



Town of Paradise Town Council Meeting Agenda 6:00 PM – March 14, 2023

Town of Paradise Council Chamber – 5555 Skyway, Paradise, CA

Mayor, Greg Bolin
Vice Mayor, Rose Tryon
Council Member, Steve Crowder
Council Member, Steve “Woody” Culleton
Council Member, Ron Lassonde

Town Manager, Kevin Phillips
Town Attorney, Scott E. Huber
Town Clerk/Elections Official, Dina Volenski
CDD, Planning & Onsite, Susan Hartman
CDD, Building & Code Enforcement, Tony Lindsey
Finance Director/Town Treasurer – Vacant
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, Patrick Purvis
Chief of Police, Eric Reinbold
Recovery & Economic Development Director, Colette Curtis
Human Resources & Risk Management Director, Crystal Peters
Information Systems Director, Luis Marquez

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a “Request to Address Council” card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, “Public Communication.” Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- 1a. Call to Order
- 1b. Pledge of Allegiance to the Flag of the United States of America
- 1c. Invocation
- 1d. Roll Call

- 1e. Proclamation recognizing March as Red Cross Month.
- 1f. Presentation - VIPS 2022 Annual Report
- 1g. Presentation - CalFire Fire Chief Patrick Purvis on the Town's updated Insurance Services Office (ISO) rating.
- 1h. Presentation - Jim McCourt from Meeder Investments
- 1i. Camp Fire Recovery Updates - Written reports are included in the agenda packet.
 - p5 Colette Curtis, Recovery and Economic Development Director - Recovery Projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.
 - p8 Marc Mattox, Public Works Director/Town Engineer - Infrastructure and Sewer Update
 - p10 Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update
 - p16 Kate Anderson, Business and Housing Manager - Business and Housing Update

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p18 Approve the Special and Regular minutes of the February 14, 2023, February 17, 2023, and March 2, 2023 Town Council meetings.
- 2b. p29 Approve February 2023 Cash Disbursements in the amount of \$3,839,961.28.
- 2c. p37 Acknowledge receipt of and file the Planning Commission's annual report concerning implementation status of the 1994 Paradise General Plan and Housing Element for the 2022 calendar year.
- 2d. p61 Approve changes to Residential and Fuel Reduction Burn Permits to allow burning in the Town of Paradise to begin at 6:00 a.m. This will take effect on April 1st, 2023.
- 2e. p62 Adopt Town of Paradise Resolution No. 2023-10, "A resolution approving Summary Vacation of an easement for road and public utility purposes being a Portion of Parcel 1 as described in that Dedication of Right of Way recorded August 26, 1948 in Book 488, page 299, Official Records of Butte County. And approving and accepting an easement for storm

drainage purposes. And approving a summary vacation of an easement for storm drainage purposes as described in that Grant Deed recorded April 12, 1973, in Book 1828, at page 356, Official Records of Butte County. Said easements being over and across that real property held by The Eaglepointe Pacific Associates, a California limited partnership, being Assessor Parcel Numbers 053-380-001 through 053-380-044 and 053-380-099, commonly known as 5975 Maxwell Drive.”

- 2f. p81 Adopt Resolution No. 2023-11, "A Resolution of the Town Council of the Town of Paradise Authorizing and Establishing an Order of Succession in the Event of Absence or Disability of the Town Manager."

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
 - i. Project proponents (in favor of proposal)
 - ii. Project opponents (against proposal)
 - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

- 5a. p85 Conduct the duly noticed and scheduled public hearing to solicit comments and/or suggestions regarding 2023-2024 Community Development Block Grant Annual Plan funding priorities. This is the first of two public hearing; no action is requested at the time.

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p89 1. Upon conclusion of public discussion of this agenda item, consider approving an agreement between the Town of Paradise and Marc Mattox to serve as interim Town Manager beginning April 14, 2023; or, 2. Adopt an alternative directive to Town Staff. (ROLL CALL VOTE)
- 6b. p96 Consider reviewing and approving the updated Federal Advocacy Platform. (ROLL CALL VOTE)
- 6c. p113 1. Consider reviewing bid results and authorize staff to enter negotiations with recommended consultant(s) for as-needed post-fire

rebuilding assistance (Community Development Dept. staff augmentation); and, 2. Authorize the Town Manager to enter into an agreement (or multiple agreements). The agreement will be executed in a form approved by the Town Attorney; or, 3. Adopt an alternative directive to Town staff. (ROLL CALL VOTE)

6d. p116 Adopt Town of Paradise Resolution No. 2023-____, "A Resolution of the Town Council of the Town of Paradise Providing for the Summary Vacation of the Existing 12-foot-wide Public Utility Easement along the South Property Line of Lot 8 of the Rancho Estates Subdivision and Located at 1525 Forest Circle, Paradise California: APN 050-320-009." (ROLL CALL VOTE)

6e. p127 1. Upon conclusion of public discussion of this agenda item, consider adopting Resolution No. 2023-___, "A Resolution of the Town Council of the Town of Paradise proclaiming the existence of a local emergency"; or, 2. Adopt an alternative directive to Town staff. (ROLL CALL VOTE)

7. COUNCIL INITIATED ITEMS AND REPORTS

7a. Council initiated agenda items

7a1. Discuss expiring Urgency Ordinance No. 612. (CULLETON)

7a2. Discuss residential zoning to allow storage on property. (CULLETON)

7b. Council reports on committee representation

7c. Future Agenda Items

8. STAFF COMMUNICATION

8a. Town Manager Report

- Community Development Director

9. CLOSED SESSION - None

10. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	

TOWN/ASSISTANT TOWN CLERK SIGNATURE	



Town of Paradise
Council Agenda Summary
Date: March 14, 2023

Agenda Item: 1(i)

ORIGINATED BY: Colette Curtis, Recovery and Economic Development Director

REVIEWED BY: Kevin Phillips, Town Manager

SUBJECT: Monthly Recovery Update

LONG TERM RECOVERY PLAN: Yes

COUNCIL ACTION REQUESTED:

1. None

Background:

This report continues the Monthly Updates provided to keep the Town Council apprised of important developments related to the recovery of the Town of Paradise from the Camp Fire. Included in this update are items related to recovery projects, advocacy economic recovery and development, communications and emergency operations.

Analysis:

ECONOMIC DEVELOPMENT

Business Assistance Programs

- Business Investment Grant (BIG) Program
 - Councilmembers Crowder, Culleton, and Lassonde delivered checks to the recipient businesses.
- Commercial Sign Removal Program
 - Application period opened January 16th 2023.
 - 9 applications have been received.
 - 2 signs have been removed.
 - 4 signs are in the process of being removed.
 - About \$80,000 remains in the budget for this program.

Business Retention and Attraction

- Ross will occupy part of the old Kmart Building on Clark Rd.
- Paradise Brew Werks, a local microbrewery, is moving forward with plans to establish themselves in Town. They have acquired property on Skyway (old Big 5 Property).

CDBG-DR Economic Development

- The Butte County allocation for CDBG DR Economic Development has been announced at \$18.7 million.
- The Notice of Funding Availability (NOFA) is expected to be released in March 2023, and

we will have more information on what projects will be eligible.

- In preparation, the Town is working with our regional workforce partners on potential projects.

RECOVERY

Category 4 Tree Removal Program

- We opened the program to applicants on July 25th and received 577 applicants. This represents 1,014 acres of private property across the Town.
- The assessment Phase has been completed. Nearly 11,000 standing dead trees have been identified, tagged and catalogued for review by FEMA/CalOES
- Phase 2 continues to be in Federal Environmental Review. The draft Environmental Assessment is now complete and in final review with FEMA.
- Tree cutting process would commence after full phase 2 approval of submitted tree inventory.
- We are finalizing the plan for tree removal and anticipate bringing that to council in April

Early Warning System

- The Early Warning System was fully approved in April 2022 and a contract was awarded in July 2022.
- Our contractor has ordered long lead-time materials and is working on coordinating utilities for each of the 21 sites.
- We are working with PPRD and PUSD on formal agreements for the towers which are on their property.
- We are working to survey tower sites in public right-of-ways to confirm locations.
- We are finalizing the power access in partnership with PG&E.
- Some materials have arrived and construction teams will mobilize March 20th.

Residential Ignition Resistant Retrofit Program

- Undergoing Federal Environmental Review. The draft Environmental Assessment is now complete and in final review with FEMA.
- All other Town required action items are complete.
- We made the decision to handle assessments internally utilizing one of our building inspectors. We are finalizing the enrollment packets and anticipate opening the program to applicants by the end of March or early April.

Hazardous Fuels Reduction Program

- Undergoing Federal Environmental Review. The draft Environmental Assessment is now complete and in final review with FEMA.
- All other Town required action items are complete.

Defensible Space Code Enforcement

- Undergoing Federal Environmental Review. The draft Environmental Assessment is now complete and in final review with FEMA.
- All other Town required action items are complete.

COMMUNICATIONS

- TOP POP Events
 - In order to build community in Paradise during the 5th anniversary year after the Camp Fire, the Town is hosting 12 months of pop-up events around town.
 - These events are a way to help acknowledge the progress and rebuilding over the last 5 years.
 - Each month, different pop-up events will take place around town, with a local partner organization hosting the event.
 - The February TOP POP event with Déjà vu Nursery had to be canceled due to snow. We will be holding a makeup event in March.
- Community Relations Committee (CRC)
 - The CRC continues to meet monthly and has recently added new members representing the Gold Nugget Museum and Paradise Art Center.
- Upcoming Recovery Events
 - Staff is planning a media event for the installation of the Early Warning System towers in April.

EMERGENCY MANAGEMENT

- A full scale EOC exercise is in the initial planning stages for Spring or early Summer 2023
 - The exercise will involve the community and cooperator agencies
 - A months long information and education campaign will precede the exercise
 - The Early Warning System will be utilized as part of the exercise

Financial Impact:

None.



**TOWN OF PARADISE
Council Agenda Summary
Date: March 14, 2023**

Agenda No. 1(i)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Kevin Phillips, Town Manager

SUBJECT: Camp Fire Recovery Updates - Infrastructure

COUNCIL ACTION REQUESTED:

1. None, written monthly update only.

Background:

This report continues the Monthly Disaster Recovery Updates provided to keep the Town Council apprised of important developments related to the recovery of the Town of Paradise from the Camp Fire.

Analysis:

Road Rehabilitation

As previously covered in related Agenda Summaries and Updates, the Town of Paradise has secured funding from both FEMA and Federal Highways Administration for the purposes of road rehabilitation associated with Camp Fire damages from the fire itself, debris removal and tree removal operations. These projects cover all Town of Paradise publicly owned and maintained roadways.

A revised paving plan has been published here:

https://www.google.com/maps/d/u/0/viewer?mid=1w-PjuvtL5rmmOj_EM-4IFaj7sV-YVRs&ll=39.763511840651375%2C-121.61120815000001&z=13

This paving plan informs residents of which roads are expected to be paved in which calendar year. The plan will be updated frequently as actual field conditions change.

The first project in this series, Skyway between Crossroads and Westchester Way is nearing full closeout, anticipated to be considered by Council in spring 2023.

The Town of Paradise has awarded and scheduled 9 miles of paving for 2023. The roads planned and tentative schedule is provided below:

Notice to Proceed April 1, 2023:

- Dean Rd
- Merrill Rd
- Stearns Rd
- Country Club
- Wagstaff Rd (Clark to Pentz)
- Bille Rd (Clark to Vista Knolls)

The below roads are slated to begin July 1, 2023.

- Sawmill Rd (Bille to Pearson)
- Elliott Rd (Ingalls to Cameron)
- Pearson Rd (Clark to Pentz)
- S Libby Rd

Prior updates have noted the Town plans to pave 19 miles in 2023. The remaining 10 miles schedule are currently on hold until renewed environmental review is completed by FEMA. This second cycle of environmental review is due to the Improved Project status the project received recently. If the Town does not receive approval by FEMA within the next 60-90 days, the feasibility of remaining roads planned for 2023 will be at significant risk for postponement.

Paradise Sewer Project

Efforts for Past Month:

- Previous Updates:
 - *The Central Valley Regional Water Quality Control Board (Regional Board) hosts meetings of the Sewer Regionalization Project Advisory Committee (SRPAC). The SRPAC last met on March 21, 2022 at the City of Chico council chambers and finalized the first draft of the Principles of Agreement (POA). The POA served as a starting point for drafting an inter-municipal agreement (IMA) between Paradise and Chico to address treatment of Paradise wastewater at the Chico Water Pollution Control Plant. Information about SRPAC meetings, including agendas and meeting minutes, are at www.paradiseseWER.com.*
- *The 30-day appeal period for the Final EIR closed on December 8, 2022. No appeals were filed.*
- Continued to update the project's public website (www.paradiseseWER.com).
- Paradise Town Council approved the proposed IMA on February 14, 2023
- Chico City Council approved the proposed IMA on February 21, 2023
- Continued funding application efforts with the State and CDBG-DR.

Efforts for Next Month:

- Route the IMA for signatures by Paradise and Chico.
- Submit an Extension of Services Application for Butte LAFCo's consideration in May 2023.
- Continue funding application efforts with the State and CDBG-DR.



Town of Paradise
Council Agenda Summary
Date: March 14th, 2023

Agenda Item: 1(i)

ORIGINATED BY: Tony Lindsey, Community Development
Director, Building & Code Enforcement
REVIEWED BY: Kevin Philips, Town Manager
SUBJECT: Camp Fire Recovery Updates – Code Enforcement
LONG-TERM RECOVERY PLAN: No
COUNCIL ACTION REQUESTED:

1. Code Enforcement Update

Background:

The mission of the Code Enforcement Division is to promote and maintain a safe and desirable living and working environment. We help maintain and improve the quality of our community by administering a fair and unbiased enforcement program to correct violations of municipal codes and land use requirements. We work with residents, neighborhood associations, public service agencies, and other Town departments to:

- Facilitate voluntary compliance with Town codes.
- Empower community self-help programs.
- Develop public outreach programs.
- Establish community priorities for enforcement programs.

Analysis:

Code Enforcement receives complaints of violations from staff and general community members. Each complaint is investigated and verified by our Officers.

Temporary Use Permits (TUPs) issued under Urgency Ordinance 612 as of 2/30/2023 = 249 (Exhibit A):

- 35 – Parcels with RV Storage only (16 RVs on site)
- 200 – Parcels permitted to occupy an RV (125 currently occupied, ten occupied sites have submitted building permit applications)
- 14 – Accessory structures (Sheds, Shops, Non-habitable)
- Ordinance 612 expiration, 60-day informational notifications were distributed by certified and first-class mail to the current owners and emailed to all applicants. Information was also delivered to each site, either hand-delivered or posted. Notice attached. (Exhibit C)

RV Code Enforcement activity for the reporting period (Feb 3rd- Mar 2nd) (Exhibit B) :

- Occupied sites without TUPs – 27
- Occupied sites with TUP Violations – 1
- Compliance gained/RV cases closed – 8
 - 4 – RVs removed
 - 4 – Violations resolved (2 building permits issued)
- Civil Abatement Cases have been forwarded to Town Attorney – 43. Twenty-five cases have been resolved, and 18 remain eligible for action.

The Community Enhancement Outreach Team, consisting of Fire Prevention, Police, Housing, Disaster Case Managers (DCMs), and Code Enforcement staff, visited 21 RV sites. The team contacted 15 community members in February:

- 3 – tenants and did not own the property
- 12 – owner-occupied
- 1 – purchased the property post-Camp Fire
- 11 – supplied contact information to DCM staff (North Valley Catholic Social Services, Boys & Girls Club DCM's lost their funding source)

Other Code Enforcement Items:

- Abandoned Vehicle Authority abatements – 8
 - Four vehicles voluntarily abated.
 - Four cars were Towed.
- Complaints regarding waste and refuse, zoning, building without a permit, camping, fire hazards, vehicles, vending, no garbage service, grading, etc.

Fire Prevention is built upon the philosophy of three main objectives: Education, Engineering, and Enforcement. Fire Prevention is vital in the community and our continued economic development. Our defensible space and hazardous fuel management ordinance require property owners to keep their parcels fire-safe, whether they live in Town or not. The Fire Prevention staff performs weed abatement inspections on 11,100 parcels within our community.

Beginning April 1st, 2022, the Town started requiring property title transfers to obtain a Certificate of Compliance with our Defensible Space regulations. During February:

- Clearance requests received – 59
- Certificates issued – 51
- Land Surveyor's Certifications on file – 19
- First inspection compliance rate – 68%

The following is the number of town-wide Defensible Space Program inspections completed as of 3/2/2023:

- Compliant – 8,028 (approx. 72%)
- Non-compliant – 2,848 (not including active code enforcement cases)
- Code Enforcement Referrals for citation – 219 Active Code Cases
 - 14 – Commercial parcels, 205 – Residential parcels

EXHIBIT C



Town of Paradise
Community Development Department
6295 Skyway
Paradise, CA 95969
(530) 872-6291 x411

February 28, 2023

MAILING LABEL

IMPORTANT INFORMATION – 3rd NOTICE

RV Temporary Use Permit – Town of Paradise Urgency Ordinance No. 612

We are contacting you again because a temporary recreational vehicle (RV) permit was issued for the property referenced above following the 2018 Camp Fire. With the expiration of the Urgency Ordinance scheduled for **April 30, 2023**, we wanted to make sure each permit holder was aware of the following important dates:

- August 10, 2021 – Paradise Town Council extended the deadline for the Urgency Ordinance and the RV permits until **April 30, 2023**.
- January 1, 2023 – The new 2022 California Building Codes became effective statewide. Rebuild submittals will need to comply with the new 2022 building codes.
- **April 30, 2023** – The Urgency Ordinance and temporary RV permits will expire. A permanent dwelling rebuild permit must be issued to keep an RV on the property beyond this date.

On the back of this notice are rebuilding resources if you need assistance. If you would like to speak to someone in person, our Business & Housing Division staff at Town Hall (5555 Skyway) are available Monday-Thursday to help explain different rebuilding programs you may be eligible for. In addition, the State's ReCoverCA rebuilds grant program has representatives available at the Building Resiliency Center (6295 Skyway) on the 1st and 3rd Wednesday of every month, from 9:00 a.m. to 2:00 p.m., to meet with residents interested in their grant program.

We want to hear from you!

- If you are under contract with a builder, plans designer, or other rebuild professionals, please contact us through the phone number or email below so that our records can be updated, showing your progress towards rebuilding.
- Please let us know if you have property title issues to overcome.
- Please let us know if you have not received your determination notice from PG&E or the first payment.

We understand recovery after the fire is complex, and we are here to assist in any way we can in connecting you with the tools and resources you need to transition to permanent housing. If you have any questions about this notice, please get in touch with our Planning Division staff at **(530) 872-6291 ext. 411** or planning@townofparadise.com



Town of Paradise
Community Development Department
6295 Skyway
Paradise, CA 95969
(530) 872-6291 x411

Rebuilding Resources

Help Central

<http://helpcentral.org/> or call 211 or text your zip code to 898211

- Get connected with area resources
- If you are a Camp Fire survivor, connect with a Disaster Case Manager

USDA Section 502 Direct Loan

<https://eligibility.sc.egov.usda.gov/> (530) 534-0112

- Income-limits apply
- Value-limits apply
- Available to former renters or homeowners

CalVet

<https://www.calvet.ca.gov/HomeLoans>

or 866-653-2510

- Available to veterans
- No minimum credit scores
- No income limits
- Available to former renters or homeowners

Town of Paradise First-Time Home Buyer

Program

<https://www.townofparadise.com/housing/page/first-time-home-buyer-program>

- Down payment assistance to purchase a standing home in Paradise
- Income-limits apply
- Value-limits apply
- Available to former renters or homeowners

ReCoverCA

<https://www.hcd.ca.gov/grants-and-funding/recoverca>

- Federal grants for rebuild
- Available to former homeowners
- Income-limits apply

Town of Paradise Owner-Occupied

Rehabilitation Loan

<https://www.townofparadise.com/housing/page/owner-occupied-housing-rehabilitation-and-reconstruction>

- Up to \$150,000, deferred loan, for rebuilding or repairing a home in Paradise
- Income-limits apply
- Value-limits apply
- Available to homeowners (must have been on the title at the time of the fire)

Rebuild Paradise Foundation

<https://www.rebuildparadise.org/>

- Grants to reimburse costs for a survey, architecture/engineering fees, water expenses
- Grants up to \$7,500 to repair or replace septic
- Income-limits apply
- Available to homeowners and former renters in Paradise
- Pre-approved building plans

Community Housing Improvement Program (CHIP)

- <https://chiphousing.org/> or call (530)891-6931
- Self-help rebuild program and the waiting list for Paradise Community Village apartments

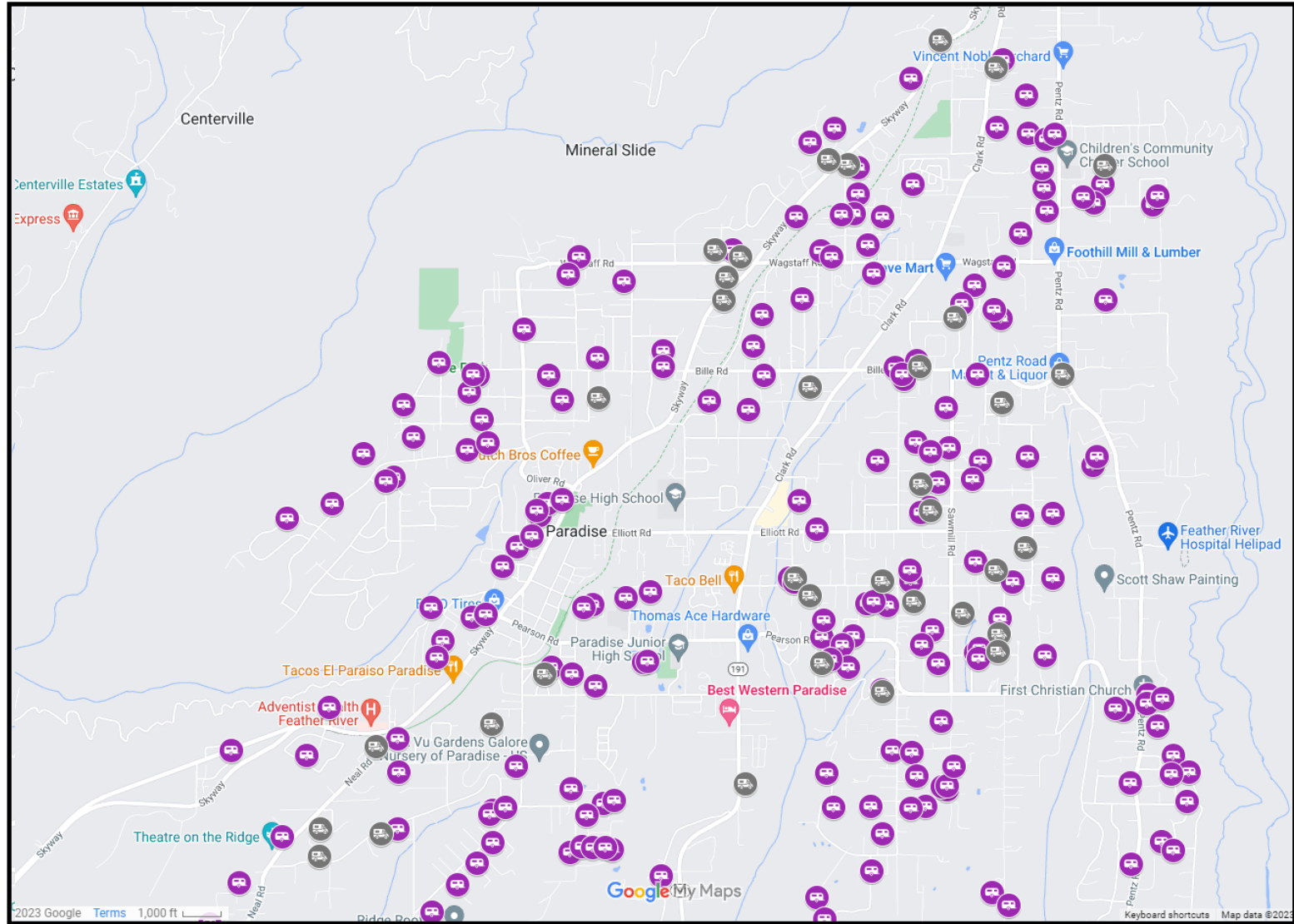
Habitat For Humanity

<https://www.buttehabitat.org/>

(530) 332-0821 or info@buttehabitat.org

- Self-help build program, available to former homeowners and people who were renting

EXHIBIT A TUPs under ORD 612 3/2/2023

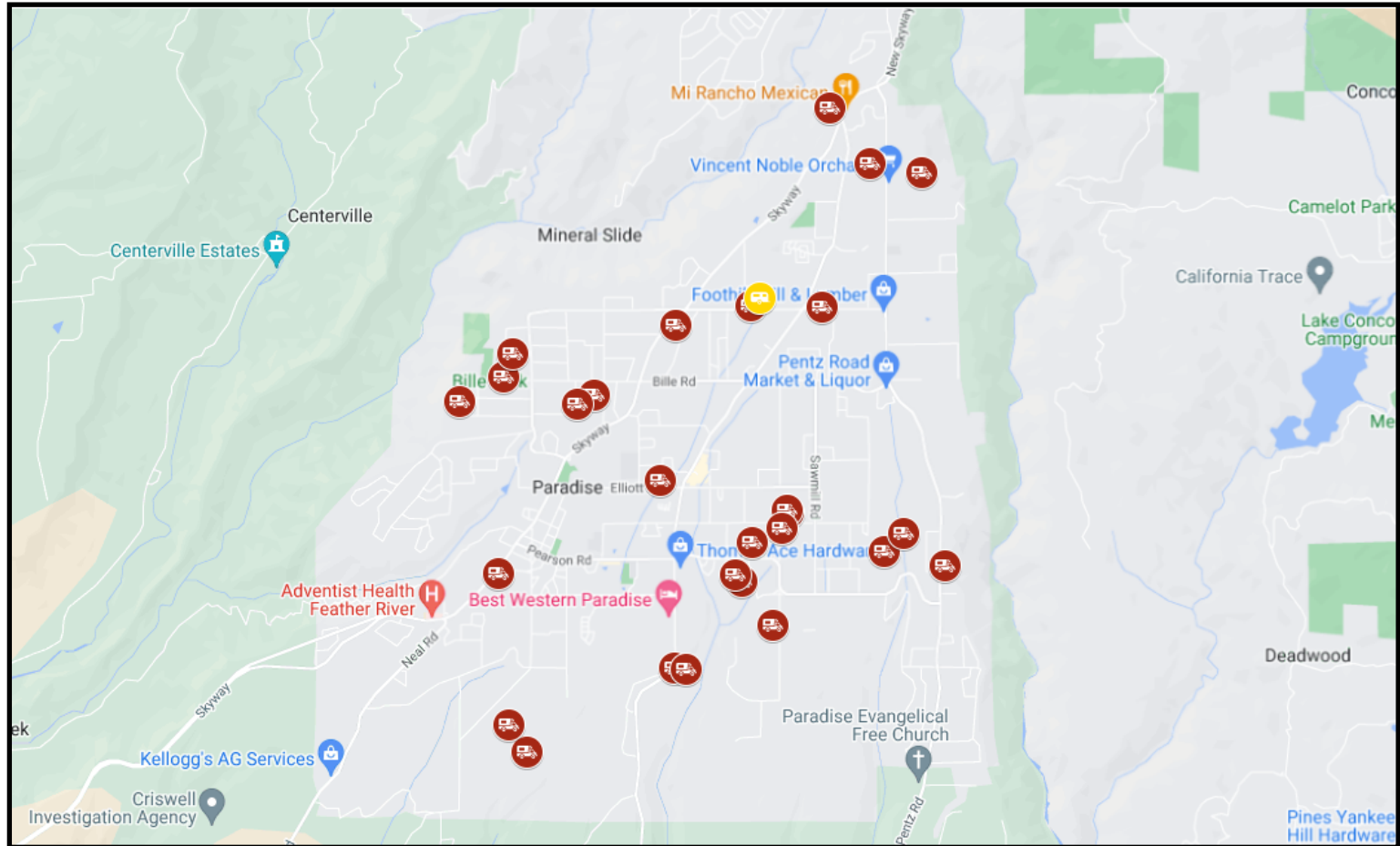


RV TUP STORAGE ONLY **35 - 16 actual stored RVs**



RV TUP OCCUPIED **200 - 125 actual occupied sites. 10 occupied sites have submitted building permit applications**

EXHIBIT B TUP Violations 3/2/2023



Violations w/ TUP 1



RV no TUP 27



Town of Paradise
Council Agenda Summary
Date: March 14, 2023

Agenda Item: 1(i)

ORIGINATED BY: Kate Anderson, Housing Program Manager
REVIEWED BY: Kevin Phillips, Town Manager
SUBJECT: Housing Recovery Update
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. None

Background:

This report provide the Town Council with an update of Housing activities. A summary of the programs, with overall interest and change from the last month, follows.

