



# TOWN OF PARADISE

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[www.townofparadise.com](http://www.townofparadise.com)

## **Management Staff:**

Lauren Gill, Town Manager  
Dwight L. Moore, Town Attorney  
Joanna Gutierrez, Town Clerk  
Craig Baker, Community Development Director  
Gabriela Tazzari-Dineen, Police Chief  
Greg McFadden, Interim Chief, CAL FIRE/Butte  
County Fire/Paradise Fire  
Gina Will, Finance Director/Town Treasurer

## **Town Council:**

Scott Lotter, Mayor  
Greg Bolin, Vice Mayor  
Steve "Woody" Culleton, Council Member  
Jody Jones, Council Member  
John J. Rawlings, Council Member

# **TOWN COUNCIL AGENDA**

## **REGULAR MEETING – 6:00 PM – February 11, 2014**

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department, at 872-6291 x101 or x102 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk.

Town Council Meetings are held at the Paradise Town Hall located at 5555 Skyway, Paradise, California. Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting. The Mayor or Presiding Chair will introduce each agenda item, and following a report from staff, ask the Clerk to announce each speaker. Agendas and request cards are located outside the entrance door to the Council Chamber.

All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the Town Hall in the Town Clerk Department located at 5555 Skyway, Room 3, at the time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m. Agendas and supporting information is posted on the Town's website at [www.townofparadise.com](http://www.townofparadise.com) in compliance with California's open meeting laws. Click on the Agenda and Minutes button.

## **1. OPENING**

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America

- c. Invocation
- d. Roll Call
- e. Oath of Office, Recognitions, Presentation and Proclamations
  - (1) Announce January 16, 2014 Resignation of Timothy Titus and appointment of Jody Jones to the vacancy on the Town Council  
  
Town Clerk to administer Oath of Office to Jody Jones, term to expire December 9, 2014.
  - (2) Recognition of Timothy Titus for service on the Paradise Town Council
    - 1. Town of Paradise, Mayor Scott Lotter
    - 2. California State Senate, by Senator Jim Nielsen
  - (3) Recognitions by Police Chief Tazzari-Dineen and Fire Chief Greg McFadden
    - Civilian Employee of the Year, Charlie Rollo
    - Paradise Animal Shelter Helper (PASH) of the Year, Ray Foulks
    - Police Officer of the Year, Detective Jake Smith
    - Public Safety Dispatcher of the Year, Meghan McGee
    - Volunteer in Police Service (VIPS) of the Year, Dave Saul
    - Firefighter of the Year, Tim Butolph
    - Volunteer Firefighter of the Year: Dan Ramos
  - (4) Presentation of VIPS Annual 2013 Report
  - (5) Catalyst - Teen Dating Violence Awareness Month

**2. ITEMS DEFERRED FROM PREVIOUS MEETINGS** - None.

**3. CONSENT CALENDAR**

One roll call vote will be taken for all items placed on the consent calendar.

- 3a. Approve Minutes of the January 14, 2014 Regular Council Meeting and the January 16, 2014 Special Meeting. The special meeting minutes were distributed as additional agenda material on February 7, 2013.
- 3b. Approve Cash Disbursements in the amount of \$1,118,208.02
- 3c. The following actions are necessary to implement Council's direction to dissolve certain city advisory committees: (1) Adopt Resolution No. 14-03, Repealing Resolutions No. 81-42 and 03-05 Relating to the Access

Appeals Board and the Paradise Economic Development Commission; and, (2) Waive the reading of entire Ordinance No. 538 and approve reading by title only; and, (3) Introduce Ordinance No. 538, An Ordinance of the Town Council of the Town of Paradise Amending Section 3.40.070 of the Paradise Municipal Code relating to the Development Impact Fee Adjustments Board and Repealing Section 8.12.030 of the Paradise Municipal Code relating to the Tree Advisory Committee.

3d. Adopt Resolution No. 14-04, A Resolution of the Town Council of the Town of Paradise Approving the Application for Grant Funds for the Sustainable Communities Planning Grant and Incentives Program Under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84).

3e. Adopt Resolution No. 14-05, a Resolution Declaring the Assorted Emergency Response, Operating, and Personal Protective Equipment from the Paradise Fire Department as Surplus/Discard as they are Non-compliant, Outdated, and/or Damaged Beyond Repair, and Authorizing Donation to Butte College Fire Academy and/or Disposal or Recycling as Warranted by the Town Manager.

#### **4. PUBLIC HEARING PROCEDURE**

The Town Council has adopted the following procedure for public hearings:

- a. Staff report to Council (15 minutes total maximum)
- b. Mayor or Presiding Chair opens the hearing for public comment in the following order:
  1. Project proponents or in favor of (15-minute time limit)
  2. Project opponents or against (15-minute time limit)
  3. Rebuttals - when requested  
(15-minute time limit or 3 minutes per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

#### **5. PUBLIC HEARINGS**

5a. (1) Conduct the second public hearing on the Town's Community Development Block Grant Funding for the 2014-2015 program year to solicit input and public comments on the draft Annual Plan; (2) Review Draft Annual Plan for FY 2014-15 and select 2 Council Members to serve on the sub-recipient selection committee. The Town Council may allocate 15% of its program year funding to eligible public service agencies that serve low and moderate income residents.

As a HUD established entitlement community, the Town of Paradise receives annual Community Development Block Grant (CDBG) funding from the Department of Housing and Urban Development (HUD). As a

condition of funding, the Town must establish an Annual Plan, or budget, outlining how the community will use its CDBG funds.

## **6. PUBLIC COMMUNICATION**

This is the time for members of the audience who have completed a "Request to Address Council" card and given it to the Clerk to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The Town Council is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.

## **7. COUNCIL CONSIDERATION**

- 7a. Appoint council representatives and alternates to represent the Town of Paradise on various local and regional boards, committees and commissions.
- 7b. Announce vacancy on the Paradise Planning Commission, term to expire June 30, 2017, and consider appointment process to fill the vacancy. **(ROLL CALL VOTE)**
- 7c. Report on the public outreach workshop conducted on February 5, 2014 relating to the design of the Downtown Paradise Safety Project on Skyway between Vista Way and Elliott Road. No action requested, report for information update only. The Downtown Paradise Safety Project presents an opportunity for a public investment in the community by creating a safer commercial corridor which addresses high speeds, difficult crosswalks, limited parking, common collision hazards, and an aging roadway. The one-million dollar project is grant funded through the Highway Safety Improvement Program administered by the California Department of Transportation with a local 10% matching commitment. This grant was awarded to the Town of Paradise in October of 2012 and finalized by Town Council in April 2013. A copy of the project can be viewed on the Town's internet website at [www.townofparadise.com](http://www.townofparadise.com).
- 7d. Adopt Resolution No. 14-\_\_\_, A Resolution Authorizing Staff to Award Fire Station No. 83 Remediation Project to Truitt Group of Oroville, CA in the Amount of Their Bid \$14,732.00. **(ROLL CALL VOTE)**
- 7e. Accept the Mid-Year Budget Report and approve budget adjustments for the following funds; or, refer the matter back to staff for further development and consideration. **(ROLL CALL VOTE)**

  - a. 1010 – General Fund
  - b. 2030 – Building Safety & Waste Water Services
  - c. 2070 – Animal Control
  - d. 2120 – Gas Tax
  - e. 5900 – Transit

**8. COUNCIL COMMUNICATION (Council Initiatives)**

- 8a. Council oral reports of their representation on Committees/Commissions.
- 8b. Discussion of future agenda items

**9. STAFF/COMMISSION/COMMITTEE COMMUNICATION**

- 9a. Town Manager oral reports

**10. CLOSED SESSION**

- 10a. Pursuant to Government Code Section 54956.9(d)(4), the Town Council will hold a closed session to consider initiation of litigation, one potential case.

**11. ADJOURNMENT**

STATE OF CALIFORNIA ) COUNTY OF BUTTE )	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	
<hr/>	
TOWN/ASSISTANT TOWN CLERK SIGNATURE	

# **ANNUAL REPORT – 2013**

# **VIPS**



**Volunteers in Police Service  
Paradise Police Department**





## We volunteer to serve as part of the Paradise Police Department

### 2013 IN REVIEW

Patrol, Communications and Special Events are the most visible areas of VIPS service. Patrol currently has eight weekly patrols available, Monday through Friday, to provide an extra presence throughout Paradise. We also have volunteers available to respond to roadway problems that occur at off-duty times.

Communications VIPS are those volunteers that work the lobby detail Monday through Saturday.

VIPS handled over 25 Special Events in 2013

# **ANNUAL REPORT SUMMARY**

**2013**

## **Volunteers In Police Services (VIPS) Paradise Police Department**

**Total Volunteer Hours for 2013  
7,903**

**These Volunteer hours are equal to  
3.8 Full Time Staff Members**

### **DOLLAR BENEFIT TO THE TOWN FOR 2013**

The value of a volunteer is calculated at the rate of \$12.62 per hour,  
based on the entry level salary of a Records Clerk.

**\$99,735.86**

**The VIPS Program began in August 1998**



# **PATROL UNIT ACTIVITIES**

## **Vacation House Checks**

1707

## **Handheld Radar Gun Deployments**

22

## **Radar Trailer Deployment**

53

## **Emergency Business Contact Updates**

89

## **Dispense Handicap Parking Notices**

141

## **Speed Violation Letters Issued**

56

The Patrol Unit has five morning and three afternoon patrols. These patrols serve as messengers between the Police Department & Town Hall. In addition, they complete Vacation House Checks, Neighborhood Watch duties, patrolling Mobile Home Parks, distributing Handicap Violation flyers, providing extra patrol, traffic control, fill in for Animal Control when A/C did not have a officer and other duties as assigned. Another duty is to contact local businesses to maintain updated Business Emergency Contact information. This information is used to aide both the Officers and Dispatchers.

A refurbished Radar Trailer was obtained in June 2013 and was deployed 53 times. Our speed monitoring is augmented with the handheld radar gun. At this time we have only two

VIPS qualified for use of the gun and it was deployed twenty-two times during 2013. A total of 56 speed violation letters were sent during 2013.

Patrol Members logged a total of 2,629 hours during 2013.

## **COMMUNICATION UNIT ACTIVITIES**

### **FRONT COUNTER TRAFFIC**

VIPS staff the front counter from 09:00am to 4:00pm, Monday through Friday and 08:00am to 12:00pm on Saturday. VIPS working in the Communication Unit have, over the years, become more skilled at assisting citizens with their counter requests. The typical request is for a copy of an Incident and/or Accident Report, asking an officer for advice regarding the handling of a problem with a neighbor or family member, reporting an incident or crime, signing off on a traffic violation ticket or retrieving an impounded vehicle.

The VIPS now handle many of the counter requests, while other, more complicated requests continue to be taken to the Clerks or Dispatchers for assistance. This evolving expertise directly benefits the Dispatchers and allows them to more fully concentrate on incoming emergency calls and radio traffic.

Communications VIPS possess strong business, interpersonal, detail oriented skills, and enjoy assisting residents and Department personnel with their needs.

## **SCANNING CASE FILES AND CASE LOGS**

Volunteers prepare prior year case files for in-house scanning. Before 1999 when the VIPS Communications Unit was formed, prior year files were outsourced to a copying service in Sacramento at a cost to the Department of \$5000 per case file year.

To date VIPS have completed 22 prior years' files at a direct savings to the Department of \$110,000. This process will continue until all prior-year archived files from 1983 forward have been scanned. (Case files prior to 1983 were previously copied to microfilm.)

Currently, VIPS are doing the initial purging of case files of years 1989-1999. This process allows unnecessary papers to be shredded and allow more storage space for current case files.

## **LIVE SCAN**

Live Scan technology has almost completely superseded the old ink-print cards. Currently, three VIPS are trained to process the ever-increasing requests for Live Scan services. Because of availability of VIPS personnel, Live Scans are now scheduled Monday through Wednesday afternoons and Saturday mornings.

405 Scheduled live scans	356 live scans completed
42 Rolled Prints scheduled	40 Rolled Prints completed

The fee, charged by the town, for Live Scan and/or Rolled prints is \$21.28 each. Because of some in-house (PPD/PSD/FPD) prints for which we do not charge, it is estimated that VIPS brought in \$6,448 for the Town of Paradise.

## **TRAFFIC AND DISASTER UNIT**

The 2013 Traffic and Disaster Unit (T&D) consisted of 11 members of the VIPS. Most of these individuals are also part of the Patrol unit. Their primary function is to provide assistance to Police and/or Fire in the event of traffic accidents, fire, downed trees and power lines, crime scene security, evidence searches, missing persons searches and other special assignments.

Individual members are equipped with emergency equipment, usually purchased from their own funds. Such equipment would include Special Vehicle Lighting, Traffic Cones, Reflective Clothing and Vests, Police Radio, Stop/Slow Signs, Flashlights and other sundry equipment.

Members of the T&D unit have specialized training in traffic control and must meet training and experience requirements before becoming a member of the unit. Safety of the members is a top priority.

Traffic and Disaster members make themselves available 24 hours a day for call outs. Often times they are on the way to a scene before they are called out. Having a T&D presence at a scene allows Officers to perform their duties more quickly, efficiently and safely.

In 2013, T&D responded to traffic accidents, trees/power lines down, weather related events, for a total of 252 Hours donated time. This is in addition to the 60 times the Patrol unit responded to traffic accidents during regular hours.

## INVESTIGATIONS UNIT

**Pawn Slips** – A VIPS inputs data into RIMS and files the pawn slips. This allows PPD personnel to check items pawned by persons' name; to check who pawned special types of items, etc. Those files are purged after two years.

## YOUTH SERVICES ACTIVITIES

### DEPARTMENT TOURS

VIPS coordinate tours of the Police Department for children or other special groups. Requests for such tours frequently come from elementary, home or charter school teachers as well as family groups.

Participants are given a fingerprint card with their own thumb print as well as police photo cards. They get an opportunity to see the Dispatchers answering 911 and non-emergency calls, officers completing reports, and the holding cell.

During a tour the participants are invited to get inside a police car and have an officer explain all the equipment on their duty belt. At the end of the visit, the children are given law enforcement sticker badges along with safety handouts.

## **2013 SPECIAL EVENTS**

DUI Checkpoints (4)  
Paradise Chocolate Fest  
Thunder Run  
Feather River Hospital Health Faire  
FRH Drive Thru Flu Clinic  
Gold Nugget Days  
Johnny Appleseed Day Patrols & Traffic Control  
Dump On Us Day  
Piranhas Firecracker Swim Meet  
Law Enforcement Volunteers of California Conference  
Paradise Police Department Tours  
Gold Nugget Museum Halloween Night Patrols  
CMA: Halloween Night Patrol  
Harvest Festival  
Flags on Veterans Graves on Memorial Day  
Cruisin Classic Car Show  
Bell Ringing for Salvation Army (8)  
K-MART Shop with A COP  
Santa's Motorcycle TOY RUN in Paradise  
Santa's Motorcycle TOY RUN in Chico  
United Methodist Church Live Nativity Scene  
Relay for Life  
Paradise High School Home Football Games (6)  
PHS Graduation  
Light Up A Life by Hospice

## 2013 VIPS Roster

<u>Name</u>	<u>VIPS Number</u>
Bolshazy, Chris	218
Bozzer, Jim	230
Carrasca, Fred	245
Dennis, Evelyn	202
Dillon, Alicia	206
Gleason, Barbara	248
Hartwig, Stan	227
Horne, Karen	240
Jones, Steve	253
King, Edith	211
Loomis, Merle	205
Lynk, Rae	232
McElroy, Gary	204
McKey, Debra	207
Mello, Carol	215
Mello, Joe	217
Murphy, Rick	237
Perry, Sharon	221
Petrovich, Beri	208
Rundle, Ed	254
Runkle, Doug	224
Saul, David	244
Shimp, Robert	209
Simmons, Rob	214
Topalian, Chuck	213
Turner, Gloria	212
Vaught, Bonnie	219
Wegener, Barbara	219
Wentland, Dan	226
Wolff, Ken	223

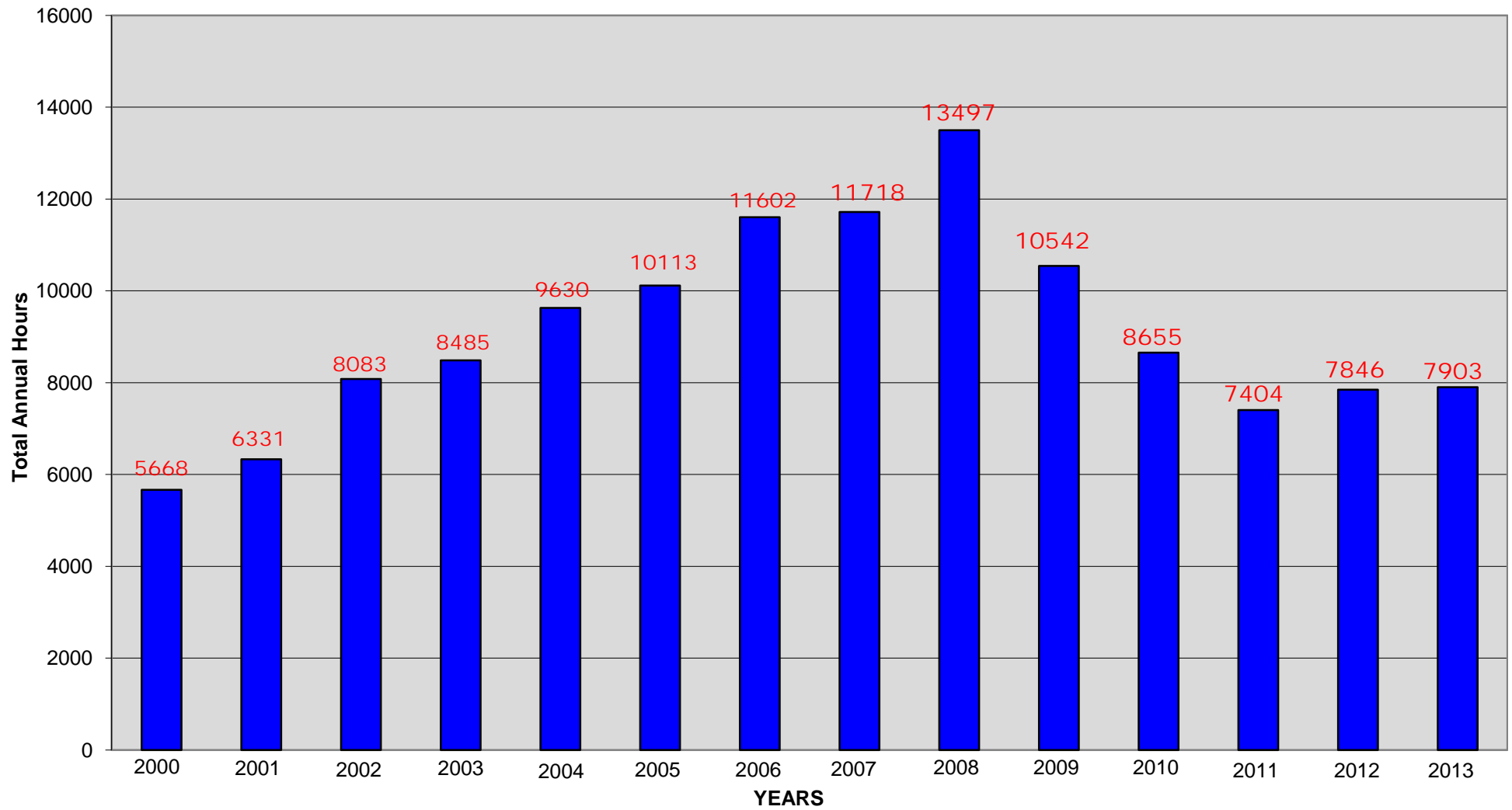


## VIPS FINANCIAL HISTORY

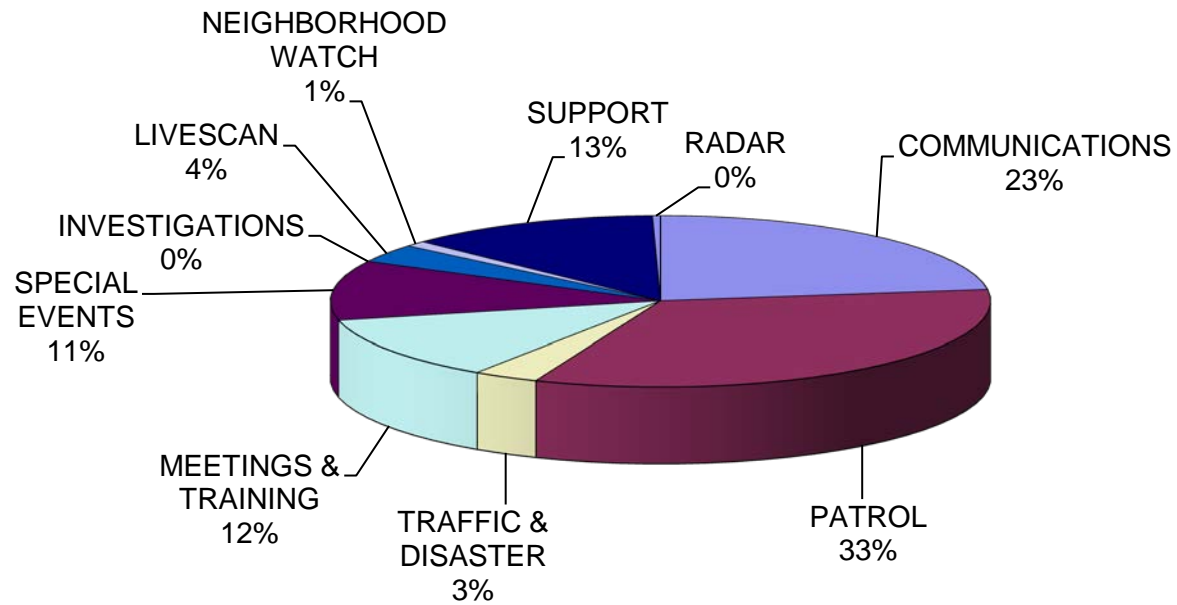
<b>YEAR</b>	<b>INCOME</b>	<b>EXPENSE</b>	<b>NET</b>	<b><u>YEAR END BALANCE</u></b>
2001				\$1,050
2002	\$3,628	\$1,650	\$1,978	3,028
2003	4,644	3,029	1,615	4,643
2004	8,206	6,605	1,601	6,244
2005	6,793	5,889	904	7,148
2006	8,806	10,110	(1,304)	5,844
2007	11,193	7,379	2,814	8,658
2008	6,070	5,513	557	9,502
2009	6,059	4,343	1,716	11,219
2010	5,382	7,689	(2,307)	8,912
2011	3,161	1,097	2,064	10,975
2012	6,733	5,196	1,537	12,513
2013	5,930	7,040	(1,110)	11,403

The current Finance Committee consists of: Ed Rundle (Communications), Doug Runkle (Patrol & (Traffic & Disaster)), Chuck Topalian (Recruitment), Karen Horne (Deployment), Barbara Wegener (Finance Officer) and Carol Mello (Neighborhood Watch).

## VIPS Activity Annual Growth



## VIPS Annual Activity Profile



# Town of Paradise, California

## PROCLAMATION

**WHEREAS**, one in three adolescent girls in the United States is a victim of physical, emotional or verbal abuse from a dating partner, a figure that far exceeds victimization rates for other types of violence affecting youth; and

**WHEREAS**, youth who experience physical violence in a dating relationship are more likely to use drugs and alcohol, attempt suicide and carry patterns of abuse into future relationships; and

**WHEREAS**, 81% of parents either believe teen dating violence is not an issue or admit they do not know it is; and

**WHEREAS** In 2013, the number of youth seeking services at Catalyst as either victims of dating violence or as children of victims of dating violence exceeded 200 individuals. In Paradise alone, 14 clients under the age of 24 years old received a variety of services. While this number gives us a snapshot of the prevalence of teen dating violence in Paradise, it does not include those who are unaware or unable to access Catalyst services.

**WHEREAS**, by providing young people with education about healthy relationships and changing the attitudes that normalize relationship abuse, we recognize that dating violence can be prevented;

**NOW, THEREFORE**, I, SCOTT LOTTER, Mayor of The Town of Paradise do hereby proclaim February 2014 as National Teen Dating Violence Awareness and Prevention Month. I urge all lawmakers, educators and parents to work toward ending teen dating violence by supporting their communities' efforts to empower teens to develop healthier relationships. I encourage community leaders to assist victims in finding and accessing the resources, to develop a comprehensive response to dating violence, and to engage in discussions with adult and youth community members to promote awareness and prevention of teen dating violence in their communities.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed hereto this 11<sup>th</sup> day of February, 2014.



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Scott Lotter, Mayor

**MINUTES  
PARADISE TOWN COUNCIL  
REGULAR MEETING – 6:00 PM – January 14, 2014**

**1. OPENING**

The Regular Meeting of the Paradise Town Council was called to order by Mayor Scott Lotter at 6:02 in the Town Council Chamber located at 5555 Skyway, Paradise, California. Following the Pledge of Allegiance to the Flag of the United States of America, Council Member Steve “Woody” Culleton offered an invocation.

**COUNCIL MEMBERS PRESENT:** Greg Bolin, Steve “Woody” Culleton, John J. Rawlings, Timothy Titus (arrived at 6:05 pm) and Scott Lotter, Mayor.

**COUNCIL MEMBERS ABSENT:** None.

**STAFF MEMBERS PRESENT:** Town Clerk Joanna Gutierrez, Town Manager Lauren Gill, Town Attorney Dwight L. Moore, Finance Director Gina Will, Community Development Director Baker, Building Official/Fire Marshal Lindsey, Police Chief Gabriella Tazzari-Dineen, Town Engineer Marc Mattox, Assistant Town Clerk Dina Volenski, Public Works Manager Paul Derr, IT Manager Josh Marquis.

**Presentation:** Following a presentation by Greg Iturria and Kory Honea of Butte County relating to the Town collecting a Development Impact Fee for jail impacts on behalf of Butte County, Council concurred to direct staff to bring back the draft agreement for collection of the fee to the next Council meeting.

**2. ITEMS DEFERRED FROM PREVIOUS MEETINGS** – None.

**3. CONSENT CALENDAR**

**MOTION by Titus, seconded by Bolin, approved all items on the consent calendar as presented. Roll call vote was unanimous.**

- 3a. Approved the Minutes of the December 10, 2013, Regular Council meeting.
- 3b. Approved Cash Disbursements in the amount of \$1,227,743.99.
- 3c. Waived second reading of the entire Town Ordinance No. 535 and approved reading by title only; and, adopted Town Ordinance No. 535, "An Ordinance Rezoning Certain Real Property From Community Services (CS) to Central Business (CB) Zone Pursuant to Paradise Municipal Code Sections 17.45.500 Et. Seq. (PL12-00020; Gilkey)".

- 3d. (1) Waived the second reading of Town Ordinance No. 536 and approve reading by title only; and, (2) Adopted Town Ordinance No. 536, "An Ordinance Amending Section 10.02.060 of the Paradise Municipal Code Regarding Vehicular Speed Limits".
- 3e. (1) Waived second reading of the entire Town Ordinance No. 537 and approve by reading and title only; and, (2) Adopted Town Ordinance No. 537, "An Ordinance Adding Chapter 10.38 to the Paradise Municipal Code relating to Pedestrians Using Crosswalks in Identified Zones ".
- 3f. Adopted Resolution No. 14-01 authorizing the Mayor to execute a legal services agreement with Douglas R. Thorn relating to public nuisance abatement lawsuits.
- 3g. Acknowledged receipt of the annual Northern California Cities Self Insurance Fund (NCCSIF) Annual Report.
- 3h. Accepted donation from Paradise Community House to the Town's Animal Control operation in the amount of \$600.00.
- 3i. Accepted donation of \$382.00 from Jeff Rolls Logging for the Tree Replacement fund, 7623.00.0000.5203 to offset costs for dead tree replacement within the Town right of way.

#### **4. PUBLIC HEARING PROCEDURE**

The Town Council has adopted the following procedure for public hearings:

- a. Staff report to Council (15 minutes total maximum)
- b. Mayor or Presiding Chair opens the hearing for public comment in the following order:
  - 1. Project proponents or in favor of (15-minute time limit)
  - 2. Project opponents or against (15-minute time limit)
  - 3. Rebuttals - when requested (15-minute time limit or 3 minutes per speaker)
- c. Close hearing to the public
- d. Council discussion
- e. Motion
- f. Vote

#### **5. PUBLIC HEARINGS**

- 5a. Mayor Lotter opening the public hearing at 6:32 p.m. regarding the Town's Community Development Block Grant Funding for the 2014-2015 program year to solicit input and public comments.
  - 1. Town Manager Gill stated Dan Wentland asked her to inform the Senior Center is interested in putting in an application, as he would be late to the Council Meeting.



2. Stan McEtchin discussed the matter of vehicles traveling in excess of the speed limits.
3. Sara Bates stated she had a pleasant experience that ties to the CDBG process and thanked the Council for the walkability assessment.

Mayor Lotter closed the hearing at 6:35 p.m.

As a HUD established entitlement community, the Town of Paradise receives annual Community Development Block Grant (CDBG) funding from the Department of Housing and Urban Development (HUD). As a condition of funding, the Town must establish an Annual Plan, or budget, outlining how the community will use its CDBG funds. The second public hearing is scheduled for February 11, 2014 and final action on April 8, 2014.

## **6. PUBLIC COMMUNICATION**

1. Ward Habriel stated that the Paradise Garden Club has planted an additional 6,000 or more daffodil bulbs in public areas, that they are seeking more areas to plant and will be concentrating on Pearson Road.
2. Tom Kelly discussed the high fire risk in the community due to the extremely dry weather conditions and stated the Fire Safe Council is mapping out areas of scotch broom for removal and will be presenting the Fire on the Ridge event earlier this year.
3. Stan McEtchin stated that he would like funding to get the brush in Paradise removed and asked if more citizens could get involved and advocated for more education on making properties fire safe.

## **7. COUNCIL CONSIDERATION**

- 7a. Town Engineer Mattox and Traffic Works Consultant Loren Chilson reported to Council regarding the Downtown Paradise Safety Project. The Downtown Paradise Safety Project aims to substantially increase motorist and pedestrian safety along Skyway between Vista Way and Elliott Road, primarily within the Downtown corridor of Pearson Road and Elliott Road. The one-million dollar project is grant funded through the Highway Safety Improvement Program administered by the California Department of Transportation with a local 10% matching commitment. This grant was awarded to the Town of Paradise in October of 2012 and finalized by Town Council in April 2013.

Mayor Lotter opened the matter of Downtown Paradise Safety Project along Skyway between Vista Way and Elliott Road to public comment.

1. Ward Habriel stated that he sees an expensive project with no public education component and that the company he used to work for disallowed their use of a center turn lane as it was deemed to be unsafe.
  2. Loren Harvey spoke against the proposed design and asked how people exiting commercial establishments could merge across these lanes.
  3. Mike Zuccolillo stated that he would to know if more flashing beacons could be installed.
  4. Dan Wentland spoke against center turn lanes because of the high volume of traffic that travels up and down Skyway and would like more public input allowed on the matter.
  5. Tom Kelly complimented the presenters, stated that bump-outs slow traffic and allow spaces for parking, likes the islands, asked if there is any way this could be conducted as a test – could it be undone once it is done – that he doesn't like the flashing lights by the Boys and Girls Club and would like to see stop signs at the crosswalks.
  6. Joe Gorbea suggested combining revitalization and beautification at the same time and provide safe islands with trees and landscaping to slow traffic.
  7. Sara Bates asked Council to remember simple fixes to current walkways, especially access from the bike path and to consider the people who aren't able to drive a vehicle.
  8. Stan McEtchin stated that he would like the speed limit lowered on Clark Road between Pearson and Buschmann on Highway 191.
  9. Marvin DeBrunyer stated that he likes the proposal, that the traffic problem on Skyway has been a problem for years and begins at the Crossroads on the edge of Town and thinks the traffic should be slowed down way before the plan states.
  10. Rae Lynk stated that she does not like the flashing light at the crosswalk by the Boys and Girls Club as she has a smaller car and cannot see the lights when a large car is parked at the intersection and would like the signs elevated or suspended in the crosswalk.
- 7a. **MOTION by Titus, seconded by Bolin**, authorized staff to proceed with final design and public outreach regarding the Transportation & Safety Study prepared by Traffic Works for the Downtown Paradise Safety

Project along Skyway between Vista Way and Elliott Road. Roll call vote was unanimous. **Note:** A final design is planned for presentation at the May Town Council Meeting.

