013 is both a reflection timing changes in the payment of the Town's obligations and improvement to the Town's overall cash liquidity. Last fiscal year the needed a \$3.0 million TRAN which was funded October 8, 2013. This year the Town funded a TRAN of \$2.7 million as of October 10, 2014. This TRAN will be sufficient to fund operations and payroll for the 2014/15 fiscal year.

The GASB 45 trust investment managed by SISC experienced a 2.92% return on investment during the 2nd quarter of 2014/15. The economy is picking up but interest rates remain historically low. Globally investors continue to worry about weak world markets. Long term, SISC has been successful with its allocation model of approximately 60% equity and 40% fixed income.

In August, September and December 2014, the Town Treasurer directed the Trustee, Wells Fargo Bank, to invest the reserve funds of the Pension Obligation Bond, the Paradise Redevelopment 2006 Note, and the Paradise Redevelopment 2009 Bond in accordance with the Town's investment policy. The reserve funds had been yielding less than 0.01% in mutual funds. The reserve funds are now invested in CD's which will yield between 0.35% and 0.55% over six months to one year. While these investments and balances are not part of the Town's idle or operating cash, the yield will ultimately lessen the amount the Town will be required to contribute in future debt service payments.

Finally, staff is submitting an amended Investment Policy for Town Council's review and approval. The Policy is substantively the same: it includes some minor modifications in recognition of State law changes. All Town investments currently meet the guidelines of this policy.

Fiscal Impact Analysis:

Isolating the gain from the GASB 45 trust, the Town earned \$2,953.16 for the quarter ended December 31, 2014. That is compared to \$2,287.09 for the quarter ended December 31, 2013. Again, isolating the GASB 45 return, the Town realized virtually the same yield compared to a year ago, but had more average balances invested. Year to date this fiscal year, the Town earned \$4,904.81 after isolating the GASB 45 return. Last fiscal year to date, the Town had earned \$3,308.05.

TOWN OF PARADISE
QUARTERLY SUMMARY OF INVESTMENTS
For Quarter Ended December 31, 2014

<u>Investment</u>	<u>Type</u>	<u>For Quarter Ended Dec. 31, 2014</u>			<u>For Quarter Ended Dec. 31, 2013</u>			<u>Net Change</u>
		<u>Yield</u>	<u>Book Value</u>	<u>Market Value*</u>	<u>Yield</u>	<u>Book Value</u>	<u>Market Value*</u>	
US Bank	Checking	0.50%	1,513,824.97	1,513,824.97	0.50%	1,253,083.57	1,253,083.57	260,741.40
Local Agency Investment Fund (LAIF)	Savings	0.26%	1,708,370.25	1,708,336.73	0.26%	1,053,017.97	1,053,320.84	655,352.28
SISC GASB 45 Trust B	Various	2.92%	66,533.03	66,533.03	5.78%	62,827.96	62,827.96	3,705.07
Fiscal Agents & Petty Cash	Other	0.08%	86,302.78	86,302.78		1,950.00	1,950.00	84,352.78
	Totals		3,375,031.03	3,374,997.51		2,370,879.50	2,371,182.37	1,004,151.53
Total Quarterly Earnings on accrual basis			4,842.07		5,722.97			
Year-to-Date Earnings (July 1st - December 31st)			5,510.47		10,083.43			

* Market Value determined by LAIF

Reserve Funds Invested

Pension Obligation Bond	\$	890,000.00
Paradise RDA Note 2006	\$	31,000.00
Paradise RDA Bond 2009	\$	340,000.00
	\$	1,261,000.00

<u>Issuer</u>	<u>FDIC Number</u>	<u>Yield</u>	<u>Settlement Date</u>	<u>Maturity Date</u>	<u>Type</u>	<u>Investment</u>	<u>Earnings</u>
First Merit Bank	13675	0.400%	09/10/14	03/10/15	CD	249,000.00	493.91
Bank of India	33686	0.350%	08/29/14	02/25/15	CD	249,000.00	429.78
Citizens NA	57957	0.350%	08/27/14	02/27/15	CD	249,000.00	439.33
Peoples United Bank	27334	0.300%	08/27/14	02/27/15	CD	143,000.00	216.26
Bank of Baroda	33681	0.450%	12/09/14	12/09/15	CD	123,000.00	553.50
Everbank	34775	0.550%	12/16/14	12/16/15	CD	248,000.00	1,364.00
						1,261,000.00	3,496.78

In compliance with the California Code Section 53646; the Treasurer of the Town of Paradise hereby certifies that sufficient investment liquidity and anticipated revenues are available to meet the Town's budgeted expenditure requirements for the next six months.

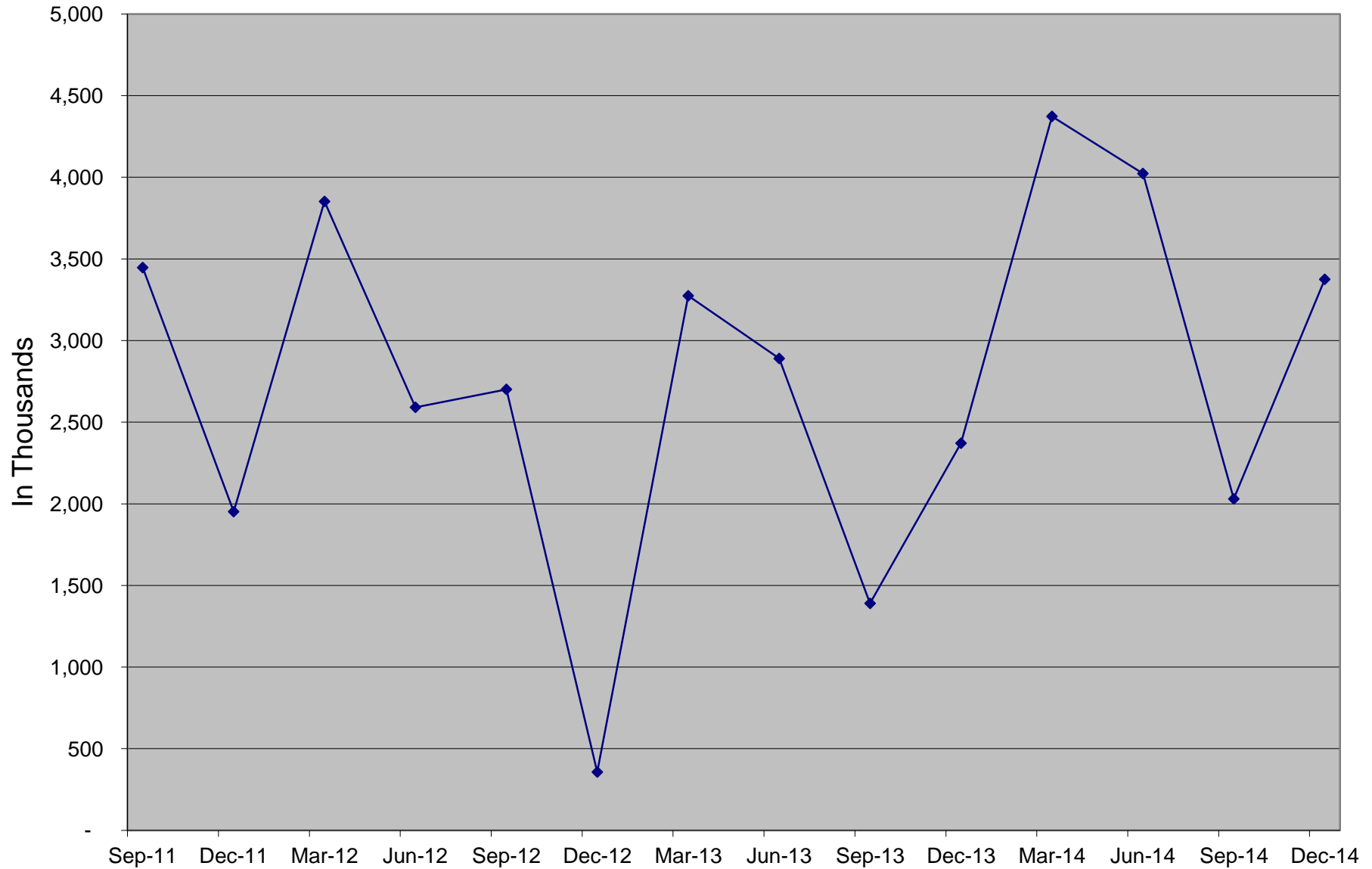
Investments in the report meet the requirements of the Town of Paradise's adopted investment policy.

Respectfully submitted,

/s/

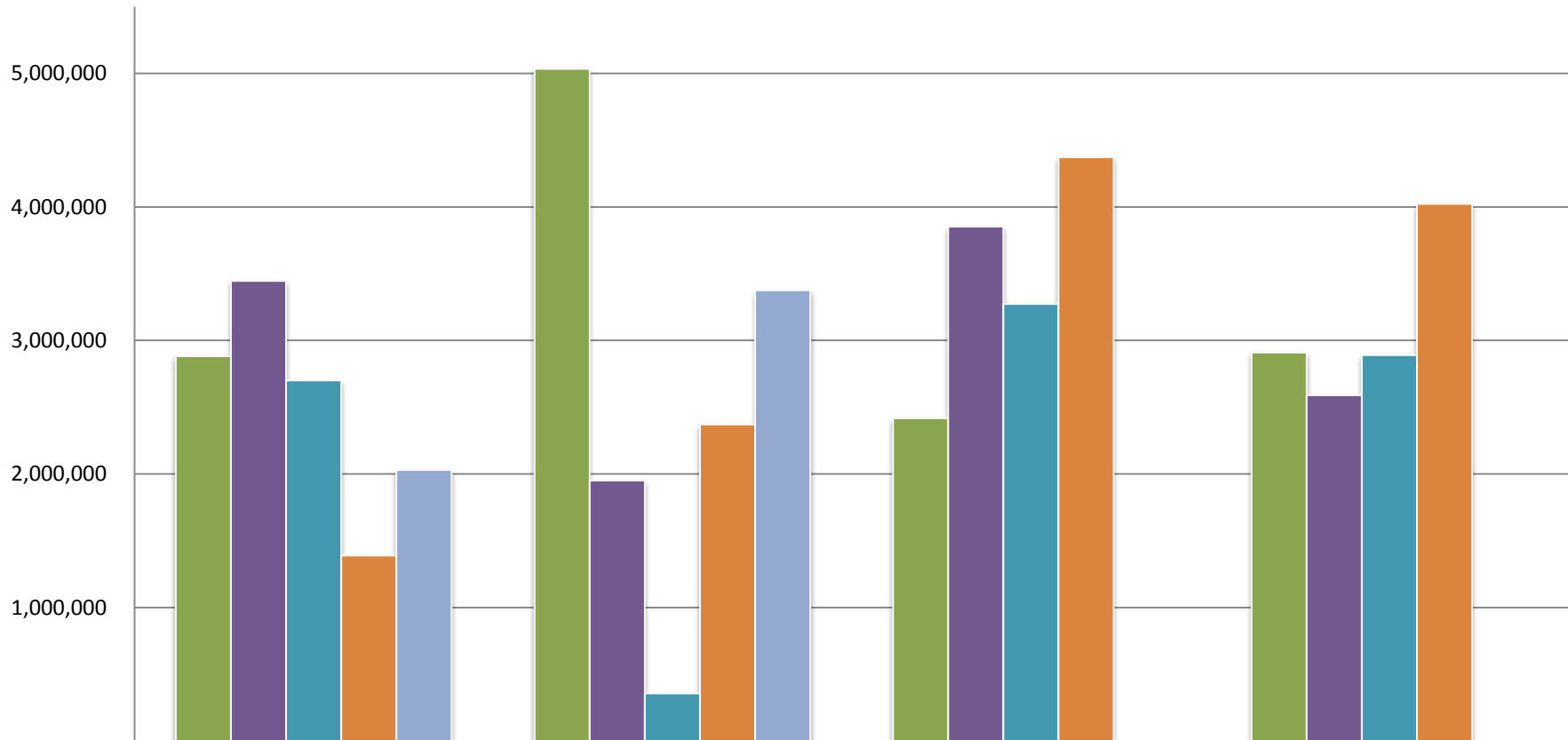
Gina S. Will
Finance Director/Town Treasurer

**Town of Paradise
Investment Balances
September 2010 - December 2014**



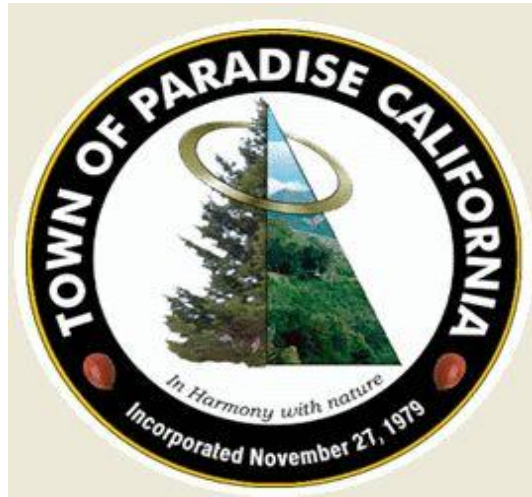
	Sep-11	Dec-11	Mar-12	Jun-12	Sep-12	Dec-12	Mar-13	Jun-13	Sep-13	Dec-13	Mar-14	Jun-14	Sep-14	Dec-14
Series1	3,447	1,952	3,852	2,591	2,701	357	3,274	2,890	1,390	2,371	4,373	4,023	2,030	3,375

Town of Paradise Investment Balances 2010/11 - 2014/15



	Sept. 30th	Dec. 31st	March 31st	June 30th
2010/11	2,881,720	5,034,579	2,417,553	2,910,472
2011/12	3,446,611	1,952,141	3,852,176	2,591,170
2012/13	2,701,104	357,101	3,274,156	2,890,429
2013/14	1,389,733	2,370,880	4,372,599	4,022,638
2014/15	2,029,885	3,375,031		

Town of Paradise



140 Investment Policy

**Approved by Town Council
March 10, 2015**

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II. PURPOSE

This investment policy is intended to provide guidelines for the prudent investment of the temporary idle cash of the Town of Paradise and to outline the policies for maximizing the efficiency of the Town's cash management system. The ultimate goal is to enhance the financial status of the Town of Paradise, while protecting its pooled cash.

III. SCOPE

The Town of Paradise cash management system is designed to accurately monitor and forecast revenues and expenditures, thus enabling the Town of Paradise to invest funds to the fullest extent possible. The Town of Paradise will attempt to obtain the highest yield obtainable, as long as investments meet the criteria established for safety and liquidity.

The Town of Paradise operates its pooled cash investments under the "Prudent Investor" standard pursuant to California Government Code Section 53600.3, and within the specific terms governing investments for municipal governments as set forth in California Government Code Sections 53600 through 53659.

The Town of Paradise shall strive to maintain the level of investment of all idle funds as near 100% as possible, through projected cash flow determinations. Idle cash management and investment transactions are the responsibility of the Town Treasurer, and the Town of Paradise Investment Committee.

IV. OBJECTIVES

Criteria for selecting investments and the order of priority are:

A. Safety

The safety and risk associated with an investment refers to the potential loss of principal, interest or a combination of these amounts. All "allowable investments" are of a very high quality and would be considered extremely safe and conservative.

B. Liquidity

An adequate percentage of the portfolio will be maintained in liquid short term securities that can be converted to cash as necessary to meet disbursement requirements. The liquidity percentage will be determined from time to time from projected cash flow reports. Investments will be made in securities with active secondary and resale markets.

C. Yield

Within the constraints of safety and liquidity, the highest and best return will be sought. The investment portfolio will be designed to attain a market average rate of return, taking into account the Town's risk constraints, the cash flow characteristics of the portfolio, and state law.

D. Maturity

The maturity of each investment shall not exceed a period of five years. Maturities shall be selected to anticipate cash needs, thus avoiding forced liquidations.

E. Diversification

The portfolio will be diversified to avoid incurring unreasonable and unavoidable risks regarding specific security types or individual financial institutions.

F. Prudence

Person(s) authorized to make investment decisions on behalf of local agencies are trustees and therefore, fiduciaries subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. Within the limitations of this section and considering individual investments as part of an overall strategy, a trustee is authorized to acquire investments as authorized by law.

G. Public Trust

All participants in the investment process shall act as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust. In a diversified portfolio it must be recognized that occasional measured losses are inevitable and must be considered within the context of the overall investment return.

H. Non-Discriminatory

The Town of Paradise shall not knowingly make or allow investments in any institution, company, corporation, subsidiary or affiliate that practices or supports, directly or indirectly through its actions, discrimination on the basis of race, religion, creed, national or ethnic origin, age, sex, sexual preference or physical disability.

V. AUTHORITY TO INVEST

California Government Code Section 53600 et seq. provides legal authorization for investment of funds of local agencies. All investments of the Town of Paradise shall conform to the provisions of those laws.

VI. REPORTING REQUIREMENTS

A. Annually

In accordance with the California Government Code Section 53646, the Town Treasurer will annually submit to the Town Council and the Investment Committee

(consisting of the Town Manager, Finance Director/Town Treasurer, and one member of Town Council,) a statement of investment policy which the Town Council shall consider at a public meeting. The policy shall be reviewed on an annual basis by the Treasurer and the Investment Committee. Any investment held at the time this Investment Policy is adopted that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, however, such monies shall be reinvested only as provided by this policy.

B. Quarterly

Pursuant to California Government Code Sections 53607 and 53646, the Town Treasurer shall submit a quarterly report (the "Report") detailing the performance of the investment portfolio to the Town Council and the Investment Committee. The Report will be submitted to the Town Council within 30 days following the end of the quarter. The Report will contain the following:

1. Type of investment
2. Issuer
3. Date of maturity
4. The par value
5. The cost of all funds invested subject to this policy
6. The current market value of securities with the source of the market valuation for all securities held by the Town, and under management of any outside party that is not also a local agency, or the State of California Local Agency Investment Fund (LAIF)
7. Rate of interest
8. A statement of compliance with the investment policy
9. Accrued interest
10. Interest earned to date
11. Average weighted book yield
12. Average term to maturity
13. Transactions
14. Percentage distribution of investment types
15. Modified duration
16. Total rate of return

VII. INTERNAL CONTROLS

The Town Treasurer, in cooperation with the Investment Committee, shall develop a system of internal investment control procedures and a segregation of responsibilities of investment functions in order to assure an adequate system of internal control over the investment function. Internal control procedures shall address wire controls, separation of duties, delivery of securities to a third party for custodial safekeeping, and written procedures for placing investment transactions.

VIII. EXTERNAL CONTROLS

The Town's external auditor will review and verify the Town's investment activity, holdings and compliance with this Investment Policy on an annual basis, and submit a report to the Town Council relating thereto. The external auditor shall maintain errors and omissions insurance coverage.

IX. QUALIFIED DEALERS AND INSTITUTIONS

The Town shall transact business only with banks, savings and loans, and registered investment securities dealers. The purchase of any investment, other than those purchased directly from the issuer, shall be purchased either from an institution licensed by the State as a broker-dealer, as defined in Corporation Code Section 25004, or from a member of a federally regulated securities exchange, from a national or state chartered bank, from a savings association or federal association (as defined by Financial Code Section 5102), or a brokerage firm designated as a Primary Government Dealer by the Federal Reserve Bank.

The Town Treasurer and the Investment Committee shall investigate all institutions that wish to do business with the Town, in order to determine if they are adequately capitalized, make markets in securities appropriate to the Town's needs, and agree to abide by the conditions set forth in this Investment Policy. All financial institutions and broker-dealers who desire to become qualified bidders for investment transactions must provide a current audited financial statement, sign a statement that they have received a copy of this Investment Policy and will abide by its conditions, and document that they are properly regulated as indicated above.

X. COLLATERAL REQUIREMENTS

California Government Code, Sections 53652 through 53667 requires depositories to post certain types and levels of collateral for public funds above the Federal Deposit Insurance Corporation ("FDIC") insurance amounts. The collateral requirements apply to bank deposits, both active (checking and savings accounts) and inactive (non-negotiable time certificates of deposit).

Collateral is also required for repurchase agreements. The collateral level shall be valued daily and must be maintained at a level of 102% for the life of the repurchase agreement.

XI. AUTHORIZED INVESTMENTS AND DIVERSIFICATION

Securities purchased will be maintained within the statutory requirements imposed by California Government Code Section 53601. The Government Code currently allows for the following:

	Maximum % of Portfolio	Minimum Quality	Maximum Maturity
A. Asset Backed Securities	20%	Rated "AA" or better by NRSRO	5 Years
B. Bankers Acceptances	40% (30% of any one bank)	N/A	180 Days
C. Collateralized Bank Deposits	Unlimited	N/A	5 Years
D. Commercial Paper	25% (10% of single issuer)	Highest ranking of NRSRO	270 Days
E. Local Agency Investment Fund	Unlimited	Assets exceed \$500 million	5 Years
F. Medium Term Notes	30%	Rated "A" or better by NRSRO	5 Years
G. Mutual Funds	20% (10% of any one fund)	Highest rating by two NRSRO	5 Years
H. Certificates of Deposit	30%	N/A	5 Years
I. Repurchase Agreements	20%	Primary dealers	1 Year
J. Subnationals: IBRD, IFC, IADB	30%	Rated "AA" or better by NRSRO	5 Years
K. Treasury Bills and Notes	Unlimited	N/A	5 Years
L. US Government, State(s) and Agency Securities	Unlimited	N/A	5 Years

If the California Government Code adopts more restrictive investment restrictions, then those restrictions will have precedence over those listed above.

Funds deposited with a trustee for the purpose of debt reserve or future payment of indebtedness may be invested in accordance with the covenant of the trust agreement.

Investments shall be purchased according to the minimum credit standards listed above. In the event of a downgrade in credit after the date of purchase, the Town Treasurer shall advise the Investment Committee and will make a recommendation as to the disposition of the security.

XII. PROHIBITED INVESTMENTS

The following investments are prohibited under this Investment Policy:

- A. Investments not specifically stated under "authorized investments".
- B. The Town will not invest in inverse floaters, range notes, or mortgage derived, interest-only strips.
- C. The Town will not invest in any security that could result in zero interest accrual if held to maturity.

XIII. SAFEKEEPING AND CUSTODY

Securities purchased from broker/dealer will be held in a third-party custodian/safekeeping account except the collateral for time deposits in banks and savings and loans. Collateral for time deposits shall be held in accordance with California law.

XIV. DELEGATION OF AUTHORITY

The Town Treasurer is authorized to invest the Town's idle funds in accordance with California Government Code Sections 53600 et seq., 16429.1 and 53684. In the absence of the Town Treasurer the investment of the funds will be delegated to the Town Manager. Investments made by the Town Manager will be restricted to the State managed California Local Agency Investment Fund ("LAIF") or to securities maturing within six months. Prior to investing in securities, the Town Manager will consider the cash flow requirements of the Town and may invest in securities maturing over six months if directed by the Treasurer in writing or verbally, if confirmed in writing within 30 days.

XV. ETHICS AND CONFLICTS OF INTEREST

The Town Treasurer and other officers, officials, and/or employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program or which could impair their ability to make impartial investment decisions. The Treasurer, other officers, officials and/or employees involved in the investment process shall disclose to the Town Council any material interest in financial institutions with which they conduct business. They shall further disclose to the Town Council any personal financial/investment positions that could be related to the performance of the investment portfolio and shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of their entity. The Treasurer, other officers, officials, and/or investment employees are required to file annual disclosure statements as required by the Fair Political Practices Commission ("FPPC"). During the course of the year, if there is an event subject to disclosure that could impair impartial decisions, the Town Council will be notified in writing within ten (10) days of the event.



**Town of Paradise
Council Agenda Summary
Date: March 10, 2015**

Agenda Item: 5(a)

Originated by: Colette Curtis, Administrative Analyst

Reviewed by: Lauren Gill, Town Manager

Subject: **2nd Public Hearing for the Community Development Block Grant Program (CDBG) 2015-2020 Consolidated Plan and 2015-2016 Action Plan**

Council Action Requested:

1. Conduct a public hearing to solicit comments and/or suggestions regarding the Draft 2015-2020 Consolidated Plan and the Draft 2015-2016 Annual Plan.

Background:

The Town of Paradise has been a U.S. Department of Housing and Development (HUD) entitlement city since 1994. HUD awards grants to entitlement community grantees to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services.

Entitlement communities develop their own programs and funding priorities. However, grantees must give maximum feasible priority to activities which benefit low and moderate income persons. A grantee may also carry out activities which aid in the prevention or elimination of slums or blight. Additionally, grantees may fund activities when the grantee certifies that the activities meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs. CDBG funds may not be used for activities which do not meet these broad national objectives.

HUD determines the amount of each entitlement grant by a statutory dual formula which uses several objective measures of community needs, including the extent of poverty, population, housing overcrowding, age of housing and population growth lag in relationship to other metropolitan areas.

Consolidated Plan Overview:

The Town is required to develop a new Consolidated Plan every five years in order to continue receiving grant funding from HUD. The document is a unified vision for community development and includes a strategic plan for addressing the housing, community development, and economic development needs of the Town for the next five years. The Consolidated Plan includes the following elements: housing and

community development needs assessment, housing market analysis, a comprehensive analysis of impediments to fair housing choice, a 5-year strategic plan that establishes goals and measurable objectives and housing and community development priorities. The Plan also includes the 2015-2016 Annual Plan which outlines the goals for the coming year that address priority needs and objectives stated in the Strategic Plan.

Annual Plan Overview:

The Town will received \$175,704 to allocate for programs and projects that directly benefit the town's low and moderate-income residents. A sampling of eligible program activities includes:

- Assistance to community-based organizations
- Economic development and business assistance
- Homeless assistance
- Land acquisition
- Mortgage subsidies for first time homebuyers
- Program administration and planning
- Public facilities and improvements
- Residential housing rehabilitation

Annual Action Plan and Public Meetings:

Over the next several weeks, staff will prepare a Draft Consolidated Plan and Draft Annual Action Plan. The Plans will be available for public viewing and comment prior to its adoption by Council and prior to submission to the U.S. Department of Housing and Urban Development. The dates of the comment period and public hearings are as follows:

- **Public Hearing No. 2:** Tuesday, March 10, 2015 at 6:00 p.m., or as soon thereafter as possible, in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. This public hearing is to solicit suggestions and/or comments from the public regarding the 2015-2020 Consolidated Plan and the 2015-2016 CDBG funding priorities and outlines general information about the CDBG program. The public is encouraged to submit written comments on any aspect of the CDBG funding to Lauren Gill, 5555 Skyway, and Paradise, CA 95969.
- **The Draft Annual Plan** will be available to the public on March 10, 2015. The plan will be available on the Town's website (www.townofparadise.com); at the Butte County Public Library on Clark Road in Paradise, at the Paradise Senior Center; at the Family Resource Center and at the Paradise Chamber of Commerce. The public comment period is from March 10th through April 10th, 2015. Written comments should be addressed to Lauren Gill, 5555 Skyway, Paradise, CA 95969.

- **Town Council on the final Annual Plan:** Tuesday, April 14, 2014, at 6:00 p.m., or as soon thereafter as possible, in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. The Council will consider adopting the final 2015-2016 Annual Plan and 2015-2010 Consolidated Plan and receive additional public comment at this time.

Fiscal Impact Analysis:

The impact of this agenda item and subsequent actions related to the CDBG Program is positive. It will result in the award of \$175,704 in federal funds.



Town of Paradise

2015-2016 Consolidated Plan Community Development Block Grant

Adopted by Paradise Town Council: DD-MM-YYYY
Final Submittal to U.S. Department of Housing &
Urban Development: May 15, 2015



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Exhibit A - Paradise Redevelopment Map

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Appendix B - Housing Needs Table

Appendix C - Housing Market Analysis

Appendix D - Continuum of Care Population and Subpopulations Chart

GENERAL

Executive Summary

The Town of Paradise Consolidated Plan outlines a five-year housing and community development strategy focused on developing Paradise as a viable community by providing decent housing, a suitable living environment, and by expanding economic opportunities, principally for low and moderate income persons. The plan, which sets the goals and objectives for the Community Development Block Grant (CDBG), is in effect from 2015-2020.

The mission of the Strategic Plan is to develop a working document that guides a five year planning process that identifies the needs of the community and then prioritizes available funding in order to plan and prepare for meeting the needs identified in the process. By identifying current needs of our residents, the town is then able to determine the future needs and funding priorities that will help close these gaps to help make Paradise a better community.

This document also evaluates the past performance during the last five years that the Town administered its CDBG program. CDBG funding is an important part of the town's overall strategy to promote a viable community and to help provide decent, safe, and affordable housing. The Town leverages these dollars with other grants and funding sources to reach our overall goals.

For instance, in the past five years the Town has used a Skyway Corridor Study, funded by the Butte County Association of Governments, to dramatically restructure the downtown area. The study included a component to promote pedestrian safety; ADA improvements, emergency evacuation improvements; traffic circulation improvements; and aesthetic elements that help to promote economic development for local businesses, especially those located on Skyway in the downtown area (Whitlock and Weinberger Transportation, Inc. 2009). As a result of the study and subsequent public outreach effort, the Town leveraged a \$1million HSIP Grant to reduce traffic lanes to one lane in each direction with a center turn lane and added safety features such as intersection bulbouts and flashing beacons at crosswalks. These improvements provided safe infrastructure for the downtown area and improve traffic speed, pedestrian safety, parking and storm drainage issues. This project area is located in low- and moderate- income areas.

Another important infrastructure project for the Town of Paradise in the 5-year planning process is the establishment of a commercial wastewater treatment facility for the downtown area. This will provide the infrastructure necessary for the businesses in the downtown area to maintain and/or expand their number of employees, their products, and/or allows for future

business expansion opportunities. Many commercial properties in our downtown are impacted with wastewater constraints that limit their ability to prosper and limit the number of employees they can hire. CDBG funding would be used to assist low income and moderate income businesses and microenterprises located within the project area with the cost to connect into the sewer.

As decent, safe and affordable housing is an important component of a communities' housing stock, the Town worked in conjunction with several Town agencies on the Paradise Community Village project. This development provides 36 affordable rental housing units. CDBG funding was used to construct a wastewater facility to allow this project to be successful. The project was completed in October of 2013 and is currently fully rented with a waiting list.

After meeting with residents and community stakeholders, the following goals and objectives have been identified for the next five year period:

Goals for the 2015-2020 Consolidated Plan:

1. Improve the condition of the community's housing supply.
2. Improve the community's economic condition.
3. Improve the community's well-being by participating with residents and local stakeholders in community building efforts.

Specific Objectives for the 2015-2020 Consolidated Plan:

1. Provide low-income loans/grants for low income and moderate income businesses and microenterprises to hook up to the wastewater facility. The Town of Paradise is currently planning a sewer for the downtown commercial district in Paradise. This project will increase economic development and jobs in Paradise.
2. Rehabilitation/repairs of 50 low-income, owner-occupied homes
3. Mortgage assistance of 50 low-income first-time homebuyers
4. Rental Assistance for 10 low-income renter households
5. Provide funding opportunities to non-profits and agencies serving low income residents and residents with special needs.
6. Provide education and improved transportation for those services mentioned above.

7. Provide recreational opportunities for at-risk youth and low-income/disadvantaged children.
8. Improve pedestrian safety, especially projects that provide opportunities for children, elderly, special needs/ADA to travel safely in low income moderate income areas and in their respective neighborhoods.

HOUSING:

Over the past five years, the town has assisted 133 households in Paradise using CDBG and Home to fund the First-time homebuyer and Owner Occupied Housing Rehabilitation Programs. We have had substantial and continued interest and success with these programs and because these programs have been identified as needs during the housing element and Housing Needs Assessment from the Butte County Association of Governments (BCAG), the Town of Paradise will continue to market the programs to low and moderate income residents of Paradise.

A new element to the housing programs in the next five years will be the introduction of a rental assistance pilot program. Currently the need for rental assistance is not being met in Paradise and with the new program; we hope to make renting in Paradise affordable for more families. This is part of our goal to assist low income residents as well as prevent homelessness.

Table 1 - Owner-Occupied Housing Rehabilitation Program 2010-2015:

Income Category	30%	50%	80%
CDBG/HOME funds	8	13	15
CalHome funds	3	1	7
Total Number of Families/ Individuals Assisted	11	14	22

Source: Town of Paradise, loan program

Table 2- First-time Homebuyer Program Assistance Program 2010-2015:

Income Category	30%	50%	80%
CDBG/HOME funds	1	6	19
CalHome funds	0	3	21
Total Number of Families/ Individuals Assisted	1	9	40

Source: Town of Paradise, loan program

ECONOMIC DEVELOPMENT:

The past Consolidated Plan and its Annual Plan components provided funding for the town's commercial rehabilitation program. Program funds were used to improve the facades of commercial buildings in the Redevelopment Project Area.

During this Consolidated Plan, the Town will focus on economic development including, job growth, creation, and retention. The economic hardships of the current economy have affected jobs in Paradise. In 2010, more than 70% of the working population of Paradise traveled outside of Paradise for work. (Town of Paradise Housing Element, 2014)

Over the life of the Consolidated Plan, program staff will continue to work with the business community to ensure that town government is doing its part to facilitate growth in the local economy. The CDBG program will continue to be a part of that commitment.

COMMUNITY BUILDING:

One of the strongest and most successful aspects of the CDBG program has been its relationship with the town's non-profit agencies. This program allows the Town an opportunity to build relationships and cooperation among local governments, school and park district leaders and an array of community based organizations.

The CDBG program has provided assistance to homeowners, homebuyers, senior citizens, business owners, and community organizations for over 20 years. The 2015-2020 Consolidated Plan will focus on funding for public infrastructure projects related to the Town's Clustered Wastewater Treatment Facility. This facility is planned to be installed to support the businesses located in the Downtown, an area which is defined as a low- and moderate-income boundary. CDBG funds would be used to assist low income and moderate income businesses and microenterprises with the costs associated with connecting to the sewer system.

General Questions:

1. *Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed.*

The Town of Paradise is located in the foothills of Northern California's Sierra Nevada Mountains. The Town is located in the eastern portion of Butte County with elevations ranging from 2,000-2,800 feet above the valley floor. The town lies between two ridge tops, with most of the population, including the three areas of low- and moderate-income areas, sit inside this area.

Paradise is the second largest city in Butte County, and is part of the Chico-

Paradise metropolitan statistical area. Paradise was incorporated in 1979, and it is home to nearly 27,000 residents (U.S. Census Bureau, 2012). The neighboring communities of Magalia, Paradise Pines, Lovelock, Stirling City, and Inskip add nearly another 25,000 residents. The town has received CDBG funding since 1994 and most of the housing and community development projects are focused in the low- and moderate-income boundary, which is approx. 1,725 acres. A map provided as Exhibit A shows the town's low- and moderate-income neighborhoods.

- 2. Describe the basis for allocating investments geographically within the jurisdiction and the basis for assigning the priority (including the relative priority, where required) given to each category of priority needs (91.215(a)(2)). Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.*

The CDBG program has always been available to income-eligible residents on a town-wide basis. While this Consolidated Plan will continue to support that approach, a concentrated effort will be made to target housing program activities in the identified low and moderate-income neighborhoods. Residents assisted by the community based organizations are income eligible for program assistance. Determining income eligibility is one of the pass through requirements from the town to the recipient organizations. HUD requires that the town spend at least 70% of Public Service funding on low and moderate income residents. The town strives to surpass this goal, and has done so in the past.

- 3. Identify any obstacles to meeting underserved needs (91.215(a)(3)).*

Although the Town has been receiving CDBG funds since 1994, there is still a need for affordable housing, better jobs, and a support system that can help underserved needs of residents from a position of need to one of self-sufficiency. There are still unmet needs in Paradise especially related to elder care, affordable housing, and support for at-risk youth. Another obstacle facing this area is the lack of a sewer system.

Managing the Process (91.200 (b))

- 1. Lead Agency. Identify the lead agency or entity for overseeing the development of the plan and the major public and private agencies responsible for administering programs covered by the consolidated plan.*

The lead agency for the development and implementation is the Town of Paradise, specifically; the program management responsibility is assigned to the Business and Housing Services Division of the Town of Paradise.

- 2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.*

The Town was focused on collaboration between government agencies; local non-profits; community needs organizations, and local businesses while drafting the elements of the Consolidated Plan. The town hosted stakeholder meetings with community service agencies, and organizations of Paradise. The organizations were informed of these meetings through mail and email and were invited to attend the meetings to provide insight and input into this planning process.

Public service agencies/nonprofit agency meetings:

A stakeholder meeting was held on February 4, 2014, that gave several Butte County service organizations an opportunity to comment on the Town of Paradise Housing Element and help give insight towards the Consolidated Plan. Some of the discussion was related to the populations these organizations served, their current and future needs, as well as estimating what other needs they perceived to be a problem in their community. During the discussion, we also focused on what barriers there are for providing services to their clients and/or the challenges in meeting the needs of Paradise residents.

The following organizations were represented at the meeting: Paradise Chamber of Commerce, Butte County Housing Authority, Sojourner House on the Ridge (SHOR), Paradise Ridge Homeless Task Force, Feather River Hospital, Butte Baby Steps, and Community Legal Information Services.

The Town also held a Housing stakeholders workshop on September 5, 2013 that was focused on improving pedestrian safety. This workshop was held in conjunction with Cal Walks and Safe Treks. The following organizations and groups were represented at the meeting: Paradise Town Council, Town Manager's Office and staff, Paradise Police Department, Paradise Recreation and Park District, Planning Commission, Paradise Ridge Family Resource Center, Paradise Senior Center, Downtown Businesses, Feather River Hospital, Traffic Works, Board of Realtors, Let's Move Coalition, Butte County Supervisor, Butte County Association of Governments, Butte County Department of Public Health, Butte County Board of Education, Butte County Bicycle Coalition, Strengthening Families Initiative, First 5 Butte County, Center for Nutrition and Physical Activity Promotion, Safe Routes to School Program, Paradise Unified School District.

3. *Describe the jurisdiction's consultations with housing, social service agencies, and other entities, including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons.*

As outlined above, the Town felt it was imperative to get first hand information from local non-profit organizations who deal with the low- and moderate-income population on a daily basis. Both of the stakeholder

meetings were composed of the Community Service Agencies who provide services for the following groups of residents in Paradise:

- Low/moderate income families
- Senior citizens
- Frail elderly
- Mentally disabled individuals
- Physically disabled individuals
- Homeless individuals
- Chemically dependent individuals
- Individuals in group homes
- At-risk youth

The workshops provided town staff with information about gaps in services and also allowed the organizations to see where there are opportunities to coordinate services and cooperate with one and another.

A community survey was administered by Paradise Citizen's Alliance in 2014 on a wide range of topics regarding the community of Paradise. The survey is included as exhibit C.

Citizen Participation (91.200 (b))

1. Provide a summary of the citizen participation process.

The Town of Paradise followed the Town's adopted Public Participation Plan when noticing the Consolidated Planning process. There were two public hearings scheduled and the Draft document was available at five locations within the Town of Paradise: Senior Center, Paradise Branch of the Butte County Public Library, Paradise Ridge Family Resource Center, Chamber of Commerce and Town Hall and on the Town's website at www.townofparadise.com.

- **1st Public Hearing:** Tuesday, January 13, 2015 at 6:00 p.m. This public hearing was used to solicit suggestions and/or comments from the public regarding the 2015-2020 Consolidated Plan and 2015-2016 Annual Plan funding priorities.
- **2nd Public Hearing:** Tuesday, March 10, 2015 at 6:00 p.m., in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. The Draft Consolidated Plan and Draft Annual Action plan was available for review by the Council and the public. This public hearing initiated a 30-day public comment period.
- **30-Day Public Comment Period:** March 10th-April 10th, 2015. The Draft Consolidated Plan and Annual Action Plan was available for public review at the following locations, Paradise Public Library, Senior Center, Family Resource Center, Paradise Chamber of Commerce, Town Hall and could be downloaded via the Town's website.

- **Council Meeting:** Tuesday, April 14, 2015, at 6:00 p.m., in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. The Council reviewed the final draft of the 2015-2020 Consolidated Plan and 2015-2016 Annual Plan. Council adopted the drafts and approved submission of the documents to HUD.

2. *Provide a summary of citizen comments or views on the plan.*

No citizen comments were made at the January 13 and March 10, 2015 Public Hearings. No citizen comments were made at the final meeting on April 14, 2015.

3. *Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.*

The Town continues to broaden public participation by posting the Consolidated Plan at locations where minorities and persons with disabilities visit for services. The Public Notice was posted in the local newspaper, the *Paradise Post*. The draft plan was also available at community locations where services are provided to low and moderate income individuals and families. This plan was also emailed to all the organizations that provided input on community services, housing needs and community development projects. They were asked to hand this information out to their clients and were also encouraged to provide any comments and/or suggestions that needed attention.

4. *Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.*

Staff accepted all comments which were submitted to the town.

Institutional Structure (91.215 (i))

1. *Explain the institutional structure through which the jurisdiction will carry out its consolidated plan, including private industry, non-profit organizations, and public institutions.*

The Town Institutional Structure is as follows:

5 member Town Council

- Holds public hearings on Consolidated Plan, Annual Plans and CAPER reports
- Approves funding for Public Service Agencies

The Town of Paradise, Business and Housing Services staff provides the main administrative and project management duties over the CDBG program. The BHS Staff is under the management of the Town Manager. Staff prepares the Consolidated Plan, Annual Plans and Consolidated Annual Performance

Evaluation Reports (CAPER) for each CDBG program year. The oversight of the CDBG program is provided by the five-member Town Council whom are elected officials voted in by the citizens of Paradise. All reports and plans are reviewed by Council before submitted to HUD.

The Town works closely with non-profit organizations in the area that provide specific programs to the citizens of Paradise. These organizations provide services to very low-, low- and moderate-income residents, including the frail and elderly, mentally disabled, physically disabled, homeless, and at-risk youth. These organizations submit funding requests to the Town to qualify for money that comes out of the Community Needs Category. As required by HUD, 15% of annual funding is set-aside for these organizations. Once applications for grant funding are received and reviewed by staff, they go through a competitive review process and recommendations are decided by a funding committee and forwarded to the Town Council for final approval.

Once funding decisions are made, organizations are required to sign a contract with the Town outlining the rules and regulations of public service funds. They are required to submit the required documents and reference material related to grant funding. After the contract is signed, the organizations submit quarterly and year end reports for staff review. Organizations are audited and staff performs site visits on a yearly basis. If organizations are not submitting reports on-time or are unable to follow through with program requirements, staff will monitor the organizations to make sure that HUD regulations are being met, or funding is relinquished.

2. Assess the strengths and gaps in the delivery system.

We are fortunate because Paradise is a smaller community and our service organizations are able to work directly with government officials on a daily basis. Employees from each local non-profit and service organization are brought together to form common bonds and connect together on essential projects. Generally, the CDBG program's delivery system is adequate, and with any local government in today's fiscal environment, the Town could use more funding and more staff time. Yet, this gap in funding has fostered the level of cooperation among service providers that has become the strength of this program.

One of the weaknesses in our institutional structure is the lack of monetary support for the reinstatement of a fully functional Family Resource Center (FRC). The FRC is a one-stop facility that provides a broad range of services to residents of Paradise. The facilities house various agencies and non-profits of Butte County that provide essential services to low- and moderate-income residents of Paradise. Through a reduction in services and budget cuts of non-profits in the area, the resource center does not house the social service organizations as it did just a few years ago.

3. Assess the strengths and gaps in the delivery system for public housing, including a description of the organizational relationship between the jurisdiction and the

public housing agency, including the appointing authority for the commissioners or board of housing agency, relationship regarding hiring, contracting and procurement; provision of services funded by the jurisdiction; review by the jurisdiction of proposed capital improvements as well as proposed development, demolition or disposition of public housing developments.

The Town of Paradise has constant contact with the Butte County Housing Authority regarding public housing projects in Paradise. However, the town does not participate in the management of housing authority to the extent outlined in question three of this section. Housing Authority staff is included in the town's discussion of housing strategies, proposed multi-family housing development projects and housing development financing.

Monitoring (91.230)

1. *Describe the standards and procedures the jurisdiction will use to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.*

The Town follows the procedures adopted in the Code of Federal Regulations, created by the Office of the Assistant Secretary of Community Planning and Development that pertain to Community Development programs are contained within Part 570 for CDBG entitlement communities. The town works closely with contracted subrecipients whom receive public service funding. These organizations are required to report quarterly to the town and also provide an end of year report which is reviewed and imputed into IDIS for yearly accomplishments at the close of the program year. At the beginning of each funding year, staff reviews the accomplishments of community service agencies to determine their ability to serve the residents of Paradise and meet the program requirements.

The Town follows all applicable program requirements of HOME regarding housing projects and lead-based paint standards.

Priority Needs Analysis and Strategies (91.215 (a))

Below is a list of the underserved needs in Paradise. This information is a summary of several stakeholder meetings; staff interviews with the Salvation Army, Family Resource Center, and data taken from the Housing Element.

Table 3- List of Underserved Needs in Town

Underserved Needs	Source of Information	Obstacles
Emergency assistance to families	Family Resource Center/Salvation Army	Lack of funding sources
Affordable housing	Family Resource Center/	Lack of developers willing to

opportunities and funding	Salvation Army	take on public housing construction, no financing, struggling housing market
Public Transportation	Family Resource Center/ Salvation Army	Not a high enough demand for this area to add more lines
Assistance for at-risk youth	Youth 4 Change/Boys and Girls Club	Identifying the needs, coordinating resources
Substandard care facilities for elderly residents	Senior Center	Lack of funding
Aging Housing Stock	Housing Element Stakeholder meeting	Lack of funding
Business & Economic Development Projects	Stakeholder Meeting	Lack of resources
Street & Road Improvements	Stakeholder Meeting/Community Survey	Lack of resources/funding
Pedestrian Improvements	Community Survey	Lack of funding

1. Describe the basis for assigning the priority given to each category of priority needs.

The list of priority needs was based off of ideas and concepts brought up at the Stakeholder meetings, citizen comments and staff's experience from working with these needs since the inception of the CDBG program. Staff has also determined that priority needs are similar to the needs in years' past, but since the downturn in the economy has created more problems for agencies who provide services to these priority needs population, this Consolidated Plan will focus on providing funding to help families and individuals with emergency expenses. CDBG funding will also be used on economic development projects that will encourage job creation, retention and an increase in the economic sales tax base of Paradise.

2. Identify any obstacles to meeting underserved needs.

As in the past, funding continues to be an obstacle in meeting the underserved needs of our community. A lack of coordination between Community service organizations has also affected the ability the town has in serving the priority needs population in an effective and efficient manner. The Town will work with community organizations on restoring the Family Resource Center to become a central location for residents to receive social services and information. This set-up allows organizations to provide services to the priority needs populations.

The lack of a sewer is another major obstacle to economic development in the Town of Paradise. Securing funding for a wastewater district and

ultimately a sewer in the downtown commercial district is a goal of this Consolidated Plan.

The dissolution of the Redevelopment Agency (RDA) has been a major obstacle to meeting many underserved needs, especially those related to economic development and the reduction of blight.

Lead-based Paint (91.215 (g))

1. *Estimate the number of housing units that contain lead-based paint hazards, as defined in section 1004 of the Residential Lead-Based Paint Hazard Reduction Act of 1992, and are occupied by extremely low-income, low-income, and moderate-income families.*

Based on the 2010 Census, approximately 9,281 homes in Paradise were built before 1978. This represents approximately 75% of all homes in Paradise. It is difficult to estimate how many of these homes are occupied by extremely low- low- and moderate-income families.

2. *Outline actions proposed or being taken to evaluate and reduce lead-based paint hazards and describe how lead based paint hazards will be integrated into housing policies and programs, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.*

The Town of Paradise follows the procedures for inspection and mitigation of lead-base paint hazards as outlined by the HOME rehabilitation guidelines. The Town's housing rehabilitation and mortgage subsidy programs include lead-base paint inspection requirements. Depending on the initial analysis, other mitigation measures, as outlined by federal regulations, may be taken.

HOUSING

Housing Needs (91.205)

1. Describe the estimated housing needs projected for the next five year period for the following categories of persons: extremely low-income, low-income, moderate-income, and middle-income families, renters and owners, elderly persons, persons with disabilities, including persons with HIV/AIDS and their families, single persons, large families, public housing residents, victims of domestic violence, families on the public housing and section 8 tenant-based waiting list, and discuss specific housing problems, including: cost-burden, severe cost- burden, substandard housing, and overcrowding (especially large families).

The projected housing needs for the next five years is based on CHAS data which comes from data extrapolated from the 2010 Census (CHAS Data Report, 2010). This Consolidated Plan will also use data collected for the 2014 Housing Element, which estimates the housing needs for the next 10 years, as provided by the Butte County Association of Governments (BCAG).

Some of the statistical data is updated from the Census and has provided staff with a more solid insight on the current housing situation.

Explanation of Housing Needs Assessment – Severe cost burden and cost burden groups

Historically, and represented in the 2010 census, a large percentage of the population in Paradise is elderly. Thus, the housing needs table show that there are a large portion of elderly and small (2-3) households that report of housing problems and cost burden in rental properties and home ownership.

There are 840 elderly households, 3,336 renters and 8,111 owners in Paradise. There are 615 renters and 1,128 owners that represent less than or equal to 30% of the median household income. Of this group, 85% of renters and 82 % of owners reported some type of housing problem. There are 793 renters and 1,696 owners that are 30-50% of the median household income bracket. Of this group, 86.6% of renters and 56% of owners reported housing problems. There are 969 renters and 2,118 owners that are included in the 50-80% bracket of median household income group. Of this income bracket, 59% of renters and 42% of owners reported a housing problem (CHAS Data Report, 2010).

These data results show the housing needs of low and moderate income residents in Paradise. The largest inequality is with very low income renters and owners. They have a larger percentage of cost burden than the other groups. Those in the low-income group also experience a cost of burden problem. The Town has applied its housing program funds on a town-wide basis, and targets those individuals, such as the elderly and those living in small dwellings with public assistance to fix structural problems and code deficiencies. These client groups represent a large percentage of needs identified in the Housing Needs Table. The CDBG and HOME funded housing programs will continue to provide assistance on an as-needed basis to residents of Paradise.

Public Housing Needs- Accessibility for Affordable Rental Units

The Town of Paradise worked with local non-profits to complete the first stage of the Paradise Community Village housing development. This development which was completed in 2013 provides 36 affordable housing rental units.

Along with the affordable rental housing component, the Paradise Community Village project is a shared vision of a developed multi-use educational, recreational and community facility for the Ridge communities that meet the individual and collective mission and needs of the project's

partners. Agencies involved in the planning and construction of this project include: Boys & Girls Club of the North Valley, Ridge Family Resource Center, Town of Paradise, Paradise Recreation and Park District, Paradise Unified School District, Paradise Charter Middle School, Paradise Ridge Youth Soccer Club.

1. *To the extent that any racial or ethnic group has a disproportionately greater need for any income category in comparison to the needs of that category as a whole, the jurisdiction must complete an assessment of that specific need. For this purpose, disproportionately greater need exists when the percentage of persons in a category of need who are members of a particular racial or ethnic group is at least ten percentage points higher than the percentage of persons in the category as a whole.*

According to the 2010 Census, 92% of the population in Paradise is white, .4% is black, 1.1% Asian, 3% other, 3.5% multi racial, and 7% Hispanic Origin. Based on these numbers, it is to be assumed that there are no racial or ethnic groups in Paradise that are disproportionately represent a greater need in any of the income categories (U. S. Census, 2010).

Priority Housing Needs (91.215 (b))

1. *Identify the priority housing needs and activities in accordance with the categories specified in the Housing Needs Table (formerly Table 2A). These categories correspond with special tabulations of U.S. census data provided by HUD for the preparation of the Consolidated Plan.*

The housing needs table provides both a numerical tally of impacted households and a percentage of impacted households within each of the income categories. The table breaks down the data among renters and owners, elderly, small and large related households, and other households. The priority housing needs in this table will be focused on the groups that have the largest percentage of household problems and cost burden, that fall under the 50% of median household income.

2. *Provide an analysis of how the characteristics of the housing market and the severity of housing problems and needs of each category of residents provided the basis for determining the relative priority of each priority housing need category.*

Note: Family and income types may be grouped in the case of closely related categories of residents where the analysis would apply to more than one family or income type.

Low and very low income residents experience the highest rate of cost burden problems as listed in the Housing Needs Table attached as Appendix B. These groups are given a higher priority on the housing needs table. The level of burden between renters and owners in each low-income group is about the same, thus, attention and priority is given to both groups that are very-low and low-income. The Town currently provides a rehabilitation program for home-owners in Paradise and plans to start a rental assistance program in the next year.

3. *Describe the basis for assigning the priority given to each category of priority needs.*

The highest priority was given to very-low and low-income residents that had high level of cost burden relative to their income. The Town based the priority need for each category by assessing the percentage of how many households there were in each category. The categories with the highest percentage, over 66%, with housing problems and those affected by cost burden were considered a high priority. The number of households with housing problems and cost burdens that were between 66-33% were considered a medium priority, and categories with 33% or less were given a low priority. Several of the household categories were listed as high priority for those in the 30% and 50% income brackets. The town will be focusing priority on those very-low and low-income groups.

The town also used data collected by the Butte County Association of Governments to explain the priority given to each income group. BCAG is required to allocate each region's share of the statewide housing needs based on Department of Finance population projects.

The allocation set-aside consists of the following:

- 141 for very low income
- 100 for low income
- 93 for moderate income residents
- 303 for above moderate income residents
- This accounts to the establishment of 334 *affordable* housing units needed.

4. *Identify any obstacles to meeting underserved needs.*

There are a few obstacles the Town has identified after holding the stakeholder meetings and talking to the non-profit groups. There have been conversations over the need to address transitional housing complexes or housing options for individuals who may not be able to rent on their own due to one or more of the following issues: bad credit or lack of credit, no rental history, no job or no steady income.) The Town of Paradise is currently laying the ground work for a new program that will aim to fill this gap in service to renters in Paradise. In the next year the Town will start a Tenant Based Rental Assistance (TBRA) Program. The program should be up and running by the end of the first program year (2015).

The lack of a wastewater treatment facility is another obstacle facing our priority housing needs. All of the single family homes in Paradise have their own septic and leach lines which are expensive to maintain because these homes have large yards that need to be maintained. The lack of a wastewater treatment plan also deters development of multi-family and apartment style housing units. The cost related to building a small-scale

treatment for these complexes is not cost effective, thus developers steer away from these types of buildings, and public funding for these is difficult are becoming more difficult to secure in the current economy.

The Town is currently working on a plan to construct a wastewater district in the downtown area to provide businesses with a sewer. This is a long term project, but once it is completed, CDBG funds could be used to assist low income business owners with the cost associated with connecting with the sewer.

Housing Market Analysis (91.210)

**Please also refer to the Housing Market Analysis Table in the Needs.xls workbook*

1. *Based on information available to the jurisdiction, describe the significant characteristics of the housing market in terms of supply, demand, condition, and the cost of housing; the housing stock available to serve persons with disabilities; and to serve persons with HIV/AIDS and their families. Data on the housing market should include, to the extent information is available, an estimate of the number of vacant or abandoned buildings and whether units in these buildings are suitable for rehabilitation.*

Based on the regional housing needs plan (HNP) mandated by the state of California, Paradise was allocated a new construction need of 637 housing units in the Regional Housing Needs Plan prepared by the Butte County Association of Governments (BCAG) for years 2014-2022. 141 of these units are allocated for very low income households, 100 for low income, 93 for moderate income households, and 303 for above moderate income households. CHAS data also lists the housing market analysis data from 2010 Census numbers. Please refer to Appendix C for additional information.

Table 4- Future Housing Needs in Paradise

Income Ranges	Allocated Housing Units
Very Low Income (<30% median income)	141
Low Income (<50% median income)	100
Moderate Income (<80% median Income)	93
Above Moderate	303
Total Housing Units	637

Source: BCAG Regional Housing Need Plan 2014-2022

Characteristics of the housing stock in Paradise

According to the Housing Element, the Town currently has approximately 12,050 households in Paradise, with the median income of \$37,107 (Paradise Housing Element 2014).

Table 5- Current Housing Units in Paradise (2010)

Household Income	All Households (owner & renter)	Percentage
Less than \$14,999	1538	13
\$15,000-24,999	2,223	19
\$25,000-\$34,999	1,713	15
\$35,000-\$49,999	1,497	13
\$50,000-\$74,999	2,075	18
\$75,000 or more	930	8
Median Income: \$37,107		

Source: Paradise Housing Element 2014

The largest income brackets of households in Paradise have an income that is between \$15,000 and \$24,999. This figure is not broken into family size, so it is difficult to state how many of these household are in the very low- and low income category. The Housing Element states that the average household in Paradise is approximately 2.15 persons per household, it would mean that all of the households making less than \$35,000 were in the low-to moderate income group, as defined by the 2009 AMI income categories for Butte County. Table 5 shows us that approximately 47% of the households in Paradise make less than \$35,000 per year.

Based on information from the Town's Housing Element document, the median sales price for homes in Paradise has decreased over the past 4 years. In 2008, the median housing price was \$216,500 and in 2012 it was 145,500. This represents a 50 percent decrease in median home prices.