Analysis:

We have 29.56% (+0.26) of our pre-disaster housing stock to-date (1,377 surviving units + 2,175 new CofOs to-date [+32 from last month] = 3,552 habitable dwellings / 12,015 housing units before the Camp Fire). An additional 798 (-2) permits have been issued but have not received their CofO yet.

Town of Paradise Owner-Occupied Rehabilitation/Reconstruction Program (\$21 million)

- This program helps homeowners rehabilitate or reconstruct their home.
- **To-date 32 (+4) homes rebuilt, 22 (-1) under construction, 36 (-3) in the application process.**

State of California/ReCoverCA: Owner-Occupied Rehabilitation/Reconstruction Program (\$47 million across state)

- Grants of up to \$500,000 for property owners.
- **To-date 8 (+3) home rebuilt, 6 (-3) permits issued, 1 (-1) home submitted for plan review.**

Town of Paradise First-Time Homebuyer Program (\$2 million)

- Helping to make home ownership more affordable by providing assistance toward the purchase price and closing costs of an owner-occupied, affordable housing unit.
- Working with Habitat and CHIP to accept land for self-help affordable homeownership.
- **To-date 12 (+0) homes purchased and 32 (+0) applications in process. Lots of interest from local lenders and realtors.**

Town of Paradise Septic Grant Program (\$570,000)

- Grants up to \$17,000 to assist Camp Fire survivors to repair or replace septic systems damaged or destroyed during the Camp Fire or subsequent clean-up efforts.
- **To-date 26 (-3), applications in process, 9 (+2) applications approved, 13 (+0) completed.**

CDBG-DR Multifamily Rental Housing Program (\$55 million)

- Goal is to create affordable rental housing

- Large projects (8+ units): **8 project apps received for 368 units, \$64,377,157 requested (oversubscribed); 7 projects to be funded.**

HOME Infill New Construction (\$700,000)

- Create affordable housing for first-time homebuyers.
- Working with North Valley Housing Trust to accept land for program.
- **HCD has let us know that we received the award, but this program is still suspended.**

CDBG (2022 Annual Allocation: \$107,537, unspent funds=\$516,463.37)

- Timeliness issue continues; a minimum of \$355,157.87 must be spent by May 1, 2023.
 - Skyway sidewalk project = \$355,456.76 to be spent by end of April
 - Property acquisition for affordable homeownership = \$135,771 to be purchased by end of April
 - Public services (B&GC, Meal on Wheels and PRPD) = \$5,360.50 by April
 - Program administration = \$5,982.63 by April
- CV funds (separate from above) ear-marked for Economic Development = \$208,244 awarded, of which \$166,595.20 must be spent by 10/25/24.

Financial Impact:

None.



**MINUTES
PARADISE TOWN COUNCIL
SPECIAL MEETING – 5:15 PM – February 14, 2023**

1. OPENING

The Special meeting of the Paradise Town Council was called to order by Mayor Bolin at 5:16 p.m. in the Council Chambers located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America.

COUNCIL MEMBERS PRESENT: Steve Crowder, Steve “Woody” Culleton, Ron Lassonde, Rose Tryon and Greg Bolin, Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Kevin Phillips, Town Clerk/Elections Official Dina Volenski, Town Attorney Scott E. Huber, Community Development Director Tony Lindsey, Public Works Director/Town Engineer Marc Mattox, and Information Systems Director Luis Marquez.

At 5:17 p.m. Mayor Boling announced that the Town Council would go into Closed Session for the following item:

2. COUNCIL CONSIDERATION

- 2a. Pursuant to Government Code section 54956.9(d)(4), the Town Council will meet with the Town Manager and Town Attorney to consider initiation of litigation for seven (7) potential cases.

After reconvening from Closed Session at 6:07 p.m., Mayor Bolin announced that no reportable action was taken, direction was given.

3. ADJOURNMENT

Mayor Bolin adjourned the Council meeting at 6:07 p.m.

Date approved:

By:

Attest:

Greg Bolin, Mayor

Dina Volenski, CMC, Town Clerk



TOWN COUNCIL Meeting Minutes

6:00 PM – February 14, 2023

1. OPENING

The Regular meeting of the Paradise Town Council was called to order by Mayor Bolin at 6:10 p.m. in the Town Council Chamber located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America. An invocation was offered by Council Member Crowder.

COUNCIL MEMBERS PRESENT: Steve Crowder, Steve “Woody” Culleton, Ron Lassonde, Rose Tryon and Greg Bolin, Mayor

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Kevin Phillips, Town Attorney Scott E. Huber, Town Clerk/Elections Official Dina Volenski, Finance Director/Town Treasurer Ross Gilb, Information Systems Director Luis Marquez, Public Works Director/Town Engineer Marc Mattox, Community Development Director Susan Hartman, Community Development Director Tony Lindsey, Recovery and Economic Development Director Colette Curtis, Business and Housing Manager Kate Anderson, Police Chief Eric Reinbold, Police Lieutenant Anthony Borgman, Police Lieutenant Cameron Kovacs and Fire Chief Patrick Purvis.

Mayor Bolin proposed moving item 6h to the top of Council Consideration. All Council concurred.

Mayor Bolin stated that in order for the Council to discuss and consider authorization and approval of a letter to be written in opposition of the placement of a sexually violent predator in Paradise, and to sponsor legislation related to property tax post Camp Fire, these items must be formally added to the agenda. It takes two thirds vote to add the item to the agenda, or if less than two thirds are present a unanimous vote of those present.

As such, Council is requested to take the following actions:

Pursuant to Government Code Section 54954.2(b)(2) the Town Council finds that there is a need to take immediate action and that the need came to the attention of the Town after the posting of the agenda concerning the following items:

- 1(a)1. Consider Council authorization and approval of a letter to be written in opposition of the placement of a sexually violent predator in Paradise; and,
- 1(a)2. Consider sponsorship of Legislative Bill 556 related to property taxation post Camp Fire.

Motion by Culleton, seconded by Tryon, the Town Council finds that there is a need to take immediate action and that the need came to the attention of the Town after the posting of the agenda and added Agenda Item 1(a)1 and 1(a)2 to the agenda. Roll call vote was unanimous.

- 1(a)1. Consider Council authorization and approval of a letter to be written in opposition of the placement of a sexually violent predator in Paradise.

Town Attorney Scott Huber proposed the letter be drafted by the Town Manager and himself. Police Chief Eric Reinbold informed the Town Council that an informational Town Hall meeting would be held on Thursday, February 16, 2023 at the Paradise Alliance Church, 6:30 p.m. to allow the public to provide information relating to the implications of a sexually violent predator living in the neighborhood of 1550 Gate Lane.

Motion by Culleton, seconded by Crowder, authorized and approved of a letter to be written, and signed by all Town Council Members, in opposition of the placement of a sexually violent predator in Paradise. Roll call vote was unanimous. (180-30-100)

- 1(a)2. Consider sponsorship of Legislative Bill 556 related to property taxation post Camp Fire.

Town Manager Phillips spoke to this item and shared that Assemblyman Gallagher has authorized a bill to extend the property tax base for those rebuilding from 5 years to 10 years.

1. Carrie Max spoke in favor of this item.

Motion by Culleton, seconded by Lassonde, approved sponsorship of Legislative Bill 556 related to property taxation post Camp Fire. Roll call vote was unanimous.

- 1a. Mayor Bolin presented proclamations recognizing Senator Dianne Feinstein, Senator Alex Padilla and Congressman Doug LaMalfa for their assistance in securing funding for the Roe Road Project. Teri DeBose accepted Congressman LaMalfa's proclamation on his behalf. Senators Dianne Feinstein and Alex Padilla were not in attendance. (180-40-27)
- 1b. Mayor Bolin presented a proclamation recognizing Alliance For Workforce Development. (180-40-27)
- 1c. Police Chief Eric Reinbold and representatives from Assemblyman Gallagher and Congressman LaMalfa's offices presented special

recognitions to the following sworn and non-sworn police personnel and volunteers for their exemplary contributions to the department:

Police Officer of the Year: **Officer Derek Archuleta**

Civilian Employee of the Year: **Support Services Supervisor Jeannette Huggins**

VIP of the Year: **Frank Dodini**

PASH Volunteer of the Year: **Richard Abbott**

- 1d. Camp Fire Recovery Updates - Written reports are included in the agenda packet. (110-60-061)

Colette Curtis, Recovery and Economic Development Director - Recovery Projects, Advocacy, Economic Recovery and Development, Communications and Emergency Operations.

Marc Mattox, Public Works Director/Town Engineer - Infrastructure and sewer Update

Tony Lindsey, CDD-Building and Code Enforcement - Code Enforcement Update

Kate Anderson, Business and Housing Manager - Business and Housing Update

2. CONSENT CALENDAR

MOTION by Crowder, seconded by Lassonde, approved consent calendar items 2a through 2g. Roll call vote was unanimous.

- 2a. Approved the Regular, January 10, 2023 and Special, January 17, 2023 meeting minutes of the Paradise Town Council.
- 2b. Approved January 2023 Cash Disbursements in the amount of \$3,196,412.63. (310-10-034)
- 2c. Declared itemized list of equipment from the Fire Department as surplus property; and, adopted Resolution No. 2023-04, "A Resolution of the Town Council of the Town of Paradise Declaring Certain Property to be Surplus and Authorizing Disposal Thereof". (380-10-003)
- 2d. Adopted Resolution No. 2023-05, "A Resolution of the Town Council of Town of Paradise accepting the work performed under the On-System Culvert Repair Project (Contract No. 7301.CON) Performed by Escherman Construction Company." (950-40-052, 510-20-327)
- 2e. Adopted Resolution No. 2023-06, "A Resolution of the Town Council of the Town of Paradise Amending and Re-Adopting Conflict of Interest Code for the Agencies and Departments of the Town of Paradise Which Incorporate by Reference the Fair Political Practices Commission's Standard Model Conflict of Interest." (540-20-033)

- 2f. Adopted Resolution No. 2023-07, "A Resolution of the Town Council of Town of Paradise Accepting the Work Performed Under the Off-System Culvert Repair Project (Contract No. 8408.CON) Performed by Allen Gill Construction, Inc." (950-40-060, 910-30-004, 510-20-350)
- 2g. Reviewed and filed the 2nd Quarter Investment Report for the Fiscal Year Ending June 30, 2023. (360-30-006)

3. ITEMS REMOVED FROM CONSENT CALENDAR - None

4. PUBLIC COMMUNICATION

1. Steven Vasquez spoke about his desire to keep his RV on his property for the storage of maintenance equipment for the property.
2. Carrie Max spoke about the letters sent out by the Building Resiliency Center notifying residents of the end of the RV urgency ordinance.
3. Ward Habriel read a quote from a book on the "seeds of thought".

5. PUBLIC HEARINGS - None

6. COUNCIL CONSIDERATION

- 6h. This item was moved to the top of Council Consideration: Provide direction regarding future spending of transient occupancy tax revenues.
Council Member Culleton recused himself at 6:53 p.m. due to a potential conflict of interest.
Economic Development Director Colette Curtis presented on the proposed future spending of transient occupancy tax revenues.
 1. Kelley Conner of the Paradise Performing Arts Center spoke in favor of this item.
 2. Bill Hartley of the Gold Nugget Museum spoke in favor of this item.
 3. Heidi Elick Paradise Ridge Chamber of Commerce spoke in favor of this item.
 4. Monica Nolan Paradise Ridge Chamber of Commerce spoke in favor of this item.
 5. Mark Thorp of the Gold Nugget Museum spoke in favor of this item.
 6. Ward Habriel suggested money be given to the Garden Club to plant daffodils.
 7. Kathy Dysert of Paradise Arts Center and Cultural Hub spoke in favor of this item.

Council provided direction to staff to bring back two proposals regarding future spending of transient occupancy tax revenues.

1. A fixed amount held back for the Town with excess to be given to the following organizations: the Paradise Ridge Chamber of Commerce, Gold Nugget Museum, Paradise Performing Arts Center, Theatre on the Ridge, Paradise Art Center and Cultural Hub. Funding for the Chico Municipal Airport will be reviewed and decided on when the City of Chico brings the item to the Town Council for consideration.

2. A proposal with a percentage split between the multiple organizations with deliverables including contracts with the organizations and reporting on how the funds were spent with the impact to the organization. (395-70-008)

Council Member Culleton returned to the dais at 7:42 p.m.

6a. Economic Development Director Colette Curtis and Kristi More from the Ferguson Group reviewed the updated draft Federal Advocacy Platform. This item will be brought back on the March Agenda for Council approval. (550-30-001)

6b. Consider appointment of Charles Holman to fill the existing vacancy on the Planning Commission.

1. Charles Holman expressed his desire to serve the community.

MOTION by Lassonde, seconded by Crowder concurred with the recommendation of the interview panel and appointed applicant Charles Holman to fill the existing vacancy on the Planning Commission, effective immediately, with term to expire June 30, 2024. Roll call vote was unanimous. (760-45-021, 760-45-030, 760-45-012)

6c. Business and Housing Manager Kate Anderson provided an overview on the Department of Housing and Urban Development (HUD) Entitlement Community and roles and responsibilities of the proposed public service sub-committee. (710-10-103)

MOTION by Tryon, seconded by Bolin, approved the formation of a public services sub-committee to consider input and requests for public services funding; and, appointed Council Members Culleton and Lassonde to the public services sub-committee. Roll call vote was unanimous.

6d. Mayor Bolin recused himself at 8:07 p.m. due to a potential conflict of interest.

Public Works Director/Town Engineer Marc Mattox reviewed the proposed Inter-Municipal Agreement with the City of Chico.

MOTION by Culleton, seconded by Crowder, 1. Approved the proposed Inter-Municipal Agreement with a modification to 15(b), that it become a reciprocal duty to provide audit documents for review, and authorized the Town Manager to execute the agreement with the review and approval by the Town Attorney, City of Chico City Council and City Attorney; and 2.

Authorized the Town Manager to approve minor adjustments to the Inter-Municipal Agreement as requested by the City of Chico during its review and consideration process; and 3. Directed staff to continue the next steps in the Paradise Sewer Project including supporting the City of Chico in an application to the Butte Local Agency Formation Commission for the extension of wastewater treatment services to the Town of Paradise. Roll call vote was unanimous with Mayor Bolin absent and not voting. (960-70-004, 510-20-370)

Mayor Bolin returned to the dais at 8:34 p.m.

- 6e. Town Attorney Scott Huber provided an overview of proposed Legislative Committee.

MOTION by Tryon, seconded by Culleton, established an advisory committee of the Town Council entitled “Legislative Committee” and appointed the Mayor and Vice-Mayor to the serve on the committee, including to set the policies and priorities of the committee. AYES: Culleton, Lassonde, Tryon and Mayor Bolin; NOES: Crowder ABSENT: None ABSTAIN: None (550-30-003)

- 6f. Finance Director/Town Treasurer Ross Gilb provided an overview of the proposed changes to the 2022-2023 Operating and Capital Budgets.

MOTION by Lassonde, seconded by Culleton, 1. Filed the financial information provided by staff concerning the FY 2022-23 operating and capital budgets; and, 2. Approved position control from 1.0 to 0.9 FTE for the Senior Accountant position; and, 3. Approved position control from 0.6 to 0.9 FTE for the Administrative Assistant (Public Works) position; and, 4. Approved the job classification of Engineering Intern and add this new position to the salary pay plan and position control; and, 5. Approved the job classification of Accounting Analyst and add this new position to the salary pay plan and position control; and, 6. Adopted Resolution No. 2023-08, "A Resolution of the Town Council of the Town of Paradise, California adopting the amended Salary Pay Plan for Town of Paradise Employees for the Fiscal Year 2022-2023; and, 7. Approved staff recommended budget adjustments. Roll call vote was unanimous. (610-10-015, 610-10-017, 610-10-018, 340-40-016)

- 6g. Business and Housing Manager Kate Anderson provided an overview of the proposed Memorandum of Understanding (MOU) with local non-profits for lot acquisition for affordable homeownership.

MOTION by Tryon, seconded by Lassonde, 1. Approved the Memorandum of Understanding (MOU) with local non-profits for lot acquisition for affordable homeownership; and, 2. Adopted Resolution No. 2023-09, “A Resolution of the Town Council of the Town of Paradise Directing the Method of Purchase of Lots for the Construction of Affordable Housing and Making Findings Related Thereto.” Roll call vote was unanimous. (710-10-098)

- 6h. This item was moved to the top of Council Consideration by full Council concurrence.

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council discussed enforcement of professional landscapers blowing and leaving the leaves in the street. Community Development Director Tony Lindsey provided Council with an example of the courtesy door-hanger being used to inform citizens of Town Code violations regarding organic waste in the rights-of-way.

- 7b. Council reports on committee representation:

Council Member Culleton attended a Consortium of Care and Solid Waste Committee meeting. Mr. Culleton also participated in handing out the Investment Grant Program checks to the selected businesses.

Vice Mayor Tryon toured the Town's current Public Works projects with Public Works Director Marc Mattox. She also attended a Butte County Air Quality Management District meeting, a ribbon cutting for "The Best Place for Mom", and the Solid Waste meeting.

Council Member Lassonde attended the League of California Cities Academy, Butte County Consolidated Oversight Board, the Butte County Air Quality Management District, Building and Industry Stakeholder at the BRC, and participated in a ride along with Code Enforcement. He reported that the BCAG meeting was cancelled this month. Mr. Lassonde also participated in handing out the Investment Grant Program checks to the selected businesses.

Council Members Crowder and Lassonde interviewed candidates for the Planning Commission vacancy. Mr. Crowder traveled to Washington D.C. with a group called "After the Fire" to advocate for fire survivors tax relief. He also participated in handing out the Investment Grant Program checks to the selected businesses.

Mayor Bolin attended the LAFCo meeting and let Council know that his seat would be up for reelection on the board this spring.

- 7c. Future Agenda Items

1. Council Member Culleton asked to put the expiring Urgency Ordinance on the March agenda.
2. Council Member Culleton asked to discuss residential zoning to allow storage on property.

8. STAFF COMMUNICATION

- 8a. Town Manager Phillips reported on the Butte County Oversight Board meeting. When the Oversight Board asked the Town for a 10-year projection on RDA sustainability, Mr. Phillips shared that the best

investment into the RDA was to install the sewer. This would help to revitalize the area and aid in recovery as help with repayment of the bonds.

- 8b. Community Development Director Susan Hartman reported that two affordable housing projects will be brought to the Planning Commission this month. 1. 140-unit multi-family development on Cypress Lane; and, 2. 21 Senior Apartments. There are also plans for Ross to go into Paradise Plaza. Ms. Hartman also explained the Water Assessment Process in order to submit the Waste Discharge Waiver Permit.

9. CLOSED SESSION - None

10. ADJOURNMENT

Mayor Bolin adjourned the meeting at 9:46 p.m.

Date approved:

By:

Attest:

Greg Bolin, Mayor

Dina Volenski, CMC, Town Clerk



**MINUTES
PARADISE TOWN COUNCIL
SPECIAL MEETING – 2:00 PM – February 17, 2023**

1. OPENING

The Special meeting of the Paradise Town Council was called to order by Mayor Bolin at 2:07 p.m. in the Council Chambers located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America.

COUNCIL MEMBERS PRESENT: Steve Crowder, Steve “Woody” Culleton, Ron Lassonde, Rose Tryon and Greg Bolin, Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Clerk/Elections Official Dina Volenski, Town Attorney Scott E. Huber, Human Resources and Risk Management Director Crystal Peter, and Deputy Town Clerk Melanie Elvis.

At 2:08 p.m. Mayor Bolin announced that the Town Council would adjourn to Closed Session for the following item:

2. CLOSED SESSION

- 2a. Pursuant to Government Code Section 54957(b)(1), the Town Council will hold a closed session discussion to consider the appointment of a public employee relating to the following position: Town Manager.

After reconvening from Closed Session at 3:15 p.m., Mayor Bolin announced that no reportable action was taken, direction was given.

3. ADJOURNMENT

Mayor Bolin adjourned the Council meeting at 3:15 p.m.

Date approved:

By:

Attest:

Greg Bolin, Mayor

Dina Volenski, CMC, Town Clerk



**MINUTES
PARADISE TOWN COUNCIL
SPECIAL MEETING – 4:00 PM – March 2, 2023**

1. OPENING

The Special meeting of the Paradise Town Council was called to order by Mayor Bolin at 4:01 p.m. in the Council Chambers located at 5555 Skyway, Paradise, California who led the Pledge of Allegiance to the Flag of the United States of America.

COUNCIL MEMBERS PRESENT: Steve Crowder, Steve “Woody” Culleton, Ron Lassonde, Rose Tryon and Greg Bolin, Mayor.

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Town Manager Kevin Phillips, Town Clerk/Elections Official Dina Volenski, Town Attorney Scott E. Huber (via Teams), and Deputy Town Clerk Melanie Elvis.

At 4:02 p.m. Mayor Bolin announced that the Town Council would adjourn to Closed Session for the following item:

2. CLOSED SESSION

- 2a. Pursuant to Government Code section 54956.9(a), the Town Council will meet with the Town Manager and Town Attorney to discuss existing litigation: Forest Service Employees for Environmental Ethics v. United States Forest Service, United States District Court, District of Montana, Missoula Division, Case No. 9:22-CV-00168-DLC.

After reconvening from Closed Session at 4:18 p.m. Mayor Bolin announced that the Town Council unanimously voted to intervene with the lawsuit regarding:

Forest Service Employees for Environmental Ethics v. United States Forest Service, United States District Court, District of Montana, Missoula Division, Case No. 9:22-CV-00168-DLC.

3. ADJOURNMENT

Mayor Bolin adjourned the Council meeting at 4:19 p.m.

Date approved:

By:

Attest:

Greg Bolin, Mayor

Dina Volenski, CMC, Town Clerk

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF
February 1, 2023 - February 28, 2023



CASH DISBURSEMENTS REPORT
February 1, 2023 - February 28, 2023

Check Date	Pay Period End	Description	Amount	Total
2/3/2023	1/29/2023	Net Payroll - Direct Deposits and Checks	\$ 211,208.93	
2/17/2023	2/12/2023	Net Payroll - Direct Deposits and Checks	<u>203,988.86</u>	
				\$ 415,197.79
 Accounts Payable				
		Payroll Vendors: Taxes, PERS, Dues, Insurance, Etc.	28,660.19	
		Operations Vendors: Supplies, Contracts, Utilities, Etc.	<u>\$ 3,396,103.30</u>	
		TOTAL CASH DISBURSEMENTS ACCOUNTS PAYABLE		<u>3,424,763.49</u>
		GRAND TOTAL CASH DISBURSEMENTS		<u><u>\$ 3,839,961.28</u></u>

APPROVED BY: _____
 Kevin Phillips, Town Manager

TOWN OF PARADISE
Payment Register

From Payment Date: 2/1/2023 - To Payment Date: 2/28/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
82693	02/07/2023	Open			Accounts Payable	ICMA 457 - MissionSquare	\$2,952.08		
82694	02/07/2023	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
82695	02/09/2023	Open			Accounts Payable	All-American Construction, Inc.	\$59,376.90		
82696	02/09/2023	Open			Accounts Payable	AT&T MOBILITY	\$176.55		
82697	02/09/2023	Open			Accounts Payable	Bear Electrical Systems, Inc	\$2,233.00		
82698	02/09/2023	Open			Accounts Payable	BIDWELL TITLE & ESCROW	\$175.00		
82699	02/09/2023	Open			Accounts Payable	Big O Tires	\$267.00		
82700	02/09/2023	Open			Accounts Payable	Bug Smart	\$83.00		
82701	02/09/2023	Open			Accounts Payable	Bunch Electrical	\$1,935.00		
82702	02/09/2023	Open			Accounts Payable	BUTTE CO RECORDER	\$115.00		
82703	02/09/2023	Open			Accounts Payable	BUTTE CO SHERIFF'S OFFICE	\$95,765.92		
82704	02/09/2023	Open			Accounts Payable	Butte County Construction Inc	\$30,090.34		
82705	02/09/2023	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$97.50		
82706	02/09/2023	Open			Accounts Payable	Butte Surveying	\$874.87		
82707	02/09/2023	Open			Accounts Payable	CCUG	\$125.00		
82708	02/09/2023	Open			Accounts Payable	Cleanrite, Inc	\$5,547.55		
82709	02/09/2023	Open			Accounts Payable	Crossfire Tree & Vegetation Services	\$4,441.50		
82710	02/09/2023	Open			Accounts Payable	DATCO SERVICES CORPORATION	\$315.00		
82711	02/09/2023	Open			Accounts Payable	De Lage Landen Public Finance LLC	\$781.25		
82712	02/09/2023	Open			Accounts Payable	Deja Vu Gardens Galore Nursery	\$5,000.00		
82713	02/09/2023	Open			Accounts Payable	DEPARTMENT OF FORESTRY & FIRE PROTECTION	\$1,101,147.05		
82714	02/09/2023	Open			Accounts Payable	Dirt to Doorknobs	\$30,900.20		
82715	02/09/2023	Open			Accounts Payable	DOBRICH & SONS SEPTIC	\$9,832.50		
82716	02/09/2023	Open			Accounts Payable	Dobrich Septic Service, Inc.	\$5,000.00		
82717	02/09/2023	Open			Accounts Payable	Down Range Indoor Training Center	\$220.95		
82718	02/09/2023	Open			Accounts Payable	DYE Day Spa	\$5,000.00		
82719	02/09/2023	Open			Accounts Payable	ENLOE MEDICAL CENTER, INC.	\$334.00		
82720	02/09/2023	Open			Accounts Payable	ENTERPRISE FM TRUST	\$11,282.26		
82721	02/09/2023	Open			Accounts Payable	Granicher Appraisals, Inc	\$400.00		
82722	02/09/2023	Open			Accounts Payable	Granicher Appraisals, Inc	\$400.00		
82723	02/09/2023	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$145.47		
82724	02/09/2023	Open			Accounts Payable	GREEN RIDGE LANDSCAPING	\$5,296.00		
82725	02/09/2023	Open			Accounts Payable	Gynn, Bryan	\$54.91		
82726	02/09/2023	Open			Accounts Payable	Hope Crisis Response Network, Inc	\$25,000.00		
82727	02/09/2023	Open			Accounts Payable	HUDSON'S APPLIANCE CENTER	\$5,000.00		
82728	02/09/2023	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$11,693.77		
82729	02/09/2023	Open			Accounts Payable	INTERSTATE OIL COMPANY	\$330.66		
82730	02/09/2023	Open			Accounts Payable	James or Lavenia Riotto	\$250.00		
82731	02/09/2023	Open			Accounts Payable	Jen's Place	\$5,000.00		
82732	02/09/2023	Open			Accounts Payable	JOHNNY ON THE SPOT PORTABLES	\$186.45		
82733	02/09/2023	Open			Accounts Payable	KEN'S PARADISE HITCH & WELDING	\$5,000.00		
82734	02/09/2023	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$1,074.77		
82735	02/09/2023	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$496.14		
82736	02/09/2023	Open			Accounts Payable	L.D. Strobel Co., Inc.	\$180,656.00		