Town Manager Gill reported to Council regarding the seven citizen advisory committees appointed by the Town Council that are currently active, a copy of which is attached as Exhibit A. Of the seven committees, the Building/Fire Code Appeals Board is the only committee required by a state mandate. The two committees that meet on a regular basis are the Planning Commission and the Fire Safe Council. The remaining four, the Access Appeals Board, the Development Impact Fee Adjustments Board, the Paradise Economic Development Commission and the Tree Advisory Committee, are required by the Town's Paradise Municipal Code or by Town Council Resolution and meet on an as needed basis. Mayor Lotter opened the matter to public comment.

1. Dan Wentland stated that he agrees with eliminating subcommittees and agrees that the Planning Commission could meet as needed.
2. Loren Harvey stated that he doesn't see the wisdom of a part-time Planning Commission and suggested keeping the Planning Commission with a regular meeting date.
3. Fred Aldred stated that he is representing the Paradise Tea Party and is against eliminating the Planning Commission as it would eliminate the appeal process.
4. Joe Gorbea stated that he agrees with keeping the Planning Commission and Fire Safe Council and eliminating the remainder of the committees.
5. Steven Luca stated that he agrees with Joe Gorbea's statement.

**7b.** Council concurred to direct the Town Manager to meet with the Town Attorney regarding the process of eliminating the Access Appeals Board, the Development Impact Fee Adjustments Board, the Paradise Economic Development Commission and the Tree Advisory Committee.

7c. Town Manager Gill reported to Council regarding the three options available to fill the upcoming vacancy on the Town Council due to the pending resignation of Council Member Timothy Titus in accordance with California Government Code Section 36512. The three options are: (1) Appoint a resident to fill the vacancy, term to expire December 9, 2014; (2) Call a special election to fill the vacancy; or, (3) Choose to not appoint and leave the position vacant.

Following Council discussion, Mayor Lotter opened the matter to public comment.

1. Fred Aldred stated that he and the Paradise Tea Party support an application and public appointment process to fill the upcoming vacancy.
2. Ward Habriel stated that he supports appointment to fill the upcoming vacancy
3. Stephen Gook'on stated that he supports an application and public appointment process.
4. Joe Gorbea stated that he doesn't think any group can dictate how Council should do their job.
5. Loren Harvey stated that he started the Paradise Patriots, his retirement goal is to be involved in the community, thinks the community is on the fence and suggested that the Council not appoint any person who was rejected in an election.
6. Martin Nichols stated that he thinks it is extremely important that the process be through application and appointment to provide transparency.
7. Rae Lynk stated that she is impressed with the Council that the people have voted for and that the Council has the ability to appoint.
- 7c.** Council concurred to direct staff to place the appointment of a resident to fill the upcoming vacancy created by the pending resignation of Council Member Timothy Titus on a special meeting agenda for January 16, 2014 and to invite the three residents who have indicated an interest in the appointment to the January 16<sup>th</sup> meeting: April Grossberger, Jody Jones and Michael Zuccolillo.

## **8. COUNCIL COMMUNICATION (Council Initiatives)**

- 8a. Council concurred to defer annual appointments for Council representation on various local and regional committees/commissions to the next regular Council meeting.
- 8b. Vice Mayor Bolin has a new grandson, Tyson Bolin.

Council Member Rawlings reported on his attendance at the Butte County Air Quality Management District Workshop regarding replacing outdated woodstoves, and on the success of the Town's January 11<sup>th</sup> rabies clinic. 70 shots were administered and \$700 was taken in.

Council Member Culleton reported that three Council members are appointed to League of California Cities Policy Committees and that the PRPD ice rink project was a very successful venture for the district.

Council Member Titus stated that it has been an honor for him to serve on the Town Council, that he thinks this Council has worked well in serving the community and thanked the Council for the healthy debate on the appointment process to fill the upcoming vacancy due to his pending resignation.

Mayor Lotter attended the swear-in and meet and greet for Jennifer Robbins, Animal Control Officer.

**9. STAFF/COMMISSION/COMMITTEE COMMUNICATION** – None.

**10. CLOSED SESSION**

- 10a. At 10:02 pm Mayor Lotter announced pursuant to Government Code Section 54956.9(d)(1), that the Town Council will hold a closed session relating to the following pending litigation: Brinkerhoff v. Town of Paradise, U.S. District Court, Eastern District of California, Case No. 2:10-cv-00023-MCE-GGH.

Mayor Lotter reconvened the meeting at 10:20 pm. Town Attorney Moore announced that direction was given to the Town Attorney and no action was taken in closed session.

**11. ADJOURNMENT**

Mayor Lotter adjourned the Council meeting at 10:20 p.m.

**DATE APPROVED:**

By: \_\_\_\_\_  
Scott Lotter, Mayor

\_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

**MINUTES**  
**PARADISE TOWN COUNCIL**  
**SPECIAL MEETING – 3:00 PM – January 16, 2014**

**1. OPENING**

The Special Meeting of the Paradise Town Council was called to order at 3:02 p.m. by Mayor Scott Lotter in the Town Council Chamber located at 5555 Skyway, Paradise, California. The Council pledged allegiance to the Flag of the United States of America.

**COUNCIL MEMBERS PRESENT:** Greg Bolin, Steve “Woody” Culleton, John J. Rawlings, Timothy Titus and Scott Lotter, Mayor.

**COUNCIL MEMBERS ABSENT:** None.

**STAFF PRESENT:** Town Clerk Joanna Gutierrez, Town Manager Lauren Gill, Special Counsel Mark Habib, Town Attorney Dwight Moore, Finance Director Gina Will, Community Development Director Craig Baker, Building Official/Fire Marshal Lindsey, Town Engineer Marc Mattox, Police Chief Gabriella Tazzari-Dineen, Assistant Town Clerk Dina Volenski.

**2. COUNCIL CONSIDERATION**

**2a.** Mayor Lotter announced that the Town Council will hold a public hearing relating to the Town Building Official’s Notice and Order to Repair or Abate Substandard Buildings that was served on Rose Kallunki, owner of the real property located at 4758 Skyway, Paradise, California 95969 (Property). The Town Council is requested to consider whether or not the owner has complied with the notice and order, determine if the substandard condition(s) of the building(s) at the Property have been repaired or demolished, and adopt a resolution declaring the Property to be a public nuisance and authorizing the filing of a lawsuit, including a receivership of the Property.

Town Attorney Dwight Moore stated that he is not advising Council on this matter as he is involved in the prosecution and introduced Attorney Mark Habib who is serving as Special Counsel for the Town Council. Attorney Moore requested that the Town Clerk administer an oath to compel truthfulness to all persons who would bear witness in this matter. Town Clerk Joanna Gutierrez administered an oath and each witness stated their name for the record as follows:

1. James Fred Parker
2. Rose Kallunki
3. Ivan Amy
4. Charles Parker
5. Steven Rowe
6. Gabriela Tazzari-Dineen
7. Craig Baker
8. Anthony Lindsey



Town Attorney Moore informed the Town Council that there are 203 building and/or fire code violations on the Property for which notices were given and that Building Official/Fire Marshal Lindsey was prepared to display a power point that represents the types of violations at each unit. Mr. Lindsey could display a photograph of each and every violation if it was the desire of the Council. Mayor Lotter stated that it appears the same types of violations were repeated throughout the units and Council concurred to view the representative power point in lieu of viewing each and every violation.

Mr. Lindsay displayed photographs of a variety of violations that have created the substandard conditions which include faulty wiring, structural damage, open electrical sockets, impeded exiting, substandard or unsafe mechanical equipment (air conditioners), improper venting on all of the water heaters, dilapidation and faulty weather protection, damaged wall heaters being started with car jumper cables, missing smoke detectors, and open electrical sockets. Mr. Lindsey stated that the power to the building has been off since November 11, 2013. Extension cords are/were being used in lieu of permanent wiring and propane lanterns are/were being used for lighting which could cause death due to carbon monoxide poisoning. There is an over-abundance of combustible storage containers impeding exits, faulty plumbing fixtures, lack of hot water, broken glazing (sinks, tubs), and fire damaged debris on the premises, exterior grounds contain excessive combustible debris, faulty pool cover, and excessive storage in the outdoor cabanas. As of today's date, three (3) of the 203 violations have been corrected. No permits have been issued and no one has come to Town Hall to inquire about the process. Permits are required for demolition, to replace water heaters and for electrical work.

Town Attorney Moore stated that these same violations existed at this location three years ago. Some of the units are vacant and have been boarded up, which changes nothing as far as the need to comply with code enforcement citations. The Town is asking for the ultimate remedy as the Town has given the owners every opportunity to correct the problems and have demonstrated a clear inability to comply. The Town would like to file a lawsuit to ask the court to provide for a process that would correct the problems. Building Official/Fire Marshal Lindsey believes that there are three people living on the property, the owner, her son and the son's fiancée.

Town Attorney Moore introduced Attorney Doug Thorne who will be working with him on this case and informed Council that that Attorney Thorne will explain the receivership process that is proposed to resolve the problems associated with the Property that is the subject of this hearing.

Attorney Thorne stated that the purpose of the proposed action is to request the court to appoint a person who is familiar with remedying these types of problems and who has special powers under the law to accomplish what cannot be done by a public entity. A court appointed receiver has the ability to take possession of a property and becomes a new creditor with priority over the old creditors, and would hold a super lien, which will attract lenders and enables completion of a project. The process also provides an owner with the best opportunity to have the property brought back up to standard and retain opportunity to take the property over after the corrections have been accomplished. Without a receivership, there is apparently no hope in getting this

Property into a safe condition for the general public and for the public safety officers who have been required to respond to this site to resolve various problems.

The procedure, in short, is that the court will appoint a receiver to take possession of the property and relocate the tenants. The receiver proposed by the Town has determined that the property can be cleaned up. The project would go out to bid and financing will be obtained. A lien will be recorded in favor of the receiver/creditor who will be the first on the deed. The owner, Ms. Kallunki, will be involved in the process and her wishes will be taken into account and, if reasonable, can be incorporated into the project.

Town Attorney Moore stated that there would be no cost to the Town of Paradise to have a receivership and no liability would be created for the Town. Ultimately all costs are borne by the property owner.

Council Member Titus asked if an owner has demonstrated a clear inability to manage a property, is there a process that could preclude an owner from continuing to manage the property.

Attorney Thorne stated that there will be a charge to the receiver to make the property habitable. Economic Process will be addressed at the point that the property becomes no longer sub-standard, and the owner will have to come up with a financing plan to retain ownership. The hope to the owner is to make the property saleable.

Town Attorney Moore stated that if an owner cannot obtain financing then there is a process by which the receiver goes to the court for authority to sell the property, or the lender can foreclose on the property, based on the lien. In any event, there is a remedy.

Vice Mayor Bolin asked what happens if the cost to repair is greater than the value of the property.

Attorney Moore stated that the Town would be out of the process but will be notified of actions relating thereto. Receiver will want to move as quickly as possible, and the court will hold the receiver accountable. Courts don't like having these issues hanging out on the docket. The receiver the Town is recommending is very experienced. He reiterated that the owner has opportunity to step in and that owners' rights are never terminated. An owner has the right to step in with financing.

In response to the question, if the buildings on the property are boarded up and the property sold, and if the court out of the process, Attorney Moore stated that the court would be out of the process when the court decides it is satisfied that the best efforts have been made. The court will retain jurisdiction for eighteen (18) months.

Council Member Culleton asked if the court can order demolition of the buildings, and Mr. Moore stated that the answer is "yes", and the court would look at that option only after all other options have been explored.

Council Member Culleton asked if the property is not marketable, will it sit there in a boarded up condition. Attorney Thorne stated if the receiver deems that the property

cannot be rehabilitated, then the receiver can borrow money in the amount of one-half of the land value to clean up the property. The property would be sold “as-is.”

Council Member Titus asked if the former property owners are still lien holders. Attorney Moore stated there is no indication that the parties have been paid in full. Special Counsel Mark Habib informed the Council that the former owners were notified of the hearing and that no paperwork showing the property is paid off was presented.

Mayor Lotter asked in the event of lawsuits or liens being filed against the property, how would that be handled within the receivership process. Attorney Thorne stated that there is provision in the law that prioritizes judgment liens and that the super-lien provision will yield to contractors who have worked on the property. Mayor Lotter referenced the recent fire that occurred on the property and asked, if the neighboring business owner seeks redress and gets a judgment for their loss, where would their judgment sit. Attorney Moore stated that it would be a junior lien against the super lien. Special Counsel Habib stated that that is a theoretical event, a potential claim.

Mayor Lotter stated that he has many concerns for the Town relating to this Property, which includes safety of the police and fire department personnel who have been required to respond to the numerous, voluminous calls for service to this sub-standard Property.

Mayor Lotter opened the matter to public comment at 3:55 p.m.

1. Ivan Amy stated that he is the owner of property adjacent to the subject Property and provided two 8.5 x 11 illustrations of what the Property used to look like when it was in good condition.

Attorney Habib stated that the illustrations would be labeled as Exhibit 1 and Exhibit 2 and be part of the administrative record of this hearing.

Mr. Amy explained the many problems that have been occurring since the current owner took over the Property. The owners have demonstrated that they cannot take care of the place. The tenants are less than desirable neighbors and many are law enforcement problems and have narcotics problems. His tenants at the adjacent property have experienced ten years of trouble. His insurance will be cancelled if the problems are not taken care of.

2. Ward Habriel stated that he is speaking on behalf of many people in town who think it is not suitable for the Town to take so long to take care of nuisance property. Mr. Habriel referred to two specific properties in Paradise that he has brought to the attention of Council many times, and that nothing has been done to remedy these situations. One property is located diagonally from Stratton's Market and is full of debris.
3. Rose Kallunki, owner of the property that is the subject of this hearing, stated that she has been working and putting money into buildings at the Property over the

last ten years and those thirty days was not enough time to complete the improvements.

4. Charles Parker stated that he thinks the property is better than when the previous owners had it and that he personally has made many improvements to the Property over the years. He also stated that he thinks the buildings next door caught on fire because of the vegetation on the site and that more than one fire engine could have responded.
5. James Parker stated his condolences to Mr. Amy that the incident is very unfortunate and wishes the event hadn't happened. Mr. Parker stated that three years ago when Tony wrote up the property, he came up to Paradise ten weekends in a row to fix and repair the violations and thinks he did a good job and had some things going against him. His mom has too big of a heart and allowed people to take advantage of her when they stated they didn't have a place to live. Rent wouldn't be paid. He floated the hotel for four years and continues to help his mom. The presence of clientele in the hotel was preventing him from accomplishing his goal to restore the place. After he got a call that the Town was out again and that there was a fire he came to back to see what he could do. The hotel could be sold and pick up again. He is here to help his mom who lost her husband and son last year. Thinks his mom would like to continue to live out the rest of her days at the hotel. He will do everything he can to pick up the hotel to make it livable. Since the fire he has gotten everybody out. Was told if the rooms were boarded up then no one else could get in. There will be no renting of any rooms except for his mom, brother and brother's fiancé. Didn't know what the hearing would be about and didn't know what he should do. Didn't pull any permits because he didn't know what would happen at this hearing. Thinks the repairs could be taken care of in one month and doesn't know why the Town is going in the direction of receivership. One thing in his favor is that all the riff raff is out and nothing is being brought back in. James Parkers stated that he would like the Council to give him time to show progress and allow his mother to live as she wants to live for remainder of her life. He would like to fix up the hotel and asked that he get some sort of power to disallow anyone entrance except for his family. He came here to find out what is going on. If he could do what he wants to do, then he would start getting everything cleaned up as he is capable of doing a lot of the work. He would like to be allowed to clean the place up.

Council Member Titus stated that he does not understand why Mr. Parker hasn't had the electricity turned back on and why hasn't he fixed the problems before this time. He stated that he doesn't believe the clientele has anything to do with accumulation of junk and that the Property is in worse condition than when it was purchased.

Council Member Bolin asked, going forward, who would be managing the property.

James Parker stated that he had had power of attorney, but based on statements of a friend, his Mom revoked the power of attorney.

6. Michael Zuccolillo discussed his experiences with receivership as it related to a mobile home park he purchased, and as a receiver he had the ability to remove the mobile homes and clean up the property. This was his first experience with a receivership, the efforts brought up the property values in the area and he believes a receivership would be a good thing for this property.

Mayor Lotter closed the public comment at 4:15 p.m.

Attorney Thorne, in response to comments made by James Parker, stated that a power of attorney does not work in these situations. When the police go out to a property, it is a civil matter. A receiver will be able to report any persons on the property as trespassers.

Town Attorney Moore stated that it is clear that these problems have been going on for some time. The Property owner has been given every opportunity to correct the violations and there is no other remedy available to the Town other than to authorize the lawsuit. Attorney Moore stated that he recommends against allowing additional time. The remedy is drastic but is authorized when on-going problems cannot be addressed by normal efforts. A receiver has looked at the property and said that they could go forward. Attorney Moore recommended that the Town Council adopt proposed Resolution No 14-02 to declare the Property to be a public nuisance and authorize the filing of a lawsuit, including a receivership of the Property.

Council Member Culleton stated that he thinks there is no other alternative than receivership and that he would never allow anyone to live in conditions such as those that exist at the hotel. He thinks there wouldn't have been a fire if there hadn't been a generator hooked up to provide power to the hotel and that he hopes this will be the start of cleaning up dangerous properties in the community.

Council Member Titus stated that he appreciates the opportunity to hear from the family, but there is a point when enough is enough especially when one's mother is living in substandard housing without power. There have been a lot of chances given and the temporary fixes are not acceptable. He understands that this is a mother's home, but doesn't wish to allow her to continue to live in these conditions.

Council Member Rawlings stated that he agrees with the comments by Council Members Culleton and Titus, and that he thinks ten years has been too long of time to let a blighted property sit at the gateway of our town, and he does not believe Rose Kallunki should be living in those conditions.

Vice Mayor Bolin stated that he has twice visited the property, and although he doesn't believe in government taking these kinds of actions, he doesn't see that there is any other opportunity to remedy the situation.

Attorney Thorne asked the Town Council Members if they have read the proposed resolution and each Council Member confirmed that they have read the resolution.

**Agenda Item 2a:** **MOTION by Culleton, seconded by Rawlings**, adopted Resolution No. 14-02, A Resolution of the Town Council of the Town of Paradise Declaring the Property at 4753 Skyway, Paradise, California, a Public Nuisance and Authorizing the

Filing of a Lawsuit Including a Receivership Relating Thereto. Roll vote was unanimous.

Special Counsel Mark Habib stated that his role as Special Counsel is complete and Town Attorney Dwight Moore would resume his seat as the Town Council's attorney.

Mayor Lotter called for a recess at 4:30 p.m. and reconvened the meeting at 4:40 p.m.

**2b.** Mayor Lotter announced that the next item on the agenda was for the Council to consider appointing a resident to fill the upcoming vacancy on the Paradise Town Council due to the pending resignation of Council Member Timothy Titus, term of office to expire December 9, 2014. Mayor Lotter stated that April Grossberger had withdrawn her interest in appointment and that Martin Nichols has submitted an application at his invitation to do so. Mr. Nichols is a resident, a former City Manager and former County CAO. Council concurred that they are in agreement with inclusion of Martin Nichols in the application process.

Mr. Culleton stated that when he suggested inviting the three people who expressed an interest in appointment and who were familiar with governmental process, there was no intention to exclude or discourage any other persons who felt they were qualified from applying.

Mayor Lotter opened the matter to public comment and for information from each person interested in being appointed to the vacant Council position.

1. Manuel Herrera stated that he has served as an appointed commissioner on a task force in Southern California, and is pleased that the Council will listen to what he has to say about Michael Zuccolillo. He further stated that he lives in the home office and babysits Mr. Zuccolillo's children, that Michael is one of the best brokers in the business and is going to run for Council in November and that he will probably win. The Zuccolillo family is involved in public service in our community and is very humble.
2. Jody Jones stated that she always knew she would like to serve the public. For the last thirteen years she has been District 3 Director for Cal Trans, is responsible for management of 1,500 miles of highway in eleven (11) counties, leads an organization of 1,600 people with a \$275 million budget, has significant experience working with agencies, has well development skills from serving on Sacramento Area Council of Government as an ex-officio member, doesn't just have a government perspective as her husband owns a small business in Town, and that she would like an opportunity to help improve conditions for small businesses. Ms. Jones stated that she has clarified with Cal Trans that Cal Trans' managers are allowed to serve as elected officials. Potential conflicts would present only if Council action was to be necessary for projects on State highways. Ms. Jones informed the Council that she intends to retire from Cal Trans employment this fall which will remove any potential for conflicts to arise, that working out of town presents no obstacle and that she is very interested in serving the community as a Council Member.

Council Titus asked Ms. Jones what is her vision for Paradise, what are her priorities and followed up by asked for specifics about what must be done to accomplish the vision.

Ms. Jones stated that she sees Paradise as a thriving community as a destination town which was shown by the success of the ice rink, that there is more potential to be a bedroom community to Chico, improve the Town's image and bring in tourists and new residents who would provide demand that would sustain the businesses. To accomplish a thriving community, Ms. Jones stated that she believes the Town needs a sewer system to move her vision forward, that roadway improvements combined with a sewer can be a catalyst, and that the Town needs an additional revenue source to accomplish its goals and to bring in businesses that will bring in sales tax. Last, Ms. Jones stated that she supports a balanced budget and is impressed that Paradise has a balanced budget when so many other communities do not.

3. Martin Nichols stated that he has 40 years experience in local government, has experience in the private sectors as an owner of a business located in the Bay Area, was once a lobbyist and has lots of experience in advocating for local government. Mr. Nichols stated that he is recently retired and would like to remain part of the community process and think she would be a good Council member. His philosophy is that good government is boring government and should avoid controversy through well laid out plans. There is an appropriate role for government authority such as that which came before Council earlier this evening, and the development of sustainable, long-term budget and living within our means. He has had to lay off many employees and has asked many unions to take cuts. Economic development should concentrate on existing businesses and attract people who want to start businesses. As a member of Council he would advocate for civil discourse and would work hard to develop a good relationship with current Council and their vision. He would bring a policy perspective to the Town. He was around when Proposition 13 was passed. Believes he has familiarity with issues facing the Town because of his experience in the public sector and that he would meet with the staff to get their perspective, and that any short comings in no knowing specifics of the town operation would be over come in short order.

Council Member Titus asked Mr. Nichols how many balanced budgets did he over see and what is his vision of the role of the Council Member.

Mr. Nichols stated that in local government, there is no choice but to have a balanced budget and that Council members are policy makers based on input from the public and staff recommendations, that it is important to be transparent and understands that how Council Members behave is important. He would advocate for the Town and be responsible in explaining Council actions to the

people. He believes a sewer is appropriate and understands how complicated the process would be to accomplish that goal.

4. Michael Zuccollilo, stated that he is a seated Town Planning Commissioner, that he grew up in southern California, that his wife took him to visit her great-grandmother in Paradise and he was very impressed with the beauty of the town and friendliness of the people which made him want to move up here to raise his kids here. He joined the Elks, became an officer, leading knight and loyal knight, and the order would like to make him exalted ruler. His business is growing, that he is learning a lot about the administrative side of Town government as he works a lot with mobile home parks and the regulations set by the State of California. Mr. Zuccolillo stated that we should always have a balanced budget and his vision of Paradise is that of a bedroom community. He would like the Town to enforce existing rules to remove blight in the downtown, that the second hand stores should pay their fair share of sales tax, that a sewer is a good idea but a financial structure must be in place so it doesn't bankrupt us.

Mayor Lotter thanked the applicants for their interest and asked for nominations from the Council to fill the upcoming vacancy on the Town Council created by the pending resignation of Timothy Titus.

Council Member Culleton nominated Jody Jones.

Council Member Rawlings nominated Martin Nichols.

**MOTION by Lotter, seconded by Titus**, closed the nominations for the vacancy. Roll call vote was unanimous.

Mayor Lotter stated that he would call for a vote on the nominees in the order of nomination:

Jody Jones: Ayes of Bolin, Culleton, Titus and Mayor Lotter; no of Rawlings. Jody Jones received a majority vote was appointed to fill the upcoming vacancy on the Paradise Town Council created by the pending resignation of Timothy Titus. The appointment will become effective upon the official resignation of Council Member Titus.

Council Member Titus announced that his resignation will be effective as of the adjournment of this special Council Meeting.

Mayor Lotter and the members of the Paradise Town Council thanked Council Member Titus for his service on the Town Council and thanked the candidates who took the time to apply for appointment.

Mayor Lotter announced that Jody Jones will be sworn into office at the February 11, 2014 Town Council Meeting.



### **3. ADJOURNMENT**

**MOTION by Titus, seconded by Culleton**, adjourned that Council Meeting at 5:20 p.m. Council vote was unanimous.

DATE APPROVED:

By: \_\_\_\_\_  
Scott Lotter, Mayor

\_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

# **TOWN OF PARADISE**

## **CASH DISBURSEMENTS REPORT**

FOR THE PERIOD OF  
JANUARY 1, 2014 - JANUARY 31, 2014

January 1, 2014 - January 31, 2014

Check Date	Pay Period End	DESCRIPTION	AMOUNT
01/03/14	12/29/13	Net Payroll - Direct Deposits & Checks	\$107,864.82
01/17/14	01/12/14	Net Payroll - Direct Deposits & Checks	\$106,745.92
01/31/14	01/26/14	Net Payroll - Direct Deposits & Checks	\$108,362.96
TOTAL NET WAGES PAYROLL			\$322,973.70

**Accounts Payable**

PAYROLL VENDORS: TAXES, PERS, DUES, INSURANCE, ETC.	\$294,530.45
OPERATIONS VENDORS: SUPPLIES, CONTRACTS, UTILITIES, ETC.	\$500,703.87
TOTAL CASH DISBURSEMENTS - ACCOUNTS PAYABLE (Detail attached)	<u>\$795,234.32</u>
GRAND TOTAL CASH DISBURSEMENTS	<u><u>\$1,118,208.02</u></u>

APPROVED BY: \_\_\_\_\_  
LAUREN GILL, TOWN MANAGER

APPROVED BY: \_\_\_\_\_  
GINA S. WILL, FINANCE DIRECTOR/TOWN TREASURER

# TOWN OF PARADISE

## CASH DISBURSEMENTS REPORT

From Payment Date: 1/1/2014 - To Payment Date: 1/31/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
Check									
59668	01/02/2014	Open			Accounts Payable	BRUNO, SHERRY	\$53.77		
59669	01/02/2014	Open			Accounts Payable	BUZZARD, CHRIS	\$592.07		
59670	01/02/2014	Open			Accounts Payable	HAUNSCHILD, MARK	\$318.55		
59671	01/02/2014	Open			Accounts Payable	HOUSEWORTH, JERILYN	\$129.85		
59672	01/02/2014	Open			Accounts Payable	MOBILITE INVESTMENTS II, LLC	\$112.49		
59673	01/02/2014	Open			Accounts Payable	MOORE, DWIGHT, L.	\$13,110.00		
59674	01/02/2014	Open			Accounts Payable	US BANCORP OFFICE EQUIP FINANCE SERVICES	\$572.03		
59675	01/02/2014	Open			Accounts Payable	WESTAMERICA BANK	\$770.70		
59676	01/02/2014	Open			Accounts Payable	WHALEN, SUZANNE	\$234.54		
59677	01/03/2014	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$550.00		
59678	01/03/2014	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$314.76		
59679	01/03/2014	Open			Accounts Payable	STATE OF CALIFORNIA FRANCHISE TAX BOARD	\$214.41		
59680	01/03/2014	Open			Accounts Payable	BLOOD SOURCE	\$44.00		
59681	01/03/2014	Open			Accounts Payable	Met Life	\$7,335.64		
59682	01/03/2014	Open			Accounts Payable	OPERATING ENGINEERS	\$528.00		
59683	01/03/2014	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$2,095.54		
59684	01/03/2014	Open			Accounts Payable	SUN LIFE INSURANCE	\$4,000.47		
59685	01/03/2014	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$689.44		
59686	01/03/2014	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$150.00		
59687	01/09/2014	Open			Accounts Payable	ACCESS INFORMATION MANAGEMENT	\$19.65		
59688	01/09/2014	Open			Accounts Payable	AIRGAS SAFETY, INC.	\$259.57		
59689	01/09/2014	Open			Accounts Payable	ANDERSON, KATE	\$49.28		
59690	01/09/2014	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$53.48		
59691	01/09/2014	Open			Accounts Payable	AT&T MOBILITY	\$958.47		
59692	01/09/2014	Open			Accounts Payable	AT&T MOBILITY	\$858.13		
59693	01/09/2014	Open			Accounts Payable	BACKGROUNDS & MORE	\$325.00		
59694	01/09/2014	Open			Accounts Payable	BATTERIES PLUS	\$21.45		
59695	01/09/2014	Open			Accounts Payable	Big O Tires	\$76.00		
59696	01/09/2014	Open			Accounts Payable	BUTTE CO RECORDER	\$17.00		
59697	01/09/2014	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$1,106.10		
59698	01/09/2014	Open			Accounts Payable	CRITICAL REACH, INC	\$265.00		
59699	01/09/2014	Open			Accounts Payable	DERR, PAUL	\$30.00		
59700	01/09/2014	Open			Accounts Payable	GENESIS SOCIETY	\$1,000.00		
59701	01/09/2014	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$118.25		
59702	01/09/2014	Open			Accounts Payable	Hignell, Inc.	\$875.00		
59703	01/09/2014	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$11,508.05		
59704	01/09/2014	Open			Accounts Payable	Idlewild Mobile Home Estates	\$438.56		
59705	01/09/2014	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$653.81		
59706	01/09/2014	Open			Accounts Payable	Jensen, Peter	\$500.00		
59707	01/09/2014	Open			Accounts Payable	KAMM, SHIRLEY	\$23.31		
59708	01/09/2014	Open			Accounts Payable	M.S. TEDESCO CONSTRUCTION	\$1,815.50		
59709	01/09/2014	Open			Accounts Payable	MARQUIS, JOSH	\$147.55		