Table 6 - Vacant or Abandoned Buildings (2010)

Type of Vacancy/Abandonment	Number	Percent
For Rent	248	23%
For Sale Only	235	22%
Rent or Sold, not occupied	71	6%
For seasonal, recreational, or occasional use	162	15%
Other vacant	372	34%

Source: Paradise Housing Element 2014

The largest percentage of vacant buildings in town is either for homes that are for sale or for rent. As of 2010, the vacancy rate in Paradise was 8.3 percent.

The Housing Element states that data taken from the 2000 census, 26% percent of the households in Paradise are disabled (mentally and/or physically). Based on the RHNA allocations, it can be assumed that approximately 322 units of the allocation should be accessible for disabled persons. There are two residential care facilities in Paradise that provide housing for developmentally disabled citizens. The College Hill Guest Home and Golden Oaks Residential Care facilities, together, provide housing services to approximately 20 disabled residents.

2. *Describe the number and targeting (income level and type of household served) of units currently assisted by local, state, or federally funded programs, and an assessment of whether any such units are expected to be lost from the assisted housing inventory for any reason, (i.e. expiration of Section 8 contracts).*

There are currently three housing projects in Paradise that accommodate low income and senior citizens. These housing units are operated with assistance from both state and federal housing program funding. It is not expected that any of the developments will be lost from the assisted housing inventory list.

As of January 2014, there were 271 families within the Town of Paradise that were receiving Section 8 Rental Assistance, with 189 families on the waiting list. Table 7 shows the breakdown of Section 8 assisted housing units in Paradise.

Table 7 – Analysis of Assisted Units

Type of Housing	Number	Percentage
Zero Bedrooms	2	.8
One Bedroom	102	42.3
Two Bedrooms	104	43.6
Three Bedrooms	29	12
Four Bedrooms	4	1.6
Single Family Dwelling	85	35.3
Flat/Garden/Apt.	74	30.7
Duplex	39	16.2
Mobile Home	43	17.8

Source: Housing Authority of the County of Butte, 2010

3. *Indicate how the characteristics of the housing market will influence the use of funds made available for rental assistance, production of new units, rehabilitation of old units, or acquisition of existing units. Please note, the goal of affordable housing is not met by beds in nursing homes.*

Older Housing Stock

Many of Paradise's homes were constructed pre- 1976. The housing stock in Paradise represents the following:

Table 8 - Age of Housing Stock

	Number	Percentage
Built 1939 or earlier	645	5
Built 1940-1949	940	7.2
Built 1950-1959	1,692	13
Built 1960-1969	2,327	17.9
Built 1970-1979	3,323	25.6
Built 1980-1989	2,370	18
Built 1990-2000	1,057	8.1
Built 2000-2013	629	5.9

Source: Paradise Housing Element, 2014

Characteristics of the Aging Housing Stock:

- 70% of the homes are single family detached homes- estimated number: 9,002
- 16% of housing stock are mobile homes- estimated number: 2,141
- Approximately 25% of the homes pre-date 1960 and are listed as substandard- estimated to be 3,278 homes.

There are a large number of older homes in Paradise because of the increase in housing development in the late 1970s. It is estimated that Paradise will be seeing more and more dilapidated homes and homes with code deficiencies because of the aging housing stock coupled with the current economic crisis. The town currently implements the owner occupied housing rehabilitation program which is funded by both the CDBG and HOME programs. The town will continue working with residents to assist with the improvement of Paradise's older housing stock.

Lack of Affordable Rental Housing

Based on the discussions with stakeholders, it is apparent that Paradise lacks adequate rental properties which are affordable for very-low income residents. The construction of Paradise Community Village (completed in 2013) has assisted with some of this burden.

There are a high number of residents in Paradise that do not qualify for rental housing. Applicants are denied housing based on some of the following characteristics: lack of verifiable income, credit history, and past tenancy problems. Typically property management companies are not willing to take on the risk of these potential tenants. These rental issues will be met by focusing on programs that support rental housing assistance. The Town of Paradise is working on a implementing a Tenant Based Rental Assistance (TBRA) Program. This program would assist low income residents with short term rental assistance to make renting affordable. This program is expected to be up and running by the end of 2015.

Lack of Wastewater Treatment Facility

The town's lack of a centralized sewer system has deterred the production of large multi-family housing developments, including public housing and federally assisted housing. The housing authority does not own, or manage any multi-family developments in town, but they do manage one apartment complex in town, and are looking into buying and fixing up another complex to rent for Section 8 assistance. The Town is actively planning a downtown sewer project that would make large multi-family housing developments feasible in the downtown area.

Current Economic State

The current housing market for single family homes has allowed more individuals to invest in first-time homes in Paradise. The town is estimating that the acquisition for new units will continue to increase as the market for homes has decreased and made homeownership more affordable. With the new first-time homebuyer tax credit and lower housing prices, the Town has seen an increase in first-time homebuyer loans.

Specific Housing Objectives (91.215 (b))

1. *Describe the priorities and specific objectives the jurisdiction hopes to achieve over a specified time period.*

The specific housing objectives for the Town in the next five years are:

- Implement the Tenant Based Rental Assistance Program.
- Continue funding the first-time homebuyer and owner-occupied rehabilitation programs.

2. *Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the strategic plan.*

The Town of Paradise has secured funding under both the HOME and Cal Home grants. The Town is currently administering three grants associated with our housing programs.

Needs of Public Housing (91.210 (b))

In cooperation with the public housing agency or agencies located within its boundaries, describe the needs of public housing, including the number of public housing units in the jurisdiction, the physical condition of such units, the restoration and revitalization needs of public housing projects within the jurisdiction, and other factors, including the number of families on public housing and tenant-based waiting lists and results from the Section 504 needs assessment of public housing projects located within its boundaries (i.e. assessment of needs of tenants and applicants on waiting list for accessible units as required by 24 CFR 8.25). The public housing agency and jurisdiction can use the optional Priority Public Housing Needs Table

(formerly Table 4) of the Consolidated Plan to identify priority public housing needs to assist in this process.

Public Housing in Paradise

As of January 2014, there were 271 families within the Town of Paradise that were receiving Section 8 Rental Assistance, with 189 on the waiting list. The average age of rental assistance recipients within Paradise is 52. The average income for families is \$12,963 with an average assistance payment of \$405 per month. Of the 241 families, 180 have children under the age of 18 (Housing Authority, 2010).

There are currently three public housing projects in Paradise that accommodate low income and senior citizens. These housing units are operated with assistance from both state and federal housing program funding. A Section 236-funded senior complex of approximately 40 units remains under contract and is not expected to be lost from the assisted housing inventory within the next 5 year planning process (Paradise Housing Element, 2014).

The following list outlines the needs of Public Housing for the Town of Paradise:

- Assistance for residents who are known to be at-risk renters
- Transitional apartment units for young adults, at-risk renters
- Affordable housing units for the elderly
- Emergency rental assistance

During meetings with non-profit groups, concern was expressed over the lack of affordable housing units for very low income individuals who are unable to pay the current rental prices in Paradise and may have a other issues that have prevented them an opportunity of rent because there is a lack of credit or financial assistance that would make them able to rent. Because there is a lack of housing opportunities for individuals who do not have credit or monthly income that qualifies them for normal housing, a local non-profit organization, the Ridge Family Resource Center (RFRC) has a program in conjunction with Butte County Behavioral Health, which allows the RFRC to lease buildings or apartments that they then sub-lease to at-risk youth. This gives youth (typically those that are 18 and older who have aged out of the foster care system) an opportunity to live on their own and develop the skills and abilities necessary to go to school, get a job and become self-sufficient.

The upcoming TBRA Program will help meet this need in the community.

Public Housing Strategy (91.210)

1. *Describe the public housing agency's strategy to serve the needs of extremely low-income, low-income, and moderate-income families residing in the jurisdiction served by the public housing agency (including families on the public housing and section 8 tenant-based waiting list), the public housing agency's*

strategy for addressing the revitalization and restoration needs of public housing projects within the jurisdiction and improving the management and operation of such public housing, and the public housing agency's strategy for improving the living environment of extremely low-income, low-income, and moderate families residing in public housing.

The public housing agency for Paradise falls under the authority of Housing Authority of the County of Butte. They are a non-profit organization that provides subsidized housing to families, seniors and disabled individuals whose income is between 50% and 80% of median area income.

- 2. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake to encourage public housing residents to become more involved in management and participate in homeownership. (NAHA Sec. 105 (b)(11) and (91.215 (k))*

The Town works with several non-profits in Town to address the needs of public housing activities. The Town also assists the Community Housing and Credit Counseling Center who provides free credit counseling services and first-time homebuyer classes for low and moderate income residents of Paradise. These programs provide knowledge to low-income residents about different housing programs that are available for them. The Community Housing Improvement Program (CHIP) also provides low-income residents opportunities to rent and buy homes from them. Some of the programs involve the homeowner, working with contractors to help build these homes. This allows residents to participate in the homeownership experience.

- 3. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation. (NAHA Sec. 105 (g))*

Not Applicable.

Barriers to Affordable Housing (91.210 (e) and 91.215 (f))

- 1. Explain whether the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by public policies, particularly those of the local jurisdiction. Such policies include tax policy affecting land and other property, land use controls, zoning ordinances, building codes, fees and charges, growth limits, and policies that affect the return on residential investment.*

The Town encourages the development of affordable housing by initiating the following goals. The goals are used as incentives to assist with options of affordable housing construction. These bonuses and incentives are intended to contribute to the economic feasibility of affordable housing in developments proposed within the town.

- Softened the zoning requirements associated with secondary housing units to encourage development.

- The Paradise Zoning Ordinance Chapter 17.44 includes provisions about affordable housing incentives and residential density bonuses (Paradise Housing Element, 2014).
2. *Describe the strategy to remove or ameliorate negative effects of public policies that serve as barriers to affordable housing, except that, if a State requires a unit of general local government to submit a regulatory barrier assessment that is substantially equivalent to the information required under this part, as determined by HUD, the unit of general local government may submit that assessment to HUD and it shall be considered to have complied with this requirement.*

The Town of has an adopted Fair Housing Impediments Analysis that provides an overview of the public policies which are in place to serve as barriers to affordable housing.

One of the barriers to affordable housing is the Town of Paradise's lack of a municipal wastewater treatment facility. Typical septic tanks and leach lines are adequate for single family development but this is not a viable alternative for new housing developments which are at higher densities. Typically, affordable housing units are built in clusters and would require a more advanced wastewater treatment system, which typically is very expensive and may lead to costs being passed on to the developer or whomever is financing the project.

HOMELESS

Homeless Needs (91.205 (b) and 91.215 (c))

*Please also refer to the Homeless Needs Table in the Needs.xls workbook

Homeless Needs— The jurisdiction must provide a concise summary of the nature and extent of homelessness in the jurisdiction, (including rural homelessness and chronic homelessness where applicable), addressing separately the need for facilities and services for homeless persons and homeless families with children, both sheltered and unsheltered, and homeless subpopulations, in accordance with Table 1A. The summary must include the characteristics and needs of low-income individuals and children, (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered. In addition, to the extent information is available, the plan must include a description of the nature and extent of homelessness by racial and ethnic group. A quantitative analysis is not required. If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates.

Although the Town has approximately 27,000 residents, it is by no means an urban center in the North state, and with the lack of efficient public transportation, Paradise has not become a destination for homeless individuals such as other communities in our area- as seen in Chico and

Oroville. The lack of social services and shelters, coupled with the fact that these services have been available in neighboring cities has lessened both the homeless population and urgency to address these needs in Paradise.

The Butte County Housing Authority is working with the Butte Continuum of Care, which is a conglomeration of public agencies and local nonprofits, who work together to hold an annual census of homelessness in Butte County. This survey was completed on January 30, 2013, and included in Appendix D. The data is a point in time survey which makes it very hard to assess the actual homeless count, since it is only a one-day juncture and may not capture the whole picture or actual homelessness in Paradise. These parameters of the survey were kept in mind as the Town decided among priority needs in this category.

2013 Homeless Survey (Completed by Continuum of Care staff and volunteers)

The 2013 survey data was complied, and the following information, provides us with an overview of homelessness in Paradise. Over 1,553 surveys were given out in Butte County, 89 or 6% were completed in Paradise. The survey results show that 29% of respondents from Paradise were adults, 38% were adults in families and 29% were children. The report did state that approximately 10% of homeless youth are or have been part of the foster care system. The high number of homeless youth that came out of the survey could be justified because Paradise has a very high number of foster care youth and youth in group homes. HUD does not current define foster youth as 'chronically homeless.'

Table – 9 Homeless Demographics

Family Make-Up	Paradise Respondents
Single Adult	29 or 33%
Adults in families	34 or 38%
Children	26 or 29%

Source: Butte County Homeless Continuum of Care, 2013

The report cited that 9 or 18% of the homeless individuals in Paradise fell under HUD's definition of 'chronically homeless.' 19% of the respondents in Paradise stated that employment/financial reasons were the common reason why they were currently homeless and 25% stated that family problems were the reason why they were homeless (Butte County Homeless Continuum of Care, 2013).

The racial breakdown for homelessness in Paradise shows that 67% of the homeless population is white, 31% are multi-racial, 1% unknown, and no respondents were Black/African American, Native Hawaiian/other Pacific Islander, American Indian/Alaskan Native, or Asian. After reviewing this

data, it is determined that there is not a high incidence of minority individuals who are homeless in Paradise (Butte County Homeless Continuum of Care, 2013).

Priority Homeless Needs

- 1. Using the results of the Continuum of Care planning process, identify the jurisdiction's homeless and homeless prevention priorities specified in Table 1A, the Homeless and Special Needs Populations Chart. The description of the jurisdiction's choice of priority needs and allocation priorities must be based on reliable data meeting HUD standards and should reflect the required consultation with homeless assistance providers, homeless persons, and other concerned citizens regarding the needs of homeless families with children and individuals. The jurisdiction must provide an analysis of how the needs of each category of residents provided the basis for determining the relative priority of each priority homeless need category. A separate brief narrative should be directed to addressing gaps in services and housing for the sheltered and unsheltered chronic homeless.*

The homelessness prevention priorities that are listed in Table 1A, as found Appendix D, focus on providing support for transitional housing opportunities for individuals and families. The Town used data collected from the 2013 Homeless Survey and interviews with homeless assistance providers. The following analysis is based on these sources. The Continuum of Care Homeless Task Force had 89 people respond to their survey in 2013 accounting for approximately 6% of the homeless population in Butte County. The largest percentage of homeless individuals, 52% and 37%, were in Chico and Oroville, respectively. Based on this data, there is not a large incidence of homelessness in Paradise as there are in surrounding communities. The study also found that 18% or 9 individuals in Paradise met the HUD definition as 'chronically homeless'.

The Town will continue to work with local non-profits and the homeless shelter in Chico (Torres Shelter) to make sure that the chronically homeless population in Paradise will be able to seek out services from these agencies and to also make sure that agencies are able to service this population. The Torres shelter accepts individuals from around the area, and Paradise homeless individuals are encouraged to seek shelter there if needed. Sojourner House on the Ridge (SHOR) operates a nomadic shelter in Paradise with churches providing rotating shelter for homeless in the winter. There is no central location other than an intake center, and individuals are then transported to the rotating shelter for the night. There are non-profits in town that provide hot meals to residents of Paradise and they also help with emergency shelters if needed.

- 2. A community should give a high priority to chronically homeless persons, where the jurisdiction identifies sheltered and unsheltered chronic homeless persons in its Homeless Needs Table - Homeless Populations and Subpopulations.*

See Homeless Needs Table, Appendix D. The 2013 Survey did not breakdown the number of Homeless Needs Families (Part 4 of the table). The 2013 results show that of the 89 recorded homeless individuals, 0 are in substance abuse treatment facilities, 15 are living in transitional housing, 55 are living with relatives or friends, 19 are not living in homes (assumed to be a shelter).

Homeless Inventory (91.210 (c))

The jurisdiction shall provide a concise summary of the existing facilities and services (including a brief inventory) that assist homeless persons and families with children and subpopulations identified in Table 1A. These include outreach and assessment, emergency shelters and services, transitional housing, permanent supportive housing, access to permanent housing, and activities to prevent low-income individuals and families with children (especially extremely low-income) from becoming homeless. The jurisdiction can use the optional Continuum of Care Housing Activity Chart and Service Activity Chart to meet this requirement.

Currently, the Town of Paradise provides grant funding to different community service organizations that provide services to homeless residents. The Paradise Ridge Family Resource Center has a Family Preservation Program that provides information and resources to homeless individuals and gives them access to temporary shelters at local motels, and shelters in neighboring cities including gas and food vouchers on an interment basis.

Homeless Strategic Plan (91.215 (c))

1. *Homelessness— Describe the jurisdiction's strategy for developing a system to address homelessness and the priority needs of homeless persons and families (including the subpopulations identified in the needs section). The jurisdiction's strategy must consider the housing and supportive services needed in each stage of the process which includes preventing homelessness, outreach/assessment, emergency shelters and services, transitional housing, and helping homeless persons (especially any persons that are chronically homeless) make the transition to permanent housing and independent living. The jurisdiction must also describe its strategy for helping extremely low- and low-income individuals and families who are at imminent risk of becoming homeless.*

The town's involvement with the Butte County Continuum of Care (CoC), which compiles an annual survey of the homeless population in Paradise, has provided the town with actual data regarding homelessness in the Town. The survey report which was provided to the town only counted the actual surveys filled out by homeless persons.

The Town provides assistance to non-profit organizations, which provide services to the homeless population. Through CDBG funding, the Town assists these organizations to find solutions and additional funding that can support this population. The town is working on a rental assistance program to assist individuals who are unable to rent on their own.

2. *Chronic homelessness—Describe the jurisdiction’s strategy for eliminating chronic homelessness. This should include the strategy for helping homeless persons make the transition to permanent housing and independent living. This strategy should, to the maximum extent feasible, be coordinated with the strategy presented Exhibit 1 of the Continuum of Care (CoC) application and any other strategy or plan to eliminate chronic homelessness. Also describe, in a narrative, relationships and efforts to coordinate the Conplan, CoC, and any other strategy or plan to address chronic homelessness.*

The town currently works with the local Continuum of Care program to prevent chronic homelessness within our jurisdiction. The Family Resource Center also provides services to homeless individuals and youth in foster and group homes. These programs focus on transitioning individuals from homelessness to permanent housing and independent living. The FRC also has partnered with Butte County to provide rental apartments for young adults who grew up in foster care and youth homes. This program provides young adults with assistance and guidance to becoming self sufficient and able to find a job, go to school and live on their own. The town will continue funding organizations that provide case management and credit counseling services to the homeless population to encourage and teach them how to be successful in their jobs and living situation.

3. *Homelessness Prevention—Describe the jurisdiction’s strategy to help prevent homelessness for individuals and families with children who are at imminent risk of becoming homeless.*

The Town of Paradise also supports local non-profit agencies who provide emergency assistance to individuals and families who are in need of payment vouchers for food, payment for utility bill, gas or rent payments. The town will also assist organization who provide case management and credit counseling services to encourage and teach homeless individuals how to be successful in their jobs and living situation. The town also supports the Community Housing and Credit Counseling Center who provides free services to low and moderate income residents in Paradise who need assistance with credit counseling and/or housing issues.

4. *Institutional Structure—Briefly describe the institutional structure, including private industry, non-profit organizations, and public institutions, through which the jurisdiction will carry out its homelessness strategy.*

The Butte County Continuum of Care program is spearheading the homelessness strategy for Butte County. The Town is included in these discussions. The Town also provides resources to local non-profits to support homeless individuals in Paradise through the Family Resource Center.

5. *Discharge Coordination Policy—Every jurisdiction receiving McKinney-Vento Homeless Assistance Act Emergency Shelter Grant (ESG), Supportive Housing, Shelter Plus Care, or Section 8 SRO Program funds must develop and implement a Discharge Coordination Policy, to the maximum extent practicable. Such a*

policy should include "policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons." The jurisdiction should describe its planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how the community will move toward such a policy.

Not Applicable.

COMMUNITY DEVELOPMENT

Community Development (91.215 (e))

**Please also refer to the Community Development Table in the Needs.xls workbook*

1. *Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), – i.e., public facilities, public improvements, public services and economic development.*

Economic Development Projects

The main non-housing need that will be a focused on this consolidated plan is the Town's commitment to economic development. The local economic development strategy will focus on supporting the downtown wastewater project. The project in turn will support job retention, job creation and job growth in Paradise. The current unemployment rate in Paradise is 5.7% and Butte County is at 7.5% (California Economic Development Department, 2014). The town will be partnering with local employment agencies and organizations that provide services to unemployed citizens of Butte County and residents who need job training.

Pedestrian Safety and Downtown Revitalization

On September 5, 2013 the Town of Paradise held a stakeholders meeting to discuss pedestrian and bicycle safety in Paradise. The report from this meeting can be found in exhibit B. During the meeting a walkability study was completed with participants walking through the downtown and noting obstacles to pedestrian safety. It was clear from the discussions at the meeting that Paradise needed significant infrastructure and education to allow pedestrians and bicyclists to feel safe in town. Another issue that came up was lack of access for disabled residents who are unable to travel on the uneven or non-existent sidewalks. Improving pedestrian safety is a major goal of this consolidated plan through supporting ADA and infrastructure projects that will increase pedestrian safety.

One outcome of the September 2013 stakeholder meeting was support for the Downtown Paradise Safety Project, an HSIP Grant funded project that reduced the number of travel lanes and added a center two way left turn lane, enhanced pedestrian crosswalks and coordinated traffic signals. The goal of the project was to increase pedestrian safety in the downtown, reduce traffic speeds, and create an official "downtown" that would promote business investment and economic development. The project was completed in October 2014 and has been a launching point for a revitalization effort in the downtown. This consolidated plan aims to support this revitalization effort with support for economic development projects in the downtown.

The 2014 Community Survey, administered by Paradise Citizen's Alliance, ranks pedestrian accessibility as the top priority in Paradise. Downtown revitalization is also mentioned as a major priority.

Wastewater Infrastructure Project

A sewer for the downtown commercial area was identified as a top community priority through stakeholder meetings and the 2014 Community Survey. The Town of Paradise is in the planning process of establishing a commercial wastewater treatment facility for the downtown area. This will provide the infrastructure necessary for the businesses in the downtown area to maintain and/or expand their number of employees, their products, and/or allows for future business expansion opportunities. Many commercial properties in our downtown are impacted with wastewater constraints that limit their ability to prosper and limit the number of employees they can hire. The downtown is included in one of the town's three low- and moderate-income areas.

2. Describe the basis for assigning the priority given to each category of priority needs.

The highest priority of the Community Development category is focused on economic development activities that will support businesses and jobs in Paradise. The town is focused on creating jobs and encouraging an expansion of services for current businesses, especially in the downtown as we develop plans for the commercial wastewater treatment facility. The community development priorities of this consolidated plan, the downtown wastewater project and pedestrian safety and downtown revitalization all support economic development in Paradise.

3. Identify any obstacles to meeting underserved needs.

The Town is faced with several obstacles surrounding infrastructure projects when it comes to underserved needs in the Community Development Section. The Town lacks a centralized wastewater treatment facility which limits growth and development in the Downtown and other low and moderate income boundary areas. There is a lack of an effective public transportation system for Paradise residents. The town lacks detailed information about businesses in Paradise to perform research on economic development activities. These obstacles make it difficult to plan for projects because basic elements of city planning are not currently in place to meet the underserved needs in the community.

4. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable

living environment and expand economic opportunities, principally for low- and moderate-income persons.

NOTE: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

The following lists the Town's short-term goals for community development objectives:

- Support the planning phase of the downtown wastewater project.
- Develop economic development projects that provide job creation and retention services to local businesses.
- Support pedestrian safety efforts.
- Support downtown revitalization.

The following lists the Town's long-term goals for community development objectives:

- Downtown Wastewater Infrastructure Project.
- Wal-Mart development.
- Civic Center Development and continued downtown revitalization.

Antipoverty Strategy (91.215 (h))

1. *Describe the jurisdiction's goals, programs, and policies for reducing the number of poverty level families (as defined by the Office of Management and Budget and revised annually). In consultation with other appropriate public and private agencies, (i.e. TANF agency) state how the jurisdiction's goals, programs, and policies for producing and preserving affordable housing set forth in the housing component of the consolidated plan will be coordinated with other programs and services for which the jurisdiction is responsible.*

As stated above, the goals and priorities of this plan are to provide services to the neediest groups of individuals. This is done through the community partnership funding, housing assistance and general economic development initiatives that are indented to increase the economy of Paradise.

2. *Identify the extent to which this strategy will reduce (or assist in reducing) the number of poverty level families, taking into consideration factors over which the jurisdiction has control.*

The Town will continue working with local non-profits who provide essential services to low income residents in Paradise.

Low Income Housing Tax Credit (LIHTC) Coordination (91.315 (k))

1. *(States only) Describe the strategy to coordinate the Low-income Housing Tax Credit (LIHTC) with the development of housing that is affordable to low- and moderate-income families.*

Not Applicable

NON-HOMELESS SPECIAL NEEDS

Specific Special Needs Objectives (91.215)

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve over a specified time period.

The community's special needs populations consist largely of elderly, frail elderly, mentally challenged individuals, physically challenged individuals and at-risk youth. The town has a well-established history of caring for these populations through non-profit and community-based religious organizations. The medical community and the religious organizations philosophically and financially support providing supportive housing and services for these populations.

2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the strategic plan.

The CDBG program has and will continue to provide support to organizations that serve this client population. Over time, the CDBG program has funded the addition of a senior's wing at the local work training facility, recreational equipment for work training facility clients, support for a local organization that provides recreational and social services for elderly, as well as challenged individuals from many of the town care facilities, and support for the regional adult day health care facility that serves the Paradise area.

The continued commitment to those organizations is evidenced in the current program year allocations. The Council's support for these organizations is strong, and staff does not envision a change in funding priorities during the Consolidated Plan period. The stakeholder meeting also highlighted the need to continue support for programs that assist this population.

Non-homeless Special Needs (91.205 (d) and 91.210 (d)) Analysis (including HOPWA)

**Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.*

1. *Estimate, to the extent practicable, the number of persons in various subpopulations that are not homeless but may require housing or supportive services, including the elderly, frail elderly, persons with disabilities (mental, physical, developmental, persons with HIV/AIDS and their families), persons with alcohol or other drug addiction, victims of domestic violence, and any other categories the jurisdiction may specify and describe their supportive housing needs. The jurisdiction can use the Non-Homeless Special Needs Table (formerly Table 1B) of their Consolidated Plan to help identify these needs.*

**Note: HOPWA recipients must identify the size and characteristics of the population with HIV/AIDS and their families that will be served in the metropolitan area.*

It's difficult to estimate the number or person in this particular subpopulation. The 2000 Census lists 6,393 residents in Paradise that have a disability. In 2010 the town sent out a survey to community service organizations asking them for estimates for this population, the following outlines these estimates. The town mailed and electronically forwarded 32 surveys to known non-profits and community service organizations in town and those in Chico who are known to provide services to residents of Paradise. Of the 13 applications submitted, only 3 applicants estimated a number for this information.

Table 11 – Non-Homeless, Special Needs Population Estimates

Subpopulation	Estimated Number in Community
Elderly	3,000
Persons with special challenges	210
Persons with drug addiction	100
Public Housing Residents	200
Persons with alcohol addiction	100
Persons with HIV/AIDS	50
Families with HIV/AIDS	50
Frail Elderly	675

Source: Community Needs Questionnaire, 2010

2. *Identify the priority housing and supportive service needs of persons who are not homeless but may or may not require supportive housing, i.e., elderly, frail elderly, persons with disabilities (mental, physical, developmental, persons with HIV/AIDS and their families), persons with alcohol or other drug addiction by using the Non-homeless Special Needs Table.*

All of the above mentioned persons have a high priority on the non-homeless special needs table.

3. Describe the basis for assigning the priority given to each category of priority needs.

The Town of Paradise is home to a large portion of elderly residents. This section is based on assisting the priority needs of the elderly and frail elderly. In 2010, 7,183 persons in Paradise (27.4%) were 65 years and older. Of the senior population, 2,736 were 65 to 74 (10.5%), 2,276 were 75 to 84 (87%), and 1,480 were 85 and older (5.7%). From 2000 to 2010, the 85 and older age group increased significantly by 27.4%. (Paradise Housing Element, 2014).

Based on interviews and the stakeholder meeting with community needs organizations, it is important to not forget about this subpopulation. Several agencies in town offer support services for these individuals, and it is assumed the town will continue to provide grant funding to these agencies to continue servicing these clients.

4. Identify any obstacles to meeting underserved needs.

Funding is one obstacle that affects the ability to meet the needs of this large population. Paradise is home to a large elderly community, many of these who are frail, and need assistance. There are several convalescent homes and elder care facilities that are available for elderly patients. The churches and service organization provide food to these residents and there are day-care programs in place that are available to these residents.

5. To the extent information is available, describe the facilities and services that assist persons who are not homeless but require supportive housing, and programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing.

According to the Housing Element, there are six senior housing units in town.

6. If the jurisdiction plans to use HOME or other tenant based rental assistance to assist one or more of these subpopulations, it must justify the need for such assistance in the plan.

Not Applicable.

Works Cited

- 2010 Business Survey. *Town of Paradise*. Business and Housing Services Division.
- Butte County Economic & Demographic Profile*. 2014. CSU, Chico: Center for Economic Development.
- Butte Countywide Homeless Continuum of Care, Butte County, California; 2013 Point-In-Time, Homeless Census & Survey Report*. 2013. Chico, CA. Butte County Continuum of Care.
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- Center for Economic Development. 2015. *Economic Forecast Conference* (attended January 22, 2015) Chico, CA.
- CHAS Data Report. 2015. SOCDS CHAS Data: Housing Problems Output for all Households. <http://socds.huduser.org/chas/reports.odb>. (accessed January 2015).
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- Housing Element, Town of Paradise. 2014
- Pedestrian Safety Workshop and Walkability Study, September 5, 2013, Town of Paradise.
- Pedestrian Safety Workshop Final Recommendations*, 2013
- Town of Paradise. 2010. *Housing Loan Program* (accessed February 2015).
- U. S. Census Bureau. 2010. *Town of Paradise: Census 2000 Demographic Profile Highlights*.
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First Program Year Action Plan – 2015-2016

The CPMP Annual Action Plan includes the and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Narrative Responses

GENERAL

Executive Summary

The Town of Paradise, through its Community Development Block Grant (CDBG) program, has developed a strategy that focuses on cultivating Paradise as a viable community by providing decent housing, a suitable living environment, and by expanding economic opportunities, principally for low and moderate income persons.

This year, the Town will continue to support low and moderate income homeowners who need repairs to their home, and low income first-time homebuyers who are seeking down payment assistance to purchase a home as well as offering lateral sewer/water hookups to eligible residents.. The Town will continue funding public services through our subrecipient funding process and allocate funds for the program's planning and administrative activities.

2015-2016 Staff Recommended Funding Breakdown:

Program Administration	\$35,140
Housing Assistance	\$114,209
Public Services	\$26,355
TOTAL:	\$175,704

The increased budget for Housing Assistance will support our need for First Time Home Buyer Assistance and Owner Occupied Rehabilitation Assistance as well as support a new program for low/moderate income fire safety and code enforcement assistance. The new program will be made available to low/moderate households who need assistance with removal of fire hazards on their property such as trees, brush, etc. The Town of Paradise faces a very high fire danger, especially with the recent drought, and many times residents cannot afford the removal of dangerous fuels. The program would also assist low/moderate income households with addressing code enforcement violations on their property that would otherwise be unaffordable to fix.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

The Town of Paradise is a small mountain community with a mixture of uses and socioeconomic levels. Racial/minority and economic concentrations are not found in Paradise, as families tend to locate socio-economically, rather than racially. Affordability sets the pattern for population concentrations in Paradise. Primarily the two canyons bounding Paradise on the east and west contain the higher income constituents while low-to-moderate income families are located throughout Town.

Funds in the Town's housing programs are spent Town-wide and serve low-to-moderate income families. The sluggish housing economy has created a need in all aspects of the housing industry. Homeowners, homebuyers, contractors, lenders, realtors, etc. will benefit by the investment in housing repairs and mortgage assistance programs.

The two commercial corridors which follow the two main arterials through Town contain mainly micro-businesses. Historically, the Town's economic base has been low and extremely underserved. Over the past few years, the Town proposed investing CDBG dollars for commercial rehabilitation, as building infrastructure is very old, unsafe, and not environmentally sound.

2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.

The Town of Paradise is a very eclectic community. The assorted housing types and conditions scattered throughout the community make it difficult and counter-productive to concentrate efforts into one or two specific neighborhoods. The Town's neighborhoods are not well defined and therefore providing housing funds on a town-wide basis is the best approach.

Community groups that receive subrecipient funding, operate throughout the Town; as such their funding must also be available to serve client needs on a Town-wide basis. The Ridge Family Resource Center, which is the location of many of our past subrecipients, is centrally located on the Town's main street. It's location is such that most residents drive by there on their way to or from almost any destination.

3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

Although the Town has been receiving CDBG funds since 1994, there is still a need for affordable housing, better jobs, and a support system that can help underserved needs of residents from a position of need to one of self-sufficiency. There are still unmet needs in Paradise especially related to elder care, affordable housing, and support for at-risk youth. Another obstacle facing this area is the lack of a sewer system, especially in the downtown commercial district. The local community will also experience a cut in services from local non-profit agencies, as they are dealing with major reductions from the state and other sources in their budgets).

4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

The Business & Housing Services department has responded attentively to the needs of its low-income residents by providing Owner-Occupied Housing Rehabilitation and First- Time Homebuyer assistance. During the fiscal year 2013/2014, the Town of Paradise completed ten rehabilitation projects, extending \$180,428.86 in loans/grants, and assisted nine households in purchasing their first home, extending \$360,000 in loans. In addition, four more rehabilitation projects have been completed and seven more homes have been purchased since the start of the 2014/2015 fiscal year and ten rehabilitation projects are in verification or under construction and eight more FTHB households are in verification or out shopping for a home. Lastly, the Town was awarded a 2014 HOME grant for \$1,000,000 to fund its Owner-Occupied Rehabilitation program and to pilot a Tenant-Based Rental Assistance program.

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.

The Town of Paradise is the lead agency responsible for administering the programs covered by the consolidated plan.

2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.

The annual plan process is a public process coordinated by the Town staff. The Town follows the prescribed citizen participation process when developing the Annual Plan. Town staff held stakeholder meetings, public hearings, conducted surveys and met with individuals and groups to collaborate and coordinate efforts and resources. As a relatively small community, it is easy to stay connected with other groups and citizens.

3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

The Town will focus on collaboration between government agencies; local non-profits; community needs organizations, and local businesses. The town will continue to work with stakeholder and other community service agencies, and organizations.

Town staff also partnered with several agencies on the development of Paradise Community Village, Phase 1 – an affordable housing apartment complex with 36 units available to low and very low income residents. The Town of Paradise made a financial commitment to the wastewater treatment facility as part of the overall affordable housing development. The apartment complex was completed in the summer and was fully rented by October 2013. The Town of Paradise is currently working with the agencies involved with Phase 1 on the next Phase of the Development which will include more affordable housing units.

The Town of Paradise holds an annual forum for lenders/realtors to promote and educate community stakeholders regarding the first time homebuyers program. This ensures that all agencies and individuals involved with the Town's housing programs follow the guidelines set forth by HUD and Housing and Community Development (HCD).

The Town collaborates with the Chamber of Commerce in many ways to share information, provide services and support, and initiates programs and policies that benefit the local business community.

Citizen Participation

1. Provide a summary of the citizen participation process.

A public notice was published in the Paradise Post on December 27, 2014 outlining the noticing requirements of the Citizen Participation Plan and Annual Plan. The public notice announced the two public hearings that allowed citizens the opportunity to comment and make suggestions on the development of the 2015-2016 Annual Action Plan.

- **1st Public Hearing:** Tuesday, January 13, 2015 at 6:00 p.m. This public hearing was used to solicit suggestions and/or comments from the public regarding the 2015-2020 Consolidated Plan and 2015-2016 Annual Plan funding priorities.
- **2nd Public Hearing:** Tuesday, March 10, 2015 at 6:00 p.m., in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. The Draft Consolidated Plan and Draft Annual Action plan was available for review by the Council and the public. This public hearing initiated a 30-day public comment period.
- **30-Day Public Comment Period:** March 10th-April 10th, 2015. The Draft Consolidated Plan and Annual Action Plan was available for public

review at the following locations, Paradise Public Library, Senior Center, Family Resource Center, Paradise Chamber of Commerce, Town Hall and could be downloaded via the Town's website.

- **Council Meeting:** Tuesday, April 14, 2015, at 6:00 p.m., in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. The Council reviewed the final draft of the 2015-2020 Consolidated Plan and 2015-2016 Annual Plan. Council adopted the drafts and approved submission of the documents to HUD.

2. Provide a summary of citizen comments or views on the plan.

No public comments were received on the 2015-2016 Annual Plan.

3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.

The Town posted the public hearing notice in the Paradise Post and made it available on the Town's website. Community Service organizations were given information about the Annual Plan process and were encouraged to discuss these projects with individuals who visit their organizations. The draft plan was made available for review at the above mentioned locations, all of which are accessible to persons with disabilities.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

No public comments were received on the 2015-2016 Annual Plan.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

The Town Institutional Structure is as follows:

Five member Town Council

- Holds public hearings on Consolidated Plan, Annual Plans and CAPER reports and approves submittal to HUD.
- Approves funding for Public Service Agencies

The Town of Paradise, Business and Housing Services staff provides the main administrative and project management duties over the CDBG program. The BHS Staff is under the management of the Town Manager. Staff prepares the Consolidated Plan, Annual Plans and Consolidated Annual Performance Evaluation Reports (CAPER) for each CDBG program year. The oversight of the CDBG program is provided by the five-member Town Council whom are elected officials voted in by the citizens of Paradise. All reports and plans are reviewed by Council before they are submitted to HUD.

The Paradise Community Village rental housing project united several organizations that are working cooperatively for the betterment of the community. The degree of commitment and cooperation needed to move this project forward establishes a new paradigm in institutional structure and brings community resources together in a whole new way.

The Town works closely with non-profit organizations in the area that provide specific programs to the citizens of Paradise. These organizations provide services to very low-, low- and moderate-income residents, including the frail and elderly, mentally disabled, physically disabled, homeless, and at-risk youth. These organizations submit funding requests to the Town to qualify for money that comes out of the Community Needs Category. Up to 15% of annual funding is set-aside for these organizations. Once applications for grant funding are received and reviewed by staff, they go through a competitive review process and recommendations are decided by a funding committee and forwarded to the Town Council for final approval.

Once funding decisions are made, organizations are required to sign a contract with the Town outlining the rules and regulations of public service funds. They are required to submit the required documents and reference material related to grant funding. After the contract is signed, the organizations submit quarterly and year end reports for staff review. Organizations are audited and staff performs site visits on a yearly basis. If organizations are not submitting reports on-time or are unable to follow through with program requirements, staff will monitor the organizations to make sure that HUD regulations are being met, or funding is withdrawn.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Staff works closely with sub-grantees to ensure program compliance. Town staff checks in with sub-grantees on a quarterly basis and performs an annual review to work through the performance measurement requirements and to ensure their compliance with program regulations.

The Town also cooperates in annual independent audits and receives monitoring visits from the State. These audits and monitoring visits educate and inform the Town on its processes and procedures and help to ensure long term compliance with program requirements.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

The Town's mortgage subsidy program and residential rehabilitation program comply with federal regulations regarding lead testing, containment, and abatement.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Although the housing prices have fallen over the past four years, affordability for low income persons is still an issue.

The decline in property values will prevent many low income persons from being able to afford major home repairs. Deferred maintenance becomes an issue, especially in the Town's older housing stock which tends to need more attention. The Town will continue to fund home repair programs for low and moderate income families. These funds benefit homeowners as well as local contractors, building suppliers and others related to the housing industry.

The Town will also continue to fund a mortgage assistance program for low-to-moderate income home buyers. These funds benefit those involved in the housing industry, including lenders, realtors, etc.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

The Butte County Housing Authority provides Section 8 vouchers and public housing assistance to the residents of Butte County. At this time the Town has one public housing apartment building. This public housing complex is supported by Housing Authority funds.

The Town and Housing Authority share information on needs and works collaboratively, when needed, to address the needs of the community. The

Housing Authority holds public meetings for their clients. These meetings are well attended and comments and needs are recorded and prioritized.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

The Town of Paradise updated its Housing Element, which was completed in 2014 and submitted to the California Housing and Community Development Department. As a part of that process, the Town identified both barriers and deficiencies in the Town's housing efforts. The Town also looked at current policies, available land, citizen needs and demands to assist the Town in addressing any barriers to affordable housing that may exist.

The development of the Paradise Community Village, Phase I project has been a marked step towards providing affordable housing for residents of the Town of Paradise. The next Phases of the Paradise Community Village will offer more affordable housing options for residents. Plans for the next phases are currently being developed.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.

1. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
2. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
3. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
4. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

The Butte County Continuum of Care receives funding from the County and local agencies to support a coordinator position that coordinates the efforts to serve homelessness in the County. A yearly homeless survey is completed and results are submitted to each city within the County.

The Town will continue to support the efforts of the Butte County Continuum of Care. The Continuum of Care program works with the local homeless population and facilitates the coordination of services to these individuals. They identify the gaps in services and apply for additional funding resources to meet these needs. The Town also utilizes the Community Housing Improvement Program's Credit Counseling Program which provides residents of Paradise with information about improving credit and finding ways to insure that those who may be losing their home- find a means to help them stay in their home.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

N/A

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

The town's non-housing community development needs are as follows:

1. Economic development
2. Public facilities
3. Public services
4. Public improvements

The Town of Paradise has adopted program objectives that mirror HUD's primary objectives of decent housing, expanded economic opportunities, and achieving a suitable living environment. The Town will focus funding towards needed infrastructure in the downtown area, which will go a long way towards business growth and job creation. Needed infrastructure includes a wastewater treatment facility, improved streets, pedestrian improvements, parking and other amenities conducive to a successful downtown.

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

The Town's non-profits work with social service agencies to address needs of low and very low income individuals and families. The Town collaborates with these groups to provide assistance in the form of subrecipient funding and to ensure that services are available to help reduce poverty and the effects of poverty.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

The Town intends to continue to work with local care providers, to provide social, employment, recreational and health care opportunity for our special needs population. The Town will also support local efforts to obtain other funds that support the special needs community.



TOWN OF PARADISE
Council Agenda Summary
Date: March 10, 2015

AGENDA NO. 5(b)

ORIGINATED BY: Craig Baker, Community Development Director

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Public Hearing: Consideration of a Planning Commission Resolution Recommending Town Council Adoption of Paradise Municipal Code Zoning regulations Text Amendments Relating to Senior Housing Off-Street Parking Requirements

COUNCIL ACTION REQUESTED: Conduct the duly noticed and scheduled public hearing concerning this agenda item. Upon conclusion of the public hearing adopt either the recommended action or an alternative action.

RECOMMENDATION: Adopt a **MOTION TO:**

1. Waive the first reading of Town Ordinance No. ____ and read by title only (roll call vote);
AND
2. Introduce Town Ordinance No. ____, "An Ordinance Amending Chapters 17.04 and 17.38 of the Paradise Municipal Code Relative to Senior Housing"; **OR**
3. Adopt an alternative directive to town staff.

BACKGROUND:

During the 2014 update of the Town of Paradise Housing Element, housing goals, policies, and programs were developed and adopted as part of the Town's eight-year action plan. One of those adopted programs was to reduce the off-street parking standards for senior housing projects in order to encourage the development and expansion of housing opportunities for the elderly.

Currently there is no definition for senior housing in the Paradise Municipal Code (PMC) and any such project would fall under the off-street parking requirements of multiple-family dwellings which vary from 1.2 spaces/unit to 1.8 spaces/unit depending on the square footage of the unit. Existing off-street parking requirements are as follows:

Off-street parking requirements		
Multiple-family dwelling		
	Less than 700 square feet	1.2 spaces/unit
	700 to 1,200 square feet	1.5 spaces/unit
	More than 1,200 square feet	1.8 spaces/unit

The proposed text amendments would seek to set the minimum requirement for senior housing off-street parking, outside of a mobile home park, at 1.2 spaces/unit regardless of the unit square footage. To define senior housing, staff suggests adoption, by reference only, the definition in California Civil Code Section 51.3 which essentially describes occupancy by persons 55 years of age or older.

DISCUSSION:

Paradise Municipal Code section 17.45.500 (*Procedures for zoning district(s) or zoning text amendments*) provides for the Planning Director to initiate the process of zoning code text amendments whenever the public necessity, convenience or general welfare are sufficiently compelling as to warrant Planning Commission and Town Council consideration of such amendments.

If adopted by the Town Council, the proposed amendments would accomplish the following objectives:

- Establish a new definition of the term “senior housing” which will be added to Section 17.04.500 [General Definitions] of the Paradise Municipal Code.
- Add a new subsection to *Residential Uses* of Section 17.38.1000 [Off-street parking requirements] of the Paradise Municipal Code that enumerates senior housing with a minimum requirement of 1.2 spaces/unit.

Town staff has determined, and the Town Attorney has concurred, that the nature of the proposed text amendments are sufficiently minor in and that there is no possibility that

adoption and implementation of the amendments would result in a direct and significantly adverse effect upon the environment. Therefore, the proposed amendments can be found to be exempt from the requirements of the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15061 (General Rule Exemption).

Staff has developed the attached ordinance document (and its attached exhibit "A") that, if adopted by the Town Council would amend the Town's Zoning Ordinance in order to accomplish the objectives outlined above. If deemed necessary by a majority consensus of Town Council members present, staff will be prepared to make further changes or additions to the text of the attached and proposed resolution prior to introduction of the ordinance.

Lastly, for your convenience and use, town staff has copied and attached other documents related to this agenda item.

FINANCIAL IMPACT: There is no financial impact associated with the first reading and introduction of the ordinance.

LIST OF ATTACHMENTS

1. Definition from California Civil Code Section 51.3
2. Notice of Public Hearing to be held on March 10, 2015 before the Paradise Town Council, published in the Paradise Post
3. Notice of Exemption signed by the Town Planning Director
4. Draft minutes from the February 17, 2015 Planning Commission meeting
5. Planning Commission Resolution No. 15-01, "A Resolution of the Paradise Planning Commission Recommending Town Council Adoption of Text Amendments to Chapters 17.04 and 17.38 of the Paradise Municipal Code Relative to Senior Housing"
6. Ordinance No. ____, "An Ordinance Amending Chapters 17.04 and 17.38 within the Paradise Municipal Code Relating to Senior Housing"



CIVIL CODE - CIV

DIVISION 1. PERSONS [38 - 86] (*Heading of Division 1 amended by Stats. 1988, Ch. 160, Sec. 12.*)

PART 2. PERSONAL RIGHTS [43 - 53.7] (*Part 2 enacted 1872.*)

(a) The Legislature finds and declares that this section is essential to establish and preserve
51.3. specially designed accessible housing for senior citizens. There are senior citizens who need special living environments and services, and find that there is an inadequate supply of this type of housing in the state.

(b) For the purposes of this section, the following definitions apply:

(1) "Qualifying resident" or "senior citizen" means a person 62 years of age or older, or 55 years of age or older in a senior citizen housing development.

(2) "Qualified permanent resident" means a person who meets both of the following requirements:

(A) Was residing with the qualifying resident or senior citizen prior to the death, hospitalization, or other prolonged absence of, or the dissolution of marriage with, the qualifying resident or senior citizen.

(B) Was 45 years of age or older, or was a spouse, cohabitant, or person providing primary physical or economic support to the qualifying resident or senior citizen.

(3) "Qualified permanent resident" also means a disabled person or person with a disabling illness or injury who is a child or grandchild of the senior citizen or a qualified permanent resident as defined in paragraph (2) who needs to live with the senior citizen or qualified permanent resident because of the disabling condition, illness, or injury. For purposes of this section, "disabled" means a person who has a disability as defined in subdivision (b) of Section 54. A "disabling injury or illness" means an illness or injury which results in a condition meeting the definition of disability set forth in subdivision (b) of Section 54.

(A) For any person who is a qualified permanent resident under this paragraph whose disabling condition ends, the owner, board of directors, or other governing body may require the formerly disabled resident to cease residing in the development upon receipt of six months' written notice; provided, however, that the owner, board of directors, or other governing body may allow the person to remain a resident for up to one year after the disabling condition ends.

(B) The owner, board of directors, or other governing body of the senior citizen housing development may take action to prohibit or terminate occupancy by a person who is a qualified permanent resident under this paragraph if the owner, board of directors, or other governing body finds, based on credible and objective evidence, that the person is likely to pose a significant threat to the health or safety of others that cannot be ameliorated by means of a reasonable accommodation; provided, however, that the action to prohibit or terminate the occupancy may be taken only after doing both of the following:

(i) Providing reasonable notice to and an opportunity to be heard for the disabled person whose occupancy is being challenged, and reasonable notice to the coresident parent or grandparent of that person.

(ii) Giving due consideration to the relevant, credible, and objective information provided in the hearing. The evidence shall be taken and held in a confidential manner, pursuant to a closed session,

by the owner, board of directors, or other governing body in order to preserve the privacy of the affected persons.

The affected persons shall be entitled to have present at the hearing an attorney or any other person authorized by them to speak on their behalf or to assist them in the matter.

(4) “Senior citizen housing development” means a residential development developed, substantially rehabilitated, or substantially renovated for, senior citizens that has at least 35 dwelling units. Any senior citizen housing development which is required to obtain a public report under Section 11010 of the Business and Professions Code and which submits its application for a public report after July 1, 2001, shall be required to have been issued a public report as a senior citizen housing development under Section 11010.05 of the Business and Professions Code. No housing development constructed prior to January 1, 1985, shall fail to qualify as a senior citizen housing development because it was not originally developed or put to use for occupancy by senior citizens.

(5) “Dwelling unit” or “housing” means any residential accommodation other than a mobilehome.

(6) “Cohabitant” refers to persons who live together as husband and wife, or persons who are domestic partners within the meaning of Section 297 of the Family Code.

(7) “Permitted health care resident” means a person hired to provide live-in, long-term, or terminal health care to a qualifying resident, or a family member of the qualifying resident providing that care. For the purposes of this section, the care provided by a permitted health care resident must be substantial in nature and must provide either assistance with necessary daily activities or medical treatment, or both.

A permitted health care resident shall be entitled to continue his or her occupancy, residency, or use of the dwelling unit as a permitted resident in the absence of the senior citizen from the dwelling unit only if both of the following are applicable:

(A) The senior citizen became absent from the dwelling due to hospitalization or other necessary medical treatment and expects to return to his or her residence within 90 days from the date the absence began.

(B) The absent senior citizen or an authorized person acting for the senior citizen submits a written request to the owner, board of directors, or governing board stating that the senior citizen desires that the permitted health care resident be allowed to remain in order to be present when the senior citizen returns to reside in the development.

Upon written request by the senior citizen or an authorized person acting for the senior citizen, the owner, board of directors, or governing board shall have the discretion to allow a permitted health care resident to remain for a time period longer than 90 days from the date that the senior citizen’s absence began, if it appears that the senior citizen will return within a period of time not to exceed an additional 90 days.

(c) The covenants, conditions, and restrictions and other documents or written policy shall set forth the limitations on occupancy, residency, or use on the basis of age. Any such limitation shall not be more exclusive than to require that one person in residence in each dwelling unit may be required to be a senior citizen and that each other resident in the same dwelling unit may be required to be a qualified permanent resident, a permitted health care resident, or a person under 55 years of age whose occupancy is permitted under subdivision (h) of this section or under subdivision (b) of Section 51.4. That limitation may be less exclusive, but shall at least require that the persons commencing any occupancy of a dwelling unit include a senior citizen who intends to reside in the unit as his or her primary residence on a permanent basis. The application of the rules set forth in this subdivision

regarding limitations on occupancy may result in less than all of the dwellings being actually occupied by a senior citizen.

(d) The covenants, conditions, and restrictions or other documents or written policy shall permit temporary residency, as a guest of a senior citizen or qualified permanent resident, by a person of less than 55 years of age for periods of time, not less than 60 days in any year, that are specified in the covenants, conditions, and restrictions or other documents or written policy.

(e) Upon the death or dissolution of marriage, or upon hospitalization, or other prolonged absence of the qualifying resident, any qualified permanent resident shall be entitled to continue his or her occupancy, residency, or use of the dwelling unit as a permitted resident. This subdivision shall not apply to a permitted health care resident.

(f) The condominium, stock cooperative, limited-equity housing cooperative, planned development, or multiple-family residential rental property shall have been developed for, and initially been put to use as, housing for senior citizens, or shall have been substantially rehabilitated or renovated for, and immediately afterward put to use as, housing for senior citizens, as provided in this section; provided, however, that no housing development constructed prior to January 1, 1985, shall fail to qualify as a senior citizen housing development because it was not originally developed for or originally put to use for occupancy by senior citizens.

(g) The covenants, conditions, and restrictions or other documents or written policies applicable to any condominium, stock cooperative, limited-equity housing cooperative, planned development, or multiple-family residential property that contained age restrictions on January 1, 1984, shall be enforceable only to the extent permitted by this section, notwithstanding lower age restrictions contained in those documents or policies.

(h) Any person who has the right to reside in, occupy, or use the housing or an unimproved lot subject to this section on January 1, 1985, shall not be deprived of the right to continue that residency, occupancy, or use as the result of the enactment of this section.

(i) The covenants, conditions, and restrictions or other documents or written policy of the senior citizen housing development shall permit the occupancy of a dwelling unit by a permitted health care resident during any period that the person is actually providing live-in, long-term, or hospice health care to a qualifying resident for compensation. For purposes of this subdivision, the term "for compensation" shall include provisions of lodging and food in exchange for care.

(j) Notwithstanding any other provision of this section, this section shall not apply to the County of Riverside.

(Amended by Stats. 2000, Ch. 1004, Sec. 3. Effective January 1, 2001.)

**TOWN OF PARADISE
NOTICE OF PUBLIC HEARING - PARADISE TOWN COUNCIL**

NOTICE IS HEREBY GIVEN by the Town Council that a public hearing will be held on Tuesday, March 10, 2015 at 6:00 p.m. in the Town Hall Conference Room, 5555 Skyway, Paradise, CA, regarding the following matter:

- a. Item determined to be exempt from environmental review under CEQA Guidelines section 15601 (General rule exemption)

PARADISE MUNICIPAL CODE: Consideration of an ordinance that, if adopted, would result in text amendments to the Town's zoning regulations contained in Paradise Municipal Code (PMC) Title 17 (Zoning Ordinance). If adopted by the Town Council, the text amendments would add a new residential use to the off-street parking requirements (senior housing) within PMC Chapter 17.38 and add a definition for "senior housing" to PMC Chapter 17.04.

The project files are available for public inspection at the Development Services Department, Paradise Town Hall. If you challenge this project in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Paradise Town Council at, or prior to, the public hearing. For further information please contact the Development Services Department at (530) 872-6291, extension 111.

CRAIG BAKER
Community Development Director

NOTICE OF EXEMPTION

To: File

From: Town of Paradise, Development Services Department,
Planning Division, 5555 Skyway, Paradise, CA 95969

Project Title: Zoning Code Text Amendment

Project Applicant: Town of Paradise

Project Location: N/A

Project Description: Amendments to the Town zoning code relating to senior housing off-street parking requirements

Approving Public Agency: Town of Paradise

**Person or Agency
Carrying Out Project:** Town of Paradise


Exempt Status:

<input type="checkbox"/>	Ministerial (Section 15268)
<input type="checkbox"/>	Emergency Project (Section 15269)
<input type="checkbox"/>	Categorical Exemption
<input checked="" type="checkbox"/>	General Rule Exemption (Section 15061)

Reason for Exemption: The amendments do not constitute a project under CEQA, no physical activity is planned and there is no possibility of a significant environmental effect.

Contact Person: Craig Baker, Planning Director
(530) 872-6291 x111

Signature:



Town Planning Director
2/17/15

Date:



TOWN OF PARADISE

5555 SKYWAY • PARADISE, CALIFORNIA 95969-4931

TELEPHONE (530) 872-6291 FAX (530) 877-5059

www.townofparadise.com

DRAFT PLANNING COMMISSION MINUTES

February 17, 2015

6:00 PM

The February 17, 2015 Paradise Planning Commission Regular meeting was called to order by Chair Zuccolillo at 6:05 p.m. who led the Pledge of Allegiance to the Flag of the United States of America.

COMMISSIONERS PRESENT: James Clarkson, Martin Nichols, Daniel Wentland and Michael Zuccolillo, Chairman.

COMMISSIONERS ABSENT: Stephanie Neumann.

1. APPROVAL OF MINUTES

- 1a. MOTION by Nichols, seconded by Wentland, approved the Special Meeting Minutes of November 6, 2014 and December 22, 2014. Roll call vote of those present was unanimous; Neumann absent.

2. COMMUNICATION – None.

3. PUBLIC COMMUNICATION – None.

4. CONTINUED PUBLIC HEARING – None.

5. PUBLIC HEARING

- 5a. Assistant Planner Hartman reported to the Commissioner regarding the following item that is determined to be exempt from environmental review under CEQA Guidelines section 15601 (General rule exemption), a recommendation for the Commission to consider a resolution that, if adopted, would recommend Town Council adoption of proposed text amendments to the Town's zoning regulations contained in Paradise Municipal Code (PMC) Title 17 (Zoning Ordinance). If adopted by the Town Council, the amendment would add a new residential use to the off-street parking requirements (senior housing) within PMC Chapter 17.38 and add a definition for "senior housing" to PMC Chapter 17.04 that would match the definition in the state law. Assistant Planner Hartman noted for the record that the resolution will be corrected to reference Civil Code Section 51.3 (Exhibit A, Section 1) rather than 51.11.