TOWN OF PARADISE
Payment Register

From Payment Date: 2/1/2023 - To Payment Date: 2/28/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
82737	02/09/2023	Open			Accounts Payable	Lassonde, Ron	\$125.99		
82738	02/09/2023	Open			Accounts Payable	LEAGUE OF CALIFORNIA CITIES	\$5,422.00		
82739	02/09/2023	Open			Accounts Payable	Lian's Nails	\$5,000.00		
82740	02/09/2023	Open			Accounts Payable	LIFE ASSIST INC	\$191.65		
82741	02/09/2023	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$28.50		
82742	02/09/2023	Open			Accounts Payable	Lofi Cafe	\$5,000.00		
82743	02/09/2023	Open			Accounts Payable	Look Ahead Veterinary Services	\$1,006.44		
82744	02/09/2023	Open			Accounts Payable	Madd Natters Donuts	\$5,000.00		
82745	02/09/2023	Open			Accounts Payable	Mark Thomas & Company Inc	\$8,977.30		
82746	02/09/2023	Open			Accounts Payable	Maxx For Less	\$5,000.00		
82747	02/09/2023	Open			Accounts Payable	Mennonite Disaster Service	\$34,300.00		
82748	02/09/2023	Open			Accounts Payable	Mennonite Disaster Service	\$8,100.00		
82749	02/09/2023	Open			Accounts Payable	Meyers Police K-9 Training, LLC	\$2,330.00		
82750	02/09/2023	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$579.00		
82751	02/09/2023	Open			Accounts Payable	Midwest Veterinary Supply, Inc	\$689.28		
82752	02/09/2023	Open			Accounts Payable	MILLER GLASS INC	\$1,098.97		
82753	02/09/2023	Open			Accounts Payable	Milliman, Inc.	\$30,444.00		
82754	02/09/2023	Open			Accounts Payable	Morgan Ridge Construction, Inc.	\$20,389.20		
82755	02/09/2023	Open			Accounts Payable	MORGAN TREE SERVICE	\$5.00		
82756	02/09/2023	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$109.29		
82757	02/09/2023	Open			Accounts Payable	Munich Reinsurance America, Inc.	\$3,382.75		
82758	02/09/2023	Open			Accounts Payable	MUNIMETRIX SYSTEMS CORP	\$39.99		
82759	02/09/2023	Open			Accounts Payable	NextRequest Co.	\$8,032.00		
82760	02/09/2023	Open			Accounts Payable	NHA Advisors, LLC	\$6,175.00		
82761	02/09/2023	Open			Accounts Payable	NHA Advisors, LLC	\$5,000.00		
82762	02/09/2023	Open			Accounts Payable	North State Tire Co. Inc.	\$4,608.20		
82763	02/09/2023	Open			Accounts Payable	NORTHERN RECYCLING & WASTE SERVICES, INC.	\$813.85		
82764	02/09/2023	Open			Accounts Payable	NORTHSTAR	\$17,733.75		
82765	02/09/2023	Open			Accounts Payable	NORTHSTATE AGGREGATE, INC.	\$99.13		
82766	02/09/2023	Open			Accounts Payable	Oakley, Amannnda	\$26.95		
82767	02/09/2023	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$428.53		
82768	02/09/2023	Open			Accounts Payable	P31 Enterprises, Inc.	\$613,297.02		
82769	02/09/2023	Open			Accounts Payable	Pac West Elevator Inc	\$2,500.00		
82770	02/09/2023	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$2,976.84		
82771	02/09/2023	Open			Accounts Payable	Paine Construction Inc.	\$63,031.48		
82772	02/09/2023	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$287.44		
82773	02/09/2023	Open			Accounts Payable	PARADISE POST	\$125.55		
82774	02/09/2023	Open			Accounts Payable	Pee Wee Day Care Center Preschool	\$5,000.00		
82775	02/09/2023	Open			Accounts Payable	Peters, Habib, McKenna, Juhl-Rhodes & Cardoza, LLP	\$826.00		
82776	02/09/2023	Open			Accounts Payable	Psomas	\$67,593.22		
82777	02/09/2023	Open			Accounts Payable	Psomas	\$32,002.85		
82778	02/09/2023	Open			Accounts Payable	Psomas	\$112.46		
82779	02/09/2023	Open			Accounts Payable	Psomas	\$112.46		
82780	02/09/2023	Open			Accounts Payable	Psomas	\$11,556.72		

TOWN OF PARADISE
Payment Register

From Payment Date: 2/1/2023 - To Payment Date: 2/28/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
82781	02/09/2023	Open			Accounts Payable	R B SPENCER INC	\$3,492.50		
82782	02/09/2023	Open			Accounts Payable	RE CONSTRUCTION	\$15,300.00		
82783	02/09/2023	Open			Accounts Payable	Redline Installations Inc	\$1,673.87		
82784	02/09/2023	Open			Accounts Payable	RENTAL GUYS - CHICO	\$352.83		
82785	02/09/2023	Open			Accounts Payable	Riebes Auto Parts- Motorpool	\$362.71		
82786	02/09/2023	Open			Accounts Payable	Rural Community Assistance Corporation	\$6,765.25		
82787	02/09/2023	Open			Accounts Payable	SBA Monarch Towers III LLC	\$173.16		
82788	02/09/2023	Open			Accounts Payable	Sigler Pest Control	\$50.00		
82789	02/09/2023	Open			Accounts Payable	SKYWAY TOOL CENTER	\$386.09		
82790	02/09/2023	Open			Accounts Payable	Skyway Value, LLC	\$5,000.00		
82791	02/09/2023	Open			Accounts Payable	Spherion Staffing	\$2,289.94		
82792	02/09/2023	Open			Accounts Payable	SRM General Contracting	\$10,000.00		
82793	02/09/2023	Open			Accounts Payable	SRM General Contracting	\$8,578.00		
82794	02/09/2023	Open			Accounts Payable	State Water Resources Control Board	\$1,117.00		
82795	02/09/2023	Open			Accounts Payable	SUN RIDGE SYSTEMS, INC.	\$22,509.00		
82796	02/09/2023	Open			Accounts Payable	T MOBILE USA, INC.	\$1,433.49		
82797	02/09/2023	Open			Accounts Payable	Target Solutions Learning	\$213.00		
82798	02/09/2023	Open			Accounts Payable	The Salon	\$5,000.00		
82799	02/09/2023	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$319.76		
82800	02/09/2023	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$27.50		
82801	02/09/2023	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$108.83		
82802	02/09/2023	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$107.31		
82803	02/09/2023	Open			Accounts Payable	THOMSON-WEST/BARCLAYS	\$377.14		
82804	02/09/2023	Open			Accounts Payable	Tucker Enterprises	\$5,000.00		
82805	02/09/2023	Open			Accounts Payable	Valley Lock & Safe	\$332.48		
82806	02/09/2023	Open			Accounts Payable	Vannucci, Dominic	\$300.00		
82807	02/09/2023	Open			Accounts Payable	Wallis, Roy	\$41.48		
82808	02/09/2023	Open			Accounts Payable	Western Extrication Specialists, Inc	\$94,078.96		
82809	02/09/2023	Open			Accounts Payable	White Glove Cleaning Svc Inc, Theresa Contreras	\$5,610.00		
82810	02/09/2023	Open			Accounts Payable	WITTMEIER AUTO CENTER	\$60.22		
82811	02/09/2023	Open			Accounts Payable	Wood Rodgers, Inc.	\$286.08		
82812	02/09/2023	Open			Accounts Payable	Aflac	\$57.98		
82813	02/09/2023	Open			Accounts Payable	Met Life	\$11,462.93		
82814	02/09/2023	Open			Accounts Payable	OPERATING ENGINEERS	\$1,071.00		
82815	02/09/2023	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$1,820.96		
82816	02/09/2023	Open			Accounts Payable	SUN LIFE INSURANCE	\$7,021.55		
82817	02/09/2023	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$852.09		
82818	02/09/2023	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$80.00		
82819	02/21/2023	Open			Accounts Payable	ICMA 457 - MissionSquare	\$2,952.08		
82820	02/21/2023	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
82821	02/23/2023	Open			Accounts Payable	Absolute Tinting	\$324.00		
82822	02/23/2023	Open			Accounts Payable	ACCESS INFORMATION PROTECTED	\$204.57		
82823	02/23/2023	Open			Accounts Payable	ADVANCED DOCUMENT CONCEPTS	\$18.18		
82824	02/23/2023	Open			Accounts Payable	Allen Gill Construction, Inc.	\$24,704.80		

TOWN OF PARADISE
Payment Register

From Payment Date: 2/1/2023 - To Payment Date: 2/28/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
82825	02/23/2023	Open			Accounts Payable	Anaya, Andrew	\$396.75		
82826	02/23/2023	Open			Accounts Payable	Archuleta, Derek, S	\$793.50		
82827	02/23/2023	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$859.90		
82828	02/23/2023	Open			Accounts Payable	AT&T MOBILITY	\$59.56		
82829	02/23/2023	Open			Accounts Payable	Axon Enterprise Inc	\$1,426.93		
82830	02/23/2023	Open			Accounts Payable	Bear Electrical Systems, Inc	\$1,520.00		
82831	02/23/2023	Open			Accounts Payable	Biometrics4ALL, Inc	\$21.75		
82832	02/23/2023	Open			Accounts Payable	Bob Walters Jr. Construction Inc.	\$66,250.00		
82833	02/23/2023	Open			Accounts Payable	BOYS AND GIRLS CLUB	\$1,880.50		
82834	02/23/2023	Open			Accounts Payable	Bug Smart	\$83.00		
82835	02/23/2023	Open			Accounts Payable	Burnt Barn Distilling Co.	\$5,000.00		
82836	02/23/2023	Open			Accounts Payable	Butte Co Public Health	\$15,662.88		
82837	02/23/2023	Open			Accounts Payable	Butte County Construction Inc	\$49,123.00		
82838	02/23/2023	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$953.00		
82839	02/23/2023	Open			Accounts Payable	Chico State Enterprises	\$7,500.00		
82840	02/23/2023	Open			Accounts Payable	COMCAST CABLE	\$421.40		
82841	02/23/2023	Open			Accounts Payable	COMCAST CABLE	\$148.40		
82842	02/23/2023	Open			Accounts Payable	COMCAST CABLE	\$401.40		
82843	02/23/2023	Open			Accounts Payable	Creative Composition Inc	\$42.90		
82844	02/23/2023	Open			Accounts Payable	Eagle Security Systems	\$1,545.36		
82845	02/23/2023	Open			Accounts Payable	Entersect	\$109.95		
82846	02/23/2023	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$142.11		
82847	02/23/2023	Open			Accounts Payable	FOOTHILL MILL & LUMBER	\$5,069.61		
82848	02/23/2023	Open			Accounts Payable	Golden State Emergency Vehicle Service, Inc.	\$537.70		
82849	02/23/2023	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$129.31		
82850	02/23/2023	Open			Accounts Payable	Hope Crisis Response Network, Inc	\$13,291.00		
82851	02/23/2023	Open			Accounts Payable	Hope Crisis Response Network, Inc	\$20,000.00		
82852	02/23/2023	Open			Accounts Payable	Hope Crisis Response Network, Inc	\$7,500.00		
82853	02/23/2023	Open			Accounts Payable	Hope Crisis Response Network, Inc	\$40,000.00		
82854	02/23/2023	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$16,357.79		
82855	02/23/2023	Open			Accounts Payable	INTERSTATE OIL COMPANY	\$310.14		
82856	02/23/2023	Open			Accounts Payable	Jennifer Arbuckle	\$5,375.00		
82857	02/23/2023	Open			Accounts Payable	KOEFRAN INDUSTRIES	\$1,200.00		
82858	02/23/2023	Open			Accounts Payable	KP Research Services, Inc.	\$4,500.00		
82859	02/23/2023	Open			Accounts Payable	L.N. CURTIS & SONS	\$895.62		
82860	02/23/2023	Open			Accounts Payable	LEAGUE OF CALIFORNIA CITIES	\$100.00		
82861	02/23/2023	Open			Accounts Payable	LEFTA Systems	\$5,516.65		
82862	02/23/2023	Open			Accounts Payable	LIFE ASSIST INC	\$143.87		
82863	02/23/2023	Open			Accounts Payable	Mark Thomas & Company Inc	\$1,936.17		
82864	02/23/2023	Open			Accounts Payable	Mark Thomas & Company Inc	\$5,896.79		
82865	02/23/2023	Open			Accounts Payable	Mennonite Disaster Service	\$24,020.00		
82866	02/23/2023	Open			Accounts Payable	Mennonite Disaster Service	\$40,000.00		
82867	02/23/2023	Open			Accounts Payable	Mennonite Disaster Service	\$10,000.00		
82868	02/23/2023	Open			Accounts Payable	Mt Shasta Spring Water Co., Inc	\$236.83		

TOWN OF PARADISE
Payment Register

From Payment Date: 2/1/2023 - To Payment Date: 2/28/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
AP - US Bank TOP AP Checking										
<u>Check</u>										
82869	02/23/2023	Open			Accounts Payable	Northern California Glove & Safety	\$240.35			
82870	02/23/2023	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$8,696.31			
82871	02/23/2023	Open			Accounts Payable	NORTHSTAR	\$3,118.00			
82872	02/23/2023	Open			Accounts Payable	NorthWestern Construction	\$14,600.00			
82873	02/23/2023	Open			Accounts Payable	NorthWestern Construction	\$32,000.00			
82874	02/23/2023	Open			Accounts Payable	NV5, Inc.	\$7,328.50			
82875	02/23/2023	Open			Accounts Payable	NV5, Inc.	\$4,635.56			
82876	02/23/2023	Open			Accounts Payable	O'REILLY AUTO PARTS	\$155.05			
82877	02/23/2023	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$270.47			
82878	02/23/2023	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$23,353.90			
82879	02/23/2023	Open			Accounts Payable	PARADISE DRIVELINE SPECIALIST	\$5,000.00			
82880	02/23/2023	Open			Accounts Payable	PARADISE POST	\$238.01			
82881	02/23/2023	Open			Accounts Payable	PARADISE RECREATION & PARK DISTRICT	\$3,080.00			
82882	02/23/2023	Open			Accounts Payable	Peters, Habib, McKenna, Juhl-Rhodes & Cardoza, LLP	\$2,713.00			
82883	02/23/2023	Open			Accounts Payable	PLATT ELECTRIC SUPPLY	\$601.88			
82884	02/23/2023	Open			Accounts Payable	She Builds	\$94,675.00			
82885	02/23/2023	Open			Accounts Payable	Shelby's Pest Control, Inc.	\$80.00			
82886	02/23/2023	Open			Accounts Payable	SONSRAY MACHINERY LLC	\$106.23			
82887	02/23/2023	Open			Accounts Payable	Speedo Check	\$954.00			
82888	02/23/2023	Open			Accounts Payable	Spherion Staffing	\$3,261.61			
82889	02/23/2023	Open			Accounts Payable	St John, Mollie, A	\$396.75			
82890	02/23/2023	Open			Accounts Payable	Stratti	\$9,633.30			
82891	02/23/2023	Open			Accounts Payable	Tahoe Pure Water Co.	\$119.50			
82892	02/23/2023	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$576.31			
82893	02/23/2023	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$228.87			
82894	02/23/2023	Open			Accounts Payable	THOMAS ACE HARDWARE - MOTORPOOL	\$21.59			
82895	02/23/2023	Open			Accounts Payable	Tri Flame Propane	\$970.95			
82896	02/23/2023	Open			Accounts Payable	VERIZON WIRELESS	\$342.09			
82897	02/23/2023	Open			Accounts Payable	VERIZON WIRELESS	\$1,177.33			
82898	02/23/2023	Open			Accounts Payable	VERIZON WIRELESS	\$247.32			
82899	02/23/2023	Open			Accounts Payable	Wayne A. Murphy General Contractor	\$9,800.00			
82900	02/23/2023	Open			Accounts Payable	Williams Scotsman, Inc. (Mobile Mini)	\$475.93			
82901	02/23/2023	Open			Accounts Payable	WITTMIEIER AUTO CENTER	\$310.75			
82902	02/23/2023	Open			Accounts Payable	Wood, Montana, S	\$793.50			
82903	02/27/2023	Open			Accounts Payable	Lindsey, Anthony	\$284.00			
Type Check Totals:										
AP - US Bank TOP AP Checking Totals										
							211 Transactions	\$3,424,763.49		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	211	\$3,424,763.49	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	211	\$3,424,763.49	\$0.00

TOWN OF PARADISE
Payment Register

From Payment Date: 2/1/2023 - To Payment Date: 2/28/2023

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	211	\$3,424,763.49	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	211	\$3,424,763.49	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	211	\$3,424,763.49	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	211	\$3,424,763.49	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	211	\$3,424,763.49	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	211	\$3,424,763.49	\$0.00



Town of Paradise
Council Agenda Summary
Date: March 14, 2023

Agenda Item: 2(c)

ORIGINATED BY: Susan Hartman, Community Development
Director – Planning & Wastewater
REVIEWED BY: Kevin Phillips, Town Manager
SUBJECT: Acceptance of the 2022 Annual Report of the Paradise
Planning Commission to the Town Council Regarding
the Implementation Status of the 1994 Paradise
General Plan & Housing Element

LONG TERM RECOVERY PLAN: N/A

COUNCIL ACTION REQUESTED:

1. Acknowledge receipt of and file the Planning Commission's annual report concerning implementation status of the 1994 Paradise General Plan and Housing Element for the 2022 calendar year.

Background:

General Plan Status

California Government Code Section 65400 requires a local planning agency (Paradise Planning Commission and staff) to annually review and provide a report to the local legislative body (i.e. the Town Council) concerning progress achieved toward the implementation of its General Plan. The wording of the Government Code Section is as follows:

Provide an annual report to the Town Council on the status of the "General Plan" and progress in its implementation, including the progress in meeting its share of regional housing needs determined pursuant to section 65584 and local efforts to remove governmental constraints to the maintenance, improvement and development of housing...

On behalf of the Paradise Planning Commission, town staff is pleased to officially submit to the Town Council its annual "Calendar Year 2022 1994 Paradise General Plan Implementation Status Report" dated March 2023 (NOTE: Refer to attached copy of the report). The content of this report reflects General Plan implementation progress made during the 2022 calendar year. The report is a culmination of a work effort of the staff and Planning Commissioners.

Similar to the contents of prior annual reports, the attached annual report is submitted in a format that is directly linked with the 1994 Paradise General Plan Volume I - Policy Document. The report specifically lists individual General Plan policies and implementation measures, their respective text page number where located within the General Plan Volume I - Policy Document, and their respective implementation status.

In order for the attached report to be meaningful, each Town Council member may wish to refer

to their individual copy of the 1994 Paradise General Plan Volume I - Policy Document to read the actual text of each General Plan policy or implementation measure corresponding to the comments within the report. Alternatively, you may access the policy document via the Town's website (townofparadise.com).

During the 2022 calendar year and over the last several years, the Town of Paradise achieved additional progress toward implementation of the 1994 Paradise General Plan. As you read the attached annual report in regards to the implementation status of our Paradise General Plan you should note that updated comments regarding the past year's progress toward implementation of individual policy statements and implementation measures are shaded and bolded **thus**.

Housing Element Status

Government Code Section 65400 requires each local jurisdiction to prepare an annual report on the status and progress in implementing its General Plan Housing Element using forms and definitions adopted by the California State Department of Housing and Community Development (HCD). The annual progress report should be submitted to HCD and the Governor's Office of Planning and Research (OPR) each year for the prior calendar year.

Section 65400 further states that the annual Housing Element progress report "shall be at an annual public meeting before the legislative body where members of the public shall be allowed to provide oral testimony and written comments." In order to provide an opportunity for members of the public to provide this input, the Planning Commission reviewed and forwarded the report to the Town Council during their regularly scheduled meeting on February 21, 2023. Town Council acceptance of the report will facilitate its submittal to HCD and OPR as required.

The attached annual Housing Element progress report reveals that, of a total of six hundred thirteen (613) new dwelling units, the majority of permits issued for were for above-moderate income dwelling units. This annual report reflects both the final year of the 2014-2022 Housing Element from January through May 2022 (housing unit permits), and the first year for the 2022-2030 Housing Element from June to December 2022 (housing program implementation).

Since the adoption of the Housing Element on June 14, 2022 (Resolution 2022-39), staff continues to pursue opportunities to further the implementation of housing program objectives in addition to those programs where implementation involves ongoing directives to promote affordable housing through various means. The report contains a detailed enumeration of each newly adopted program and its implementation status as of December 31, 2022.

Financial Impact:

Acceptance of this annual Paradise General Plan and Housing Element progress report and its submittal to OPR and HCD will have no financial impact upon the Town of Paradise.

Attachments



CALENDAR YEAR 2022

1994 PARADISE GENERAL PLAN

IMPLEMENTATION STATUS REPORT

**Presented to the
Paradise Town Council**

**March 2023
REPORT OF THE PLANNING COMMISSION**

1994 PARADISE GENERAL PLAN
IMPLEMENTATION STATUS REPORT
FOR CALENDAR YEAR 2022

LAND USE ELEMENT:

GROWTH AND LAND USE DEVELOPMENT:

<u>Policy/ Implem. Measure</u>	<u>Text Page</u>	<u>Policy Brief</u>	<u>Implementation Status</u>
LUP-1	(6-3)	Recognize site limitations	Implemented and ongoing.
LUP-2	(6-3)	Factor in constraints analysis	Implemented and ongoing.
LUP-3	(6-3)	Minimize grading	Implementation ongoing as opportunity so afforded.
LUP-4	(6-3)	Specific Plan for south of town	Not yet implemented. Private work effort was initiated in 2006 for a portion of the secondary planning area south of town limits; and has been idle due to funding and staffing shortages. Butte County General Plan 2030 was adopted October 2010 and includes directive to develop a specific plan for a portion of this area, for which the Town will provide input.
LUP-5	(6-3)	Open Space/Ag designation	Implemented.
LUP-6	(6-3)	Annexations south of town	Not implemented due to lack of necessity.
LUP-7	(6-3)	35' maximum building height	Implemented and ongoing.
LUP-8	(6-3)	Evaluate cumulative impacts	Required by law; implemented and ongoing.
LUP-9	(6-3)	Public notice requirements	Implemented and ongoing.
LUP-10	(6-3)	Encourage planned developments	Ongoing directive; implemented as opportunities arise.
LUP-11	(6-3)	Design projects to avoid constraints	Implemented and ongoing.
LUI-1	(6-4)	Track residential growth rate	Implemented and ongoing.
LUI-2	(6-4)	Prepare Specific Plan	Not implemented. See LUP-4.

LUI-3	(6-4)	Amend PMC for grading	Implemented via Town adoption of the 2010 and 2016 California Green Building Standards Code.
LUI-4	(6-4)	Amend zoning for GP consistency	Fully implemented (1997).

PUBLIC SERVICES AND INFRASTRUCTURE:

LUP-12; 13; 14	(6-4)	Growth not to exceed availability of public services	Implemented via planning process reforms; an ongoing directive.
LUP-15	(6-5)	Improve public service capacity	Implemented and an ongoing directive.
LUP-16	(6-5)	No discretionary residential permit unless adequate public services	Implemented and ongoing.
LUP-17	(6-5)	Encourage service districts to expand or enhance capacity	Partially implemented and ongoing as opportunities arise.
LUP-18	(6-5)	TOP and PID meet bi-annually	The Town/PID Liaison Committee met three time in 2021 to publicly discuss several issues of import to the Town and PID.
LUP-19	(6-5)	Densities based on constraints	Implemented and ongoing.
LUP-20	(6-5)	Police and Fire service levels	Implemented and ongoing.
LUP-21	(6-5)	Assessment districts	Partially implemented and ongoing as needed.
LUP-22	(6-5)	Fees for service delivery costs	Partially implemented via the Town’s development impact fee program.
LUP-23	(6-5)	Feasibility of annexation	Implemented and an ongoing directive.
LUP-24	(6-5)	Feasibility of merging with PID	Feasibility studies are tabled by the Town pending adequate funding and other post Camp Fire factors.
LUP-25	(6-5)	Designate general locations for public and open space uses	Fully implemented.
LUP-26	(6-6)	Findings for public service and infrastructure capacity	Implemented and ongoing.
LUI-5	(6-6)	Capital improvements program	The Town developed & adopted a \$121M 5-year capital improvements program in 2020.
LUI-6	(6-6)	Assure adequate water delivery	Partially implemented and ongoing.
LUI-7	(6-6)	Implement <i>Master Storm Drain Study & Facilities Plan</i>	An updated Storm Drainage Master Plan was adopted by the Town in 2022.

LUI-8	(6-6)	Public safety impact fees	Implemented and ongoing.
LUI-9	(6-6)	Service fees for existing uses	Partially implemented and ongoing directive.
LUI-10	(6-6)	Development impact fees	Partially fund implemented and ongoing.
LUI-11	(6-6)	Investigate forms of assessment districts	Partially implemented and ongoing.
LUI-12	(6-6)	LAFCO to study any potential merging with special districts	Not implemented; lack of necessity prior to 2018 Camp Fire.
LUI-13	(6-6)	Monitor population trends for effects on public services	Implemented and ongoing.

LAND USE DISTRIBUTION AND LOCATION

LUP-27; LUP-28	(6-7)	Create Central Commercial Area	Implemented via Town Council adoption of Town Resolution No. 01-37 in November, of 2001.
LUP-29	(6-7)	Central Commercial area to focus on visitors	Implemented and ongoing.
LUP-30	(6-7)	CIP for revitalization areas	Ongoing Directive. In 2021, work began on the Almond Street and Gap Closure projects which will install walkable pathways, lighting, landscaping, and road repairs in the Downtown.
LUP-31	(6-7)	Retail sales and infill on Skyway	Implemented and ongoing as opportunities arise.
LUP-32	(6-7)	Discourage strip development on Clark Rd	Ongoing directive.
LUP-33	(6-8)	Encourage existing strip fill in	Ongoing directive.
LUP-34	(6-8)	Larger retail to locate in centers with adequate facilities	Ongoing directive.
LUP-35	(6-8)	Professional office development	Ongoing directive.
LUP-36	(6-8)	Expand industrial park	Town efforts to acquire/develop additional business or industrial park property continue as opportunities arise.
LUP-37; 38	(6-8)	Lt Industrial/Business Park areas	Implemented.
LUP-39	(6-8)	Preserve residential neighborhoods	Ongoing directive and implemented.

LUP-40	(6-8)	Community facilities compatibility	Ongoing directive.
LUP-41	(6-8)	Airport compatibility uses	Ongoing directive.
LUP-42	(6-8)	Locations for cemeteries	Implemented.
LUP-43	(6-8)	Timber production areas	Implemented.
LUP-44	(6-8)	Locations for gateway areas	Implemented.
LUI-14	(6-8)	Provisions for mixed land uses	Implemented.
LUI-15	(6-8)	Zoning consistent with GP	Implemented.
LUI-16	(6-8)	Provide for visitor services	Implemented.
LUI-17	(6-8)	Adopt Capital Improvements Plan	Implemented. See comment for LUI-5.
LUI-18	(6-8)	Develop. guidelines for large retail	Largely implemented via adoption of town-wide design standards in March, of 2010. Updated commercial design standards in the Downtown and Community Commercial corridors were adopted in 2022.

LAND USE DENSITIES

LUP-45	(6-9)	Higher density compatibility	Ongoing directive.
LUP-46	(6-9)	Higher density locations	Partially implemented and ongoing.
LUP-47	(6-9)	½ acre minimum residential lot size	Ongoing implementation.
LUP-48	(6-9)	High density residential locations	Partially implemented and ongoing.
LUP-49	(6-9)	Higher density requirements	Ongoing directive, implemented as opportunities are afforded.
LUP-50	(6-9)	Low density Multi-Family locations	Ongoing directive and partially implemented.
LUI-19	(6-9)	Zoning consistent with GP	Implemented and ongoing directive.
LUI-20	(6-9)	Make findings consistent with GP	Implemented and ongoing.
LUI-21	(6-9)	Safety standards for high density	Implemented.
LUI-22	(6-9)	Identify difficult to develop areas	Implemented and ongoing.