# TOWN OF PARADISE

## CASH DISBURSEMENTS REPORT

From Payment Date: 1/1/2014 - To Payment Date: 1/31/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
59710	01/09/2014	Open			Accounts Payable	MATT WOLFE	\$168.00		
59711	01/09/2014	Open			Accounts Payable	MATTOX, MARK	\$114.57		
59712	01/09/2014	Open			Accounts Payable	MYERS STEVENS TOOHEY & COMPANY	\$2,873.00		
59713	01/09/2014	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$6,003.63		
59714	01/09/2014	Open			Accounts Payable	NORTHSTATE AGGREGATE, INC.	\$935.26		
59715	01/09/2014	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$663.65		
59716	01/09/2014	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$6,928.75		
59717	01/09/2014	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$650.53		
59718	01/09/2014	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$1,450.55		
59719	01/09/2014	Open			Accounts Payable	Shimp, Bob	\$47.28		
59720	01/09/2014	Open			Accounts Payable	SIEMENS INDUSTRY, INC	\$6,406.15		
59721	01/09/2014	Open			Accounts Payable	SUNN APPRAISAL	\$350.00		
59722	01/09/2014	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$28.42		
59723	01/09/2014	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$93.66		
59724	01/09/2014	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$1.55		
59725	01/09/2014	Open			Accounts Payable	Thompson, Donn	\$5,500.00		
59726	01/09/2014	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$126.00		
59727	01/09/2014	Open			Accounts Payable	VALLEY CLINICAL & CONSULTING SERVICES	\$450.00		
59728	01/09/2014	Open			Accounts Payable	ZOLL DATA SYSTEMS, INC.	\$630.00		
59729	01/17/2014	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$550.00		
59730	01/17/2014	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$426.68		
59731	01/23/2014	Open			Accounts Payable	ACCESS INFORMATION MANAGEMENT	\$107.24		
59732	01/23/2014	Open			Accounts Payable	ACE RENTALS	\$70.00		
59733	01/23/2014	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$53.48		
59734	01/23/2014	Open			Accounts Payable	AT&T	\$104.49		
59735	01/23/2014	Open			Accounts Payable	AT&T	\$997.97		
59736	01/23/2014	Open			Accounts Payable	AT&T CALNET 2-REPEATER LINES	\$200.01		
59737	01/23/2014	Open			Accounts Payable	AT&T-COMMUNITY PARK	\$15.78		
59738	01/23/2014	Open			Accounts Payable	AT&T/CAL NET 2	\$3,898.15		
59739	01/23/2014	Open			Accounts Payable	BACKGROUNDS & MORE	\$325.00		
59740	01/23/2014	Open			Accounts Payable	Big O Tires	\$896.30		
59741	01/23/2014	Open			Accounts Payable	BOYS AND GIRLS CLUB	\$12,265.00		
59742	01/23/2014	Open			Accounts Payable	Brookfield, Lisa	\$57.00		
59743	01/23/2014	Open			Accounts Payable	BUTTE CO RECORDER	\$17.00		
59744	01/23/2014	Open			Accounts Payable	BUTTE CO TREASURER	\$431.31		
59745	01/23/2014	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$191,567.00		
59746	01/23/2014	Open			Accounts Payable	CALIFORNIA BUILDING STANDARDS COMMISSION	\$62.00		
59747	01/23/2014	Open			Accounts Payable	CALIFORNIA CRIMINAL JUSTICE WARRANT SERVS.	\$75.00		
59748	01/23/2014	Open			Accounts Payable	California Society of Municipal Finance Officers	\$110.00		
59749	01/23/2014	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF CONSERVATION	\$200.11		

# TOWN OF PARADISE

## CASH DISBURSEMENTS REPORT

From Payment Date: 1/1/2014 - To Payment Date: 1/31/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
59750	01/23/2014	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$752.00		
59751	01/23/2014	Open			Accounts Payable	CALIFORNIA STATE UNIVERSITY CHICO	\$697.50		
59752	01/23/2014	Open			Accounts Payable	CERTIFION CORPORATION D.B.A. ENTERSECT	\$84.95		
59753	01/23/2014	Open			Accounts Payable	CITY OF CHICO	\$4,897.60		
59754	01/23/2014	Open			Accounts Payable	Coast Gas	\$485.34		
59755	01/23/2014	Open			Accounts Payable	COMCAST CABLE	\$230.60		
59756	01/23/2014	Open			Accounts Payable	COMCAST CABLE	\$230.60		
59757	01/23/2014	Open			Accounts Payable	COMCAST CABLE	\$85.60		
59758	01/23/2014	Open			Accounts Payable	COMCAST CABLE	\$85.60		
59759	01/23/2014	Open			Accounts Payable	COMPANIONS ANIMAL HOSPITAL	\$116.00		
59760	01/23/2014	Open			Accounts Payable	COMPLETE HOME REPAIR	\$2,757.45		
59761	01/23/2014	Open			Accounts Payable	CSU, CHICO RESEARCH FOUNDATION	\$526.35		
59762	01/23/2014	Open			Accounts Payable	DAVIS, BOBBY	\$30.00		
59763	01/23/2014	Open			Accounts Payable	DIVISION OF THE STATE ARCHITECT	\$0.90		
59764	01/23/2014	Open			Accounts Payable	DOBRICH & SONS SEPTIC	\$265.00		
59765	01/23/2014	Open			Accounts Payable	DODGE, JEFFREY, L.	\$381.00		
59766	01/23/2014	Open			Accounts Payable	DRAKE, JEFFREY	\$10.00		
59767	01/23/2014	Open			Accounts Payable	ESRI	\$1,245.00		
59768	01/23/2014	Open			Accounts Payable	FEATHER RIVER HOSPITAL	\$1,056.00		
59769	01/23/2014	Open			Accounts Payable	FLORES, LUIS, A.	\$97.00		
59770	01/23/2014	Open			Accounts Payable	FLORES, MICHAEL	\$41.00		
59771	01/23/2014	Open			Accounts Payable	FRANKLIN CONSTRUCTION COMPANY	\$18,364.20		
59772	01/23/2014	Open			Accounts Payable	GALLAGHER'S HEATING & AIR	\$127.18		
59773	01/23/2014	Open			Accounts Payable	GRIGG, JAMES	\$92.00		
59774	01/23/2014	Open			Accounts Payable	Hignell, Inc.	\$1,002.27		
59775	01/23/2014	Open			Accounts Payable	HLP, INC / CHAMELEON SOFTWARE PRODUCTS	\$2,064.00		
59776	01/23/2014	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$869.61		
59777	01/23/2014	Open			Accounts Payable	INDUSTRIAL EQUIPMENT	\$64.23		
59778	01/23/2014	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$10.00		
59779	01/23/2014	Open			Accounts Payable	JOHN REGH INLAND LEASING	\$427.85		
59780	01/23/2014	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$116.00		
59781	01/23/2014	Open			Accounts Payable	L.N. CURTIS & SONS	\$3,832.38		
59782	01/23/2014	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$25.00		
59783	01/23/2014	Open			Accounts Payable	MCGREGOR CONSTRUCTION CO INC	\$1,450.00		
59784	01/23/2014	Open			Accounts Payable	MOSS LEVY & HARTZHEIM	\$12,000.00		
59785	01/23/2014	Open			Accounts Payable	NCCSIF TREASURER	\$75,476.25		
59786	01/23/2014	Open			Accounts Payable	NORTH STATE RENDERING INC	\$50.00		
59787	01/23/2014	Open			Accounts Payable	NORTH VALLEY BARRICADE, INC.	\$58.05		
59788	01/23/2014	Open			Accounts Payable	NORTHERN RECYCLING & WASTE SERVICES, INC.	\$54,953.59		
59789	01/23/2014	Open			Accounts Payable	O'REILLY AUTO PARTS	\$12.09		
59790	01/23/2014	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$591.82		

# TOWN OF PARADISE

## CASH DISBURSEMENTS REPORT

From Payment Date: 1/1/2014 - To Payment Date: 1/31/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
59791	01/23/2014	Open			Accounts Payable	Positive Impressions, LLC	\$144.00		
59792	01/23/2014	Open			Accounts Payable	RAMOS, DANIEL J.	\$84.00		
59793	01/23/2014	Open			Accounts Payable	Robbins, Jennifer	\$99.99		
59794	01/23/2014	Open			Accounts Payable	ROWE, STEVE	\$70.08		
59795	01/23/2014	Open			Accounts Payable	Siebert, Dustin	\$231.00		
59796	01/23/2014	Open			Accounts Payable	SIERRA HEATING & AIR CONDITIONING	\$914.00		
59797	01/23/2014	Open			Accounts Payable	SINCLAIR'S AUTOMOTIVE & TOWING	\$330.00		
59798	01/23/2014	Open			Accounts Payable	SKYWAY AUTO TUNE	\$39.00		
59799	01/23/2014	Open			Accounts Payable	STARR, RUSSELL	\$366.00		
59800	01/23/2014	Open			Accounts Payable	STERICYCLE, INC.	\$305.04		
59801	01/23/2014	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$38.60		
59802	01/23/2014	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$383.79		
59803	01/23/2014	Open			Accounts Payable	Traffic Works, LLC	\$20,970.00		
59804	01/23/2014	Open			Accounts Payable	TURNBOW, DAVID LYNN	\$101.00		
59805	01/23/2014	Open			Accounts Payable	TURNBOW, DEBBIE	\$171.00		
59806	01/23/2014	Open			Accounts Payable	UNIFORMS TUXEDOS & MORE	\$40.80		
59807	01/23/2014	Open			Accounts Payable	VALLEY CLINICAL & CONSULTING SERVICES	\$450.00		
59808	01/23/2014	Open			Accounts Payable	VALLEY TOXICOLOGY SERVICE	\$925.00		
59809	01/23/2014	Open			Accounts Payable	VERIZON WIRELESS	\$497.40		
59810	01/23/2014	Open			Accounts Payable	VERIZON WIRELESS	\$570.15		
59811	01/23/2014	Open			Accounts Payable	VERIZON WIRELESS	\$218.39		
59812	01/23/2014	Open			Accounts Payable	Vigilant Canine Services	\$175.00		
59813	01/23/2014	Open			Accounts Payable	VistaNet Inc.	\$772.00		
59814	01/23/2014	Open			Accounts Payable	WESTAMERICA BANK	\$4,887.66		
59815	01/23/2014	Open			Accounts Payable	WILKEY, PO, JOHN	\$35.46		
59816	01/23/2014	Open			Accounts Payable	WRIGHT, ROBERT	\$335.50		
59817	01/31/2014	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$426.68		
Type Check Totals:							\$518,029.49		
EFT									
125	01/03/2014	Open			Accounts Payable	CALPERS - RETIREMENT	\$31,452.42		
126	01/03/2014	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$4,260.20		
127	01/03/2014	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$1,911.94		
128	01/03/2014	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$18,952.57		
129	01/03/2014	Open			Accounts Payable	CALPERS	\$111,328.17		
130	01/17/2014	Open			Accounts Payable	CALPERS - RETIREMENT	\$31,826.00		
131	01/17/2014	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$4,083.46		
132	01/17/2014	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$1,911.94		
133	01/17/2014	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$18,205.19		
134	01/31/2014	Open			Accounts Payable	CALPERS - RETIREMENT	\$30,537.61		
135	01/31/2014	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$4,127.28		
136	01/31/2014	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$200.00		
137	01/31/2014	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$18,408.05		
Type EFT Totals:							\$277,204.83		

TOWN OF PARADISE  
**CASH DISBURSEMENTS REPORT**

From Payment Date: 1/1/2014 - To Payment Date: 1/31/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking Totals									
<b>Checks</b>									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		150		\$518,029.49		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		Total		150		\$518,029.49		\$0.00	
<b>EFTs</b>									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		13		\$277,204.83		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Total		13		\$277,204.83		\$0.00	
<b>All</b>									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		163		\$795,234.32		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		Total		163		\$795,234.32		\$0.00	
<b>Grand Totals:</b>									
<b>Checks</b>									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		150		\$518,029.49		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		Total		150		\$518,029.49		\$0.00	
<b>EFTs</b>									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		13		\$277,204.83		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Total		13		\$277,204.83		\$0.00	
<b>All</b>									
		Status		Count		Transaction Amount		Reconciled Amount	
		Open		163		\$795,234.32		\$0.00	
		Reconciled		0		\$0.00		\$0.00	
		Voided		0		\$0.00		\$0.00	
		Stopped		0		\$0.00		\$0.00	
		Total		163		\$795,234.32		\$0.00	





**TOWN OF PARADISE**  
**Council Agenda Summary**  
**Date: February 11, 2014**

**AGENDA NO. 3(c)**

**ORIGINATED BY:** Joanna Gutierrez, Town Clerk  
**REVIEWED BY:** Lauren Gill, Town Manager

**SUBJECT:** Dissolution of certain Council appointed Committees/Commissions

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**COUNCIL ACTION REQUESTED:** (1) Adopt Resolution No. 14-03, A Resolution Repealing Resolutions No. 81-42 and 03-05 relating to the Paradise Economic Development Commission and the Access Appeals Board; and, (2) Introduce an Ordinance Amending Section 3.40.070 Relating to the Development Impact Fee Adjustments Board and Repealing Section 8.12.03 of the Paradise Municipal Code relating to the Tree Advisory Committee.

**BACKGROUND:** At the January 14, 2014 meeting, the Town Council directed that the staff meet to determine what steps need to be taken to implement Council's action to dissolve the Access Appeals Board, the Development Impact Fee Adjustments Board, the Paradise Economic Development Commission and the Tree Advisory Committee.

**DISCUSSION:** The proposed resolution provides a concise record of Council's action and repeals the resolutions that established the PEDC and the Access Appeals Board. The proposed ordinance eliminates the Development Impact Fee Adjustments Board and establishes the Community Development Director as the hearing officer to consider applications requesting adjustments or waivers to certain impact fees. The section relating to the Tree Advisory Committee will be repealed.

**RECOMMENDATION:** Adopt the resolution and introduce the ordinance to implement the Council's action to dissolve the citizen advisory committees discussed herein.

**FISCAL IMPACT:** Publication and codification costs related to the ordinance process.

**TOWN OF PARADISE  
RESOLUTION NO. 14-03**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE REPEALING  
RESOLUTIONS NO. 81-42 AND 03-05 RELATING TO THE ACCESS APPEALS BOARD  
AND THE PARADISE ECONOMIC DEVELOPMENT COMMISSION**

**WHEREAS**, on January 14, 2014, the Town Council directed the dissolution of the Access Appeals Board, the Development Impact Fee Adjustments Board, the Paradise Economic Development Commission and the Tree Advisory Committee;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:**

**Section 1.** That Resolution No. 81-42 establishing the Paradise Economic Development commission is hereby repealed.

**Section 2.** That Resolution No. 03-05 relating to the Access Appeals Board is hereby repealed.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise on this 11th day of \_\_\_\_\_, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: \_\_\_\_\_  
Scott Lotter, Mayor

ATTEST:

\_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Dwight L. Moore, Town Attorney

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE TOWN COUNCIL OF PARADISE AMENDING  
SECTION 3.40.070 OF THE PARADISE MUNICIPAL CODE RELATING TO THE  
DEVELOPMENT IMPACT FEE ADJUSTMENTS BOARD AND REPEALING  
SECTION 8.12.030 OF THE PARADISE MUNICIPAL CODE RELATING TO THE  
TREE ADVISORY COMMITTEE**

**THE TOWN COUNCIL OF THE TOWN OF PARADISE DOES ORDAIN AS  
FOLLOWS:**

Section 1. Section 3.40.070 of the Paradise Municipal Code is hereby amended to read as follows:

- A. A developer of any project subject to the fees described in this chapter may apply for a reduction, adjustment or waiver of any one or more of the fees, based upon the absence of any reasonable relationship or nexus between the impacts of their development and either the amount of the fee(s) charged or the type of facilities to be financed.
- B. ~~The application shall be submitted to and acted upon by the development impact fee adjustments board (DIF board) consisting of five members that shall include the chairpersons (or their designee) of both the Paradise economic development commission and the Paradise planning commission as well as three representatives of the general public appointed by the town council.~~ **Community Development Director.**
- C. The application shall be made in writing and filed with the office of the town community development department together with a minimum nonrefundable application fee established by resolution of the town council, and shall be filed not later than ten days after imposition and payment of the fees for the development project or at the time of imposition of such fees prior to the issuance of the development permit.
- D. The application shall state in detail the factual basis for the claim of waiver, reduction or adjustment of the fee(s).
- E. ~~The DIF board~~ **Community Development Director** shall consider and act on the application during a public meeting conducted within a time period not exceeding thirty days after the filing of the fee adjustment application. The meeting shall be noticed by public posting of an agenda and conducted in a manner as prescribed by the Ralph M. Brown Act or other applicable laws of the town for public meetings on development permits.
- F. If a reduction, adjustment or waiver of the fee(s) is granted, any change in use or scope of the project shall invalidate the waiver, adjustment or reduction of the fee if such change in use would render the same inappropriate. In addition, the town shall not pay any interest on prior

development impact fees paid by an applicant that are later reduced, adjusted or waived by action of the town council.

- G. Determinations on fee adjustment applications made by the ~~DIF board~~ **Community Development Director** pursuant to the provisions of this section may be appealed to the town council by filing a written request with the town clerk within seven calendar days of fee adjustment application determination, together with a minimum nonrefundable fee amount established by resolution of the town council.
- H. The town council may, from time to time, and as the need may arise, set forth by resolution, specific limitations which will apply to reductions, adjustment or waivers of development impact fees which may be made pursuant to the provisions of this section. In this regard, this chapter shall be considered enabling and directory

Section 2. Section 8.12.030 of the Paradise Municipal Code, establishing the Tree Advisory Committee and its duties, is hereby repealed in its entirety.

Section 3. This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise, County of Butte, State of California, on this \_\_\_<sup>th</sup> day of \_\_\_\_\_, 2014, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
Scott Lotter, Mayor

Attest:

\_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

Approved  
as to form:

\_\_\_\_\_  
Dwight L. Moore, Town Attorney



**TOWN OF PARADISE**  
**Council Agenda Summary**  
**Date: February 11, 2014**

**Agenda No. 3(d)**

**ORIGINATED BY:** Craig Baker, Community Development Director  
Marc Mattox, Town Engineer

**REVIEWED BY:** Lauren Gill, Town Manager

**SUBJECT:** Council Consideration of a Resolution Approving Submission of a Sustainable Communities Planning Grant and Incentives Program Application

**COUNCIL ACTION REQUESTED:** Upon conclusion of any discussion and acceptance of public testimony, adopt a **MOTION TO:**

1. Adopt Town Resolution No. 14-\_\_\_\_, "A Resolution of the Town Council of the Town of Paradise Approving the Application for Grant Funds for the Sustainable Communities Planning Grant and Incentives Program Under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84)," **OR**
2. Adopt an alternative directive to town staff.

**BACKGROUND:**

The State of California Strategic Growth Council (SGC) is currently soliciting proposals for the third round of the Sustainable Communities planning Grant and Incentives program. This grant program is funded by the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006. The grant program is meant to foster the development of sustainable communities throughout California. It is designed to help local governments meet the challenges of adopting land use plans and integrating strategies to transform communities and create long-term prosperity. Grant funding applications for this funding cycle are due for submittal to the State of California Department of Conservation (DOC) by **February 28, 2014**. It is Town staff's recommendation that the Town Council adopt the attached resolution document to authorize the completion and timely submittal of a grant funding application. The proposed project would facilitate the conduct of a feasibility study, the formation of a special service district and the development of design plans and specifications for a community wastewater collection system to serve the core commercial areas of the Town of Paradise.

The State Legislature has appropriated \$90 million for planning grants and planning incentives that achieve sustainability objectives. For purposes of this funding cycle, one or more eligible applicants (cities, counties, etc.) can submit a joint grant application proposal which is strongly encouraged by the

SGC. The minimum grant award is \$50,000 and the maximum grant award is \$500,000, unless the application is a joint proposal, in which case the maximum award is \$1 million. The local match requirement is 10% of the grant award. At least 5% of the requested grant amount must be a cash match. However, up to 5% may be by "in kind," e.g., staff time for administering the grant. Butte County Chief Executive Officer Paul Hahn has expressed interest in seeking authorization to file a joint grant application with the Town of Paradise.

The principal Goal of the grant program is to fund the development and implementation of plans that lead to significant reductions in greenhouse gas emissions (GHGs). Funded activities are intended to achieve the following Program Objectives:

- Improve air and water quality
- Promote public health
- Promote equity
- Increase housing affordability
- Increase infill and compact development
- Revitalize urban and community centers
- Protect natural resources and agricultural lands
- Reduce automobile usage and fuel consumption
- Improve infrastructure systems
- Promote water conservation
- Promote energy efficiency and conservation
- Strengthen the economy

#### **DISCUSSION:**

Town staff has initiated the process of completing the grant application and is confident that many, if not all stated Program Objectives can be met to one degree or another. In particular, a) improving air and water quality, b) improving infrastructure systems and c) strengthening the local economy.

It is important to note that this particular grant program is not necessarily intended to fund the actual construction of infrastructure or the maintenance thereof, but rather it is intended to fund and facilitate the planning, study, research and design of such physical improvements that meet State planning priorities. An outline and overview of the work proposed to be undertaken and funded by the grant award includes the following tasks:

1. Forming a community steering committee including citizens and other stakeholders
2. Reviewing legal requirements and options for special district formation
3. Conducting community outreach, stakeholder meetings and community feedback sessions

4. Develop feasibility study analyzing alternatives and recommending an approach; develop preliminary design and cost estimates
5. Utilizing steering committee recommendations to develop a draft agreement between the City of Chico and the Town of Paradise
6. Designing the wastewater collection and conveyance system, including geotechnical investigation, plans and specifications, draft surveys and permits and fees
7. Grant administration

A resolution document has been prepared for your consideration. The text contained within the resolution document is provided by the State of California and is specifically designed to accommodate this particular grant application. If adopted by the Town Council as recommended, resolution will authorize Town staff to submit the grant application to the DOC. The resolution does not commit the Town to the provision of matching local funds. The signed resolution will be included with a number of other required documents that will comprise the grant application that will be submitted to the DOC by the February 28, 2014 deadline.

**FINANCIAL IMPACT:** Adoption of the attached resolution will have no direct or immediate impact upon the Town's funds. If the grant funding for the proposed project is awarded, adoption of a subsequent resolution to reserve the required minimum local match will result in an undermined expenditure that would range from of \$2,500 to \$25,000, depending upon the actual amount of the grant.

Attachment

**TOWN OF PARADISE  
RESOLUTION NO. 14-\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE  
APPROVING THE APPLICATION FOR GRANT FUNDS FOR THE SUSTAINABLE  
COMMUNITIES PLANNING GRANT AND INCENTIVES PROGRAM UNDER THE  
SAFE DRINKING WATER, WATER QUALITY AND SUPPLY, FLOOD CONTROL,  
RIVER AND COASTAL PROTECTION BOND ACT OF 2006 (PROPOSITION 84)**

**WHEREAS**, the Legislature and Governor of the State of California have provided funds for the program shown above; and,

**WHEREAS**, the Strategic Growth Council has been delegated the responsibility for the administration of this grant program, establishing necessary procedures; and,

**WHEREAS**, said procedures established by the Strategic Growth Council require a resolution certifying the approval of application(s) by the Applicant's governing board before submission of said application(s) to the State; and,

**WHEREAS**, the applicant, if selected, will enter into an agreement with the State of California to carry out the development of the proposal.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE  
TOWN OF PARADISE AS FOLLOWS:**

**Section 1.** The Paradise Town Council approves the filing of an application for the Town of Paradise Community Wastewater Collection System Feasibility Study and Design Project in order to become a sustainable community.

**Section 2.** The Paradise Town Council certifies that applicant understands the assurances and certification in the application.

**Section 3.** The Paradise Town Council certifies that applicant or title holder will have sufficient funds to develop the Proposal or will secure the resources to do so.

**Section 4.** The Paradise Town Council certifies that the Proposal will comply with any applicable laws and regulations.

**Section 5.** The Paradise Town Council appoints the Paradise Town Manager, or designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project(s).

////



**PASSED AND ADOPTED** by the Town Council of the Town of Paradise on this  
11th day of February, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: \_\_\_\_\_  
Scott Lotter, Mayor

ATTEST:

\_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Dwight L. Moore, Town Attorney



**Town of Paradise  
Council Agenda Summary  
Date: February 11, 2014**

**Agenda No: 3(e)**

**Originated by:** CAL FIRE Battalion Chief Curtis Lawrie

**Reviewed by:** Lauren Gill, Town Manager

**Subject:** Declaration of Surplus/Discard items from Paradise Fire Department.

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**COUNCIL ACTION REQUESTED:**

- 1.) Adopt Resolution No. 14-\_\_\_, declaring the assorted emergency response, operating, and personal protective equipment from the Paradise Fire Department as surplus/discard as they are non-compliant, outdated, and/or damaged beyond repair, and authorizing donation to Butte College Fire Academy and/or disposal or recycling as warranted by the Town Manager.

**BACKGROUND:** Fully functional equipment is essential for fire fighting and emergency response personnel. The above-referenced equipment has been out of service for an extended period of time and while it is no longer viable it has served the town effectively. It is hoped that Butte College Fire Academy may be able to use some of the items as the campus trains students in a controlled environment that may allow for use in training exercises. Otherwise, items as listed have been deemed worn out/timed out by material age, damaged, non-compliant, obsolete, and/or unserviceable for an active fire department. The required replacement equipment is already in service.

**FISCAL IMPACT ANALYSIS:** The disposal of this equipment will have no negative impact on the General Fund. No revenue is anticipated from the disposal of these items as there is no known venue where they would have any monetary value.

**TOWN OF PARADISE  
RESOLUTION NO. 14-\_\_\_\_**

**A RESOLUTION DECLARING TOWN OF PARADISE FIRE DEPARTMENT  
EQUIPMENT SURPLUS AND AUTHORIZING THE DONATION AND/OR  
DISPOSAL OF SAID EQUIPMENT.**

**WHEREAS,** The Town of Paradise wishes to donate and/or dispose of certain equipment that is either no longer functional or required, and;

**WHEREAS,** the Town of Paradise wishes to donate any useable equipment to the Butte College Fire Academy and/or dispose of or recycle anything deemed to be waste material, as appropriate.

**NOW, THEREFORE, BE IT RESOLVED,** by the Town Council of the Town of Paradise as follows:

The Town hereby declares Town of Paradise Fire Department equipment/ property surplus, as itemized and set forth in Exhibit "A" attached hereto and made a part hereof by reference to be donated to Butte College Fire Academy and/or disposed of as appropriate.

**PASSED AND ADOPTED** by the Town Council of the Town of Paradise this 11<sup>th</sup> day of February, 2014, by the following votes.

**AYES:**

**NOES:**

**ABSENT:**

**NOT VOTING:**

\_\_\_\_\_  
Scott Lotter, Mayor

**ATTEST:**

**BY:** \_\_\_\_\_  
Joanna Gutierrez, Town Clerk

**APPROVED AS TO FORM:**

**BY:** \_\_\_\_\_  
Dwight L. Moore, Town Attorney

## EXHIBIT “A”

## Town of Paradise Fire Department Surplus Equipment

The following equipment has been deemed worn out/timed out by material age, damaged, non-compliant, obsolete and/or unserviceable:

[illegible]



**Town of Paradise  
Council Agenda Summary  
Date: February 11, 2014**

**Agenda Item: 5a**

**Originated by:** Colette Curtis, Administrative Analyst

**Reviewed by:** Lauren Gill, Town Manager

**Subject:** **Second Public Hearing for the Community Development Block Grant Program (CDBG) 2014-2015 Action Plan**

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**Council Action Requested:**

- 1) Conduct 2<sup>nd</sup> Public Hearing on the Community Development Block Grant Programs 2014-2015 Annual Action Plan; and
- 2) Review the DRAFT 2014-2015 Annual Plan.
- 3) Appoint two Council members to the public services sub-committee to determine whether or not to recommend changes to the levels of funding for the 2014-2015 program year.

**Background:**

As a HUD established entitlement community, the Town of Paradise receives annual Community Development Block Grant (CDBG) funding from the Department of Housing and Urban Development (HUD). HUD determines the amount of each entitlement grant by a statutory dual formula which uses several objective measures of community needs, including the extent of poverty, population, housing overcrowding, age of housing and population growth lag, in relationship to other metropolitan areas. The Town has not yet received official notification of its funding allocation for the 2014-2015 program year, but we will use last year's funding as starting point to making our Annual Plan. Last year we were allocated \$159,159, but it has not been determined whether we will receive the same amount this year. The Town typically receives notification from HUD regarding our award amount in late February.

As a condition of funding, the Town must establish an Annual Plan outlining how the community will use its CDBG funds. The first step in the process is to hold a public hearing announcing the award of funds and to inform the community that the Annual Plan process is beginning. Members of the public have several opportunities throughout the process to offer input/comments.

**Annual Action Plan Public Notice and Meetings:**

Staff drafted the Annual Action Plan which is attached to this report and outlines the spending plan for the upcoming fiscal year. The Annual Action Plan will be available for public comment during a mandatory 30-day public notice period from February 11 to March 11, 2014. The Action Plan will be available for viewing and comment at Town

Hall, The Family Resource Center, the Public Library and the Senior Center, and will be posted on the Town's website for comment. Residents are encouraged to participate in the plan's development through the public hearing process or by submitting comments to staff.

After the end of the 30-day public comment period, staff will bring the Annual Plan back to Council on April 8, 2014 for final review. If approved by Council, the Annual Plan will be submitted to HUD for approval.

### **Subrecipient Funding:**

The application deadline for the Subrecipient applications was February 6<sup>th</sup>.

As part of the Community Development Block Grant (CDBG) Annual Plan process, the Town Council may elect, but is not required, to allocate up to 15% of its Program Year funding for public services agencies. The agencies must be legal, non-profit organizations that provide services to low- and moderate-income residents.

Last year, the Town Council directed staff to establish a sub-committee consisting of two council representatives and two staff members to hold preliminary interviews with interested subrecipients. The purpose of the subcommittee was to meet with the subrecipients and make a formal recommendation to the Council for final approval.

### **Discussion:**

Although the Town has some discretion on how the funds are used, there are many restrictions, conditions, and objectives that must be met. Community Development Block Grant funds can be used for activities that further community and economic development; provide improved community facilities and services; and provide affordable housing opportunities to low and disadvantaged residents. Each activity except planning and administrative activities, must meet one of the CDBG program's three broad National Objectives:

1. Benefit low and moderate income persons,
2. Aid in the prevention or elimination of slums or blight, or
3. Meet community development needs having a particular urgency.

The types of activities that meet the national objective will encompass the following basic qualifiers:

Area benefit activities: An activity can be area-wide meaning that the benefits are available to all the residents of a particular area where at least 51 percent of the residents are low and moderate income persons. The service area must be primarily residential, and the activity must meet the identified needs of low-and-moderate income persons.

Limited clientele activities: An activity can be "limited clientele," which means that the activity benefits a certain, limited clientele that is at least 51 percent low income. An example of this would be our housing programs. We have to document and verify

income to ensure that each client is eligible.

Housing activities: An activity carried out for the purpose of providing or improving permanent residential structures, which upon completion, will be principally occupied by low and moderate income households.

Job creation or retention activities: An activity designed to create or retain permanent jobs where at least 51% of that, computed on a full-time equivalent (FTE) basis, involves the employment of low and moderate income persons. Potentially eligible activities include: construction of a business incubator designed to offer space and assistance to new firms to help them become viable small businesses or loans to help pay for business expansion.

Slum Blight Removal. Activities under this category must meet all of the following criteria: (1) The area delineated by the grantee must meet a definition of a slum, blighted, deteriorated or deteriorating area under state or local law; (2) there must be a substantial number of deteriorated buildings through the area; and (3) the activity must address one or more conditions that contributed to the deterioration of the area. Boundaries, designations, inspections and detailed rehabilitation records must be kept.

In addition to the above qualifiers, there is a list of basic eligible activities and ineligible activities that can be carried out using CDBG funds. (Government Code Section 570.201.)

Basic Eligible Activities include: Acquisition/disposition of real property; public facilities acquisition, construction and rehabilitation; public services funding; payment of costs in support of activities eligible for funding under the HOME program; housing assistance for low/mod income families; and micro-enterprise assistance.