Commissioner Nichols noted that the Civil Code section referenced was not included with the agenda information and that he would like the commission to include in their action a direction to staff to provide further clarification in the report to Council, if necessary.

Chair Zuccolillo opened the public hearing at 6:10 p.m. There were no speakers on the matter and Chair Zuccolillo closed the public hearing.

MOTION by Nichols, seconded by Clarkson, adopted Town of Paradise Planning Commission Resolution No. 15-01, A Resolution of the Paradise Planning Commission Recommending Town Council Adoption of Text Amendments to Chapters 17.04 and 17.38 of the Paradise Municipal Code Relative to Senior Housing. Roll call vote of those present was unanimous; Neumann absent and not voting.

6. OTHER BUSINESS – None.

7. COMMITTEE ACTIVITIES – None.

8. COMMISSION MEMBERS -

- a. Identification of future agenda items (All Commissioners/Staff): None.

9. ADJOURNMENT

Chair Zuccolillo adjourned the Planning Commission meeting at 6:17 p.m.

DATE APPROVED:

BY: _____
Michael Zuccolillo, Chairman

Joanna Gutierrez, CMC, Town Clerk

**TOWN OF PARADISE PLANNING COMMISSION
RESOLUTION 15-01**

**A RESOLUTION OF THE PARADISE PLANNING COMMISSION RECOMMENDING
TOWN COUNCIL ADOPTION OF TEXT AMENDMENTS TO CHAPTERS 17.04 AND 17.38 OF THE
PARADISE MUNICIPAL CODE RELATIVE TO SENIOR HOUSING**

WHEREAS, the Town of Paradise is legally required to direct and regulate land development and land uses via zoning regulations and other means that are consistent with its current Paradise General Plan as well as current state planning and zoning law; and

WHEREAS, in 2014 an updated General Plan Housing Element was adopted establishing goals, policies, and programs which in part address alleviating constraints to the development of housing for special needs groups, including seniors, and

WHEREAS, the Planning Commission conducted a duly noticed public hearing on February 17, 2015 to study and consider recommending Town Council adoption of text amendments to Paradise Municipal Code (PMC) Chapters 17.04 and 17.38 as proposed by Town staff; and

WHEREAS, the public review also included review and determination of whether or not the proposed PMC text amendments is an activity that is subject to the provisions of the California Environmental Quality Act (CEQA); and

WHEREAS, the Planning Commission has considered the recommendation of the Town staff, etc., as well as input received during the public hearing; and on the basis of the foregoing, has determined that the text amendments to PMC Chapters 17.04 and 17.38 are warranted at this time in order to encourage the development and expansion of housing opportunities for seniors.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION OF THE TOWN OF PARADISE as follows:

The Planning Commission hereby recommends to the Town Council of the Town of Paradise, adoption of the proposed text amendments to PMC Chapters 17.04 and 17.38 as set forth in “**Exhibit A**” attached hereto and made a part of by reference; and recommends to the Town Council that the proposed Paradise Municipal Code text amendments are not subject to the requirements of the California Environmental Quality Act (CEQA) in accordance with the general rule categorical exemption provisions of CEQA Guidelines section 15061.

**PLANNING COMMISSION
RESOLUTION NO. 15-01**

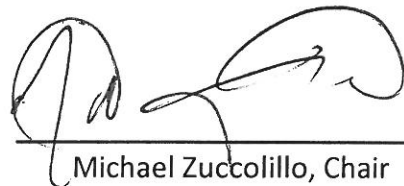
PASSED AND ADOPTED by the Planning Commission of the Town of Paradise this 17th day of February, 2015 by the Following Vote:

AYES: James Clarkson, ~~Stephanie Neumann~~, Martin Nichols, Daniel Wentland
and Michael Zuccolillo, Chair

NOES: None

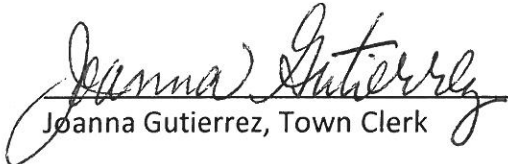
ABSENT: Stephanie Neumann

ABSTAIN: None



Michael Zuccolillo, Chair

ATTEST: *February 17, 2015*



Joanna Gutierrez, Town Clerk

EXHIBIT "A"

SECTION 1. The definition of the term "Senior housing" shall be added to Section 17.04.500 [General Definitions] of the Paradise Municipal Code to read as follows:

Senior Housing. "Senior housing" means housing meeting the definition set forth in Civil Code Section 51.3 of housing for older persons.

SECTION 2. A new category to Residential Uses shall be added to Section 17.38.1000 [Off-street parking requirements] of the Paradise Municipal Code to read as follows:

Senior housing 1.2/unit

**TOWN OF PARADISE
ORDINANCE NO. ____**

**AN ORDINANCE AMENDING TEXT REGULATIONS WITHIN
PARADISE MUNICIPAL CODE CHAPTERS 17.04 AND 17.38 REGARDING SENIOR HOUSING**

SECTION 1. The definition of the term “Senior housing” shall be added to Section 17.04.500 [General Definitions] of the Paradise Municipal Code to read as follows:

Senior Housing. “Senior housing” means housing meeting the definition set forth in Civil Code Section 51.3 of housing for older persons.

SECTION 2. A new category to Residential Uses shall be added to Section 17.38.1000 [Off-street parking requirements] of the Paradise Municipal Code to read as follows:

Senior housing 1.2/unit

SECTION 3. The Town Council finds and determines that adoption of this ordinance is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061 (General Rule Exemption) because there is no possibility that such adoption and subsequent enactment will have a significant effect on the environment.

SECTION 4. This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

PASSED AND ADOPTED by the Town Council of the Town of Paradise, County of Butte, State of California, on this __ day of _____, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Greg Bolin, Mayor

ATTEST:

APPROVED AS TO FORM:

Joanna Gutierrez, CMC, Town Clerk

Dwight L. Moore, Town Attorney



TOWN OF PARADISE
Council Agenda Summary
Date: March 10, 2015

Agenda No. 7(a)

ORIGINATED BY: David Hawks, Cal Fire Division Chief
Marc Mattox, Public Works Director/Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Town of Paradise/Upper Ridge Evacuation Plan & Evacuation
Traffic Control Plan

COUNCIL ACTION REQUESTED:

1. Adopt a resolution approving the 2014 Paradise/Upper Ridge Evacuation Plan as the official evacuation plan for Town residents and guests.
2. Adopt a resolution approving the 2014 Paradise Evacuation Traffic Control Plan.

Background:

The Town of Paradise is subject to natural disasters including wildland fire that may require that the Town take evacuation measures to protect citizens. In 2000 the Town of Paradise established the first documented evacuation plan. This plan is a regional document which outlines evacuation zones and public assembly points. After three subsequent updates, lessons learned from 2008 fires have prompted a fourth update.

Separately, the Town of Paradise Public Works Department maintains an active Paradise Evacuation Traffic Control Plan which is catered to wildland fire evacuation scenarios. The traffic control plans are required to be updated to reflect the new changes in the 2014 Paradise/Upper Ridge Evacuation Plan. The Traffic Control Plan is an internal document to provide a base strategy for handling actual evacuation scenarios pertaining to traffic management and resource allocation.

Analysis:

The 2014 Paradise/Upper Ridge Evacuation Plan has two major changes with this update. First, the format of the document has been revised to a “Ready, Set, Go” concept, summarized below:

- Provide information and direction for citizens in preparation of evacuation well before an incident – **Ready**;
- Outline steps when a developing incident is known such as gathering pets, last minute items – **Set**; and,
- Reinforce the need to evacuate areas when directed – **Go**.

The second major change to the Evacuation Plan is the modification of evacuation zone boundaries. Historically, zone boundaries were only broken along major roadways. For example, a previous zone called for evacuation of the east half of Pentz Road between Bille Road and Wagstaff Road. This scenario is effective for simplicity in description, but we have learned that it creates problems for controlled access to the incident. In this example, residents

living on the west half of Pentz Road between Bille Road and Wagstaff Road were not evacuated but were subject to the hard road closures implemented by flaggers. These residents had no other options for access to their homes, and also created confusion at the road closure on who has been evacuated and who has not. In any evacuation scenario, clarity in field execution is critical, especially with limited road widths and equipment entering and leaving the evacuated area.

With this in mind, where possible, zones were shifted to be divided by drainages and road access divisions. The aforementioned example is now revised to evacuate all Pentz Road residents between Bille Road and Wagstaff Road. Interior zones have been modified accordingly using the Paradise Memorial Trailway and other drainages.

The 2014 Paradise/Upper Ridge Evacuation Plan also includes language describing potential “One-Way Evacuation Routes” (contra-flow). This is a concept whereby all the travel lanes on a designated section of road would proceed in one direction to maximize outflow away from the approaching wildland fire.

In coordination with the updates to the Evacuation Plan, the Town of Paradise Public Works Department has revised the corresponding Evacuation Traffic Control Plan. The revision expands on previous editions by providing direction for traffic flow and resources needed for each specific evacuation scenario. An addendum to the Traffic Control Plan is expected in the coming months outlining standard operating procedures for implementing one-way evacuation routes.

Fiscal Impacts:

The preparation and distribution of the 2014 Paradise/Upper Ridge Evacuation Plan has been paid for by a grant from Pacific Gas & Electric Company to the Butte County Fire Safe Council. Plans have already been produced and distributed via the mail to area residents. Additional plans are available at Town Hall, Paradise Fire Department and the Butte County Fire Safe Council.

There are no other immediate fiscal impacts to the Town of Paradise. Staff is preparing a sign and evacuation materials inventory and will budget additional needs, as necessary.

Attachments:

- Attachment 1 – Resolution and 2014 Paradise/Upper Ridge Evacuation Plan
- Attachment 2 – Resolution and 2014 Paradise Evacuation Traffic Control Plan

**TOWN OF PARADISE
RESOLUTION NO. 15-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
APPROVING THE UPDATED 2014 PARADISE/UPPER RIDGE EVACUATION PLAN**

WHEREAS, in order to maximize the Town's ability to quickly move a significant number of evacuees, the Town of Paradise has developed its own detailed Paradise Evacuation Control Plan for all Traffic Control Units, including Public Works, Volunteers in Police Service (VIPS) and mutual aid workers, to allow for a unified, rapid deployment of traffic control signs and personnel as well as full utilization of available roadways during wildfire events; and,

WHEREAS, the updated 2014 Paradise/Upper Ridge Evacuation Plan is a regional document which outlines evacuation zones and public assembly points, has been widely distributed in the community as an educational and planning tool, and also is widely circulated to other emergency services providers including CAL FIRE, Butte County Fire, Butte County Public Works and the local office of the California Highway patrol.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:

Section 1. The Town Council hereby approves the 2014 Paradise/Upper Ridge Evacuation Plan 'Ready, Set, Go' attached to this resolution.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 10th day of March , 2015, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

By: _____
Greg Bolin, Mayor

ATTEST:

Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

Town of Paradise & Upper Ridge

Wildfire “Ready, Set, Go” Evacuation Plan

Are you prepared?



Get ready!

Prepare your family...

Create an evacuation plan that includes:

- ▲ A designated emergency meeting location outside the fire or hazard area. This is critical to determine who has safely evacuated from the affected area.
- ▲ Several different escape routes from your home and community. Drive these often so everyone in your family is familiar in case of emergency.
- ▲ Have an evacuation plan for pets and large animals such as horses and other livestock.
- ▲ A Family Communication Plan that designates an out-of-area friend or relative as a point of contact to act as a single source of communication among family members in case of separation. (It is easier to call or message one person and let them contact others than to try and call everyone when phone, cell, and internet systems can be overloaded or limited during a disaster.)
- ▲ Sign up for Emergency Notifications via “Cassidian” at <https://buttecounty.onthealert.com/>

Be Prepared:

- ▲ Have fire extinguishers on hand and train your family how to use them (check expiration dates regularly).
- ▲ Keep your gas tank at least half full.
- ▲ Assemble an Emergency Supply Kit or Go bag for each person, as recommended by the American Red Cross.
- ▲ Maintain a list of emergency contact numbers posted near your phone and in your emergency supply kit.
- ▲ Obtain street maps for the city and county; keep them in your car.
- ▲ Keep an Go Bag in your car in case you cannot get to your home because of fire or other emergency.
- ▲ Ensure that your family knows where your gas, electric, and water main shut-off controls are located and how to safely shut them down in an emergency.
- ▲ Make your home/property more fire safe; find resources at www.thenet411.net or paradisefiresafe.org

Our household safety plan (complete before a wildfire emergency):

Our address: _____ Phone _____

In the event of a wildfire evacuation, we will meet at _____

Animals: North Valley Animals Disaster Group Hotline: 530/895-0000

During a wildfire, we'll take our animals to _____

Local contact (neighbor/relative): In the event that roads are closed, our local contact to care for children and pets is (name) _____ Phone _____

Out of area contact/phone _____ School phone _____

Other important contacts _____

We have neighbors who may need help (elderly or disabled) _____

Get set!

As the fire approaches...

Home Evacuation Checklist – How to Prepare for Evacuation

Prepare for Evacuation

- ▲ Alert family and neighbors
- ▲ Dress in appropriate clothing (i.e. clothing made of cotton or wool and work boots). Have gloves, goggles, a dry bandana and dust mask handy.
- ▲ Grab your Go-bag and add last minute items.
- ▲ Tune into AM 1500 (Paradise), AM 1460 (Upper Ridge), or local radio and TV stations.
- ▲ Drink plenty of water and prepare your family and pets.

Inside the house

- ▲ Shut all windows and doors, leaving them unlocked.
- ▲ Remove flammable window shades, lightweight curtains and close metal shutters.
- ▲ Move flammable furniture to the center of the room, away from windows and doors.
- ▲ Shut off gas at the meter. Turn off pilot lights.
- ▲ Leave your lights on so firefighters can see your house under smoky conditions.
- ▲ Shut off the air conditioning.

Outside the house

- ▲ Gather up flammable items from the exterior of the house and bring them inside (patio furniture, toys, door mats, trash cans, etc.) or place them in your pool.
- ▲ Turn off propane tanks.
- ▲ Move propane BBQ appliances away from structures.
- ▲ Connect garden hoses to outside water valves or spigots for use by firefighters. Fill water buckets and place them around the house.
- ▲ Don't leave sprinklers on or water running, they can affect critical water pressure.
- ▲ Leave exterior lights on so your home is visible to firefighters in the smoke or darkness of night.
- ▲ Put your Emergency Supply Kit in your vehicle.
- ▲ Back your car into the driveway with vehicle loaded and all doors and windows closed. Carry car keys with you and have a spare.
- ▲ Have a ladder available and place it at the corner of the house so firefighters can quickly access roof.
- ▲ Seal attic and ground vents with pre-cut plywood or commercial seals.
- ▲ Patrol your property and monitor the fire situation. Don't wait for an evacuation order if you feel threatened.
- ▲ Check on neighbors and make sure they are preparing to leave.

Remember the Six “P’s”

People and pets

Papers, phone numbers, important documents

Prescriptions, vitamins, eyeglasses

Pictures and irreplaceable memorabilia

Personal computer, hard drive, discs

Plastic (credit & ATM cards), cash

Keep these six “P’s” ready in case immediate evacuation is required.

Animals

- ▲ Locate your pets and keep them nearby.
- ▲ Prepare farm animals for transport and think about moving them to a safe location early.

Go!

It's time to leave...

Leave as soon as evacuation is recommended by fire officials to avoid being caught in fire, smoke or road congestion. In an intense wildfire, they will not have time to knock on every door. If you are advised to leave, don't hesitate!

- ▲ Officials will determine the areas to be evacuated and escape routes to use depending upon the fire's location, direction of travel, behavior, winds, terrain, etc.
- ▲ Know your assigned zone and look at the possible routes you might be directed to use.
- ▲ Law enforcement agencies are typically responsible for enforcing an evacuation order. Follow their directions promptly.
- ▲ You will be advised of potential evacuations as early as possible. You must take the initiative to stay informed and aware. Listen to your radio(AM 1460 and 1500) and TV for announcements from law enforcement and emergency personnel.
- ▲ You may be directed to Public Assembly Points to await transfer.

If you are trapped:

While in your vehicle:

- ▲ Stay calm.
- ▲ Park your vehicle in an open area clear of vegetation.
- ▲ Close all vehicle windows and vents.
- ▲ Cover yourself with wool blanket or jacket.
- ▲ Lie on vehicle floor board.
- ▲ Use your cell phone to advise officials—Call 911.

While on foot:

- ▲ Stay calm.
- ▲ Go to an open area clear of vegetation, a ditch or depression on level ground if possible.
- ▲ Lie face down, cover up your body.
- ▲ Use your cell phone to advise officials—Call 911.

While in your home:

- ▲ Stay calm, keep your family together.
- ▲ Call 911 and inform authorities of your location.
- ▲ Fill sinks and tubs with cold water.
- ▲ Keep doors and windows closed, but unlocked.
- ▲ Stay inside your house.
- ▲ Stay away from outside walls and windows.

Evacuation advisories to be prepared for:

Immediate Evacuation Order: Requires the immediate movement of people out of an affected area due to an imminent threat to life. Choosing to stay could result in loss of life. Staying may also impede the work of emergency personnel. Due to the changing nature of the emergency, this Immediate Evacuation Order may be the only warning that people in the affected area(s) receive.

Evacuation Warning: Alerts people in an affected area(s) of potential threat to life and property. People who need additional time should consider evacuating at this time. An Evacuation Warning considers the probability that an area will be affected and prepares people for a potential Immediate Evacuation Order.

Shelter in Place: Advises people to stay secure at their current location by remaining in place as evacuation will cause a higher potential for loss of life.

Rescue: Emergency actions taken within the affected area to recover and help injured or trapped citizens leave the area. Entry into this area is restricted to rescue workers only.

Lifting of Evacuation Advisories

Evacuation advisories may stay in effect for several days. After the threat is mitigated, access will be limited to residents with identification.

Traffic Closures

Level 1: Open to emergency responders, critical responders (e.g. public works, PG&E, animal rescue) and residents only.

Level 2: Closed to all traffic except emergency responders.

Level 3: Closed to all traffic except emergency responders.

Level 4: Closed to all traffic due to potential hazard to life.

Public Assembly Point

These are temporary holding areas providing safe haven for people until shelter locations are established.

Keep a copy of this plan in your car and home.



**American
Red Cross**

Funding for this document provided by PG&E



Town of Paradise & Upper Ridge

Wildfire "Ready, Set, Go" Evacuation Plan

www.thenet411.net 877-0984
paradisefiresafe.org 876-9826
readyforwildfire.org



Butte County Fire Safe Council
5619 Black Olive Drive
Paradise, CA 95969

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Residential Customer

One-Way Evacuation Operations

"One-Way Evacuation Operations" means that all the travel lanes on a designated section of road would proceed in one direction, heading away from an approaching wildland fire. It provides a way to handle the additional traffic anticipated as Paradise and Magalia residents and visitors leave the area in advance of a wildland fire.

Key Points

- ▲ Primary Evacuation Plans for Paradise and the Upper Ridge will be implemented first, if these plans are proving effective in handling the evacuating traffic, then a One-Way Evacuation Operation is not likely to be implemented.
- ▲ Emergency managers will decide if One-Way Evacuation must be implemented (Paradise PD, CHP, Public Works) based on the specific needs of the incident. Entry and termination points will be determined based on the location, direction and rate of the fire spread.
- ▲ Be sure to obey the officers' directions and follow the traffic cones and other route markers. All state highway safety regulations and traffic laws apply for the reversed lanes, including speed limits.

- ▲ Message boards may be used to provide key information at the beginning of the reversed lane to assist you with your choices.
- ▲ Law enforcement officers or other personnel will be at the entrance and termination of the route directing traffic. Do not stop to ask questions because officials will not answer questions and this will slow the evacuation process.
- ▲ Tune into Community Radio Stations AM 1500 in Paradise and 1460 on the Upper Ridge for emergency information about the One-Way Evacuation route.
- ▲ Vehicles entering the One-Way Evacuation route are expected to travel to the end of the route.
- ▲ Commercial vehicles, recreational vehicles and those towing boats or other trailers should remain in the right hand travel lanes.
- ▲ Stay with your vehicle at all times.

What Routes will be used for One-Way Evacuation?

- ▲ Routes will be selected based on the specific needs of the incident. Entry and termination points will be determined based on the location, direction and rate of the fire spread.

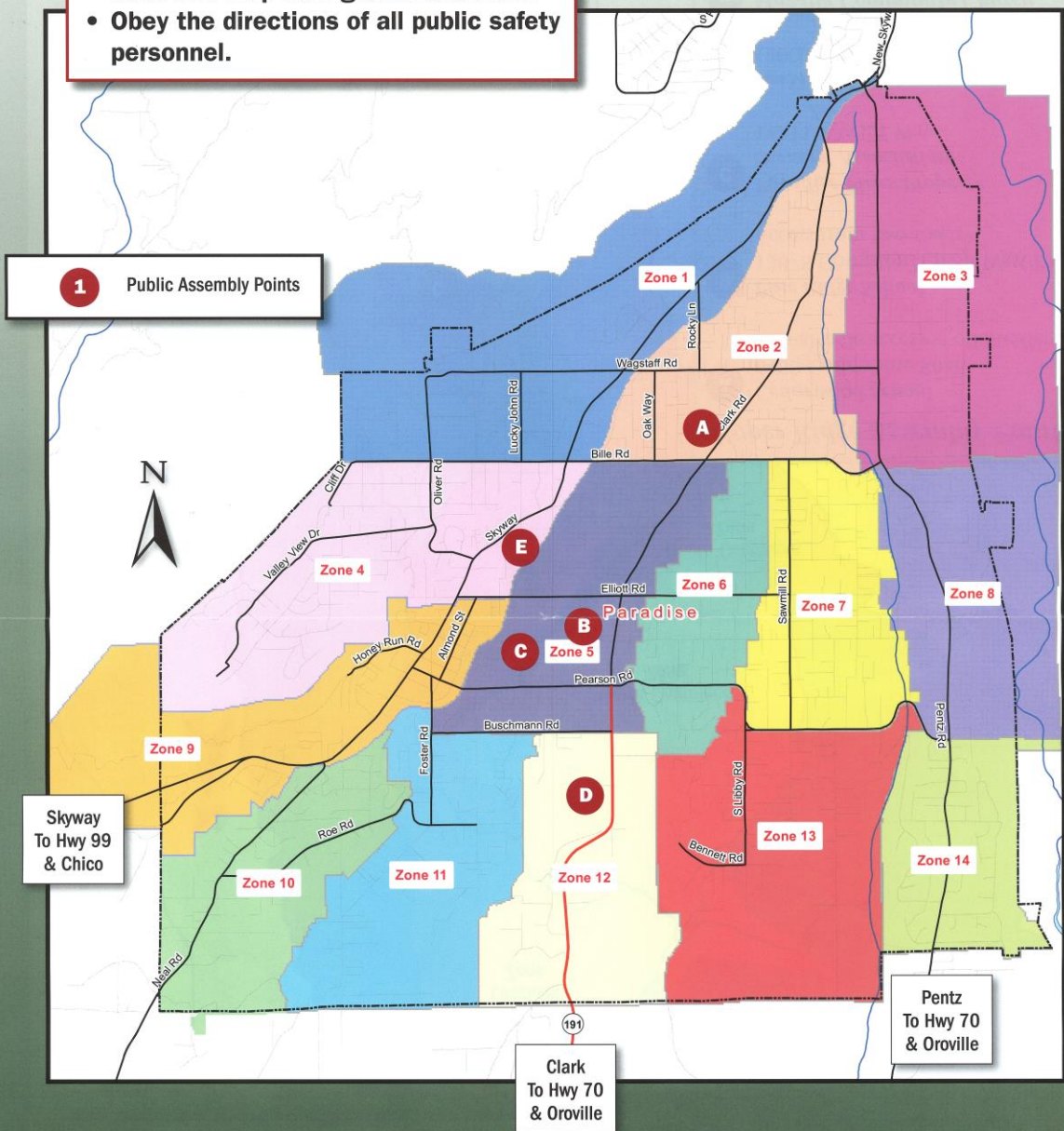
Paradise

Emergency Fire Zones and Public Assembly Points

- Map of Upper Ridge on reverse.
- Take this map during an evacuation.
- Obey the directions of all public safety personnel.



Emergency radio stations:
1500 AM —Paradise Town Radio
1460 AM —Upper Ridge Radio



Town of Paradise Assembly Points

- | | | |
|---|--|--|
| A Paradise Alliance Church
6491 Clark Road
(North of Bille Road) | C Seventh-day Adventist Church
5720 Academy Drive
(North of Pearson Road) | E Beyond Fitness
7224 Skyway |
| B Paradise Auditorium/
Paradise Senior Center
777 Nunneley Road | D Tall Pines Entertainment Center
5445 Clark Road
(South of Pearson Road) | |

Upper Ridge

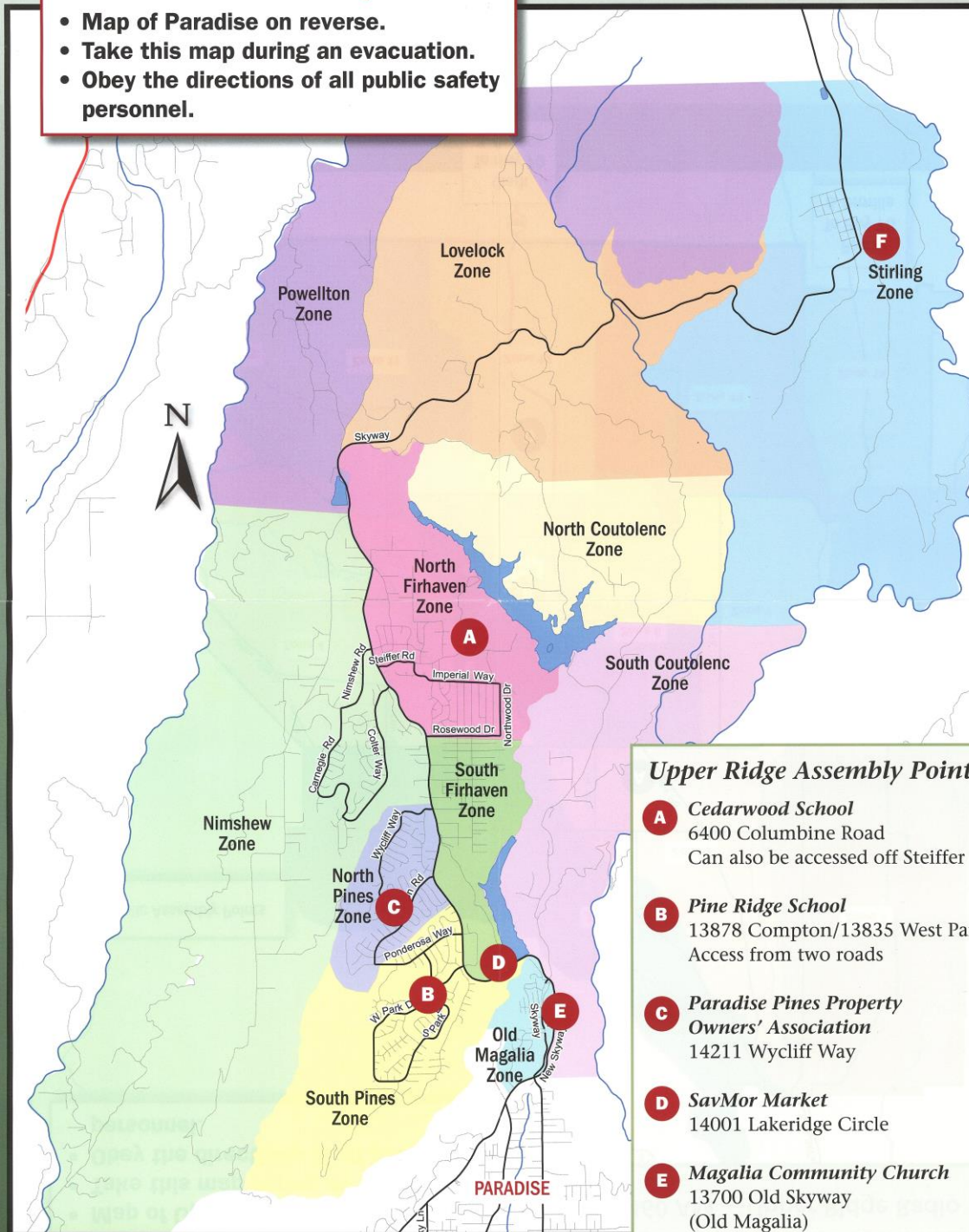
Emergency Fire Zones and Public Assembly Points

- Map of Paradise on reverse.
- Take this map during an evacuation.
- Obey the directions of all public safety personnel.

Emergency radio stations:

1460 AM —Upper Ridge Radio

1500 AM —Paradise Town Radio



Upper Ridge Assembly Points

- A** **Cedarwood School**
6400 Columbine Road
Can also be accessed off Steiffer
- B** **Pine Ridge School**
13878 Compton/13835 West Park
Access from two roads
- C** **Paradise Pines Property Owners' Association**
14211 Wycliff Way
- D** **SavMor Market**
14001 Lakeridge Circle
- E** **Magalia Community Church**
13700 Old Skyway
(Old Magalia)
- F** **Old Mill Site/Stirling City**
Off Skyway, near south entrance to Stirling City

**TOWN OF PARADISE
RESOLUTION NO. 15-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
APPROVING THE UPDATED 2014 PARADISE EVACUATION TRAFFIC CONTROL
PLAN**

WHEREAS, the Town of Paradise is located within a high wildland fire area that leaves the Town extremely vulnerable to the threat of wildland fires which may require a significant number of residents to be evacuated in a relatively short amount of time; and,

WHEREAS, in order to maximize the Town's ability to quickly move a significant number of evacuees, the Town of Paradise has developed a detailed Emergency Action Plan for all Traffic Control Units, including Public Works, Volunteers in Police Service (VIPS) and mutual aid workers, to allow for a unified, rapid deployment of traffic control signs and personnel as well as full utilization of available roadways during wildfire events; and,

WHEREAS, the Town of Paradise has established a map depicting fourteen zones which were drawn based upon the geography of an area as well as the location of roadways; and,

WHEREAS, the Wildland Fire Traffic Control plan, the fourteen Wildland fire zone assignments, and public assembly points information have been widely circulated to other emergency services providers including CAL FIRE, Butte County Fire, Butte County Public Works and the local office of the California Highway patrol.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:

Section 1. The Town Council hereby approves the Town of Paradise Evacuation Traffic Control Plan attached to this resolution.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 10th day of March , 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Greg Bolin, Mayor

ATTEST:

Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

Town of Paradise Evacuation Traffic Control Plan



Adopted by Paradise Town Council
March 10, 2015

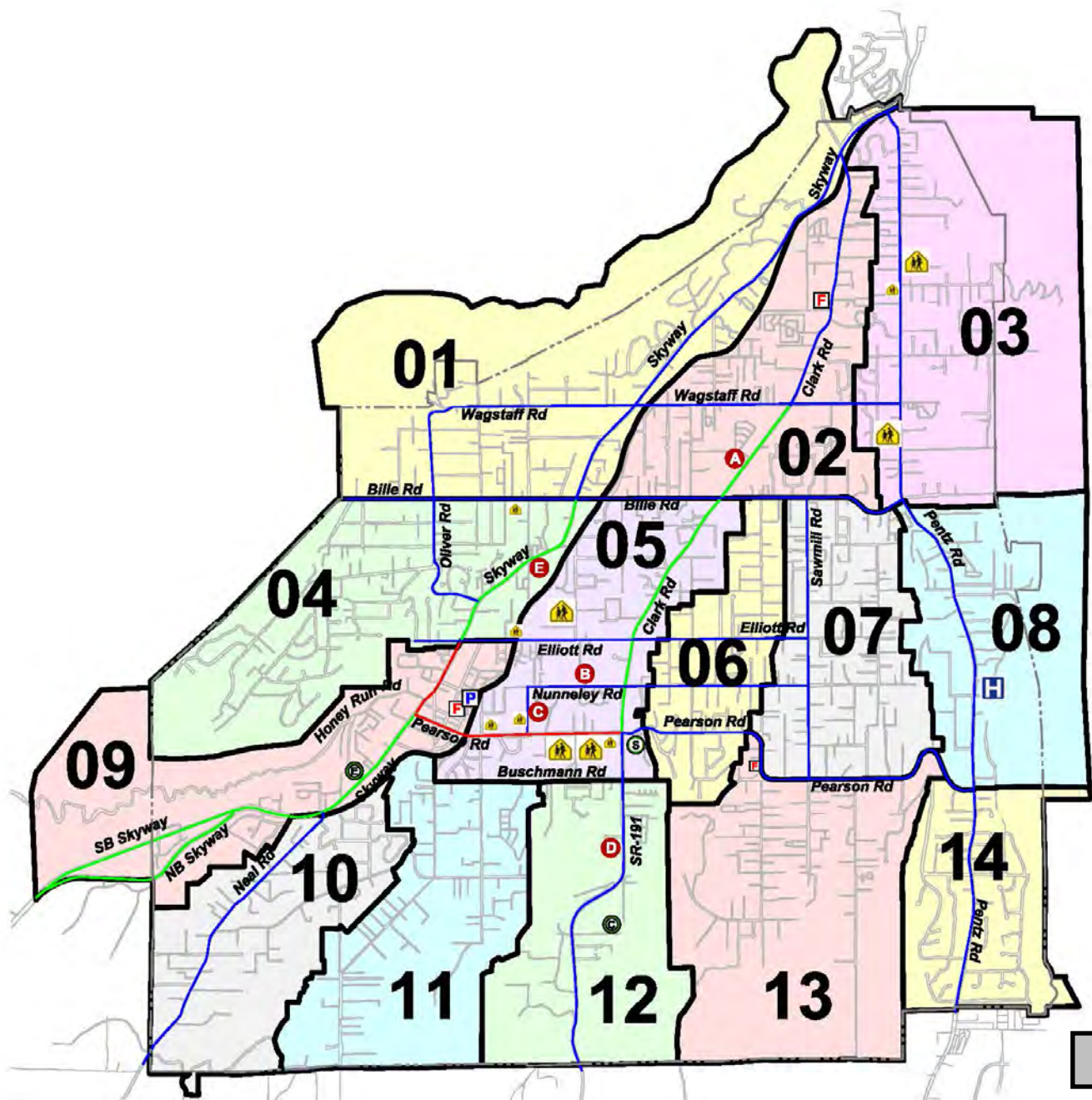


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Evacuation Goal

To minimize the loss of life by evacuating the maximum amount of people possible from the immediate hazard area as quickly as possible.

Each emergency situation will dictate traffic priorities and evacuation needs. The purpose of this document is to provide a base-template to begin the decision making process.

Traffic Control Plan Objectives

1. Prevent people from entering the evacuation area and becoming an additional burden upon the road system.
2. Properly plan evacuation routes to provide for the best balance of flow, and eliminate or minimize gridlock.
3. Maximize use of roadways early in event, to reduce traffic load later in event (when deteriorating conditions may hamper evacuation events).
4. Provide proper guidance to motorists, through the use of uniformed officers, Public Works and/or mutual aid employees along with appropriate signage.
5. Insure timely response by pre-staging necessary resources, such as changeable message boards, signs, uniformed officers, tow trucks and Public Works/mutual aid personnel.
6. Maintain close communication with Butte County Sheriff's Office (BCSO), California Highway Patrol (CHP), Chico Police Department (CPD), Butte County Office of Emergency Management (BCEM) and Paradise Police Department (PPD) to ensure efficient use of resources and to minimize danger to residents, officers and employees.
7. Coordinate closely with the incident command to insure that the decision-makers have the most current information regarding field conditions, potential impacts, and evacuation needs.
8. Quickly notify residents of the need to evacuate through the use of Paradise Police Officers, VIPs, AM 1500 and the Cassidian notification program.
9. Paradise Police Department Watch commanders and/or on-duty sergeants will have initial command of traffic control operations. Once the EOC is staffed and operational, this command will be transferred to the Operations Section Chief, in conjunction with the Law Enforcement Branch.
10. Quickly establish Public Works and/or mutual aid personnel at major intersections near the incident area, to allow the Emergency Operations Center (EOC) the ability to gather "real time" information on traffic and fire conditions, as well as keep traffic moving in the safest direction possible. Validated traffic and fire condition information should be relayed from field resources to the Incident Command and/or EOC.

Traffic Control Plan Strategy

1. Start evacuation process very early, especially for children and non-ambulatory residents.
2. Consider the impact of Magalia traffic in every scenario. Either divert away from incident or restrict altogether.
3. CHP to set up traffic control points at Bruce/Skyway, Neal/HWY 99, Clark Road/Durham Dayton, Pentz Road/HWY 70, and Pentz/Durham Dayton.
4. Restrict or minimize the amount of traffic allowed to enter the evacuation zone.
5. Traffic not in an immediate threat area may be metered or stopped altogether by CHP and/or PPD if necessary to relieve congestion in areas impacted by incident.
6. Early request by Butte County Office of Emergency Management or Emergency Operation Center for Red Cross to set up evacuation centers dependent upon event.
7. Public Works shall stage heavy equipment (at a safe location) near critical roadways in the incident impact area, to allow quicker response to downed trees and/or stalled automobiles.
8. Establish temporary Public Assembly Points for evacuees with pets {Red Cross to coordinate}.
9. Secure ambulances and transit buses to assist with evacuation of people unable to exit area on their own (Butte County Emergency Operations Center to coordinate).
10. Stage tow trucks along critical locations to deal with accidents and/or mechanical problems.
11. Coordinate with Agency Representative (Town of Paradise) to the Incident Air Operations Branch in order to secure air support (helicopter and/or fixed wing aircraft) from CHP and BCSO, to provide real-time traffic condition updates to the EOC and IC.
12. Quickly establish a liaison officer position at the incident command, to relay information to the Paradise Emergency Operations Center.
13. Request emergency light towers for all major traffic control points for events that are anticipated to extend into evening hours.

Zone(s) _____ – Adjustable Traffic Control Plan

Insert Zones Above

Evacuation Zone Description

Priority Intersections

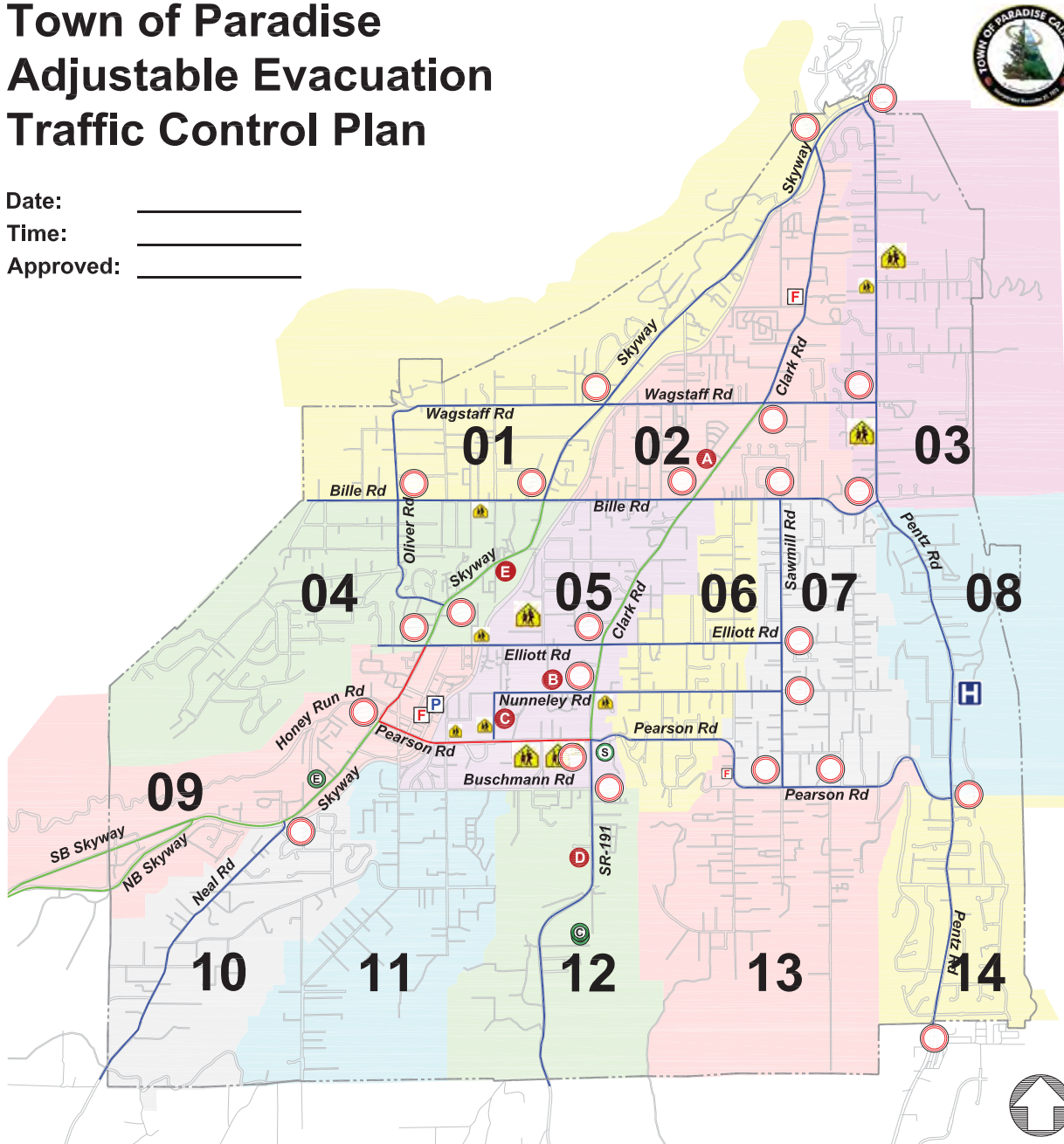
ID	Primary Street	Secondary Street	Action	Staffing	Resources
0					
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
TOTALS					

Other Considerations

Town of Paradise Adjustable Evacuation Traffic Control Plan



Date: _____
Time: _____
Approved: _____



CONTACTS:

Control Point	Name(s)	Call No.	Cell No.
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____

LEGEND:

- 4-LANE EVACUATION ROUTE
- 3-LANE EVACUATION ROUTE
- 2-LANE EVACUATION ROUTE
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- PUBLIC SCHOOL
- PRIVATE SCHOOL
- EVACUATION ROUTE SIGN
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- TOWN LIMITS
- COORD. AGENCY
TRAFFIC DIVISION EXTERNAL COORDINATION TRAFFIC MANAGEMENT

Zone 1 – NW Paradise, Little Butte Creek Canyon / Skyway / Bille / Memorial Trailway

Evacuation Zone Description

Includes all properties north of Bille Rd, west of the Paradise Memorial Trailway and south of or adjacent to the northerly Town limit. Zone 1 includes Wagstaff Rd west of Skyway, West Wagstaff Rd, Roberts Rd, Oliver Rd north of Bille Rd, Thomasson Ln, Lucky John Rd north of Bille Rd and Bille Park.

Priority Intersections

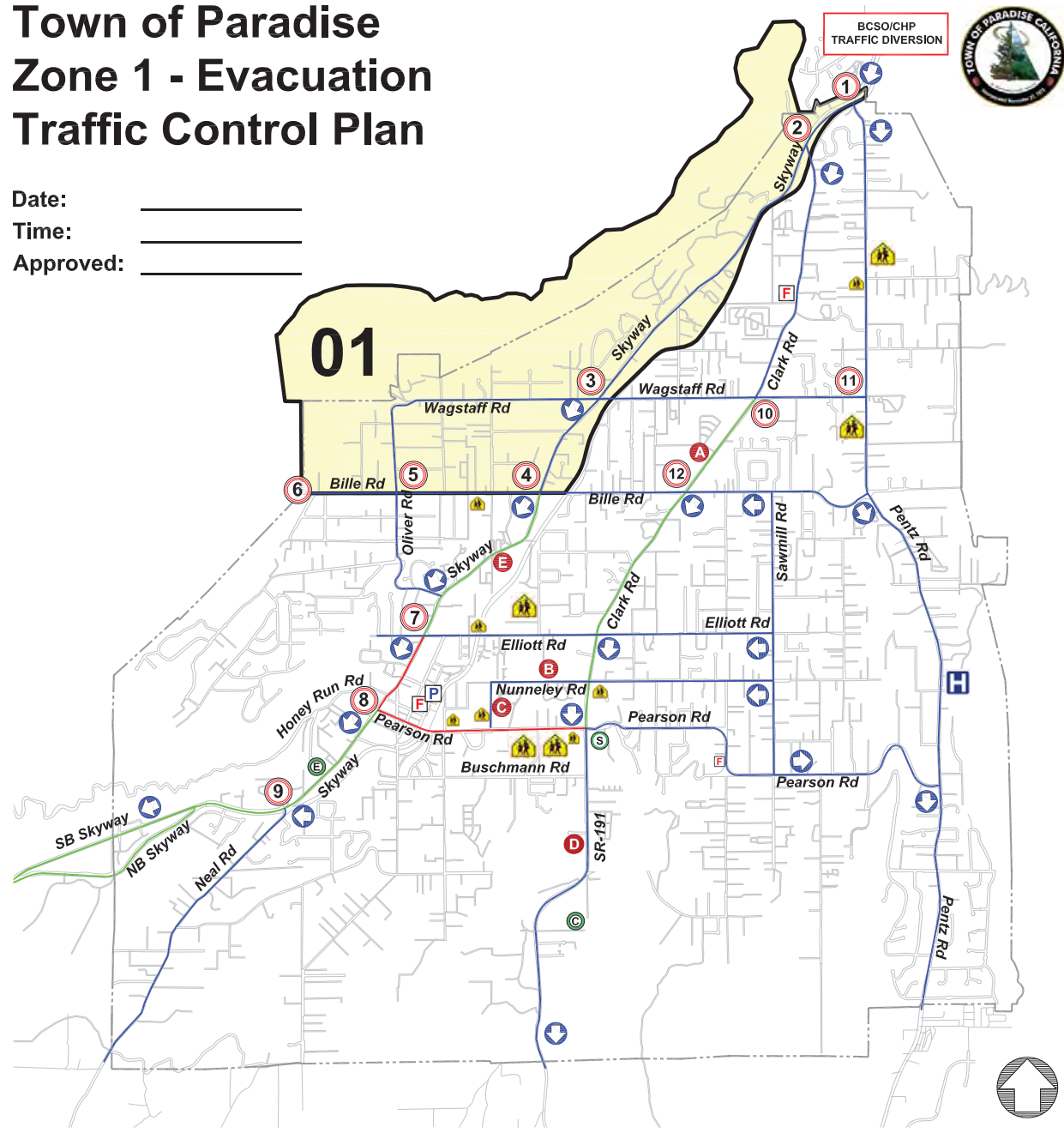
ID	Primary Street	Secondary Street	Action	Staffing	Resources
0	Skyway	Coutelenc	Close Magalia Traffic to Paradise	BCSO/CHP	
1	Skyway	Pentz Road	Close SB Skyway – Divert to SB Pentz	3 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
2	Skyway	Clark Road	Close SB Skyway – Divert to SB Clark	4 Flaggers	(2) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
3	Skyway	Wagstaff Road	Close WB Wagstaff – Divert vehicles	3 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (2) Arrow (12) Traffic Cones
4	Skyway	Bille Road	Close WB Bille – Divert vehicles Close NB Skyway – Divert to EB Bille	3 Flaggers 1 PPD	(1) Road Closed (1) Evac Route (1) Arrow (12) Traffic Cones
5	Bille Road	Oliver Road	Close NB Oliver – Divert vehicles	3 Flaggers	(2) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
6	Bille Road	Cliff Drive	Close NB Cliff – Divert vehicles	2 Flaggers	(2) Road Closed (2) Evac Route (1) Arrow (12) Traffic Cones
7	Skyway	Oliver Road	Soft Closure, NB Skyway	2 Flaggers	(2) Road Closed Ahead (2) Evac Route (1) Arrow (6) Traffic Cones
8	Skyway	Pearson Road	Facilitate Evacuation Route		(3) Evac Route (6) Traffic Cones
9	Skyway	Neal Road	Facilitate Evacuation Route		(3) Evac Route (6) Traffic Cones
10	Wagstaff Road	Clark Road	Soft Closure, WB Wagstaff		(2) Road Closed Ahead (2) Evac Route (1) Arrow (4) Traffic Cones
11	Wagstaff Road	Pentz Road	Facilitate Evacuation Route		(3) Evac Route (6) Traffic Cones
12	Bille Road	Clark Road	Soft Closure, WB Bille		(2) Road Closed Ahead (2) Evac Route (1) Arrow (4) Traffic Cones
TOTALS				20 Flaggers 3 PPD	(32) Barricades (11) Road Closed (3) Road Closed Ahead (18) Evac Route (9) Arrow (124) Cones

Other Considerations

1. Coordinate event with Lower Magalia response, if necessary
2. PD Dispatch to request via CHP for the staging of tow truck(s) at the Magalia Dam
3. One-Way Evacuation Scenarios:
 - a. Pentz Road between Skyway and TBD
 - b. Clark Road between Skyway and Wagstaff Road
 - c. Skyway between Elliott Road and Pearson Road (take center two-way left-turn lane for second SB lane)

Town of Paradise Zone 1 - Evacuation Traffic Control Plan

Date: _____
Time: _____
Approved: _____



CONTACTS:

Control Point	Name(s)	Call No.	Cell No.
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____

LEGEND:

- 4-LANE EVACUATION ROUTE
- 3-LANE EVACUATION ROUTE
- 2-LANE EVACUATION ROUTE
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- PUBLIC SCHOOL
- PRIVATE SCHOOL
- ↑ EVACUATION ROUTE SIGN
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- TOWN LIMITS
- COORD. AGENCY TRAFFIC DIVERSION EXTERNAL COORDINATION TRAFFIC MANAGEMENT

Zone 2 – N Central Paradise, Bille / Memorial Trailway / Upper Dry Creek

Evacuation Zone Description

Includes all properties east of the Paradise Memorial Trailway, north of Bille Rd and all properties north of Bille Rd accessed via Clark Rd north of Bille Rd. Zone 2 does not include Gate Ln, Cabernet Ln, Delores Dr, Belleview Dr or Pamela Dr.

Priority Intersections

ID	Primary Street	Secondary Street	Action	Staffing	Resources
0	Skyway	Coutelenc	Close Magalia Traffic to Paradise	BCSO/CHP	
1	Skyway	Clark Road	Dependent Upon Event	3 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (2) Arrow (24) Traffic Cones
2	Clark Road	Wagstaff Road	Facilitate evacuation	3 Flaggers	(24) Traffic Cones
3	Skyway	Wagstaff Road	Close EB Wagstaff from Skyway	4 Flaggers	(1) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
4	Wagstaff Road	Pentz Road	Close WB Wagstaff from Pentz	3 Flaggers 1 PPD	(1) Road Closed (2) Evac Route (1) Arrow (12) Traffic Cones
5	Skyway	Pentz Road	Dependent Upon Event	3 Flaggers	(1) Arrow (24) Traffic Cones
6	Skyway	Bille Road	Close EB Bille from Skyway	3 Flaggers 1 PPD	(1) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
7	Clark Road	Bille Road	Close NB Clark	3 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (2) Arrow (24) Traffic Cones
8	Bille Road	Pentz Road	Close WB Bille from Pentz	3 Flaggers	(2) Road Closed (2) Evac Route (1) Arrow (12) Traffic Cones
9	Skyway	Neal Road	Facilitate Evacuation Route		(3) Evac Route (6) Traffic Cones
10	Pentz Road	Town Limits	Facilitate Evacuation Route		(3) Evac Route (6) Traffic Cones
11	Pentz Road	Pearson Road	Facilitate Evacuation Route		(3) Evac Route (6) Traffic Cones
12	Pearson Road	Sawmill Road	Soft Closure NB Sawmill		(1) Road Closed Ahead (1) Evac Route (4) Traffic Cones
TOTALS				25 Flaggers 4 PPD	(35) Barricades (9) Road Closed (1) Road Closed Ahead (16) Evac Route (9) Arrow (178) Cones

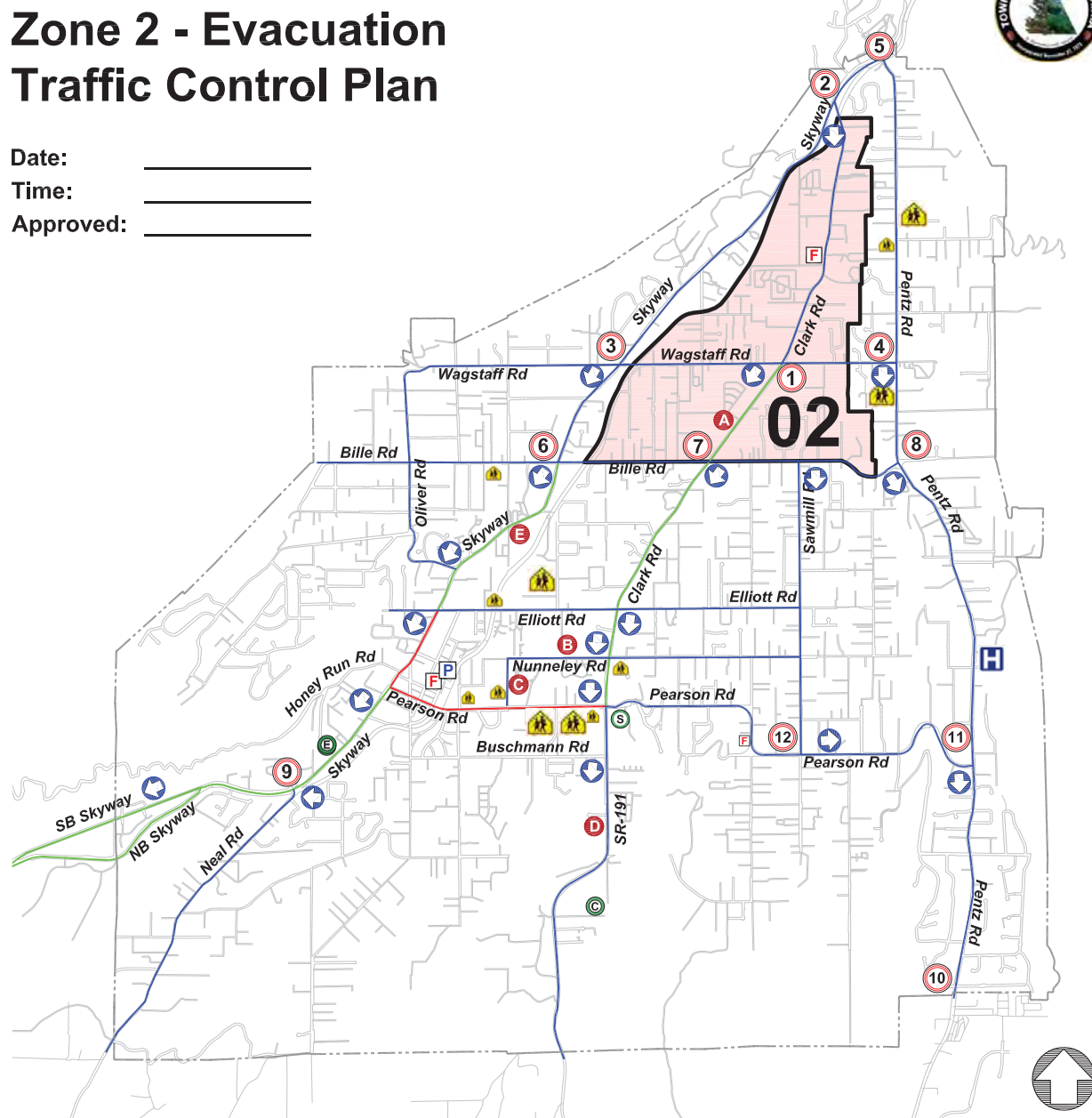
Other Considerations

1. Coordinate event with Lower Magalia response, if necessary
2. PD Dispatch to request via CHP for the staging of tow truck(s) at the Magalia Dam
3. One-Way Evacuation Scenarios:
 - a. Pentz Road between Skyway and TBD
 - b. Clark Road between Skyway and Wagstaff Road
 - c. Skyway between Elliott Road and Pearson Road (take center two-way left-turn lane for second SB

Town of Paradise Zone 2 - Evacuation Traffic Control Plan

Date: _____
Time: _____
Approved: _____

BCSO/CHP
TRAFFIC DIVERSION



CONTACTS:

Control Point	Name(s)	Call No.	Cell No.
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			

LEGEND:

- 4-LANE EVACUATION ROUTE
- 3-LANE EVACUATION ROUTE
- 2-LANE EVACUATION ROUTE
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- PUBLIC SCHOOL
- PRIVATE SCHOOL
- EVACUATION ROUTE SIGN
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- TOWN LIMITS
- COORD. AGENCY
TRAFFIC DIVERSION EXTERNAL COORDINATION TRAFFIC MANAGEMENT

Zone 3 – NE Paradise, Upper Dry Creek / Bille / West Branch Feather River

Evacuation Zone Description

Includes all properties accessed via Pentz Rd between Skyway and Bille Rd, including Merrill Rd, Dean Rd, Stark Ln and Bille Rd Extension. Zone 3 also includes Gate Ln, Cabernet Ln, Delores Dr, Belleview Dr, Pamela Dr and Ponderosa Elementary School.