ECONOMIC DEVELOPMENT/REDEVELOPMENT

LUP-51	(6-10)	Attract needed industries	Partially implemented; additional implementation as new opportunities
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			arise. A post-fire non-residential market study was completed in early 2022.
LUP-52	(6-10)	Promote reuse of empty buildings	Ongoing directive. Dissolution of RDA eliminated a primary funding source for the façade renovation program, which targeted reuse of existing buildings. In 2021 staff worked with commercial developers for the reuse of empty buildings in the Paradise Plaza shopping center and old CVS building.
LUP-53, 54	(6-11)	Town theme for Central Comm.	Implemented. Town-wide Design Standards are adopted. Various PMC sign regulation changes adopted in 2010 have assisted as well. Refer to LUI-18.
LUP-55	(6-11)	35' max commercial height	Implemented and ongoing.
LUP-56	(6-11)	Screen commercial parking areas	Ongoing directive; implemented.
LUP-57	(6-11)	Artisan and tourist center	Chamber of Commerce and the Paradise Art Association continue to sponsor cultural events. The Town has formed a committee that includes local business owners as part of an effort to promote Downtown beautification and commerce.
LUP-58	(6-11)	Create scenic gateway areas	Ongoing directive; partially implemented.
LUP-59	(6-11)	Support retention of open space	Ongoing directive.
LUP-60	(6-11)	Common theme for gateway areas	Implemented via PMC zoning code text amendments and adoption of design standards in 2010.
LUP-61	(6-11)	Eliminate unsightly materials near entrances to town	Ongoing directive.
LUP-62; 63	(6-11)	Promote town as tourist destination	Ongoing and partially implemented.
LUP-64	(6-11)	Bed and breakfast locations	This directive is implemented via Town's zoning regulations.
LUP-65	(6-11)	Develop destination resort	Ongoing directive, but not implemented.
LUP-66	(6-11)	Update <i>Downtown Revitalization Plan</i> as needed	Adopted plan implementation is promoted via 2010 adoption of Design Standards.
LUP-67	(6-12)	Sites for business park	Partially implemented. See LUP-51.
LUI-23	(6-12)	Calif. "Main Street" program	Functionally Implemented. "Main Street" concepts/components were

			incorporated within the adopted Downtown Revitalization Plan and the 2010 Design Standards.
LUI-24	(6-12)	Promote farmers market	Ongoing implementation. The Chico Certified Farmers' Market at the Holiday shopping center was held from June to October 2022.
LUI-25	(6-12)	Staffing business development Programs and activities	Ongoing implementation.
LUI-26	(6-12)	Design guidelines for commercial	Implemented. Refer to LUI-18.
LUI-27	(6-12)	Enforce comm. zoning ordinance	Implemented.
LUI-28	(6-12)	Design review committee	Not ongoing or needed since 2010 due to adoption of Town's Design Standards.
LUI-29	(6-12)	Apply design guidelines to existing businesses	Implemented.
LUI-30	(6-12)	Land use controls in gateways	Implemented via adoption of scenic highway corridor zoning regulations and 2010 adoption of Design Standards specific to gateway areas.
LUI-31	(6-12)	Funding for gateway areas	Partially implemented as opportunities arise.
LUI-32	(6-12)	Upgrade entrance signs	A post-Camp Fire volunteer group, "The Sign Committee", conducted an online vote for new entrance signs to Town and is working on funding to replace them. The entrance sign on Skyway completed construction in 2022.
LUI-33	(6-12)	Review sign regulations	Ongoing directive and implemented.
LUI-34	(6-12)	Promote completion of auditorium	Implemented.
LUI-35	(6-12)	Facilitate weekend tourist events	Implementation ongoing.
LUI-36	(6-12)	Parking facilities study	Ongoing directive as part of the Downtown Revitalization Master Plan.
LUI-37	(6-12)	Improve code enforcement program	Implemented and ongoing as funds permit. Additional code enforcement staff was brought on in 2021.
LUI-38	(6-12)	Outdoor display ordinance	Implemented via adoption of ord. No. 550 in 2014 (see LUI-37 also).
LUI-39	(6-13)	Relocate nonconforming uses	Ongoing directive.

INTERGOVERNMENTAL COORDINATION

LUP-68	(6-13)	Use BCAG for land use decisions	Ongoing and partially implemented as opportunities are afforded.
LUP-69	(6-13)	Regional decision making	Ongoing and partially implemented as opportunities are afforded.
LUP-70	(6-13)	Butte County urban reserve policy	Ongoing and partially implemented as opportunities are afforded.
LUP-71	(6-13)	Protection of Paradise watershed	Ongoing and partially implemented as opportunities are afforded.
LUI-40; 41; 42	(6-13)	Coordination with Butte County	Ongoing and partially implemented as opportunities are afforded.

LAND USE CONTROLS

LUP-72	(6-14)	Relocation of nonconforming uses	Ongoing directive.
LUP-73	(6-14)	Discourage expansion of legal nonconforming uses	During post Camp Fire in 2019 the Town adopted specific and short-term natural disaster regulations within Section 17.39.300 [Restoration of damaged nonconforming use] of the Paradise Municipal Code.
LUP-74	(6-14)	Improve code enforce program	Implemented and ongoing.
LUP-75	(6-14)	Comm. handicap accessibility	Ongoing and implemented.
LUP-76	(6-14)	Revise local CEQA guidelines	Implemented.
LUI-43; 44	(6-14)	Zone parcels consistent with GP	Implemented.
LUI-45	(6-14)	Consistently enforce regulations	Implemented and ongoing.

TERTIARY PLANNING AREA

LUP-77; 78; 79	(6-15)	Projects in tertiary area should not be approved if adverse impacts on Town of Paradise	Partially implemented and ongoing directive.
LUP-80; 81	(6-15)	Projects in tertiary area should have open space	Partially implemented and ongoing as opportunities are afforded.
LUP-82	(6-15)	Projects in tertiary area should Acknowledge high fire hazards	Partially implemented and ongoing as opportunities are afforded.
LUI-46; 47	(6-15)	Coordinate with county	Implemented and ongoing. Town staff provided input for the Butte

		agencies/districts	County General Plan 2030 adopted in October of 2010.
LUI-48	(6-15)	Joint powers agreements	Partially implemented.
LUI-49	(6-15)	Expand Sphere of Influence	Partially implemented.
<u>CIRCULATION ELEMENT:</u>			
CP-1	(6-18)	LOS "D" or better for roadways	Partially implemented and ongoing.
CP-2	(6-18)	Circulation problems eliminated	In March 2022 a new Paradise Transportation Master Plan was adopted which identifies needed roadway improvements/connections. In late 2022, the Town prioritized identified road projects for its +/- \$229M CDBG-DR Infrastructure allocation to be carried out between 2023-2028.
CP-3	(6-18)	Impacts of street extensions	Ongoing directive and implemented.
CP-4	(6-19)	Mitigate circulation impacts	Ongoing and implemented on case-by-case basis.
CP-5	(6-19)	Upper Ridge roadway impact fees	Partially implemented and ongoing. Butte County collects development impact fees for upper ridge development, a portion of which is earmarked for Skyway and Clark Roads in Paradise.
CP-6	(6-19)	Additional street connections	Ongoing directive. Refer to CP-2.
CP-7	(6-19)	New traffic signal synchronization	Partially implemented. Synchronized traffic signals from Elliott Road to Neal Road along Skyway were completed in 2014. Grant secured in 2015 will fund signalization of the Black Olive Drive/Skyway intersection, further improving signal synchronization along Skyway.
CP-8	(6-19)	Regulate truck routes	Implemented and ongoing.
CP-9	(6-19)	Establish park-and-ride facilities	Ongoing, partially implemented as opportunities afforded.
CP-10	(6-19)	Sidewalk and pathway program	Ongoing directive. Pearson Road improvements/signalization at Recreation Drive were completed in 2013. Infill sidewalks, curbs and gutters along Pearson Road between Academy Dr. and Skyway was constructed in 2017. Grant funding has been secured for environmental review and design for new sidewalks along Birch, Elliott, Foster and Black Olive Drive. Grant funding was secured for construction of new sidewalks along Pearson Road between Academy and Black Olive Drives. The Almond Street and Gap Closure projects, which began in 2021, will install walkable

CP-11	(6-19)	Bicycle and hiking trails	pathways, lighting, landscaping, and road repairs in the Downtown. Ongoing directive; partially implemented. The Downtown Paradise Safety Project installed bicycle lanes along Skyway between Elliot and Pearson Roads in 2014. Bicycle lanes along Pearson Rd. between Pentz and Clark Roads and along Maxwell Dr. were largely completed in 2015. Shoulder widening and the addition of bicycle lanes on Pearson Road from Clark Road to Pentz Road was completed in 2016. Construction/installation of flashing beacons at trailway crossing of major streets completed in 2018. Class 1 multi-use paths are included in multiple road improvement projects allocated for the CDBG-DR infrastructure funding in 2022 to be completed between 2024-2026.
CP-12	(6-19)	Butte County road standards	Implemented. Butte County and the Town have adopted compatible road standards for the Town's Sphere of Influence.
CP-13	(6-19)	Trip reduction plan programs	Partially implemented and ongoing. In 2022, the Town adopted local-level VMT policies from the 2020 Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS) from BCAG for reducing vehicle miles traveled at a project level.
CP-14	(6-19)	Senior and handicapped transit	Ongoing directive; partially implemented via Paradise Express service.
CP-15	(6-19)	Expand public transit services	Consolidation of County-wide transit services has helped promote implementation.
CP-16	(6-19)	Improve commercial parking	Ongoing directive implemented as opportunities arise. Construction of an additional public parking facility in the Central Commercial area was completed in 2011.
CP-17	(6-19)	Improving traffic flows	Ongoing and partially implemented.
CP-18	(6-20)	Roadway extension workshops	Ongoing and partially implemented.
CP-19	(6-20)	Increase transit opportunities	Partially implemented. The component regarding children has not been implemented due to lack of available funding.
CP-20	(6-20)	Town Engineer to review circulation studies for revision	BCAG development of a Regional Transportation Plan initiated in 2014/2015 has assisted. The 2022 Transportation Master Plan reviewed the Town's daily traffic needs.

CI-1	(6-20)	Access standards along arterials.	Ongoing directive.
CI-2	(6-20)	Road connection feasibility study	Completed in the March 2022 Transportation Master Plan.
CI-3	(6-20)	Establish development impact fees	Implemented and ongoing.
CI-4; 5	(6-20)	Road maint. agreement w/ B.C.	Ongoing and partially implemented.
CI-6	(6-20)	Locations for pathways	Ongoing and partially implemented. Additional opportunities identified in the Action Transportation Plan section of the 2022 Transportation Master Plan and are partially funded through the CDBG-DR infrastructure allocation.
CI-7	(6-20)	Pedestrian pathways for private development	Partially/potentially implemented by covenant agreements.
CI-8	(6-20)	Improve road shoulders	Ongoing implementation via various public infrastructure projects.
CI-9	(6-20)	Transportation facilities	Ongoing directive.
CI-10	(6-21)	Utilizing transportation funds	Ongoing implementation as funds permit.
CI-11	(6-21)	Butte County Circulation Element	Refer to comment for CP-5.

HOUSING ELEMENT:

NOTE: A separate report detailing implementation of the Town of Paradise Housing Element is prepared for Planning Commission review and recommended referral to the Town Council. The format and contents of the Housing Element report is dictated by the California Department of Housing and Urban Development and is therefore generated as a stand-alone, but related document.

NOISE ELEMENT:

NP-1	(6-33)	Noise level acoustical analysis	Ongoing implementation as needed.
NP-2	(6-33)	Transportation noise levels	Ongoing implementation as needed.
N-3	(6-33)	Exterior noise levels	Ongoing implementation as needed.
N-4	(6-33)	Noise mitigation measures	Ongoing implementation as needed.
N-5	(6-33)	Acoustical analysis standards	Ongoing implementation as needed.

N-6; 7	(6-33)	Paradise Skypark Airport levels	Ongoing implementation as needed.
NP-8	(6-33)	Preserve quiet residential areas	Ongoing directive.
NP-9	(6-33)	Control obtrusive noise	Ongoing implementation via noise regulations of the Paradise Municipal Code.
NP-10	(6-34)	Development near care facilities	Ongoing implementation as needed.
NI-1; 2	(6-34)	Monitor mitigation compliance	Ongoing implementation as needed.
NI-3	(6-34)	Noise insulation standards	Implemented and ongoing.
NI-4; 5	(6-34)	Review and update noise element	Ongoing implementation as required.
NI-6	(6-34)	Improve noise ordinance	Implemented and ongoing.
NI-7	(6-34)	Adopt Airport Land Use Plan	Implemented.

SAFETY ELEMENT:

SP-1	(6-41)	Public service response times	Ongoing implementation as needed.
SP-2	(6-42)	Adequate road improvements	Ongoing implementation as needed.
SP-3	(6-42)	Fire and crime prevention design	Implemented and ongoing.
SP-4	(6-42)	Adequate fire flow	Ongoing implementation at staff level. See LUP-6 and LUP-18.
SP-5	(6-42)	Require brush removal	Implemented and ongoing. In 2021, Town Council adopted amendments to Chapter 8.58 of the Paradise Municipal Code, <i>Defensible Space and Hazardous Fuel Management</i> , which allowed the temporary use of goats for weed abatement as well as required a defensible space clearance with every title transfer in Town starting April 2022.
SP-6	(6-42)	Adoption of Uniform Fire Code	Implemented and ongoing.
SP-7	(6-42)	New fire station locations	Implemented and ongoing. In 2021 the Town closed escrow on a more centralized property to serve as a new location for Fire Station 82.
SP-8	(6-42)	County SRA fire safety standards	Ongoing directive.
SP-9	(6-42)	Adverse effects of increased runoff	Implemented and ongoing.
SP-10; 11	(6-42)	Development in floodways	Implemented and ongoing. A new Special Permit Zone study was completed in 2022, identifying post-fire areas of town to be reviewed for

SP-12	(6-42)	Master Storm Drain Study Plan	potential flooding and drainage impacts. Implemented and ongoing. The updated Storm Drainage Master Plan was completed in 2022.
SP-13	(6-42)	Airport height restriction policy	Ongoing implementation as needed.
SP-14	(6-42)	Detrimental and toxic discharge	Ongoing implementation via regulatory efforts of the Town's Onsite Sanitation Division, the County Dept. of Public Health Services and RWQCB.
SP-15	(6-43)	Projects to minimize soil erosion	Implemented an Erosion and Sediment Control Plan for all development projects complying with the Town's Phase II MS4 NPDES General Permit issued by the State Water Board.
SP-16	(6-43)	Erosion control on sloped lots	Ongoing implementation as needed.
SP-17	(6-43)	No development on slopes $\geq 30\%$	Ongoing implementation as needed.
SI-1	(6-43)	Standards for adequate fire flow	Implemented and ongoing.
SI-2	(6-43)	Review and amend existing roadway standards	Ongoing directive. Updated roadway standards were included in the 2022 Transportation Master Plan.
SI-3	(6-43)	Public safety impact fees	Partial funding implemented and ongoing.
SI-4	(6-43)	Public safety service fees	Not implemented at this time due to legal (Prop.218) constraints.
SI-5	(6-43)	Earthquake and fire danger Education for residents	Implemented and ongoing.
SI-6	(6-43)	Enforce UBC (bldg) and UFC (fire)	Implemented and ongoing.
SI-7	(6-43)	Adequate dry brush clearance	Implemented and ongoing.
SI-8	(6-43)	Amend ordinances as necessary to require erosion control	Ongoing and partially implemented.
SI-9	(6-43)	Evaluate and implement the Master Storm Drain Study	Ongoing as opportunities arise. Multiple project improvement recommendations in the 2022 Storm Drainage Master Plan are being implemented through the CDBG-DR infrastructure funding.
SI-10	(6-43)	Adopt Airport Land Use Plan	Implemented.
SI-11	(6-43)	Airport Commission review	Ongoing implementation as needed.

SP-18; 19	(6-45)	Siting of HHW facilities	Functionally implemented and ongoing as a result of establishment and successful operation of the Town's HHW facility. The facility was temporarily closed in 2020 due to lack of funding and staffing post-Camp Fire. Grant funding was secured in 2022 for semi-annual HHW events.
SP-20; 21	(6-45)	Countywide HHW agreements	Ongoing. See County Hazardous Waste Management Plan.
SP-22	(6-45)	HHW transportation routes	Ongoing. See County Hazardous Waste Management Plan.
SP-23; 24	(6-45)	Siting of collection facilities in the industrial area	Implemented.
SI-12	(6-46)	Develop. to consider HHW Element	Ongoing implementation as needed.
SI-13	(6-46)	Regional facility siting	Ongoing implementation as needed.
SI-14	(6-46)	Hazardous waste data collection	Ongoing implementation as needed.
SI-15	(6-46)	Ordinances compliant with AB 2948	Ongoing implementation as needed.
SI-16	(6-46)	Develop HHW reduction program	Ongoing implementation as needed.
SI-17	(6-46)	Program to manage waste oil	Implemented.
SI-18;19	(6-46)	Develop HHW educational programs	Ongoing implementation as needed.
SI-20	(6-46)	HHW air quality standards	Ongoing and implemented.
SI-21;22	(6-46)	Collection and education programs	Ongoing and implemented.

OPEN SPACE/CONSERVATION ELEMENT:

OCEP-1; 2; 3	(6-49)	Scenic highway corridors	Implemented.
OCEP-4	(6-49)	New billboard size and location restrictions	Implemented and ongoing.
OCEP-5; 6	(6-49)	Protecting scenic view corridors	Ongoing implementation as needed.
OCEI-1	(6-50)	Development standards to maintain Integrity of scenic highway	Implemented via Town adoption of scenic highway zoning regulations.
OCEI-2	(6-50)	Utility locations in gateways	Implemented as needed.
OCEI-3	(6-50)	New billboard regulations	Implemented and ongoing.

OCEP-7	(6-51)	Open space as infill tool	Implemented, ongoing directive.
OCEP-8	(6-51)	Trailways with new development	Ongoing and partially implemented as needed; Yellowstone Kelly Heritage Trailway (formerly Paradise Memorial Trailway) extension completed in 2010 indicates progress.
OCEP-9	(6-51)	Public access to Lookout Point	Implemented and ongoing via Butte County.
OCEP-10	(6-51)	Linear park around trailway	Partially implemented/ongoing via Trailway Plan & recent improvements.
OCEP-11	(6-51)	Work with PRPD for park locations	Implemented and ongoing.
OCEP-12	(6-51)	Work to acquire open space	Ongoing directive and merits implementation due to 2018 Camp Fire circumstances.
OCEI-4;	(6-51)	Work with PRPD to develop open space specific plan	The PRPD adopted a revised and updated 15-year District Master Plan during 2010 that will assist in implementation of this directive.
OCEI-5	(6-51)	Park facilities consistent with GP	Implemented and ongoing.
OCEI-6	(6-51)	Expansion of Sphere of Influence	Not implemented due to lack of necessity.
OCEI-7	(6-51)	Open space east of Neal Rd	Partially implemented as an ongoing directive.
OCEP-13	(6-52)	Protect large trees	Ongoing directive and implemented as opportunities afforded.
OCEP-14; 15	(6-52)	Maintenance of natural habitat	Partially implemented and ongoing.
OCEP-16	(6-52)	Protect area fisheries	Partially implemented and ongoing.
OCEP-17	(6-52)	Protect deer herd migration routes	Ongoing directive.
OCEP-18; 19	(6-53)	Protect view sheds	Ongoing and partially implemented.
OCEP-20; 21	(6-53)	Protect neighboring views	Ongoing and partially implemented.
OCEP-22	(6-53)	Underground utilities encouraged	Partially implemented and ongoing. The Town established two new underground utility districts in 2016. During 2019 PG&E agreed to and commenced undergrounding some of its electrical transmission lines along the Skyway and within the Town. During 2022, PG&E continued to install multiple miles of underground utilities.
OCEP-23	(6-53)	Preserve groundwater quality	Implemented and ongoing.
OCEP-24; 25	(6-53)	Protect town's water resources	Implemented and ongoing.
OCEP-26	(6-53)	Keep natural riparian vegetation	Partially implemented and ongoing via case-by-case analysis.
OCEP-27	(6-53)	Land uses near sensitive lands	Implemented and ongoing.

OCEP-28	(6-53)	Control grading in subdivisions	Implemented and ongoing.
OCEP-29	(6-53)	Golf course operation encouraged	Ongoing directive.
OCEP-30	(6-53)	Grey water usage ordinance	Implemented and ongoing. The Town adopted grey water use regulations in 2014.
OCEP-31	(6-53)	Retention of agricultural lands	Ongoing partial implementation.
OCEP-32;33	(6-53, 54)	Identify ag and timber lands	Implemented.
OCEP-34; 35	(6-54)	Support programs to recycle	Implemented/ongoing via execution of a solid waste franchise agreement with NRWS.
OCEP-36	(6-54)	Archaeologically sensitive lands	Implemented and ongoing.
OCEI-8	(6-54)	Develop standards for stream and drainage way protection	Implemented and ongoing.
OCEI-9	(6-54)	Low density on sensitive land	Implemented and ongoing.
OCEI-10	(6-54)	Regulations for creek discharges	Implemented and ongoing via RWQCB and the Town's Wastewater Management District.
OCEI-11	(6-54)	Seek grants for reforestation	Partially implemented and ongoing as opportunity affords itself.
OCEI-12	(6-54)	Mitigation for tree removal	Largely implemented via tree ordinance regulations. The Town was awarded a grant in 2020, through FEMA's Hazard Mitigation Grant Program, for the advanced planning of reseeding (due to loss of trees in the Camp Fire) in the Town's rights-of-way and public lands. The grant will include the study of how to control brush and provide for reseeding training to homeowners.
OCEI-13	(6-54)	Encourage Arbor Day	Ongoing directive.
OCEI-14	(6-54)	Preserve natural wildlife areas	Implemented and ongoing.
OCEI-15	(6-54)	Undergrounding utilities	Partially implemented and ongoing. See OCEP 22.
OCEI-16	(6-54)	Acquire conservation easements	Not implemented; lack of funding.
OCEI-17	(6-54)	Establish Williamson Act program	Not implemented; lack of local opportunities.
OCEI-18	(6-55)	Compliance with CEQA archaeological impacts	Implemented and ongoing directive.
OCEI-19; 20	(6-55)	Use of qualified archaeologists	Implemented and ongoing.
OCEI-21; 22; 23; 24	(6-55)	Implement recycling programs	Implemented and ongoing. See OCEP-34; 35 and SP-18; 19 comments
OCEI-25	(6-55)	Eliminate leaf burning	Progress toward implementation has been achieved; the post-fire

OCEI-26	(6-55)	Support water conservation	reopening of the green waste yard has helped reduce the need to burn. Partial implementation and ongoing. See note for LUP-6 and LUP-18.
OCEI-27	(6-55)	PRPD impact mitigation program	Implemented and ongoing.
OCEP-37	(6-56)	Cogeneration possibilities	Not implemented due to a history of limited opportunities and constraints predating the 2018 Camp Fire.
OCEP-38	(6-56)	Support recycling	Implemented.
OCEP-39	(6-56)	Siting of multi-family housing	Ongoing directive.
OCEP-40	(6-56)	Commercial sign design	Implemented by Town-wide Design Standards adopted in 2010.
OCEP-41	(6-57)	Landscape plan standards	Implemented and ongoing. Landscaping incorporated into the updated Design Standards for the Downtown and Community Commercial corridors in 2022.
OCEP-42	(6-57)	Pedestrian and bicycle consideration in new subdivisions	Ongoing and partially implemented on a case-by-case basis.
OCEP-43	(6-57)	Bike lanes on collector streets	Implemented as opportunities arise.
OCEI-28	(6-57)	Energy conservation partnership	Partially implemented and ongoing.
OCEI-29	(6-57)	Energy conservation ordinance	Functionally implemented through adoption of 2022 Green Building Standards.
OCEI-30	(6-57)	Energy conservation in zoning	Ongoing directive.

EDUCATION AND SOCIAL SERVICES ELEMENT:

SOCIAL SERVICES ELEMENT - (Education and Schools)

ESP-1-7	(6-59)	School siting requirements	Ongoing directives; implemented as opportunities arise.
ESP-8	(6-60)	PUSD review of rezone	Ongoing directive.
ESP-9; 10	(6-60)	PUSD considerations for density	Implemented and ongoing.

ESI-1	(6-60)	PUSD to review GP amendments	Implemented and ongoing.
ESI-2	(6-60)	Notify PUSD of Fed or State develop.	Ongoing directives implemented as opportunities arise.
ESI-3; 4	(6-61)	Ongoing review of school sites	Ongoing directives implemented as opportunities arise.
ESI-5	(6-61)	Findings for school capacities	Not implemented.
ESI-6	(6-61)	PUSD impact mitigation program	Not implemented; prohibited by California State law.

SOCIAL SERVICES ELEMENT - (Senior Services):

ESP-11-13	(6-62)	Needs of the aging and elderly	Partially implemented and ongoing.
ESP-14-16	(6-62)	Help improve senior facilities/svcs	Partially implemented and ongoing.
ESI-7	(6-62)	Work with senior groups	Partially implemented and ongoing but no formally established liaison.
ESI-8; 9	(6-62)	Add Community Services land uses	Implemented.
ESI-10	(6-62)	Alternative means to improve svcs	Partially implemented via federally funded Town housing programs.

SOCIAL SERVICES ELEMENT - (Child Day Care):

ESP-17-19	(6-63)	Large family daycare requirements	Implemented.
ESI-11	(6-63)	Streamline large family daycares	Implemented. Updated large family daycare ordinance in 2021 to comply with current state law requiring they be treated the same as small family daycares (permitted-by-right).

SOCIAL SERVICES ELEMENT - (The Arts)

ESP-20	(6-64)	Encourage art and retail crafts	Partially implemented and ongoing as opportunities are afforded.
ESP-21	(6-64)	Dramatic theater facility siting	Implemented and ongoing.
ESP-22	(6-64)	Add arts program opportunities	Implementation ongoing.
ESP-23	(6-64)	Local arts education program	Partially implemented and ongoing.
ESI-12	(6-64)	Ongoing support of the arts	Partially implemented, but no formally established liaison.
ESI-13	(6-64)	Feasibility of art related incentives	Not being implemented by local government efforts but via private sector (Paradise Ridge Chamber, etc.).
ESI-14	(6-64)	Display local art within Town Hall	Partially implemented and ongoing. No art, through the Paradise Art

ESP-24	(6-65)	Education on value of library	Center, has been displayed post-fire or during COVID due to restricted access to the building.
ESP-25	(6-65)	Assist in funding library programs	Limited implementation effort.
ESP-26	(6-65)	Support offerings of local library	Not implemented. Such opportunities have yet to materialize.

SOCIAL SERVICES ELEMENT - (Library Services)

ESI-15	(6-65)	TOP and library liaison	Limited implementation effort.
ESI-16	(6-65)	Consolidate library with TOP	Not implemented. No advocacy nor demand for implementation currently exists.