In the past the Town has funding the following activities:

- Assistance to community-based organizations (cannot exceed 15% of annual allocation)
- Demolition and clearance
- Economic development and business assistance
- Land acquisition
- Public facilities and improvements
- Mortgage subsidies for first time homebuyers
- Residential housing rehabilitation
- Program administration and planning (cannot exceed 20% of annual allocation)

### **Annual Plan 2014-2015 Proposed Funding Allocation:**

Assuming the Town receives the same amount of funding for the Community Development Block Grant this program year; Staff recommends continuing support to the Town's housing programs, provide funding for a commercial business façade program, set aside 15% of the cap for subrecipients, and to approve funding for

planning and administration activities that are necessary for carrying out the CDBG program. The proposed funding allocation is shown in the following table:

Program Administration	\$31,800
Housing Assistance	\$103,350
Public Services	\$23,850
<b>TOTAL:</b>	<b>\$159,000</b>

The increased budget for Housing Assistance will support our need for more funding for owner-occupied rehabilitation projects (we currently have fifteen on our waiting list), as well as additional administrative support for homebuyer workshop certification training and our extensive environmental costs on all rehabilitation projects. In April of this year the Town must replace the loan servicing software that processes all loan repayments.

**Conclusion:**

Submission of the 2014-2015 Annual Plan meets the objectives outlined in the Town's 5-year Consolidated Plan.

**Fiscal Impact Analysis:**

The impact of this agenda item and subsequent actions related to the CDBG Program is positive. It will result in the award of approximately \$159,000 in federal funds as we estimate the Town may receive approximately the same amount of funding as last year.





# Fourth Program Year Action Plan – 2014-2015

The CPMP Annual Action Plan includes the and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

## Narrative Responses

### GENERAL

#### Executive Summary

The Town of Paradise, through its Community Development Block Grant (CDBG) program, has developed a strategy that focuses on cultivating Paradise as a viable community by providing decent housing, a suitable living environment, and by expanding economic opportunities, principally for low and moderate income persons.

Decent and safe affordable housing is an important component of a communities' housing stock. The Town partnered with several agencies on the development of the Paradise Community Village project. This development provided 36 affordable rental housing units. Past CDBG funds have assisted with the development of a wastewater treatment facility at the site. Phase 1 of the Paradise Community Village was completed in the summer and all units are currently rented. The next phases are currently being planned.

This year, the Town will continue to support low and moderate income homeowners who need repairs to their home, and low income first-time homebuyers who are seeking down payment assistance to purchase a home as well as offering lateral sewer/water hookups to eligible residents.. The Town will continue funding public services through our subrecipient funding process and allocate funds for the program's planning and administrative activities.

#### **2014-2015 Staff Recommended Funding Breakdown:**

Program Administration	\$31,800
Housing Assistance	\$103,350
Public Services	\$23,850
<b>TOTAL:</b>	<b>\$159,000</b>

The increased budget for Housing Assistance will support our need for more funding for owner-occupied rehabilitation projects (we currently have fifteen on our waiting list), as well as additional administrative support for

homebuyer workshop certification training and our extensive environmental costs on all rehabilitation projects. In April of this year the Town must replace the loan servicing software that processes all loan repayments.

## General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

The Town of Paradise is a small mountain community with a mixture of uses and socioeconomic levels. Racial/minority and economic concentrations are not found in Paradise, as families tend to locate socio-economically, rather than racially. Affordability sets the pattern for population concentrations in Paradise. Primarily the two canyons bounding Paradise on the east and west contain the higher income constituents while low-to-moderate income families are located throughout Town.

Funds in the Town's housing programs are spent Town-wide and serve low-to-moderate income families. The sluggish housing economy has created a need in all aspects of the housing industry. Homeowners, homebuyers, contractors, lenders, realtors, etc. will benefit by the investment in housing repairs and mortgage assistance programs.

The two commercial corridors which follow the two main arterials through Town contain mainly micro-businesses. Historically, the Town's economic base has been low and extremely underserved. Over the past few years, the Town proposed investing CDBG dollars for commercial rehabilitation, as building infrastructure is very old, unsafe, and not environmentally sound.

2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.

The Town of Paradise is a very eclectic community. The assorted housing types and conditions scattered throughout the community make it difficult and counter-productive to concentrate efforts into one or two specific neighborhoods. The Town's neighborhoods are not well defined and therefore providing housing funds on a town-wide basis is the best approach.

Community groups that receive subrecipient funding, operate throughout the Town; as such their funding must also be available to serve client needs on a Town-wide basis. The Ridge Family Resource Center, which is the location of many of our past subrecipients, is centrally located on the Town's main street. It's location is such that most residents drive by there on their way to or from almost any destination.

3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

Although the Town has been receiving CDBG funds since 1994, there is still a need for affordable housing, better jobs, and a support system that can help underserved needs of residents from a position of need to one of self-sufficiency. There are still unmet needs in Paradise especially related to elder care, affordable housing, and support for at-risk youth. Another obstacle facing this area is the lack of an efficient public transportation system. The local community will also experience a cut in services from local non-profit agencies, as they are dealing with major reductions from the state and other sources in their budgets).

4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

The Business & Housing Services department received two grants in 2013; a 2012 HOME grant for \$700,000 was awarded on January 24, 2013 and a 2012 CalHome grant for \$1,000,000 was awarded on June 14, 2013. The Home grant funded equally both the Town's Owner-Occupied Rehabilitation program and its First-Time Homebuyer program. To-date, six rehabilitation projects have been completed and four households have purchased their first home under the HOME program; additionally, eleven more rehabilitation projects are underway and fifteen more household are on the waiting list for repairs. The Town is looking forward to applying for more HOME funds primarily to fund its Owner-Occupied Rehabilitation program. The CalHome grant received by the Town is for First-Time Homebuyers only; a marketing program is scheduled for Spring of 2014 to spread awareness of and generate interest in our First-Time Homebuyer program which assists citizens in obtaining affordable homeownership.

## **Managing the Process**

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.

The Town of Paradise is the lead agency responsible for administering the programs covered by the consolidated plan.

2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.

The annual plan process is a public process coordinated by the Town staff. The Town follows the prescribed citizen participation process when developing the Annual Plan. Town staff held stakeholder meetings, public hearings, conducted surveys and met with individuals and groups to collaborate and coordinate efforts and resources. As a relatively small community, it is easy to stay connected with other groups and citizens.

3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

The Town will focus on collaboration between government agencies; local non-profits; community needs organizations, and local businesses. The town will continue to work with stakeholder and other community service agencies, and organizations.

Town staff also partnered with several agencies on the development of Paradise Community Village, Phase 1 – an affordable housing apartment complex with 36 units available to low and very low income residents. The Town of Paradise made a financial commitment to the wastewater treatment facility as part of the overall affordable housing development. The apartment complex was completed in the summer and was fully rented by October 2013. The Town of Paradise is currently working with the agencies involved with Phase 1 on the next Phase of the Development which will include more affordable housing units.





During the 2013-14 Plan Year the Town of Paradise held a Community Pedestrian Safety workshop in partnership with California WALKS and SafeTrekS. The workshop was attended by stakeholders in the community including the Paradise Unified School District, Senior Center, Board of Realtors, Town Council, County Supervisor, Police Department, Planning Commission, local hospital, local business owners, Bicycle Coalition, and disabled residents. The workshop focused on examining current pedestrian issues in Town and coming up with solutions. A report with several recommendations was produced from the workshop with some of the recommendations having already been implemented. The Town is looking forward to holding more workshops with California WALKS and SafeTrekS in the future.



The Town of Paradise holds an annual forum for lenders/realtors to promote and educate community stakeholders regarding the first time homebuyers program. This ensures that all agencies and individuals involved with the Town's housing programs follow the guidelines set forth by HUD and Housing and Community Development (HCD).



The Town collaborates with the Chamber of Commerce in many ways to share information, provide services and support, and initiates programs and policies that benefit the local business community.

## **Citizen Participation**

1. Provide a summary of the citizen participation process.

A public notice was published in the Paradise Post on December 28, 2013 outlining the noticing requirements of the Citizen Participation Plan and Annual Plan. The public notice announced the two public hearings that allowed citizens the opportunity to comment and make suggestions on the development of the 2014-2015 Annual Action Plan.

- **1<sup>st</sup> Public Hearing:** Tuesday, January 14, 2014 at 6:00 p.m. The public hearing was held to solicit suggestions and/or comments from the public regarding the 2014-15 Annual Plan funding priorities.
- **2<sup>nd</sup> Public Hearing:** Tuesday, February 11, 2014 at 6:00 p.m. The Draft Annual Action plan was available for review by the Council and the public on this date. The hearing initiated a 30-day public comment period.
- **30-Day Public Comment Period:** February 11 – March 14, 2014. The Draft Annual Action Plan was available for public review at the following locations, Paradise Public Library, Senior Center, Family Resource Center, Paradise Chamber of Commerce, Town Hall and on the Town's website, [www.townofparadise.com](http://www.townofparadise.com).
- **Council Meeting:** Tuesday, April 8, 2014, at 6:00pm. Provide a summary of efforts made to broaden public participation, including outreach. The Council will review the final draft of the 2014-2015 Annual Plan, adopt the Plan and approve submission to HUD.

2. Provide a summary of citizen comments or views on the plan.

No public comments were received on the 2014-2015 Annual Plan.

3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.

The Town posted the public hearing notice in the Paradise Post and made it available on the Town's website. Community Service organizations were given information about the Annual Plan process and were encouraged to discuss these projects with individuals who visit their organizations. The draft plan was made available for review at the above mentioned locations, all of which are accessible to persons with disabilities.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

No public comments were received on the 2014-2015 Annual Plan.

## **Institutional Structure**

1. Describe actions that will take place during the next year to develop institutional structure.

The Town Institutional Structure is as follows:

### **Five member Town Council**

- Holds public hearings on Consolidated Plan, Annual Plans and CAPER reports and approves submittal to HUD.
- Approves funding for Public Service Agencies

The Town of Paradise, Business and Housing Services staff provides the main administrative and project management duties over the CDBG program. The BHS Staff is under the management of the Town Manager. Staff prepares the Consolidated Plan, Annual Plans and Consolidated Annual Performance Evaluation Reports (CAPER) for each CDBG program year. The oversight of the CDBG program is provided by the five-member Town Council whom are elected officials voted in by the citizens of Paradise. All reports and plans are reviewed by Council before they are submitted to HUD.

The Paradise Community Village rental housing project united several organizations that are working cooperatively for the betterment of the community. The degree of commitment and cooperation needed to move this project forward establishes a new paradigm in institutional structure and brings community resources together in a whole new way.

The Town works closely with non-profit organizations in the area that provide specific programs to the citizens of Paradise. These organizations provide services to very low-, low- and moderate-income residents, including the frail and elderly, mentally disabled, physically disabled, homeless, and at-risk youth. These organizations submit funding requests to the Town to qualify for money that comes out of the Community Needs Category. Up to 15% of annual funding is set-aside for these organizations. Once applications for grant funding are received and reviewed by staff, they go through a competitive review process and recommendations are decided by a funding committee and forwarded to the Town Council for final approval.

Once funding decisions are made, organizations are required to sign a contract with the Town outlining the rules and regulations of public service funds. They are required to submit the required documents and reference material related to grant funding. After the contract is signed, the organizations submit quarterly and year end reports for staff review. Organizations are audited and staff performs site visits on a yearly basis. If organizations are not submitting reports on-time or are unable to follow

through with program requirements, staff will monitor the organizations to make sure that HUD regulations are being met, or funding is withdrawn.

## **Monitoring**

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Staff works closely with sub-grantees to ensure program compliance. Town staff checks in with sub-grantees on a quarterly basis and performs an annual review to work through the performance measurement requirements and to ensure their compliance with program regulations.

The Town also cooperates in annual independent audits and receives monitoring visits from the State. These audits and monitoring visits educate and inform the Town on its processes and procedures and help to ensure long term compliance with program requirements.

## **Lead-based Paint**

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

The Town's mortgage subsidy program and residential rehabilitation program comply with federal regulations regarding lead testing, containment, and abatement.

## **HOUSING**

### **Specific Housing Objectives**

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Although the housing prices have fallen over the past four years, affordability for low income persons is still an issue.



The decline in property values will prevent many low income persons from being able to afford major home repairs. Deferred maintenance becomes an issue, especially in the Town's older housing stock which tends to need more attention. The Town will continue to fund home repair programs for low and moderate income families. These funds benefit homeowners as well as local contractors, building suppliers and others related to the housing industry.

The Town will also continue to fund a mortgage assistance program for low-to-moderate income home buyers. These funds benefit those involved in the housing industry, including lenders, realtors, etc.

### **Needs of Public Housing**

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

The Butte County Housing Authority provides Section 8 vouchers and public housing assistance to the residents of Butte County. At this time the Town has one public housing apartment building. This public housing complex is supported by Housing Authority funds.

The Town and Housing Authority share information on needs and works collaboratively, when needed, to address the needs of the community. The Housing Authority holds public meetings for their clients. These meetings are well attended and comments and needs are recorded and prioritized.

### **Barriers to Affordable Housing**

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

The Town of Paradise updated its Housing Element, which was completed in 2010 and submitted to the California Housing and Community Development Department. As a part of that process, the Town identified both barriers and deficiencies in the Town's housing efforts. The Town also looked at current policies, available land, citizen needs and demands to assist the Town in addressing any barriers to affordable housing that may exist.

The development of the Paradise Community Village, Phase I project has been a marked step towards providing affordable housing for residents of the Town of Paradise. The next Phases of the Paradise Community Village will offer more affordable housing options for residents. Plans for the next phases are currently being developed.

## HOMELESS

### Specific Homeless Prevention Elements

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.

1. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
2. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
3. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
4. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

The Butte County Continuum of Care receives funding from the County and local agencies to support a coordinator position that coordinates the efforts to serve homelessness in the County. A yearly homeless survey is completed and results are submitted to each city within the County.

The Town will continue to support the efforts of the Butte County Continuum of Care. The Continuum of Care program works with the local homeless population and facilitates the coordination of services to these individuals. They identify the gaps in services and apply for additional funding resources to meet these needs. The Town also utilizes the Community Housing Improvement Program's Credit Counseling Program which provides residents of Paradise with information about improving credit and finding ways to insure that those who may be losing their home- find a means to help them stay in their home.

### Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

N/A

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

The town's non-housing community development needs are as follows:

1. Economic development
2. Public facilities
3. Public services
4. Public improvements

The Town of Paradise has adopted program objectives that mirror HUD's primary objectives of decent housing, expanded economic opportunities, and achieving a suitable living environment. The Town will focus funding towards needed infrastructure in the downtown area, which will go a long way towards business growth and job creation. Needed infrastructure includes a wastewater treatment facility, improved streets, pedestrian improvements, parking and other amenities conducive to a successful downtown.

### Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

The Town's non-profits work with social service agencies to address needs of low and very low income individuals and families. The Town collaborates with these groups to provide assistance in the form of subrecipient funding and to ensure that services are available to help reduce poverty and the effects of poverty.

## NON-HOMELESS SPECIAL NEEDS HOUSING

## **Non-homeless Special Needs (91.220 (c) and (e))**

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

The Town intends to continue to work with local care providers, to provide social, employment, recreational and health care opportunity for our special needs population. The Town will also support local efforts to obtain other funds that support the special needs community.



**Town of Paradise  
Council Agenda Summary  
Date: February 11, 2014**

**Agenda Item: 7(a)**

**Originated by:** Joanna Gutierrez, Town Clerk

**Reviewed by:** Lauren Gill, Town Manager

**Subject:** **Council representation on local and county committees and commissions.**

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**Council Action Requested:** Appoint council representatives and alternates to represent the Town of Paradise on various local and regional boards, committees and commissions.

**Alternatives:** Consider other actions relating to committee/commission representation.

**Background:** The Town Council, on an annual basis, appoints council members to represent the Town of Paradise on local and regional boards, committees and commissions.

**Discussion:** Three committees require Mayor representation: the Butte County City Selection Committee, the Butte County Disaster Council and Town's Finance & Investment Committee. If the Mayor is unable to attend a City Selection Committee meeting, a letter of authorization from the Mayor is required for an alternate to attend on the Mayor's behalf. The alternate must be a seated council member.

The Butte County Air Quality Management District (BCAQMD) and Butte County Associations of Governments (BCAG) boards meet on the same day and in the same location. It is recommended that the same Council Member serve on the BCAQMD and BCAG. The Joint Powers Agreement for the Butte County Air Quality Management District (BCAQMD) states that city appointments are for a four-year term, unless the term of office for the representative expires.

At the November 10, 2009, regular meeting, council concurred that the council member appointed to serve as alternate to the Butte County Association of Governments (BCAG) would automatically serve as the alternate to the Butte County Air Quality Management District (BCAQMD).

Following is a list and description of the committees and commissions, meeting dates and times, and locations.

**Butte County Committees/Commissions**

1. Butte County Air Quality Management District Governing Board
  - Meets 4<sup>th</sup> Thursday after Butte County Association of Governments
  - Comprised of five Butte County Supervisors plus **one elected representative** from each of the County's five cities;

The Butte County Air Quality Management District board establishes policies & approves new rules to protect people & environment from the effects of air pollution.

**2. Butte County Association of Governments**

- Meets 4<sup>th</sup> Thursday of each month at 9:00 a.m. in the Chico City Council Chambers
- Comprised of five Butte County Supervisors plus **one elected representative** from each of the County's five cities

The Butte County Association of Governments board is responsible for development of federal and state transportation plans and programs that secure transportation funding for the region's highways, transit, streets/roads, and, pedestrian and other transportation system improvements.

**3. Butte County City Selection Committee**

- Meets twice a year upon notification; **Mayor must be representative.**

The City Selection Committee is comprised of the Mayors from the five incorporated cities and selects two city representatives to serve on the Local Area Formation Commission (\*LAFCo).

**\*Butte County Local Area Formation Commission (LAFCO)**

- 1<sup>st</sup> Thursday at 9:00 am in Oroville; Appointments to LAFCo made by City Selection Committee.

LAFCo is a State mandated local agency composed of seven regular Commissioners: two members from the Butte County Board of Supervisors (selected by the entire Board); two members from the city councils (selected by the mayors of all five incorporated cities); two members who represent special districts (selected by a majority vote of independent special districts); and one public member (selected by the other six LAFCo members).

The LAFCO board oversees boundary changes to cities and special districts, the formation of new agencies including incorporation of new cities, and consolidation of existing agencies.

**4. Butte County Disaster Council**

- Meets at least once a year in Oroville; **Mayor must be representative.**

The purpose of the Disaster Council is to provide for the preparation and execution of plans for the protection of persons, the environment, and property within the County of Butte in the event of an emergency.

**5. Butte County General Plan Planning Process – Two representatives;**

- Formed to monitor Butte County 2010 General Plan Planning Process.

The Butte County General Plan 2030 was adopted October 26, 2010 and

which became effective November 30, 2010. The Butte County Department of Development Services maintains an information website relating to the Butte County General Plan 2030 process at [www.buttegeneralplan.net](http://www.buttegeneralplan.net).

6. Butte County Integrated Waste Management Local Task Force

- **One representative and one alternate;** meets as needed in Oroville.

The Local Task Force is a mandated committee formed by the Board of Supervisors; develops goals, policies & procedures which are consistent with guidelines & regulations adopted by the CA Integrated Waste Management Act relating to coordinated & cost effective regional waste management issues/solutions.

7. Butte County Water Advisory Committee – **One representative.**

- Meets quarterly or as needed in Oroville.

The Water Advisory Committee assists & advises the Water Commission & Board of Supervisors in establishment & maintenance of Basin Management Objectives to be used to establish criteria for groundwater elevations, groundwater quality & land subsidence.

- City/County Ad Hoc Committee – Meets upon notification  
**Two Council representatives.**

The City/County Ad Hoc Committee was formed to discuss issues/topics of common concern associated with the Paradise Ridge Area: comprised of two members of the Town Council; two members of the Board of Supervisors and various staff.

8. Lake Oroville Supplemental Benefits Fund (JPA Terminated) –

- Meets 1<sup>st</sup> Wednesday of every quarter at 5:30 pm in the City of Oroville Council Chambers. **One representative; one citizen alternate.**

The City of Oroville is designated as the Fund Administrator for funds received from DWR & State Water contractors for the purpose of recreational and economic development to mitigate the Federal Energy Regulatory Commission (FERC) 2100 license for the Oroville facility (the dam, hydro plant, Forebay, and After bay). The committee is composed of five voting members (three Oroville Council Members, two Feather River Recreation & Park District Members) and three advisory members of publicly elected officials. The Town of Paradise is an interested party and the representative receives agendas and staff reports from the SBF/RDA Coordinator Bob Marciniak. The next meeting is scheduled for January 13, 2013 at 5:30 pm.

9. 3CORE (formerly known as the Tri County Economic Development Corporation)

- Meets the 4<sup>th</sup> Wednesday of every other month at 10:00 a.m. at the 3Core office at 3120 Cohasset. **One Council representative** serves on the Comprehensive Economic Development Strategy (CEDS) Advisory Board for a two-year term.

3CORE is a private, non-profit corporation that works as the economic development planning & coordinating agency for the Tri-County region composed of Butte, Glenn & Tehama counties & the nine member cities located therein and advises and recommends actions to the Board of Directors

### **Local Committees**

1. Paradise Community Village – (formerly known as the Paradise Youth Sports and Family Center) **One Council representative;**

- Meets the 2nd Monday of each month at 4pm in the Paradise Town Council Chambers.

Paradise Community Village (PCV) is a local non-profit corporation formed to oversee the development of the Paradise Community Village project, a mixed use development consisting of affordable and single family housing, parks/recreation, open space & community facilities. Board is comprised of the following members: Town of Paradise (one Council and one staff representative); Youth for Change; Paradise Youth Soccer Club; and, the Community Housing Improvement Program (CHIP).

2. Paradise Irrigation District (PID) Liaison – **Two Council representatives.**

- Meets in Paradise upon notification to discuss issues of common concern.

PID is an Independent Special District governed by a five-member elected board of directors; Formed in 1916 under the laws of the State Water Code to deliver water to municipal residential and commercial customers.

3. Paradise Recreation & Park District (PRPD) Liaison – **Two Council Representatives.**

- Meets in Paradise upon notification to discuss issues of common concern.

PRPD is an Independent Special District governed by a five-member elected board of directors; Formed in 1948 to provide recreation and park services within the district.

4. Paradise Solid Waste Committee – Meets in Paradise upon notification; **Two Council representatives.**

The Paradise Solid Waste Committee discusses solid waste, recyclable materials, and yard waste programs with staff and representative from NRWS, the company franchised by the Town to provide of solid waste collection and disposal services which includes recycling, source reduction, household hazardous waste and vegetative waste disposal services; two council representatives, Town staff.



5. Project Vision/Youth Council - **One Council representative.**

- Meets the 2<sup>nd</sup> Monday at PUSD District Office 5:30 – 6:30 p.m.

Project Vision is an “asset based”, non-profit organization formed to support young people and youth programs on the Ridge.

6. Onsite Ad Hoc Committee – **Two Council representatives**

The Onsite Ad Hoc Committee meets as needed to keep Council representatives informed of issues & long term effects of proposed changes to the Manual for Onsite Treatment of Wastewater (Onsite Manual); Formed by Minute Order on September 3, 2008. Onsite Manual may be viewed at the Town’s website at the following address:

<http://www.townofparadise.com/index.php/departments/development-services/onsite>

7. Finance & Investment Committee – Members include **Mayor, Vice Mayor, Town Manager, Assistant Town Manager, Finance Director/Town Treasurer.**

The Finance & Investment Commission is established by Paradise Municipal Code Section 2.16.030 for the purpose of providing oversight of the town’s financial, public financing & investment activities.

8. Oversight Board to the Successor Agency to the Paradise Redevelopment Agency

Meets quarterly on the third Thursday at 3pm. **Two members from the Town of Paradise; the Mayor is the appointing authority**

- One member is to be selected from the largest employee group from the former redevelopment agency. The Town had allocated percentages of management staff to the redevelopment agency.

The purpose of the seven-member Oversight Board is to oversee and approve the activities of the Successor Agency of the Paradise Redevelopment Agency relating to assets of the former RDA. The Town Council was designated as the Successor Agency after the Paradise Redevelopment Agency was eliminated by State law.

Attached is a list of the 2013 representation, along with a blank chart for the 2014 assignments.

**Conclusion:** It is timely that Council consider appointments to local and county committees/ and commissions.

**Fiscal Impact Analysis:** None.

## 2013 REPRESENTATION

### BUTTE COUNTY COMMITTEES/COMMISSIONS

BUTTE COUNTY		Mayor	Vice Mayor	CM	CM	CM
1	Air Quality Management District	Titus – R				Rawlings-A
2	Association of Governments	Titus – R				Rawlings-A
3	City Selection Committee (Mayor)	Titus				
4	<del>Emergency</del> Disaster Services Council (Mayor)	Titus				
	Local Area Formation Commission (LAFCo) (Lotter through 5/2015 – Appointed by City Selection Committee)		Lotter-R 5/2015			
5	Waste Mgt Local Task Force		Lotter-R		Culleton-A	
6	Water Advisory Committee (4-year term)					Rawlings
7	City/County Ad Hoc Committee		Lotter			Rawlings
8	Lake Oroville Supplemental Benefits Funds- Alternate: Citizen Sam Dresser					Rawlings
9	3CORE (formerly Tri County Economic Dev Corp) (Two year term as of 1/1/2013)			Bolin		

### LOCAL COMMITTEES/COMMISSIONS

PARADISE		Mayor	Vice Mayor	CM	CM	CM
1	Paradise Community Village		Lotter			
2	Paradise Irrigation District Liaison			Bolin		Rawlings
3	Paradise Rec. & Park District Liaison			Bolin	Culleton	
4	Solid Waste Committee (formerly Rate Review)		Lotter		Culleton	
5	Youth Council (Project Vision)				Culleton	
6	Onsite Ad Hoc Committee		Lotter	Bolin		
7	Investment Committee (Mayor & Council Member)	Titus	Lotter			
8	Oversight Board to Successor Agency (Mayor Appointment)					Culleton

## 2014 REPRESENTATION

### BUTTE COUNTY COMMITTEES/COMMISSIONS

BUTTE COUNTY		Mayor	Vice Mayor	CM	CM	CM
1	Air Quality Management District					
2	Association of Governments					
3	City Selection Committee (Mayor)	Lotter				
4	Disaster Services Council (Mayor)	Lotter				
	Local Area Formation Commission (LAFCo) (Lotter through 5/2015 – Appointed by City Selection Committee)	Lotter				
5	Waste Mgt Local Task Force					
6	Water Advisory Committee (4-year term)					
7	City/County Ad Hoc Committee					
8	Lake Oroville Supplemental Benefits Funds- Alternate: Citizen Sam Dresser					
9	3CORE (formerly Tri County Economic Dev Corp) (Two year term as of 1/1/2013)					

### LOCAL COMMITTEES/COMMISSIONS

PARADISE		Mayor	Vice Mayor	CM	CM	CM
1	Paradise Community Village					
2	Paradise Irrigation District Liaison					
3	Paradise Rec. & Park District Liaison					
4	Solid Waste Committee (formerly Rate Review)					
5	Youth Council (Project Vision)					
6	Onsite Ad Hoc Committee					
7	Investment Committee (Mayor & Council Member)	Lotter	Bolin			
8	Oversight Board to Successor Agency (Mayor Appointment )					



**Town of Paradise  
Council Agenda Summary  
Date: February 11, 2014**

**Agenda Item: 7(b)**

**Originated by:** Joanna Gutierrez, Town Clerk

**Reviewed by:** Lauren Gill, Town Manager

**Subject:** Vacancy on the Planning Commission due to Appointment of  
Seated Planning Commissioner to the Town Council

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**Council Action Requested:** The Town Council is requested to consider an application and interview process to fill a vacancy on the Planning Commission.

**Background:** There exists a vacancy on the Paradise Planning Commission as a result of the Town Council appointment of Planning Commissioner Jody Jones to fill the vacancy on the Town Council created by the resignation of Timothy Titus. The vacated Planning Commission term expires June 30, 2017.

**Discussion:** The Town Council is the appointing body for the Paradise Planning Commission. The interview process as outlined below has been an effective way to recruit for interested citizens. To qualify for appointment a citizen must be a registered voter of the Town of Paradise.

The recommendation is for the Town Council to:

1. Direct the Town Clerk to advertise the vacancy on the Planning Commission with an application deadline of Monday, February 24, 2014 at 5:00 pm
2. Select two Town Council members to serve as a pre-appointment committee to meet with applicants; and
3. Appoint to the vacancy at the March 11, 2014 Council Meeting.

**Conclusion:** It is appropriate that the Town Council discuss and consider filling the vacancy on the Paradise Planning Commission. The town staff will provide assistance by scheduling the interviews and suggesting questions to ask the applicants.

**FISCAL IMPACT:** No fiscal impact.



**TOWN OF PARADISE**  
**Council Agenda Summary**  
**Date: February 11, 2014**

**Agenda No. 7(c)**

**ORIGINATED BY:** Marc Mattox, Town Engineer

**REVIEWED BY:** Lauren Gill, Town Manager

**SUBJECT:** Downtown Paradise Safety Project Transportation & Safety Study

**COUNCIL ACTION REQUESTED:**

1. No action requested, report for information update only.

**Purpose:**

The objective of the Downtown Paradise Safety Project is to address existing challenges along Skyway between Vista Way and Elliott Road. In the previous 10 years, over 90 injury collisions have occurred in these limits, including 3 fatalities. The absolute priority for the subject project is safety. The Downtown Paradise Safety Project presents an opportunity for a public investment in the community by creating a safer commercial corridor which addresses high speeds, difficult crosswalks, limited parking, common collision hazards, and an aging roadway. These objectives may be achieved by accepting a reduction in lanes and small delays in travel time during the peak commute periods.

**Background:**

In 2009, Town Council adopted the Skyway Corridor Study prepared by W-Trans. This plan was based on extensive traffic analysis, public workshops, and stakeholder meetings and called for a reduction of through travel lanes in the downtown corridor and enhancements to pedestrian facilities.

On April 23, 2012, Caltrans announced Cycle 5 Call-for-Projects for the Highway Safety Improvement Program (HSIP). The purpose of this program is to achieve a significant reduction in traffic collisions and serious injuries on all public roads. The HSIP requires a data-driven, strategic approach to improving highway safety on all public roads that focuses on performance.

On October 19, 2012, Caltrans approved the Downtown Paradise Safety Project for Federal funding. This project was selected based upon the calculated high Benefit-Cost Ratio using actual collision data between 2006 and 2010 and implementation of safety countermeasures. The project includes pedestrian and motorist safety enhancements along Skyway between Vista Way and Elliott Road. Specific countermeasures to be implemented in the project include the addition pedestrian bulb-outs, flashing beacons, signal coordination, and a reduction of through vehicle lanes.

On April 9, 2013, Town Council approved Program Supplement Agreement No. 011-N for Project HSIPL-5425 (024) to assure receipt of \$155,800.00 in Federal funds for the project's preliminary engineering project phase.

On September 10, 2013, Town Council approved staff's recommendation to award a preliminary engineering services contract to Traffic Works of Chico, CA in the lump sum amount of \$84,900.

On January 14, 2014 Town Council acknowledged the Transportation and Safety Study prepared by Traffic Works to analyze the proposed alternative further and authorized staff to proceed with public outreach while finalizing construction plans.

**Analysis:**

Progress has been made with regards to project design and public outreach. Most notably, since the previous Council meeting, staff has launched a comprehensive public outreach effort. On January 15, 2014 our project website at [www.townofparadise.com](http://www.townofparadise.com) went live. This website has all project documents from the 2009 Corridor Study to the original grant application and current design proposals.

During the week of January 27, staff went door-to-door to businesses in the downtown corridor providing invitations to the February 5th business focused workshop. In addition, mailers were sent to all properties between Black Olive Drive and Elliott Road along Skyway.