Priority Intersections

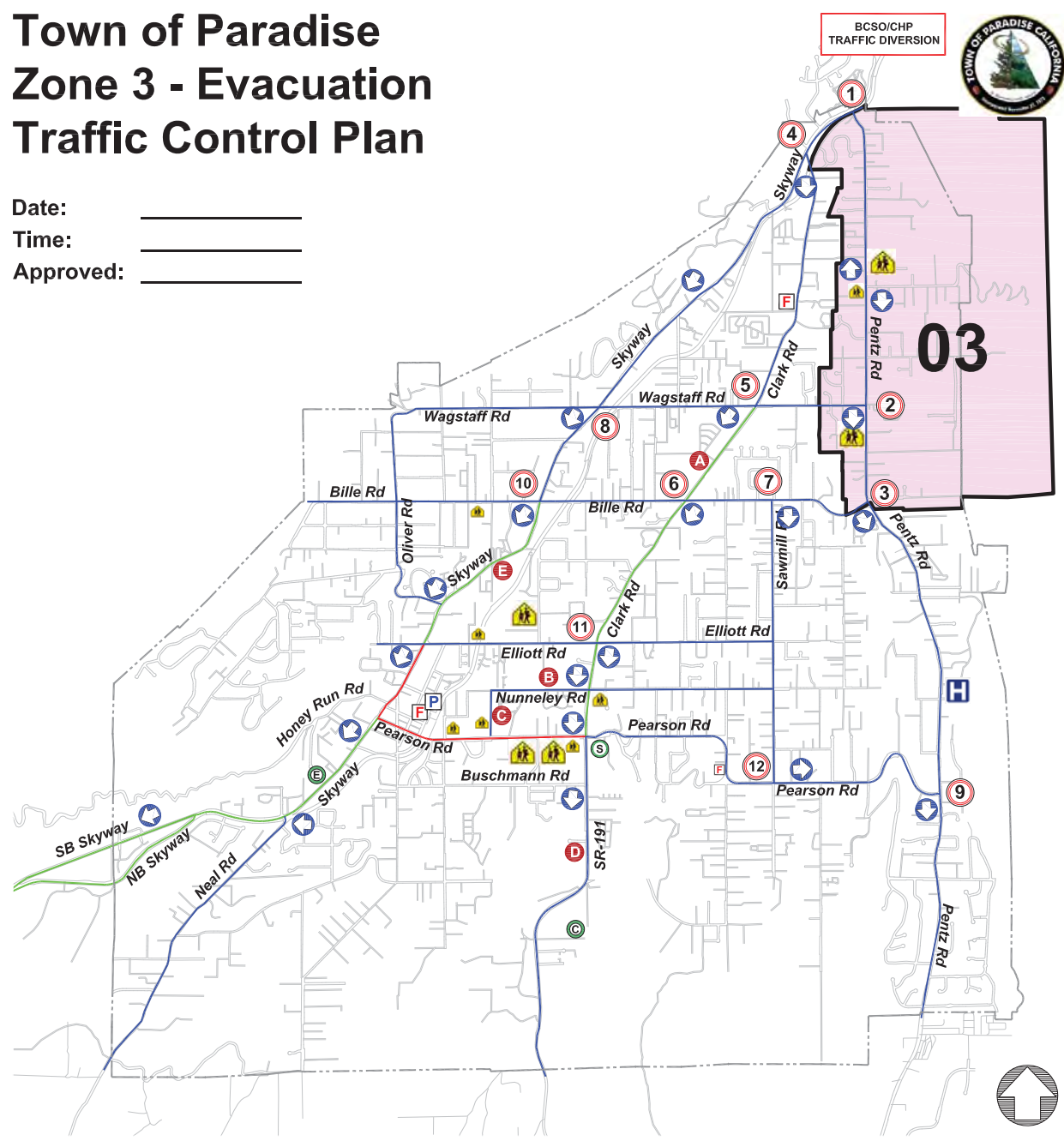
ID	Primary Street	Secondary Street	Action	Staffing	Resources
0	Skyway	Coutelenc	Close Magalia Traffic to Paradise	BCSO/CHP	
1	Skyway	Pentz Road	Close Pentz from Skyway	2 Flaggers 1 PPD	(1) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
2	Wagstaff Road	Pentz Road	Close EB Wagstaff Road	3 Flaggers	(1) Road Closed (1) Arrow (12) Traffic Cones
3	Pentz Road	Bille Road	Close NB Pentz Road	2 Flaggers 1 PPD	(1) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
4	Skyway	Clark Road	Dependent Upon Event	3 Flaggers	(1) Road Closed (1) Arrow (24) Traffic Cones
5	Wagstaff Road	Clark Road	Close EB Wagstaff Road	4 Flaggers	(1) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
6	Bille Road	Clark Road	Facilitate Evacuation	4 Flaggers	(1) Evac Route (2) Traffic Cones
7	Bille Road	Sawmill Road	Soft Closure EB Bille	2 Flaggers	(1) Road Closed Ahead (2) Evac Route (4) Traffic Cones
8	Wagstaff Road	Skyway	Facilitate Evacuation		(1) Evac Route (2) Traffic Cones
9	Pentz Road	Pearson Road	Soft Closure NB Pentz	2 Flaggers	(1) Road Closed Ahead (1) Evac Route (6) Traffic Cones
10	Bille Road	Skyway	Facilitate Evacuation		(3) Evac Route (6) Traffic Cones
11	Clark Road	Elliott Road	Facilitate Evacuation		(3) Evac Route (6) Traffic Cones
12	Pearson Road	Sawmill Road	Facilitate Evacuation		(3) Evac Route (6) Traffic Cones
TOTALS				22 Flaggers 2 PPD	(24) Barricades (4) Road Closed (2) Road Closed Ahead (13) Evac Route (5) Arrow (128) Cones

Other Considerations

1. Coordinate event with Lower Magalia response, if necessary
2. PD Dispatch to request via CHP for the staging of tow truck(s) at the Magalia Dam
3. One-Way Evacuation Scenarios:
 - a. Pentz Road between Skyway and TBD

Town of Paradise Zone 3 - Evacuation Traffic Control Plan

Date: _____
Time: _____
Approved: _____



CONTACTS:

Control Point	Name(s)	Call No.	Cell No.
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____

LEGEND:

- 4-LANE EVACUATION ROUTE
- 3-LANE EVACUATION ROUTE
- 2-LANE EVACUATION ROUTE
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- PUBLIC SCHOOL
- PRIVATE SCHOOL
- EVACUATION ROUTE SIGN
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- TOWN LIMITS
- COORD. AGENCY TRAFFIC DIVERSION EXTERNAL COORDINATION TRAFFIC MANAGEMENT

Zone 4 – W Paradise, Butte Creek Canyon / Bille Road / Memorial Trailway

Evacuation Zone Description

Includes all properties south of Bille Rd, west of the Paradise Memorial Trailway, north of Elliott Road and east of the west Town limit. Zone 4 includes properties accessed via Oliver Rd south of Bille Rd, Castle Dr, Sunset Dr, Valley View Dr, Oakmore Dr, Crestview Dr and Redbud Dr.

Priority Intersections

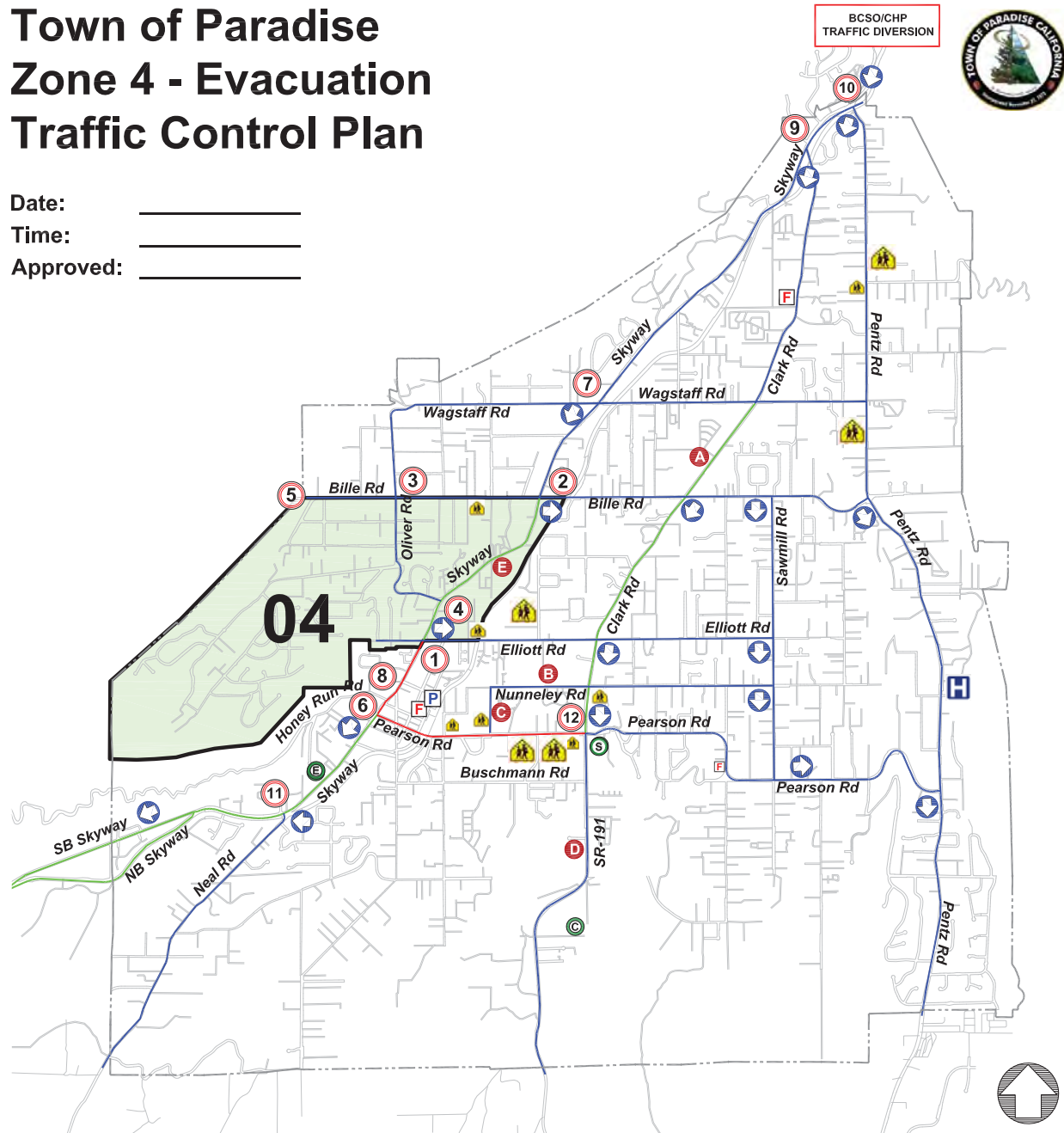
ID	Primary Street	Secondary Street	Action	Staffing	Resources
1	Skyway	Elliott Road	Close WB Elliott Road Close NB Skyway	2 Flaggers 1 PPD	(3) Road Closed (3) Evac Route (2) Arrow (36) Traffic Cones
2	Skyway	Bille Road	Close WB Bille Road Close SB Skyway	2 Flaggers 1 PPD	(4) Road Closed (3) Evac Route (2) Arrow (36) Traffic Cones
3	Bille Road	Oliver Road	Close SB Oliver Road	2 Flaggers	(1) Road Closed (1) Evac Route (1) Arrow (12) Traffic Cones
4	Skyway	Oliver Road	Close NB Oliver Road	3 Flaggers	(1) Road Closed (1) Evac Route (1) Arrow (12) Traffic Cones
5	Bille Road	Cliff Drive	Facilitate Evacuation	2 Flaggers	(2) Road Closed (1) Evac Route (2) Arrow (12) Traffic Cones
6	Skyway	Pearson Road	Facilitate Evacuation	2 Flaggers 1 PPD	(2) Road Closed (4) Evac Route (2) Arrow (24) Traffic Cones
7	Skyway	Wagstaff Road	Soft Closure, SB Skyway	3 Flaggers	(2) Road Closed Ahead (2) Evac Route (1) Arrow (24) Traffic Cones
8	Boquest Blvd	Skyway	Facilitate Evacuation		(2) Road Closed Ahead (2) Evac Route (2) Arrow (12) Traffic Cones
9	Skyway	Clark Road	Facilitate Evacuation		(4) Evac Route (2) Arrow (12) Traffic Cones
10	Skyway	Pentz Road	Facilitate Evacuation		(4) Evac Route (2) Arrow (12) Traffic Cones
11	Skyway	Neal Road	Facilitate Evacuation		(4) Evac Route (2) Arrow (12) Traffic Cones
12	Clark Road	Pearson Road	Facilitate Evacuation		(4) Evac Route (2) Arrow (12) Traffic Cones
TOTALS				16 Flaggers 3 PPD	(55) Barricades (15) Road Closed (4) Road Closed Ahead (21) Evac Route (15) Arrow (180) Cones

Other Considerations

1. One-Way Evacuation Scenarios:
 - a. Skyway between Elliott Road and Pearson Road (take center two-way left-turn lane for second SB lane)

Town of Paradise Zone 4 - Evacuation Traffic Control Plan

Date: _____
Time: _____
Approved: _____



CONTACTS:

Control Point	Name(s)	Call No.	Cell No.
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			

LEGEND:

- 4-LANE EVACUATION ROUTE
- 3-LANE EVACUATION ROUTE
- 2-LANE EVACUATION ROUTE
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- PUBLIC SCHOOL
- PRIVATE SCHOOL
- EVACUATION ROUTE SIGN
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- TOWN LIMITS
- COORD. AGENCY TRAFFIC DIVISION EXTERNAL COORDINATION TRAFFIC MANAGEMENT

Zone 5 – Central Paradise, Memorial Trailway / Bille / Clark / Buschmann

Evacuation Zone Description

Includes all properties between the Paradise Memorial Trailway and Clark Road between Bille Rd and Buschmann Rd, and all properties accessed via Clark Road between Bille Rd and Buschmann Rd Zone 5 includes Elliott and Pearson Roads between the Paradise Memorial Trailway and Clark Rd, Gramercy Pl, Paradise Elementary School and Paradise Intermediate School.

Priority Intersections

ID	Primary Street	Secondary Street	Action	Staffing	Resources
1	Clark Road	Elliott Road	Close WB Elliott to Clark	3 Flaggers 1 PPD	(3) Road Closed (3) Evac Route (3) Arrow (36) Traffic Cones
2	Skyway	Elliott Road	Close EB Elliott from Skyway	3 Flaggers 1 PPD	(3) Road Closed (2) Evac Route (1) Arrow (36) Traffic Cones
3	Skyway	Bille Road	Close EB Bille from Skyway	4 Flaggers	(3) Road Closed (2) Evac Route (2) Arrow (12) Traffic Cones
4	Clark Road	Bille Road	Close SB Clark Close WB Bille	3 Flaggers 1 PPD	(3) Road Closed (2) Evac Route (2) Arrow (36) Traffic Cones
5	Skyway	Pearson Road	Soft Closure, EB Pearson	3 Flaggers	(1) Road Closed Ahead (1) Evac Route (12) Traffic Cones
6	Clark Road	Pearson Road	Dependent Upon Event Close WB Pearson to Clark	3 Flaggers 1 PPD	(3) Road Closed (2) Evac Route (1) Arrow (36) Traffic Cones
7	Skyway	Neal Road	Facilitate Evacuation		(1) Evac Route (2) Traffic Cones
8	Pearson	Black Olive Drive	Close EB Pearson	4 Flaggers	(3) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
9	Clark Road	Nunneley Road	Facilitate Evacuation		(4) Evac Route (8) Traffic Cones
10	Skyway	Wagstaff Road	Facilitate Evacuation		(4) Evac Route (8) Traffic Cones
11	Clark Road	Buschmann Road	Facilitate Evacuation		(4) Evac Route (8) Traffic Cones
12	Clark Road	Wagstaff Road	Facilitate Evacuation		(4) Evac Route (8) Traffic Cones
TOTALS				23 Flaggers 4 PPD	(47) Barricades (15) Road Closed (3) Road Closed Ahead (19) Evac Route (10) Arrow (202) Cones

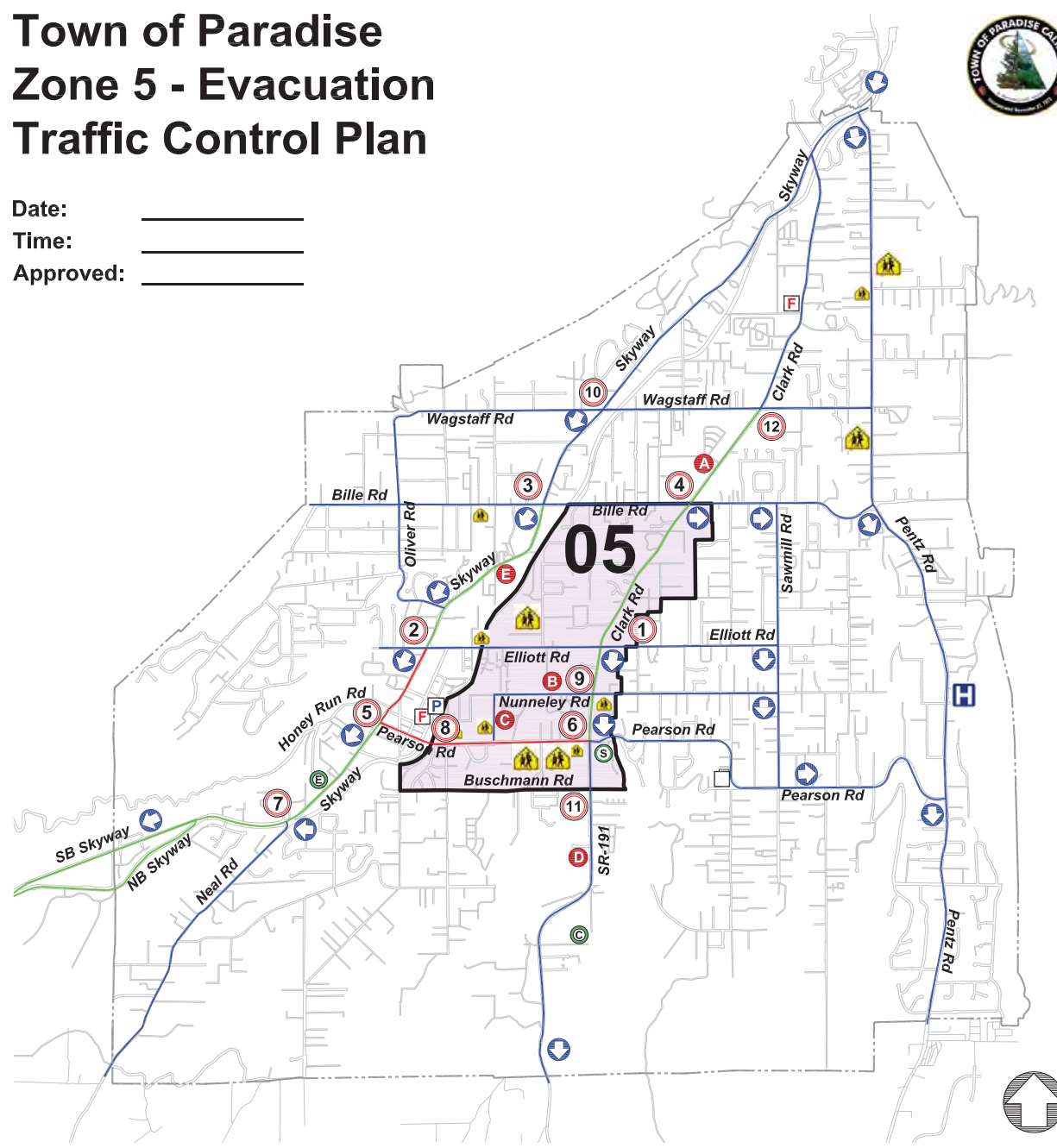
Other Considerations

- One-Way Evacuation Scenarios:
 - Clark Road between Pearson Road and TBD
 - Skyway between Elliott Road and Pearson Road (take center two-way left-turn lane for second SB lane)
- Zone includes multiple school sites (public & private). Decisions need to be made on evacuation or shelter in-place management.

Town of Paradise Zone 5 - Evacuation Traffic Control Plan



Date: _____
Time: _____
Approved: _____



CONTACTS:

Control Point	Name(s)	Call No.	Cell No.
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____

LEGEND:

- 4-LANE EVACUATION ROUTE
- 3-LANE EVACUATION ROUTE
- 2-LANE EVACUATION ROUTE
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- SCHOOL PUBLIC SCHOOL
- SCHOOL PRIVATE SCHOOL
- EVACUATION ROUTE SIGN
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- TOWN LIMITS
- COORD. AGENCY TRAFFIC DIVISION
- EXTERNAL COORDINATION TRAFFIC MANAGEMENT

Zone 6 – Central Paradise, Clark / Sawmill / Bille / Pearson (Middle Clear Creek Drainage)

Evacuation Zone Description

Includes all properties south of Bille Rd between and including Mainord Ln and Opal Ln; all properties accessed via North Libby Rd; all properties accessed via Elliott Rd. between Copeland Rd and Grape Ln; all properties accessed via Nunneley Rd between Golden Oaks Rd and Middle Libby Rd and all properties accessed via Pearson Rd between Gramercy Pl and Middle Libby Rd.

Priority Intersections

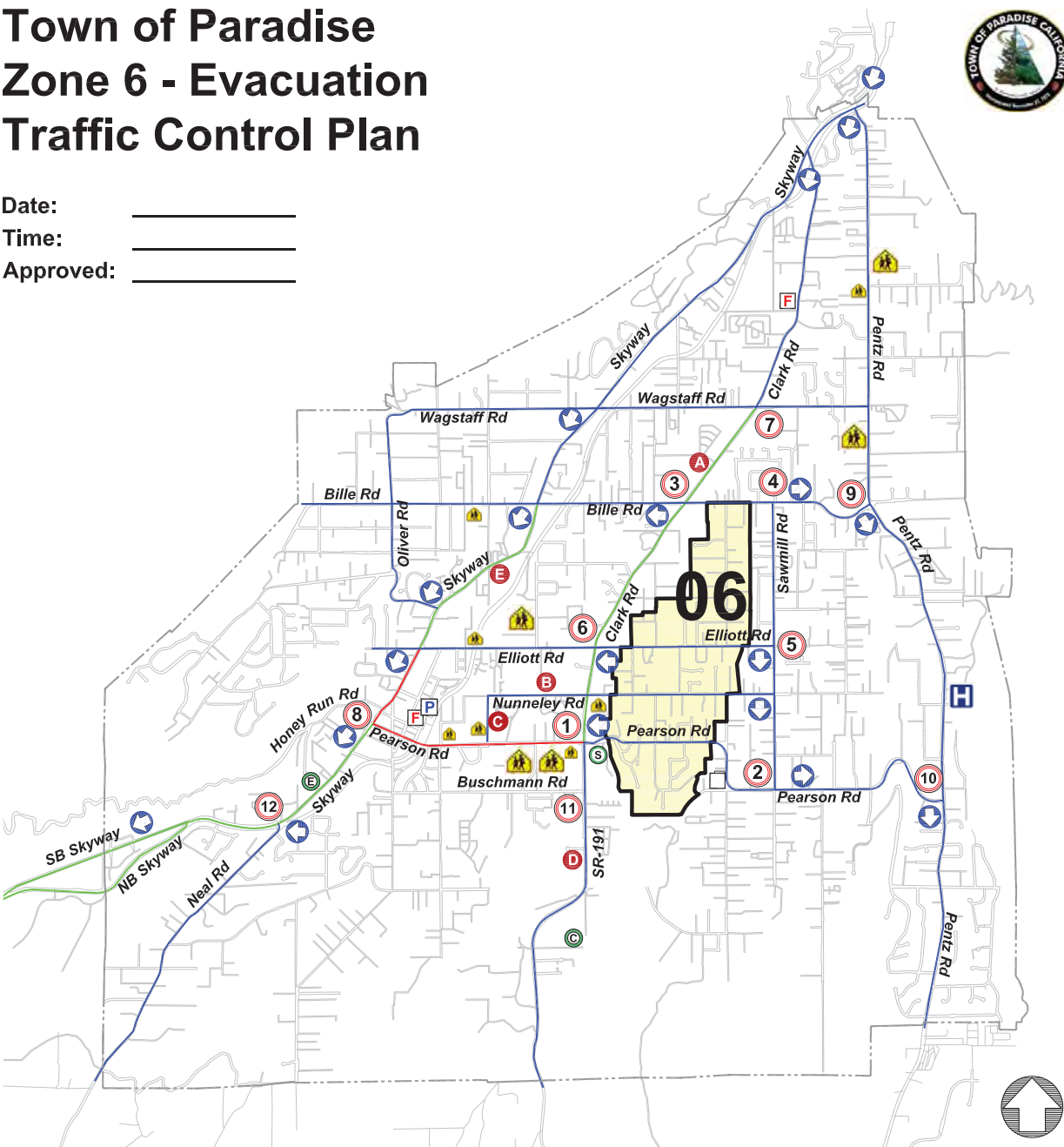
ID	Primary Street	Secondary Street	Action	Staffing	Resources
1	Clark Road	Pearson Road	Close EB Pearson	3 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (1) Arrow (36) Traffic Cones
2	Pearson Road	Sawmill Road	Close WB Pearson	2 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
3	Clark Road	Bille Road	Close EB Bille	3 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (1) Arrow (36) Traffic Cones
4	Bille Road	Sawmill Road	Close SB Sawmill	2 Flaggers 1 PPD	(2) Road Closed (1) Evac Route (1) Arrow (24) Traffic Cones
5	Sawmill Road	Elliott Road	Close WB Elliott	3 Flaggers	(1) Road Closed (1) Evac Route (1) Arrow (24) Traffic Cones
6	Clark Road	Elliott Road	Close EB Elliott	4 Flaggers	(2) Road Closed (2) Evac Route (1) Arrow (36) Traffic Cones
7	Clark Road	Wagstaff Road	Facilitate Evacuation		(6) Evac Route (12) Traffic Cones
8	Skyway	Pearson Road	Facilitate Evacuation		(6) Evac Route (12) Traffic Cones
9	Bille Road	Pentz Road	Facilitate Evacuation		(6) Evac Route (12) Traffic Cones
10	Pentz Road	Pearson Road	Facilitate Evacuation		(6) Evac Route (12) Traffic Cones
11	Clark Road	Buschmann Road	Facilitate Evacuation		(6) Evac Route (12) Traffic Cones
12	Skyway	Neal Road	Facilitate Evacuation		(6) Evac Route (12) Traffic Cones
TOTALS				17 Flaggers 4 PPD	(34) Barricades (11) Road Closed (1) Road Closed Ahead (16) Evac Route (6) Arrow (192) Cones

Other Considerations

Town of Paradise Zone 6 - Evacuation Traffic Control Plan



Date: _____
Time: _____
Approved: _____



CONTACTS:

Control Point	Name(s)	Call No.	Cell No.
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____

LEGEND:

- 4-LANE EVACUATION ROUTE
- 3-LANE EVACUATION ROUTE
- 2-LANE EVACUATION ROUTE
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- 🏠 PUBLIC SCHOOL
- 🏠 PRIVATE SCHOOL
- ↑ EVACUATION ROUTE SIGN
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- TOWN LIMITS
- COORD. AGENCY
TRAFFIC DIVISION EXTERNAL COORDINATION TRAFFIC MANAGEMENT

Zone 7 – Central Paradise, Sawmill / Bille / Pearson / Pentz (Middle Dry Creek Drainage)

Evacuation Zone Description

Includes all properties south of Bille Rd between Opal Ln and Alamo Way and properties north of Pearson Rd between Middle Libby Rd and Hilbe Dr that are accessed via Sawmill Rd, Elliott Rd, Kibler Rd, Elliott Rd east of Grape Ln, and Nunneley Rd east of Middle Libby Rd.

Priority Intersections

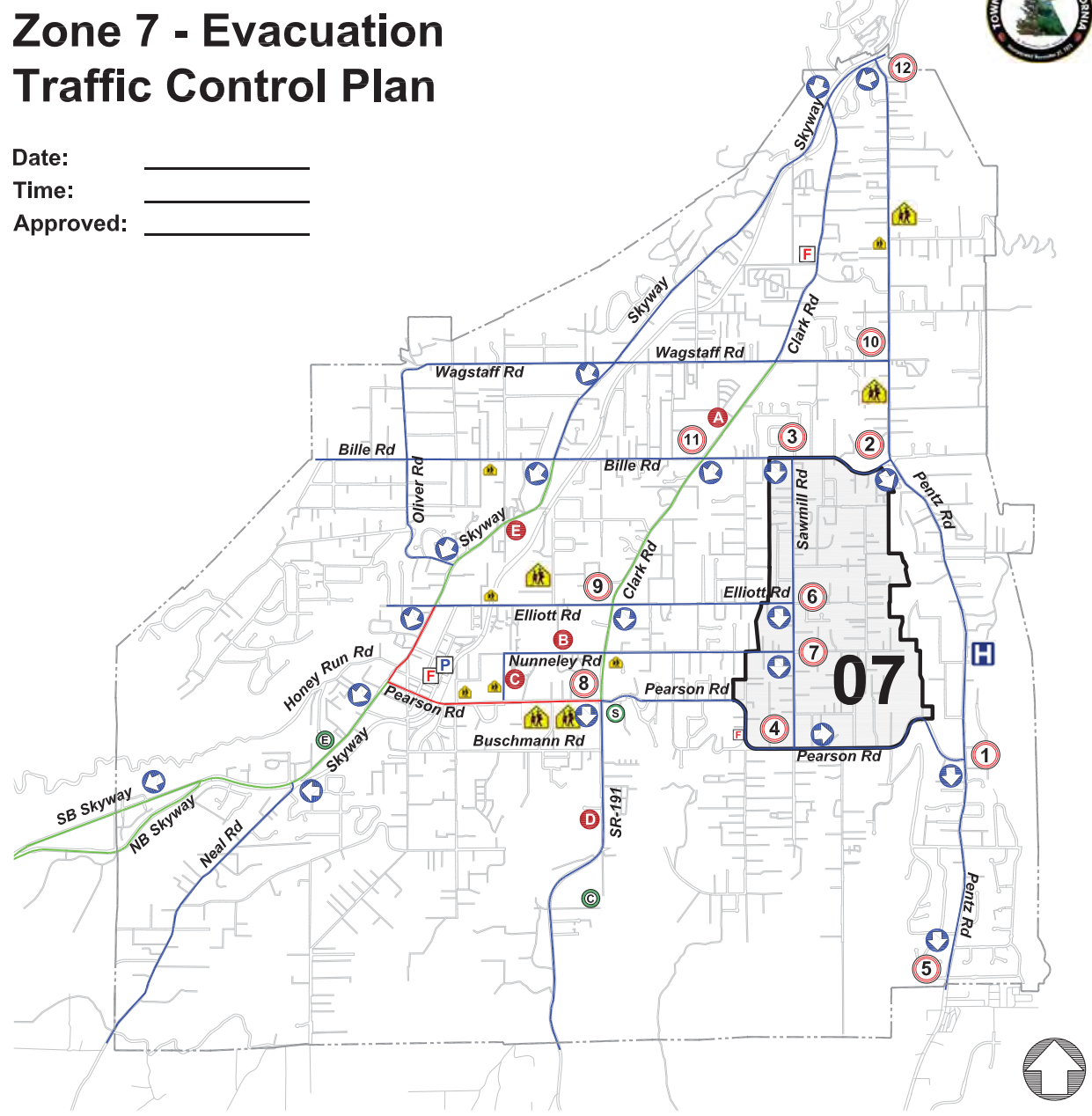
ID	Primary Street	Secondary Street	Action	Staffing	Resources
1	Pentz Road	Pearson Road	Close WB Pearson	2 Flaggers 1 PPD	(1) Road Closed (1) Evac Route (1) Arrow (24) Traffic Cones
2	Pentz Road	Bille Road	Close WB Bille	2 Flaggers 1 PPD	(1) Road Closed (1) Evac Route (1) Arrow (24) Traffic Cones
3	Bille Road	Sawmill Road	Close SB Sawmill	2 Flaggers 1 PPD	(1) Road Closed (1) Evac Route (1) Arrow (24) Traffic Cones
4	Pearson Road	Sawmill Road	Close NB Sawmill	2 Flaggers 1 PPD	(1) Road Closed (1) Evac Route (1) Arrow (24) Traffic Cones
5	Pentz Road	Town Limits	Dependent upon event	2 Flaggers 1 PPD	(1) Evac Route (24) Traffic Cones
6	Elliott Road	Sawmill Road	Close EB Elliott	3 Flaggers	(1) Road Closed (1) Evac Route (1) Arrow (12) Traffic Cones
7	Nunneley Road	Sawmill Road	Close EB Nunneley	3 Flaggers	(1) Road Closed (1) Evac Route (1) Arrow (12) Traffic Cones
8	Clark Road	Pearson Road	Soft Closure, EB Pearson Facilitate Evacuation	4 Flaggers	(1) Road Closed Ahead (1) Evac Route (12) Traffic Cones
9	Clark Road	Elliott Road	Facilitate Evacuation		(4) Evac Route (8) Traffic Cones
10	Pentz Road	Wagstaff Road	Soft SB closure; divert to Wagstaff		(4) Evac Route (8) Traffic Cones
11	Clark Road	Bille Road	Soft Closure EB Bille; Facilitate Evacuation		(4) Evac Route (8) Traffic Cones
12	Pentz Road	Skyway	Soft SB closure; divert to Skyway		(4) Evac Route (8) Traffic Cones
TOTALS				20 Flaggers 5 PPD	(25) Barricades (6) Road Closed (1) Road Closed Ahead (12) Evac Route (6) Arrow (142) Cones

Other Considerations

Town of Paradise Zone 7 - Evacuation Traffic Control Plan

Date: _____
Time: _____
Approved: _____

BCSO/CHP
TRAFFIC DIVERSION



CONTACTS:

Control Point	Name(s)	Call No.	Cell No.
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____

LEGEND:

- 4-LANE EVACUATION ROUTE
- 3-LANE EVACUATION ROUTE
- 2-LANE EVACUATION ROUTE
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- Public School
- Private School
- Evacuation Route Sign
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- TOWN LIMITS
- COORD. AGENCY TRAFFIC DIVERSION
- EXTERNAL COORDINATION TRAFFIC MANAGEMENT

Zone 8 – E Paradise, Pentz / Bille / Pearson / West Branch Feather River

Evacuation Zone Description

Includes all properties accessed via Pentz Rd. between Bille Rd. and Pearson Rd. Zone 8 includes the Feather River Hospital.

Priority Intersections

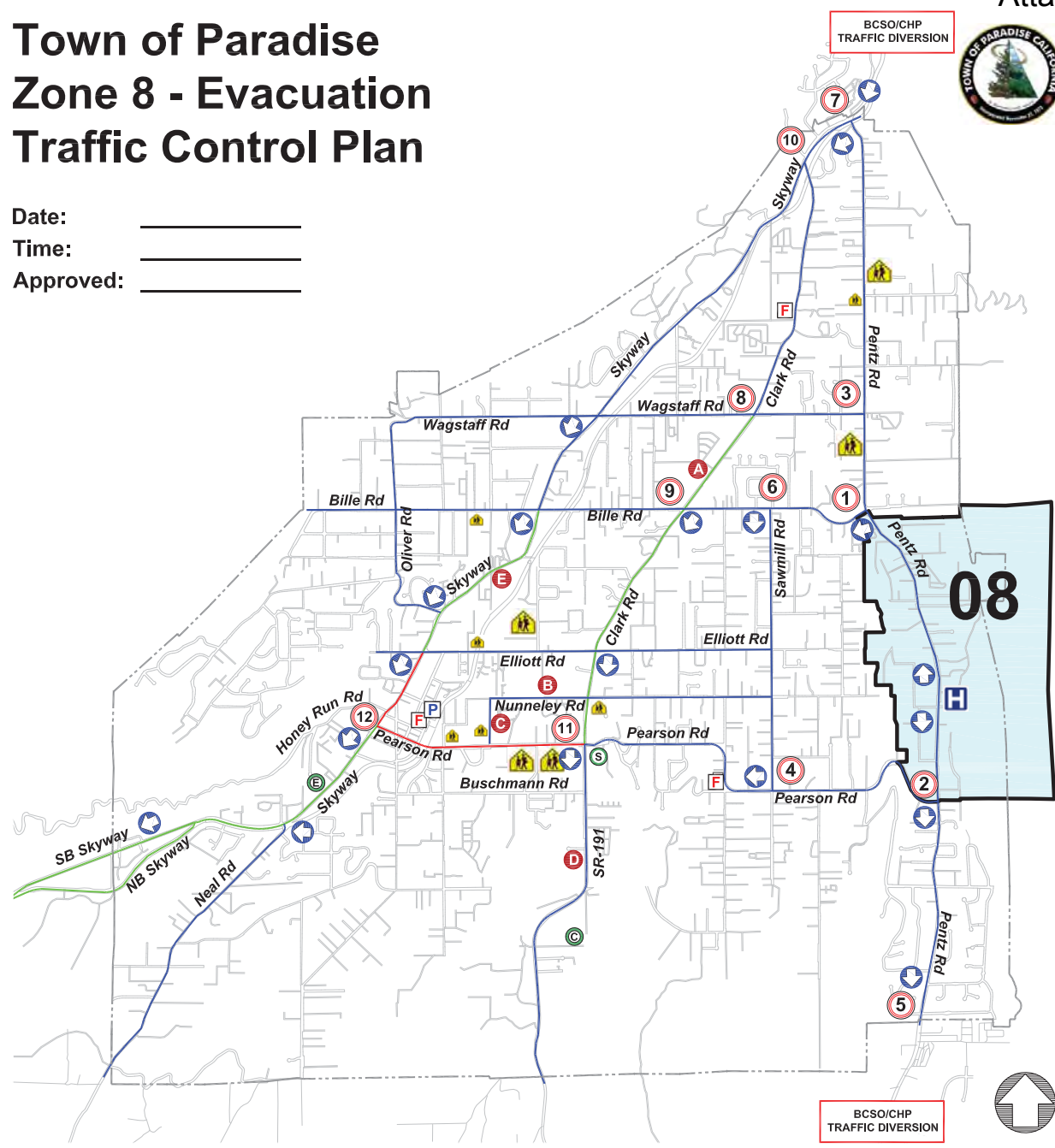
ID	Primary Street	Secondary Street	Action	Staffing	Resources
0	Pentz	Messila Valley Road	Close NB Pentz	CHP/BCSO	
1	Pentz Road	Bille Road	Close SB Pentz	2 Flaggers 1 PPD	(1) Road Closed (1) Evac Route (1) Arrow (24) Traffic Cones
2	Pentz Road	Pearson Road	Close NB Pentz	2 Flaggers 1 PPD	(1) Road Closed (1) Evac Route (1) Arrow (24) Traffic Cones
3	Pentz Road	Wagstaff Road	Soft closure SB Pentz; divert to Wagstaff	3 Flaggers	(1) Road Closed Ahead (1) Evac Route (12) Traffic Cones
4	Pearson Road	Sawmill Road	Soft Closure EB Pearson Facilitate Evacuation	3 Flaggers	(1) Road Closed Ahead (1) Evac Route (1) Arrow (24) Traffic Cones
5	Pentz Road	Town Limits	Soft closure NB Pentz	2 Flaggers	(1) Road Closed Ahead (1) Evac Route (12) Traffic Cones
6	Bille Road	Sawmill Road	Soft Closure, EB Bille Facilitate Evacuation	3 Flaggers	(1) Road Closed Ahead (1) Evac Route (1) Arrow (12) Traffic Cones
7	Pentz Road	Skyway	Soft closure SB Pentz; divert to Skyway	2 Flaggers 1 PPD	(1) Road Closed Ahead (1) Evac Route (1) Arrow (12) Traffic Cones
8	Clark Road	Wagstaff Road	Facilitate Evacuation		(5) Evac Route (10) Traffic Cones
9	Clark Road	Bille Road	Facilitate Evacuation		(5) Evac Route (10) Traffic Cones
10	Skyway	Clark Road	Facilitate Evacuation		(5) Evac Route (10) Traffic Cones
11	Clark Road	Pearson Road	Facilitate Evacuation		(5) Evac Route (10) Traffic Cones
12	Skyway	Pearson Road	Facilitate Evacuation		(5) Evac Route (10) Traffic Cones
TOTALS				17 Flaggers 3 PPD	(28) Barricades (4) Road Closed (7) Road Closed Ahead (12) Evac Route (5) Arrow (130) Cones

Other Considerations

1. Coordinate event with Lower Magalia response, if necessary
2. PD Dispatch to request via CHP for the staging of tow truck(s) at the Magalia Dam
3. One-Way Evacuation Scenarios:
 - a. Pentz Road between Pearson Road and TBD

Town of Paradise Zone 8 - Evacuation Traffic Control Plan

Date: _____
Time: _____
Approved: _____



CONTACTS:

Control Point	Name(s)	Call No.	Cell No.
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____

LEGEND:

- 4-LANE EVACUATION ROUTE (green line)
- 3-LANE EVACUATION ROUTE (red line)
- 2-LANE EVACUATION ROUTE (blue line)
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- Public School (yellow house icon)
- Private School (green house icon)
- Evacuation Route Sign (blue arrow icon)
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- TOWN LIMITS
- COORD. AGENCY TRAFFIC DIVERSION (red box icon)
- EXTERNAL COORDINATION TRAFFIC MANAGEMENT (red box icon)

Zone 9 – W Paradise, Skyway / Honey Run / Memorial Trailway

Evacuation Zone Description

Includes all properties accessed by Skyway between Elliott Rd and the west Town limit; all properties between the Paradise Memorial Trailway and Skyway from Elliott Rd to Neal Rd; all properties accessed via Honey Run Rd. from Skyway to the western Town limit. Zone 8 includes Black Olive Dr, Almond Street, Foster Rd between Skyway and Black Olive Dr, downtown Paradise and Paradise Town Hall.

Priority Intersections

ID	Primary Street	Secondary Street	Action	Staffing	Resources
0	Skyway (Chico)	Honey Run Road	Close Honey Run Road	BCSO/CHP/CPD	
0	Skyway	Butte Creek	Close NB Skyway	BCSO/CHP	
1	Skyway	Neal Road	Close Neal Road at Skyway	3 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (2) Arrow (24) Traffic Cones
2	Skyway	Black Olive Drive	Dependent Upon Event	2 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (2) Arrow (24) Traffic Cones
3	Skyway	Pearson Road	Dependent Upon Event	2 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (2) Arrow (24) Traffic Cones
4	Pearson Road	Black Olive Drive	Close WB Pearson	2 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (2) Arrow (24) Traffic Cones
5	Skyway	Elliott Road	Close SB Skyway	3 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (2) Arrow (24) Traffic Cones
6	Clark Road	Buschmann Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
7	Clark Road	Pearson Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
8	Clark Road	Nunneley Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
9	Clark Road	Elliott Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
10	Skyway	Bille Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
11	Skyway	Wagstaff Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
12	Skyway	Clark Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
TOTALS				12 Flaggers 5 PPD	(37) Barricades (10) Road Closed (0) Road Closed Ahead (17) Evac Route (10) Arrow (134) Cones

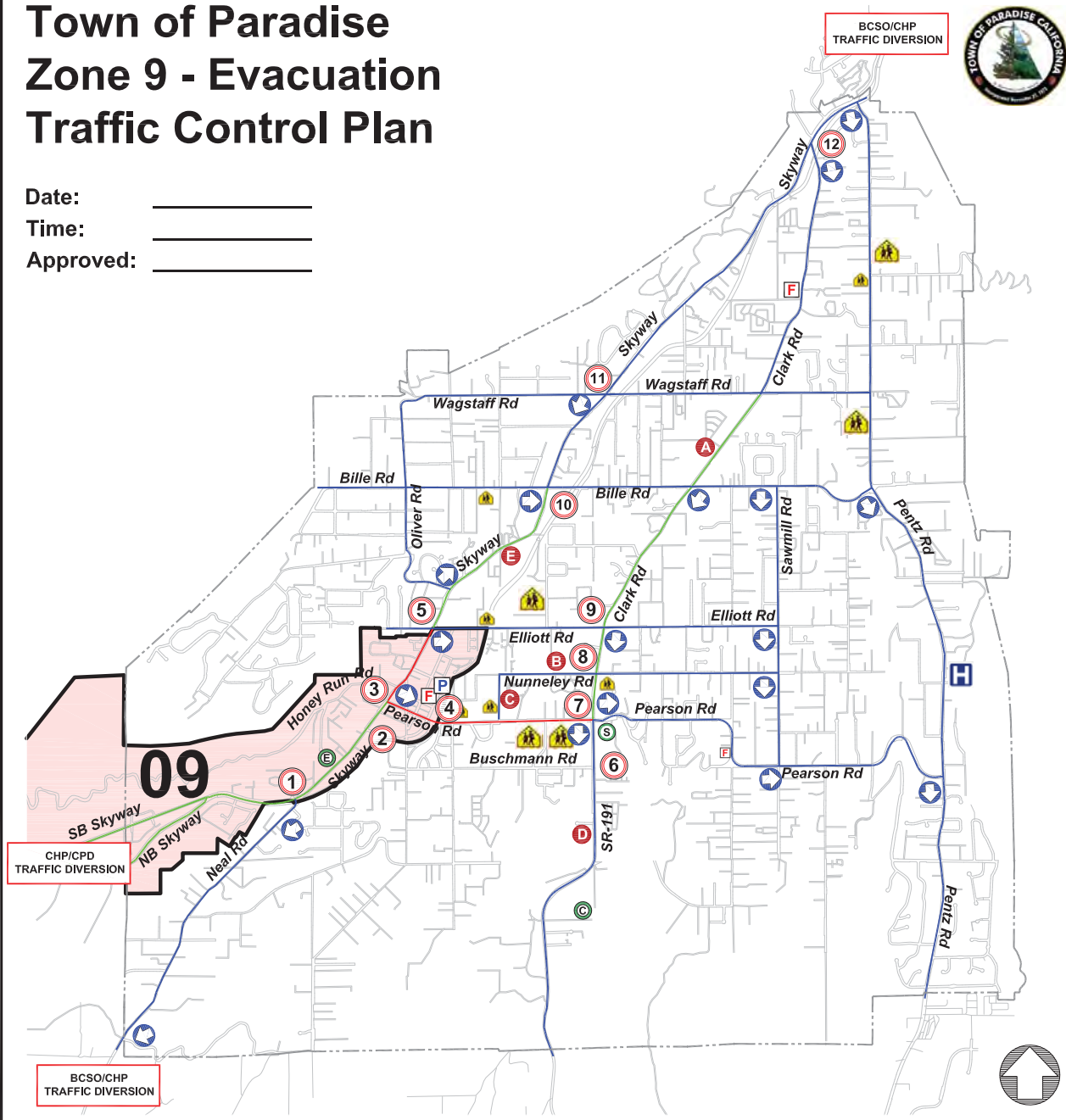
Other Considerations

1. One-Way Evacuation Scenarios:
 - a. Skyway between Elliott Road and Pearson Road (take center two-way left-turn lane for second SB lane)

Town of Paradise Zone 9 - Evacuation Traffic Control Plan

Date: _____
Time: _____
Approved: _____

BCSO/CHP
TRAFFIC DIVERSION



CONTACTS:

Control Point	Name(s)	Call No.	Cell No.
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
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10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____

LEGEND:

- 4-LANE EVACUATION ROUTE
- 3-LANE EVACUATION ROUTE
- 2-LANE EVACUATION ROUTE
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- Public School
- Private School
- Evacuation Route Sign
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- TOWN LIMITS
- COORD. AGENCY TRAFFIC DIVERSION
- EXTERNAL COORDINATION TRAFFIC MANAGEMENT

Zone 10 – SW Paradise, Neal / Skyway / Roe (Nance & Hamlin Canyons)

Evacuation Zone Description

Includes all properties accessed via Neal Rd between Skyway and the west Town limit; all properties accessed via Roe Road between Neal Rd and Foster Rd; all properties accessed by Circlewood Dr and Filbert St and all properties along Wayland Rd from Neal Rd east to Calernbar Wy.

Priority Intersections

ID	Primary Street	Secondary Street	Action	Staffing	Resources
0	Skyway	Butte Creek	Close NB Skyway	BCSO/CHP	
0	Neal Road	HWY 99	Close NB Neal	BCSO/CHP	
1	Skyway	Neal Road	Close SB Neal	3 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
2	Skyway	Black Olive Drive	Dependent Upon Event	2 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (2) Arrow (24) Traffic Cones
3	Skyway	Pearson Road	Facilitate Evacuation	2 Flaggers 1 PPD	(2) Evac Route (24) Traffic Cones
4	Roe Road	Foster Road	Facilitate Evacuation	2 Flaggers	(1) Road Closed (1) Evac Route (1) Arrow (12) Traffic Cones
5	Foster Road	Toyon Lane	Facilitate Evacuation	2 Flaggers	(1) Road Closed (1) Evac Route (12) Traffic Cones
6	Pearson Road	Black Olive Drive	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
7	Skyway	Elliott Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
8	Clark Road	Buschmann Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
9	Clark Road	Pearson Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
10	Clark Road	Nunneley Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
11	Clark Road	Elliott Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
12	Skyway	Bille Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
TOTALS				11 Flaggers 3 PPD	(27) Barricades (6) Road Closed (2) Road Closed Ahead (15) Evac Route (4) Arrow (110) Cones

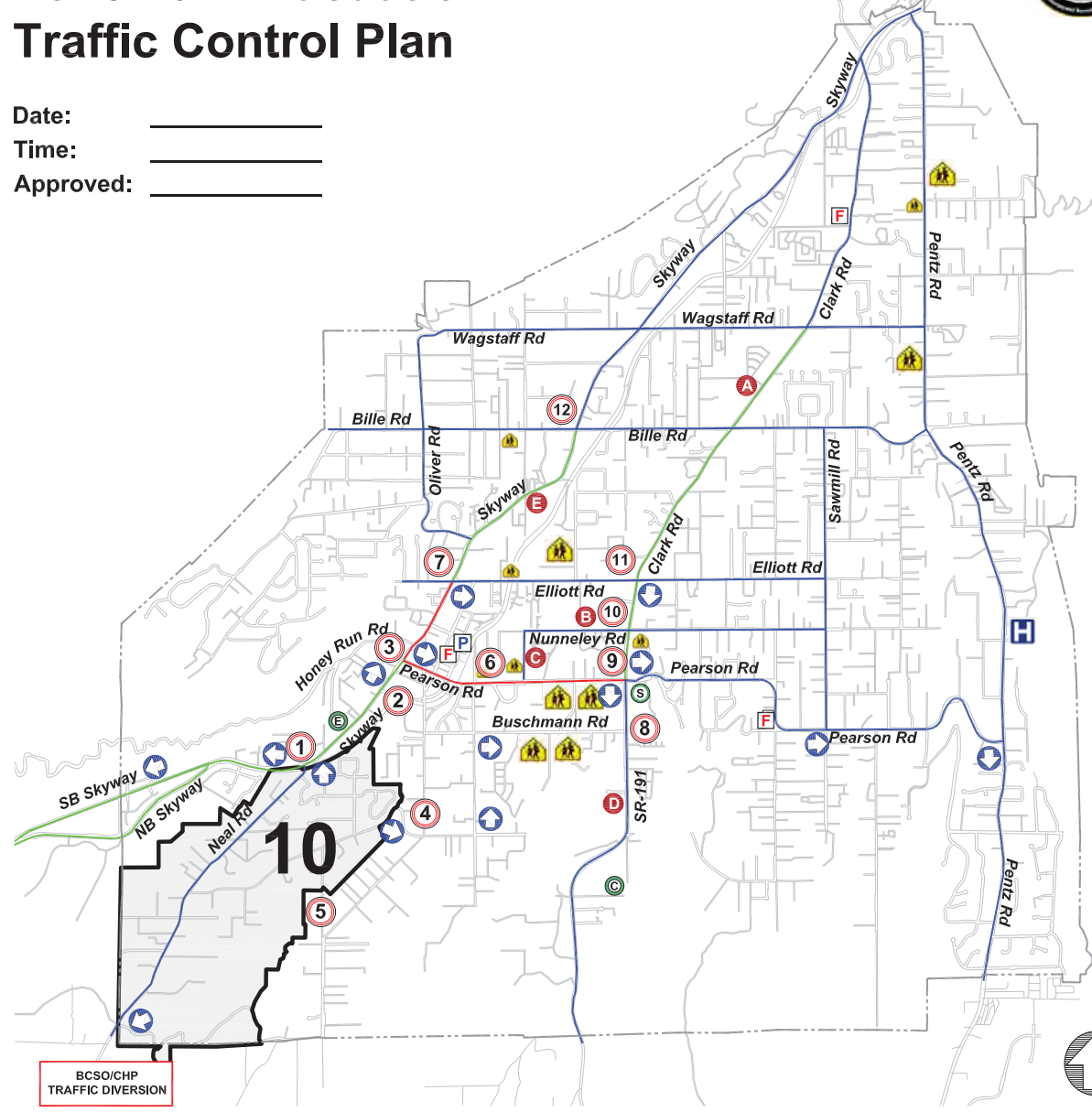
Other Considerations

1. One-Way Evacuation Scenarios:
 - a. Pentz Road between Pearson Road and TBD
 - b. Clark Road between Clark Road and TBD

Town of Paradise Zone 10 - Evacuation Traffic Control Plan

Date: _____
Time: _____
Approved: _____

BCSO/CHP
TRAFFIC DIVERSION



BCSO/CHP
TRAFFIC DIVERSION

CONTACTS:

Control Point	Name(s)	Call No.	Cell No.
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____

LEGEND:

- 4-LANE EVACUATION ROUTE
- 3-LANE EVACUATION ROUTE
- 2-LANE EVACUATION ROUTE
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- PUBLIC SCHOOL
- PRIVATE SCHOOL
- EVACUATION ROUTE SIGN
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- TOWN LIMITS
- COORD. AGENCY TRAFFIC DIVERSION
- EXTERNAL COORDINATION TRAFFIC MANAGEMENT

Zone 11 – SW Paradise, Roe / Buschmann / Scottwood (Hamlin Canyon)

Evacuation Zone Description

Includes all properties accessed via Foster Road between the Paradise Memorial Trailway and the south Town limit; all properties access via Roe Rd from Scottwood Rd. to its east end; all properties accessed via Scottwood Rd from Buschmann Rd to the south Town limit. Zone 11 includes Toyon Ln and The Plantation.