SOCIAL SERVICES ELEMENT - (Activities for Teenagers):

ESP-27; 28	(6-66)	Facilities available for teens	Implemented and ongoing. PRPD programs/activities contribute greatly as does the newly reopened Boys & Girls Club in 2022.
ESP-29	(6-66)	Solicit teen input	Limited implementation as opportunities are afforded.
ESI-17; 18	(6-66)	Develop avenues for teen input	Implemented as the opportunity arises.
ESI-19	(6-66)	Teens on citizen committees	Limited opportunities for implementation.

j:\cdd\planning\General Plan Misc\Status Reports\gp-imp-22 rpt

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction		PARADISE	
Reporting Year		2022 (Jan. 1 - Dec. 31)	
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Reduce Infrastructure constraints to development	Continue to reude infrastructure contraits to new development particularly those constraints to development	Annually an ongoing - 2030	ongoing
Affordable Housing Resources	Continue to promote affordable housing by working with and assisting developers who are interested in producing affordable housing and by providing staff support.	program funded ongoing Housing stakeholders group held by July 2022 Affordable housing brochure prepared by Dec 2022	Two affordable housing RFPs were issued in 2022 for CDBG-DR funding.
Affordable Housing incentives	Provide incentives through project processing and development regulations to promote extremely low, very low, and low income households.	Dec-22	
Density Bonus, SSA Overlay, and other opportunities for increased density	Revise the density bonus ordinance (Chapter 17.44) to be consistant with Government Code Sections 65915 and 65917 and identify incentives for affordable housing development	conduct publicity campaign for the program once annually in addition to hosting information on Town website	
Publicly Owned Land Inventory	Continue to maintain an inventory of publicly owned land in the Town and its sphere of influence for potential housing sites.	updated biannually	ongoing
Housing Authority	support the Housing Authority's continued implementation of the conventional Public Housing Rental Program and the Housing Choice Voucher	ongoing	ongoing
Small lot consolidation and development	Continue to encourage consolidation of small multi family parcels as well as as small, commercially designated parcels appropriate for residential use.	small lot owners contacted by June 2023	
Promote Second Units	Continue to encourage development of affordable second units.	Dec-22	ADU handbook Drafted and sent to graphic designer December 2022
Address Discrimination	Continue to provide filing information and direct residents with discrimination complaints to the CA Dept of Fair Employment and Housing and/orthe US Dept of Housing and Urban Development	ongoing	
Annual Report	Provide an annual report to the Town Council and Planning Commission that describes 1. implementation of Housing Element to date, 2. the amount an type of housing activity and 3. an updated summary of the Town's housing needs.	ongoing	
Housing Rehabilitation and Improvement	Continue to provide housing rehabilitation and repair opportunities for extremely low income, very low incoume, low income, elderly, disabled, developmentally disabled and speecial needs households.	update housing conditions survey by Dec 2023, Update housing brochure no less than annually by December of each year	
Condominium and Mobile Home Conversions	Revise Chapter 16.10 of the municipal code toa ddress both condominium and mobie home park conversions	Municipal Code Revisions by June 2024	
Enforce Housing Codes	Provide a safe and decent living environment through enforcement of housing codes.	Ongoing	
Fire Resiliency	Increase wukdfire resiliency through identified actions.	Safety Element Adoption by July 2023. Meetings with insurance companies by Oct 2023. Meeting on wildfire risk reduction buffers by January 2024. Community engagement plan on a wild fire risk reductions by August 2024	

Transitional/ Supportive Housing	Revise the zoning ordinance to allow transitional housing and supportive housing by-right in zones where multifamily and mixed uses are permitted.	Amend Zoning Ordinance by June 2024	
Housing for Persons with Disabilities	Continue to ensure that new housing for persons with disabilities and home improvements intended to provide accessibility for projects for persons with disabilities are reasonably accommodated.	Brochure prepared by March 2023, after the 2022 building code adoption	
Special Needs Housing	Provide incentives, such as a density bonus, expediated processign, relaxation of development standards etc to encourage development of housing for persons with special needs	outreach program within a year of adopting housing element, Prepare brochure by June 2023. Review Zoning ordinance by Dec 2022	
Residential Care facilities	The Town will amend the zoning regulations to include provisions to allow residential care facilities of any size only subject to those restrictions that apply to residential uses in the same zone to make it easier to locate these types of facilities.	Amend Zoning Ordinance by June 2024	
Energy conservation and efficiency	Promote energy efficiency and conservation in residential development.	review every 2 years and revise codes as necessary	2022 title 24 energy codes adopted November 2022
Utilize ADUs to provide affordable housing in higher opportunity areas	Using the Town's mastered ADU plans would be required to affirmatively market an ADU to populations with inappropriate housing needs.	ongoing	Secured contract with architect to design mastered ADU plans for use by the public
Non enforcement of private CC&Rs	Continue to disallow the governmental enforcement of private Covenants, Conditions, and Restrictions given their potential to cause areas of affluence and exclusion	ongoing	ongoing
Affirmatively Market Affordable Developments	Require affordable housing developments be affirmatively marketed to households with disproportionate housing needs.	Ongoing, Marketing plans are submitted at time of building inspection.	
Monitoring of Fair Housing issues	The Town will gather and assess fair housing issues by reporting indicators in the annual progress reports.	Annual reporting by April 1 mid cycle evaluation in December 2026 with action on any necessary adjustments by December 31, 2026	
Facilitate Diverse Housing Types in the Sewer service area	Utilize zoning tools to facilitate the construction of diverse housing atypes and a mix of uses within the sewer service area.	June 2024 for mixed use incentives and January 2025 for rezoning parcels with the sewer overlay zone	
Utilize an Equity lens in upcoming planning activities	Utilize and equity lens in the upcoming General Plan update as well as the ongoing implementation of the Long-Term Community Recovery Plan.	ongoing between 2023 - 2025 during the general plan update	
Fund Minor Home Repairs	Continue to fund minor home repairs for income eligible households through the owner occupied rehab program.	conduct publicity campaign for the program once annually in addition to hosting information on Town website	ongoing - in progress
Targeted Accessibility Upgrades	Target Accessibility upgrades in area with greatest need Implement the Transportation Master Plan to prioritize intersection improvements where ADA upgrades are needed	During public road repaving project from August 2022 through 2025	12 Capital Improvement Projects for road improvements, with ADA upgrades, were approved for funding through CDBG-DR Infrastructure funds to be completed between 2026-2028.
Enhanced Home Hardening Programs	Through partnerships with the Paradise Reige and Butte County Fire Safe Councils explore home hardening programs that allow policy holders to lower their insurance rates.	Meeting on Wildfire Risk Reduction Buffers by Jan 2023. Community engagement plan on wildfire risk reduction buffers by Aug 2023.	Participated in Wildfire Risk Reduction Buffer meeting hosting by Paradise Recreation and Parks District 9/23/22

Income Level		RHNA Allocation by Income Level	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total Units to Date (all years)	Total Remaining RHNA by Income Level	
Very Low	Deed Restricted	141	-	-	-	-	-	-	-	-	-	100	41	
	Non-Deed Restricted		-	-	-	-	-	19	58	19	4			
Low	Deed Restricted	100	-	1	-	7	2	-	-	-	-	505	-	
	Non-Deed Restricted		1	-	-	-	-	61	80	225	53	75		
Moderate	Deed Restricted	93	-	-	-	-	-	-	-	-	-	602	-	
	Non-Deed Restricted		-	4	-	3	1	-	86	181	123	204		
Above Moderate		303	-	9	-	17	16	-	292	481	399	1,544	-	
Total RHNA		637												
Total Units			1	14	-	27	19	61	477	945	594	613	2,751	41
Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1).														
		5										6	7	
		Extremely low-income Need	2014	2015	2016	2017	2018	2019	2020	2021	2022	Total Units to Date	Total Units Remaining	
Extremely Low-Income Units*		71	-	-	-	-	-	6	6	-	2	14	57	



Town of Paradise
Council Agenda Summary
Date: March 14, 2023

Agenda Item: 2(d)

ORIGINATED BY: Patrick Purvis, Fire Chief
REVIEWED BY: Kevin Phillips, Town Manager
SUBJECT: Standardize Permitted Burn Times in Butte County
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Approve changes to Residential and Fuel Reduction Burn Permits to allow burning in the Town of Paradise to begin at 6:00 a.m. This will take effect on April 1st, 2023.

Background:

Current permitted burn times differ for each community in Butte County. Butte County Air Quality Management District (AQMD) and the Butte Unit Fire Chief are requesting to standardize burn start times for all burning in Butte County.

Analysis:

The proposed start time would change the burn hours in the Town of Paradise from 8:45 am to 6:00 am. This will allow permittees an additional hour and forty-five minutes of burning per day. AQMD will be able to have standardized daily messages and start times for all areas in Butte County.

Oroville, Gridley, and Biggs have approved the burn start time for 6:00 am. If approved this will take effect in the Town of Paradise on April 1st, 2023. As this is less restrictive than the Town's current burn hours, permits issued prior to April 1st, 2023, will be allowed to burn starting at 6:00 am on April 1st 2023. Permits issued after April 1st, 2023, will have the updated burn hours. Fire Department and AQMD will release the county wide change in permitted burn hours through media and press releases.

Financial Impact:

No financial impacts, Fire Department staff will update the burn hours on permits issued after April 1st, 2023.



Town of Paradise
Council Agenda Summary
Date: March 14, 2023

Agenda Item: 2(e)

ORIGINATED BY: Marc Mattox, Public Works Director & Town Engineer
Ashley Stanley, Engineering Division Manager

REVIEWED BY: Kevin Phillips, Town Manager

SUBJECT: A resolution of the Town Council of the Town of Paradise Providing for the Summary Vacation and relocation of the Existing Public Easements over and across 5975 Maxwell Drive, Assessor Parcel Numbers 053-380-001 through 053-380-044 and 053-380-099

LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Adopt Town of Paradise Resolution No. 23-10, "A resolution approving Summary Vacation of an easement for road and public utility purposes being a Portion of Parcel 1 as described in that Dedication of Right of Way recorded August 26, 1948 in Book 488, page 299, Official Records of Butte County. And approving and accepting an easement for storm drainage purposes. And approving a summary vacation of an easement for storm drainage purposes as described in that Grant Deed recorded April 12, 1973, in Book 1828, at page 356, Official Records of Butte County. Said easements being over and across that real property held by The Eaglepointe Pacific Associates, a California limited partnership, being Assessor Parcel Numbers 053-380-001 through 053-380-044 and 053-380-099, commonly known as 5975 Maxwell Drive."

Background:

A Dedication of Right of Way was recorded August 26, 1948, in Book 488 at page 299, Official Records of Butte County, that dedicated and conveyed to the public various easements and rights of way for road and public utility purposes. Parcel 1 as described therein describes a 30' easement over the southerly 30 feet of the subject property, as well as a portion of Maxwell Avenue. A Grant Deed to the County of Butte recorded April 12, 1973, in Book 1828 at page 356, Official Records of Butte County, describes an easement 15 feet in width for storm drainage purposes over and across the subject property. Both easements are shown on that map entitled "Central Park Condominiums Subdivision" which was filed for record in the office of the Butte County Recorder April September 19, 1973 in Map Book 43, at pages 21 and 22.

The applicant, Eaglepointe Pacific Associates, are rebuilding a multi-family development that necessitates the:

- 1) Partial vacation of the above-referenced 30-foot right of way and public utility easement, as it affects the use of their property for rebuilding a previously standing structure.
- 2) Grant of a Storm Drain Easement for the purpose of relocating of an existing Storm Drain Easement to coincide with the actual location of the storm drainage facilities
- 3) Vacation of the existing Storm Drain Easement due to relocation.

Discussion:

The specific application request is for the following:

- a) Vacate and abandon a portion of that easement for road and public utility purposes described as Parcel 1 in that Dedication of Right of Way recorded August 26, 1948 in Book 488, page 299, Official Records of Butte County. of the public utility and shown the map of "Central Park Condominiums Subdivision"
- b) Authorize Town staff to accept that Grant of Easement to the Town of Paradise for Storm Drain Purposes
- c) Vacate and abandon that existing 15-foot-wide easement for Storm Drain Purposes as described Grant Deed to the County of Butte recorded April 12, 1973, in Book 1828 at page 356, Official Records of Butte County.

The applicants have filed a request of the proposed abandonment to PG&E, AT&T, PID and Comcast for the partial vacation of the 30-foot public utility easement. These four utility providers issued a letter indicating they have no objection to the partial vacation of the public utility easement (see attached letters).

The Town of Paradise has no facilities within the existing storm drain easement, and no new facilities are planned within the easement proposed to be vacated. Additionally, the Town has not utilized this easement and has not expended any public funding on facilities within this easement.

This summary vacation was prepared for Town Council consideration in accordance with the Streets and Highways Code Sections 8333, 8335 and 8336.

Environmental Analysis:

There are no environmental impacts or analyses required.

Financial Impact:

There is no financial impact associated with this abandonment. The costs associated with the processing of this abandonment application have been borne by the applicants.

Attachments:

1. PGE – No Objection Letter
2. AT&T – No Objection Letter
3. PID - No Objection Letter
4. Comcast - No Objection Letter
5. Town of Paradise Resolution 2023-10
6. Exhibit "A" & Exhibit "B"
7. Exhibit "C" & Exhibit "D"
8. Exhibit "E" & Exhibit "F"

LIST OF ATTACHMENTS

1. Letter dated July 9, 2021 from PG&E, approving abandonment of the 12-foot-wide PUE
2. Letter dated February 27, 2023 from AT&T, approving abandonment of the 12-foot-wide PUE
3. Letter dated September 10, 2021 from Paradise Irrigation District, approving abandonment of the 12-foot-wide PUE
4. Letter dated February 24, 2023 from Comcast, approving abandonment of the 12-foot-wide PUE
5. Town of Paradise Resolution No. 23-_____, "A resolution approving Summary Vacation of an easement for road and public utility purposes being a Portion of Parcel 1 as described in that Dedication of Right of Way recorded August 26, 1948 in Book 488, page 299, Official Records of Butte County. And approving and accepting an easement for storm drainage purposes. And approving a summary vacation of an easement for storm drainage purposes as described in that Grant Deed recorded April 12, 1973, in Book 1828, at page 356, Official Records of Butte County. Said easements being over and across that real property held by The Eaglepointe Pacific Associates, a California limited partnership, being Assessor Parcel Numbers 053-380-001 through 053-380-044 and 053-380-099, commonly known as 5975 Maxwell Drive"
6. Exhibit A- Easement for Storm Drain Purposes-Legal Description
7. Exhibit B- Easement for Storm Drain Purposes-Plat
8. Exhibit C- ROW & PUE Vacation- Legal Description
9. Exhibit D- ROW & PUE Vacation- Plat
10. Exhibit E- Easement for Storm Drain Purposes -Vacation
11. Exhibit E- Easement for Storm Drain Purposes -Vacation

January 27, 2023

Russ Erickson, P.E.
Robertson Erickson
888 Manzanita Ct, Ste. 101
Chico, CA 95926

RE: REQUEST FOR PG&E APPROVAL ON BEHALF OF PACIFIC WEST COMMUNITIES FOR THE ABANDONMENT OF A 30' WIDE PORTION OF A ROAD AND PUBLIC UTILITIES EASEMENT, AS DESCRIBED AND DESIGNATED PARCEL ONE IN THAT CERTAIN DEED RECORDED AUGUST 26, 1948, IN VOLUME 488 OF OFFICIAL RECORDS AT PAGE 299, BUTTE COUNTY RECORDS. SAID 30' WIDE STRIP LYING CONTIGUOUS TO THE SOUTHERLY BOUNDARY LINE OF APN 053-380-099, COMMONLY KNOWN AS 5975 MAXWELL DRIVE, PARADISE, CA.

Dear Mr. Erickson:

This letter is in response to your request for PG&E's approval for the abandonment of the 30' wide road and public utilities easement referenced above.

PG&E has no objection to this request.

Please be aware if you conduct activities which penetrates or alters the natural surface of the ground anywhere on the property, you are required by law to notify Underground Services Alert (USA) by calling **811** or 1-800-227-2600 at least two working days prior to beginning. This is a "Free" service.

Upon approval of the abandonment by the Town Council/Board of Supervisors, please send a copy of the Resolution to:

Pacific Gas and Electric Company
Attn: Land Agent
350 Salem Street
Chico, CA 95928

If you have any questions, please contact me at (530) 355-4123. Thank you for your cooperation.

Sincerely,



Ryan Revheim
Land Agent
Land Rights Services



January 23, 2023

PG&E
350 Salem Street
Chico, CA 95928

Regarding: APN 053-380-099, 5975 Maxwell Drive, Paradise, Public Easement
Abandonment/Vacation

Dear PGE Land Department,

On behalf of Pacific West Communities, we would like to request the abandonment or vacation of a public easement (created in 1948) residing on the property located at 5975 Maxwell Drive. Namely, a portion of the 30' wide public utilities and roadway easement that encumbers the property along the southern property line (recorder documents book 499 pages 299-300). See attached diagram.

There is a new apartment building project planned for this parcel. This existing easement is encumbering the property in a way that hinders the future project. We anticipate future utility easements to be created (at the request and benefit of PG&E) that would cover the new electrical/gas facilities that would be required to serve the new development.

The purpose of this letter is to determine if PG&E has any objections to this easement abandonment? If you can kindly respond in a timely manner, we would appreciate it.

Please do not hesitate to contact me at (530) 894-3500, russ@robertsonerickson.com, if you have any questions or concerns.

Sincerely,

Russ Erickson, P.E.
Principal Civil Engineer

EASEMENT
ABANDONMENT FOR
488-O.R.-299

5975 MAXWELL DR.
053-380-099

REMOVE
SOUTHERN 30' OF
488-O.R.-299

MAXWELL DRIVE



DRAWN BY: JDG

DATE: 1/19/2023

SCALE: 1" = 150'

APPROVED BY: RE

Easement Abandonment

PROJECT:

EAGLEPOINTE APTS.
5975 MAXWELL DRIVE
PARADISE, CA

Robertson Erickson

Civil Engineers and Surveyors
888 Manzanita Court, Suite 101
Chico, CA 95926
530-894-3500 894-8955 fax



Cort Schreiber
Manager
Right of Way

AT&T California
518 W. 4th Street
Room 302
Chico, CA 95928

Office: 530.891.2392
Cell: 530.519.0710
cs2345@att.com

January 26, 2023

Mr. Russ Erickson, P.E.
Robertson Erickson
888 Manzanita Court, Suite 101
Chico, CA. 95926

Re: Paradise Eaglepointe - 30' Wide Public Utility Abandonment – 5975 Maxwell Drive

Dear Russ:

AT&T California has no objection to you abandoning the public easement (created in 1948) residing on the property at 5975 Maxwell Drive in Paradise, CA. We understand that this will consist of a portion of the 30' wide public utilities and roadway easement that encumbers the property along the southern property line (recorder documents Book 499, Pages 299-300). As we discussed, when the property is developed the owner/developer will provide easements for AT&T to serve the property/project.

If you have any questions, please call me on (530) 891-2392.

Sincerely,

Cort C. Schreiber
Right of Way Manager
AT&T California
518 W. 4th Street, Room 302
Chico, Ca. 95928
(530) 891-2392



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

February 16, 2023

Russ Erickson, P.E.
Robertson Erickson
888 Manzanita Court, Ste. 101
Chico, CA 95926

Subject: Abandonment of 30' wide Public easement, along the southern property line for 5975 Maxwell Drive, Paradise CA 95969, APN 053-380-099, book 499 pages 299-300.

Dear Mr. Erickson,

Pursuant to a request regarding the abandonment of subject easement, and based on provided support documentation, Paradise Irrigation District does not object to the abandonment of public right of way, however, Paradise Irrigation District will require nonexclusive easement rights (PUE) at this location for the continuing operation of existing and future underground piping and apparatuses installed in this right of way pursuant to franchise. Said Easement (PUE) will have to be drafted and provided for Paradise Irrigation District at the sole cost of the requestor.

Upon approval of the abandonment by the Town Council/Board of Supervisors, please send a copy of the Resolution to:

Paradise Irrigation District
6332 Clark Road
Paradise, CA 95969

Should you have any questions, please contact me at (530) 876-2062.

Thank You,

Blaine Allen
District Engineer



California Region
427 Eaton Rd
Chico, CA 95973

February 2, 2023

ATTN: Russ Erickson, P.E.
Robertson Erickson
888 Manzanita Court, Ste 101
Chico, CA 95926

Subject: Abandonment of Portion of 30' wide public easement, along the southern property line for 5795 Maxwell Dr, Paradise CA 95969, APN 053-380-099, book 499 pages 299-300.

Dear Mr. Erickson,

Pursuant to a request regarding the abandonment of subject easement, and based on provided support documentation, Comcast Cable does not object to the abandonment of public right of way as described in Exhibit "B" (enc.)


If additional information is needed, please e-mail me (brandon_stokes@cable.comcast.com), or call me at the phone number listed below.

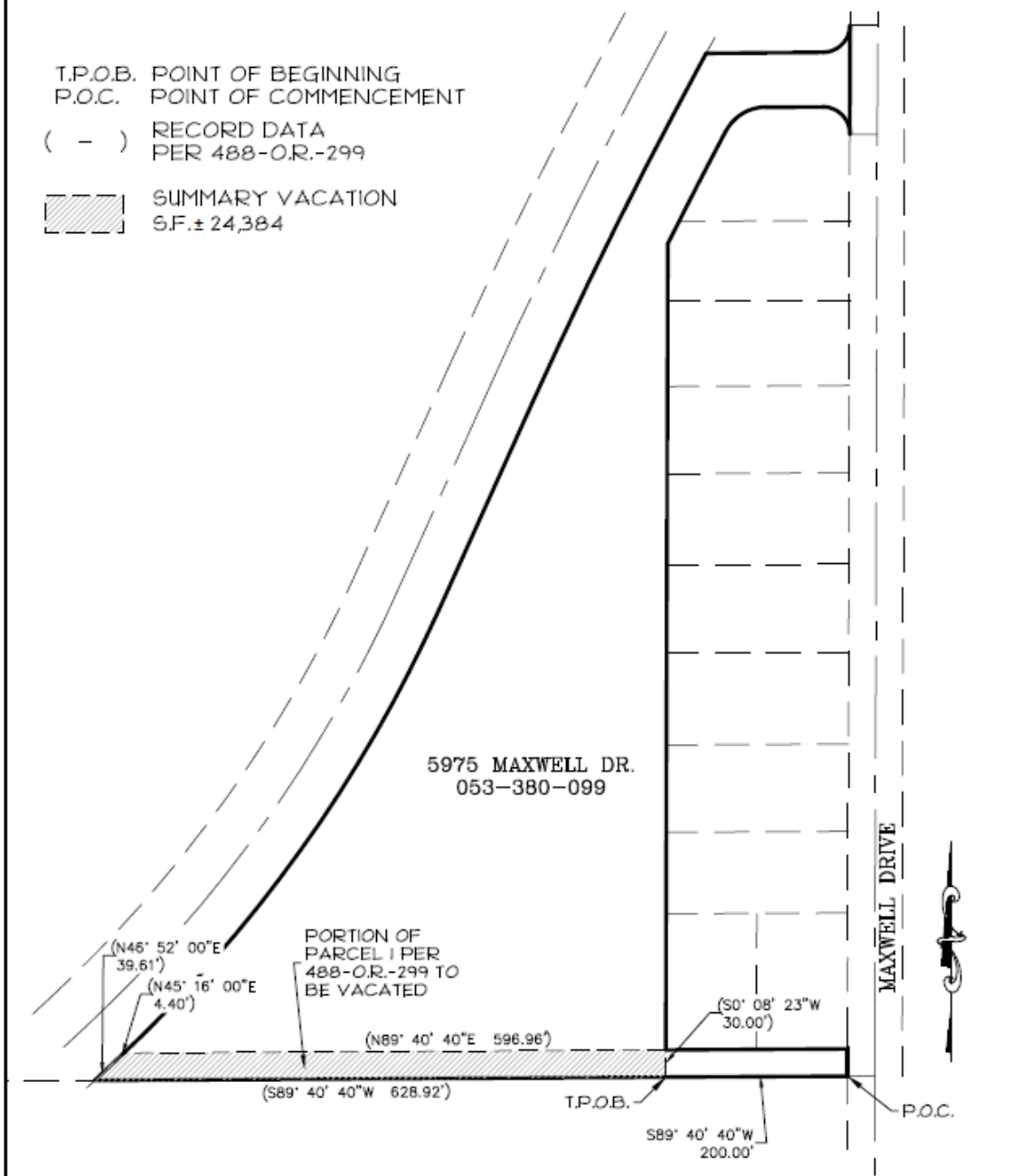
Sincerely,

Brandon Stokes
Comcast Cable
427 Eaton Rd
Chico, CA 95973
(530) 332-5993
brandon_stokes@cable.comcast.com

Enc. 1 (Exhibit "B")

EXHIBIT "B"

- T.P.O.B. POINT OF BEGINNING
- P.O.C. POINT OF COMMENCEMENT
- (-) RECORD DATA
PER 488-O.R.-299
-  SUMMARY VACATION
S.F. ± 24,384



<p>DRAWN BY: JDG</p> <p>DATE: 2/1/2023</p> <p>SCALE: 1" = 150'</p> <p>APPROVED BY: MJM</p>	<p>Summary Vacation</p> <p>PROJECT:</p> <p>EAGLEPOINTE APTS.</p> <p>5975 MAXWELL DRIVE</p> <p>PARADISE, CA</p>	<p>Robertson Erickson</p> <p>Civil Engineers and Surveyors</p> <p>888 Manzanita Court, Suite 101</p> <p>Chico, CA 95926</p> <p>530-894-3500 894-8955 fax</p>
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**TOWN OF PARADISE
RESOLUTION NO. 2023-_____**

A RESOLUTION APPROVING SUMMARY VACATION OF AN EASEMENT FOR ROAD AND PUBLIC UTILITY PURPOSES BEING A PORTION OF PARCEL 1 AS DESCRIBED IN THAT DEDICATION OF RIGHT OF WAY RECORDED AUGUST 26, 1948 IN BOOK 488, PAGE 299, OFFICIAL RECORDS OF BUTTE COUNTY. AND APPROVING AND ACCEPTING AN EASEMENT FOR STORM DRAINAGE PURPOSES. AND APPROVING A SUMMARY VACATION OF AN EASEMENT FOR STORM DRAINAGE PURPOSES AS DESCRIBED IN THAT GRANT DEED RECORDED APRIL 12, 1973, IN BOOK 1828, AT PAGE 356, OFFICIAL RECORDS OF BUTTE COUNTY. SAID EASEMENTS BEING OVER AND ACROSS THAT REAL PROPERTY HELD BY THE EAGLEPOINTE PACIFIC ASSOCIATES, A CALIFORNIA LIMITED PARTNERSHIP, BEING ASSESSOR PARCEL NUMBERS 053-380-001 THROUGH 053-380-044 AND 053-380-099, COMMONLY KNOWN AS 5975 MAXWELL DRIVE.

WHEREAS, the Town of Paradise has received a request to accept a new easement for Storm Drain Purposes, on, over, under and across the above described parcel of land as a relocation of an existing easement for Storm Drain Purposes described in Exhibits A and B; and

WHEREAS, the Town of Paradise has received an application from Eaglepointe Pacific Associates, requesting the partial vacation of an existing 30-foot right of way and public utility easement described in Exhibits C and D; and

WHEREAS, the Town of Paradise has received a request to vacate the existing easement for Storm Drain Purposes as a relocation as described in Exhibits E and F; and

WHEREAS, said easements may be summarily vacated pursuant to the provisions of Streets and Highway Code Sections 8333 and 8335 if subject easement(s) have not been used for its intended purpose for five years immediately preceding the proposed vacation.

NOW, THEREFORE, The Town Council of the Town of Paradise does now ordain as follows:

SECTION 1. The Council finds, from all evidence submitted, that the 30-foot right of way and public utility easement has not been used for its intended purpose for the preceding five years and that it is unnecessary for present or prospective use,

SECTION 2. The Council finds, from all evidence submitted, that the existing easement for Storm Drainage Purposes requires relocation to coincide with the existing and proposed storm drain facilities,

SECTION 3. That no public funds have been expended on these easements within the past five years,

SECTION 4. That this vacation is made under division 9, part 3, Chapter 4 of the Streets and Highways Code,

SECTION 5. That the Grant of Easement for the new easement for public Storm Drain Purposes, described in exhibits "A" and "B", attached, is hereby accepted,

SECTION 6. That portion of the right of way and public utility easement described as Parcel 1 in that Dedication of Right of Way recorded August 26, 1948 in book 488, page 299, Official Records of Butte County, as described in exhibits "C" and "D" attached, is hereby vacated,

SECTION 7. That the easement for Storm Drain Purposes as described in that Grant Deed recorded April 12, 1973, in Book 1828, at page 356, Official Records of Butte County, exhibit "E" and "F" attached, is hereby vacated,

SECTION 8. That the Town Clerk shall cause a certified copy of this resolution, attested by the Clerk under seal, to be recorded without acknowledgement, or further proof, in the Office of the Recorder of the County of Butte.

SECTION 9. From and after the date of recording of this resolution, said right of way and easements no longer constitute a street, highway or public easement.