The planned workshop on February 5 will provide an opportunity to bring business owners and the general public together to discuss existing challenges and proposed improvements. Results of the public workshop will be presented during the February 11th Council meeting.

A safety focused workshop will be hosted on March 20, 2014 to provide an opportunity for residents to get involved, express concerns and ask questions.

Staff will continue to report back to Council on this project at monthly Council meetings, providing further opportunities for the community to discuss the project.

**Recommendation:**

No action is proposed at this time. Staff will continue to report back to Council on a monthly basis until a final design can be presented for approval.

**Financial Impact:**

The total Highway Safety Improvement Program grant provides \$900,000 towards the proposed \$1,025,000 project. Funding for preliminary engineering totals \$155,800 in federal-aid, with a 10% match on all participating expenditures. Matching funds are included in the Town's approved 2013-2016 Capital Improvement Program budget utilizing Local Transportation funds (Transit Fund 5900).

There are no new financial impacts at this time.



**TOWN OF PARADISE**  
**Council Agenda Summary**  
**Date: February 11, 2014**

**Agenda No. 7(d)**

**ORIGINATED BY:** Matt Gilbert, Construction Inspector  
**REVIEWED BY:** Lauren Gill, Town Manager  
**SUBJECT:** Paradise Fire Station 83 Remediation Project  
**COUNCIL ACTION REQUESTED:**

1. Adopt a resolution authorizing staff to award Fire Station No. 83 Remediation Project to Truitt Group of Oroville, CA in the amount of their bid \$14,732.00.

**Background:**

On December 4, 2013, Cal-Fire discovered a broken water line at Fire Station 83 which flooded portions of the building. The broken line was determined to be in the ceiling above the kitchen and caused by a hard freeze event.

On December 12, 2013, Cleanrite-Buildrite was contracted to address water damage demolition and perform all necessary drying of existing facilities to remain. Demolition and drying was completed December 20, 2013.

After water damage mitigation work was completed, staff prepared a bid package for the repair scope of work to restore the building to pre-damage conditions. Per Paradise Municipal Code 2.45, staff is required to utilize formal bid procedures for any purchases over \$5,000.

**Analysis:**

The Paradise Fire Station 83 Remediation Project was advertised and published for bid on January 21, 2014. Plans and Specifications were provided to a total of 8 local, regional and national construction exchanges. In addition, Plans and Specifications were obtained by 6 contractors.

On January 29, 2014, staff hosted a mandatory pre-bid meeting to provide an opportunity for contractors to visit the project site and ask questions. Seven contractors attended the pre-bid meeting.

On February 3, 2014, zero bids were received by the Town Clerk. Staff contacted pre-bid attendees and determined many contractors had busy schedules and the requirements of the formal bid package and insurance language served as a deterrent for the estimated \$20,000 project.

As a result of not receiving a bid under these procedures, staff is recommending Council authorize an informal bid award to be made per Government Code Section 20166.

On February 3, Truitt Group of Oroville, CA stated their interest to still perform the work. Truitt Group did not submit a formal bid due to an insurance requirement which has since been removed considering the scope of work.

The engineering department researched several of Truitt Group's comparable projects, all comments were outstanding, including a Tehama County Fire Station. Truitt Group holds all

necessary licenses and insurance to perform work outlined in the request for quotation and is good standing with the California State Licensing Board.

Truitt Group provided a response to an informal request for quotation with a lump sum price of \$14,732.00.

Staff will explore alternate public works procedures for Council consideration at a later date. These procedures could apply for comparable, smaller projects to make the purchasing process more efficient.

**Financial Impact:**

Funding for the Paradise Fire Station 83 Remediation Project will come from a Town insurance policy. The Total bid amount is \$14,732.00. The Town is responsible for a \$5,000 deductible. Staff will continue to work with our insurance provider to ensure proper and timely reimbursement.

**Alternatives:**

Modify or reject recommended action.



**TOWN OF PARADISE  
RESOLUTION NO. 14-\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE  
AWARDING CONTRACT NO. 14-01, FIRE STATION NO. 83 PROJECT TO TRUITT  
GROUP OF OROVILLE, CA IN THE AMOUNT OF THEIR BID \$14, 732.00.**

**WHEREAS**, The Paradise Fire Station 83 Remediation Project was advertised and published for bid on January 21, 2014. Plans and Specifications were provided to a total of eight (8) local, regional and national construction exchanges. In addition, Plans and Specifications were obtained by six (6) contractors; and

**WHEREAS**, On January 29, 2014, staff hosted a mandatory pre-bid meeting to provide an opportunity for contractors to visit the project site and ask questions. Seven (7) contractors attended the pre-bid meeting; and

**WHEREAS**, On February 3, 2014, zero (0) bids were received by the Town Clerk. Staff contacted pre-bid attendees and determined many contractors had busy schedules and the requirements of the formal bid package and insurance language served as a deterrent for the estimated \$20,000 project; and

**WHEREAS**, As a result of not receiving a bid under these procedures, staff is recommending Council authorize an informal bid award to be made per Government Code Section 20166; and

**WHEREAS**, On February 3, 2014 Truitt Group of Oroville, CA stated their interest to still perform the work. Truitt Group did not submit a formal bid due to an insurance requirement which has since been removed considering the scope of work.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:

Section 1. The above recitals are true and correct.

Section 2. Town Council awards the Fire Station No. 83 Remediation Project to Truitt Group of Oroville, CA in the amount of \$14,732.00 and authorizes the Town Manager to execute an agreement with Truitt Group of Oroville.

Section 3. The Fire Station No. 83 Remediation Project is exempt from California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(d).

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PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 11th day of February, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: \_\_\_\_\_  
Scott Lotter, Mayor

ATTEST:

\_\_\_\_\_  
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Dwight L. Moore, Town Attorney



**Town of Paradise  
Council Agenda Summary  
Date: February 11, 2014**

**Agenda Item: 7(e)**

**Originated by:** Lauren Gill, Town Manager  
Gina S. Will, Finance Director/Town Treasurer

**Subject:** 2013/14 Mid Year Budget Status Update

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**Council Action Requested:**

1. Approve budget adjustments for the following funds; or,
  - a. 1010 – General Fund
  - b. 2030 – Building Safety & Waste Water Services
  - c. 2070 – Animal Control
  - d. 2120 – Gas Tax
  - e. 5900 – Transit

**Alternatives:**

Refer the matter back to staff for further development and consideration.

**Background:**

Town Council adopted the fiscal year 2013/14 operating and capital budget June 25, 2013. At each subsequent Council meeting following that meeting, Council has approved budget adjustments based on additional information known at that time. In addition, each year staff completes a thorough mid year budget review after six months of the fiscal year has been completed. The mid year review includes a complete position control review and recalculation of all staff salary and benefits for the remainder of the fiscal year. With the help of each department, it also includes a comprehensive analysis and review of each maintenance and operations account.

At the time of adoption of the 2013/14 General Fund budget, the budget included a balanced budget and small surplus of \$2,788. Since that time, increasing revenues and some expenditure savings have increased the General Fund surplus to \$61,770. The Town started the fiscal year with a General Fund Reserve of \$1,340,767 which represents a 13.6% reserve which is shy of the 15% reserve goal set by the Town. The Town's General Fund reserve was eroded below 15% during 2010/11 and 2011/12 when it was unable to cure its deficit budgets. 2013/14 is the second year of a balanced budget.

Each month staff will propose additional budget adjustments as additional information becomes available. The recommended changes and circumstances for the current proposed 2013/14 budget adjustments are described below.

## **Discussion:**

### **General Fund - 1010**

Staff ran and analyzed a number of year to date financial reports in order to review trends or significant swings in budgeted revenues and expenses to date. Further, finance staff completed a thorough position control review which includes a review of every employee's budgeted salary and benefits. All of this information was reviewed with specific departments to achieve the recommended budget adjustments included on the attached General Fund Mid-Year Budget Performance Report. The second to last column on the right represents the proposed recommended budget amount for each account. The last column on the far right represents the proposed budget adjustment.

After completion of the methodical review, the recommended and proposed General Fund is balanced. As discussed later in the report, these funds must be guarded and are far from curing the true structural deficit which remains in the General Fund. Revenues are increasing in some areas, but decreasing in others to the extent that the change in proposed revenues is negligible. Most of the increased fund balance is from amended personnel costs and additional projected savings on various projects. Following is a more detailed explanation from the analysis completed and the adjustments proposed:

### **Revenues:**

- As reported to Town Council in December 2013, property tax and motor vehicle in lieu receipts will be higher than originally budgeted. These receipts are expected to be 2.21% more than the prior year. The housing market appears to have stabilized, so property tax revenues for 2014/15 will at least receive some modest CPI growth. The first property tax installment for 2013/14 was received by the Town January 9, 2014.
- January Sales Tax receipts showed modest growth, and that combined with the Triple Flip growth submitted by the County, supports increasing the sales tax receipt budget by \$34,267. This maintains a conservative 2% growth for the remainder of the year, and results in total year over year growth of 4.3%.
- Franchise fees after reviewing the budget performance report and receipts to date, are trending about 2% above the prior fiscal year. Staff recommends no additional adjustment at this time.
- With 2<sup>nd</sup> quarter 2013/14 taxes received for Transient Occupancy taxes, staff recommends no additional budget adjustment. Receipts are trending about 5% below the prior fiscal year.
- Revenues specific to Police Department activities are recommended to be decreased by \$13,293. \$7,000 of that is a reduction to DUI accident and arrest processing projections. The remaining decrease has a strong correlation to decreased department staffing levels. More of the department's focus is on calls for service and community safety.
- Community Development Planning and Waste Management are projected to have \$9,302 and \$3,202 respectively less in revenues than originally budgeted. This is

primarily due to decreased projected administrative citation collections. An adjustment is factored in for the Code Enforcement Official position that has now been filled. In addition, administrative citations are proving harder to collect especially from those determined to not comply with Town ordinances. The majority of citations are placed on the County Tax Rolls.

- Staff also recommends decreasing projected revenues for Engineering services \$12,352. Requests for services just haven't materialized through mid year. Engineering staff is spending their time on grant funded capital improvement projects.

#### Changes in General Fund Revenues

	2012/13 Estimated Actual	2013/14 Amended Budget	2013/14 Proposed Budget	2013/14 Proposed Budget Adjustment
Non Program	\$9,527,510	\$9,573,196	\$9,607,854	\$34,658
Finance	2,103	2,100	2,100	0
Police	89,780	90,578	77,285	(13,293)
Fire	146,295	34,625	37,108	2,483
Planning	51,420	57,419	48,117	(9,302)
Waste Management	50,928	48,895	45,693	(3,202)
Engineering	49,327	39,420	27,068	(12,352)
Community Park	6,102	3,000	3,000	0
<b>Totals</b>	<b>\$9,923,465</b>	<b>\$9,849,233</b>	<b>\$9,848,225</b>	<b>(\$1,008)</b>

#### Personnel

The Town is at a tipping point in terms of being able to continue to provide the level of service expected by the community with its existing reduced staffing. Despite vacancies, illnesses and work related injuries; Town staff have met goals and accomplished a lot the first six months of this 2013/14 fiscal year. The following chart summarizes the change in approved and budgeted staffing since budget adoption and summarizes position control for the 2013/14 fiscal year.

#### General Fund Full Time Equivalents

Programs	2012/13 Budget	2013/14 Original Budget	2013/14 Proposed Budget
<b>Non Safety</b>			
Administration	8.45	8.53	8.53
Community Dev.	1.91	1.91	2.01
Engineering	0.44	0.00	0.00
Subtotal	10.80	10.44	10.54
<b>Safety</b>			
Fire (CAL FIRE)	23.05	1.05	1.05
Police	31.70	30.70	31.70
Subtotal	54.75	31.75	32.75
<b>Totals</b>	<b>65.55</b>	<b>42.19</b>	<b>43.29</b>

## ***Expenses***

Additionally, staff reviewed every general fund department budget account looking for areas where expenses could be reduced. Each account was analyzed from a five year historical perspective, based on financial transactions recorded to date, and based on known account encumbrances. From that analysis budget recommendations were prepared and reviewed with departments. Ultimately, the feedback received was incorporated into the attached report and included in the recommended budget adjustments included in the report. Each department should be commended for their help with this process. Please review the general fund report for specific adjustments, but highlights of significant budget adjustments are indicated as follows:

## ***Administration***

For the most part, recommended adjustments in these departments are negligible. Expenses are decreasing marginally mainly as a result of a complete personnel costs review and analysis. The adjustments are summarized below:

- ✓ Town Council (\$1,050)
- ✓ Town Clerk (\$1,618)
- ✓ Town Manager (\$5,146)
- ✓ Central Services (\$3,213)
- ✓ HR and Risk Management (\$1,309)
- ✓ Legal Services (\$5)
- ✓ EOC \$188
- ✓ Fleet Management (\$602)
- ✓ Finance (\$3,879)

## ***Police Department***

- With the review and fine tuning of personnel costs, staff recommends reducing the Police Administrative budget by \$27,001. The medical caps are reaching retirees and retirees are reaching age 65 thereby reducing projected retiree medical expenses by \$8,641.
- The vacancies in Police Operations have reduced projected salaries by \$25,736. However, additional overtime in the amount of \$29,873 is needed to fill the gap. Further, the first priority of the department is to community emergencies and calls for service which leaves less time for staff to spend on special grant related assignments. The Town budgeted \$144,800 for police specific grant reimbursements, but upon review, it is recommended this number be reduced to \$118,275, a reduction of \$26,525. Staff proposes to use AB 109 grant monies to hire an AB 109 officer for the last quarter of the fiscal year. There is sufficient AB 109 grant monies to cover the officer for the entire 2014/15 fiscal year. The proposed budget also includes filling the officer vacancy created by a disability retirement by March 1, 2014. Overall Police Operations is projected to increase \$35,329.
- Police communication salaries as a result of vacancies are projected to be down \$43,336. An estimated \$48,553 in additional overtime is needed to fill the gap. The final vacant dispatch position has been factored in as being replaced April 1, 2014. Overall the division is expected to have \$13,309 less in expenditures for the fiscal year.

### ***Fire Department***

In order to balance the original 2013/14 budget, the Town asked CAL FIRE to come up with \$200,000 in savings to the newly executed contract. With six months of the 2013/14 fiscal year complete, CAL FIRE is on track to save the \$200,000 and also to provide some additional savings. There were three positions left open part of the first half of the year to obtain the needed savings. Those positions have now been filled (a Communications Operator, a Firefighter, and an Engineer). The contract is budgeted assuming that every CAL FIRE employee receives top step of the salary schedule, but as more original Town employees transition to other CAL FIRE positions, more junior level employees are assigned and charged to the Town's contract creating some additional savings. Some of this savings will be used to replace much needed breathing apparatus. Overall the department is projected to spend \$81,020 less than budgeted.

### ***Planning/Waste Management***

There are only minimal adjustments recommended for these programs.

- ✓ Planning - \$105
- ✓ Waste Management – (\$65)

### ***Engineering, Community Park and Public Facilities***

There are also minimal adjustments recommended for these programs.

- ✓ Engineering – (\$883)
- ✓ Community Park - \$1,000
- ✓ Facilities - \$0

#### **Changes in General Fund Expenditures**

	<b>2012/13 Estimated Actual</b>	<b>2013/14 Amended Budget</b>	<b>2013/14 Proposed Budget</b>	<b>2013/14 Proposed Budget Adjustment</b>
Administration	\$2,527,099	\$2,594,220	\$2,564,514	(\$29,706)
Fire	3,460,985	3,337,640	3,256,620	(81,020)
Police	3,633,295	3,602,597	3,597,616	(4,981)
Community Dev.	196,513	214,376	214,416	40
Engineering/PW	77,409	38,630	38,747	117
<b>Totals</b>	<b>\$9,895,302</b>	<b>\$9,787,463</b>	<b>\$9,671,913</b>	<b>(115,550)</b>

These proposed adjustments increase the General Fund ending fund balance and reserves as summarized in the following table.

**Changes in General Fund Reserves**

	2012/13 Estimated Actual	2013/14 Amended Budget	2013/14 Proposed Budget	2013/14 Proposed Budget Adjustment
Revenues	\$9,923,465	\$9,849,233	\$9,848,225	(\$1,008)
Expenditures	(9,895,302)	(9,787,463)	(9,671,913)	(115,550)
Net Difference	28,163	61,770	176,312	114,542
Ending Fund Balance/Reserve	\$1,340,767	\$1,402,537	\$1,517,079	
Reserve %	13.55%	14.33%	15.69%	

**Building Safety and Waste Water Services - 2030**

The Town has made considerable progress in making this an independent sustainable fund without the need for a General Fund subsidy. Prior year deficits from the Building and Onsite Funds have been eliminated. The fund started the fiscal year with a fund balance of \$31,948. With the recommended budget adjustments, it is projected to end the fiscal year with a \$93,739 fund balance.

Revenues in some areas like plan check fees, building permits and onsite services are trending well above budget projections, but other areas like fire code inspections and fire permit fees are trending below budget projections. Overall, conservatively, it appears that revenues will be about \$61,489 more than budgeted. The following chart summarizes the proposed budget amendments to the fund.

**Building Safety and Waste Water Services Fund Changes**

	2012/13 Estimated Actual	2013/14 Amended Budget	2013/14 Proposed Budget	2013/14 Proposed Budget Adjustment
Revenues	\$666,004	\$711,190	\$772,679	\$61,489
Expenditures	(670,260)	(710,090)	(710,888)	798
Net Difference	(4,256)	1,100	61,791	60,691
Ending Fund Balance/Reserve	\$31,948	\$33,048	\$93,739	
Reserve %	4.77%	4.65%	13.19%	

**Animal Control - 2070**

Animal Control services has had vacant positions this entire fiscal year to date. These vacancies have impacted the division's ability to provide services and generate revenues. Staff recommends decreasing service revenues by \$6,319. Further, the vacancies have generated substantial salary and other expenditure savings. The 36 hour per week Animal Control Officer position was filled in January, and the 18 hour Animal Control Officer is anticipated to be filled by mid March 2014. Staff proposes temporarily increasing the Office Assistant III position from 18 hours a week to 26 hours a week for the remainder of the fiscal year while the Animal



Control Officer positions are fully trained and some administrative backlog is caught up. The vacancies coupled with this proposed increase in hours, generates savings of \$17,258. Animal Control donations will not need to be used this fiscal year to balance the fund.

#### **Animal Control Services Fund Changes**

	<b>2012/13 Estimated Actual</b>	<b>2013/14 Amended Budget</b>	<b>2013/14 Proposed Budget</b>	<b>2013/14 Proposed Budget Adjustment</b>
Revenues	\$188,811	\$194,445	\$166,584	(\$27,861)
Expenditures	(173,969)	(181,270)	(164,012)	(17,258)
Net Difference	14,842	13,175	2,572	(10,603)
Ending Fund Balance/Reserve	\$2,838	\$16,013	\$5,410	
Reserve %	1.63%	8.83%	3.30%	

The fiscal health of this fund is far from settled however. With a full year of limited staffing as described above, the fund requires the use of about \$21,500 in donations to balance. With the use of the pre cutback staffing model which includes a full time Animal Control Supervisor, a 36 hour Animal Control Officer and a 26 hour Office Assistant III, an additional \$37,005 would be needed.

Currently Animal Control Services is licensing just over 1,000 dogs per year. Conservatively it is estimated that the Town of Paradise has over 4,300 dogs. If the Town was able to license an additional 2,000 dogs per year, over \$34,000 in additional license fees would be generated. This would help close the gap in needed funding, but the fund would still be \$25,000 to \$50,000 short. Councilman Rawlings and staff are working with local veterinarian offices on licensing efforts, and the Town recently coordinated the first of a series of low cost rabies and licensing clinics.

Paradise Animal Shelter Helpers (PASH), long time partners and friends of Animal Control Services, continues to work with the Town on formulating the best long term funding model for these important services. PASH has proposed providing \$7,500 in funding starting with the next fiscal year in order to increase the number of hours and days that the shelter is open to the public. Their generous offer will be fully considered as part of developing the 2014/15 budget.

#### **State Gas Tax - 2120**

This fund is presently very healthy and expected to end the fiscal year with a \$205,550 ending fund balance. Additional revenues of \$55,053 are proposed. With the relative health of the Gas Tax Fund, staff proposes bringing the only Public Works Maintenance Worker I position in line with the three Public Workers Maintenance Worker II positions. There is a 5% difference between the top step of the two positions, so the impact is just over \$2,000 for a full fiscal year. Even with this adjustment, overall expenditures are expected to decrease \$1,000.

### State Gas Tax Fund Changes

	2012/13 Estimated Actual	2013/14 Amended Budget	2013/14 Proposed Budget	2013/14 Proposed Budget Adjustment
Revenues	\$1,136,037	\$1,018,087	\$1,073,140	\$55,053
Expenditures	(1,101,289)	(1,262,173)	(1,261,173)	(1,000)
Net Difference	34,748	(244,086)	(188,033)	56,053
Ending Fund Balance/Reserve	393,583	149,497	205,550	
Reserve %	35.74%	11.84%	16.30%	

### Transit - 5900

This fund also remains healthy with an anticipated ending fund balance of \$1,100,195. Very insignificant adjustments are recommended for this fund.

### Conclusion:

The result of this mid-year report shows that the Town has met its short term objective of immediately stabilizing and balancing the 2013/14 fiscal year budget, and rebuilding a 15% General Fund reserve. The 5 year projection that will be presented and is a part of this mid-year process; however, shows that the Town should be vigilant and guard these reserves, and the Town will continue to struggle year over year to balance its General Fund budget.

With its current and projected revenues, the General Fund will continue to have a structural deficit wherein important expenditures will not be budgeted. The Town will not be able to fund and will fall further behind on equipment maintenance and replacement. Currently first responding fire engines are 6, 12 and 13 years old, and the reserve engines are over 20 years old. The police vehicles are an average of 9.7 years. The Town will continue to defer maintenance and repairs on aging Town facilities that are each over 30 years old. Employee training budgets will continue to be deferred and even public safety training will be compromised. There will be no chance of providing employees cost of living adjustments. Between the five years of concessions and another five years without salary adjustments, some employees will be without cost of living increases for over 10 years. If the federal minimum wage is increased, it will become even harder to attract and retain quality personnel. Engineering personnel have been moved out of the General Fund and are currently being funded by capital improvement projects. That may not always be possible. Finally, the Town will not be able to contribute toward the retiree health trust. As more employees retire and jump on the retiree health rolls, it will be more difficult for the Town to fund this obligation on a pay as you go basis. The annual amount needed to fund this structural deficit is estimated as follows:

Equipment Maintenance & Replacement	\$150,000
Facility Maintenance	75,000
Employee Training	60,000
Employee 2% Cost of Living	50,000
Engineering Personnel	100,000
GASB 45 Trust Contribution	<u>50,000</u>
Total	\$485,000

2013/14 Mid Year Budget Status Update  
February 11, 2014

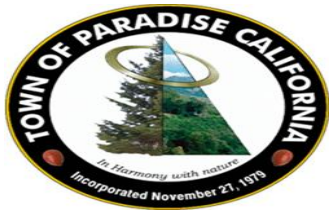
Property taxes and motor vehicle in lieu fees which make up the majority of the Town's General Fund revenue stream are constrained by a 2% CPI increase on its Prop 13 properties. Further, sales taxes appear to have already reached prerecession numbers, so limited growth is anticipated for future years. Franchise fees and transient occupancy tax will only grow to the extent those businesses grow and are a limited part of the General Fund revenue stream.

Conversely, expenses like retirement contributions, the Pension Obligation Bond and other operating expenses are not limited to a 2% CPI increase and will grow at a quicker rate. As the Town continues to have staff turnover, some expenditures will decrease as new staff are hired into second and third tier benefits. However, the Town will have step increases for those new employees. Overall, expenditure growth is expected to match or outpace revenue growth.

The employee salary concessions worth about \$178,000 of general fund savings expires as of June 30, 2014. The projection assumes these employee concessions will not be renewed. The projection does assume that CAL FIRE will provide \$200,000 worth of ongoing savings a year. The projection also assumes continued reduction of training and deferral of equipment and facility maintenance and purchases. It assumes frozen positions remain frozen and that no cost of living can be provided to employees during the five years. Finally, the projection assumes that no contribution can be made to GASB 45 trust to begin funding future retiree health benefits. In short, a bare bones, only essential operating staff budget will be perpetuated for the next five years. In addition this projection requires the following additional cuts in order to maintain a balanced budget:

2014/15 - \$76,355  
2015/16 - \$105,334  
2016/17 - \$125,145  
2017/18 - \$107,102  
2018/19 - \$88,898

Staff will begin the 2014/15 budget process in March 2014. Staff will seek additional Town Council direction at a budget goal setting session to be established soon. The goal setting session will include a refinement of the 2014/15 budget projection and will provide the basic foundation for the 2014/15 budget year. Town Council will be asked to establish priorities and direction for the 2014/15 budget process.



# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 1010 - GENERAL FUND

#### FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
Fund 1010 - General Fund							
	<b>REVENUE</b>						
	Department 00 - Non Department Activity						
3110.311	Property Tax Current Secured	3,927,472.67	3,997,568.00	4,015,469.00	.00	4,015,469.00	0.00
3110.312	Property Tax Current Unsecured	206,226.82	215,248.00	212,403.00	209,274.50	212,403.00	0.00
3110.315	Property Tax Prior Secured/Unsecured	7,031.60	7,344.00	7,344.00	4,294.04	7,344.00	0.00
3110.320	Property Tax General Supplemental	19,245.17	13,000.00	13,000.00	.00	19,000.00	6,000.00
3130.325	General Sales and Use Tax Sales and Use Tax	1,688,196.98	1,703,356.00	1,725,733.00	431,251.06	1,760,000.00	34,267.00
3167.330	Real Property Transfer Tax Real Property Transfer Tax	48,899.71	48,116.00	68,285.00	39,471.05	68,714.00	429.00
3182.335	Franchise Taxes Franchise Taxes	811,052.23	811,865.00	819,365.00	143,094.23	819,987.00	622.00
3185.340	Transient Occupancy Tax Transient Occupancy Tax	190,085.20	178,967.00	175,067.00	50,516.30	175,067.00	0.00
3210.110	Business Licenses and Permits Business Regulation	3,209.25	2,900.00	2,900.00	891.60	2,000.00	(900.00)
3210.120	Business Licenses and Permits Bingo Regulation	148.50	132.00	132.00	.00	132.00	0.00
3345.200	State Revenues - Other Miscellaneous	28,109.20	24,000.00	24,000.00	.00	24,000.00	0.00
3351.001	Property Tax Homeowners Apportionment	69,436.18	70,437.00	69,109.00	10,366.33	69,109.00	0.00
3356.001	State Motor Vehicle In Lieu Motor Vehicle In Lieu Tax	1,901,700.75	1,929,000.00	1,920,000.00	.00	1,920,000.00	0.00
3356.003	State Motor Vehicle In Lieu Section 11001.5 Prior Year	11,338.11	.00	.00	.00	.00	0.00
3410.101	Administrative Services General Administrative Fees	18.60	.00	.00	27.39	27.00	27.00
3410.104	Administrative Services Returned Check Processing	152.57	300.00	300.00	51.14	150.00	(150.00)
3410.112	Administrative Services Printed Material Production/Sale	950.15	400.00	400.00	33.02	100.00	(300.00)
3410.113	Administrative Services Document Copying	252.75	300.00	300.00	93.50	250.00	(50.00)
3410.114	Administrative Services Document Certification	30.00	100.00	100.00	290.00	290.00	190.00
3410.115	Administrative Services Research on Request/Dept Records	247.00	400.00	400.00	1.37	200.00	(200.00)
3410.150	Administrative Services Late Fees	(1.50)	.00	.00	.00	.00	0.00
3610.100	Interest Revenue Investments	4,477.39	7,000.00	7,000.00	2,673.47	6,000.00	(1,000.00)
3610.200	Interest Revenue Miscellaneous	27.20	.00	.00	.00	.00	0.00
3630.200	Rents and Royalties Billboard Rents and Leases	440.00	440.00	440.00	240.00	440.00	0.00
3901.100	Refunds & Reimbursements Miscellaneous	364.74	1,000.00	23,689.00	24,362.91	25,000.00	1,311.00
3902.100	Miscellaneous Revenue General	1,381.97	1,000.00	1,000.00	1,500.72	1,500.00	500.00
3902.110	Miscellaneous Revenue Cash Over and Short	(85.24)	.00	.00	99.01	99.00	99.00
3910.030	Transfers In From Development Services Fund	110,950.00	134,422.00	134,422.00	50,285.00	133,789.00	(633.00)
3910.070	Transfers In From Animal Control	24,605.00	31,260.00	31,260.00	10,935.00	28,455.00	(2,805.00)
3910.112	Transfers In From Federal CMAQ Fund	13,549.08	.00	.00	.00	.00	0.00
3910.120	Transfers In From State Gas Tax Fund	128,366.00	166,495.00	166,495.00	53,406.00	168,360.00	1,865.00
3910.140	Transfers In From Traffic Safety Fund	30,000.00	30,000.00	30,000.00	12,500.00	30,000.00	0.00
3910.160	Transfers In From BHS Development Svcs Fund	24,027.00	29,621.00	29,621.00	15,000.00	29,684.00	63.00



# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 1010 - GENERAL FUND

#### FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
3910.204	Transfers In From State SLESF Grant Fund	50,000.00	.00	.00	.00	.00	0.00
3910.215	Transfers In From Aband Vehicle Abate Fund	3,001.31	7,696.00	7,696.00	1,562.70	5,000.00	(2,696.00)
3910.510	Transfers In From Impact Fees Road Imp Fund	1,588.06	.00	.00	.00	.00	0.00
3910.610	Transfers In From TOP Trust Fund	1,534.84	.00	.00	.00	.00	0.00
3910.628	Transfers In From Gen Plan Fee	.00	39,447.00	39,447.00	.00	39,447.00	0.00
3910.650	Transfers In From Successor Agency to RDA NH	.00	2,009.00	2,009.00	.00	.00	(2,009.00)
3910.900	Transfers In From Transit Fund	3,976.00	4,691.00	4,691.00	1,552.00	4,719.00	28.00
3910.970	Transfers In From Self Insurance Trust Fund	215,505.00	41,119.00	41,119.00	41,119.00	41,119.00	0.00
Department <b>00 - Non Department Activity</b> Totals		\$9,527,510.29	\$9,499,633.00	\$9,573,196.00	\$1,104,891.34	\$9,607,854.00	\$34,658.00
Program <b>5005 - Rental Properties</b>							
3901.100	Refunds & Reimbursements Miscellaneous	2,103.28	2,100.00	2,100.00	1,088.66	2,100.00	0.00
Program <b>5005 - Rental Properties</b> Totals		\$2,103.28	\$2,100.00	\$2,100.00	\$1,088.66	\$2,100.00	\$0.00
Department <b>30 - Police</b>							
3320.100	Federal Revenue - Other Refunds and Reimbursements	900.85	500.00	500.00	429.98	430.00	(70.00)
3345.004	State Revenues - Other POST Reimbursements	26,766.86	5,000.00	10,600.00	11,390.59	13,000.00	2,400.00
3345.100	State Revenues - Other Refunds & Reimbursements	11,950.91	12,000.00	12,000.00	11,439.00	11,439.00	(561.00)
3380.100	Local Government Revenue Fines and Forfeitures	24,800.29	30,000.00	30,000.00	6,896.61	25,000.00	(5,000.00)
3380.106	Local Government Revenue Administrative Citations Police	3,200.00	3,200.00	3,200.00	.00	1,000.00	(2,200.00)
3410.150	Administrative Services Late Fees	.00	.00	.00	37.41	37.00	37.00
3421.100	Police Vehicle Repossession	126.00	200.00	200.00	126.00	200.00	0.00
3421.103	Police Weapons Storage Fee	.00	200.00	200.00	282.18	282.00	82.00
3421.105	Police Cite Sign Off / VIN Verification	1,159.29	1,800.00	1,800.00	630.85	1,300.00	(500.00)
3421.110	Police DUI Accident & Arrest Processing	.00	10,000.00	10,000.00	.00	3,000.00	(7,000.00)
3421.111	Police Vehicle Impound Fee	1,344.00	1,500.00	1,500.00	672.00	1,400.00	(100.00)
3421.115	Police Police Report (Copy)	5,718.40	6,000.00	6,000.00	3,576.36	7,000.00	1,000.00
3421.120	Police Fingerprint Processing	6,713.72	8,000.00	8,000.00	2,736.00	5,500.00	(2,500.00)
3421.122	Police Visa/Clearance Letter	97.14	78.00	78.00	48.21	78.00	0.00
3421.128	Police Statutory Registration	330.00	500.00	500.00	360.00	700.00	200.00
3421.130	Police Reproduce/Sale of Tapes & Photos	156.00	150.00	150.00	96.42	190.00	40.00
3421.140	Police Alarm System Registration	282.00	150.00	150.00	105.50	200.00	50.00
3421.141	Police False Alarm Response	2,136.94	2,200.00	2,200.00	590.64	1,200.00	(1,000.00)
3421.180	Police Special Services	1,485.00	2,000.00	2,000.00	3,220.24	3,500.00	1,500.00
3421.187	Police Subpoena Duces Tecum	30.00	.00	.00	15.00	15.00	15.00
3421.235	Police Deer Validation	.00	.00	.00	36.00	36.00	36.00
3901.100	Refunds & Reimbursements Miscellaneous	2,367.64	1,000.00	1,000.00	1,518.38	1,518.00	518.00
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	185.00	500.00	500.00	.00	250.00	(250.00)