Priority Intersections

ID	Primary Street	Secondary Street	Action	Staffing	Resources
1	Clark Road	Buschmann Road	Close WB Buschmann	2 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
2	Clark Road	Pearson Road	Dependent Upon Event	2 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
3	Skyway	Black Olive Drive	Close EB Black Olive Drive	2 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (2) Arrow (24) Traffic Cones
4	Pearson Road	Black Olive Drive	Close SB Black Olive Drive	2 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
5	Skyway	Neal Road	Facilitate Evacuation	2 Flaggers	(1) Evac Route (2) Traffic Cones
6	Skyway	Pearson Road	Facilitate Evacuation	3 Flaggers	(1) Evac Route (2) Traffic Cones
7	Foster Road	Toyon Lane	Facilitate Evacuation	2 Flaggers	(1) Road Closed (1) Evac Route (1) Arrow (12) Traffic Cones
8	Roe Road	Toyon Lane	Facilitate Evacuation	2 Flaggers	(1) Road Closed (1) Evac Route (12) Traffic Cones
9	Clark Road	Nunneley Road	Facilitate Evacuation		(4) Evac Route (8) Traffic Cones
10	Skyway	Elliott Road	Facilitate Evacuation		(4) Evac Route (8) Traffic Cones
11	Clark Road	Elliott Road	Facilitate Evacuation		(4) Evac Route (8) Traffic Cones
12	Skyway	Bille Road	Facilitate Evacuation		(4) Evac Route (8) Traffic Cones
TOTALS				17 Flaggers 4 PPD	(33) Barricades (10) Road Closed (1) Road Closed Ahead (16) Evac Route (6) Arrow (132) Cones

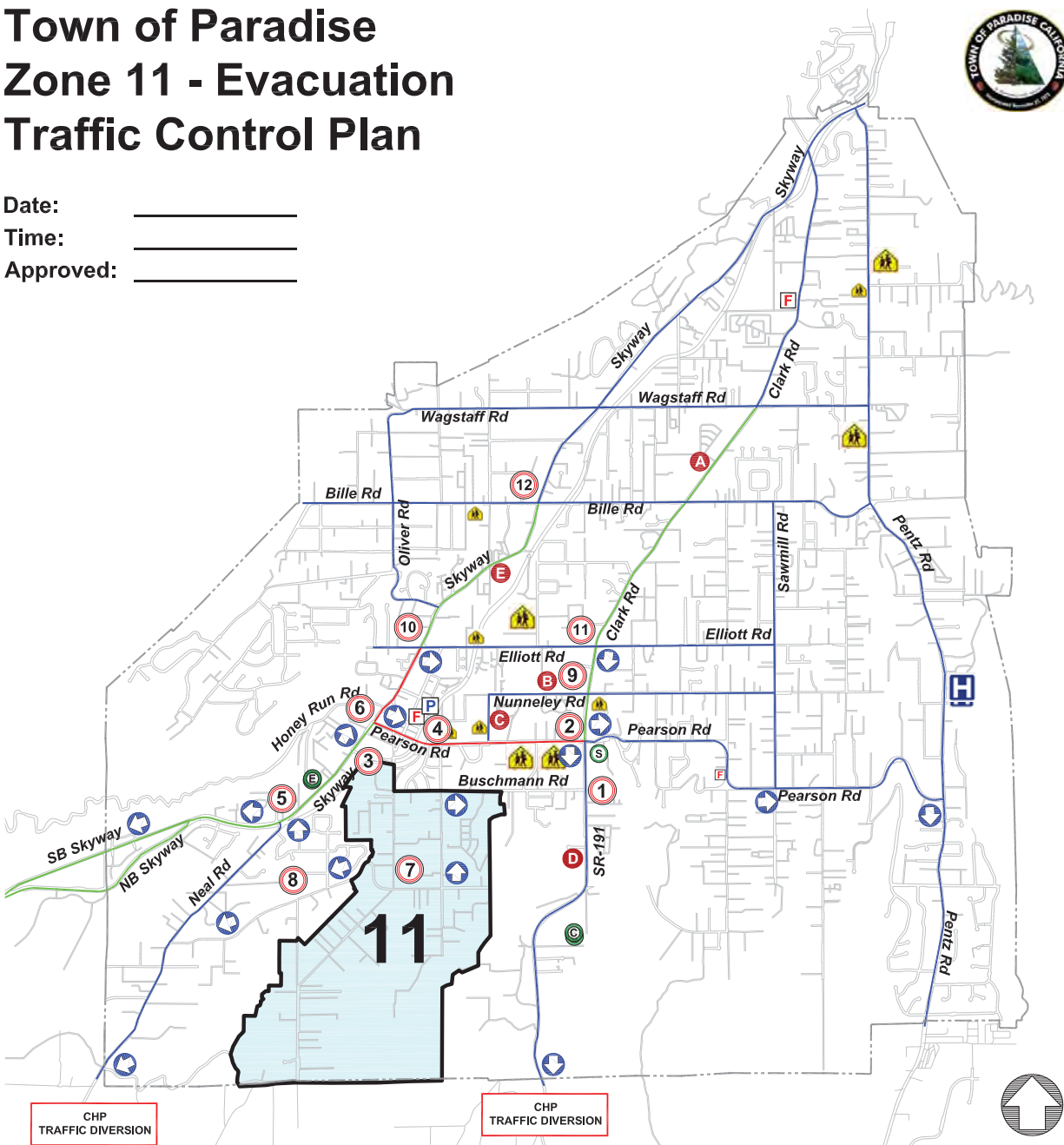
Other Considerations

1. One-Way Evacuation Scenarios:
 - a. Pentz Road between Pearson Road and TBD
2. Zone is adjacent to multiple school sites (public & private). Decisions need to be made on evacuation or shelter in-place management.

Town of Paradise Zone 11 - Evacuation Traffic Control Plan



Date: _____
Time: _____
Approved: _____



CHP
TRAFFIC DIVERSION

CHP
TRAFFIC DIVERSION

CONTACTS:

Control Point	Name(s)	Call No.	Cell No.
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8.			
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11.			
12.			

LEGEND:

- 4-LANE EVACUATION ROUTE
- 3-LANE EVACUATION ROUTE
- 2-LANE EVACUATION ROUTE
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- S PUBLIC SCHOOL
- S PRIVATE SCHOOL
- EVACUATION ROUTE SIGN
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- TOWN LIMITS
- COORD. AGENCY TRAFFIC DIVERSION
- EXTERNAL COORDINATION TRAFFIC MANAGEMENT

Zone 12 – S Central Paradise, Scottwood / Buschmann / Clark (Hamlin Canyon & Clear Creek Drainage)**Evacuation Zone Description**

Includes all properties south of Buschmann Rd. from Berry Creek Dr. to Clark Rd. and all properties accessed via Clark Road (State Route 191) between Buschmann Road to the south Town limit.

Priority Intersections

ID	Primary Street	Secondary Street	Action	Staffing	Resources
0	Clark Road	Durham-Pentz	Close NB Clark	BCSO/CHP	
1	Clark Road	Pearson Road	Close SB Clark	3 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
2	Clark Road	Buschmann Road	Close SB Clark	2 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
3	Skyway	Pearson Road	Facilitate Evacuation	4 Flaggers	(2) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
4	Pearson Road	Black Olive Drive	Facilitate Evacuation	3 Flaggers	(2) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
5	Skyway	Neal Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
6	Pearson Road	Sawmill Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
7	Pearson Road	Pentz Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
8	Clark Road	Nunneley Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
9	Clark Road	Elliott Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
10	Skyway	Elliott Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
11	Skyway	Bille Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
12	Clark Road	Bille Road	Facilitate Evacuation		(7) Evac Route (14) Traffic Cones
TOTALS				12 Flaggers 2 PPD	(21) Barricades (4) Road Closed (0) Road Closed Ahead (16) Evac Route (1) Arrow (112) Cones

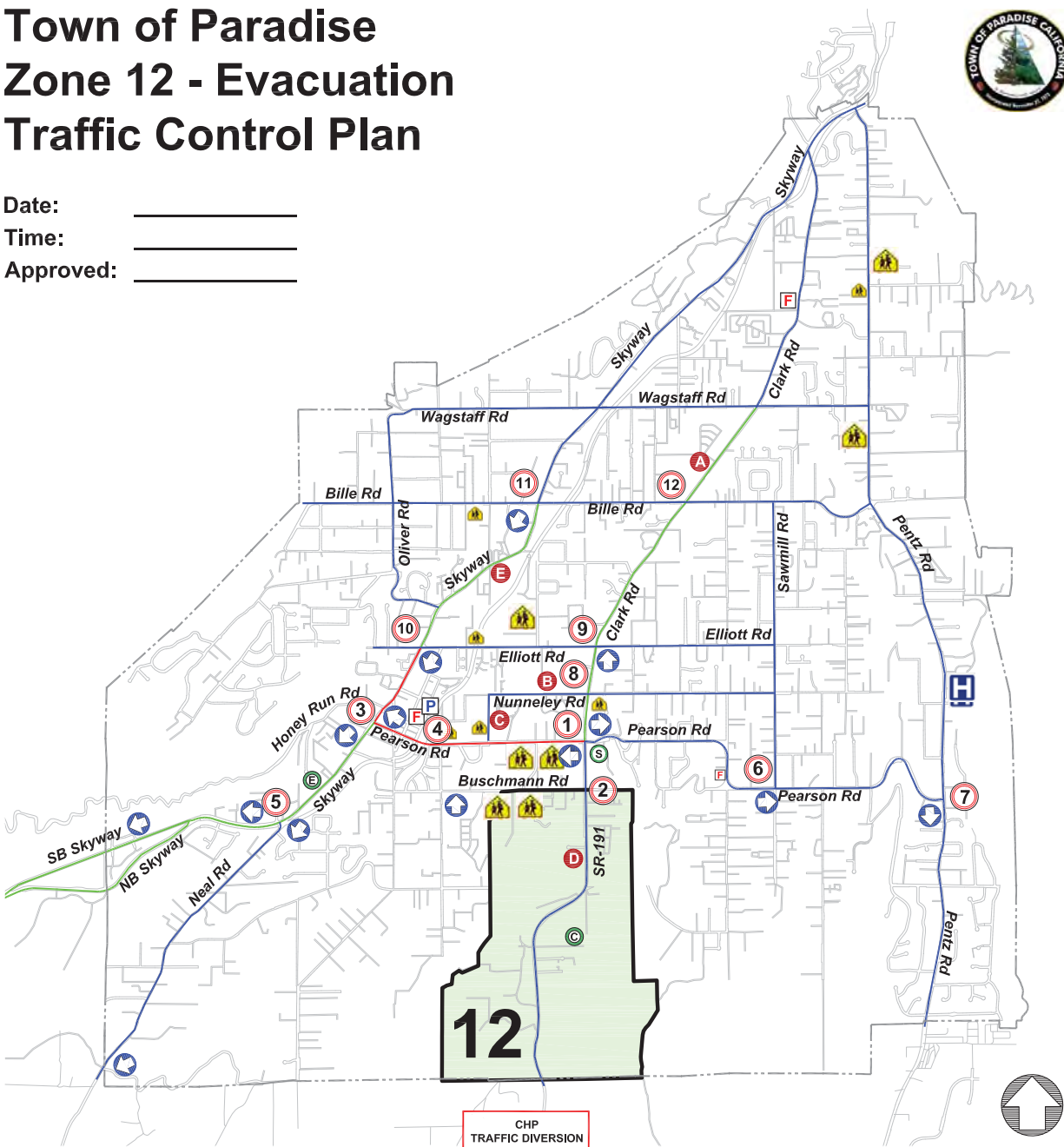
Other Considerations

1. One-Way Evacuation Scenarios:
 - a. Pentz Road between Pearson Road and TBD
2. Zone is adjacent to multiple school sites (public & private). Decisions need to be made on evacuation or shelter in-place management.

Town of Paradise Zone 12 - Evacuation Traffic Control Plan



Date: _____
Time: _____
Approved: _____



CONTACTS:

Control Point	Name(s)	Call No.	Cell No.
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____

LEGEND:

- 4-LANE EVACUATION ROUTE
- 3-LANE EVACUATION ROUTE
- 2-LANE EVACUATION ROUTE
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- PUBLIC SCHOOL
- PRIVATE SCHOOL
- EVACUATION ROUTE SIGN
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- TOWN LIMITS
- COORD. AGENCY TRAFFIC DIVISION
- EXTERNAL COORDINATION TRAFFIC MANAGEMENT

Zone 13 – SE Paradise, Clark / Pearson / Edgewood (Clear Creek & Dry Creek Drainages)

Evacuation Zone Description

Includes all properties between Pearson Rd and the south Town limit from Middle Libby Rd to Pentz Road, and all properties accessed via Bennett Rd, South Libby Rd, Circle Ln, Sawmill Road south of Pearson Rd, Edgewood Lane and Stearns Rd west of Dry Creek.

Priority Intersections

ID	Primary Street	Secondary Street	Action	Staffing	Resources
0	Clark Road	Durham-Pentz	Close NB Clark	BCSO/CHP	
0	Pentz Road	Durham-Pentz	Close NB Pentz	BCSO/CHP	
1	Pentz Road	Town Limits	Close NB Pentz	2 Flaggers 1 PPD	(2) Road Closed (1) Ahead (2) Evac Route (2) Arrow (24) Traffic Cones
2	Pentz Road	Pearson Road	Close WB Pearson	2 Flaggers 1 PPD	(2) Road Closed (2) Evac Route (24) Traffic Cones
3	Pearson Road	Sawmill Road	Close Sawmill SB at Pearson	2 Flaggers	(2) Road Closed (2) Evac Route (1) Arrow (24) Traffic Cones
4	Pearson Road	Clark Road	Soft Closure, EB Pearson	2 Flaggers	(1) Road Closed Ahead (1) Evac Route (12) Traffic Cones
5	Clark Road	Buschmann Road	Facilitate Evacuation		(8) Evac Route (16) Traffic Cones
6	Clark Road	Nunneley Road	Facilitate Evacuation		(8) Evac Route (16) Traffic Cones
7	Clark Road	Elliott Road	Facilitate Evacuation		(8) Evac Route (16) Traffic Cones
8	Skyway	Neal Road	Facilitate Evacuation		(8) Evac Route (16) Traffic Cones
9	Skyway	Pearson Road	Facilitate Evacuation		(8) Evac Route (16) Traffic Cones
10	Skyway	Elliott Road	Facilitate Evacuation		(8) Evac Route (16) Traffic Cones
11	Pentz Road	Bille Road	Facilitate Evacuation		(8) Evac Route (16) Traffic Cones
12	Bille Road	Clark Road	Facilitate Evacuation		(8) Evac Route (16) Traffic Cones
TOTALS				8 Flaggers 2 PPD	(26) Barricades (6) Road Closed (2) Road Closed Ahead (15) Evac Route (3) Arrow (88) Cones

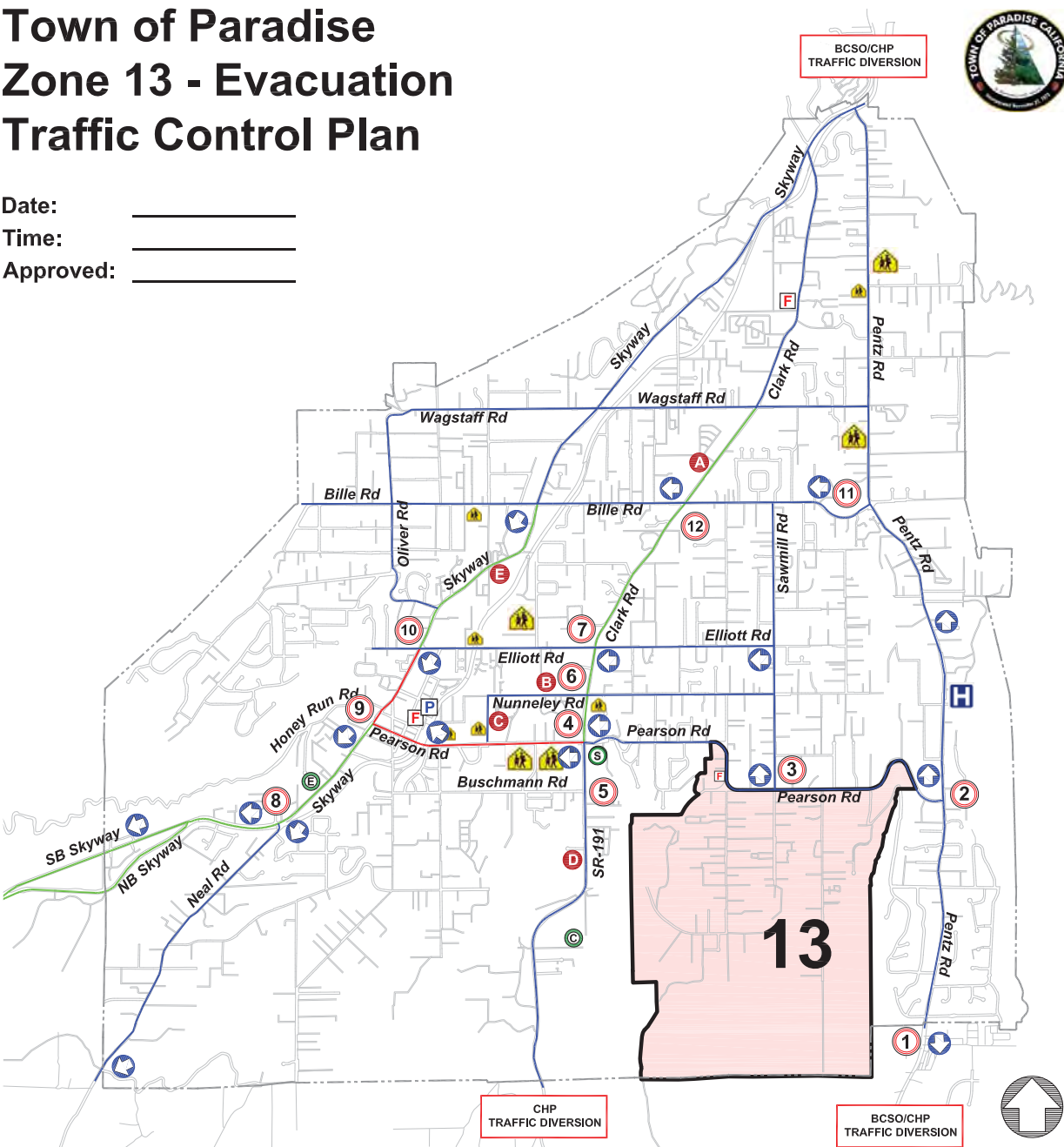
Other Considerations

1. One-Way Evacuation Scenarios:
 - a. Pentz Road between Pearson Road and TBD

Town of Paradise Zone 13 - Evacuation Traffic Control Plan



Date: _____
Time: _____
Approved: _____



CONTACTS:

Control Point	Name(s)	Call No.	Cell No.
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12.			

LEGEND:

- 4-LANE EVACUATION ROUTE
- 3-LANE EVACUATION ROUTE
- 2-LANE EVACUATION ROUTE
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- Public School
- Private School
- EVACUATION ROUTE SIGN
- # TOP TRAFFIC CONTROL POINT AND PRIORITY NUMBER
- TOWN LIMITS
- COORD. AGENCY TRAFFIC DIVERSION EXTERNAL COORDINATION TRAFFIC MANAGEMENT

Zone 14 – SE Paradise, Pentz / Pearson / West Branch Feather River (Dry Creek Drainage)

Evacuation Zone Description

Includes all properties accessed via Pentz Rd. between Pearson Rd. and the south Town limit. Zone 14 includes Stearns Road east of Dry Creek, Harrison Rd. De Mille Rd., Country Club Dr. and Malibu Dr.

Priority Intersections

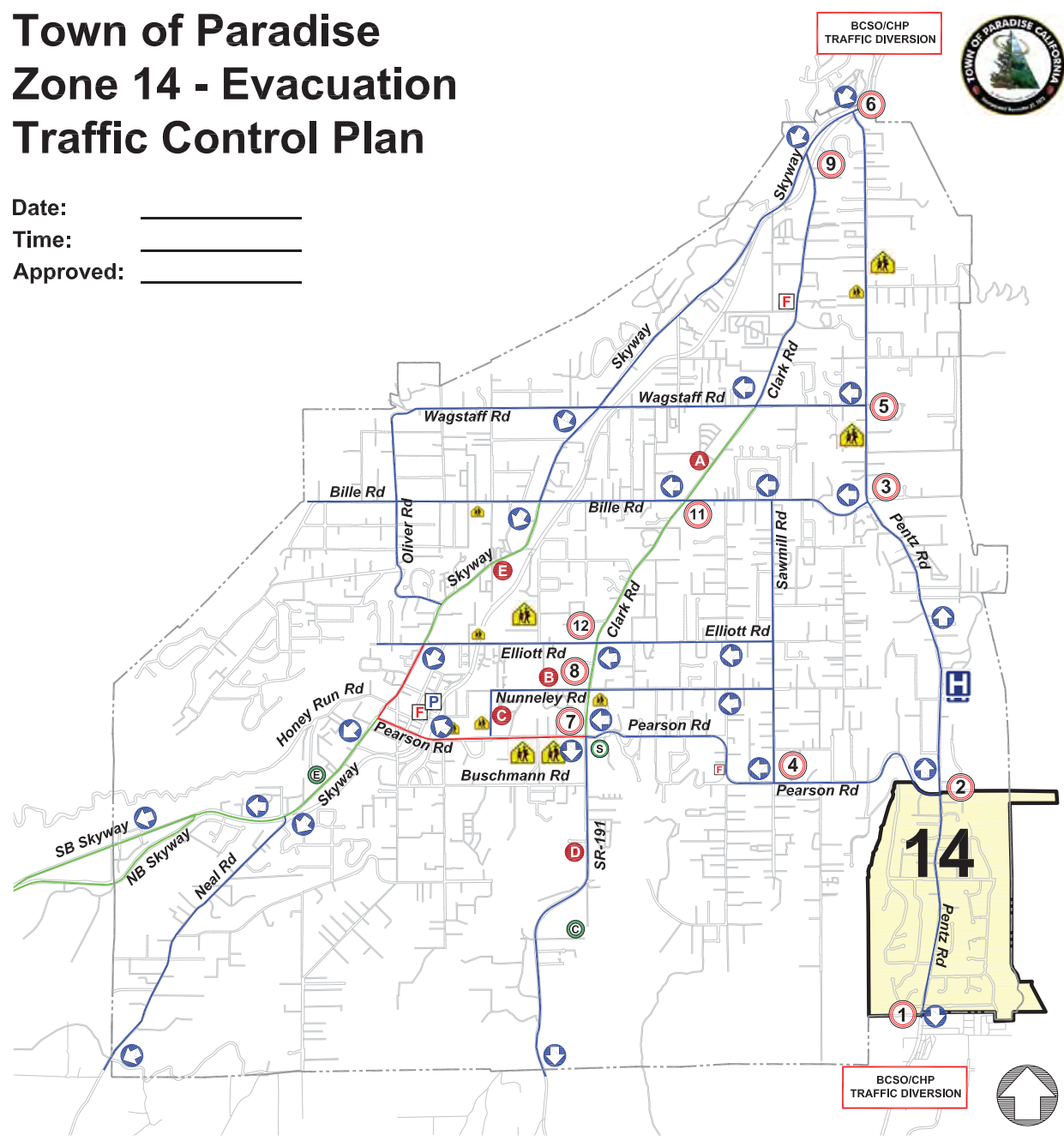
ID	Primary Street	Secondary Street	Action	Staffing	Resources
0	Pentz Road	Durham-Pentz	Close NB Pentz	BCSO/CHP	
1	Pentz Road	Town Limits	Close NB Pentz	2 Flaggers 1 PPD	(2) Road Closed (1) Ahead (2) Evac Route (24) Traffic Cones
2	Pentz Road	Pearson Road	Close SB Pentz	2 Flaggers 1 PPD	(2) Road Closed (1) Ahead (2) Evac Route (1) Arrow (24) Traffic Cones
3	Pentz Road	Bille Road	Soft Closure, SB Pentz	3 Flaggers	(1) Road Closed (1) Ahead (1) Evac Route (1) Arrow (12) Traffic Cones
4	Pearson Road	Sawmill Road	Soft Closure, EB Pearson	2 Flaggers 1 PPD	(1) Road Closed (1) Ahead (1) Evac Route (1) Arrow (12) Traffic Cones
5	Pentz Road	Wagstaff Road	Facilitate Evacuation		(8) Evac Route (16) Traffic Cones
6	Skyway	Pentz Road	Facilitate Evacuation		(8) Evac Route (16) Traffic Cones
7	Pearson Road	Clark Road	Facilitate Evacuation		(8) Evac Route (16) Traffic Cones
8	Clark Road	Nunneley Road	Facilitate Evacuation		(8) Evac Route (16) Traffic Cones
9	Skyway	Clark Road	Facilitate Evacuation		(8) Evac Route (16) Traffic Cones
10	Clark Road	Wagstaff Road	Facilitate Evacuation		(8) Evac Route (16) Traffic Cones
11	Clark Road	Bille Road	Facilitate Evacuation		(8) Evac Route (16) Traffic Cones
12	Clark Road	Elliott Road	Facilitate Evacuation		(8) Evac Route (16) Traffic Cones
TOTALS				9 Flaggers 3 PPD	(27) Barricades (6) Road Closed (4) Road Closed Ahead (14) Evac Route (3) Arrow (88) Cones

Other Considerations

1. One-Way Evacuation Scenarios:
 - a. Pentz Road between Pearson Road and TBD

Town of Paradise Zone 14 - Evacuation Traffic Control Plan

Date: _____
Time: _____
Approved: _____



CONTACTS:

Control Point	Name(s)	Call No.	Cell No.
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
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9.	_____	_____	_____
10.	_____	_____	_____
11.	_____	_____	_____
12.	_____	_____	_____

LEGEND:

- 4-LANE EVACUATION ROUTE (green line)
- 3-LANE EVACUATION ROUTE (blue line)
- 2-LANE EVACUATION ROUTE (red line)
- F FIRE STATION
- P POLICE STATION
- H HOSPITAL
- A PUBLIC ASSEMBLY POINT
- E EOC BASE
- C CORPORATION YARD
- S PUBLIC WORKS STAGING AREA (ACE)
- Public School (yellow building icon)
- Private School (green building icon)
- Evacuation Route Sign (blue arrow icon)
- Top Traffic Control Point and Priority Number (circled number icon)
- TOWN LIMITS
- COORD. AGENCY TRAFFIC DIVERSION (red box icon)
- EXTERNAL COORDINATION TRAFFIC MANAGEMENT (red box icon)



**TOWN OF PARADISE
Council Agenda Summary
Date: March 10, 2015**

Agenda No. 7(b)

ORIGINATED BY: David Hawks, Division Chief Paradise Fire

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: **Community Wildfire Protection Plan (CWPP)**

COUNCIL ACTION REQUESTED:

Support the county-wide Butte County Community Wildfire Protection Plan (CWPP) as the comprehensive document outlining fire-protection planning & engineering, fire protection education and fuel reduction work; and, to authorize the mayor to sign the plan as a signatory on behalf of the Town of Paradise and the Paradise Fire Department.

Background: The Community Wildfire Protection Plan (CWPP) is a framework for governmental entities and non-governmental interests (typically fire safe councils) within communities to identify and prioritize areas for hazardous fuel reduction and recommend measures to reduce the ignitability of structures. Currently the Town of Paradise (as a governmental entity) is not a signatory to the Butte County Community Wildfire Protection Plan endorsing the plan and its projects; consequently, it will be difficult for the Town to be competitive in the federal grant process.

Discussion: The Healthy Forests Restoration Act (HFRA) of 2003 provided a framework for federal agencies to implement fuel reduction on federal lands. Because communities are often intermixed within federal lands a component of the HFRA was the concept of a Community Wildfire Protection Plan (CWPP).

In March 2004 the federal government released a CWPP Handbook outlining the Community Wildfire Protection Plan (CWPP) concept, which called for a community approach for fire protection planning & engineering, fire protection education, and fuel reduction. More importantly, the CWPP opened the door for federal grant funding for communities.

In the late 1990's CAL FIRE had established the California Fire Plan which used geographic information systems (GIS) as the science for mapping fire hazard severity, fuels, assets at risk, severe fire weather, and identifying and tracking projects. The CAL FIRE Butte Unit developed the Butte Unit Fire Plan in 1998 and involved the work of area fire safe councils. Recognizing the federal trend toward CWPP, CAL FIRE working with community fire safe councils modified its Butte Fire Plan in 2005 to incorporate all elements outlined under the CWPP.

CAL FIRE is working to expand the plan to all local government fire departments, incorporating Department fuel reduction projects and efforts to reduce structural ignitability.

Fiscal Impact Analysis: There are NO fiscal impacts to the Town. There is the potential for the Town to become more competitive in its pursuit of federal grants for wildland fire safety.

Unit Strategic Fire Plan

Butte Unit



UNIT STRATEGIC FIRE PLAN AMENDMENTS

[illegible]

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SIGNATURE PAGE

Unit Strategic Fire Plan developed for Butte:

This Plan:

- Was collaboratively developed. Interested parties, Federal, State, City, Town and County agencies within the Unit have been consulted and are listed in the plan.
- Identifies and prioritizes pre fire and post fire management strategies and tactics meant to reduce the loss of values at risk within the Unit.
- Is intended for use as a planning and assessment tool only. It is the responsibility of those implementing the projects to ensure that all environmental compliance and permitting processes are met as necessary.



Unit Chief

Greg McFadden



Date



Pre-Fire Engineer

Chip Fowler

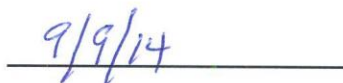


Date



Butte County Fire Safe Council

Chair



Date



Butte County Board of Supervisors

Chair



Date

EXECUTIVE SUMMARY

The California Fire Plan establishes a framework for reducing the risks associated with wildfire. By placing the emphasis on what needs to be done long before a fire starts, the fire plan strives to reduce firefighting costs and property losses, increase firefighter safety, and to enhance ecosystem health.

The CAL FIRE-Butte Unit Strategic Fire Plan has been developed upon the priority goals and objectives identified by the Department and by local collaborators. This plan addresses the pre-fire strategies and tactics that will be implemented in cooperation with the fire agencies in Butte County, the Butte County Fire Safe Council, local community groups, and landowners. Local stakeholder collaboration is a key element in identifying and addressing local issues. Many projects are initiated at the grass roots level. The successful implementation of this plan requires the cooperation and coordination of various agencies, community groups and individual landowners to accomplish the goals and objectives set forth.

The Butte Unit intends to implement this plan and place emphasis on the following goals and objectives:

- Engage and participate with local stakeholder groups (i.e., fire safe councils and others) to validate and prioritize the assets at risk.
- Promote an increasing level of compliance with defensible space laws and regulations.
- Educate landowners, residents and business owners about the risks and their incumbent responsibilities of living in the wildlands, including applicable regulations, prevention measures and preplanning activities.

By implementing a multi-faceted plan, using a combination of pre-fire treatments, including fuels reduction, prescribed burning, defensible space inspections, fire-resistant building construction standards enforcement, land use planning, and fire safety education, the Unit strives to increase life safety and to reduce property destruction, environmental impacts, and fire suppression costs.

SECTION I: UNIT OVERVIEW

UNIT DESCRIPTION

The Butte Unit is located on the eastern side of the northern Sacramento Valley and encompasses over 1.1 million acres. Approximately 220,000 people reside in the Unit. The bordering counties include: Plumas County on the northeast, Yuba County on the southeast, Sutter and Colusa Counties on the southwest, Glenn County on the west and Tehama County on the northwest. Approximately 52% of the Unit is designated State Responsibility Area (SRA), and approximately 14% is designated Federal Responsibility Area (FRA). The majority of the public lands include parts of the Lassen National Forest and the Plumas National Forest. The remaining 34% of the county is comprised of Local Responsibility Area (LRA). The LRA contains densely populated areas as well as lower density rural areas. The LRA experiences a large occurrence of wildfires and poses a significant threat to the adjacent SRA.

The Unit ranges in elevation from 60 feet to 7,000 feet above sea level and is divided in half with two topographical features. The Sacramento Valley section in the western portion of the county is relatively flat and is predominantly grassland and farmland. The foothills and mountainous region of the northern Sierra Nevada and southern Cascade Mountains comprise the eastern portion of the county. This area is scattered with homes and communities intermixed amongst woodland fuels creating a serious Wildland Urban Interface (WUI) problem. These are areas where wildland fire once burned only vegetation but now burns homes as well.

Butte County's foothills and mountains are carved up by several river drainages, the largest being the Feather River watershed which culminates in Lake Oroville. The Feather River watersheds include the West Branch of the North Fork east of Paradise, the North Fork separating Yankee Hill from Berry Creek, the Middle Fork separating Berry Creek and Feather Falls, and the South Fork separating Feather Falls from Forbestown and the La Porte Road communities. The northern part of Butte County is bisected by Butte Creek to the west of Paradise and by Big Chico Creek which separates the Forest Ranch and Cohasset ridges. The topography in these drainages differs significantly from the deep and very steep, heavily timbered drainages of the Feather River watershed to the moderately steep wide and generally brush filled Butte Creek and Chico Creek drainages. The drainages are oriented toward south and west aspects which lead to prolonged sun exposure and diminished fuel moisture in the wildland fuels.

Vegetation is grouped into three general fuel types: grass, brush and timber. There are a number of factors such as fuel type and size, loading (tons/acre), arrangement (vertical & horizontal), chemical composition, and dead and live fuel moisture that contribute to the flammability characteristics of vegetation.

The valley and lower foothills, up to approximately 1000' elevation, are covered by the grass fuel type. This fuel type is comprised of fine dead grasses and leaf litter which is the main carrier of fire. Fires in this fuel type react dramatically to changes in weather,

particularly low relative humidity and high wind speed. Grassland fires can be very difficult to control during gusty wind conditions and often spread over a large area quickly, threatening life and property.

The mid-foothill and lower mountain areas, generally between 1000' and 2000' elevation, are dominated by brush. Fire in this fuel type can burn readily, especially later in the summer as live fuel moistures drop to critical levels. Brush fuel, unlike grass fuel, does not react readily to changes in relative humidity. Brush fires can be difficult to control under normal summer burning conditions when their fuel moistures reach critical levels and become very difficult to control on steep topography and when subjected to strong winds.

The mountainous areas above 2000' elevation are generally covered by the timber fuel type. Timber fires burn readily, especially if they occur in overstocked stands, in stands with down dead material, and/or later in the summer as live fuel moistures drop. Timber fires can be difficult to control under normal summer burning conditions, but they become very difficult to control on steep topography and when subjected to strong winds.

Butte County has a Mediterranean climate with cool, wet winters and hot, dry summers. Precipitation is normally in the form of rain, ranging from approximately 20 to 80 inches per year, with snow in the higher elevations. The average high temperature for January is 55 degrees and for July is 96 degrees, with many days in which temperatures reach over 100 degrees.

The predominant summer weather pattern includes high to very high temperatures, low humidity and light to moderate south winds associated with high pressure weather gradients. Occasionally during the summer, dry weather fronts will approach northern California bringing increased wind speeds from the south on approach, then changing direction to northwest winds after passing the area.

Each year, especially in the autumn months, north wind events bring high temperatures, very low humidity and strong winds. These north wind events usually produce *red flag warning* conditions and provide the highest potential for extreme fire behavior. With the fuels already at their driest moisture content, north winds can create a severe fire weather situation.

Lightning is cyclic and is generally a minor occurrence. However, there have been lightning storms that have started numerous, damaging fires. The 1999 Butte Lightning Complex burned 33,000 acres. The 2008 Butte Lightning Complex destroyed or damaged over 100 structures and 59,000 acres.

The Butte Unit has a significant history of large fire occurrences. Over 500,000 acres have burned during the past fifty years. In 1990, the Campbell fire scorched 131,000 acres. The Poe fire burned 8,333 acres and destroyed 50 homes in Concow/Yankee Hill in 2001. More recently, the 2008 Humboldt fire burned over 23,000 acres and 351

structures near Paradise. Wildfire history is a significant factor of the pre-fire management planning process. Identifying where fires have occurred can help managers determine the most beneficial locations for pre-fire management projects.

UNIT PREPAREDNESS AND FIREFIGHTING CAPABILITIES

The Butte Unit is geographically divided into seven battalions. Cooperative fire protection “Schedule A” agreements are maintained with the Butte County Fire Department, City of Biggs Fire Department, City of Gridley Fire Department, and Town of Paradise Fire Department. During peak season preparedness, CAL FIRE/Butte County Fire Department resources include:

CAL FIRE Resources

- 270 Personnel
- 15 Engines
- 2 Transport/bulldozers
- 1 Air tactical plane
- 1 Air tanker
- 10 Fire stations
- 1 Camp (unstaffed)

County/City Resources (Staffed by CAL FIRE personnel)

- 14 Fire stations
- 14 Engines
- 1 Aerial (110') ladder truck

A typical State engine company is staffed with a minimum of one company officer and two firefighters. A typical County/City engine company is staffed with a minimum of one company officer and one firefighter.

During periods of extreme fire danger, the lookouts on Bald Mountain (in northern Butte County) and Bloomer Hill (in southern Butte County) are typically staffed, aiding in early fire detection. Local community fundraisers typically provide funding for daily staffing at Sawmill Peak lookout (near Paradise) during the summer months.

The Butte County Fire Department is a combination fire department. The delivery of fire department services is accomplished using both career and volunteer firefighters. Butte County has a strong and active volunteer firefighter program.

Butte County Volunteer Resources

- 16 Fire stations
- 17 Engines
- 16 Water tenders
- 14 Squads
- 2 Rescues
- 2 Breathing support units

Mutual/Automatic Aid Agreements

The Butte Unit maintains automatic aid agreements with all fire agencies within Butte County and with many adjacent to the county. These agencies include:

Within Butte County:

- Chico Fire Department
- El Medio Fire Protection District
- Oroville Fire Department
- Lassen National Forest
- Plumas National Forest

Adjacent to Butte County:

- Foothill Volunteer Fire Department
- Hallwood Community Services District
- Hamilton City Fire Department
- Loma Rica/Browns Valley Community Services District
- Marysville Fire Department
- Sutter County Fire Department
- Tehama County Fire Department

Dispatch Agreements

The Butte Unit Emergency Command Center maintains agreements to provide dispatch, communication, command and control, and “pre-arrival” emergency medical services to the following agencies:

- Butte County Fire Department
- Biggs Fire Department
- Gridley Fire Department
- Town of Paradise Fire Department

SECTION II: COLLABORATION

COMMUNITY / AGENCIES / FIRE SAFE COUNCILS

Representatives involved in the development of the Unit Strategic Fire Plan are included in the following table. Their organization and title are indicated below:

Plan Development Team:

Organization	Title
Butte County Fire Safe Council	Executive Director
Berry Creek Fire Safe Council	Chairperson
Feather Falls Fire Safe Council	Chairperson
Forbestown Fire Safe Council	Chairperson
Paradise Fire Safe Council	Chairperson
Yankee Hill Fire Safe Council	Managing Director
Butte County Fire Department	Chief
City of Biggs Fire Department	Chief
City of Gridley Fire Department	Chief
Town of Paradise Fire Department	Chief

SECTION III: VALUES

A: VALUES

One primary goal of the Fire Plan is to identify, prioritize and protect the wide range of assets found throughout the wildlands of Butte County.

The wildland urban interface (WUI) in Butte County consists of communities at risk as well as the area around the communities that pose a fire threat. There are two types of WUI environments. The first is the true urban interface where development abruptly meets wildland. Within Butte County the town of Paradise and the community of Paradise Pines are examples of high density housing meeting wildland. The second WUI environment is referred to as the wildland urban intermix. Wildland urban intermix communities are rural, low density communities where homes are intermixed in wildland areas. For Butte County the communities of Cohasset, Forest Ranch, Concow, Yankee Hill, Berry Creek and Forbestown are examples. Wildland urban intermix communities are difficult to defend because they are sprawling communities over a large geographical area with mixed vegetation types throughout. This profile makes access, structure defense, and fire control difficult as fire can freely run through the community. There are over 30,000 structures spread throughout the SRA in the Butte Unit. This home construction has created a new fuel load within the wildland and has caused a shift in firefighting tactics to life safety and structure defense. Human impact on wildland areas has made it much more difficult to protect life and property during a wildland fire.

In addition to structures, many other assets are at risk in the wildland environment. These include but are not limited to:

- public infrastructure
- hydroelectric power facilities
- historic buildings
- ecosystem health
- wildlife habitat
- air quality
- soil erosion
- water quality
- rangeland
- timberland
- recreation
- scenic resources

Many of these assets are dependent upon each other, and their values will be considered when prioritizing pre-fire projects. Implementing a combination of pre-fire treatments will enhance the protection of these values.

B: COMMUNITIES

Twenty-four communities within the Butte Unit have been recognized as communities at risk. More information regarding communities at risk can be found at www.cafirealliance.org/communities_at_risk/.

Community	Federal Threat	Federally Regulated
Bangor		
Berry Creek	X	X
Butte Creek	X	X
Butte Meadows	X	X
Chico		X
Cohasset	X	X
Concow	X	X
Durham		X
Feather Falls	X	X
Forbestown		
Forest Ranch	X	X
Hurleton	X	X
Inskip	X	X
Jonesville	X	X
Magalia	X	
Oroville		X
Oroville East		X
Palermo		X
Paradise		X
Pentz		X
Robinson Mills	X	X
South Oroville		X
Stirling City	X	X
Thermalito		

SECTION IV: PRE-FIRE MANAGEMENT STRATEGIES

A: FIRE PREVENTION

The Butte Unit Fire Prevention Bureau is responsible for public education, public information, fire hazard abatement, fire planning, life safety and fire origin and cause investigations. Each of these programs is an important facet of a well-balanced fire prevention program.

The Fire Prevention Bureau supports the fire investigation needs of the Unit, assisting with complex fire investigations such as those involving fire fatalities, commercial structures, arson, or detailed follow-up investigative work. Through the fire investigation process, specific fire cause problems can be identified and will be addressed utilizing focused prevention efforts of education and enforcement programs. For example, over the past few years, fires have been caused by using machinery, such as lawn mowers, to cut standing dead grass. Mower blades striking rocks, mower exhaust igniting grass, mechanical failures and improper fueling techniques have all caused fires. To combat these preventable fires, the Department developed a brochure and a public service announcement (PSA) detailing the hazards of mowing dry grass during warm weather and the preventative measures for a landowner to utilize.

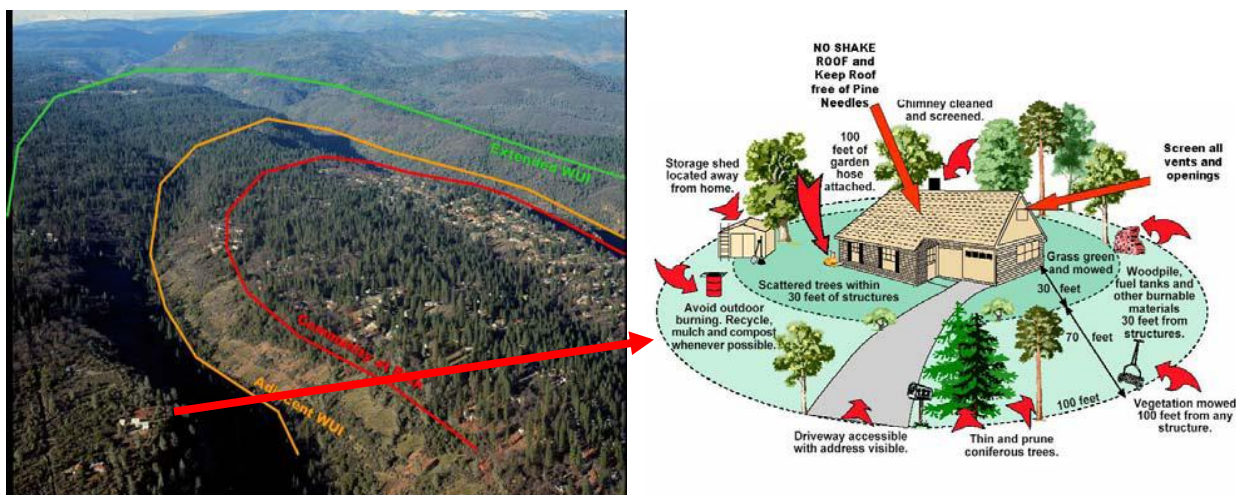
Active projects are listed in Appendix A.

ENGINEERING & STRUCTURE IGNITABILITY

One key component of the fire plan is the protection of structures during the event of a wildfire. This critical asset is one of the most difficult and costly to defend during a wildfire. Compliance with Public Resources Code (PRC) 4291 regulations gives the best opportunity for structural survivability during a large wildfire. However, it is not enough to have defensible space without giving careful thought and effort toward improving the home's resistance to structural ignitability. Structural ignitability is a term that describes a structure's susceptibility to catch fire during a wildland fire. Aiding a fire in this capacity would be any item allowing an ember to readily start a new fire. Many structures can be destroyed well in advance of the main fire. During firestorms, fires are often fanned by strong winds creating a blizzard of embers which blow through the air. These embers can land in a receptive fuel bed on or near a structure. Receptive fuels include materials such as needles and leaves that accumulate on, under and near a home, material stored on or near the home such as yard furniture or woodpiles, and some types of building materials. Building materials that lend themselves readily to "structural ignitability" include the obvious shake roof and the not so obvious deck material and interior support members in the attic or sub-floor space. When reducing a structure's ignitability, the mitigation measures are best accomplished by the individual homeowner.

The illustration below displays the importance of maintaining PRC 4291 clearance as it relates to location in relevance to the community at risk and a home's place in the wildland urban interface (WUI). In this illustration, the identified home falls within the Extended WUI. The location at the top of a ridge would only increase the danger of a structure succumbing to a wildland fire. A structure such as this would benefit greatly by adhering to PRC 4291 compliance.

Detailed Illustration of the Home Ignition Zone



HOME IGNITION ZONE

- **Fire resistant building construction**
- **Defensible space around the home 100 feet.**

PRC 4291 regulations are enforced by fire station personnel and by focused inspection teams in pre-identified areas. Inspectors provide fire safety information and education materials to receptive landowners. If needed, re-inspections may be forwarded to an officer within the bureau for follow-up law enforcement action. Defensible space inspections remain a high priority fire prevention program in the Butte Unit.

Through a grant-funded project, the Butte County Fire Safe Council provides free assistance to residents, who meet certain income, age and ability requirements, to bring their residences into compliance with PRC 4291 regulations.

In January of 2008, new building codes were instituted to maintain high levels of fire and life safety. The California Building Standards Commission has adopted these codes that include provisions for ignition resistant construction standards in the WUI. Updated fire hazard severity zones will be used by building officials to determine appropriate construction materials for new or remodeled buildings in the WUI.

PRC 4290 regulations establish minimum wildfire protection standards in conjunction with building, construction and development in State Responsibility Areas (SRA), providing for emergency access, signage and building numbering, and vegetation modification. These regulations became effective September 1, 1991.

In coordination with the Butte County Department of Development Services, the Deputy Fire Marshal is responsible for enforcing the Butte County Improvement Standards and California Fire Code on all use permits, minor use permits and commercial building permits countywide. The Deputy Fire Marshal enforces current PRC 4290, PRC 4291, Butte County Improvement Standards, and the California Fire Code, on all new building construction (commercial and residential) within Butte County. Installation of sprinkler systems in one and two family dwellings is enforced in accordance with National Fire Protection Association (NFPA) standard 13D and California Residential Code. Fire Protection planning is reviewed at the subdivision and parcel map level and typically implemented at the development stages of a project.

INFORMATION AND EDUCATION

The Information and Education programs in the Butte Unit are coordinated efforts, supported by the commitment of the Fire Prevention Bureau, Volunteers in Prevention (VIP's), fire station personnel, Butte County Fire Chief's Association, North Valley Fire Prevention Officers, and the Butte County Sherriff's Office.

Information

The public information function is covered 24 hours per day by Incident Command System (ICS) qualified Public Information Officers (PIO's) and by the Emergency Command Center personnel. The overall goal of this function is to keep our customers, the citizens of Butte County, informed by providing timely and accurate information to the varied media market in the northern Sacramento Valley.

Information Call Center and Joint Information Center training is conducted in cooperation with multiple agencies to foster inter-agency relations and to maintain the base of qualified call-taker personnel. The Butte Unit utilizes VIP's that are trained and experienced call-takers. These VIP's are vital to the information function during a significant incident.

In addition to CAL FIRE/Butte County Fire Department specific public information, the Butte County Fire Chief's Association PIO's, with representatives from CAL FIRE/Butte County Fire Department, Chico Fire Department, El Medio Fire Protection District, Oroville Fire Department, Paradise Fire Department and the U.S. Forest Service meet bi-monthly to plan joint information releases that cover message topics including: Summer Safety and Heightened Fire Danger, Changing Smoke Detector Batteries, Holiday Home Safety and Fall Home Heating Safety.

Education

Annually, thousands of Butte County residents, both children and adults, attend dozens of events including school programs, fair exhibits, and community events. Presentations that cover many topics, including Stop, Drop and Roll, Home Safety, Fire Safety, and Defensible Space, are provided.

The most intricate fire prevention education program taught in the Butte Unit is the Fire PALS (Fire Prevention and Life Safety) program. Fire PALS is an elementary school program produced in cooperation with the agencies from the Butte County Fire Chief's Association and the Butte County Sherriff's Office. Lessons include fire safety as well as life safety, including home exit plans, bicycle helmet use and firearm safety. Fire PALS presentations remain a high priority tool within the education program.

Contributing factors to the success of public education in the Butte Unit are the commitment of the VIP's, cooperation with multiple agencies, and community involvement by fire station personnel. The Butte County Fire Chief's Association, Butte County Fire Safe Council and the Butte County Sherriff's Office have all partnered with

CAL FIRE to coordinate and deliver consistent safety programs and messages. Approximately 90-percent of the hours dedicated to education each year are provided by fire station personnel. At community events station personnel bring a very important “personal” touch to the messages that are taught, which underscores our department’s commitment to customer service.

B. VEGETATION MANAGEMENT

The Butte Unit Resource Management staff administers numerous programs which support the Strategic Fire Plan.

Fuels Modification

Forest Practice – CAL FIRE Resource Management staff is responsible to enforce the California Forest Practice Act and Forest Practice Rules for timber operations on private timberlands. This enforcement process starts with the initial project review, and continues through the harvesting of timber to final completion. The treatment of logging slash to reduce the overall fuel hazard within timberland areas must comply with the rules and regulations, which generally apply around structures and along roads. During the review of commercial timber harvesting plans, CAL FIRE staff has opportunities to provide written recommendations to project proponents designed to facilitate a positive change in the methods in which timber operations are conducted. Our foresters continually look for ways to improve fire safety, hazard reduction, public safety, vehicular access, water sources, timing of operations, wildlife benefits, and other site specific mitigation measures necessary to support the Strategic Plan.

The Vegetation Management Program (VMP) is a cost-share program that utilizes prescribed fire, and mechanical means, for addressing wildland fire fuel hazards and other resource management issues on State Responsibility Area (SRA) lands. The use of prescribed fire models natural processes, restores fire to its historic role in wildland ecosystems, and provides significant fire hazard reduction benefits that enhance public and firefighter safety.

The VMP allows private landowners to enter into a contract with CAL FIRE to use prescribed fire to accomplish a combination of fire protection and resource management goals. The projects which fit within Butte's priority areas (e.g., those identified through the Fire Plan) and are considered to be of most value to the unit are those that have been completed initially and continue to be active over the years.

The California Forest Improvement Program (CFIP) is a state cost share program to assist private timberland owners in the management of their forest lands. Eligible practices include reforestation projects (funding up to 90% on lands damaged by wildfire) and fuel treatments accomplished through thinning, pruning, and follow-up fuel reduction.

Other grant-funded fuel reduction projects generally involve the construction or maintenance of fuel breaks in the Wildland-Urban Interface. Proposition 40 funded dollars were used extensively within Butte County to construct fuel breaks and accomplish other fuels reduction projects. Proposition 40 funding are set to expire June 1, 2014. The Unit is currently working with Sacramento to obtain funding from the SRA fee to continue with these projects in the SRA. Three projects funded under the CNR (CAL FIRE Northern Region) Hazardous Fuels Treatment Grant created shaded fuel breaks in strategic locations near communities at risk within the Butte Unit.

Environmental Review

The California Environmental Quality Act (CEQA) requires public agencies to consider actions on projects that may directly or indirectly result in a physical change in the environment. When CAL FIRE funds, approves, permits, facilitates or carries out a project as lead agency, it is obligated to ensure that the appropriate steps are taken in complying with CEQA by preparing an environmental review. The review, conducted by the Unit Forester/Environmental Coordinator, ensures that CAL FIRE's statutory responsibilities within the Butte Unit are addressed in the project planning phase. Examples of CAL FIRE projects in Butte include facility construction, repairs, maintenance, and fire hazard clearance. Fuel reduction projects include shaded fuel breaks, prescribed burns, and live fire training burns.

Fire Suppression Repair

CAL FIRE has authority to conduct fire suppression repair operations during emergency incidents on State Responsibility Areas (SRA) under the Public Resources Code (PRC) Sections 4675 & 4676. Fire suppression damage includes impacts to resources and property caused by firefighting efforts, including but not limited to potential soil erosion from dozer & hand lines, road opening and watercourse crossings. The primary objective is to mitigate fire suppression-caused damage to as close to pre-fire conditions as is reasonably possible. This is done by minimizing sediment delivery to watercourses, mitigating slope conditions to pre-fire drainage patterns, removing fire suppression-related debris, restoring or removing berms and barriers as necessary, repairing gates and fence lines removed for fire control access, and implementing appropriate mitigation measures (in consultation with a CAL FIRE archaeologist) to protect cultural and/or historic resource sites.

The Resource Management staff provides suppression repair duties in the Unit. Their natural resource background, training and knowledge of both fire control issues and methods of addressing complex environmental issues greatly support the Department's Strategic Plan. They work with the landowners and other stakeholders to provide a rapid post-fire assessment of burned areas. They have many private and agency contacts, and effectively utilize available resources, including CAL FIRE hand crews, to accomplish the restoration and protection activities.

Forest and Range Health

The CAL FIRE mission emphasizes management and protection of California's natural resources. Management of overstocked timber stands is necessary to achieve the goals of restoring, enhancing and protecting California's natural resources. Healthy forests are more productive, are more resistant to diseases that weaken trees or cause mortality, and generally are at lower risk to catastrophic wildfire. Restoring rangeland through prescribed burning of non-native noxious weeds, forbs and grasses promotes increased range health, which has environmental and socio-economic benefits.

SECTION V: PRE- FIRE MANAGEMENT TACTICS

DIVISION / BATTALION / PROGRAM PLANS

Battalion One – Paradise, Magalia, Stirling City, Yankee Hill

Collaborators

CAL FIRE / Butte County Fire Department; Town of Paradise Fire Department; Butte County; Paradise Fire Safe Council; Plumas National Forest/Lassen National Forest; Bureau of Land Management (BLM); Sierra Pacific Industries (SPI); Paradise Pines Property Owners Association (PPOA); Pacific Gas & Electric (PG&E); Yankee Hill Fire Safe Council

Wildland Urban Interface Situation

Battalion One, surrounds the Town of Paradise, and encompasses three communities, Stirling City, Paradise Pines (Magalia), and Yankee Hill. The Town of Paradise (which is covered in the Battalion 8 section of this plan) and community of Paradise Pines are more characteristic of an urban interface environment where wildland abruptly adjoins high density housing. Both communities are relatively large and densely populated, comprised substantially of an elderly population. Other areas within the battalion can be characterized as intermix areas, where houses are scattered amongst the wildland, such as those south of the Town of Paradise and north and east of the community of Paradise Pines.

Yankee Hill area comprises the U.S. Government, Pacific Gas & Electric (PG&E), Sierra Pacific Industries and other timber companies and local landowners control the larger tracts of land. There are extensive hydroelectric power facilities and transmission lines, Union Pacific railroad and a State scenic route (Highway 70) in the Feather River Canyon. The Thermalito Irrigation District owns Concow Lake and much of the land surrounding it. The greatest concentration of population is on developed parcels along Highway 70, Concow Lake and the Big Bend area. Many areas have narrow access routes and inadequate defensible space. Another significant problem is the lack of water supply for fire protection with no pressurized community fire hydrants and very few large storage tanks. An evacuation plan, community information radio station, and a fee based "Fire and Weather Watch Webcam" were created in cooperation with the Yankee Hill Fire Safe Council and significant contributions from PG&E and Digital Path.net.

Emergency access into and out of these communities is a real concern, due to limited, narrow roads and the expectation of large numbers of citizens trying to evacuate simultaneously. This is especially true in Magalia where the population density is very high and there is only one arterial road, the Skyway, leading in to and out of the community. This is further complicated by a stretch of the roadway that crosses Magalia Reservoir. To mitigate the traffic issues during an evacuation, several miles of the Skyway has been reconstructed and paved from Stirling City to Butte Meadows as a possible additional evacuation route. Evacuation plans, have also been created and distributed to the public and service providers in cooperation with the Butte County Fire

Safe Council, Town of Paradise, and Butte County Office of Emergency Management. Yankee Hill has an outdated evacuation plan that needs updating.

Fuels

There is a wide range of vegetation types found within the Paradise Ridge. The vegetation types range from grass, chaparral brush mix, oak woodland and mixed-conifer timber. The lower elevations of Paradise have an overstory of ponderosa pine/California black oak mix, with an understory chaparral brush component consisting primarily of manzanita, ceanothus, scotch broom, and poisonoak. The upper elevations of Magalia and Stirling City have a mixed-conifer timber overstory including Douglas-fir, ponderosa pine, sugar pine, white fir and incense-cedar. Hardwood trees in the understory include California black oak, tanoak, canyon live oak, bigleaf maple and California laurel. There is also an understory chaparral brush component consisting primarily of manzanita, deer brush, ceanothus, scotch broom and poisonoak. Some areas of undeveloped lots or greenbelt areas have very dense brush which can affect fire behavior. In the Yankee Hill area, Highway 70 runs through the community and along the north fork of the Feather River Canyon, the fuel type transitions to brush, including manzanita, toyon and white thorn, which grow especially thick in the drainages. At approximately 2000' to 2500', the fuel transitions to a mixed-conifer timber type.

All of these vegetation types provide fire control problems because of overstocked and overgrown conditions due to years of successful fire suppression. The potential for a large, fuel driven fire is very real when fuel moisture conditions are conducive to burning. Fire control will be very difficult due to high fire intensities, leading to fire behavior problems such as long-range spotting, high rates of spread and long flame lengths. Direct attack may be impossible under these burning conditions for safety reasons. An indirect attack with a defensive approach is the most likely scenario for fire control.

Fuel breaks along the primary evacuation routes of Magalia / Paradise Pines continue to move forward as funding becomes available. Many projects have been completed, resulting in positive feedback from the population.

Topography

The most prominent topographic features within the battalion are the numerous steep canyons dispersed throughout the area. The two largest of these canyons, and most influential on fire behavior, are Butte Creek Canyon and the West Branch Feather River Canyon. Butte Creek Canyon borders Paradise and Magalia to the west, while West Branch Feather River Canyon borders both towns and Stirling City to the east. Less prominent canyons, but still very influential on fire behavior, are located along the south border of Paradise. The smaller canyons run north-south into town limits, but substantially decrease in size by the time they enter Paradise. These canyons include Nance, Hamlin, Berry, Clear Creek and Dry Creek.