PASSED AND ADOPTED BY THE Town Council of the Town of Paradise, County of Butte, State of California, on this 14th day of March 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Greg Bolin, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney

EXHIBIT "A"
LEGAL DESCRIPTION

All that real property being a portion of Lot 25 as shown on that certain map entitled "Official Map of Section 14, Township 22 North, Range 3 East, M.D.B. & M.", which map was filed April 21, 1925 on Book "B" of Maps, Page 28 in the office of the Recorder of the County of Butte, State of California and being a portion of the "Central Park Condominium Subdivision", "Subdivision no. 63" filed September 10, 1973 in Map Book 43, Pages 21 and 22 in the office of the Recorder, county of Butte, State of California and being more particularly described as follows:

A 15.00-foot-wide strip of land for storm drainage purposes over, under and across the above described property lying 7.50 feet on each side of the following described centerline;

COMMENCING at the Southeast corner of the aforementioned "Central Park Condominium Subdivision, thence on and along the Southerly line of said "Central Park Condominium, Subdivision", South 89° 40' 40" West, 710.95 feet to the **TRUE POINT OF BEGINNING** of the herein described centerline;

Thence from said point of beginning, and leaving said South line, North 46° 52' 19" East, 150.20 feet;

Thence North 24° 17' 06" East, 66.83 feet;

Thence North 43° 21' 35" East, 44.63 feet;

Thence North 30° 05' 47" East, 116.45 feet;

Thence North 06° 25' 59" East, 104.80 feet;

Thence North 17° 42' 05" East, 87.21 feet;

Thence North 37° 54' 31" East, 63.70 feet;

Thence North 24° 41' 23" East, 84.87 feet;

Thence North 22° 02' 40" East, 394.15 feet;

Thence North 27° 25' 14" East, 111.41 feet;

Thence North 60° 36' 44" East, 87.36 feet;

Thence North 88° 11' 09" East, 85.76 feet,

Thence North 63° 50' 38" East, 15.15 feet more or less to a point on the Westerly right-of-way line of Maxwell Drive as shown on said map of "Central Park Condominium Subdivision". Said point being the terminus of the described centerline.

The sidelines of said easement to be lengthened or shortened to coincide with adjoining property line and said right-of-way.

Containing 21,188 square feet more or less.

See Exhibit "B" attached and being a part thereof.

Portion of APN: 053-370-099




Date: 2/28/2023

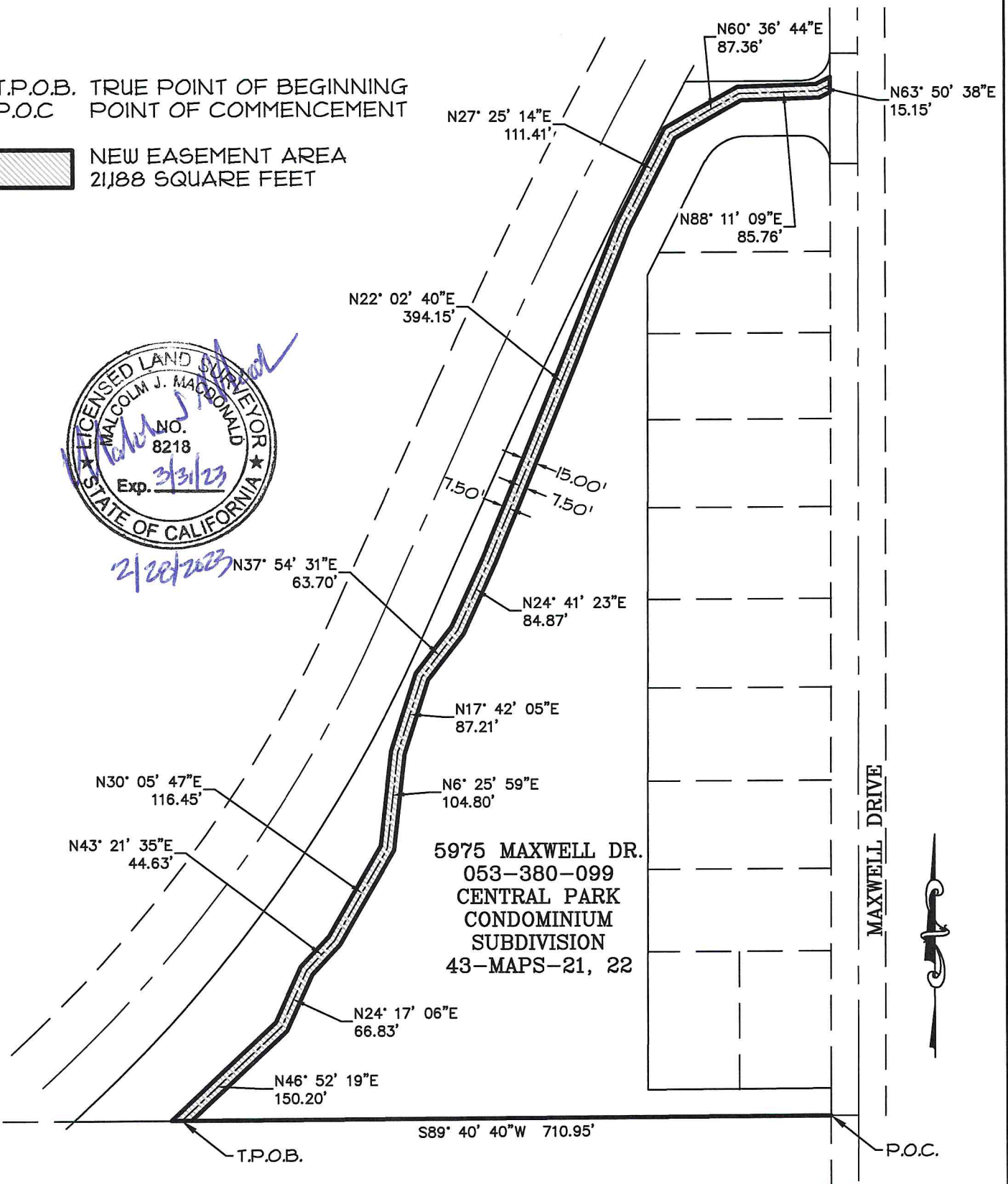
Malcolm J. Macdonald, PLS 8218



EXHIBIT "B"

T.P.O.B. TRUE POINT OF BEGINNING
 P.O.C. POINT OF COMMENCEMENT

 NEW EASEMENT AREA
 21,188 SQUARE FEET



5975 MAXWELL DR.
 053-380-099
 CENTRAL PARK
 CONDOMINIUM
 SUBDIVISION
 43-MAPS-21, 22

MAXWELL DRIVE

DRAWN BY: JDG
 DATE: 2/28/2023
 SCALE: 1" = 150'
 APPROVED BY: MJM

Storm Drain Easement
 PROJECT:
 EAGLEPOINTE APTS.
 5975 MAXWELL DRIVE
 PARADISE, CA

Robertson Erickson
 Civil Engineers and Surveyors
 888 Manzanita Court, Suite 101
 Chico, CA 95926
 530-894-3500 894-8955 fax

EXHIBIT "A"
SUMMARY VACATION
LEGAL DESCRIPTION

All that real property being a portion of Lot 25 as shown on that certain map entitled "Official Map of Section 14, Township 22 North, Range 3 East, M.D.B. & M.", which map was filed April 21, 1925 in Book "B" of Maps, Page 28 in the office of the Recorder of the County of Butte, State of California and being a portion of the "Central Park Condominium Subdivision", "Subdivision No. 63" filed September 10, 1973 in Map Book 43, pages 21 and 22 in the office of the Recorder, County of Butte, State of California, described as follows:

Being all that portion of the 30.00-foot-wide Dedication of Right-of-Way for road purposes and public utilities of Parcel 1 as described in Book 488 at Page 299, Official Records of Butte County lying within the boundary of the Central Park Condominiums Subdivision, "Subdivision no. 63" as shown on that map filed on September 10, 1973, in Map Book 43, pages 21 and 22, Butte County records, being more particularly described as follows:

BEGINNING at a point from which the Southeast corner of the aforementioned Lot 25 bears North 89° 40' 40" East, 230.00 feet;

Thence from said point of beginning on and along the Southerly line of said Lot 25, said line also being the Southerly boundary line of the aforementioned Central Park Condominium Subdivision, South 89° 40' 40" West, 628.92 feet to the Southwest corner of said Subdivision;

Thence on and along the Westerly line of said Subdivision North 46° 53' 23" East, 34.02 feet to the beginning of a tangent curve to the left;

Thence on and along said curve having a radius of 1,550.00 feet through a central angle of 0° 22' 25", an arc length of 10.10 feet;

Thence leaving said Westerly line North 89° 40' 40" East, 596.80 feet;

Thence South 0° 08' 23" West, 30.00 feet the point of beginning.

Containing 18,386 square feet more or less,

Exhibit "B" attached and being a part thereof.

Portion of APN: 053-370-099




Date: 2/28/2023

Malcolm J. Macdonald, PLS 8218



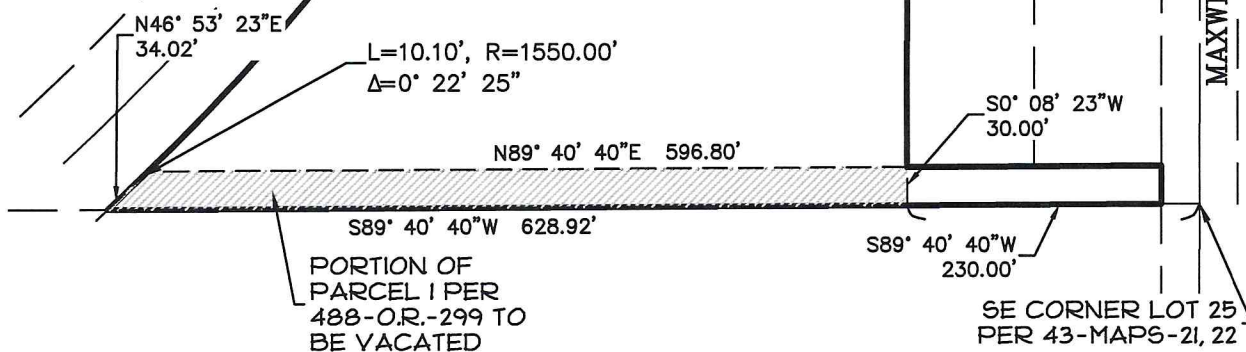
EXHIBIT "B"

 SUMMARY VACATION
S.F. ± 18,386



5975 MAXWELL DR.
053-380-099
CENTRAL PARK
CONDOMINIUM
SUBDIVISION
43-MAPS-21, 22

MAXWELL DRIVE



DRAWN BY: JDG

DATE: 2/28/2023

SCALE: 1" = 150'

APPROVED BY: MJM

Summary Vacation
PROJECT:
EAGLEPOINTE APTS.
5975 MAXWELL DRIVE
PARADISE, CA

Robertson Erickson

Civil Engineers and Surveyors
888 Manzanita Court, Suite 101
Chico, CA 95926
530-894-3500 894-8955 fax


EXHIBIT "E"
STORM DRAIN EASEMENT SUMMARY VACATION
LEGAL DESCRIPTION

All that real property being a portion of Lot 25 as shown on that certain map entitled "Official Map of Section 14, Township 22 North, Range 3 East, M.D.B. & M.", which map was filed April 21, 1925 on Book "B" of Maps, Page 28 in the office of the Recorder of the County of Butte, State of California, being more particularly described as follows:

Being all of the 15.00-foot-wide easement as described in that Grant Deed to the County of Butte recorded April 12, 1973, in Book 1828, Page 356, Official Records of Butte County, State of California as shown within the boundaries of the "Central Park Condominium Subdivision", "Subdivision No. 63" filed September 10, 1973 in Map Book 43, Pages 21 and 22 in the office of the Recorder, County of Butte, State of California,

Exhibit "B" attached and being a part thereof.

Portion of APN: 053-370-099



Date: 2/28/2023

Malcolm J. Macdonald, PLS 8218



EXHIBIT "F"



2/28/2023

15' STORM DRAINAGE
EASEMENT
PER 1828-O.R.-356
TO BE VACATED

5975 MAXWELL DR.
053-380-099
CENTRAL PARK
CONDOMINIUM
SUBDIVISION
43-MAPS-21, 22

MAXWELL DRIVE



DRAWN BY: JDG

DATE: 2/28/2023

SCALE: 1" = 150'

APPROVED BY: MJM

Summary Vacation
PROJECT:
EAGLEPOINTE APTS.
5975 MAXWELL DRIVE
PARADISE, CA

Robertson Erickson

Civil Engineers and Surveyors
888 Manzanita Court, Suite 101
Chico, CA 95926
530-894-3500 894-8955 fax



Town of Paradise
Council Agenda Summary
Date: March 14, 2023

Agenda Item: 2(f)

ORIGINATED BY: Kevin Phillips, Town Manager
REVIEWED BY: Scott E. Huber, Town Attorney
SUBJECT: Appointment of Acting Town Manager in absence of Town Manager
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Adopt Resolution No. 2023-___, "A Resolution of the Town Council of the Town of Paradise Authorizing and Establishing an Order of Succession in the Event of Absence or Disability of the Town Manager."

Background:

The Town of Paradise provides vital governmental and community services to the residents of the Town of Paradise. The Town Manager bears the responsibility for the day-to-day operations of the Town, but, will occasionally take time off or be away from the office for professional and/or personal events. Per Municipal Code 2.04.050

2.04.050 Assistant, acting town manager.

The appointment of an assistant town manager shall be only with the prior approval of the town council. Any such assistant town manager shall serve as manager pro tempore during any temporary absence or disability of the town manager. In the event there is no assistant town manager, the town manager, with the approval of the town council and by filing a written notice with the town clerk, shall designate a qualified town employee to exercise the powers and perform the duties of town manager during his temporary absence or disability. In the event the town manager's absence or disability extends beyond a one-month period, the town council may, after the one-month period, appoint an acting town manager. (Ord. 58 §6, 1982)

Analysis:

It is imperative that the Town Manager provide for succession planning which identifies who will assume the Town Manager's duties and obligations during the Town Manager's absence. During the planned or emergency absences it is necessary for the Town Manager to designate positions to assume the duties and obligations of the Town Manager until such time as the Manager returns to duty. The persons holding the offices below shall assume the Manager's duties until the Manager returns. This list is in order of assuming the duties.

1. Town Engineer/Public Works Director
2. Recover and Economic Development Director
3. Finance Director/Town Treasurer
4. Police Chief

Financial Impact:

There is no financial impact to the Town of Paradise.

2.04.050 Assistant, acting town manager.

The appointment of an assistant town manager shall be only with the prior approval of the town council. Any such assistant town manager shall serve as manager pro tempore during any temporary absence or disability of the town manager. In the event there is no assistant town manager, the town manager, with the approval of the town council and by filing a written notice with the town clerk, shall designate a qualified town employee to exercise the powers and perform the duties of town manager during his temporary absence or disability. In the event the town manager's absence or disability extends beyond a one-month period, the town council may, after the one-month period, appoint an acting town manager. (Ord. 58 §6, 1982)

**TOWN OF PARADISE
RESOLUTION NO. 2023-_____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
AUTHORING AND ESTABLISHING AN ORDER OF SUCCESSION IN THE
EVENT OF ABSENCE OR DISABILITY OF THE TOWN MANAGER**

WHEREAS, the Town of Paradise provides vital governmental and community services to its residents; and

WHEREAS, the citizens of the Town benefit from and rely upon those governmental and community services provided by the Town; and

WHEREAS, the Town Manager bears responsibility for the day to day operations of the Town; and

WHEREAS, it is imperative that the Town provide for a succession which identifies who will assume the Town Manager's duties and obligations during the Town Manager's absence.

WHEREAS, this resolution is necessary in the event of the Town Manager's absence to comply with the Town's emergency plan; and

WHEREAS, during the planned absence of the Town Manager, the Town Manager may designate any of the individuals listed in Section 3 as Acting Town Manager.

WHEREAS, during the unplanned absence or disability of the Town Manager, the persons holding the office designated below in Section 3, in the order listed, shall assume the duties and obligations of the Town Manager until such time as the Manager shall return to duty. The persons holding the offices named below shall only assume the Manager's duties if the person holding the office above them on the list is unavailable to assume such duties.

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

SECTION 1. The above facts are true and correct and are incorporated by reference as if fully set forth herein.

SECTION 2. The Town Council hereby establishes the order of succession in the event of an unplanned absence or disability of the Town Manager.

SECTION 3. The list of offices is as follows (in order of succession):

1. Town Engineer/Public Works Director
2. Recover and Economic Development Director
3. Finance Director/Town Treasurer
4. Police Chief

SECTION 4. In the event of a planned absence, the Town Manager may designate any of the individuals listed in Section 3 as Acting Town Manager.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 14th day of March, 2023 by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

Greg Bolin, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney



Town of Paradise
Council Agenda Summary
Date: March 14, 2023

Agenda Item: 5(a)

ORIGINATED BY: Kate Anderson, Housing Project Manager
REVIEWED BY: Kevin Phillips, Town Manager
SUBJECT: Public Hearing for the Community Development Block Grant Program (CDBG) 2023-2024 Action Plan

LONG TERM RECOVERY PLAN: No.

COUNCIL ACTION REQUESTED:

1. Conduct the duly noticed and scheduled public hearing to solicit comments and/or suggestions regarding 2023-2024 Community Development Block Grant Annual Plan funding priorities. This is the first of two public hearing; no action is requested at the time.

Background:

The Town of Paradise has been a U.S. Department of Housing and Development (HUD) entitlement city since 1994. HUD awards grants to entitlement community grantees to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services.

Entitlement communities develop their own programs and funding priorities. However, grantees must give maximum feasible priority to activities which benefit low- and moderate-income persons. A grantee may also carry out activities which aid in the prevention or elimination of slums or blight. Additionally, grantees may fund activities when the grantee certifies that the activities meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs. CDBG funds may not be used for activities which do not meet these broad national objectives.

HUD determines the amount of each entitlement grant by a statutory dual formula which uses several objective measures of community needs, including the extent of poverty, population, housing overcrowding, age of housing and population growth lag in relationship to other metropolitan areas.

The Town of Paradise has been a U.S. Department of Housing and Development (HUD) entitlement city since 1994. HUD awards grants to entitlement community grantees to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services.

Entitlement communities develop their own programs and funding priorities. However, grantees must give maximum feasible priority to activities which benefit low- and moderate-income persons. A grantee may also carry out activities which aid in the prevention or elimination of

slums or blight. Additionally, grantees may fund activities when the grantee certifies that the activities meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available to meet such needs. CDBG funds may not be used for activities which do not meet these broad national objectives.

HUD determines the amount of each entitlement grant by a statutory dual formula which uses several objective measures of community needs, including the extent of poverty, population, housing overcrowding, age of housing and population growth lag in relationship to other metropolitan areas.

Annual Plan Overview:

The Town has received notice of funding for the program year, and HUD will allocate approximately \$100,691 to the Town of Paradise for programs and projects that directly benefit the town's low- and moderate-income residents. Funding priorities for this program year include:

- Expand & Improve public infrastructure
- Assistance to community-based organizations
- Increase affordable housing opportunity
- Provide small business assistance

Annual Action Plan and Public Meetings:

Over the next several weeks, staff will prepare a Draft Annual Action Plan. The Plan will be available for public viewing and comment prior to its adoption by Council and prior to submission to the U.S. Department of Housing and Urban Development. The dates of the comment period and public hearings are as follows:

- **Public Hearing No. 2:** Tuesday, April 11, 2023 at 6:00 p.m., or as soon thereafter as possible, in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. This public hearing is to solicit comments from the public regarding the draft 2023-2024 CDBG Annual Plan. The public is encouraged to submit written comments of the CDBG funding to the Housing Department at the Town of Paradise, 5555 Skyway, Paradise, CA 95969. If no public comments are received during the public comment period, the Council will consider adopting the final 2023-2024 Annual Plan.
- **The Draft Annual Plan** will be available to the public on April 12, 2023. The plan will be available on the Town's website (www.townofparadise.com); Town Hall, the Building Resiliency Center, the Butte County Public Library, and the Paradise Chamber of Commerce. The public comment period is from April 12th – May 14th 2023. Written comments should be addressed to the Housing Department at the Town of Paradise, 5555 Skyway, Paradise, CA 95969.

Date	Action
Feb.14	Subrecipient Funding Applications available
Mar. 14	Town Council Meeting – 1 st Public Hearing
Mar. 14	Subrecipient applications due to the Town
TBD – Mar	Meetings with Subrecipients and interviews scheduled
Apr. 11	Town Council Meeting – 2 nd Public Hearing & review of DRAFT of Annual Plan; Council considers approval of Action Plan if no comments are received.
Apr. 12	30-day public comment period begins (Annual Plan draft posted on Town’s website and available at Town Hall, BRC, Paradise Library, and Chamber)
May 14	30-day public comment period complete
May 15	Deadline to submit 2023-2024 Annual Plan with Subrecipient funding requests

Analysis:

Although the Town has some discretion on how the funds are used, there are many restrictions, conditions, and objectives that must be met. Community Development Block Grant funds can be used for activities that further community and economic development; provide improved community facilities and services; and provide affordable housing opportunities to low and disadvantaged residents. Each activity except planning and administrative activities, must meet one of the CDBG program’s three broad National Objectives:

1. Benefit low- and moderate-income persons,
2. Aid in the prevention or elimination of slums or blight, or
3. Meet community development needs having a particular urgency.

The types of activities that meet the national objective will encompass the following basic qualifiers:

Area benefit activities: An activity can be area-wide meaning that the benefits are available to all the residents of a particular area where at least 51 percent of the residents are low- and moderate-income persons. The service area must be primarily residential, and the activity must meet the identified needs of low-and-moderate income persons.

Limited clientele activities: An activity can be “limited clientele,” which means that the activity benefits a certain, limited clientele that is at least 51 percent low income. An example of this would be our housing programs. We have to document and verify income to ensure that each client is eligible.

Housing activities: An activity carried out for the purpose of providing or improving permanent residential structures, which upon completion, will be principally occupied by low- and moderate-income households.

Job creation or retention activities: An activity designed to create or retain permanent jobs where at least 51% of that, computed on a full-time equivalent (FTE) basis, involves the employment of low- and moderate-income persons. Potentially eligible activities include: construction of a

business incubator designed to offer space and assistance to new firms to help them become viable small businesses; loans to pay for expansion.

Slum Blight Removal. Activities under this category must meet ALL of the following criteria: (1) The area delineated by the grantee must meet a definition of a slum, blighted, deteriorated or deteriorating area under state or local law; (2) there must be a substantial number of deteriorated buildings through the area; and (3) the activity must address one or more conditions that contributed to the deterioration of the area. Boundaries, designations, inspections and detailed rehabilitation records must be kept.

In addition to the above qualifiers, there is a list of basic eligible activities and ineligible activities that can be carried out using CDBG funds. (Government Code Section 570.201.)

Basic Eligible Activities Include: Acquisition/disposition of real property; public facilities and improvements, public services funding; payment of costs in support of activities eligible for funding under the HOME program; housing assistance for low/mod income families; and micro-enterprise assistance.

Financial Impact:

The impact of this agenda item and subsequent actions related to the CDBG Program is positive. It will result in the award of approximately \$100,691 in federal funds.



Town of Paradise
Council Agenda Summary
Date: March 14, 2023

Agenda Item: 6(a)

ORIGINATED BY: Scott E. Huber, Town Attorney
REVIEWED BY: Kevin Phillips, Town Manager
Scott E. Huber, Town Attorney
SUBJECT: Consider an Agreement between the Town of Paradise and Marc Mattox to serve as Interim Town Manager
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Upon conclusion of public discussion of this agenda item, consider approving an agreement between the Town of Paradise and Marc Mattox to serve as interim Town Manager beginning April 14, 2023; or
2. Adopt an alternative directive to Town Staff

Background:

The current Town Manager, Kevin Phillips, has announced his resignation and departure, effective April 15, 2023. With the departure of Mr. Phillips, the Council met and directed staff to fill the position of Interim Town Manager while the Town searches for a permanent candidate for Town Manager.

Analysis:

The Town has been in discussions with a current employee, Marc Mattox, to reach an agreement related to his service as Interim Town Manager. Mr. Mattox has agreed to serve as Interim Town Manager commencing April 14, 2023. The term of service will depend on the specific process to hire a new Town Manager, but it is anticipated to not last longer than six months. If approved, Mr. Mattox would be paid an additional 5% of his current salary for this “out of class” service. In addition, Mr. Mattox will continue to serve the Town as Public Works Director and Town Engineer.

Financial Impact:

There is no financial impact, but there could be a minimal amount of savings due to the difference in pay from the Public Works Director/Town Engineer and the Town Manager position.

INTERIM TOWN MANAGER AGREEMENT

This Interim Town Manager Agreement (“Agreement”) is entered into by and between Town of Paradise (“Town”), and Marc Mattox, the Town’s current Public Works Director / Town Engineer (“Mattox”).

RECITALS

The Town desires to employ Mattox as Interim Town Manager and Mattox desires to serve as Interim Town Manager pursuant to the terms of this Agreement and in addition to Mattox existing duties as the Town’s Public Works Director / Town Engineer.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby stipulated, the Town and Mattox agree as follows:

COVENANTS

1. Appointment of Interim Town Manager. Mattox shall serve as the Interim Town Manager of the Town and will perform such duties as outlined in the Town Manager’s job description which is attached hereto as Exhibit “A,” and as authorized by current policy and rules of the Town. While serving as Interim Town Manager, Mattox shall also continue to perform the duties of Public Works Director / Town Engineer.

2. Term. Mattox’s term of service as the Interim Town Manager shall begin on April 14, 2023 (the “Effective Date”) and will continue until terminated, as set forth hereafter, unless extended by mutual agreement of the Parties in writing.

3. Increase in Base Salary. During the term that Mr. Mattox is acting as the Town’s Interim Town Manager, Mattox’ base salary shall be increased by 5% for the time served out-of-class in the Interim position. Except as set forth herein, all other Town benefits that Mattox receives shall remain the same.

4. Modification. This Agreement may not be altered in whole or in part except by a modification, in writing, executed by Mattox and Town through majority action of its Town Council.

5. Entire Agreement. This Agreement contains all representations and the entire understanding between the parties with respect to the subject matter of this Agreement. Mattox acknowledges that there have not been any oral promises or understandings not contained in this Agreement.

6. Termination of Agreement. This Agreement shall terminate upon the earliest occurrence of any of the following events: (a) the start date of a new Town Manager; (b) ten (10) business days after written notice of termination by Mattox to the Town Council that Mattox, in his sole discretion, no longer wishes to serve as Interim Town Manager; (c) upon written notice of termination by Town's Town Council to Mattox that the Town, in its sole discretion, no longer wishes to retain Mattox as Interim Town Manager; or (d) six (6) months from the Effective Date of this Agreement. Upon termination, Mattox will resume his full-time duties as Public Works Director / Town Engineer in accordance with the separate employment conditions and agreement between Town and Mattox.

7. Performance Evaluations. Town acting through its Town Council agrees to conduct separate performance evaluations of Mattox for his separate roles as the Town's Public Works Director / Town Engineer and the Town's Interim Town Manager.

8. Effect of this Agreement on the Separate Employment Agreement between Town and Mattox for Public Works Director / Town Engineer Duties. This Agreement is not intended to, nor shall it be construed to modify, amend, or supersede the separate employment agreement between Town and Mattox, but shall be in addition thereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date set forth adjacent to its name.

Dated: _____

By: Greg Bolin, Mayor

Dated: _____

By: Marc Mattox

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney

EXHIBIT “A”

TOWN MANAGER

DEFINITION

Under general policy direction of the Town Council, plans, organizes, manages, and provides administrative direction and oversight for all Town functions and activities; provides policy guidance and program evaluation to the Town Council and management staff; encourages and facilitates provision of services to Town residents and businesses; fosters cooperative working relationships among Town departments and with intergovernmental, regulatory agencies, and various public and private groups; pursues appropriate avenues of economic and community development; and performs related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives policy direction from the Town Council. The work provides for a wide variety of independent decision-making, within legal and general policy and regulatory guidelines. Exercises general direction and supervision to the entire Town staff through subordinate levels of management and supervision.

CLASS CHARACTERISTICS

The Town Manager serves as the Chief Executive Officer of the Town, is accountable to the Town Council under the Council-Manager form of government and is responsible for enforcement of all Town codes, ordinances, and regulations, the conduct of all financial activities, and the efficient and economical performance of the Town’s operations.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Plans, organizes, and administers operations of the Town either directly, or through subordinate management and supervisory staff; coordinates and evaluates the work of the Town in accordance with applicable laws, codes, and regulations and adopted policies and objectives of the Town Council.
- Directs and coordinates the development and implementation of goals, objectives, and programs for the Town Council and the Town; develops administrative policies, procedures, and work standards to ensure that the goals and objectives are met and that programs provide mandated services in an effective, efficient, and economical manner.
- Oversees the preparation of the annual budget for the Town; authorizes directly or through staff, budget transfers, expenditures, and purchases; provides information regarding the financial condition and needs to the Town Council.
- Develops and standardizes procedures and methods to improve and continuously monitor the efficiency and effectiveness of assigned programs, projects, service delivery methods, and procedures; assesses and monitors workload, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement and recommends to Town Council.
- Advises the Town Council on legal, social, and economic issues, programs, and financial status; prepares and recommends long- and short-term plans for Town service provision, capital improvements, and funding; and directs the development of specific proposals for action regarding current and future Town needs.