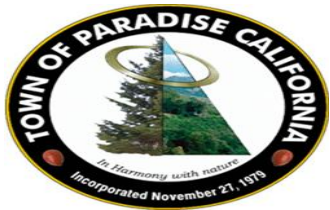
# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 1010 - GENERAL FUND

#### FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
3902.100	Miscellaneous Revenue General	30.00	.00	.00	10.00	10.00	10.00
	Department <b>30 - Police</b> Totals	\$89,780.04	\$84,978.00	\$90,578.00	\$44,217.37	\$77,285.00	(\$13,293.00)
	Department <b>35 - Fire</b>						
3320.100	Federal Revenue - Other Refunds and Reimbursements	30,975.14	.00	.00	.00	.00	0.00
3345.100	State Revenues - Other Refunds & Reimbursements	94,084.60	20,000.00	20,000.00	18,903.00	24,601.00	4,601.00
3380.103	Local Government Revenue Fines and Citations Fire	2,786.99	3,000.00	3,000.00	.00	1,000.00	(2,000.00)
3410.150	Administrative Services Late Fees	653.38	200.00	200.00	13.60	25.00	(175.00)
3422.303	Fire Out Of Hours Burning Response	55.59	500.00	500.00	176.00	375.00	(125.00)
3422.304	Fire Fuel Reduction Burn Permit	1,032.00	500.00	500.00	34.00	500.00	0.00
3422.310	Fire Report Copying	204.00	200.00	200.00	13.00	50.00	(150.00)
3422.315	Fire Residential Burning Regulation	9,790.00	10,000.00	10,000.00	1,650.00	10,000.00	0.00
3422.330	Fire Campfire/Special Activity Permit	.00	50.00	50.00	22.00	50.00	0.00
3422.335	Fire Land Clearing Fire Regulation	75.00	75.00	75.00	.00	75.00	0.00
3422.344	Fire Negligent/Reckless Cost Recovery	4,993.34	.00	.00	.00	.00	0.00
3422.375	Fire Stand By	585.46	.00	.00	.00	.00	0.00
3901.100	Refunds & Reimbursements Miscellaneous	1,059.49	100.00	100.00	129.02	129.00	29.00
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	.00	.00	.00	303.00	303.00	303.00
3902.100	Miscellaneous Revenue General	.00	.00	.00	(.64)	.00	0.00
	Department <b>35 - Fire</b> Totals	\$146,294.99	\$34,625.00	\$34,625.00	\$21,242.98	\$37,108.00	\$2,483.00
	Department <b>40 - Community Development</b>						
3380.100	Local Government Revenue Fines and Forfeitures	300.00	.00	.00	.00	.00	0.00
3380.101	Local Government Revenue Fines and Citations Comm Develop	22,230.03	28,000.00	28,000.00	4,140.00	17,000.00	(11,000.00)
3400.104	CDD Planning Tentative Parcel Map	.00	1,650.00	1,650.00	.00	825.00	(825.00)
3400.106	CDD Planning Minor Map Modificaiton Review	305.00	.00	.00	.00	.00	0.00
3400.108	CDD Planning Road Name Review	178.00	178.00	178.00	.00	89.00	(89.00)
3400.109	CDD Planning Street Address Change Review	76.00	.00	.00	67.56	68.00	68.00
3400.111	CDD Planning Landscape Plan	648.00	648.00	648.00	216.00	648.00	0.00
3400.123	CDD Planning Tree Pres/Protect Plan Review	95.00	.00	.00	80.19	80.00	80.00
3400.130	CDD Planning General Plan Amend and Rezoning	.00	2,000.00	2,000.00	.00	1,000.00	(1,000.00)
3400.139	CDD Planning Research on Request	.00	.00	.00	77.49	77.00	77.00
3400.140	CDD Planning Comm Zoning Interpretation	266.00	.00	.00	.00	.00	0.00
3400.147	CDD Planning Remote (Offsite) Parking Review	95.00	.00	.00	.00	.00	0.00
3400.149	CDD Planning DIF Adjust/Waiver Application	127.00	.00	.00	.00	.00	0.00
3400.171	CDD Planning Use Permit Class B	952.00	952.00	952.00	.00	500.00	(452.00)
3400.173	CDD Planning Temporary Use Permit	290.00	168.00	168.00	132.70	260.00	92.00
3400.174	CDD Planning Administrative Permit	2,209.00	2,360.00	2,360.00	2,452.37	3,500.00	1,140.00



# TOWN OF PARADISE

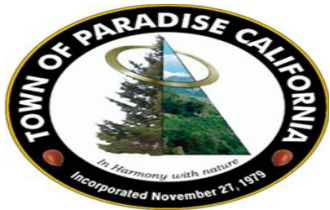
## 2013/14 MID-YEAR BUDGET REPORT

### 1010 - GENERAL FUND

#### FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
3400.176	CDD Planning Home Occupation Permit	215.00	215.00	215.00	1,083.31	1,200.00	985.00
3400.177	CDD Planning Site Plan/Use Permit Mod Class A	.00	.00	.00	290.00	290.00	290.00
3400.178	CDD Planning Site Plan/Use Permit Mod Class B	.00	238.00	238.00	.00	119.00	(119.00)
3400.184	CDD Planning Site Plan Review Class A	1,020.00	510.00	510.00	.00	250.00	(260.00)
3400.186	CDD Planning Site Plan Review Class C	.00	.00	.00	860.71	861.00	861.00
3400.195	CDD Planning Public Convenience/Necessity	88.00	.00	.00	.00	.00	0.00
3400.200	CDD Planning Tree Felling Permit	19,686.00	19,000.00	19,000.00	9,847.88	19,500.00	500.00
3400.307	CDD Planning Design Review Application	2,432.00	1,500.00	1,500.00	612.25	1,250.00	(250.00)
3901.100	Refunds & Reimbursements Miscellaneous	.00	.00	.00	599.77	600.00	600.00
3902.100	Miscellaneous Revenue General	108.92	.00	.00	.00	.00	0.00
Program <b>4720 - CDD Planning</b> Totals		\$51,419.95	\$57,419.00	\$57,419.00	\$20,460.23	\$48,117.00	(\$9,302.00)
Program <b>4780 - CDD - Waste Management</b>							
3182.335	Franchise Taxes Franchise Taxes	36,133.82	35,895.00	35,895.00	9,235.97	36,693.00	798.00
3340.400	State Funding - Grants Waste Mgmt	.00	.00	.00	51,854.79	.00	0.00
3345.200	State Revenues - Other Miscellaneous	175.00	.00	.00	(7,542.00)	.00	0.00
3380.104	Local Government Revenue Fines and Citations Waste Mgmt	14,618.88	13,000.00	13,000.00	978.00	9,000.00	(4,000.00)
Program <b>4780 - CDD - Waste Management</b> Totals		\$50,927.70	\$48,895.00	\$48,895.00	\$54,526.76	\$45,693.00	(\$3,202.00)
Department <b>45 - Public Works</b>							
Program <b>4740 - Public Works - Engineering</b>							
3402.201	PW Engineering Final Parcel Map	680.00	1,360.00	1,360.00	.00	680.00	(680.00)
3402.202	PW Engineering Final Subdivision Map Review	.00	.00	.00	220.00	220.00	220.00
3402.220	PW Engineering Land Divisn/Pvt Develop Projects	7,035.20	10,000.00	10,000.00	.00	5,000.00	(5,000.00)
3402.222	PW Engineering Improvement Agreement Review	260.00	260.00	260.00	.00	130.00	(130.00)
3402.223	PW Engineering Engineering Site Plan	864.00	400.00	400.00	.00	200.00	(200.00)
3402.224	PW Engineering Grading Check/Inspection	1,452.50	1,500.00	1,500.00	.00	750.00	(750.00)
3402.225	PW Engineering Cert of Correct w/out Hearing	.00	100.00	100.00	.00	50.00	(50.00)
3402.227	PW Engineering Lot Merger Review	684.00	400.00	400.00	928.42	928.00	528.00
3402.228	PW Engineering Lot Line Adjustment	1,010.00	1,500.00	1,500.00	.00	750.00	(750.00)
3402.230	PW Engineering Engineer Drain Plan/Calc Review	22,484.06	12,000.00	12,000.00	.00	6,000.00	(6,000.00)
3402.232	PW Engineering Erosion Control Plan Review	721.00	400.00	400.00	351.72	400.00	0.00
3402.239	PW Engineering Hourly Fee	.00	.00	.00	210.00	210.00	210.00
3402.250	PW Engineering Oversized Vehicle Regulation	568.00	500.00	500.00	510.50	750.00	250.00
3402.270	PW Engineering Encroachment Permit Fees	13,568.16	11,000.00	11,000.00	5,338.50	11,000.00	0.00
Program <b>4740 - Public Works - Engineering</b> Totals		\$49,326.92	\$39,420.00	\$39,420.00	\$7,559.14	\$27,068.00	(\$12,352.00)
Program <b>4745 - Paradise Community Park</b>							
3470.251	Parks & Recreation Space Rental	4,891.60	3,000.00	3,000.00	660.00	3,000.00	0.00





# TOWN OF PARADISE

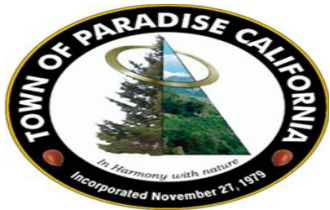
## 2013/14 MID-YEAR BUDGET REPORT

### 1010 - GENERAL FUND

#### FEBRUARY 11, 2014

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3470.259	Parks & Recreation Donations	1,300.00	.00	.00	.00	.00	0.00
	Program <b>4745 - Paradise Community Park Totals</b>	\$6,101.60	\$3,000.00	\$3,000.00	\$660.00	\$3,000.00	\$0.00
<b>REVENUE TOTALS</b>		\$9,923,464.77	\$9,770,070.00	\$9,849,233.00	\$1,254,646.48	\$9,848,225.00	(\$1,008.00)
<b>EXPENSE</b>							
	Department <b>00 - Non Department Activity</b>						
5225	Bank Fees and Charges	11,699.92	12,000.00	12,000.00	5,347.83	9,000.00	(3,000.00)
5280.100	Bad Debt Write Off Expense	146.00	200.00	200.00	.00	.00	(200.00)
5501	Debt Service Payment - Principal	609,441.45	597,612.00	597,612.00	.00	597,612.00	0.00
5502	Debt Service Payment - Interest	225,558.55	267,389.00	267,389.00	.00	267,389.00	0.00
5502.150	Debt Service Payment - Interest Interfund Loans	5,606.31	3,152.00	3,152.00	.00	3,152.00	0.00
5502.201	Debt Service Payment - Interest Tax Anticipation Notes	19,743.75	37,500.00	37,500.00	.00	26,878.00	(10,622.00)
5510.201	Bond Payments - Issuance Costs Tax Anticipation Notes	7,400.00	7,400.00	7,400.00	8,150.00	8,150.00	750.00
	Department <b>00 - Non Department Activity Totals</b>	\$879,595.98	\$925,253.00	\$925,253.00	\$13,497.83	\$912,181.00	(\$13,072.00)
	Program <b>4000 - Town Council</b>						
5101	Salaries - Permanent	17,340.00	18,000.00	18,000.00	9,555.00	17,820.00	(180.00)
5107	Car Allowance/Mileage	5,400.00	5,400.00	5,400.00	2,925.00	5,400.00	0.00
5111	Medicare	339.17	339.00	339.00	183.80	339.00	0.00
5112.102	Retirement Contribution Social Security	1,450.80	1,451.00	1,451.00	785.85	1,451.00	0.00
5113	Worker's Compensation	179.00	198.00	198.00	99.01	198.00	0.00
5202.100	Operating Supplies General	376.29	.00	.00	100.00	100.00	100.00
5220.100	Employee Development General	10,628.50	9,575.00	12,100.00	1,555.00	11,130.00	(970.00)
	Program <b>4000 - Town Council Totals</b>	\$35,713.76	\$34,963.00	\$37,488.00	\$15,203.66	\$36,438.00	(\$1,050.00)
	Program <b>4100 - Town Clerk</b>						
5101	Salaries - Permanent	157,264.33	160,229.00	160,229.00	79,486.80	159,902.00	(327.00)
5103.102	Differential Pay Out of Class	283.26	.00	.00	107.99	.00	0.00
5106.100	Incentives & Admin Leave Administrative Leave	8,178.72	8,257.00	8,257.00	.00	8,257.00	0.00
5106.200	Incentives & Admin Leave Gym Reimbursement	90.00	.00	.00	.00	.00	0.00
5107	Car Allowance/Mileage	2,400.00	2,400.00	2,400.00	1,300.00	2,400.00	0.00
5111	Medicare	2,319.79	2,478.00	2,478.00	1,110.81	2,416.00	(62.00)
5112.101	Retirement Contribution PERS	19,412.24	18,498.00	18,498.00	9,189.26	18,461.00	(37.00)
5113	Worker's Compensation	1,665.00	1,766.00	1,766.00	883.18	1,766.00	0.00
5114.101	Health Insurance Medical	15,612.77	18,022.00	18,022.00	8,459.61	17,930.00	(92.00)
5114.102	Health Insurance Dental	2,269.24	.00	.00	1,035.86	.00	0.00
5114.103	Health Insurance Vision	293.18	.00	.00	156.51	.00	0.00
5115	Unemployment Compensation	.00	.00	.00	527.37	.00	0.00





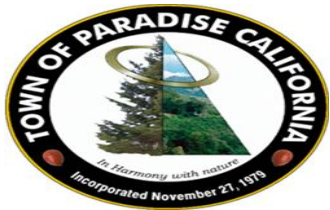
# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 1010 - GENERAL FUND

#### FEBRUARY 11, 2014

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5116.101	Life and Disability Insurance Life & Disab.	570.00	1,429.00	1,429.00	308.75	1,567.00	138.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	883.62	.00	.00	505.94	.00	0.00
5119.100	Retiree Costs Medical Insurance	22,399.41	22,066.00	22,066.00	10,763.87	20,401.00	(1,665.00)
5201.100	Office Supplies General	176.42	200.00	200.00	13.67	200.00	0.00
5202.100	Operating Supplies General	141.71	150.00	150.00	28.50	150.00	0.00
5204	Subscriptions and Code Books	2,087.10	1,705.00	1,705.00	59.14	1,705.00	0.00
5210.100	Postage General	175.93	200.00	200.00	62.92	200.00	0.00
5213.100	Professional/Contract Services General	7,665.47	10,223.00	10,078.00	5,823.15	10,078.00	0.00
5214.100	Repair and Maint Service General	315.15	.00	.00	.00	.00	0.00
5218.100	Advertising General	1,760.68	2,000.00	2,000.00	1,127.04	2,000.00	0.00
5220.100	Employee Development General	1,310.00	.00	145.00	.00	572.00	427.00
5221	Election-County Services	17,117.76	.00	.00	.00	.00	0.00
5501	Debt Service Payment - Principal	193.95	194.00	194.00	97.00	194.00	0.00
Program <b>4100 - Town Clerk</b> Totals		\$264,585.73	\$249,817.00	\$249,817.00	\$121,047.37	\$248,199.00	(\$1,618.00)
Program <b>4200 - Town Manager</b>							
5101	Salaries - Permanent	32,138.63	88,514.00	88,514.00	42,588.42	86,032.00	(2,482.00)
5102	Salaries - Temporary	46,687.20	.00	.00	44.96	.00	0.00
5106.100	Incentives & Admin Leave Administrative Leave	4,447.00	4,336.00	4,336.00	.00	4,336.00	0.00
5107	Car Allowance/Mileage	168.00	1,560.00	1,560.00	787.00	1,502.00	(58.00)
5111	Medicare	1,579.93	194.00	194.00	72.67	161.00	(33.00)
5112.101	Retirement Contribution PERS	3,743.75	10,219.00	10,219.00	4,662.85	9,354.00	(865.00)
5113	Worker's Compensation	244.00	976.00	976.00	488.10	976.00	0.00
5114.101	Health Insurance Medical	5,311.62	5,549.00	5,549.00	4,030.88	8,626.00	3,077.00
5114.102	Health Insurance Dental	561.98	.00	.00	421.72	.00	0.00
5114.103	Health Insurance Vision	47.22	.00	.00	18.66	.00	0.00
5115	Unemployment Compensation	.00	.00	.00	258.10	.00	0.00
5116.101	Life and Disability Insurance Life & Disab.	126.49	659.00	659.00	145.42	757.00	98.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	199.18	.00	.00	276.70	.00	0.00
5119.100	Retiree Costs Medical Insurance	35,504.49	43,305.00	43,305.00	18,460.01	38,043.00	(5,262.00)
5122	Accrual Bank Payoff	34,370.37	.00	.00	277.73	278.00	278.00
5201.100	Office Supplies General	39.86	100.00	100.00	81.02	100.00	0.00
5202.100	Operating Supplies General	.00	100.00	100.00	46.72	100.00	0.00
5210.100	Postage General	4.68	.00	.00	12.76	24.00	24.00
5213.100	Professional/Contract Services General	18.64	.00	.00	77.00	77.00	77.00
5214.100	Repair and Maint Service General	500.00	.00	.00	.00	.00	0.00
5260	Miscellaneous	224.20	.00	.00	.00	.00	0.00



# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 1010 - GENERAL FUND

FEBRUARY 11, 2014

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5501	Debt Service Payment - Principal	193.95	194.00	194.00	97.00	194.00	0.00
	Program <b>4200 - Town Manager Totals</b>	\$166,121.29	\$155,706.00	\$155,706.00	\$72,847.72	\$150,560.00	(\$5,146.00)
	Program <b>4201 - Central Services</b>						
5101	Salaries - Permanent	121,151.15	115,371.00	115,371.00	60,443.42	116,763.00	1,392.00
5106.100	Incentives & Admin Leave Administrative Leave	3,763.76	3,574.00	3,574.00	.00	3,574.00	0.00
5111	Medicare	1,786.16	1,782.00	1,782.00	937.11	1,806.00	24.00
5112.101	Retirement Contribution PERS	13,361.33	12,575.00	12,575.00	6,877.18	12,621.00	46.00
5113	Worker's Compensation	1,281.00	1,272.00	1,272.00	636.11	1,272.00	0.00
5114.101	Health Insurance Medical	11,921.57	14,363.00	14,363.00	6,434.46	15,854.00	1,491.00
5114.102	Health Insurance Dental	1,339.31	.00	.00	680.00	.00	0.00
5114.103	Health Insurance Vision	104.30	.00	.00	37.29	.00	0.00
5115	Unemployment Compensation	.00	.00	.00	444.03	.00	0.00
5116.101	Life and Disability Insurance Life & Disab.	455.34	1,136.00	1,136.00	235.92	1,132.00	(4.00)
5116.102	Life and Disability Insurance Long Term/Short Term Disability	659.21	.00	.00	377.10	.00	0.00
5122	Accrual Bank Payoff	.00	3,962.00	3,962.00	2,165.65	2,166.00	(1,796.00)
5199.199	Other Fund Support IT-Serv from Tech Fee	(51,000.00)	(53,000.00)	(53,000.00)	(22,081.00)	(58,000.00)	(5,000.00)
5201.100	Office Supplies General	409.52	1,486.00	1,486.00	650.61	1,486.00	0.00
5202.100	Operating Supplies General	21,576.27	19,358.00	19,358.00	12,611.24	19,358.00	0.00
5203.100	Repairs and Maint Supplies General	477.80	700.00	700.00	411.75	700.00	0.00
5209.101	Auto Fuel Expense Town Vehicles	101.88	400.00	400.00	96.67	300.00	(100.00)
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	200.42	100.00	100.00	.00	100.00	0.00
5210.100	Postage General	18.27	75.00	75.00	.00	50.00	(25.00)
5211.135	Utilities Water and Sewer	716.55	730.00	730.00	188.44	455.00	(275.00)
5211.137	Utilities Electric and Gas	21,631.46	22,950.00	22,950.00	7,944.20	22,950.00	0.00
5212.100	Insurance General	174,852.88	211,455.00	219,868.00	219,867.84	219,868.00	0.00
5213.100	Professional/Contract Services General	50,398.25	40,705.00	43,932.00	17,501.02	43,932.00	0.00
5214.100	Repair and Maint Service General	71,604.53	70,007.00	70,354.00	47,205.18	70,354.00	0.00
5215.100	Rents and Leases Miscellaneous	1,320.04	1,419.00	1,419.00	1,052.80	1,800.00	381.00
5215.106	Rents and Leases Copiers	5,128.26	5,134.00	5,134.00	2,567.10	5,134.00	0.00
5216.100	Communications General Services	28,656.30	29,628.00	29,628.00	12,736.01	30,000.00	372.00
5218.100	Advertising General	.00	.00	.00	86.06	86.00	86.00
5219.100	Printing General	316.05	500.00	500.00	342.93	500.00	0.00
5225	Bank Fees and Charges	100.00	100.00	100.00	.00	100.00	0.00
5260	Miscellaneous	22,978.84	25,331.00	25,331.00	24,925.30	25,526.00	195.00
5304	Furniture & Equipment	7,698.19	14,480.00	9,877.00	5,023.86	9,877.00	0.00
5500	Bond Payments - Fiscal Agent	2,500.00	2,500.00	2,500.00	.00	2,500.00	0.00



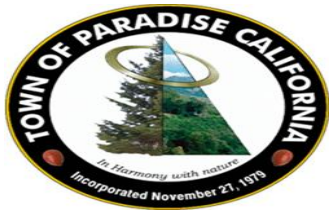
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### 1010 - GENERAL FUND

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5501	Debt Service Payment - Principal	12,424.12	10,235.00	10,235.00	5,116.36	10,235.00	0.00
5510	Bond Payments - Issuance Costs	.00	2,000.00	2,000.00	.00	2,000.00	0.00
	Program <b>4201 - Central Services</b> Totals	\$527,932.76	\$560,328.00	\$567,712.00	\$415,514.64	\$564,499.00	(\$3,213.00)
	Program <b>4203 - HR and Risk Management</b>						
5101	Salaries - Permanent	37,326.46	36,119.00	44,188.00	19,228.52	42,854.00	(1,334.00)
5105	Salaries - Overtime/FLSA	44.44	.00	.00	.00	.00	0.00
5106.100	Incentives & Admin Leave Administrative Leave	.00	.00	1,256.00	.00	1,267.00	11.00
5111	Medicare	552.64	524.00	659.00	253.31	618.00	(41.00)
5112.101	Retirement Contribution PERS	4,116.14	4,170.00	5,101.00	2,219.94	4,947.00	(154.00)
5113	Worker's Compensation	359.00	398.00	398.00	199.04	398.00	0.00
5114.101	Health Insurance Medical	9,796.16	15,391.00	15,391.00	7,330.08	15,387.00	(4.00)
5114.102	Health Insurance Dental	1,017.27	.00	.00	903.80	.00	0.00
5114.103	Health Insurance Vision	93.68	.00	.00	90.73	.00	0.00
5115	Unemployment Compensation	.00	.00	.00	120.26	.00	0.00
5116.101	Life and Disability Insurance Life & Disab.	211.85	458.00	510.00	123.50	549.00	39.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	235.15	.00	.00	146.71	.00	0.00
5119.120	Retiree Costs PERS 1959 Survivor Benefits	2,256.00	2,000.00	2,000.00	.00	2,000.00	0.00
5122	Accrual Bank Payoff	924.87	.00	.00	.00	.00	0.00
5201.100	Office Supplies General	53.74	25.00	25.00	.43	25.00	0.00
5202.100	Operating Supplies General	463.39	450.00	450.00	87.48	450.00	0.00
5210.100	Postage General	64.60	100.00	100.00	7.24	50.00	(50.00)
5213.100	Professional/Contract Services General	1,607.58	1,650.00	1,650.00	1,411.02	1,874.00	224.00
5220.100	Employee Development General	785.27	800.00	800.00	.00	800.00	0.00
5223.105	Meals and Refreshments Emergencies and Meetings	48.51	50.00	50.00	.00	50.00	0.00
	Program <b>4203 - HR and Risk Management</b> Totals	\$59,956.75	\$62,135.00	\$72,578.00	\$32,122.06	\$71,269.00	(\$1,309.00)
	Program <b>4300 - Legal Services</b>						
5210.100	Postage General	1.35	10.00	10.00	.46	5.00	(5.00)
5213.100	Professional/Contract Services General	192,508.51	172,320.00	192,446.00	101,718.00	192,446.00	0.00
	Program <b>4300 - Legal Services</b> Totals	\$192,509.86	\$172,330.00	\$192,456.00	\$101,718.46	\$192,451.00	(\$5.00)
	Program <b>4400 - Finance</b>						
5101	Salaries - Permanent	141,678.53	141,776.00	141,776.00	70,724.65	141,387.00	(389.00)
5106.100	Incentives & Admin Leave Administrative Leave	7,328.33	7,297.00	7,297.00	.00	7,297.00	0.00
5107	Car Allowance/Mileage	2,160.00	2,160.00	2,160.00	1,170.00	2,160.00	0.00
5111	Medicare	2,106.49	2,193.00	2,193.00	1,023.12	2,167.00	(26.00)
5112.101	Retirement Contribution PERS	19,030.42	16,368.00	16,368.00	8,164.62	16,323.00	(45.00)
5113	Worker's Compensation	1,543.00	1,563.00	1,563.00	781.66	1,563.00	0.00



# TOWN OF PARADISE

2013/14 MID-YEAR BUDGET REPORT

1010 - GENERAL FUND

FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
5114.101	Health Insurance Medical	16,374.50	18,546.00	18,546.00	8,615.85	14,048.00	(4,498.00)
5114.102	Health Insurance Dental	2,059.00	.00	.00	988.10	.00	0.00
5114.103	Health Insurance Vision	191.71	.00	.00	107.33	.00	0.00
5115	Unemployment Compensation	.00	.00	.00	485.45	.00	0.00
5116.101	Life and Disability Insurance Life & Disab.	497.20	1,261.00	1,261.00	269.20	1,370.00	109.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	771.60	.00	.00	444.73	.00	0.00
5119.100	Retiree Costs Medical Insurance	9,322.57	11,814.00	11,814.00	4,557.54	12,959.00	1,145.00
5201.100	Office Supplies General	37.09	.00	.00	7.83	8.00	8.00
5202.100	Operating Supplies General	449.09	200.00	200.00	11.95	200.00	0.00
5210.100	Postage General	1,531.15	1,500.00	1,500.00	574.47	1,500.00	0.00
5213.100	Professional/Contract Services General	555.63	1,220.00	1,220.00	523.70	1,220.00	0.00
5218.100	Advertising General	.00	200.00	200.00	16.85	17.00	(183.00)
5219.100	Printing General	859.91	600.00	600.00	.00	600.00	0.00
5220.100	Employee Development General	124.00	364.00	364.00	.00	364.00	0.00
5260	Miscellaneous	60.00	.00	.00	.00	.00	0.00
5304	Furniture & Equipment	1,451.45	.00	.00	.00	.00	0.00
	Program <b>4400 - Finance Totals</b>	\$208,131.67	\$207,062.00	\$207,062.00	\$98,467.05	\$203,183.00	(\$3,879.00)
	Program <b>5005 - Rental Properties</b>						
5211.175	Utilities Rental Properties	2,120.46	2,100.00	2,100.00	873.74	2,100.00	0.00
	Program <b>5005 - Rental Properties Totals</b>	\$2,120.46	\$2,100.00	\$2,100.00	\$873.74	\$2,100.00	\$0.00
	Program <b>4510 - Police Administration</b>						
5101	Salaries - Permanent	307,907.60	319,715.00	319,715.00	155,072.38	309,937.00	(9,778.00)
5103.102	Differential Pay Out of Class	184.33	.00	.00	94.13	.00	0.00
5104	Wages - PS Holiday Pay	13,817.40	14,513.00	14,513.00	6,922.24	13,317.00	(1,196.00)
5106.100	Incentives & Admin Leave Administrative Leave	1,899.20	13,015.00	13,015.00	.00	12,566.00	(449.00)
5106.101	Incentives & Admin Leave School Incentive	8,100.00	8,400.00	8,400.00	4,387.50	8,250.00	(150.00)
5109.100	Allowances Uniform Allowance	2,359.92	2,360.00	2,360.00	1,278.29	2,360.00	0.00
5111	Medicare	4,832.68	5,191.00	5,191.00	2,420.53	5,014.00	(177.00)
5112.101	Retirement Contribution PERS	88,337.04	89,112.00	89,112.00	43,330.53	86,130.00	(2,982.00)
5113	Worker's Compensation	41,688.00	49,876.00	49,876.00	24,942.96	49,886.00	10.00
5114.101	Health Insurance Medical	33,915.61	38,545.00	38,545.00	18,609.96	38,109.00	(436.00)
5114.102	Health Insurance Dental	3,374.16	.00	.00	1,553.79	.00	0.00
5114.103	Health Insurance Vision	402.66	.00	.00	222.29	.00	0.00
5115	Unemployment Compensation	.00	.00	.00	1,148.26	.00	0.00
5116.101	Life and Disability Insurance Life & Disab.	946.32	2,588.00	2,588.00	512.59	2,812.00	224.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,629.32	.00	.00	937.35	.00	0.00



# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 1010 - GENERAL FUND

FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
5119.100	Retiree Costs Medical Insurance	57,829.94	61,206.00	61,206.00	27,168.68	52,565.00	(8,641.00)
5119.120	Retiree Costs PERS 1959 Survivor Benefits	1,248.00	1,249.00	1,249.00	.00	1,249.00	0.00
5201.100	Office Supplies General	1,682.86	2,862.00	2,862.00	700.63	2,862.00	0.00
5202.100	Operating Supplies General	7,638.18	6,676.00	6,541.00	1,964.58	6,541.00	0.00
5203.100	Repairs and Maint Supplies General	2,097.80	2,070.00	2,070.00	1,045.84	2,070.00	0.00
5204	Subscriptions and Code Books	62.14	75.00	75.00	.00	75.00	0.00
5210.100	Postage General	1,862.97	2,200.00	2,200.00	700.37	2,000.00	(200.00)
5211.135	Utilities Water and Sewer	817.79	875.00	875.00	268.00	850.00	(25.00)
5211.137	Utilities Electric and Gas	26,944.52	30,000.00	30,000.00	9,515.68	28,000.00	(2,000.00)
5211.139	Utilities Propane	1,508.95	1,700.00	1,700.00	1,221.63	1,700.00	0.00
5213.100	Professional/Contract Services General	43,403.97	43,208.00	43,208.00	13,485.55	43,208.00	0.00
5214.100	Repair and Maint Service General	34,368.42	37,804.00	37,804.00	14,005.16	37,804.00	0.00
5215.100	Rents and Leases Miscellaneous	611.71	614.00	614.00	404.45	614.00	0.00
5215.106	Rents and Leases Copiers	4,335.96	1,010.00	1,010.00	1,447.00	1,447.00	437.00
5216.100	Communications General Services	5,677.55	7,205.00	7,205.00	2,401.97	6,000.00	(1,205.00)
5218.100	Advertising General	56.11	.00	.00	.00	.00	0.00
5219.100	Printing General	1,846.41	1,500.00	1,500.00	456.88	1,500.00	0.00
5220.100	Employee Development General	8,340.51	650.00	650.00	650.00	650.00	0.00
5223.105	Meals and Refreshments Emergencies and Meetings	248.06	100.00	235.00	167.09	235.00	0.00
5225	Bank Fees and Charges	1,761.54	1,733.00	1,733.00	501.03	1,300.00	(433.00)
5304	Furniture & Equipment	855.43	.00	.00	.00	.00	0.00
5501	Debt Service Payment - Principal	4,790.62	4,791.00	4,791.00	2,697.92	4,791.00	0.00
Program 4510 - Police Administration Totals		\$717,393.69	\$750,843.00	\$750,843.00	\$340,235.26	\$723,842.00	(\$27,001.00)
Program 4520 - Police Operations							
5101	Salaries - Permanent	1,012,415.62	1,072,617.00	1,072,617.00	490,165.60	1,046,881.00	(25,736.00)
5102	Salaries - Temporary	817.76	.00	.00	.00	.00	0.00
5103.102	Differential Pay Out of Class	3,459.23	.00	.00	1,185.45	.00	0.00
5103.105	Differential Pay Swing/Graveyard Shift	32,716.84	.00	.00	15,464.14	.00	0.00
5103.108	Differential Pay Canine Maintenance	3,654.60	.00	.00	1,455.48	.00	0.00
5104	Wages - PS Holiday Pay	20,062.20	.00	.00	.00	.00	0.00
5105	Salaries - Overtime/FLSA	197,453.25	200,000.00	200,000.00	115,850.93	229,873.00	29,873.00
5106.101	Incentives & Admin Leave School Incentive	40,800.11	40,345.00	40,345.00	24,035.65	45,177.00	4,832.00
5106.103	Incentives & Admin Leave Team Pay	5,300.54	.00	.00	2,724.80	.00	0.00
5106.200	Incentives & Admin Leave Gym Reimbursement	540.00	840.00	840.00	630.00	1,260.00	420.00
5109.100	Allowances Uniform Allowance	7,615.75	682.00	682.00	369.46	682.00	0.00
5111	Medicare	19,212.45	19,060.00	19,060.00	9,233.53	19,003.00	(57.00)



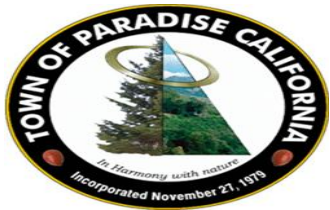
# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 1010 - GENERAL FUND

FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
5112.101	Retirement Contribution PERS	273,972.72	283,356.00	283,356.00	136,092.89	274,060.00	(9,296.00)
5113	Worker's Compensation	100,517.00	127,871.00	127,871.00	63,948.19	127,896.00	25.00
5114.101	Health Insurance Medical	228,373.79	261,652.00	261,652.00	124,169.09	259,667.00	(1,985.00)
5114.102	Health Insurance Dental	24,864.00	.00	.00	12,391.62	.00	0.00
5114.103	Health Insurance Vision	2,350.88	.00	.00	1,237.48	.00	0.00
5115	Unemployment Compensation	11,700.00	6,529.00	6,529.00	4,421.29	5,000.00	(1,529.00)
5116.101	Life and Disability Insurance Life & Disab.	4,237.00	10,580.00	10,580.00	2,156.50	11,415.00	835.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	6,583.19	.00	.00	3,569.84	.00	0.00
5119.100	Retiree Costs Medical Insurance	95,003.34	99,379.00	99,379.00	48,586.35	107,318.00	7,939.00
5122	Accrual Bank Payoff	3,139.78	.00	.00	3,237.66	3,238.00	3,238.00
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(151,873.79)	(144,800.00)	(144,800.00)	(38,518.69)	(118,275.00)	26,525.00
5202.100	Operating Supplies General	18,371.45	11,100.00	11,100.00	1,198.68	11,100.00	0.00
5209.101	Auto Fuel Expense Town Vehicles	66,582.51	68,000.00	68,000.00	32,489.07	68,000.00	0.00
5213.100	Professional/Contract Services General	7,422.73	8,000.00	8,000.00	1,183.00	8,000.00	0.00
5214.100	Repair and Maint Service General	1,042.56	.00	.00	.00	.00	0.00
5216.100	Communications General Services	6,626.01	6,600.00	6,600.00	2,850.75	6,845.00	245.00
5217	Extradition/Transportation Expen	54.43	500.00	500.00	.00	500.00	0.00
5218.100	Advertising General	.00	600.00	600.00	130.01	600.00	0.00
5220.100	Employee Development General	31,275.43	13,750.00	13,750.00	6,807.88	13,750.00	0.00
5220.110	Employee Development Education Reimb MOU Program	1,100.00	2,200.00	2,200.00	550.00	2,200.00	0.00
5223.105	Meals and Refreshments Emergencies and Meetings	65.76	200.00	200.00	.00	200.00	0.00
5304	Furniture & Equipment	855.43	.00	.00	.00	.00	0.00
5501	Debt Service Payment - Principal	193.30	193.00	193.00	96.65	193.00	0.00
Program 4520 - Police Operations Totals		\$2,075,506.87	\$2,089,254.00	\$2,089,254.00	\$1,067,713.30	\$2,124,583.00	\$35,329.00
Program 4530 - Public Safety Communications							
5101	Salaries - Permanent	329,180.97	315,168.00	315,168.00	122,120.79	285,162.00	(30,006.00)
5102	Salaries - Temporary	75,613.34	93,620.00	93,620.00	36,268.30	80,290.00	(13,330.00)
5103.102	Differential Pay Out of Class	1,344.89	.00	.00	741.14	.00	.00
5103.105	Differential Pay Swing/Graveyard Shift	10,966.64	.00	.00	5,999.53	.00	.00
5104	Wages - PS Holiday Pay	6,499.96	.00	.00	.00	.00	.00
5105	Salaries - Overtime/FLSA	42,694.29	32,200.00	32,200.00	43,328.74	80,753.00	48,553.00
5106.101	Incentives & Admin Leave School Incentive	7,986.50	7,114.00	7,114.00	4,925.87	9,860.00	2,746.00
5109.100	Allowances Uniform Allowance	3,367.92	682.00	682.00	791.04	1,104.00	422.00
5111	Medicare	6,727.71	6,507.00	6,507.00	3,082.46	6,614.00	107.00
5112.101	Retirement Contribution PERS	37,832.81	32,181.00	32,181.00	14,562.99	30,904.00	(1,277.00)
5112.102	Retirement Contribution Social Security	227.30	.00	.00	.00	.00	.00



# TOWN OF PARADISE

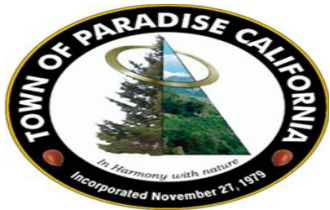
## 2013/14 MID-YEAR BUDGET REPORT

### 1010 - GENERAL FUND

FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
5113	Worker's Compensation	16,100.00	22,570.00	22,570.00	11,287.24	22,574.00	4.00
5114.101	Health Insurance Medical	86,140.81	102,887.00	102,887.00	38,343.06	88,159.00	(14,728.00)
5114.102	Health Insurance Dental	9,445.85	.00	.00	3,870.00	.00	.00
5114.103	Health Insurance Vision	887.66	.00	.00	373.14	.00	.00
5115	Unemployment Compensation	6,025.00	5,300.00	5,300.00	1,458.44	2,500.00	(2,800.00)
5116.101	Life and Disability Insurance Life & Disab.	1,660.72	3,651.00	3,651.00	644.64	3,393.00	(258.00)
5116.102	Life and Disability Insurance Long Term/Short Term Disability	2,125.70	.00	.00	913.63	.00	.00
5119.100	Retiree Costs Medical Insurance	47,026.55	59,179.00	59,179.00	26,699.86	55,559.00	(3,620.00)
5122	Accrual Bank Payoff	14,333.88	.00	.00	2,205.05	2,205.00	2,205.00
5199.130	Other Payroll Expenses Interfund Payroll Transfers	.00	(50,000.00)	(55,000.00)	(20,838.00)	(55,000.00)	.00
5202.100	Operating Supplies General	3,193.60	2,150.00	2,150.00	186.16	2,150.00	.00
5204	Subscriptions and Code Books	144.00	152.00	152.00	144.00	152.00	.00
5213.100	Professional/Contract Services General	3,560.90	6,000.00	6,000.00	5,128.29	6,000.00	.00
5214.100	Repair and Maint Service General	31,065.00	33,564.00	33,564.00	.00	33,564.00	.00
5216.100	Communications General Services	24,861.97	28,450.00	28,450.00	10,661.89	27,000.00	(1,450.00)
5218.100	Advertising General	5.69	.00	.00	123.44	123.00	123.00
5220.100	Employee Development General	3,240.40	1,340.00	1,340.00	(46.25)	1,340.00	.00
5223.105	Meals and Refreshments Emergencies and Meetings	62.66	.00	.00	.00	.00	.00
5501	Debt Service Payment - Principal	68,071.68	64,785.00	64,785.00	32,860.28	64,785.00	.00
Program <b>4530 - Public Safety Communications Totals</b>		\$840,394.40	\$767,500.00	\$762,500.00	\$345,835.73	\$749,191.00	(\$13,309.00)
Program <b>4550 - Fleet Management</b>							
5101	Salaries - Permanent	62,712.00	64,168.00	64,168.00	32,084.00	63,992.00	(176.00)
5106.100	Incentives & Admin Leave Administrative Leave	2,720.96	2,715.00	2,715.00	.00	2,715.00	0.00
5109.100	Allowances Uniform Allowance	499.92	500.00	500.00	270.79	500.00	0.00
5109.102	Allowances Tool Allowance	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00
5111	Medicare	821.56	992.00	992.00	404.69	916.00	(76.00)
5112.101	Retirement Contribution PERS	6,971.01	7,408.00	7,408.00	3,735.41	7,417.00	9.00
5113	Worker's Compensation	2,640.00	2,814.00	2,814.00	1,407.28	2,815.00	1.00
5114.101	Health Insurance Medical	13,530.26	15,391.00	15,391.00	7,332.43	15,389.00	(2.00)
5114.102	Health Insurance Dental	1,552.93	.00	.00	903.77	.00	0.00
5114.103	Health Insurance Vision	166.56	.00	.00	90.73	.00	0.00
5115	Unemployment Compensation	.00	.00	.00	191.46	.00	0.00
5116.101	Life and Disability Insurance Life & Disab.	228.00	648.00	648.00	123.50	697.00	49.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	405.77	.00	.00	239.17	.00	0.00
5119.100	Retiree Costs Medical Insurance	10,562.15	10,441.00	10,441.00	3,220.19	6,811.00	(3,630.00)
5201.100	Office Supplies General	.00	25.00	25.00	.00	25.00	0.00





# TOWN OF PARADISE

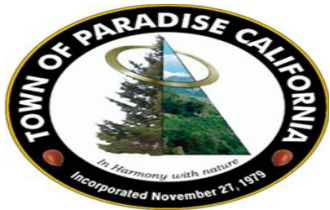
## 2013/14 MID-YEAR BUDGET REPORT

### 1010 - GENERAL FUND

#### FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
5202.100	Operating Supplies General	729.18	100.00	100.00	58.85	100.00	0.00
5203.100	Repairs and Maint Supplies General	32,967.82	31,050.00	31,050.00	24,131.40	35,000.00	3,950.00
5209.101	Auto Fuel Expense Town Vehicles	1,681.44	1,500.00	1,500.00	324.48	800.00	(700.00)
5210.100	Postage General	50.42	50.00	50.00	2.92	50.00	0.00
5213.100	Professional/Contract Services General	2,804.75	2,800.00	2,800.00	1,507.00	2,800.00	0.00
5214.100	Repair and Maint Service General	26,781.74	24,600.00	24,600.00	13,247.37	24,600.00	0.00
5216.100	Communications General Services	961.65	900.00	900.00	317.04	955.00	55.00
5220.100	Employee Development General	.00	1,500.00	1,500.00	.00	1,500.00	0.00
5303	Improvements	.00	1,000.00	1,000.00	918.00	918.00	(82.00)
5501	Debt Service Payment - Principal	4,365.67	4,365.00	4,365.00	2,183.01	4,365.00	0.00
	Program <b>4550 - Fleet Management Totals</b>	\$174,153.79	\$173,967.00	\$173,967.00	\$93,693.49	\$173,365.00	(\$602.00)
	Program <b>0000 - Fire Non Program Activity</b>						
5280.100	Bad Debt Write Off Expense	2,662.28	.00	.00	222.06	222.00	222.00
	Program <b>0000 - Fire Non Program Activity Totals</b>	\$2,662.28	\$0.00	\$0.00	\$222.06	\$222.00	\$222.00
	Program <b>4610 - Fire - Administrative</b>						
5101	Salaries - Permanent	22,732.80	34,017.00	34,017.00	11,238.25	33,924.00	(93.00)
5102	Salaries - Temporary	11,540.88	.00	.00	5,770.44	.00	0.00
5106.200	Incentives & Admin Leave Gym Reimbursement	.00	.00	.00	90.00	180.00	180.00
5111	Medicare	542.24	493.00	493.00	272.46	516.00	23.00
5112.101	Retirement Contribution PERS	2,507.08	3,310.00	3,310.00	1,297.41	3,301.00	(9.00)
5112.102	Retirement Contribution Social Security	715.53	.00	.00	357.76	.00	0.00
5113	Worker's Compensation	727.00	754.00	754.00	377.08	754.00	0.00
5114.101	Health Insurance Medical	3,122.88	3,123.00	3,123.00	1,691.56	3,123.00	0.00
5115	Unemployment Compensation	.00	.00	.00	128.93	.00	0.00
5116.101	Life and Disability Insurance Life & Disab.	136.80	284.00	284.00	74.10	301.00	17.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	146.65	.00	.00	82.17	.00	0.00
5119.100	Retiree Costs Medical Insurance	57,157.10	58,649.00	58,649.00	29,183.62	58,852.00	203.00
5201.100	Office Supplies General	814.19	1,000.00	1,000.00	209.88	1,000.00	0.00
5202.100	Operating Supplies General	2,926.71	1,510.00	1,510.00	315.99	1,510.00	0.00
5203.100	Repairs and Maint Supplies General	5,143.33	5,000.00	5,000.00	1,731.04	5,000.00	0.00
5204	Subscriptions and Code Books	945.99	960.00	1,166.00	1,165.50	1,166.00	0.00
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	15.54	.00	.00	.00	.00	0.00
5210.100	Postage General	361.56	330.00	330.00	95.97	330.00	0.00
5211.135	Utilities Water and Sewer	2,349.28	2,340.00	2,340.00	943.55	2,775.00	435.00
5211.137	Utilities Electric and Gas	17,963.91	19,000.00	19,000.00	6,983.97	19,000.00	0.00
5211.139	Utilities Propane	210.44	550.00	550.00	172.79	550.00	0.00





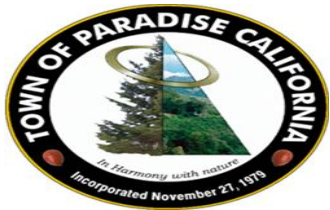
# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 1010 - GENERAL FUND

FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
5213.100	Professional/Contract Services General	4,619.37	5,130.00	5,130.00	4,732.30	5,130.00	0.00
5214.100	Repair and Maint Service General	10,520.15	15,004.00	15,004.00	1,084.05	15,004.00	0.00
5215.106	Rents and Leases Copiers	6,630.25	6,600.00	6,600.00	3,996.96	6,857.00	257.00
5216.100	Communications General Services	13,979.22	12,060.00	12,060.00	5,422.88	11,900.00	(160.00)
5219.100	Printing General	53.54	500.00	500.00	105.39	500.00	0.00
5220.100	Employee Development General	459.00	.00	.00	.00	.00	0.00
5303	Improvements	7,281.30	4,000.00	3,794.00	232.28	3,794.00	0.00
5304	Furniture & Equipment	855.42	901.00	901.00	.00	901.00	0.00
5501	Debt Service Payment - Principal	10,830.14	387.00	387.00	193.00	387.00	0.00
Program <b>4610 - Fire - Administrative Totals</b>		\$185,388.30	\$175,902.00	\$175,902.00	\$77,949.33	\$176,755.00	\$853.00
Program <b>4615 - EOC</b>							
5202.100	Operating Supplies General	71.26	50.00	50.00	.00	50.00	0.00
5203.100	Repairs and Maint Supplies General	52.64	.00	.00	.00	.00	0.00
5213.100	Professional/Contract Services General	152.00	120.00	120.00	.00	120.00	0.00
5214.100	Repair and Maint Service General	12,000.00	5,910.00	5,910.00	.00	6,098.00	188.00
5216.100	Communications General Services	4,001.05	4,001.00	4,001.00	1,723.48	4,001.00	0.00
Program <b>4615 EOC Totals</b>		\$16,276.95	\$10,081.00	\$10,081.00	\$1,723.48	\$10,269.00	\$188.00
Program <b>4630 - Fire - Suppression</b>							
5101	Salaries - Permanent	693,301.79	.00	.00	90.86	154.00	154.00
5103.102	Differential Pay Out of Class	1,710.68	.00	.00	.00	.00	0.00
5104	Wages - PS Holiday Pay	33,021.49	.00	1,565.00	1,855.82	1,856.00	291.00
5105	Salaries - Overtime/FLSA	212,301.24	.00	.00	.00	.00	0.00
5105.200	Salaries - Overtime/FLSA State Assistance Overtime	46,794.00	.00	.00	.00	.00	0.00
5106.102	Incentives & Admin Leave Emergency Medical Tech	4,118.55	.00	.00	45.00	.00	0.00
5106.103	Incentives & Admin Leave Team Pay	28,271.10	.00	.00	18.40	.00	0.00
5106.200	Incentives & Admin Leave Gym Reimbursement	2,298.47	.00	.00	.00	.00	0.00
5109.100	Allowances Uniform Allowance	11,377.75	.00	.00	127.34	127.00	127.00
5111	Medicare	15,152.91	.00	.00	30.77	31.00	31.00
5112.101	Retirement Contribution PERS	195,175.94	.00	.00	157.89	158.00	158.00
5113	Worker's Compensation	120,898.00	.00	.00	.00	.00	0.00
5114.101	Health Insurance Medical	142,194.76	.00	.00	1,009.15	1,009.00	1,009.00
5114.102	Health Insurance Dental	12,846.20	.00	.00	.00	.00	0.00
5114.103	Health Insurance Vision	1,176.96	.00	.00	.00	.00	0.00
5115	Unemployment Compensation	11,700.00	.00	.00	16.19	.00	0.00
5116.101	Life and Disability Insurance Life & Disab.	2,204.00	.00	.00	.00	.00	0.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,411.00	.00	.00	(2.00)	.00	0.00



# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 1010 - GENERAL FUND

FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
5119.100	Retiree Costs Medical Insurance	217,605.70	209,182.00	209,182.00	104,015.76	200,302.00	(8,880.00)
5122	Accrual Bank Payoff	94,954.79	.00	.00	15.22	15.00	15.00
5202.100	Operating Supplies General	21,399.90	19,404.00	19,404.00	3,735.09	19,404.00	0.00
5203.100	Repairs and Maint Supplies General	2,430.00	9,000.00	9,000.00	689.92	9,000.00	0.00
5209.101	Auto Fuel Expense Town Vehicles	31,191.70	32,000.00	32,000.00	12,726.87	30,000.00	(2,000.00)
5213.100	Professional/Contract Services General	1,245,241.24	2,667,690.00	2,667,690.00	570,617.10	2,597,690.00	(70,000.00)
5214.100	Repair and Maint Service General	12,286.25	17,000.00	17,000.00	2,991.28	17,000.00	0.00
5216.100	Communications General Services	1,213.74	.00	.00	.00	.00	0.00
5220.100	Employee Development General	2,137.86	2,500.00	2,500.00	.00	2,500.00	0.00
5223.105	Meals and Refreshments Emergencies and Meetings	16.95	.00	.00	.00	.00	0.00
5269.135	Emergency Incident Costs Fire Related	1,914.01	2,000.00	2,000.00	497.27	2,000.00	0.00
5304	Furniture & Equipment	10,942.63	29,000.00	29,000.00	.00	29,000.00	0.00
5501	Debt Service Payment - Principal	73,107.22	141,405.00	133,816.00	128,927.51	133,816.00	0.00
Program <b>4630 - Fire - Suppression Totals</b>		\$3,250,396.83	\$3,129,181.00	\$3,123,157.00	\$827,565.44	\$3,044,062.00	(\$79,095.00)
Program <b>4640 - Fire - Volunteer Program</b>							
5118	Volunteer Benefits	14,966.40	18,601.00	18,601.00	4,910.14	18,601.00	0.00
5202.100	Operating Supplies General	800.35	2,000.00	2,000.00	.00	2,000.00	0.00
5213.100	Professional/Contract Services General	6,403.25	16,970.00	16,970.00	1,063.00	13,970.00	(3,000.00)
5220.100	Employee Development General	368.00	1,010.00	1,010.00	.00	1,010.00	0.00
Program <b>4640 - Fire - Volunteer Program Totals</b>		\$22,538.00	\$38,581.00	\$38,581.00	\$5,973.14	\$35,581.00	(\$3,000.00)
Program <b>4720 - CDD Planning</b>							
5101	Salaries - Permanent	92,837.56	93,813.00	85,510.00	40,160.69	87,412.00	1,902.00
5106.100	Incentives & Admin Leave Administrative Leave	2,351.88	2,510.00	2,510.00	.00	2,510.00	0.00
5106.200	Incentives & Admin Leave Gym Reimbursement	81.00	468.00	468.00	54.00	108.00	(360.00)
5107	Car Allowance/Mileage	1,128.00	1,128.00	1,128.00	611.00	1,128.00	0.00
5111	Medicare	1,462.48	1,413.00	1,293.00	545.91	1,280.00	(13.00)
5112.101	Retirement Contribution PERS	7,867.66	6,679.00	8,905.00	3,517.91	7,994.00	(911.00)
5113	Worker's Compensation	2,547.00	2,215.00	2,215.00	1,107.72	2,216.00	1.00
5114.101	Health Insurance Medical	14,147.83	22,996.00	19,974.00	8,495.31	16,777.00	(3,197.00)
5114.102	Health Insurance Dental	1,260.28	.00	.00	742.01	.00	0.00
5114.103	Health Insurance Vision	198.04	.00	.00	84.95	.00	0.00
5115	Unemployment Compensation	558.53	.00	.00	261.72	.00	0.00
5116.101	Life and Disability Insurance Life & Disab.	336.17	935.00	881.00	198.25	902.00	21.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	500.03	.00	.00	191.76	.00	0.00
5119.100	Retiree Costs Medical Insurance	16,094.75	16,089.00	16,089.00	9,315.87	17,860.00	1,771.00
5122	Accrual Bank Payoff	9,699.79	.00	.00	692.29	692.00	692.00



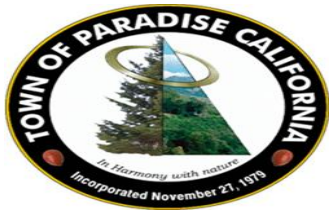
# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 1010 - GENERAL FUND

FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
5201.100	Office Supplies General	104.22	50.00	50.00	10.16	50.00	0.00
5202.100	Operating Supplies General	452.19	400.00	400.00	84.66	400.00	0.00
5209.101	Auto Fuel Expense Town Vehicles	1,427.64	1,900.00	1,900.00	220.52	1,000.00	(900.00)
5210.100	Postage General	367.62	400.00	400.00	221.10	530.00	130.00
5213.100	Professional/Contract Services General	298.00	30,000.00	30,000.00	863.00	30,863.00	863.00
5214.100	Repair and Maint Service General	7,147.34	8,276.00	8,276.00	8,027.59	8,028.00	(248.00)
5218.100	Advertising General	378.76	500.00	500.00	415.62	800.00	300.00
5219.100	Printing General	50.31	.00	.00	53.54	54.00	54.00
5220.100	Employee Development General	300.00	500.00	500.00	.00	500.00	0.00
5223.105	Meals and Refreshments Emergencies and Meetings	28.85	.00	.00	.00	.00	0.00
5501	Debt Service Payment - Principal	2,662.81	580.00	580.00	290.00	580.00	0.00
Program <b>4720 - CDD Planning Totals</b>		\$164,279.73	\$190,852.00	\$181,579.00	\$76,165.58	\$181,684.00	\$105.00
Program <b>4780 - CDD - Waste Management</b>							
5101	Salaries - Permanent	21,205.23	21,624.00	21,624.00	10,812.07	21,565.00	(59.00)
5106.100	Incentives & Admin Leave Administrative Leave	600.48	641.00	641.00	.00	641.00	0.00
5106.200	Incentives & Admin Leave Gym Reimbursement	59.40	79.00	79.00	39.60	79.00	0.00
5107	Car Allowance/Mileage	288.00	288.00	288.00	156.00	288.00	0.00
5111	Medicare	299.34	327.00	327.00	146.66	315.00	(12.00)
5112.101	Retirement Contribution PERS	2,775.69	2,497.00	2,497.00	1,248.20	2,490.00	(7.00)
5113	Worker's Compensation	224.00	238.00	238.00	119.02	238.00	0.00
5114.101	Health Insurance Medical	3,626.48	4,393.00	4,393.00	2,119.87	4,380.00	(13.00)
5114.102	Health Insurance Dental	430.71	.00	.00	217.76	.00	0.00
5114.103	Health Insurance Vision	46.56	.00	.00	25.36	.00	0.00
5115	Unemployment Compensation	.00	.00	.00	69.57	.00	0.00
5116.101	Life and Disability Insurance Life & Disab.	91.20	210.00	210.00	49.40	236.00	26.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	136.59	.00	.00	75.88	.00	0.00
5211.135	Utilities Water and Sewer	2,449.50	2,500.00	2,500.00	857.35	2,500.00	0.00
Program <b>4780 - CDD - Waste Management Totals</b>		\$32,233.18	\$32,797.00	\$32,797.00	\$15,936.74	\$32,732.00	(\$65.00)
Program <b>4740 - Public Works - Engineering</b>							
5101	Salaries - Permanent	11,412.07	.00	.00	.00	.00	0.00
5105	Salaries - Overtime/FLSA	38.27	.00	.00	.00	.00	0.00
5106.100	Incentives & Admin Leave Administrative Leave	103.65	.00	.00	.00	.00	0.00
5106.200	Incentives & Admin Leave Gym Reimbursement	2.70	.00	.00	.00	.00	0.00
5109.101	Allowances Boot Allowance	45.00	.00	.00	.00	.00	0.00
5111	Medicare	178.01	.00	.00	.00	.00	0.00
5112.101	Retirement Contribution PERS	1,105.22	.00	.00	.00	.00	0.00



# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 1010 - GENERAL FUND

FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
5113	Worker's Compensation	967.00	.00	.00	.00	.00	0.00
5114.101	Health Insurance Medical	1,723.71	.00	.00	.00	.00	0.00
5114.102	Health Insurance Dental	311.54	.00	.00	.00	.00	0.00
5114.103	Health Insurance Vision	24.07	.00	.00	.00	.00	0.00
5116.101	Life and Disability Insurance Life & Disab.	51.85	.00	.00	.00	.00	0.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	116.98	.00	.00	(2.83)	.00	0.00
5119.100	Retiree Costs Medical Insurance	11,263.85	10,385.00	10,385.00	5,162.53	10,602.00	217.00
5201.100	Office Supplies General	39.71	.00	.00	.00	.00	0.00
5202.100	Operating Supplies General	218.95	300.00	300.00	.00	300.00	0.00
5204	Subscriptions and Code Books	129.30	.00	.00	.00	.00	0.00
5209.101	Auto Fuel Expense Town Vehicles	791.34	.00	.00	.00	.00	0.00
5210.100	Postage General	68.16	150.00	150.00	5.26	50.00	(100.00)
5213.100	Professional/Contract Services General	11,621.49	4,000.00	4,000.00	838.00	3,000.00	(1,000.00)
5214.100	Repair and Maint Service General	5,224.59	6,278.00	6,278.00	5,518.07	6,278.00	0.00
5216.100	Communications General Services	896.33	.00	.00	.00	.00	0.00
5219.100	Printing General	1.00	.00	.00	.00	.00	0.00
5220.100	Employee Development General	131.96	300.00	300.00	240.00	300.00	0.00
5501	Debt Service Payment - Principal	2,275.86	387.00	387.00	96.35	387.00	0.00
Program 4740 - Public Works - Engineering Totals		\$48,742.61	\$21,800.00	\$21,800.00	\$11,857.38	\$20,917.00	(\$883.00)
Program 4745 - Paradise Community Park							
5101	Salaries - Permanent	7,103.75	.00	.00	.00	.00	0.00
5103.101	Differential Pay On Call	895.50	.00	.00	.00	.00	0.00
5105	Salaries - Overtime/FLSA	227.19	.00	.00	.00	.00	0.00
5109.101	Allowances Boot Allowance	60.00	.00	.00	.00	.00	0.00
5111	Medicare	136.22	.00	.00	.00	.00	0.00
5112.101	Retirement Contribution PERS	806.57	.00	.00	.00	.00	0.00
5113	Worker's Compensation	930.00	.00	.00	.00	.00	0.00
5114.101	Health Insurance Medical	1,105.94	.00	.00	.00	.00	0.00
5116.101	Life and Disability Insurance Life & Disab.	48.45	.00	.00	.00	.00	0.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	49.86	.00	.00	.00	.00	0.00
5202.100	Operating Supplies General	3,210.98	2,650.00	2,650.00	181.93	2,650.00	0.00
5203.100	Repairs and Maint Supplies General	2,425.46	1,650.00	1,650.00	19.35	1,650.00	0.00
5211.135	Utilities Water and Sewer	2,818.67	2,600.00	2,600.00	1,153.32	3,200.00	600.00
5211.137	Utilities Electric and Gas	3,015.70	3,000.00	3,000.00	1,221.43	3,400.00	400.00
5213.100	Professional/Contract Services General	50.00	.00	.00	.00	.00	0.00
5214.100	Repair and Maint Service General	861.55	1,000.00	1,000.00	268.15	1,000.00	0.00



# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 1010 - GENERAL FUND

FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
5215.100	Rents and Leases Miscellaneous	100.00	.00	.00	.00	.00	0.00
5216.100	Communications General Services	187.58	190.00	190.00	79.08	190.00	0.00
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	3.00	.00	.00	.00	.00	0.00
5260	Miscellaneous	81.00	.00	.00	.00	.00	0.00
5304	Furniture & Equipment	.00	300.00	300.00	.00	300.00	0.00
Program <b>4745 - Paradise Community Park Totals</b>		\$24,117.42	\$11,390.00	\$11,390.00	\$2,923.26	\$12,390.00	\$1,000.00
Program <b>4747 - Public Facilities</b>							
5203.100	Repairs and Maint Supplies General	123.82	400.00	400.00	109.14	400.00	0.00
5211.135	Utilities Water and Sewer	4,425.62	4,300.00	4,300.00	2,011.05	4,300.00	0.00
5214.100	Repair and Maint Service General	.00	740.00	740.00	200.00	740.00	0.00
Program <b>4747 - Public Facilities Totals</b>		\$4,549.44	\$5,440.00	\$5,440.00	\$2,320.19	\$5,440.00	\$0.00
<b>EXPENSE TOTALS</b>		\$9,895,301.75	\$9,767,282.00	\$9,787,463.00	\$3,741,406.91	\$9,671,913.00	(\$115,550.00)
<b>REVENUE TOTALS</b>		\$ 9,923,464.77	\$ 9,770,070.00	\$ 9,849,233.00	\$ 1,254,646.48	\$ 9,848,225.00	\$ (1,008.00)
<b>EXPENSE TOTALS</b>		\$ 9,895,301.75	\$ 9,767,282.00	\$ 9,787,463.00	\$ 3,741,406.91	\$ 9,671,913.00	\$ (115,550.00)
<b>NET DIFFERENCE</b>		\$ 28,163.02	\$ 2,788.00	\$ 61,770.00	\$ (2,486,760.43)	\$ 176,312.00	\$ 114,542.00
<b>ENDING FUND BALANCE</b>		\$ 1,340,766.75	\$ 1,343,554.75	\$ 1,402,536.75		\$ 1,517,078.75	
<b>RESERVE %</b>		13.55%	13.76%	14.33%		15.69%	



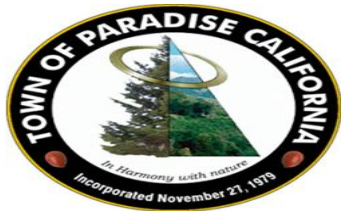
# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 2030 - BUILDING SAFETY & WASTE WATER SERVICES

#### FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
Fund	2030 - Building Safety & Waste Wtr Svcs						
	REVENUE						
3380.102	Local Government Revenue Fines and Citations Onsite	9,585.01	8,000.00	8,000.00	6,270.87	10,000.00	2,000.00
3401.301	CDD Building Plan Check Fees	40,684.52	40,154.00	40,154.00	43,374.26	60,231.00	20,077.00
3401.302	CDD Building Construction Review-Bldg Permit	126,214.77	153,935.00	153,935.00	94,246.85	170,000.00	16,065.00
3401.306	CDD Building Development Permit/DIF Est Req	.00	76.00	76.00	76.00	76.00	.00
3401.307	CDD Building Design Review Application	192.00	64.00	64.00	.00	.00	(64.00)
3401.308	CDD Building Solar System Plan Checks/Permits	72.00	.00	.00	.00	.00	.00
3401.320	CDD Building Permit Valuation Surcharge	41.00	163.00	163.00	103.00	163.00	.00
3404.116	Onsite Land Use Review	3,237.00	3,800.00	3,800.00	4,074.70	6,500.00	2,700.00
3404.117	Onsite Repairs to Maintain Existing Use	52,881.96	58,000.00	58,000.00	37,615.15	62,000.00	4,000.00
3404.118	Onsite New Installation Standard System	2,155.40	1,500.00	1,500.00	5,181.02	7,000.00	5,500.00
3404.119	Onsite Permit: Alteration/Expanded Use	905.00	1,000.00	1,000.00	519.48	1,000.00	.00
3404.120	Onsite Review for Land Division	.00	575.00	575.00	68.70	200.00	(375.00)
3404.123	Onsite Hourly Service Fee	228.00	113.00	113.00	.00	.00	(113.00)
3404.125	Onsite Escrow Clearance	28,864.00	30,000.00	30,000.00	21,370.63	36,000.00	6,000.00
3404.126	Onsite Building Permit Clearance	3,072.00	3,000.00	3,000.00	2,294.83	3,500.00	500.00
3404.127	Onsite Operating Permit/Annual	365,925.62	380,900.00	381,100.00	214,046.90	394,000.00	12,900.00
3404.128	Onsite Construct Install Permit Renewal	480.00	240.00	240.00	.00	.00	(240.00)
3404.137	Onsite Alternative Systems Review	1,392.00	1,200.00	1,200.00	3,596.11	5,000.00	3,800.00
3404.138	Onsite Abandonment of Septic System	117.00	.00	.00	389.61	390.00	390.00
3404.150	Onsite Annual Evaluator License Fee	1,056.00	800.00	800.00	858.73	900.00	100.00
3404.151	Onsite Extension Req for Eval or Repair	.00	.00	.00	461.76	70.00	70.00
3410.150	Administrative Services Late Fees	57.90	50.00	50.00	(1.35)	.00	(50.00)
3422.337	Fire Code Enforcement Inspection	19,088.60	17,840.00	17,840.00	3,241.00	7,000.00	(10,840.00)
3422.339	Fire State Licensed Fire Inspection	100.30	100.00	100.00	.00	.00	(100.00)
3422.346	Fire Administrative Fees	78.00	.00	.00	.00	.00	.00
3422.368	Fire Permit Fees	3,960.00	4,865.00	4,865.00	1,992.00	3,750.00	(1,115.00)
3610.150	Interest Revenue Interfund Loans	5,606.31	3,152.00	3,152.00	.00	3,152.00	.00
3901.100	Refunds & Reimbursements Miscellaneous	.00	.00	.00	1,746.68	1,747.00	1,747.00
3902.100	Miscellaneous Revenue General	10.02	.00	1,463.00	.02	.00	(1,463.00)
3902.110	Miscellaneous Revenue Cash Over and Short	.00	.00	.00	.07	.00	.00
	REVENUE TOTALS	\$666,004.41	\$709,527.00	\$711,190.00	\$441,527.02	\$772,679.00	\$61,489.00
	EXPENSE						
5101	Salaries - Permanent	312,289.24	313,279.00	313,279.00	151,460.06	306,933.00	(6,346.00)
5102	Salaries - Temporary	952.80	.00	.00	.00	.00	.00
5106.100	Incentives & Admin Leave Administrative Leave	10,576.79	10,433.00	10,433.00	.00	10,433.00	.00
5106.200	Incentives & Admin Leave Gym Reimbursement	.00	140.00	140.00	340.20	680.00	540.00



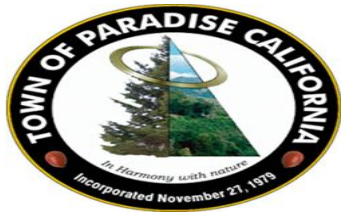
# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 2030 - BUILDING SAFETY & WASTE WATER SERVICES

#### FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
5107	Car Allowance/Mileage	984.00	984.00	984.00	533.00	984.00	.00
5109.101	Allowances Boot Allowance	300.00	300.00	300.00	300.00	300.00	.00
5111	Medicare	4,674.27	4,712.00	4,712.00	2,180.87	4,295.00	(417.00)
5112.101	Retirement Contribution PERS	35,157.31	35,678.00	35,678.00	17,153.73	34,836.00	(842.00)
5113	Worker's Compensation	23,065.00	23,871.00	23,871.00	17,906.82	23,876.00	5.00
5114.101	Health Insurance Medical	55,613.97	66,981.00	66,981.00	32,226.32	63,184.00	(3,797.00)
5114.102	Health Insurance Dental	7,716.06	.00	.00	3,967.07	.00	.00
5114.103	Health Insurance Vision	446.58	.00	.00	256.80	.00	.00
5115	Unemployment Compensation	9,289.55	5,000.00	5,000.00	3,910.40	5,000.00	.00
5116.101	Life and Disability Insurance Life & Disab.	1,367.89	3,342.00	3,342.00	705.98	3,535.00	193.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	1,977.65	.00	.00	1,117.74	.00	.00
5119.100	Retiree Costs Medical Insurance	47,722.24	70,432.00	70,432.00	22,023.39	49,361.00	(21,071.00)
5122	Accrual Bank Payoff	.00	.00	.00	571.73	572.00	572.00
5201.100	Office Supplies General	340.53	200.00	200.00	213.23	400.00	200.00
5202.100	Operating Supplies General	439.84	500.00	500.00	357.64	850.00	350.00
5203.100	Repairs and Maint Supplies General	2.82	.00	.00	.00	.00	.00
5204	Subscriptions and Code Books	475.92	2,500.00	2,500.00	2,557.67	2,758.00	258.00
5209.101	Auto Fuel Expense Town Vehicles	4,192.39	4,000.00	4,000.00	1,348.94	3,500.00	(500.00)
5210.100	Postage General	987.83	800.00	800.00	364.40	800.00	.00
5213.100	Professional/Contract Services General	6,792.00	7,000.00	7,000.00	2,076.35	37,000.00	30,000.00
5214.100	Repair and Maint Service General	19,888.23	23,029.00	23,029.00	22,337.63	22,338.00	(691.00)
5216.100	Communications General Services	1,771.33	2,100.00	2,100.00	1,040.20	2,500.00	400.00
5218.100	Advertising General	.00	.00	.00	22.53	23.00	23.00
5219.100	Printing General	114.84	.00	.00	53.53	54.00	54.00
5220.100	Employee Development General	1,105.00	.00	.00	1,100.00	1,600.00	1,600.00
5220.110	Employee Development Education Reimb MOU Program	207.50	.00	.00	.00	.00	.00
5280.100	Bad Debt Write Off Expense	533.96	.00	.00	.00	.00	.00
5304	Furniture & Equipment	.00	.00	.00	.00	900.00	900.00
5501	Debt Service Payment - Principal	10,219.59	387.00	387.00	193.00	387.00	.00
5910.010	Transfers Out To General Fund	110,950.00	134,422.00	134,422.00	50,285.00	133,789.00	(633.00)
EXPENSE TOTALS		\$670,260.43	\$710,090.00	\$710,090.00	\$336,604.23	\$710,888.00	\$798.00
REVENUE TOTALS		666,004.41	709,527.00	711,190.00	441,527.02	772,679.00	61,489.00
EXPENSE TOTALS		670,260.43	710,090.00	710,090.00	336,604.23	710,888.00	798.00
NET DIFFERENCE		(4,256.02)	(563.00)	1,100.00	104,922.79	61,791.00	60,691.00
ENDING FUND BALANCE			31,384.56	33,047.56		93,738.56	



# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 2030 - BUILDING SAFETY & WASTE WATER SERVICES

#### FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
RESERVE %		4.77%	4.42%	4.65%		13.19%	





# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 2070 - ANIMAL SERVICES FUND

#### FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
<b>Fund 2070 - Animal Control</b>							
<b>REVENUE</b>							
3120.330	Other Taxes Voter Appointed Parcel Tax	131,121.90	131,075.00	133,875.00	71,334.45	132,409.00	(1,466.00)
3380.105	Local Government Revenue Fines and Citations Animal Cntrl	6,334.70	4,000.00	4,000.00	2,021.96	4,000.00	.00
3410.113	Administrative Services Document Copying	.00	.00	.00	33.25	33.00	33.00
3410.150	Administrative Services Late Fees	2,756.41	1,500.00	1,500.00	574.84	1,100.00	(400.00)
3455.200	Animal Control Adoption Fees	3,840.00	4,000.00	4,000.00	1,401.00	2,800.00	(1,200.00)
3455.205	Animal Control Surrender/Euth/Disp Fees	2,944.90	2,500.00	2,500.00	1,050.38	2,100.00	(400.00)
3455.210	Animal Control Dog Licenses	18,831.08	20,000.00	20,000.00	9,210.78	20,000.00	.00
3455.215	Animal Control Dangerous/Wild Animal Permit	.00	.00	.00	142.42	142.00	142.00
3455.225	Animal Control Impound/Quarantine Fees	7,533.98	7,000.00	7,000.00	1,836.88	4,000.00	(3,000.00)
3455.235	Animal Control Deer Validation	28.00	28.00	28.00	.00	.00	(28.00)
3610.100	Interest Revenue Investments	.28	.00	.00	.00	.00	.00
3901.100	Refunds & Reimbursements Miscellaneous	149.50	.00	.00	.00	.00	.00
3902.100	Miscellaneous Revenue General	1,005.93	.00	.00	(2.00)	.00	.00
3910.811	Transfers In From Animal Control Donations	14,264.00	21,542.00	21,542.00	8,977.00	.00	(21,542.00)
<b>REVENUE TOTALS</b>		<b>\$188,810.68</b>	<b>\$191,645.00</b>	<b>\$194,445.00</b>	<b>\$96,580.96</b>	<b>\$166,584.00</b>	<b>(\$27,861.00)</b>
<b>EXPENSE</b>							
5101	Salaries - Permanent	31,440.56	59,429.00	49,646.00	5,579.05	32,798.00	(16,848.00)
5102	Salaries - Temporary	39,156.04	18,321.00	20,440.00	19,652.87	28,854.00	8,414.00
5104	Wages - PS Holiday Pay	1,890.98	1,843.00	1,223.00	86.01	844.00	(379.00)
5105	Salaries - Overtime/FLSA	673.27	1,800.00	1,650.00	137.55	1,038.00	(612.00)
5109.100	Allowances Uniform Allowance	682.08	682.00	574.00	62.44	403.00	(171.00)
5111	Medicare	955.90	1,177.00	1,090.00	418.02	967.00	(123.00)
5112.101	Retirement Contribution PERS	5,317.68	7,367.00	5,513.00	1,218.92	4,968.00	(545.00)
5112.102	Retirement Contribution Social Security	1,547.59	.00	.00	927.52	.00	0.00
5113	Worker's Compensation	6,472.00	6,542.00	6,542.00	4,907.49	6,543.00	1.00
5114.101	Health Insurance Medical	10,407.89	11,614.00	10,444.00	3,263.84	10,650.00	206.00
5114.102	Health Insurance Dental	1,144.52	.00	.00	.00	.00	0.00
5114.103	Health Insurance Vision	120.72	.00	.00	.00	.00	0.00
5115	Unemployment Compensation	.00	.00	.00	204.07	.00	0.00
5116.101	Life and Disability Insurance Life & Disab.	228.00	423.00	294.00	26.40	361.00	67.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	197.05	.00	.00	15.50	.00	0.00
5119.100	Retiree Costs Medical Insurance	18,843.42	19,649.00	20,517.00	11,264.13	20,192.00	(325.00)
5122	Accrual Bank Payoff	.00	.00	2,811.00	2,811.23	2,811.00	0.00
5201.100	Office Supplies General	270.35	200.00	200.00	11.09	200.00	0.00



# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 2070 - ANIMAL SERVICES FUND

#### FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
5202.100	Operating Supplies General	2,864.17	2,820.00	2,820.00	1,906.78	2,820.00	0.00
5203.100	Repairs and Maint Supplies General	646.51	500.00	500.00	82.36	500.00	0.00
5204	Subscriptions and Code Books	90.00	135.00	135.00	.00	135.00	0.00
5209.101	Auto Fuel Expense Town Vehicles	4,670.72	5,000.00	5,000.00	1,303.84	3,000.00	(2,000.00)
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	.00	.00	.00	23.31	23.00	23.00
5210.100	Postage General	73.60	100.00	100.00	48.80	100.00	0.00
5211.135	Utilities Water and Sewer	1,016.58	1,100.00	1,100.00	339.00	820.00	(280.00)
5211.137	Utilities Electric and Gas	3,393.16	3,700.00	3,700.00	1,202.17	2,900.00	(800.00)
5211.139	Utilities Propane	2,380.89	3,174.00	3,174.00	793.48	2,500.00	(674.00)
5213.100	Professional/Contract Services General	8,694.32	8,028.00	8,008.00	4,992.96	8,028.00	20.00
5214.100	Repair and Maint Service General	612.53	1,020.00	1,020.00	296.50	1,020.00	0.00
5215.100	Rents and Leases Miscellaneous	92.45	100.00	100.00	.00	100.00	0.00
5216.100	Communications General Services	2,334.80	2,363.00	2,363.00	922.09	1,900.00	(463.00)
5218.100	Advertising General	46.89	.00	.00	36.08	36.00	36.00
5219.100	Printing General	260.18	212.00	212.00	199.95	212.00	0.00
5220.100	Employee Development General	3.79	120.00	120.00	.00	120.00	0.00
5223.105	Meals and Refreshments Emergencies and Meetings	25.42	.00	20.00	19.69	20.00	0.00
5225	Bank Fees and Charges	718.67	500.00	500.00	204.60	500.00	0.00
5280.100	Bad Debt Write Off Expense	42.32	.00	.00	.00	.00	0.00
5304	Furniture & Equipment	1,855.43	.00	.00	.00	.00	0.00
5501	Debt Service Payment - Principal	193.65	194.00	194.00	97.00	194.00	0.00
5910.010	Transfers Out To General Fund	24,605.00	31,260.00	31,260.00	10,935.00	28,455.00	(2,805.00)
EXPENSE TOTALS		\$173,969.13	\$189,373.00	\$181,270.00	\$73,989.74	\$164,012.00	(\$17,258.00)
REVENUE TOTALS		188,810.68	191,645.00	194,445.00	96,580.96	166,584.00	(27,861.00)
EXPENSE TOTALS		173,969.13	189,373.00	181,270.00	73,989.74	164,012.00	(17,258.00)
NET DIFFERENCE		14,841.55	2,272.00	13,175.00	22,591.22	2,572.00	(10,603.00)
ENDING FUND BALANCE		2,838.25	5,110.25	16,013.25		5,410.25	
RESERVE %		1.63%	2.70%	8.83%		3.30%	



# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 2120 - STATE GAS TAX FUND

#### FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
<b>Fund 2120 - State Gas Tax</b>							
<b>REVENUE</b>							
3355.001	State Gas Tax Section 2106	106,638.32	86,023.00	86,023.00	46,720.51	86,023.00	0.00
3355.002	State Gas Tax Section 2107	189,478.81	211,771.00	211,771.00	83,333.12	211,771.00	0.00
3355.003	State Gas Tax Section 2107.5	6,000.00	6,000.00	6,000.00	.00	6,000.00	0.00
3355.005	State Gas Tax Section 2105	115,631.96	113,813.00	113,813.00	50,902.53	113,813.00	0.00
3355.006	State Gas Tax RSTP Regional Surface Trans Prog	335,653.32	270,000.00	270,000.00	.00	300,000.00	30,000.00
3355.007	State Gas Tax Section 2103	209,958.67	233,375.00	233,375.00	166,570.54	254,986.00	21,611.00
3410.150	Administrative Services Late Fees	120.23	100.00	100.00	100.47	100.00	0.00
3610.100	Interest Revenue Investments	57.73	.00	.00	.00	.00	0.00
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	7,274.87	5,000.00	5,000.00	1,411.57	2,000.00	(3,000.00)
3902.100	Miscellaneous Revenue General	1,157.51	32,500.00	32,500.00	32,000.00	32,000.00	(500.00)
3910.110	Transfers In From Local Transportation Fund	3,852.18	.00	.00	.00	.00	0.00
3910.112	Transfers In From Federal CMAQ Fund	48,995.86	41,683.00	41,683.00	50,061.09	50,061.00	8,378.00
3910.132	Transfers In From HSIP Grant	5,117.91	15,165.00	15,165.00	13,942.73	13,943.00	(1,222.00)
3910.510	Transfers In From Impact Fees Road Imp Fund	1,242.49	.00	.00	.00	.00	0.00
3910.900	Transfers In From Transit Fund	.00	2,657.00	2,657.00	2,443.14	2,443.00	(214.00)
Program 4750 - Public Works - Streets Maint. Totals		\$1,031,179.86	\$1,018,087.00	\$1,018,087.00	\$447,485.70	\$1,073,140.00	\$55,053.00
Cost Center Activity 472 - Digout							
3910.110	Transfers In From Local Transportation Fund	74,203.72	.00	.00	.00	.00	0.00
Cost Center Activity 472 - Digout Totals		\$74,203.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Cost Center Activity 473 - Road Markings/Legends							
3910.110	Transfers In From Local Transportation Fund	30,653.65	.00	.00	.00	.00	0.00
Cost Center Activity 473 - Road Markings/Legends Totals		\$30,653.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>REVENUE TOTALS</b>		\$1,136,037.23	\$1,018,087.00	\$1,018,087.00	\$447,485.70	\$1,073,140.00	\$55,053.00
<b>EXPENSE</b>							
5101	Salaries - Permanent	382,107.76	438,118.00	441,477.00	207,630.29	439,609.00	(1,868.00)
5103.101	Differential Pay On Call	19,530.00	.00	.00	10,431.00	.00	0.00
5103.102	Differential Pay Out of Class	54.90	.00	.00	24.30	.00	0.00
5105	Salaries - Overtime/FLSA	4,746.25	8,000.00	8,000.00	3,978.84	8,508.00	508.00
5106.100	Incentives & Admin Leave Administrative Leave	5,776.99	7,742.00	7,961.00	.00	7,961.00	0.00
5106.200	Incentives & Admin Leave Gym Reimbursement	5.40	731.00	731.00	5.40	185.00	(546.00)
5107	Car Allowance/Mileage	504.00	432.00	432.00	237.00	435.00	3.00
5109.101	Allowances Boot Allowance	1,995.00	2,100.00	2,100.00	2,100.00	2,100.00	0.00
5111	Medicare	5,921.45	5,744.00	5,796.00	2,651.06	5,654.00	(142.00)



# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 2120 - STATE GAS TAX FUND

FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
5112.101	Retirement Contribution PERS	40,244.57	45,667.00	45,937.00	22,606.79	45,480.00	(457.00)
5113	Worker's Compensation	54,792.00	48,314.00	48,314.00	36,242.70	48,323.00	9.00
5114.101	Health Insurance Medical	60,390.89	76,213.00	76,213.00	36,577.28	77,617.00	1,404.00
5114.102	Health Insurance Dental	8,662.72	.00	.00	4,903.85	.00	0.00
5114.103	Health Insurance Vision	761.96	.00	.00	493.66	.00	0.00
5115	Unemployment Compensation	.00	.00	.00	1,512.48	.00	0.00
5116.101	Life and Disability Insurance Life & Disab.	1,748.06	4,537.00	4,537.00	1,037.87	4,881.00	344.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	2,437.00	.00	.00	1,486.28	.00	0.00
5119.100	Retiree Costs Medical Insurance	18,947.39	18,867.00	18,867.00	8,144.24	15,164.00	(3,703.00)
5201.100	Office Supplies General	136.68	100.00	100.00	14.66	100.00	0.00
5202.100	Operating Supplies General	2,100.05	3,330.00	3,330.00	1,244.16	3,330.00	0.00
5203.100	Repairs and Maint Supplies General	50,668.04	52,800.00	52,800.00	15,583.69	52,800.00	0.00
5204	Subscriptions and Code Books	230.55	500.00	500.00	.00	500.00	0.00
5209.101	Auto Fuel Expense Town Vehicles	25,188.54	29,500.00	29,500.00	13,131.03	28,000.00	(1,500.00)
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	.00	100.00	100.00	.00	.00	(100.00)
5210.100	Postage General	2.70	20.00	20.00	.46	20.00	0.00
5211.137	Utilities Electric and Gas	28,522.04	30,000.00	30,000.00	12,739.30	30,500.00	500.00
5211.139	Utilities Propane	1,381.33	3,000.00	3,000.00	747.18	2,000.00	(1,000.00)
5213.100	Professional/Contract Services General	28,709.41	4,900.00	4,900.00	612.00	4,900.00	0.00
5214.100	Repair and Maint Service General	72,066.58	114,831.00	114,831.00	30,382.40	114,831.00	0.00
5215.100	Rents and Leases Miscellaneous	.00	13,000.00	4,630.00	10.00	4,630.00	0.00
5215.131	Rents and Leases Street Maintenance Equipment	3,168.75	.00	.00	.00	.00	0.00
5216.100	Communications General Services	3,062.84	5,660.00	5,660.00	2,457.92	5,300.00	(360.00)
5218.100	Advertising General	1,617.12	100.00	100.00	.00	100.00	0.00
5219.100	Printing General	57.92	150.00	150.00	53.54	150.00	0.00
5220.100	Employee Development General	1,327.22	5,750.00	5,750.00	605.55	5,750.00	0.00
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	12.00	400.00	400.00	75.00	200.00	(200.00)
5223.105	Meals and Refreshments Emergencies and Meetings	61.15	1,000.00	1,000.00	.00	500.00	(500.00)
5280.100	Bad Debt Write Off Expense	729.12	.00	.00	.00	.00	0.00
5304	Furniture & Equipment	2,434.11	12,400.00	16,900.00	4,091.30	16,900.00	0.00
5305	Vehicles	.00	.00	8,370.00	8,369.75	8,370.00	0.00
5501	Debt Service Payment - Principal	37,963.22	29,854.00	29,854.00	29,757.65	29,854.00	0.00
5910.010	Transfers Out To General Fund	128,366.00	166,495.00	166,495.00	53,406.00	168,360.00	1,865.00
5910.100	Transfers Out To Capital Projects	.00	45,051.00	45,051.00	.00	49,794.00	4,743.00
Program 4750 - Public Works - Streets Maint. Totals		\$996,431.71	\$1,175,406.00	\$1,183,806.00	\$513,344.63	\$1,182,806.00	(\$1,000.00)

Cost Center Activity 471 - Overlay



# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 2120 - STATE GAS TAX FUND

#### FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
5213.100	Professional/Contract Services General	.00	79,000.00	78,367.00	78,367.24	78,367.00	0.00
	Cost Center Activity <b>471 - Overlay</b> Totals	\$0.00	\$79,000.00	\$78,367.00	\$78,367.24	\$78,367.00	\$0.00
	Cost Center Activity <b>472 - Digout</b>						
5213.100	Professional/Contract Services General	74,203.72	.00	.00	.00	.00	0.00
	Cost Center Activity <b>472 - Digout</b> Totals	\$74,203.72	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Cost Center Activity <b>473 - Road Markings/Legends</b>						
5213.100	Professional/Contract Services General	30,653.65	.00	.00	.00	.00	0.00
	Cost Center Activity <b>473 - Road Markings/Legends</b> Totals	\$30,653.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>EXPENSE TOTALS</b>	\$1,101,289.08	\$1,254,406.00	\$1,262,173.00	\$591,711.87	\$1,261,173.00	(\$1,000.00)
	<b>REVENUE TOTALS</b>	1,136,037.23	1,018,087.00	1,018,087.00	447,485.70	1,073,140.00	55,053.00
	<b>EXPENSE TOTALS</b>	1,101,289.08	1,254,406.00	1,262,173.00	591,711.87	1,261,173.00	(1,000.00)
	<b>NET DIFFERENCE</b>	34,748.15	(236,319.00)	(244,086.00)	(144,226.17)	(188,033.00)	56,053.00
	<b>ENDING FUND BALANCE</b>	393,582.74	157,263.74	149,496.74		205,549.74	
	<b>RESERVE %</b>	35.74%	12.54%	11.84%		16.30%	



# TOWN OF PARADISE

## 2013/14 MID-YEAR BUDGET REPORT

### 5900 - TRANSIT FUND

### FEBRUARY 11, 2014

Account	Account Description	2012/13 Estimated Actual	2013/14 Adopted Budget	2013/14 Amended Budget	2013/14 Year to Date Transactions	2013/14 Proposed Budget	2013/14 Mid-Year Budget Adjustments
<b>Fund 5900 - Transit Fund</b>							
<b>REVENUE</b>							
3345.001	State Revenues - Other LTF - Local Transit Funds	695,985.00	733,735.00	733,735.00	250,345.07	733,735.00	0.00
3345.002	State Revenues - Other STA - State Transportation Act	153,616.00	141,799.00	141,799.00	64,033.12	141,799.00	0.00
3610.100	Interest Revenue Investments	1,862.64	2,500.00	2,500.00	.00	2,500.00	0.00
3902.201	Miscellaneous Revenue Paratransit Tickets	19,575.00	18,000.00	18,000.00	10,600.00	18,000.00	0.00
3902.202	Miscellaneous Revenues BC Transit Tickets	11,160.00	11,000.00	11,000.00	5,926.76	11,000.00	0.00
<b>REVENUE TOTALS</b>		<b>\$882,198.64</b>	<b>\$907,034.00</b>	<b>\$907,034.00</b>	<b>\$330,904.95</b>	<b>\$907,034.00</b>	<b>\$0.00</b>
<b>EXPENSE</b>							
5101	Salaries - Permanent	12,875.86	12,900.00	12,900.00	6,935.71	12,865.00	(35.00)
5106.100	Incentives & Admin Leave Administrative Leave	484.43	526.00	526.00	.00	526.00	0.00
5106.200	Incentives & Admin Leave Gym Reimbursement	16.20	22.00	22.00	10.80	22.00	0.00
5107	Car Allowance/Mileage	168.00	168.00	168.00	98.00	168.00	0.00
5111	Medicare	186.07	197.00	197.00	97.09	192.00	(5.00)
5112.101	Retirement Contribution PERS	1,676.27	1,489.00	1,489.00	799.52	1,484.00	(5.00)
5113	Worker's Compensation	129.00	142.00	142.00	106.53	142.00	0.00
5114.101	Health Insurance Medical	1,760.45	2,056.00	2,056.00	984.02	1,796.00	(260.00)
5114.102	Health Insurance Dental	215.00	.00	.00	112.76	.00	0.00
5114.103	Health Insurance Vision	21.65	.00	.00	12.78	.00	0.00
5115	Unemployment Compensation	.91	.00	.00	45.79	.00	0.00
5116.101	Life and Disability Insurance Life & Disab.	48.79	120.00	120.00	28.69	135.00	15.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	82.06	.00	.00	49.59	.00	0.00
5213.100	Professional/Contract Services General	814,747.00	910,582.00	910,582.00	455,291.50	910,582.00	0.00
5260	Miscellaneous	30,735.00	29,000.00	29,000.00	12,559.16	29,000.00	0.00
5910.010	Transfers Out To General Fund	3,976.00	4,691.00	4,691.00	1,552.00	4,719.00	28.00
5910.100	Transfers Out To Capital Projects	.00	7,513.00	7,513.00	.00	7,513.00	0.00
5910.120	Transfers Out To State Gas Tax Fund	.00	2,657.00	2,657.00	2,443.14	2,443.00	(214.00)
<b>EXPENSE TOTALS</b>		<b>\$867,122.69</b>	<b>\$972,063.00</b>	<b>\$972,063.00</b>	<b>\$481,127.08</b>	<b>\$971,587.00</b>	<b>(\$476.00)</b>
<b>REVENUE TOTALS</b>		<b>882,198.64</b>	<b>907,034.00</b>	<b>907,034.00</b>	<b>330,904.95</b>	<b>907,034.00</b>	<b>.00</b>
<b>EXPENSE TOTALS</b>		<b>867,122.69</b>	<b>972,063.00</b>	<b>972,063.00</b>	<b>481,127.08</b>	<b>971,587.00</b>	<b>(476.00)</b>
<b>NET DIFFERENCE</b>		<b>15,075.95</b>	<b>(65,029.00)</b>	<b>(65,029.00)</b>	<b>(150,222.13)</b>	<b>(64,553.00)</b>	<b>476.00</b>
<b>ENDING FUND BALANCE</b>		<b>1,164,748.08</b>	<b>1,099,719.08</b>	<b>1,099,719.08</b>		<b>1,100,195.08</b>	
<b>RESERVE %</b>		<b>134.32%</b>	<b>113.13%</b>	<b>113.13%</b>		<b>113.24%</b>	