Gently sloping, broad ridges make up most of the Paradise, Magalia and Stirling City residential areas. There are some smaller canyons entering both Paradise and Magalia. The canyons entering Magalia are Little Butte Creek and Middle Butte Creek. These canyons are relatively small where they enter Magalia. However, a well-established fire starting in either canyon would provide a substantial resistance to control. There are also numerous tributary drainages to all of the canyons entering Paradise and Magalia, which can substantially influence fire behavior.

Yankee Hill includes the Feather River drainages and their tributaries lend towards steep slopes and chimneys. This also contributes to strong and erratic wind patterns. Forest conditions are highly variable in the area.

Weather and Fire History

Seasonal weather patterns do not vary significantly from the Unit-wide averages. Historically, extreme weather conditions have not been the primary factor in large fires within the Paradise and Magalia area. However, there is a huge potential for weather to be a strong influence on fire behavior and should not be discounted. In June 2008, the wind-driven Humboldt fire burned over 23,000 acres and numerous structures within the battalion.

Yankee Hill contains steep drainages of the Feather River that exist from the Butte Valley into the Plumas National Forest contribute to strong and erratic diurnal wind patterns.

Seasonal weather patterns do not vary significantly from the Unit-wide averages. The predominant summer weather pattern includes high to very high temperatures, low humidity and light to moderate south winds associated with high pressure weather gradients. North wind events usually produce *red flag warning* conditions and provide the highest potential for extreme fire behavior.

In 2008 there was a lightning event that caused 15 to 21 fires (many of which burned together), this was the second significant lightning event in ten years.

The Yankee Hill – Concow area has a history of large wildfires. The Camp fire, which was part of the Butte Lightning Complex (2008), destroyed or damaged over 100 homes and accounted for a large portion of the 59,000 acres consumed during the siege; the Poe fire (2001) burned 8,333 acres and destroyed 50 homes; the Seventy fire (2001) burned 1,711 acres; the Concow fire (2000) burned 1,845 acres, killed one civilian, injured several firefighters and destroyed 16 homes; and a lightning event in 1999 burned tens of thousands of acres on the east side of Highway 70 north of Pulga.

Battalion Priorities

- PRC 4291 compliance inspections
- School fire prevention education presentations
- Community outreach/education at multiple community events
- Shaded fuel break projects along primary community escape routes

- Shaded fuel break projects adjacent to Magalia / Paradise Pines / Yankee Hill
- Visible Address Signs

Battalion Two – Cohasset, Forest Ranch, Butte Meadows/Jonesville

Collaborators

CAL FIRE / Butte County Fire Department; Cohasset Community Association; Buzztail Community Services District; Crown Point Road Association; Big Chico Creek Ecological Reserve; Forest Ranch Fire Safe Council; Butte Meadows/Jonesville Community Association; Sierra Pacific Industries; Lassen National Forest; CalTrans

Wildland Urban Interface Situation

Battalion Two encompasses the Chico foothills, Lower Butte Creek Canyon, the communities of Cohasset, Forest Ranch, Butte Meadows/Jonesville, and the Hwy 32 corridor from the Chico city limits to the Tehama County line. With the exception of the core area of these communities which are similar to an urban interface environment, the majority of the battalion can be characterized as intermix areas in which residences are scattered amongst the wildlands. This makes having the 100-ft defensible space requirement around structures vital. Protecting these structures from a wildfire threat is challenging, as they are not as densely located. This can require many more resources to accomplish as compared to a more urban interface environment where a single resource can potentially protect more than one structure when they are located in a more dense configuration. Additionally, the Cohasset area is faced with a 'one way in/one way out' evacuation concern.

Steep inaccessible terrain combined with light, flashy fuels at lower elevations and heavy fuel loading at higher elevations dominate the fire planning area. Fires that start in this area immediately threaten high value/high risk exposures and are often complicated by the challenges of wildland urban interface firefighting.

Fuels

There is a wide range of vegetation types found within the Battalion Two planning area. The vegetation types range from grass, chaparral brush mix, oak woodland, and timber.

Vegetation found within the communities of Cohasset and Forest Ranch is predominantly timber and associated brush. The timber type is primarily ponderosa pine/California black oak mix, with an understory chaparral brush component consisting primarily of manzanita, deerbrush, ceanothus, scotch broom, and poison oak. Some areas of undeveloped lots or greenbelt areas have very dense brush which can affect fire behavior.

The community of Butte Meadows/Jonesville has a mixed-conifer timber type. Species of conifer trees in the overstory include Douglas-fir, ponderosa pine, sugar pine, white fir and incense-cedar. Hardwood trees in the understory include California black oak, tanoak, canyon live oak, bigleaf maple and California laurel. There is also an understory chaparral brush component consisting primarily of manzanita, ceanothus, scotch broom, and poisonoak.

Vegetation found in the Chico foothills and in the canyons of lower Butte Creek, Little Chico Creek and Big Chico Creek range from grass and brush to oak woodland. Some species of trees in this area include gray pine, blue oak, California black oak and California laurel. Brush species include toyon, western redbud, poison oak and ceanothus.

All of these vegetation types provide fire control problems because of overstocked and overgrown conditions due to years of successful fire suppression. The potential for a large, fuel driven fire is very real when fuel moisture conditions are conducive to burning. Fire control will be very difficult due to high fire intensities leading to fire behavior problems such as long-range spotting, high rates of spread and long flame lengths. Direct attack may be impossible under these burning conditions for safety reasons. An indirect attack with a defensive approach is the most likely scenario for fire control.

Topography

Steep canyons and drainages are the dominant topographic features in the Cohasset/Forest Ranch Ridge Fire Planning Area. Typically these canyons/drainages have limited access for fire apparatus and have few options for control line placement which may allow fires to become well-established and very resistive to control efforts.

Weather and Fire History

Seasonal weather patterns do not vary significantly from the Unit-wide averages. The predominant summer weather pattern includes high to very high temperatures, low humidity and light to moderate south winds associated with high pressure weather gradients. North wind events usually produce *red flag warning* conditions and provide the highest potential for extreme fire behavior.

Lightning is cyclic in this area and is generally a minor occurrence. However, there have been lightning storms in the past that have started numerous, damaging fires. An example of this occurred in August of 1999 when 47 fires started by lightning burned over 33,000 acres across Butte County, the majority of which burned in the battalion.

Battalion Priorities

- PRC 4291 compliance inspections – the number of structures spread out throughout the area make this of vital importance
- Visible address signs – “Help Us Find You.”
- Shaded fuel break projects along primary community escape routes and firefighter ingress/egress routes.
- Sierra Pacific Industries H-line VMP/Shaded Fuel Break
- Fire Prevention Education – schools, community events, burn permit issuance
- Continue to explore future Vegetation Management Program opportunities.

Battalion Three – This battalion was absorbed into the three adjacent battalions of One, Four and Seven.

Battalion Four – Chico Urban Area, Community of Durham, portions of Butte Valley and surrounding valley and foothills

Collaborators

CAL FIRE / Butte County Fire Department; City of Chico Fire Department

Wildland Urban Interface Situation

Battalion Four encompasses an area in the northwestern corner of Butte County, including the greater unincorporated area surrounding the City of Chico, community of Durham and portions of Butte Valley including Butte Community College Campus. CAL FIRE personnel staff four Butte County Fire Department fire stations that make up “Battalion Four” which maintains automatic aid agreements with the City of Chico, Tehama County and Hamilton City Fire Department in Glenn County. Critical infrastructure includes a Union Pacific Railroad main line, an underground petroleum pipeline, Butte Community College Main Campus, Highway 99 and Highway 32 as well as the Sacramento River. The Chico Foothills have seen a substantial increase in home development. Prescription emphasis is placed on public education and enforcement.

Fuels

The State Responsibility Area (SRA), which is east of Highway 99, is covered primarily by oak woodland and grass with some brush below 1000’ elevation. The foothills immediately surrounding the City of Chico mainly consist of light to medium fuels such as annual grasses, oak woodland and chaparral brush mix. Combined with the topography and recent structural development, these fuels create a fire suppression concern due to their ability to readily support ignition and fire spread, especially under windy conditions. The Butte Valley area in the south eastern portion of the battalion mainly consists of annual grasses with light brush. The Local Responsibility Area (LRA) which is west of Highway 99 is primarily agricultural with orchards, rice and field crops. There is a diminishing amount of grass and valley oak, especially near the Sacramento River and the major creeks and sloughs. One exception to this is the Llano Seco Ranch where various government and private agencies are restoring parts of the ranch to native habitat.

Topography

The valley area is predominantly flat. The Chico foothills rise at approximately a 15% slope with a generally western aspect. The Butte Creek, Little Chico Creek and Big Chico Creek watercourses/drainages traverse the battalion. The Butte Valley area consists of mainly rolling foothills

Weather and Fire History

The valley (north), Chico foothills and Butte Valley area do not exhibit any substantial differences to the Unit-wide weather pattern. Since the battalion lies in the lower elevations, annual rainfall is approximately 26” per year. The predominant summer weather pattern includes high to very high temperatures (above 100-degrees F), low humidity and light to moderate south winds associated with high pressure weather gradients.

North wind events usually produce red flag warning conditions and provide the highest potential for extreme fire behavior. Wind is the primary factor in large fire spread in the battalion. Large fires in Battalion Four include the Skyway fire which burned 425 acres in 2006 and the Humboldt fire which burned over 23,000 acres in 2008.

Battalion Priorities

- School fire prevention education presentations
- PRC 4291 compliance inspections
- Maintain and expand current Vegetation Management Projects in the Butte Creek Canyon area in conjunction with the adjacent Battalion
- Continue to explore future Vegetation Management Program opportunities.

Battalion Five – Bangor, Berry Creek, Forbestown, Feather Falls

Collaborators

CAL FIRE / Butte County Fire Department; Berry Creek Fire Safe Council; Feather Falls Fire Safe Council; Forbestown Fire Safe Council; Plumas National Forest; Sierra Pacific Industries

Wildland Urban Interface Situation

Battalion Five spans three prominent ridges and covers the communities of Berry Creek, Brush Creek, Mountain House, Feather Falls, Forbestown, Clipper Mills and several Native American Rancherias. There are also significant land holdings of Sierra Pacific Industries and State and Federal lands.

The community of Berry Creek is the most compact but is still considered a wildland urban *intermix*. Access and the remote location create a timely response concern in the event of a fast moving fire. The highest concentrations of structures are within the Lake Madrone development and along Bald Rock Road. The community also houses the summer retreat Camp Okizu. An evacuation plan has been created for the community.

The community of Feather Falls, on Lumpkin Ridge, is also a wildland urban intermix. Access/egress is via Lumpkin Road. Traffic from logging trucks and summer recreational vehicles, increase seasonally during the spring and summer months. Many residents are located on remote roads that are ill-maintained, and address identification is often limited. An evacuation plan has been created for the community.

Forbestown Ridge includes the community of Forbestown, near the border with Yuba County. Steep mountainous roads increase emergency response times. The South Feather Water and Power (SFWP) has critical infrastructure in the Forbestown area including the main office of their Power Division. The Power Division includes several hydroelectric plants, miles of canals and conduits, as well as many dams and tunnels. The North Yuba Water District has critical infrastructure as well in Forbestown which includes a water treatment plant that serves residents in both Butte and Yuba Counties. The Butte County Fire Department maintains automatic aid agreements with the Foothill Fire Protection District and Loma Rica/Brownsville Community Services District, both in Yuba County.

The communities have active fire safe councils that are involved in evacuation planning, fuel hazard reduction and public outreach and education.

Fuels

Battalion Five consists of a wide range of vegetation types. Below 1000' elevation, annual grasses and oak woodland with blue and valley oak cover the lower foothills. At the 1000' elevation, the fuel type transitions to brush with species including manzanita, chaparral, toyon and white thorn, growing especially thick in the drainages. At approximately 2000' to 2500', the fuel transitions to a mixed-conifer timber type with associated brush in the understory.

Topography

Elevation ranges from 400 feet to over 4,000 feet. Prominent topographical features in the planning area are the numerous steep canyons dispersed throughout the area. The two main canyons form the Middle Fork and South Fork of Lake Oroville. The canyons contain numerous tributaries including Oregon Gulch, Cedar Ravine, Jack Hill Ravine and Forbestown Ravine to name a few. The remote nature of the area makes access difficult in to these areas.

Weather and Fire History

The predominant summer weather pattern includes high to very high temperatures, low humidity and light to moderate south winds associated with high pressure weather gradients. Occasionally during the summer, dry weather fronts will approach northern California bringing increased wind speeds from the south on approach, then changing direction to north winds after passing the area. North wind events usually produce *red flag warning* conditions and provide the highest potential for extreme fire behavior. To the east, areas of the adjacent Plumas Forest generate weather patterns that produce thunderstorms and dry lightning throughout the fire season.

Battalion Five has had several large fires occur in recent history. These fires include the South and Union fires that were part of the 1999 Butte Lightning Complex, the Frey fire that burned 4,000 acres of SRA in 2008 and the Craig fire that burned 2,001 acres in 2008.

Battalion Priorities

- Defensible Space Education
- PRC 4291 compliance inspections - the number of structures spread out throughout the area make this of vital importance
- Continue working on fuels reduction project in and around the community of Forbestown.
- Visible address signs – “help us find you”
- Community outreach/education at community events
- Shaded fuel break projects along primary community escape routes and firefighter ingress/egress routes.
- Chipper Program
- AM Emergency Station (Berry Creek)
- Evacuation Plan and Mailer (All FSC's)

Battalion Six – Oroville, Palermo, Kelly Ridge

Collaborators

CAL FIRE / Butte County Fire Department; City of Oroville Fire Department; El Medio Fire Protection District; Department of Fish & Wildlife - Oroville Wildlife Area; Department of Parks & Recreation; Department of Water Resources

Wildland Urban Interface Situation

Battalion Six includes the communities of Cherokee, Oregon City, Thermalito, Kelly Ridge, WP Addition, Wyandotte, Copley Acres, and Palermo. The City of Oroville and the El Medio Fire Protection District lie within the battalion six boundaries. Automatic aid agreements are maintained with the City of Oroville Fire Department and the El Medio Fire Protection District. There is an extensive amount of State Parks and Department of Water Resources owned land throughout the area. There are two Native American Rancherias within the planning area, both with gaming casinos and tribal communities (Mooretown and Berry Creek). CAL FIRE provides wildland fire protection to the Native American Rancherias in the State Responsibility Area through our statewide agreement with the Bureau of Indian Affairs. The primary influencing factor for vegetation fires is light flashy fuels mixed in with numerous structures.

The City of Oroville and the El Medio Fire Protection District both have unique fire safety planning areas within their jurisdictions. The City of Oroville has large areas of wildland urban interface. The City has a weed abatement program to help alleviate the risk of wildfire to some of these occupancies. The El Medio Fire District has large areas of light flashy fuels, which have a yearly tendency to become ignited and spread rapidly into surrounding homes and businesses. The District attempts to mitigate this by conducting fuel hazard reduction burns in typically fire prone areas.

Critical infrastructure within this planning area includes the Department of Water Resources State Water Project (Oroville Dam/ Hyatt powerhouse, Diversion Dam/ power plant, Thermalito Powerhouse), Pacific Gas and Electric Company's high-voltage transmission infrastructure (major power grid), Union Pacific railroad's all-weather transcontinental route, and South Feather Water and Power's hydro-generating and water distribution infrastructure.

Pre-fire prescription emphasis is in education and enforcement (hazard reduction). The battalion, in cooperation with the Butte Fire Safe Council, was a participant in "Fire in the Foothills" – a fire safe community outreach program to reach fire prone residents in the Eastern foothills of Oroville. Firefighters maintain strong community ties, enhancing fire safety and prevention, by actively attending community meetings and events as well as participating in school education programs.

Fuels

The southern portion of the fire planning area is predominantly grass land. As the area extends north and east, the fuel types change with the increased slope in topography. Fuel types increase in size and type to include grass, oak woodland, and manzanita,

chaparral, toyon and white thorn. The 11,869-acre Oroville Wildlife Area is primarily a riparian woodland habitat along the Feather River and grasslands around the Thermalito Afterbay.

Topography

The southern area is predominantly flat. As the area extends eastward into the adjoining planning area, the slope increases (up to 25%). The steepest slopes can be found leading up the Cherokee Ravine and the Oregon Gulch drainage. As the topography extends northeast, the slope is not as severe, but the area is scattered with multi-directional drainages. Access is problematic due to sporadic road placement.

Weather

The battalion does not exhibit any substantial differences to the Unit-wide weather patterns. Nightly downhill/down canyon winds develop on a regular basis in the eastern foothills, primarily below the Oroville Dam.

Fire History

Significant fire history (since 1990) includes wind driven grass/riparian fires and topographic driven brush/WUI fires (WUI listed if structures destroyed).

Brush Fires:	Oregon Fire, 2004, 1,955 acres, WUI, Oregon Gulch Rd
	Canal Fire, 1989, 595 acres, WUI, East Oroville/Mt Ida Rd
	Table Fire, 1994, 1,132 acres, Schrimmer Ravine/Table Mtn
Grass Fires:	Wild Fire, 1990, 257 acres, WUI, Oroville Wildlife Area
	Larkin Fire, 2001, 627 acres, Oroville Wildlife Area
	Larkin Fire, 2000, 487 acres, Oroville Wildlife Area
	Seventy Fire, 2003, 608 acres, WUI, Hwy 70/Palermo
	Ophir Fire, 2008, 959 acres, WUI, Hwy 70/Palermo
	149 Fire, 1995, 2,140 acres, Hwy 149/Cottonwood
	Nelson Fire, 1993, 744 acres, Nelson Rd/Campbell Hills

Battalion Priorities

- Increase awareness within the planning area by continuing education on the importance of defensible space around structures, importance of exterior construction materials, ingress and egress, visibility/address, and access to water supplies.
- Conduct Vegetation Management Program activities in the Oroville Wildlife Area and the Lake Oroville State Park System.
- Reduce debris burning caused vegetation fires by education and enforcement
- Continue working with DPR and DWR on constructing and maintaining fuel breaks around the Kelly Ridge community, on state owned lands
- Visible address signs – “Help us Find You”
- Construct community billboard sign for Defensible Space education
- Work with various neighborhood watch groups on Defensible Space education and what to do when wildfire strikes
- Maintain Fire Danger warning sign to public

Battalion Seven – Biggs, Gridley, Richvale

Collaborators

CAL FIRE / Butte County Fire Department; City of Biggs; City of Gridley; Department of Fish & Wildlife-Gray Lodge Wildlife Area; Sutter County Fire Department; Live Oak Fire Department; Loma Rica/Browns Valley Fire Department; Marysville Fire Department; Hallwood Community Services District

Wildland Urban Interface Situation

Battalion Seven encompasses the southwestern corner of Butte County including the cities of Biggs and Gridley, and the unincorporated communities of Honcut and Manzanita. Automatic aid agreements are maintained with Sutter County Fire Department/Live Oak, Marysville Fire Department/District 10-Hallwood Community Services District, and Loma Rica/Browns Valley Fire Department. The community of Honcut occasionally experiences a threat from a rapidly moving grass fire. Lack of volunteerism in the community caused the closure of the local Butte County Fire Department fire station in Honcut in the late 1990s. Where residents are diligent about proper weed abatement, the risk from wildland fire is considerably reduced.

The Gray Lodge Wildlife Area is a 9,100-acre crucial wetland wildlife habitat infrastructure within the battalion. The area has benefited from an aggressive Vegetation Management Program. A portion of the Oroville Wildlife Area extends into the battalion, encompassing most of the river bottom riparian area in East Biggs. This area may benefit from a future Vegetation Management Program agreement for controlled burning for habitat improvement.

Pre-fire prescription emphasis is placed on education and enforcement, especially municipal weed abatement. Firefighters seek to establish strong ties to the community through the maintenance of pre-fire plans, smoke detector installation, third grade education programs and other community education events.

The greatest risk of fire loss to the battalion is within the cities of Biggs and Gridley and the concentrated areas affecting agricultural processing plants, storage areas and crop acreage. Also, fires that start near the Feather River bottom may spread to adjacent fire sheds.

Fuels

The east side of the battalion is a transition zone at the edge of the Sacramento Valley. This “front” is characterized by grass fuels on the flat valley edge and blue oak woodland in the rolling foothills. The west side is the Upper Butte Sink of Butte Creek, an important flyway, fishery and wildlife habitat characterized by seasonal marshes, riparian habitat and a heavy loading of fine fuels. The two cities are surrounded by intensely farmed land. The Feather River bisects the battalion flowing from north to south. The river bottom contains a ten thousand-acre hardwood forest with its own unique fire regime.

Topography

Battalion Seven is predominantly flat. Elevation ranges from 50' to 110'. The river bottom contributes the only unique feature to the area.

Weather

Battalion Seven does not exhibit any substantial differences to the unit-wide weather pattern. The predominant summer weather pattern includes high to very high temperatures, low humidity and light to moderate southerly winds associated with high pressure weather gradients. North wind events usually produce red flag warning conditions and provide the highest potential for extreme fire behavior.

Battalion Priorities

- Municipal weed abatement
- Fire Code enforcement – City of Gridley
- School fire prevention education presentations
- Red Suspenders Day – community outreach event
- Butte County Fair – Fire Resistant Landscaping and Building Materials Demonstration
- Provide for education and enforcement of PRC4291 and general fire safety in the Honcut area

Battalion Eight – Town of Paradise

Collaborators

CAL FIRE / Butte County Fire Department; Town of Paradise Fire Department; Paradise Fire Safe Council;

Wildland Urban Interface Situation

Battalion Eight is delineated by the incorporated area of the Town of Paradise which encompasses approximately 18 square miles. Battalion Eight is surrounded by SRA within Battalion One. The town is more characteristic of an urban interface environment where wildland abruptly adjoins high density housing. Approximately 26,000 people reside in the town.

Emergency access in to and out of the town is a real concern, due to limited, narrow roads and the expectation of large numbers of citizens trying to evacuate simultaneously. This is further complicated by a stretch of the roadway that crosses Magalia Reservoir. To mitigate the traffic issues during an evacuation, several miles of the Skyway has been reconstructed and paved from Stirling City to Butte Meadows as a possible additional evacuation route. Evacuation plans have been developed and distributed to the public and service providers in cooperation with the Butte County Fire Safe Council, Town of Paradise, and Butte County Office of Emergency Management.

Fuels

There is a wide range of vegetation types found within the Paradise Ridge. The vegetation types range from chaparral brush mix and oak woodland to mixed-conifer timber. The lower elevations of Paradise have an overstory of ponderosa pine/California black oak mix, with an understory chaparral brush component consisting primarily of manzanita, ceanothus, scotch broom, and poison oak. Some areas of undeveloped lots or greenbelt areas have very dense brush which can affect fire behavior.

All of these vegetation types provide fire control problems because of overstocked and overgrown conditions due to years of successful fire suppression. The potential for a large, fuel driven fire is very real when fuel moisture conditions are conducive to burning. Fire control will be very difficult due to high fire intensities, leading to fire behavior problems such as long-range spotting, high rates of spread and long flame lengths. Direct attack may be impossible under these burning conditions for safety reasons.

Topography

Paradise is located on a broad, gently sloping ridge. The elevation ranges approximately from 1,000' to 2,300'. The most prominent topographic features within the battalion are the numerous steep canyons near the borders of the town. The two largest of these canyons, and most influential on fire behavior, are Butte Creek Canyon and the West Branch Feather River Canyon. Butte Creek Canyon borders to the west, while West Branch Feather River Canyon borders the battalion on the east. Less prominent canyons, but still very influential on fire behavior, are located along the southern border.

These smaller canyons run north-south into the town limits, but substantially decrease in size by the time they enter Paradise. These canyons include Nance, Hamlin, Berry, Clear Creek and Dry Creek.

Weather and Fire History

Seasonal weather patterns do not vary significantly from the Unit-wide averages. Historically, extreme weather conditions have not been the primary factor in large fires within the Paradise area. However, there is a huge potential for weather to be a strong influence on fire behavior and should not be discounted. In June 2008, the wind-driven, 23,000-acre Humboldt fire burned 57 acres and several structures within the southwest corner of the battalion.

Battalion Projects

- Maintain completed and develop new shaded fuel breaks around the perimeter of the Town of Paradise
- Community outreach/education at community events
- Shaded fuel break projects along primary community escape routes
- Visible address signs

Training and Safety Bureau

The Butte Unit Training and Safety Bureau is responsible for the delivery and documentation of training for all career and volunteer personnel. The Bureau is also responsible to coordinate and facilitate the unit-wide training plan, match training courses with approved personnel training requests and maintain a central location for updated training records for all employees.

The Bureau will ensure that all federal, state and local training mandates, laws and regulations are followed as they pertain to training. The Bureau will operate within and enforce the policies, procedures and protocols of CAL FIRE, Butte County Fire Department and the Butte County Fire Chiefs Association.

Annually, the Training and Safety Bureau provides and/or coordinates approximately 30,000 student instructional hours to over 420 career and volunteer firefighters from CAL FIRE Butte Unit, Butte County Fire Department and personnel from other Butte County Training officer Association agencies. A significant amount of staff time is required to coordinate students, courses, instructors, recording and tracking training, and ensuring personnel ICS qualifications are accurately listed in the national Resource Ordering and Status System (ROSS).

Objectives

- Enforce state/federal law, and CAL FIRE-Butte County Fire Department training policies, procedures and protocols as they apply to career and volunteer personnel.
- Ensure that all personnel receive the opportunity for training that is required for their specific positions.
- Document all employees training in a common database (Train Tracker and TMS).
- Work with the CAL FIRE Region Office regarding the allocation of training for CAL FIRE personnel and the presentation of training at regional training locations.
- Work with cooperators at the Butte Community College to ensure communications, cooperation and coordination of all public safety training.
- Work with cooperators as a member of the Butte County Training Officers Association.
- Meet or exceed those training standards identified in the CAL-FIRE Training handbook.
- Implement the training priorities set by the Butte Unit's executive staff.
- Identify the needs of each employee to help achieve career development goals.
- Seek alternative funding sources in the form of grants, participation with universities and sharing courses with other agencies.

Mission

The Butte Unit Training and Safety Bureau Program goal is to assure quality service to the public by developing the skills and abilities of all CAL FIRE/Butte County Fire Department's career and volunteer personnel. This is accomplished through training

that is economical, effective, and consistent with the needs of the public, the State of California, the County of Butte, the Department, and the employee.

Emergency Command Center

The Butte Unit Emergency Command Center (BTU ECC) provides command and control services, as well as "pre-arrival" emergency medical services, for all of the unincorporated areas of Butte County, City of Biggs, City of Gridley, Town of Paradise and the Mooretown Rancheria.

The BTU ECC is also the California Emergency Management Agency (Cal EMA) Fire Operational Area Mutual Aid Coordination Center for Butte County. As the Operational Area Coordinator, the BTU ECC has the responsibility to coordinate all fire mutual aid requests for all jurisdictions within Butte County. This responsibility gives the BTU ECC the authority to directly obtain resources from all neighboring counties including Yuba, Sutter, Plumas, Glenn, Colusa, Tehama, and Lassen.

The BTU ECC processes approximately 15,000 emergency incidents annually.

Objectives

- Continue to provide quality command and control services, as well as excellent customer service, to all of our customers.
- Pursue cooperative agreements with other departments and agencies to enhance efficiency of resource command and control within Butte County.
- Pursue available technology to more efficiently conduct command and control operations.
- Cooperate fully and effectively with allied agencies.

Mission

The mission of the Oroville Emergency Command Center is to provide a consistent, accurate, timely, and coordinated command and control system. "We will provide support, direction, and communications with our ultimate goal being the best service possible to all who depend on our team."

Butte County Fire Safe Council

The Butte County Fire Safe Council (BCFSC) is the County's largest ally in educating and assisting the public with wildfire preparedness. The BCFSC is funded by grants and community donations, and operates in cooperation with public works and fire agencies throughout Butte County.

The BCFSC is the "parent" organization to several active and organized local fire safe councils throughout the County. Local fire safe councils have been established in the Town of Paradise, Upper Ridge, Lower Pentz (below Paradise), Yankee Hill, Berry Creek, Forbestown, Feather Falls, Palermo-Oroville, Cohasset, and Forest Ranch. The BCFSC Board of Directors is comprised of representatives from the local councils and representatives of many public and private stakeholders throughout Butte County, including CAL FIRE/Butte County Fire Department.

Several defensible space assistance programs are provided by the BCFSC. The Fire Safe Home Visit Program allows residents to receive free expert advice to improve their home's chances of surviving a wildfire. The Chipping Program is available to chip brush and tree trimming slash for community members of the fire safe council. The Residents Assistance Program assists Butte County residents who are physically and financially unable to maintain defensible space around their home and have no other person to assist in the clearance.

The BCFSC is also a wildfire education outlet. The organization produces and distributes information to residents on public safety topics including wildfire safety and evacuation planning and preparedness. The "Wildfire in the Foothills" 6th grade education program educates students on proper planning to reduce risks and survive a wildfire. The FAST CAMP program provides teens one week of public safety training. .

The BCFSC has taken the lead to implement many fuel reduction projects. Projects typically involve shaded fuel breaks, reducing ground and ladder fuels along community escape routes. Many projects are implemented in cooperation with Butte County Public Works and CAL FIRE handcrews. Most projects are conceived, planned and implemented by the initiative and dedication of community volunteers with support from the BCFSC staff, local agencies and various grant funding sources.

Additional information regarding the BCFSC and the programs and resources it provides can be obtained at their website www.thenet411.net.

Fire Safe Council Priorities

Butte County

1. Defensible Space Chipper and Residents Assistance Program
2. Firewise Communities Program
3. Firewise and Forest Health Stewardship Education for youth and adults

Berry Creek

1. Bald Rock and Zink Road Shaded Fuel Break

Magalia

1. Little Butte Creek Shaded Fuel Break PPOA Lands

Forbestown

1. Additional Roadside Clearing
2. Weiss Hill – Mt. Hope Shaded Fuel Break
3. Merry Mountain Shaded Fuel Break
4. Clean up of Merry Mountain common areas

Concow/Yankee Hill

1. Concow Hazardous Fuels Removal-Multi Phase Project
2. Roadside Clearance
3. Firewise Education and Community Planning

Forest Ranch

1. Highway 32 Shaded Fuel Break
2. Schott Road SFB
3. Doe Mill Prescribed Burn

Paradise

1. Firewise Education and Community Planning

Feather Falls

1. Lumpkin Road SFB Maintenance
2. Feather Falls School

APPENDIX A: ACTIVE PROJECTS

Status Guide: A = Active, P = Planning, C = Completed, O = Ongoing, M = Maintenance.

Batt Planning area	Project Number	Project Name	Status	Estimated Completion Year	Project Type	Net Acres
BTU	2100-2011-PRE-001	Targeted 4291 Inspections	A		Inspections	
BTU	2100-2012-PRE-005	Education Programs	A		Education	
BTU	2100-2012-FPL-023	BCFSC Education Programs	A		Education	
BTU	2100-2012-FPL-032	BCFSC Community Chipping	A		Fuel Reduction	
BTU		Scotch Broom Eradication	A		Fuel Reduction	
1		Deadwood SFB and Biomass Removal	A		Fuel Reduction	272
1	2100-2011-FPL-013	Little Butte Creek SFB	A	2014	Fuel Reduction	146
1	2100-2011-FPL-017	Concow Hazardous Fuels and Reforestation	A	2014	Fuel Reduction	135
1	2100-2012-CFP-025	Gale CFIP	A	2014	Fuel Reduction	
1	2100-2014-FPL-029	Skyway Fuels Reduction	A		Fuel Reduction	
2	2100-2014-FPL-027	Highway 32 Lomo	A		Fuel Reduction	
2	2100-2014-FPL-028	Highway 32 Wilder	A		Fuel Reduction	
5		USFS – Berry Creek HFR	A		Fuel Reduction	
5		USFS – Slap Jack HFR	A		Fuel Reduction	200
5	2100-2012-FPL-021	Forbestown Road Shaded Fuel Break	A		Fuel Reduction	
5		Merry Mountain SFB	A		Fuel Reduction	
6		Rabe Rd Shooting Range	A		Hazard Reduction	10
6	2100-2011-VMP-001	DWR - Loafer Creek VMP	A		Prescribed Fire	50
6	2100-2012-FPL-022	DWR - Canyon Drive Fuel Reduction	A	2015	Fuel Reduction	17

APPENDIX B: COMPLETED PROJECTS

Status Guide: A = Active, P = Planning, C = Completed, O = Ongoing, M = Maintenance.

Planni ng	Project Number	Project Name	Status	Estimated Completion Year	Project Type	Net Acres
1		Wildland Safety Fair	C	1999	Education	
1		Paradise VMP	C	2000	Fuel Reduction	
1		BLM - Compton Drive SFB	C	2000	Fuel Reduction	
1		Upper Ridge Radio	C	2001	Education	
1		Cherokee Clean Up	C	2001	Fuel Reduction	
1		Yankee Hill FSC Calendar 2003	C	2001	Education	
1		Poe Fire Clean Up	C	2001	Fuel Reduction	
1		PPOA Greenbelt Fuel Reduction	C	2002	Fuel Reduction	
1		Paradise Valley View Citizens Fuel Reduction	C	2003	Fuel Reduction	
1		West Branch Fuel Reduction Project	C	2003	Fuel Reduction	
1		Canyon Edge Fuel Reduction Project	C	2003	Fuel Reduction	
1		Dean Rd Roadside Fuel Reduction	C	2003	Fuel Reduction	
1		Evacuation Plan Print and Mail	C	2004	Education	
1		Top Of Paradise Fuel Reduction Project – Canyon Edge FRP	C	2004	Fuel Reduction	
1		Youth Wildland Fire Council	C	2004	Education	
1		PPOA	C	2004	Education	
1		Upper Ridge Preservation Alliance	C	2004	Education	
1		Crain Ridge Fuel Break and Watershed Protection	C	2005	Fuel Reduction	
1		Coutolenc SFB and Watershed Protection Phases I-III	C	2006	Fuel Reduction	
1		Yankee Hill/Concow Road Fuel Reduction-Safety Zones.	C	2006	Evacuation planning/Fuel Reduction	36
1		Honey Road Fuel Reduction	C	2007	Fuel Reduction	
1		Dry Creek SFB and Watershed Protection Project	C	2007	Fuel Reduction	
1		Paradise Lake	C	2008	Fuel Reduction	
1		Crain Ridge/Rim Rd Shaded Fuel Break and Watershed Protection	C	2008	Fuel Reduction	
1		Old Dogtown Rd	C	2010	Fuel Reduction	
1		Trail Ways Fuel Reduction	C	2010	Fuel Reduction	
1		Skyway Shaded Fuel Break	C	2010	Fuel Reduction	
1		New Skyway Shaded Fuel Break	C	2010	Fuel Reduction	
1		Magalia Reservoir Shaded Fuel Break	C	2010	Fuel Reduction	
1		Humbug Rd Shaded Fuel Break	C	2010	Fuel Reduction	

Plan ning	Project Number	Project Name	Status	Estimated Completion Year	Project Type	Net Acres
1		Concow Lake Site Improvement and Invasive Broom Removal Phase I	C	2010	Fuel reduction	36
1		Concow-Roadside Hazardous Fuels and Reforestation	C	2010	Fuel Reduction	127
1		Magalia PUSD	C	2011	Fuel Reduction	
1		Powellton Rd SFB	C	2011	Fuel Reduction	
1		Yankee Hill County Roads Fuels Reduction	C	2011	Fuel reduction	153
1	2100-2007-CFP-001	Old Forbestown & Cherokee CFIP	C	2010	Fuel Reduction	55
1	2100-2007-CFP-002	Heimbecher CFIP	C	2009	Fuel Reduction	30
1	2100-2007-CFP-004	Gal CFIP	C	2007	Fuel Reduction	12
1	2100-2007-CFP-005	Lyman CFIP	C	2007	Fuel Reduction	20
1	2100-2008-CFP-001	Balmain Management Plan	C		Fuel Reduction	
1	2100-2008-CFP-002	King CFIP	C	2010	Fuel Reduction	67
1	2100-2008-CFP-003	Concow Fire Rehabilitation Prop 40 CFIP	C	2010	Reforestation	65
1	2100-2008-CFP-004	Concow Fire Rehabilitation Prop 40 CFIP	C	2010	Reforestation	
1	2100-2008-CFP-005	Concow Fire Rehabilitation Prop 40 CFIP	C	2010	Reforestation	7
1	2100-2008-CFP-006	Concow Fire Rehabilitation Prop 40 CFIP	C	2010	Reforestation	8
1	2100-2008-CFP-007	Concow Fire Rehabilitation Prop 40 CFIP	C	2010	Reforestation	24
1	2100-2008-CFP-008	Concow Fire Rehabilitation Prop 40 CFIP	C	2010	Reforestation	13
1	2100-2008-CFP-009	Concow Fire Rehabilitation Prop 40 CFIP	C	2010	Reforestation	15
1	2100-2010-FPL-016	Upper Ridge SFB	C	2001	Fuel Reduction	14
1	2100-2011-CFP-020	Heffernan CFIP	C		Reforestation	73
1	2100-2011-FPL-017	Concow Hazardous Fuels and Reforestation, Phase III	C	2013	Fuel reduction	135
1	2100-2011-FPL-017	Concow Hazardous Fuels and Reforestation, Phase IV	C	2013	Fuel reduction	111
1	2100-2011-FPL-018	Concow FIREWISE Home Design and Landscaping Events	C	2012	Education	
1	2100-2012-CFP-024	Pekarek CFIP	C	2014	Fuel Reduction	60
1	2100-2012-FPL-031	Magalia Reservoir SFB Phase II	C	2014	Fuel Reduction	16
2		Hwy 32 Demo Site	C	2000	Education	
2		Forest Ranch area Forestwise Landscaping Brochure	C	2001	Evacuation Planning	
2		Development of Community Evac Plan	C	2003	Evacuation Planning	
2		Cohasset SFB	C	2005	Fuel Reduction	
2		Butte Creek Canyon SFB	C	2008	Fuel Reduction	
2	2100-2010-FPL-003	Buzztail Shaded Fuel Break	C	2013	Fuel reduction	21

Planning	Project Number	Project Name	Status	Estimated Completion Year	Project Type	Net Acres
2	2100-2010-HFT-001	HWY 32 Roadside Fuel Reduction	C	2013	Fuel reduction	49
2	2100-2011-FPL-019	Crown Point Road Shaded Fuel Break	C	2013	Fuel reduction	48
5		Berry Creek Fire Safe Calendar	C	2005	Public Information	
5		Fire Safe Home Visit Program	C	2007	Education	
5		Firewise Demonstration Area	C	2008	Education	
5		Feather Falls Evacuation Plan	C	2008	Evacuation Planning	
5	2100-2007-CFP-003	Peterson CFIP Project	C	2009	Fuel Reduction	157
5	2100-2007-CFP-006	Starch CFIP	C	2009	Fuel Reduction	48
5	2100-2012-FPL-030	Berry Creek Shaded Fuel Break Phase 1	C	2014	Fuel Reduction	10
6		Northeast Oroville Community Education and Outreach Program	C	2004	Education	

APPENDIX C: MAINTAINED PROJECTS

Status Guide: A = Active, P = Planning, C = Completed, O = Ongoing, M = Maintenance.

Planning Area	Project Number	Project Name	Status	Estimated Completion Year	Project Type	Net Acres
1		Jordan Hill Fuel Reduction Project	M		Fuel Reduction	
1		Detlow Rd Demonstration Site	M		Fuel Reduction	
1		BLM - Quail Trails FRP	M	2010	Fuel Reduction	
1	2100-2010-FPL-002	Upper Ridge Roads Hazardous Fuels Reduction	M	2013	Fuel Reduction	9
2	2100-2010-FPL-001	Highway 32	M	2013	Fuel Reduction	193
5		Brush Creek DFPZ - USFS	M	1996	Fuel Reduction	
5	2100-2007-FAS-002	Feather Falls SFB	M	2007	Fuel Reduction	25
5	2100-2011-FPL-001	Lake Madrone SFB	M	2008	Fuel Reduction	5

APPENDIX D: ONGOING PROJECTS

Status Guide: A = Active, P = Planning, C = Completed, O = Ongoing, M = Maintenance.

Planning Area	Project Number	Project Name	Status	Estimated Completion Year	Project Type	Net Acres
BTU		6th Grade Education Program	O		Education	
BTU		Development of Fuel Model Brochures	O		Education	
BTU		Defensible Space Media Campaign	O		Education	
BTU		Special Needs Assistance Program	O		Evacuation Planning	
BTU		Forest Stewardship Education Workshops	O		Education	
BTU		Residents Assistance Program	O		Defensible Space Assistance	
BTU		Wildfire Safety Education Workshops	O		Education	
BTU	2100-2012-PRE-005	Fire-resistant building material and landscaping Fair exhibit	O		Education	
BTU	2100-2012-PRE-005-001	North Valley Fire PALS	O		Education	
1		Yankee Hill Evacuation Plan	O		Evacuation Planning	
1		SFB Management and Maint. Project	O		Fuel Reduction	
1		Roadside Hazardous Fuels and Reforestation	O	2004	Fuel reduction	69
1		Dooryard Education Visit Program	O		Education	
1		Water Source Identification and Mapping	O		Mapping	
1		Upper Coutelenc SFB	O		Fuel Reduction	
1		Pine Ridge School HFR	O		Fuel Reduction	
1		PPPOA SFB	O		Fuel Reduction	
1		BLM - Skyway Fuels Reduction – Toadtown	O		Fuel Reduction	
1		Yankee Hill Emergency Communication System	O		Information	
1		Community Education Workshops	O		Education	
1	2100-2012-FPL-023-021	Trail Days	O		Education	
1		Town Radio – AM 1500	O		Evacuation Planning	
1		South Firhaven Neighborhood Fuels Reduction	O	2014	Fuel Reduction	
2		Big Chico Creek Ecological Preserve	O		Fuel Reduction	
2	2100-2010-VMP-004	SPI H-Line VMP	O	2015	Prescribed Fire	400
5		Bangor Community Address Identification	O		Address Signs	
7		Grey Lodge VMP	O		Prescribed Fire	
8		Paradise Defensible Space Program	O		Inspections	

APPENDIX E: PLANNED PROJECTS

Status Guide: A = Active, P = Planning, C = Completed, O = Ongoing, M = Maintenance.

Plan- ning Area	Project Number	Project Name	Status	Estimated Completion Year	Project Type	Net Acres
1		Jordan Hill Forest Thinning	P		Fuel Reduction	
1		DWR – Lime Saddle SFB	P		Fuel Reduction	
1		DWR – Goat Ranch/Spring Valley SFB	P		Fuel Reduction	
1		DWR – Dark Canyon SFB	P		Fuel Reduction	
1		SPI – Jordan Hill SFB	P		Fuel Reduction	
1		SPI – Rim Road SFB	P		Fuel Reduction	
1		SPI – Lovelock SFB	P		Fuel Reduction	
1		SPI – Stirling City SFB	P		Fuel Reduction	
1		SPI – Granite Ridge SFB	P		Fuel Reduction	
1		SPI – Flea Valley SFB	P		Fuel Reduction	
1		Student After School Wildfire Program	P		Education	
1		Biomass Utilization	P		Fuel Reduction	
1		Hamlin Canyon SFB	P		Fuel Reduction	
1		PPPOA Greenbelt SFB	P		Fuel Reduction	
1		Wildfire Safety Education Trailer	P		Education	
1		Pentz Rd SFB	P		Fuel Reduction	
1		Neal Rd SFB	P		Fuel Reduction	
1		Clark RD SFB	P		Fuel Reduction	
1		Doe Mill Rd from Powellton to Butte Creek	P		Fuel Reduction	
1		PG&E Canal SFB	P		Fuel Reduction	
1		Hup Coutoelnc Rd SFB	P		Fuel Reduction	
1		Troy Estates SFB	P		Fuel Reduction	
1		West Side of Old Magalia Church	P		Fuel Reduction	
1		Centerville Rd SFB	P		Fuel Reduction	
1		Coutolenc Rd Dozer Line	P		Fuel Reduction	
1		Paradise Lake Healthy Forest	P		Fuel Reduction	
2		SPI – H-Line SFB	P		Fuel Reduction	
2		SPI – HWY 32 SFB	P		Fuel Reduction	
2		SPI – Humboldt Road SFB	P		Fuel Reduction	
2		SPI – K-Line/J-Line SFB	P		Fuel Reduction	
2		SPI – L-Line SFB	P		Fuel Reduction	
2		SPI – Bottle Hill SFB	P		Fuel Reduction	
2		Forest Ranch Headwaters Rd SFB	P		Fuel Reduction	
2		Doe Mill Rd SFB	P		Fuel Reduction	
2		Butte Meadows Evacuation Shelter	P		Fuel Reduction	

Plan ning	Project Number	Project Name	Status	Estimated Completion Year	Project Type	Net Acres
2		Butte Meadows Community Demonstration/Communication Site	P		Evacuation Planning	
2		Upper Humboldt Rd SFB	P		Fuel Reduction	
2		Emergency Advisory Radio	P		Public Information	
2		Community Evacuation Plan	P		Evacuation Planning	
2		Mann Nolte SFB	P		Fuel Reduction	
2		Emergency Advisory Radio	P		Public Information	
2		Evacuation Plan Update	P		Evacuation Planning	
2		Schott Rd Vegetation Management	P		Fuel Reduction	
4		Bidwell Park Fuel Reduction	P		Fuel Reduction	
4		Little Chico Creek Arundo Donax Control	P		Fuel Reduction	
4		Llano Seco	P		Prescribed Fire	
5		BLM – Lumpkin Rd FRP	P		Fuel Reduction	
5		BLM – Enterprise Rancheria SFB	P		Fuel Reduction	
5		DWR – Sycamore Creek SFB	P		Fuel Reduction	
5		DWR – Enterprise SFB	P		Fuel Reduction	
5		DWR – Stringtown SFB	P		Fuel Reduction	
5		SPI – Lumpkin Road SFB	P		Fuel Reduction	
5		SPI – Fields Ridge SFB	P		Fuel Reduction	
5		SPI – Swain Ridge B-Line SFB	P		Fuel Reduction	
5		SPI – Watson Ridge SFB	P		Fuel Reduction	
5		Evacuation Planning, Community Education and Fuels Reduction	P		Multiple	
5		Forbestown Ridge Reflective Address Signs	P			
5		Weiss Hill-Mt Hope SFB	P		Fuel Reduction	
5		Forbestown Mastication	P		Fuel Reduction	
5		New York Flat Rd Clearing	P		Fuel Reduction	
5		Diversion Dam SFB	P		Fuel Reduction	
5		Abernathy Rd SFB	P		Fuel Reduction	
5		Ponderosa SFB	P		Fuel Reduction	
5		Additional Roadside Clearing	P		Fuel Reduction	
6	2100-2011-VMP-015	DWR - Oroville Wildlife Area VMP	P		Prescribed Fire	
7	2100-2013-FAS-026	Hightest Training Burn	P		Education	
7		Little Dry Creek	P		Prescribed Fire	
7		Howards Slough	P		Prescribed Fire	
8		Paradise Clear Creek Shaded Fuel Break	P		Fuel Reduction	

APPENDIX F: UNIT GOALS AND OBJECTIVES

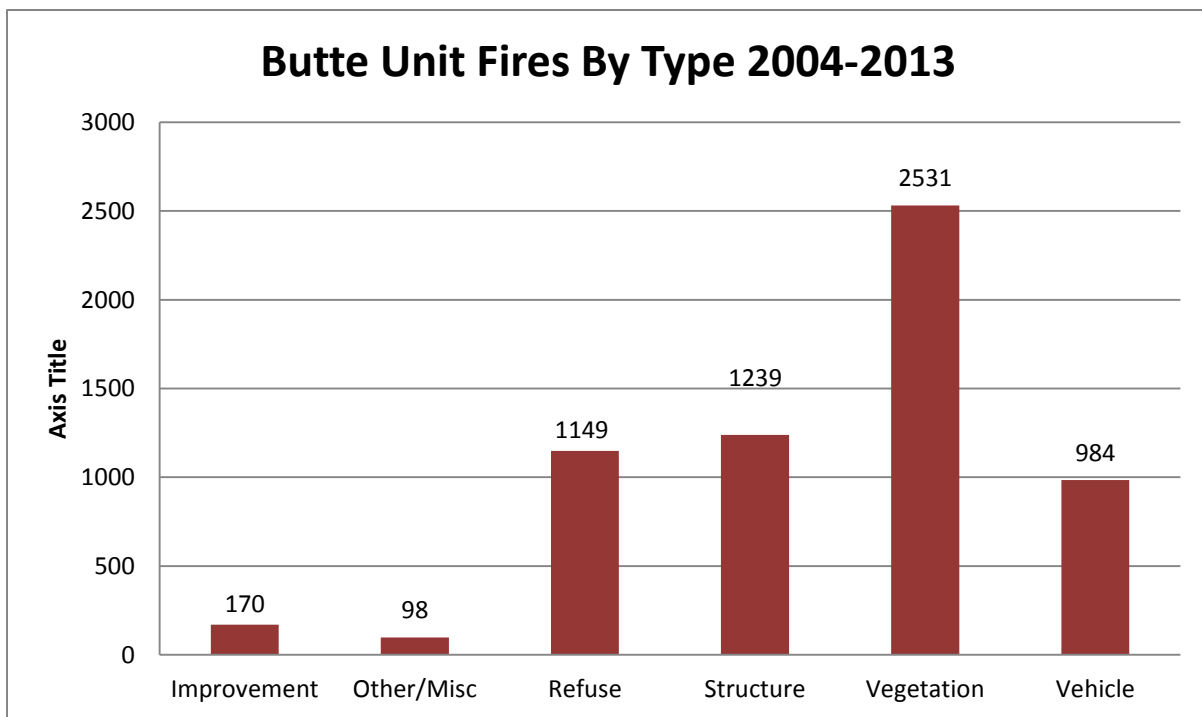
CAL FIRE identified seven goals in the 2010 Strategic Fire Plan for California. The goals, when implemented with the collaboration of local communities and groups, will enhance the protection of lives, property and natural resources from wildland fire, as well as improve environmental resilience to wildland fire. Community protection includes promoting the safety of the public and emergency responders, as well as protection of property and other improvements.

The Butte Unit may work on any of the Fire Plan goals at any given time based on available funding and other opportunities. The Butte Unit intends to place emphasis on the following goals and objectives:

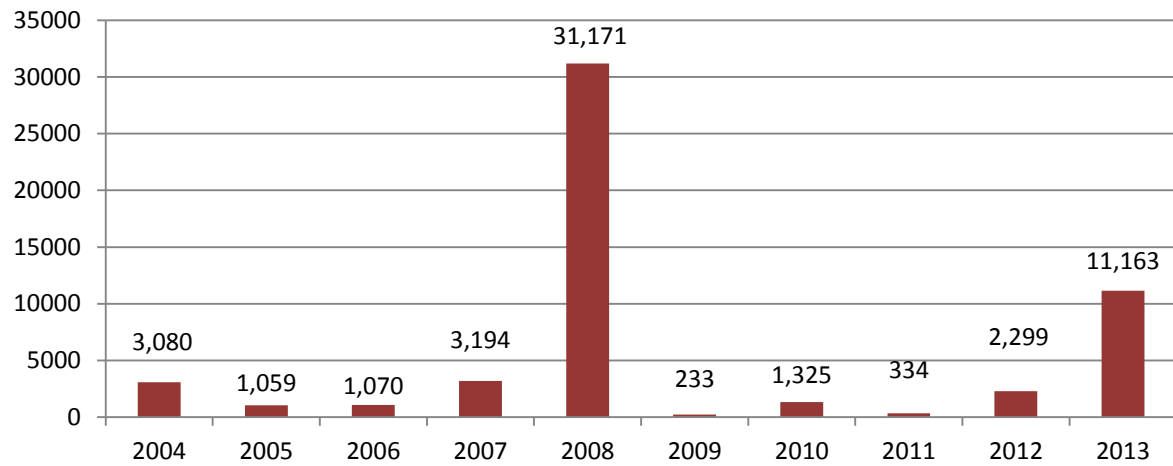
- Engage and participate with local stakeholder groups to validate and prioritize the assets at risk and identify, prioritize and implement pre-fire projects.
- Conduct defensible space inspections and promote an increasing level of compliance with defensible space laws and regulations
- Educate landowners, residents and business owners about the risks and their incumbent responsibilities of living in the wildlands, including applicable regulations, prevention measures and preplanning activities.

APPENDIX G: IGNITION ANALYSIS

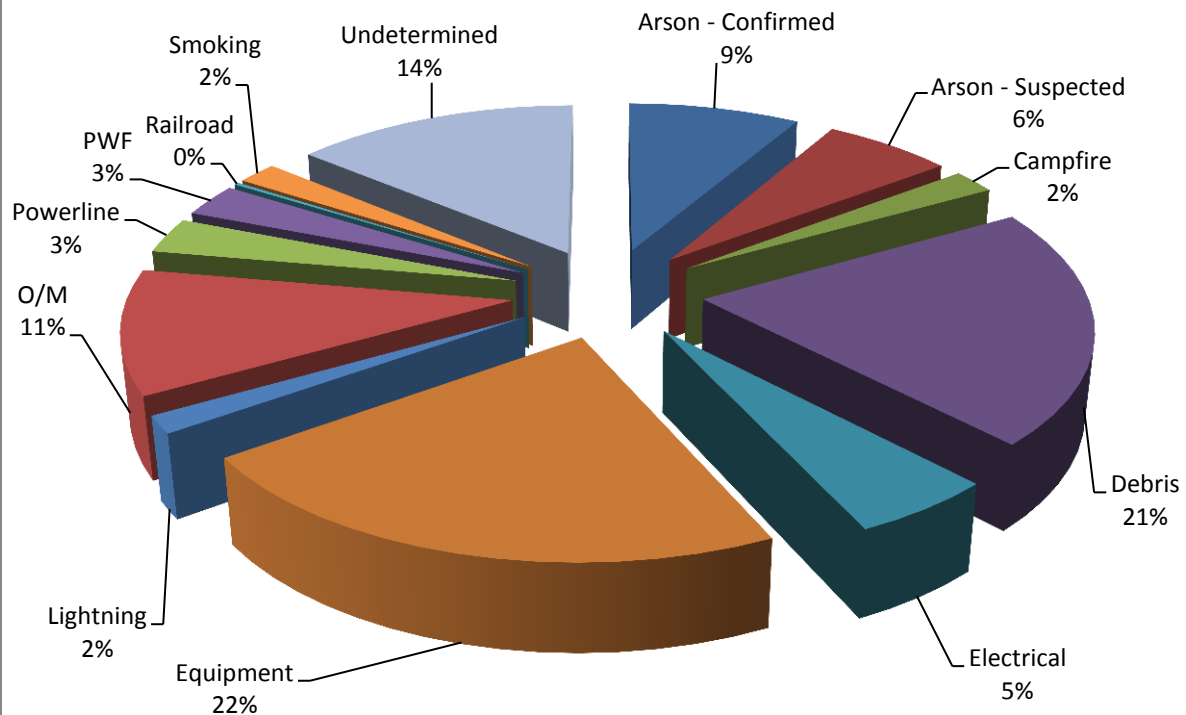
All fires within CAL FIRE/Butte County Fire Department jurisdiction are included in this analysis. The most common ignition cause in the Butte Unit during the past ten years has involved the use of equipment, at 25% of all ignitions. The second most common cause is debris burning at 20%. Most ignitions are associated with roads and areas of higher population density. Determining the cause of each ignition is an ongoing challenge. The causes of many fires can only be narrowed down to a few possibilities; therefore they are classified as 'undetermined'. Company officers attend training to hone their fire origin and cause investigation skills. The following charts illustrate the occurrence and cause of fires for the previous ten years.