- Oversees the administration, construction, use, and maintenance of all Town facilities and equipment, including buildings, parks, facilities, and other public property.
- Represents the Town and the Council in meetings with governmental agencies, community groups, and various business, professional, educational, regulatory, and legislative organizations.
- Provides for the investigation and resolution of complaints regarding the administration of and services provided by the Town government.
- Provides for contract services and franchise agreements; ensures proper performance of obligations to the Town; has responsibility for enforcement of all Town codes, ordinances, and regulations.
- Oversees the selection, training, professional development, and work evaluation of Town staff; oversees the implementation of effective employee relations programs; provides policy guidance and interpretation to staff.
- Directs the preparation of and prepares a variety of correspondence, reports, policies, procedures, and other written materials.
- Directs the maintenance of working and official Town files.
- Monitors changes in laws, regulations, and technology that may affect Town operations; implements policy and procedural changes as required.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, and supervision of staff, either directly or through subordinate levels of supervision.
- Principles and practices of leadership.
- Principles and techniques for working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly.
- Principles and practices of strategic plan development.
- Principles, practices, and procedures of public administration in a municipal setting.
- Functions, services, and funding sources of a municipal government.
- Functions, authority, responsibilities, and limitations of an elected Town Council.
- Current social, political, and economic trends affecting Town government and service provision.
- Principles and practices of budget administration and contract management.
- General principles of risk management related to the functions of the assigned area.
- Applicable federal, state, and local laws, rules, regulations, ordinances, and organizational policies and procedures relevant to assigned area of responsibility.
- Methods and techniques of developing technical and administrative reports and business correspondence.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and Town staff.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

Ability to:

- Plan, administer, coordinate, review, and evaluate the functions, activities, and staff of the Town.
- Work cooperatively with, provide highly complex and responsible staff support to, and implement the policies of the Town Council.

- Develop and implement goals, objectives, practices, policies, procedures, work standards and internal controls for the Town and assigned program areas.
- Provide administrative and professional leadership to all staff and departments at the Town.
- Oversee all Town financial activities, including development and implementation of the Town budget and the control of all expenditures and purchases.
- Interpret, apply, explain, and ensure compliance with federal, state, and local policies, procedures, laws, and regulations.
- Select and supervise staff, provide training and development opportunities, ensure work is performed effectively, and evaluate performance in an objective and positive manner.
- Accurately assess organizational issues and opportunities and research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- Conduct effective negotiations and effectively represent the department and the Town in meetings with governmental agencies; community groups; various business, professional, and regulatory organizations; and in meetings with individuals.
- Direct the preparation of and prepare clear and concise reports, correspondence, policies, procedures, and other written materials.
- Direct the establishment of filing, record keeping, and tracking systems.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
- Use tact, initiative, prudence, and independent judgment within general policy and procedural and legal guidelines.
- Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to a bachelor’s degree from an accredited college or university with major coursework in public or business administration, public policy, finance, or a related field and ten (10) years of management or administrative experience in a public agency comparable to a Town Manager, Assistant Town Manager, or in a related administrative/managerial capacity involving responsibility for planning, organization, and implementation.

Licenses and Certifications:

- None.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer and to operate a motor vehicle and to visit various Town and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and

over the telephone. This is primarily a sedentary office classification although standing and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information.

ENVIRONMENTAL CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. May interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.



Town of Paradise
Council Agenda Summary
Date: March 14, 2023

Agenda Item: 6(b)

ORIGINATED BY: Colette Curtis, Recovery and Economic Development Director

REVIEWED BY: Kevin Phillips, Town Manager

SUBJECT: Federal Advocacy Platform Update

LONG TERM RECOVERY PLAN: Yes

COUNCIL ACTION REQUESTED:

1. Consider reviewing and approving the updated Federal Advocacy Platform.

Background:

On December 8, 2020, Town Council approved a Federal Advocacy Platform which documented recovery successes, immediate needs, as well as long term needs and policy considerations. This document has been utilized by Council and staff in our legislative advocacy for funding and other policy needs during recovery from the 2018 Camp Fire.

The Federal Advocacy Platform should be updated regularly to ensure the platform remains current for use by Council and Staff. Two years after the first platform was approved, it is time to update the document with our successes to date as well as current short- and long-term needs. The attached platform includes the achievements in recovery over the last two years, as well as the existing needs to address the barriers our community faces.

In February 2023, staff brought an updated Platform to Council for review and comment.

Analysis:

No comments or changes were made by Council, and only minor formatting changes have been made since the draft Platform was presented to Council in February 2023.

Financial Impact:

This item has no impact to the general fund. The platform was drafted by Town staff and by the Ferguson Group through the Town's existing contract.

Attachments: Updated Federal Advocacy Platform



TOWN OF PARADISE, CA

2023 FEDERAL PLATFORM AND PRIORITIES



On November 8, 2018, the Camp Fire left the Town of Paradise largely destroyed, forever changing the future of the community. The Town is focused on rebuilding the community into a safer, stronger, and more resilient Town. The federal government has been crucial to the Town's recovery thus far and will continue to play a key role as Paradise rebuilds for the future. The Town's 2023 Federal Platform and Priorities highlights the successes of the Town's partnership with the federal government and outlines how this partnership can be used to address the critical recovery needs that remain.



TOWN OF PARADISE



THE TOWN

- Incorporated on November 27, 1979
- Located in Butte County, CA
- Home of the longest running harvest festival in California



THE PEOPLE

- 9,000 residents (2022)
- 26,218 residents (pre-Camp Fire)
- 4,600 Daytime Population



THE COMMUNITY

- 35% growth since the Camp Fire
- 350+ businesses
- Changing from retirement community to young families

Greg Bolin

Mayor

Rose Tryon

Vice Mayor

Steve Crowder

Councilmember

Steve “Woody” Culleton

Councilmember

Ron Lassonde

Councilmember

Kevin Phillips

Town Manager

Paradise Town Hall

5555 Skyway

Paradise, CA 95969

(530) 872-6291

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INFRASTRUCTURE NEEDS

SEWER SYSTEM

- ✓ Secure funding to support the construction of the Paradise Sewer Project, unlocking the missing piece of the Town’s affordable housing and economic recoveries.

For a number of years, the Town has pursued a municipal solution for wastewater treatment to address failed septic systems that have degraded local groundwater quality and constrained affordable housing, essential community services, and related economic growth. Reliance on septic systems has resulted in two areas of concern: environmental impacts and economic impediment. Failed septic systems release untreated wastewater into groundwater or at the ground surface, resulting in environmental degradation and public health risk due to water contamination or exposure to untreated wastewater. Economically, the lack of a sewer system has suppressed the development of a sustainable business community by limiting the size and types of businesses that can affordably operate in the community. Development of affordable housing and workforce housing also has been hindered as larger housing facilities require more sewer treatment capacity than a traditional septic system can provide within the available parcel sizes. As a result of these concerns, the Town worked diligently for more than 50 years, even prior to its incorporation in 1979, to identify a feasible wastewater treatment solution for the community, with a priority to provide service to those commercial and densely populated residential areas with failed and failing septic systems.

Prior to the 2018 Camp Fire, the Town struggled to support a thriving economy, in part due to the lack of sewer availability. Conditions since the 2018 Camp Fire are amplified with even fewer businesses able to open or reopen due to septic failures or required upgrades that are cost prohibitive. Commercial parcels in Town are generally small in size and concentrated in a core commercial area that provides limited space for septic tanks and leach fields. These restrictions are compounded by siting restrictions such as high groundwater and poor drainage due to the local soil composition. As a result, existing Town businesses have been severely constrained due to their septic system discharge exceeding the available capacity of the land itself, while new businesses are often forced to open elsewhere due to the limitations placed on them to operate with an on-site septic system. Three primary objectives and associated goals drove the development of the Proposed Project:

- Provide long-term, efficient, reliable treatment of wastewater in a cost-effective, environmentally beneficial manner to current and returning Town residents, in a manner acceptable to the RWQCB and other permitting agencies:
 - Accommodate regrowth while reducing further environmental degradation of groundwater and surface water from failing septic systems
 - Reduce the public health risk associated with failing septic systems.
- Generate economic recovery by eliminating septic-related capacity limitations, as well as the general burden of on-site wastewater management for businesses:
 - Promote the return or arrival of essential community services and businesses by removing restrictions caused by on-site septic systems.
- Provide for the ability to construct and maintain affordable housing, specifically multi-family housing:

- Support centralizing affordable higher-density housing to Paradise’s urban core, along major evacuation routes.

The Town of Paradise has a certified Final Programmatic Environmental Impact report to construct both the core collection system and export pipeline to the City of Chico’s existing Water Pollution Control Plant, about 18 miles east of Paradise. Utilizing a regional approach is the most cost effective and feasible solution for the project.

The Town anticipates a funding shortfall of about \$48M after other funding programs have been secured.



EVACUATION INFRASTRUCTURE

- ✓ Seek additional funding opportunities for the improved resiliency of critical evacuation routes within Paradise as well as those arterial roads that provide access to and from the Town.

The Town of Paradise is situated along a ridge, constrained by two canyons, presenting limited circulation and evacuation routes. Accordingly, the 2018 Camp Fire demonstrated this constraint with long delays due to local and regional constraints. In the Town’s recovery, the Town of Paradise utilized an Economic Development Administration grant to complete the 2022 Transportation Master Plan. This plan, guided by the Town’s original 2019 Long Term Recovery Plan, aimed to organize public input, identify critical projects and position the Town to secure additional funding for implementation.

As a result, 48 unique evacuation route projects were identified with an unmet funding need over \$625M. These projects would increase capacity on existing roadways, connect new roadways for improved circulation, address dead-end roads and create an interconnected multi-use path system which can double as emergency evacuation assets. With these projects fully vetted and studied in the Transportation Master Plan, the Town’s overall unmet needs were submitted for consideration in the 2018 California Wildfires (DR-4407) Community Development Block Grant Disaster Recovery (CDBG-DR) Infrastructure Program. These overall

funds are appropriated by Congress to the United States Department of Housing and Urban Development (HUD) and administered by California Housing & Community Development (HCD). Recognizing unmet infrastructure recovery needs, HCD allocated \$317,428,488 of the CDBG-DR funding to the Disaster Recovery Infrastructure Program (DR-Infrastructure). DR-Infrastructure projects are funded to assist with meeting the unmet infrastructure needs of local communities. Of this total allocation, the Town of Paradise has been awarded \$199.5M towards eligible infrastructure projects, including unfunded disaster recovery match requirements such as FEMA Public Assistance and Hazard Mitigation Grant Program Projects.

While the CDBG-DR allocation will be instrumental in making progress towards a safer community, over \$320M in critical evacuation infrastructure projects remain unfunded.

Concurrently, the Town of Paradise plans to submit our Roe Road Extension Phase 2 Project to the United States Department of Transportation's (USDOT) 2023 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) competitive grant program. This project is vital to our recovery and serves an Area of Persistent Poverty or Historically Disadvantaged Communities pursuant to the program guidelines.

The Town is requesting \$8 million in RAISE funding for the Project Approval and Environmental Document, as well as for Plans, Specifications, and Estimates for the Project. The Project will construct a new 1-mile three-lane roadway extending from South Libby Road to Clark Road/State Route 191, and will include a Class I multi-use pathway that also serves as emergency vehicle access, Americans with Disabilities Act curb ramps, and storm drainage infrastructure. This Project is part of a larger effort to construct a new east-west roadway between Skyway and Pentz Road to improve circulation and connectivity throughout the Town, provide alternative ingress/egress routes for residential neighborhoods, and provide additional evacuation capacity during disaster events. Doing so will improve safety, environmental sustainability, quality of life, and mobility in the Town, as well as increase the area's resiliency toward future emergencies and climate induced events.

STORMWATER AND DRAINAGE SYSTEM

- ✓ Secure funding opportunities to upgrade and redevelop the current stormwater and drainage system in Paradise.

As the community of Paradise continues to rebuild, providing for adequate stormwater and drainage will be critical to the redevelopment processes. Sustainable stormwater and drainage investments would decrease the quantity of runoff and improve the quality of water. A study has been completed to assess the condition of the Town's storm drain system as well as critical needs and priorities. The 2022 Storm Drain Master Plan identifies over \$25M in unfunded projects necessary to support a multi-hazard hardened community recovery.



ECONOMIC RECOVERY NEEDS

ECONOMIC DEVELOPMENT STRATEGY

- ✓ Pursue funding through the Economic Development Agency (EDA) for an Economic Development Strategy Document to jump start economic recovery.

The Town of Paradise experienced severe economic damage and financial instability as a result of the Camp Fire and seeks to develop an economic strategy for recovery. A regional and commercial market study have been completed, and now Paradise needs a strategy document to analyze this data and make recommendations for action to rebuild a sustainable economy. The goals of this strategy document will be to support the current construction economy, prioritize steps to recruit and attract businesses, and identify funding and incentives to jump start economic recovery.



WORKFORCE DEVELOPMENT

- ✓ Secure funding through CDBG DR Workforce Development and other sources for a Workforce Training Center and other programs.

The Camp Fire resulted in a loss of jobs and businesses for many in Paradise, while at the same time creating the need for a strong construction-related workforce to rebuild the community. CDBG DR Workforce Development funding has been allocated to Butte County in the amount of \$18.7 Million. The Town of Paradise is working on a project that will

include a construction trades training center, including a training program for 3D printing technology to print homes using concrete. This innovative center will focus on training the next generation of workforce utilizing traditional and cutting-edge technology for a resilient future. The Town intends to submit an Notice of Intent for this project once the application period for the CDBG DR Workforce Development funding opens. It is anticipated additional funding will be needed for this and other related workforce development projects within the community.

DIRECT BUSINESS ASSISTANCE AND INCENTIVES

- ✓ Secure funding for businesses affected by the disaster to re-open in the community as well as incentives to new businesses investing in Paradise.

Paradise businesses were devastated by the Camp Fire, first through the physical loss of structures, and then through the loss of their customers as the population of Paradise went from over 26,000 to just over 4,000 overnight. Those businesses that were able to reopen in the four years since the fire have struggled to remain solvent with the smaller



population, in addition to complications caused by the COVID 19 Pandemic. Many businesses closed by the fire have been unable to reopen as their owners deal with the personal and financial ramifications of the fire, as well as complicated and protracted insurance issues. In addition, businesses that may have otherwise been interested in opening in Paradise have been dissuaded by the drop in population and

some of the infrastructure barriers that are part of a fire-impacted community.

The Town of Paradise is looking for funding to provide to businesses, that were affected by the fire to help them remain open, to help those who have been unable reopen do so, and to incentivize new businesses to invest in Paradise.

HOUSING AND TRANSIT NEEDS

HOUSING DEVELOPMENT

- ✓ Support funding for the rebuilding of all types of housing in the Town.

The majority of housing that existed in Paradise pre-fire was older, single-family homes, duplexes and mobile homes, both in parks and on private land. The fire destroyed 90% of the Town’s housing stock and replacement costs are currently so high that homeowners and landlords are unable to rebuild their units. Paradise needs more housing of all types, including affordable multifamily housing. The lack of a sewer system has been a major barrier to this type of housing in the past, however with the current sewer project underway, affordable multifamily housing is achievable.



Currently, CDBG-DR funds are being utilized to rebuild single-family and multifamily housing, however the need is greater than the current funding available. Funding for workforce housing (80%-120% AMI) is also greatly needed, for reconstruction and first-time homebuyer. In addition, more funding toward local Community Development Financial Institutions (CDFIs), housing trusts and land trusts would assist considerably with our ability to create programs (such as first-time homebuilders, contractor loan programs, etc.) to rebuild all types of housing lost to in the disaster.

PUBLIC TRANSPORTATION

- ✓ Support funding for Butte County Association of Governments to explore and expand additional transit needs in Paradise.

The Town of Paradise is working with the Butte County Association of Governments to plan for the future of public transportation in Paradise to include:

- Continue exploring unmet transit needs in Paradise along corridors that service and provide increased access to employment, housing, and education.
- Expanding paratransit services to meet the needs of our population accessing medical and essential community services within the boundaries of Butte County and together with transportation options to adjoining communities.



COMMUNITY NEEDS

HEALTHCARE

- ✓ Support the return of a full range of health care, including emergency services and hospital.

The Camp Fire severely impacted health care services in Paradise, and since November 2018, the Town has been without a hospital or Emergency Room. Prior to the fire, the hospital was the largest employer in Paradise, and served not only the Paradise population, but also the surrounding unincorporated communities as well as being a destination location for cancer and birthing services. The lack of a full hospital and emergency room is a barrier to recovery, and the Town is focused on working with any provider who is interested in investing in the Paradise community into the future.

RESIDENT FIRE MITIGATION EDUCATION

- ✓ Pursue federal funding opportunities for the center including DOI's Joint Fire Science Program, USDA's State and Private Forestry: Cohesive Fire Strategy Program, and FEMA's Assistance to Firefighters Grant Program.

Paradise should be a location for the study of fire safety, fire hazard area ecology, disaster recovery best practices, hardening research, vocational training, building in harmony with nature, etc. The Town of Paradise would like to pursue partnerships with educational institutions that could lead to programs and a potential space downtown. Chico State has expressed interest in creating a healing recovery and resiliency center and Paradise should partner with Chico State to do this. With Chico State as the lead for this project, Paradise should seek subsequent funding to support their development of the center.

WILDFIRE RISK REDUCTION BUFFER

- ✓ Support Paradise Recreation and Parks District in their efforts to secure funding for the acquisition and maintenance of land supporting the creation of significant wildfire buffer areas.

Fire breaks are a key element of community-wide fire safety and serve as an instrumental mitigation measure with long-term impact. Implement and maintain a buffer zone between development and the wildlands to reduce fire risk, especially on the east side of town. As fuels are reduced, these areas can also double as an opportunity for hiking trails. The soon to be released IBHS Wildfire Prepared Community Standards are expected to include buffer zones as a fundamental mitigation measure.

It is anticipated that the creation of a fire break that fully surrounds the Town of Paradise would help reduce insurance costs by up to 40%. As well, initial cost benefit analysis research shows a 4:1 return on investment from damage reduction over 30 years with a fire break just on the eastern edge of Town. In addition to insurance reductions, a fire break could serve several functions beyond a protective barrier and passive green space. Other uses include: active park spaces, extended trail networks, and potential business opportunities that take responsible care of the town's boundary.



POLICY RECOMMENDATIONS

TAX EXEMPTION FOR SETTLEMENT PAYMENTS

- Support H.R. 176 to exempt federal taxation on settlement payments for Camp Fire Survivors.

Having experienced the most devastating fire in California history, survivors of the Camp Fire are doing their best to recover. With Pacific Gas and Electric (PG&E) being found responsible for the fire, many survivors entered into a lawsuit to help them recover financially when insurance and other resources fell far short of what would be needed to rebuild. These survivors are still waiting, 4 years later, for these funds to be fully distributed. Once received, without H.R. 176, those funds would be taxed as income.

The State of California has already determined that to ask survivors of this tragedy to pay tax on these funds would be unjust and has passed A.B. 1249 exempting these funds from state taxes.

Camp Fire survivors are doing their best to move on with their lives, rebuild, and thrive. Resources to rebuild are scarce, and as prices rise due to inflation and supply chain issues, the cost of rebuilding is higher each day that goes by. Exempting PG&E settlement funds from federal taxes through H.R. 176 would help these survivors rebuild and make sure the funds they have available can all go towards that goal.

CHANGE IN SCOPE – FEMA PW 219

- Support the ongoing Town of Paradise request for Private Tree Removal Program costs for reimbursement through a FEMA Project Worksheet 219 request, new project, or alternative method.

As part of the first-of-its-kind Government Tree Removal Program, which removed hazard trees rooted on private property, a private tree removal program was made available to Paradise residents. Using the FEMA Public Assistance Private Property Debris Removal Program as its model, the private tree removal program existed as an alternative to the public program and was part of the **approved** project **required** by FEMA and Cal OES. This was directed in the September 19, 2019 FEMA letter that stated. ***“If owners do not voluntarily agree to provide a ROE to CalOES, the state and local governments will need to employ their authority (under nuisance, abatement or other proceedings, such as through an executive order) to remove it in order to seek reimbursement from FEMA.”*** The Town is seeking reimbursement for the costs associated the private tree removal program, a request that has so far been denied by FEMA. The amount the Town is seeking for reimbursement is \$1,139,180.81.

PRIVATE ROAD DESIGNATION BY FEMA

- Explore potential options which would allow the Town to facilitate Camp Fire repairs to privately owned roadways.

Within the incorporated Town of Paradise exists about 550 unique private roadways totaling over 65 roadway miles. These roadways have been similarly impacted by the 2018 Camp Fire as public roads. Private roads were subject to damage caused by the fire itself, comprehensive debris removal operations, hazard

tree removal operations and recovery/reconstruction activities. While public roadways have been determined eligible to receive public assistance through FEMA and Federal Highways Administration, private roadway owners have no recourse for damage restoration costs.

DISASTER ZONE DESIGNATION

- Advocate for the establishment of a Disaster Zone designation for communities with significant destruction in the aftermath of a major natural disaster.

The Town of Paradise was devastated by the amount of destruction from the Camp Fire and faces a long road ahead for full economic recovery as the residential and business communities are rebuilt and reestablished. Building upon the Opportunity Zone program, the establishment of a Disaster Zone would help communities face rebuilding with support from federal agencies as well as private industry to spur the long-term investment needed for a full recovery. Assistance provided to communities under a Disaster Zone designation should also include direct federal assistance for grant administration as well as an expedited disbursement of federal aid from programs such as CDBG-Disaster Recovery and FEMA Hazardous Mitigation Grant Program.

POST-DISASTER RECOVERY EFFICIENCIES

- Advocate for the implementation of efficient processes and procedures that allow local, state, and federal agencies to respond quickly after a disaster and enable them to accelerate planning for and implementation of projects and programs that are vital to a community's immediate and long-term recovery efforts.

Post-disaster recovery efforts after the Camp Fire required close coordination between the Town, state agencies, and federal agencies, not to mention the Town's citizens, employees, contractors, and partners. The Town found that, at times, laborious and tedious processes to access federal and state resources often slowed down the implementation timeline for much needed recovery projects and programs. For instance, implementation of the Government Hazard Tree Removal Program was delayed several times in 2020 due to protests on the tree-felling bidding process. The delays resulted in the hazardous trees remaining a threat to the people and property in Paradise, delaying reconstruction in some cases, and resulting in trees falling and damaging standing homes and rebuilds.

CENTRALIZED FEDERAL FUNDING APPLICATION

- Advocate for the establishment of a centralized disaster aid application process that provides simple and efficient access to federal resources for public agencies, business, and citizens in the aftermath of a major natural disaster.

In the days, weeks, and months that followed the Camp Fire, the Town, its residents, and its businesses applied for federal assistance from a variety of sources, including from the Federal Emergency Management Agency, the Small Business Administration, and other federal agencies. Each agency and each program required a different application process and documentation which created a laborious process for not only the Town, but also for Paradise citizens. Establishing one centralized portal that gathers information and documentation once from applicants would create a more efficient flow of information, services, and assistance.

FEDERAL ROLE IN PERMANENT HOUSING AID FOR DISASTER SURVIVORS

- Advocate for Congressional evaluation of how and when federal agencies should assist disaster survivors in attaining permanent housing.

Section 408 of the Stafford Act (42 USC 5174) provides FEMA with the authority to provide financial or direct assistance for permanent housing construction in “insular areas outside the continental United States and in other remote locations in cases in which—(A) no alternative housing resources are not available; and (B) the types of temporary housing assistance...are unavailable, infeasible, or not cost-effective.” If temporary housing assistance is not available, feasible, or cost-effective, FEMA should be able to assist with providing permanent housing solutions or at a minimum helping survivors attain permanent housing in the continental U.S. as well. In addition, a 2019 CRS report titled “Disaster Housing Assistance: Homeland Security Issues in the 116th Congress,” (IN11054) states that “FEMA provides temporary housing assistance to meet short-term and interim disaster housing needs; however, clearly defining the use of these programs and identifying a process to assist some disaster survivors with attaining permanent housing may be needed to comprehensively address disaster housing needs throughout all phases of recovery.”

SUCCESSSES

★ CONGRESSIONAL PRIORITY PROJECTS

Paradise was supported by our Senators Feinstein and Padilla, and Congressman LaMalfa in their Congressional Priority Projects. \$1.8 Million was allocated to the Town for the Roe Road Extension Phase 1 Project, which will improve evacuation by connecting multiple long dead-end streets in Town. The Town of Paradise also received \$615,000 to replace Police Radios lost in the fire, improving public safety for our residents.

★ WALKABLE AND WORKABLE DOWNTOWN

Paradise was awarded funding for sidewalks, lighting, landscaping, and drainage facilities in the central business district. The Town utilized this investment to help revitalize the central business district of Paradise by increasing the downtown area's walkability and workability, through public transportation and recreational opportunities.

★ PUBLIC SAFETY AND LAW ENFORCEMENT

The Town's public safety and law enforcement agencies were critical during the response to the Camp Fire event and remain a critical element of our recovery efforts. Since the disaster, the Town has rebuilt critical public safety buildings and restored damaged fleets, and continues to invest in upgrades to aging and damaged technologies for the Town's police and fire departments.

★ EMERGENCY NOTIFICATION SYSTEM

As part of the Town's Long-Term Community Recovery Plan, the Town prioritized the installation of an early warning system that would improve the existing voluntary notification system, implement a mass notification system, and create an audible/alarm notification system. The system will allow the Town to communicate specific messages for emergency events, including the presence of a fire, as well as provide redundant and timeline alerts in addition to existing notification tools. The Town secured a Hazard Mitigation Grant to develop a Design & Scoping Plan for the project and has been authorized to start construction activities. It is anticipated a complete system, comprised of 21 individual towers will be ready for use in summer 2023.

★ ROADWAY DAMAGE RESTORATION

Combined support between FEMA Public Assistance and Federal Highways Administration's Emergency Relief Program, the Town of Paradise has secured and commenced delivery of \$93M in roadway rehabilitation projects. These projects are critical to the Town's recovery and will provide basic infrastructure restoration to pre-fire conditions.

★ EDA TRANSPORTATION MASTER PLAN

As noted elsewhere in this document, the Town of Paradise was awarded a critical Economic Development Administration planning grant to prepare the 2022 Transportation Master Plan. This \$1.8M grant allowed the Town to perform invaluable public outreach, complete detailed studies and scope projects the Town depends on for a full recovery. It cannot be understated the value of this "gap" funding project has served, now having leveraged nearly \$250M in returns between multiple State and federal grant programs.

★ CDBG-DR ALLOCATIONS FOR MULTI-FAMILY HOUSING AND INFRASTRUCTURE

To date, over \$250 Million has been allocated to the Town of Paradise for Multi-Family Housing and Infrastructure projects. \$55 Million in multi-family housing projects are working their way through the permitting process, and we anticipate over 290 new affordable housing units through these efforts. \$199 Million in infrastructure funding is being allocated to priority evacuation projects to increase evacuation capacity and safety for residents.

★ WATER SYSTEM INFRASTRUCTURE

The Town of Paradise supported the Paradise Irrigation District (PID) in its mission to restore potable water to the area. In order to repair the water system, PID sampled all service laterals and mains in the distribution system for volatile organic compounds, replaced contaminated service laterals, and restored potable water service to the system.

★ FEMA COST SHARE INCREASE FOR CATEGORIES A & B

Camp Fire emergency response and debris removal needs are extraordinary. While final costs of these activities are still unknown, they are estimated to be millions of dollars. This does not include the expense of staff and employee time, which is non-reimbursable under Federal Emergency Management Agency's (FEMA's) Public Assistance Program. The Town's share of the local match required for Categories A (debris removal) and B (emergency response) continues to climb, with required local matches far exceeding local resources. Understanding the exceptional nature of the damages produced by the Camp Fire, Congress approved an increase in the federal share of assistance for Category A & B damages under FEMA's Public Assistance Program from 75% to 90% in Section 309 of the Consolidated Appropriations Act, 2019.

★ FEMA COST SHARE FOR CATEGORIES C – G

The current reimbursement rate for FEMA Public Assistance Categories C-G is 75%. The Town anticipates one of its largest expenditures in recovery efforts to be the repair and replacement of damaged roads. Public roadways fall under FEMA's jurisdiction under Category C (roads). Early estimates predict total road repairs to be in the tens of millions of dollars, putting the Town's share at a level that could exceed its annual operating budget for normal road maintenance. The final cost of needed road repairs will not be known until further in the recovery effort as truck and freight movement in and out of the Town for debris removal, tree removal, and reconstruction continue. An increase in the federal cost share of FEMA Public Assistance funding would significantly reduce the Town's unmet funding needs.

★ RURAL COMMUNITY DESIGNATION

After the Camp Fire, the Town of Paradise's population fell from 26,800 to approximately 2,034. Paradise's original population exceeded thresholds for grant and loan programs offered by the U.S. Department of Agriculture (USDA). However, the post Camp Fire population met USDA population requirements. In order to help bridge the gap between the official population counts for the Town, Congress approved legislative language in Section 108 the FY 2019 Additional Supplemental Appropriations for Disaster Relief Act (P.L. 116-20) that allowed the Governor to designate the Town as rural in nature until a revised population count was conducted as part of the 2020 Census. The designation qualified the Town to apply for immediate assistance under the USDA Rural Development programs.

★ REMOVAL OF STANDING BURNT TREES

The removal of standing burnt trees was critical to the overall recovery of the Town as tens of thousands of trees needed to be removed. Historically, FEMA has not funded the removal of standing burnt trees on private property that were threatening the public right-of-way. The Town worked with FEMA to explain how critical the removal of these trees is to the safety and recovery of the Town. In 2019, FEMA approved the use of Public Assistance Program funding for the removal of standing burnt trees located on private property that are threatening a public right-of-way.

★ USDA GRANT FOR BUILDING RESILIENCY CENTER

After the Camp Fire, the Town needed a place that could be used as a one-stop-shop for residents who are rebuilding or considering rebuilding in the Town of Paradise. USDA awarded the Town a \$148,300 grant to renovate a building donated by the Bank of America for use as the Town’s “Building Resiliency Center” (BRC). The BRC was one of the first major community projects completed since the Camp Fire. The Town’s building department is located inside the BRC, where residents can ask questions, apply for permits, and get all the information they need to rebuild their home. The BRC also offers housing counseling services to help residents understand grants and other resources available for their housing needs. Further, USDA supported the procurement of the following equipment:

- Fire Engine
- Police Department Community Services Officer Vehicle
- Animal Control Truck
- Street Sweeper
- Two Code Enforcement Vehicles
- Brush Chipper
- Skid Steer
- Four Public Works Trucks
- Vacuum Excavator

These items replaced equipment lost in the fire as well as equipment to manage the new post-fire landscape.





Town of Paradise

Council Agenda Summary

Agenda Item: 6(c)

Date: March 14, 2023

ORIGINATED BY: Tony Lindsey, Community Development Director
– Building & Code Enforcement

REVIEWED BY: Kevin Phillips, Town Manager
Scott Huber, Town Attorney

SUBJECT: Post-Fire Rebuilding Assistance RFP Contract Award

LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED: Upon conclusion of the public discussion of this agenda item, adopt either the recommended action or an alternative action.

1. Consider reviewing bid results and authorize staff to enter negotiations with recommended consultant(s) for as-needed post-fire rebuilding assistance (Community Development Dept. staff augmentation)
2. Authorize the Town Manager to enter into an agreement (or multiple agreements). The agreement will be executed in a form approved by the Town Attorney; or,
3. Adopt an alternative directive to Town staff.

Background:

With the impending expiration of the Town’s current Recovery & Rebuild Support professional services contract with 4LEAF Inc. in April 2023, the Town issued a new RFP for professional on-call building services from qualified firms or teams of consultants to augment professional Town building inspection services for the Building Division. The Town intends to establish a “qualified contractors list,” which includes multiple firms to be contracted for up to four (4) years with the potential for two (2) one-year extensions by the Town on an on-call or as-needed basis. The RFP and the Professional Services Agreement do not guarantee work or billable hours under the agreement; it simply qualifies those on the list to be called upon during the four (4) year period for work as needed.

The general scope includes:

- Review of applicable standards
- Permit review
- Inspection services for compliance with environmental, building, fire, and planning regulations
- Associated communication and outreach services to inform the public on processes and procedures
- Additional requested services may also include but are not limited to:
 - planning services

- plan review services
- on-site plan inspection services
- fire prevention plan review and inspection
- health and safety
- wastewater (septic) plan review and inspection

Analysis:

The Town established a post-disaster recovery-centered office, the Building Resiliency Center, that offers permit intake and processing, record support, plan review, and inspection services. The office provides a full range of planning and building assistance to residents, contractors, and developers.

As the Town makes significant progress towards the sewer system, thereby facilitating additional rebuilding activity, and continues to see larger scale multi-family developments and commercial business rebuilds, it is anticipated some combination of staff augmentation from the following list will be required based upon the complexity and demand of permit applications and workloads:

- Planners
- Project Planners
- Plan Check Engineers
- Building Inspectors
- Fire Inspectors
- Fire Plan Reviewers
- Code Enforcement Officers
- Permit Technicians
- Environmental Review
- and others as deemed necessary by the selected firm(s) and the Town.

The Town understands that one firm might not have the expertise or staffing to perform all these functions which is why the intent is to award multiple agreements and establish a qualified contractors list.

The following provides a detailed scope of the anticipated services needed. This list is not all-inclusive. Qualified firms must also demonstrate their ability to remain flexible to provide services based on need at any particular moment.

1. Project review and processing of development applications consisting primarily of residential development, including permit and plan materials, architectural plans, and possibly grading plans;
2. Processing of development permits;
3. Meeting with applicants on planning applications;
4. Developing project conditions and drafting staff reports and approval documents;
5. Analyzing technical planning documents and development plans for consistency with the general plan and local zoning ordinances;
6. Consultation with regulatory agencies, including, but not limited to, Town, County of Butte, CAL Fire, State Department of Housing & Community Development, and Caltrans;
7. Consultation and coordination with Town staff and departments;
8. Review environmental assessments and determine the appropriate level of CEQA review;
9. Presentation of staff reports and other documents before the Town Staff, Council, and other permitting agencies;

10. Plan review services performed by professionally licensed engineers and by an International Code Council (ICC) certified plans examiner on an as-needed basis which shall include but not be limited to:
 - a. Building Plan Review
 - b. Mechanical Plan Review
 - c. Electrical Plan Review
 - d. Plumbing Plan Review
 - e. Grading and Shoring Plans
 - f. CalGreen Review
 - g. California Energy Compliance
11. Onsite and electronic plan check engineer(s);
12. Inspection services;
13. CASp services.

The RFP was issued with a submission deadline of March 6, 2023 which is after agendas are due for the Town Council meeting so no list of interested firms is currently available. An Evaluation Committee will review the proposals and prepare findings and action recommendations to be presented at the March 14, 2023 Town Council meeting.

Financial Impact:

The cost of any awarded contract, up to \$3M combined for all contracts over a 4-year period, will be allocated to the Professional Services Enterprise Fund account and will not have an impact on the Town's General Fund. This equates to \$750,000 a year budgeted to said account which would be a reduction from the \$850,000 budgeted in the current fiscal year operating budget for contract services.



Town of Paradise
Council Agenda Summary
Date: March 14, 2023

Agenda Item: 6(d)

ORIGINATED BY: Marc Mattox, Public Works Director & Town Engineer
Ashley Stanley, Engineering Division Manager

REVIEWED BY: Kevin Phillips, Town Manager

SUBJECT: A resolution of the Town Council of the Town of Paradise Providing for the Summary Vacation of the Existing 12-foot-wide Public Utility Easement along the South Property Line of Lot 8 of the Rancho Estates Subdivision and Located at 1525 Forest Circle, Paradise California; APN 050-320-009

LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Adopt Town of Paradise Resolution No. 23-____, “A resolution of the Town Council of the Town of Paradise Providing for the Summary Vacation of the Existing 12-foot-wide Public Utility Easement along the South Property Line of Lot 8 of the Rancho Estates Subdivision and Located at 1525 Forest Circle, Paradise California: APN 050-320-009”

Background:

The “Rancho Estates Subdivision” which was filed for record December 12, 1962 in Book 28 of Maps at Page 29 and 30, depicts a 12-foot public utility easement along the rear property line of all properties within the subdivision.

The applicants, Kyle and Stephanie Shanoff are rebuilding a single-family residence that necessitates the vacation of the above-referenced public utility easement, as it affects the use of their property for septic installation.

Discussion:

The specific application request is for the following:

- a) Abandon the public utility easement over the south 12-feet of Lot 8 as shown on that certain recorded map entitled “Rancho Estates Subdivision” filed in Book 28 of Maps at Page 29 and 30, in the office of the Recorder of Butte, County, California.

The applicants have filed a request of the proposed abandonment to PG&E, AT&T, PID and Comcast. These four utility providers issued a letter indicating they have no objection to the abandonment of the public utility easement (see attached letters).

The Town of Paradise has no facilities within the easement, and no new facilities are planned within the easement proposed to be vacated. Additionally, the Town has not utilized this easement and has not expended any public funding on facilities within this easement.

This summary vacation was prepared for Town Council consideration in accordance with the Streets and Highways Code Sections 8333, 8335 and 8336.

Environmental Analysis:

There are no environmental impacts or analyses required.

Financial Impact:

There is no financial impact associated with this abandonment. The costs associated with the processing of this abandonment application have been borne by the applicants.

Attachments

1. PUE Letter – PG&E
2. PUE Letter – AT&T
3. PUE Letter – PID
4. PUE Letter – Comcast
5. Resolution 2023-__
6. Exhibit A – Abandonment – Legal Description
7. Exhibit B – Abandonment Map

LIST OF ATTACHMENTS

1. Letter dated July 9, 2021 from PG&E, approving abandonment of the 12-foot-wide PUE
2. Letter dated February 27, 2023 from AT&T, approving abandonment of the 12-foot-wide PUE
3. Letter dated September 10, 2021 from Paradise Irrigation District, approving abandonment of the 12-foot-wide PUE
4. Letter dated February 24, 2023 from Comcast, approving abandonment of the 12-foot-wide PUE
5. Town of Paradise Resolution No. 23-_____, "A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE PROVIDING FOR THE SUMMARY VACATION OF THE EXISTING 12-FOOT-WIDE PUBLIC UTILITY EASEMENT ALONG THE SOUTH PROPERTY LINE OF LOT 8 OF THE RANCHO ESTATES SUBDIVISION AND LOCATED AT 1525 FOREST CIRCLE, PARADISE CALIFORNIA; APN 050-320-009"
6. Exhibit A-Abandonment Legal Description
7. Exhibit B- Abandonment Plat



Ryan Revheim
Land Rights Services

350 Salem Street
Chico, CA 95928
Office: 530.896.4225
Cell: 530.355.4123
Ryan.Revheim@pge.com

July 9, 2021

Kyle A. Shanoff
1380 East Ave., PMB 154
Chico, CA 95926

RE: REQUEST FOR PG&E APPROVAL FOR THE ABANDONMENT OF PUE LYING CONTIGUOUS TO THE SOUTHERLY BOUNDARY LINE OF LOT 8, AS SHOWN ON THE MAP OF RANCHO ESTATES SUBDIVISION FILED FOR RECORD IN BOOK 28 OF MAPS, AT PAGES 29 & 30, BUTTE COUNTY RECORDS. PROPERTY COMMONLY KNOWN AS 1525 FOREST CIRCLE, PARADISE, CA (ASSESSOR'S PARCEL NUMBER 050-320-009).

Dear Mr. Shanoff:

This letter is in response to your request for PG&E's approval for the abandonment of the P.U.E. referenced above.

PG&E has no objection to this request.

Please be aware if you conduct activities which penetrates or alters the natural surface of the ground anywhere on the property, you are required by law to notify Underground Services Alert (USA) by calling **811** or 1-800-227-2600 at least two working days prior to beginning. This is a "Free" service.

Upon approval of the abandonment by the Town Council/Board of Supervisors, please send a copy of the Resolution to:

Pacific Gas and Electric Company
Attn: Land Agent
350 Salem Street
Chico, CA 95928

If you have any questions, please contact me at (530) 355-4123. Thank you for your cooperation.

Sincerely,

A handwritten signature in blue ink that reads 'Ryan Revheim'.

Ryan Revheim
Land Agent
Land Rights Services



Cort Schreiber
Manager
Right of Way

AT&T California
518 W. 4th Street
Room 302
Chico, CA 95928

Office: 530.891.2392
Cell: 530.519.0710
cs2345@att.com

February 27, 2023

Kyle A. Shanoff
1525 Forest Circle
Paradise, CA. 95969

RE: REQUEST FOR AT&T APPROVAL FOR THE ABANDONMENT OF PUE LYING CONTIGUOUS TO THE SOUTHERLY BOUNDARY LINE OF LOT 8, AS SHOWN ON THE MAP OF RANCHO ESTATES SUBDIVISION FILED FOR RECORD IN BOOK 28 OF MAPS, AT PAGES 29 & 30, BUTTE COUNTY RECORDS. PROPERTY COMMONLY KNOWN AS 1525 FOREST CIRCLE, PARADISE, CA (ASSESSOR'S PARCEL NUMBER 050-320-009).

Dear Mr. Shanoff:

AT&T California has no objection to you abandoning the P.U.E. referenced above. Please issue a copy of this letter to the Town of Paradise indicating our approval of this abandonment.

If you have any questions, please call me on (530) 891-2392.

Sincerely,

Cort C. Schreiber
Right of Way Manager
AT&T California
518 W. 4th Street, Room 302
Chico, Ca. 95928
(530) 891-2392



Paradise Irrigation District

6332 Clark Rd, Paradise, CA 95969 · 530-877-4971 · Fax: 530-876-0483 · www.pidwater.com

September 10, 2021

Susan Hartman
Community Development Director
Town of Paradise
5555 Skyway
Paradise, CA 95965

RE: Public Utility Easement Abandonment Request

We recently received a request from Kyle Shanoff for our approval to abandonment the following:

PUE LYING CONTIGUOUS TO THE SOUTHERLY BOUNDARY LINE OF LOT 8, AS SHOWN ON THE MAP OF RANCHO ESTATES SUBDIVISION FILED FOR RECORD IN BOOK 28 OF MAPS, AT PAGES 29 & 30, BUTTE COUNTY RECORDS. PROPERTY COMMONLY KNOWN AS 1525 FOREST CIRCLE, PARADISE, CA (ASSESSOR'S PARCEL NUMBER 050-320-009).

PID has no objection to this request.

Once the abandonment is approved, please email a copy of the resolution to mrich@paradiseirrigation.com

If you have any questions, please contact me at 530-815-1638

Thank you,

Mickey L. Rich

Mickey Rich
Asst. District Manager
Paradise Irrigation District



California Region
427 Eaton Rd
Chico, CA 95973

February 24, 2023

Kyle A Shanoff
1380 East Ave., PMB 154
Chico, CA 95926

Subject: REQUEST FOR PG&E APPROVAL FOR THE ABANDONMENT OF PUE LYING CONTIGUOUS TO THE SOUTHERLY BOUNDARY LINE OF LOT 8, AS SHOWN ON THE MAP OF RANCHO ESTATES SUBDIVISION FILED FOR RECORD IN BOOK 28 OF MAPS, AT PAGES 29 & 30, BUTTE COUNTY RECORDS. PROPERTY COMMONLY KNOWN AS 1525 FOREST CIRCLE, PARADISE, CA (ASSESSOR'S PARCEL NUMBER 050-320-009).

Dear Mr. Shanoff,

Pursuant to a request regarding the abandonment of subject easement, and based on provided support documentation, Comcast Cable does not object to the abandonment of public right of way as described.

If additional information is needed, please e-mail me (brandon_stokes@cable.comcast.com), or call me at the phone number listed below.

Sincerely,

Brandon Stokes
Comcast Cable
427 Eaton Rd
Chico, CA 95973
(530) 332-5993
Brandon_stokes@cable.comcast.com

**TOWN OF PARADISE
RESOLUTION NO. 23-_____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
PROVIDING FOR THE SUMMARY VACATION OF THE EXISTING 12-FOOT-WIDE
PUBLIC UTILITY EASEMENT ALONG THE SOUTH PROPERTY LINE OF LOT 8 OF
THE RANCHO ESTATES SUBDIVISION AND LOCATED AT 1525 FOREST CIRCLE,
PARADISE, CALIFORNIA: APN 050-320-009.**

WHEREAS, the Town of Paradise has received an application from Kyle and Stephanie Shanoff, requesting the abandonment of an existing 12-foot public utility easement described in Exhibits A and B; and

WHEREAS, a Public Utility Easement may be summarily vacated pursuant to the provisions of Streets and Highway Code Sections 8333 and 8335 if subject easement(s) have not been used for its intended purpose for five years immediately preceding the proposed vacation.

NOW, THEREFORE, The Town Council of the Town of Paradise does now ordain as follows:

SECTION 1. The Council finds, from all evidence submitted, that the 12-foot public utility easement along the south property line of lot 8 of the Rancho Estates Subdivision filed in the office of the Butte County Recorder December 12, 1962, in Book 28 of Maps at Pages 29 and 30 has not been used for its intended purpose for the preceding five years and that it is unnecessary for present or prospective use,

SECTION 2. that no public funds have been expended on this easement within the past five years,

SECTION 3. that this vacation is made under division 9, part 3, Chapter 4 of the Streets and Highways Code,

SECTION 4. that the 12-foot public utility easement described within Exhibits "A" and "B" attached, is hereby vacated,

SECTION 5. that the Town Clerk shall cause a certified copy of this resolution, attested by the Clerk under seal, to be recorded without acknowledgement, or further proof in the Office of the Recorder of the County of Butte. Upon such recordation the vacation shall be complete.

PASSED AND ADOPTED BY THE Town Council of the Town of Paradise,
County of Butte, State of California, on this 14th day of March 2023, by the following
vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Greg Bolin, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Scott E. Huber, Town Attorney

EXHIBIT A
LEGAL DESCRIPTION
FOR
PUBLIC UTILITY EASEMENT VACATION

All that real property situate in the Town of Paradise, County of Butte, State of California, described as follows:

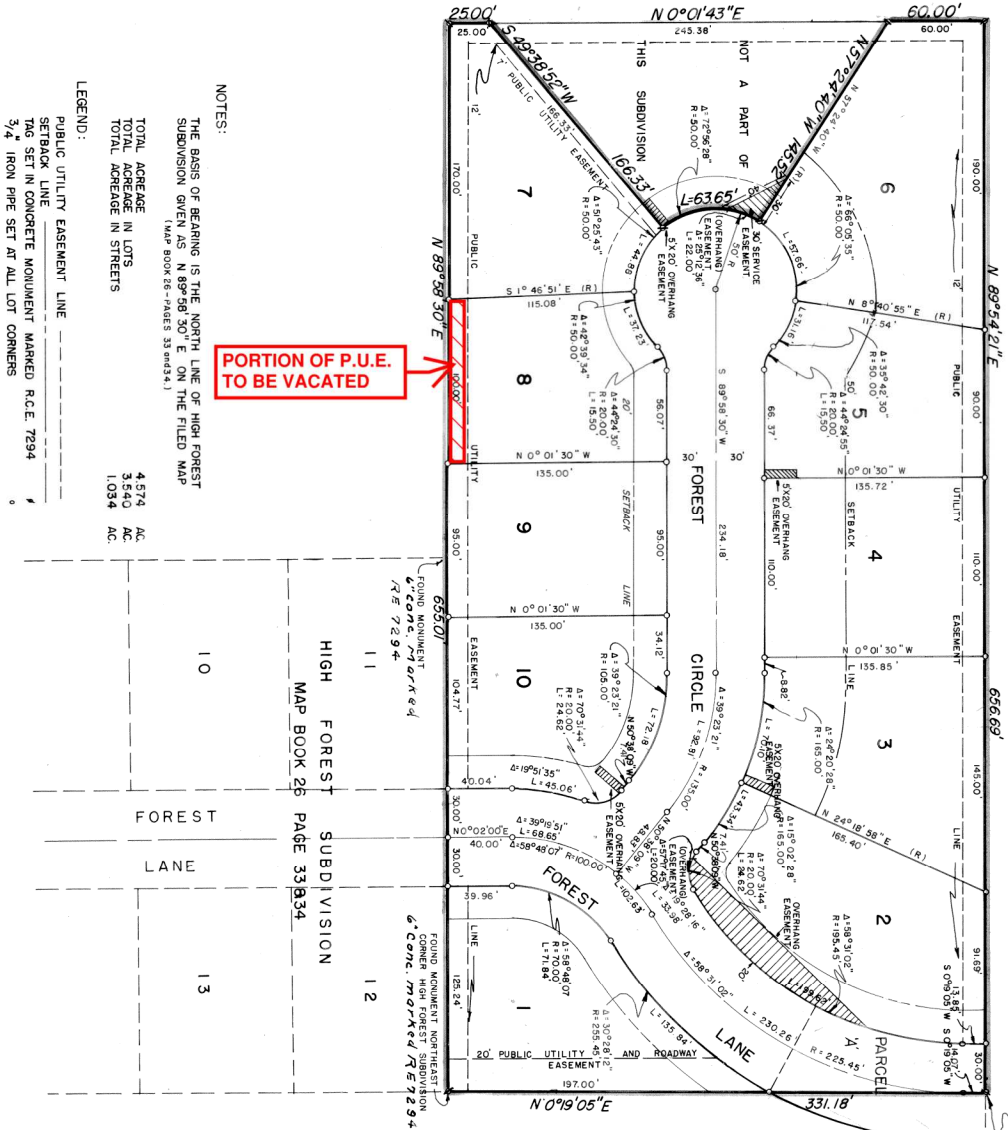
That 12' Public Utility Easement lying within Lot 8, as shown on the map of the Rancho Estates Subdivision filed in the office of the Butte County Recorder December 12, 1962, in Book 28 of Maps at Pages 29 and 30.



Michael L. Mays, PLS 6967
NorthStar



Date: 2/27/23



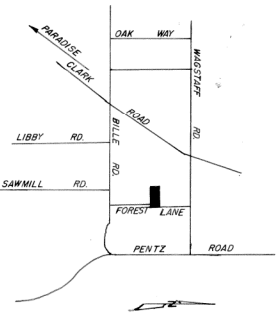
PORTION OF P.U.E. TO BE VACATED

NOTES:
 THE BASIS OF BEARING IS THE NORTH LINE OF HIGH FOREST SUBDIVISION GIVEN AS N 89° 56' 30" E ON THE FILED MAP (MAP BOOK 26 - PAGES 33 and 34.)

LEGEND:
 PUBLIC UTILITY EASEMENT LINE ---
 SETBACK LINE ---
 1/4" SET IN CONCRETE MONUMENT MARKED R.C.E. 7294
 3/4" IRON PIPE SET AT ALL LOT CORNERS

TOTAL ACREAGE IN LOTS	4.574 AC
TOTAL ACREAGE IN STREETS	1.034 AC

NORTHEAST CORNER OF S 1/2 OF SW 1/4 OF NW 1/4 OF SE 1/4 SECTION 12



LOCATION MAP
 SCALE 1" = 2500'

RANCHO ESTATES SUBDIVISION

THE S. 1/2 OF THE SW. 1/4 OF THE NW. 1/4 OF THE SE. 1/4 OF SECTION 12, T.22N. R.3E., PARADISE, BUTTE CO., CALIFORNIA

OWNERS & SUBDIVIDERS
 R.E. PARSON
 MELVIN W. WILLIAMS
 ENGINEERING OFFICE OF
 WALTER B. GRIMES
 REGISTERED CIVIL ENGINEER
 NO. 7294
 SEPTEMBER 1962

30



Town of Paradise

Council Agenda Summary

Agenda Item: 6(e)

Date: March 14, 2023

ORIGINATED BY: Scott E. Huber, Town Attorney
REVIEWED BY: Kevin Phillips, Town Manager
Scott E. Huber, Town Attorney
SUBJECT: Consider adoption of a resolution declaring a local emergency
LONG TERM RECOVERY PLAN: No

COUNCIL ACTION REQUESTED:

1. Upon conclusion of public discussion of this agenda item, consider adopting Resolution No.2023-___, A Resolution of the Town Council of the Town of Paradise proclaiming the existence of a local emergency; or
2. Adopt an alternative directive to Town staff

Background:

Attached with this Council agenda summary for your consideration and recommended adoption is a resolution of the Town Council of the Town of Paradise proclaiming the existence of a local emergency.

Analysis:

With the recent snowstorm events, the Town and its citizens have experienced a significant amount of snowfall, unplowed roadways, downed powerlines and damage to property. Butte County has declared a state of emergency to exist. Such declarations provide the Town with assistance from other agencies to respond to the natural disaster.

Should the Town of Paradise approve the resolution to declare a local emergency to exist, it would grant certain rights to the Town related to operations of the public safety and public works departments, as well as the ability to engage the SEMS/NIMS Emergency Operations Plan, should it become necessary. In addition, the approval of a resolution proclaiming the existence of a local emergency may allow the Town to request financial assistance from Federal, State, and County agencies, including the Federal Emergency Management Agency (FEMA) and California Emergency Management Agency (CalFEMA).

Financial Impact:

None. These declarations may enable the Town to seek reimbursement for expenses related to police, fire and public works employees that are a result of the local emergency.

**TOWN OF PARADISE
RESOLUTION NO. 2023-____**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE
PROCLAIMING THE EXISTENCE OF A LOCAL EMERGENCY**

WHEREAS, Section 8630 of the California Government Code authorizes the Town Council of the Town of Paradise to proclaim the existence of a local emergency when the Town is affected by a public calamity; and

WHEREAS, on January 10, 2023, the Council passed Resolution 2023-03, proclaiming the existence of a local emergency related to rain and wind; and

WHEREAS, the conditions giving rise to the local emergency proclaimed by Resolution 2023-03 ended on January 31, 2023 without the opportunity for the Town Council to declare the termination of the local emergency itself; and

WHEREAS, beginning on February 22, 2023, severe winter storms related to a series of back-to-back low-pressure systems struck the region and the Town of Paradise, bringing high winds, substantial precipitation, record-breaking low-level snow fall and widespread power outages, and,

WHEREAS, weather forecasts predict that additional and continuing storms threaten the Town of Paradise, bringing heavy rainfall, low elevation snow accumulation, downed trees, and additional and increased power outages, and;

WHEREAS, these conditions are, or likely will be, beyond the control of the services, personnel, equipment, and facilities of the Town of Paradise; and

WHEREAS, the Town Council does hereby find that conditions of disaster or of extreme peril to the safety of persons and property have arisen or likely will arise within the Town of Paradise, caused by the high winds, substantial snowfall, downed trees, downed powerlines, unplowed roads covered with substantial snowpack, and, significant damage to private and public property commencing on or about February 22, 2023; and

WHEREAS, that the aforesaid conditions of extreme peril warrant and necessitate the proclamation of the existence of a local emergency.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that the declaration of local emergency proclaimed by Resolution 2023-03 ended on January 31, 2023.

IT IS HEREBY FURTHER PROCLAIMED AND ORDERED that a local emergency now exists throughout the Town of Paradise; and

IT IS HEREBY FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency the powers, functions, and duties of the Acting

Director of Emergency Services and the emergency organization of this Town shall be those prescribed by state law, by ordinances, and resolutions of this Town, and by the Town of Paradise SEMS/NIMS Emergency Operations Plan.

IT IS FURTHER PROCLAIMED AND ORDERED that the Town Manager is authorized to request financial assistance from the County of Butte, State of California and Federal Government on behalf of the Town of Paradise and the residents of the Town of Paradise.

IT IS FURTHER PROCLAIMED AND ORDERED that the local emergency shall be deemed to continue to exist until the expiration of this Resolution on March 23, 2023, unless extended by the Town Council of the Town of Paradise, State of California.

PASSED and ADOPTED by the Town Council of the Town of Paradise on this 14th day of March, 2023, by the following vote of the Town Council:

AYES:

NOES:

ABSENT:

ABSTAIN:

Greg Bolin, Mayor

ATTEST:

APPROVED AS TO FORM:

Dina Volenski, Town Clerk

Scott E. Huber, Town Attorney