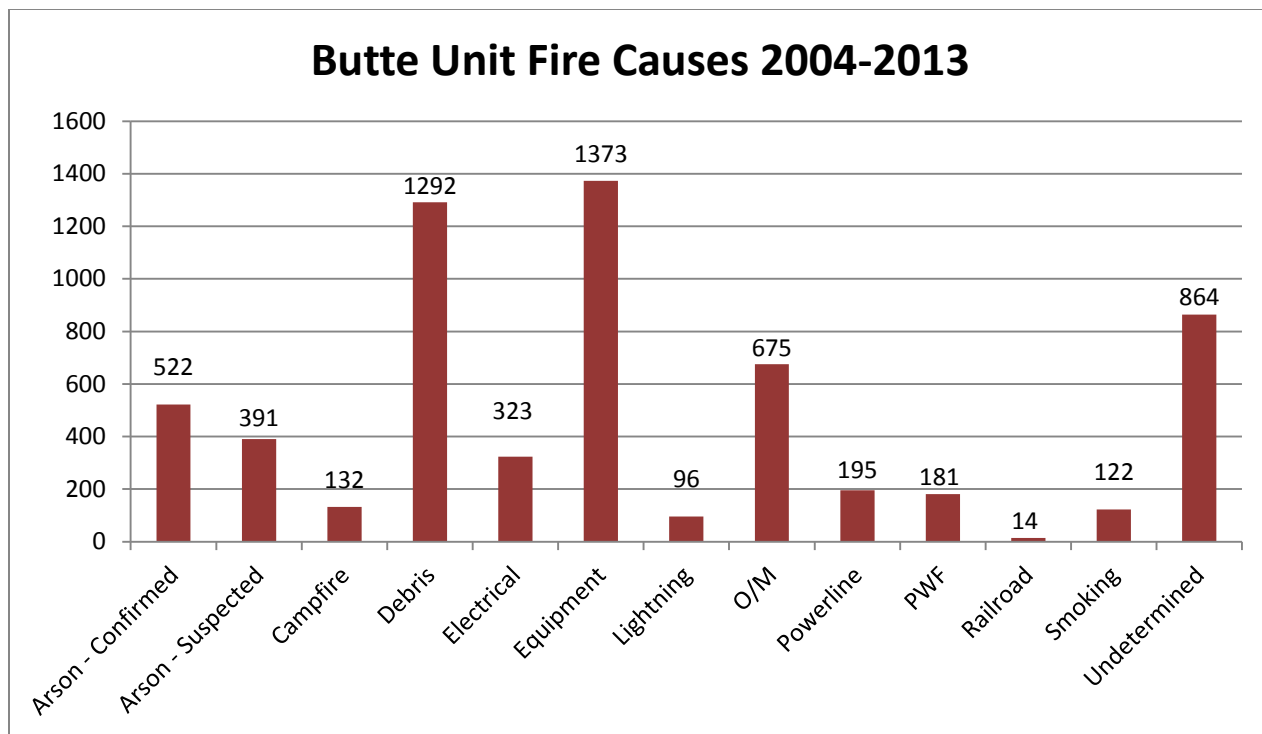


Butte Unit Acres Burned 2004-2013



Butte Unit Fire Causes 2004-2013





APPENDIX H: IGNITION MANAGEMENT PLAN

A review of the most common fire ignition causes within the Butte Unit has identified the top three fire cause classes affecting the most at risk communities. In an effort to reduce ignitions within those communities the Butte Fire Prevention Bureau has taken a two-step approach. First the Butte Unit has secured project funding from the CAL-FIRE State Responsibility Area (SRA) Fee to generate public safety outreach television and radio public safety announcements along with billboard and newsprint messages to educate citizens on how to avoid accidentally igniting fires. The public safety announcements and advertisements will address fire ignitions caused by the use of motor vehicles in dry vegetation, use and misuse of power equipment in the wildland, obtaining defensible space around inhabited structures and “Ready, Set, Go!” – Emergency Preparedness. The public safety announcements and educational advertisements will assist all citizens within Butte County and additional residents in the greater Northern California Area. It is projected over 500,000 residents will be exposed to at least one form of the multiple public safety announcements and or educational material.

Secondly the Butte Unit has focused the Defensible Space Inspectors secured by the CAL-FIRE State Responsibility Area Fee to conduct Residential Fire Hazard Inspections (LE-100 Inspections) within the identified communities at risk. These Inspectors are currently inspecting an average of 840 inhabited homes per month. This focused inspection program is projected to continue through the end of June 2014.

EXHIBITS:

MAPS

Figure A: Unit Map

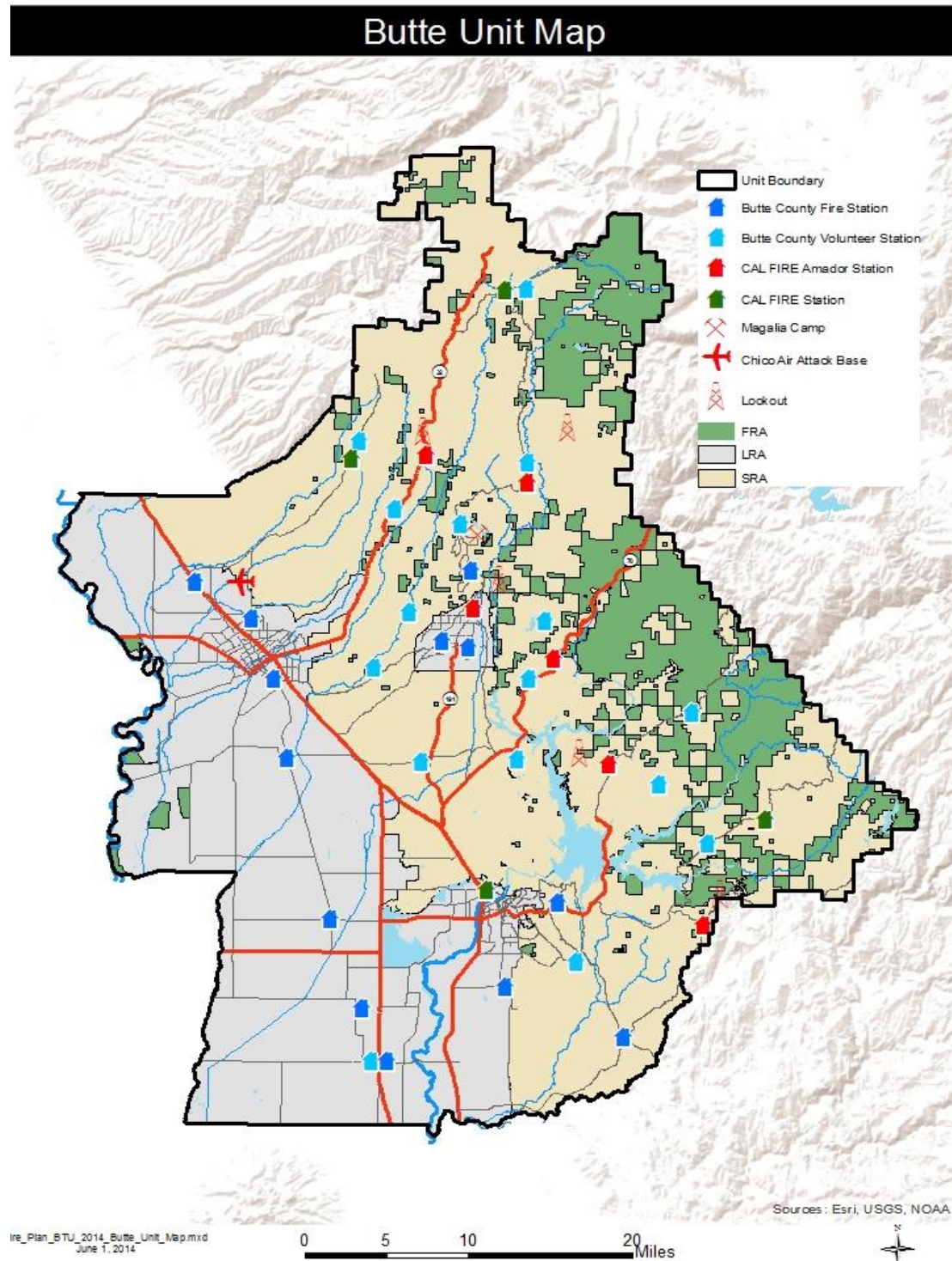


Figure B: Battalion Map

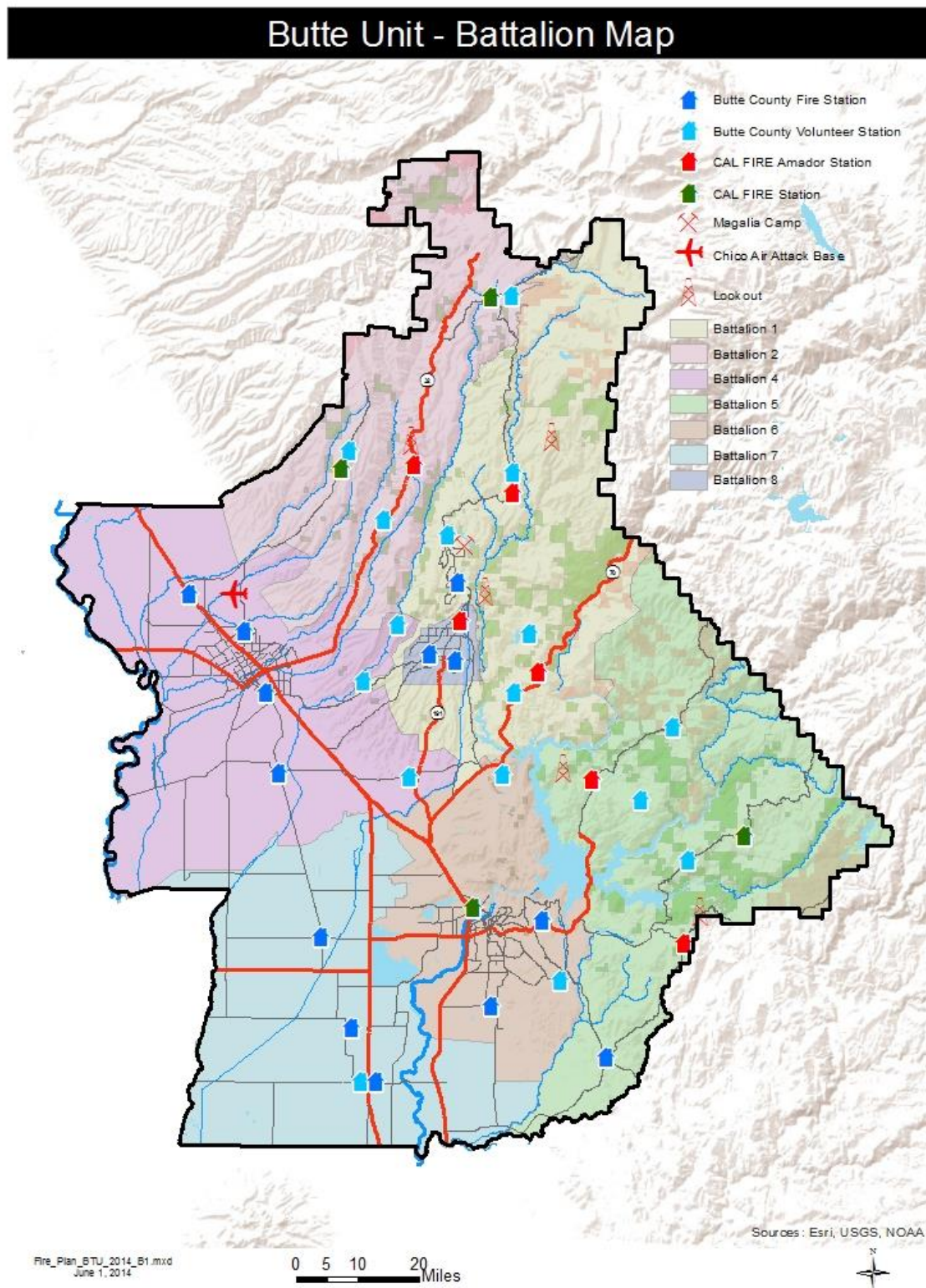


Figure C: Battalion 1

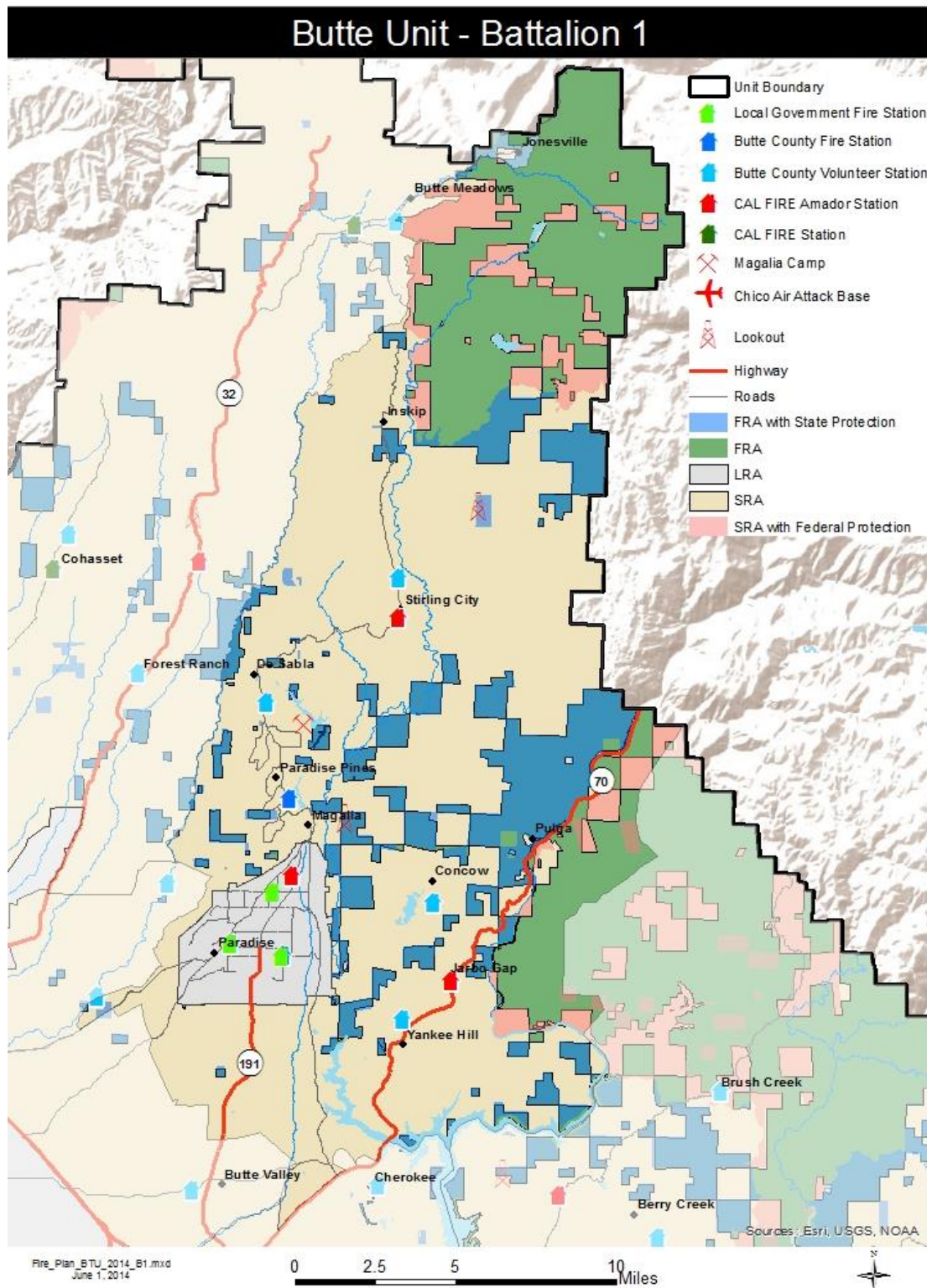


Figure D: Battalion 2 Map

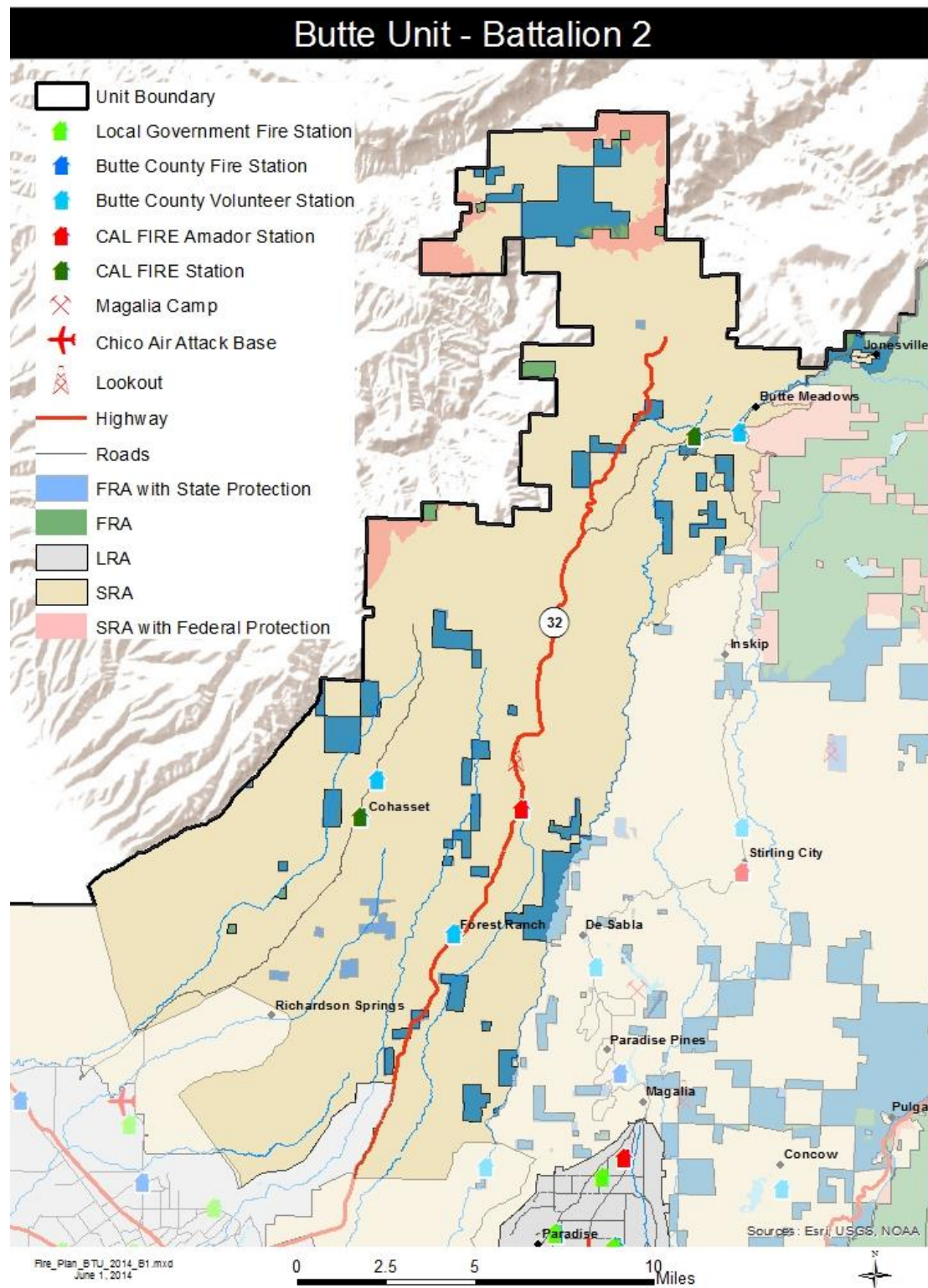


Figure E: Battalion 4 Map

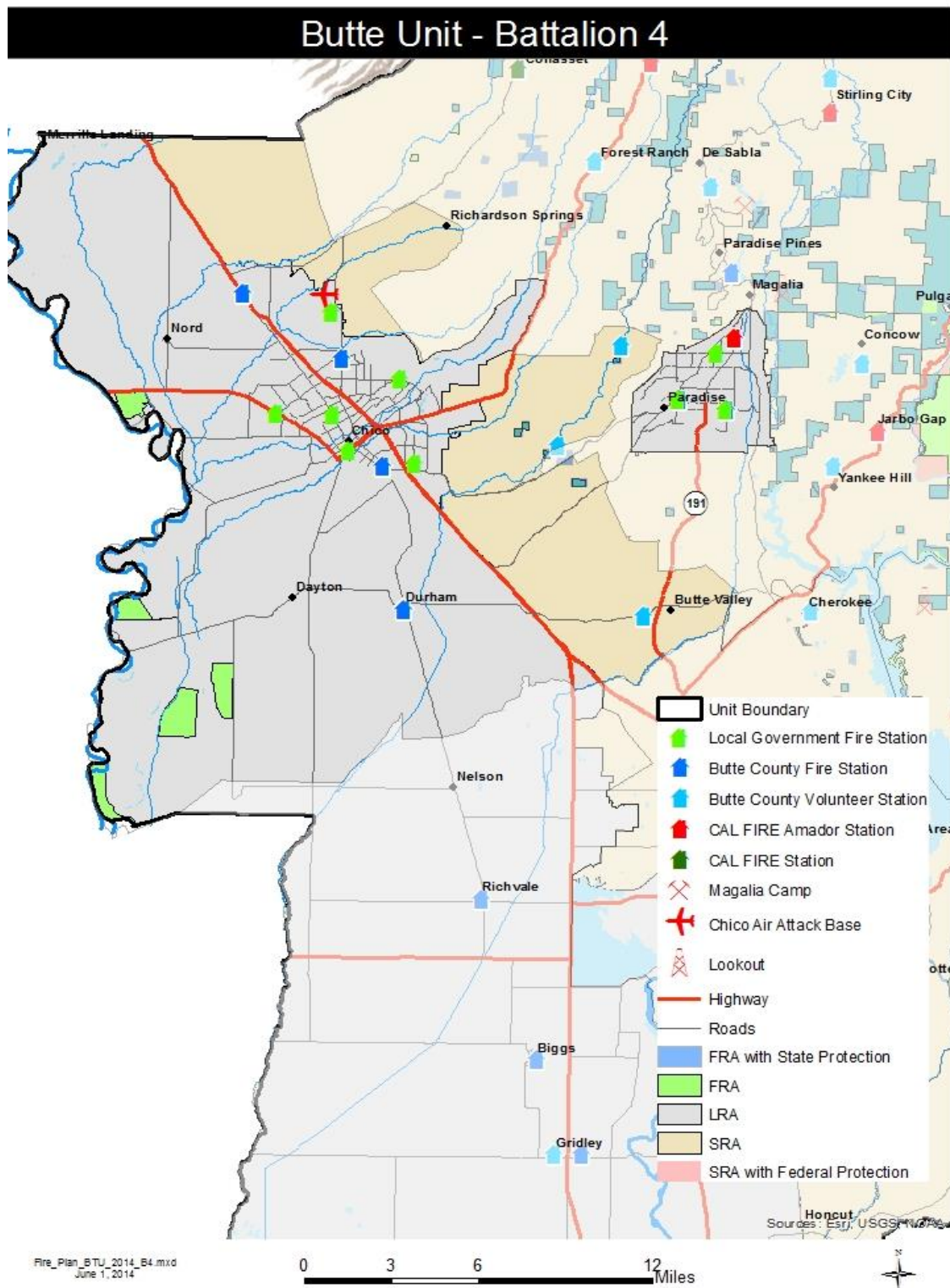


Figure F: Battalion 5 Map

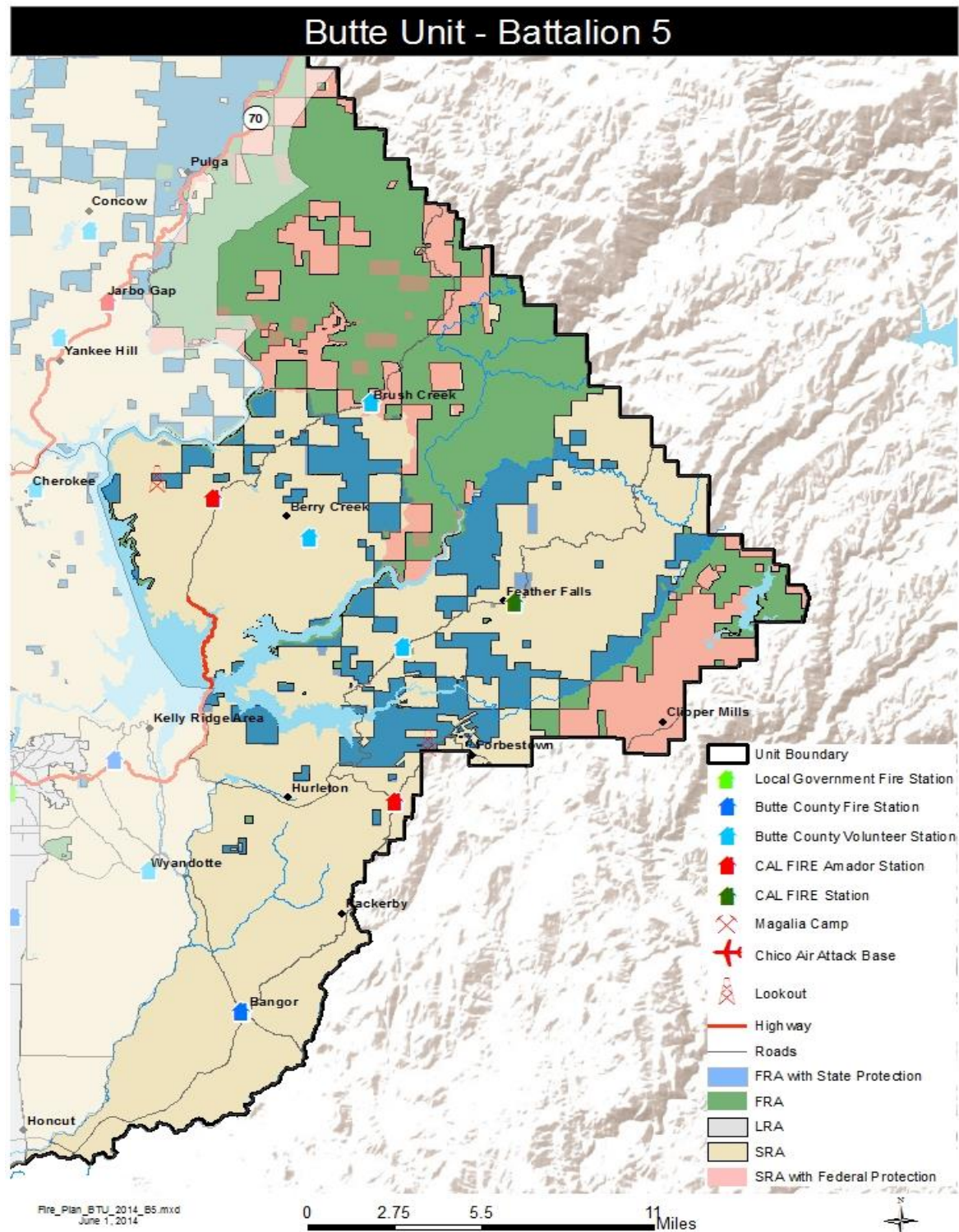


Figure G: Battalion 6 Map

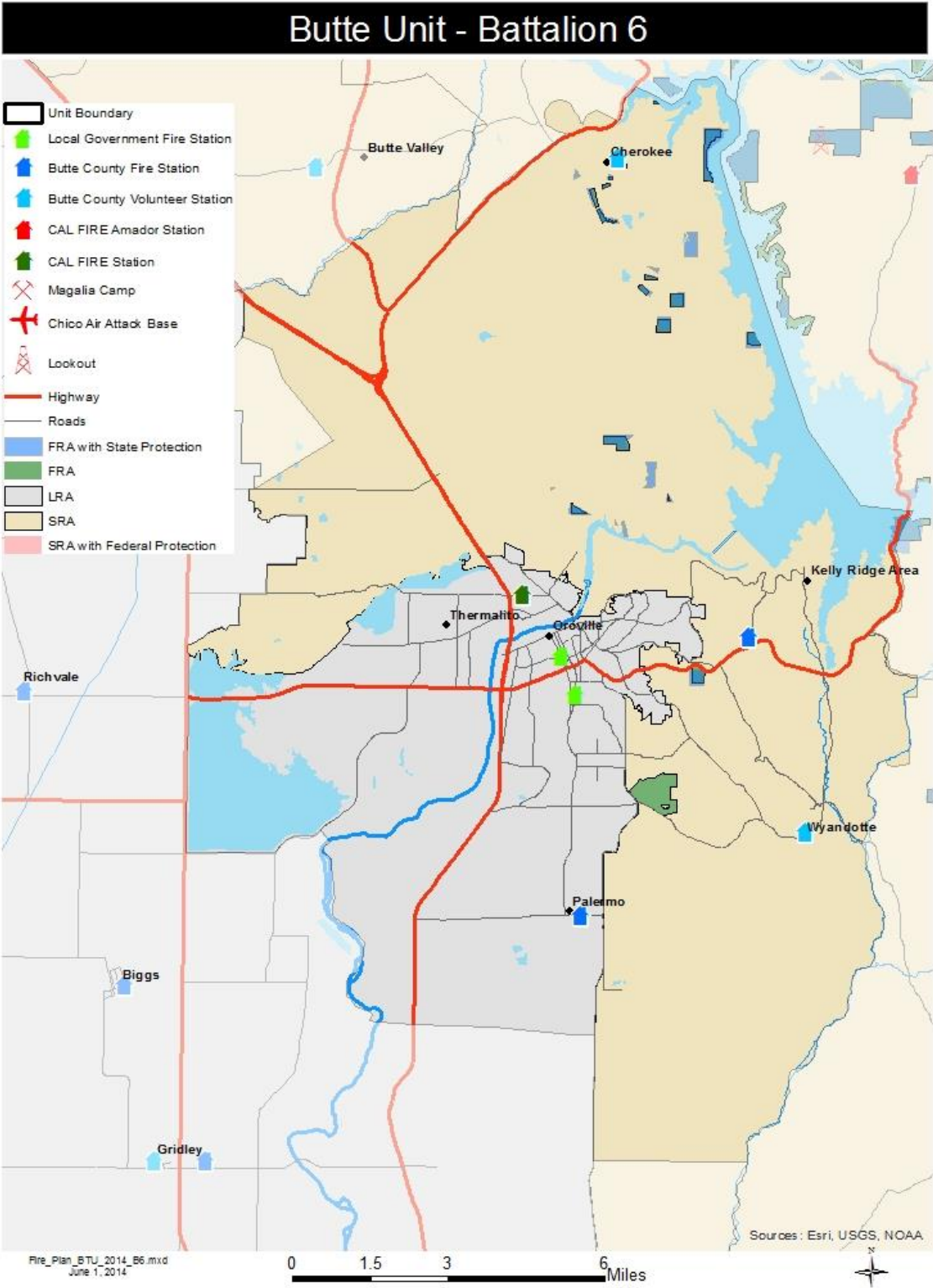


Figure H: Battalion 7 Map

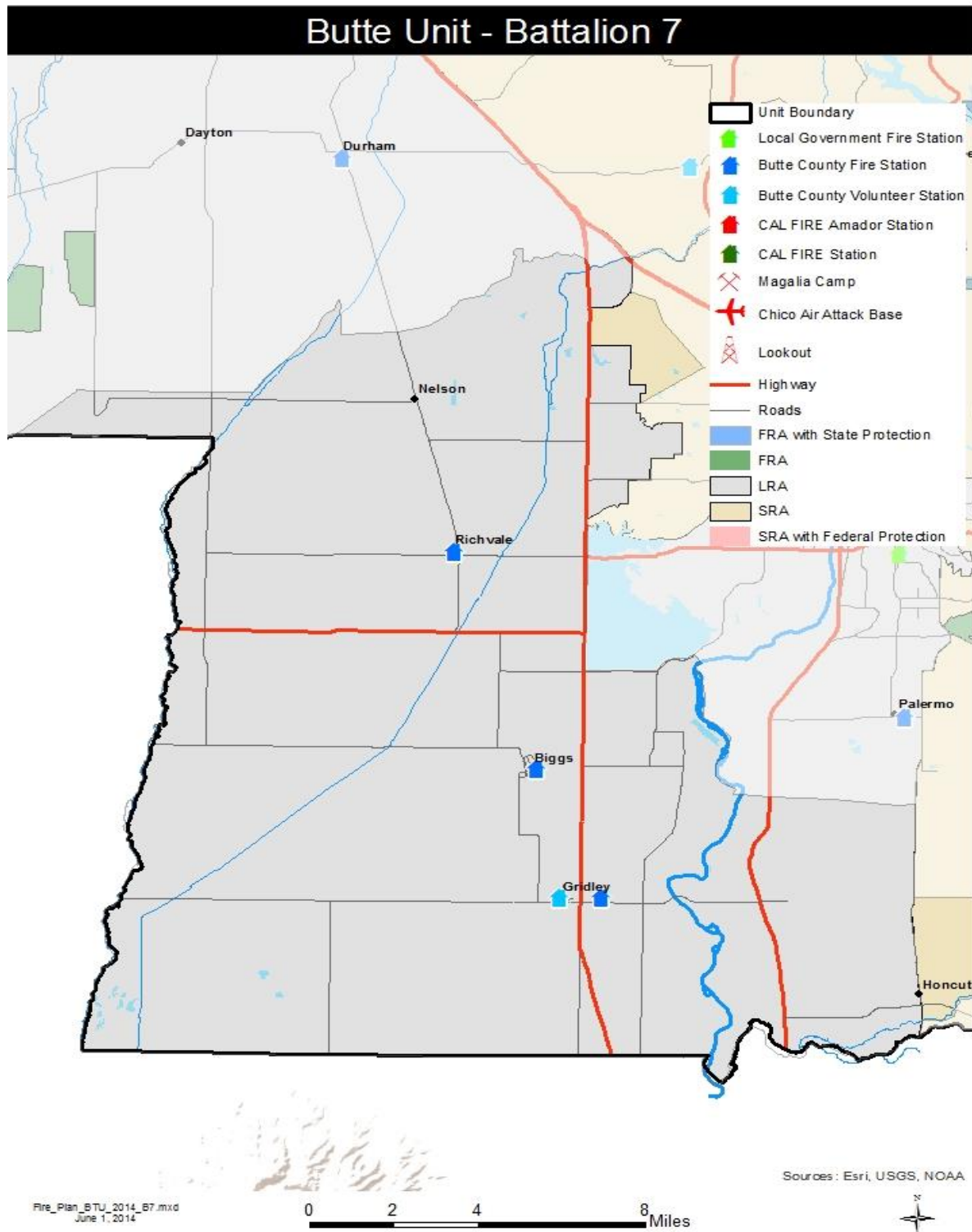
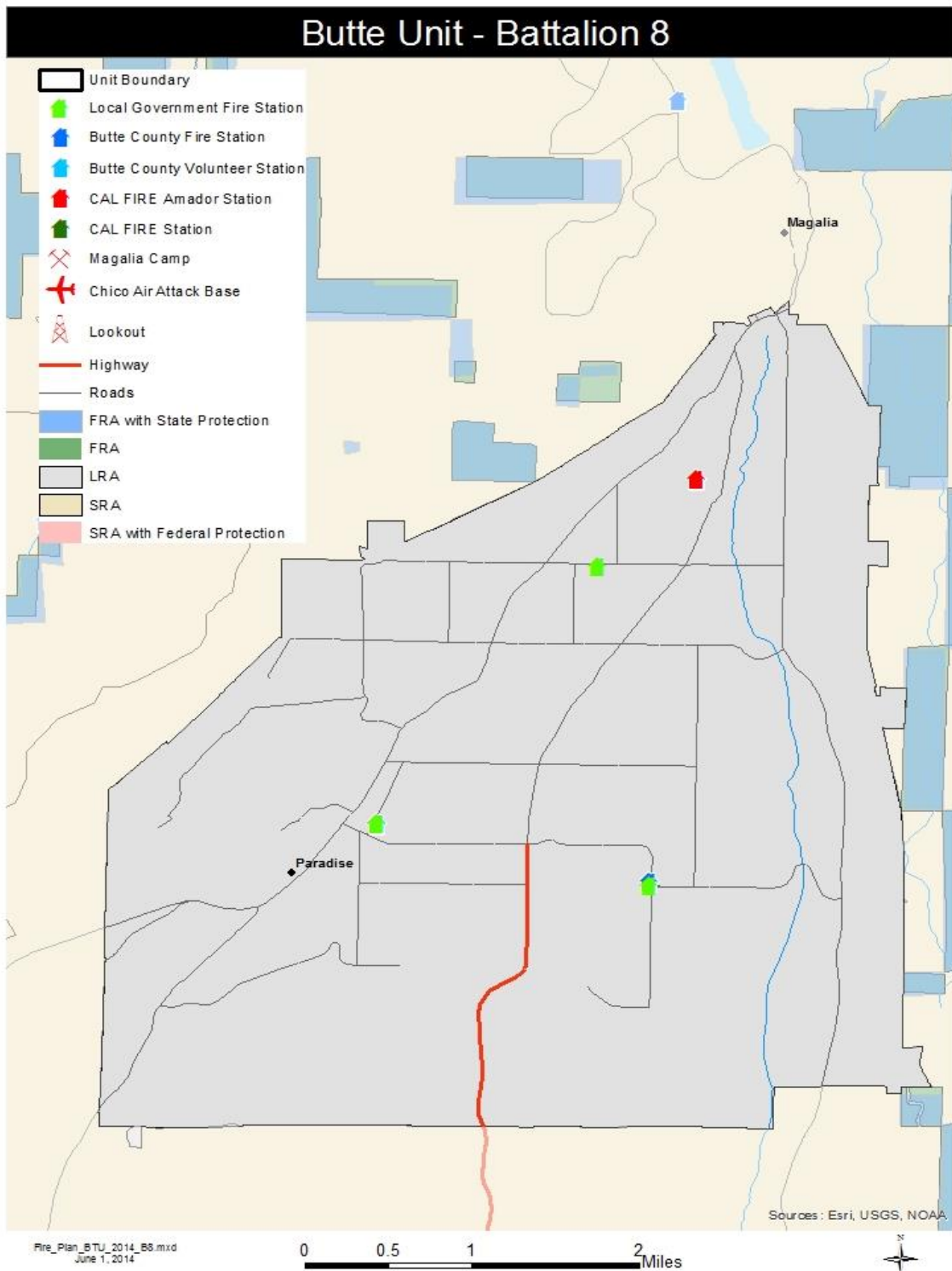


Figure I: Battalion 8 Map



ANNUAL REPORT OF UNIT ACCOMPLISHMENTS

2011

Annual Report of Unit Accomplishments

Objective: Educate landowners, residents and business owners about the risks and their incumbent responsibilities of living in the wildlands, including applicable regulations, prevention measures and preplanning activities.

Over 30,000 Butte County residents attended presentations covering everything from Fire Safety to Defensible Space and Fire-Resistant Building Construction. 1,984 personnel-hours were dedicated to education during 58 events in 2011.

Objective: Increase the number and effectiveness of defensible space inspections and promote an increasing level of compliance with defensible space laws and regulations through the use of CAL FIRE staffing as available, public and private organizations, and alternative inspection methods.

The Butte Unit personnel performed 2,333 PRC 4291 defensible space inspections during 2011. They noted 953 violations which resulted in 4 citations being issued. The inspection areas were pre-selected based on two primary factors, proximity to recent fuel reduction projects and fire ignition data.

Working closely with both the County Planning and Building Departments and County Department of Environmental Health, the Butte County Fire Department performed Building Code inspections for 120 residential permits and 43 commercial permits.

Objective: Facilitate activities with individuals and organizations, as appropriate, to assist individual property owners in complying with fire safe regulations.

The Butte County Fire Safe Council manages a Resident Assistance Program and a residential Chipping Program which utilize volunteers and contractors to assist landowners comply with the requirements of PRC 4291.

Objective: Support the availability and utilization of CAL FIRE hand crews and other CAL FIRE resources, as well as public and private sector resources, for fuels management activities, including ongoing maintenance.

CAL FIRE crews were utilized to treat approximately 240 acres on 15 fuel reduction projects during 2011.

Objective: Analyze trends in fire cause and focus prevention and education efforts to modify behavior and effect change.

Number of Fires by Type 2011

Structure	Vegetation	Vehicle	Improvement	Refuse	Other/Misc.	Total
102	189	80	13	58	11	453

Acres Burned 2011

Acres Burned	
LRA	150
SRA	226
Total	376

Number of Fires by Cause 2011

Arson	Suspected Arson	Refuse-Escape	Electrical	Equipment	Other/Misc.	Powerline
61	32	73	24	93	52	18

Lightning	Smoking	Undetermined	Playing with Fire	PWF-Fireworks	Railroad
5	6	73	14	1	0

Annual Report of Unit Accomplishments

Objective: Educate landowners, residents and business owners about the risks and their incumbent responsibilities of living in the wildlands, including applicable regulations, prevention measures and preplanning activities.

Over 31,000 Butte County residents attended presentations covering everything from Fire Safety to Defensible Space and Fire-Resistant Building Construction. 1,914 personnel-hours were dedicated to education during 59 events in 2012. Information and educational materials are also distributed from fire stations and administrative offices.

Objective: Enhance external communications.

A standardized information fact sheet was developed and is used on a consistent basis to provide timely and accurate information to the media and public in Butte County. By proactively providing information, the number of phone inquiries from the media and public has been reduced.

Training was conducted to maintain the skills of 20 trained volunteer call center staff that may be activated when a significant incident occurs.

Objective: Increase the number and effectiveness of defensible space inspections and promote an increasing level of compliance with defensible space laws and regulations through the use of CAL FIRE staffing as available, public and private organizations, and alternative inspection methods.

The Butte Unit personnel performed 150 PRC 4291 defensible space inspections during 2012. The inspection areas were pre-selected based on two primary factors, proximity to recent fuel reduction projects and fire ignition data.

Objective: Facilitate activities with individuals and organizations, as appropriate, to assist individual property owners in complying with fire safe regulations.

The Butte County Fire Safe Council manages a Resident Assistance Program and a residential Chipping Program which utilize volunteers and contractors to assist landowners comply with the requirements of PRC 4291. The chipping program assisted 499 property owners throughout Butte County.

Objective: Support the availability and utilization of CAL FIRE hand crews and other CAL FIRE resources, as well as public and private sector resources, for fuels management activities, including ongoing maintenance.

CAL FIRE committed 802 crew-days to projects within the Butte Unit. Fuel reduction activities were conducted on approximately 493 acres on 9 fuel projects during 2012.

Objective: Analyze trends in fire cause and focus prevention and education efforts to modify behavior and effect change.

The refuse and equipment fire-cause classes continue to be the leading causes of fires in the Butte Unit. Emphasis has been placed on educating the public by providing safe equipment-use fact sheets, releasing media statements, and discussing debris burning precautions when issuing burn permits to individuals.

Number of Fires by Type 2012

Structure	Vegetation	Vehicle	Improvement	Refuse	Other/Misc.	Total
90	208	72	10	89	7	476

Acres Burned 2012

Acres Burned	
LRA	262
SRA	1817
Total	2079

Number of Fires by Cause 2012

Arson	Suspected Arson	Refuse-Escape	Electrical	Equipment	Other/Misc.	Powerline
37	35	102	21	109	45	14

Lightning	Smoking	Undetermined	Playing with Fire	PWF-Fireworks	Railroad
1	6	99	4	3	0

2013

Annual Accomplishment Reporting

Fire Planning:

A consolidated effort with State, Federal and Local Governments, along with the Butte Fire Safe Council has updated the County CWPP. The Merry Mountain Village has joined the Forbestown Ridge Fire Safe Council and is the first community within the council to achieve Firewise Community status. The Butte Fire Safe Council and Unit are working with neighboring Councils to coordinate and plan bi-county projects. An Ignition Management Plan has been developed and added to the Butte Unit Fire Plan.

Civil Cost Recovery:

\$15, 532.94 was recovered through the Civil Cost Recovery program in 2013. The largest recovery was from the Grubbs Incident which occurred on August 12, 2013. This fire accounted for \$11,322.67 (SRA) and \$1,515.02 (LRA) for a total of \$12,837.69. Five additional cases (Cedar, Centerville, Onion, Panther and Summit fires) have been referred to Region for cost recovery consideration. Each of these fires cost over \$50,000.00.

Education and Information:

Education:

In 2013, over 20,000 Butte County Residents (Children and Adults) attended Fire Prevention presentations.

The multi-agency Fire PALS troupe preformed the week of March 4th through March 8th. Personnel from CAL FIRE/Butte County Fire, Paradise Fire, Oroville Fire and Butte County Sherriff Office joined forces to present 10 hour long shows. The shows safety messages reached 3,700 students in grades Kindergarten through 5th grade in 10 schools in Butte County and a road trip to NEU in Cameron Park.

Of the combined total of **1518** hours that were dedicated to education, **1450** hours were contributed by unit personnel.

Information:

The Public Information function was covered 24/7 by sharing the coverage between FPSII Aldrich, FC McLean and the ECC. Fire Season 2013 was the busiest incident year in the unit since 2008 and required multiple evacuations and call center activation.

Call Center training was held early in the season to share policy and procedure changes. The unit continues to have over 20 trained volunteer call center staff. Three fires in August, the Swedes, Branch and Centerville incidents, required call center activation, as well as the Summit incident in October. With the exception of the Branch Incident, fast moving fires required rapid

evacuations and long term evacuations. A combined total of 1,000 calls were handled by call center personnel.

During the year, 35 News Releases and 27 Incident Fact Sheets were sent.

Vegetation Management:

There were 10 projects within the Butte Unit in 2013. These projects included Reforestation, Fuel Reduction and Fuel Breaks. Various methods were used to complete them including manual thinning, piling and chipping as well as prescribed burning. 219 acres were treated by prescribed burning and an additional 117 acres were treated by other means. 336 total acres were treated and 1267 hours were invested into the management plans of these projects.

Volunteerism:

The VIP roster for 2013 includes 92 members. Of the 92, forty one members are seasonal firefighters and seventeen are active call center staff. In 2013 there were 39 events, programs, or opportunities to volunteer. Many VIP's assisted in these programs. A total of 131 4291 Inspections were done in the Butte Unit for 2013.

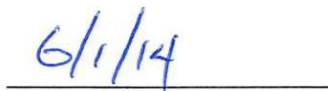
Other Fire Prevention Projects in SRA: Other notable projects were the Toy's for Tot's drive which has been a yearly tradition for several years now. Of the 3,573 families served by the Marine Corp Toys for Tots organization, CAL-FIRE/Butte County Fire Department collected over 1,000 toys.

CAL-FIRE/Butte County Fire employees and volunteers also staffed a display kiosk during the Butte County Fair.



Unit Chief

Greg McFadden



Date



TOWN OF PARADISE
Council Agenda Summary
Date: March 10, 2015

Agenda No. 7(c)

ORIGINATED BY: David Hawks, Division Chief Paradise Fire

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: **Drought Status & 2015 Fire Season Status**

COUNCIL ACTION REQUESTED: No action requested, informational presentation.

Background: California is in its fourth consecutive year of well below normal rain and snowfall. The prolonged drought has had its effect on forest fuels, making them increasingly susceptible to wildland fire. What is the outlook for the summer of 2015?

Discussion: California is in its fourth consecutive year of well below normal rain and snowfall. As a result, Governor Brown declared a drought in January 2014. Twelve of California's twenty largest fires and nine of California's twenty most damaging fires in terms of structural loss have occurred since 2000 (Source: CAL FIRE Red Book).

The fall of 2014/15 began with a mild but dry period through late November. Following the Thanksgiving holiday and for the first couple of weeks of December Northern California received several storms in succession accounting for roughly 25 inches of rain in Paradise. Mid-December through January was dry and unseasonably warm with January 2015 the driest in recorded history. In early February a series of storms brought several inches of rain to northern California, but since conditions have returned to a warm and dry pattern.

Ultimately, the winter rain and snow pack play a significant role in producing soil moisture necessary for plant growth moisture content and in increasing the moisture content in dead down forest fuels. Winter moisture coupled with spring, summer and fall weather conditions play a significant role in increasing the susceptibility of forest fuels to catching fire and spreading rapidly; in particular temperature, relative humidity and wind.

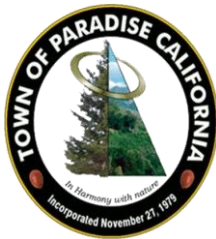
The summer of 2015 is shaping up to have the potential to be another active summer. We must be prepared; emergency services, citizens, governments and businesses.

NUMBER OF FIRES AND ACRES:

Interval	Fires	Acres
January 1, 2015 through February 14, 2015	163	3,144
January 1, 2014 through February 14, 2014	451	1,112
5 year average (same interval)	204	429

(Statistics include all wildfires responded by CAL FIRE in both the State Responsibility Area, as well as the Local Responsibility Area under contract with the department, plus all large wildfires in State Responsibility Area protected by CAL FIRE's contract counties).

Fiscal Impact Analysis: There are NO fiscal impacts to the Town.



TOWN OF PARADISE
Council Agenda Summary
Date: March 10, 2015

Agenda No. 7(d)

ORIGINATED BY: Marc Mattox, Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Active Transportation Program Grant Agreements & CEQA Determinations

COUNCIL ACTION REQUESTED:

1. Approve the Administering Agency-State Master Agreement No. 00449S.
2. Approve the Program Supplement Agreement No. 0M61 Rev 000 to Administering Agency-State Agreement No. 00449S for State-Aid Project ATPL-5425 (029) to assure receipt of \$1,388,000 in state funds. *Pearson Rd SR2S Connectivity Project*
3. Approve the Program Supplement Agreement No. 0M62 Rev 000 to Administering Agency-State Agreement No. 00449S for State-Aid Project ATPL-5425 (030) to assure receipt of \$1,388,000 in state funds. *Maxwell Dr SR2S Project*
4. Adopt resolutions authorizing the Town Manager, or her designee, to sign the Administering Agency-State Master Agreement No. 00449S and Program Supplement Agreement Nos. 0M61 and 0M62 to Administering Agency-State Agreement for Federal-Aid Projects No. 00449S.
5. Concur with staff recommendation to file a CEQA Notice of Exemptions for the Pearson Rd SR2S Connectivity Project and Maxwell Dr SR2S Projects.

Background:

On September 26, 2013, Governor Brown signed legislation creating the Active Transportation Program (ATP) in the Department of Transportation (Senate Bill 99, Chapter 359 and Assembly Bill 101, Chapter 354). The ATP consolidates existing federal and state transportation programs, including the Transportation Alternatives Program (TAP), Bicycle Transportation Account (BTA), and State Safe Routes to School (SR2S), into a single program with a focus to make California a national leader in active transportation. The ATP administered by the Division of Local Assistance, Office of Active Transportation and Special Programs. The objective of the ATP is to achieve the following objectives:

- Increase the proportion of biking and walking trips,
- Increase safety for non-motorized users,
- Increase mobility for non-motorized users,
- Advance the efforts of regional agencies to achieve greenhouse gas reduction goals,
- Enhance public health, including the reduction of childhood obesity through the use of projects eligible for Safe Routes to Schools Program funding,
- Ensure disadvantaged communities fully share in program benefits, and
- Provide a broad spectrum of projects to benefit many types of active transportation users.

On March 20, 2014, Caltrans announced the first Call-for-Projects for the Active Transportation Program. By May 21, 2014 the Town of Paradise had submitted three complete grant applications for funding, including: (1) Pearson Rd SR2S Connectivity Project; (2) Maxwell Dr SR2S Project; and, (3) Downtown Paradise Equal Mobility Project.

On August 20, 2014, the California Transportation Committee announced the adoption of Statewide and Small Urban and Rural components of the program. A total of 772 applications were received during Cycle 1 from local agencies throughout the State. Of which, 265 projects have been funded, totaling approximately \$311 million in federal and state funds. The Town of Paradise was awarded two of three projects submitted, totaling nearly \$2.35 million at 100% state funded.

The two awarded projects and their full descriptions are provided below.

State Project No.	Project Title	Project Limits	Description	Project Cost
5425 (029)	Pearson Rd SR2S Connectivity Project	Pearson Road between Skyway and Academy Drive (Vicinity Map is shown in Attachment 1)	Infill curb, gutter and sidewalks serving routes to nearby schools	\$1,388,000
5425 (030)	Maxwell Dr SR2S Project	Maxwell Drive between Skyway and Elliott Road (Vicinity Map is shown in Attachment 2)	Infill curb, gutter and sidewalks and widen shoulders for Class II Bicycle lanes serving Paradise High School	\$968,000

Both projects include costs for preliminary engineering, construction and construction engineering.

Analysis:

On December 10, 2014, the California Transportation Commission authorized the Town of Paradise to begin reimbursable work relating to Project Approval and Environmental Documentation for the two approved ATP projects.

To remain eligible for the allocated grant funding, the Town of Paradise is required to execute an Administering Agency-State Master Agreement (Attachment 3). This agreement serves as a contract between the Town of Paradise and California Department of Transportation, binding each to certain responsibilities to process State funded projects. The attached agreement must be approved by the Town to continue receipt of State funds.

In addition, the Town is required to adopt a resolution identifying the newly awarded projects and designate an official authorized to execute Program Supplement Agreements. The Program Supplement Agreements (Attachment 4 and Attachment 5) are technical amendments to the Master Agreement specific to each project.

Concurrently, the Town has been authorized to commence project approval and environmental review documentation prior to commencement of design activities. As the projects are both State-only funded, National Environmental Policy Act (NEPA) regulations do not apply. However, the Town is still subject to the requirements of the California Environmental Quality Act (CEQA).

Upon review of CEQA guidelines, staff recommends filing a Notice of Exemption based upon CEQA Section 15332 In-Fill Development Projects. Class 32 consists of projects characterized as in-fill development meeting the conditions described in this section as follows:

- (a) The project is consistent with the applicable general plan designation and all applicable general plan policies as well as with applicable zoning designations and regulations.
- (b) The proposed development occurs within city limits on a project site of no more than five acres substantially surrounded by urban uses.
- (c) The project site has no value as habitat for endangered, rare or threatened species.
- (d) Approval of the project would not result in any significant effects relating to traffic, noise, air quality, or water quality.
- (e) The site can be adequately served by all required utilities and public services.

Based on the locations and specifications, the improvements associated with these projects can be strictly defined as sidewalk infill, connecting areas of existing sidewalk by construction of sidewalks, closing the gaps between existing facilities.

Financial Impact:

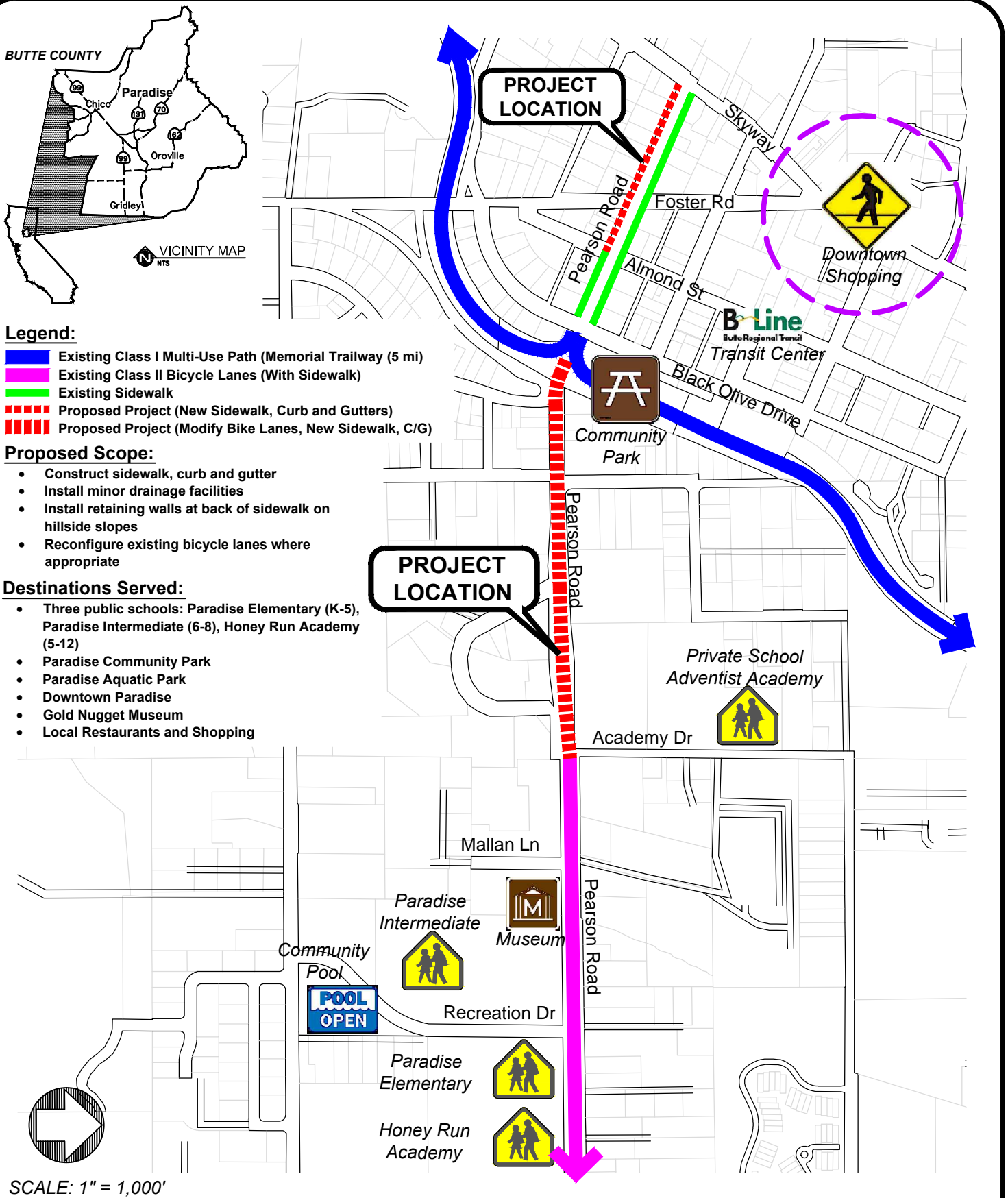
The estimated funding breakdown for each project and appropriate phases is shown below:

Project Title	Federal / Local Share FY 14-15	Federal / Local Share FY 15-16	Federal / Local Share FY 16-17	Federal / Local Share TOTAL
Pearson Rd SR2S Connectivity Project	\$45,000 \$0	\$181,000 \$0	\$1,162,000 \$0	\$1,388,000 \$0
Maxwell Dr SR2S Project	\$33,000 \$0	\$98,000 \$0	\$837,000 \$0	\$968,000 \$0
Total Federal Total Local	\$78,000 \$0	\$279,000 \$0	\$1,999,000 \$0	\$2,356,000 \$0

Zero matching funds for the above projects are required and the projects will be shown FY 2015-2019 Capital Improvement Program Budget for Council approval in June 2015.

Attachments:

1. **Attachment 1** – Pearson Rd SR2S Connectivity Project Vicinity Map
2. **Attachment 2** – Maxwell Dr SR2S Project Vicinity Map
3. **Attachment 3** – Administering Agency-State Master Agreement No. 00449S
4. **Attachment 4** – Program Supplement Agreement No. 0M61 Rev 000 and Resolution
5. **Attachment 5** – Program Supplement Agreement No. 0M62 Rev 000 and Resolution
6. **Attachment 6** – Pearson Rd SR2S Connectivity Project CEQA Notice of Exemption
7. **Attachment 7** – Maxwell Dr SR2S Project CEQA Notice of Exemption



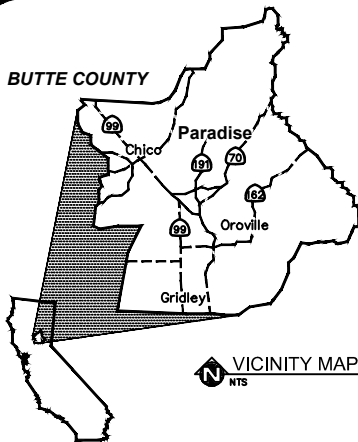
TOWN OF PARADISE PUBLIC WORKS DEPARTMENT

5555 Skyway
Paradise, California 95969
Phone: (530) 872-6291 Fax: (530) 877-5059

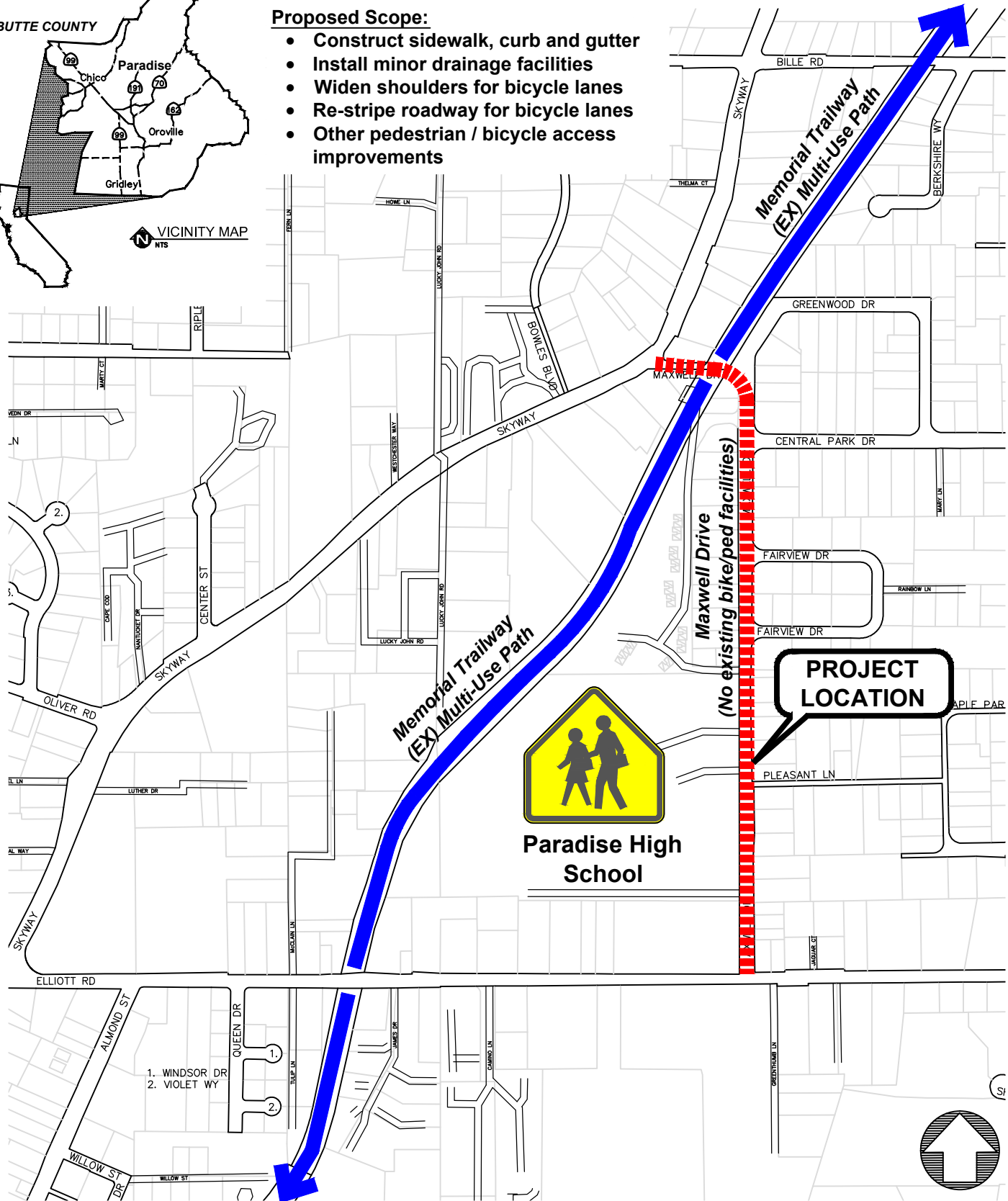
Pearson Road SR2S Connectivity Project

Project Scope and Connectivity

BUTTE COUNTY

**Proposed Scope:**

- Construct sidewalk, curb and gutter
- Install minor drainage facilities
- Widen shoulders for bicycle lanes
- Re-stripe roadway for bicycle lanes
- Other pedestrian / bicycle access improvements



TOWN OF PARADISE

PUBLIC WORKS DEPARTMENT

5555 Skyway
Paradise, California 95969
Phone: (530) 872-6291 Fax: (530) 877-5059

Maxwell Drive SR2S Project

Vicinity & Project Location Map

MASTER AGREEMENT
ADMINISTERING AGENCY-STATE AGREEMENT FOR
STATE-FUNDED PROJECTS

Attachment 3

03 Town of Paradise

District Administering Agency

Agreement No. 00449S

This AGREEMENT, is entered into effective this _____ day of _____, 20____, by and between the Town of Paradise, hereinafter referred to as "ADMINISTERING AGENCY," and the State of California, acting by and through its Department of Transportation (Caltrans), hereinafter referred to as "STATE", and together referred to as "PARTIES" or individually as a "PARTY."

RECITALS:

1. WHEREAS, the Legislature of the State of California has enacted legislation by which certain State funds are made available for use on local transportation related projects of public entities qualified to act as recipients of these state funds; and
2. WHEREAS, ADMINISTERING AGENCY has applied to the California Transportation Commission (CTC) and/or STATE for funding from either the State Transportation Improvement Program (STIP), or other State-funded programs (herein referred to as STATE FUNDS), as defined in the Local Assistance Program Guidelines (LAPG), for use on local authorized transportation related projects as a local administered project(s), hereinafter referred to as "PROJECT"; and
3. WHEREAS, said PROJECT will not receive any federal funds; and
4. WHEREAS, before STATE FUNDS will be made available for PROJECT, ADMINISTERING AGENCY and STATE are required to enter into an agreement to establish terms and conditions applicable to the ADMINISTERING AGENCY when receiving STATE FUNDS for a designated PROJECT facility and to the subsequent operation and maintenance of that completed facility.

NOW, THEREFORE, the PARTIES agree as follows:

1. This AGREEMENT shall have no force or effect with respect to any program project unless and until a project-specific Program Supplement to this AGREEMENT for state funded projects, hereinafter referred to as "PROGRAM SUPPLEMENT", has been fully executed by both STATE and ADMINISTERING AGENCY.
2. The State approved project-specific allocation letter designate the party responsible for implementing PROJECT, type of work and location of PROJECT.
3. The PROGRAM SUPPLEMENT sets out special covenants as a condition for the ADMINISTERING AGENCY to receive STATE FUNDS from/through STATE for designated PROJECT. The PROGRAM SUPPLEMENT shall also show these STATE FUNDS that have been initially encumbered for PROJECT along with the matching funds to be provided by ADMINISTERING AGENCY and/or others. Execution of PROGRAM SUPPLEMENT by the PARTIES shall cause ADMINISTERING AGENCY to adopt all of the terms of this AGREEMENT as though fully set forth therein in the PROGRAM SUPPLEMENT. Unless otherwise expressly delegated in a resolution by the governing body of ADMINISTERING AGENCY, and with written concurrence by STATE, the PROGRAM SUPPLEMENT shall be approved and managed by the governing body of ADMINISTERING AGENCY.
4. ADMINISTERING AGENCY agrees to execute and return each project-specific PROGRAM SUPPLEMENT within ninety (90) days of receipt. The PARTIES agree that STATE may suspend future allocations, encumbrances and invoice payments for any on-going or future STATE FUNDED PROJECT performed by ADMINISTERING AGENCY if any project-specific PROGRAM SUPPLEMENT is not returned within that ninety (90) day period unless otherwise agreed by STATE in writing.
5. ADMINISTERING AGENCY further agrees, as a condition to the release and payment of STATE FUNDS encumbered for the PROJECT described in each PROGRAM SUPPLEMENT, to comply with the terms and conditions of this AGREEMENT and all of the agreed-upon Special Covenants or Remarks incorporated within the PROGRAM SUPPLEMENT, and Cooperative/Contribution Agreement where appropriate, defining and identifying the nature of the specific PROJECT.
6. STATE FUNDS will not participate in any portion of PROJECT work performed in advance of the effective date of the executed PROGRAM SUPPLEMENT for said PROJECT.
7. Projects allocated with STATE FUNDS from the STIP will be administered in accordance with the current CTC STIP Guidelines, as adopted or amended and in accordance with Chapter 23 of the Local Assistance Program Guidelines (LAPG) published by STATE.
8. Projects allocated with STATE FUNDS not programmed in the STIP will be administered in accordance with the applicable chapter of the LAPG and/or any other instructions published by STATE.
9. ADMINISTERING AGENCY's eligible costs for preliminary engineering work includes all preliminary work directly related to PROJECT up to contract award for construction, including, but not limited to, environmental studies and permits (E&P), preliminary surveys and reports, laboratory work, soil investigations, the preparation of plans, specifications and estimates (PS&E), advertising for bids, awarding of a contract and project development contract administration

10. ADMINISTERING AGENCY's eligible costs for construction engineering includes actual inspection and supervision of PROJECT construction work; construction staking; laboratory and field testing; and the preparation and processing of field reports, records, estimates, final reports, and allowable expenses of employees/consultants engaged in such activities.
11. Unless the PARTIES agree otherwise in writing, ADMINISTERING AGENCY's employees or its sub-contractor engineering consultant shall be responsible for all PROJECT engineering work.
12. ADMINISTERING AGENCY shall not proceed with final design of PROJECT until final environmental approval of PROJECT. Final design entails the design work necessary to complete the PS&E and other work necessary for a construction contract but not required earlier for environmental clearance of that PROJECT.
13. If PROJECT is not on STATE-owned right-of-way, PROJECT shall be constructed in accordance with Chapter 11 of the Local Assistance Procedures Manual (LAPM) that describes minimum statewide design standards for local agency streets and roads. The design standards for projects off the National Highway System (NHS) allow STATE to accept either the STATE's minimum statewide design standards or the approved geometric design standards of ADMINISTERING AGENCY. Additionally, for projects off the NHS, STATE will accept ADMINISTERING AGENCY-approved standard specifications, standard plans, materials sampling and testing quality assurance programs that meet the conditions described in the then current Local Assistance Procedures Manual.
14. If PROJECT involves work within or partially within STATE-owned right-of-way, that PROJECT shall also be subject to compliance with the policies, procedures and standards of the STATE Project Development Procedures Manual and Highway Design Manual and where appropriate, an executed cooperative agreement between STATE and ADMINISTERING AGENCY that outlines the PROJECT responsibilities and respective obligations of the PARTIES. ADMINISTERING AGENCY and its' contractors shall each obtain an encroachment permit through STATE prior to commencing any work within STATE rights of way or work which affects STATE facilities.
15. When PROJECT is not on the State Highway System (SHS) but includes work to be performed by a railroad, the contract for such work shall be prepared by ADMINISTERING AGENCY or by STATE, as the PARTIES may hereafter agree. In either event, ADMINISTERING AGENCY shall enter into an agreement with the railroad providing for future maintenance of protective devices or other facilities installed under the contract.
16. The Department of General Services, Division of the State Architect, or its designee, shall review the contract PS&E for the construction of buildings, structures, sidewalks, curbs and related facilities for accessibility and usability. ADMINISTERING AGENCY shall not award a PROJECT construction contract for these types of improvements until the State Architect has issued written approval stating that the PROJECT plans and specifications comply with the provisions of sections 4450 and 4454 of the California Government Code, if applicable. Further requirements and guidance are provided in Title 24 of the California Code of Regulations.
17. ADMINISTERING AGENCY shall provide or arrange for adequate supervision and inspection of each PROJECT. While consultants may perform supervision and inspection work for PROJECT with a fully qualified and licensed engineer, ADMINISTERING AGENCY shall provide a full-time employee to be in responsible charge of each PROJECT.

18. Unless otherwise provided in the PROGRAM SUPPLEMENT, ADMINISTERING AGENCY shall advertise, award, and administer the PROJECT construction contract or contracts.
19. The cost of maintenance, security, or protection performed by ADMINISTERING AGENCY or contractor forces during any temporary suspension of PROJECT or at any other time may not be charged to the PROJECT.
20. ADMINISTERING AGENCY shall submit PROJECT-specific award information, using Exhibit 23-A of the LAPG, to STATE's District Local Assistance Engineer, within sixty (60) days after contract award. A copy of Exhibit 23-A shall also be included with the submittal of the first invoice for a construction contract by ADMINISTERING AGENCY to: Department of Transportation, Division of Accounting Local Programs Accounting Branch, MS #33, PO Box 942874, Sacramento, California 94274-0001.
21. ADMINISTERING AGENCY shall submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure by ADMINISTERING AGENCY to submit a "Report of Expenditures" within 180 days of project completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance Chapters 17 and 19 of the Local Assistance Procedures Manual.
22. ADMINISTERING AGENCY shall comply with the Americans with Disabilities Act (ADA) of 1990 that prohibits discrimination on the basis of disability and all applicable regulations and guidelines issued pursuant to the ADA.
23. The Governor and the Legislature of the State of California, each within their respective jurisdictions, have prescribed certain nondiscrimination requirements with respect to contract and other work financed with public funds. ADMINISTERING AGENCY agrees to comply with the requirements of the FAIR EMPLOYMENT PRACTICES ADDENDUM, attached hereto as Exhibit A and further agrees that any agreement entered into by ADMINISTERING AGENCY with a third party for performance of work connected with PROJECT shall incorporate Exhibit A (with third party's name replacing ADMINISTERING AGENCY) as parts of such agreement.
24. ADMINISTERING AGENCY shall include in all subcontracts awarded when applicable, a clause that requires each subcontractor to comply with California Labor Code requirements that all workers employed on public works aspects of any project (as defined in California Labor Code sections 1720-1815) be paid not less than the general prevailing wage rates predetermined by the Department of Industrial Relations as effective at the date of contract award by the ADMINISTERING AGENCY.

ARTICLE II - RIGHTS OF WAY

1. No contract for the construction of a STATE FUNDED PROJECT shall be awarded until all necessary rights of way have been secured. Prior to the advertising for construction of PROJECT, ADMINISTERING AGENCY shall certify and, upon request, shall furnish STATE with evidence that all necessary rights-of-way are available for construction purposes or will be available by the time of award of the construction contract.
2. The furnishing of rights of way by ADMINISTERING AGENCY as provided for herein includes, and is limited to, the following, unless the PROGRAM SUPPLEMENT provides otherwise.
 - (a) Expenditures to purchase all real property required for PROJECT free and clear of liens, conflicting easements, obstructions and encumbrances, after crediting PROJECT with the fair market value of any excess property retained and not disposed of by ADMINISTERING AGENCY.
 - (b) The cost of furnishing of right-of-way as provided for herein includes, in addition to real property required for the PROJECT, title free and clear of obstructions and encumbrances affecting PROJECT and the payment, as required by applicable law, of damages to owners of remainder real property not actually taken but injuriously affected by PROJECT.
 - (c) The cost of relocation payments and services provided to owners and occupants pursuant to Government Code sections 7260-7277 when PROJECT displaces an individual, family, business, farm operation or nonprofit organization.
 - (d) The cost of demolition and/or the sale of all improvements on the right-of-way after credit is recorded for sale proceeds used to offset PROJECT costs.
 - (e) The cost of all unavoidable utility relocation, protection or removal.
 - (f) The cost of all necessary hazardous material and hazardous waste treatment, encapsulation or removal and protective storage for which ADMINISTERING AGENCY accepts responsibility and where the actual generator cannot be identified and recovery made.
3. ADMINISTERING AGENCY agrees to indemnify and hold STATE harmless from any liability that may result in the event the right-of-way for a PROJECT, including, but not limited to, being clear as certified or if said right-of-way is found to contain hazardous materials requiring treatment or removal to remediate in accordance with Federal and State laws. ADMINISTERING AGENCY shall pay, from its own non-matching funds, any costs which arise out of delays to the construction of PROJECT because utility facilities have not been timely removed or relocated, or because rights-of-way were not available to ADMINISTERING AGENCY for the orderly prosecution of PROJECT work.

ARTICLE III - MAINTENANCE AND MANAGEMENT

1. ADMINISTERING AGENCY will maintain and operate the property acquired, developed, constructed, rehabilitated, or restored by PROJECT for its intended public use until such time as the parties might amend this AGREEMENT to otherwise provide. With the approval of STATE, ADMINISTERING AGENCY or its successors in interest in the PROJECT property may transfer this obligation and responsibility to maintain and operate PROJECT property for that intended public purpose to another public entity.
2. Upon ADMINISTERING AGENCY's acceptance of the completed construction contract or upon contractor being relieved of the responsibility for maintaining and protecting PROJECT, ADMINISTERING AGENCY will be responsible for the maintenance, ownership, liability, and the expense thereof, for PROJECT in a manner satisfactory to the authorized representatives of STATE and if PROJECT falls within the jurisdictional limits of another Agency or Agencies, it is the duty of ADMINISTERING AGENCY to facilitate a separate maintenance agreement(s) between itself and the other jurisdictional Agency or Agencies providing for the operation, maintenance, ownership and liability of PROJECT. Until those agreements are executed, ADMINISTERING AGENCY will be responsible for all PROJECT operations, maintenance, ownership and liability in a manner satisfactory to the authorized representatives of STATE. If, within ninety (90) days after receipt of notice from STATE that a PROJECT, or any portion thereof, is not being properly operated and maintained and ADMINISTERING AGENCY has not satisfactorily remedied the conditions complained of, the approval of future STATE FUNDED PROJECTS of ADMINISTERING AGENCY will be withheld until the PROJECT shall have been put in a condition of operation and maintenance satisfactory to STATE. The provisions of this section shall not apply to a PROJECT that has been vacated through due process of law with STATE's concurrence.
3. PROJECT and its facilities shall be maintained by an adequate and well-trained staff of engineers and/or such other professionals and technicians as PROJECT reasonably requires. Said operations and maintenance staff may be employees of ADMINISTERING AGENCY, another unit of government, or a contractor under agreement with ADMINISTERING AGENCY. All maintenance will be performed at regular intervals or as required for efficient operation of the complete PROJECT improvements.

ARTICLE IV - FISCAL PROVISIONS

1. All contractual obligations of STATE are subject to the appropriation of resources by the Legislature and the allocation of resources by the CTC.
2. STATE'S financial commitment of STATE FUNDS will occur only upon the execution of this AGREEMENT, the execution of each project-specific PROGRAM SUPPLEMENT and/or STATE's approved finance letter.
3. ADMINISTERING AGENCY may submit signed duplicate invoices in arrears for reimbursement of allowable PROJECT costs on a monthly or quarterly progress basis once the project-specific PROGRAM SUPPLEMENT has been executed by STATE.
4. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the STATE FUNDS are encumbered on either the project-specific PROGRAM SUPPLEMENT or through a project-specific finance letter approved by STATE. STATE reserves the right to suspend future allocations and invoice payments for any on-going or future STATE FUNDED project performed by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period
5. Invoices shall be submitted on ADMINISTERING AGENCY letterhead that includes the address of ADMINISTERING AGENCY and shall be formatted in accordance with Chapter 5 of the LAPM.
6. Invoices must have at least one copy of supporting backup documentation for allowable costs incurred and claimed for reimbursement by ADMINISTERING AGENCY. Acceptable backup documentation includes, but is not limited to, agency's progress payment to the contractors, copies of cancelled checks showing amounts made payable to vendors and contractors, and/or a computerized summary of PROJECT costs.
7. Payments to ADMINISTERING AGENCY can only be released by STATE as reimbursements of actual allowable PROJECT costs already incurred and paid for by ADMINISTERING AGENCY.
8. An indirect cost allocation plan and related documentation are to be provided to STATE (Caltrans Audits & Investigations) annually for review and approval prior to ADMINISTERING AGENCY seeking reimbursement of indirect cost incurred within each fiscal year being claimed for reimbursement. The indirect cost allocation plan must be prepared in accordance with the requirements set forth in Office of Management and Budget Circular A-87 and Chapter 4 of the Local Assistance Procedures Manual.
9. STATE will withhold the greater of either two (2) percent of the total of all STATE FUNDS encumbered for each PROGRAM SUPPLEMENT or \$40,000 until ADMINISTERING AGENCY submits the Final Report of Expenditures for each completed PROGRAM SUPPLEMENT PROJECT.
10. The estimated total cost of PROJECT, the amount of STATE FUNDS obligated, and the required matching funds may be adjusted by mutual consent of the PARTIES with an allocation letter and finance letter. STATE FUNDING may be increased to cover PROJECT cost increases only if such additional funds are available and the CTC and/or STATE concurs with that increase in the form of an allocation and finance letter.

11. When such additional STATE FUNDS are not available, ADMINISTERING AGENCY agrees that any increases in PROJECT costs must be defrayed with ADMINISTERING AGENCY's own funds.
12. ADMINISTERING AGENCY shall use its own non STATE FUNDS to finance the local share of eligible costs and all PROJECT expenditures or contract items ruled ineligible for financing with STATE FUNDS. STATE shall make the final determination of ADMINISTERING AGENCY's cost eligibility for STATE FUNDED financing with respect to claimed PROJECT costs.
13. ADMINISTERING AGENCY will reimburse STATE for STATE's share of costs for work performed by STATE at the request of ADMINISTERING AGENCY. STATE's costs shall include overhead assessments in accordance with section 8755.1 of the State Administrative Manual.
14. STATE FUNDS allocated from the STIP are subject to the timely use of funds provisions enacted by Senate Bill 45, approved in 1997, and subsequent STIP Guidelines and State procedures approved by the CTC and STATE.
15. STATE FUNDS encumbered for PROJECT are available for liquidation only for five (5) years from the beginning of the State fiscal year when those funds were appropriated in the State Budget. STATE FUNDS not liquidated within these periods will be reverted unless a Cooperative Work Agreement (CWA) is submitted by ADMINISTERING AGENCY and approved by the California Department of Finance in accordance with Government Code section 16304. The exact date of fund reversion will be reflected in the STATE signed PROJECT finance letter.
16. Payments to ADMINISTERING AGENCY for PROJECT-related travel and subsistence (per diem) expenses of ADMINISTERING AGENCY forces and its contractors and subcontractors claimed for reimbursement or as local match credit shall not exceed rates authorized to be paid to rank and file STATE employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced by ADMINISTERING AGENCY are in excess of DPA rates, ADMINISTERING AGENCY is responsible for the cost difference, and any overpayments inadvertently paid by STATE shall be reimbursed to STATE by ADMINISTERING AGENCY on demand.
17. ADMINISTERING AGENCY agrees to comply with Office of Management and Budget (OMB) Circular A-87, Cost Principles for State and Local Governments, and 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
18. ADMINISTERING AGENCY agrees, and will assure that its contractors and subcontractors will be obligated to agree that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual PROJECT cost items and (b) those parties shall comply with federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every sub-recipient receiving PROJECT funds as a contractor or sub-contractor under this AGREEMENT shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. ADMINISTERING AGENCY agrees to comply with the provisions

forth in 23 CFR Parts 140, 645 and 646 when contracting with railroad and utility companies.

19. Any PROJECT costs for which ADMINISTERING AGENCY has received payment or credit that are determined by subsequent audit to be unallowable under OMB Circular A-87, 48 CFR, Chapter 1, Part 31, 23 CFR Parts 140, 645 and 646 or 49 CFR, Part 18, are subject to repayment by ADMINISTERING AGENCY to STATE.

20. Upon written demand by STATE, any overpayment to ADMINISTERING AGENCY of amounts invoiced to STATE shall be returned to STATE.

21. Should ADMINISTERING AGENCY fail to refund any moneys due STATE as provided herein or should ADMINISTERING AGENCY breach this AGREEMENT by failing to complete PROJECT without adequate justification and approval by STATE, then, within thirty (30) days of demand, or within such other period as may be agreed to in writing between the PARTIES hereto, STATE, acting through the State Controller, the State Treasurer, the CTC or any other public entity or agency, may intercept, withhold and demand the transfer of an amount equal to the amount paid by or owed to STATE for each PROJECT, from future apportionments, or any other funds due ADMINISTERING AGENCY from the Highway Users Tax Fund or any other sources of funds, and/or may also withhold approval of future STATE FUNDED projects proposed by ADMINISTERING AGENCY.

22. Should ADMINISTERING AGENCY be declared to be in breach of this AGREEMENT or otherwise in default thereof by STATE, and if ADMINISTERING AGENCY is constituted as a joint powers authority, special district, or any other public entity not directly receiving funds through the State Controller, STATE is authorized to obtain reimbursement from whatever sources of funding are available, including the withholding or transfer of funds, pursuant to Article IV - 21, from those constituent entities comprising a joint powers authority or by bringing of an action against ADMINISTERING AGENCY or its constituent member entities, to recover all funds provided by STATE hereunder.

23. ADMINISTERING AGENCY acknowledges that the signatory party represents the ADMINISTERING AGENCY and further warrants that there is nothing within a Joint Powers Agreement, by which ADMINISTERING AGENCY was created, if any exists, that would restrict or otherwise limit STATE's ability to recover STATE FUNDS improperly spent by ADMINISTERING AGENCY in contravention of the terms of this AGREEMENT.

ARTICLE V

AUDITS, THIRD PARTY CONTRACTING, RECORDS RETENTION AND REPORTS

1. STATE reserves the right to conduct technical and financial audits of PROJECT work and records when determined to be necessary or appropriate and ADMINISTERING AGENCY agrees, and shall require its contractors and subcontractors to agree, to cooperate with STATE by making all appropriate and relevant PROJECT records available for audit and copying as required by paragraph three (3) of Article V.
2. ADMINISTERING AGENCY, its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate incurred PROJECT costs and matching funds by line item for the PROJECT. The accounting system of ADMINISTERING AGENCY, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles, enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices sent to or paid by STATE.
3. For the purpose of determining compliance with Title 21, California Code of Regulations, Chapter 21, section 2500 et seq., when applicable, and other matters connected with the performance and costs of ADMINISTERING AGENCY's contracts with third parties pursuant to Government Code section 8546.7, ADMINISTERING AGENCY, ADMINISTERING AGENCY's contractors and subcontractors, and STATE shall each maintain and make available for inspection and audit all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above-referenced parties shall make such AGREEMENT and PROGRAM SUPPLEMENT materials available at their respective offices at all reasonable times during the entire PROJECT period and for three (3) years from the date of final payment to ADMINISTERING AGENCY under any PROGRAM SUPPLEMENT. STATE, the California State Auditor, or any duly authorized representative of STATE or the United States, shall each have access to any books, records, and documents that are pertinent to a PROJECT for audits, examinations, excerpts, and transactions and ADMINISTERING AGENCY shall furnish copies thereof if requested.
4. ADMINISTERING AGENCY is required to have an audit in accordance with the Single Audit Act of OMB Circular A-133 if it receives a total of \$500,000 or more in STATE FUNDS in a single fiscal year. The STATE FUNDS received under PROGRAM SUPPLEMENT are a part of the Catalogue of Federal Domestic Assistance (CFDA) 20.205, Highway Planning and Research.
5. ADMINISTERING AGENCY agrees to include all PROGRAM SUPPLEMENTS adopting the terms of this AGREEMENT in the schedule of projects to be examined in ADMINISTERING AGENCY'S annual audit and in the schedule of projects to be examined under its single audit prepared in accordance with OMB Circular A-133.
6. ADMINISTERING AGENCY shall not award a construction contract over \$10,000 or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed under this AGREEMENT without the prior written approval of STATE. All contracts awarded by ADMINISTERING AGENCY intended or used as local match credit must meet the requirements set forth in this AGREEMENT regarding local match funds.

7. Any subcontract entered into by ADMINISTERING AGENCY as a result of this AGREEMENT shall contain all of the provisions of Article IV, FISCAL PROVISIONS, and this ARTICLE V, AUDITS, THIRD-PARTY CONTRACTING, RECORDS RETENTION AND REPORTS and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as PROJECT costs only after those costs are incurred and paid for by the subcontractors.
8. To be eligible for local match credit, ADMINISTERING AGENCY must ensure that local match funds used for a PROJECT meet the fiscal provisions requirements outlined in ARTICLE IV in the same manner that is required of all other PROJECT expenditures.
9. In addition to the above, the pre-award requirements of third-party contractor/consultants with ADMINISTERING AGENCY should be consistent with LOCAL ASSISTANCE PROCEDURES.

1. ADMINISTERING AGENCY agrees to use all PROJECT funds reimbursed hereunder only for transportation purposes that are in conformance with Article XIX of the California State Constitution and other California laws.
2. ADMINISTERING AGENCY shall conform to all applicable State and Federal statutes and regulations, and the Local Assistance Program Guidelines and Local Assistance Procedures Manual as published by STATE and incorporated herein, including all subsequent approved revisions thereto applicable to PROJECT unless otherwise designated in the project-specific executed PROJECT SUPPLEMENT.
3. This AGREEMENT is subject to any additional restrictions, limitations, conditions, or any statute enacted by the State Legislature or adopted by the CTC that may affect the provisions, terms, or funding of this AGREEMENT in any manner.
4. ADMINISTERING AGENCY and the officers and employees of ADMINISTERING AGENCY, when engaged in the performance of this AGREEMENT, shall act in an independent capacity and not as officers, employees or agents of STATE.
5. Each project-specific PROGRAM SUPPLEMENT shall separately establish the terms and funding limits for each described PROJECT funded under this AGREEMENT and that PROGRAM SUPPLEMENT. No STATE FUNDS are obligated against this AGREEMENT.
6. ADMINISTERING AGENCY certifies that neither ADMINISTERING AGENCY nor its principals are suspended or debarred at the time of the execution of this AGREEMENT, and ADMINISTERING AGENCY agrees that it will notify STATE immediately in the event a suspension or a debarment occurs after the execution of this AGREEMENT.
7. ADMINISTERING AGENCY warrants, by execution of this AGREEMENT, that no person or selling agency has been employed or retained to solicit or secure this AGREEMENT upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by ADMINISTERING AGENCY for the purpose of securing business. For breach or violation of this warranty, STATE has the right to annul this AGREEMENT without liability, pay only for the value of the PROJECT work actually performed, or in STATE's discretion, to deduct from the price of PROGRAM SUPPLEMENT consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.
8. In accordance with Public Contract Code section 10296, ADMINISTERING AGENCY hereby certifies under penalty of perjury that no more than one final unappealable finding of contempt of court by a federal court has been issued against ADMINISTERING AGENCY within the immediate preceding two (2) year period because of ADMINISTERING AGENCY's failure to comply with an order of a federal court that orders ADMINISTERING AGENCY to comply with an order of the National Labor Relations Board.
9. ADMINISTERING AGENCY shall disclose any financial, business, or other relationship with STATE that may have an impact upon the outcome of this AGREEMENT or any individual PROJECT encompassed within a PROGRAM SUPPLEMENT. ADMINISTERING AGENCY shall also list current contractors who may have a financial interest in the outcome of a PROJECT undertaken pursuant to this AGREEMENT.

10. ADMINISTERING AGENCY hereby certifies that it does not now have nor shall it acquire any financial or business interest that would conflict with the performance of any PROJECT initiated under this AGREEMENT.

11. ADMINISTERING AGENCY warrants that this AGREEMENT was not obtained or secured through rebates, kickbacks or other unlawful consideration either promised or paid to any STATE employee. For breach or violation of this warranty, STATE shall have the right, in its sole discretion, to terminate this AGREEMENT without liability, to pay only for PROJECT work actually performed, or to deduct from a PROGRAM SUPPLEMENT price or otherwise recover the full amount of such rebate, kickback, or other unlawful consideration.

12. Any dispute concerning a question of fact arising under this AGREEMENT that is not disposed of by agreement shall be decided by the STATE's Contract Officer, who may consider any written or verbal evidence submitted by ADMINISTERING AGENCY. The decision of the Contract Officer, issued in writing, shall be conclusive and binding on the PARTIES on all questions of fact considered and determined by the Contract Officer.

13. Neither the pending of a dispute nor its consideration by the Contract Officer will excuse the ADMINISTERING AGENCY from full and timely performance in accordance with the terms of this AGREEMENT and each PROGRAM SUPPLEMENT.

14. Neither STATE nor any officer or employee thereof is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by ADMINISTERING AGENCY under or in connection with any work, authority or jurisdiction of ADMINISTERING AGENCY arising under this AGREEMENT. It is understood and agreed that ADMINISTERING AGENCY shall fully defend, indemnify and save harmless STATE and all of its officers and employees from all claims and suits or actions of every name, kind and description brought forth under, including but not limited to, tortuous, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by ADMINISTERING AGENCY under this AGREEMENT.

15. Neither ADMINISTERING AGENCY nor any officer or employee thereof is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by, under or in connection with any work, authority or jurisdiction arising under this AGREEMENT. It is understood and agreed that STATE shall fully defend, indemnify and save harmless the ADMINISTERING AGENCY and all of its officers and employees from all claims, suits or actions of every name, kind and description brought forth under, including but not limited to, tortuous, contractual, inverse condemnation and other theories or assertions of liability occurring by reason of anything done or omitted to be done by STATE under this AGREEMENT.

16. In the event of (a) ADMINISTERING AGENCY failing to timely proceed with effective PROJECT work in accordance with the project-specific PROGRAM SUPPLEMENT; (b) failing to maintain any applicable bonding requirements; and (c) otherwise materially violating the terms and conditions of this AGREEMENT and/or any PROGRAM SUPPLEMENT, STATE reserves the right to terminate funding for that PROJECT upon thirty (30) days' written notice to ADMINISTERING AGENCY.

17. No termination notice shall become effective if, within thirty (30) days after receipt of a Notice of Termination, ADMINISTERING AGENCY either cures the default involved or, if the default is not reasonably susceptible of cure within said thirty (30) day period the ADMINISTERING

AGENCY proceeds thereafter to complete that cure in a manner and time line acceptable to STATE.

18. Any such termination shall be accomplished by delivery to ADMINISTERING AGENCY of a Notice of Termination, which notice shall become effective not less than thirty (30) days after receipt, specifying the reason for the termination, the extent to which funding of work under this AGREEMENT and the applicable PROGRAM SUPPLEMENT is terminated and the date upon which such termination becomes effective, if beyond thirty (30) days after receipt. During the period before the effective termination date, ADMINISTERING AGENCY and STATE shall meet to attempt to resolve any dispute. In the event of such termination, STATE may proceed with the PROJECT work in a manner deemed proper by STATE. If STATE terminates funding for PROJECT with ADMINISTERING AGENCY for the reasons stated in paragraph sixteen (16) of ARTICLE VI, STATE shall pay ADMINISTERING AGENCY the sum due ADMINISTERING AGENCY under the PROGRAM SUPPLEMENT and/or STATE-approved finance letter prior to termination, provided, however, ADMINISTERING AGENCY is not in default of the terms and conditions of this AGREEMENT or the project-specific PROGRAM SUPPLEMENT and that the cost of any PROJECT completion to STATE shall first be deducted from any sum due ADMINISTERING AGENCY.

19. In the case of inconsistency or conflicts with the terms of this AGREEMENT and that of a project-specific PROGRAM SUPPLEMENT and/or Cooperative Agreement, the terms stated in that PROGRAM SUPPLEMENT and/or Cooperative Agreement shall prevail over those in this AGREEMENT.

20. Without the written consent of STATE, this AGREEMENT is not assignable by ADMINISTERING AGENCY either in whole or in part.

21. No alteration or variation of the terms of this AGREEMENT shall be valid unless made in writing and signed by the PARTIES, and no oral understanding or agreement not incorporated herein shall be binding on any of the PARTIES.

IN WITNESS WHEREOF, the parties have executed this AGREEMENT by their duly authorized officer.

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

Town of Paradise

By _____

By _____

Chief, Office of Project Implementation
Division of Local Assistance

Town of Paradise
Representative Name & Title
(Authorized Governing Body Representative)

Date _____

Date _____

EXHIBIT A - FAIR EMPLOYMENT PRACTICES ADDENDUM

1. In the performance of this Agreement, ADMINISTERING AGENCY will not discriminate against any employee for employment because of race, color, sex, sexual orientation, religion, age, ancestry or national origin, physical disability, medical condition, marital status, political affiliation, family and medical care leave, pregnancy leave, or disability leave. ADMINISTERING AGENCY will take affirmative action to ensure that employees are treated during employment without regard to their race, sex, sexual orientation, color, religion, ancestry, or national origin, physical disability, medical condition, marital status, political affiliation, family and medical care leave, pregnancy leave, or disability leave. Such action shall include, but not be limited to, the following: employment; upgrading; demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. ADMINISTERING AGENCY shall post in conspicuous places, available to employees for employment, notices to be provided by STATE setting forth the provisions of this Fair Employment section.

2. ADMINISTERING AGENCY, its contractor(s) and all subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, 1290-0 et seq.), and the applicable regulations promulgated thereunder (Cal. Code Regs., Title 2, 7285.0, et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code section 12900(a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations are incorporated into this AGREEMENT by reference and made a part hereof as if set forth in full. Each of the ADMINISTERING AGENCY'S contractors and all subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreements, as appropriate.

3. ADMINISTERING AGENCY shall include the nondiscrimination and compliance provisions of this clause in all contracts and subcontracts to perform work under this AGREEMENT.

4. ADMINISTERING AGENCY will permit access to the records of employment, employment advertisements, application forms, and other pertinent data and records by STATE, the State Fair Employment and Housing Commission, or any other agency of the State of California designated by STATE, for the purposes of investigation to ascertain compliance with the Fair Employment section of this Agreement.

5. Remedies for Willful Violation:

(a) STATE may determine a willful violation of the Fair Employment provision to have occurred upon receipt of a final judgment to that effect from a court in an action to which ADMINISTERING AGENCY was a party, or upon receipt of a written notice from the Fair Employment and Housing Commission that it has investigated and determined that ADMINISTERING AGENCY has violated the Fair Employment Practices Act and had issued an order under Labor Code section 1426 which has become final or has obtained an injunction under Labor Code section 1429.

(b) For willful violation of this Fair Employment Provision, STATE shall have the right to terminate this Agreement either in whole or in part, and any loss or damage sustained by STATE in securing the goods or services thereunder shall be borne and paid for by ADMINISTERING AGENCY and by the surety under the performance bond, if any, and STATE may deduct from any money

or thereafter may become due to ADMINISTERING AGENCY, the difference between the price named in the Agreement and the actual cost thereof to STATE to cure ADMINISTERING AGENCY's breach of this Agreement.

PROGRAM SUPPLEMENT NO. M61
to
ADMINISTERING AGENCY-STATE AGREEMENT
FOR STATE FUNDED PROJECTS NO 00449S

Adv Project ID **Date:** February 13, 2015
0315000050 **Location:** 03-BUT-0-PRDS
Project Number: ATPL-5425(029)
E.A. Number:
Locode: 5425

This Program Supplement, effective _____, hereby adopts and incorporates into the Administering Agency-State Agreement No. 00449S for State Funded Projects which was entered into between the ADMINISTERING AGENCY and the STATE with an effective date of _____ and is subject to all the terms and conditions thereof. This PROGRAM SUPPLEMENT is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. _____ approved by the ADMINISTERING AGENCY on _____ (See copy attached).

The ADMINISTERING AGENCY further stipulates that as a condition to the payment by the State of any funds derived from sources noted below encumbered to this project, Administering Agency accepts and will comply with the Special Covenants and remarks set forth on the following pages.

PROJECT LOCATION:

Pearson Rd SR2S Connectivity Project

TYPE OF WORK: Infill curb, gutter and sidewalks serving routes to three elementary schools

Estimated Cost	State Funds		Matching Funds	
	STATE		LOCAL	OTHER
\$45,000.00		\$45,000.00	\$0.00	\$0.00

TOWN OF PARADISE

By _____
Title _____
Date _____
Attest _____

STATE OF CALIFORNIA
Department of Transportation

By _____
Chief, Office of Project Implementation
Division of Local Assistance

Date _____

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer _____

Date 2/17/15 \$45,000.00

TO: STATE CONTROLLER'S OFFICE
Claims Audits
3301 "C" Street, Rm 404
Sacramento, CA 95816

2/13/2015

0315000050

RQS 031500000530

FROM:

Department of Transportation

SUBJECT:

Encumbrance Document

VENDOR / LOCAL AGENCY:

TOWN OF PARADISE

CONTRACT AMOUNT:

\$45,000.00

Local Assistance

[illegible]

ADA Notice: For individuals with sensory disabilities, this document is available in alternate formats. For information, call (915) 654-6410 or TDD (916) -3880 or write Records and Forms Management, 1120 N. Street, MS-89, Sacramento, CA 95814.

SPECIAL COVENANTS OR REMARKS

Chapter	Statutes	Item	Year	Program	BC	Category	Fund Source	AMOUNT

SPECIAL COVENANTS OR REMARKS

1. A. This PROJECT will be administered in accordance with the applicable CTC STIP guidelines and the Active Transportation Program guidelines as adopted or amended, the Local Assistance Procedures Manual (LAPM), the Local Assistance Program Guidelines (LAPG), and this PROGRAM SUPPLEMENT.

B. This PROJECT is programmed to receive State funds from the Active Transportation Program (ATP). Funding may be provided under one or more components. A component(s) specific fund allocation is required, in addition to other requirements, before reimbursable work can occur for the component(s) identified. Each allocation will be assigned an effective date and identify the amount of funds allocated per component(s).

This PROGRAM SUPPLEMENT has been prepared to allow reimbursement of eligible PROJECT expenditures for the component(s) allocated. Unless otherwise determined, the effective date of the component specific allocation will constitute the start of reimbursable expenditures.

C. STATE and ADMINISTERING AGENCY agree that any additional funds made available by future allocations will be encumbered on this PROJECT by use of a STATE approved Allocation Letter and Finance Letter. ADMINISTERING AGENCY agrees that STATE funds available for reimbursement will be limited to the amount allocated by the California Transportation Commission (CTC) and/or the STATE.

D. Upon ADMINISTERING AGENCY request, the CTC and/or STATE may approve supplementary allocations, time extensions, and fund transfers between components. Funds transferred between allocated project components retain their original timely use of funds deadlines, but an approved time extension will revise the timely use of funds criteria for the component(s) and allocation(s) requested. Approved supplementary allocations, time extensions, and fund transfers between components made after the execution of this PROGRAM SUPPLEMENT will be documented and considered subject to the terms and conditions thereof. Documentation will consist of a STATE approved Allocation Letter, Fund Transfer Letter, Time Extension Letter, and Finance Letter, as appropriate.

E. This PROJECT is subject to the timely use of funds provisions enacted by the Active Transportation Program guidelines, as adopted or amended, and by approved CTC and State procedures as outlined below.

Funds allocated for the environmental & permits (E&P), plan specifications & estimate (PS&E), and right-of-way components are available for expenditure until the end of the second fiscal year following the year in which the funds were allocated.

Funds allocated for the construction component are subject to an award deadline and contract completion deadline. ADMINISTERING AGENCY agrees to award the contract within 6 months of the construction fund allocation and to complete and accept the construction within 36 months of award.

F. Award information shall be submitted by the ADMINISTERING AGENCY to the District

SPECIAL COVENANTS OR REMARKS

Local Assistance Engineer immediately after project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract. Failure to do so will cause a delay in the State processing of invoices for the construction phase.

G. The ADMINISTERING AGENCY shall invoice STATE for environmental & permits (E&P), plans specifications & estimate (PS&E), and right-of-way costs no later than 180 days after the end of last eligible fiscal year of expenditure. For construction costs, the ADMINISTERING AGENCY has 180 days after project completion or contract acceptance to make the final payment to the contractor prepare the final Report of Expenditures and final invoice, and submit to STATE for verification and payment.

H. ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current LAPM and the Active Transportation Program (ATP) Guidelines.

I. ADMINISTERING AGENCY agrees to comply with Office of Management and Budget (OMB) Circular A-87, Cost Principles for State and Local Governments, and 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Notwithstanding the foregoing, ADMINISTERING AGENCY will not be required to comply with 49 CFR, Part 18.36 (i), subsections (3), (4), (5), (6), (8), (9), (12), and (13).

J. By executing this PROGRAM SUPPLEMENT, ADMINISTERING AGENCY agrees to comply with all reporting requirements in accordance with the Active Transportation Program guidelines, as adopted or amended.

**TOWN OF PARADISE
RESOLUTION NO. 15-_____**

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PARADISE AUTHORIZING THE TOWN MANAGER OF THE TOWN OF
PARADISE OR HER DESIGNEE TO SIGN PROGRAM SUPPLEMENT
AGREEMENT NO 0M61 TO THE ADMINISTERING AGENCY-STATE
AGREEMENT FOR STATE FUNDED PROJECTS CORRESPONDING
TO PROJECT NO. ATPL 5425 (029).**

WHEREAS, the Town of Paradise has received and will continue to receive federal funds for various transportation projects and has entered into an Agency-State Agreement for State Funded Projects with the California Department of Transportation; and,

WHEREAS, the State of California through its Department of Transportation (Caltrans) administers the Active Transportation Program (ATP) and selects projects for funding; and,

WHEREAS, the Pearson Road SR2S Connectivity Project currently has \$1,388,000 of state funds allocated to the Project; and,

WHEREAS, Caltrans provides Program Supplement Agreements in accordance with Administering Agency-State Agreement for State-Funded Projects, Agreement No. 0049S (Master Agreement), which upon full execution enables the Town of Paradise to request and receive State funds for certain street projects; and,

WHEREAS, Caltrans requires the Town of Paradise to execute the Program Supplement Agreement No. 0M61 for the Pearson Road SR2S Connectivity Project, in order to be eligible to receive State-Aid for eligible project costs; and,

WHEREAS, these funds will require that they are managed in accordance with the Caltrans Local Assistance Procedures Manual; and,

WHEREAS, the Town Council of the Town of Paradise has approved and agreed to this Program Supplement Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:

Section 1. That the Town Manager of the Town of Paradise, or her designee, is hereby authorized to sign said Agreement on behalf of the Town.

Section 2. The Town Clerk shall certify to the passage and adoption of this resolution.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this
10th day of March, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Greg Bolin, Mayor

ATTEST:

Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

PROGRAM SUPPLEMENT NO. M62
to
ADMINISTERING AGENCY-STATE AGREEMENT
FOR STATE FUNDED PROJECTS NO 00449S

Adv Project ID **Date:** February 13, 2015
0315000051 **Location:** 03-BUT-0-PRDS
Project Number: ATPL-5425(030)
E.A. Number:
Locode: 5425

This Program Supplement, effective _____, hereby adopts and incorporates into the Administering Agency-State Agreement No. 00449S for State Funded Projects which was entered into between the ADMINISTERING AGENCY and the STATE with an effective date of _____ and is subject to all the terms and conditions thereof. This PROGRAM SUPPLEMENT is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. _____ approved by the ADMINISTERING AGENCY on _____ (See copy attached).

The ADMINISTERING AGENCY further stipulates that as a condition to the payment by the State of any funds derived from sources noted below encumbered to this project, Administering Agency accepts and will comply with the Special Covenants and remarks set forth on the following pages.

PROJECT LOCATION:

along Maxwell Drive between Skyway and Elliot Road

TYPE OF WORK: project to construct curb, gutter and sidewalk and widen shoulders
for Class II bike lanes

Estimated Cost	State Funds		Matching Funds	
	STATE		LOCAL	OTHER
\$33,000.00	\$33,000.00		\$0.00	\$0.00

TOWN OF PARADISE

By _____
Title _____
Date _____
Attest _____

STATE OF CALIFORNIA
Department of Transportation

By _____
Chief, Office of Project Implementation
Division of Local Assistance

Date _____

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer _____

Date 2/17/15 \$33,000.00

SPECIAL COVENANTS OR REMARKS

Chapter	Statutes	Item	Year	Program	BC	Category	Fund Source	AMOUNT

SPECIAL COVENANTS OR REMARKS

1. A. This PROJECT will be administered in accordance with the applicable CTC STIP guidelines and the Active Transportation Program guidelines as adopted or amended, the Local Assistance Procedures Manual (LAPM), the Local Assistance Program Guidelines (LAPG), and this PROGRAM SUPPLEMENT.

B. This PROJECT is programmed to receive State funds from the Active Transportation Program (ATP). Funding may be provided under one or more components. A component(s) specific fund allocation is required, in addition to other requirements, before reimbursable work can occur for the component(s) identified. Each allocation will be assigned an effective date and identify the amount of funds allocated per component(s).

This PROGRAM SUPPLEMENT has been prepared to allow reimbursement of eligible PROJECT expenditures for the component(s) allocated. Unless otherwise determined, the effective date of the component specific allocation will constitute the start of reimbursable expenditures.

C. STATE and ADMINISTERING AGENCY agree that any additional funds made available by future allocations will be encumbered on this PROJECT by use of a STATE approved Allocation Letter and Finance Letter. ADMINISTERING AGENCY agrees that STATE funds available for reimbursement will be limited to the amount allocated by the California Transportation Commission (CTC) and/or the STATE.

D. Upon ADMINISTERING AGENCY request, the CTC and/or STATE may approve supplementary allocations, time extensions, and fund transfers between components. Funds transferred between allocated project components retain their original timely use of funds deadlines, but an approved time extension will revise the timely use of funds criteria for the component(s) and allocation(s) requested. Approved supplementary allocations, time extensions, and fund transfers between components made after the execution of this PROGRAM SUPPLEMENT will be documented and considered subject to the terms and conditions thereof. Documentation will consist of a STATE approved Allocation Letter, Fund Transfer Letter, Time Extension Letter, and Finance Letter, as appropriate.

E. This PROJECT is subject to the timely use of funds provisions enacted by the Active Transportation Program guidelines, as adopted or amended, and by approved CTC and State procedures as outlined below.

Funds allocated for the environmental & permits (E&P), plan specifications & estimate (PS&E), and right-of-way components are available for expenditure until the end of the second fiscal year following the year in which the funds were allocated.

Funds allocated for the construction component are subject to an award deadline and contract completion deadline. ADMINISTERING AGENCY agrees to award the contract within 6 months of the construction fund allocation and to complete and accept the construction within 36 months of award.

F. Award information shall be submitted by the ADMINISTERING AGENCY to the District

SPECIAL COVENANTS OR REMARKS

Local Assistance Engineer immediately after project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract. Failure to do so will cause a delay in the State processing of invoices for the construction phase.

G. The ADMINISTERING AGENCY shall invoice STATE for environmental & permits (E&P), plans specifications & estimate (PS&E), and right-of-way costs no later than 180 days after the end of last eligible fiscal year of expenditure. For construction costs, the ADMINISTERING AGENCY has 180 days after project completion or contract acceptance to make the final payment to the contractor prepare the final Report of Expenditures and final invoice, and submit to STATE for verification and payment.

H. ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current LAPM and the Active Transportation Program (ATP) Guidelines.

I. ADMINISTERING AGENCY agrees to comply with Office of Management and Budget (OMB) Circular A-87, Cost Principles for State and Local Governments, and 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Notwithstanding the foregoing, ADMINISTERING AGENCY will not be required to comply with 49 CFR, Part 18.36 (i), subsections (3), (4), (5), (6), (8), (9), (12), and (13).

J. By executing this PROGRAM SUPPLEMENT, ADMINISTERING AGENCY agrees to comply with all reporting requirements in accordance with the Active Transportation Program guidelines, as adopted or amended.

**TOWN OF PARADISE
RESOLUTION NO. 15-____**

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF
PARADISE AUTHORIZING THE TOWN MANAGER OF THE TOWN OF
PARADISE OR HER DESIGNEE TO SIGN PROGRAM SUPPLEMENT
AGREEMENT NO 0M62 TO THE ADMINISTERING AGENCY-STATE
AGREEMENT FOR STATE FUNDED PROJECTS CORRESPONDING
TO PROJECT NO. ATPL 5425 (030).**

WHEREAS, the Town of Paradise has received and will continue to receive federal funds for various transportation projects and has entered into an Agency-State Agreement for State Funded Projects with the California Department of Transportation; and,

WHEREAS, the State of California through its Department of Transportation (Caltrans) administers the Active Transportation Program (ATP) and selects projects for funding; and,

WHEREAS, the Maxwell Drive SR2S Project currently has \$968,000 of state funds allocated to the Project; and,

WHEREAS, Caltrans provides Program Supplement Agreements in accordance with Administering Agency-State Agreement for State-Funded Projects, Agreement No. 0049S (Master Agreement), which upon full execution enables the Town of Paradise to request and receive State funds for certain street projects; and,

WHEREAS, Caltrans requires the Town of Paradise to execute the Program Supplement Agreement No. 0M62 for the Maxwell Drive SR2S Project, in order to be eligible to receive State-Aid for eligible project costs; and,

WHEREAS, these funds will require that they are managed in accordance with the Caltrans Local Assistance Procedures Manual; and,

WHEREAS, the Town Council of the Town of Paradise has approved and agreed to this Program Supplement Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:

Section 1. That the Town Manager of the Town of Paradise, or her designee, is hereby authorized to sign said Agreement on behalf of the Town.

Section 2. The Town Clerk shall certify to the passage and adoption of this resolution.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this
10th day of March, 2015, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Greg Bolin, Mayor

ATTEST:

Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

Notice of Exemption

To: ☐ Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

☒ County Clerk
County of Butte

From: (Public Agency) Town of Paradise
5555 Skyway
(Address)
Paradise, CA 95969

Project Title: Pearson Rd SR2S Connectivity Project

Project Location – Specific: Pearson Road between Skyway and Academy Drive

Project Location – City: Paradise **Project Location – County:** Butte

Description of Project: The proposed project includes construction of sidewalks, curbs and gutters within the existing roadway alignment/corridor with no acquisition of Right-of-Way or easements required. Work will convert existing walking paths to all-weather surfaces with minor grading and retaining walls, as needed.

Name of Public Agency Approving Project: Town of Paradise

Name of Person or Agency Carrying Out Project: Town of Paradise

Exempt Status: (check one)

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
- ☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
- ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☒ Categorical Exemption. State type and section number: CEQA Sec. 15332
- ☐ Statutory Exemptions. State code number: _____

Reasons why project is exempt: The project is the infill of pedestrian/bicycle features within the existing roadway and has no increase or expansion of existing use.

Lead Agency

Contact Person: Marc Mattox, Town Engineer **Area Code/Telephone/Extension:** (530) 872-6291 x125

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a notice of exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: _____ **Date:** _____ **Title:** _____

- ☒ Signed by Lead Agency
- ☐ Signed by Applicant

Date received for filing at OPR:

Notice of Exemption

To: ☐ Office of Planning and Research
1400 Tenth Street, Room 121
Sacramento, CA 95814

☒ County Clerk
County of Butte

From: (Public Agency) Town of Paradise
5555 Skyway
(Address)
Paradise, CA 95969

Project Title: Maxwell Drive SR2S Project

Project Location – Specific: Maxwell Drive between Skyway and Elliott Road

Project Location – City: Paradise **Project Location – County:** Butte

Description of Project: The proposed project includes construction of sidewalks, curbs and gutters within the existing roadway alignment/corridor with no acquisition of Right-of-Way or easements required. Work will convert existing walking paths to all-weather surfaces with minor road widening to facilitate installation of bicycle lanes.

Name of Public Agency Approving Project: Town of Paradise

Name of Person or Agency Carrying Out Project: Town of Paradise

Exempt Status: (check one)

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
- ☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
- ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☒ Categorical Exemption. State type and section number: CEQA Sec. 15332
- ☐ Statutory Exemptions. State code number: _____

Reasons why project is exempt: The project is the infill of pedestrian/bicycle features within the existing roadway and has no increase or expansion of existing use.

Lead Agency

Contact Person: Marc Mattox, Town Engineer **Area Code/Telephone/Extension:** (530) 872-6291 x125

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a notice of exemption been filed by the public agency approving the project? ☐ Yes ☐ No

Signature: _____ **Date:** _____ **Title:** _____

- ☒ Signed by Lead Agency
- ☐ Signed by Applicant

Date received for filing at OPR: